

Work Session
September 3, 2019

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Mark James, Tom King, Steve Muller, Kamille Norton (President), Rob Toyer, and Jeff Vaughan

Absent: Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Assistant Police Chief Jeff Goldman, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Jeffrey Thomas, Fire Chief Martin McFalls, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Muller, seconded by Councilmember Toyer, to excuse the absence of Councilmember Stevens. **Motion** passed unanimously.

Mayor Nehring noted that staff was requesting action on action on items 4-8 and 11.

Motion made by Councilmember Toyer, seconded by Councilmember James, to waive normal rules and allow action on items 4-8 and 11. **Motion** passed unanimously.

Motion made by Councilmember James, seconded by Councilmember Toyer, to approve the agenda. **Motion** passed unanimously.

Mayor Nehring welcomed new Community Development Director Jeffrey Thomas.

Committee Reports

None

Discussion Items

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the July 1, 2019 City Council Work Session Minutes.
2. Approval of the July 8, 2019 City Council Meeting Minutes.
3. Approval of the July 22, 2019 City Council Meeting Minutes.

Consent

4. Approval of the July 24, 2019 Claims in the Amount of \$302,738.33, Paid by EFT Transactions and Check Numbers 134031 through 134164 with No Check Numbers Voided. (Action Requested 9/3/2019)
5. Approval of the July 31, 2019 Claims in the Amount of \$2,341,759.16 Paid by EFT Transactions and Check Numbers 134165 through 134296 with Check Numbers 126526 and 126814 Voided. (Action Requested 9/3/2019)
6. Approval of the August 5, 2019 Payroll in the Amount of \$1,845,453.84, Paid by EFT Transactions and Check Numbers 32569 through 32604. (Action Requested 9/3/2019)
7. Approval of the August 7, 2019 Claims in the Amount of \$1,919,447.10 Paid by EFT Transactions and Check Numbers 134297 through 134425 with No Check Numbers Voided. (Action Requested 9/3/2019)
8. Approval of the August 14, 2019 Claims in the Amount of \$1,151,878.77 Paid by EFT Transactions and Check Numbers 134426 through 134570 with No Check Numbers Voided. (Action Requested 9/3/2019)

Motion made by Councilmember Norton, seconded by Councilmember King, to approve Consent Agenda items 4-8. **Motion** passed unanimously.

9. Approval of the August 20, 2019 Payroll in the Amount of \$1,341,125.85, Paid by EFT Transactions and Check Numbers 32605 through 32638 with a Direct Deposit Voided and Check Numbers 32605 and 32638 Issued.
10. Approval of the August 21, 2019 Claims in the Amount of \$499,371.42 Paid by EFT Transactions and Check Numbers 134571 through 134719 with Check Number 134407 Voided.

Review Bids

Public Hearings

New Business

11. Consider Approving the Recreation and Conservation Office Project Agreement for the Renovation of Cedar Field Providing Matching Funds in the Amount of \$340,928. (Action Requested 09/03/2019)

Director Ballew reviewed this item and explained that it will entail complete renovation of the field and new lighting.

Motion made by Councilmember Norton, seconded by Councilmember Muller, to authorize the Mayor to sign the RCO Project Agreement for the Renovation of Cedar Field Providing Matching Funds in the Amount of \$340,928. **Motion** passed unanimously.

12. Consider the 2019 Local JAG Funds in the Amount of \$13,585 for the Purpose of the Police Department Handgun Transition.

Assistant Chief Goldman reviewed this item. This addresses the final finances attached to the handgun transition to the 9 mm which is currently underway.

13. Consider the First Addendum to School Resource Officer Agreement with Marysville School District for 2018-2019 School Year.

Assistant Chief Goldman reviewed this item which will correct an incorrect billing amount.

14. Consider the Interlocal Agreement with Marysville School District for School Resource Officers.

Assistant Chief Goldman reviewed this item. This is for the new agreement with the school district and the City for the 2019-2020 and 2020-2021 school years. This will increase the amount of officers being funded by the school district in the second year and names the funds that will be provided to the City.

Councilmember Norton asked for details about the increase in officers in the second year. Assistant Chief Goldman explained that the school district sees great value in the SRO program, but is waiting for the Safety to Schools funding to be available. CAO Hirashima added that the school district is planning to stay at the higher level for future years as well.

15. Consider the Renewal Inter-Local Agreement with Snohomish County for SNOCAT Services.

Assistant Chief Goldman explained this is the new Interlocal Agreement with the auto task force. Staff is requesting that the Mayor authorize the new two-year contract with SNOCAT. The contract outlines the funding from July 1, 2019 to June 30, 2021. He stated that a regional approach to this has served the entire county well with a reduction in the theft of automobiles.

16. Consider the Addendum to the Professional Services Agreement with Government Portfolio Advisors.

Director Langdon reviewed this item which would extend the current agreement with the investment advisors who handle the City's investment portfolio. They have provided good service for the City.

17. Consider the Supplemental Agreement No. 2 to the City's Professional Services Agreement in the Amount of \$31,261.00 with KPFF Consulting Engineers.

Director Nielsen reviewed this item. He commented that the Interlocal has been approved with Lake Stevens, and this is for construction of the roundabout at 83rd and Soper Hill Road. It is an increase in scope to help with construction management and as-built drawings. It also extends the length of Lake Stevens' time to work with Marysville.

18. Consider the Purchase of a New Caterpillar Excavator in the Amount of \$90,822.89 from NC Machinery.

Director Nielsen reviewed this item related to a mini excavator for utility construction. It is replacing an old Ford backhoe which will be surplus.

19. Consider the Local Agency Funding Agreement Supplement No. 2 with Washington State Department of Transportation for State Avenue, 3rd Street to 80th Street Highway Safety Improvement Program.

Director Nielsen reviewed this item related to signal improvements with federal funding.

20. Consider the Supplemental Agreement No. 1 with HDR, Inc. in the Amount of \$999,879.57 for the 88th Street NE Corridor Project.

Director Nielsen reviewed this item related to 88th Street Corridor improvements.

21. Consider the Easements to Allow PUD Access to Operate and Maintain Facilities within Joint Utility Trench, along 1st Street, and State, Alder and Columbia Avenues.

Director Nielsen reviewed this item related to an easement for the 1st Street bypass.

22. Consider the Temporary Construction Easement for the Plat of Deer Hill – Storm Drainage.

Director Thomas reviewed this item related to Deer Hill Plat. The easement would modify a prior easement to allow for better outfall and dispersion.

23. Consider the Intergovernmental Agreement with Washington Military Department for EMAC (Emergency Management Assistance Compact) and PNEMA (Pacific Northwest Emergency Management Arrangement).

CAO Hirashima explained that this would allow for reimbursement if the City is asked to support an emergency in another jurisdiction.

24. Consider the Recovery Contract for Utility Construction Cost – Sewer for the Plat of Karter’s Ridge.

Director Thomas reviewed this item. He explained that item 24 and item 25 are recovery contracts for the construction and utility infrastructure for the 8-lot Karter Ridge plat on Sunnyside Boulevard. These will provide the developer a calculated proportional share of the cost recovery for water and sewer infrastructure over a 20-year period. The total amount of cost recovery for water is approximately \$14,340 and \$19,992 for sewer.

25. Consider the Recovery Contract for Utility Construction Cost – Water for the Plat of Karter’s Ridge.

This item was discussed above.

26. Consider a Resolution Proclaiming October 2019 as Unity and Wellness Month.

CAO Hirashima explained that this is in conjunction with the Marysville School District and the Tulalip Tribes to promote awareness of sound mental health and raise awareness around the prevention of domestic violence, substance abuse, bullying and suicide.

27. Consider a Resolution Accepting the Donation from Marysville Rotary.

Director Ballew explained that the Marysville Rotary has donated their train to the City to use within the community. It has been used for a variety of events such as Touch-a-Truck, Tour of Lights, and parades. The cars are being stored and maintained at the golf course. This resolution would support the donation.

Councilmember Vaughan asked if the City’s liability insurance would cover the activities listed under Exhibit A. Director Ballew explained that it would. The train would only be used in Marysville for community events. Councilmember Vaughan referred to stipulations in Exhibit A that Rotary has placed on the train and asked if the City has flexibility to take care of the train or dispose of the train as needed. Director Ballew said

he believed they do. Councilmember Muller reviewed some background to this donation.

28. Consider a Resolution Accepting Funds from the Marysville Community Parks Foundation to Assist the Youth Athletic Scholarship Program.

Director Ballew explained that the Marysville Community Parks Foundation has dissolved. Remaining funds will be used to assist eligible participants in Marysville youth athletics.

30. Consider a Resolution to Adopt Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing.

Director Langdon reviewed this item which would authorize a sales and use tax for affordable and supportive housing. This would not obligate the City, but would put Marysville in the queue to take advantage of the credit.

Councilmember Norton asked if there has there been discussion about how the money would be used. Mayor Nehring explained that there has been talk about pooling it in the Housing Affordability group, but no decision has been made.

Legal

Mayor's Business

- Regional Fire Authority Board Appointments for the City of Marysville

Mayor Nehring explained the need for the Council to appoint four representatives to the RFA. This will include two members for one-year terms and two for two-year terms.

Council President Norton said she has spoken to Councilmembers and has an idea about her recommendations for the appointments.

29. Consider the Appointment of Elizabeth Card to the Community and Housing Development Citizen Advisory Committee.

Staff Business

Director Ballew had no comments.

Director Thomas had no comments.

Director Nielsen reminded Council of the Public Works Committee meeting this Friday and announced that Public Works would be paving tonight.

Assistant Chief Goldman had no comments.

Director Langdon reported that the City received information from the auditors that an exit conference should be scheduled in the next couple weeks.

Chief McFalls welcomed everyone back from the break.

City Attorney Walker stated the need for an Executive Session to discuss three items: one acquisition of real estate item with action expected and two matters regarding one pending and one potential litigation with no action expected. The length was estimated at 10 minutes.

CAO Hirashima announced that the Economic Development Committee meeting was moved to next Friday. Western Washington University has been commissioned to do a market analysis on the downtown and the waterfront. This will be presented at the meeting.

Call on Councilmembers

Rob Toyer had no comments.

Jeff Vaughan had no comments.

Tom King reported that the Sunnyside striping looks good. He noted that the neighborhood to the north of him got a grant to clean out their detention pond and it looks good.

Mark James welcomed everyone back and welcomed Director Thomas.

Steve Muller welcomed everyone back.

Kamille Norton welcomed Director Thomas and stated it was good see everyone. She expressed appreciation to former Police Chief Smith for his great work as police chief and noted that he will be missed.

Council recessed at 7:50 p.m. for five minutes before reconvening in Executive Session as requested by City Attorney Walker.

Executive Session

Real Estate – one item, RCW 42.30.110(1)(b)

Litigation – two items with no action, RCW 42.30.110(1)(i)

Executive Session ended at 8:05 p.m.

Motion made by Councilmember Toyer, seconded by Councilmember James, to authorize the Mayor to sign the settlement agreement with Pariwarak, Inc. to pay \$140,000 for necessary right-of-way. **Motion** passed unanimously.

Adjournment

The meeting was adjourned at 8:05 p.m.

Approved this 24th day of September, 2019.



Mayor
Jon Nehring