

City Council



**1049 State Avenue
Marysville, WA 98270**

**Work Session
November 7, 2022**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Peter Condyles, Councilmember Mark James, Councilmember Tom King, Councilmember Michael Stevens, Councilmember Kelly Richards, Councilmember Steve Muller, Council President Kamille Norton

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Community Development Director Haylie Miller, Police Chief Erik Scairpon, Finance Director Crystil Wooldridge, Information Systems (IS) Director Stephen Doherty, Public Works Director Jeff Laycock, City Clerk/Finance Planning Manager John Nield, System Analyst Mike Davis, Information Systems Administrator Chris Brown, Systems and Database Analyst Will Kaiser, Computer Technician Xay Keomongkhoun, Judge Fred Gillings, Community Information Officer (CIO) Connie Mennie, Courts Administrator Suzanne Elsner

Approval of the Agenda

Motion to Approve the agenda moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Presentations

- A. Proclamation Declaring November 2022 as Native American Heritage Month in Marysville

PROCLAMATION Native American Heritage Month 2022.pdf

Mayor Nehring read the proclamation.

- B. 2023/2024 Preliminary Budget

Mayor Nehring thanked Finance Director Langdon for 21 years of excellent service, noting that she will be retiring soon. He also thanked all the Finance staff and department directors for their work on the budget proposal. He made comments on the budget noting that the City is in a sound financial condition. He, the Council, and staff have continued to prioritize sound investments, economic growth, and fiscal discipline to position the City well for the future. He was pleased to report that the budget proposes no increase to the City's property tax rate. No changes to any other city taxing rates is proposed either. There is a standard 2% utility rate increase to help keep up with rising costs and inflation to some degree. He thanked the City Council for the excellent working relationship they have with him and staff and for their fiscal prudence and foresight.

Finance Director Langdon made the presentation regarding the 2023/2024 Preliminary Budget. She reviewed citywide revenues by department, revenue assumptions, citywide expenditures, expenditure assumptions, and a general fund preliminary revenue summary (total sources \$122.9M). She also reviewed property tax history and 2023 and 2024 proposed property taxes.

Councilmember Muller asked if we track landowners that are taking advantage of tax break incentives in the Cascade Industrial Center. Director Miller noted they haven't received any formal applications yet, but Community Development will be tracking those.

Director Langdon reviewed retail sales and use taxes from 2018 through the present and the 2023 and 2024 proposed sales tax rates. She compared general fund expenditures by department and by category. She summarized the 2021/2022 preliminary budget for the General Fund and discussed the forecast outlook and primary model assumptions. The General Fund capital reserve fund balance and special revenue amounts were reviewed. Transportation capital projects in the amount of \$42.7M were highlighted. Utilities capital projects total \$23.8M. Other capital projects reviewed were Parks (\$6.4M), Facilities (\$3.2M), and Public Works (\$250K) for a total for all capital projects of \$76.3M. Enterprise Funds expenditures were also reviewed: Utilities (\$87.2M); Garbage and Refuse (\$31.1M), and Golf (\$3.4M). Interfund Services expenditures include fleet services, facilities, information services, unemployment insurance, liability insurance, and medical insurance. Director Langdon highlighted a

personnel summary of full time equivalents. Budget hearings will be held on November 14 and November 28. Budgets by department were reviewed.

Councilmember Muller asked if they will still be using outside real estate services. CAO Hirashima explained they have found it is extremely valuable to have an internal city agent for right-of-way and property purchases but they will still be contracting for some services because there are too many purchases for one person to do internally. This will create a regular contact point in the city to manage those purchases.

Council President Norton asked for an explanation of the increase in salaries and wages. Finance Director Langdon explained that it has to do with the safety position moved from the executive office. They also added two other positions during the 2021-22 budget.

Councilmember Condyles asked how much will be left over from the Commerce grant. Director Miller replied that they earmarked \$75,000 for the transportation portion. The other \$100,000 will be used for the planning portion of the Comprehensive Plan.

Council President Norton asked how the volunteer and community event coordinator position would be used. Director Mizell replied that it will be a citywide volunteer coordinator. The growth in city events has been huge. Anything that is citywide would filter through that person to free up departments. She reviewed the multiple events that the person would be able to help with. The City has grown a lot, but staff has not over the years. Council President Norton asked about changes in user fees. Director Mizell reported that they were lowered in 2020 for COVID, but they have increased back up to pre-COVID rates again.

Councilmember King asked about the new park signs. Director Mizell explained that they plan to replace the park signs gradually each year with new ones to make them consistent throughout the city.

Councilmember Condyles asked about the hours of the Parks Administrative Associate position. Director Mizell explained these hours will expand the City's ability to provide customer service as well as safety and security.

Councilmember Condyles referred to line items for the Opera House and asked about the 60% reduction. Director Mizell explained there had been some overlap in line items, but this is being cleaned up.

Council President Norton asked Director Laycock for examples of improvements done under the neighborhood traffic safety program in the past. Director Laycock cited traffic circles and speed tables.

Council President Norton asked where the north-end snow and ice storage facility would go. Director Laycock replied they are looking at the end of 39th.

Councilmember Richards asked about the paint truck. Director Laycock explained that would be for painting the lines.

Councilmember Condyles referred to the drops in maintenance, street cleaning, and vegetation management in the line items. Director Laycock explained this has to do with reshuffling.

Councilmember King asked if the State would still continue to do 529 from 1st Street to 4th Street and 528. Director Laycock explained the City is still responsible for any pavement markings. The State is only responsible for maintaining the condition of the pavement.

Council President Norton asked about the intern position. Director Langdon replied that any department in the city could utilize this position.

Council President Norton asked if it is fair that the City pays half of the mental health court liaison position. Judge Gillings explained that this program is going very well. Director Langdon added that there is an agreement with Everett about a grant they are sharing at 50%. Courts Administrator Elsner explained the division of tasks for this position.

Councilmember Richards asked if the \$50,000 proposed for the re-vote will cover everything. Director Langdon explained it is expected to cover what they pay the county elections office, but it could cost more.

Councilmember King asked who owns the golf carts. Director Mizell replied that the City leases them for a period of time and then buys them. They are getting a brand new fleet in January and will be looking into getting electric carts in the future.

Councilmember King asked if they are starting to see some hotel/motel revenue tax from the new hotel up on 116th. Director Langdon replied that they are, but she didn't have details.

Council President Norton thanked Director Langdon for putting together the presentation. She expressed appreciation for how well this is put together.

Mayor Nehring reiterated that the public hearings would be held on November 14 and 28. He stated he is concerned they will have a recession during this budget period, so the budget was crafted with that in mind. There are also some safeguards built in in the event they are needed.

Discussion Items

Approval of Minutes

Consent

1. October 26, 2022, Claims in the Amount of \$478,625.57 Paid by EFT Transactions and Check Numbers 158720 through 158773 with Check Numbers 135525, 136053, 136079, 138680, 139280, 139418, 139573, 139594, 139682, 139846, 139968, 140060, 140253, 140397, 140417, 140451, 140455, 140507, 140536, 140561, 140583, 140599, 140770, 141090, 141116, 141127, 141133, 141142, 141180, 141207, 141222, 141820, 141992, 142347, 142397, 142540, 142921, 142992, 143125, 143164, 143311, 143347, 143408, 143652, 143840, 144029, 144174, 144285, 144333, 144374, 144527, 144672, 144863, 145153, 145185, 145247, 145436, 145508, 145745, 145748, 146135, 146453, 146564, 146726, 146852, 147080, 147322, 147968, 148056, 148325, 148339, 148530, 148723, 148802, 148939, 149022 Voided.

[102622.rtf](#)

Review Bids

Public Hearings

New Business

2. Emergency Resolution for Smokey Pt Blvd and 152nd St NE Signal Pole Repairs

Director Laycock reviewed this item related to a signal pole which needed emergency repair. A full, permanent repair will be done later.

[Emergency Resolution -- Smokey Point Blvd and 152nd St NE signal pole repairs.docx](#)

[Emergency Declaration -- Smokey Point Blvd and 152nd St NE.pdf](#)

Motion to Approve waiving regular business rules in order to take action on this item tonight moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Motion to Approve Resolution No. 2525 moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

Legal

Mayor's Business

Mayor's Business:

- A draft of state and federal legislative priorities is included in Council's packet for review.

- It was a busy weekend with the big storm. Thanks to public works crews and the IS team for working on items throughout the weekend.
- Thanks to Councilmember Richards for the idea to offer free garbage service for those who had to dispose of perishable food items. The PUD is working their way through repairs. In the meantime city crews are removing as much debris as possible.
- He met with Girl Scout Troop 41262 last week and enjoyed their very astute questions.
- He and Council President Norton met today about providing a briefing to Council on the sports complex proposal topic.
- He referred to ordinances that other cities have passed around public consumption of drugs. Staff will be bringing a draft ordinance regarding this to provide police with some tools.

3. 2023 State and Federal Legislative Priorities

[2023 Legislative Priorities.pdf](#)

Staff Business

The new Human Resources Director Megan Hodgson introduced herself.

Communications Information Officer Connie Mennie reminded Council they would be doing a group photo and headshots next week before the Council meeting.

Director Laycock expressed appreciation for Public Works staff helping with the storm impacts. Public Works and Police are working together to address shopping carts left around the City with a model based on Everett.

City Attorney Walker stated the need for an Executive Session expected to last 15 minutes to address four collective bargaining items with action expected and one potential litigation item with no expected action.

CAO Hirashima thanked all the employees involved in the storm response. She noted there will be an event to celebrate Worth Norton and Sandy Langdon's retirement on Tuesday, November 15 from 12-2 at City Hall.

Call on Councilmembers and Committee Reports

Councilmember Condyles:

- Thanks to Director Langdon for the great work on the budget.
- He reported that the Affordable Housing group reviewed the 2024 work plan and reviewed the 2022 work plan.
- Snohomish County Tomorrow met and got an update on the County's 2024 Comprehensive Plan update. They also discussed an HO-5 report that is being

put together which is expected to bring a lot of changes to how cities in Snohomish County are expected to plan.

- He had a tour of the new community center and Deering Acres Park. He was pleased to see the old city hall furniture being reused at the new community center.
- He reviewed some history of Marysville's six city halls since 1891.

Councilmember James noted the new building is a great facility. Thanks to Sandy Langdon for her work on the budget. He asked about the results of the Pumpkin Trails Quest. Director Mizell reported that it was very successful with around 137 families participating.

Councilmember King:

- He stated that it was a privilege to be part of the new facility.
- Thanks to Director Langdon for the budget report.
- He reported on the Govt. Affairs Committee meeting with the school district. They plan to run another levy in February. There was also talk of having a police cadet program for students. Chief Scairpon reviewed the proposal to have a new youth cadet program.
- Councilmember King reported on last week's Public Works Committee meeting where they discussed the snow and ice plan; water shed planning; 88th and State intersection potential projects; and next year's TBD projects.
- He and his daughter participated in the Pumpkin Trails Quest and had a lot of fun.
- Volunteers set out 85 toy and food barrels around town.

Councilmember Stevens:

- Thanks to Sandy Langdon and her team.
- He enjoyed seeing a video on social media with staff dancing out in the plaza in costumes on Halloween.
- He reported on the Economic Development Committee meeting where they discussed the Lakewood area traffic plan, the sports facility proposal, and the Comprehensive Plan survey results.
- He gave an update on the Fire District's fire chief search.

Councilmember Richards:

- Thanks to the Mayor and staff for working out something to help people with disposing of spoiled food.
- He noted that Councilmember King is now the Public Works Committee chair.
- He commended Public Works for their work on dealing with the storm event.
- He commended Sandy Langdon for her work on the budget.
- The new building is fantastic.
- Congratulations and welcome to new Human Resources Director Hodgson.
- Thanks to Public Works and Police for dealing with the abandoned shopping cart issue.

Councilmember Muller:

- Thanks to Sandy Langdon for the budget presentation.
- Welcome to new Human Resources Director Megan Hodgson.
- He is looking forward to a lot of things coming forward from the Economic Development Committee.

Council President Norton:

- She expressed gratitude to the Public Works staff for their work after the storm.
- She welcomed Megan Hodgson to the City.
- She gave an update on the October 27 Public Safety Committee meeting where they discussed crime statistics and recruitment.
- She reported on the November 1 Finance Committee meeting where they had a great presentation on medical self-insurance.

Adjournment/Recess

The meeting went into recess at 8:51 p.m.

Executive Session

Council entered Executive Session at 8:59 p.m. for 15 minutes to address four collective bargaining items with action expected and one potential litigation item with no expected action. Executive Session was extended for five minutes.

Reconvene

Council reconvened the regular meeting at 9:19 p.m.

Motion to Approve waiving Council rules and authorizing taking action on four items moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Motion to Approve authorizing the Mayor to sign and execute the Collective Bargaining Agreement (CBA) with MPOA-commissioned law enforcement officers for 2023-2025 moved by Council President Norton seconded by Councilmember Condyles.

AYES: ALL

Motion to Approve authorizing the Mayor to sign and execute the CBA with MPOA-commissioned sergeants for 2023-2025 moved by Councilmember James seconded by Council President Norton.

AYES: ALL

Motion to Approve authorizing the Mayor to sign and execute the CBA with MPOA custody officers/community service officers for 2023-2025 moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Motion to Approve authorizing the Mayor to sign and execute the Letter of Agreement between the City and the Marysville Police Management Association regarding 2023 wages moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Adjournment

Motion to Adjourn the meeting at 9:24 p.m. moved by Councilmember Richards seconded by Councilmember Stevens.

AYES: ALL

The meeting was adjourned at 9:24 p.m.

Approved this 30th day of November, 2022.



Mayor
Jon Nehring