

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Presentations	
Employee Service Awards: Chris Brown, Computer Network Admin, IS - 5 Years; Allen Backstrom, Maintenance Worker II, Parks - 25 Years; Mark Thomas, Police Sergeant - 20 Years; Heather Kinney, Maintenance Worker II, Engineering - 15 Years; Carl Wineland, Maintenance Worker II, Public Works - 10 Years; Ed Tinsley, Maintenance worker II, Public Works - 5 Years; Devin Madan, Custody Office, Police - 5 Years	Presented
September Volunteer of the Month – Patricia Duemmell	Presented
Dare to Soar Award - Kari Chennault	Presented
Achievement Letter from State Auditor's Office for 5 years of no findings in the last audit exit conference - Finance Director Langdon and Financial Planning Manager Denise	Presented
Approval of Minutes	
Approval of the September 6, 2011 City Council Work Session Minutes	Approved
Approval of the September 12, 2011 City Council Meeting Minutes	Approved
Consent Agenda	
Approval of the September 14, 2011 Claims in the Amount of \$197,413.89; Paid by Check Number's 72497 through 72560.	Approved
New Business	
Annual Support Agreement and License Agreement for Munis Software with Tyler Technologies, Inc.	Approved
Amendment No. 3 to the Interlocal Agreement with Snohomish County for Furnishing Equipment Maintenance/Repair Service for the Period of January 1, 2012 through December 31, 2012.	Approved
An Ordinance of the City of Marysville Amending MMC 3.51.020 (7), Relating to the Authorized Petty Cash/Change Fund for the City Department of Community Development, an Imprest Fund of the City of Marysville.	Approved Ord. No. 2871
An Ordinance of the City of Marysville Amending the 2011 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2839 as Amended.	Approved Ord. No. 2872
Legal	
Mayor's Business	
Hotel Motel Committee Members Appointments	Approved
Staff Business	
Code Enforcement Ordinance (added to the agenda)	Approved Ord. No. 2873
Call on Councilmembers	
Adjournment	8:22 p.m.
Executive Session	8:30 p.m.
Litigation - one potential litigation item	
Personnel - one labor negotiations update	
Real Estate - one property matter	
Adjournment	9:11 p.m.

COUNCIL



MINUTES

Regular Meeting September 26, 2011

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance. Pastor John Mason from Mountain View Presbyterian Church gave the invocation.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Lee Phillips, Carmen Rasmussen, Jeff Seibert, John Soriano, Michael Stevens, Jeff Vaughan, and Donna Wright

Absent: None.

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Commander Lamoureux, Parks and Recreation Director Jim Ballew, Community Information Officer Doug Buell, Financial Planning Manager Denise Gritton, Program Engineer - Surface Water Supervisor Kari Chennault, and Recording Secretary Laurie Hugdahl.

Committee Reports

Councilmember Carmen Rasmussen reported on the regular meeting of the Marysville Fire District Board of Directors on September 21:

- The meeting was preceded by a presentation of service awards and the acknowledgement of a promotion of Matt Campbell to Captain.
- Because of great work that was done between fire administration and the fire district union, Station 66 will be able to avoid the previously proposed decrease in staffing.

- The regional grant that is being administered by District 22 is in process so hopefully that will be awarded for emergency incident command systems items. Another grant is being submitted for needed equipment.

Councilmember Rasmussen then reported on the meeting of the Marysville Parks and Recreation Advisory Board from September 14:

- The Board members went with Director Ballew on a site visit and walked the new Bayview trail which will be formally dedicated on October 1.
- The Board reviewed the Executive Summary of the Parks and Recreation Survey. Councilmember Rasmussen highlighted the results of the survey that show very strong support of parks and recreation.

Councilmember Seibert reported on the September 14 meeting of the Snohomish County Solid Waste Advisory Board.

- He summarized that the outbound tonnage is down 2.2%; the tonnage inbound is down .8%.
- Flow control was discussed. Officers are doing site visits and education for contractors and recyclers. Kimberly Clark has stopped taking wood waste. This has a big effect on people who are recycling construction wood waste.
- The draft Solid Waste Comprehensive Plan was out for the SWAC members review.

Councilmember Seibert then reported on the September 19th Economic Development Committee meeting where they discussed downtown revitalization and had a presentation from Police Chief Smith, Parks, and Public Works on some of the things they can do to help with this effort.

Councilmember Seibert then reported on the September 21 Finance Committee Meeting:

- Budget Amendment discussion
- Tentative date for the Budget Workshop is November 7.
- Audit went well.
- There are still a high number of utility shutoffs.
- They are working on making it easier to do e-billings.
- Information Services is looking at changing the long distance carrier.

Presentations

A. Employee Services Awards

The following employees attended the meeting and were publicly recognized for their service to the City:

- Chris Brown, Computer Network Admin, IS - 5 Years
- Allen Backstrom, Maintenance Worker II, Parks - 25 Years

The following employees also received awards, but were not able to attend the meeting:

- Mark Thomas, Police Sergeant - 20 Years
- Heather Kinney, Maintenance Worker II, Engineering - 15 Years
- Carl Wineland, Maintenance Worker II, Public Works - 10 Years
- Ed Tinsley, Maintenance worker II, Public Works - 5 Years
- Devin Madan, Custody Office, Police - 5 Years

B. Employee of the Month

Mayor Nehring recognized Patricia Duemmell, Property/Evidence Specialist, as the *Employee of the Month* for September. Ms. Duemmell has worked for the police department for 18 years and has provided outstanding service going above and beyond the call of duty. Mayor Nehring discussed her valuable work with the Marysville Community Food Bank, Washington State Special Olympics Torch Run and Tip-A-Cop and various other organizations.

C. Dare to Soar

Kari Chennault was recognized for the Mayor's *Dare to Soar Innovative Service Award* which acknowledges exceptional employee performance, innovative ways of conducting the public's business that yield cost-savings in the city budget, improve service delivery, increase productivity and have an overall benefit to the City of Marysville. He reviewed how Ms. Chennault had come up with a way of saving significant money by viewing a major project from a different angle. She noticed certain very expensive sub-costs for a project and proposed a different way of handling the matter. As a result of her creativity and out-of-the-box thinking, she achieved a project cost savings of \$300,000 on that one project.

Achievement Letter from State Auditor's Office for 5 years of no findings in the last audit exit conference

Finance Director Langdon and Financial Planning Manager Denise Gritton were recognized for their excellent work which resulted in five years of audits with no findings. Mayor Nehring read a letter from State Auditor Brian Sontag congratulating and commending the City.

Audience Participation - None

Approval of Minutes

1. Approval of September 6, 2011 Work Session Meeting Minutes.

Councilmember Wright indicated she would be abstaining as she was not in attendance.

Motion made by Councilmember Vaughan, seconded by Councilmember Rasmussen, to approve the September 6, 2011 Work Session Meeting Minutes. **Motion** passed unanimously (6-0) with Councilmember Wright abstaining.

2. Approval of September 12, 2011 City Council Meeting Minutes.

Motion made by Councilmember Wright, seconded by Councilmember Stevens, to approve the September 12, 2011 City Council Meeting Minutes. **Motion** passed unanimously (7-0).

Consent

3. Approval of the September 14, 2011 Claims in the Amount of \$197,413.89; Paid by Check Number's 72497 through 72560.

Motion made by Councilmember Soriano, seconded by Councilmember Wright, to approve Consent Agenda Item No. 3. **Motion** passed unanimously (7-0).

Review Bids - None

Public Hearings - None

New Business

4. Annual Support Agreement and License Agreement for Munis Software with Tyler Technologies, Inc.

Worth Norton reported that this is same agreement that has been in effect for the last seven years.

Motion made by Councilmember Rasmussen, seconded by Councilmember Soriano to authorize the Mayor to sign the contract and approve the Annual Support Agreement and License Agreement for Munis Software with Tyler Technologies, Inc. **Motion** passed unanimously (7-0).

5. Amendment No. 3 to the Interlocal Agreement with Snohomish County for Furnishing Equipment Maintenance/Repair Service for the Period of January 1, 2012 through December 31, 2012.

Director Nielsen reviewed this item. There were no questions.

Motion made by Councilmember Stevens, seconded by Councilmember Vaughan to authorize the Mayor to approve the Amendment No. 3 to the Interlocal Agreement with Snohomish County for Furnishing Equipment Maintenance/Repair Service for the Period of January 1, 2012 through December 31, 2012. **Motion** passed unanimously (7-0).

6. An Ordinance of the City of Marysville Amending MMC 3.51.020 (7), Relating to the Authorized Petty Cash/Change Fund for the City Department of Community Development, an Imprest Fund of the City of Marysville.

Finance Director Langdon explained that this would amend the petty cash process for Community Development so they can operate a little easier.

Motion made by Councilmember Wright, seconded by Councilmember Seibert, to approve Ordinance 2871, an Ordinance of the City of Marysville Amending MMC 3.51.020 (7), Relating to the Authorized Petty Cash/Change Fund for the City Department of Community Development, an Imprest Fund of the City of Marysville.

Motion passed unanimously (7-0).

7. An Ordinance of the City of Marysville Amending the 2011 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2839 as Amended.

Finance Director Langdon reviewed this item as contained in Exhibit A.

Motion made by Councilmember Seibert, seconded by Councilmember Wright, to approve Ordinance 2872, an Ordinance of the City of Marysville Amending the 2011 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2839 as Amended. **Motion** passed unanimously (7-0).

Legal - None

Mayor's Business

8. National League of Cities Well City Award of Excellence.

The City received notification that they earned a National League of Cities Well City Award for 2011. Mayor Nehring congratulated everyone for their efforts.

Hotel Motel Committee Members Appointments

Motion made by Councilmember Wright, seconded by Councilmember Seibert, for the approval of the seven names presented for the Hotel Motel Tax Grant Review Committee. Councilmember Phillips indicated he would be abstaining as he was on the list of names. **Motion** passed unanimously (6-0) with Councilmember Phillips abstaining.

Mayor's Business:

- Parr Lumber signed final documents last week. Mayor Nehring publicly welcomed Parr to the community. He thanked staff for their hard work on this matter.

- He gave an update on the SERS Board's Future Funding Committee. They have found a way to make the system last until 2020, which it was intended to do.
- He attended the Tribes' Raising the Hand Ceremony over the weekend. He thanked them for their generosity and for the great event they put on.
- He thanked the LDS church for the great community service project they put on at the Doleshel Tree Farm two Saturdays ago. The work they did on the site was remarkable. He expressed special thanks to Steve Lebo for organizing these kinds of events and for his leadership in the church and the community. He also thanked Shonn and Sabina Mereness who were in constant contact with Parks in organizing this.
- The Police Torch Run raised over \$8,000 for Special Olympics. Mayor Nehring thanked them for their work.
- He invited everyone to the Mayor's Coffee Klatch on Thursday at 10 a.m. at the new Youth Development Center at the YMCA.

Staff Business

Jim Ballew:

- He congratulated Denise Gritton, Sandy Langdon, and Kari Chennault for their accolades.
- He gave an update on Serve Day and the Eagle Scout project. He expressed appreciation for this outstanding, beautiful project.
- He thanked Doug Buell and Peyton Mizell for their work on the Parks and Recreation Survey.
- Harv Jubey contributed \$1,000 to the scholarship account this year. Director Ballew expressed appreciation for Mr. Jubey's commitment to that effort.
- The Boys and Girls Club was painted this weekend by the Navy and Keller Williams.
- He spoke of some wind damage at Jennings Park and how they almost lost the Gehl home when a nearby tree fell within inches.
- Bayview Trail Grand Opening will be on October 1 at 9:30 a.m. There will also be an area dedicated to Officer Timothy Brenton.

Commander Lamoureux stated that the Marysville Community Coalition will be holding a community forum on October 11 to discuss drugs in our community.

Kevin Nielsen:

- He discussed events related to wind and rain.
- Night work going on at 88th Street.
- Trestle will be closed westbound all night and opening up at 5 a.m. on Tuesday, Wednesday, and Thursday. This will increase morning traffic in Marysville.
- The Public Works department will begin its annual flushing of water mains.

Sandy Langdon:

- She thanked Denise Gritton for her leadership in the audit process. She also thanked all the departments for their cooperation.

- She got notice today that the award of the Public Defense grants has been delayed.
- Finance Committee October meeting was rescheduled to the 26th at 4:30.

Grant Weed discussed the need to address an ordinance related to code enforcement penalties.

Councilmember Wright commented that this seems like it's mostly housekeeping with some clarification of the intent of the original ordinance. City Attorney Weed concurred, but noted there is a new section that says that for more than two violations in a three-year period, the City would have the authority to cite criminally. The authority to write a criminal citation would pass from the Code Enforcement Officer to the Police Department. He also mentioned that the matrix on pages 4 and 5 will need to be addressed at a later date with a follow-up Ordinance to reconcile the penalty provisions in all the different chapters.

Councilmember Seibert asked when the earliest was that they could take action. City Attorney Weed stated that they could address it tonight if they wish or they could wait until the next work session. Councilmember Seibert indicated he would be comfortable taking action tonight so they could get some issues related to this resolved. He asked for comments from other Council members. Councilmember Rasmussen commented that she would prefer to wait until the next work session so she would have more time to review the Ordinance.

Motion made by Councilmember Seibert, seconded by Councilmember Wright to add this item to the agenda and approve the proposed Ordinance No. 2783 as presented. **Motion** passed unanimously (7-0).

Grant Weed stated the need for an Executive Session to discuss three items - one potential litigation item, one labor negotiations update, and one real property matter. It was expected to take 20 minutes with no action needed.

Gloria Hirashima distributed various alternatives of redistricting maps. She discussed some concerns they have with the proposals and stated that they are preparing comments to submit.

Council Comments

Carmen Rasmussen:

- She congratulated Sandy Langdon, Denise Gritton and Kari Chennault for their awards. She expressed appreciation for the tremendous staff that Marysville has.
- The Raising the Hands ceremony was excellent. She was amazed at the huge number of organizations doing great things in the community.

Lee Phillips had no comments.

John Soriano:

- Congratulations to Sandy Langdon and Denise Gritton.
- He also mentioned that the Raising the Hands ceremony was very nicely done and informative.
- He discussed a conflict with the SCT meeting and the Public Safety Committee. There was consensus to move the Public Safety Committee meeting to 4:00.

Michael Stevens commented on the wonderful staff in the City and the enjoyable year he has served on the Council.

Jeff Vaughan discussed the Doleshel project. It is an amazing site and he appreciated the opportunity to be involved. He discussed the eagerness of the community members involved in the project.

Donna Wright:

- She attended the Raising the Hands celebration which was very impressive. She commented on the positive impact of this large community event.
- The Soroptomists are holding their annual auction on Saturday, October 22. She has tickets if anyone is interested.

Jeff Seibert asked if the Debris Management Plan has been turned in. Director Nielsen replied that it has. Councilmember Seibert asked if they have done the required Interlocal Agreement with the County yet. Director Nielsen explained that it is at the County and then will go to the City Attorney's office and to Council. Councilmember Seibert thanked staff for working on that item.

Adjournment

Mayor Nehring recessed the meeting at 8:22 p.m. until 8:31 p.m. at which time the meeting reconvened into Executive Session to discuss three items for 20 minutes with no action.

Motion made by Councilmember Rasmussen, seconded by Councilmember Stevens, to extend Executive Session to 9:06 p.m. Motion passed unanimously (7-0).

Motion made by Councilmember Rasmussen, seconded by Councilmember Phillips, to extend Executive Session to 9:11 p.m. Motion passed unanimously (7-0).

Executive Session

- A. Litigation – one potential litigation item per RCW 42.30.110 (1)(i)
- B. Personnel – one labor negotiations update per RCW 42.30.140 (4)(a)

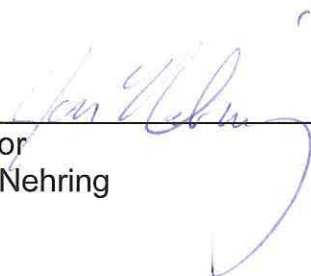
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C. Real Estate – one property matter per RCW 42.30.110 (1)(c)


Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:11 p.m.

Approved this 10th day of October, 2011.



Mayor
Jon Nehring



April O'Brien
Deputy City Clerk