

MARYSVILLE CITY COUNCIL WORK SESSION

November 7, 2005

7:00 p.m.

City Hall

CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Dennis Kendall called the November 7, 2005 work session of the Marysville City Council to order at 7:05 p.m. There was no invocation. Mayor Kendall led those present in the Pledge of Allegiance.

He then read the following letter from Councilmember Lisa Vares for the record:

November 7, 2005

Mayor Dennis Kendall
City of Marysville
1049 State Avenue
Marysville WA 98270

Dear Mayor,

Please accept my resignation from the office of Marysville City Councilmember, Pos. 7, to be effective immediately. It is with regret that I must step down from this position.

My family and work commitments are requiring all of my efforts, and I must give my children and my job priority focus. Thank you for your understanding in this matter.

Respectfully,

Lisa M. Vares

ROLL CALL

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Dennis Kendall

Council: Lee Phillips, Jeff Seibert, John Soriano, Jeff Vaughan, and Donna Wright

Staff: Robert Carden, Police Chief; Sandy Langdon, Finance Director; Denise Gritton, Accounting Manager; Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney; Gloria Hirashima, Community Development Director; Paul Roberts, Public Works Director; Jim Ballew, Parks and Recreation Director; Robb Lamoureux, Police Commander; Doug Buell, Community Information Officer; Gerry Becker, City Clerk; Nancy Roden, Municipal Court Administrator;

Fred Gillings, Municipal Court Judge; Mike Shepard, Fleet and Facilities Manager; Worth Norton, Information Services Manager; and Laurie Hugdahl, Recording Secretary.

Absent: Mayor Pro Tem Jon Nehring

Motion made by Councilmember Vaughan; seconded by Councilmember Seibert to excuse the absence of Councilmember Nehring. Motion passed unanimously (5-0).

COMMITTEE REPORTS

None.

PRESENTATIONS

None.

ACTION ITEMS

None.

Other Items Scheduled for November 14, 2005 Meeting

APPROVAL OF MINUTES.

- A. October 24, 2005 City Council Meeting.**
- B. October 24, 2005 Joint Workshop with MSD Board.**
- C. November 7, 2005 City Council Work Session.**

CONSENT

- A. Approval of October 26, 2005 Claims in the Amount of \$1,398,781.08; Paid by Check of 26297 through 26436 with 26 Voided Checks Totaling \$479.09.**
- B. Approval of November 2, 2005 Claims.**
- C. Approval of November 9, 2005 Claims.**
- D. Approval of November 4, 2005 Payroll.**
- E. Authorize Mayor to Sign Final Plat Mylar for Getchell Hill PRD – Phase 1.**

Councilmember Seibert inquired if 88th Street would be addressed here. Gloria Hirashima replied that it would be handled in a different phase.

- F. Approval of Hotel/Motel Committee Recommendation for Expenditure of Hotel/Motel Tax Grant Program Funds.**

There were no comments or questions regarding this item.

G. Authorize Mayor to Sign Tulalip Tribes Jail Services Agreement Renewal and Amendment.

Chief Carden noted the reduction from ten to five beds in this agreement.

H. Authorize Mayor to Sign Interlocal Agreements with Stillaguamish Tribe and Sauk-Suiattle Tribe for Jail Services.

There were no comments or questions regarding this item.

REVIEW BIDS

None.

PUBLIC HEARINGS

None.

CURRENT BUSINESS

None.

NEW BUSINESS

A. Greg Blunt Street Vacation; PA 05040.

Councilmember Seibert requested a better map. Ms. Hirashima gave him a copy of an aerial map and indicated she would get more copies. She discussed calculations involving 100% of the assessed value and 50% of the assessed value for the utility easement for a total of approximately \$24,997.

B. Powell Street Vacation; PA 05037.

Ms. Hirashima commented that the total amount for this vacation would be approximately \$5,000.

C. Powell Binding Site Plan; Right-of-Way Establishment; PA05018.

Gloria Hirashima noted that this was for the right-of-way dedication. A series of new streets and collectors will be established.

D. Frondorf Annexation; 10% Notice of Intention; PA 05036.

Ms. Hirashima stated that the applicant represents 100% of the area.

E. Mattson Annexation – Revised Boundary; PA 05033.

Ms. Hirashima commented that this was previously approved for a lesser area, but some of the adjacent property owners have expressed interest in annexation. Staff is recommending approval of expanded boundary B.

LEGAL

None.

ORDINANCES AND RESOLUTIONS

None.

DISCUSSION ITEMS (There was consensus to discuss the budget prior to the Information Items)

A. 2006 Budget Workshop.

CORRECTED: SEE 11-14-05 MINUTES

Mary Swenson stated that staff has reviewed this budget extensively and has made very conservative assumptions. Once again this is a "bare bones" budget. She commended the directors for their planning and spending restraint. Finance Director Sandy Langdon gave a brief overview of the big picture and changes from last year.

PRESENTATION OF PROPOSED 2006 BUDGETS

INTERNAL SERVICE FUNDS

Fleet – Paul Roberts stated that Fleet and Facilities Manager Mike Shepard had been charged with reviewing the system and examining the costs. Mr. Shepard discussed the Fleet requests:

- Replace Ford F250 Pickup #801
- Replace Chevy Flatbed Pickup #806 – this is heavily used by the Parks department.
- Replace Ford F250 Pickup #512
- Repair 1992 Ford Vactor #244
- Replace #609, 1979 GMC – dumpster transport vehicle for Sanitation

Facilities – Mike Shepard then reviewed the Facilities requests:

- Modify Court/Council raised floor – a safety issue
- Provide additional parking at City Hall
- Replace parking lot curbing at the library – another safety issue
- Enlarge police evidence storage facility and addition of records retrieval system
- Fence modification to improve safety and security at police department
- Replace one HVAC rooftop unit at the Public Safety building
- Install additional lockers for the police
- Replace roof flashing/gutters and paint exterior of the Public Safety building
- Purchase and install a modular building for office staff and file storage at Public Works
- Hire a Real Property Contractor (1/2 time position) for Public Works

Information Services – Worth Norton, Information Services Manager, reviewed these requests.

- Blackberry Wireless Data Phase 1 – staff will be upgrading current cell phones and will include hardware, software and service fees. The requested amount may be lower because not all directors will need this ability.
- Email server upgrade and migration to MS exchange
- Work Order/Fleet & Facilities/ Time Keeping Modules – Ms. Langdon discussed the need for this.
- Parks Class Registration Software Phase 1 Completion
- HP 800 Plotter for Public Works Engineering, Public Works Operations and Community Development
- Records Management System and Automated Field Reporting. This will integrate with existing jail software system or existing CAD/RMS software systems.

There was a recess from 8:15 to 8:25 p.m.

GENERAL FUND

Council – no program requests

Municipal Court – Nancy Roden and Judge Gillings were present to present their requests:

- Program Clerk – paperwork has dramatically increased
- New filing system

Executive – Mary Swenson discussed the needs for this department:

- Wellness Program
- Legal Coordinator position. There was discussion about the eventuality of hiring a full-time legal staff. There is not currently the need or space for this, but it was recognized that it might make sense as the City grows.

Finance Legal

- Legal Services – operating budget increase

Community Development – Gloria Hirashima discussed these.

- Permits Plus – SQL server database upgrade
- Planning/GIS interns
- Building Inspector (part-time temporary)

Police – Chief Carden reviewed these requests:

- Program Specialist – This will adequately staff office operations to handle the dramatic increase in police calls, case reports and detective work.
- 2nd Custody Sergeant position – upgrade
- Corona Study – Staff feels it is important to evaluate the current staffing needs with respect to new annexations and increased populations.

Fire - None

Parks & Recreation - discussed earlier by IT staff

Engineering – Paul Roberts reviewed the request for:

- Addition of second Engineering Aide position

Library - discussed earlier by Facilities staff

Public Safety Facilities - discussed earlier by Facilities staff

Non-Departmental - discussed earlier by IT staff

Cumulative Reserve Fund - discussed earlier by IT & Facilities staff

SPECIAL REVENUE FUNDS

Streets – Paul Roberts discussed concerns about not being able to keep up with the existing lane miles and paving requirements. He reviewed the following requests in addition to those already mentioned by Fleet and IT staff.

- Heavy Duty Storage Racks
- Two Steel Flat files
- PSI Manual Angle Broom
- Dedicated DSL Phone Line to the Signal Shop
- UPS Battery Back-up Systems for Signals
- Traffic Engineering Support for Signal Coordination
- Unscheduled Projects

The budget discussion was continued to Tuesday, November 15 at 6:00 p.m.

INFORMATION ITEMS

A. Mayor's Business

1. Mayor Kendall discussed the process for filling the council vacancy.
2. Fast Feet walk scheduled for November 13th to benefit the food bank has been cancelled.
3. He attended a ribbon cutting for Autumn Leaf transitional home. He commented that it is a very nice facility and a good addition to the City.

B. Staff Business

Chief Carden had no further comments.

Sandy Langdon had no further comments.

Gloria Hirashima stated that the Planning Commission would be completing the Shoreline Management Plan hearing on Tuesday, November 8. Also, the 64th Street Plaza hearing is continued to Wednesday, November 16 at 9 a.m.

Jim Ballew noted that there will be a Park Board meeting tomorrow night. It is the last one of the year.

Parks will be closing Strawberry Fields to practices after the 13th of November. Merryville for the Holidays is on Saturday, December 3.

Doug Buell commented that the digital video equipment has arrived if anyone is interested in taking a look.

Gerry Becker had no comments. Mayor Kendall thanked her for providing the refreshments.

Paul Roberts had no further comments.

Mary Swenson stated that she and the Mayor had a very positive meeting with the leadership of the Tulalip Tribes.

She and Jim Ballew had met with the County Parks department to discuss the possibility for new parks.

She thanked the Finance department and all the directors for all their hard work on the budget.

Grant Weed stated that he had attended a mandatory training for city attorneys that focused on personnel, legal exposure, land use law, environmental law and tort law.

He distributed information regarding the Powell Development Escrow Agreement. He explained that this is an agreement between five parties to ensure that all the monies necessary to build the streets and the infrastructure are set aside to be used for those purposes.

***Motion** made by Councilmember Seibert; seconded by Councilmember Phillips to extend the work session by ten minutes. (9:30 p.m.)*

C. Call on Councilmembers

Lee Phillips had no further comments.

Jeff Seibert asked Jim Ballew if the wreath program would be happening this year. Mr. Ballew replied that it was not.

John Soriano thanked staff for all their efforts on the budget.

Donna Wright echoed those comments. She then added that Marysville's Golden Corral restaurant had won an award for having the largest increase of any store in the country. They attribute this to the State Avenue improvements.

Jeff Vaughan asked about a discussion about the pay station at the boat launch. Mayor Kendall stated that they are waiting until the beginning of the year for that.

Mr. Vaughan then noted that he had been contacted by a citizen regarding a traffic safety issue at a gas station on Sunnyside. There was some discussion about this situation. Mayor Kendall indicated he would bring it up to the Traffic Safety Committee. Jeff Seibert suggested installing a large round mirror to improve visibility.

D. Change Order #3; Stilly Filtration Plant; W0003; Info. Only.


00038

Public Works Director Paul Roberts explained that the estimated amount of asphalt for this project was less than half of the actual requirement. Larry Larson noted that some of this amount would be recovered. Mr. Roberts added that they have experienced cooperation from the County on this project.

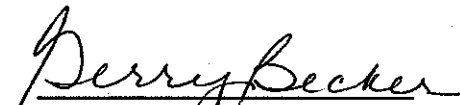
ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned the meeting at 9:38 p.m.

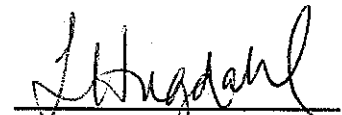
Approved this 14th day of November, 2005.



Mayor
Dennis Kendall



City Clerk
Gerry Becker



Recording Secretary
Laurie Hugaahl