

MARYSVILLE CITY COUNCIL WORK SESSION

July 19, 2004

7:00 p.m.

City Hall

CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Kendall called the July 19, 2004 Work Session of the Marysville City Council to order at 7:00 p.m. at the Marysville City Hall. He then led those present in the Pledge of Allegiance. There was no invocation given.

ROLL CALL

Chief Administrative Officer Mary Swenson called the roll. The following staff and councilmembers were present.

Mayor: Dennis Kendall

Council: Mayor Pro Tem Jon Nehring, Lee Phillips, Jeff Seibert, John Soriano, Lisa Vares, Jeff Vaughan and Donna Wright.

Staff: Mary Swenson, Chief Administrative Officer; Cheryl Beyer, City Attorney; Sandy Langdon, Finance Director; Kevin Nielsen, City Engineer; Cheryl Dungan, Senior Planner; Police Commander Steve Winters; Larry Larson, Public Works Superintendent; Dave Ostergaard, Development Services Manager; Sandy Gruber, GIS, Community Development Department; Kristie Guy, Human Resources Manager; Tara Mizell, Recreation Services Manager; and Laurie Hugdahl, Recording Secretary.

COMMITTEE REPORTS

Councilmember Donna Wright reviewed the following topics that were discussed at the **Facilities Committee** meeting:

- Waterfront Park project coming along well.
- Strawberry Fields restroom and lighting project.
- Gazebo in Comford Park cannot be saved.
- Trail of Lights discussion.
- Streetlights for the holidays.
- Marysville Community Campus being well used.
- Parks and Recreation Community Survey coming out soon.

Councilmember Jeff Seibert reported on the **Solid Waste Advisory Committee** meeting. He noted that the southwest transfer station is set to open on September 13. There will be an opening ceremony on September 9. There was also discussion about debris demolition haulers being more closely tracked.

Councilmember Lisa Vares gave an update on various projects and funding issues discussed at the **Public Works Committee** meeting. There was then general discussion about debts and the City's budget situation.

Lee Phillips reported on the **TV Advisory Committee** meeting. The history of the Advisory Committee was reviewed at the meeting. The committee brainstormed its vision and purpose. Some of the goals of the committee include more local programming, a partnership with the video program at the high school and using student volunteers.

PRESENTATIONS

Dual Coverage Medical Insurance Incentive Program.

Three members of the Health Benefits Information Committee - Sandy Gruber, Tara Mizell and Kristie Guy were in attendance to discuss the resolution. Sandy Gruber from the Community Development Department introduced the topic of dual coverage medical insurance incentives. Tara Mizell of the Parks and Recreation Department discussed the resolution. She explained that it would be a voluntary program that would enable eligible employees to remove medical coverage for their spouses and dependents in exchange for a share in the cost savings. Mary Swenson commended the committee for their hard work. There was general discussion about the program.

DISCUSSION ITEMS

Commander Steve Winters reviewed a recent letter of complaint received by the Police Department. He explained the unique situation of this particular area regarding law enforcement.

Other Items Scheduled for July 26, 2004 Meeting

APPROVAL OF MINUTES.

- A. July 12, 2004 City Council Meeting.
- B. July 19, 2004 City Council Work Session.

CONSENT AGENDA ITEMS

- A. Approval of July 14, 2004 Claims.
- B. Approval of July 21, 2004 Claims.
- C. Approval of July 20, 2004 Payroll.

- D. Approval of Liquor License Renewals for Mai's Restaurant (9501 State Avenue #F), Don's Restaurant (1216 - 4th Street), Safeway Store #1485 (1258 State Avenue), The Village (220 Ash Avenue), J.R.'s (1352 State Avenue), Smokey's Cascadia (210 State Avenue), and Marysville Shell and Food Court (11601 State Avenue NE).**

There was no discussion regarding this item.

- E. Approval of New Liquor License for Vi and Glynn's Tavern (10321 Smokey Point Boulevard).**

There was no discussion regarding this item.

- F. Acceptance of the Waste Water Treatment Plant Upgrade, Phase I, as Complete and Begin the 45-Day Lien Filing Period.**

There was no discussion regarding this item.

- G. Acceptance of Public Safety Building Remodel as Complete and Begin the 45-Day Lien Filing Period.**

There was no discussion regarding this item.

- H. Authorize Mayor to Accept Retainage Bond for Effluent Transfer Pipeline - Contract B; Michels Corporation.**

There was no discussion regarding this item.

- I. Rock Creek (aka Cedar Ridge) Final Plat; PA 0210042.**

Councilmember Seibert asked about conditions that still need to be met. Senior Planner Cheryl Dungan reviewed what these are. There was no further discussion regarding this item.

- J. Authorize Mayor to Sign Professional Services Agreement; MuniFinancial.**

Finance Director Sandy Langdon explained that this is an update to a service agreement that the City already has to provide arbitrage rebate services. There was general discussion about arbitrage and the IRS.

- K. Authorize Mayor to Sign the Harley-Davidson Police Motorcycle Lease Agreement and the Order Request Form.**

There was no discussion regarding this item.

- L. Authorize Mayor to Sign the Letter of Agreement with the Snohomish County Regional Drug Task Force.**

There was no discussion regarding this item.

REVIEW BIDS**A. Smokey Point West Lower Tributary Culvert Replacement at 136th Street NE & Smokey Point West Upper Middle Tributary Culvert Replacement**

Kevin Nielsen noted that Marshbank Construction is the apparent low bidder for an approximate amount of \$272,700. The project will replace two culverts, which will support the north end regional facility. There was some discussion about the composition and the thickness of the covers.

PUBLIC HEARINGS

None.

CURRENT BUSINESS**A. Rate Study Update and Schedule Public Hearing.**

Kevin Nielsen reviewed two different scenarios for increasing rates proposed by the ad-hoc committee. He encouraged Council to pick one of the scenarios to be further discussed at a hearing on September 27. Councilmember Seibert was also on the ad-hoc committee. He stated that they are recommending adoption of one of the two scenarios. He noted his personal reluctance to increase rates, but explained why a rate increase was necessary for debt coverage. Lisa Vares, also on the committee, discussed the ramifications of doing nothing and noted the unpleasant necessity of a rate increase. Councilmember Nehring added that although none of them wanted to raise rates, they felt it was imperative. He noted that he did not want to burden future councils with the unpleasant financial situations that this council has faced. There was consensus towards Scenario #1.

B. 60th Drive Annexation; Final Ordinance.

There was no discussion regarding this item.

C. Frontage Improvement Deferral Process; Proposed Code Revisions.

Dave Ostergaard and Kevin Nielsen discussed the current frontage improvement deferral process and the proposed code revisions. There was discussion about the benefits of cash payment up front and about deferment in certain situations.

D. Approval of Professional Services Agreement for State Policy Act Review for Comprehensive Plan and Development Regulations Updates; Jones and Stokes.

Cheryl Dungan explained that a Scope of Work would be coming in the next packet with a revised amount of approximately \$36,000. She noted that additional tasks could be added. For an additional \$20,000 a detailed wetland/road/utilities/design standards master plan for the Lakewood area could be added. Mary Swenson encouraged Council

to consider adding this option to the Professional Services Agreement. City Attorney Cheryl Beyer suggested some additional language to the contract. There was general consensus to have her add the two paragraphs mentioned.

NEW BUSINESS

A. Bond Provisions; Performance and Maintenance Bonds.

Dave Ostergaard noted that this was for information only. He reviewed the types of bonds to which this would apply.

B. Limited Right-of-Entry Agreement; Alpine Builders, Duane Smith, Owner, and Tobiason and Company, Inc.

Dave Ostergaard updated Council on this situation. Councilmember Seibert had concerns about 1) the reference to burning material, 2) the location of stockpiling, and 3) the two different types of fill proposed. Kevin Nielsen clarified what he thought the intent of the language was. He pointed out that they would be stockpiling the material onsite.

C. Coastal Zone Management Grant Award.

Cheryl Dungan explained that the City has received a \$45,000 grant to update the City's *Shoreline Management Master Program* (SMMP). She reviewed which areas this would encompass. The Community Development Department is recommending MAKERS Architecture and Urban Design Company for this project.

LEGAL

None.

ORDINANCES AND RESOLUTIONS

A. An Ordinance of the City of Marysville Annexing Certain Unincorporated Area Known as the 60th Drive Annexation Into the City of Marysville.

Discussed above.

B. An Ordinance of the City of Marysville Amending the 2004 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in 2004 and Amending Ordinance No. 2500.

Sandy Langdon reviewed the associated budget amendments.

C. A Resolution of the City of Marysville to Offer a Dual Coverage Medical Insurance Incentive Program.

Discussed above under Presentations.

D. A Resolution of the City of Marysville, Washington, Repealing Resolution No. 1269 and 1618, and Establishing New Procedures Relating to Purchasing and Public Works Contracting; Establishing A Vendor List Process for the Purchasing of Supplies, Materials, And Equipment and a Small Works Roster Process to Award Public Works Contracts.

Sandy Langdon explained that this would give the City a lot more flexibility and would expedite small works projects. The resolution would update the current policy to match RCW and other laws.

E. A Resolution of the City of Marysville Amending Bid and Purchasing Policy with Regards to Resolution 1269, and Resolution 1618.

Sandy Langdon noted that they are recommending that anything over \$35,000 and above come to Council for review. There was discussion about policies in place to prevent purchasing non-budgeted items.

INFORMATION ITEMS

Mayor's Business

Mayor Kendall had nothing further to discuss.

Staff Business

Sandy Langdon had no further business.

Kevin Nielsen reviewed the Waste Water Treatment Plant, Phase II; Change Order #2 and the Effluent Transfer Pipeline - Contract A; Change Order #8.

Cheryl Dungan had no further business.

Cheryl Beyer had no further business.

Mary Swenson had several items.

- She noted that interviews for the Public Works Director position would be held this week.
- She also updated Council regarding an upcoming press conference and meetings with out of town guests. She noted that things seem to be heading in a good direction.
- She explained that Bob Porter began clearing property and had an issue with infringement on the neighboring school district property.
- She noted that she would be on vacation next week.

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Call on Councilmembers

Jeff Vaughan asked about interest in the Scooter Committee. Mayor Kendall replied that it had been advertised in the Herald and the Globe, but he was not yet sure about responses.

Jeff Seibert thanked the Public Works Department for re-stripping Cedar.

Jon Nehring asked about the increase in sales tax revenue that he read about. Sandy Langdon clarified this news for him.

Lisa Vares had no further business.

Lee Phillip had no further business.

John Soriano had no further business.

Donna Wright reviewed a presentation at the Health District from Snohomish County Children's Commission regarding violence prevention.

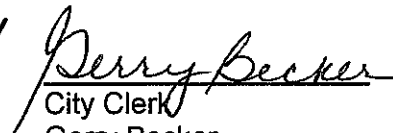
ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned the work session at 9:30 p.m.

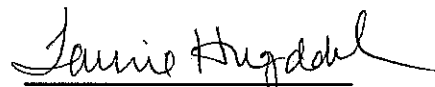
Approved this 26th day of July, 2004.



Mayor
Dennis Kendall



City Clerk
Gerry Becker



Recording Secretary
Laurie Hugdahl