



PRELIMINARY PLAT SUBMITTAL CHECKLIST

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

- ✗ Application Fee
 - \$5,000.00 + \$100.00 per lot or unit
- ✗ Land Use Application
- ✗ Legal Description
- ✗ Vicinity Map
- ✗ Title Report aka "Plat Certificate" (2 copies, current within **30 days of submittal**)
- ✗ Environmental Checklist (SEPA), (signed and dated, 3 copies, applicable fee)
- ✗ Preliminary Plat Map (4 full size and 1 reduced to 11 x 17") – to include:
 - The name or title of the proposed subdivision;
 - The date, north arrow, and approximate engineering scale as approved by the Planning Department (e.g. 1" = 20', 1" = 30', 1" = 40', 1" = 50', 1" = 60');
 - Boundary lines of tracts, lot lines, lot numbers, block numbers;
 - Location and name of existing and proposed streets and right-of-way;
 - Drainage channels, water courses, marshes and ponds;
 - All significant wooded areas as characterized by evergreen trees 8" in diameter or greater and/or deciduous trees 12" in diameter or greater, measured 4 ½' above grade;
 - Existing structures and setbacks;
 - The location of existing driveways;
 - All easements and uses;
 - Existing and proposed utilities services;
 - Fire hydrant location and distance;
 - Five-foot contour lines; and
 - Any regulated sensitive area such as wetlands, steep slopes or wildlife habitat.
- ✗ Landscape plan (3 copies)
- ✗ Preliminary street profile together with a preliminary grading and storm drainage plan (3 copies)
 - A typical cross-section of the proposed street improvements.
- ✗ Traffic Analysis, (3 copies) if required
- ✗ Geotechnical report, (3 copies) if required
- ✗ Preliminary drainage report, (3 copies) if required
- ✗ Critical areas report, (3 copies) if required
- ✗ Disk containing electronic copies of all of the items outlined above. A link can also be provided so you can upload to the City's "cloud," which is preferred.