

MARYSVILLE CITY COUNCIL WORK SESSION

September 18, 2006

7:00 p.m.

City Hall

CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Dennis Kendall called the September 18, 2006 Work Session of the Marysville City Council to order at 7:00 p.m. There was no invocation. Mayor Kendall led those present in the Pledge of Allegiance.

ROLL CALL

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Dennis Kendall

Council: Mayor Pro Tem Jon Nehring, Lee Phillips, Carmen Rasmussen, Jeff Seibert, John Soriano, Jeff Vaughan, and Donna Wright,

Staff: Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney; Sandy Langdon, Finance Director; Paul Roberts, Public Works Director; Gloria Hirashima, Community Development Director; John Turner, Interim Chief of Police; Jim Ballew, Parks and Recreation Director; Greg Corn, Fire Chief; Chris Holland, Senior Planner; and Laurie Hugdahl, Recording Secretary.

COMMITTEE REPORTS – None.

PRESENTATIONS

A. State of the City – Finance Director Sandy Langdon.

DISCUSSION ITEMS

APPROVAL OF MINUTES

- 1. Approval of September 11, 2006 City Council Meeting Minutes.**
- 2. Approval of September 18, 2006 City Council Work Session Minutes.**

CONSENT AGENDA

- 3. Approval of September 13, 2006 Claims.**
- 4. Approval of September 20, 2006 Claims.**
- 5. Approval of September 20, 2006 Payroll.**

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- 6. **Approval of New Liquor License Application for Kim Chi Bistro (9501 State Avenue, Suite E).**

REVIEW BIDS

- 7. **Mechanical Assist Movable Storage System for Police Evidence Room.**

Paul Roberts indicated that they had opened bids and would be forwarding a recommendation to Council for the next meeting.

PUBLIC HEARING

- 8. **Bethlehem Lutheran Church Annexation/Prezone; PA 05054.**

Gloria Hirashima stated that the Snohomish County Assessor's Office had certified the 60% petition for this proposed annexation. The church has requested that the property be rezoned at the time of annexation to the city's Public/Institutional zoning designation. Staff is recommending approval of this.

CURRENT BUSINESS – None.

NEW BUSINESS

- 9. **35th Avenue Street Vacation; PA 06059.**

Chris Holland reviewed the background of this vacation. He noted that staff is recommending that Council accept compensation for the vacated right-of-way and schedule a public hearing for the proposed vacation.

Councilmember Seibert asked if there was an easement for people to have access. Mr. Holland explained that each property has full access onto 36th.

LEGAL – None.

ORDINANCES AND RESOLUTIONS

- 10. **A Resolution of the City of Marysville, Washington, Declaring Certain Items of Personal Property to be Surplus and Authorizing the Sale or Disposal Thereof.**

There were no questions regarding this matter.

MAYOR'S BUSINESS

Mayor Kendall reviewed the YMCA Activate America Proclamation designating September as "Step-tember Month."

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STAFF BUSINESS

Department Briefings:

Administration

- Chief Administrative Officer Mary Swenson discussed two very interesting conferences that she has just attended:
 - 1) Washington City Managers' Conference – local issues. Ms. Swenson said she was able to share what has been happening with all the new business activity in the City.
 - 2) International City Managers' Conference – “Economic Development”. There were several field demonstrations at this conference. Of particular interest to Ms. Swenson were the tour to the Toyota Plant, which had just located in San Antonio along with its suppliers; the Air Force base property which the City had purchased and subsequently leased back to the Air Force while developing the property around it; and an informative session regarding tribal relations from a municipal standpoint.
- She noted that the 2007 budget is moving forward. After the budget process staff will be looking at facility requirements for the new annexations.

Public Works

Paul Roberts noted that since they had just had the tour of Public Works over the weekend much information had already been shared then. He commented that Public Works staff is working on transportation as a priority. They also plan to start looking at some more centrally located facilities to serve the growing community. Surface water will also need to be reviewed because they are stretched with the annexations. Additionally, there is the responsibility to maintain all the additional lane miles resulting from the annexations.

Councilmember Seibert asked about activity at the mill property. Director Roberts explained that there is demolition and salvage work occurring there. They are also improving a building to turn it into office space. They have renovated one of the buildings so Solid Waste can relocate there. The Solid Waste personnel are very happy there. They are in discussions with the Department of Transportation to provide staging and operations on that property for the bridge construction. Community Development's building inspectors will also be located at this property soon.

Community Development

- Gloria Hirashima commented that there is an enormous amount of development – both commercial and residential - going on. This is consuming the majority of her department's time. They have received a lot of positive comments on the processing.
- There are a huge number of annexations going through. She discussed some of these – Getchell, Frondorf, American Eagle, Smith, Lakewood, Smokey Point, Sunnyside/Whiskey Ridge, and Wicklow. They have started the file transfer process and this is very time-consuming. Mary Swenson commented that the development in the Whiskey Ridge area is amazing.
- Planning staff will begin working on the Smokey Point Master Plan, Whiskey Ridge Master Plan, and Gateway Plan. They will also be finalizing the Shoreline Master

Plan. Additionally staff is attending monthly meetings of the Qwulooft group in order to advocate for the protection of the city's facilities and for private property owners.

- They are looking at relocating some staff to the mill site. They believe it will have no adverse effects on the quality of customer service.
- They are working on the Capital Facilities Plans with the three school districts. She noted that the growth will probably be going mostly to the Lake Stevens and Lakewood school districts.

Councilmember Seibert asked about the estimated build-out for the Sunnyside/Whiskey Ridge area. Ms. Hirashima indicated she would get that information to him.

Fire

Chief Corn discussed current projects:

- Levy LID life – committee has begun meeting
- In contract negotiations with the Fire Fighters' Union
- About to enter Administrative Services Contract with Fire Department 22 Getchell. The primary services the City will be performing are financial – accounting and payroll.
- Installing GIS mapping module software.
- Working on 2007 budget in preparation for the Board of Directors retreat, October 5-6.
- Reconfirming transition to SNOPAC for dispatch services. This is slated for October 2nd.

In the near future:

- Design, bidding, permitting and construction of a new fire station.
- Will take delivery of the Snohomish County Communications van,
- Working toward adoption of a strategic plan.
- Continuing to work with Arlington about a jointly-operated fire station in Smokey Point.
- Must adopt and report response measures in 2007, which were established by the Board of Directors.

Future:

- Possible relocation of Fire District.
- Possibility of establishing agreement with Fire District 22 Getchell.

Parks and Recreation

- Jim Ballew announced that they had received the American International Architects' Award for the waterfront restrooms.
- He discussed the enormous amount of information that the CLASS software has provided them and provided samples of some of the reports.
- There are two funding opportunities they are looking into: formation of a Tourism Promotion Area and a recommendation to the County Council to support a car rental tax to be used for amateur youth sports.
- The Kiwanis Park should be completed in the next month.

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- Cedarcrest – meter installed. Pumping water is a good step to reduce or eliminate the golf course's dependency on city water. They have sold 74 year-end passes.
- The Marysville Invitational Cross Country event will be held at Cedarcrest again this year.
- Healthy Communities Advisory Meeting was last week. The next step will be community assessment.
- The Parks Department staff is working on the establishment of a new non-profit organization with the Parks Board in order to be eligible for many grants available only to non-profits.
- After school activity program will hopefully begin next month.
- National Recreation and Parks Association Congress is shaping up. They are expecting 9,000 people in Seattle.
- Jennings Renovation – working on design criteria

Police

- Chief Turner said that staffing is their primary goal right now. They are trying to recruit both lateral and entry level officers. They are very concerned with doing thorough background checks, especially on the laterals.
- He noted that the new police chief will want to look at hiring a Crime Prevention Person/Volunteer Coordinator – MSAC recruiter and crime prevention education
- He discussed the importance of being proactive against crime. He noted that the main crime issues are auto theft, drugs, youth/gangs and ID theft.
- Dispatch – On October 2nd all 911 calls will be transferred to SNOPAC but dispatch will still be here for the police calls. He noted that they have a good agreement with MPOA in this period to help if they are short-handed. Mary Swenson added that they have given job offers to all of the employees and all have accepted the positions.
- They are gearing up for 24/7 records staffing.
- Jail contract coming with City of Kirkland.
- They are interested in developing a dedicated person to do electronic in-home monitoring.
- Partnership possibilities with mental health organizations.

Finance/IT

- Finance Director Sandy Langdon gave a utility billing update. They are working with Arlington's surface water billing.
- The City needed to enter parcel data information for surface water. The IT staff developed a program to upload the information from the County. This will save a tremendous amount of staff time.
- Looking into a Lockbox system to receive all the utility bills for the City.
- Automated Meter Reading moving forward.
- Clerk's Office has gotten all the resolutions, ordinances and minutes from 1985 to 2006 onto microfiche.
- Floater interviews today went well. They hope to extend an offer to someone this week.
- Paperless Agenda – scanning process is going well.
- Finance is very involved in the budget preparation right now.

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- Hope to have audit exit conference next week. Councilmembers will be invited to attend.
 - Involved in arbitrage to make sure we comply with the IRS code.
 - IT – conversion from different servers for financial system went very well.
 - Installed Internet spyware and filters.
 - Hired a network administrator.
 - Developed VPN access to allow remote access for staff.
 - Installing a wireless system to assist fire and police department.

Legal

- City Attorney Grant Weed stated that his office will be putting on a training workshop at the City regarding public records.
- He will be attending the WSAMA conference in Spokane in October.
- Discussed the findings of the Growth Hearings Board decision that was heard today. Mayor Kendall commended Mr. Weed and his staff for their excellent work and involvement with the Growth Hearings Board case.
- Mr. Weed noted that he would need an executive session to discuss one personnel matter. It was expected to take ten minutes with no action taken.

CALL ON COUNCILMEMBERS

Lee Phillips:

- Thanked staff for the updates.
- He noted that there are some planning maps with links that don't work on the website.
- He expressed concern about the appearance of contractor's smoking in public while representing the City. Grant Weed indicated he would look into this.

Carmen Rasmussen:

- Commented that the Healthy Communities Kickoff and the Public Works tour were both great events.
- She will be in Idaho for the next two days.
- She is interested in information on the tribal relations organization.

Jon Nehring:

- Thanked staff for the updates and thanked Public Works and Parks for the tour.
- He asked about the City's involvement in the Olympics committee. Mayor Kendall replied that there is a SnoGoal 2010 meeting next week. The Chamber, Doug Buell and Parks have been involved with that.

Jeff Seibert:

- Thanked staff for the updates and for the tour.
- He discussed a citizen complaint regarding traffic backup on 88th. The concern is that people coming off the freeway do not realize that traffic is queued up. He suggested a reader board or something to inform drivers of slow conditions.
- He had a conversation with workers at a restaurant at the Seattle Convention Center who had good comments about Marysville.

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John Soriano:

- Thanked the department heads for the information.
- He thanked Paul Roberts and the Public Works staff for the impressive tour.
- He noted that he would not be able to attend the Gateway Committee meeting since he had a conflict with another meeting.

Donna Wright:

- Thanked staff for the reports and the Public Works tour.
- She stated that she enjoyed the Healthy Communities Event.
- PSRC Growth Management Committee expects to finish work the end of October. They will be recommending the Vision 2040 to the Executive Committee.
- She discussed a citizen's concern that 36th Avenue, south of 88th, had been torn up for six months. They wanted to know a timeline for completion.
- She requested approval to attend the National League of Cities Conference in December. There was Council consensus to approve her attendance representing the City.

Mayor Kendall noted that there would be a pre-opening event at Costco on Wednesday night, 9/20. Other ribbon cutting events in October include Kohl's and Target. The new Harley Davidson business is doing very well.

INFORMATION ITEMS

11. **Marysville Library Board Minutes; July 13, 2006.**

ADJOURNMENT

Mayor Kendall recessed the meeting into Executive Session at 8:50 p.m.

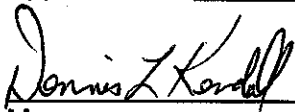
EXECUTIVE SESSION

Council met in Executive Session at 8:55 p.m.; discussed one personnel matter and reconvened into Regular Session at 9:10 p.m.

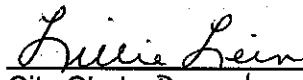
ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned the meeting at 9:10 p.m.

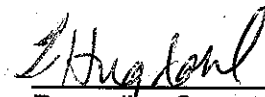
Approved this 25th day of September, 2006.



 Mayor
 Dennis Kendall



 City Clerk Deputy
~~Gerry Becker~~ Lillie Lein



 Recording Secretary
 Laurie Hugdahl