

MINUTES RECAP

MARYSVILLE CITY COUNCIL MEETING JUNE 2, 1997

CALL TO ORDER: 7:00 p.m. 00508

ROLL CALL: All present

MINUTES OF PREVIOUS MEETINGS:

1. City Council Special Meeting 5/19/97 Approved

2. City Council Meeting; 5/27/97 Approved

AUDIENCE PARTICIPATION: Dennis Lee Burman, Larry Gilmore, Marie Jubie

CONSENT AGENDA: Approved:

1. Approval of Liquor License for New Owner of Marysville Texaco Starmart.
(Other two items moved to New Business)

STAFF'S BUSINESS:

MAYOR'S BUSINESS:

CALL ON COUNCILMEMBERS:

PETITIONS & COMMUNICATIONS: None

PUBLIC HEARINGS: None

REVIEW BIDS:

1. Mechanical Assist Archival Storage/Retrieval System Approved

CURRENT BUSINESS:

1. Update on Various Cable/Telecommunications Regs; 3H Cable Consultant Lon Hurd Council to hold Workshop

2. Wide Area Network Design; The BJSS Group To continue w/design thru BJSS Group

NEW BUSINESS:

1. Fireworks Applications for the Knights of Columbus (3 stands), Msvl. Kiwanis (3 stands) & Msvl-Tulalip Vis. Info. Ctr. (2 stands) Approved if they can meet Parking Requirements

2. Maint. Agreement w/Sno. Co. to Provide Striping & Thermoplastic Markings Approved

ORDINANCES & RESOLUTIONS:

1. Ord. 2131 Approved Amending City's Zoning Regulations as Codified in Title 19 of MMC; Repealing Chap. 16.16 Relating to Sign Code; Repealing Chap. 16.40 Relating to Factory-Built Housing; Repealing Chap. 18.20 Relating to Procedures & Policies for Implementing the State Environmental Policy Act; Repealing Chap. 18.28 Relating to Sensitive Areas Management; Providing for Severability, and Establishing an Effective Date.

LEGAL MATTERS: None

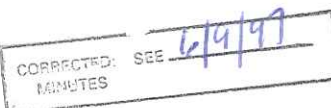
ADJOURNMENT: 10:00 p.m.

EXECUTIVE SESSION: 10:13 to 10:43 p.m.

1. Litigation (No Action)

2. Real Estate (No Action)

RECONVENED & ADJOURNED: 10:43 p.m.



MARYSVILLE CITY COUNCIL MINUTES

JUNE 2, 1997

7:00 p.m.

Council Chambers

Present: Dave Weiser, Mayor
Councilmembers:
Donna Wright, Mayor Pro Tem (7:02 p.m.)
John Myers
Ken Baxter (7:01 p.m.)
Donna Pedersen
Mike Leighan
Otto Herman
Shirley Bartholomew
Administrative Staff:
Dave Zabell, City Administrator
Steve Wilson, Finance Director
Grant Weed, City Attorney
Ken Winckler, Public Works Director
Gloria Hirashima, City Planner
Mary Swenson, City Clerk
Walt McKinney, Acting Police Chief
Doug Buell, Public Information Officer
Wanda Iverson, Recording Secretary

08507

CORRECTED: SEE 6/9/97
MINUTES

CALL TO ORDER:

Mayor Weiser called the meeting to order at approximately 7:00 p.m. and led us in the flag salute.

ROLL CALL:

Finance Director Wilson called the roll with all members present/absent as indicated above.

MINUTES OF PREVIOUS MEETINGS:

In the Special Council Meeting Minutes of 5/19/97, Councilmember Pedersen noted that on pages 2, 4 and 6, "Alamore" should be "Allenmoore" Golf Course.

Councilmember Herman noted on page 5, in the third line, "we are" should be "are we" and then on page 7, second line, it should read: "They were not particularly interested in specific programming."

Councilmember Bartholomew asked that in the third paragraph, "on week-ends" be deleted from the second sentence.

There being no further corrections, Councilmember Bartholomew moved and Councilmember Pedersen seconded to approve the Special Meeting Minutes of 5/19/97. Passed unanimously.

In the Council Minutes of 5/27/97, Councilmember Pedersen asked that the 2nd from last full paragraph on page 3, beginning "Councilmember Pedersen said she thinks..." be deleted in its entirety.

There being no further corrections, Councilmember Bartholomew moved for adoption of the minutes as corrected. Councilmember Myers seconded the motion and it passed unanimously.

AUDIENCE PARTICIPATION FOR NON-AGENDA ITEMS:

Dennis Lee Burman, 8906 48th Dr. NE, addressed Council as Treasurer of the Marysville Little League and Co-Chair for Friends of Marysville Parks, regarding the Strawberry Fields Athletic Complex. He noted Little League is about to end this year and they have put \$20,000 into lights at Cedarcrest and a lot of money into fields in Marysville over the past year. He said as more and more people come into our locality, we are going to be pushed for more space so he is asking about the status of the field at 152nd. He said he is curious to see what is going on; they have a lot of kids in the Marysville Little League, one of the largest leagues in the state.

CORRECTED: SEE 6/9/97
MINUTES

Mayor Weiser responded that the City is looking at a phasing plan with the first phase being access and looking at costs for utilities as well as funding alternatives. He added that the City will be looking at other sources of funding for other work to be done and it is the City's understanding the school district is looking at building another school at 152nd in a couple years. Jim Ballew is going to be bringing some information to Council soon, he concluded.

Councilmember Pedersen commented that regarding forming districts, there is an issue going before the state and the City is waiting to see how they are going to rule on the Granite Falls library issue.

Mr. Burman said he is a lawyer also and so he knows how those things can get delayed! He said Larry Gilmore was also going to speak on this as President of the Soccer Association.

Councilmember Bartholomew noted TVW might possibly be broadcasting oral arguments concerning the Granite Falls library issue.

Larry Gilmore, 9510 64th Dr. NE, addressed Council. He said he is aware of the Supreme Court hearing on the library and they are interested in knowing if there are any funds available. He said he knows the Parks has pledged \$35,000; Cory Elwell did an outstanding job helping form a spring soccer league in the area which was a very successful program. He added he is spending a lot of time with these kids and really appreciate the good job Cory did. He noted the Sounders came up and did a program with the kids recently which was a great event and they would like to host a professional game in Marysville. He said they would like to make Marysville a destination with this new athletic complex; Federal Way ended up hosting the Surnham Club because Marysville did not have the facilities. He talked about the shortage of grass fields and how important the new fields/facility will be for them so they can host events and to do their part to make Marysville a nice place to go to.

Councilmember Herman asked that Jim Ballew give an update on this at next Council meeting.

Marie Jubie, 3622 Sunnyside Blvd., addressed Council. She said she has a concern about jay walking on Third St.--children do it, people in wheelchairs do it and it's very dangerous. She said she spoke with Lt. Dennis Peterson and he was going to check if it's illegal in Marysville; she said she thinks a couple signs would be good because it's very dangerous with all the traffic in that area.

CONSENT AGENDA:

1. **Approval of Liquor License for New Owner of Marysville Texaco Starmart.**

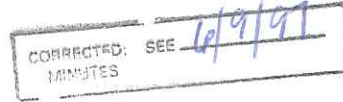
(Items 2 & 3 moved to New Business.)

Councilmember Myers moved and Councilmember Herman seconded to approve Consent Agenda Item #1. Passed unanimously.

STAFF'S BUSINESS:

City Administrator Zabell reported Marysville's curfew went into effect the other night and there were no citations given out. He reminded Council of the June 30th joint meeting with Arlington City Council, that it will not be a special meeting. Everyone to meet at the Arlington Airport Prop Shop at 6 p.m.

Public Works Director Winckler reminded Councilmembers of the RUSA meeting 6/12/97 at 7:30 a.m. at the Public Works Building.



00509

MAYOR'S BUSINESS:

Mayor Weiser asked Council's thoughts about devoting the third Monday of each month to a workshop, however it is noted that June's AWC meeting will conflict with this idea.

After brief discussion, Councilmember Herman moved that beginning with the month of September, to schedule a workshop on the third Monday of the month. Councilmember Bartholomew seconded.

There was discussion about scheduling and then cancelling if not needed, having dept. reports, having meetings scheduled on a regular basis, important to discuss policy, staff time involved.

The motion passed 5-2 with Councilmembers Baxter and Leighan against.

CALL ON COUNCILMEMBERS:

Councilmember Herman expressed a concern about deferred commitments, eg. annexation covenants, utility commitments, with the possibility of a change in ownership and people not realizing or remembering about the covenants previously signed. He said he would like to see some ways to reduce these deferrals, maybe the City can encourage the annexation to take place at the time of a utility variance, eg. He said he would like to see this the subject of a workshop.

Councilmember Leighan noted there is a Baxter Building meeting on Thursday and asked about the next Diking District meeting. Public Works Director Winckler noted the Diking District did not have a May meeting; the June meeting is scheduled for 6/5/97 at 1:30.

Councilmember Wright reiterated her concern about illegal juvenile smoking and noted this issue has come to a head with outdoor seating at local restaurants where juveniles are smoking and there is no place for the restaurant patrons to eat outside in a smoke-free environment.

Councilmember Pedersen said she thought Jim Ballew was to come back tonight with more information on RFPs and Mayor Weiser said he would follow up on that.

Councilmember Pedersen asked about the 88th & State signal and Public Works Director Winckler reported he spent some time at the site with a representative from the county and it was discovered there is no loop in the left hand turn lane going north and that is what is causing the problem people have been complaining about. He said a \$1000 device will be purchased to correct the problem.

Councilmember Baxter asked about a bio swale on 67th and Public Works Director Winckler said he would check on the price of that.

Councilmember Baxter reported the Cedarcrest course is coming along, it is almost complete, the grass in some places is ready to mow and everything seems to be on schedule. He said the swale he was asking about may have to be changed for cart paths.

Councilmember Myers asked about utilities being paid for by developers.

City Planner Hirashima explained the way it's been dealt with is in discussions with the county that development should be in conformance with the City's Comprehensive Plan but the county's road standards do not match the City's so the present method is not very good. She said an interlocal agreement has been discussed with the county, something other cities are trying to pursue also; but the county is concerned about 13 different interlocals with different standards within the county. Staff is preparing a recommended policy amendment to Marysville's utility code (Olympia did this) so Marysville can have consistent standards within our UGA, she said.

There was discussion about Marysville enforcing the Comprehensive Plan and text regarding standards, annexation, WWTF support.

City Attorney Weed pointed out that until an area is annexed into Marysville, the county has jurisdiction over utilities and roads and that's why cities are looking into interlocal agreements so that the cities can impose their development standards within their UGB. There are some concerns about how far the cities can go legally on properties outside the city limits, he said.

Councilmember Bartholomew noted the post office has issued an RFP for a new distribution center to supplement the existing post office and she said she thinks there should be some kind of discussion between the City and post office with regard to their needs and plans.

Mayor Weiser stated there have been discussions between the City and Post Office; the distribution center would be primarily for rural deliveries.

Councilmember Pedersen suggested the satellite distribution station could be where the existing post office is, with the main post office north of the downtown core.

REVIEW BIDS:

1. Mechanical Assist Archival Storage/Retrieval System.

City Clerk Swenson reviewed the agenda bill for a shelving system for the vault at City Hall. She said 10 bid notices were sent out and they received 6 submittals, with The Solutions Group submitting the lowest qualifying bid, in the amount of \$25,092.03 including sales tax. It is staff's recommendation this be accepted, with a 10% contingency added, bringing the total budget allocation to \$27,601.23, she said.

Councilmember Herman expressed concern this item was not budgeted and said he would like to possibly have a list of unbudgeted items, in an effort to reduce the number of times this comes up.

Finance Director Wilson noted this item was discussed last year, but not included in the budget. However, he noted there are sufficient unencumbered reserves.

Councilmember Herman said he would like to get a better grasp on how much is in the unencumbered reserve fund.

Councilmember Pedersen asked about the ease of moving the system and City Clerk Swenson explained how easy it is as well as there being a locking device to prevent mishaps.

Councilmember Baxter moved and Councilmember Bartholomew seconded to award the bid to The Solutions Group, as per staff recommendation, with a budget amendment of \$27,601.23. Passed unanimously.

CURRENT BUSINESS:

1. Update on Various Cable/Telecommunications Regulations; 3H Cable Consultant Lon Hurd.

Mr. Hurd explained changes that have occurred in federal regulation, especially in the wireless communication area and a committee was established. He spoke about rate structure changes at TCI and said 3H Cable will be coming back with a report to Council in a couple weeks. He pointed out that the City/Consultants do have a right to ask TCI to roll back rates if it is discovered they are charging more than necessary and the community will be given the chance to comment on the rates. He explained how other cities have handled that process and said the community and City Council will determine where they go from there in the process, after comments are heard. He noted the refranchising

process is also about to begin and due to the complexity of this process, they will need the 36 months allowed by law. They will be keeping Council apprised.

Doug Buell, City Community Information Officer and Telecommunications Team Chair, addressed Council. He mentioned the federal regulation changes also and listed members of the Telecommunications Team: Doug Buell, Grant Weed, Gloria Hirashima, Steve Wilson, Mary Swenson, Lon Hurd, Ken Winckler. He said they have been working on drafting a wireless telecommunication ordinance and hope to have it in effect by January 1998. He explained the many issues involved, everything from cell phones, pagers, data transmission, placement of antennas, compensation/revenue levels for placement of antennas on available City owned property/buildings/facilities.

He said he is looking for directin as far as allowing placement of antennas on public owned buildings/facilities and he referred to information in the packets about other cities that do this.

There was considerable discussion about roof mounts, antennas, aesthetics, height, reviewing the zoning code, telecommunication companies already having approached the City, mitigation and/or economic contributions, how antennas can be disguised, setbacks, fencing, paint. One primary concern was to protect residential areas, if possible, from having unsightly antennas, but there is also a need to have the antennas placed along the I-5 corridor. It was also noted that co-location (more than one company sharing an antenna) should be encouraged.

Councilmember Bartholomew noted the City needs to be careful with the upcoming 800 MHz system being installed; the City needs to coordinate those needs with those of the telecommunications companies, in a timely manner.

There was further discussion about the process of bringing this before the Planning Commission first or the Council first, three existing antennas in Marysville (with heights of 106', 113' and 150'), maintaining aesthetics and safety, fencing.

Councilmember Bartholomew moved to direct staff to bring a draft ordinance back to Council to study, with components included in the document such as incentives for specific locations, public and private. Councilmember Myers seconded.

After further discussion, the motion passed unanimously with the consensus being that the Council should have a workshop and/or Public Hearing on this topic.

2. Wide Area Network Design; The BJSS Group.

City Clerk Swenson reviewed the agenda bill, noting staff is recommending \$188,448.50 be authorized to implement the design being proposed by BJSS and introduced Michael Crose and Scott Furr of the BJSS Group.

Mr. Crose outlined their draft (in the packets) regarding a plan to network City departments, how they had to evaluate existing infrastructure, immediate and long term needs, develop a plan to remediate existing problems, concerns and training. He pointed out that BJSS will not be vendors and the scope of work includes finding a cost effective vendor. He then introduced Christopher York of BJSS.

Mr. York pointed out that it became necessary to add a service clause to the contract so they have been providing maintenance and service to the current infrastructure; there are very critical issues such as wiring, broken parts, network feasibility and usability, he said. He said they were able to determine things to be corrected and look for things to enhance the current system.

Mr. Crose said they are recommending strongly that a City person be assigned to network administration, someone familiar with the changes in the telecommunications environment. He then introduced Scott Furr of BJSS.

Mr. Furr explained some of the work they have been doing with the Finance Dept. work stations, making them more efficient and he said they are very pleased with the results, just by moving the balance from the server to the work station. Now each work station has software so that they are more independent and not entirely dependent on one server.

Gerry Becker, Confidential Secretary, City Public Works Dept., addressed Council and explained how much BJSS has been helping in that department and how the networking system will significantly improve efficiency and accessing information quickly. She also explained the advantages of having e-mail throughout the network, and accessibility of all departments. With the City departments separated out into different buildings, it is currently very cumbersome to gain access to critical information that is sometimes needed almost immediately, she pointed out. She gave several examples of information that can be accessed with the new network system.

Councilmember Bartholomew asked if a private citizen could access court records or other confidential files at City Hall and she was assured they could not. Mr. York explained that security is a high consideration and they have a hardware device located at City Hall which will have the passwords/people programmed in as to who has access so these people must go through City Hall in order to gain access. He also explained the virus scanning software on the server.

There was extensive discussion about specific costs, hardware and software applications, use, effectiveness of the proposed networking system.

Councilmember Leighan disclosed he owns shares in Cisco but this was not considered a conflict of interest.

Sharon Crandall, Utility and Payroll Clerk, addressed Council. She went into a lot of detail about the current slowness of the computers and how the networking system will enhance the speed information can now and will be obtained concerning utility and payroll. She spoke about the advantages she sees with e-mail, being able to handle garbage complaints in a more efficient manner, quicker access to utility accounts, access to touch read meter accounts, writing/issuing checks.

Marla Ringen, Confidential Secretary, City Police Dept., addressed Council and explained how much BJSS has helped them. First of all, they discovered a major wiring/infrastructure deficit in the Police Dept. computers and that will be rectified. Also, the proposal is for installation of CD-Law software, accessibility to needed payroll information, accessibility to county-wide systems to do with court and police records.

Craig Gildroy, GIS Coordinator, City Planning Dept., addressed Council and said he will be training people to use the GIS system which has a need for a lot of memory space because of the complexity and volume of the data. He said he is looking forward to the new system which will allow him to do practical research in a more timely manner.

Councilmember Herman asked about the cabling deficits found at City Hall and City Clerk Swenson said the actual problem was in the power source and they are going back to the original vendor and hopefully they will make that right. Also, there will be a new file server at City Hall and so the existing equipment will go to the Parks Dept., she said.

CORRECTED: SEE 6/9/97
MINUTES

513

Councilmember Pedersen said she would like to see one scanner per building included in the proposal. She asked about personal use of the computers being included in the draft ordinance. She said she supported BJSS and their proposal whole heartedly and would like it included in the 1998 budget.

It was the consensus that employees' personal use of the computers be deleted from the ordinance.

There was more discussion about the priorities, having a terminal at the Ken Baxter Building, phasing of the whole project, bidding process for the wiring, funding out of the utility account. Finance Director Wilson explained the funding will come from the General Fund (\$92,000) and \$96,000 is to come out of the 401 Utility Fund.

Acting Police Chief McKinney explained about the wiring problem in the Police Dept. and how critical it is they get that corrected. He said he is also looking forward to capabilities of the networking system and being able to get information to the patrol sergeants, for example.

Councilmember Myers moved to authorize continuation and funding of the BJSS Group Wide Area Network Design, as recommended by staff, with inclusion of a scanner for each building and a terminal at the Ken Baxter Building. Councilmember Pedersen seconded and the motion passed 6-0. (Councilmember Leighan abstained from voting.)

NEW BUSINESS:

- 1. Fireworks Applications for the Knights of Columbus (3 stands), Marysville Kiwanis (3 stands), and Marysville-Tulalip Visitors Information Center (2 stands). (From Consent Agenda)**

Councilmember Pedersen said she had a concern about all the stands being able to provide 10 customer parking spaces as per the MMC addendum. City Clerk Swenson said that was a concern with a couple of the stands and each of the organizations will be made aware of the WACs and given a copy of them.

After brief discussion, Councilmember Pedersen moved and Councilmember Leighan seconded to approve the fireworks applications, on the condition that each of the stands can provide 10 customer parking spaces and that the address for Safeway be changed to 1258 State. Passed unanimously.

- 2. Maintenance Agreement with Snohomish County to Provide Striping and Thermoplastic Markings. (From Consent Agenda)**

Public Works Director Winckler explained this agreement had actually expired 12/96 and the City has the 100th St. project coming up; it's not cost effective for the City to have their own equipment yet.

Councilmember Pedersen asked about maintenance agreements and the City being self-insured. City Clerk Swenson said she would check into this.

Councilmember Myers moved and Councilmember Baxter seconded to Authorize the Mayor to Sign the Maintenance Agreement with Snohomish County to Provide Striping and Thermoplastic Markings. Passed unanimously.

ORDINANCES & RESOLUTIONS:

- 1. Ordinance of the City of Marysville Amending the City's Zoning Regulations as Codified in Title 19 of the MMC; Repealing Chap. 16.16 Relating to Sign Code; Repealing Chap. 16.40 Relating to Factory-Built Housing; Repealing Chap. 18.20 Relating to Procedures and Policies for Implementing the State**

Environmental Policy Act; Repealing Chap. 18.28 Relating to Sensitive Areas Management; Providing for Severability, and Establishing an Effective Date.

Councilmember Bartholomew moved and Councilmember Wright seconded to approve/adopt Ordinance 2131. Passed unanimously.

ADJOURNMENT: 10:00 p.m.

EXECUTIVE SESSION: 10:13 p.m. to 10:43 p.m.

1. Litigation (No Action)
2. Real Estate (No Action)

RECONVENED & ADJOURNED: 10:43 p.m.

Accepted this 9th day of June, 1997.

David Weiss

MAYOR

Mary D. Swerson

CITY CLERK

Standa A. Swerson

RECORDING SECRETARY