

Work Session
June 3, 2019

Call to Order / Pledge of Allegiance

Council President Kamille Norton called the Work Session to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor Pro Tem: Kamille Norton, Council President

Council: Mark James, Tom King, Steve Muller, Rob Toyer, and Jeff Vaughan

Absent: Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, Deputy City Attorney Burton Eggertsen, Public Works Director Kevin Nielsen, Parks Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls

Mayor Pro Tem Norton reported that item 3 would be removed from the agenda.

Motion made by Councilmember James, seconded by Councilmember Toyer to approve the agenda as revised. **Motion** passed unanimously.

Motion made by Councilmember Toyer, seconded by Councilmember Muller, to excuse the absence of Councilmember Stevens. **Motion** passed unanimously.

Committee Reports

Councilmember James reported on the May 22 Alliance for Housing Affordability meeting where the Draft Operating Budget for 2021 and the Work Plan Draft for 2021

were reviewed. He also reported on the May 22 Snohomish County Tomorrow Steering Committee meeting. Two citizen representatives were voted in at that meeting, and there were reports from four of the SCT Steering Committees.

Presentations

A. 1st Quarter Financial Report

Finance Director Sandy Langdon introduced the 1st Quarter Financial Report. ICMA Intern Matt Oaks presented the economic indicators, and Finance Director Langdon gave the financial update. General clarification questions followed.

Discussion Items

Approval of Minutes

Consent

1. Approval of the May 29, 2019 Claims in the Amount of \$767,327.32 Paid by EFT Transactions and Check Numbers 132866 through 133016 with Check Number 125431 Voided.

Review Bids

Public Hearings

New Business

2. Consider the Sunnyside Overlay Project, Starting the 45-day Lien Filing Period for Project Closeout.

Director Nielsen explained this is the project closeout for the Sunnyside Overlay. This was a federal grant, and TBD funds were used to match.

4. Consider an Additional Civil Plan Review Position and Funding for the Remainder of the 2019-2020 Biennial Budget.

CAO Hirashima explained that staff is proposing to add a second civil plan reviewer. With the increase in development activity last year, the City has been outsourcing some of the work, and the City's long-time civil plan reviewer will be retiring in a month. With the loss of this employee and the work which has been outsourced, staff feels an additional position will be justified. The increased amount reflects the second employee for the second half of the year.

5. Consider a Resolution to Adopt the 2019 Amendments to the Shoreline Master Program.

Director Koenig explained this is a required update to the Shoreline Master Program. It needs to also be approved by the Department of Ecology after the City approves it as a Resolution. A joint public hearing was held with the Department of Ecology and the Planning Commission. A letter of support from the Department of Ecology is included in the packet. Director Koenig reviewed proposed changes to the Shoreline Master Program.

Legal

Staff Business

Kevin Nielsen had the following comments:

- There will be a Public Works Committee meeting this Friday.
- The 1st Street bypass is making great progress.

Dave Koenig had no additional comments.

Chief Smith had no additional comments.

Chief McFalls had no additional comments.

Jim Ballew:

- There was a big turnout for Challenge Day this weekend, and the weather was perfect.
- There was a great show at the Opera House recently too.
- The new banners for Strawberry Festival arrived this week, and will be installed this week. He commended MaryFest for purchasing those. He gave some updates on Strawberry Festival activities.

Sandy Langdon had no further comments.

Burton Eggertsen had no comments.

Gloria Hirashima had no comments.

Call on Councilmembers

Steve Muller:

- He commented that there was a great meeting with the fire commissioners over in Chelan this weekend.
- He is looking forward to Strawberry Festival.

Mark James:

- Challenge Day was a lot of fun.
- Lake Stevens City Council has a joint meeting tomorrow with their Planning Commission. The ILA with Marysville is on that agenda.

- He reported on the PSRC General Assembly and the EASC meeting and annual awards ceremony.

Tom King:

- The Washington Fire Commissioners Association conference in Chelan was very interesting.
- Strawberry Festival starts this weekend. Thanks to the City for all the assistance.
- He reported on a recent article in *The Herald* about US recycling plants on the rebound.

Rob Toyer had no comments.

Jeff Vaughan had no comments.

Kamille Norton had no further comments.

Adjournment

The meeting was adjourned at 7:32 p.m.

Approved this 9th day of July, 2019.

Mayor
Jon Nehring

