

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	7:00 p.m.
<b>Approval of the Agenda</b>	Approved
<b>Committee Reports</b>	
<b>Audience Participation</b>	
<b>Presentation</b>	
Employee Services Awards	Continued
Annual Golf Report/Premier Golf Centers LLC	Presented
<b>Approval of Minutes</b>	
<b>Consent Agenda</b>	
Consider Approval of the March 9, 2016 Claims in the Amount of \$461,093.26; Paid by EFT Transactions and Check Numbers 106570 through 106737 with Check Numbers 92909 and 97046 Voided	Approved
Consider Approval of the March 16, 2016 Claims in the Amount of \$448,628.82; Paid by EFT Transactions and Check Numbers 106738 through 106951 with Check Numbers 88051, 92270, 96021, 96186, 96315, 100795 and 106314 Voided	Approved
<b>Review Bids</b>	
<b>New Business</b>	
Consider the Supplemental Agreement No. 1 and Associated Part H, Contract for Biosolids Beneficial Use Services for the City of Marysville at the Boulder Park Project with American Process Group	Approved
Consider Supplement No. 1 with KPG, Inc. for a No-Cost Time Extension on the Highway Safety Improvement Program Projects (HSIP)	Approved
Consider Professional Services Agreement with Systems Interface, Inc. in the Amount of \$78,833 for the Filter Reject Project	Approved
Consider a Resolution Encouraging the Citizens of Marysville to Vote on Marysville School District Proposition No. 1 on the April 26, 2016 Special Election Ballot	Approved Res. No. 2391
Consider an Ordinance of the City of Marysville, Amending Section 3.51.020 of the Marysville Municipal Code to Increase the Change Fund for Parks and to Increase the Petty Cash Fund for Public Works	Approved Ord. No. 3018
Consider an Ordinance Amending Marysville Municipal Code 3.63 Relating to Utility Rate Relief for Low Income Senior Citizens and Disabled Persons	Approved Ord. No. 3019
<b>Mayor's Business</b>	
<b>Staff Business</b>	
<b>Call on Councilmembers</b>	
<b>Adjournment</b>	8:06 p.m.

# COUNCIL



# MINUTES

## **Regular Meeting** March 28, 2016

### **Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. Pastor Jeff Hastings from Reset Church gave the invocation, and Mayor Nehring led those present in the Pledge of Allegiance.

### **Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Fire Chief Greg McFalls, and Recording Secretary Laurie Hugdahl.

**Motion** made by Councilmember Muller, seconded by Council President Norton, to approve the agenda. **Motion** passed unanimously (7-0).

### **Committee Reports**

#### **Presentations**

A. Employee Services Awards

Continued

## B. Annual Golf Report/Premier Golf Centers LLC

Bill Schickler, President, Premier Golf Centers, and Matt Amundsen Director of Operations, gave a presentation to the Council regarding Premier Golf's operation of Cedarcrest. They also introduced Beth Hagen, CFO; Shane Day, Golf Pro; and Scott Mutchler, Golf Course Superintendent.

Mr. Schickler reviewed some highlights of 2015. Premier offered employment to all existing staff; they installed a new POS system; they were included Cedarcrest in Central Reservation Call Center; they installed New Website and Online Reservation System; they implemented PGC Club Loyalty and Rewards Program; and they created new mobile App.

Mr. Amundson reported that in the Pro Shop they have hired a new head Golf Professional, augmented Pro Shop staff, met with recognized clubs to improve signups and communication around events, and worked cooperatively with restaurant on promotions and packaging. The Pro Shop has improved its golf cart fleet, installed Net Phone and voicemail system, assessed the shop inventory, and created daily golf packages. Over 70,000 people have enrolled in the Premier Golf Club. The online tee time reservation, mobile app, and Central Reservation Center have created convenient tee time bookings. Marketing efforts have included direct marketing, radio ads, a Comcast commercial, and Aquasox promotion. Community program improvements have resulted in increased golf tournament participation and Men's and Ladies' club promotion.

Mr. Schickler reviewed the financial performance of the golf course in 2015. The golf service income was \$152,000 over budget. The total revenue of \$910,000 was \$83,000 over budget. Some expenses such as computer/network, office & operating supplies, advertising, fertilizer & supplies, and course access & supplies were over budget due to necessary upgrades and supplies, but payroll, golf cart gas, insurance and rentals came in under budget.

Mr. Amundson reviewed proposed equipment and infrastructure additions including an aerifier, fairway mower, truckster with spray unit, and trim mower. The new equipment will create labor efficiencies, reduce repair costs, and improve presentation of the course. Mr. Schickler summarized that Premier is looking forward to a positive 2016.

### Questions and Comments:

Councilmember Muller pointed out that the saved labor costs wouldn't be repeated this year. He asked how this would factor into this year. Mr. Amundson explained that the savings from labor costs in 2015 offset some larger startup expenses that also won't be present 2016 so it should balance out. Councilmember Muller asked about youth involvement. Shane Day stated that there are junior camps that will be set up this year. They want to also do a play date. They got approved to lower the rate for juniors by \$1. The goal is to have 36-45 kids come through the program this year.

Councilmember Muller asked about the driving range Premier put one in Jefferson last year. Mr. Schickler noted that they actually put in three last year and they have been extremely successful. Shane Day commented that people have recommended that the City purchase property across the street and put up a driving range.

Mayor Nehring pointed out that everyone had great weather last year, but Cedarcrest still seemed to do better than other courses. Mr. Schickler concurred and noted that Cedarcrest outperformed the other courses. He clarified that this is typical when Premier takes over new courses, but a slowdown generally occurs after the first couple years.

Mayor Nehring thanked Premier for their work and the monthly updates. He expressed appreciation for their work with the military and high school students.

Mr. Schickler reviewed the numbers for 2016 to date noting that weather has been quite bad. Overall, the course is 14% behind last year and just under \$20,000 behind budget. It's definitely a slower starting year.

Jim Ballew also thanked the entire golf team for the great transition.

## **Audience Participation**

### **Approval of Minutes (Written Comment Only Accepted from Audience.)**

#### **Consent**

1. Consider Approval of the March 9, 2016 Claims in the Amount of \$461,093.26; Paid by EFT Transactions and Check Numbers 106570 through 106737 with Check Numbers 92909 and 97046 Voided
2. Consider Approval of the March 16, 2016 Claims in the Amount of \$448,628.82; Paid by EFT Transactions and Check Numbers 106738 through 106951 with Check Numbers 88051, 92270, 96021, 96186, 96315, 100795 and 106314 Voided

**Motion** made by Councilmember Muller, seconded by Councilmember Wright, to approve Consent Agenda items 1 and 2. **Motion** passed unanimously (7-0).

## **Review Bids**

## **Public Hearings**

## **New Business**

3. Consider the Supplemental Agreement No. 1 and Associated Part H, Contract for Biosolids Beneficial Use Services for the City of Marysville at the Boulder Park Project with American Process Group

Director Nielsen stated that this agreement would be for a biosolids project. The City will deliver its biosolids to this location for \$11 a wet ton.

City Attorney Walker noted that there are two parts to this item. Director Nielsen clarified this is an agreement with the hauler and Boulder Park.

Councilmember Vaughan asked if there is any kind of chain of custody with the biosolids. Director Nielsen stated that once the City does the testing and delivers it, it will be the property of Boulder. Councilmember Vaughan asked where this can be found in the agreement. City Attorney Walker replied it is in Section 11. The three parties in the contract take responsibility for what they are doing.

**Motion** made by Councilmember Vaughan, seconded by Councilmember Seibert, to authorize the Mayor to enter into the agreement with Boulder Park and King County. **Motion** passed unanimously (7-0).

**Motion** made by Councilmember Vaughan, seconded by Councilmember Wright, to authorize the Mayor to sign the Supplemental Agreement with American Process Group which is incorporated into the contract. **Motion** passed unanimously (7-0).

4. Consider Supplement No. 1 with KPG, Inc. for a No-Cost Time Extension on the Highway Safety Improvement Program Projects (HSIP)

Director Nielsen reported this is a no cost time extension for the safety improvement grant. The reason for the time extension is the right turn/straight through at 88<sup>th</sup>. Staff is still working through those some issues there.

**Motion** made by Council President Norton, seconded by Councilmember Toyer, to authorize the Mayor to sign and execute the attached Supplement No. 1, a no-cost time extension, to the City's agreement with KPG, Inc. **Motion** passed unanimously (7-0).

5. Consider Professional Services Agreement with Systems Interface, Inc. in the Amount of \$78,833 for the Filter Reject Project

Director Nielsen noted that this is related to the filter reject project.

**Motion** made by Councilmember Muller, seconded by Councilmember Norton, to authorize the Mayor to sign and execute the Professional Services Agreement with Systems Interface, Inc. in the amount of \$78,833. **Motion** passed unanimously (7-0).

6. Consider a Resolution Encouraging the Citizens of Marysville to Vote on Marysville School District Proposition No. 1 on the April 26, 2016 Special Election Ballot

**Motion** made by Councilmember Wright, seconded by Councilmember Stevens, to approve Resolution No. 2391. **Motion** passed unanimously (7-0).

7. Consider an Ordinance of the City of Marysville, Amending Section 3.51.020 of the Marysville Municipal Code to Increase the Change Fund for Parks and to Increase the Petty Cash Fund for Public Works

Finance Director Langdon reviewed the change requests to petty cash.

**Motion** made by Councilmember Toyer, seconded by Councilmember Muller, to adopt Ordinance No. 3018. **Motion** passed unanimously (7-0).

8. Consider an Ordinance Amending Marysville Municipal Code 3.63 Relating to Utility Rate Relief for Low Income Senior Citizens and Disabled Persons

Finance Director Langdon reviewed this item.

**Motion** made by Councilmember Wright, seconded by Councilmember Vaughan, to adopt Ordinance No. 3019. **Motion** passed unanimously (7-0).

## Legal

## Mayor's Business

Mayor Nehring:

- The last few weeks, including weekends, have been very busy.
- He thanked staff for leading the way with several big events. He recognized Parks for putting on the 125<sup>th</sup> Birthday celebration. He received very positive comments about the event.
- The Historical Society had a fantastic soft opening for the museum.
- This past Saturday, Parks had a tremendously popular Easter Egg Hunt.
- On Saturday afternoon, there will be several folks moving in to the Mack House from the Everett Gospel Mission. He acknowledged and expressed appreciation for the many people who have been instrumental in putting this house together to help people who have been homeless.
- On March 17 DEM put on a train derailment exercise with fire, police, and staff. This was a really good event and highlighted areas that can be worked on.

Staff Comments:

Chief McFalls:

- They had a commissioners meeting on the 16th and adopted the ILA.
- He enjoyed the derailment exercise on the 17<sup>th</sup>. It was nice to have so many departments and department heads together.
- He recognized the Deputy Chief and Fire Marshal Tom Maloney who has achieved his Chief Fire Officer designation.
- Thanks to Councilmembers Wright and Stevens who took part in firefighter interviews.

- The 125<sup>th</sup> birthday celebration was a blast. Thanks to everyone for their part in that.

Jim Ballew:

- The Celebrate Marysville event turned out very well. He commended his staff for their excellent work. The feedback was very positive. He commented that Ebey Waterfront Park was a great festival venue.
- The Opera House gala on the next day was very nice. So far there are 55 scheduled events for the rest of the year.
- The Easter Egg Hunt was phenomenal. Over 3,000 people came through there. He thanked the sponsors for making that come together.
- There will be a jazz show at the Opera House this weekend. There will be a comedy show on the 17<sup>th</sup>. On May 13 there will be The Buddy Ritchie and the Big Bopper Story.

Kevin Nielsen:

- His staff is working hard on grants right now.
- Public Works Committee this Friday was cancelled and rescheduled for next month.
- The weather looks like it will sunny and warm through the weekend.

Jon Walker had no comments.

Sandy Langdon congratulated arks for a great event on the 125<sup>th</sup> and agreed that people really enjoyed it.

Chief Smith:

- Commander Lamoureux had to go out of town, but was supposed to be recognized for 30 years.
- Thanks to Code Enforcement, Legal, Public Works, and Executive departments for all the work on the abandoned houses issue.
- Crime reporting will be coming back soon.
- Fire and Police are working on critical incident response protocols.
- He is growing a goatee because he is raising money for the YMCA.
- He commended Jim Ballew for the great 125<sup>th</sup> Birthday events.

### **Call on Councilmembers**

Jeff Vaughan:

- He said has noticed an uptick in graffiti in the City. He wondered if those things are getting reported and responded to. Kevin Nielsen noted that staff has brought someone on full-time to deal with graffiti. He noted that people are not using the online reporting system. Councilmember Vaughan pointed out that the reporting system is hard to find on the site. He thought this could be improved. Chief Smith stated Police are also aware of the increase in graffiti and are continuing to pursue it actively.

- He asked if the City would be participating in Cascadia Rising on June 7 to 10. Mayor Nehring replied that they are.
- He appreciates all the efforts for the birthday celebrations. He also heard a lot of good comments.

Donna Wright:

- The 125<sup>th</sup> Birthday celebration was a lot of fun. She was impressed with how clean the park and downtown area were the next morning. She thanks staff for that.
- The Easter Egg Hunt was amazing and so orderly. She acknowledged the churches that had activities around.
- She asked if Council Procedures would be on the agenda sometime. Council President Norton replied it would be coming up soon.

Jeff Seibert commended Parks for the great Easter Egg Hunt.

Michael Stevens:

- Firefighter Interviews on Friday noted that they were challenging because all five candidates were exceptional.
- The 125th celebration was a great event.

Rob Toyer had no comments.

Steve Muller:

- Celebrate Marysville was awesome. Everyone liked the venue. This is a great reason to get the waterfront fully developed.
- He will be gone on Monday.

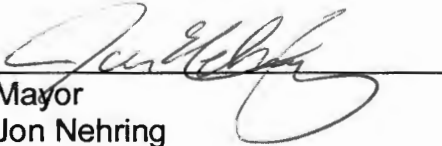
Kamille Norton:

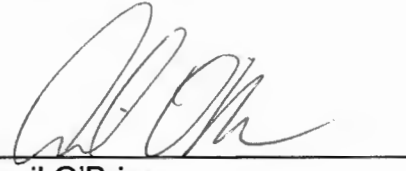
- She echoed positive comments regarding the 125th Celebration. She enjoyed it a lot.
- She observed the police in action last week and was very impressed.

## **Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 8:06 p.m.

Approved this 25 day of April, 2016.

  
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Mayor  
Jon Nehring

  
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April O'Brien  
Deputy City Clerk