

City Council



1049 State Avenue
Marysville, WA 98270

**Work Session
Minutes
January 4, 2021**

Call to Order / Pledge of Allegiance

The Work Session was called to order by Mayor Nehring at 7:00 p.m. who then led the meeting in the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Michael Stevens, Councilmember Steve Muller, Councilmember Kelly Richards

Staff: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Erik Scairpon, City Attorney Jon Walker, Parks & Recreation Director Tara Mizell, Interim Community Development Director Allan Giffen, Fire Chief Martin McFalls, Human Resources Manager Teri Lester, Community Information Officer Connie Mennie, Information Services Manager Worth Norton, Systems Analyst Mike Davis, City Engineer Jeff Laycock

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Kelly Richards seconded by Councilmember Mark James.

AYES: ALL

Committee Reports

Mayor Nehring solicited committee reports. There were none.

Approval of Minutes

1. Approval of the December 7, 2020 City Council Work Session Minutes

Consent

2. Approval of the December 16, 2020 Claims in the Amount of \$967,993.71 Paid by EFT Transactions and Check Numbers 145135 through 145321
3. Approval of the December 23, 2020 Claims in the Amount of \$3,504,580.64 Paid by EFT Transactions and Check Numbers 145322 through 145471
4. Approval of the December 24, 2020 Payroll in the Amount of \$1,871,865.46 Paid by EFT Transactions and Check Numbers 33322 through 33333
5. Approval of the December 28, 2020 Claims in the Amount of \$1,547,542.10 Paid by EFT Transactions and Check Numbers 145472 through 145563 with Check Number 144642 Voided

Review Bids

6. Consider the Centennial Trail Connector Project Contract with Trimaxx Construction, Inc. in the Amount of \$1,316,359.58 and Approve a Management Reserve of \$133,640.42 for a Total Allocation of \$1,450,000.00

City Engineer Laycock reported there were 18 bidders for this project. Staff is recommending the low bidder, Trimaxx Construction, Inc.

Council President Norton asked what would be done at the intersections of 84th and 83rd near the high school. City Engineer Laycock explained there would be pedestrian crossing improvements and creation of an additional pocket for dedicated left turns.

Councilmember James asked if there would be any sort of security barrier between the school and the trail. City Engineer Laycock replied that there would not be a barrier. Councilmember James expressed safety concern about the densely wooded area between the trail and the school's baseball field. City Engineer Laycock indicated that staff could look into this with the school district to see if they have any concerns about this.

Public Hearings

New Business

7. Consider the Fuel Tax Grant Agreement and Project Funding Status Form for TIB Grant Construction Funding of State Avenue from 104th PI NE to 116th St NE

City Engineer Laycock reviewed this item. There were no comments or questions.

8. Consider the Agreement with Washington State Department of Transportation for the SR 529 Roundabout Gateway Sign Treatment

City Engineer Laycock reviewed this agreement related to the SR 529 Roundabout Gateway Sign Treatment.

Councilmember King asked if this sign will be similar to the one up on 528 by Wal-Mart. City Engineer Laycock replied that it would not. The new sign will follow the format of the type of wayfinding signs being used for City Center.

Councilmember James asked why they need a roundabout there. City Engineer Laycock explained the Port of Everett was interested in improving that access for high truck movement.

9. Consider the Professional Services Agreement for the 156th Street NE Improvements Project with Otak, Inc. in the Amount of \$270,658.00

City Engineer Laycock reviewed the Professional Services Agreement for 156th Street NE improvements.

Councilmember Muller asked if they would have to buy right of way. City Engineer Laycock explained the original owner had dedicated the right of way for 156th. Some property will have to be acquired near the intersection of 39th as well as working with property owners along the north side to widen the sidewalk to accommodate the shared use path. That will be handled in a future supplemental agreement.

Councilmember James asked if this would eventually extend to 152nd. City Engineer Laycock replied that it would and discussed the long-term plan.

10. Consider to accept the 1st Street Bypass Project, Starting the 45-day Lien Filing Period for Project Closeout

City Engineer Laycock reviewed this item. There were no further comments or questions.

11. Consider to Accept the Waste Water Treatment Plant (WWTP) Headworks Retrofit Project, Starting the 60-day Lien Filing Period for Project Closeout

City Engineer Laycock reviewed this item. There were no comments or questions.

12. Consider the Authorized User Agreement with Snohomish County 911 for Data Sharing Software known as RAADAR (Real-Time Agency Activity Display and Reporting)

Chief Scairpon reviewed this data and information sharing agreement with Snohomish County 911.

Council President Norton asked why the City didn't sign on to this previously. Chief Scairpon thought that it just came up during the transition period between chiefs.

Councilmember Richards asked if there is any downside to signing on to this. Chief Scairpon thought it would only be beneficial for the City.

13. Consider Approving the Utility Relief Grant Program (Action Requested January 4, 2021)

Finance Director Langdon reviewed this item which would provide assistance to utility customers through the \$25,000 from the state CARES (Coronavirus Aid, Relief, and Economic Security) Act.

Councilmember Muller asked for details about accounts owing. Director Langdon reviewed this numbers for 2000 customers that have not paid. She explained that payments have been made on a less regular basis since October. There is no way to collect more money until the no-shut-off order is lifted. After that the City will work out payment plans for customers to get back on track.

Motion to waive normal rules to consider taking action on the Utility Relief Grant Program moved by Councilmember Steve Muller seconded by Councilmember Kelly Richards.

AYES: ALL

Motion to authorize the Mayor to sign and execute the Utility Relief Grant Program moved by Council President Kamille Norton seconded by Councilmember Mark James.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring had the following comments:

- City Attorney Walker has been working on legislation related to the population change and the extension beyond 2022 of the tax bill.
- The State of the City Address for the community will be held via Zoom on Thursday, January 21 at 6:30 p.m. The Chamber is tentatively scheduled for the morning of January 29.

Staff Business

Chief Scairpon wished everyone Happy New Year. He discussed noise complaints the City received related to fireworks and also related to a steam valve on a mill in Arlington. The police did a lot of enforcement around New Years. He reported that the

Police Department was notified they received a \$95,000 grant for two embedded mental health professionals that will be shared between Lake Stevens, Arlington and Marysville. Mayor Nehring congratulated Chief Scairpon for securing that grant money.

Director Giffen reported that the Planning Commission will be meeting Tuesday, January 12 and reviewed agenda topics.

Chief McFalls congratulated Chief Scairpon on the grant funding and wished everyone a Happy New Year.

City Engineer Laycock wished everyone Happy New Year.

Director Langdon wished everyone Happy New Year and thanked Council for extending the Utility Relief Grant.

Director Mizell had no comments.

Community Information Officer Mennie had no comments.

Human Resources Manager Lester wished everyone Happy New Year.

City Attorney Walker stated the need for three executive session items: 1 potential litigation with no action (5 minutes); one collective bargaining item with action expected (5 minutes); and 1 item related to performance of a public official with no action expected (20 minutes).

Chief Administrative Officer Hirashima had no comments.

Call on Councilmembers

Councilmember Stevens had no comments.

Councilmember Vaughan had no comments.

Councilmember Muller wished everyone Happy New Year.

Councilmember James wished everyone Happy New Year and reminded them of the recycle event at the United Methodist Church from 10 a.m. to 2 p.m. Donations will be accepted for the food bank.

Councilmember Richards thanked Director Giffen for replying to a constituent regarding a zoning matter. He also wished everyone Happy New Year.

Councilmember King congratulated Fire Marshal Tom Malone for being awarded Fire Marshal of the Year for the State of Washington. Councilmember King reported that he has heard a lot of positive comments regarding the holiday lights contest. He also has

heard a suggestion to add a Citizens' Choice Award next year. He suggested doing a speed study between Alder and 47th Avenue on the 1st Street bypass.

Council President Norton had no further comments.

Adjournment/Recess

Council recessed at 7:37 p.m. and reconvened in executive session at 7:42 p.m. to address three executive session items: one potential litigation item with no action (5 minutes); one collective bargaining item with action expected (5 minutes); and one item related to performance of a public official with no action expected (20 minutes).

Executive Session (1st Session)

- A. Litigation – One item; RCW 42.30.110(1)(i) potential litigation item with no action
- B. Personnel – One item; RCW 42.30.140(4)(a) collective bargaining item with action expected
- C. Real Estate

Reconvene

Council reconvened at 7:54 p.m. for approved action on one of the three items discussed in executive session.

Motion to authorize the Mayor to execute the Memorandum of Understanding between MPMA (Marysville Police Management Association) and the City between the allocation of holiday hours moved by Councilmember Kelly Richards seconded by Council President Kamille Norton.

AYES: ALL

Executive Session (2nd Session)

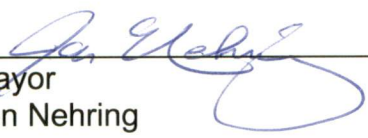
- B. Personnel - One item; RCW 42.30.110(1)(g) to review performance of a public employee with no action expected

Council adjourned into a second executive session at 7:55 p.m. The executive session began at 7:57 p.m., lasted for 20 minutes, extended for 25 minutes, reconvened at 8:43 p.m. and adjourned at 8:44 p.m.

Adjournment

The meeting was adjourned at 8:44 p.m.

Approved this 25th day of January, 2021.



Mayor
Jon Nehring