

COUNCIL



MINUTES

Council Retreat July 1, 2008

Pledge of Allegiance / Call to Order

Mayor Dennis Kendall called the July 1, 2008 Council Retreat meeting of the Marysville City Council to order at 5:00 p.m. at Marysville Public Safety Building. He then led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Dennis Kendall

Council: Councilmember Jon Nehring, Councilmember Lee Phillips, Councilmember Carmen Rasmussen, Councilmember Jeff Seibert, Councilmember John Soriano, Councilmember Jeff Vaughan and Councilmember Donna Wright

Absent: None

Also Present: Chief Administrative Officer Mary Swenson, Finance Director Sandy Langdon, Police Chief Rick Smith, Fire Chief Greg Corn, Community Development Director Gloria Hirashima, Public Works Director Kevin Nielsen, City Attorney Grant Weed, Assistant Administrator Paul Roberts, Parks and Recreation Director Jim Ballew, Assistant Human Resources Director Kristie Guy, Court Administrator Suzanne Elsner, Community Information Officer Doug Buell, and Assistant Administrative Services Director Tracy Jeffries

Mayor Dennis Kendall called a recess for dinner at 5:05 p.m.
Mayor Dennis Kendall called the meeting back to order at 5:20 p.m.

New Business

1. Department Updates

Parks and Recreation - Jim Ballew discussed:

- Park programs are at capacity; Ken Baxter and the Barn are booked almost every night.
- Popcorn in the park movies.
- Concerts in the park starting soon.
- Get Moving Program.
- Healthy Communities.

- Progress on capital projects.
- Bayview trail project.
- Off-leash proposal.
- Graffiti task force.

Public Works - Kevin Nielsen discussed:

- Moving on in-house projects including street crew cleaning and striping.
- Staffing reorganization within the department.
- Automatic Meter Reads program.
- Moving forward on capital projects such as, 136th to 152nd, Waterline on 528, Intersection Poles.
- Waste water treatment plant.
- Water & Sewer cost of service study.
- Transportation planning to include Whiskey Point, Smokey Point and Downtown master plans.

City Clerk – Tracy Jeffries discussed:

- Records management program.
- Filling Deputy Clerk position.
- Imaging records with the State Grant.
- Out sourced utility bills.

Court - Suzanne Elsner discussed:

- Interpreter program.
- Increasing court calendars.
- Working on new court security contract.
- Probation caseload and Officer now certified to conduct portable breathalyzer tests.
- Researching ticket internet payments.
- Reducing paperwork by utilizing on-line functions.

Police – Chief Smith discussed:

- Police business plan.
- Custody assessment.
- Space needs issues.
- Alternative to jail sentencing, i.e. electronic home monitoring, day detention, work release.
- Staffing, supervising, deployment and scheduling.
- Reviewing vehicle take home, tazer and pursuit policies.
- Internal affairs database and blue team (early warning).
- Internal development.
- Preparing for budget and annexation.

Human Resources – Kristie Guy discussed:

- Move to new facility.
- Working with departments to fill positions.
- Civil Service recruitment process.
- Lateral program.
- Staffing issues.
- Revised personnel rules.

Public Relations – Doug Buell discussed:

- Visitor guides, fall news letter, State Ave news release and e news letter status.
- 50/50 sidewalk program.
- Healthy communities.
- Home Grown festival.
- Community movie program.
- Verizon video franchise.

Finance – Sandy Langdon discussed:

- Staffing and filling the Financial Analyst position.
- Computer and equipment change-outs.
- Budget and financial statements.
- State Auditor.
- DOR website review committee.
- Snopac budget planning.
- Restructuring BARS.
- Sales tax.
- Health insurance costs.
- Property evaluation.

Fire – Chief Corn discussed:

- July board meeting, reorganization proposal.
- Ballalton Chief contract negotiations.
- EMS levy.
- Sunnyside fire station, hiring new fire positions.
- Arlington joint fire station.
- Building for administrative office.
- 2009 contract negotiations with firefighters group.
- Annexation.
- Discussions with Tribe for Quil Ceda Village fire station.
- Fire authorities.

Mayor Dennis Kendall called a recess at 6:50 p.m.

Mayor Dennis Kendall called the meeting back to order at 7:00 p.m.

Executive – Paul Roberts discussed:

- Meeting with the County on annexation.
- Gas tax.
- Transportation.
- Civic Center Complex.
- Resolution dealing with Federal Aviation.

Legal – Grant Weed discussed working with the different departments on:

- Public Works - contract reviews and right-away acquisitions.
- Community Development – land use planning.
- Police – policy, procedures and personal issues.
- Fire – EMS levy, real estate matters.
- HR – legal issues.
- Clerk – streamline procedures, contract routing, records retention and requests.
- Finance – audit, claims and legal issues.
- Court - prosecution and legal issues.

- Monitoring Sunshine committee in regards to public records.
- Graffiti Ordinance.
- Nuisance Ordinance.
- Verizon franchise.
- Real estate matters.

Community Development – Gloria Hirashima discussed:

- Briefed the Council on the City's economic development, she stated that the residential development has slowed down while the commercial industrial area remains strong.
- Staffing and filling the electrical position.
- 1st year of Master License Service.
- Smokey Point, Whiskey Ridge and Downtown Master Plan Areas.

2. Proposed Annexation

Chief Administrative Officer - Mary Swenson

Discussed annexation and stated this is the biggest thing facing the City. She turned it over to Sandy Langdon for the Annexation Power Point Presentation.

3. Transportation

Chief Administrative Officer Mary Swenson stated the three key transportation areas are the Whiskey Ridge road network, the Over-Street Crossing and 88th Street.

Mayor Kendall recessed at 8:30 p.m. into Executive Session which was scheduled to begin at 8:35 p.m. and last 40 minutes.

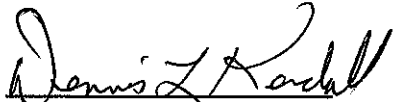
Executive Session

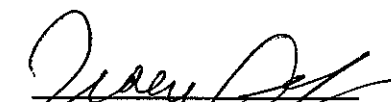
- A. Litigation
- B. Personnel
- C. Real Estate – Council met in Executive Session at 8:30 p.m. and discussed real estate issues.

Adjournment

Seeing no further business, Mayor Kendall adjourned the meeting at 9:15 p.m.

Approved this 14th day of July, 2008.


 Mayor
 Dennis Kendal


 Asst. Admin. Svcs. Director
 Tracy Jeffries