

City Council



501 Delta Ave
Marysville, WA 98270

**Regular Meeting
September 25, 2023**

Call to Order

Mayor Nehring called the meeting to order at 7:00 p.m.

Invocation

Pastor Aaron Thompson from M4 Church gave the invocation.

Pledge of Allegiance

Mayor Nehring led the Pledge of Allegiance.

Roll Call

Present:

Mayor: Jon Nehring

City Council: Councilmember Peter Condyles, Councilmember Mark James, Councilmember Tom King, Councilmember Michael Stevens, Councilmember Kelly Richards, Council President Kamille Norton

Absent: Councilmember Steve Muller (excused)

Staff: CAO Gloria Hirashima, City Attorney Jon Walker, Parks Director Tara Mizell, Police Chief Erik Scairpon, Community Development Director Haylie Miller, Systems and Database Analyst Will Kaiser, IT Director Stephen Doherty, Finance Director Jennifer Ferrer-Santa Ines, Deputy City Attorney Burton Eggertsen, Courts Administrator Suzanne Elsner, Assistant Public Works Director Max Phan, Community Information Officer Connie Mennie (via Zoom), IT Services Supervisor Jeremiah Nyman (via Zoom), Will Kaiser, Skip Knutsen (via Zoom)

Motion to excuse the absence of Councilmember Muller moved by Council President Norton seconded by Councilmember Condyles.

AYES: ALL

Approval of the Agenda

Motion to approve the agenda moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

Presentations

- A. Proclamation Declaring October 2023 as Domestic Violence Awareness Month in Marysville

Mayor Nehring read the proclamation into the record.

Audience Participation

Wayne Pirella, Marysville, expressed concern about regulations related to ducks. He recommended having similar regulations to those that exist for chickens.

Mayor Nehring invited Community Development Director Miller to bring back a briefing for Council on the topic.

Erv Hogle, 14727 43rd Ave NE Marysville 98271, Emerald Hills Estates, expressed concern about cottonwood trees. He cited examples of these trees falling and causing damage to his residence. These trees are prolific and potentially dangerous. He urged the City to look at how this can be addressed and corrected.

Director Miller clarified that this is a large wetland area in a subdivision which is owned and managed by the HOA. There have been several years of communications between Community Development and the neighborhood. They have worked with the HOA manager over the years to allow them to remove dangerous trees within striking distance of homes. She explained that there are constraints since this is a wetland area. The City is waiting for follow-up communication from the HOA.

Approval of Minutes

1. September 5, 2023 City Council Work Session Minutes

Motion to approve the September 5, 2023 City Council Work Session Minutes moved by Councilmember King seconded by Council President Norton.

AYES: ALL

2. September 11, 2023 City Council Meeting Minutes

Motion to approve the September 11, 2023 City Council Meeting Minutes moved by Council President Norton seconded by Councilmember King.

AYES: ALL

Consent

3. August 25, 2023 Payroll in the Amount of \$1,749,498.75 Paid by EFT Transactions and Check Numbers 34737 through 34752
4. September 08, 2023 Payroll in the Amount of \$1,852,880.30 Paid by EFT Transactions and Check Numbers 34754 through 34772
5. August 25, 2023 Misc Payroll in the Amount of \$2,900.48 Paid by EFT Transactions and Check Number 34753
6. September 13, 2023 Claims in the Amount of \$875,083.60 Paid by EFT Transactions and Check Numbers 165159 through 165287 with Check Numbers 157671 and 164824 Voided

Motion to approve Consent Agenda items 3, 4, 5, and 6 moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

Review Bids

Public Hearings

7. Community Development Block Grant Coronavirus funds Closeout

Director Miller reviewed this item and explained why some of the money was unused.

Public Testimony: None

The public testimony portion of the hearing was closed.

Council Questions: None

Motion to accept the Closeout Report and forward on to Department of Commerce to complete grant closeout moved by Councilmember Condyles seconded by Council President Norton.

AYES: ALL

8. CDBG – Program Year 2022 Consolidated Annual Performance and Evaluation Report (CAPER)

Director Miller made the staff presentation.

Council comments/questions: Councilmember King said this was money that was well used.

Public Testimony: None

The public testimony portion of the hearing was closed.

Council Deliberation: None

Motion to approve the Community Development Block Grant Program Year 2022 Consolidated Annual Performance and Evaluation Report and direct Staff to provide a summary of, and response to any comments received during the public hearing into the Report, and forward to the U.S. Department of Housing and Urban Development moved by Councilmember James seconded by Councilmember Condyles.

AYES: ALL

New Business

9. Agreement by and between Snohomish County and City of Marysville for Micro Enterprise Supported Housing (MESH) Project.

CAO Hirashima reviewed this item.

Motion to authorize Mayor to sign the CLFR Loan Agreement with Snohomish County for the MESH project providing the City of Marysville with a forgivable loan of \$475,645.45 for property acquisition moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

10. Motel Voucher Grant between Snohomish County and City of Marysville.

CAO Hirashima reviewed this item which would allow the City to receive \$150,000 for emergency housing from the State through Snohomish County. The proposal is to use the money for hotel vouchers for unhoused residents in the City through LINC NW.

Motion to authorize the Mayor to accept the terms of the grant agreement which authorizes the City of Marysville to provide services consistent with the Emergency Housing Fund (EHF) grant of \$150,000 to support emergency shelter for residents with the city of Marysville moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

11. Professional Services Agreement between the city of Marysville and LINC NW, authorizing LINC NW to administer funds to support an Emergency Housing Fund motel voucher program.

This is related to item 10. It is the PSA to contract with LINC NW to distribute the hotel vouchers in accordance with the grant.

Councilmember King asked if LINC NW is audited as far as how the money is spent. CAO Hirashima explained the City is audited and will be collecting and verifying the information from LINC NW.

Councilmember James asked how much is allocated for the administrative portion. CAO Hirashima didn't have it available but thought it was 25%.¹ This portion will also go to LINC NW because they are doing the bulk of the work on this.

Motion to authorize the Mayor to sign the professional services agreement with LINC NW to administer a motel voucher program consistent with Consolidated Homeless Grant (CHG)/System Demonstration (SDG) guidelines as described in the grant agreement with Snohomish County moved by Councilmember King seconded by Councilmember Richards.

AYES: ALL

12. Local Programs State Funding Agreement and Project Prospectus with WSDOT for the 156th Street NE Railroad Overcrossing Project

Asst. PW Director Max Phan reviewed this item. There were no comments or questions.

Motion to authorize the Mayor to sign and execute the Local Programs State Funding Agreement and Project Prospectus with WSDOT, thereby securing design funding for the 156th Street NE Railroad Overcrossing Project moved by Council President Norton seconded by Councilmember Condyles.

AYES: ALL

13. Purchase Order - 2024 Autocar ACX/Labrie Wittke Residential Front Load Refuse Truck

Asst. PW Director Phan review item related to purchase of a new residential garbage truck.

Councilmember King asked about a delivery date. Solid Waste Manager Skip Knutsen said they may not see the truck until late 2024 or early 2025.

Motion to authorize the Mayor to sign and execute the purchase order with Dobbs Peterbilt in the amount of \$454,594.20, plus applicable sales tax, for procurement of a 2024 Autocar ACX/Labrie Wittke Residential Front Load Refuse Truck moved by Councilmember James seconded by Council President Norton.

AYES: ALL

14. Purchase Order – 2025 Autocar ACX/Labrie Wittke Front Load Refuse Truck

¹ CAO Hirashima followed up on this under Staff Business.

Asst. Director Phan reviewed this item related to purchase of three garbage trucks - two commercial and one residential - with delivery in 2025.

Motion to authorize the Mayor to sign and execute the purchase order with Dobbs Peterbilt in the amount of \$1,329,865.20, plus applicable sales tax, for procurement of three 2025 Autocar ACX/Labrie Wittke Front Load Refuse Trucks moved by Council President Norton seconded by Councilmember Richards.

AYES: ALL

15. Interagency Reimbursement Agreement between the AOC and the City of Marysville for Blake Expenses

Courts Administrator Elsner reviewed this item and the next item regarding reimbursements related to implementing the Blake Decision.

Motion to authorize the Mayor to sign and execute the Reimbursement Agreement between the AOC and the City of Marysville for Blake Expenses moved by Councilmember Condyles seconded by Councilmember James.

AYES: ALL

16. Interagency Agreement between Washington State Administrative Office of the Courts and Marysville for continued participation in the Interpreter Reimbursement program

Courts Administrator Elsner reviewed this item for reimbursement for interpreter and translator services.

Motion to authorize the Mayor to sign and execute the Interagency Agreement between Washington State Administrative Office of the Courts and Marysville to continue participation in the Interpreter Reimbursement program moved by Councilmember Richards seconded by Councilmember King.

AYES: ALL

17. An Ordinance amending Marysville Municipal Code (MMC) chapter 16.04.045 relating to the building permit fees table.

Director Miller reviewed this proposed code change related to building permit fees. This will correct a mistake in calculation that was discovered.

Motion to adopt Ordinance No. 3286 moved by Councilmember Richards seconded by Councilmember Condyles.

AYES: ALL

18. Correcting Resolution Number for a Resolution approved on September 11, 2023, as Resolution No. 2536, to be Resolution No. 2540

Deputy City Attorney Eggertsen explained how they intend to avoid this in the future.

Motion to approve that the Resolution approved on September 11, 2023, as Resolution No. 2536, be renumbered and assigned as Resolution No. 2540 moved by Councilmember Richards seconded by Council President Norton.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring:

- He visited some local schools today with Dr. Robbins. It was good to see some of the great programs that are going on in the school district.
- He attended a ribbon cutting at Fountain Gate Wellness. It's nice to have a business like this in the city.
- He attended a Youth Action Committee open house on the 19th. Any highschoolers interested in being part of this should contact Director Mizell.

Staff Business

CAO Hirashima responded to Councilmember James' earlier question about the motel voucher program. Administrative charges are about 30%. This is pretty high but there is a lot more time required for this type of grant. She reviewed other details of the grant fund allocations.

Call on Councilmembers and Committee Reports

Councilmember Condyles said he appreciated the meeting with the Planning Commission earlier tonight. It's nice to see we are all on a similar page with Comprehensive Plan planning.

Councilmember James said he also enjoyed the meeting with the Planning Commission. It might be good to meet with them more often. He also believes that ducks should be given the same rights as chickens.

Councilmember King:

- He agreed that it was good to meet with the Planning Commission tonight.
- Last week the Fire Board toured the Station 61 remodel. They are beginning their move in there. They also ordered a new fire ladder truck last year which should be delivered next month.
- The water tower lights look great.
- Last Saturday they took the Strawberry Festival float over to Leavenworth for the Autumn Leaf Festival Parade.

Councilmember Stevens said he also enjoyed the meeting with the Planning Commission and advocated for more regular meetings with them.

Councilmember Richards:

- He also enjoyed meeting with the Planning Commission. They work hard and do a lot of the leg work for the Council.
- The water tower looks awesome.
- He reported on the recent Parks Board meeting:
 - They had a presentation about including some communication boards with pictures in playgrounds to help those that don't speak well to enable them to communicate their needs.
 - The pump track is coming soon.
 - A Mother Nature's window consultant has been hired.
 - Work has begun at Jennings Park Nature Park.
 - Deering Park has a new caretaker house ordered which should be here soon.
 - Volunteer hours for parks was over 5,000 hours as of September 13.

Council President Norton reported on the Public Safety Committee met last Tuesday. They reviewed crime stats which have been trending similar to how they have been trending for the past several months. They got an update on the accreditation process. There is a goal to finish that in the fall of 2024. There was also some discussion about the proposed ordinance regarding mandatory minimums.

Adjournment

The meeting was adjourned at 8:03 p.m.

Approved this 24th day of October, 2023.



Mayor

Jon Nehring