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**Minutes of Marysville
City Council Work Session**

September 4, 2001

Public Safety Center

I. Call to Order

Mayor Weiser called the meeting to order at 7 p.m.

II. Pledge of Allegiance

The assemblage joined in the pledge of allegiance to the flag.

III. Roll Call

A voice roll call of councilmembers was conducted. Attendance was as follows:

Councilmembers Present:

- Dave Weiser, Mayor
- Mike Leighan, Mayor Pro Tem
- Shirley Bartholomew
- Jim Brennick
- Donna Pedersen
- John Soriano

Administrative Staff Present:

- Sandy Langdon, Finance Director
- Mary Swenson, Chief Administrative Officer
- Ken Winckler, Public Works Director
- Bruce Keithly, City Attorney
- Roberta Stevens, Recording Secretary
- Robin Nelson, City Engineer

Mayor Weiser noted that Councilmember Dierck was ill; Councilmember Smith may not be here due to a family commitment.

IV. Discussion

A. Golf Course Driving Range Clean-Up and Interim Use.

Mary Swenson reported that the City purchased the old driving range in April or May and some clean up has been done, but the rest of it will need to wait until the council decides what to do with the property. Prisoners have done rough cleaning. There have been bids requested to take the poles down \$20K was the lowest bid Ms. Swenson had seen; Staff needs input from the Council on what to do with the property. The neighborhood survey results were revisited. Councilmember Bartholomew asked if they would leave the poles up if the turf was re-seeded; Ms. Swenson noted the poles should come down but they would keep the lighting. Jim Ballew said that he had received a lower bid today of \$14.3K to drop the poles to 16' in height, leave, or replace needed netting, existing lighting would be re-affixed 10' lower; currently the grass is dormant. There are undulating areas on the property that need to be graded, leveled, and seeded by the second week in October if the City intends to use it next year. All of the poles cut off can be used as parking barriers at Strawberry Fields. Departmental recommendation is for, \$7500 additional money if city equipment and personnel are used and Parks would rent a seeder. Signage needs to be posted clearly stating that this is Interim Use, and not long term. Councilmember Pedersen asked where the City is on the facility use process, and if it would be done by year-end. Ms. Swenson responded the report would finished by the end of the year and the City is probably looking at a bond issue and quite a few years out. If it is turned into soccer fields now and several year from now it is closed to build a jail the Council isn't going to be very popular. Councilmember Pedersen asked Mr. Ballew to check with Planning to see what is happening near there. Councilmember Leighan asked if any of those poles were suitable for Cedarcrest. Mr. Ballew responded that a couple of them are and said there was room for four modified soccer fields for a 5 vs. 5 league for adults. The Boy Scouts have painted the outside of the building. He noted that with not a lot more lights

than are out there now it could be used at night and not have a negative impact on the neighborhood. At one time they had an over-netting to keep the glare down into the neighborhood. The current lighting can be reset and redirected to accomplish that. The lateral support poles will be pulled, the rest left at 16'. Overall maintenance is a concern. Mayor Weiser asked if any of the netting was usable at the golf course. Mr. Ballew said that some of it would last for 2-3 years and existing netting could be augmented with the shorter panels. Councilmember Bartholomew asked if the WSR inmates were working there, Ms. Swenson said they were with good results. Jim Ballew said he was looking into using the Sea Bees or the Junior Army Corp of Engineers, a unit out of Oak Harbor does the work; if Council would like to proceed, Mr. Ballew will exhaust every resource available to get the job done as economically as possible. Councilmember Pedersen asked how many parking spaces would be needed if it was made into soccer fields. Mr. Ballew said that not all adult players would be there at the same time, perhaps 40 spaces would be needed, usually two fields at a time would be in use, he is unsure how many parking spaces are out there presently. Councilmember Pedersen asked about the compatibility of evening soccer games with the neighborhood. Mr. Ballew hopes that the games will end by around 9 p.m. Councilmember Brennick asked if it would be cost effective for the City to use it as a driving range. Mr. Ballew said that would be the easiest thing to do, however, he doesn't think the community would welcome it. Softball league generates a lot of revenue for Parks, and Jim Ballew would expect that the soccer fields would as well. Ms. Swenson said that there were problems with the community when the old driving range was there. Councilmember Bartholomew asked what could be attracting rats, Mr. Ballew said there lots of food was left there, and they had a water supply. Since cleaning and clearing, the food is all gone. Councilmember Soriano asked if there was any type of sports field that the school would be short on, softball perhaps. Mr. Ballew responded that he was unaware of any and there is not enough space to house a regulation softball field. Councilmember Leighan mentioned that Planning has had plans submitted for a driving range at the north end of town, this could be in competition. Mr. Ballew reiterated the need to act quickly on turf renovation.

B. *Community Transit Request.*

Community Transit is asking for universal support from all AWC member cities as sponsors to obtain insurance from AWC, and this would not place Marysville in any liability situation.

C. *Potential Committee to discuss Traffic Issues in Areas of City.*

Councilmember Brennick inquired about establishing a citizen committee to see about slowing down traffic. Councilmember Pedersen asked if there wasn't already one and how often does it meet? Ken Winckler responded that the City did have a committee and it meets on a bimonthly basis unless there is something that needs to be discussed in which case it meets monthly. It is chaired by the City Engineer with Police, Engineering, Maintenance and Public Works members, but no Councilmember or citizen representation. He said that the Traffic Committee still investigates and acts. Councilmember Leighan asked Councilmember Brennick if his idea was for a city wide task force and not just Grove St., if so, he would support the idea. Councilmember Brennick said that if there was one already in place with Staff, then the Committee needs to add councilmembers and citizens to the current committee.

Mayor Weiser noted that one thing the council has to remember is that deliberate changes were made to put it in the hands of Engineering, taking it out of the political arena, which make the actions more defensible. Ms. Swenson mentioned that WCIA recommended that the traffic signals be the responsibility of the City Engineer. Mr. Nelson gave some background on the traffic-calming program which mirrors other programs in other cities. Actions taken are predicated on the citizens notifying the Traffic Safety Committee/Robin Nelson. Ken Winckler noted that Grove St. has an arterial street status, did some adjustments of lanes, typically not done on an arterial streets. Councilmember Brennick has 14 letters since June regarding lost parking spaces, and narrowing lanes that was supposed to slow traffic down. Possibly citizens could be part of the committee, and then they could have a feeling of ownership with the recommendations. Councilmember Leighan said he would like to see a city overall committee rather than street specific, then he can support the concept. Councilmember Soriano would like to keep the issue before the Council.

- D. *Supplemental Agreement No. 1 for Professional Services for Comprehensive Transportation Plan; Bucher, Willis, and Ratliff.*
Ken Winckler said this is a supplement to the plan they had last year. Councilmember Pedersen noted it included an additional four intersections, and inquired where they were. Robin Nelson will provide that information at next City Council meeting. Councilmember Soriano asked about the hearing on August 30 for BNSF to close the 156 St. crossing, he was advised that the hearing was postponed, and no new date has been set yet.

V. Other Items Scheduled for September 10, 2001

- A. *Approval of Minutes.*
1. August 27, 2001 City Council Meeting.
2. September 4, 2001 City Council Work Session.
- B. *Approval of September 10, 2001 Claims.*
- C. *Approval of August, 2001 Payroll.*
- D. *Approval of Professional Service Agreement for Signal Design at 88th St. and 67th Ave.*
No discussion.
- E. *Approval of Snohomish County P.U.D. Easement at Cedarcrest Golf Course.*
Councilmember Leighan asked if the council hadn't already discussed this issue, Ms. Swenson said that last time it was a gas easement. Robin Nelson mentioned that it would be in the same area, a common trench. Councilmember Brennick asked the cost to the City for the PUD upgrade. Robin Nelson said that the City's cost was to pay for the original trench only.

F. *Approval of Contract for Manhole Adjustment/Water Valves; MLS Construction.*

Ken Winckler said that with so many manholes outstanding, this is the most cost effective way to do deal with them, and funding is available. Councilmember Bartholomew asked Bruce Keithly about the liability of the City with the contract. Mr. Keithly noted that liability is covered under the insurance requirements. Mr. Winckler noted that this is the standard contract used for construction projects for the city. Councilmember Leighan asked who puts in the survey monuments. Robin Nelson responded that the City does not have a professional licensed surveyor on staff; normally the agency providing the service has the responsibility of paying for the surveyor and putting in the monuments. Councilmember Brennick asked if there was something the City could do prior to Snohomish County black topping over the manholes. Mr. Winckler replied that it is almost impossible to adjust manholes before, it is a difficult timing process and causes a number of problems, then the City has to go back to do a more finite adjustment, it is much easier and more cost effective to send someone out after the paving. Councilmember Brennick asked where the areas were located, Mr. Winckler said they were generally scattered, Snohomish County tries to do areas and do a number in those areas. Councilmember Soriano asked if there was less risk having the manhole in a depression than having it raised, and the answer was yes. Councilmember Bartholomew asked if the County ever settled up over the 88th St. project when they dumped about 2000# of blacktop down a manhole, Mr. Winckler said yes they paid about \$67K, all of our expenses plus overhead.

G. *Approval of Contract for Deferred Construction of Curbs, Gutters, and Sidewalks; Robert Paz.*

No discussion

H. *Review Bid*

1. Self-Contained Single Operator Truck-Mounted Roadway Paint Striping Machine.

Ken Winckler reported that this is replacing one that is archaic, but there was no money budgeted for this year. Due to the lateness of the season, he is requesting all bids be rejected and go back and look at it again later.

2. Police Motorcycles.

Councilmember Bartholomew asked why there was only one bid? Roger Kennedy responded that he sent it out to seven different Harley Davidson dealers. The question was posed why only one manufacturer, Mr. Kennedy responded that the police feel very strongly about having the Harleys, that the buy back amount far exceeds other manufacturers, and the officer training is provided by Harley. He said that he had spoken to the State Purchasing department regarding the issue. Councilmember Bartholomew asked about a possible conflict of interest. Mr. Kennedy said he felt comfortable with it. Mr. Keithly wondered how they got the specs that were restricted enough to only include one manufacturer. Councilmember Soriano noted the bid price looked good, he called and the average Joe buying at Cycle Barn would pay \$17,300. without options, and the Harleys have safety items that other manufacturers do

not offer. Councilmember Brennick said that the Police Advisory Committee had discussed this several months ago and that the value, and plusses were there and that convinced the Advisory Board. Mr. Kennedy said he mailed out seven requests from Bellingham to Tacoma. Harley Davidson has a guaranteed buy back of \$10.5K for two year old bikes and \$9K for three year old bikes. Councilmember Pedersen asked about needing three strobe lights. Mr. Kennedy responded that enforcement motorcycles need to be as conspicuous as possible and the three strobes make them much more visible. Councilmember Leighan asked if the bikes are going to have opticom on them. Mr. Kennedy said that they haven't pursued it at all, it takes a special power pack separate from the other power packs.

I. Current Business

1. Sunnyside Trunk D Sewer Extension Phase II Developer Contract for Sewer Service & Recovery.

This has the new wording that Grant Weed talked about last week. Mayor Weiser said that he would make sure that the resolutions are part of the packet for the next meeting. Councilmember Pedersen asked what three things were addressed; the response was an irrevocable bond, interim station that would serve the immediate needs of the developer, and cost overruns. Councilmember Pedersen asked that on page 3 1. (b) the missing word "at" be inserted. Councilmember Brennick asked about the letter of credit, and was not aware of that having been done in past. Ms. Swenson said she didn't recall not requiring a letter of credit in past, it is be much like a construction loan, draw on as built and interest paid on amount of money drawn instead of the whole amount from the beginning. Councilmember Leighan noted it is cheaper for the developer and has no effect on the City. Mr. Nelson said the City is involved because the line is laid relative flat, has high ground water, and a large size pipe, the Staff felt this project needed extra control over the developer. Since it is under their department review authority he felt it was incumbent upon the City to meet every requirement needed.

2. Facility Use Policy.

Mr. Ballew stated that the rates are included in the report that are being charged for use of the various facilities. Councilmember Bartholomew asked Mr. Ballew if there had been any problems over the last year on rentals. He responded that there hadn't, and there were no major changes in the policy, except that a particular facility can't be used over 12 times a year by the same party or group. Renters are required to sign an indemnification agreement, and WCIA has been approved this in the past. Ms. Swenson noted that WCIA has a special mechanism for people that can't get event insurance, and the cost is reasonable. Councilmember Pedersen noted that a couple of years ago we had difficulty in determining which groups could use a facility; under this policy anyone can rent publicly owned buildings as long as they aren't breaking the law. Campaign funds cannot be raised in public buildings.

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J. **New Business**

1. Engineering Standards Update.

Mr. Winckler said this had been the result of a six month review and that local engineering firms had been contacted. Councilmember Leighan said it looks like the City is getting more stringent, Mr. Nelson disagreed. Councilmember Pedersen asked which engineering firms had been contacted and were they sent a copy of the standards update for comment or just sent a letter, and how do we monitor these design standards. Eric Thompson responded that Peak Engineering was one of two that responded with comments, he couldn't recall the other firms the letter was sent to. The packet was not sent out to the engineering firms; a letter saying it was under review asking for their comments was sent. Mr. Nelson responded that the design standards were looked at when Planning reviews the plans. He noted that there was a change in shrubbery setback from the corner from 30' to 50', enforcement is an issue for the code enforcement officer. Councilmember Pedersen will give addresses for some that are not in compliance now. Councilmember Brennick asked about gathering input and if local contractors or construction firms that do the installation are ever contacted, the answer was no. There was a general discussion of street sign posts. Councilmember Leighan asked if Peak's comments were addressed in the document. Mr. Nelson said it is the final draft, and contains the input supplied by various people. Councilmember Pedersen asked if they were sending out notices to the people involved. Ms. Swenson said that they can do that. A short general discussion about this subject ensued.

2. Engineering Design Report on 51st Ave. from Grove to 88th Streets.

Mayor Weiser noted that this was an informational item only and did not require Council action. Councilmember Pedersen asked if the City couldn't get the County to go further. Mr. Nelson said that the County may eventually go 108th St. and the City is coordinating with them. Councilmember Pedersen asked when the flashing red lights on 47th & 51st Streets and Grove are going to be replaced by red, yellow and green lights. Mr. Nelson said he anticipates they will be turning them on this week. Councilmember Bartholomew asked if there was any kind of timetable on this Engineering Design Report. Mr. Nelson said they have budgeted funds next year to do an EIS and that will take all of next year. It is in the 2005-2007 TIP and has no funding at this time. The City is taking the lead on this. Councilmember Leighan asked what the County's role was in this and have the City annexed this property? Mr. Nelson said the City has not annexed the property, it is in Snohomish County, however, the County will not lead this project, the City will.

VI. **Information Items**

Mr. Nelson had an update on the 2002 trust fund loan application for the treatment plant. They have recommended our project for funding to the 2002 Legislature. The City has made the cut and will be on the list, the \$1M loan has already been approved and the City is on the list for the remaining \$10M. Councilmember Bartholomew stressed the need for backing by our delegation, urging the people to contact them and it needs to be done this week or next by week end at the latest.

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A. Mayor's Business
None

B. Staff Business
None

C. Call on Councilmembers

Councilmember Leighan asked about the Tulalip Business Park analysis. Ms. Swenson replied that the RFP is out with a deadline of the end of September. Councilmember Pedersen asked how many new grants has the City applied for since the new grant writer was hired. Sandy Langdon responded that at this time we haven't applied for any specific grants, but the background work is being done.

Meeting adjourned at 9:25 p.m.

Accepted this 10th day of September, 2001.

David Weir
Mayor

Lizzie Lein
City Clerk (Deputy)

Roberta Stammers
Recording Secretary