

**City Council**



**1049 State Avenue  
Marysville, WA 98270**

**Regular Meeting  
Minutes  
February 22, 2021**

**Call to Order / Invocation / Pledge of Allegiance**

Mayor Nehring called the February meeting to order via Zoom at 7:00 p.m. Zachary Watson of Marysville Foursquare Church delivered the invocation. Mayor Nehring led the meeting in the Pledge of Allegiance.

**Roll Call**

**Present:**

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Kelly Richards, Councilmember Michael Stevens, Councilmember Steve Muller

Staff: Chief Administrative Officer (CAO) Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Erik Scairpon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Assistant Public Works Director Kari Chennault, Fire Chief Martin McFalls, Human Resources Manager Lester, Community Information Officer (CIO) Connie Mennie, Information Services Manager Worth Norton, Systems Analyst Mike Davis, Senior Planner Amy Hess

**Approval of the Agenda**

**Motion** to approve the agenda moved by Councilmember Muller seconded by Councilmember Stevens.

**AYES: ALL**

**Committee Reports**

Councilmember King reported on last week's Fire Board Meeting where Chief Neuhoff gave an update on the 911 radio upgrades. Funds from the sale of older units will go back to the Marysville Fire District.

## **Presentations**

### **A. Premier Golf 2020 Annual Report**

Director Mizell introduced Golf Pro Shane Day, Assistant President Beth Hagen, and the new Golf Pro Wayne Clark. Mr. Day made a presentation regarding the Premier Golf 2020 Annual Report. In general revenues for golf in the Seattle market were up 3.6% and Cedarcrest was up six times that amount with a yearly revenue of \$1.555 million. There was record revenue in greens fees, cart rentals, and overall revenue even though it was the wettest year since they have been tracking data on the golf course. Almost 48,000 rounds of golf were played on the course this year which is up 22% from the previous year.

Mr. Day gave general updates on the course including Player's First surveys, marketing, and course upgrades and statistics. He discussed COVID-19's impact on operations and events and reviewed further details of the financial performance of the course. He reviewed the overall positive outlook for 2021. Currently for 2021 the overall revenue is up 131% compared to 2020 and is 98% ahead of budget. Mr. Day informed the Council that he will be taking a position with the Legion Memorial Team, and Wayne Clark will be joining the Cedarcrest team as the new General Manager/Gold Pro.

Staff is proposing a \$2 rate increase on the 18-hole rounds and \$1 increase for most other types of play which would take effect on March 1. They are proposing to increase rates on a cycle of increasing for two years in a row and then taking a year off. He reviewed local data which showed that even with the proposed rate increase Cedarcrest's rates are still number 10 in the area. He thanked Marysville for the opportunity to work at Cedarcrest.

Councilmember Muller thanked Mr. Day for the great work and noted he will be missed. He has noticed that other courses had a lot of trouble with tee boxes last year, but Cedarcrest's held up well. Mr. Shayne discussed the flexible, late-night maintenance done by staff which helped to mitigate impacts of the high use and weather.

Councilmember King asked if the high school golf team would be back this spring. Mr. Day replied that Grace Academy started today and the other schools will start at the end of March for a six-week season.

Councilmember King also asked if they repaired the cart paths. Mr. Day replied that the grinding down of the paths happened in 2019, and it seems to be much better even though there are still some tough spots.

Council President Norton thanked Mr. Day for the great work over the past few years and welcomed Wayne Clark.

Mayor Nehring thanked Mr. Day for doing an amazing job and welcomed Wayne Clark. He asked staff for an evaluation of where the increase in numbers is coming from. Mr. Day replied there he thinks there were at least a thousand new golfers, and they are working on how to keep them golfing. He thinks it is even better than the Tiger Woods boom.

Director Mizell expressed appreciation to Mr. Day for the phenomenal job he has done at the golf course along with the rest of the team and commended the team's high level of customer service during an unprecedented time. She welcomed Wayne Clark to the team. She stated that staff would be back next week with an agenda bill related to the rates increase.

### **Audience Participation**

Mayor Nehring solicited public comments. There were none.

### **Approval of Minutes (Written Comment Only Accepted from Audience.)**

1. Approval of the February 8, 2021 City Council Meeting Minutes

**Motion** to approve the February 8, 2021 City Council Meeting Minutes as presented moved by Councilmember Muller seconded by Councilmember James.

**AYES: ALL**

2. Approval of the February 16, 2021 City Council Special Meeting Minutes

**Motion** to approve the February 16, 2021 City Council Special Meeting Minutes moved by Council President Norton seconded by Councilmember Richards.

**AYES: ALL**

### **Consent**

3. Approval of the January 21, 2021 (Period 13 – 2020 budget year) Claims in the Amount of \$3,600,386.26 Paid by EFT Transactions and Check Numbers 145905 through 146010
4. Approval of the January 25, 2021 Payroll in the Amount of \$1,378,326.73 Paid by EFT Transactions and Check Number 33347 through 33357 with Check Number 108004 Voided
5. Approval of the January 27, 2021 Claims in the Amount of \$530,751.70 Paid by EFT Transactions and Check Numbers 146011 through 146183 with Check Number 145338 Voided

6. Approval of the February 3, 2021 Claims in the Amount of \$415,108.48 Paid by EFT Transactions and Check Numbers 146184 through 146354 with Check Number 145710 and 146171 Voided
7. Approval of the February 10, 2021 Claims in the Amount of \$604,487.24 Paid by EFT Transactions and Check Numbers 146355 through 146496
8. Approval of the February 10, 2021 Payroll in the Amount of \$1,804,018.09 Paid by EFT Transactions and Check Numbers 33358 through 33373

**Motion** to approve Consent Agenda items 3-8 moved by Councilmember Richards seconded by Councilmember King.

**AYES: ALL**

### **Review Bids**

### **Public Hearings**

9. Consider Approving the Program Year 2021 Annual Action Plan, as recommended by the Citizen Advisory Committee, provide a summary of, and response to any comments received during the public hearing into the Program Year 2021 Annual Action Plan, and direct staff to forward Program Year 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development

Senior Planner Hess reviewed the Community Development Block Grant - Program Year 2021 Annual Action Plan. She explained the Plan was made available for public review and comments for 30 days, but no comments were received. The Plan outlines the expectations, goals and achievements for each of the sub-recipients of any funding.

The public hearing was opened at 7:34 p.m., and public comments were solicited. Seeing no comments the public hearing was closed at 7:34 p.m.

Council Comments:

Councilmember Richards asked what was included in the crosswalk improvement program for \$81,000. Senior Planner Hess explained this is for the rapid flashing beacons at key intersections around the city.

**Motion** to authorize the Mayor to sign and execute the Program Year 2021 Annual Action Plan, as recommended by the Citizen Advisory Committee, provide a summary of, and response to any comments received during the public hearing into the Program Year 2021 Annual Action Plan, and direct staff to forward Program Year 2021 Annual Action Plan to the U.S. Department of Housing and Urban Development moved by Councilmember James seconded by Councilmember Muller.

**AYES: ALL**

### **New Business**

10. Consider Approving the Grant Agreement with the Department of Ecology, Allowing the City to Receive \$56,351.00 in Grant Funding the Armar Road Retrofit Design Project

Assistant Director Chennault reviewed this grant agreement with the Department of Ecology (DOE) for storm water improvements on Armar Road.

**Motion** to authorize the Mayor to sign and execute the Grant Agreement with the Department of Ecology, Allowing the City to receive \$56,351.00 in Grant Funding the Armar Road Retrofit Design Project moved by Councilmember Richards seconded by Councilmember King.

**AYES: ALL**

11. Consider Approving the Grant Agreement with the Department of Ecology, Allowing the City to Receive \$2,319,638.00 in Grant Funding for the LID Improvements for 2nd and Cedar Avenue Project

Assistant Director Chennault reviewed this DOE grant for construction of the 2nd and Cedar Avenue project in front of the Opera House.

Councilmember King asked if this would include a marked crosswalk from the Opera House over to the parking lot. Assistant Director Chennault indicated that it would.

**Motion** to authorize the Mayor to sign and execute the Grant Agreement with the Department of Ecology, Allowing the City to receive \$2,319,638.00 in Grant Funding for the LID Improvements for 2nd and Cedar Avenue Project moved by Councilmember King seconded by Council President Norton.

**AYES: ALL**

12. Consider Approving the Professional Services Agreement with Botesch, Nash, & Hall Architects, P.S. in the Amount of \$729,745.00 for A/E Design for City Hall Tenant Improvements

CAO Hirashima explained this Professional Services Agreement is for architectural and design services for tenant improvements at the new civic campus. This is the same architect team the City used for the rest of the facility.

**Motion** to authorize the Mayor to sign and execute the Professional Services Agreement with Botesch, Nash, & Hall Architects, P.S. in the Amount of \$729,745.00 for A/E Design for City Hall Tenant Improvements moved by Councilmember Stevens seconded by Councilmember James.

**AYES: ALL**

13. Consider Approving the Purchase from Tyler Technologies for ExecuTime – Time and Attendance and Advance Scheduling

Finance Director Langdon reviewed this agreement which would add a time and attendance module to the existing payroll system.

Councilmember Richards referred to the one-time fee of just over \$80,000 and the annual fee of \$11,000. He asked how long the system would be useful to justify the significant one-time fee. Finance Director Langdon explained the \$80,000 gets the City the install and the implementation of the module. The annual fee would include any maintenance and upgrades needed.

**Motion** to authorize the Mayor to sign and execute the Purchase from Tyler Technologies for ExecuTime – Time and Attendance and Advance Scheduling moved by Councilmember Richards seconded by Councilmember Stevens.

**AYES: ALL**

15. Consider Approving a Resolution to Amend Council Procedures

City Attorney Walker explained this would move the Committee Reports from the beginning of the meeting and incorporate them into Call on Council at the end of the meeting.

Councilmember Richards asked if Committee Reports would be separate from Call on Council or incorporated in. City Attorney Walker explained that as written it would be incorporated into Call on Council.

Councilmember Muller asked how potential attachments or supplemental information related to Committee Reports should be handled. CAO Hirashima explained that staff is working on creating a monthly packet of agendas, packets and information related to committees to make available to councilmembers.

**Motion** to adopt Resolution 2493 to amend Council Procedures moved by Councilmember Vaughan seconded by Councilmember Muller.

**AYES: ALL**

## Legal

### Mayor's Business

- HB1386 voted out of Finance Committee last week and is now onto the Rules Committee and then hopefully to the full floor for a vote.
- There was a good meeting Friday morning for campus art review.

### Staff Business

Chief McFalls had no comments.

Chief Scairpon had the following comments:

- Thanks to Chief McFalls for plunging with him to help support Special Olympics.

- Thanks to Council for approving the ExecuTime initiative tonight. This will help the Police Department with payroll accountability.
- Starting next week the first employee for the dedicated crisis responder program will start working in Skagit to train with Compass Health. Compass Health is sending one of their experienced dedicated crisis responders to help train our team.

Assistant Director Chennault commended the crew for their excellent response during the snow storm.

Interim Director Giffen had no comments.

Director Langdon commented that the City was not impacted by the AFTS breach.

CIO Mennie commented on positive attention Marysville has gotten in the news in recent weeks and noted she expects there will be more.

Human Resources Manager Lester commented that there is a need for Salary Commission members.

Director Mizell commented on great attendance for the recent movie event and noted that Bingo is happening on Friday.

City Attorney Walker had no comments.

CAO Hirashima congratulated Assistant Director Chennault and Utility Manager Latimer for all their work this winter with the wind and snow storms.

### **Call on Councilmembers**

Councilmember Stevens had no comments.

Councilmember Vaughan had no comments.

Councilmember Richards thanked Public Works for all their work during the recent snow event.

Councilmember Muller also expressed appreciation to Public Works for keeping the streets free of flooding with all the rain they have had. He enjoyed the arts meeting on Friday and is getting excited about the new campus.

Councilmember King commented on the good turnout at the recent Coffee-with-a-Cop event. He and his daughter participated in the Parks Department's Hearts in the Park Scavenger Hunt and visited 14 parks. He is looking forward to the improvements on Cedar, especially the crosswalk to the Opera House.

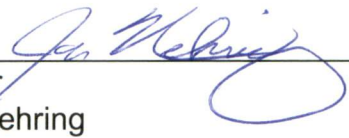
Councilmember James was pleased about the House Bill getting voted out of the committee and hopes it passes the vote on the floor. He also enjoyed being part of the art meeting process.

Council President Norton had no comments.

### **Adjournment**

The meeting was adjourned at 7:59.

Approved this 9<sup>th</sup> day of March, 2021.

  
\_\_\_\_\_  
Mayor  
Jon Nehring