



Pre-Filing Meeting Request Form
Clean Water Act Section 401 Water Quality Certification

WA State Department of Ecology
Phone: (360) 407-6076 or E-mail: ecyrefedpermits@ecy.wa.gov

AGENCY USE ONLY

Date Received:
Aquatics ID#:
County:
Team:

All project proponents must submit a pre-filing meeting request to the certifying authority at least 30 days prior to submitting a Section 401 Water Quality Certification request (certification request).

The Department of Ecology (Ecology) has prepared this form for project proponent to use when requesting a pre-filing meeting. Ecology will review all requests for a pre-filing meeting to determine whether it is necessary or appropriate for a specific project. If Ecology determines that a pre-filing meeting is needed, staff will schedule a meeting with the project proponent. The meeting may be held in person or remotely. Project proponent should be prepared to discuss the project and potential water quality impacts if a meeting is scheduled.

Please submit this request form along with a project location map and any preliminary drawings to Ecology’s Federal Permit Unit at ecyrefedpermits@ecy.wa.gov. Include in the subject line the following: “401 Pre-Filing Meeting Request – [project name].”

If you do not receive a response to your request for a pre-filing meeting and at least 30 days have passed since Ecology’s date of receipt, project proponent may submit the Section 401 certification request to Ecology if it is required for a specific project.

For more information:

See Ecology’s Section 401 Water Quality Certification [webpage](#) for details on the Section 401 Request process.

I. Identify the federal license or permit that applies to your project:

Permit/License Number (If known):

- Federal Agency:** U.S. Army Corps of Engineers (Corps) U.S. Coast Guard
 Federal Energy Regulatory Commission Environmental Protection Agency (EPA)
 Other:

Have you obtained a jurisdictional determination from the Corps or EPA? Yes No
If yes, please attach the jurisdictional determination in PDF format.

II. Project Information:

Project Name:

Project Location (Please attach a project location map when submitting this form):

Project Address:

City:

County:

Land ownership (check all that apply):

- | | |
|----------------------------------|---|
| <input type="checkbox"/> Private | <input type="checkbox"/> Tribal |
| <input type="checkbox"/> State | <input type="checkbox"/> Local Government |
| <input type="checkbox"/> Federal | <input type="checkbox"/> Other: |

Brief Project Description and scope:

Waterbody (including wetlands) that the project is in or adjacent to:

Total Fill Area & Type(s) of Material (square feet):

(Waterbody and/or Wetland(s) Impacted)

Total Excavation Area (square feet):

(Waterbody and/or Wetland(s) Impacted)

Total Stream Impacts (linear feet):

Will there be work in marine water? Yes No

Eelgrass Present: Yes No If known, select the type: Native Non-Native

Will there be impacts to wetlands? Yes No

If yes, select the Wetland Category: I II III IV

Wetland Rating Habitat Score(s):

In or adjacent to contaminated soil or sediment, if known: Yes No

What is your anticipated timeline for construction and operation?

III. Agency contacts:

If you have already coordinated with any government agencies including Ecology on this project, list them:

Agency Name	Contact Name	Phone # or E-mail
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Meeting Date:

Provide a couple of dates/times you are available for a meeting (1-2 weeks minimum from submission of this form):

Date: _____ Time: _____

Date: _____ Time: _____

V. Contact Information:

Project Proponent

First/Last Name:

Organization:

Phone #:

E-mail:

Agent/Consultant

First/Last Name:

Organization:

Phone #:

E-mail:

VI. Certification Statement:

I certify that I have read and understand the following statements per the Clean Water Act Section 401 Certification Rule:

- Submittal of this form completes the requirement of the Pre-Filing Meeting Request.
- A copy of this form must be included with the Section 401 request.
- I cannot submit my application until at least 30 calendar days after submitting this pre-filing meeting request.
- Ecology is not required to respond to or grant the meeting request.

Signature:



Date:

To request an ADA accommodation, contact Ecology by phone at (360) 407-6076 or email at ecyrefedpermits@ecy.wa.gov, or visit <https://ecology.wa.gov/accessibility>. For Relay Service or TTY call 711 or 877-833-6341.

Si necesita este formulario en español, por favor, llámenos a (360) 407-6076 o envíenos un correo electrónico a: ecyrefedpermits@ecy.wa.gov