

# COUNCIL



# MINUTES

## **Work Session** *April 21, 2008*

### **Call to Order / Pledge of Allegiance**

Mayor Dennis Kendall called the April 21, 2008 meeting of the Marysville City Council to order at 7:00 p.m. at Marysville City Hall. Mayor Kendall led those present in the Pledge of Allegiance.

### **Roll Call**

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Dennis Kendall

**Council:** Councilmember Jon Nehring, Councilmember Lee Phillips, Councilmember Carmen Rasmussen, Councilmember Jeff Seibert, Councilmember John Soriano, Councilmember Jeff Vaughan and Councilmember Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Mary Swenson, Finance Director Sandy Langdon, Police Chief Rick Smith, Commander Ralph Krusey, Commander Rob Lamoureux, Lt. Darin Rasmussen, Police Dept. Administrative Division Manager Bob Dolhanyk, Community Development Director Gloria Hirashima, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, City Clerk Tracy Jeffries, and Recording Secretary Laurie Hugdahl

### **Committee Reports**

#### 1. Police Business Plan.

Chief of Police Rick Smith discussed Department accomplishments over the past 13 months. He acknowledged the many Department members who helped develop this plan. He explained that they see the Business Plan as a tool to help plan for the future and discussed the following as contained in detail in the Business Plan:

- Organizational Chart and Function Chart review
- Vision, Mission, Values

- Goals: Protecting our Community/Preventing Crime/Solving Crime/Doing Business Responsibly
- 2007 Successes – New Police Chief, Civil Service rules, internal restructuring with enthusiasm and positive energy; Rob Lamoureux - Graduated from FBI Academy; Darin Rasmussen - Northwestern University School of Police Staff and Command
- Strengths, Weaknesses, Opportunities, Threats (SWOT) – an effective tool to keep the Department aware of what the needs are in the community, city, as well as the Department.
- Goals of 2008 for Technology, Recruitment, Training, and Procedures
- Function of the Office of the Chief
- Lt. Darin Rasmussen discussed the functions of the Office of Professional Standards
- Bob Dolhanyk, Administrative Division Manager, discussed the functions of the Administrative Division
- Commander Ralph Krusey discussed the functions of the Support Division
- Commander Lamoureux discussed the Operations division
- Lt. Jeff Goldman discussed the Tactical Team and Crisis Negotiators
- Chief Smith discussed each of the Department's special programs and units.
- Key Issues/Priorities - Hiring personnel to fill vacancies, develop training and recruitment unit, professional standards unit, real time crime analysis, development of all personnel throughout the organization, Community Policing Coordinator and Public Information Officer to help with the Marysville Volunteer Program (MVP), look at funding to support growth, looking at an assessment for the jail
- Deployment Strategies – A Proactive Team, Power Shift, Night Traffic Cars, CSOs
- Annexation and Growth Issues and Needs

Chief Administrative Officer Mary Swenson commented on challenges facing the Police Department with the new annexation area. They plan to see how things settle after the area is annexed to see what the actual needs are. She expressed confidence that the City will continue to get lateral candidates.

Chief Smith thanked his staff for putting this Business Plan together.

Councilmember Carmen Rasmussen asked about a separate business plan for custody. Chief Smith said it would be an addendum to this, but not separate.

Councilmember Jeff Vaughan asked about future SRO staffing needs. Chief of Police Rick Smith said they have one now and it is not enough, but they will continue to look at this.

Councilmember Jeff Vaughan discussed concerns by people in the annexation area. He asked Chief to comment on response time and quality of service to those residents. Chief Smith said it would depend on the annexation date. One option is that they may ask the Sheriff to help service that area until they we are fully staffed. The Proactive

Team will help and give more flexibility with calls for service. He thinks that Marysville Police Department could definitely provide better service than those residents are getting right now. It may take some time to get to know the area which will result in a brief period of extended response times, but that should improve quickly. Councilmember Jeff Vaughan asked how the larger area and increased distance from the Public Safety Building will impact response time. Chief Smith suggested looking at satellite offices, but does not recommend looking at a second precinct at this time. Chief Administrative Officer Mary Swenson concurred. She remarked that the officers' vehicles are their offices and are their primary places of doing business.

Councilmember John Soriano thanked Chief Smith and his staff for putting this plan together. He thinks it will be a great tool for giving the Police Department direction. He asked about staffing for the proposed MVP program. Chief Smith said they hope to have a Community Policing Coordinator involved in this on a daily basis.

### **Discussion Items**

#### **Approval of Minutes**

2. Approval of April 14, 2008 City Council Meeting Minutes.
3. Approval of April 21, 2008 City Council Work Session Minutes.

#### **Consent Agenda**

4. Approval of April 16, 2008 Claims in the Amount of \$398,870.62; Paid by Check No.'s 46650 through 46826.
5. Approval of April 23, 2008 Claims.
6. Approval of April 18, 2008 Payroll.

#### **Review Bids**

7. State Avenue Phase III Corridor Improvements Project, 136th Street NE to 152nd Street NE.

Public Works Director Kevin Nielsen reported that there were nine bids ranging from \$11.5 to \$13.5 million. Staff is reviewing them and will come back with a recommendation next week. He noted that all the bids were below the estimate.

#### **Public Hearings**

#### **New Business**

8. Approval of an Assistant Administrator Position.

Chief Administrative Officer Mary Swenson said this will be coming at the next meeting.

9. Professional Services Agreement with Harris and Associates for the State Avenue Phase III Corridor Improvements, 136th Street NE to 152nd Street NE Project.

Public Works Director Kevin Nielsen stated that they will use the Federal Aid Consultant Agreement.

10. State of Washington Intergovernmental Cooperative Purchasing Agreement.

Mayor Kendall reviewed this agreement.

11. Supplemental Agreement No. 1 to the Professional Service Agreement with The Transpo Group for the Transportation Element and Impact Fee Update in the Amount of \$11,500.00.

Public Works Director Kevin Nielsen explained that this is to support the break in access at Highway 92 for the Whiskey Ridge Annexation.

12. Purchase Order Number F5331 In the Amount of \$84,527.28 to Purchase a New John Deere 310 SJ Backhoe.

Councilmember Carmen Rasmussen asked how this would be affected by the upcoming changes in sales tax. Finance Director Sandy Langdon replied that heavy equipment was on the list of exemptions.

13. 2008/2009 Interlocal Agreement with the Snohomish Regional Drug Task Force.

Chief Smith indicated that there had been a small percentage increase due to population.

14. Getchell Hill PRD – Phase 4 Final Plat Mylar.

Community Development Director Gloria Hirashima said this is Phase 4 for Centex.

15. Acceptance of the Salary Range and Job Description for SCADA/Telemetry Administrator.

No comments or questions on this item.

16. A Resolution of the City of Marysville Amending the City's Cost Sharing Policy for Voluntary Sidewalk Construction and Repair by Private Property Owners.

Public Works Director Kevin Nielsen explained that the price is changing to a true 50/50 program on materials.

17. An Ordinance of the City of Marysville Affirming the Decision of the Hearing Examiner and Rezoning Approximately 4.63 – Acres, Including the Subdivision Known as Serenade and the Parcel Abutting the Northeast Portion of Said Subdivision, Amending the Official Zoning Map of the City.

Community Development Director Gloria Hirashima stated that this is a rezone at the land use break between 4.5 and 6.5 zones. The only concern raised by neighbors was a request to keep the trees and this was added as a condition.

## **Legal**

### **Mayor's Business**

Mayor Kendall commented that he will be bringing a recommendation for confirmation of an individual to the Planning Commission next week.

362 people from area churches worked in the community last Saturday planting trees and shrubs, cleaning the pond, and spreading bark.

The Earth Day event was great although the weather kept some people away. He appreciates the employees and the people from other agencies who were down there.

### **Call on Councilmembers**

Councilmember John Soriano had no comments.

Councilmember Lee Phillips had no comments.

Councilmember Carmen Rasmussen said she helped spread bark on 528 on Saturday and it was a great experience. She commended the community pride at the event.

Councilmember Jeff Vaughan had no comments.

Councilmember Jon Nehring asked about the public safety meeting. Chief of Police Rick Smith confirmed there would be a meeting this week.

Councilmember Jeff Seibert had no comments.

### **Staff Business**

Gloria Hirashima announced that the Smokey Pt. Master Plan Public Hearing would be held on May 6.

Kevin Nielsen:

- He gave updates on Beach Street concerns.
- Community Transit has been notified about the single lane closure from 136th – 152nd on State Avenue.

- Public Works received an electric car.
- They have a large topic for the Public Safety Committee meeting.
- Tree trimming down by Royal Fork was done on private property.

Jim Ballew:

- He reported that over 1,000 man hours of volunteer work was performed in four hours on Saturday by local churchmembers.
- A car show is scheduled for Comeford Park on Sunday
- Fishing Derby will be held on May 3.
- Community Pride Day will be on May 17.
- The Latter Day Saints Church will have its own service day on May 31 at Asbury Field.

Finance Director Sandy Langdon had no comments.

Chief of Police Rick Smith attended the Snohomish County Chiefs and Sheriff's meeting last week. He reported that he is now a member of the Snohomish County Law Enforcement Council and is looking forward to serving in this capacity.

Grant Weed will be attending the WSAMA Spring Conference next week. He indicated that there was no need for an Executive Session.

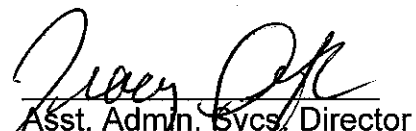
Chief Administrative Officer Mary Swenson stated that the Human Resources Department would be moving to the court facility on Friday. She also noted that the Teamsters would be voting on their contract on Wednesday.

### Adjournment

Seeing no further business, Mayor Kendall adjourned the meeting at 8:40 p.m.

Approved this 28<sup>th</sup> day of April, 2008.

  
 Mayor  
 Dennis Kendall

  
 Asst. Adm'n. Svcs. Director  
 Tracy Jeffries