

**MINUTES RECAP  
MARYSVILLE CITY COUNCIL - REGULAR MEETING  
APRIL 3, 2000**

CALL TO ORDER/FLAG SALUTE	7:00 p.m.
ROLL CALL	Mayor Weiser and Councilmember Bartholomew absent.
MINUTES OF PREVIOUS MEETING 1. March 27, 2000 city council	Approved as corrected.
AUDIENCE PARTICIPATION None.	
PRESENTATIONS/PETITIONS/COMMUNICATIONS None.	
<b>ACTION ITEMS</b>	
<b>REVIEW BIDS</b> None.	
<b>PUBLIC HEARING</b> None.	
<b>CURRENT BUSINESS</b> None.	
<b>NEW BUSINESS</b> 1. Creation of Travel Advance Revolving Fund 2. Professional services agreement for Edward Springs/Stilliguamish water supply improvements; Montgomery Watson	Approved Ordinance 2318.  Approved.
<b>CONSENT AGENDA</b> 1. Approval of April 3, 2000 Claims in the amount of \$120,257.68 paid by check nos. 51439 through 51575 with check nos. 50977 and 51422 void. 2. Approval of payroll in the amount of \$842,511.88 paid by check nos. 37703 through 37935 with check no. 37935 void.	Approved.  Approved.
<b>LEGAL MATTERS</b> None.	
<b>ORDINANCES AND RESOLUTIONS</b>	
1. An Ordinance of the City of Marysville, Washington amending MMC 11.62.020 relating to designation of truck routes (continued from March 27, 2000.)	Approved Ordinance 2319.
<b>INFORMATION ITEMS</b>	
1. Mayor's business 2. Staff's business 3. Call on councilmembers	
ADJOURN REGULAR SESSION	8:32 p.m.
EXECUTIVE SESSION To discuss real estate and litigation.	
RECONVENE	
ADJOURN	9:37 p.m.

**MINUTES  
MARYSVILLE CITY COUNCIL - REGULAR MEETING  
APRIL 3, 2000**

**CALL TO ORDER/FLAG SALUTE**

The meeting was called to order by Mayor Pro Tem Leighan at 7:00 p.m. in the Council Chambers, and the assemblage joined in the flag salute. A voice roll call of councilmembers was conducted. Attendance was as follows:

<b>Councilmembers Present:</b>	<b>Administrative Staff present:</b>
Mike Leighan, Mayor Pro Tem	Dave Zabell, City Administrator
Jim Brennick	Robert Carden, Chief of Police
Donna Pedersen	Gloria Hirashima, City Planner
Suzanne Smith	Grant Weed, City Attorney
John Soriano	Owen Carter, City Engineer
	Ed Erickson, Finance Director

CORRECTED: SEE 4-10-00  
MINUTES Norma Jean present

Mayor Pro Tem Leighan advised that Mayor Weiser was out of town and Councilmember Bartholomew was ill and unable to attend.

**MOTION** by Pedersen, second by Smith, to excuse the absences of Weiser and Bartholomew. Motion carried unanimously (6-0).

**MINUTES OF PREVIOUS MEETING**

CORRECTED: SEE 3-27-00  
MINUTES

1. City Council Meeting, March 27, 2000.  
Councilmembers noted the following corrections:  
- Page 5, Ordinances & Resolutions, 1. Correct sentence to read "Councilmember Dierck noted 100<sup>th</sup> and 88<sup>th</sup> would no longer be truck routes and the school district ...."

**MOTION** by Pedersen, second by Dierck, to approve the minutes of the March 27, 2000 meeting as corrected. Motion carried unanimously (6 -0).

**AUDIENCE PARTICIPATION**

None.

**PRESENTATIONS/PETITIONS/COMMUNICATIONS:**

None.

**ACTION ITEMS:**

**Review Bids**

None.

**Public Hearing**

None.

**Current Business**

None.

**New Business**

1. Creation of Travel Advance Revolving Fund

Mr. Erickson explained this would update the city's practices regarding employee travel, which had not been revised since 1984. An employee or councilmember would bring an itemized trip request and receive a check; after the trip s/he would submit receipts. The advantages to this proposal were that it eliminated the possibility of misuse of credit cards and put all travel expenditures in one fund, which would make it more obvious and easier to audit. Also, there had been a problem with charge slips not getting turned in promptly so the city incurred interest on the charge card. The downside would be that the city would lose a few days of interest on any check it issued ahead of time for travel, rather than paying for it afterwards when the credit card bill came. He noted the city's code set a meal allowance, but this could be exceeded if the person brought back a receipt and it was reasonable. This revised policy allowed the city to put into place a new credit card policy, which might allow managers to do on-line purchasing.

Mr. Zabell added that Mary or Lillie would make the actual travel arrangements for councilmembers as they do now, rather than each one doing their own.

Mayor Pro Tem Leighan asked if travelers could charge expenses to their personal credit card then submit receipts for reimbursement; Mr. Erickson replied in the affirmative.

**MOTION** by Pedersen, second by Smith, to approve Ordinance 2318 creating a Travel Advance Revolving Fund. Motion carried unanimously (6-0).

2. Professional services agreement for Edward Springs/Stilliguamish water supply improvements; Montgomery Watson

Mr. Carter gave the background presentation, explaining this consultant received the highest score of the firms listed on the consultant selection roster.

Councilmember questions and comments were as follows:

- Did the city know it was going to have to do this work? Mr. Zabell responded that the Department of Health had been testing at these sites for two years and preliminary results had been known. Staff included \$600,000 in the budget in anticipation of DOH's requirements.
- The grant funds mentioned on page 14. Mr. Carter noted that since the city was under a DOH order, the actual design and building projects would be submitted for grant funding. This first phase would not qualify.
- Had there been communication with neighboring property owners? Mr. Zabell responded the city was on good terms with the neighbors but was unsure if there had ever been discussions about their impacts on the watershed. The city did purchase some of the watershed 20 years ago.
- What could the city do about growth and development during this interim period to ensure there was sufficient water quality? Mr. Carter noted there would be interim treatment and monitoring. Mr. Zabell added that there was considerable Everett water available, but it was more expensive. The city had always met the standards in the past; this situation arose because the standards were changed.
- Had a regional solution had been considered since it was a regional problem and the requirements changed drastically, from 800 ppm to only 40 ppm? Mr. Zabell noted the report would address pollutants and what the city would need to do to address them, including preventing them from entering the stream. The city only had jurisdiction within the city limits. The DOH was most concerned with giardia and filtration systems were typically the solution to that problem. The purpose of this phase was to explore alternatives. The city did a pilot filter program on the Stilly in the early 80s and would be able to utilize that data.
- Who were the reviewers for consultant selection? Mr. Carter responded that Larry Larson, Ken Winckler, and Joel Palm, the operator of the city's water system, served.
- Did the proposed Professional Services Agreement embody the plan of what the city expected the consultant to do? Mr. Carter stated that it did. In 90 days a report was due that identified how the city would come into compliance and the schedule for that. Then the city had 18 months within which to make the improvements. The Department of Health had indicated the 18-month deadline could be extended. The consultant would also be assisting the city in seeking grants for the work. There were several land use issues, but the city did not have jurisdiction over that land. Mr. Weed responded that cities could take certain actions to protect their watersheds if there was a finding of off-site pollution.
- What was ATU turbidity? Mr. Zabell explained that was a unit of measurement.
- Did 7 Lakes and Warm Beach have ties to these watersheds? Mr. Zabell said they did not.
- Would seismic considerations add to the cost? Mr. Carter explained it would not add to the cost of this effort but if seismic-sensitive soils were found, that would have to be addressed in the design and would add to the cost of construction.

CORR  
MIN. S 5/B NTU  
SEE 4-10-00

**MOTION** by Brennick, second by Dierck, to approve the professional services agreement for the Edward Springs/Stillaguamish water supply improvements study to Montgomery Watson in the amount of \$528,568 and authorize the Mayor to execute the agreement on behalf of the city. Motion carried unanimously (6-0).

### **CONSENT AGENDA**

1. Approval of April 3, 2000 Claims in the amount of \$120,257.68 paid by check nos. 51439 through 51575 with check nos. 50977 and 51422 void.
2. Approval of payroll in the amount of \$842,511.88 paid by check nos. 37703 through 37935 with check no. 37935 void.

**MOTION** by Dierck, second by Smith, to approve consent items 1 and 2. Motion carried unanimously (6-0).

### **Legal**

None.

### **Ordinances & Resolutions**

1. An Ordinance of the City of Marysville, Washington amending MMC 11.62.020 relating to designation of truck routes (continued from March 27, 2000.)

Mr. Carter noted this action had been held over because of a question on the designation of 47<sup>th</sup> Avenue N.E. He explained 47<sup>th</sup> from 2<sup>nd</sup> Street to 4<sup>th</sup> Street was proposed as a truck route as it was a logical route for those vehicles that needed to go towards I-5. He suggested the proposed routes offered a good truck route system.

Councilmember questions and comments included:

- Had staff followed up with the school district regarding working with the county to ensure safety along 100<sup>th</sup>? Mr. Carter reported that Mr. Winckler had followed up and understood there was an impasse as the school district wanted one type of improvement and the county wanted another. For the northeast corner of 51<sup>st</sup> and 100<sup>th</sup> there was a land use application in which anticipated working with the county to get curbs, gutters and sidewalks constructed. That location was not yet unsafe enough to rate being high on the list for funding.
- Had there been any follow-up calls from trucking firms? Mr. Carter said there had been no calls about the proposed truck routes, only about truck parking.
- Would 88<sup>th</sup> and 100<sup>th</sup> specifically not be truck routes when this ordinance was passed? Mr. Weed responded that unless a particular truck route was listed in the ordinance it was not a truck route; the council could amend the list at a later date. The city only had authority to designate routes within the city limits, but the intervening gap between these streets, which was in the county, would be difficult to utilize as a truck route because the city had effectively blocked each end. There would be need for coordination and communication by the Police Department with the county and the sheriff's office.
- Truck parking. Mr. Zabell said Engineering was reviewing truck parking and would bring recommendations back to council.

Mr. Zabell emphasized that trucks could utilize any city street if it had business there. There would be trucks on 100<sup>th</sup> making deliveries to Fred Meyer. There was a store on 88<sup>th</sup> that required occasional deliveries. The truck route designations spoke to routes that trucks must travel through the city.

**MOTION** by Dierck, second by Brennick, to approve Ordinance 2319. Motion carried unanimously (6-0).

### **DISCUSSION ITEMS**

None.

**INFORMATION ITEMS**

## 1. Staff's business

## Chief Carden:

- The retreat with Police Chiefs from Snohomish, Lake Stevens, Arlington and Granite Falls went well. They will put on a joint supervisory leadership seminar for supervisors in late May. They are reviewing their core values and feel there is commonality. They will explore other opportunities to work together.
- A suspect was in custody from the recent robbery.

## Mr. Weed:

- The Supreme Court recently handed down an important decision regarding adult use and nude dancing. His office would obtain further details and report at a future meeting.

## Ms. Hirashima:

- On April 12 there would be another meeting on the 116<sup>th</sup> Master Plan.

## Mr. Carter:

- Mr. Winckler would be out of town all week due to his daughter's injury at college. The signal at the northeast corner of State would be replaced on April 6.
- The Engineering Design Standards had strong requirements regarding utilities along certain roadways. Staff had received a number of calls from utility contractors and would be reviewing those standards to see if they needed to be modified.
- The pumps were started Friday on Trunk D and everything went well. It should be on-line mid-April.
- There would be an Ash Street Park & Ride meeting on April 5 at the Baxter Building.

## 3. Call on councilmembers

## Councilmember Smith:

- The Graffiti Committee had been very busy. She explained the process to be followed when graffiti was found. The Phoenix Club from the Middle School and the Seniors Against Crime would be helping. There were options which allowed graffiti sites to be taken care of at almost no cost. Chief Carden added the city had purchased a powerful military surplus pressure washer for \$600. May 1<sup>st</sup> would be the implementation date for the entire program.
- The Police Advisory Committee had been meeting and identifying action items.

## Councilmember Pedersen:

- Questioned the status of the Town Meetings.
- Commended Chief Carden for joining with other jurisdictions on training.
- The minutes of the Planning Commission mentioned a neighborhood meeting for the plan amendment for Grove, 64<sup>th</sup> to 67<sup>th</sup>. Ms. Hirashima noted the meeting had been held last week and was well attended.
- Asked that the Mayor Pro Tem be involved in setting meeting agendas and suggested the topic be discussed at a council retreat.

## Councilmember Dierck:

- Had suggested three weeks ago that two complete council packets be made available at each meeting for citizens.

**MOTION** by Dierck, second by Smith, to provide two full agenda packets at each meeting for use by the public.

**AMENDED MOTION:** to provide five full packets for a period of 10 meetings.

**VOTE ON MOTION:** Pedersen and Leighan voted nay; all others voted aye; motion carried (4-2).

- Had talked with Steve Holt, Snohomish County Planning Director, regarding a Tri-County update to the council.
- There were trailers parked on city-owned waterfront property. Mr. Zabell agreed to follow up.

## Councilmember Brennick:

- His motion regarding Town Meetings had called for the 3<sup>rd</sup> Mondays of April, May and June. He envisioned the meetings would be emceed by someone other than a city elected official, and would be an open forum where people could ask questions and comment on issues. Minutes would be taken.

**MOTION** by Brennick, second by Pedersen, to change the dates for the Town Meetings to the 3<sup>rd</sup> Mondays of May, June and July. Motion carried unanimously (6-0).

It was agreed that Councilmembers Brennick and Smith would work with staff to organize the meetings.

- Noted the south end of the golf course had been cleaned up very well; he had commented favorably on it to Mr. Ballew.
- The shrubs at the end of the driveway at city hall created a sight obstruction. Mr. Zabell stated he would follow up.
- The first council retreat was excellent; he hoped there would be additional ones to treat topics in depth.

#### ADJOURN INTO EXECUTIVE SESSION

Council adjourned at 8:32 p.m. into Executive Session to discuss litigation and real estate matters.

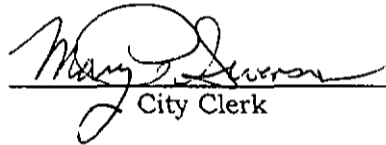
#### RECONVENE AND ADJOURN

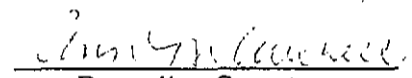
Council reconvened into regular session and entered into discussion regarding conduct of the council meetings and adherence to protocol. It was noted that while there had been efforts to improve the flow of the meetings and interaction among participants, additional "fine tuning" of the process could be a fertile subject for a future retreat or workshop. Councilmembers mentioned the light system used for recognition and some of the advantages and difficulties of its use. There was a general discussion of the benefits of the teambuilding workshop the council participated in at the recent retreat.

Council adjourned at 9:37 p.m.

Accepted this 10th day of April, 2000.

  
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Mayor

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Recording Secretary