

City Council



501 Delta Ave
Marysville, WA 98270

Work Session
March 6, 2023

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Peter Condyles, Councilmember Mark James, Councilmember Tom King, Councilmember Michael Stevens, Councilmember Kelly Richards, Councilmember Steve Muller, Council President Kamille Norton

Staff: Chief Administrative Officer (CAO) Gloria Hirashima (via Zoom), Parks Director Tara Mizell, CD Director Haylie Miller, Police Chief Erik Scairpon, City Clerk/Finance Planning Manager John Nield, Public Works Director Jeff Laycock, IT Director Stephen Doherty, Parks & Recreation Director Tara Mizell, Human Resources Director Megan Hodgson, Planning Manager Chris Holland, Police Chief Erik Scairpon (via Zoom), Asst. Police Chief Jim Lawless (via Zoom), Community Information Officer (CIO) Connie Mennie, Information Systems Administrator Chris Brown, Principal Planner Angela Gemmer, IT Services Supervisor Jeremiah Nyman (via Zoom), Deputy City Attorney Burton Eggertsen

Approval of the Agenda

Motion to approve the agenda with an amendment to waive normal rules to conduct business this evening and add Audience Participation moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Motion to excuse Councilmember Stevens moved by Council President Norton, seconded by Councilmember James.

AYES: ALL

Discussion Items

Public Comment

None

Approval of Minutes

1.) February 6, 2023 City Council Work Session Minutes

Motion to approve the February 6, 2023 City Council Work Session Minutes moved by Council President Norton, seconded by Councilmember Richards.

AYES: ALL

2.) February 13, 2023 City Council Meeting Minutes

Motion to approve February 13, 2023 City Council Meeting Minutes moved by Councilmember King, seconded by Councilmember Richards.

AYES: ALL

Consent

3.) February 10, 2023 Payroll in the Amount of \$1,803,805.67 Paid by EFT Transactions and Check Numbers 34467 through 34484

4.) February 15, 2023 Claims in the Amount of \$669,954.16 Paid by EFT Transactions and Check Numbers 160895 through 161029 with Check Number 160460 Voided

5.) February 22, 2023 Claims in the Amount of \$1,946,295.85 Paid by EFT Transactions and Check Numbers 161030 through 161185 with Check Number 158833 Voided

6.) February 24, 2023 Payroll in the Amount of \$1,729,696.46 Paid by EFT Transactions and Check Numbers 34488 through 34504

7.) March 1, 2023 Claims in the Amount of \$4,564,485.81 Paid by EFT Transactions and Check Numbers 161186 through 161372

Motion to approve Consent Agenda items 3, 4, 5, 6, and 7 moved by Councilmember Richards, seconded by Councilmember Condyles.

AYES: ALL

Review Bids

8.) Contract Award - Comeford Park Landscaping Project

Director Laycock reviewed this item to continue beautification of the park in front of City Hall. He reported that W Business Solutions LLC, dba Transblue was the low bidder.

Councilmember Muller asked about the final plans for the shroud around the bottom of the water tower. Director Laycock wasn't sure but said they could look into it collectively with Parks.

Councilmember Condyles referred to a line item for removal of structures and asked what would be removed. Director Laycock replied that it just covers minor demolition.

Councilmember King asked about start and finish dates. Director Laycock replied it would be as soon as possible.

Motion to authorize the Mayor to award and execute the contract for the Comeford Park Landscaping Project to W Business Solutions LLC, dba Transblue, in the amount of \$142,093.74 including Washington State Sales Tax, and approve a management reserve of \$14,209.37 for a total allocation of \$156,303.11 moved by Councilmember Muller, seconded by Councilmember James.

AYES: ALL

9.) Contract Award - Cedarcrest Booster Pump Replacement

Director Laycock explained this is related to a pump failure in September 2022. PumpTech, LLC was the low bidder. The pump for replacement came in cheaper than repair.

Motion to authorize the Mayor to award and execute the contract for the Cedarcrest Booster Pump Replacement project to PumpTech, LLC in the amount of \$127,582.28 including Washington State Sales Tax and approve a management reserve of \$12,758.23 for a total allocation of \$140,340.51 moved by Councilmember James, seconded by Councilmember King.

AYES: ALL

New Business

10.) Project Acceptance for State Avenue Phase I Corridor Improvement Project (100th Street NE to 104th Street NE)

Director Laycock explained this is project close out for State Avenue Phase I. Staff is recommending approval.

Motion to authorize the Mayor to accept the State Avenue “Phase I” Corridor Improvement Project, starting the 60-day lien filing period for project closeout moved by Council President Norton, seconded by Councilmember Condyles.

AYES: ALL

11.) Lease agreement with LINC NW

Director Mizell reviewed this item related to the office at Jennings Park. There is a stipulation for who the vendors would be for the building.

Councilmember Muller asked how they could prevent over capacity with parking. Director Mizell replied that their usage is just for the office itself which is limited capacity. Just like anybody else, they would have to come through parks to do a special event or rent the barn.

Council President Norton asked about the move-in date. Director Mizell replied they are planning on moving in March 15 through the beginning of April.

Councilmember King asked if they would have a sign on Armor Road. Director Mizell did not think so.

Motion to authorize the Mayor to sign the lease agreement with LINC NW for office space at Jennings Memorial Park moved by Councilmember Condyles, seconded by Councilmember Muller.

AYES: ALL

12.) An Ordinance amending the Temporary Sign Regulations

This item was moved to a future meeting.

13.) An Ordinance approving the Marysville 10 Degrees Rezone

Principal Planner Gemmer reviewed this rezone item and reported the Hearing Examiner had recommended approval.

Councilmember Muller asked if traffic would be an issue. Principal Planner explained that every project in this area models for the interchange being constructed. They ultimately will have access to the north as well as current ingress and egress points. Everything meets LOS standards for shorter time frame.

Councilmember Richards asked where they will get access to the property now. Ms. Gemmer discussed various access scenarios.

Motion to adopt Ordinance No. 3259 moved by Councilmember King, seconded by Councilmember Richards.

AYES: ALL

- 14.) An Ordinance Reestablishing the Downtown Commercial zone and associated amendments

Principal Planner Gemmer reviewed this item to re-establish the Downtown Commercial Zone and associated amendments.

Councilmember Condyles asked if it was easier to re-establish the zoning provisions as opposed to creating a new zone. Ms. Gemmer replied that it is easier because a new zone would need to go the Comprehensive Plan update process. It may be revisited in the future.

Motion to adopt Ordinance No. 3260 moved by Councilmember Muller, seconded by Council President Norton.

AYES: ALL

- 15.) An Ordinance Amending the 2023-2024 Biennial Budget and Providing for the Establishment of Pay Classifications and Grades or Ranges as Budgeted for in Ordinance No. 3239

CAO Hirashima reviewed this item for reclassification of three positions.

Motion to adopt Ordinance No. 3261 moved by Councilmember Richards, seconded by Councilmember Muller.

AYES: ALL

- 16.) An Ordinance to Amend Chapter 7.06 MMC in Regard to the Utilization of Compost Products in City-Funded Projects

Director Laycock reviewed this item related to procurement of compost for city projects. This ordinance codifies the requirements of the State.

Council President Norton asked what this would change for the City. Director Laycock required it would change the way they utilize materials onsite. Generally, it would have a little more impact on Operations.

Councilmember Muller asked about thresholds they need to meet. Director Laycock replied that there aren't any yet. Councilmember Muller asked if they get any compost out of the decant. Director Laycock replied they used to but it is being sent off site now.

Motion to adopt Ordinance No. 3262 moved by Councilmember Richards, seconded by Councilmember James.

AYES: ALL

- 17.) A Resolution of the City of Marysville amending Resolution No. 2432 by shortening the time for repaying a \$1,445,500.00 interfund loan from the Solid Waste Management Fund 410 to the Parks Capital Improvement Fund 310, from thirty years to eight years

CAO Hirashima reviewed this item to amend the existing Res. 2432 regarding repayment of an interfund loan for the Opera House. Councilmember Muller spoke to how well the City manages its debt.

Motion to approve Resolution No. 2527 moved by Council President Norton, seconded by Councilmember Muller.

AYES: ALL

Councilmember King asked if there would be any credit for the old pump. Director Laycock did not think so but said he could check.

Mayor's Business

Mayor Nehring had the following comments:

- Senate Bill 5536, also known as the Blake Decision fix, passed out of the Senate on Saturday night. He thinks this is a solid movement in the right direction. They are pleased that it passed. Now it goes to the House of Representatives.
- He enjoyed National Reading Day Snuggle Up and Read at Kellogg Marsh Elementary.
- The Real Property Management ribbon cutting was nice event.
- It is great to see a scout in the audience.

Staff Business

Director Miller gave an update on the mobile food vendor contract after a year. She summarized there have been three applications throughout the year. She thinks there is interest, but they are still getting the word out. She thinks staff may want to look at some language regarding insurance requirements. Overall, it has been a good start. She recommended leaving it how it is for now.

City Attorney Walker stated the need for an Executive Session for two items - one potential litigation item with action expected and one collective bargaining item with no action expected for an estimated time of 10 minutes.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- He attended the ribbon cutting for Housing Hope last week, and it was a really nice event.

- He walked 2nd Street last week and thinks it looks really good.

Councilmember James:

- He attended the AWC action days. He enjoyed interacting with colleagues and going to classes. He is looking forward to the next AWC event in June in Spokane.
- The officer award banquet on the 17th was a nice event.
- He took part in the First Responder Volunteer event. He thought this was a great event.
- He attended the ribbon cutting ceremony for Housing Hope at Twin Lakes. He is glad to see this project completed.
- He attended the coffee hour at the community center today.

Councilmember King:

- He reported that the Community Development Block Grant Committee recently met for final review of the applications.
- He attended the Housing Hope Phase 2 ribbon cutting. This is a great project.
- Last week he attended the Center for Public Safety Excellence Conference on behalf of the Fire Board. It was time well spent.
- He is looking forward to getting Comeford Park finished.

Councilmember Richards:

- Welcome to Life Scout Hunter White who came tonight to participate.
- There was a letter to the Mayor from a citizen with some complaints about traffic. He requested that people sign their letters so they can follow up.
- He spent two Sundays up at Getchell High School helping with law enforcement training.
- He attended a fundraiser for Little League at 5 Rights Brewing which was a very interesting event.
- Thanks to Councilmember King for covering him at this Wednesday's Park Board meeting.

Councilmember Muller:

- He really enjoyed the Housing Hope Phase 2 ribbon cutting. He is glad the City supports them.
- The police banquet was awesome.
- He attended the CPSE Public Safety conference where they discussed the regional issue of long wait times at local emergency rooms.
- He is looking forward to hearing the applicants for Hotel Motel grants this Wednesday.

Council President Norton:

- She reported on the February 14 Finance Committee meeting where they reviewed sales tax revenues and construction tax revenues. There was

discussion about utility billing COVID receivables and discussion about potentially implementing a credit card processing fee.

- She also reported on the February 21 Public Safety Committee meeting where they reviewed crime data. The northern area remains higher, especially for numbers of theft. She reviewed numbers related to new laws that were passed in December. Recruiting for the Police Department continues to go well.
- She also appreciated being able to attend the Police Department awards.
- She suggested it might be time to get an update on the WATV pilot program.
- Welcome to the Boy Scout in attendance.

Adjournment/Recess

Council recessed at 7:55 p.m. for five minutes and reconvened in Executive Session at 8:00 p.m.

Executive Session

Council moved into Executive Session at 8:00 p.m. to address two items - one potential litigation item with action expected and one collective bargaining item with no action expected - for an estimated time of 10 minutes.

Reconvene

Council reconvened at 8:10 p.m.

Motion to authorize the Mayor to sign and execute the Property Access Agreement with Pacific Realty Associates moved by Council President Norton, seconded by Councilmember Richards.

AYES: ALL


Adjournment

Motion to adjourn the meeting at 8:12 p.m. moved by Councilmember Richards, seconded by Councilmember Muller.

AYES: ALL

The meeting was adjourned at 8:12 p.m.

Approved this 26th day of April, 2023.



Mayor
Jon Nehring