

April 11, 2005

Marysville City Council
7:00 p.m.

ORIGINAL

000118 City Hall

Call to Order/Invocation/Pledge of Allegiance/Roll Call	7:13 P.M.
Roll Call	
Approval of Minutes	
Approve March 28, 2005 City Council Meeting Minutes.	Approved
Approve April 4, 2005 City Council Work Session Minutes.	Approved
Consent Agenda	
Approve March 23, 2005 Claims in the Amount of \$508,460.33; Paid by Check No. 21064 through 21752 with Check No. 21741 Void.	Approved
Approve March 30, 2005 Claims in the Amount of \$277,642.20; Paid by Check No. 21753 through 21930 with Check No. 21616, 21645, and 21680 Void.	Approved
Approve April 5, 2005 Payroll in the Amount of \$786,660.52; Paid by Check No. 14195 through 14263.	Approved
Accept the Grove Street Overlay Project as Complete and Begin 45-Day Lien Filing Period.	Approved
Authorize Mayor to Sign Agreement for Annual Maintenance Contract Renewal for Telemetry and SCADA Systems; Systems Interface, Inc.	Approved
Authorize Mayor to Sign Final Plat Mylar for Northridge Park; PA 0203010.	Approved
Review Bids	
Award Bid for 2005 Annual Concrete Construction Contract.	Approved
Public Hearings	
Current Business	
New Business	
Approve Information Technology Purchase Primary Agreement; State of Washington Administrative Office of the Courts.	Approved
Approve State Avenue 116th Street NE to 136th Street NE Roadway Improvements - Professional Services Agreement for Final Design; Skillings-Connolly, Inc.	Approved
Approve Multi-Family Recycling Program.	Approved
Approve Professional Services Agreement for Design Services on the 45 Road Watermain Project; Murray, Smith & Associates.	
Approve IT Staffing Classification and Compensation.	Approved
Approve Amendment to the Hartford Deferred Compensation Plan.	Approved
Legal	
Ordinances and Resolutions	
Approve An Ordinance of the City of Marysville, Washington, relating to the Waterworks Utility of the City; and amending Section 4 of Ordinance No. 2511, to extend the maturity date of its Water and Sewer Revenue Bond Anticipation Note, 2004 (Revolving Line of Credit) and limit its outstanding Principal balance to \$17,500,000, and ratifying and confirming Ordinance No. 2511 in all other respects not inconsistent with the terms and purposes of this ordinance.	Approved Ord. 2567
Information Items	
Mayor's Business	

April 11, 2005

Marysville City Council
7:00 p.m.

000119
City Hall

Call on Councilmembers	
Adjournment	
Executive Session	
Adjournment	7:37 P.M.

MARYSVILLE CITY COUNCIL MEETING

April 11, 2005

7:00 p.m.

Marysville City Hall

CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Kendall called the April 11, 2005 meeting of the Marysville City Council to order at 7:13 p.m. There was no invocation. Mayor Kendall led those present in reciting the Pledge of Allegiance.

ROLL CALL

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Dennis Kendall

Council: Mayor Pro Tem Jon Nehring, Lee Phillips, Jeff Seibert, John Soriano, Jeff Vaughan, Donna Wright.

Staff: Steve Winters, Police Commander; Sandy Langdon, Finance Director; Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney, Gloria Hirashima, Community Development Director; Paul Roberts, Public Works Director; Greg Keith, Public Works Operations Manager; Doug Buell, Community Information Officer; and Laurie Hugdahl, Recording Secretary.

Councilmember Lisa Vares was absent.

COMMITTEE REPORTS

Mayor Kendall solicited committee reports. There were none.

PRESENTATIONS

Employees of the Month - March 2005:
Bob Scott, Lead Worker II and Mark Cardon, Sr. Mechanic.

The co-employees of the month work together in the Fleet and Facilities division. Mayor Kendall noted that they have been without a manager since October 2004. Their shop staff has also been reduced by one-third. These factors combined have left a considerable load on the two employees who were being recognized. Together they have worked to maintain over 250 pieces of moving equipment while being short-staffed and in the absence of management. Mayor Kendall thanked them for their service to the City.

AUDIENCE PARTICIPATION

Mayor Kendall solicited public comment on any item not already on the agenda. There was none.

DISCUSSION ITEMS

None.

APPROVAL OF MINUTES.**A. March 28, 2005 City Council Meeting.**

MOTION made by Councilmember Nehring; seconded by Councilmember Seibert to approve the minutes as presented. **MOTION** passed unanimously (6-0).

B. April 4, 2005 City Council Work Session.

Councilmembers Vaughan and Phillips indicated they would be abstaining from the vote since they were absent at the April 4, 2005 work session.

MOTION made by Councilmember Wright; seconded by Councilmember Soriano to approve the minutes as presented. **MOTION** passed unanimously (4-0) with Councilmembers Vaughan and Phillips abstaining.

CONSENT AGENDA ITEMS

- A. Approval of March 23, 2005 Claims in the Amount of \$508,460.33; Paid by Check No. 21064 through 21752 with Check No. 21741 Void.**
- B. Approval of March 30, 2005 Claims in the Amount of \$277,642.20; Paid by Check No. 21753 through 21930 with Check No. 21616, 21645, and 21680 Void.**
- C. Approval of April 5, 2005 Payroll in the Amount of \$786,660.52; Paid by Check No. 14195 through 14263.**
- D. Accept the Grove Street Overlay Project as Complete and Begin 45-Day Lien Filing Period.**
- E. Authorize Mayor to Sign Agreement for Annual Maintenance Contract Renewal for Telemetry and SCADA Systems; Systems Interface, Inc.**
- F. Authorize Mayor to Sign Final Plat Mylar for Northridge Park; PA 0203010.**

Mayor Kendall solicited public comments on the consent agenda items. There was none. He then solicited council comment. There was none.

MOTION made by Councilmember Nehring; seconded by Councilmember Seibert to approve Consent Agenda Items A-F. **MOTION** passed unanimously (6-0).

REVIEW BIDS**A. Award Bid for 2005 Annual Concrete Construction Contract.**

There were no comments or questions regarding this item.

MOTION made by Councilmember Soriano; seconded by Councilmember Wright to award the bid for the 2005 Annual Concrete Construction Contract to the apparent low bidder, Curbs Plus in the amount of \$24,483.03 (includes sales tax). **MOTION** passed unanimously (6-0).

PUBLIC HEARINGS

None.

CURRENT BUSINESS

None.

NEW BUSINESS**A. Information Technology Purchase Primary Agreement; State of Washington Administrative Office of the Courts.**

There were no comments or questions regarding this item.

MOTION made by Councilmember Seibert; seconded by Councilmember Vaughan to authorize the Mayor to sign the contract with the State of Washington Administrative Office of the Courts for equipment replacement for the Municipal Court. **MOTION** passed unanimously (6-0).

B. State Avenue 116th Street NE to 136th Street NE Roadway Improvements - Professional Services Agreement for Final Design; Skillings-Connolly, Inc.

MOTION made by Councilmember Nehring; seconded by Councilmember Soriano to authorize the Mayor to sign the Professional Services Agreement in the amount of \$177,418.04 with Skillings-Connolly, and to authorize a 10% Management Reserve in the amount of \$17,741.80. **MOTION** passed unanimously (6-0).

C. Multi-Family Recycling Program.

MOTION made by Councilmember Seibert; seconded by Councilmember Vaughan to proceed with the Multi-family Recycling Program. **MOTION** passed unanimously (6-0).

D. Professional Services Agreement for Design Services on the 45 Road Watermain Project; Murray, Smith & Associates.

MOTION made by Councilmember Vaughan; seconded by Councilmember Wright to authorize the Mayor to sign the Professional Services Agreement in the amount of \$189,483.00 to Murray, Smith & Associates. **MOTION** passed unanimously (6-0).

E. IT Staffing Classification and Compensation.

Finance Director Sandy Langdon commented that the Network Administrator position is currently open right now.

MOTION made by Councilmember Phillips; seconded by Councilmember Wright to adopt the IT staffing job descriptions and compensation on the appropriate classification grid and approve the establishment of an IT Intern Program. **MOTION** passed unanimously (6-0).

F. Amendment to the Hartford Deferred Compensation Plan.

City Attorney Grant Weed addressed questions that were posed at the work session:

1. Were the employees notified? Kristie Guy indicated that the changes had gone into effect in October 2003. Notification had gone out from Hartford at that time.
2. What is *contingent deferred sales charge*? An employee would pay this charge if he switched to another plan.

Councilmember Seibert thanked Mr. Weed for getting those answers.

MOTION made by Councilmember Seibert; seconded by Councilmember Soriano to authorize the Mayor to sign the Election Form to fund the Deferred Compensation Plan with the Plan's current Hartford Life group variable annuity contract (the "Existing Contract"). **MOTION** passed unanimously (6-0).

G. Utilities Revolving Line of Credit Extension.

MOTION made by Councilmember Nehring; seconded by Councilmember Seibert to approve Ordinance No. 2567 accepting Bank of America's proposal for extension of interim financing for Utilities Projects. **MOTION** passed unanimously (6-0).

LEGAL

None.

ORDINANCES AND RESOLUTIONS

- A. An Ordinance of the City of Marysville, Washington, relating to the Waterworks Utility of the City; and amending Section 4 of Ordinance No. 2511, to extend the maturity date of its Water and Sewer Revenue Bond Anticipation Note, 2004 (Revolving Line of Credit) and limit its outstanding Principal balance to \$17,500,000, and ratifying and confirming Ordinance No. 2511 in all other respects not inconsistent with the terms and purposes of this ordinance.**

Adopted above – Ordinance No. 2567.

INFORMATION ITEMS**A. Mayor's Business**

Mayor Kendall indicated he had a great vacation.

B. Staff Business

Doug Buell had no comments.

Gloria Hirashima clarified that they would be posting the public hearing on April 25, 2005.

Mary Swenson stated that she had a great vacation too.

Sandy Langdon had no comments.

Steve Winters had no comments.

C. Call on Councilmembers

Lee Phillips had an outstanding vacation.

John Soriano acknowledged the firefighter and his wife who were lost in an airplane accident over the weekend. He commended the camaraderie of the firefighters in the community. **Mary Swenson** concurred and indicated she would inform council of any memorial services.

Jon Nehring had no comments.

Jeff Seibert had no comments.

Donna Wright discussed MSRC AWC public hearings and public information items she had received. She also discussed "Bring the Walk to Your City" which the Wellness Committee will be starting up in the city.

Jeff Vaughan had a less-than-glowing report about his vacation.


ADJOURNMENT**EXECUTIVE SESSION**

None.

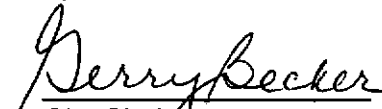
ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned the meeting at 7:37 p.m.

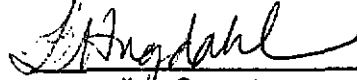
Approved this 25th day of April, 2005.



Mayor
Dennis Kendall.



City Clerk
Gerry Becker



Recording Secretary
Laurie Hugdahl

ORIGINAL

MARYSVILLE CITY COUNCIL WORK SESSION

000112

April 4, 2005

7:00 p.m.

City Hall

CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Pro Tem Jon Nehring called the April 4, 2005 Work Session of the Marysville City Council to order at 7:03 p.m. There was no invocation. He led those present in the Pledge of Allegiance.

ROLL CALL

Finance Director Sandy Langdon called the roll. The following staff and councilmembers were in attendance.

Council: Mayor Pro Tem Jon Nehring; Jeff Seibert, John Soriano, Lisa Vares, (arrived at 7:09 pm), and Donna Wright

Staff: Grant Weed, City Attorney; Sandy Langdon, Finance Director; Gloria Hirashima, Community Development Director; Paul Roberts, Public Works Director; Larry Larson, Public Works Superintendent; Greg Keith, Public Works Operations Manager; Robert Carden, Police Chief and Laurie Hugdahl, Recording Secretary.

The absence of Councilmember Jeff Vaughan and Councilmember Lee Phillips was noted.

MOTION made by Councilmember Seibert; seconded by Councilmember Soriano to excuse Councilmembers Vaughan and Phillips. **MOTION** passed unanimously (4-0).

COMMITTEE REPORTS

None.

PRESENTATIONS

None.

DISCUSSION ITEMS

None.

OTHER ITEMS SCHEDULED FOR APRIL 11, 2005 MEETING

A. APPROVAL OF MINUTES.

1. March 28, 2005 City Council Meeting.
2. April 4, 2005 City Council Work Session.

CONSENT

- A. Approval of March 23, 2005 Claims in the Amount of \$508,460.33; Paid by Check No. 21064 through 21752 with Check No. 21741 Void.**

There were no comments or questions regarding this item.

- B. Approval of March 30, 2005 Claims in the Amount of \$277,642.20; Paid by Check No. 21753 through 21930 with Check No. 21616, 21645, and 21680 Void.**

There were no comments or questions regarding this item.

- C. Approval of April 6, 2005 Claims.**

Placeholder.

- D. Approval of April 5, 2005 Payroll:**

Placeholder.

- E. Accept the Grove Street Overlay Project as Complete and Begin 45-Day Lien Filing Period.**

There were no comments or questions regarding this item.

- F. Authorize Mayor to Sign Agreement for Annual Maintenance Contract Renewal for Telemetry and SCADA Systems; Systems Interface, Inc.**

There were no comments or questions regarding this item.

- G. Authorize Mayor to Sign Final Plat Mylar for Northridge Park; PA 0203013.**

Community Development Director Gloria Hirashima stated that this project is ready to move forward. Councilmember John Soriano asked about the meaning of the finding from the Hearing Examiner regarding no direct access to 88th Street. Ms. Hirashima explained that it referred to driveway access.

REVIEW BIDS

- A. 2005 Annual Concrete Construction Contract.**

Larry Larson reported that they had solicited bids from everyone on the small works roster and they had received four bids. Curbs Plus is the apparent low bidder and has done satisfactory work for the City in the past.

PUBLIC HEARINGS

None.

CURRENT BUSINESS

None.

NEW BUSINESS**A. Information Technology Purchase Primary Agreement; State of Washington Administrative Office of the Courts.**

Sandy Langdon explained that this agreement is regarding the replacement of the court computers through the state system. She stated that it is a standard agreement. City Attorney Grant Weed explained that he had reviewed the contract and it appears to be in order.

B. State Avenue 116th Street NE to 136th Street NE Roadway Improvements - Professional Services Agreement for Final Design; Skillings-Connolly, Inc.

Councilmember Jeff Seibert asked the City Attorney about the fact that this was not the standard form. Mr. Weed explained that this agreement is required in order to receive federal funding.

C. Multi-Family Recycling Program.

Greg Keith, Public Works Operation Manager, explained that they have been working with Blue Marble Environmental using the DOE grant. The intent of staff is to implement multi-family recycling at no cost to the City or the customer. Currently there is no recycling program available for multi-family customers as there is for single-family customers. Staff is asking that the City take on the additional billing costs associated with implementing this program. This should eventually be offset by the corresponding decrease in solid waste collected with a possible difference of approximately \$6,000 per year.

Donna Wright asked what would happen at the end of the year. Mr. Keith responded that it would depend partly on grant funding. Their hope is that the program would be self-sustaining at that time. If necessary, Blue Marble Environmental could still be used on an hourly basis. Staff is planning to do several checks throughout the year to monitor the success of the program. Paul Roberts added that they would bring this back to Council to discuss their findings. Staff believes the risks are minimal and worthwhile.

Councilmember Seibert asked if any new multi-family sites that came into the City, after the initial 119 properties were implemented, would be required to participate in the recycling program. Mr. Keith affirmed that they would.

There were no further comments or questions.

D. Professional Services Agreement for Design Services on the 45 Road Watermain Project; Murray, Smith & Associates.

Paul Roberts stated that staff is recommending that Council authorize the contract with Murray, Smith & Associates. Councilmember John Soriano referred to Task 3. He

commented that this is a considerable element and wondered if they were aware of all that was involved with the different agencies. Mr. Roberts indicated he would check on this, but he believed they were aware. Councilmember Seibert pointed out that they are anticipating that all work will be outside the stream and above the Ordinary High Water Mark. He felt this would be a real timesaver.

E. IT Staffing Classification and Compensation.

Ms. Langdon reported on the re-evaluation of the job description and compensation analysis for the positions of Network Administrator and Computer Tech Support. The changes should result in a savings of approximately \$10,000. Finance is hoping to keep this amount in the budget in order to establish an intern program.

F. Amendment to the Hartford Deferred Compensation Plan.

There was discussion about the details of this contract. Mr. Seibert wanted assurance that the participants understand and approve of the changes. Grant Weed explained that he did not believe there were dramatic differences between the old and new contracts. Ms. Langdon commented that the participants were probably contacted independently prior to this. She indicated that they would confirm that. Mr. Seibert asked what the Deferred Sales Charge was. Ms. Langdon indicated they would check on that also.

G Adoption of the Snohomish County Natural Hazards Mitigation Plan.

Mr. Roberts suggested that this item and the associated Resolution be removed from the agenda pending further study of Department of Emergency Management issues. Chief Carden concurred.

LEGAL

None.

ORDINANCES AND RESOLUTIONS

A. Resolution for the Adoption of the Snohomish County Natural Hazards Mitigation Plan.

Removed.

INFORMATION ITEMS

A. Mayor's Business

Mayor Pro Tem Nehring commented that Mayor Kendall was out of town on vacation.

B. Staff Business

Gloria Hirashima reminded Council of the joint meeting with the Planning Commission next Monday at 6:00 p.m. Staff is hoping to get the background materials to Council by Wednesday.

Larry Larson reminded Council of the Public Works Committee meeting this Friday at 2:00 p.m. They will be reviewing the results of Gray and Osborne's study.

Chief Carden had no comments.

Sandy Langdon discussed staff's recommendation to extend the Utilities Revolving Line of Credit for 60 days. This would allow staff appropriate time to issue a Revenue Bond.

Paul Roberts reported on:

- Donna Wright's concern regarding the water main facility at 1102 State Avenue. Mr. Roberts explained that staff was unable to determine if this was a workmanship issue or not. Because the cost was relatively low and there was no evidence that it was a contractor issue, staff proceeded to just repair it.
- Jeff Seibert's concerns regarding safety in the Public Safety Building parking lot. Mr. Roberts explained that there is already a phone to dispatch in the parking lot, which is on the surveillance camera. He noted that there is a need for better signage. Mr. Seibert agreed that signage would help with his concerns. There was consensus from Council to explore improved signage.
- Water Supply Issue – The Drought Response Plan has not been triggered, but they feel it is appropriate to continue to emphasize the importance of conservation and wise water use.

Grant Weed discussed the recently amended ordinance requiring cash only for curbs, gutters and sidewalks improvements. He explained that some developers have complained about it and asked if the City would consider assignment of a bank account or a letter of credit from a bank in lieu of cash. Staff has discussed this and noted that there are issues associated with collecting methods other than cash only. He discussed options available to Council at this time: 1) Leave the ordinance as it stands; 2) Direct the issue to the Public Works Committee for further study; and 3) Direct staff to create an amendment.

Sandy Langdon discussed the difficulties associated with assignments of bank accounts and letters of credit. Neither is as desirable as cash. Developers feel this commitment is negatively affecting their cash flow and the building of their business.

Councilmember Wright was open to reconsidering the ordinance if it was affecting economic development. Councilmember Seibert felt that the issue had already been satisfactorily resolved, but if other members wanted to review it, he suggested running it through the Public Works Committee. He stated that the City Engineer had important input on this issue. Councilmember Vares was in favor of leaving the ordinance the way it is. The consensus was to keep the code intact as it is.

C. Call on Councilmembers

Jon Nehring had no comments.

Jeff Seibert had no comments.

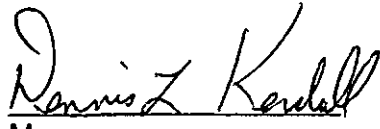
John Soriano commented that he, Lee Phillips and Donna Wright had attended the Centennial Trail ribbon cutting last Saturday. He asked if the City had plans to take advantage of the proximity of the Centennial Trail. Gloria Hirashima responded in the affirmative. She stated that there are two planned links to the trail, one at 152nd Street and one at 108th Street.

Lisa Vares explained that she is working every other Monday night.

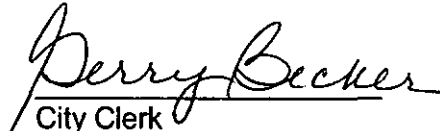
ADJOURNMENT

Seeing no further business, Mayor Pro Tem Nehring adjourned the work session at 8:01 p.m.

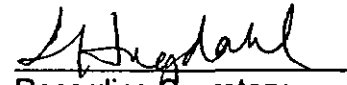
Approved this 11th day of April, 2005.



Mayor
Dennis Kendall



City Clerk
Gerry Becker



Recording Secretary
Laurie Hugdahl