

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	<b>7:00 p.m.</b>
Excuse absence of Councilmember Lisa Vares.	Approved
<b>Approval of Minutes</b>	
January 23-24, 2004 City Council Retreat.	Approved
January 26, 2004 City Council Meeting.	Approved
February 2, 2004 City Council Work Session.	Approved
<b>Consent Agenda</b>	
Approval of January 28, 2004 Claims in the amount of \$475,373.98; Paid by Check No. 12677 through 12787 with Check No. 12676 Void.	Approved
Approval of February 4, 2004 Claims in the Amount of \$782,744.66; Paid by Check No. 12788 through 12938.	Approved
Approval of February 5, 2004 Payroll in the Amount of \$777,527.18; Paid by Check No. 12098 through 12185 with Check No. 12098 Void	Approved
Authorize Mayor to Sign Final Plat for Cedar View; PA 0101005.	Approved
Authorize Mayor to Sign Interlocal Agreement with the State of Washington Department of Social and Health Services (DSHS) for the Juvenile Accountability Incentive Block Grant.	Approved
<b>New Business</b>	
Approve Professional Services Agreement for Strawberry Fields Phase II – Lighting & Restroom Consultant Services Contract; Sparling Electrical Engineers.	Approved
Approve Development Services Tech Position.	Approved
<b>Resolutions and Ordinances</b>	
Approve a Resolution of the City of Marysville Relating to Procedures for the Conduct of Business at Council Meetings, and Repealing Resolution No. 2067.	Approved Res. 2120
Adopt an Ordinance of the City of Marysville Relating to Appointment of Members to the Marysville Fire Board and Amending Marysville Municipal Code Section 2.60.030.	Approved Ord. 2506
<b>Mayor's Business</b>	
Confirm the Reappointment of Margaret Natterstad and Phillip Childs to the Park Board.	Approved
<b>Adjournment</b>	<b>8:38 p.m.</b>

CORRECTED: SEE 2/23/04  
MINUTES

MARYSVILLE CITY COUNCIL MEETING

February 9, 2004

7:00 p.m.

000157 City Hall

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Dennis Kendall called the February 9, 2004 meeting of the Marysville City Council to order at 7:00 p.m. He led those present in the Pledge of Allegiance. Pastor Jack Richards of Bethlehem Lutheran Church gave the invocation.

ROLL CALL

Chief Administrative Officer Mary Swenson called the roll. The following staff and councilmembers were present.

Mayor: Dennis Kendall  
Council: Mayor Pro-Tem Jon Nehring, Councilmembers Lee Phillips, Jeff Seibert, John Soriano, Jeff Vaughan and Donna Wright.

Staff: Robert Carden, Chief of Police; Sandy Langdon, Finance Director; Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney; Dave Ostergaard, Development Services Manager; Phil Williams, Interim Public Works Director; Jim Ballew, Parks and Recreation Director; Kevin Nielsen, City Engineer; Doug Buell, Community Information Officer; and Laurie Hugdahl, Recording Secretary.

Mayor Kendall noted that Councilmember Lisa Vares was out of town. **Motion** made by Councilmember Jon Nehring, seconded by Councilmember Jeff Seibert to excuse the absence of Councilmember Vares. Motion passed unanimously (6-0).

COMMITTEE REPORTS

Councilmember Jeff Seibert reported on the Economic Development Land Use Committee meeting where they began discussing division of downtown areas such as "old town" and "walking areas."

Councilmember John Soriano reported on the Tourism and Recreation Committee's meeting on Thursday February 5. Wendy Bart proposed recommendations to be made to the Economic Development Whole Committee. There was also a presentation by Chris Lang of Events on the Edge.

PRESENTATIONS

A. 2004 Goodwill Ambassador for the North Sound Chapter of the Muscular Dystrophy Association; Shelby Hintze.

Mayor Kendall introduced Miss Shelby Hintze as the 2004 Goodwill Ambassador for the North Sound Chapter of the Muscular Dystrophy Association. The 11 year old is the

CORRECTED: SEE 2/23/04  
MINUTES S/B FINK

daughter of Kurt and Tamara Hintze and older sister to brother, Hunter. She is in the 6<sup>th</sup> grade at Marysville Middle School and enjoys show choir, beading and shopping. As the Goodwill Ambassador, Shelby will travel around the area to help educate the public regarding Muscular Dystrophy. She will also attend local fund-raising events. Mayor Kendall also noted that Shelby was the Honorary Marysville Chief of Police last September. He then congratulated her and presented her with a Certificate of Recognition and a City of Marysville pin.

#### **AUDIENCE PARTICIPATION**

##### **Jackie Brown, 17902 - 43<sup>rd</sup> Avenue NE, Arlington, WA 98223.**

Ms. Brown addressed the proposed water filtration project at 43<sup>rd</sup> Avenue in Arlington. She noted that the project would be 50 feet from her front door. She brought in pictures of trees that the City plans to cut down. She stated that they have been working with City Engineer Kevin Nielsen, who has been very gracious, however she still has several concerns.

1. The location is in a residential area.
2. The proposal to take down approximately 70 of 100 large trees.
3. The size of the facility was originally proposed to be the size of a small single story rambler. The plans now show a 6600 square foot, 3-story building.
4. Noise and odor.
5. Terrorist threat possibilities.

##### **Kenneth Block 4119 – 177<sup>th</sup> Place NE, Arlington, WA 98223**

Mr. Block also addressed the water treatment project in the area. His main concern was the proximity to his home. He stated that he would do everything he could to prevent it being put there. He noted that his efforts would now be directed at Arlington because they have the final say.

##### **Steve Brown, 17902 - 43<sup>rd</sup> Avenue NE, Arlington, WA 98223.**

Mr. Brown commented that one of their main concerns about this project was that they were told the City could eliminate the trees any time they want. He stated that the trees are very large and majestic. He urged the City not to cut down trees until all the permits are issued.

##### **Carl Blong, 4013 178<sup>th</sup> Place NE, Arlington, WA 98223.**

Mr. Blong's concerns centered on:

- the size of the building in the residential area.
- noise and odor concerns.
- the value of homes.
- quality of life for the residents.

*Discussion:*

Phil Williams, Interim Public Works Director, stated that he appreciated the input and noted that the comments heard were similar to those by city staff. He said they have ideas about how to mitigate those concerns and they want to be sensitive to the neighbors' concerns.

Councilmember Jeff Seibert asked about the process of notification of the residents. City Engineer Kevin Nielsen reviewed the history of the project by outlining the City's needs, environmental issues and other constraints. He described how they had learned of this property by hanging door hangers in the area. The owner of this property contacted the City about using the site for the purpose of the water filtration plant. Mr. Nielsen then reviewed the process for public comment. He stated that Arlington is the permitting agency and they have notified residents within a 300-foot radius. Councilmember Seibert inquired about the airport property to the back of this property. Mr. Nielsen responded that it was zoned light industrial commercial. Councilmember Seibert then addressed the issue of the trees. He asked if replanting would produce better screening than is currently there. Mr. Nielsen indicated that it would, especially since they are proposing a 25-foot landscape buffer all around the site for shielding.

There were no further Council comments.

*Public Comment:***Mickie Thompson, 17828 – 48<sup>th</sup> Avenue NE, Arlington, WA 98223.**

Ms. Thompson stated that the project originally proposed to the residents was to be the size of a 1000 square foot rambler. Now it was 6600 square feet and 3-stories tall. The residents were expecting a much smaller facility. She stated that at the scoping meeting they were told that the building would be invisible from the road. She noted that before September residents in the area had permits for garages turned down because they were too close to the property line. She was very concerned about the size and the scope of the project. Additionally, she was very concerned about the dramatic decrease in property values as a result of this facility. She thanked Council for listening to her concerns.

**APPROVAL OF MINUTES****A. January 23-24, 2004 City Council Retreat.**

Councilmember Soriano noted a correction to his remarks on page 6. The second bullet under his comments should state, "Continue with economic development *whether or not* Council opts for the 1% tax increase." Delete the third bullet.

**Motion** made by Councilmember Soriano, seconded by Councilmember Vaughan to approve the minutes as amended. Motion passed unanimously (6-0).

**B. January 26, 2004 City Council Meeting.**

**Motion** by Councilmember Nehring, seconded by Councilmember Wright to approve the minutes as presented. Motion passed unanimously (6-0).

**C. February 2, 2004 City Council Work Session.**

Motion made by Councilmember Nehring, seconded by Councilmember Seibert to approve the minutes as presented. Motion passed unanimously (6-0).

**CONSENT AGENDA**

- A. Approval of January 28, 2004 Claims in the amount of \$475,373.98; Paid by Check No. 12677 through 12787 with Check No. 12676 Void.**
- B. Approval of February 4, 2004 Claims in the Amount of \$782,744.66; Paid by Check No. 12788 through 12938.**
- C. Approval of February 5, 2004 Payroll in the Amount of \$777,527.18; Paid by Check No. 12098 through 12185 with Check No. 12098 Void.**
- D. Authorize Mayor to Sign Final Plat for Cedar View; PA 0101005.**
- E. Authorize Mayor to Sign Interlocal Agreement with the State of Washington Department of Social and Health Services (DSHS) for the Juvenile Accountability Incentive Block Grant.**

Motion made by Councilmember Wright, seconded by Councilmember Lee Phillips to approve the consent agenda items A-E. Motion passed unanimously (6-0).

**REVIEW BIDS**

None.

**PUBLIC HEARINGS**

None.

**CURRENT BUSINESS****A. Council Board Appointments.**

Mayor Kendall stated that this item was for information only and no action was required. Mary Swenson then reviewed comments from the retreat regarding Council being involved in the appointments. She noted, however, that the LEOFF I Board is required to be appointed by the mayor. The Fire Board also, per Marysville Municipal Code, is required to be appointed by the mayor. She presented an ordinance for Council adoption to allow Council appointment of the Fire Board members.

Councilmember Seibert commented that he noticed the Health Board and Parks appointments were also required to be appointed by the mayor per the Marysville Municipal Code. The code should also be changed regarding those. Ms. Swenson indicated they would bring those forward as amending ordinances as appropriate.

## NEW BUSINESS

CORRECTED: SEE 2/23/04 MINUTES

**A. Strawberry Fields Phase II – Lighting & Restroom Consultant Services Contract; Sparling Electrical Engineers.**

Motion made by Councilmember Wright; seconded by Councilmember Soriano to authorize the Mayor to sign the Professional Services Agreement with Sparling Electrical Engineers in an amount not to exceed \$23,917 and a 10% management reserve of \$2,390 for a total of \$26,307. *Motion passed unanimously (6-0).*

Councilmember Seibert thanked Phil Williams and his staff for the updated numbers. There was then discussion about the total project costs. Jim Ballew addressed Mr. Seibert's questions.

**B. Review of Procedures for the Conduct of Business at Council Meetings Resolution No. 2067.**

Mary Swenson reviewed the proposed changes:

- Page 1 – Resolution #.
- Page 3 – Voting – removed abstaining section.
- Page 4 – Mayor Pro Tem acting as lead for Council appointments.
- Page 5 – Workshops – public comment approved with vote of majority of Council.
- Page 5 - Special Meeting notification – written notice left at councilmembers' home and followed up by telephone call if not at home.
- Page 6 – Invocation – changed order to the beginning of the meeting.
- Page 8 – Council could take comment on other areas where no public comment is planned.
- Page 8 – Groups can allocate their minutes to a single representative at the discretion of the mayor.

**C. Development Services Tech Position.**

Mary Swenson explained that this is a new position for the City. There should be no unplanned budget implications. This position will be advertised as soon as Council approves it.

Motion made by Councilmember Nehring, seconded by Councilmember Vaughan to adopt the Development Services Technician job description and compensation on the non-represented pay grid. Motion passed unanimously (6-0).

**ORDINANCES AND RESOLUTIONS**

**A. A Resolution of the City of Marysville Relating to Procedures for the Conduct of Business at Council Meetings, and Repealing Resolution No. 2067.**

There was discussion by Councilmembers Seibert and Nehring about allotting time to groups. Councilmember Wright recommended leaving it to the presiding officer so they

would not be restricting public comment. Referring to the bottom paragraph on page 8 of the proposed resolution, City Attorney Grant Weed proposed inserting the words, "giving consideration to the issue at hand and the time available" with regard to the Mayor's discretion on this issue. Councilmember Seibert agreed with this suggestion.

**Motion** made by Councilmember Wright, seconded by Councilmember Seibert to approve the adoption of Resolution 2120 with the insertion of words as stated by the city attorney. Motion passed unanimously (6-0).

**B. An Ordinance of the City of Marysville Relating to Appointment of Members to the Marysville Fire Board and Amending Marysville Municipal Code Section 2.60.030.**

Councilmember Seibert requested that all three representatives should be members of the Council. He also suggested that one position should always be staggered. Mary Swenson commented that Council would have the option of doing this each time. There was discussion about the length of term appointments. Grant Weed suggested changes to the document that would require that all three members were councilmembers and that the staggering of at least one term. This was satisfactory to Councilmembers Seibert and Nehring.

**Motion** made by Councilmember Seibert, seconded by Councilmember Nehring to approve Ordinance 2506 with changes as outlined by City Attorney Grant Weed. Motion passed unanimously (6-0).

**INFORMATION ITEMS**

**A. Mayor's Business.**

1. *Reappointments to Park Board.*

**Motion** made by Councilmember Seibert, seconded by Councilmember Vaughan to confirm the Mayor's reappointments of Margaret Natterstad and Phillip Childs to the Marysville Park Board for the term February 28, 2004 through February 28, 2007. Motion passed unanimously (6-0).

2. Mayor Kendall informed Council that the Thunderbird Institute would be held at Marysville High School.

3. He will also be presenting information at Marysville University on February 18-19 regarding the values of civic involvement and also the ethics of good government, including appearance of fairness, open public meetings act, etc.

**B. Staff Business.**

**Jim Ballew** had no comments.

**Kevin Nielsen** had no comments.

**Phil Williams** reminded Councilmembers Vaughan and Seibert about the Public Works meeting on Friday at 2:00 p.m.

**Dave Ostergaard** commented that the developers' breakfast last week was well attended and went very well. They received good input from the public.

**Grant Weed** reviewed the Supreme Court decision regarding the petition method of annexation. There is still some question about the status of pending applications. He will be bringing more information to Council.

**Mary Swenson** informed Council of the AWC Convention in June. She stated that hotel reservations need to be made soon. She then encouraged lobbying regarding tax increment financing legislation.

**Sandy Langdon** had no comment.

**Robert Carden** noted that they are looking for volunteers to serve on Seniors Against Crime.

#### C. Call on Councilmembers.

**Lee Phillips** commented that he and Jeff Vaughan attended the AWC Conference for new councilmembers on Thursday. There was some discussion about open meetings. He then brought up the ordinance regarding the TV Advisory Committee. Mary Swenson indicated that would be coming to Council next time.

**John Soriano** informed Council of the Snohomish County EDC Forum on February 27. He stated that he is interested in attending.

**Jon Nehring** referred to the Snohomish County Youth Meth Summit held last week. He attended along with Councilmember Vares, Councilmember Wright and Chief Carden. He noted that it was very well attended and had been a very good presentation. He felt it was helpful to bring more attention to the issue. Chief Carden added that the SRO was also in attendance. He agreed that it was very successful. He noted that there is definitely an issue with meth here and throughout the country. He discussed the need for parents to take more responsibility.

**Jeff Seibert** asked Kevin Nielsen about the Arlington hearing. Mary Swenson responded that it would go before the Hearing Examiner in Arlington, but no date has been set yet. Kevin Nielsen added that it would take 3-4 weeks for a conditional use permit. The site is zoned to do what they are proposing, but only with a conditional use permit. Councilmember Seibert then addressed some of the concerns held by the neighbors. Mr. Nielsen stated that the noise levels would be extremely low and that the odor should not be a problem. Mr. Seibert emphasized that he wants to give the impression that the city would be a good neighbor and that citizens concerns would be addressed. Mr. Nielsen then discussed measures that would be taken to prevent any terrorist threats.

**Donna Wright** echoed Councilmember Nehring's comments regarding the success of the Youth Summit. She then stated that she would also like to attend the EDC Forum. She



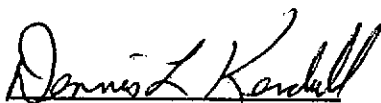
added that she attended the Community Transit's ceremony honoring outgoing representatives. Ms. Wright also commented that she had attended the child car seat safety check on Saturday. She found it interesting to see how many were installed improperly. She applauded the effort of the public safety staff.

Jeff Vaughan stated that he also benefited from the AWC Training.

#### ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned the meeting at 8:38 p.m. There was no executive session.

Approved this 23<sup>rd</sup> day of February 2004.



Mayor  
Dennis Kendall



City Clerk  
Gerry Becker



Recording Secretary  
Laurie Hugdahl

**ORIGINAL**

**MARYSVILLE CITY COUNCIL WORK SESSION**

~~000150~~ *LL*

**FEBRUARY 2, 2004**

**7:00 P.M.**

**CITY HALL**

**000149**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION**

Mayor Dennis Kendall called the February 2, 2004 work session of the Marysville City Council to order at 7:00 p.m. He then led those present in the Pledge of Allegiance. There was not a pastor in attendance so an invocation was not given.

**ROLL CALL**

Chief Administrative Officer Mary Swenson called the roll. The following staff and councilmembers were present.

**Council:** Mayor Dennis Kendall, Mayor Pro Tem Jon Nehring, Councilmembers Lee Phillips, Jeff Seibert, John Soriano, Lisa Vares, Donna Wright, and Jeff Vaughan.

**Staff:** Mary Swenson, Chief Administrative Officer; Thom Graafstra, City Attorney; Phil Williams, Interim Public Works Director; Sandy Langdon, Finance Director; Gloria Hirashima, Community Development Director; Robert Carden, Police Chief; Ralph Krusey, Police Commander; Greg Young, Grants Administrator; and Laurie Hugdahl, Recording Secretary.

**COMMITTEE REPORTS**

Councilmember Donna Wright reported on the **Legislative Day in Olympia with AWC**. She noted that it was very worthwhile and that they were able to speak with one or two legislators from each of the four legislative districts that affect Marysville. Some of the issues discussed were transportation funding, infrastructure, annexation, and liability reform. Councilmember Wright also noted that they were able to meet with several elected officials from the local area. Councilmember John Soriano, who also attended, added that he especially enjoyed meeting with the senators and watching all of the unofficial political activity.

**PRESENTATIONS**

**Jail Expansion Report.**

Police Chief Robert Carden reviewed the history of a grant they had for \$50,000 from the Department of Corrections to evaluate the jails. They had hired the consulting firm of Daniel C. Smith to perform this evaluation. Nick Kollios from Daniel C. Smith was present at the work session to present their findings.

Mr. Kollios began by reviewing the concerns and goals addressed by this study. He then detailed the methodology used for this project, as well as the process used for determining jail bed demand projections. The population forecast he used showed that the population of the area is expected to rise by 48% by 2025. This would mean a corresponding 48% increase in the number of jail beds needed.

He then reviewed some of the alternatives to incarceration used by other cities in the state such as work release, work crews, home detention and day reporting. Marysville currently uses only home detention as an alternative to incarceration, but by using a variety, the City could decrease its demand for jail beds. Mr. Kollios cited Olympia as a model city for its use of a wide variety of alternative programs. Implementing a day reporting program was the alternative recommended for Marysville. By implementing this program, they estimated that the City could lower its need for beds in the next 20 years from 64 beds to 54 beds. He also discussed the scenario of holding prisoners for longer periods, which would change the bed requirements to between 70 and 79 beds depending on whether or not alternatives were implemented.

Next, Mr. Kollios described a near-term jail reuse and renovation plan that would take place in three phases. The result would increase capacity to accommodate the near-term and long-term demand and would be a "pay as you go" plan.

- Councilmember Vares asked about a required ratio of staff to prisoners. Mr. Kollios responded that the ratio varies from 1:30 – 1:60 just to staff the housing units. This does not include the support staff. However, it was noted, that the proposed plans would not require any increase in staff.
- Councilmember Seibert asked if the layout of the new bathrooms might pose a problem due to decreased visibility. Mr. Kollios responded that it would not be an issue because this type of facility does not require direct monitoring of the inmates.
- Councilmember Vares asked if this plan was consistent with the current remodel of the Public Safety Building.

Next, Mr. Kollios reviewed the long-term renovation plan. This was much more extensive and had an associated cost of \$6.4 million. This plan would accommodate the 78-bed demand. The existing jail would be turned into booking and support facilities. They would then expand the jail to the south (the current parking lot) and add three 24-bed dormitories. This would all be video-monitored from a central location. The ground level would be converted to support facilities with an adjacent courtroom.

- Councilmember Seibert asked about parking. Mr. Kollios responded that a site to the west might be an option. Councilmember Seibert also had concerns about having the service access on a main arterial and asked about moving it to the back of the building. Mr. Kollios responded that with the types and numbers of vehicles that would be using this entrance, it was not expected to be a problem. He also stated that this plan was only a preliminary concept and could be changed.

- Councilmember Wright asked if they had considered building up instead of expanding out. Mr. Kollios replied that they had looked at this option, but because of the type of roof, it would be cost-prohibitive.
- Councilmember Nehring commented that there are 11-12 beds empty now. Mary Swenson noted that if the City does not have contracts, it ends up paying out of the general fund.
- There was discussion about the possibility of increased costs due to more prisoners. It was determined that these costs would be minimal.
- Councilmember Soriano asked what types of inmates might be able to utilize the alternatives to incarceration programs. Mr. Kollios stated that it would be ideal for non-violent criminals such as first time drunk driving offenders.
- Councilmember Seibert then asked for more information about the City of Kent's programs. Mr. Kollios indicated he could get that for the councilmembers.
- Councilmember Seibert asked about insurance-related costs associated with alternatives. Ms. Swenson said that it should not be a problem as long as there were clear policies in place. Councilmember Seibert commented that the City's long-term plan has been to re-utilize the jail space and this seems to be consistent with that.

Mr. Kollios emphasized that they were recommending the near-term plan, which would allow Marysville to maintain a greater level of control over costs and over the law and justice system. Police Chief Carden commented that they were not looking for action at this time, but he did feel this was a good idea. He assured Council that they could have commitments for 10-beds, which would allow the near-term plan to pay for itself. Grants Administrator Greg Young then discussed grants and funding possibilities.

## **ACTION ITEMS**

### **Council Committee Appointments.**

Mayor Pro Tem Jon Nehring led the discussion regarding council committee appointments. There was some discussion about the time commitments of the various committees and boards. Councilmember Lee Phillips expressed interest in the TV Advisory Committee that might be added later. Councilmember Seibert stressed that he wanted the Council to do the appointing of all the committees and boards. There was discussion about the legalities of Council appointing some of these committees. Attorney Thom Graafstra stated that they would need to follow the current code for the time being in order to make the appointments permanent. Councilmember Phillips suggested waiting until next week when they would have more information about which ones Council could appoint and which ones the Mayor needed to appoint. There was consensus to wait until the meeting to approve the board appointments.

Council then discussed their choices for the committees and nominated chairpersons. The results were as follows:

- Finance Committee: Jeff Seibert, Lee Phillips, John Soriano. Lee Phillips to chair.
- Public Works: Jeff Seibert, Lisa Vares, Jeff Vaughan. Lisa Vares to chair.
- Public Safety: Donna Wright, Jon Nehring, John Soriano. John Soriano to chair.
- Facilities: Jeff Vaughan, Donna Wright, Jon Nehring. Donna Wright to chair.

**Motion** made by Councilmember Vares, seconded by Councilmember Wright to confirm the committee assignments as posted. Motion passed unanimously (7-0).

*Other Items Scheduled for February 9, 2004 Meeting*

**APPROVAL OF MINUTES.**

1. **January 23-24, 2004 City Council Retreat.**
2. **January 26, 2004 City Council Meeting.**
3. **February 2, 2004 City Council Work Session.**

**CONSENT**

- A. **Approval of January 28, 2004 Claims.**
- B. **Approval of February 4, 2004 Claims.**
- C. **Approval of February 5, 2004 Payroll.**
- D. **Authorize Mayor to Sign Final Plat for Cedar View; PA 0101005.**

There was some discussion about improvements and access.

- E. **Authorize Mayor to Sign Interlocal Agreement with the State of Washington Department of Social and Health Services (DSHS) for the Juvenile Accountability Incentive Block Grant.**

Chief Carden explained that this was a standard grant done every year and would go toward reimbursement for the uniforms and equipment, training and associated travel costs and administrative costs associated with the Department's School Resource Officer (SRO) Program during the 2003-2004 school year. He encouraged Council to approve this.

**REVIEW BIDS**

000153

None.

**PUBLIC HEARINGS**

None.

**CURRENT BUSINESS**

None.

**NEW BUSINESS**

**A. Strawberry Fields Phase II – Lighting & Restroom Consultant Services Contract; Sparling Electrical Engineers.**

Interim Public Works Director Phil Williams explained that this contract is for design services. He pointed out an error in the total amount and stated that they would have a revised agenda bill next week that would include the geo-technical survey and the 10% management reserve. There was then discussion about grant money used for this project.

**B. Review of Procedures for the Conduct of Business at Council Meetings – Resolution No. 2067.**

Mary Swenson reviewed the following as topics discussed at the retreat:

- Abstentions of voting during meetings.
- Committee appointments.
- No public comment at work sessions unless voted on by the majority of councilmembers.
- Special meetings should require 24-hour written notice, not just a phone call.
- Change of City's address on some paperwork.
- Order of Business – Call to Order, Invocation, Flag Salute.
- Time limitations of public comment.
- Public input procedures – more prominent sign up/comment sheets.

Ms. Swenson indicated she would have these ready in the form of a resolution for the meeting.

**C. Development Services Tech Position.**

Gloria Hirashima explained that this was the community development position approved with the 2004 budget. There were no comments or questions.

**LEGAL**

None.

**ORDINANCES & RESOLUTIONS**

None.

**INFORMATION ITEMS****A. Mayor's Business**

Mayor Kendall had some comments about the pile driver working on Saturday and Sunday mornings at the WWTP. Phil Williams indicated he would check on that.

**1. Reappointments to Park Board.**

Mayor Kendall referred to the Park Board reappointments that he was recommending.

**B. Staff Business**

**Phil Williams** noted there would be a Public Works Committee meeting on Friday, February 13 from 2:00 -4:00 p.m.

**Gloria Hirashima** had no comments.

**Sandy Langdon** thanked the Council for the Finance Committee appointments. It was decided they would meet on the 3<sup>rd</sup> Wednesday of the month. The first meeting will be on February 18 at 4:00 p.m.

**Thom Graafstra** commented that the Supreme Court had decided that the petition method of annexation is not and has never been unlawful. There are no deadlines for those that were initiated prior to the Supreme Court decision. Mr. Graafstra added that he had one item for executive session.

**Mary Swenson** said she had met with the Economic Development Committee chairs. They have come up with a goal statement, but there is a sense that they need better direction from Council in terms of feedback about their recommendations.

**C. Call on Councilmembers**

**John Soriano** expressed thanks to Gerry Becker and Lillie Lein for coordinating the registrations, etc. for the AWC conference.

**Jon Nehring** emphasized getting e-mail notification of committee meetings out well in advance.

**Lisa Vares** requested an excused absence for next week.

**Donna Wright** had nothing further to add.

**Lee Phillips** had no comments.

**Jeff Vaughan** had no comments.

**Jeff Seibert** suggested revisiting the annexation ordinance in light of the Supreme Court's decision. Mayor Kendall noted that SHB 1801, another annexation bill based on supplying utilities, is still under review.

#### ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned into executive session at 9:18 p.m. with executive session scheduled to begin at 9:20 p.m.

#### EXECUTIVE SESSION

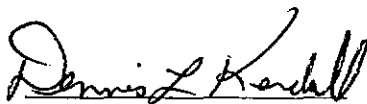
Council met in Executive Session at 9:20 p.m. discussed one potential litigation item and reconvened into Regular Session at 9:40 p.m.

**Motion** by Councilmember Seibert, second by Councilmember Wright to authorize the Mayor to sign the settlement agreement as discussed in Executive Session. **Motion** carried unanimously (7-0).

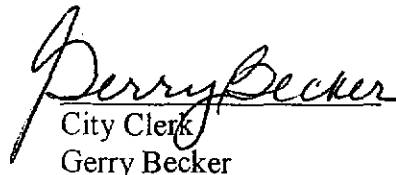
#### ADJOURNMENT

Mayor Kendall adjourned the February 2, 2004 City Council Work Session at 9:45 p.m.

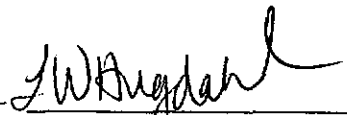
Approved this 9<sup>th</sup> day of February 2004.



Mayor  
Dennis Kendall



City Clerk  
Gerry Becker



Recording Secretary  
Laurie Hugdahl