

City Council



501 Delta Ave
Marysville, WA 98270

**Work Session
Minutes**

March 4, 2024

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Condyles, Councilmember James, Councilmember King, Councilmember Muller, Council President Stevens, Councilmember Norton

Excused: Councilmember Richards

Staff: CAO Gloria Hirashima, City Attorney Jon Walker, Parks Director Tara Mizell, Police Chief Erik Scairpon, I.S. Director Stephen Doherty, Community Development Director Haylie Miller, Public Works Director Jeff Laycock, Community Information Officer (CIO) Connie Mennie, Finance Director Jennifer Ferrer-Santa Ines, Information Systems Administrator Chris Brown, Emergency Preparedness Manager Sarah Lavelle

Roll Call

Motion to excuse absence of Councilmember Richards moved by Council President Stevens seconded by Councilmember Muller.

AYES: ALL

Approval of the Agenda

Presentations

Discussion Items

Approval of Minutes

Consent

1. February 23, 2024 Payroll in the amount of \$1,928,730.64 Paid by EFT Transactions and Check Numbers 35179 through 35195
2. February 28, 2024 Claims in the Amount of \$852,704.04 Paid by EFT Transactions and Check Numbers 168313 through 168437

022824.rtf

Review Bids

Public Hearings

New Business

3. Facility of Opportunity MOU - Generations Community Church

Emergency Preparedness Manager Lavelle reviewed the items 3, 4, and 5 related to partnerships with local churches to be "facilities of opportunities" that may be used during a crisis for emergency purposes.

Councilmember James asked about the process for designating emergencies. City Attorney Walker stated that the Mayor would determine when there is an emergency. Councilmember Muller added that the City would operate there but the church would just provide the facility.

4. Facility of Opportunity MOU - The Grove Church

Facility of Opportunity MOU_Grove Church_signed.pdf

5. Facility of Opportunity MOU - Marysville WA Foursquare Church

Facility of Opportunity MOU_Marysville Foursquare Church_signed.pdf

6. A Resolution to adopt the 2023-2028 City of Marysville Comprehensive Emergency Management Plan

2023-2028 CEMP Resolution.docx

Marysville CEMP 2023-2028.pdf

Emergency Preparedness Manager Sarah Lavelle reviewed the Comprehensive Emergency Management Plan.

7. [Marysville Human Services Grant](#)

[Funding Recommendation.docx](#)

Director Mizell provided recommendations from the Committee for the Human Services funding.

Councilmember James asked how many people the Grove Church Community Dinner serves. Councilmember Condyles noted they have two dinners every Tuesday for an estimated total of about 200 people.

Councilmember King commented that these are all great programs. He wishes there was more money to give them, but this is money well spent.

8. [Professional Services Agreement with Transpo Group USA, Inc. for the design of the 67th Ave NE & 52nd St NE Intersection Improvements](#)

[1.1 PSA_67th Ave NE & 52nd St NE Intersection Improvements.pdf](#)

Director Laycock reviewed the Professional Services Agreement with Transpo. Since this is a federally funded project that was only for the signalized intersection, it will not include sidewalks. That will have to be a separate project.

Councilmember James asked about the reason they didn't do a roundabout here. Director Laycock explained that they applied specifically for a signalized intersection. After some evaluation, they identified this as a signal-preferred intersection.

Councilmember Muller noted that they could do look at doing a paved apron with TBD funds. Director Laycock said he would look into it.

9. [First Responder Flex Fund Grant Fund Acceptance](#)

[First_Responder_Flex-Funds_2024.pdf](#)

Chief Scairpon stated that this is a renewal with a longstanding agreement they have had with Snohomish County Human Services for the First Responder Flex Fund which is used to impact and help bring people out of homelessness.

10. [City of Marysville Utility Easement for VP/MS, LLC.](#)

[Kendall Subaru Utility Easement.pdf](#)

[Map Kendall Subaru Easement.pdf](#)

Community Development Director Miller reviewed the utility agreement.

11. [FBI Lease Renewal for Marysville Tanks RF Site](#)

[USDOJ Communications Site Sublease 2-16-24.pdf](#)

[1216 - US Department of Justice - Agreement - Communication Site Sublease.pdf](#)

CAO Hirashima reviewed the FBI 10-year lease renewal for antennae located on Marysville tanks. She asked the Council about their philosophy about allowing the use of the tower. Do they want to provide this as a public service or try to charge market value.

Councilmember Condyles asked if there are new organizations that want to add to the tower or if it is primarily the same ones. CAO Hirashima said it is primarily the same ones but occasionally there are new ones. Because there are new ones but there are no experts on staff, it is difficult for staff to try to price it. Staff is recommending consolidating the leases and leaving it up to Sno911 who would then pay one rent to the City.

City Attorney Walker explained that Sno911 has separate agreements with all the sub lessees. It is primarily public service agencies, but T-Mobile is also on there. Councilmember Muller thought they could provide it as a public service for public agencies but have private companies on a separate track. It was recommended by staff that all agreements go through Sno911 to be administrated by them. Councilmember Muller expressed concern about having T-Mobile on the same process as the public agencies. There was some discussion about ways to handle T-Mobile.

Councilmember King asked if the funds generated go into the General Fund or Utility Fund. CAO Hirashima replied that it goes into the Utility Fund. Councilmember King asked if this is fairly secure. CAO Hirashima replied that it is.

Councilmember Norton asked how much revenue this tower brings in. Staff replied that it was about \$110-120,000/year.

Council President Stevens said he was in favor of simplifying the City's efforts in whatever way makes the most sense.

CAO Hirashima summarized that they would assemble something and bring it back.

12. [Lease Agreement for caretaker at Deering Wildflower Acres.](#)

[Lease Agreement - Joe Hansen.pdf](#)

Director Mizell reviewed this caretaker lease agreement for the Deering Wildflower Acres.

Councilmember Condyles asked if the roles and responsibilities would be the same. Director Mizell replied that it is similar but they changed who the caretaker would be responding to.

13. [Purchase and Sale Agreement with the Estate of Gregory Payne to acquire property necessary for State Avenue Widening](#)

[Purchase and Sale Agreement_Payne 1.17.2024.pdf](#)

City Attorney Walker reviewed this item related to State Avenue widening for the Furniture World business.

Legal

Mayor's Business

- He had a nice ribbon cutting for Smile Dental on Thursday.
- On Tuesday he was part of the Strawberry Festival election for royalty court which was a great event.
- He did a scaled back State of the City for Windermere.

Staff Business

Chief Scairpon mentioned Initiative 2113 which passed both the House and Senate and will become effective 90 days after the close of the session. During that timeframe the police will be under the current state laws related to pursuit, but they will be looking at what the department policy will be after the law shifts. He thanked the Mayor and Council for all their advocacy for public safety with this matter.

City Attorney Walker stated the need for one executive session item related to potential litigation for five minutes with no action expected.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- He reported on the SCT last meeting. There was an update from the County on their Economic Development strategy; a discussion on the new sustainable aviation fuel center going in at Paine Field; and a report on the STBG (Surface Transportation Block Grant) and the CMAQ (Congestion Mitigation and Air Quality) grants. Sound Transit gave an update on light rail. There was an update from Arlington on their TIFF project which is on hold for now.
- He attended the inclusive playground meeting that Parks put on which was very informative and lively.

Councilmember James:

- The Smile Dental ribbon cutting was a nice event.

- He thanked Chief Scairpon for the good news on the initiative.

Councilmember King:

- He reported on the Public Works Committee meeting where they got an update on the new routes; 88th and State intersection concepts; an upcoming open house for the Bayview Trail connection; and updates on vegetation, graffiti control, litter, and shopping carts.
- He attended the open house at Jennings Park about inclusive playground improvements there. It was a good meeting.
- Thanks to Councilmember Condyles, Mayor Nehring, CAO Hirashima, and Director Mizell for being judges at the royalty event. Congratulations to Council President Stevens' daughter who was chosen for royalty.

Council President Stevens:

- He was sorry to miss the event at the Opera House, but he was at the fire conference with other Fire Board members. There was good information from the Center for Public Safety Excellence that will be useful for the Fire District.
- He gave an update on the Economic Development Committee where they discussed options available to small businesses in the community.
- Thanks to Chief Scairpon for the update on the initiative.

Councilmember Muller:

- The Economic Development meeting was great. There was discussion about micro grant opportunities.
- Congratulations to the Stevens family and their daughter for being part of the court.
- The fire district conference was great and filled with lots of information. Marysville is in great shape with regards to fire.

Councilmember Norton:

- They took a field trip at the fire conference to see the new ladder truck that has been on order for several years.
- She thanked Chief Scairpon for the excellent news on the pursuits law. She appreciates the efforts of so many that have helped to make it happen.
- She expressed condolences about the loss of the state trooper over the weekend.

Adjournment/Recess

Council recessed at 7:49 p.m.

Executive Session

Executive Session was held from 7:51 to 7:56 p.m. with no action taken.

Reconvene

The meeting reconvened and immediately adjourned at 7:56 p.m.

Adjournment

The meeting was adjourned at 7:56 p.m.

Approved this 25th day of March, 2024.