

COUNCIL



MINUTES

Work Session *November 7, 2011*

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Lee Phillips, Carmen Rasmussen, John Soriano, Michael Stevens, Jeff Vaughan, and Donna Wright

Absent: Jeff Seibert

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Judge Lorrie Towers, Courts Administrator Suzanne Elsner, Parks and Recreation Director Jim Ballew, Public Works Director Kevin Nielsen, Police Chief Rick Smith, Asst. Human Resources Director Kristie Guy, City Attorney Grant Weed, Financial Planning Manager Denise Gritton, Community Information Officer Doug Buell, and Recording Secretary Laurie Hugdahl.

CAO Hirashima reported that Councilmember Seibert had informed them that he would be out of town today and might not make it back for the meeting.

Motion made by Councilmember Rasmussen, seconded by Councilmember Stevens, to excuse Councilmember Seibert from tonight's meeting. **Motion** passed unanimously (6-0).

Discussion Items

Presentations

A. 2012 Proposed Budget

Mayor Nehring introduced this item. He reviewed the City's proactive budget actions last year and summarized the City's current status. The 2012 budget is largely a rollover of last year's budget because most of the difficult work on this was done by the City last year. He thanked the City Council and staff for the very difficult proactive work they did on the budget last year. He informed Council that the departments came in under budget in a budget that was already tough. He attributes this to extreme focus by directors as well as cost-savings efforts by everyone. This has added a little bit of a buffer as they head into 2012. He expressed concern about possible actions that may be taken by the State that will affect the City.

CAO Hirashima agreed that there are not many changes with this budget because they do not have the capacity to do that. The departments did a great job of working within their means. The only increases have to do with mandated contract employees, step increases and health benefit increases. She noted that they will be keeping an eye on the state budget situation to see how it will impact the City. She stated that addressing the golf course issue was huge this year and was addressed in the budget. Staff anticipated in 2011 that they would have to come up with revenues to fund the Streets department in 2012; that is also covered within this budget. There is still a continuing challenge with not having overlay funding.

She noted that revenues for construction permits have continued to come in. This has mostly been due to foreclosures. It is impressive that one quarter of all construction activity in Snohomish County is occurring in Marysville.

Finance Director Langdon reviewed the 2012 Preliminary Budget as contained in Council's packet.

Comments and Discussion:

CAO Hirashima reported that the Community Development Department will begin with the CRW Permit System which will allow for online permitting and will create a lot of efficiencies for the City.

Police Chief Smith reported that the Police Department's budget request is for overtime to provide training for all of their officers on the New World Training software. He noted that the redeployment initiatives have enabled them to be more effective and efficient on the streets. This is evidenced by the decreased crime rates.

Parks and Recreation Director Jim Ballew noted that part of the increase for their department is taxes that they have not had to pay before.

Mayor Nehring discussed the golf course situation. By comparison, this year's subsidy is very minor. He thanked Director Ballew and Director Nielsen for their efforts and success.

Director Nielsen noted that the added cost for Streets is due to salaries, retirement and medical insurance. Most line items have decreased to try to offset those costs. However, a consequence is that they do not have a large budget for snow and ice so hopefully those needs will be few. Director Nielsen also pointed out that they only have two mechanics who maintain 310 pieces of rolling stock.

Chief Smith noted that the tactical vests they currently have are outdated. The handgun replacement is a normal replacement. They are able to use the Drug Seizure Fund without having to go into the general fund.

Chief Smith commented on the Tribal Gaming Fund which will mainly be used for the New World training. There was discussion about how this software will benefit police and fire and how they will be able to interact on a regional basis.

Kevin Nielsen discussed the positive impact of the water boundary service changes in keeping water costs down. He reviewed the capital projects related to water.

Jim Ballew commented on the poor weather last year which had a direct impact on the golf course revenues. He commended the staff at the golf course for what they have done there. This will be their toughest year and they are hoping for much better weather. Director Nielsen commented that the course looks amazing and the staff is doing a great job.

Finance Director Langdon distributed and discussed information related to the Governor's proposals to make cuts to local governments. Councilmember Rasmussen commented on potential issues related to the timing of this. She asked if they are also considering a "back up plan" as they are approving the current budget. CAO Hirashima noted the difficulty of doing this because of the large range in the numbers they are seeing. The City does not know at this point what those cuts are going to be. Staff may recommend elimination of some of the budget requests they have seen. Mayor Nehring noted that AWC is aggressively addressing this issue.

Mayor Nehring thanked Sandy Langdon and Denise Gritton for their work on the budget. He expressed appreciation for the conservative projections they put together over the past few years. He also thanked CAO Hirashima for her diligence on the budget issue.

There were no further comments or questions.

Discussion Items

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of October 24, 2011 City Council Meeting Minutes.

Consent

2. Approval of October 19, 2011 Claims in the Amount of \$823,616.00; Paid by Check Number's 73111 through 73246 with Check Number's 48632, 49388, 49585, 50381, 50682, 51202, 51210, 51293, 51681, 51961, 52288, 53178, 53463, 53985, 54918, 57204, 57335, 58662, 58886, 59500, 60956, 61490, 61743, 62532, 63240, 71490, and 73067 Voided.
3. Approval of the October 26, 2011 Claims in the Amount of \$318,090.58; Paid by Check Number's 73247 through 73405 with Check Number 73180 Voided.
4. Approval of October 20, 2011 Payroll in the Amount of \$796,561.11; Paid by Check Number's 24817 through 24857.
5. Approval of the November 2, 2011 Claims in the Amount of \$1,864,750.50; Paid by Check Number's 73406 through 73546.

Review Bids

Public Hearings

New Business

6. Amendment to the Boys and Girls Clubs of Snohomish County Lease Agreement with Option to Purchase.
7. Fourth Amendment of the Interlocal Agreement with the Tulalip Tribes for Jail Services.
8. Supplemental Agreement No. 3 to Professional Services Agreement for City of Marysville and Otak, Inc.
9. An Ordinance of the City of Marysville, Washington, Affirming the Recommendation of the Planning Commission, Rezoning Approximately 77-Acres of Property Generally Located South of 156th Street NE, East of BNSF Railway and West of Twin Lakes Avenue from BP (Business Park) to CB (Community Business), and Amending the Official Zoning Map of the City.

Legal

10. Recovery Contract for Sewer, Marysville School District No. 25, Getchell High School (Sewer main in 83rd Avenue NE).

11. Recovery Contract for Sewer, Marysville School District No. 25, Getchell High School (Sewer main in 84th Street NE).
12. Recovery Contract for Water Main, Marysville School District No. 25, Getchell High School (Water main in 84th Street NE).

Mayor's Business

Mayor Nehring thanked everyone who participated in the food drive last weekend. 5,000 pounds of food and over \$2100 in cash donations were received.

Staff Business

Sandy Langdon reminded the Council that the budget hearing will be held on November 28th at 7 p.m.

Denise Gritton had no comments.

Jim Ballew:

- The food drive was very successful.
- Tour of Lights will operate on Thursdays, Friday and Saturdays in December with the exception of December 3, Christmas and New Years. They are assembling community volunteers and sponsors for that event.
- Basketball starts soon. There are almost 700 kids registered.
- The holiday wreath project has been a success. 52 wreaths will be coming to the community.

Kristie Guy had no comments.

Kevin Nielsen:

- There have been several retirements in Public Works.
- Staff is preparing for winter storm events. They have been doing a lot of flood prep meetings with DEM and internally. They have met with WSDOT and Waste Management to discuss storm issues.

Chief Smith stated that November 15 will be the second installment of their community forum. The topic is holiday safety. It will be held at Marysville Pilchuck High School in the auditorium.

Grant Weed stated the need for an Executive Session to discuss two items - one potential litigation item and one collective bargaining item expected to last 20 minutes with no action requested.

Gloria Hirashima had no comments.

Call on Councilmembers - None

Adjournment

The meeting was adjourned at 8:30 p.m. and reconvened at 8:35 p.m. into Executive Session to discuss two items – one potential litigation item and one collective bargaining item expected to last 20 minutes with no action requested.

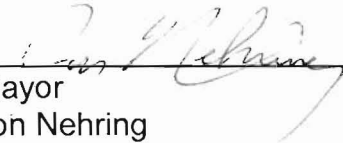
Executive Session

- A. **Litigation** – one item per RCW 42.30.110(1)(i)
- B. **Personnel** – one item per RCW 42.30.140(4)(a)
- C. **Real Estate**

Adjourn

Seeing no further business Mayor Nehring adjourned the meeting at 8:55 p.m.

Approved this 28th day of November, 2011.



Mayor
Jon Nehring



April O'Brien
Deputy City Clerk