

MINUTES RECAP

MARYSVILLE CITY COUNCIL MEETING APRIL 12, 1993 00019

CALL TO ORDER: 7:00 p.m.

ROLL CALL: All present

MINUTES OF PREVIOUS MEETING: 3/26/93 Approved
4/5/93 Approved

STAFF'S BUSINESS:

MAYOR'S BUSINESS:

1. Arbor Day Proclamation

CALL ON COUNCILMEMBERS:

AUDIENCE PARTICIPATION: State Rep. Sim Wilson

PRESENTATIONS:

1. Update on Regional Transit Project Information Only

PUBLIC HEARINGS: None

CONSENT AGENDA:

1. 3/93 Payroll - \$480,911.21 Approved
2. 4/12/93 Claims - \$237,788.99 Approved
3. 71st Av. NE/Munson Creek Improve- Approved
ments; Contract No. 92-04
4. G.A. Maxwell's Request for Addl. Approved
Activities/Change in Liquor Lic.

REVIEW BIDS: None

CURRENT BUSINESS: None

1. 1992/93 Goals Status Report Information Only
2. Unbudgeted Revenue Carry-Over Approved
3. Right of Way Use Permit; Rich & Approved
Chuck Warbus; PA 9208038

NEW BUSINESS:

1. Fixed Asset Accounting Policy Approved

ORDINANCES & RESOLUTIONS:

1. Res. granting a Utility Var. Approved Res. #1615
for Sno-Isle Regional Library

LEGAL MATTERS:

1. Recovery Contract of Utility R.C. #167 Approved
Const. Costs; Allen J. Thom
2. Infectious Waste Disposal Svcs. Approved
Agreement; Rubatino Refuse Removal

ADJOURNMENT INTO EXECUTIVE SESSION: 11:20 p.m.

1. Property Public Hearing to be held
re sale of surplus prop.

RECONVENED AND ADJOURNED: 11:55 p.m.

MARYSVILLE CITY COUNCIL MINUTES

00020

APRIL 12, 1993

7:00 p.m.

Council Chambers

Present: Dave Weiser, Mayor

Councilmembers:

Donna Pedersen, Mayor Pro Tem

Dave McGee

John Myers

Ken Baxter

Donna Wright

Mike Leighan

Otto Herman

Administrative Staff:

Grant Weed, City Attorney

Steve Wilson, Finance Director

Dave Zabell, City Administrator

Ken Winckler, Public Works Director

Gloria Hirashima, City Planner

Wanda Iverson, Recording Secretary

CALL TO ORDER:

Mayor Weiser called the meeting to order at 7:00 p.m. and led the flag salute.

ROLL CALL:

Finance Director Wilson called the roll with all members present/absent as indicated above.

MINUTES OF PREVIOUS MEETINGS:

Regarding Council Retreat 3/26/93 Minutes, Councilor Herman noted that under "Others Present", Ron Lageson is from the Laborers Local 292 and under "Guest Speakers", John Thoresen's name has been misspelled throughout the minutes. Also, on page 6, in the second paragraph, 4th sentence should begin: "They are destination oriented" and not "designation oriented". On page 8, second paragraph from the bottom, the first sentence should read: "Mayor Weiser stated that there are new laws concerning transportation demand, management and parking requirements." On page 10, second paragraph from the bottom, Councilor Herman said he thought the program referred to was called the "Main Street Program."

Councilor Pedersen then moved and Councilor McGee seconded to approved the Council Retreat 3/26/93 minutes as corrected. Passed unanimously.

Regarding the regular City Council minutes of 4/5/93, Councilor Wright referred to page 2, under Call on Councilmembers, where she indicated she was interested in serving on the AWC Resolutions Committee rather than the Legislative Committee.

There being no further corrections, Councilor Herman moved and Councilor Wright seconded to approve the minutes of 4/5/93 as corrected. Passed unanimously.

STAFF BUSINESS:

City Administrator Zabell reminded Council of the "Table Top Exercise" meeting (Disaster Plan) tomorrow at 5 p.m., including pizza, in the Fire Training Room. He also noted the CHPS meeting is Wed., at 10 a.m. in the Public Safety Bldg. and he will be out of town from 4/16 through the 21st on vacation.

City Attorney Weed reported there is a bill in the legislature (HB 1294) that would have the effect of shifting LEF 2 contributions, where an additional \$28 million would have to be borne by cities and he encouraged people to get in touch with their legislators about this.

CORRECTED MINUTES SEE 4/12/93 S/b LEDFF

City Planner Hirashima gave an update on the two compliance actions: The one at 1st & Columbia, the owner has submitted an abatement proposal; the City has met with the Street Dept. and other departments and there is also a fencing proposal; the Bldg/Planning Dept. will be responding to the owner soon, she said. The other compliance request at 64th & Grove was not responded to by the owner so it has been referred to the City Attorney, she reported. The next GMCC meeting will be at 7 p.m., Mon., April 19th in the Log Cabin Room.

Public Works Director Winckler handed out bids for the Public Works signs with two options each from three bidders.

Councilor Pedersen asked if the signs were all the same type of material and Public Works Director Winckler said they were.

Councilor Herman asked if they would be painted onto the building directly and Public Works Director Winckler said there are two options: one would be directly onto the building; they would all be 36" letters.

Councilor Herman asked if these are in compliance with the sign code and City Planner Hirashima said yes, it's a wall sign.

Councilor Pedersen said she would prefer that "City of Marysville" be included in the sign and Councilor Leighan asked if "City of Marysville" should be the same size as the rest of the lettering.

There was discussion about that being up to the bidder, street direction signs directing people to the actual buildings, there being one at 1st & State and 1st & Columbia, which building the lettering should be on, additional street signs will be put up (that is in progress now), splitting up the signs with one at the entrance directing people to the Public Works Bldg., the Shop Bldg., etc., should be readable from First, eg., visibility from the freeway. This to be checked out and reported on further.

Public Works Director Winckler said the second issue was regarding the WWTF and he handed out a map. He stated after review with the City Attorney, it's proposed that the City bypass the Bauer property; this will require a change order in the neighborhood of \$15,000 to \$20,000, he said. There is considerable debate with Mr. Bauer who may be able to stop the City's project for possibly several months, he pointed out, at \$3,000 a day, so the City is trying to avert that by building ramps, reinforcing the dike and then removal of one dike when the project is completed. The contractor is of the opinion there will be quite a bit of settling of the pit run and that is why the City has not come up with a definite amount, he said.

Councilor Baxter pointed out that an access is needed so it's accessible to the public and a permanent road is needed.

City Attorney Weed stated an easement did not necessarily contemplate the use the City had in mind and Mr. Bauer has come up with a lot of unreasonable requests now and the City does not want additional costs due to delay, mobilization, immobilization, etc.

Councilor Baxter noted that the City should put enough pit run in to accept heavy loads on the roadway and Public Works Director Winckler said they are trying to come up with the least risk to the City and have been discussing this with Hammond, Collier, Wade.

City Administrator Zabell said Mr. Bauer's conditions would require that the City end up filing an EIS which would cause delays. Originally the City was contemplating a public boat ramp but that's not the plan now, he said. It would be about 2,000 trips to prepare the WWTF/dikes, he added.

CORRECTED: SEE 4/12/93
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Councilor Herman asked about future public access. ~~and if this would correct problems with access to the sewer lagoon.~~ He also asked about the integrity of the dike and the risk of the dike breaking.

Public Works Director Winckler said he felt confident all the City is looking at is additional rip rap, crushed rock, etc. which they are having Hammond Collier Wade look at. It will be approximately the same conditions/terrain as we would have encountered on the Bauer property, he said.

City Administrator Zabell said they would put gates/fences up where they did not want the public to go; these are mostly wetlands.

There was discussion about pedestrian/vehicular access, mowing around the fencing, Hammond Collier Wade's looking at the integrity of the dike and other issues with regard to capacity, access, etc.

City Administrator Zabell said staff was just alerting Council to the process and that the total project will be a little higher.

Councilor Baxter said he remembered advertising to the public there would be cartop boat launching, a pedestrian access/trail, etc.

City Administrator Zabell stated the City is mitigating and considered the trail system in the EIS but it is unfunded at the moment. He added there was \$50,000 available for purchase of the property but we could not use that at the time.

There was more discussion about the funding, number of acres that can be used as park, public access, etc.

MAYOR'S BUSINESS:

Mayor Weiser reported that the company that purchases jeans in the B&M Shopping Center does not in fact have a business license and will be given a business license application to complete.

Mayor Weiser thanked Lizzie Siebring for her involvement in making the Arbor Day Proclamation a reality and he then read and signed the proclamation, naming 4/14/93 "Arbor Day" in the City of Marysville.

CALL ON COUNCILMEMBERS:

Councilor Baxter said he was up at Brookside yesterday and the new addition being built there is very nice but drain pipes are coming out of the fill.

City Planner Hirashima stated the Building & Planning Dept. is following this up with the developer/builder.

Councilor Baxter suggested possibly putting in a trench system for irrigation and City Planner Hirashima said this will be considered; they are looking at a lot of possibilities, she said.

Councilor Baxter asked about the Sunnyside Well property lease and City Attorney Weed said he was going to put it on an upcoming RUSA meeting agenda.

Councilor Baxter reported he was at a WUCC meeting last week and he brought up the Lakewood issue.

City Administrator Zabell added that the consensus of major purveyors is the Lakewood area is an unclaimed area and the person would go to the adjacent purveyor, although there is some

disagreement about the definition of "adjacent", he said, and this will be discussed again at the next meeting.

Councilor Pedersen reported the Needle Exchange Program will again be on the Health District's agenda tomorrow night. She asked about outstanding court collections and Mayor Weiser said Mary Swenson is writing a memo to Sue Jensen about this.

Councilor McGee asked if Councilor Pedersen feels the Needle Exchange Program issue will be resolved at tomorrow night's meeting and Councilor Pedersen stated she hopes so but can't guarantee it.

Councilor Wright reported she will be in Washington, DC on business 4/26/93 and asked to be excused from that Council meeting.

Councilor Leighan asked about the progress of Foothills Park and Mayor Weiser said the grand opening will be in June, he believed.

Councilor Herman commented on the great Jennings Nature Park grand opening; he commended City staff, the Lions and others involved in making it a great success. He asked about the City's requirement to have a Cross Connection Control Specialist I.

City Administrator Zabell explained the City is required to have at least one CCCS I who is trained on CCC devices on sprinkler systems, at the WWTF, etc. He stated there are about 200 such devices in the City water system that need to be checked at least once a year and we actually have 4 certified employees.

Councilor Herman commented on the number of issues that have come up or will be coming up concerning water and sewer and he asked about an overall policy being set up.

City Administrator Zabel stated that should be in place by May/93.

Councilor Herman asked about RUSA policies and procedures being set up and City Administrator Zabell said as far as large undeveloped areas, that would mean changing the water and sewer comp plans.

Councilor Baxter added that a lot of these questions are coming up because of the CWSA and that study determined that everyone who needs water is to be served; what's happening is a lot of the ground water is being depleted and/or contaminated now and people have probably changed more than the water situation, he surmised. People get used to certain kinds of water, eg., he said.

AUDIENCE PARTICIPATION FOR NON-AGENDA ITEMS:

State Rep. Sim Wilson was recognized in the audience by the Mayor and asked about Comp Plan hearings. Mayor Weiser said the City is still going through the EIS process just now and Comp Plan hearings will follow that.

PRESENTATION:

- 1. Update on Regional Transit Project; Caroline Feiss; Paul Kaftanski, Everett Public Works; Ray Lloyd or Ken Graska, Community Transit.**

Mayor Weiser explained that RTA is not just about rapid rail transit, it concerns HOV lanes, enhanced bus service, etc. He reported on the ad hoc committee Everett's Mayor Kinch has set up with several mayors of surrounding cities being on this committee. He referred to the information in the packets and noted the ad hoc committee was to look at removing the HOV lanes from Rapid Transit funding; King County now uses WSDOT funds for HOV lanes and he

said he understands that aspect has been achieved in Snohomish County also now whereby WSDOT provides funding for and has complete jurisdiction over the HOV lanes. Funding for RTA, as he understood it, he said, was to come from sales tax but there was considerable opposition. He stated the ad hoc committee talked about light rail (not) coming to Marysville but more possibly, using the BNRR for a commuter rail system.

Paul Kaftanski, Everett Public Works, then addressed Council. He stated he is the lead staff person for Mayor Kinch's ad hoc committee and said he is here as an information person only. He said the ad hoc committee represents positions of the representatives on the committee and is a committee unto itself. He showed overheads outlining the various elements being discussed: need, implementation, financing, options to expand service and he noted 5/31/93 is the deadline for the county to decide whether they want to be included in the RTA or not. He confirmed Mayor Weiser's earlier observation that the HOV lanes would not be funded out of RTA funds, but there are three main centers that were chosen for funding focus: Downtown Everett, Paine Field and Alderwood Mall.

He talked about the addition of fuel tax to sales tax as a funding source and also the possibility of commuter rail and ferry passenger service which could be expanded. He stated one of the issues Marysville has to address is benefits vs. costs and one of the key elements is "bus vision" which has been looked at preliminarily by Everett/Community Transit into the next century. Two elements of that issue would be how it connects various centers within communities and how communities are connected with each other, he said. They are looking at four types of service:

- center to center service (Commuter Express) - Marysville to Everett, for example
- center to center all day express
- park and ride express (no demand from Marysville right now)
- all day rail feeder service.

He showed graphs of existing service and it is predicted need will double by 2020.

Mayor Weiser noted these figures are predicated on increased density but Mr. Kaftanski said these figures were based on existing comp plans and so probably are underestimated, actually. He said the GMA figures have not been taken into consideration and would probably yield higher densities.

Mayor Weiser asked about the Golden Spike concept just including Everett to Seattle and Mr. Kaftanski explained the issue of federal funding is one of muddiness; if the system is extended northward that may change funding also.

Councilor Herman added that an additional element too is what if the system is built in Snohomish County--will it solely serve Snohomish County? He noted that various centers need to be served.

Ray Lloyd of Community Transit addressed Council and clarified that federal funding will not extend north of 145th or south of Highway 18 (Kent-Des Moines Rd.)--Seattle is the urban center, he said and north of that would not qualify for federal funding in the next 30 years.

Mayor Weiser asked how many riders a rail system is anticipated to carry and Mr. Kaftanski said on a daily basis, 560,000 combined bus and rail, 360,000 by rail, based on projected use.

Mayor Weiser said it's felt the bulk of passengers come from bus and other transit services, not single occupancy vehicles. Mr. Lloyd agreed with this but said they feel that all corridors

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should be considered.

Mr. Kaftanski said the committee feels current and new riders based on existing comp plans will increase 33%.

Ross Kane, County Councilman, addressed City Council and said there are a lot of issues here: splitting the mode of transit would not necessarily bring gains. Also, is it going to be based on AM/PM peaks or all day need/use? He said he guessed Snohomish County would only see an improvement of about 1% in the short run overall but there may be some greater mobility during the AM/PM peaks. He noted a long EIS has been done which has taken a lot of time and this represents about a \$10 billion decision with the county going to have to decide whether or not to be a part of RTA. He did thank CT and Metro for the information that has been provided, very accurate and graphic information which he said was not easily attainable from other sources. He noted one of the questions is "Do you build from the center out or go Golden Spike?" He said if you ask for more taxes now to fund the system they will need for the next 20 years, people won't want to pay, so that's why the Golden Spike is the choice. He said the county doesn't see the other system/plan as being viable; commuter rail on existing track is a possibility for Marysville and has a significantly reduced cost but is an unfunded item in the RT proposal. Service, convenience, mobility, scheduling are issues as are "no gas tax" which seems to be what they are saying in Olympia, he said, and so 60% is going to have to be funded by a local sales tax. The county council will be formally recommending/making their decision in June or July, he said and they would like to know where Marysville stands on whether the City wants in or out of RTA. The investment in Snohomish County is \$1 billion, he said and there is a significantly higher amount to be expended in King County.

Mayor Weiser pointed out that if Marysville is not getting light rail then Marysville's taxes are going to help other cities other than Marysville and Mr. Kane said that is what Marysville has to look at--are you going to get enough benefit to participate?

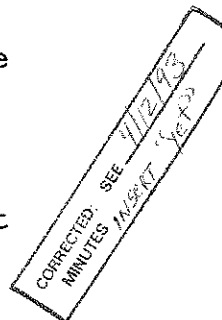
Mayor Weiser said the City has been looking at a different land density than Growth Management--where Marysville would be more of a job center and if the City opts out, how will that affect things?

Mr. Kane said he thinks rail is simply one way to address transportation; Marysville's comp plan is still going to have to address transportation and the City is going to have to look at existing transportation. He said he doesn't think Vision 2020's projections for Arlington and Marysville are that accurate, considering the job center concept and he noted the county had problems getting Metro to even recognize Boeing as a major employer and it's been hard to even get Metro to recognize Snohomish County's needs. He concluded he doesn't want Snohomish County to end up sending all our money to King County.

Councilor Baxter acknowledged the City is a major job center and it's been such a fight to get any recognition of that; Marysville has gained some ground but it's been a slow process, he said.

Councilor Herman noted it was hoped that equity of financing, benefits to various areas, etc. would be addressed. It's a very difficult issue, he said but he stated he doesn't want to opt out--we still have needs but on the other hand, the issue of financing is very difficult for Marysville to have to make a decision whether we want to be in or not and he said he suspects the county has as much dilemma in this area.

Mr. Kane said the county is having a hard time getting answers, also. He said they are not to "yes" yet--they are in favor of



Golden Spike, state funds, (they are only willing to fund 2%), but no one seems to want another 1% sales tax but this is the best solution so far.

Mayor Weiser talked about increasing local sales tax in Marysville, the lack of benefit compared to increased taxes.

There was discussion about underutilization of the current CT system, advantages and disadvantages of joining RTA, the county won't ask for Marysville's recommendation until they absolutely need it.

Mr. Kaftanski noted the JRPC deadline is 5/31 so the City has until then to make their decision and withdraw Marysville from the RTA, for example.

Councilor Baxter asked what CT will be doing for Marysville and Mayor Weiser responded that the benefit would be in the form of enhanced bus service, basically.

Mr. Kaftanski agreed with this and Councilor Baxter pointed out that Marysville will be paying .9% in addition to the current .6% to contribute to the cost of the rail system but all we get is enhanced bus service.

Mayor Weiser said that is basically correct but post 2015, if the City is in the RTA, we won't get charged latecomer fees to join. He added that a lot of people using bus service in Marysville now come from surrounding areas.

Councilor Herman stated there are a lot of people in Marysville who use the bus service who have to stand, though. He said he thought commuter service could double in Marysville within a month, if it was available.

Councilor Baxter asked why we are trying to reinvent the whole service and Councilor Herman explained it's actually overall use--peak hours would be greatly enhanced and whether it's rail or bus, they have to accommodate various schedules and flexibilities. He added that unfortunately, whether or not Marysville is going to realize the potentials is not clear; he said he would like more information about funding, etc. before making a decision. Also, whether this is going to work for the average person in Marysville, is the question, he said.

Mayor Weiser stated routes and time can be more flexible with bus service vs. rail.

Mr. Lloyd noted King County is utilized more than Snohomish County and so they do get more of the buses; CT has a constant need for their resources and it's difficult to balance, he said. He added that CT goes all the way to downtown Seattle; they contract out some of their services in Seattle and have an agreement with Metro.

Councilor Pedersen said she has had experience with how difficult it is to cross the Snohomish County-King County line by bus.

Mr. Lloyd agreed that's a problem, the same problem they had in Bothell and in different annexed areas, etc.

Councilor Pedersen agreed it's a very complex issue and she said she would like to wait on making the decision.

Mr. Lloyd noted there is "no gas tax" legislation in progress right now and he also mentioned imposed vs. voted taxes.

There was more discussion about the difficulty of making the decision, inadequate information that enables inadequate decision

making, very poor benefits for Marysville, 2nd meeting in May to be brought up again.

CONSENT AGENDA:

1. 3/93 Payroll in the amount of \$480,911.21.
2. 4/12/93 Claims in the amount of \$237,788.99.
3. 71st Avenue NE/Munson Creek Improvements; Contract No. 92-04.
4. G.A. Maxwell's Request for Additional Activities/Change in Liquor License Status.

Councilor Baxter moved and Councilor Pedersen seconded to approve Consent Agenda Items 1 through 4. Passed unanimously. (Councilor Leighan did not vote regarding Voucher #15326.)

CURRENT BUSINESS:

2. Unbudgeted Revenue Carry-Over.

City Administrator Zabell reviewed the agenda bill and the list of items requested by various departments. He stated some of the items could partially be funded from the utility fund.

Caldie Rogers, Executive Director of the Marysville Chamber of Commerce, addressed Council regarding the "Renaissance" publication they are planning on developing with the support of professionals such as Bernie Webber. She noted the \$12,000 price is not taking into account composing time and this will be one of the best products promoting Marysville; it will be an economic development tool which will help the City and Chamber increase visitors, promote livability, employment, etc. She stated the \$12,000 is for 10,000 publications which will carry the Chamber through the end of the year and they are hoping to have a quarterly publication starting in 1994, she said.

City Administrator Zabell asked about EDC and county participation and Ms. Rogers said the Chamber will be hearing from the county on the block grant in 2 weeks; EDC will be donating in-kind services, she stated. Primarily the block grant money is to do with tourism dollars and they are going for a \$5,000 hotel/motel tax grant, she said.

Councilor Pedersen asked what the total cost of the brochure would be and Ms. Rogers said \$14,000 to \$16,000 just in printing costs.

Councilor Baxter asked how much of that cost the Chamber is planning on receiving from advertisement and Ms. Rogers stated they expect to bring more color and also they intend to get the Chamber out of the red; she said she didn't know exactly how much the ads will bring in. She described the publication as a big, thick (4-1/4" x 11") catalogue-like brochure, 144 pages which they expect to be very usable.

Councilor Baxter commented on the ambitiousness of the project and he noted that the City is already looking at a considerable expense in City newsletter enhancement, videos, etc., which also will be promoting the City.

Councilor Leighan asked about hotel/motel tax revenue and Finance Director Wilson said the City receives about \$9,000 to \$10,000 each year.

Councilor Baxter asked about the videos and the TV Advisory Committee recommendation.

Ms. Rogers stressed the need for the Chamber publication, especially with the Navy coming to town.

Councilor Pedersen commented that the requests are getting higher and higher and she said she would like to hear about additional funding.

City Administrator Zabell explained for the copier at City Hall, for example, staff is recommending 1/3 or \$5,000 could be funded out of the Utility Fund, \$10,000 out of the General Fund; the roof could be funded 50/50, likewise with the Newsletter enhancement.

There was discussion about other expenses that need to be considered, increased taxes, total of revised list equalling about \$40,000 not counting Chamber or video requests--both promote Marysville/Economic Development, earmarking of hotel/motel tax, YMCA & VIS needs, Maryfest, 1993 budget included \$11,500 in hotel/motel revenue and expenditures, human services requests, lowering of garbage rates, promo videos (\$20,000) at \$900/mo. to produce videos re ULIDs, annexation issues and could be made by a college student/intern, eg., possibility of lending out a video, video value vs. brochure value, using utility funds for utility videos, taxing of professional services (need to possibly keep some reserve on hand to pay taxes to county/state for this?), no local option, i.e. all revenue goes to the state.

There was further discussion about copiers (getting more information?), time frame for Chamber request, knowing they are going to the county for funds.

Councilor Herman moved to authorize funding for items 1 through 8 not to exceed amounts discussed, including the newsletter enhancement (increasing boundaries). Councilor Myers seconded and the motion passed unanimously. The General Fund would be responsible for the following, in other words:

- Computerized Receipting System	\$4,300
- Personal Computer Municipal Court	3,000
- Personnel Software	800
- Copy Machine/City Hall	10,000
- City Hall Mini Remodel	3,750
- Police Bike Patrol	2,000
- Human Services Request	5,000
- Newsletter Enhancement	11,040
	<hr/>
	\$39,890

There was more discussion about the Chamber's request, getting more information regarding hotel/motel tax, intent is to provide some funding to the Chamber, eg. \$5,000 but their poor track record was mentioned and Councilor Baxter said he would like to see a definitive plan for the publication, possibly by a private firm.

Councilor McGee left for the evening at 10:03 p.m.

Councilor Baxter noted there are several entities--City Council, Chamber, Parks & Recreation, Fire District that want to have a publication and may be one entity could do this in a very cost effective way.

Ms. Rogers said there are local experts, local businessmen and the Chamber Board of Directors who all opted to keep the doors of the Chamber open and they would not dare go to the City Council again for money with what has happened in the past, she said, and added that they have a lot of credentials.

Councilor Baxter left Council Chambers at 10:07 p.m.

Councilor Herman moved that the Council make a commitment of \$5,000 to the Chamber, the final amount to be determined after consideration of hotel/motel tax, total costs, etc. in 30 days. Councilor Pedersen seconded the motion.

Councilor Baxter returned at 10:10 p.m.

Ms. Rogers noted the printers are donating \$100,000 in products and services; the Chamber has their support and if payment is not received from ~~advertisers~~ until it's published, that's OK too, she said.

Councilor Herman amended the motion to make payment to the Chamber on publication and the amendment was seconded by Councilor Pedersen.

There was more discussion and it was noted \$5,000 is a minimum, the maximum to be determined after receipt of further information.

The motion passed 5-1 with Councilor Baxter opposed.

Mayor Weiser assured Ms. Rogers a letter would be written to the Chamber explaining the City's support, so they would have something to show the county.

3. Right of Way Use Permit; Rich & Chuck Warbus; PA 9208038.

City Planner Hirashima reviewed the agenda bill, noting this started as a street vacation request but they are now seeking a temporary right of way permit for parking on Smokey Pt. Blvd. She said currently they do utilize the right of way, the City Attorney has drafted a right of way use agreement and staff recommends this be authorized for the Mayor to sign with conditions as determined by the Public Works Director. She noted that this needs to be approved prior to approval of the applicant's building permit. Also, when Smokey Pt. Blvd. is improved/widened, the applicant may need to relinquish the right of way and provide for off street parking in the way of site reorganization, she stated.

Councilor Baxter moved to approve as per staff recommendations but there was no second at this time. It was noted that the number of square feet, a rate to be charged per square foot and the starting and ending dates of the agreement all need to be filled in.

City Attorney Weed recommended a short term and in consideration of the fact the applicant is not receiving any money for using the right of way, he said he would recommend it be a nominal rate. He related that the City of Snohomish does this on a fairly regular basis and he added he believed Marysville would prefer a one year agreement. He stated the total area is 7867 sq. ft.

Councilor Baxter recommended the City charging only \$25 per year.

Councilor Herman clarified that the applicant would have to make alternate arrangements in the event of the City's need for the use of the right of way.

There was discussion about the rate, term, county engineering, 30 day termination clause in the agreement, future land use changes, adding leasehold tax.

The motion was then restated to approve the right of way permit, for a term of 3 years at \$25 per year, exclusive of any tax that would apply. Councilor Herman seconded and the motion passed unanimously.

CORRECTED: SEE 4/21/93
MINUTES slb the City

1. 1992/1993 Goals Status Report.

City Administrator Zabell reviewed previous goals:

- Public Awareness
- Public Relations Program
- Press Releases
- Newsletter Enhancement

He noted that these have been accomplished through the Mayor's Citizen Advisory Committee, working with the press, speakers bureau.

Councilor Pedersen asked about end dates which were emphasized for a commitment from different people and City Administrator Zabell referred to the feasibility of hiring a purchase agent which can have an end date but "public awareness" can't.

Councilor Leighan asked about funding on Parks & Recreation grants as well as City Hall issues and City Administrator Zabell stated a consultant was not budgeted and so the item can't be completed.

Councilor Leighan said it seems the Public Works Director should be able to define their staff and location and discussion ensued with regard to various departments who wanted to be in City Hall and those who don't; for example, Parks & Recreation don't want to be at City Hall, Planning & Permitting should be in with Public Works, however it would be nice to have all fees paid at one place; the possibility of calculating the fee in one place and then faxing information to another location, possibility of moving one of the accounting clerks to the Public Works Bldg., interfacing/networking computers, modems, Windows options, possible improvements/upgrades of computer hardware in next budget year.

NEW BUSINESS:

1. Fixed Asset Accounting Policy.

In conjunction with the overhead projector, Finance Director Wilson explained this is to start setting some procedures in the Finance Dept. He stated currently they budget line item assets into major categories such as land, small tools, buildings, repairs/maintenance, machinery and equipment, other improvements and there is really no policy at present for items under \$250. He showed the 1993 Library budget as an example and said generally, land and buildings should be at cost whereas improvements wouldn't be. A lot of it depends on the entity: a calculator could be equipment, office supplies or small tools, he pointed out, and a \$5,000 roof repair could be categorized as capital outlay or repair and maintenance. He stated they are looking for direction as to a minimum and maximum amount for capital outlay, maintenance, improvements, etc., for example, a \$1,000 engine repair--does it extend the life of the asset? So is that repair and maintenance or capital outlay?

Councilor Pedersen said it should depend on the life expectancy of the item, too.

Councilor Herman asked if there are specific standards we are trying to comply with and Finance Director Wilson stated the state auditors require 5 line items only and no amounts: land, buildings and structures, other improvements, capital outlay and machinery and equipment. He explained that there are only certain categories or funds items are allowed to be depreciated in, too.

There was discussion about the budgeting process, expense line items, arbitrary dollar levels that are set, a \$100 replacement keyboard--machinery and equipment?

Councilor Pedersen asked what other cities do.

Finance Director Wilson said he was not sure but believed \$250 to \$500 would be a reasonable minimum for equipment.

Councilor Baxter asked if materials and labor are combined as one item and Finance Director Wilson said yes.

Councilor Leighan asked about setting a threshold level--one component of a computer system, for example, would it go with the computer or be a separate item?

Finance Director Wilson said he recommended on capital outlay a minimum of \$1,000 be set and anything below would be classified as repair and maintenance; on equipment purchases a \$250 minimum and the department head could change that to capital outlay at his discretion. As far as the fixed asset threshold, the state auditor has recommended \$500, he said. He pointed out that if the City sets that limit the total inventory would be reduced by 517 items; he warned against setting lower limits because you end up worrying about inventorying too many odds and ends. He said he would get more information about what other cities do for next meeting or briefing.

Councilor Wright moved that the capital outlay minimum be set at \$1,000, equipment be set at a minimum of \$250 and fixed assets at \$500. Councilor Baxter seconded and the motion passed unanimously.

ORDINANCES & RESOLUTIONS:

1. Resolution Granting a Utility Variance for Sno-Isle Regional Library located at 7412 35th Avenue NE, Marysville.

Councilor Myers moved and Councilor Baxter seconded to approve/adopt Resolution 1615. Passed unanimously.

LEGAL MATTERS:

1. Recovery Contract of Utility Construction Costs; Allen J.Thom.

Councilor Wright moved and Councilor Leighan seconded to approve/adopt Recovery Contract #167. Passed unanimously.

2. Infectious Waste Disposal Services Agreement; Rubatino Refuse Removal, Inc.

City Attorney Weed explained there are cases where the police respond to situations, for example, where there is a need for infectious waste disposal service; Rubatino had a very simple contract, they are local and he said he has asked that they provide proof of insurance.

Councilor Pedersen asked about the rate of \$20 per pick up and City Attorney Weed explained it would be once a month from a central location but only on an as needed basis.

Councilor Leighan moved and Councilor Pedersen seconded to authorize the Mayor to sign the agreement. Passed unanimously.

ADJOURNED INTO EXECUTIVE SESSION: 11:20 p.m.

1. Property.

RECONVENED: 11:48 p.m.

Councilor Herman moved and Councilor Leighan seconded to hold a public hearing regarding the sale of surplus property. Passed 5-1 with Councilor Baxter opposed.

ADJOURNED: 11:55 p.m.

Accepted this 28th day of April, 1993.

David Weiser

MAYOR

Mam S. Iverson

CITY CLERK

Wanda A. Iverson

RECORDING SECRETARY