

Marysville City Council Work Session

July 16, 2007

7:00 p.m.

City Hall

Call to Order / Pledge of Allegiance

Mayor Kendall called the meeting to order at 7:00 p.m. He led those present in the Pledge of Allegiance.

ROLL CALL

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Dennis Kendall

Council: Mayor Pro Tem Jon Nehring, Lee Phillips, Carmen Rasmussen, Jeff Seibert, John Soriano, Jeff Vaughan, and Donna Wright

Staff: Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney; Tracy Jeffries, Assistant Administrative Services Director; Paul Roberts, Public Works Director; Rick Smith, Chief of Police; Gloria Hirashima, Community Development Director; Peter Colleran, Cedarcrest Golf Course Superintendent; David Castleberry, Cedarcrest Golf Course Head Professional; and Laurie Hugdahl, Recording Secretary.

Absent: Councilmember Jon Nehring

Motion made by Councilmember Seibert, seconded by Councilmember Soriano, to approve the absence of Councilmember Nehring. **Motion** passed unanimously (6-0).

Committee Reports

None.

Presentations

1. Snohomish Conservation District

Mayor Kendall announced that this presentation had been rescheduled to September 17.

2. Golf Update

Sandy distributed a financial update for the golf course. She explained that they had hoped to have a demonstration on the POS system, but were unable to get that for this meeting so they will be bringing that back in the fall. She noted that Peter Collieran and Dave Castleberry were present to answer questions.

Mr. Castleberry discussed the statistics showing that rounds have been down, but noted that July and August are typically the heaviest months. Finance Director Langdon reviewed the rest of the financial update.

Mary Swenson commented that the golf course situation looks pretty good overall. She commended Peter and Dave for the work they have done out there. In September we will have a demo of the POS system.

Mayor Kendall noted that revenues are up and expenses are down thanks to Dave and Peter. The course looks great and golfers are happy.

Discussion Items

Approval of Minutes

3. Approval of July 9, 2007 City Council Meeting Minutes.
4. Approval of July 16, 2007 City Council Work Session Minutes.

Consent

5. Approval of July 11, 2007 Claims in the Amount of \$___; Paid by Check No.
6. Approval of July 18, 2007 Claims in the Amount of \$___; Paid by Check No.
7. Approval of July 16, 2007 Payroll in the Amount of \$1,038,966.23; Paid by Check No.'s 18116 through 18204.

Review Bids

Public Hearings

Current Business

8. Supplemental No. 4 Professional Services Agreement with KPFF Consulting Engineers for the State Avenue 136th Street NE to 152nd Street NE Corridor Improvement Project.

Director Paul Roberts explained that they are moving to two different phases on this project. This item focuses on Phase 1.

9. Supplemental No. 1 Professional Services Agreement with Harmsen & Associates, Inc. to Conduct a "Short Plat" Survey of the City's Sunnyside Reservoir Property.

Public Works Director Paul Roberts explained that this is for Sunnyside Reservoir property. The supplemental agreement is for an additional 60 hours to complete assessing and delineating sensitive areas.

10. Authorize the Mayor to Sign the Final Plat Mylar for Getchell Hill PRD – Phase 3.

Gloria Hirashima explained that this is for a final plat for Getchell Hill. They already had two phases completed.

New Business

11. PUD Delta – Marysville 12kV Distribution Project Easement through Ebey Waterfront Park.

Community Development Director Hirashima stated that the PUD has been working on a project that will provide service to downtown Marysville. They have attempted to delay the project until construction of the new SR 529 bridge is completed, but feel it is necessary to proceed now to avoid a disruption of service in the downtown area. Ms. Hirashima noted that some local businesses wanted to expand, but they are being told that there is not capacity to do so. She referred to a photo simulation provided by the PUD.

Jeff Seibert complimented the photo simulation photos. He asked about the location of the new pole. A PUD spokesperson was present and explained the location of the new poles.

Councilmember Rasmussen asked about the anticipated date for work and any potential impact to traffic. The PUD representative stated that they are hoping to begin in two or three months. DOT has approved a short-term (overnight only) complete closure of 529. A traffic plan will be submitted.

Mary Swenson commented that this will be coordinated with downtown merchants. She emphasized that the PUD has been very, very gracious in working through this.

Councilmember Seibert commented that if we had known about this sooner we might have been able to have some alternatives to a pole right in the middle of where we want to have a gateway. He was very disappointed about the placement and wished the PUD would have let them in on their plans sooner.

12. Utility Relocation Agreement with Snohomish County PUD for State Avenue 136th Street NE to 152nd Street NE Corridor Improvements Project.

Paul Roberts stated that the PUD and the City are working on an agreement to relocate some power lines. This is the authorization to enter into the agreement. He discussed the two prices shown and explained that one reflects having to go through a condemnation process; the other does not.

13. Professional Services Agreement with the Transpo Group, Inc. to Provide Services to update the City's Transportation Element of the Comprehensive Plan.

Paul Roberts discussed the need for updating the Transportation Element. Transpo Group stood out because of their modeling capabilities.

14. An **Ordinance** of the City of the City of Marysville, Washington Amending Chapter 11.04 of the Marysville Municipal Code Adding A New Code Section Codified as 11.04.36., 11.04.037 and 11.04.038 Regarding the Setting of Speed Limits and Severability.

Paul Roberts commented that this does increase speed limits in some areas of the City. He offered to bring a graphic to the Council. Grant Weed added that as the City is annexing large areas that were previously in the county there is a need for the City to be able to adjust speed limits both upward and downward in different areas. The City has the authority to delegate the responsibility of setting speed limits to staff. This ordinance would do that. He noted emphasized that staff who would be guided by the state statute.

Councilmember Seibert explained that they had a presentation on this at the Public Works meeting. He noted that under the current ordinance we have, each street has to have a separate ordinance or resolution. Under this scenario, that authority is designated to the public works director.

Paul Roberts added that WSDOT has uniform standards that staff is using and that are incorporated by reference in this document.

15. An **Ordinance** of the City of Marysville, Washington, Amending Chapter 14.19, Section 080 (1) of the Marysville Municipal Code Modifying the Reduction and Appeals Section.

Sandy Langdon stated that this amends the surface water ordinance to allow reductions for city-owned property.

16. A **Resolution** of the City of Marysville Declaring Certain Items of Personal Property to be Surplus and Authorizing the Sale or Disposal Thereof.

Peter Collieran reviewed this item.

17. Staffing Proposal and Budget Update.

Mary Swenson discussed mid-year personnel requests for various departments:

- Finance: Administrative Assistant (part time) and Deputy City Clerk.
- Parks Department: Maintenance Worker II

Chief Smith referred to the Corona Solutions Study that was also part of Council's packet. He explained how this study and his own assessment of the police department resulted in these recommendations. Sergeants are incredibly busy with many different collateral duties. He recommended putting in a lieutenant rank position between the commander and sergeant. He discussed how this would increase efficiency of the department.

Police Department:

- Upgrade Commander positions to eliminate issues effective (7/1/07)
- Upgrade Confidential Administrative Assistant position
- Downgrade one current Commander position to Lieutenant
- Lieutenant – Professional Standards Unit (PSU)
- Training Sergeant
- Patrol Officer – training
- Crime Analyst Manager
- Crime Analyst (to be added in 2008)

Mary Swenson addressed the need for patrol officers. Currently we are four officers down, but hope to fill those positions soon. She said she was confident that this plan would enable a more proactive approach. She noted that this would extend through 2008 and she did not expect much more being asked for at budget time. Chief Smith concurred and noted that this reorganization would provide a lot more information to allow the department to make better decisions and recommendations.

Chief Smith went on to describe the request for remodel of the police department. Mary Swenson reviewed the funding amounts needed for the positions and the remodel.

Carmen Rasmussen asked about sales tax estimates. Sandy Langdon explained the projected sales tax revenues. The numbers are based on stores that are actually open now and are conservative.

18. State Avenue 136th Street NE to 152nd Street NE Improvements – Purchase of Wetland Mitigation Credits from Habitat Bank, LLC.

Paul Roberts explained that the City is meeting wetland mitigation requirements for this project off-site. This agreement allows us to purchase credits within that bank and allows us to meet our wetland mitigation obligation.

Jeff Seibert asked if there is any place on our own property that we can do wetland mitigation projects. Director Roberts said there are places in the city where a wetland bank or program could exist. However, it takes several years for the approval process

for wetland mitigation banks to be completed. He felt that this was an issue that we should be exploring for the future even though this process is cumbersome.

Councilmember Seibert asked if developers generally do on-site or off-site mitigation. Gloria Hirashima discussed on-site versus off-site mitigation and how Corps of Engineers requirements figure into this. Councilmember Seibert recommended starting the process now for a wetland bank. Paul Roberts said that they have had discussions regarding this. He explained that there is a protocol that applies to wetland mitigation. This includes first trying to design the project to avoid the need for mitigation or minimize the impact. He discussed the different types of mitigation options. Gloria Hirashima said that Jeff Massie and the consultant engineer have also been looking at exploring the various options.

John Soriano asked about the wetland bank and remarked on the fact that it was a private bank. Gloria Hirashima noted that Habitat Bank was the first to get approved for a wetland bank with the state and is a private for-profit organization. She discussed the complicated process that this involves. She agreed that this is an interesting concept.

Paul Roberts pointed out that some very successful projects have been done right here in the estuary.

Legal

Mayor's Business

Mayor announced that he received a Certificate of Appreciation from Project Sea Wolf regarding the more than 1,000 cedars that were planted near local creeks.

Staff Business

Gloria Hirashima

- Director Hirashima asked if the Council would be willing to consider a final county plat for the Sunnyside Blvd. at the upcoming meeting. There was consensus to do so.
- She noted that they sent out a very large mailing for the Comprehensive Plan Amendments and the upcoming hearing. Two citizen-initiated proposals and eight city-initiated proposals will be on the agenda next Tuesday. Several of those are concepts for connections.
- There will be a Development Code Revision hearing on the same night.
- Vision 20/20 will begin at 6:30 next Tuesday.

DISCUSS SEE 7/23/07	CONNECTED SEE 7/23/07
MINUTES 20/20 5/6 20/40	MINUTES Remove Reminders

Sandy Langdon reminded councilmembers that reminder timesheets are due.

Tracy Jeffries noted that they would be converting over to Outlook at the end of the month. Training will be offered here. She invited Council to participate if interested.

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There is a possibility that calendar, contacts and such may not be transferred from GroupWise over to Outlook so she advised Council to back up their information.

Doug Buell

- Mr. Buell noted that the system would be down from the 27th to the 30th during the transition.
- He attended the SnoGold 2010 Olympic committee meeting to help businesses and local governments to take advantage of the opportunities available. There may also be opportunities for hosting teams. The County is also working with CTED.

Paul Roberts commented that they are working out issues with the system for the water treatment facility. They think they have figured those out and will be fixing it soon. It is possible that there may be a request for additional staffing before the end of the year.

Chief Smith

- Outlook training tomorrow at 9:00 at Public Safety building.
- He added that they have worked with MPOA throughout this entire process of reorganization and staffing. They understand what the vision is and they are supportive. His department has also had discussions with a Teamsters representative.
- He noted that there will be a Special Olympics Motorcycle Ride on Saturday at Sound Harley. Breakfast will be provided by Kiwanis.

Grant Weed stated that there was not a need for an executive session this week, but there would be next week.

Mary Swenson

- Chief Administrative Officer Swenson commented that they will be starting minimal remodeling in the courtroom.
- She announced that Mayor Kendall was appointed by the Governor to the Public Works Trust Fund.
- She brought up discussion about the timing of the drop lane. Paul Roberts said that he spoke with Kevin Nielsen who informed him that it looks like it will be next week. They are trying to get final sign approvals, but hope to see the work begin before the end of next week.

Call on Councilmembers

Carmen Rasmussen noted that she has been getting emails regarding Highway 92 extension at 83rd and 87th and is uncertain about how to address those concerns. She requested a clear depiction (map and/or narrative) of what the staff recommendation is for that area. Gloria Hirashima suggested referring people to the website and to the upcoming public hearing.

Jeff Vaughan said he will not be able to attend the next meeting since he will be camping with his scout troop.

Jeff Seibert

- He thanked Chief Smith for his efforts on issues from last week.
- He asked about the sidewalk at Lakewood Crossing that was done with asphalt. Gloria Hirashima explained that it was approved as a temporary fix until WSDOT work is completed and the sidewalk will be redone.
- Councilmember Seibert received information about planning future residential standards from the County. Gloria Hirashima explained that they are doing a Unified Development Code update. Staff met with the McNaughton Group to receive a better understanding of their proposal.
- He asked about the PUD easement. Gloria Hirashima discussed this and the value of a good relationship with the PUD. Councilmember Seibert expressed frustration about the short notice and the lack of consideration of alternatives. He discussed how the city's transportation plan would impact this and requested that they consider other options for the location of the pole.

Lee Phillips

- He discussed a request by a citizen to install a kayak buoy at the waterfront park. Mary Swenson asked him to have him forward the email to her and Jim Ballew.
- He agrees with Jeff's comments about the PUD issues.

John Soriano

- He commended Chief Smith for his plans and vision.
- He asked about the size of the proposed pole and how the PUD would transport it. Jeff Seibert explained how he thought it would work.

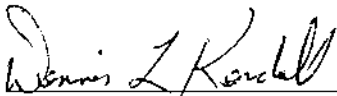
Donna Wright discussed King County's ban on trans fats. Healthy Communities was mentioned in a recent article. She was pleased with the media attention.

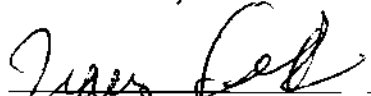
Information Items

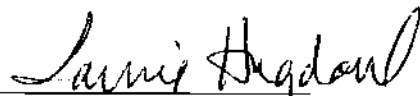
Adjournment

Seeing no further business, Mayor Kendall adjourned the meeting at 9:01 p.m.

Approved this 14 day of August, 2007.


Mayor
Dennis Kendall


Asst. Adm'n. Svcs. Director
Tracy Jeffries


Recording Secretary
Laurie Hugdahl