



MARYSVILLE
PUBLIC WORKS

February 16, 2023

Sunnyside Nursery
Attn: Ben Smith
3915 Sunnyside Blvd
Marysville, WA 98270

RE: Civil Plan Approval

The City is pleased to inform you that the project referenced below has completed the Civil Plan Review process and is approved for construction pending payment of the outstanding fees identified below. Fees may be paid by delivering a check to the address on the bottom-left corner of this letter, or by calling-in a credit-card payment to our customer service counter at (360) 363-8100. Please reference the permit number below when submitting payment.

Project Name:	Sunnyside Nursery
Permit Number:	G23-0008
Outstanding Fees:	Plan review & permitting fees \$250.00

A pre-construction meeting with one of the City's site-construction inspectors will be required prior to any on-site construction activity. Please find an application/checklist attached. A couple of notes on the pre-construction checklist items that may be helpful:

Item #2: A right-of-way permit will be needed for any work that is proposed within public rights-of-way, including installation of a stabilized construction entrance. A right-of-way permit application & checklist are attached. Please allow approximately one-week for review/approval of that permit. In the 'Scope of Work' section, please identify that the work is related to the project (and project number) listed above.

Item #4: The project will be required to post a bond or assignment-of-funds for all proposed erosion/sediment control features shown on the approved plans. Please provide the City with an engineer's estimate for those features, and we will return a bond request letter specifying the required bond amount.

Please feel free to reach out with any question. I can be reached at (360) 363-8224 or via e-mail at kmcintyre@marysvillewa.gov

Best Regards,

Kenneth J. McIntyre, PE
Assistant City Engineer

(360) 363-8100


Public Works
80 Columbia Avenue
Marysville, WA 98270



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PRE-CONSTRUCTION MEETING APPLICATION

PROJECT INFORMATION:

Project Name:	Sunnyside Nursery	 Know what's below. Call before you dig.
Project Address:		
City File Number:	G23-0008	

OWNER INFORMATION:

Owner Name:	
Street Address:	
City, State, Zip:	
E-mail Address:	
Phone #:	

CONTRACTOR INFORMATION:

Contractor Name: (Firm Name & Contact Person)	
Street Address:	
City, State, Zip:	
E-mail Address:	
Phone #:	
State License #:	

SUBMITTAL CHECKLIST:

1. Pre-construction Application (this document)
2. Right-of-Way Use Permit Application
3. Certificate of Insurance (ACCORD form)
(per MMC 14.03.430 – see attached)
4. Performance Funding
(per MMC 14.03.430 – see attached)
5. Contractor's L&I Registration
6. Contractor's City Business License

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MMC 14.03.430 Insurance, bonding and indemnification

Any party installing, repairing, extending or modifying utility lines in public right-of-way/easement, which lines are connected, or to be connected, to the city's utility system, shall comply with the following:


- (1) Prior to commencing work, a restoration bond shall be posted in such amount as is required by the governmental agency having jurisdiction over the public right-of-way.
- (2) Prior to commencing work, a performance bond shall be posted in such amount as is required by the city engineer. The bond shall guaranty expeditious completion of the project in compliance with the approved plans and specifications, and shall warranty the materials and workmanship for a period of two years after acceptance by the city.
- (3) Prior to commencing work, proof of insurance shall be submitted for commercial general liability insurance with limits not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, \$2,000,000 products-completed operations aggregate limit; and auto liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident. The city of Marysville shall be named as an additional insured party under the commercial general liability insurance policy.
- (4) The party performing the work, its heirs, successors and assigns, shall indemnify the city of Marysville, and hold it harmless, from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons or property by reason of the performance of such work, the character of materials used, the manner of installation, or by improper occupancy of rights-of-way. In case any suit or action is brought against the city for damages arising out of or by reason of any of the above causes, the party, its heirs, successors and assigns, shall defend the same at its own cost and expense and shall satisfy any judgment after the suit or action shall have been determined, if adverse to the city, and further shall reimburse the city for reasonable attorney's fees expended by the city in connection with the same. (Ord. 2816 § 1 (Exh. A), 2010; Ord. 1434, 1985).



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RIGHT-OF-WAY PERMIT APPLICATION

PROJECT INFORMATION:

Project Name:		 Know what's below. Call before you dig.
Project Address:		
Work Order #: (if applicable)		

APPLICANT INFORMATION:

Applicant Name: (Firm & Contact Person)	
Street Address:	
City, State, Zip:	
E-mail Address:	
Phone #:	

CONTRACTOR INFORMATION:

Contractor Name:	
Street Address:	
City, State, Zip:	
E-mail Address:	
Phone #:	
State License #:	

INSURANCE INFORMATION:

Agent Name:	
Firm Name:	
Street Address:	
City, State, Zip:	
E-mail Address:	
Phone #:	
Policy #:	

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RIGHT-OF-WAY PERMIT APPLICATION

DESCRIPTION OF WORK:

- A \$250 Application Fee is due prior to permit issuance. Inspection fees will be billed following the final inspection at \$120/hr in residential zones, \$135/hr in commercial and industrial zones.
- Application must be completed and approved prior to any work being performed in the City right-of-way per MMC 12.02A.050.
- A copy of the permit must be kept on-site with the work crew.
- The permit expires 1-year after issuance, or at the completion of work.
- Please allow 5-10 working days for permit processing.
- Call the Utilities Underground Location Center two (2) days prior to site work at 811 or at 1-800-424-5555.
- Submit application and supporting documents to row@marysvillewa.gov

SUBMITTAL CHECKLIST:

Submit this application document

Submit a site plan drawing (or project plans)

Submit traffic control plan(s)

(see links below for templates & examples)

<https://wsdot.wa.gov/Design/Standards/PlanSheet/Work-Zone-Typical-TCPs.htm>

<https://mutcd.fhwa.dot.gov/pdfs/2009r1r2/part6.pdf>

Submit application and supporting documents to row@marysvillewa.gov

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