

City Council Work Session Minutes 9/17/01

I. Call to Order

Mayor Weiser called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The assembly joined in the pledge to the flag and observed a moment of silence in memory of firefighter Lt. Jeff Thornton and consultant Larry Wade and wife who lost their lives last week.

III. Roll Call

A voice roll call of councilmembers was conducted. Attendance was as follows:

Councilmembers Present:

Dave Weiser, Mayor  
Mike Leighan, Mayor Pro Tem  
NormaJean Dierck  
Suzanne Smith  
John Soriano  
Shirley Bartholomew  
Donna Pedersen

Administrative Staff Present:

Mary Swenson, Chief Administrative Officer  
Sandy Langdon, Finance Director  
Ken Winckler, Public Works Director  
Grant Weed, City Attorney  
Gloria Hirashima, Planning Director  
Roberta Stevens, Recording Secretary

Councilmember Brennick was absent.

IV. Introduction of New Employees

Larry Price the Interim Facilities Manager; Maggie Buckholtz, Acting Librarian; Assistant City Engineer Jeff Massie; Project Manager, Kevin Nielsen and Greg Young, Grant Writer, were welcomed and introduced to the City Council.

V. Discussion Items

Index No.

A. Robinett Annexation 60% Petition to Reconsider Boundary. 1

Gloria Hirashima mentioned that the Council asked for an expanded boundary. Only 57% were willing to annex, the applicant has asked that the boundary be reduced to the original size. Councilmember Leighan asked what would happen if Council decided not to reduce size; would we be required to give him utilities? Grant Weed will research issue on question. The applicant needs to circulate the petition to obtain 60% for the annexation. The applicant wants the Council to look at the issue he feels it is not equitable, and there is no basis for the Council's policy. Councilmember Pedersen said she feels the same as Councilmember Leighan that the applicant needs to circulate the petition. Councilmember Smith noted that it is so close she would like to see him

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make an extended effort then come back to the Council. Councilmember Dierck asked why doesn't he want to do this. Ms. Hirashima said she is under the impression he objects to the process, and many other citizens object as well. Grant Weed noted that some of the issues the Planning Director has described as concerns by citizens may demonstrate the need to look at the current process to see if we can make the policy work smoother. Mr. Weed would like to explore some of these options with the Council in a future work shop.

**B. Mulligan Annexation 10% Notice of Intention. 2**

Represented are 44%, an expanded boundary would need more signatures. Both expanded and original boundaries are shown on the map. Councilmember Pedersen asked what the Coburn Heritage was. Ms. Hirashima will research and get back to the Council. The City limits in the area was discussed.

**C. Strawberry Fields Workshop; Phase I Design. 3**

Jim Ballew spoke about the work that has been done as part of pre-design for Strawberry Fields. Work has now been divided into two Phases, Phase 1 is the application for six soccer fields, get the project going. Conventional permitting would not be required on this portion of the project, it falls under City regulations and has no impacts on wetlands, etc. Phase 2 would require applying for permits for wetland mitigation, traffic lane changes for Phase 2 could be applied for while working on Phase 1. Mr. Ballew is seeking authorization from Council to proceed with Phase 1 and begin the planning stages of Phase 2. Henry Boyar of Hough, Beck & Baird made a presentation on moving forward into Phase 1, this will be done without impacting the wetlands. Inside the Phase 1 area is a small isolated wetland that will be protected. Eventually site drainage work will need to be done along the creek. There will be four adult and two youth soccer fields with 120 parking spaces on the gravel and room for three busses. The entrance initially will come off of 152 Street. The City would not have to deal with roadway improvements, or sewer during Phase 1. Final plan shows more fields with drainage, storm detention, wetlands mitigation with three entrances and a roadway going into it with parking for 680 cars and 10 busses on major game days. A natural buffer area of 150' will be left. The road culvert would be maintained, and 1200' of trails would also exist. Larry McAndrews of the McAndrews Group described some issues that need to be addressed. He has been working for quite some time on this project. Mitigations in wetlands and buffers will be needed during Phase 2. Phase 1 has no impact for which the Federal or State government would require permits. Phase 1 would have a minimal site plan, smooth out the fields, and seed them and install parking down to the ditch. The creek can be spanned, it is narrow; one solution would be an arch culvert installed outside the channel area. They want to explore other options as well. The parking will be kept in the northeastern area during Phase 1. The kind of frontage improvements necessary and how much acceleration and deceleration impact to the

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and northwestern area

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three entrances, and the need for very little storm drainage to be installed was covered. The ponds are shallow only about 1 ½-2 ft deep, they have a large area. Efforts will be made to keep public out of the area and keep it natural looking. Water and sewer may be added in Phase 2. Sani-cans will be used in the interim. Councilmember Leighan asked the length of trail, Phase 1 plan P2 down to southern field, and was told it was approximately 1000'. Mr. Ballew noted that these were all regulation sized fields and none of the other fields in Marysville are regulation sized. Councilmember Smith asked the difference in youth and adult soccer field sizes and what type of fill is being considered. The fill currently on site will be utilized and parking lot gravel will be brought in. Underdraining in Phase 2 there might be a requirement for the three-plex softball fields to have drainage. The intent is to cut down western area, slope everything upward to the east. It is a season sensitive sight for construction. A traffic study has been done, but the project has been scaled down. No costs are available for frontage work at this time. Acceleration and deceleration lanes will need to be done, and a turn lane inserted. No utility poles should have to be moved. Sani-cans with sinks and water will be brought to site to address concerns of Councilmembers Bartholomew and Smith. Councilmember Smith asked about the estimated \$900K Phase 1, and rough estimate of \$456K, Mr. Ballew said that it is possible that the \$900K may be exceeded. Councilmember Dierck asked if Mr. Ballew was asking the Council to go ahead now or wait until we get permits. Mr. Ballew said that he hoped the Council approves it and he will proceed now with Phase 1 and begin planning on Phase 2. The sensitivity issues on this area bring concerns as to being able to build it. The assumptions are that \$456K will not include frontage improvements. Mr. Ballew would like to put the project out ASAP for Phase 1, and while we are under construction for Phase 1 go ahead with Phase 2 permitting requirements. There may be enough money to do all of the frontage improvements. Bringing a large water main over from 51<sup>st</sup> St. is a large dollar and environmental item. We may need detention storm ponds if road improvements get added into the project. To spend money on a large water line that is not absolutely necessary doesn't seem desirable when the company is trying to take the minimalist approach going through the permitting process. Mr. Ballew is going to check and see how deep the well is that is located on the property for the Councilmembers. The plan is to rearrange the sports fields later, and some minimal additional costs will be incurred to upgrade; less than the top few inches of the fields may need to be replaced. Mr. Ballew responded to the question of final costs for Phase 2 estimates by saying there really was no way to know at this point in time. They plan to finish calculations for Phase 1 and simultaneously calculate Phase 2 if this plan is approved by the Council. An explanation regarding Phase 1 & 2 figures ensued. Councilmember Bartholomew asked if layoffs at the County are going to impact this, Mr. Ballew said that Jeff Massie just came from the County and is setting up meetings, hopefully next week. The water connection near the big mobile home park is closer, but would still need to cross the

creek. Councilmember Soriano said he must have missed the completion date and asked Mr. Ballew when that was. Phase 1 should have completed earthwork and be seeded in late 2002 ready for play in spring 2003. Councilmember Soriano asked how much time between Phase 1 & 2. The response was that it is wide open, 2 years plus, depending on the construction season. Councilmember Smith was reassured that the \$459K is only for fields and parking, not roadwork. There is no need to go into the buffer. Councilmember Smith would like to see plantings. Mr. Ballew noted they were adding an additional 25' to the buffer for placing the trail and to lower the impact zone. The trade off is so we don't have to do plantings because there is not enough inventory in the state of WA to accomplish that. Councilmember Smith suggested assistance and that they could gain access to allow service clubs to come in and do work. Other options on this plan were offered by Mr. Boyar as well. Part of the master plan is the permitting plan for the final phase.

**VI. Other Items Scheduled for September 24, 2001 Meeting**

**A. Approval of Minutes.**

**1. September 10, 2001 City Council Meeting. 4**

**2. September 17, 2001 City Council Work Session. 5**

**B. Approval of September 24, 2001 Claims. 6**

**C. Authorize Mayor to Sign Interlocal Agreement for Participation in the Snohomish County Satellite of the Washington Criminal Justice Training Commission. 7**

Councilmember Smith asked how often are the training sessions held and it seemed like a good deal.

**VII. New Business**

**A. Snohomish County Drainage Needs Report. 8**

We are getting an update on this as we re doing it in conjunction with County.

**B. Approval of Supplemental Agreement for Permitting Requirements Associated with the WWTP; Tetra Tech/KCM. 9**

Mr. Winckler asked that this be pulled from the agenda because all of the background information is not available at this time. This will come back on the agenda in two weeks time.

**VIII. Legal**

- A. Contract for Recovery of Utility Construction Costs for Water; Scott Ray d.b.a. Custom Comfort Homes. 10**

Councilmember Soriano asked about the formula on page 2 #6 , Mr. Winckler informed him it was just one of several calculations used in different instances.

- B. Contract for Recovery of Utility Construction Costs for Sewer Scott Ray d.b.a. Custom Comfort Homes. 11**

No input.

- C. Supplemental Agreement No. 1 for Comprehensive Water System Plan; Economic and Engineering Services. 14**

This is a supplement to review the existing cross connect plan that was done in 1972. Councilmember Bartholomew asked who is going to pick up in Larry Wade's absence we can't afford a slow down on the sewer project. and has the firm indicated who will be moving to his slot. Mr. Winckler said no, not yet. The City will have to look to a number of areas to address that. Councilmember Smith asked what a cross connect control was. Mr. Winckler said it prevents back up sucking backwards, systems in place to prevent that. We need to make certain irrigation fields, stores, etc. have back flow connections.

- D. Service Agreement for Water Disinfection System; TMG Services. 15**

This is a continuation of the agreement. Councilmember Soriano asked why the limited time discount was included. Mr. Winckler said because of work done in the past; and they could be visiting a number of well sites prior to the expiration of the discount.

- E. Contract for Deferred Construction of Curbs, Gutters, & Sidewalks; Cozy Heating, Inc. (Vincent & Carol Willett). 16**

No discussion

**Resolutions and Ordinances**

- A. A Resolution of the City of Marysville Appointing the City Clerk as the Agent to Receive Claims for Damages Pursuant to RCW 4.96.020. 12**

Councilmember Smith asked if we have always had something like this in place. Grant Weed responded yes, but the Legislature says we have to designate the person to whom the claim is directed, most cities have designated the City Clerk. Councilmember Smith asked if we needed to designate an alternate. Ms. Swenson said that by Code the Deputy City Clerk is authorized to perform the same functions as the City Clerk in her absence.

**B. A Resolution of the City of Marysville Confirming its Membership 13 in the Snohomish County Department of Emergency Management.**

Councilmember Pedersen remarked about the enclosed memo and the missing draft model of resolution mentioning she would have liked to see it. Grant Weed made a few minor changes for Snohomish, and will get it and modify it for Marysville's purposes before the next meeting.

**X. Information Items**

**A. Mayor's Business**

The Mayor reminded everyone to vote tomorrow.

**B. Staff Business**

Ms. Swenson said there were no definite plans for funerals for Lt. Thornton, and Larry Wade, but as soon as she hears will let Council know.

Ms. Swenson also mentioned that they have been receiving RFQs back on the Quil Ceda Business Analysis and would be moving forward on that soon.

**C. Call on Councilmembers**

Councilmember Soriano asked how Gerry Becker is doing. Ms. Swenson related that she had spoken to her on Saturday and Gerry is doing well. Councilmember Dierck (who was out of the room when Item 9 was pulled) asked why item 9 was pulled. Mr. Winckler said because we need information to put it together, and that we are waiting for info that isn't available that we thought would be, it will be back on agenda work session in two weeks.

Councilmember Smith asked about widening the road on Sunnyside. The Mayor noted that there is a memo on that in the Council packets. She asked about the Parks rental facilities and if the rental form will be brought before the Council again. Ms. Swenson said that per Council's direction the staff will develop the form and provide councilmembers with a copy, but it will not be brought back again for approval. Councilmember Smith

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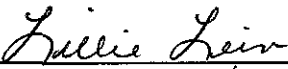
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said that Barry Martin of Everett says political events are treated as any others. People have a right to assemble and rally. Grant Weed responded that our rules say that too and noted that our forms have not been revised yet.

Meeting adjourned 8:45 p.m.

Accepted this 24<sup>th</sup> day of September, 2001.

  
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Mayor

  
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City Clerk Deputy

  
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Recording Secretary