

MINUTES RECAP

00110

MARYSVILLE CITY COUNCIL

NOVEMBER 22, 1993

CALL TO ORDER:

7:00 p.m.

ROLL CALL:

Mayor Weiser excused

MINUTES OF PREVIOUS MEETINGS:11/6/93 Budget Workshop &
11/8/93 Council Mtg. ApprovedAUDIENCE PARTICIPATION:

None

STAFF'S BUSINESS:

ASCE WWTF Award

MAYOR'S BUSINESS:Resolution 1650 honoring
Lloyd TaubeneckCALL ON COUNCILMEMBERS:PETITIONS & COMMUNICATIONS:

None

PUBLIC HEARINGS:

- | | |
|---------------------------------|----------------------|
| 1. Fagan Annexation; PA 9306023 | Approved |
| 2. 1994 Preliminary Budget | Continued to 12/6/93 |

PRESENTATION:

None

REVIEW BIDS:

None

CURRENT BUSINESS:

None

NEW BUSINESS:

None

CONSENT AGENDA:

- | | |
|---|----------|
| 1. 11/22/93 Claims - \$263,943.06 | Approved |
| 2. Centex HOmes/Parkview Estates
Div. 4 Final Plat; PA 8901001 | Approved |
| 3. Traffic Revision; Grove St./
67th Av. NE | Approved |

ORDINANCES & RESOLUTIONS:

- | | |
|---|---------------------|
| 1. Ordinance Annexing O'Brien Annexation - Ord. 1970 | Approved |
| 2. Ordinance Levying Taxes Upon All
Property subject to Taxation
within the Corporate Limits of the
City of Msvl. for 1994 | Ord. 1971 Approved |
| 3. Resolution granting Prel. Plat
Approval, Private Road Variance &
Conditional Use Permit for Robert
Aldridge Property, Prel. Plat of
"Grove Street" | Res. #1651 Approved |
| 4. Resolution denying without prej.
Util. Variance for Douglas Kemp
Property: NW corner 26th Av. NE &
172nd St. NE, Arlington | Res. #1652 Approved |
| 5. Res. denying without prej. Util.
Variance for Cecil Kemp Property
at NW corner of 25th Av. NE &
172nd St. NE, Arlington | Res. #1653 Approved |

LEGAL MATTERS:

None

ADJOURNMENT INTO EXECUTIVE SESSION:

10:25 p.m.

- | | |
|-----------------------|-----------|
| 1. Pending Litigation | No Action |
| 2. Personnel | No Action |
| 3. Real Estate | No Action |

RECONVENE & ADJOURNMENT:

11:05 p.m. & 11:06 p.m.

MARYSVILLE CITY COUNCIL MINUTES

NOVEMBER 22, 1993

7:00 p.m.

Council Chambers

Present: Dave Weiser, Mayor (excused)
Donna Pedersen, Mayor Pro Tem
Councilmembers:

Dave McGee
John Myers
Ken Baxter
Donna Wright
Mike Leighan
Otto Herman

Administrative Staff:

Dave Zabell, City Administrator
Steve Wilson, Finance Director
Gloria Hirashima, City Planner
Grant Weed, City Attorney
Ken Winckler, Director of Public Works
Wanda Iverson, Recording Secretary

Mary Swenson, City Clerk
Bob Dyer, Police Chief
Jim Ballew, Director of Parks/Recreation

CORRECTED: SEE 12/6/93
MINUTES

CALL TO ORDER:

Mayor Pro Tem Pedersen called the meeting to order and had Councilor Myers lead us in the flag salute.

ROLL CALL:

Finance Director Wilson called the roll with all members present/absent as indicated above.

COUNCILMEMBER-SHORT TERM ISWEARING IN:

City Attorney Weed administered the oath of office to Councilor Myers, Councilmember Short Term until 1/1/94, at which time he will be sworn in again for a full term.

MINUTES OF THE PREVIOUS MEETINGS:

Councilor Leighan noted in the Budget Workshop Minutes of 11/6/93, under "Others Present", "Kristen" should be spelled "Kristin".

There being no further corrections, Councilor McGee moved and Councilor Myers seconded to approve the 11/6/93 Budget Workshop Minutes as corrected. Passed unanimously.

In the 11/8/93 Council minutes, Councilor Herman noted on page 3, in the first full paragraph, it should read: "Councilor Herman said there were concerns about a possible area wide rezone....."

Mayor Pro Tem Pedersen noted in the last line of the second to last paragraph on page 4, it should read "county and City" not "county and City".

There being no further corrections, Councilor Wright moved and Councilor Leighan seconded to approve the 11/8/93 Council minutes as corrected. Passed unanimously.

AUDIENCE PARTICIPATION: None

STAFF'S BUSINESS:

City Planner Hirashima reminded Council of the Comp Plan Workshop next Monday at Jennings Park Barn at 7 p.m.

Director of Public Works Winckler had several items: 1) The City has been selected for an ASCE (American Society of Civil Engineers) commendation from the State for the Steamboat Slouth Outfall project, engineered in conjunction with Hammond Collier Wade Livingston, etal.

Larry Wade of Hammond Collier Wade introduced Rick Gilmore, acting on behalf of the ASCE Award Section. Mr. Gilmore explained ASCE is the oldest engineering society in America and commented on different projects that have received similar awards in Washington in the past.

CORRECTED: SEE 12/6/93
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MARYSVILLE CITY COUNCIL MINUTES

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He noted that this award is given to promote public awareness of deserving and unique projects and he explained some of the competition that goes into submittals for the award including innovative engineering concepts, gaining approval from DOE, etc. He presented a large plaque which is to be mounted at the completed WWTF, probably in the lab building.

Public Works Director Winckler's second item was to announce a temporary Everett water shutoff 11/10 and 3) the Getchell Hill road project was tentatively scheduled to be completed by 11/29 but there has been a slight delay due to the four utility companies involved, with 12/2 now the new completion date.

Councilor Herman suggested letting neighbors know on an ongoing basis of the status and Public Works Director Winckler agreed to this.

Public Works Director Winckler's fourth item was to report water valves have been changed out along State/Smokey Point Boulevard. 5) There was an 11/18 meeting with the Marysville wastewater industrial users to discuss proposed pretreatment, surcharging and generally getting users in compliance with the proposed pretreatment ordinance.

MAYOR'S BUSINESS:

1. Resolution honoring Lloyd Taubeneck.

The resolution was read, followed by remarks by City Administrator Zabell who spoke in Lloyd's honor. Lloyd then commented on the progress Marysville has made over the years: repairing streets, paving, etc. and summed up by saying he really enjoyed his many (42) years of service to the City. (Resolution 1650 adopted.)

2. AAA Award.

Asst. Police Chief McKinney presented a plaque that the City received on Oct. 13th for having no pedestrian fatalities for 1992. He stated photographs were taken at the official presentation and they will follow for City publication.

CALL ON COUNCILMEMBERS:

Councilor Baxter suggested Councilor McGee make an announcement from the Fire Board Meeting.

Councilor McGee announced that the offer was made to Greg Corn to be the Fire Chief to replace Doug Ronning and Chief Corn accepted.

Councilor McGee also noted the water tank at Grove & 70th needs painting.

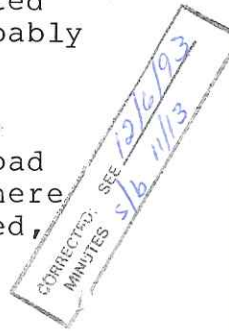
Councilor Herman explained that a new park and ride location in Marysville is to be discussed and said the date, time and location of the next CT meeting will be advised.

Councilor Leighan reviewed the good use Roger Kelley has made of the community access channel over the last year or so, featuring pets to be adopted, airing a story time program, giving EPA space regarding burn bans, Winter Festival, Candidates Forum, in addition to the regular community calendar items. He handed out a parks program brochure.

Councilor Pedersen thanked staff for the weekly calendar and asked about the 11/1 start date for the new purchasing policies.

Finance Director Wilson he has been speaking with staff on this however the budget has taken top priority. His proposed requisition form will probably be reviewed by staff next week, he said.

Councilor Pedersen said she has spoken with some cities regarding their purchasing policies, as well as being aware of the health district's policy of storing data on disc off site.



City Clerk Swenson stated the City has started with putting ordinances and City Council minutes on disc and storing them offsite, however they still have to develop policies regarding other data.

City Administrator Zabell noted a Council workshop on transit needs to be scheduled on their high speed proposal. Several dates were discussed and finally the consensus was 5 p.m. 12/6 before Council meeting in the Fire Training Room and 5 p.m. on 12/13, if a second meeting/workshop is required.

PUBLIC HEARINGS:

1. Fagan Annexation; PA 9306023.

City Attorney Weed swore in those wishing to testify.

Mayor Pro Tem Pedersen reviewed the process for public hearings and asked about conflict of interest, declarations from Council, etc. and there were none.

City Planner Hirashima reviewed the agenda bill, noting the annexation area is contiguous to City limits on the north and there are two annexations adjacent: namely, "Jefferson" and "Blackburn" in different stages of completion. She said she believed one of the adjacent annexations has already been approved and set on to the Boundary Review Board. She added the Planning Dept. received a fax from the applicant this afternoon stating he would be unable to be at tonight's hearing.

No one else wished to speak for or against the annexation.

Councilor Leighan commented on the population of the annexation being 5.9 and City Planner Hirashima said it should probably have been 6!

Councilor Baxter moved to approve the annexation subject to assumption of the City's bonded indebtedness and Comp Plan designation. Councilor Myers seconded and the motion passed unanimously.

CONSENT AGENDA:

1. 11/22/93 Claims in the amount of \$263,943.06.
2. Final Plat for Centex Homes/Parkview Estates Div. #4; PA 8901001.
3. Traffic Revision Grove Street/67th Ave. NE.

Councilor Baxter moved and Councilor Wright seconded to approve Consent Agenda Items 1, 2 & 3. Passed unanimously. (Councilor Leighan did not vote on voucher #17831.)

PUBLIC HEARINGS:

2. 1994 Preliminary Budget.

City Administrator Zabell explained some background and the budget process in dealing with staff, department heads, long range planning consistency, etc. He commented on the amount of time and effort put forth by the Budget Committee this year: Mayor Weiser, Steve Wilson, Councilors Leighan and McGee and himself. He gave a brief overview of what is contained in this year's budget, including major infrastructure construction, a new water reservoir, water transmission line upgrading, street widening projects, traffic signals to be installed.

Finance Director Wilson gave more information regarding the budget process and how it is reviewed by the Budget Committee, the Mayor, department heads, the Finance Dept. and discussed at a Council Workshop.

Councilor Baxter left Council Chambers at 8:00 p.m. and returned at 8:02 p.m.

Police Chief Dyer reviewed the Police Dept. budget, noting there is an increase in demand for officers for jail bed checks, records keeping, data entry clerk, property room clerk. He stated also there is a need for two more vehicles with radios.

Police Chief Dyer and Court Administrator Jensen reviewed the Public Safety Building budget, noting it included photocopiers, fire suppression system, elimination of halon and replacement with Energen, the need for a personnel log in the property room, smoke detector, surveillance camera, reception area expansion/architectural study, heating system revamping, records storage vault.

Court Administrator Jensen reviewed the Court budget, noting their budget includes changing their part time person to a full time position.

Parks & Recreation Director Ballew reviewed the Parks & Recreation budget, noting their focus in the 1994 budget is for additional recreational services, teen activities, 8 additional part time people for April thru summer, petting zoo, special activities for teens, playgrounds, boat ramp feasibility study, athletic field design, recreational programs, City newsletter insert, flyers, etc.

He reviewed the anticipated increase in revenues and grants, noting their new programs are to be primarily held in school district facilities: summer teen community camp, adult volleyball, adult basketball, weight training, expanding the open gym program, flag football, tennis lessons. He said another focus will be on a beautification program, low maintenance landscaping, ADA improvements at Comford, maintenance of their truck and purchase of a passenger cargo van, photocopier and mower lease. He explained a bit about some of the teen programs that are being considered as well as facilities that might be used in addition to the schools: library, gyms, Community Education, counseling, involving local businesses.

City Administrator Zabell noted that revenues are up this year for the Parks & Recreation Dept.

Councilor Baxter asked about the boat ramp location and what was going to be studied.

Parks & Recreation Director Ballew said they are going to have two sites looked at as far as feasibility and will involve the Sportsmen Assn. in this process.

City Administrator Zabell added the boat ramp near Welco is used more than the City had originally thought and the City wants the feasibility and possible relocation of the boat ramp to be a public process.

Councilor Baxter said his thinking was the site at the lagoon was to be for car top boats only.

Parks & Recreation Director Ballew said they have to look at both sites as far as an analysis.

Councilor Baxter reiterated that the public was told the City would put a car top boat facility at the lagoon as part of the WWTF project.

Parks & Recreation Director Ballew stated his budget includes funds to study the feasibility of at least 3 or 4 options, with State funds, if possible.

City Planner Hirashima reviewed the Planning Dept. budget, noting it is to maintain present programs with no additional personnel. She noted there is a change in accounting only for the code enforcement officer and in addition, the Planning Dept. is putting in for professional services, two computers and a hearing examiner allocation of \$15,000.

Public Works Director Winckler reviewed the 1994 budget for Engineering, Streets, Water & Sewer, the Wastewater Treatment Facility, Building Maintenance, Solid Waste, Equipment Rental, Utilities, Administration, Surface Water, LIDs 63 & 62, traffic signals.

Councilor McGee left Council Chambers at 8:35 and returned at 8:37 p.m.

It was noted that some of the funding for street improvement will come from the Growth Management Fund. Public Works Director Winckler talked a bit about Street Maintenance equipment that needs replacement as well as all the various projects that are hoped to be completed in 1994. He noted State Avenue widening design and safety improvements have been budgeted for and under Utilities Construction, this would include hydrants, side sewers and pressure testing. He noted the total Public Works FTEs is up to 26 which is an increase of one over 1993.

He reviewed the budget for water main extensions and oversizing of water mains as well as reservoir repairs. He reviewed the Solid Waste budget, including purchase of the third garbage truck under debt service. He noted equipment rental will lessen the FTEs needed by 4.

Finance Director Wilson reviewed the Finance & Other Funds Budget. He noted there has been an overall reduction in personnel and included in this budget are state auditing fees, insurance, personnel, human support services, computers (Novelle System). He talked about debt service funds and GO bonds, LID assessments and bonds, the library construction fund, drought relief fund, water and sewer operating fund transfers, library/janitorial services.

City Administrator Zabell reviewed the Council & Executive Budget. He explained there are no new personnel proposed under this budget but it does include meetings, insurance, travel, computers.

Mary Swenson explained about the Novelle System whereby the computers form a network and people are cross trained on them. This would be most helpful if the Finance Department information can be accessed, for example. Right now, the only things that can be accessed are business licensing information and Council minutes and ordinances. She explained how elimination of duplication of functions would certainly be more cost effective to the overall operation of City Hall and they would like to see budget status added, for example, so each department would be able to see where they are in relation to what was budgeted for the year. Also, she said she could see police information being valuable, and the ability of the police to access information also valuable.

Councilor Pedersen asked about "read only" accessibility and City Clerk Swenson said staff wants to start with the Finance & Executive departments first, to work all the bugs out and also, they are both in the same building. She said she would like to see the entire MMC on disc: Public Works & the Planning Dept. would have a great need for that. She pointed out that once the stand alone computers were no longer needed at City Hall, they could be used by other departments.

Councilors Pedersen and Herman both gave some input regarding what they see every day with regard to networking of computers, etc.

City Clerk Swenson stated staff has been talking with several consultants and Finance Director Wilson added there are several levels of security, such as inquiry about utility balances, personnel files could take a different security clearance from contracts, eg.

Councilor Pedersen asked about electronic mail capabilities and City Clerk Swenson said this is something staff was looking at also.

Councilor Pedersen said she would like some figures on that.

City Administrator Zabell noted that 1993 was our first year of experience in a lot of areas such as tourism and human services.

City Attorney Weed reviewed the Legal Budget, noting contractual services have been adjusted to \$3200 per month and from \$80 to \$85 per hour for non-retainer attorney fees, as well as there being an increase in paralegal fees, witness fees and prosecution costs.

The Golf Budget was reviewed by Parks & Recreation Director Ballew. He stated the 1994 budget is conservative because they are waiting for their opinionaire to be completed to see what direction of operation they should take. Additionally, they are budgeting for a weekend attendant, a landscaping person, a groundskeeper and additional equipment, as well as moving the pump house and upgrading the snack shack, drainage and water system at Cedarcrest.

Councilor Baxter asked about improvements and Parks & Recreation Director Ballew said that the wildlife habitat program has been put on hold as it has been a poor year for golf revenue; they also have not proposed placing aside irrigation funds.

This having completed the staff review of the Preliminary 1994 Budget, the public was then invited to comment.

Celeste Gemmer, 11304 41st Dr. NE, addressed Council. She read a prepared statement and noted quite a discrepancy in office copiers: the Parks Dept. budgeting \$5700 as opposed to two for the Police Dept. at \$1200 and a \$7400 copier for the Safety Dept. Also, a filing cabinet for \$800, a secretary's chair for \$250 and a rebuilt typewriter for \$330 seemed a little out of line, she said. She also questioned a "detention pond survey" included in the budget. She asked about a 4 way stop at Grove & 51st because of a recent bad accident at that corner she witnessed and also asked about the Animal Control Officer status. It was clarified that the traffic signal would be going in at State & 92nd, not State & 94th.

Councilor Pedersen explained that a desk top copier for the Police Dept. is a lot different than one that staples and collates, etc.

Councilor Leighan noted Council has had this discussion before, about buying the same brand and quantity and being consistent throughout departments.

Ms. Gemmer said she was just questioning what she saw as such a big difference in prices and it was not explained why. She said the accident at 51st & Grove was on a Firday night and tied up about 3 police officers attending the accident; she said she would like to see a 4 way stop there.

There being no one further who wished to address Council, the public hearing was closed at 9:45 p.m.

Police Chief Dyer noted he had left out one item: a \$30,000 digital logger for dispatch which is needed for liability reasons.

Councilor Baxter asked about the \$22,000 "patrol bonus" and Chief Dyer explained it is more of a "holiday buy back".

Councilor Baxter said he understood on the replacing of halon fire systems that they were only to be purchased if the halon is used/discharged/expired.

City Administrator Zabell explained that part of Dispatch is not covered and so the alternative of buying a system that can be re-charged was chosen.

Councilor Baxter asked about the patrol cars and Finance Director Wilson stated that comes out of the Cumulative Reserve Fund.

Councilor Baxter asked about the Animal Control Officer and City Administrator Zabell said currently the City has one full time employee but with only about one complaint a day, it did not seem worth paying him \$60,000 and so the proposal is to make it a 1/2 time person.

There was discussion about the history of the position of Animal Control Officer, past need, sharing the shelter financial responsibility with Arlington, elimination of wild dog packs but they may come back, people becoming more responsible pet owners, how this position has changed from part time to full time to part time to full time again, with the job originating in Marysville, Marysville has probably received more benefit than Arlington, economics vs. public service, other duties of the Animal Control Officer, could be contracted on an as needed basis, reserve could be reduced to fund this position full time, there are some limitations on a contractual position, Arlington could provide Animal Control services at \$20 per hour, patrol officers having to fill in for the Animal Control Officer when he is off duty.

Councilor Pedersen asked if the budget public hearing should be continued to 12/6. She expressed disappointment with the lack of audience participation and said she would like staff to follow up on Celeste's questions about pricing of equipment, benefits for the Animal Control Officer.

Councilor Baxter asked about funding/bonding of phase 3 or the 360 reservoir and City Administrator Zabell explained the WWTF GO bond issue and concluded that the City will have to pass a bond of at least \$4.4 million.

Councilor Pedersen said she encourages the press to let the public know about the ongoing budget process.

Councilor Herman asked about Mother Nature's Window and said maybe the Council needs to have a presentation from the county or a briefing in Executive Session as to exactly what's going on.

City Administrator Zabell said that would be discussed in Executive Session.

Councilor Baxter moved and Councilor McGee seconded to continue the 1994 Preliminary Budget Public Hearing to 12/6/93. Passed unanimously.

ORDINANCES & RESOLUTIONS:

1. Ordinance Annexing Certain Unincorporated Area Known as the O'Brien Annexation.

Councilor Herman moved and Councilor Leighan seconded to approve/adopt Ordinance #1970. Passed unanimously.

2. Ordinance Levying Taxes Upon All Property, Real, Personal, and Utility Subject to Taxation within the Corporate Limits of the City of Marysville for the Year 1994.

Councilor McGee moved and Councilor Herman seconded to approve/adopt Ordinance #1971. Passed unanimously.

3. Resolution Granting Preliminary Plat Approval, a Private Road Variance, and Conditional Use Permit for Property Owned by Robert Aldridge for the Preliminary Plat of Grove Street.

Councilor Wright moved and Councilor Myers seconded to approve/adopt Resolution #1651. Passed unanimously.

4. Resolution Denying without Prejudice a Utility Variance for the Douglas Kemp Property Located on the Northwest Corner of 26th Av. NE & 172nd St. NE, Arlington, Washington.

Councilor McGee moved and Councilor Wright seconded to approve/adopt Resolution #1652. Passed with Councilor Leighan opposed.

5. Resolution Denying without Prejudice a Utility Variance for the Cecil Kemp Property Located on the Northwest Corner of 25th Av. NE & 172nd St. NE, Arlington, Washington.

Councilor Herman moved and Councilor McGee seconded to approve/adopt Resolution #1653. Passed with Councilor Leigahn opposed.

LEGAL MATTERS: None.

GENERAL:

City Administrator Zabell reminded Council of the flag presentation to the City of Everett in the Centennial Park 11/29. Also, the Merryville for the Holidays parade will be Friday night, Dec. 3rd.

ADJOURNED INTO EXECUTIVE SESSION: 10:25 p.m.

1. Pending Litigation (No Action)
2. Personnel (No Action)
3. Real Estate (No Action)

RECONVENED & ADJOURNED: 11:05 & 11:06 p.m.

Accepted this 7th day of December, 1993.

David Wassel

MAYOR

Mary S. Iverson

CITY CLERK

Wanda R. Iverson

RECORDING SECRETARY