

ORIGINAL

MARYSVILLE CITY COUNCIL WORK SESSION

~~000150~~ 12

FEBRUARY 2, 2004

7:00 P.M.

CITY HALL

000149

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION

Mayor Dennis Kendall called the February 2, 2004 work session of the Marysville City Council to order at 7:00 p.m. He then led those present in the Pledge of Allegiance. There was not a pastor in attendance so an invocation was not given.

ROLL CALL

Chief Administrative Officer Mary Swenson called the roll. The following staff and councilmembers were present.

Council: Mayor Dennis Kendall, Mayor Pro Tem Jon Nehring, Councilmembers Lee Phillips, Jeff Seibert, John Soriano, Lisa Vares, Donna Wright, and Jeff Vaughan.

Staff: Mary Swenson, Chief Administrative Officer; Thom Graafstra, City Attorney; Phil Williams, Interim Public Works Director; Sandy Langdon, Finance Director; Gloria Hirashima, Community Development Director; Robert Carden, Police Chief; Ralph Krusey, Police Commander; Greg Young, Grants Administrator; and Laurie Hugdahl, Recording Secretary.

COMMITTEE REPORTS

Councilmember Donna Wright reported on the **Legislative Day in Olympia with AWC**. She noted that it was very worthwhile and that they were able to speak with one or two legislators from each of the four legislative districts that affect Marysville. Some of the issues discussed were transportation funding, infrastructure, annexation, and liability reform. Councilmember Wright also noted that they were able to meet with several elected officials from the local area. Councilmember John Soriano, who also attended, added that he especially enjoyed meeting with the senators and watching all of the unofficial political activity.

PRESENTATIONS

Jail Expansion Report.

Police Chief Robert Carden reviewed the history of a grant they had for \$50,000 from the Department of Corrections to evaluate the jails. They had hired the consulting firm of Daniel C. Smith to perform this evaluation. Nick Kollios from Daniel C. Smith was present at the work session to present their findings.

Mr. Kollios began by reviewing the concerns and goals addressed by this study. He then detailed the methodology used for this project, as well as the process used for determining jail bed demand projections. The population forecast he used showed that the population of the area is expected to rise by 48% by 2025. This would mean a corresponding 48% increase in the number of jail beds needed.

He then reviewed some of the alternatives to incarceration used by other cities in the state such as work release, work crews, home detention and day reporting. Marysville currently uses only home detention as an alternative to incarceration, but by using a variety, the City could decrease its demand for jail beds. Mr. Kollios cited Olympia as a model city for its use of a wide variety of alternative programs. Implementing a day reporting program was the alternative recommended for Marysville. By implementing this program, they estimated that the City could lower its need for beds in the next 20 years from 64 beds to 54 beds. He also discussed the scenario of holding prisoners for longer periods, which would change the bed requirements to between 70 and 79 beds depending on whether or not alternatives were implemented.

Next, Mr. Kollios described a near-term jail reuse and renovation plan that would take place in three phases. The result would increase capacity to accommodate the near-term and long-term demand and would be a "pay as you go" plan.

- Councilmember Vares asked about a required ratio of staff to prisoners. Mr. Kollios responded that the ratio varies from 1:30 – 1:60 just to staff the housing units. This does not include the support staff. However, it was noted, that the proposed plans would not require any increase in staff.
- Councilmember Seibert asked if the layout of the new bathrooms might pose a problem due to decreased visibility. Mr. Kollios responded that it would not be an issue because this type of facility does not require direct monitoring of the inmates.
- Councilmember Vares asked if this plan was consistent with the current remodel of the Public Safety Building.

Next, Mr. Kollios reviewed the long-term renovation plan. This was much more extensive and had an associated cost of \$6.4 million. This plan would accommodate the 78-bed demand. The existing jail would be turned into booking and support facilities. They would then expand the jail to the south (the current parking lot) and add three 24-bed dormitories. This would all be video-monitored from a central location. The ground level would be converted to support facilities with an adjacent courtroom.

- Councilmember Seibert asked about parking. Mr. Kollios responded that a site to the west might be an option. Councilmember Seibert also had concerns about having the service access on a main arterial and asked about moving it to the back of the building. Mr. Kollios responded that with the types and numbers of vehicles that would be using this entrance, it was not expected to be a problem. He also stated that this plan was only a preliminary concept and could be changed.

- Councilmember Wright asked if they had considered building up instead of expanding out. Mr. Kollios replied that they had looked at this option, but because of the type of roof, it would be cost-prohibitive.
- Councilmember Nehring commented that there are 11-12 beds empty now. Mary Swenson noted that if the City does not have contracts, it ends up paying out of the general fund.
- There was discussion about the possibility of increased costs due to more prisoners. It was determined that these costs would be minimal.
- Councilmember Soriano asked what types of inmates might be able to utilize the alternatives to incarceration programs. Mr. Kollios stated that it would be ideal for non-violent criminals such as first time drunk driving offenders.
- Councilmember Seibert then asked for more information about the City of Kent's programs. Mr. Kollios indicated he could get that for the councilmembers.
- Councilmember Seibert asked about insurance-related costs associated with alternatives. Ms. Swenson said that it should not be a problem as long as there were clear policies in place. Councilmember Seibert commented that the City's long-term plan has been to re-utilize the jail space and this seems to be consistent with that.

Mr. Kollios emphasized that they were recommending the near-term plan, which would allow Marysville to maintain a greater level of control over costs and over the law and justice system. Police Chief Carden commented that they were not looking for action at this time, but he did feel this was a good idea. He assured Council that they could have commitments for 10-beds, which would allow the near-term plan to pay for itself. Grants Administrator Greg Young then discussed grants and funding possibilities.

ACTION ITEMS

Council Committee Appointments.

Mayor Pro Tem Jon Nehring led the discussion regarding council committee appointments. There was some discussion about the time commitments of the various committees and boards. Councilmember Lee Phillips expressed interest in the TV Advisory Committee that might be added later. Councilmember Seibert stressed that he wanted the Council to do the appointing of all the committees and boards. There was discussion about the legalities of Council appointing some of these committees. Attorney Thom Graafstra stated that they would need to follow the current code for the time being in order to make the appointments permanent. Councilmember Phillips suggested waiting until next week when they would have more information about which ones Council could appoint and which ones the Mayor needed to appoint. There was consensus to wait until the meeting to approve the board appointments.

Council then discussed their choices for the committees and nominated chairpersons. The results were as follows:

- Finance Committee: Jeff Seibert, Lee Phillips, John Soriano. Lee Phillips to chair.
- Public Works: Jeff Seibert, Lisa Vares, Jeff Vaughan. Lisa Vares to chair.
- Public Safety: Donna Wright, Jon Nehring, John Soriano. John Soriano to chair.
- Facilities: Jeff Vaughan, Donna Wright, Jon Nehring. Donna Wright to chair.

Motion made by Councilmember Vares, seconded by Councilmember Wright to confirm the committee assignments as posted. Motion passed unanimously (7-0).

Other Items Scheduled for February 9, 2004 Meeting

APPROVAL OF MINUTES.

- 1. January 23-24, 2004 City Council Retreat.**
- 2. January 26, 2004 City Council Meeting.**
- 3. February 2, 2004 City Council Work Session.**

CONSENT

- A. Approval of January 28, 2004 Claims.**
- B. Approval of February 4, 2004 Claims.**
- C. Approval of February 5, 2004 Payroll.**
- D. Authorize Mayor to Sign Final Plat for Cedar View; PA 0101005.**

There was some discussion about improvements and access.

- E. Authorize Mayor to Sign Interlocal Agreement with the State of Washington Department of Social and Health Services (DSHS) for the Juvenile Accountability Incentive Block Grant.**

Chief Carden explained that this was a standard grant done every year and would go toward reimbursement for the uniforms and equipment, training and associated travel costs and administrative costs associated with the Department's School Resource Officer (SRO) Program during the 2003-2004 school year. He encouraged Council to approve this.

REVIEW BIDS

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None.

PUBLIC HEARINGS

None.

CURRENT BUSINESS

None.

NEW BUSINESS

A. Strawberry Fields Phase II – Lighting & Restroom Consultant Services Contract; Sparling Electrical Engineers.

Interim Public Works Director Phil Williams explained that this contract is for design services. He pointed out an error in the total amount and stated that they would have a revised agenda bill next week that would include the geo-technical survey and the 10% management reserve. There was then discussion about grant money used for this project.

B. Review of Procedures for the Conduct of Business at Council Meetings – Resolution No. 2067.

Mary Swenson reviewed the following as topics discussed at the retreat:

- Abstentions of voting during meetings.
- Committee appointments.
- No public comment at work sessions unless voted on by the majority of councilmembers.
- Special meetings should require 24-hour written notice, not just a phone call.
- Change of City's address on some paperwork.
- Order of Business – Call to Order, Invocation, Flag Salute.
- Time limitations of public comment.
- Public input procedures – more prominent sign up/comment sheets.

Ms. Swenson indicated she would have these ready in the form of a resolution for the meeting.

C. Development Services Tech Position.

Gloria Hirashima explained that this was the community development position approved with the 2004 budget. There were no comments or questions.

LEGAL

None.

ORDINANCES & RESOLUTIONS

None.

INFORMATION ITEMS**A. Mayor's Business**

Mayor Kendall had some comments about the pile driver working on Saturday and Sunday mornings at the WWTP. Phil Williams indicated he would check on that.

1. Reappointments to Park Board.

Mayor Kendall referred to the Park Board reappointments that he was recommending.

B. Staff Business

Phil Williams noted there would be a Public Works Committee meeting on Friday, February 13 from 2:00 -4:00 p.m.

Gloria Hirashima had no comments.

Sandy Langdon thanked the Council for the Finance Committee appointments. It was decided they would meet on the 3rd Wednesday of the month. The first meeting will be on February 18 at 4:00 p.m.

Thom Graafstra commented that the Supreme Court had decided that the petition method of annexation is not and has never been unlawful. There are no deadlines for those that were initiated prior to the Supreme Court decision. Mr. Graafstra added that he had one item for executive session.

Mary Swenson said she had met with the Economic Development Committee chairs. They have come up with a goal statement, but there is a sense that they need better direction from Council in terms of feedback about their recommendations.

C. Call on Councilmembers

John Soriano expressed thanks to Gerry Becker and Lillie Lein for coordinating the registrations, etc. for the AWC conference.

Jon Nehring emphasized getting e-mail notification of committee meetings out well in advance.

Lisa Vares requested an excused absence for next week.

Donna Wright had nothing further to add.

Lee Phillips had no comments.

Jeff Vaughan had no comments.

Jeff Seibert suggested revisiting the annexation ordinance in light of the Supreme Court's decision. Mayor Kendall noted that SHB 1801, another annexation bill based on supplying utilities, is still under review.

ADJOURNMENT

Seeing no further business, Mayor Kendall adjourned into executive session at 9:18 p.m. with executive session scheduled to begin at 9:20 p.m.

EXECUTIVE SESSION

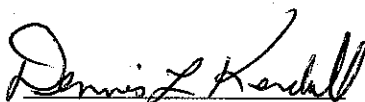
Council met in Executive Session at 9:20 p.m. discussed one potential litigation item and reconvened into Regular Session at 9:40 p.m.

Motion by Councilmember Seibert, second by Councilmember Wright to authorize the Mayor to sign the settlement agreement as discussed in Executive Session. **Motion** carried unanimously (7-0).

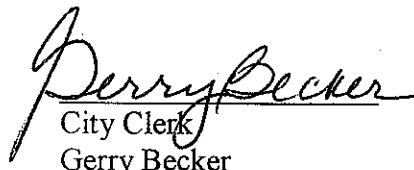
ADJOURNMENT

Mayor Kendall adjourned the February 2, 2004 City Council Work Session at 9:45 p.m.

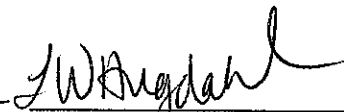
Approved this 9th day of February 2004.



Mayor
Dennis Kendall



City Clerk
Gerry Becker



Recording Secretary
Laurie Hugdahl