

October 26, 2020

Marysville City Council Meeting
7:00 p.m.

City Hall

PUBLIC NOTICE:

Pursuant to Governor Inslee’s Proclamation 20-28, in an effort to curtail the spread of the COVID-19 virus, City Council Meetings and Work Sessions will take place by teleconference. Councilmembers and members of the public will not attend in person. Anyone wishing to provide written or verbal public comment, must pre-register at this link www.marysvillewa.gov/remotepubliccomment before noon on the day of the meeting.

To listen to the meeting without providing public comment:

Join Zoom Meeting
<https://zoom.us/j/92977133971>

Or
Dial by your location
1-888-475-4499 US Toll-free
Meeting ID: 929 7713 3971

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

- A. Proclamation: Declaring November 2020 as Military Family Appreciation Month
- B. Proclamation: Declaring November 2020 Native American Indian Heritage Month
- C. Proclamation: Declaring November 2020 as National Hospice Palliative Care Month

Audience Participation

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

- 1. Approval of the September 28, 2020 Council Meeting Minutes
- 2. Approval of the October 5, 2020 Council Work Session Minutes

Consent

Marysville City Council Meeting
7:00 p.m.

October 26, 2020 **City Hall**

3. Approval of the October 7, 2020 Claims in the Amount of \$626,349.31 Paid by EFT Transactions and Check Numbers 143636 through 143757 with Check Numbers 127038 and 143004 Voided
4. Approval of the October 9, 2020 Payroll in the Amount of \$1,892,350.35 Paid by EFT Transactions and Check Number 33249 through 33281 with Check Number 105570 Voided
5. Approval of the October 9, 2020 MISC. Payroll in the Amount of \$528.69 Paid by EFT Transactions and Check Number 33282
6. Approval of the October 14, 2020 Claims in the Amount of \$1,787,633.51 Paid by EFT Transactions and Check Numbers 143758 through 143916 with Check Numbers 137661, 139157, 139409 and 140775 Voided
7. Approval of the October 21, 2020 Claims in the Amount of \$2,905,888.24 Paid by EFT Transactions and Check Numbers 143917 through 144067 with Check Number 143760 Voided
8. Approval of the October 23, 2020 Payroll in the Amount of \$1,393,426.76 Paid by EFT Transactions and Check Number 33283 through 33289

Review Bids

Public Hearings

9. Consider Approving an **Ordinance** of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2021 to December 31, 2022. Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Established Compensation Levels as Proscribed by MMC 3.50.030
10. Consider Approving an **Ordinance** of the City of Marysville Levying Regular Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2021
11. Consider Approving an **Ordinance** of the City of Marysville Levying EMS Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2021
12. Consider Approving the Community Development Block Grant Program Year 2019 Consolidated Annual Performance and Evaluation Report and direct Staff to provide a summary of, and response to any comments received during the public hearing into the Report, and forward to the U.S. Department of Housing and Urban Development

October 26, 2020

Marysville City Council Meeting
7:00 p.m.

City Hall

New Business

13. Consider Approving the Preliminary Engineering Agreement with Burlington Northern Santa Fe for their work on a Quiet Zone.

Legal

Mayor's Business

Staff Business

Call on Councilmembers

Adjournment/Recess

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.

A



PROCLAMATION

Declaring November 2020 as Military Family Appreciation Month in Marysville

WHEREAS, Marysville has been a military community since Naval Station Everett opened in 1994 as part of a strategy to spread Navy facilities over a larger geographic area and currently houses about 6,000 sailors and civil service personnel; and

WHEREAS, the Naval Support Complex opened in Marysville in 1995, offering a variety of services and amenities used by more than 30,000 Puget Sound-area active duty personnel, veterans and their families; and

WHEREAS, the Armed Forces Reserve Center in Marysville opened in 2012 to house more than 500 soldiers from the Army Reserve and Washington Army National Guard and was designed to support up to 1,200 military service members; and

WHEREAS, more than 5,000 veterans who served in all branches of military service over past decades now call Marysville home; and

WHEREAS, former and current city leaders have long encouraged and supported military presence in Marysville and continue to work with our local military partners at every opportunity; and

WHEREAS, military families have, along with all the responsibilities of civilian families, unique additional concerns including education and career support for spouses and dependents who move frequently and have to start over every time; and

WHEREAS, we recognize and honor the hardships and sacrifices of countless Marysville military families, especially when their beloved service member is deployed while those left behind carry on with their daily lives at home; and

WHEREAS, in appreciation for the many valuable contributions of military families to our local community, schools, service organizations and social structure;

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City Council and our community, do hereby proclaim November 2020 as

MILITARY FAMILY APPRECIATION MONTH

in the City of Marysville, and encourage Marysville residents to extend a message of friendship and gratitude to military families.

Under my hand and seal this twenty-sixth day of October, 2020.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor

B



PROCLAMATION

Declaring November 2020 as Native American Indian Heritage Month in Marysville

WHEREAS, Native American traditions and beliefs have long helped to shape our country’s communities and shared values, and during National Native American Indian Heritage Month, we celebrate and honor the first Americans to call this land home; and

WHEREAS, the greater Puget Sound is the ancestral home to many Coast Salish tribes whose people and customs are strongly interwoven into the fabric of our collective Pacific Northwest culture; and

WHEREAS, Marysville’s roots are in Indian Country, as the city was first established by founder James Comeford in 1872 as a trading post on the Tulalip Indian Reservation, and moved five years later to what is now the Marysville Ebey Waterfront area; and

WHEREAS, through the generations the Tulalip Tribes and tribal members – direct descendants of and successors to the Snohomish, Snoqualmie, Skykomish and other allied bands recognized by the Treaty of Point Elliott -- have improved our community with valuable perspectives and contributions in art, history, environment, culture and economic development; and

WHEREAS, the historic Qwuloolt Estuary Restoration Project was a remarkable effort led by the Tulalip Tribes in partnership with the city and many other local, state and federal entities that restored important salmon habitat and is now reconnecting residents and visitors with the waterfront through the city’s development of the Ebey Waterfront Park and Trail; and

WHEREAS, the City of Marysville and the Tulalip Tribes enjoy a collaborative and congenial relationship working together on issues of mutual community interest including transportation, environment and economy, and we greatly appreciate the traditions and contributions of Tulalip tribal members to the Marysville Tulalip community;

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City Council and our community, do hereby proclaim November 2020 as

NATIVE AMERICAN INDIAN HERITAGE MONTH

in the City of Marysville, and extend a message of gratitude and brotherhood to our Tulalip friends and neighbors.

Under my hand and seal this twenty-sixth day of October, 2020.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor

C



PROCLAMATION

Declaring November 2020 as National Hospice Palliative Care Month in Marysville

WHEREAS, as Medicare’s first proven coordinated care model, hospice offers person-centered, compassionate care, ensuring people dignity, choice, and quality of life; and

WHEREAS, the hospice model involves an interdisciplinary, team-oriented approach to treatment including expert medical care, quality symptom control and comprehensive pain management as a foundation of care; and

WHEREAS, beyond providing physical treatment, hospice attends to the patient’s emotional, spiritual and family needs, and provides family services such as respite care and bereavement counseling; and

WHEREAS, a growing body of peer-reviewed research indicates that timely access to hospice and palliative care can decrease hospitalizations and emergency room visits and increase quality of life for patients and family caregivers; and

WHEREAS, every year more than 1.5 million Americans living with life-limiting illness and their families receive care from the nation’s hospice programs in communities throughout the United States; and

WHEREAS, hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want; and

WHEREAS, the Centers for Medicare and Medicaid Services have pledged to put patients first in all of its programs – including hospice – ensuring a coordinated and patient-led approach to care, protecting patient choice and access to individualized services based on a patient’s unique care needs and wishes.

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City Council and our community, do hereby proclaim November 2020 as

NATIONAL HOSPICE PALLIATIVE CARE MONTH

in the City of Marysville. I encourage all Marysville residents to increase their understanding and awareness of options of care at the end of life and to discuss their wishes with family, loved ones and their health care professionals.

Under my hand and seal this twenty-sixth day of October, 2020.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor

Index #1

City Council



**1049 State Avenue
Marysville, WA 98270**

**Regular Meeting
Minutes
September 28, 2020**

Call to Order / Invocation/ Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. Pastor Kate Kilroy of Marysville Foursquare Church delivered the invocation. Mayor Nehring led the Pledge of Allegiance.

Invocation

Pledge of Allegiance

Roll Call

Present:

Mayor: Jon Nehring

Council: Council President Kamille Norton, Councilmember Jeff Vaughan, Councilmember Tom King, Councilmember Mark James, Councilmember Michael Stevens, Councilmember Steve Muller, Councilmember Kelly Richards

Staff: CAO Gloria Hirashima, Finance Director Sandy Langdon, Parks, Culture, and Recreation Director Tara Mizell, Public Works Director Kevin Nielsen, Police Chief Erik Scairpon, Interim Chief Jeff Goldman, Human Resources Manager Teri Lester, Deputy City Attorney Burton Eggertsen, Fire Chief Martin McFalls, Public Relations Administrator Connie Mennie, Senior Planner Angela Gemmer, IS Manager Worth Norton, Systems Analyst Mike Davis, Interim CD Director Allen Giffen

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Richards seconded by Councilmember Muller.

AYES: ALL

Committee Reports

Councilmember King reported on the recent LEOFF 1 Board meeting where they approved one claim. At the meeting, Board Member Donna Wright announced that she will be moving so there will be an opening for a citizen-at-large position on that board.

Presentations

Audience Participation

Kelly Egan proposed that the space in front of Public Works be turned into an edible green space in order to provide a community benefit. She also expressed several concerns about the neighborhood including the parking situation, speeding in the alley, general safety especially for children, and incomplete sidewalks. Director Nielsen responded to her concerns. He noted that the alley would be analyzed for speeding and traffic flow after the bypass is complete. The City will be applying for a CDBG grant to finish the sidewalk, and is putting in the ADA ramps now.

David Toyer expressed concern about a zoning code change in permitted uses that impacts his client's plans for a development in process. They are seeking guidance on how to move forward given this new situation. CAO Hirashima offered to provide more information and discuss this during item 10.

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the July 27, 2020 City Council Meeting Minutes

Motion to approve the July 27, 2020 City Council Meeting Minutes moved by Councilmember King seconded by Council President Norton.

VOTE: Motion carried 6 – 0

ABSTAIN: Councilmember Muller

2. Approval of the August 20, 2020 City Council Special Meeting Minutes

Motion to approve the August 20, 2020 City Council Special Meeting Minutes moved by Councilmember Richards seconded by Councilmember James.

AYES: ALL

3. Approval of the September 8, 2020 City Council Work Session Minutes

Motion to approve the September 8, 2020 City Council Work Session Minutes moved by Councilmember James seconded by Councilmember King.

VOTE: Motion carried 6 - 0

ABSTAIN: Councilmember Stevens

Consent

4. Approval of the September 9, 2020 Claims in the Amount of \$1,229,713.78 Paid by EFT Transactions and Check Numbers 143157 through 143258 with Check Numbers 137874 and 140419 Voided
6. Approval of the September 16, 2020 Claims in the Amount of \$7,401,227.16 Paid by EFT Transactions and Check Numbers 143259 through 143409 with Check Numbers 127179 and 138993 Voided
7. Approval of the September 25, 2020 Payroll in the Amount of \$1,608,551.96 Paid by EFT Transactions and Check Numbers 33237 through 33248

Motion to approve Consent Agenda items 4, 6, and 7 moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

Review Bids

Public Hearings

New Business

8. Consider Approving the Communication Site Sublease/License with Island County Emergency Services Communications Center

Director Nielsen reviewed this item. There were no comments or questions.

Motion to authorize the Mayor to sign and execute the Communication Site Sublease/License with Island County Emergency Services Communications Center moved by Councilmember King seconded by Councilmember Richards.

AYES: ALL

9. Consider Approving the Amendment to the Interagency Agreement with the Washington State Department of Commerce through the Coronavirus Relief Fund for Local Governments

Finance Director Langdon discussed the proposed allocation of CARES Act funding. There was discussion about details of expenditures to date. There was consensus to have Director Langdon regularly give an update on the status of the expenditures at future Council meetings to allow Council to change allocations if desired.

Motion to authorize the Mayor to sign and execute the Amendment to the Interagency Agreement with the Washington State Department of Commerce through the

Coronavirus Relief Fund for Local Governments moved by Council President Norton seconded by Councilmember King.

AYES: ALL

10. Consider Approving an Ordinance Adopting the Commercial Permitted Uses, and Density and Dimensional Amendments

Associate Planner Gemmer reviewed the proposed amendments to Commercial Permitted Uses Matrices and to Density and Dimensional Standards. The changes would correct a discrepancy between the East Sunnyside/Whiskey Ridge Area Master Plan which doesn't contemplate residential density and the Commercial Permitted Uses Matrices which combines the Community Business and Community Business Whiskey Ridge zones.

Referring to Mr. Toyer's concern raised during Citizen Comments, CAO Hirashima clarified that there were never any residential uses contemplated for that zone and no density assigned for it. The area was anticipated to be a commercial "Big Box" zone with a goal of sales tax creation, and the use got introduced through a scrivener's error when tables were combined. She reviewed a planning interpretation that had been given on this matter by former Director Thomas to Mr. Toyer explaining that residential uses were not allowed in the code. The appeal period on the planning interpretation has lapsed, but she suggested that Council could reconsider whether or not the City wishes to allow residential uses in a Comprehensive Plan review process.

Councilmember King asked if the utilities such as water and sewer in that area would be capable of handling a change in usage to residential. Associate Planner Gemmer explained that the adequacy of roads and utilities would need to be analyzed because it wasn't contemplated. Director Nielsen added that all the traffic modeling was done using commercial numbers and would be very different for residential.

Councilmember Muller recalled from his time on the Planning Commission that it was very evident the City didn't want residential in that area. He referred to the minutes and noted that there were still a lot of conversations to be had about vertical and horizontal mixed use applications and what that might look like in the City. That conversation should still go forward, and they could come back with a Comprehensive Plan amendment if the Council decides to. He asked for more information about how this problem arose. Associate Planner Gemmer reviewed the background on this matter.

Councilmember James expressed concern about how this happened and suggested that they should postpone the matter for more discussion.

Motion to table the Ordinance Adopting the Commercial Permitted Uses, and Density and Dimensional Amendments until the next meeting moved by Councilmember James seconded by Councilmember Muller.

AYES: ALL

There was discussion about how to proceed from here. It was noted that the loophole in the code would need to be fixed no matter what, but if the Council desired a review of the Comprehensive Plan that was also an option. CAO Hirashima summarized that Council could direct staff to initiate a city review of the area to start the alternatives analysis and look at the options or authorize money for a consultant to come on to help expedite it since staff is quite busy. There was consensus to have staff bring back the code to the next meeting to take action if desired.

11. Consider Approving a Resolution to Address Police Command Staff Compensation and Police Hire Incentives and Authorize the Changes to Personnel Rules to Authorize these Subjects in the Future

CAO Hirashima reviewed this item. There were no comments or questions.

Motion to adopt Resolution No. 2490, to Address Police Command Staff Compensation and Police Hire Incentives and Authorize the Changes to Personnel Rules to authorize these Subjects in the Future moved by Councilmember James seconded by Councilmember Richards.

AYES: ALL

Legal

Mayor's Business

Mayor Nehring had the following comments:

- He was honored to speak at the Amazon Catalyst ceremony last week. Congratulations to two Marysville residents who won awards for their innovative thinking.
- The City is working with Strategies 360 to step up efforts to try to extend the 2015 tax exemption pilot for the Manufacturing Industrial Center.
- Four new officers were sworn in on September 18.
- He solicited discussion regarding deciding on a new name for the 1st Street bypass. There was consensus to remand this to the Public Works Committee for a recommendation.

Staff Business

Chief McFalls welcomed Chief Scairpon and Interim Director Giffen.

Chief Scairpon said he is looking forward to getting to know the team and the community better.

Director Langdon welcomed Chief Scairpon and Interim Director Giffen.

Director Nielsen noted that the ribbon cutting for the 1st Street bypass is this Friday at 2 p.m. He also welcomed Chief Scairpon and Interim Director Giffen.

Interim Director Giffen thanked everyone for the welcome. He is looking forward to working with the City.

Community Information Officer Mennie noted that Pastor Kate Kilroy contacted her to offer the assistance of the Chaplain's organization to get information out to people about community resources. All Council members are invited to the ribbon cutting on Friday.

Director Mizell had no comments.

Human Resources Manager Lester had no comments.

Deputy Attorney Eggertsen also welcomed Chief Scairpon and Interim Director Giffen. He stated the need for two Executive Session items involving real estate with no action intended. The time was estimated to be 15 minutes.

CAO Hirashima welcomed Chief Scairpon and Interim Director Giffen with the City.

Call on Councilmembers

Councilmember Stevens welcomed Chief Scairpon and Interim Director Giffen.

Councilmember Richards welcomed Chief Scairpon and Interim Director Giffen. He is looking forward to the ribbon cutting. He asked about a date for the opening of Cedar Fields. Director Mizell replied they are tentatively thinking about doing it in the spring at the Jamboree so the kids can be present.

Councilmember King welcomed Chief Scairpon and Interim Director Giffen. He thanked the Mayor and staff for responding to citizens' concerns about the speed limit on Sunnyside Blvd. He is glad to see the upper parking lot at Jennings Park being paved. He will be at the ribbon cutting on Friday.

Councilmember Muller welcomed Chief Scairpon and Interim Director Giffen. He is excited about 1st Street. It is great to see downtown taking shape.

Council President Norton welcomed Chief Scairpon and Interim Director Giffen. She is also looking forward to the ribbon cutting on Friday.

Adjournment/Recess

Council recessed at 8:27 p.m. for five minutes before reconvened into Executive Session for 15 minutes to address two real estate matters with no action expected.

Executive Session

A. Litigation

B. Personnel

C. Real Estate - two items, RCW 42.30.110(1)(b)

Executive session was extended for 15 minutes. No action taken.

Reconvene

Council reconvened following Executive Session at 9:02 p.m.

Adjournment

The meeting was adjourned at 9:02 p.m.

Approved this _____ day of _____, 2020.

Mayor
Jon Nehring

Index #2

City Council



1049 State Avenue
Marysville, WA 98270

**Work Session
Minutes
October 5, 2020**

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7 p.m. and led the flag salute.

Roll Call

Present:

Mayor: Jon Nehring

Council: Councilmember Tom King, Councilmember Kelly Richards, Councilmember Steve Muller, Councilmember Jeff Vaughan, Councilmember Mark James, Councilmember Michael Stevens, Council President Kamille Norton

Staff: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Public Works Director Kevin Nielsen, Interim Community Development Director Allen Giffen, City Attorney Jon Walker, Police Chief Erik Scairpon, Parks & Recreation Director Tara Mizell, Planning Manager Chris Holland, Chief Martin McFalls, Community Information Officer Connie Mennie, Human Resources Manager Teri Lester

Approval of the Agenda

Motion to approve the agenda moved by Councilmember Muller seconded by Councilmember Richards.

AYES: ALL

Committee Reports

None

Presentations

A. Proclamation: Declaring October 2020 as Domestic Violence Awareness Month

Mayor Nehring read the Proclamation recognizing October 2020 as Domestic Violence Awareness Month and encouraging all residents to learn more about preventing domestic violence and to show support for people and organizations who provide advocacy, services and assistance to victims and work together to eliminate domestic violence from our community.

B. Information to Address Council Questions from September 14th Snohomish Health District Presentation

This was an informational item only with no comments or questions.

C. Budget Workshop

This item was moved to October 12.

Approval of Minutes (Written Comment Only Accepted from Audience.)

Consent

1. Approval of the September 23, 2020 Claims in the Amount of \$2,514,820.87 Paid by EFT Transactions and Check Numbers 143410 through 143533 with Check Number 142236 Voided
2. Approval of the September 30, 2020 Claims in the Amount of \$2,195,498.04 Paid by EFT Transactions and Check Numbers 143534 through 143635 with No Check Numbers Voided

There were no comments or questions on these items.

Review Bids

Public Hearings

New Business

3. Consider the Relinquishment of Slope Easement with Marysville School District for 67th Avenue Townhome Development and Record with the Snohomish County Auditor

Planning Manager Holland reviewed this item noting that the easement was perpetual so it needed to be relinquished in order to utilize the 20 feet along there.

4. Consider the Recovery Contract with Alexander Reed, LLC for the King's Creek Short Plat Water Utility Construction Costs

Director Nielsen reviewed this item and item 5 related to the recovery contract for 8" water and 8" sewer at a good rate.

5. Consider the Recovery Contract with Alexander Reed, LLC for the King's Creek Short Plat Sewer Utility Construction Costs

This item was reviewed above with item 4.

7. Consider the Centennial Trail Lease Agreement with Washington State Department of Transportation

Director Nielsen reviewed this item and item 8 related to the construction of the trail connector and gave an update on the project. Councilmember King asked if there was any chance that WSDOT could rescind the lease if they needed the area. Director Nielsen replied that there are no plans to widen Highway 9 in that area so it is pretty much locked in.

Councilmember James asked for clarification about the route the trail would take. Director Nielsen reviewed this.

8. Consider the Buy/Sell Agreement with Mitigation Banking Services, LLC, for the Purchase of 1.289 Wetland Credits in the Amount of \$290,025.00, thereby mitigating unavoidable wetland impacts arising from the Centennial Trail Connector Project

This was reviewed above with item 7.

9. Consider an Ordinance Affirming the Planning Commission's Recommendation and Adopt the Commercial Permitted Uses, and Density and Dimensional Amendments

Planning Manager Holland reviewed this item. The proposed amendment would align the Unified Building Code with the adopted Comprehensive Plan / Whiskey Ridge Sub Area Plan.

Councilmember James asked about plans moving forward with regard to Mr. Toyer's concerns raised at the previous meeting. CAO Hirashima explained that the proper way to review land uses would be through a Comprehensive Plan amendment process. She recommended hiring a consultant to do a city-initiated review of the Sub Area Plan to look at alternatives. She stressed the need to do a comprehensive review and not parcel-by-parcel because of the impacts to the transportation network and utilities. She commented on the significant amount of public improvements that have already been made by the City in order to ensure the area developed in accordance with the City's vision.

Councilmember Stevens asked if hiring a consultant would shorten the amendment process. CAO Hirashima thought it would shorten the process because staff is quite busy right now.

Councilmember Muller asked for clarification about the timeline of events with the developer. Planning Manager Holland reviewed this. Councilmember Muller expressed support for reviewing this.

Councilmember Vaughan requested information about the cost to the City to expedite this with a consultant versus letting things run their natural course.

Council President Norton asked staff about the benefit of expediting the review process. Planning Manager Holland explained that it wouldn't have to be part of the docket process if the City takes it on. It would be considered a sub area plan that could be adopted through Growth Management at any time.

Legal

Mayor's Business

Mayor Nehring had the following comments:

- He reported on the Mayor's Task Force on Growth Management meeting. There was a good conversation around the Downtown Master Plan.
- The ribbon cutting for the 1st Street bypass was a fantastic event. Peter wrote a great article on the history of that area.
- There have been positive comments on the latest round of CARES Act funding.

Staff Business

Chief Scairpon thanked the City for the proclamation related to Domestic Violence Awareness month. He referred to a newly marked police vehicle that is on the streets to help bring awareness to domestic violence prevention. They will be putting the hotline number on the vehicle as well.

Chief McFalls had no comments.

Director Nielsen commented on some commitments that had been made to other agencies to get the break in access in the Whiskey Ridge area. He noted that he had emailed the route of the Centennial Trail to Council. He announced that all the overlays have been completed. Olympic View Park concrete is going down on the lower pad. The 1st Street bypass is open and operating very well. The catwalk is getting taken care of on the water reservoir so lights can go up for the holidays.

CIO Mennie had no comments.

Director Langdon gave an update on CARES Act business relief and community relief grants.

Planning Manager Holland commented that staff is very busy with development applications right now.

Interim Community Development Director Giffen agreed that the staff has been extremely busy. He commended the group for moving so many applications along in a quality manner. He also noted that Community Development will be hiring staff soon to bring some relief. He congratulated the City on the transformative 1st Street bypass project.

Human Resources Manager Lester confirmed that the senior planner position has been posted for Community Development.

Director Mizell commented on events at local facilities.

City Attorney Walker stated the need for an Executive Session to discuss pending litigation for 10 minutes with no action expected.

CAO Hirashima thanked the Fire Department for their help on sprinklering the Opera House. She reported that she was asked to serve on the Puget Sound Regional Council's Equity Advisory Design Committee and welcomed any ideas or thoughts on this.

Call on Councilmembers

Councilmember Stevens had no further comments.

Councilmember Vaughan asked about plans to address other access issues at the Opera House. CAO Hirashima replied they have been actively looking for opportunities to install an elevator at the Opera House, but the estimates have been extremely high. This is something that staff will continue to explore because it would allow the City to utilize the third floor. Councilmember Vaughan reported he has had the opportunity to use the bypass and really enjoyed it. He expressed appreciation to staff for this project.

Councilmember James echoed the congratulations to staff for the bypass. The article Peter wrote on the history of this area was fantastic.

Councilmember Richards asked Director Langdon about tax revenues. Director Langdon replied they are up from last year at this time, mainly due to a purchase through Motorola. Revenues are still tracking as they have been for the last few months. Councilmember Richards commented that there are no playgrounds in north Marysville for families. He recommended looking into this since schools are closed campuses and are not available to families during the day. He also expressed appreciation for the 1st

Street bypass. He thanked Director Giffen for jumping into the Community Development position.

Councilmember Muller agreed that the 1st Street bypass ribbon cutting was awesome. He is enjoying the new street.

Councilmember King reported that last Tuesday the Fire Board met and had the 2021 Budget Workshop. The 1st Street bypass is great. He expressed appreciation on behalf of some citizens for the work done at the off-leash dog park by the City. He commented on Regal Cinemas shutting down and asked about the fate of the Marysville Theater. Mayor Nehring thought that the state might start allowing 25% occupancy in theaters soon, but he wasn't sure about the impact on the theater. Councilmember King asked about the state of the water tower. Director Nielsen gave an update on this.

Council President Norton reported on Government Affairs Committee which just met with the Tulalip Tribes Tribal Board and School Board. They had good discussions around transportation issues, homelessness, transients, school reopening, and a new facility for homeless students in the district. She congratulated staff on the 1st Street bypass.

Adjournment/Recess

Council recessed at 7:53 p.m. for five minutes before reconvening in Executive Session to address one pending litigation item for 10 minutes with no action expected.

Executive Session

- A. Litigation – one item, RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

No action taken.

Reconvene

Council reconvened at 8:08 p.m.

Adjournment

The meeting was adjourned at 8:08 p.m.

Approved this _____ day of _____, 2020.

Mayor
Jon Nehring

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 7, 2020 claims in the amount of \$626,349.31 paid by EFT transactions and Check No.'s 143636 through 143757 with Check number's 127038 & 143004 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION

CLAIMS

FOR

PERIOD-10

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$626,349.31 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 143636 THROUGH 143757 WITH CHECK NUMBER'S 127038 & 143004 VOIDED**, THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **26th DAY OF OCTOBER 2020**.

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/1/2020 TO 10/7/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143636	PREMERA BLUE CROSS	PREMERA CLAIMS PAID 9/20-9/26	MEDICAL CLAIMS	64,951.41
143637	LICENSING, DEPT OF	CPL BATCH 10/1/20	INTERGOVERNMENTAL	528.00
143638	ACLARA TECHNOLOGIES	MTU'S	WATER SERVICES	6,280.92
143639	ADJUSTERS NORTHWEST	REVIEW CLAIM	RISK MANAGEMENT	502.45
143640	AKANA	PROFESSIONAL SERVICES	SEWER CAPITAL PROJECTS	20,212.01
143641	ALPINE PRODUCTS INC	THERMO PLASTIC	TRAFFIC CONTROL DEVICES	2,112.00
143642	AMAZON CAPITAL	DIODE ASSORTMENT KIT	WATER DIST MAINS	10.92
	AMAZON CAPITAL	OFFICE SUPPLIES	POLICE INVESTIGATION	14.20
	AMAZON CAPITAL		POLICE INVESTIGATION	20.87
	AMAZON CAPITAL	THUMB DRIVE	POLICE INVESTIGATION	27.31
	AMAZON CAPITAL	SUPPLIES FOR CPR CLASSES	EXECUTIVE ADMIN	29.51
	AMAZON CAPITAL	OFFICE SUPPLIES	POLICE INVESTIGATION	37.68
	AMAZON CAPITAL	WALL CLOCK	POLICE ADMINISTRATION	38.00
	AMAZON CAPITAL	MASKS	PUBLIC HEALTH EXPENSE	43.68
	AMAZON CAPITAL	SPOONS AND FORKS	POLICE PATROL	53.52
	AMAZON CAPITAL	THUMB DRIVE	POLICE PATROL	54.62
	AMAZON CAPITAL	KEYBOARDS	POLICE ADMINISTRATION	128.06
	AMAZON CAPITAL	EOC SUPPLIES	EXECUTIVE ADMIN	269.16
	AMAZON CAPITAL	PHONE AND SPEAKER	POLICE ADMINISTRATION	291.58
143643	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.56
	ARAMARK UNIFORM		EQUIPMENT RENTAL	56.66
143644	ASKIN, JAMIE	EVENT CANCELLATION REFUND	PARKS-RENTS & ROYALTIES	400.00
143645	BENTON, JORDAN	UB REFUND	WATER/SEWER OPERATION	237.82
143646	BHC CONSULTANTS	PROFESSIONAL SERVICES	WASTE WATER TREATMENT	9,383.83
143647	BICKFORD FORD	PS PUMP	EQUIPMENT RENTAL	228.91
	BICKFORD FORD	2020 FORD FUSION	EQUIPMENT RENTAL	20,006.41
	BICKFORD FORD		EQUIPMENT RENTAL	20,006.41
	BICKFORD FORD		EQUIPMENT RENTAL	20,006.41
143648	BOOKEY, KEVIN S & TE	UB REFUND	WATER/SEWER OPERATION	343.75
143649	BOWEN, GABE & AMBER		WATER/SEWER OPERATION	208.38
143650	BRACKETT, TIM & SHAN		WATER/SEWER OPERATION	225.30
143651	BREHMER, WILLIAM		WATER/SEWER OPERATION	189.11
143652	BRITSCH, STEVE & ME		WATER/SEWER OPERATION	6.51
143653	CASCADE MACHINERY	COMPRESSOR SERVICE	WASTE WATER TREATMENT	3,314.31
143654	CASCADE NATURAL GAS	NATURAL GAS CHARGES	WATER FILTRATION PLANT	36.49
143655	CASON, JIMMIE & VIRA	UB REFUND	WATER/SEWER OPERATION	516.91
143656	CENTRAL WELDING SUPP	CAUTION TAPE	ER&R	43.93
	CENTRAL WELDING SUPP	EAR PLUGS	ER&R	87.44
	CENTRAL WELDING SUPP	EAR PLUGS, TAPE AND EAR MUFFS	ER&R	196.04
	CENTRAL WELDING SUPP	WELDING SUPPLIES	EQUIPMENT RENTAL	291.00
143657	CHEN, CAI SU & YAFAN	UB REFUND	WATER/SEWER OPERATION	167.28
143658	CHMURA, CHRIS		GARBAGE	165.42
143659	CHRISTINE MONROE LMP	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143660	CNR INC	MAINTENANCE CONTRACT	COMPUTER SERVICES	1,364.54
143661	COASTAL FARM & HOME	TARP	SOURCE OF SUPPLY	21.85
143662	COCKRELL & ASSOCIATE	GEDDES MARINA ENVIRO CLEANUP PROJECT	SURFACE WATER CAPITAL	12,288.92
143663	COOP SUPPLY	CULTIVATORS	STORM DRAINAGE	72.12
	COOP SUPPLY	POLE SAW AND CHAIN	STORM DRAINAGE	130.57
	COOP SUPPLY	PESTICIDES	WASTE WATER TREATMENT	158.42
	COOP SUPPLY	TUFF TURF	STORM DRAINAGE	306.00
143664	CORE & MAIN LP	BRASS CROSS	SOURCE OF SUPPLY	6.35
	CORE & MAIN LP	PVC COMP PLUGS	SOURCE OF SUPPLY	295.11
143665	CORE BTS	INUVIKA OVD IMPLEMENTATION	EXPENSES TO FACILITATE	7,104.50
143666	CREAMERY CO.	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143667	CROSS, LINDA	UB REFUND	WATER/SEWER OPERATION	103.83
143668	CURATOLO, JEFF		WATER/SEWER OPERATION	340.31
143669	DAY WIRELESS SYSTEMS	RADIO REPAIR	POLICE PATROL	22.61
	DAY WIRELESS SYSTEMS		POLICE PATROL	174.88
143670	DELL	MONITOR	ENGR-GENL	197.38
143671	DICKS TOWING	TOWING EXPENSE	POLICE PATROL	71.74
	DICKS TOWING		POLICE PATROL	71.74

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/1/2020 TO 10/7/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143684	GRAINGER	HOFFMAN NON LOCKING HANDLE	WATER RESERVOIRS	190.48
143685	GRANITE CONST	ASPHALT	ROADWAY MAINTENANCE	135.05
143686	GRAY AND OSBORNE	PROFESSIONAL SERVICES	SURFACE WATER CAPITAL	11,393.32
143687	GRIFFEN, CHRIS	PUBLIC DEFENDER	PUBLIC DEFENSE	225.00
143688	HANDLEY, DOLORES	UB REFUND	WATER/SEWER OPERATION	3.28
143689	HAWKESWORTH, AMBER		WATER/SEWER OPERATION	175.15
143690	HD FOWLER COMPANY	BIT	WATER SERVICE INSTALL	40.34
	HD FOWLER COMPANY	TAPPING MACHINE RENTAL	WATER SERVICE INSTALL	109.00
	HD FOWLER COMPANY	METERS AND PARTS FOR WATCHDOG	WATER CROSS CNTL	5,039.31
143691	HDR ENGINEERING	PROFESSIONAL SERVICES	GMA - STREET	11,555.39
	HDR ENGINEERING		GMA - STREET	14,150.78
143692	HEALING FACTOR	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143693	HERC RENTALS INC	GENERATOR RENTAL	SOURCE OF SUPPLY	1,840.80
143694	HOME DEPOT USA	HANDLE	ER&R	23.00
	HOME DEPOT USA	CARPET TOOL AND WAND	CUSTODIAL SERVICES	100.91
	HOME DEPOT USA	PURELL DISPENSERS	PUBLIC HEALTH EXPENSE	173.66
	HOME DEPOT USA	TIDE	SEWER SERVICE	182.09
	HOME DEPOT USA	HANDLES, CLEANER, WIPES AND BRUSHES	ER&R	304.98
143695	HOSSMAN, CARL JR	TEMPORARY CONSTRUCTION EASEMENT	GMA - STREET	1,300.00
143696	IMPACT PAINTING LLC	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	5,000.00
143697	INFORMATION SERVICES	ANNUAL TECH SERVICES/GIS SERVICES	COMPUTER SERVICES	1,845.00
	INFORMATION SERVICES		UTIL ADMIN	4,882.50
143698	JR HAYES CORP	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONMN	-779.25
	JR HAYES CORP		WATER/SEWER OPERATION	1,150.00
143699	KIM, JAMIE S.	PUBLIC DEFENDER	PUBLIC DEFENSE	187.50
	KIM, JAMIE S.		PUBLIC DEFENSE	187.50
	KIM, JAMIE S.		PUBLIC DEFENSE	300.00
	KIM, JAMIE S.		PUBLIC DEFENSE	300.00
143700	L N CURTIS & SONS	VEST-NEGRON	PRO ACT TEAM	203.64
143701	LAKEWOOD NAIL AND SP	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143702	LARSON, KATHERYN & T	UB REFUND	WATER/SEWER OPERATION	355.49
143703	LEMIEUX, SUE		WATER/SEWER OPERATION	650.00
143704	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143705	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143706	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143707	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	50.00
143708	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	50.00
143709	LOWES HIW INC	MINI BLINDS	CITY HALL	89.16
	LOWES HIW INC		CITY HALL	183.52
	LOWES HIW INC	PRV MAINT PARTS	WATER DIST MAINS	229.57
	LOWES HIW INC	DRILL, DREMEL, HOLESAW AND MISC TOOLS	FACILITY MAINTENANCE	455.34
143710	MARYSVILLE PRINTING	BUSINESS CARDS	POLICE PATROL	137.06
143711	MARYSVILLE SKATE CEN	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143712	MARYSVILLE, CITY OF	UTILITY SERVICE-4123 71ST ST NE	SUNNYSIDE FILTRATION	115.04
	MARYSVILLE, CITY OF	UTILITY SERVICE-4020 71ST AVE NE	SUNNYSIDE FILTRATION	302.46
	MARYSVILLE, CITY OF	UTILITY SERVICE-3907 82ND AVE NE	PARK & RECREATION FAC	1,782.25
143713	MCAVOY LAW, PLLC	PUBLIC DEFENDER	PUBLIC DEFENSE	300.00
143714	MCCALLUM & ASSOCIATE	APPRAISEL REIMBURSEMENT	GMA - STREET	750.00
143715	MCDANIEL, WILLIAM &	UB REFUND	WATER/SEWER OPERATION	155.21
143716	MCDONALD, KEVIN D	HEARING EXAMINER SERVICES	COMMUNITY	840.00
143717	MOUNT, HERMAN	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	433.80
143718	MUSCO SPORTS	RELEASE RETAINAGE	GMA-PARKS	10,728.45
143719	NATIONAL BARRICADE	CLAMPS AND BANDS	TRANSPORTATION	182.96
	NATIONAL BARRICADE	STREET SIGNS	TRANSPORTATION	1,001.33
143720	NORTH COUNTY OUTLOOK	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143721	NORTH SOUND HOSE	SPRAY NOZZLES	WASTE WATER TREATMENT	96.18
143722	NORTHWEST PLAYGROUND	AIR STICK STEPPER BALANCE ASSEMBLY	PARK & RECREATION FAC	509.34
	NORTHWEST PLAYGROUND	TROLLEY HOUSINGS AND CABLE GUIDES	PARK & RECREATION FAC	1,053.05
143723	OFFICE DEPOT	OFFICE SUPPLIES	UTILITY BILLING	8.73
	OFFICE DEPOT		UTILITY BILLING	15.78
	OFFICE DEPOT		POLICE PATROL	21.61

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/1/2020 TO 10/7/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143723	OFFICE DEPOT	OFFICE SUPPLIES	POLICE INVESTIGATION	29.83
	OFFICE DEPOT		POLICE PATROL	37.92
	OFFICE DEPOT		POLICE INVESTIGATION	42.62
	OFFICE DEPOT		POLICE PATROL	48.22
	OFFICE DEPOT	TONER	UTIL ADMIN	57.39
	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	59.00
	OFFICE DEPOT		POLICE PATROL	60.10
	OFFICE DEPOT		POLICE PATROL	62.37
	OFFICE DEPOT		UTIL ADMIN	65.57
	OFFICE DEPOT		POLICE INVESTIGATION	74.28
	OFFICE DEPOT		UTILITY BILLING	76.91
	OFFICE DEPOT		POLICE ADMINISTRATION	83.02
	OFFICE DEPOT		POLICE ADMINISTRATION	85.20
	OFFICE DEPOT		POLICE ADMINISTRATION	86.98
	OFFICE DEPOT		POLICE PATROL	98.35
	OFFICE DEPOT		POLICE PATROL	113.16
	OFFICE DEPOT		POLICE PATROL	120.15
	OFFICE DEPOT		POLICE PATROL	133.37
	OFFICE DEPOT		POLICE INVESTIGATION	218.59
	OFFICE DEPOT		DETENTION & CORRECTION	370.57
143724	OTTO, MARITA	UB REFUND	GARBAGE	23.94
143725	PARTS STORE, THE	OIL FILTERS	ER&R	24.00
	PARTS STORE, THE	TRANS FILTER	ER&R	40.60
	PARTS STORE, THE	GREASE GUNS	SOLID WASTE OPERATIONS	623.01
143726	PEREZ, YSELLA	UB REFUND	WATER/SEWER OPERATION	161.68
143727	PETROCARD SYSTEMS	FUEL CONSUMED	COMPUTER SERVICES	42.30
	PETROCARD SYSTEMS		STORM DRAINAGE	59.26
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	61.89
	PETROCARD SYSTEMS		ENGR-GENL	85.05
	PETROCARD SYSTEMS		COMMUNITY	125.55
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	161.07
	PETROCARD SYSTEMS		PARK & RECREATION FAC	1,010.88
	PETROCARD SYSTEMS		GENERAL	1,493.05
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	2,932.95
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,083.79
	PETROCARD SYSTEMS		POLICE PATROL	6,437.61
143728	PLATT ELECTRIC	WIRE	SOURCE OF SUPPLY	17.50
	PLATT ELECTRIC	FLUKE METER	STORM DRAINAGE	3,151.68
	PLATT ELECTRIC		WASTE WATER TREATMENT	3,151.69
	PLATT ELECTRIC		PUMPING PLANT	3,151.69
143729	POWELL, SCOTT	UB REFUND	WATER/SEWER OPERATION	23.86
143730	PREMIER GOLF CENTERS	MANAGEMENT SERVICES-GOLF COURSE	GOLF ADMINISTRATION	8,926.88
143731	PUD	ACCT #201380995	PUMPING PLANT	15.12
	PUD	ACCT #200998532	PARK & RECREATION FAC	17.01
	PUD	ACCT #204933311	PUMPING PLANT	17.01
	PUD	ACCT #201672136	SEWER LIFT STATION	20.40
	PUD	ACCT #202791166	PUMPING PLANT	22.31
	PUD	ACCT #201668043	PARK & RECREATION FAC	23.26
	PUD	ACCT #202476438	SEWER LIFT STATION	28.74
	PUD	ACCT #202499489	COMMUNITY EVENTS	29.61
	PUD	ACCT #201610185	TRANSPORTATION	32.28
	PUD	ACCT #202178158	SEWER LIFT STATION	35.33
	PUD	ACCT #200650745	TRANSPORTATION	37.15
	PUD	ACCT #202694337	TRANSPORTATION	38.92
	PUD	ACCT #202140489	TRANSPORTATION	43.76
	PUD	ACCT #201670890	TRANSPORTATION	44.92
	PUD	ACCT #203005160	STREET LIGHTING	49.67
	PUD	ACCT #202368536	TRANSPORTATION	52.23
	PUD	ACCT #202012589	PARK & RECREATION FAC	53.81
	PUD	ACCT #200571842	TRANSPORTATION	55.22
	PUD	ACCT #220298624	STREET LIGHTING	59.28

**CITY OF MARYSVILLE
 INVOICE LIST**

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143731	PUD	ACCT #202102190	TRANSPORTATION	60.30
	PUD	ACCT #201046380	PARK & RECREATION FAC	62.98
	PUD	ACCT #200827277	TRANSPORTATION	64.29
	PUD	ACCT #200869303	TRANSPORTATION	66.71
	PUD	ACCT #220761807	OPERA HOUSE	68.34
	PUD	ACCT #202689105	WASTE WATER TREATMENT	78.83
	PUD	ACCT #221100092	GMA - STREET	79.95
	PUD	ACCT #202143111	TRANSPORTATION	81.67
	PUD	ACCT #200084036	TRANSPORTATION	96.14
	PUD	ACCT #202463543	SEWER LIFT STATION	107.18
	PUD	ACCT #202490637	SEWER LIFT STATION	108.92
	PUD	ACCT #200790061	PARK & RECREATION FAC	111.15
	PUD	ACCT #202294336	STREET LIGHTING	120.20
	PUD	ACCT #202572327	STREET LIGHTING	127.41
	PUD	ACCT #220731285	STREET LIGHTING	141.29
	PUD	ACCT #203223458	PARK & RECREATION FAC	157.93
	PUD	ACCT #202030078	TRANSPORTATION	159.98
	PUD	ACCT #200479541	COMMUNITY CENTER	209.86
	PUD	ACCT #202309720	TRAFFIC CONTROL DEVICES	224.85
	PUD	ACCT #200084150	TRANSPORTATION	235.76
	PUD	ACCT #220761175	OPERA HOUSE	246.59
	PUD	ACCT #200070449	TRANSPORTATION	299.57
	PUD	ACCT #202689287	WASTE WATER TREATMENT	529.00
	PUD	ACCT #200586485	SEWER LIFT STATION	700.42
	PUD	ACCT #201721180	WASTE WATER TREATMENT	23,114.83
143732	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	SOURCE OF SUPPLY	230.63
	RH2 ENGINEERING INC		PUMPING PLANT	2,848.09
	RH2 ENGINEERING INC		SOURCE OF SUPPLY	2,990.94
	RH2 ENGINEERING INC		WATER DIST MAINS	3,522.80
	RH2 ENGINEERING INC		WATER DIST MAINS	4,155.77
143733	ROY ROBINSON	BRAKE ROTORS AND BRAKE PADS	ER&R	728.68
143734	RUTTEN, WENDELL	UB REFUND	WATER/SEWER OPERATION	97.28
143735	SAHI, VARINDER		WATER/SEWER OPERATION	18.66
143736	SCORE	INMATE MEDICAL-AUGUST 2020	DETENTION & CORRECTION	71.09
143737	SHI INTERNATIONAL	ADOBE ACROBAT PRO DC	POLICE ADMINISTRATION	177.66
	SHI INTERNATIONAL	SERVER 2019 AND SQL LICENSES	TRANSPORTATION	998.79
143738	SIMPLY CAKETASTIC	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143739	SNO CO TREASURER	INMATE MEDICAL-AUGUST 2020	DETENTION & CORRECTION	742.38
143740	SPRINGBROOK NURSERY	BARK	PARK & RECREATION FAC	159.00
	SPRINGBROOK NURSERY		PARK & RECREATION FAC	238.50
143741	SUSAN MITCHELL	UB REFUND	WATER/SEWER OPERATION	408.90
143742	TASTAD CONSTRUCTION	PAY ESTIMATE #2	SURFACE WATER CAPITAL	55,075.72
143743	THAMSEN, RICHARD & O	UB REFUND	WATER/SEWER OPERATION	204.74
143744	TRANSPORTATION, DEPT	TOLL CHARGES	POLICE PATROL	3.75
	TRANSPORTATION, DEPT		POLICE PATROL	7.00
143745	TRUE NORTH EQUIPMENT	CUROTTO DUMP ARM ASSEMBLY	ER&R	3,231.19
143746	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	70.02
143747	UNIVERSAL FIELD	PROFESSIONAL SERVICES	GMA - STREET	5,885.70
143748	VAN DAM'S ABBEY	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143749	VARI SALES CORP	VARIDESK	LEGAL - PROSECUTION	388.56
143750	VERIZON	WIRELESS MODEMS	COMMUNITY SERVICES UNIT	160.48
	VERIZON		OFFICE OPERATIONS	480.18
	VERIZON	AMR LINES	METER READING	524.69
	VERIZON	WIRELESS MODEMS	POLICE PATROL	2,200.94
143751	VRADENBURG, BRYCE	UB REFUND	WATER/SEWER OPERATION	197.59
143752	WESTERN SYSTEMS	CLARY 41AH BATTERIES	TRANSPORTATION	8,166.00
143753	WHATCOM CO PARK &	RANGE RENTAL	POLICE TRAINING-FIREARMS	12,716.30
143754	WILLIAMSON, TOM	UB REFUND	GARBAGE	16.90
143755	WIN-911 SOFTWARE	GRANDSTREAM CONNECTIONS	WATER/SEWER OPERATION	-142.29
	WIN-911 SOFTWARE		WATER DIST MAINS	557.43
	WIN-911 SOFTWARE		WATER FILTRATION PLANT	557.43

**CITY OF MARYSVILLE
 INVOICE LIST**

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143755	WIN-911 SOFTWARE	GRANDSTREAM CONNECTIONS	WASTE WATER TREATMENT	557.43
	WIN-911 SOFTWARE	ANNUAL SUPPORT RENEWAL	UTIL ADMIN	3,294.00
143756	WSP USA INC	PROFESSIONAL SERVICES	GMA - STREET	940.19
	WSP USA INC		GMA - STREET	5,137.69
143757	ZIPLY FIBER	ACCT #3606512517	STREET LIGHTING	52.87
	ZIPLY FIBER	PHONE CHARGES	POLICE ADMINISTRATION	56.36
	ZIPLY FIBER		POLICE PATROL	56.36
	ZIPLY FIBER		COMMUNICATION CENTER	56.36
	ZIPLY FIBER		UTILITY BILLING	56.36
	ZIPLY FIBER		GENERAL	56.36
	ZIPLY FIBER		GOLF ADMINISTRATION	56.36
	ZIPLY FIBER		CITY HALL	56.39
	ZIPLY FIBER	ACCT #3606577108	STREET LIGHTING	58.64
	ZIPLY FIBER	ACCT #3601970339	SEWER LIFT STATION	61.61
	ZIPLY FIBER	ACCT #3606596212	MAINT OF GENL PLANT	73.24
	ZIPLY FIBER	ACCT# 3606515087	PARK & RECREATION FAC	86.40
	ZIPLY FIBER	ACCT #3606597667	OFFICE OPERATIONS	87.90
	ZIPLY FIBER	ACCT #3606519123	WATER FILTRATION PLANT	106.26
	ZIPLY FIBER	ACCT #3606594398	PUBLIC SAFETY BLDG	106.87
	ZIPLY FIBER	ACCT #3606534028	CITY HALL	108.88
	ZIPLY FIBER	PHONE CHARGES	COMMUNITY	112.72
	ZIPLY FIBER		DETENTION & CORRECTION	112.72
	ZIPLY FIBER		OFFICE OPERATIONS	112.72
	ZIPLY FIBER		COMMUNITY CENTER	112.72
	ZIPLY FIBER		GOLF ADMINISTRATION	112.72
	ZIPLY FIBER		PARK & RECREATION FAC	225.44
	ZIPLY FIBER		WASTE WATER TREATMENT	281.80
	ZIPLY FIBER		UTIL ADMIN	281.80

WARRANT TOTAL: 631,179.82

CHECK #127038 CHECK LOST IN MAIL (6.51)
 CHECK #143004 CHECK LOST IN MAIL (4824.00)

626,349.31

REASON FOR VOIDS:

INITIATOR ERROR
 CHECK LOST/DAMAGED
 UNCLAIMED PROPERTY

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 9, 2020 payroll in the amount \$1,892,350.35, paid by EFT Transactions and Check No.33249 through 33281 with Check No. 105570 voided.

COUNCIL ACTION:

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CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the October 9, 2020 MISC. payroll in the amount \$528.69, paid by EFT Transactions and Check No.33282.
COUNCIL ACTION:

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CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 14, 2020 claims in the amount of \$1,787,633.51 paid by EFT transactions and Check No.'s 143758 through 143916 with Check number's 137661, 139157, 139409 & 140775 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-10

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,787,633.51 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 143758 THROUGH 143916 WITH CHECK NUMBER'S 137661, 139157, 139409 & 140775 VOIDED**, THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **26th DAY OF OCTOBER 2020**.

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/8/2020 TO 10/14/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143788	E&E LUMBER	PIPES AND ELBOWS	ROADSIDE VEGETATION	16.74
	E&E LUMBER	PVC CUTTER AND BOLTS	MAINT OF GENL PLANT	29.35
	E&E LUMBER	PACKAGE WRAP	PARK & RECREATION FAC	36.71
	E&E LUMBER	CEMENT AND PRIMER	ROADSIDE VEGETATION	39.11
	E&E LUMBER	HARDWARE AND CAPS	GMA-PARKS	139.93
	E&E LUMBER	POST CAPS	GMA-PARKS	249.20
143789	ECOLOGY, DEPT. OF	WASTEWATER DISCHARGE PERMIT	UTIL ADMIN	21,354.84
143790	EVERETT AUTO PARTS	GLOVES	EQUIPMENT RENTAL	614.33
143791	EVERETT, CITY TREAS	WATER FILTRATION CHARGES	SOURCE OF SUPPLY	263,720.82
143792	EVERLY, CHIEKO	CLASS REFUND	PARKS-RECREATION	45.00
143793	EWING IRRIGATION	HERBICIDE CREDIT	ROADSIDE VEGETATION	-513.65
	EWING IRRIGATION	ROOT BARRIER CREDIT	ROADSIDE VEGETATION	-8.74
	EWING IRRIGATION	STEEL MAT DRAG W/LEVEL	PARK & RECREATION FAC	45.12
	EWING IRRIGATION		PARK & RECREATION FAC	635.61
	EWING IRRIGATION	ULTRAVIOLET SNOW AND ICE MELT	PARK & RECREATION FAC	954.14
	EWING IRRIGATION	BARRIER	ROADSIDE VEGETATION	1,186.91
143794	FARIES, SCOTT (P OF	UB REFUND	WATER/SEWER OPERATION	110.47
143795	FIREPENNY	FIRE HOOKS	GENERAL FUND	-22.30
	FIREPENNY		SWAT TEAM	262.06
143796	FRANKHOUSER, WILLIAM	UB REFUND	WATER/SEWER OPERATION	218.75
143797	GALLS, LLC	UNIFORM-PARKER	POLICE PATROL	18.74
	GALLS, LLC	UNIFORM-SAN MIGUEL, S	POLICE PATROL	18.74
	GALLS, LLC	UNIFORM-SAN MIGUEL, T	POLICE PATROL	18.74
	GALLS, LLC	UNIFORM-SCAIRPON	POLICE ADMINISTRATION	37.49
	GALLS, LLC	UNIFORM-SAN MIGUEL, S	POLICE PATROL	54.64
	GALLS, LLC	UNIFORM-SAN MIGUEL, T	POLICE PATROL	54.64
	GALLS, LLC	UNIFORM-SCAIRPON	POLICE ADMINISTRATION	78.68
	GALLS, LLC	UNIFORM-SAN MIGUEL, S	POLICE PATROL	100.94
	GALLS, LLC	UNIFORM-PARKER	POLICE PATROL	101.82
	GALLS, LLC	UNIFORM-SHRECK	POLICE PATROL	101.82
	GALLS, LLC	UNIFORM-SCAIRPON	POLICE ADMINISTRATION	125.62
	GALLS, LLC	UNIFORM-SAN MIGUEL, T	POLICE PATROL	191.22
143798	GAONA, DANIEL	UB REFUND	WATER/SEWER OPERATION	138.00
143799	GARNER'S NORTHWEST	SHRUBBERY REMOVAL	STORM DRAINAGE	2,025.88
143800	GENUINE AUTO GLASS	GLASS REPAIR-#P156	EQUIPMENT RENTAL	256.86
	GENUINE AUTO GLASS	GLASS REPAIR-#J051	EQUIPMENT RENTAL	322.44
	GENUINE AUTO GLASS	GLASS REPAIR-#J048	EQUIPMENT RENTAL	327.90
143801	GORDON TRUCK CENTER	OIL DIPSTICK	EQUIPMENT RENTAL	127.28
143802	GRAINGER	POWER STRIP	EQUIPMENT RENTAL	62.45
	GRAINGER	DISPENSER, COOLER AND BINDER HOLDER	WASTE WATER TREATMENT	122.50
	GRAINGER	CONFINED SPACE FAN	SEWER LIFT STATION	251.62
143803	GREENSHIELDS	WASHER	STREET CLEANING	4.92
	GREENSHIELDS	HYDRAULIC HOSE ASSEMBLY	EQUIPMENT RENTAL	192.20
143804	GUY, GERALD	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
	GUY, GERALD		PARKS-RECREATION	15.00
143805	HACH COMPANY	FILTRATION PLANT MISC PARTS	WATER FILTRATION PLANT	1,177.07
143806	HAZEN, DANIEL EDWARD	CHAPLAIN STIPEND	POLICE ADMINISTRATION	750.00
143807	HD FOWLER COMPANY	HARDWARE AND PRESSURE GAUGE	WASTE WATER TREATMENT	17.24
143808	HEFFINGTON, HAROLD	UB REFUND	WATER/SEWER OPERATION	39.03
143809	HERC RENTALS INC	EXCAVATOR RENTAL	STORM DRAINAGE	2,005.66
	HERC RENTALS INC		WATER MAINS INSTALL	2,005.66
143810	HOME DEPOT USA	JANITORIAL SUPPLIES	COURT FACILITIES	240.66
	HOME DEPOT USA		CITY HALL	269.57
	HOME DEPOT USA		UTIL ADMIN	301.96
	HOME DEPOT USA		PUBLIC SAFETY BLDG	308.06
	HOME DEPOT USA		WASTE WATER TREATMENT	403.05
	HOME DEPOT USA		MAINT OF GENL PLANT	462.96
143811	HUBER, CHRISTOPHER &	UB REFUND	WATER/SEWER OPERATION	283.59
143812	HYLARIDES, LETTIE	INTERPRETER SERVICES	COURTS	112.50
	HYLARIDES, LETTIE		COURTS	112.50
143813	IRON MOUNTAIN	ROCK	WASTE WATER TREATMENT	1,988.93

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143814	JEFF'S CARPET CLEAN	CARPET CLEANING-ROTARY RANCH	PARK & RECREATION FAC	130.00
143815	KAISER PERMANENTE	DOT PHYSICALS	EQUIPMENT RENTAL	125.00
	KAISER PERMANENTE		UTIL ADMIN	305.00
	KAISER PERMANENTE		POLICE ADMINISTRATION	593.00
143816	KAMINS CONSTRUCTION	PAY ESTIMATE #1	WATER/SEWER OPERATION	-4,000.00
	KAMINS CONSTRUCTION		SEWER MAIN COLLECTION	87,440.00
143817	KANEHEN, GREGORY	CHAPLAIN STIPEND	POLICE ADMINISTRATION	750.00
143818	KAR GOR INC	POWER SUPPLIES	TRANSPORTATION	1,985.93
143819	KEEFE, RYAN M	REIMBURSE FITTING	WATER RESERVOIRS	15.39
143820	KITSAP TRACTOR	MISC FILTERS AND OIL	SMALL ENGINE SHOP	139.25
143821	LABOR & INDUSTRIES	EXPLOSIVE LICENSING	POLICE PATROL	100.00
143822	LES SCHWAB TIRE CTR	FLAT TIRE REPAIR	EQUIPMENT RENTAL	45.34
	LES SCHWAB TIRE CTR		EQUIPMENT RENTAL	240.44
	LES SCHWAB TIRE CTR		EQUIPMENT RENTAL	880.93
	LES SCHWAB TIRE CTR	TIRES	ER&R	1,072.01
143823	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143824	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143825	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143826	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	25.00
143827	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	50.00
143828	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	50.00
143829	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	50.00
143830	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	97.88
143831	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	122.88
143832	LGI HOMES	UB REFUND	WATER/SEWER OPERATION	200.00
143833	LGI HOMES WASHINGTON	UB REFUND	WATER/SEWER OPERATION	200.00
143834	LIZADA, MELVIN	UB REFUND	WATER/SEWER OPERATION	177.47
143835	LOWES HIW INC	HARDWARE	WATER RESERVOIRS	34.55
143836	MARQUEZ, PATRICIO	UB REFUND	WATER/SEWER OPERATION	170.13
143837	MARYSVILLE PRINTING	BUSINESS CARDS	PRO ACT TEAM	68.53
	MARYSVILLE PRINTING		LEGAL - PROSECUTION	122.88
	MARYSVILLE PRINTING		POLICE PATROL	787.54
143838	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST NE	PARK & RECREATION FAC	39.99
	MARYSVILLE, CITY OF	UTILITY SERVICE-15524 SMOKEY PT BLVD	PUBLIC SAFETY BLDG	197.15
	MARYSVILLE, CITY OF	UTILITY SERVICE-2323 172ND ST IRR	ROADWAY MAINTENANCE	296.54
	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST NE IRR-B	PARK & RECREATION FAC	4,193.12
143839	MAYES TESTING ENGINE	TESTING SERVICES	GMA - STREET	745.00
143840	MEYER, DORTHEY	UB REFUND	WATER/SEWER OPERATION	240.29
143841	MILL SUPPLY, INC	DOOR LOCKS W/CYLINDERS	ER&R	-18.77
	MILL SUPPLY, INC		EQUIPMENT RENTAL	220.61
143842	MINCHUK, DMITRIY	UB REFUND	WATER/SEWER OPERATION	20.41
143843	MONROE, ROY & PHYLLI		WATER/SEWER OPERATION	278.33
143844	MONTEITH, DAN	RENT RELIEF GRANT-AUSMUS, LEEANN	ECONOMIC SUPPORT	1,500.00
143845	MOUNTAIN MIST	COOLER RENTAL	COMMUNITY CENTER	1.09
	MOUNTAIN MIST	WATER	COMMUNITY CENTER	4.81
	MOUNTAIN MIST	COOLER RENTAL/BOTTLED WATER	SEWER MAIN COLLECTION	6.19
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	6.19
	MOUNTAIN MIST		WASTE WATER TREATMENT	6.20
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	12.82
	MOUNTAIN MIST		SOURCE OF SUPPLY	12.82
	MOUNTAIN MIST		WASTE WATER TREATMENT	12.83
143846	NAPA AUTO PARTS	AC O'RINGS	EQUIPMENT RENTAL	19.94
	NAPA AUTO PARTS	FILTERS	SMALL ENGINE SHOP	28.75
	NAPA AUTO PARTS	FILTER AND OIL	SMALL ENGINE SHOP	43.09
	NAPA AUTO PARTS	FLOOR DRY	ER&R	48.15
	NAPA AUTO PARTS	FILTERS	SMALL ENGINE SHOP	67.32
	NAPA AUTO PARTS	SWAY BAR LINKS	EQUIPMENT RENTAL	81.49
	NAPA AUTO PARTS	FILTERS, FLOOR DRY AND LAMPS	ER&R	87.93
	NAPA AUTO PARTS	WIPER BLADES, MIRROR AND LAMPS	ER&R	210.85
	NAPA AUTO PARTS	AC REFRIGERANT RECOVERY & RECYCLING	SOLID WASTE OPERATIONS	2,158.67
	NAPA AUTO PARTS		EQUIPMENT RENTAL	2,158.68

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143847	NAVIA BENEFIT	FLEXPLANE FEES-SEPT 2020	PERSONNEL ADMINISTRATION	166.00
143848	NCSI	BACKGROUND SCREENING	PERSONNEL ADMINISTRATION	37.00
143849	NELSON PETROLEUM	PASTE	SMALL ENGINE SHOP	10.02
	NELSON PETROLEUM	TRANS FLUID	ER&R	98.64
	NELSON PETROLEUM	ULTRA DUTY GREASE TUBES	ER&R	377.76
	NELSON PETROLEUM	BULK OIL	ER&R	1,578.30
143850	NORTH COAST ELECTRIC	UV REACTOR REPAIR PARTS	PUMPING PLANT	1,937.13
143851	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER FILTRATION PLANT	656.00
	NORTHSTAR CHEMICAL		WATER QUAL TREATMENT	869.20
143852	NORTHWEST PLAYGROUND	SOCCER NETS	RECREATION SERVICES	1,082.46
143853	OMIGA SOLUTIONS LLC	INSTALLATION OF OCOURT SCHEDULE/E DOC	MUNICIPAL COURTS	32,000.00
143854	OREILLY AUTO PARTS	BRAKE DRUMS, BRAKE SHOES & SPRING KIT	EQUIPMENT RENTAL	132.73
143855	PACIFIC GOLF & TURF	BLADES, CASTERS AND WHEEL KITS	SMALL ENGINE SHOP	491.78
143856	PACIFIC PLUMBING	RETROFIT KIT/CLOSET	PARK & RECREATION FAC	325.95
143857	PACIFIC POWER BATTER	BATTERIES	COURT FACILITIES	20.22
	PACIFIC POWER BATTER	BATTERIES W/CORE CHARGES	COURT FACILITIES	33.88
	PACIFIC POWER BATTER	BATTERIES	UTIL ADMIN	44.38
	PACIFIC POWER BATTER	BATTERIES W/CORE CHARGES	COURT FACILITIES	80.00
	PACIFIC POWER BATTER	BATTERIES	POLICE PATROL	126.70
143858	PACIFIC TOPSOILS	DUMP FEES	PARK & RECREATION FAC	80.00
	PACIFIC TOPSOILS	BRUSH DUMP	ROADSIDE VEGETATION	200.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	200.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	200.00
143859	PACWEST MACHINERY	TYMCO SWEEPER BROOMS	STREET CLEANING	721.81
143860	PAPE MACHINERY	R & R RADIATOR	STORM DRAINAGE	3,978.42
143861	PEACE OF MIND	MINUTE TAKING SERVICE	CITY CLERK	272.00
143862	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	9.74
	PGC INTERBAY LLC		MAINTENANCE	34.35
	PGC INTERBAY LLC		MAINTENANCE	43.69
	PGC INTERBAY LLC		MAINTENANCE	55.15
	PGC INTERBAY LLC		MAINTENANCE	74.23
	PGC INTERBAY LLC		MAINTENANCE	98.44
	PGC INTERBAY LLC		PRO-SHOP	98.89
	PGC INTERBAY LLC		PRO-SHOP	101.96
	PGC INTERBAY LLC		MAINTENANCE	130.46
	PGC INTERBAY LLC		PRO-SHOP	165.00
	PGC INTERBAY LLC		MAINTENANCE	191.71
	PGC INTERBAY LLC		PRO-SHOP	265.00
	PGC INTERBAY LLC		PRO-SHOP	317.87
	PGC INTERBAY LLC		PRO-SHOP	342.48
	PGC INTERBAY LLC		PRO-SHOP	366.30
	PGC INTERBAY LLC		PRO-SHOP	401.67
	PGC INTERBAY LLC		PRO-SHOP	559.57
	PGC INTERBAY LLC		PRO-SHOP	717.02
	PGC INTERBAY LLC		PRO-SHOP	735.00
	PGC INTERBAY LLC		PRO-SHOP	962.38
	PGC INTERBAY LLC		PRO-SHOP	1,125.00
	PGC INTERBAY LLC		MAINTENANCE	2,015.57
	PGC INTERBAY LLC		MAINTENANCE	2,035.59
	PGC INTERBAY LLC		GOLF COURSE	2,373.08
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	9,559.67
	PGC INTERBAY LLC		MAINTENANCE	12,927.02
143863	PILCHUCK RENTALS	SPREADER RENTAL	PARK & RECREATION FAC	120.38
	PILCHUCK RENTALS	STUMP GRINDER RENTAL	ROADSIDE VEGETATION	1,180.44
143864	PLATT ELECTRIC	BALLAST	COURT FACILITIES	52.11
	PLATT ELECTRIC	LIGHTS	WASTE WATER TREATMENT	92.84
	PLATT ELECTRIC		WASTE WATER TREATMENT	130.73
	PLATT ELECTRIC	MAGNETIC INTRUSION SWITCHES	SOURCE OF SUPPLY	355.80
	PLATT ELECTRIC	LIGHTS	WASTE WATER TREATMENT	567.38
143865	PLITMAN, VLADISLAV	INTERPRETER SERVICES	COURTS	100.00
143866	POLLARDWATER	METAL DETECTOR, LOCATOR & PILLOW JACKS	WATER DIST MAINS	346.20

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143866	POLLARDWATER	METAL DETECTOR, LOCATOR & PILLOW JACKS	WATER DIST MAINS	731.22
143867	POSTAL SERVICE	POSTAGE	POLICE ADMINISTRATION	2,000.00
143868	PROFORCE LAW ENFORC	HOLSTERS	POLICE PATROL	170.51
143869	PUBLIC FINANCE	LID 71 ADMINISTRATION	INTEREST & OTHER DEBT	1,113.50
143870	PUD	ACCT #205283641	STREET LIGHTING	9.08
	PUD	ACCT #205026476	STREET LIGHTING	11.01
	PUD	ACCT #202177861	PUMPING PLANT	15.66
	PUD	ACCT #204584361	STREET LIGHTING	17.16
	PUD	ACCT #205026476	STREET LIGHTING	17.21
	PUD	ACCT #204584361	STREET LIGHTING	22.74
	PUD	ACCT #221303498	STREET LIGHTING	28.84
	PUD	ACCT #222663973	TRANSPORTATION	35.41
	PUD	ACCT #222664310	TRANSPORTATION	35.41
	PUD	ACCT #222664740	TRANSPORTATION	35.41
	PUD	ACCT #220153100	TRANSPORTATION	48.01
	PUD	ACCT #220339238	TRAFFIC CONTROL DEVICES	54.64
	PUD	ACCT #200800704	STREET LIGHTING	55.04
	PUD	ACCT #202183679	TRANSPORTATION	62.30
	PUD	ACCT #204879134	TRAFFIC CONTROL DEVICES	65.96
	PUD	ACCT #202368197	PUMPING PLANT	115.59
	PUD	ACCT #202576112	STREET LIGHTING	128.50
	PUD	ACCT #200812808	PUMPING PLANT	184.83
	PUD	ACCT #200164598	SOURCE OF SUPPLY	198.64
	PUD	ACCT #203344585	STREET LIGHTING	203.39
	PUD	ACCT #202461554	SEWER LIFT STATION	383.35
	PUD	ACCT #201639630	GOLF ADMINISTRATION	850.92
	PUD	ACCT #202604203	STREET LIGHTING	1,752.35
	PUD	ACCT #201098969	PUMPING PLANT	2,172.52
	PUD	ACCT #202576112	STREET LIGHTING	2,441.46
	PUD	ACCT #202604203	STREET LIGHTING	2,628.52
143871	QUADIENT LEASING USA	POSTAGE MACHINE LEASE	PROBATION	124.35
	QUADIENT LEASING USA		MUNICIPAL COURTS	373.05
143872	RAY, SCOTT	UB REFUND	WATER/SEWER OPERATION	440.20
143873	RENDON, DONNA	UB REFUND	WATER/SEWER OPERATION	240.27
143874	REPUBLIC BOTTLESHOP	REFUND BUSINESS LICENSE FEES	GENL FUND BUS LIC &	65.00
143875	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	UTIL ADMIN	18,664.13
	RH2 ENGINEERING INC		UTIL ADMIN	29,578.46
143876	ROY ROBINSON	COOLANT CROSSOVER TUBE O'RING	EQUIPMENT RENTAL	10.77
143877	ROYAL ARMS	FIREARM SUPPLIES	GENERAL FUND	-71.84
	ROYAL ARMS		POLICE TRAINING-FIREARMS	844.34
143878	RUSDEN, JOHN	PRO-TEM SERVICES	MUNICIPAL COURTS	370.00
143879	SAFEWAY INC.	INMATE SUPPLIES	DETENTION & CORRECTION	41.28
143880	SCHMIDT, KATHLEEN A	RENT RELIEF GRANT-COBB, GARRETT	ECONOMIC SUPPORT	1,500.00
143881	SETH, ANN	EVENT CANCELLATION REFUND	PARKS-RECREATION	10.00
	SETH, ANN		PARKS-RECREATION	10.00
	SETH, ANN		PARKS-RECREATION	28.50
	SETH, ANN		PARKS-RECREATION	45.00
143882	SHRED-IT US	MONTHLY SHREDDING SERVICE	UTIL ADMIN	4.56
	SHRED-IT US		ENGR-GENL	4.56
	SHRED-IT US		UTILITY BILLING	5.34
	SHRED-IT US		CITY CLERK	5.35
	SHRED-IT US		LEGAL - PROSECUTION	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.20
	SHRED-IT US		PROBATION	16.79
	SHRED-IT US		MUNICIPAL COURTS	50.38
143883	SIX ROBBLEES INC	HARDWARE	EQUIPMENT RENTAL	42.89
143884	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	712.61
143885	SNO CO TREASURER	SETTLEMENT 1830 1ST ST	GMA - STREET	225,000.00
143886	SNOHOMISH CO 911	DISPATCH SERVICES	COMMUNICATION CENTER	91,546.34
143887	SOLID WASTE SYSTEMS	DIAGNOSE AND REPAIR #J034	EQUIPMENT RENTAL	1,854.57
143888	SONITROL	MICRO PROX	COURT FACILITIES	90.17

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143889	SPRINGBROOK NURSERY	DUMP FEE	STORM DRAINAGE	288.00
143890	STAPLES	GLOVES	PUBLIC HEALTH EXPENSE	7.04
143891	STONEWAY ELECTRIC	TRANSFER SWITCH	SOURCE OF SUPPLY	26.16
	STONEWAY ELECTRIC	WIFI PARTS	WATER FILTRATION PLANT	76.70
	STONEWAY ELECTRIC		WATER QUAL TREATMENT	76.70
	STONEWAY ELECTRIC	TRANSFER SWITCHES	SOURCE OF SUPPLY	321.15
143892	SUMMERS, NATHAN	CLAIM FOR DAMAGES	RISK MANAGEMENT	1,464.18
143893	SUMMIT LAW GROUP	LABOR BARGAINING	PERSONNEL ADMINISTRATION	264.00
	SUMMIT LAW GROUP	GENERAL LABOR	PERSONNEL ADMINISTRATION	1,815.00
143894	THYSSENKRUPP ELEVATO	PREVENTATIVE MAINTENANCE	CITY HALL	324.82
	THYSSENKRUPP ELEVATO		PUBLIC SAFETY BLDG	324.82
143895	TOCCO, LEAH	REIMBURSE BIN PURCHASE	EXECUTIVE ADMIN	34.95
143896	TOPCON SOLUTIONS	SOFTWARE LICENSES AND RENEWALS	COMMUNITY	736.53
	TOPCON SOLUTIONS		ENGR-GENL	1,473.05
	TOPCON SOLUTIONS		UTILADMIN	3,597.54
143897	TRANSPORTATION, DEPT	PROJECT COSTS	GMA-PARKS	591.35
143898	TRUE NORTH EQUIPMENT	CUROTTO DOGBONE ASSEMBLY	ER&R	331.27
143899	US MOWER	CENTERING BOLT KIT	EQUIPMENT RENTAL	170.33
143900	UTILITIES UNDERGROUN	EXCAVATION NOTIFICATIONS	UTILITY LOCATING	933.24
143901	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	INTERGOVERNMENTAL	467.00
	WA STATE TREASURER		GENERAL FUND	54,483.48
143902	WASTE MANAGEMENT	YARD WASTE/RECYCLE SERVICE	RECYCLING OPERATION	141,552.70
143903	WATCH SYSTEMS	RSO MAILINGS	POLICE INVESTIGATION	59.51
143904	WAXIE SANITARY SUPPL	SHARPS CONTAINER	PARK & RECREATION FAC	54.08
	WAXIE SANITARY SUPPL	WIPES	PUBLIC HEALTH EXPENSE	330.29
	WAXIE SANITARY SUPPL	WYPALL SHOP TOWELS	PARK & RECREATION FAC	762.50
143905	WELSH COMMISSIONING	PROFESSIONAL SERVICES	CAPITAL EXPENDITURES	540.00
143906	WEST PAYMENT CENTER	WEST INFORMATION CHARGES	LEGAL-GENL	384.73
	WEST PAYMENT CENTER		LEGAL - PROSECUTION	384.74
	WEST PAYMENT CENTER	COURT RULES	MUNICIPAL COURTS	1,141.12
143907	WESTERN EQUIPMENT	BLADE KITS	SMALL ENGINE SHOP	541.17
143908	WESTERN NURSERY	18) TREES	GMA-PARKS	971.19
143909	WESTERN SYSTEMS	BATTERY CABLE HARNESS AND BATTERY	TRANSPORTATION	1,287.58
	WESTERN SYSTEMS	TRANSFER SWITCH AND CONTROLLER	TRANSPORTATION	1,758.99
143910	WESTERN SYSTEMS	GUTTER BROOMS	STREET CLEANING	847.08
143911	WHATCOM COUNTY	NW MINI CHAIN	DETENTION & CORRECTION	9,251.50
143912	WHISTLE STOP SWEET	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143913	WHISTLE WORKWEAR	JEANS-HUDON	GENERAL	93.86
143914	WHITE CAP CONSTRUCT	CEMENT MORTAR	SOURCE OF SUPPLY	58.90
143915	WOODRING, JASON	UB REFUND	WATER/SEWER OPERATION	320.89
143916	ZIPLY FIBER	ACCT #3606517319	TRAFFIC CONTROL DEVICES	57.26
	ZIPLY FIBER	ACCT #3606534741	WASTE WATER TREATMENT	57.33
	ZIPLY FIBER	ACCT #3606583358	POLICE PATROL	58.64
	ZIPLY FIBER	ACCT #3606577075	POLICE PATROL	58.79
	ZIPLY FIBER	ACCT #3606580924	PUBLIC SAFETY BLDG	60.91
	ZIPLY FIBER	ACCT #4253359912	SUNNYSIDE FILTRATION	66.70
	ZIPLY FIBER	ACCT #3606537208	OPERA HOUSE	81.98

WARRANT TOTAL: 1,787,837.01

REASON FOR VOIDS:

INITIATOR ERROR
 CHECK LOST/DAMAGED
 UNCLAIMED PROPERTY

CHECK #137661 CHECK LOST IN MAIL (65.00)
 CHECK #139157 CHECK LOST IN MAIL (48.50)
 CHECK #139409 CHECK LOST IN MAIL (45.00)
 CHECK #140775 CHECK LOST IN MAIL (45.00)

1,787,633.51

Index #7

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 21, 2020 claims in the amount of \$2,905,888.24 paid by EFT transactions and Check No.'s 143917 through 144067 with Check number 143760 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-10

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$2,905,888.24 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 143917 THROUGH 144067 WITH CHECK NUMBER 143760 VOIDED**, THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **26th DAY OF OCTOBER 2020.**

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/15/2020 TO 10/21/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143917	LYDIG CONSTRUCTION	CIVIC CENTER PAYMENT #9	CAPITAL EXPENDITURES	
143918	PREMERA BLUE CROSS	PREMERA CLAIMS PAID 10/4-10/10	MEDICAL CLAIMS	62,551.14
143919	REVENUE, DEPT OF	3RD QTR LEASEHOLD TAX 2020	NON-DEPARTMENTAL	385.20
	REVENUE, DEPT OF		GOLF COURSE	708.88
	REVENUE, DEPT OF		GENERAL FUND	1,097.82
143920	2017-2 IH BORROWER	RENT RELIEF GRANT-NICHOLSON, NADIA	ECONOMIC SUPPORT	1,500.00
	2017-2 IH BORROWER	RENT RELIEF GRANT-VIDAMO, JAMES	ECONOMIC SUPPORT	1,500.00
143921	A & E INSULATION, INC	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143922	A1 AUTOGLASS		ECONOMIC SUPPORT	10,000.00
143923	ALPINE PRODUCTS INC	TORCH DOWN KITS	NON-DEPARTMENTAL	552.35
	ALPINE PRODUCTS INC	WHITE THERMOPLASTIC	TRAFFIC CONTROL DEVICES	4,579.67
143924	AMAZON CAPITAL	OFFICE SUPPLIES	POLICE INVESTIGATION	76.80
	AMAZON CAPITAL	THUMB DRIVES	POLICE INVESTIGATION	111.92
	AMAZON CAPITAL	WEBCAMS	EXPENSES TO FACILITATE	191.20
143925	APS, INC.	POSTAGE MACHINE LEASE	CITY CLERK	23.68
	APS, INC.		EXECUTIVE ADMIN	23.68
	APS, INC.		FINANCE-GENL	23.68
	APS, INC.		PERSONNEL ADMINISTRATION	23.68
	APS, INC.		UTILITY BILLING	23.68
	APS, INC.		LEGAL - PROSECUTION	23.68
	APS, INC.		POLICE ADMINISTRATION	39.07
	APS, INC.		POLICE INVESTIGATION	39.08
	APS, INC.		POLICE PATROL	39.08
	APS, INC.		OFFICE OPERATIONS	39.08
	APS, INC.		DETENTION & CORRECTION	39.08
	APS, INC.		ENGR-GENL	48.18
	APS, INC.		UTIL ADMIN	48.18
	APS, INC.		COMMUNITY	48.18
143926	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.56
	ARAMARK UNIFORM		EQUIPMENT RENTAL	56.66
143927	ARIES BLDG SYSTEMS	BUILDING RENTAL	STORM DRAINAGE	524.64
	ARIES BLDG SYSTEMS		SEWER SERV MAINT	524.64
143928	BAKER, GREGORY	UB REFUND	WATER/SEWER OPERATION	212.44
143929	BANK OF AMERICA	LUNCH EXPENSE	MUNICIPAL COURTS	30.38
143930	BANK OF AMERICA	EMPLOYEE APPRECIATION LUNCH	PERSONNEL ADMINISTRATION	105.16
143931	BANK OF AMERICA	GO TO MEETING-COVID EXPENSE	EXPENSES TO FACILITATE	106.33
143932	BANK OF AMERICA	TESTING MATERIAL	COMMUNITY	28.98
	BANK OF AMERICA		COMMUNITY	78.70
143933	BANK OF AMERICA	RIBBON CUTTING/TRAINING/EOC SUPPLIES	EXECUTIVE ADMIN	8.11
	BANK OF AMERICA		EXECUTIVE ADMIN	134.00
	BANK OF AMERICA		EXECUTIVE ADMIN	325.91
143934	BANK OF AMERICA	EOC SUPPLIES	EXECUTIVE ADMIN	909.81
143935	BANK OF AMERICA	TRAINING EXPENSE	SOLID WASTE OPERATIONS	60.00
	BANK OF AMERICA		UTIL ADMIN	950.00
143936	BANK OF AMERICA	NOVELTY LIGHTS AND NUMEROUS PLUGS	COMMUNITY EVENTS	3,040.16
143937	BICKFORD FORD	MUFFLER AND GASKET	EQUIPMENT RENTAL	706.93
143938	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,665.92
	BILLING DOCUMENT SPE		UTILITY BILLING	1,862.81
	BILLING DOCUMENT SPE		UTILITY BILLING	1,895.96
	BILLING DOCUMENT SPE	TRANSACTION FEES	UTILITY BILLING	2,379.36
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	2,796.35
143939	BLAINE, ERIKA	EVENT CANCELLATION REFUND	PARKS-RECREATION	45.00
143940	BOB BARKER COMPANY	INMATE SUPPLIES	DETENTION & CORRECTION	28.43
143941	BOTESCH, NASH & HALL	CIVIC CENTER PROJECT	CAPITAL EXPENDITURES	40,038.95
143942	BRAKE AND CLUTCH	CONTROL VALVE	EQUIPMENT RENTAL	77.66
143943	BROOME, TERRY	UB REFUND	WATER/SEWER OPERATION	301.83

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143964	EVANGO, MARY ANN	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
143965	EVERETT ENGINEERING	RETURN SOCKETS	WASTE WATER TREATMENT	-681.91
	EVERETT ENGINEERING	SOCKETS	WASTE WATER TREATMENT	219.60
	EVERETT ENGINEERING		WASTE WATER TREATMENT	681.91
143966	EVERETT TIRE & AUTO	TIRES	ER&R	795.56
143967	EVERETT, CITY OF	LAB ANALYSIS	WASTE WATER TREATMENT	912.60
143968	EWING IRRIGATION	HERBICIDE	PARK & RECREATION FAC	228.03
143969	FEIL, JENNIFER & DAN	UB REFUND	WATER/SEWER OPERATION	382.19
143970	FROST, VIRGINIA		WATER/SEWER OPERATION	82.14
143971	GALLS, LLC	UNIFORM-SCAIRPON	POLICE ADMINISTRATION	9.82
	GALLS, LLC		POLICE ADMINISTRATION	62.29
	GALLS, LLC	UNIFORM-SAN MIGUEL, T	POLICE PATROL	86.93
	GALLS, LLC	UNIFORM-SAN MIGUEL, S	POLICE PATROL	103.29
	GALLS, LLC		POLICE PATROL	169.36
	GALLS, LLC		POLICE PATROL	360.33
143972	GARROD, ROBERT & CHE	UB REFUND	WATER/SEWER OPERATION	33.00
143973	GENERAL EQUIPMENT	GARBAGE CARTS AND INSERTS	SOLID WASTE OPERATIONS	10,222.28
143974	GFOA	GAAP UPDATE	FINANCE-GENL	180.00
143975	GOOD, DEE	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
143976	GRAINGER	CONTAINMENT POOL	SOURCE OF SUPPLY	139.33
	GRAINGER	SAFETY GLASSES, FLASHLIGHTS & GRABBERS	ER&R	644.08
143977	GRANITE CONST	ASPHALT	ROADWAY MAINTENANCE	137.69
	GRANITE CONST		ROADWAY MAINTENANCE	264.84
	GRANITE CONST		ROADWAY MAINTENANCE	548.12
143978	GRAVITY PAYMENTS	TRANSACTION FEES	UTILITY BILLING	10,065.53
143979	GRIFFEN, CHRIS	PUBLIC DEFENDER	PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		PUBLIC DEFENSE	300.00
143980	GUILD MORTGAGE COMPA	RENT-MEDINA LOAN #878-1010744	ECONOMIC SUPPORT	1,500.00
143981	HARBOR FREIGHT TOOLS	SNAP RING PLIERS	WASTE WATER TREATMENT	13.11
	HARBOR FREIGHT TOOLS	GAUGE, COUPLER AND CHUCK	WASTE WATER TREATMENT	31.10
	HARBOR FREIGHT TOOLS	PLIERS SET	WASTE WATER TREATMENT	71.03
143982	HAYES, MICHAEL	UB REFUND 1034 ASH AVE 98270	WATER/SEWER OPERATION	38.85
	HAYES, MICHAEL		GARBAGE	220.03
143983	HD FOWLER COMPANY	RETURN FABRIC	NON-DEPARTMENTAL	-398.03
	HD FOWLER COMPANY	ADAPTERS, COUPLINGS AND BUSHING	WATER DIST MAINS	148.60
	HD FOWLER COMPANY	FABRIC	NON-DEPARTMENTAL	294.62
	HD FOWLER COMPANY	PVC PIPE	SOURCE OF SUPPLY	516.22
	HD FOWLER COMPANY	METER LIDS	WATER SERVICES	781.72
	HD FOWLER COMPANY	PIPE, FABRIC AND PIPE LUBE	NON-DEPARTMENTAL	876.00
	HD FOWLER COMPANY	COLLECTOR MAIN INSTALL PARTS	SOURCE OF SUPPLY	2,696.95
	HD FOWLER COMPANY	C900 GASKETED PVC PIPE	SOURCE OF SUPPLY	10,126.10
	HD FOWLER COMPANY		SOURCE OF SUPPLY	10,126.10
143984	HEWLETT PACKARD	PRINTER CHARGES	PARK & RECREATION FAC	1.34
	HEWLETT PACKARD		WATER QUAL TREATMENT	3.60
	HEWLETT PACKARD		SEWER MAIN COLLECTION	4.12
	HEWLETT PACKARD		STORM DRAINAGE	4.12
	HEWLETT PACKARD		UTIL ADMIN	5.40
	HEWLETT PACKARD		COMMUNITY SERVICES UNIT	11.99
	HEWLETT PACKARD		WASTE WATER TREATMENT	32.85
	HEWLETT PACKARD		CITY CLERK	36.75
	HEWLETT PACKARD		FINANCE-GENL	36.75
	HEWLETT PACKARD		UTILITY BILLING	63.12
	HEWLETT PACKARD		MUNICIPAL COURTS	69.81

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
143984	HEWLETT PACKARD	PRINTER CHARGES	COMPUTER SERVICES	183.15
143985	HOLLAND, SHERIAN	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
143986	HOME DEPOT USA	TISSUES	ER&R	59.97
	HOME DEPOT USA	TRASH BAGS ABD DEGREASER	ER&R	639.54
143987	HUSSAIN FAMILY TRUST	UB REFUND	WATER/SEWER OPERATION	280.31
143988	IACIS	DUES-MC SHANE	POLICE INVESTIGATION	75.00
143989	INSTITUTE OF TRANS	DUES-HANNAHS	TRANSPORTATION	312.00
143990	JASON JOHNS AGENCY	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
143991	JENSEN, MARK & MARIE	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
	JENSEN, MARK & MARIE		PARKS-RECREATION	15.00
143992	JOHNSON, EDITH		PARKS-RECREATION	15.00
143993	JOHNSON, ROBERT	UB REFUND	WATER/SEWER OPERATION	77.22
143994	KAISER PERMANENTE	PRE-EMPLOYMENT SCREENING	POLICE ADMINISTRATION	206.00
143995	KAMIE'S BEAUTY BAR	BUSINESS LICENSE REFUND	GENL FUND BUS LIC &	65.00
143996	KENNEDY/JENKS CONSUL	PROFESSIONAL SERVICES	NON-DEPARTMENTAL	2,881.25
143997	KENWORTH NORTHWEST	REPAIR #J035	EQUIPMENT RENTAL	3,420.88
143998	KITSAP TRACTOR	BELT	SMALL ENGINE SHOP	134.43
	KITSAP TRACTOR	REPAIR #W016	SMALL ENGINE SHOP	900.61
143999	KRUGER, JOY	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
	KRUGER, JOY		PARKS-RECREATION	15.00
144000	L N CURTIS & SONS	SWAT EQUIPMENT	SWAT TEAM	1,196.05
	L N CURTIS & SONS		SWAT TEAM	1,229.63
144001	LABOR & INDUSTRIES	L & I 3RD QTR 2020	EXPENSES TO FACILITATE	35.59
	LABOR & INDUSTRIES		POLICE PATROL	463.09
144002	LAKE INDUSTRIES	DRAIN ROCK	NON-DEPARTMENTAL	282.12
144003	LGI HOMES WASHINGTON	UB REFUND	WATER/SEWER OPERATION	25.00
144004	LGI HOMES WASHINGTON	UB REFUND	WATER/SEWER OPERATION	25.00
144005	LGI HOMES WASHINGTON	UB REFUND	WATER/SEWER OPERATION	143.62
144006	LOOMIS	ARMORED TRUCK SERVICE	COMMUNITY	67.79
	LOOMIS		UTIL ADMIN	67.79
	LOOMIS		UTILITY BILLING	135.58
	LOOMIS		POLICE ADMINISTRATION	271.16
	LOOMIS		MUNICIPAL COURTS	271.16
144007	LYNN PEAVEY COMPANY	DNA KITS	POLICE PATROL	114.77
144008	MACLEOD RECKORD, PLLC	PROFESSIONAL SERVICES	GMA-PARKS	5,111.72
144009	MARYSVILLE FIRE	EMERGENCY AID SERVICES	FIRE-EMS	68,273.30
144010	MARYSVILLE FIRE	INMATE TRANSPORT	DETENTION & CORRECTION	1,892.88
144011	MARYSVILLE PRINTING	ENVELOPES	POLICE ADMINISTRATION	49.03
144012	MARYSVILLE, CITY OF	UTILITY SERVICE-1635 GROVE ST IRR	PUBLIC SAFETY BLDG	174.86
	MARYSVILLE, CITY OF	UTILITY SERVICE-6621 GROVE ST	PARK & RECREATION FAC	471.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-1635 GROVE ST	PUBLIC SAFETY BLDG	2,954.01
144013	MASSIE, IRIS	EVENT CANCELLATION REFUND	PARKS-RECREATION	45.00
144014	MATIA CONTRACTORS	PAY ESTIMATE #2	GMA-PARKS	-7,215.56
	MATIA CONTRACTORS		GMA-PARKS	157,732.24
144015	MCKESSON MEDICAL	GLOVES	POLICE PATROL	170.45
144016	MECHANICAL FIRESTOP	BUSINESS RELIEF GRANT	ECONOMIC SUPPORT	10,000.00
144017	MERIDIAN CENTER ELEC	REFUND BUSINESS LICENSE FEES	COMMUNITY DEVELOPMENT	65.00
	MERIDIAN CENTER ELEC		COMMUNITY DEVELOPMENT	65.00
144018	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	COMMUNITY	7.65
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	7.65
	MOBILEGUARD, INC.		PARK & RECREATION FAC	7.65
	MOBILEGUARD, INC.		LEGAL-GENL	7.65
	MOBILEGUARD, INC.		PERSONNEL ADMINISTRATION	7.65
	MOBILEGUARD, INC.		FACILITY MAINTENANCE	7.65
	MOBILEGUARD, INC.		MUNICIPAL COURTS	15.30
	MOBILEGUARD, INC.		PROPERTY TASK FORCE	15.30

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144018	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	SOLID WASTE CUSTOMER	15.30
	MOBILEGUARD, INC.		CUSTODIAL SERVICES	15.30
	MOBILEGUARD, INC.		OFFICE OPERATIONS	22.95
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	22.95
	MOBILEGUARD, INC.		RECREATION SERVICES	22.95
	MOBILEGUARD, INC.		WATER QUAL TREATMENT	22.95
	MOBILEGUARD, INC.		YOUTH SERVICES	30.60
	MOBILEGUARD, INC.		GENERAL	30.60
	MOBILEGUARD, INC.		LEGAL - PROSECUTION	38.25
	MOBILEGUARD, INC.		EXECUTIVE ADMIN	45.90
	MOBILEGUARD, INC.		STORM DRAINAGE	45.90
	MOBILEGUARD, INC.		POLICE INVESTIGATION	53.55
	MOBILEGUARD, INC.		DETENTION & CORRECTION	53.55
	MOBILEGUARD, INC.		WASTE WATER TREATMENT	68.85
	MOBILEGUARD, INC.		ENGR-GENL	76.50
	MOBILEGUARD, INC.		UTIL ADMIN	91.80
	MOBILEGUARD, INC.		POLICE ADMINISTRATION	114.75
	MOBILEGUARD, INC.		COMPUTER SERVICES	136.79
	MOBILEGUARD, INC.		POLICE PATROL	413.10
144019	MOODYS INVESTORS SVC	LTGO 2020 RATING SERVICE	INTEREST & OTHER DEBT	23,000.00
144020	NAPA AUTO PARTS	SPILL KITS, FILTERS AND BOOM COIL	SOLID WASTE OPERATIONS	127.86
	NAPA AUTO PARTS	EXHAUST FLUID	STREET CLEANING	153.59
	NAPA AUTO PARTS	SPILL KITS, FILTERS AND BOOM COIL	ER&R	170.41
144021	NATIONAL BARRICADE	VARIOUS SIGNS	TRANSPORTATION	1,654.18
	NATIONAL BARRICADE		TRANSPORTATION	3,737.27
144022	NEATHERLIN, SHERYL	EVENT CANCELLATION REFUND	PARKS-RECREATION	125.00
144023	NORTH SOUND EMERG	INMATE MEDICAL CARE	POLICE PATROL	852.00
144024	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WASTE WATER TREATMENT	2,186.87
	NORTHSTAR CHEMICAL		WASTE WATER TREATMENT	2,294.43
144025	OFFICE DEPOT	OFFICE SUPPLIES	COMPUTER SERVICES	76.50
	OFFICE DEPOT		COMMUNITY	153.73
	OFFICE DEPOT		COMPUTER SERVICES	231.84
144026	OLSON, LINDSEY	UB REFUND	WATER/SEWER OPERATION	27.90
144027	OWEN EQUIPMENT	HEADSET REPAIR	ROADWAY MAINTENANCE	451.84
144028	PACIFIC TOPSOILS	DUMP FEES	ROADSIDE VEGETATION	69.00
	PACIFIC TOPSOILS		NON-DEPARTMENTAL	69.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	69.00
	PACIFIC TOPSOILS		NON-DEPARTMENTAL	69.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	100.00
	PACIFIC TOPSOILS		NON-DEPARTMENTAL	100.00
	PACIFIC TOPSOILS		ROADSIDE VEGETATION	200.00
	PACIFIC TOPSOILS	TOPSOIL	NON-DEPARTMENTAL	329.40
144029	PARKER, WILLIAM	UB REFUND	WATER/SEWER OPERATION	278.68
144030	PARR LUMBER CO	WOOD STAKES	COMMUNITY	56.84
144031	PEACE OF MIND	MINUTE TAKING SERVICE	COMMUNITY	61.20
	PEACE OF MIND		COMMUNITY	95.20
	PEACE OF MIND		COMMUNITY	163.20
144032	PETROCARD SYSTEMS	FUEL CONSUMED	STORM DRAINAGE	29.32
	PETROCARD SYSTEMS		ENGR-GENL	82.17
	PETROCARD SYSTEMS		COMMUNITY	143.03
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	199.20
	PETROCARD SYSTEMS		PARK & RECREATION FAC	610.42
	PETROCARD SYSTEMS		GENERAL	2,414.98
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	2,945.71
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	3,349.96
	PETROCARD SYSTEMS		POLICE PATROL	6,175.74

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144033	PIATZ, ALICE	UB REFUND	WATER/SEWER OPERATION	400.18
144034	PILCHUCK RENTALS	SYNTHETIC OIL	PARK & RECREATION FAC	104.08
	PILCHUCK RENTALS	FILTERS, CABLE, OIL CAP AND CARBURETOR	SMALL ENGINE SHOP	247.03
144035	PILCHUCK VETERINARY	ANIMAL CRUELTY CASE	COMMUNITY SERVICES UNIT	612.85
144036	PUD	ACCT #220681340	STORM DRAINAGE	4.73
	PUD	ACCT #201142098	PARK & RECREATION FAC	8.64
	PUD	ACCT #201346665	SEWER LIFT STATION	16.44
	PUD	ACCT #202461026	MAINT OF GENL PLANT	17.58
	PUD	ACCT #205195373	PARK & RECREATION FAC	17.58
	PUD	ACCT #200061463	PARK & RECREATION FAC	17.92
	PUD	ACCT #204259469	TRAFFIC CONTROL DEVICES	18.14
	PUD	ACCT #204260343	TRAFFIC CONTROL DEVICES	18.14
	PUD	ACCT #204262620	TRAFFIC CONTROL DEVICES	18.14
	PUD	ACCT #205481823	GOLF ADMINISTRATION	18.71
	PUD	ACCT #200973956	SEWER LIFT STATION	23.27
	PUD	ACCT #200501617	TRANSPORTATION	25.13
	PUD	ACCT #202011813	PUMPING PLANT	28.05
	PUD	ACCT #201142155	TRANSPORTATION	36.63
	PUD	ACCT #204829691	STREET LIGHTING	37.93
	PUD	ACCT #202294245	SEWER LIFT STATION	47.57
	PUD	ACCT #200660439	STREET LIGHTING	49.05
	PUD	ACCT #203500020	STREET LIGHTING	49.05
	PUD	ACCT #202524690	PUMPING PLANT	50.41
	PUD	ACCT #200448801	TRANSPORTATION	51.27
	PUD	ACCT #201628880	WASTE WATER TREATMENT	56.56
	PUD	ACCT #222664740	TRANSPORTATION	59.91
	PUD	ACCT #202303301	SEWER LIFT STATION	62.90
	PUD	ACCT #221115934	MAINT OF GENL PLANT	64.94
	PUD	ACCT #221610405	STREET LIGHTING	66.54
	PUD	ACCT #203996343	STREET LIGHTING	68.05
	PUD	ACCT #201225067	PARK & RECREATION FAC	84.37
	PUD	ACCT #201909637	SEWER LIFT STATION	104.10
	PUD	ACCT #205237738	TRAFFIC CONTROL DEVICES	104.85
	PUD	ACCT #203291216	GENERAL	125.64
	PUD	ACCT #222025900	PUMPING PLANT	133.54
	PUD	ACCT #220020531	STREET LIGHTING	253.53
	PUD	ACCT #201675634	WASTE WATER TREATMENT	296.80
	PUD	ACCT #202177333	MAINT OF GENL PLANT	756.22
	PUD	ACCT #201587284	WASTE WATER TREATMENT	801.78
	PUD	ACCT #201639689	MAINT OF GENL PLANT	1,083.81
	PUD	ACCT #201617479	CITY HALL	1,150.31
	PUD	ACCT #200021871	COURT FACILITIES	1,241.43
	PUD	ACCT #202882098	STREET LIGHTING	8,906.41
	PUD		STREET LIGHTING	13,930.53
144037	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG	12.12
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	35.61
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	35.61
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	35.61
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	40.06
	PUGET SOUND ENERGY	ACCT #220009204345	OPERA HOUSE	40.06
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	42.72
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	48.07
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	57.03
	PUGET SOUND ENERGY	ACCT #200023493808	CITY HALL	57.03
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	92.74
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG	189.16

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/15/2020 TO 10/21/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
144038	PUGET SOUND SECURITY	LOCKS AND KEYS	PARK & RECREATION FAC	332.82
144039	QUIL CEDA CARVERS	EVENT CANCELLATION REFUND	PARKS-RECREATION	80.00
144040	RAINIER TITLE, LLC	TITLE REPORT-ALEXANDER	GMA-PARKS	330.00
	RAINIER TITLE, LLC	TITLE REPORT-ANDERSON HEIGHTS HOA	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-ANDERTON	GMA-PARKS	330.00
	RAINIER TITLE, LLC	TITLE REPORT-BOMAR	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-BORG	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-DELISLE	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-HAGA	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-IH5 PROPERTY WA LP	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-KAISER LIVING TRUST	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-LGL INVESTMENT	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-MARTIN	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-PICKERT	GMA-PARKS	330.00
	RAINIER TITLE, LLC	TITLE REPORT-PRETTYMAN	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-RATCLIFF	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-SAKSHAUG	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-SENEMAR	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-THOMPSON	GMA - STREET	330.00
	RAINIER TITLE, LLC	TITLE REPORT-TRAUTMAN	GMA - STREET	330.00
144041	REECE TRUCKING	PAY ESTIMATE #3	ARTERIAL STREETS	-2,120.33
	REECE TRUCKING	DUMP FEES	NON-DEPARTMENTAL	591.96
	REECE TRUCKING		NON-DEPARTMENTAL	872.64
	REECE TRUCKING	PAY ESTIMATE #3	ARTERIAL STREET-GENL	42,406.52
144042	SCORE	INMATE HOUSING-SEPT 2020	DETENTION & CORRECTION	5,888.00
144043	SHEFLO, VERONICA	EVENT CANCELLATION REFUND	PARKS-RECREATION	15.00
	SHEFLO, VERONICA		PARKS-RECREATION	15.00
144044	SHERWIN WILLIAMS	PAINT	NON-DEPARTMENTAL	146.41
144045	SHI INTERNATIONAL	MICROSOFT VISIO LICENSE	ENGR-GENL	197.57
	SHI INTERNATIONAL	ADOBE PHOTOSHOP SUBSCRIPTION	POLICE ADMINISTRATION	381.15
144046	SNOOK, MICHAEL	REIMBURSE TRAINING/TRAVEL EXPENSE	COMMUNITY	1,526.60
144047	SOLID WASTE SYSTEMS	VALVE ASSEMBLIES	ER&R	374.61
144048	SONITROL	SECURITY MONITORING	NON-DEPARTMENTAL	134.00
	SONITROL		STORM DRAINAGE	143.00
	SONITROL		UTILADMIN	144.56
	SONITROL		COMMUNITY CENTER	154.96
	SONITROL		PUBLIC SAFETY BLDG	177.72
	SONITROL		SUNNYSIDE FILTRATION	239.00
	SONITROL		OPERA HOUSE	277.00
	SONITROL		PARK & RECREATION FAC	287.04
	SONITROL		MAINT OF GENL PLANT	315.12
	SONITROL		CITY HALL	361.92
	SONITROL		WASTE WATER TREATMENT	576.04
144049	SONS OF ITALY	EVENT CANCELLATION REFUND	PARKS-RECREATION	30.00
144050	SOUND PUBLISHING	LEGAL ADS	COMMUNITY	623.00
144051	SOUND SAFETY	SHIRTS	UTILADMIN	242.54
144052	SPRINGBROOK NURSERY	DUMP FEES	STORM DRAINAGE	48.00
	SPRINGBROOK NURSERY	LAGOON RD TRUCKING SERVICES	WASTE WATER TREATMENT	1,200.00
144053	SSG MINERAL RESOURCE	DUMP FEES	SOURCE OF SUPPLY	100.00
	SSG MINERAL RESOURCE		SOURCE OF SUPPLY	140.00
144054	STATE AUDITORS OFFIC	AUDIT PERIOD 19-19	UTILADMIN	197.92
	STATE AUDITORS OFFIC		NON-DEPARTMENTAL	197.93
144055	STATE PATROL	FINGERPRINT ID SERVICES	PERSONNEL ADMINISTRATION	34.25
	STATE PATROL		INTERGOVERNMENTAL	715.50
144056	SUPERION LLC	TRAKIT LICENSE FOR FIRE	COMPUTER SERVICES	108.80
144057	ULINE	GLOVES	POLICE PATROL	432.80

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
144058	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	117.57
144059	US BANK	ADMIN FEE MARLTGOREF10	INTEREST & OTHER DEBT	125.75
	US BANK	ADMIN FEE MARLID7114	INTEREST & OTHER DEBT	300.00
	US BANK	ADMIN FEE MARLTGO07T	GOLF DEBT SERVICE	300.00
	US BANK	ADMIN FEE MARLTGO18	INTEREST & OTHER DEBT	300.00
	US BANK	ADMIN FEE MARLTGO18B	INTEREST & OTHER DEBT	300.00
	US BANK	ADMIN FEE MARLTGOREF13	INTEREST & OTHER DEBT	300.00
	US BANK	ADMIN FEE MARLTGOREF16	INTEREST & OTHER DEBT	300.00
	US BANK	ADMIN FEE MARWAT14	ENTERPRISE D/S	300.00
144060	VERIZON	WIRELESS CHARGES	CRIME PREVENTION	23.70
	VERIZON		PURCHASING/CENTRAL	23.70
	VERIZON		UTILITY BILLING	47.40
	VERIZON		FACILITY MAINTENANCE	51.84
	VERIZON		PERSONNEL ADMINISTRATION	52.93
	VERIZON		CUSTODIAL SERVICES	75.54
	VERIZON		SEWER LIFT STATION	80.02
	VERIZON		EQUIPMENT RENTAL	99.24
	VERIZON		PROPERTY TASK FORCE	103.68
	VERIZON		FINANCE-GENL	113.68
	VERIZON		OFFICE OPERATIONS	155.52
	VERIZON		PARK & RECREATION FAC	174.78
	VERIZON		RECREATION SERVICES	194.04
	VERIZON		TRANSPORTATION	200.29
	VERIZON		YOUTH SERVICES	207.36
	VERIZON		COMMUNITY SERVICES UNIT	207.36
	VERIZON		MUNICIPAL COURTS	235.54
	VERIZON		LEGAL-GENL	257.37
	VERIZON		LEGAL - PROSECUTION	289.20
	VERIZON		WATER QUAL TREATMENT	299.25
	VERIZON		EXECUTIVE ADMIN	331.04
	VERIZON		DETENTION & CORRECTION	334.74
	VERIZON		WATER SUPPLY MAINS	360.20
	VERIZON		POLICE INVESTIGATION	362.88
	VERIZON		SOLID WASTE CUSTOMER	380.69
	VERIZON		COMMUNITY	401.65
	VERIZON		COMPUTER SERVICES	516.77
	VERIZON		WASTE WATER TREATMENT	527.79
	VERIZON		STORM DRAINAGE	736.32
	VERIZON		GENERAL	784.78
	VERIZON		POLICE ADMINISTRATION	865.13
	VERIZON		ENGR-GENL	1,445.50
	VERIZON		UTIL ADMIN	2,026.61
	VERIZON		POLICE PATROL	2,964.02
144061	WAVEDIVISION HOLDING	I-NET LEASE/INTERNET SERVICES	WATER QUAL TREATMENT	111.20
	WAVEDIVISION HOLDING		CENTRAL SERVICES	513.24
	WAVEDIVISION HOLDING		COMPUTER SERVICES	980.22
144062	WEBCHECK	WEBCHECK SERVICES	UTILITY BILLING	2,458.16
144063	WEST PAYMENT CENTER	WA COURT RULES	LEGAL - PROSECUTION	524.64
144064	WESTERN GRAPHICS	CITY LOGOS	ER&R	914.38
144065	WHITE CAP CONSTRUCT	GROUT MORTAR MIXER	STORM DRAINAGE	16.82
144066	YEPEZ-CARINO, JONNAT	UB REFUND	WATER/SEWER OPERATION	191.38
144067	ZIPLY FIBER	PHONE CHARGES	CITY CLERK	9.85
	ZIPLY FIBER		CRIME PREVENTION	9.85
	ZIPLY FIBER		COMMUNITY CENTER	9.85
	ZIPLY FIBER		SOLID WASTE CUSTOMER	9.85
	ZIPLY FIBER		GOLF ADMINISTRATION	9.85

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/15/2020 TO 10/21/2020

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
144067	ZIPLY FIBER	PHONE CHARGES	PURCHASING/CENTRAL	9.85
	ZIPLY FIBER		FACILITY MAINTENANCE	9.85
	ZIPLY FIBER		PROPERTY TASK FORCE	19.69
	ZIPLY FIBER		RECREATION SERVICES	29.54
	ZIPLY FIBER		PERSONNEL ADMINISTRATION	29.54
	ZIPLY FIBER		WATER QUAL TREATMENT	29.54
	ZIPLY FIBER	ACCT #3606589493	RECREATION SERVICES	34.12
	ZIPLY FIBER		POLICE INVESTIGATION	34.13
	ZIPLY FIBER	ACCT #3606515033	EXECUTIVE ADMIN	36.42
	ZIPLY FIBER	PHONE CHARGES	YOUTH SERVICES	39.39
	ZIPLY FIBER		COMMUNITY SERVICES UNIT	39.39
	ZIPLY FIBER		LEGAL-GENL	39.39
	ZIPLY FIBER		GENERAL	39.39
	ZIPLY FIBER		STORM DRAINAGE	39.39
	ZIPLY FIBER		LEGAL - PROSECUTION	49.23
	ZIPLY FIBER		EQUIPMENT RENTAL	49.23
	ZIPLY FIBER		COMPUTER SERVICES	59.05
	ZIPLY FIBER		FINANCE-GENL	59.08
	ZIPLY FIBER		PARK & RECREATION FAC	59.08
	ZIPLY FIBER	ACCT #3606588575	STORM DRAINAGE	66.85
	ZIPLY FIBER	PHONE CHARGES	UTILITY BILLING	68.93
	ZIPLY FIBER	ACCT #3606585292	PERSONNEL ADMINISTRATION	72.40
	ZIPLY FIBER	PHONE CHARGES	EXECUTIVE ADMIN	78.78
	ZIPLY FIBER		POLICE INVESTIGATION	78.78
	ZIPLY FIBER		WASTE WATER TREATMENT	88.62
	ZIPLY FIBER		POLICE ADMINISTRATION	98.47
	ZIPLY FIBER		OFFICE OPERATIONS	108.32
	ZIPLY FIBER		MUNICIPAL COURTS	118.16
	ZIPLY FIBER	ACCT #3606575532	OPERA HOUSE	124.81
	ZIPLY FIBER	PHONE CHARGES	COMMUNITY	157.55
	ZIPLY FIBER		DETENTION & CORRECTION	167.40
	ZIPLY FIBER		UTIL ADMIN	167.40
	ZIPLY FIBER		ENGR-GENL	206.79
	ZIPLY FIBER	ACCT #4253357893	SUNNYSIDE FILTRATION	223.25
	ZIPLY FIBER	ACCT #3606585292	MUNICIPAL COURTS	290.23
	ZIPLY FIBER	PHONE CHARGES	POLICE PATROL	512.04

WARRANT TOTAL: 2,908,888.24

CHECK #1 43760 CHECK LOST IN MAIL (3000.00)

REASON FOR VOIDS:

**INITIATOR ERROR
 CHECK LOST/DAMAGED
 UNCLAIMED PROPERTY**

2,905,888.24

Index #8

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the October 23, 2020 payroll in the amount \$1,393,426.76, paid by EFT Transactions and Check No.33283 through 33289.

COUNCIL ACTION:

Index #9

SUMMARY OF CHANGES

Changes from Preliminary Document presented on 10/12/2020

Increased Property Taxes & EMS (Revenue)	\$218.8K
Increased Fire EMS (Expense)	\$102.4K
Revised Streets Budget Request & Line Item increases	(\$ 3.2K)
Added budget request to Facilities Maintenance (This increased the General Fund by \$194K, & Utilities by \$94K)	\$288.4K

The changes above results in changes to the following pages:

Pages 1-6

Page 20

Page 24

Page 27

Page 28

Page 49

Page 50

Page 73

Added budget request

Page 82

Page 83



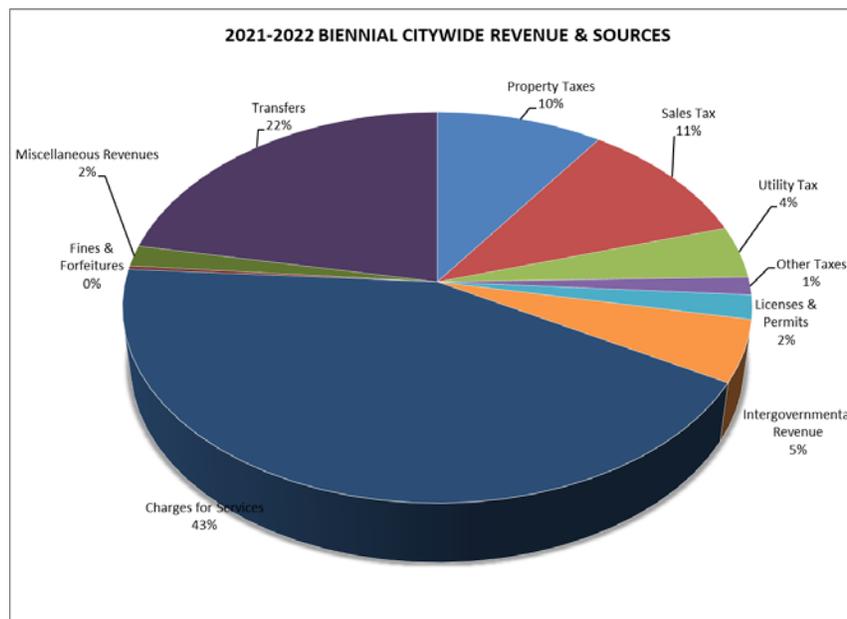
MARYSVILLE
WASHINGTON

CITY OF MARYSVILLE

PRELIMINARY
BIENNIAL BUDGET
WORKSHOP

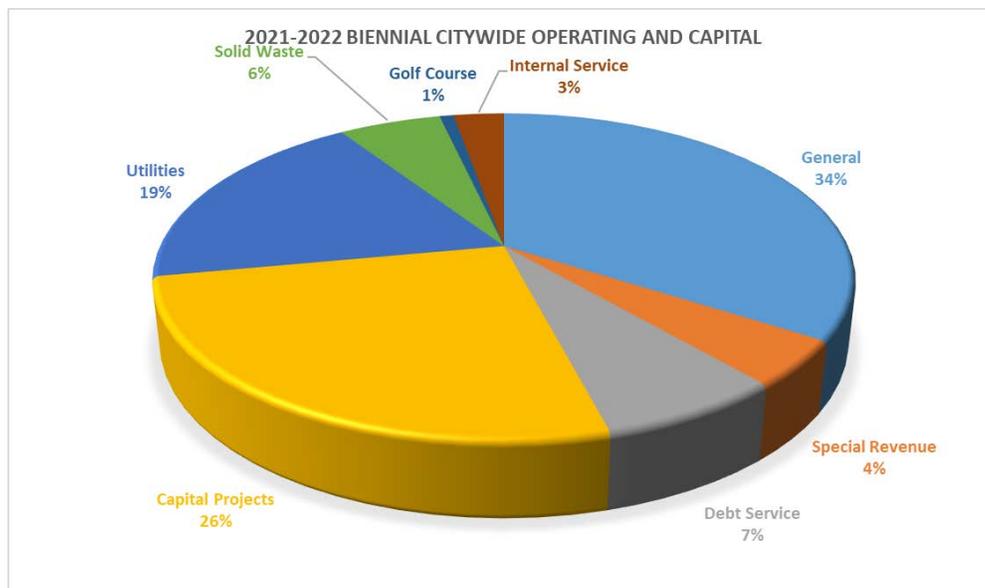
2021-2022 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2021-2022 REVENUE BEFORE REQUESTS	2021-22 BUDGET REQUEST (REVENUE)	2021-2022 REVENUE
001 General Fund	12,980,033	103,787,098	50,000	103,837,098
005 General Cum. Reserve	10,294,671	6,100,000	-	6,100,000
101 City Street	-	3,091,929	-	3,091,929
102 Arterial Street	-	-	-	-
103 Drug Enforcement	92,039	20,300	-	20,300
104 Tribal Gaming Fund	6,997	75	-	75
105 Hotel/Motel Tax Fund	117,215	221,000	-	221,000
106 KBCC	-	-	-	-
108 I/NET	519,120	229,000	-	229,000
109 CDBG Program	-	690,000	-	690,000
110 GMA--REET I	2,727,730	2,735,000	-	2,735,000
111 GMA--REET II	2,807,843	2,735,000	-	2,735,000
114 TBD	2,421,041	5,036,059	-	5,036,059
115 Affordable House	52,786	630,980	-	630,980
116 School Mitigation	-	4,500,000	-	4,500,000
206 LTGO Debt Service	95,503	12,135,988	-	12,135,988
271 LID 71 Debt Service	72,088	724,560	-	724,560
299 LID Guaranty Fund	643,414	10,000	-	10,000
305 Street Capital Imprvmnts	4,418,616	14,497,083	-	14,497,083
310 Parks Capital Imprvmnts	204,589	2,690,000	-	2,690,000
314 City Facilities	17,688,225	14,328,047	-	14,328,047
401 Water/Sewer Operating	11,703,663	59,633,661	218,750	59,852,411
402 Utility Construction	10,917,326	20,680,475	-	20,680,475
410 Garbage & Refuse	4,686,461	16,906,575	2,832,258	19,738,833
420 Golf Course Operating	237,728	2,402,010	-	2,402,010
450 Utility Debt Service Fund	2,243,977	10,445,164	-	10,445,164
501 Fleet Services	784,653	3,140,035	1,180,000	4,320,035
502 Facilities Maintenance	61,739	1,333,521	288,435	1,621,956
503 Information Services	135,643	2,718,715	530,672	3,249,387
510 Unemployment Insurance	82,915	69,436	-	69,436
511 Liability Insurance	266,842	1,603,800	-	1,603,800
512 Medical Insurance	1,062,627	11,138,047	-	11,138,047
TOTAL ALL FUNDS	87,325,485	304,233,558	5,100,115	309,333,673
TOTAL BUDGET				396,659,158



2021-2022 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	2021-2022 EXPENDITURES BEFORE REQUESTS	2021-22 BUDGET REQUEST (EXPENSE)	2021-2022 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	107,674,625	1,827,577	109,502,202	7,314,929
005 General Cum. Reserve	13,485,805	-	13,485,805	2,908,866
101 City Street	3,091,929	-	3,091,929	-
102 Arterial Street	-	-	-	-
103 Drug Enforcement	80,000	-	80,000	32,339
104 Tribal Gaming Fund	7,072	-	7,072	-
105 Hotel/Motel Tax Fund	220,000	-	220,000	118,215
106 KBCC	-	-	-	-
108 I/NET	442,000	-	442,000	306,120
109 CDBG Program	690,000	-	690,000	-
110 GMA--REET I	2,932,116	-	2,932,116	2,530,614
111 GMA--REET II	2,932,116	-	2,932,116	2,610,727
114 TBD	4,150,000	-	4,150,000	3,307,100
115 Affordable House	590,000	-	590,000	93,766
116 School Mitigation	4,500,000	-	4,500,000	-
206 LTGO Debt Service	12,132,988	-	12,132,988	98,503
271 LID 71 Debt Service	764,010	-	764,010	32,638
299 LID Guaranty Fund	20,000	-	20,000	633,414
305 Street Capital Imprvmts	18,867,238	-	18,867,238	48,461
310 Parks Capital Imprvmts	2,701,645	-	2,701,645	192,944
314 City Facilities	32,016,272	-	32,016,272	-
401 Water/Sewer Operating	57,696,323	2,365,680	60,062,003	11,494,071
402 Utility Construction	16,532,184	-	16,532,184	15,065,617
410 Garbage & Refuse	14,673,856	3,486,836	18,160,692	6,264,602
420 Golf Course Operating	2,304,088	183,000	2,487,088	152,650
450 Utility Debt Service Fund	10,346,764	-	10,346,764	2,342,377
501 Fleet Services	3,136,901	1,186,624	4,323,525	781,163
502 Facilities Maintenance	1,332,225	289,834	1,622,059	61,636
503 Information Services	2,709,267	530,672	3,239,939	145,091
510 Unemployment Insurance	50,000	-	50,000	102,351
511 Liability Insurance	1,350,940	-	1,350,940	519,702
512 Medical Insurance	9,769,408	-	9,769,408	2,431,266
TOTAL ALL FUNDS	327,199,772	9,870,223	337,069,995	59,589,163
TOTAL BUDGET				396,659,158

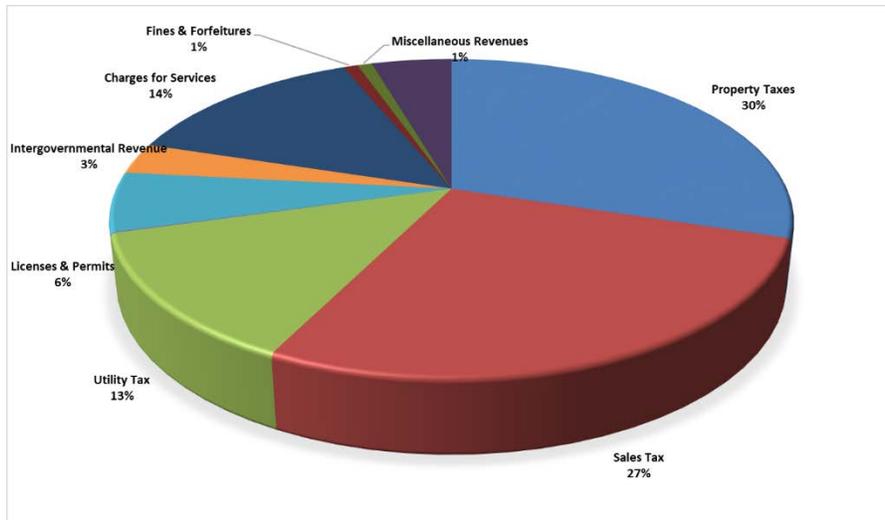


2021-2022 OPERATING AND CAPITAL BUDGET SUMMARY

Fund Type	Description	Amended 2019/2020 Budget	Preliminary 2021/2022 Budget	% Change
Operating Budget				
General	General	110,308,288	109,502,202	-0.7%
Special Revenue	Streets*	9,716,092	3,091,929	-68.2%
Debt Service	LTGO	9,177,399	12,132,988	32.2%
	LID71	1,411,225	764,010	-45.9%
	LID Guaranty	10,000	20,000	100.0%
Enterprise	Water Sewer Operating	63,966,466	60,062,003	-6.1%
	Solid Waste Management	15,276,106	18,160,692	18.9%
	Golf Course Operating	2,506,215	2,487,088	-0.8%
	Water/Sewer Debt Svc.	10,447,280	10,346,764	-1.0%
Internal Service	Fleet Services	5,147,613	4,323,525	-16.0%
	Facilities Maintenance	1,194,328	1,622,059	35.8%
	Information Services	3,652,017	3,239,939	-11.3%
	Unemployment Insurance	50,000	50,000	0.0%
	Liability Insurance	1,223,324	1,350,940	0.0%
	Medical Insurance	-	9,769,408	0.0%
Total Operating Budgets		234,086,352	236,923,547	1.2%
Capital Budget				
	General Reserves	6,795,910	13,485,805	98.4%
	Arterial Streets	2,800,000	-	-100.0%
	Other Special Revenue	8,934,021	12,393,304	38.7%
	Marysville TBD	5,945,000	4,150,000	-30.2%
	Streets Construction	33,406,613	18,867,238	-43.5%
	Parks Construction	6,060,394	2,701,645	-55.4%
	Facilities Construction	43,000,000	32,016,273	0.0%
	Utilities Construction	14,180,000	16,532,184	16.6%
Total Capital Budgets		121,121,937	100,146,449	-17.3%
Total 2021-2022 Budget		355,208,290	337,069,996	-5.1%
<i>*Streets moved to the General Fund 2021</i>				

GENERAL FUND REVENUE SUMMARY
2021 AND 2022 OPERATING BUDGET

001 GENERAL FUND	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
REVENUE SOURCES:									
311 General Property Taxes	17,726,207	18,209,589	18,414,572	18,414,572	14,126,791	15,383,259	15,815,426	-16.5%	2.8%
313 Retail Sales & Use Taxes	14,044,197	16,961,178	14,567,592	15,367,592	14,417,353	13,338,866	15,115,985	-13.2%	13.3%
316 Business Taxes	6,470,971	6,459,329	7,356,300	7,356,300	6,459,329	6,782,295	6,888,043	-7.8%	1.6%
317 Excise Tax	12,424	10,611	8,500	8,500	10,611	11,142	10,611	31.1%	-4.8%
318 Other Taxes	250,512	235,196	260,000	260,000	100,000	-	50,000	-100.0%	100.0%
310 TAXES	38,504,311	41,875,903	40,606,964	41,406,964	35,114,084	35,515,562	37,880,065	-14.2%	6.7%
321 Business Licenses & Permits	1,273,186	1,245,717	1,335,423	1,335,423	1,245,717	1,308,003	1,320,632	-2.1%	1.0%
322 Non-Business Licenses & Permits	1,063,331	1,777,464	853,800	853,800	1,777,464	1,866,336	1,777,464	118.6%	-4.8%
320 LICENSES AND PERMITS	2,336,517	3,023,181	2,189,223	2,189,223	3,023,181	3,174,339	3,098,096	45.0%	-2.4%
331 Federal Grants - Direct	109,066	38,645	-	-	13,585	-	-	0.0%	0.0%
333 Federal Grants - Indirect	-	8,369	-	-	-	-	-	0.0%	0.0%
334 State Grants - Direct	203,823	141,379	229,275	229,275	974,144	163,000	38,000	-28.9%	-76.7%
335 State Shared Revenues	302,176	301,821	300,000	300,000	305,317	316,912	301,821	5.6%	-4.8%
336 State Entitlements	1,023,506	1,060,385	1,035,700	1,035,700	1,334,295	1,099,554	1,102,485	6.2%	0.3%
337 Interlocal Grants	162,030	161,017	169,395	169,395	160,032	66,691	161,017	-60.6%	141.4%
330 INTERGOV'T REVENUE	1,800,601	1,711,616	1,734,370	1,734,370	2,787,373	1,646,157	1,603,323	-5.1%	-2.6%
341 Charges for Service - General Govt	1,918,049	1,763,723	1,869,550	1,869,550	1,629,915	1,685,231	1,766,014	-9.9%	4.8%
342 Charges for Service - Public Safety	768,299	654,954	844,725	844,725	523,531	494,290	543,015	-41.5%	9.9%
343 Charges for Service - Environment	1,250	2,250	1,000	1,000	1,575	1,654	2,250	65.4%	36.0%
345 Charges for Service - Economic	1,168,588	1,566,640	900,000	900,000	1,671,640	1,566,222	1,491,640	74.0%	-4.8%
347 Charges for Service - Recreation	433,333	476,545	357,800	357,800	70,512	77,523	77,523	-78.3%	0.0%
349 Charges for Interfund Services	3,101,720	3,410,602	3,677,451	3,677,451	3,351,344	3,367,021	3,388,851	-8.4%	0.6%
340 CHARGES FOR SERVICES	7,391,239	7,874,714	7,650,526	7,650,526	7,248,517	7,191,941	7,269,293	-6.0%	1.1%
352 Civil Penalties	5,394	7,347	4,500	4,500	7,347	7,714	7,347	71.4%	-4.8%
353 Non-Parking Infractions	255,626	377,259	240,500	240,500	230,017	158,448	377,257	-34.1%	138.1%
354 Parking Infraction Penalties	14,932	12,728	10,000	10,000	8,196	5,346	12,728	-46.5%	138.1%
355 Criminal Traffic Misdemeanors	58,791	68,935	42,500	42,500	37,852	28,952	68,935	-31.9%	138.1%
356 Non-Traffic Misdemeanors	59,005	71,622	48,000	48,000	33,082	30,082	71,622	-37.3%	138.1%
357 Criminal Costs	59,678	63,675	7,000	7,000	30,318	31,834	63,675	354.8%	100.0%
350 FINE & FORFEITS	453,426	601,566	352,500	352,500	346,812	262,376	601,564	-25.6%	129.3%
361 Interest Earnings	363,895	434,791	210,000	210,000	434,791	240,233	238,793	14.4%	-0.6%
362 Rents & Royalties	276,519	237,734	224,600	224,600	85,095	93,979	123,576	-58.2%	31.5%
367 Contributions from Private Sources	46,463	99,384	34,350	34,350	27,465	10,492	17,132	-69.5%	63.3%
369 Other Miscellaneous Revenue	90,998	86,632	36,920	36,920	28,840	30,282	86,789	-18.0%	186.6%
360 MISCELLANEOUS REVENUE	777,875	858,541	505,870	505,870	576,191	374,986	466,290	-25.9%	24.3%
395 Disposition of Capital Assets	12,786	-	-	-	-	-	-	0.0%	0.0%
397 Operating Transfers	177,976	204,317	-	-	96,620	2,372,634	2,330,472	100.0%	-1.8%
390 TRANSFERS-IN	190,762	204,317	-	-	96,620	2,372,634	2,330,472	100.0%	-1.8%
TOTAL REVENUE W/STREETS	51,454,731	56,149,838	53,039,453	53,839,453	49,192,778	50,537,995	53,249,103	-6.1%	5.4%
Less: Streets	-	-	-	-	-	(2,372,634)	(2,330,472)	100.0%	-0.5%
TOTAL REVENUE W/O STREETS	51,454,731	56,149,838	53,039,453	53,839,453	49,192,778	48,165,361	50,918,631	-10.5%	5.7%
Additional Adjustments						35,000	15,000		
Revised Budget						\$ 50,572,995	\$ 53,264,103		



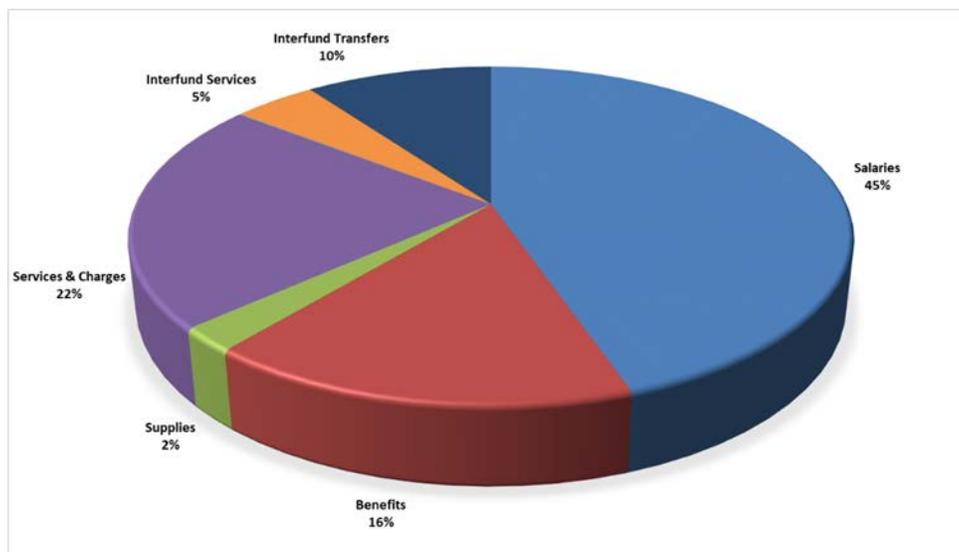
Property Taxes down in 2021/2022 a result of the RFA

Sales Taxes down in 2021/2022 due to the effects of COVID on the economy and the sun setting of the 2010 annexation sales tax credit.

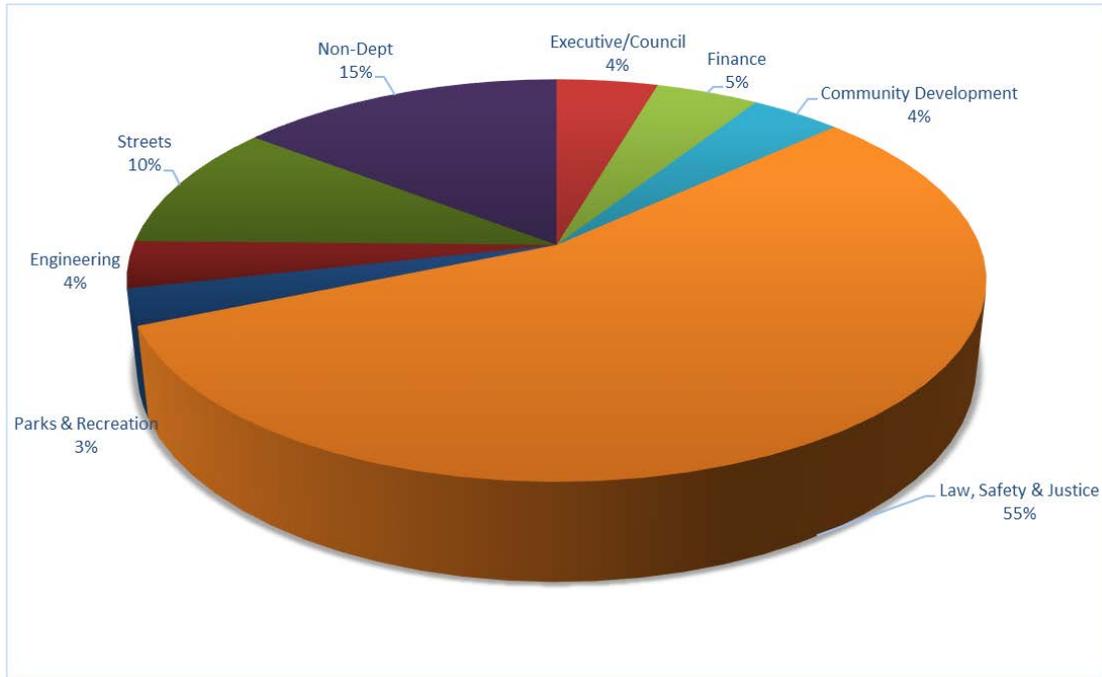
GENERAL FUND EXPENDITURE SUMMARY
2021 AND 2022 PRELIMINARY OPERATING BUDGET

001 GENERAL FUND	2018	2019	2020	2020	2020	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021	2022		
EXPENDITURES/USES:	Actual	Actual	Budget	Amended Budget	Estimated	Budget	Budget		
11 Regular Pay	16,904,235	17,908,648	19,477,317	19,726,882	19,317,343	21,887,748	22,498,298	11.0%	2.8%
111 Seasonal Pay	357,010	342,910	369,029	369,029	281,826	349,829	349,829	-5.2%	0.0%
12 Overtime	1,347,592	1,172,766	711,675	711,675	1,076,541	736,675	736,675	3.5%	0.0%
10 SALARIES	18,608,837	19,424,324	20,558,021	20,807,586	20,675,710	22,974,252	23,584,802	10.4%	2.7%
21 Social Security	1,350,827	1,407,246	1,503,779	1,518,931	1,468,468	1,673,924	1,722,180	10.2%	2.9%
22 Retirement	1,676,588	1,797,126	1,945,468	1,960,987	1,910,287	2,090,967	2,136,922	6.6%	2.2%
23 Group Health Insurance	3,315,042	3,416,809	3,964,208	4,025,170	3,438,788	3,906,222	3,906,189	-3.0%	0.0%
24 Workman's Compensation	404,441	461,728	755,525	767,958	411,836	598,096	598,096	-22.1%	0.0%
25 Unemployment Compensation	36,495	37,947	25,466	26,223	25,184	28,015	28,748	6.8%	2.6%
251 Paid Family & Medical Leave	651	15,638	27,952	27,952	28,733	43,328	43,258	55.0%	-0.2%
26 Uniforms and Clothing	157,207	138,584	148,580	148,580	156,813	144,018	144,018	-3.1%	0.0%
20 BENEFITS	6,941,251	7,275,078	8,370,978	8,475,801	7,440,109	8,484,570	8,579,411	0.1%	1.1%
31 Office & Operating Supplies	552,985	593,863	572,002	572,002	409,739	830,298	830,298	45.2%	0.0%
32 Fuel Consumed	225,157	208,212	225,920	225,920	174,473	290,131	290,131	28.4%	0.0%
35 Small Tools	85,985	145,003	93,210	117,184	115,197	74,510	74,510	-36.4%	0.0%
30 SUPPLIES	864,127	947,078	891,132	915,106	699,409	1,194,939	1,194,939	30.6%	0.0%
41 Professional Services	1,888,116	2,078,495	2,013,610	2,046,323	1,762,590	1,866,813	1,878,813	-8.8%	0.6%
42 Communication	225,099	234,805	165,593	165,593	244,589	175,193	174,893	5.8%	-0.2%
43 Travel	66,187	65,778	73,310	83,310	58,047	84,310	84,310	1.2%	0.0%
44 Advertising	54,492	64,371	45,900	45,900	25,735	20,212	20,212	-56.0%	0.0%
444 Taxes, Fees, Permits	-	14,549,041	14,406,791	14,030,357	6,253,395	7,023,833	7,293,914	-49.9%	3.8%
45 Operating Rentals & Leases	134,578	119,336	114,200	114,200	99,008	113,700	113,700	-0.4%	0.0%
46 Insurance	327,745	263,496	340,346	340,346	298,004	434,485	434,485	27.7%	0.0%
47 Public Utility Service	147,684	139,484	124,188	124,188	65,300	543,788	543,788	337.9%	0.0%
48 Repairs & Maintenance	236,386	196,971	336,970	336,970	187,150	369,414	369,414	9.6%	0.0%
49 Miscellaneous	537,891	553,327	876,577	978,820	557,616	874,584	874,584	-10.6%	0.0%
40 OTHER SERVICES & CHARGES	3,618,178	18,265,104	18,497,485	18,266,007	9,551,434	11,506,332	11,788,113	-37.0%	2.4%
55 Inter-Governmental Service	14,021,353	-	-	-	-	-	-	0.0%	0.0%
50 INTERGOVERNMENTAL SERVICES	14,021,353	-	-	-	-	-	-	0.0%	0.0%
60 Capital Outlay	104,164	1,459,761	1,400	1,400	64,500	45,900	21,400	3178.6%	-53.4%
60 CAPITAL OUTLAYS	104,164	1,459,761	1,400	1,400	64,500	45,900	21,400	3178.6%	0.0%
95 Interfund Rents	13,562	13,562	13,562	13,562	13,562	39,093	39,093	188.3%	0.0%
98 Interfund Repairs & Maintenance	1,290,643	965,796	931,437	931,437	979,171	1,200,004	1,314,216	28.8%	9.5%
99 Other Interfund Services	790,104	877,142	977,012	977,012	977,012	918,005	927,173	-6.0%	1.0%
90 INTERFUND	2,094,309	1,856,500	1,922,011	1,922,011	1,969,745	2,157,102	2,280,482	12.2%	5.7%
0 Operating Transfers	4,049,285	5,371,482	4,655,860	4,815,860	8,640,403	6,375,325	7,487,058	32.4%	17.4%
TOTAL EXPENDITURES W/STREETS	50,301,504	54,599,327	54,896,887	55,203,771	49,041,310	52,738,420	54,936,205	-4.5%	4.2%
Less: Streets	-	-	-	-	-	(5,335,582)	(5,409,016)	0.0%	1.4%
TOTAL EXPENDITURES W/O STREETS	50,301,504	54,599,327	54,896,887	55,203,771	49,041,310	47,402,838	49,527,189	-14.1%	4.5%

Budget Requests 753,891 266,055
 Line Item Increases 373,696 433,935
Revised Budget \$ 53,866,007 \$ 55,636,195



GENERAL FUND EXPENDITURES BY DEPARTMENT



Note: Budget requests and line item increases are not included in the graph.

**GENERAL FUND BY DEPARTMENT SUMMARY
2021 AND 2022 OPERATING BUDGET**

001 GENERAL FUND	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021/2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
EXPENDITURES/USES:									
01 Council	101,896	105,066	112,003	112,003	110,583	109,456	109,540	-2.3%	0.1%
02 Municipal Court	1,904,949	1,936,183	2,133,463	2,133,463	1,988,865	1,932,603	2,118,236	-9.4%	9.6%
03 Executive	1,185,342	1,307,573	1,462,454	1,462,454	1,426,931	1,500,915	1,512,193	2.6%	0.8%
04 Finance	2,207,197	2,268,178	2,558,897	2,558,897	2,392,038	2,406,877	2,429,102	-5.9%	0.9%
05 Legal	839,169	1,233,002	1,371,776	1,371,776	1,328,820	1,354,328	1,368,013	-1.3%	1.0%
06 Human Resources	664,321	770,927	753,498	753,498	782,565	748,892	753,572	-0.6%	0.6%
07 Community Development	2,568,220	2,748,130	2,848,102	2,848,102	2,694,102	2,264,947	2,303,799	-20.5%	1.7%
08 Police	19,861,609	19,643,999	20,865,552	21,457,653	20,328,042	20,994,095	21,580,834	-2.2%	2.8%
09 Fire	11,338,836	12,104,597	12,263,950	11,887,516	4,431,642	4,880,992	5,151,073	-58.9%	5.5%
10 Parks & Recreation	3,019,098	3,199,033	3,233,510	3,247,484	2,631,170	1,517,818	1,556,542	-53.3%	2.6%
11 Engineering	1,439,267	1,467,421	1,572,592	1,572,592	1,507,802	1,968,031	2,003,585	25.1%	1.8%
16 Streets	-	-	-	-	-	5,329,162	5,402,488	100.0%	1.4%
99 Non-Departmental	5,171,600	7,815,218	5,721,090	5,798,333	9,418,750	7,730,304	8,647,228	33.3%	11.9%
TOTAL GENERAL FUND W/ STREETS	\$ 50,301,504	\$ 54,599,327	\$ 54,896,887	\$ 55,203,771	\$ 49,041,310	\$ 52,738,420	\$ 54,936,205	-4.5%	4.2%
16 Streets	-	-	-	-	-	(5,335,582)	(5,409,016)	0.0%	1.4%
TOTAL GENERAL FUND W/O STREETS	\$ 50,301,504	\$ 54,599,327	\$ 54,896,887	\$ 55,203,771	\$ 49,041,310	\$ 47,402,838	\$ 49,527,189	-14.1%	4.5%

Budget Requests	753,891	266,055
Line Item Increases	373,696	433,935
Preliminary Budget	\$ 53,866,007	\$ 55,636,195

Note: Legal, Safety & Justice includes Municipal Court, Legal, Police, Fire and Public Safety Building.

Previously, the City Attorney, Deputy City Attorney and Paralegal salaries were allocated between the General Fund and Utilities. For 2019/2020 their salaries were moved back into the General Fund and total costs are now being distributed as a cost allocation.

Five positions moved from Department 07 – Community Development to Department 11 – Engineering effective 1/1/2021

Parks Maintenance was moved from the Department 10 – Parks & Recreation to Department 16 – Streets effective 1/1/2021

CITY COUNCIL – DEPARTMENT 01

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 50,850	\$ 52,685	\$ 55,440	\$ 55,440	\$ 55,440	\$ 57,520	\$ 57,520	3.8%	0.0%
21 SOCIAL SECURITY	3,889	4,019	4,242	4,242	4,242	4,402	4,402	3.8%	0.0%
24 WORKMAN'S COMPENSATION	1,365	373	1,407	1,407	1,407	1,071	1,071	-23.9%	0.0%
251 PAID FAMILY & MEDICAL LEAVE	3	77	-	-	80	80	80	100.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	1,603	461	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
42 COMMUNICATION	154	152	-	-	-	-	-	0.0%	0.0%
43 TRAVEL	22,058	25,428	32,000	32,000	25,000	32,000	32,000	0.0%	0.0%
44 ADVERTISING	88	-	200	200	200	200	200	0.0%	0.0%
49 MISCELLANEOUS	9,549	8,738	3,000	3,000	8,500	3,000	3,000	0.0%	0.0%
99 OTHER INTERFUND SERVICES	12,337	13,133	14,714	14,714	14,714	10,183	10,267	-30.8%	0.8%
TOTAL CITY COUNCIL	\$ 101,896	\$ 105,066	\$ 112,003	\$ 112,003	\$ 110,583	\$ 109,456	\$ 109,540	-2.3%	0.1%

Miscellaneous includes travel and meeting expenses.

Other Interfund Services includes the allocation from the IS department.

MUNICIPAL COURTS – DEPARTMENT 02

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$1,015,500	\$1,052,084	\$1,102,841	\$1,102,841	\$1,067,803	\$1,106,663	\$ 1,117,942	0.3%	1.0%
111 SEASONAL	1,693	2,950	10,000	10,000	1,316	1,300	1,300	-87.0%	0.0%
12 OVERTIME	443	-	500	500	-	500	500	0.0%	0.0%
21 SOCIAL SECURITY	72,232	74,597	79,967	79,967	79,967	77,764	79,148	-2.8%	1.8%
22 PENSION	126,448	131,674	142,333	142,333	134,602	128,385	129,694	-9.8%	1.0%
23 HEALTH INSURANCE	224,877	202,712	276,418	276,418	189,520	183,857	183,857	-33.5%	0.0%
24 WORKMAN'S COMPENSATION	3,947	4,136	5,394	5,394	3,408	3,467	3,467	-35.7%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,387	1,418	956	956	898	872	885	-8.8%	1.5%
251 PAID FAMILY & MEDICAL LEAVE	65	1,435	1,078	1,078	1,723	2,222	2,222	106.1%	0.0%
31 OFFICE & OPERATING SUPPLIES	43,883	29,200	25,000	25,000	25,000	25,000	25,000	0.0%	0.0%
35 SMALL TOOLS	-	-	-	-	2,510	-	-	0.0%	0.0%
41 PROFESSIONAL SERVICES	72,725	79,963	68,000	68,000	56,000	56,000	56,000	-17.6%	0.0%
42 COMMUNICATION	21,872	21,867	21,062	21,062	21,062	21,062	21,062	0.0%	0.0%
43 TRAVEL	1,914	4,754	5,050	5,050	5,050	5,050	5,050	0.0%	0.0%
444 TAXES, FEES, PERMITS	-	11,738	10,200	10,200	10,200	10,200	10,200	0.0%	0.0%
45 OPERATING RENTALS & LEASES	12,900	13,519	7,900	7,900	7,900	7,900	7,900	0.0%	0.0%
46 INSURANCE	1,992	1,602	2,069	2,069	2,069	2,069	2,069	0.0%	0.0%
47 PUBLIC UTILITIES	-	-	-	-	-	-	-	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	3,800	3,800	3,800	3,800	3,800	0.0%	0.0%
49 MISCELLANEOUS	27,014	37,293	49,452	49,452	45,459	35,459	35,459	-28.3%	0.0%
55 INTERGOVERNMENTAL SERVICES	7,651	-	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	52,982	45,391	45,691	45,691	54,826	47,406	47,752	3.8%	0.7%
99 OTHER INTERFUND SERVICES	55,134	59,560	66,263	66,263	66,263	64,879	65,539	-2.1%	1.0%
00 OPERATING TRANSFER	160,290	160,290	209,489	209,489	209,489	148,748	319,390	-29.0%	114.7%
TOTAL COURTS	\$1,904,949	\$1,936,183	\$2,133,463	\$2,133,463	\$1,988,865	\$1,932,603	\$ 2,118,236	-9.4%	9.6%

Professional Services include pro tem services and monthly shredding fees.

Operating Rentals include the annual debt service payment for the courthouse.

Miscellaneous includes membership dues, witness fees, interpreter services, and jury duty fees.

EXECUTIVE – DEPARTMENT 03

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 737,218	\$ 775,392	\$ 882,460	\$ 882,460	\$ 882,460	\$ 930,562	\$ 939,062	5.5%	0.9%
111 SEASONAL PAY	50,742	51,285	26,287	26,287	53,600	26,287	26,287	0.0%	0.0%
12 OVERTIME	3,302	5,493	5,000	5,000	5,600	5,000	5,000	0.0%	0.0%
21 SOCIAL SECURITY	53,645	55,947	57,152	57,152	60,000	64,670	65,840	13.2%	1.8%
22 PENSION	98,881	109,280	112,325	112,325	131,781	117,630	118,617	4.7%	0.8%
23 HEALTH INSURANCE	77,050	89,464	109,336	109,336	92,000	94,589	94,589	-13.5%	0.0%
24 WORKMAN'S COMPENSATION	2,484	2,639	2,937	2,937	2,937	2,395	2,395	-18.5%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,296	1,375	810	810	810	962	971	18.8%	0.9%
251 PAID FAMILY & MEDICAL LEAVE	52	1,067	913	913	913	1,453	1,453	59.1%	0.0%
26 UNIFORMS	-	29	-	-	-	-	-	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	36,464	53,496	34,000	34,000	28,500	34,000	34,000	0.0%	0.0%
35 SMALL TOOLS	-	38,029	38,000	38,000	38,000	38,000	38,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	22,307	7,986	48,660	48,660	15,000	48,660	48,660	0.0%	0.0%
42 COMMUNICATION	6,436	7,085	906	906	7,302	906	906	0.0%	0.0%
43 TRAVEL	3,931	4,451	8,000	8,000	4,400	8,000	8,000	0.0%	0.0%
44 ADVERTISING	109	932	-	-	-	-	-	0.0%	0.0%
45 OPERATING RENTS	6,895	7,563	9,000	9,000	7,000	9,000	9,000	0.0%	0.0%
46 INSURANCE	18,927	15,217	19,655	19,655	16,604	19,655	19,655	0.0%	0.0%
47 PUBLIC UTILITY SERVICES	-	-	-	-	-	-	-	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	0.0%	0.0%
49 MISCELLANEOUS	16,249	23,728	45,643	45,643	15,000	35,643	35,643	-21.9%	0.0%
98 INTERFUND REPAIRS & MAINT.	17,258	22,473	22,816	22,816	26,470	20,236	20,404	-11.3%	0.8%
99 OTHER INTERFUND SERVICES/CHGS	32,096	34,642	38,554	38,554	38,554	43,267	43,711	12.2%	1.0%
00 TRANSFER OUT	-	-	-	-	-	-	-	0.0%	-
TOTAL EXECUTIVE DEPARTMENT	\$1,185,342	\$1,307,573	\$1,462,454	\$1,462,454	\$ 1,426,931	\$ 1,500,915	\$ 1,512,193	2.6%	0.8%

Small tools includes the annual \$38K Emergency Management Equipment grant.

FINANCE – DEPARTMENT 04

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,232,039	\$ 1,305,350	\$ 1,371,995	\$ 1,371,995	\$1,375,054	\$1,397,225	\$1,414,551	1.8%	1.2%
111 SEASONAL PAY	3,848	-	-	-	-	-	-	0.0%	0.0%
12 OVERTIME	1,240	280	100	100	-	100	100	0.0%	0.0%
21 SOCIAL SECURITY	90,128	93,648	99,007	99,007	99,007	100,522	102,453	1.5%	1.9%
22 PENSION	148,202	161,444	176,335	176,335	170,870	162,635	164,647	-7.8%	1.2%
23 HEALTH INSURANCE	197,122	188,808	223,839	223,839	182,422	174,564	174,564	-22.0%	0.0%
24 WORKMAN'S COMPENSATION	4,342	4,571	4,931	4,931	5,268	4,270	4,270	-13.4%	0.0%
25 UNEMPLOYMENT COMPENSATION	2,477	2,615	2,430	2,430	1,770	1,677	1,698	-31.0%	1.3%
251 PAID FAMILY & MEDICAL LEAVE	88	1,805	1,940	1,940	1,940	2,828	2,828	45.8%	0.0%
31 OFFICE & OPERATING SUPPLIES	11,944	15,366	13,125	13,125	12,550	13,125	13,125	0.0%	0.0%
35 SMALL TOOLS	-	1,887	1,590	1,590	1,590	1,590	1,590	0.0%	0.0%
41 PROFESSIONAL SERVICES	357,091	333,874	480,084	480,084	359,035	380,084	380,084	-20.8%	0.0%
42 COMMUNICATION	12,881	10,179	12,616	12,616	13,516	12,616	12,616	0.0%	0.0%
43 TRAVEL	900	2,379	4,500	4,500	2,600	4,500	4,500	0.0%	0.0%
44 ADVERTISING	3,441	1,800	1,600	1,600	1,600	1,600	1,600	0.0%	0.0%
45 RENTS	10,932	10,657	9,500	9,500	10,400	9,500	9,500	0.0%	0.0%
46 INSURANCE	27,893	22,426	28,965	28,965	25,269	28,965	28,965	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	350	350	350	350	350	0.0%	0.0%
49 MISCELLANEOUS	6,748	4,909	12,200	12,200	7,700	12,200	12,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	40,269	44,946	45,632	45,632	52,939	40,473	40,808	-11.3%	0.8%
99 OTHER INTERFUND SERVICES/CHGS	55,612	61,234	68,158	68,158	68,158	58,053	58,653	-14.8%	1.0%
TOTAL FINANCE DEPARTMENT	\$ 2,207,197	\$ 2,268,178	\$ 2,558,897	\$ 2,558,897	\$2,392,038	\$2,406,877	\$2,429,102	-5.9%	0.9%

BUDGET REQUESTS

		2021	2022
Finance	Re-organization - addition of 1 FTE (expense neutral)	-	-
Total Finance		-	-

Professional services include payments to lockbox, bill printing service and online account information.

Miscellaneous includes membership dues, subscriptions, training, and CAFR review fees.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Finance PRIORITY: _____

DEPARTMENT ORG # 00143523

BUDGET REQUEST TITLE: Re-Organization = 1 additional FTE

DESCRIPTION/JUSTIFICATION

In the last several years Finance has experienced many new requirements and projects, such as over the past 5 years there has been over 25 new Governmental Accounting Standards issued that requires significant amount of time to review and implement, audit time has increased with the success of grant awards, as well as compliance with federal guidelines, state laws, SEC requirements, and overall increased activity. For these reasons Finance is requesting the addition of one FTE as a result of a reorganization to more effectively meet our current challenges. With the retirement of the Financial Planning Administrator presents an opportunity to re-organize. The re-organization would consist of reclassifying the Financial Operations Manager position to a Supervisor position and adding a Financial Analyst. **This re-organization would be expense neutral.**

BENEFIT IF APPROVED:

The addition of the Financial Analyst would enable Finance to improve the monitoring of revenue, expenses, and assets, continue to meet the increasing reporting deadlines, ensure compliance, and increase revenue audits.

IMPACT IF DENIED:

If not approved Finance would have difficulty with compliance, meeting deadlines, monitoring revenue and expenses, as well as assets.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	-	-	-	-	-	-
Overtime (12)						-
Benefits (20)**	-	-	-	-	-	-
Office & Operating (31)	-	-	-	-	-	-
Small Tools (35)	-					-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)		-	-	-	-	-
Total Expenditures	-	-	-	-	-	-
TOTAL REQUEST	-	-	-	-	-	-

LEGAL – DEPARTMENT 05

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 498,469	\$ 780,141	\$ 848,185	\$ 848,185	\$ 833,171	\$ 827,308	\$ 838,297	-2.5%	1.3%
111 SEASONAL PAY	39,034	40,999	62,280	62,280	52,000	62,280	62,280	0.0%	0.0%
21 SOCIAL SECURITY	39,014	57,649	65,077	65,077	65,077	62,687	63,543	-3.7%	1.4%
22 PENSION	64,708	101,931	117,200	117,200	117,200	103,925	105,202	-11.3%	1.2%
23 HEALTH INSURANCE	78,617	132,615	128,122	128,122	128,122	147,176	147,176	14.9%	0.0%
24 WORKMAN'S COMPENSATION	2,023	2,717	3,548	3,548	3,548	2,195	2,195	-38.1%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,100	1,646	1,150	1,150	1,150	1,037	1,050	-9.8%	1.3%
251 PAID & FAMILY MEDICAL LEAVE	36	1,118	1,297	1,297	1,297	1,414	1,414	9.0%	0.0%
31 OFFICE AND OPERATING SUPPLIES	5,735	9,132	5,260	5,260	9,260	5,260	5,260	0.0%	0.0%
41 PROFESSIONAL SERVICES	12,458	12,718	34,357	34,357	10,800	34,357	34,357	0.0%	0.0%
42 COMMUNICATION	7,207	6,956	5,000	5,000	7,900	5,000	5,000	0.0%	0.0%
43 TRAVEL	4,040	2,012	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTS	6,763	7,410	5,800	5,800	8,200	5,800	5,800	0.0%	0.0%
46 INSURANCE	21,916	17,619	22,758	22,758	20,744	22,758	22,758	0.0%	0.0%
49 MISCELLANEOUS	5,515	4,506	13,012	13,012	11,621	13,012	13,012	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	23,012	22,473	22,816	22,816	22,816	20,237	20,403	-11.3%	0.8%
99 OTHER INTERFUND SERVICES	29,522	31,360	34,914	34,914	34,914	38,882	39,266	11.4%	1.0%
TOTAL LEGAL DEPARTMENT	\$ 839,169	\$1,233,002	\$1,371,776	\$1,371,776	\$1,328,820	\$1,354,328	\$1,368,013	-1.3%	1.0%

Miscellaneous includes messenger service fees, training and on-line database service fees.

HR – DEPARTMENT 06

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 380,849	\$ 414,450	\$ 428,290	\$ 428,290	\$ 428,290	\$ 452,424	\$ 455,999	5.6%	0.8%
111 SEASONAL	-	-	-	-	-	-	-	0.0%	0.0%
12 OVERTIME	575	-	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
21 SOCIAL SECURITY	28,498	30,508	31,745	31,745	31,745	33,106	33,544	4.3%	1.3%
22 PENSION	41,763	52,392	54,916	54,916	54,916	52,467	52,883	-4.5%	0.8%
23 HEALTH INSURANCE	62,182	73,745	79,228	79,228	79,228	71,258	71,258	-10.1%	0.0%
24 WORKMAN'S COMPENSATION	1,319	1,375	1,612	1,612	1,612	1,220	1,220	-24.3%	0.0%
25 UNEMPLOYMENT COMPENSATION	766	829	537	537	537	753	757	40.2%	0.5%
251 PAID FAMILY & MEDICAL LEAVE	24	597	606	606	606	808	808	33.3%	0.0%
31 OFFICE & OPERATING SUPPLIES	4,153	6,493	7,500	7,500	5,000	7,500	7,500	0.0%	0.0%
41 PROFESSIONAL SERVICES	77,755	118,427	74,500	74,500	110,000	64,500	64,500	-13.4%	0.0%
42 COMMUNICATION	2,726	2,363	2,200	2,200	2,200	2,200	2,200	0.0%	0.0%
43 TRAVEL	2,302	3,799	1,250	1,250	-	1,250	1,250	0.0%	0.0%
44 ADVERTISING	1,174	300	-	-	500	-	-	0.0%	0.0%
45 RENTS	7,542	7,536	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
46 INSURANCE	7,970	6,407	8,276	8,276	8,276	8,276	8,276	0.0%	0.0%
49 MISCELLANEOUS	15,892	20,206	22,383	22,383	19,200	17,133	17,133	-23.5%	0.0%
98 INTERFUND REPAIRS & MAINT.	14,450	15,131	15,231	15,231	15,231	15,802	15,917	3.7%	0.7%
99 OTHER INTERFUND SERVICES/CHGS	14,381	16,369	18,224	18,224	18,224	13,195	13,327	-27.6%	1.0%
TOTAL HUMAN RESOURCES	\$ 664,321	\$ 770,927	\$ 753,498	\$ 753,498	\$ 782,565	\$ 748,892	\$ 753,572	-0.6%	0.6%

TOTAL - BUDGET REQUESTS
 Line Item Increase/(Decrease)
 Revised Total Human Resources

-
 10,000 10,000
\$ 758,892 \$ 763,572

Professional Services include consulting fees, retainer for labor relations consultant, and AWC Service fees.

Miscellaneous expenses include Employee Appreciation, membership dues, subscriptions and training.

COMMUNITY DEVELOPMENT – DEPARTMENT 07

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,568,740	\$ 1,710,548	\$ 1,747,194	\$ 1,747,194	\$ 1,667,643	\$ 1,416,049	\$ 1,443,751	-19.0%	2.0%
111 SEASONAL PAY	700	-	31,000	31,000	15,670	31,000	31,000	0.0%	0.0%
12 OVERTIME	4,070	26,204	2,500	2,500	38,296	2,500	2,500	0.0%	0.0%
21 SOCIAL SECURITY	116,765	129,345	132,337	132,337	132,337	107,012	109,182	-19.1%	2.0%
22 PENSION	194,573	216,611	227,938	227,938	216,484	168,187	171,406	-26.2%	1.9%
23 HEALTH INSURANCE	268,964	287,867	299,551	299,551	263,498	234,445	234,445	-21.7%	0.0%
24 WORKMAN'S COMPENSATION	23,212	25,287	31,108	31,108	22,000	17,248	17,248	-44.6%	0.0%
25 UNEMPLOYMENT COMPENSATION	3,177	3,474	2,217	2,217	2,217	1,775	1,814	-19.9%	2.2%
251 PAID FAMILY & MEDICAL LEAVE	98	2,551	2,501	2,501	2,501	2,950	2,950	18.0%	0.0%
26 UNIFORMS	2,171	2,530	1,400	1,400	1,400	1,400	1,400	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	24,278	25,500	10,500	10,500	10,500	10,500	10,500	0.0%	0.0%
32 FUEL	6,696	7,622	12,000	12,000	12,000	12,000	12,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	117,120	97,963	65,000	65,000	65,000	40,000	40,000	-38.5%	0.0%
42 COMMUNICATION	11,686	13,176	17,262	17,262	17,262	17,262	17,262	0.0%	0.0%
43 TRAVEL	2,073	2,025	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
44 ADVERTISING	9,457	9,341	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	9,353	9,918	11,500	11,500	11,500	11,500	11,500	0.0%	0.0%
46 INSURANCE	40,844	32,837	42,414	42,414	42,414	42,414	42,414	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
49 MISCELLANEOUS	38,267	29,436	75,900	75,900	37,600	25,900	25,900	-65.9%	0.0%
95 INTERFUND RENTS	8,316	8,316	8,316	8,316	8,316	8,316	8,316	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	38,630	22,004	20,799	20,799	20,799	33,088	38,102	59.1%	15.2%
99 OTHER INTERFUND SERVICES/CHGS	79,030	85,575	95,165	95,165	95,165	69,901	70,609	-26.5%	1.0%
TOTAL COMMUNITY DEVELOPMENT	\$ 2,568,220	\$ 2,748,130	\$ 2,848,102	\$ 2,848,102	\$ 2,694,102	\$ 2,264,947	\$ 2,303,799	-20.5%	1.7%

TOTAL - BUDGET REQUESTS 30,364 5,633
 Line Item Increase
 Revised Total Community Development \$ 2,295,311 \$ 2,309,432

BUDGET REQUESTS

		2021	2022
CD	Reclassification - Associate Planner to Senior Planner	-	5,364
CD	Downtown Master Plan Grant	25,000	25,000
Total Community Development		25,000	30,364

Miscellaneous includes seminars, training, association fees, and subscriptions.

Starting in 2021, the following positions have been moved from Community Development to Engineering:

- Development Services Manager
- Civil Plan Engineer
- Inspector II – Construction (2)
- Inspector I - Construction

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Community Development PRIORITY: _____

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Reclassification - Associate Planner to Senior Planner

DESCRIPTION/JUSTIFICATION

Reclassify Associate Planner to Senior Planner

BENEFIT IF APPROVED:

IMPACT IF DENIED:

Revenue Sources:

	2021	2022	2023	2024	2025	2021-2025 Total
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Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

Salaries (11)	4,498	4,723	4,959	5,207	5,467	24,854
Overtime (12)						-
Benefits (20)	866	910	955	1,003	1,053	4,787
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures

	5,364	5,633	5,914	6,210	6,520	29,641
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TOTAL REQUEST

	5,364	5,633	5,914	6,210	6,520	29,641
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2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Community Development PRIORITY: _____

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Washington State Department of Commerce Grant

DESCRIPTION/JUSTIFICATION

Include approximate remaining balance of Washington State Department of Commerce Grant in 2021 budget. Grant was awarded for Downtown Master Plan update, scheduled to be completed by April 2021.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Grant	25,000					25,000
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	25,000	-	-	-	-	25,000
TOTAL REQUEST	-	-	-	-	-	-

POLICE – DEPARTMENT 08

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 9,279,503	\$ 9,560,089	\$ 10,648,607	\$ 10,898,172	\$ 10,667,045	\$ 11,382,143	\$ 11,845,745	4.4%	4.1%
111 SEASONAL PAY	86,100	64,516	64,000	64,000	53,930	64,000	64,000	0.0%	0.0%
12 OVERTIME	1,331,834	1,133,570	694,075	694,075	1,027,950	694,075	694,075	0.0%	0.0%
21 SOCIAL SECURITY	775,147	782,469	845,821	860,973	820,154	886,653	921,898	3.0%	4.0%
22 PENSION	726,862	730,042	797,063	812,582	789,491	838,797	867,687	3.2%	3.4%
23 HEALTH INSURANCE	1,967,612	1,996,146	2,379,488	2,440,450	2,082,768	2,214,180	2,214,180	-9.3%	0.0%
24 WORKMAN'S COMPENSATION	306,688	360,139	628,429	640,862	331,253	461,236	461,236	-28.0%	0.0%
25 UNEMPLOYMENT COMPENSATION	21,634	21,676	14,082	14,839	14,619	15,468	16,020	4.2%	3.6%
251 PAID FAMILY & MEDICAL LEAVE	144	3,478	15,913	15,913	15,880	21,944	21,874	37.9%	-0.3%
26 UNIFORMS	148,626	130,243	141,530	141,530	149,020	126,868	126,868	-10.4%	0.0%
31 OFFICE & OPERATING SUPPLIES	215,428	227,980	207,000	207,000	173,776	207,000	207,000	0.0%	0.0%
32 FUEL CONSUMED	197,500	179,448	189,520	189,520	150,000	178,731	178,731	-5.7%	0.0%
35 SMALL TOOLS	46,856	93,624	41,820	51,820	58,097	21,370	21,370	-58.8%	0.0%
41 PROFESSIONAL SERVICES	214,954	331,661	272,100	304,813	283,097	272,100	272,100	-10.7%	0.0%
42 COMMUNICATION	127,161	130,971	72,639	72,639	132,147	72,639	72,639	0.0%	0.0%
43 TRAVEL	26,373	19,399	13,860	23,860	13,347	23,860	23,860	0.0%	0.0%
44 ADVERTISING	-	-	1,000	1,000	2,023	1,000	1,000	0.0%	0.0%
444 TAXES, FEES, PERMITS	-	2,432,299	2,130,203	2,130,203	1,809,084	2,130,203	2,130,203	0.0%	0.0%
45 OPERATING RENTAL	59,582	47,526	47,400	47,400	35,447	47,400	47,400	0.0%	0.0%
46 INSURANCE	152,418	122,538	158,278	158,278	133,695	158,278	158,278	0.0%	0.0%
48 REPAIRS/MAINTENANCE	13,719	26,890	24,320	24,320	22,000	24,320	24,320	0.0%	0.0%
49 MISCELLANEOUS	76,132	66,161	151,502	176,502	96,667	176,502	176,502	0.0%	0.0%
55 INTERGOVERNMENTAL	2,457,285	-	-	-	-	-	-	0.0%	0.0%
64 CAPITAL OUTLAY	96,231	-	1,400	1,400	-	1,400	1,400	0.0%	0.0%
98 INTERFUND REPAIRS	982,997	690,064	656,107	656,107	677,157	518,478	572,450	-21.0%	10.4%
99 OTHER INTERFUND SERVICES/CHGS	430,834	493,070	549,395	549,395	549,395	455,450	459,998	-17.1%	1.0%
00 OPERATING TRANSFER	119,989	-	120,000	280,000	240,000	-	-	-100.0%	0.0%
TOTAL POLICE DEPARTMENT	\$ 19,861,609	\$ 19,643,999	\$ 20,865,552	\$ 21,457,653	\$ 20,328,042	\$ 20,994,095	\$ 21,580,834	-2.2%	2.8%

TOTAL - BUDGET REQUESTS	370,333	10,850
Line Item Increase		
Revised Total Police Department	\$ 21,364,428	\$ 21,591,684

BUDGET REQUESTS

2021 2022

Police	Reclassify Vacancy of Program Specialist to Evidence Specialist	-	10,333	-	10,850
Police	C/O - Purchase of 6 new police vehicles (transfer to Fleet)	-	360,000	-	-
Total Police		-	370,333	-	10,850

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Police Department **PRIORITY:** _____

DEPARTMENT ORG # 00104110

BUDGET REQUEST TITLE: Reclassification of Program Records Tech to Evidence Specialist

DESCRIPTION/JUSTIFICATION

The Property/Evidence Specialist is the only employee responsible for the processing, releasing, destruction, transporting evidence for lab work, and the preparation for auction of those items unclaimed. She manages all the associated paperwork and data entry for each item placed into the Evidence Room and also upon release. Internal spot quarterly audits are conducted for those items defined as jewelry, narcotics, funds, and firearms and the State of Washington audits the property room annually. The city of Marysville has grown to approximately 69,000 citizens and additional police officers and custody staff has mirrored that growth. The work load has far exceeded the capacity for one individual to complete without significant overtime and assistance from other employees.

BENEFIT IF APPROVED:

The 2nd Property/Evidence Specialist reduces the liability for the employee and city in case of lost or misappropriated items associated with the property room and also provides coverage during leaves and lessens the overtime expenditures currently necessary to complete the work associated with the property room.

IMPACT IF DENIED:

The overtime expenditures to complete the essential work will increase as well as liability exposure to the employee and city.

	2021	2022	2023	2024	2025	2021-2025 Total
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Revenue Sources:

						-
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Expenditures:

Salaries (11)	8,650	9,083	9,537	10,013	10,514	47,797
Overtime (12)						-
Benefits (20)	1,683	1,767	1,856	1,949	2,046	9,301
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 10,333 10,850 11,393 11,962 12,560 57,098

TOTAL REQUEST 10,333 10,850 11,393 11,962 12,560 57,098

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME POLICE PRIORITY: _____

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: Purchase 6 New Police Patrol Cars

DESCRIPTION/JUSTIFICATION

Purchase and fully equip 6 new Police Patrol cars for the Police Patrol Division. These were approved in the 2019-20 budget. Due to the COVID shutdown, the factory is unable to ship these vehicles before the end of 2020.

THIS IS A CARRYOVER FROM THE 2020 BUDGET.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	360,000					360,000
Transfer (97)						-
Total Expenditures	360,000	-	-	-	-	360,000
TOTAL REQUEST	360,000	-	-	-	-	360,000

FIRE – DEPARTMENT 09

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
444 INTERGOVERNMENTAL - FIRE SERVICE	\$ 7,766,791	\$ 8,133,483	\$ 8,300,000	\$ 7,923,566	\$ -	\$ -	\$ -	-100.0%	0.0%
444 INTERGOVERNMENTAL - EMS	3,572,045	3,971,114	3,963,950	3,963,950	4,431,642	4,880,992	5,151,073	23.1%	5.5%
TOTAL FIRE	\$ 11,338,836	\$ 12,104,597	\$ 12,263,950	\$11,887,516	\$ 4,431,642	\$ 4,880,992	\$ 5,151,073	-58.9%	5.5%

PARKS – DEPARTMENT 10

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	\$ 1,224,926	\$ 1,290,602	\$ 1,349,097	\$ 1,349,097	\$ 1,322,636	\$ 805,031	\$ 827,034	-40.3%	2.7%
111 SEASONAL PAY	174,893	183,160	175,462	175,462	105,310	44,872	44,872	-74.4%	0.0%
12 OVERTIME	5,916	7,201	8,500	8,500	3,695	-	-	-100.0%	0.0%
21 SOCIAL SECURITY	102,930	107,536	110,483	110,483	100,639	63,069	64,517	-42.9%	2.3%
22 PENSION	162,119	173,618	183,667	183,667	168,459	93,868	96,423	-48.9%	2.7%
23 HEALTH INSURANCE	278,982	270,882	296,313	296,313	244,507	102,105	102,105	-65.5%	0.0%
24 WORKMAN'S COMPENSATION	38,889	39,309	49,046	49,046	21,978	8,383	8,383	-82.9%	0.0%
25 UNEMPLOYMENT COMPENSATION	2,822	2,979	1,977	1,977	1,854	966	992	-51.1%	2.7%
251 PAID FAMILY & MEDICAL LEAVE	83	2,099	2,230	2,230	2,319	1,616	1,616	-27.5%	0.0%
26 UNIFORMS	5,947	5,349	5,400	5,400	5,813	900	900	-83.3%	0.0%
31 OFFICE & OPERATING SUPPLIES	204,132	218,432	262,617	262,617	141,053	133,873	133,873	-49.0%	0.0%
32 FUEL	19,689	19,896	22,400	22,400	11,873	-	-	-100.0%	0.0%
35 SMALL TOOLS	6,223	11,463	10,800	24,774	15,000	-	-	-100.0%	0.0%
41 PROFESSIONAL SERVICES	236,780	283,264	200,815	200,815	94,835	77,773	89,773	-61.3%	15.4%
42 COMMUNICATION	24,547	29,170	27,130	27,130	28,686	20,130	20,130	-25.8%	0.0%
43 TRAVEL	1,230	948	1,150	1,150	650	650	650	-43.5%	0.0%
44 ADVERTISE	39,698	51,210	39,100	39,100	17,912	12,812	12,812	-67.2%	0.0%
444 STATE TAXES	-	407	2,438	2,438	2,469	1,438	1,438	-41.0%	0.0%
45 RENTAL/LEASE	16,763	11,218	12,100	12,100	9,000	1,100	1,100	-90.9%	0.0%
46 INSURANCE	34,866	28,031	36,207	36,207	30,583	6,207	6,207	-82.9%	0.0%
47 PUBLIC UTILITIES	139,114	137,160	121,688	121,688	65,300	21,688	21,688	-82.2%	0.0%
48 REPAIRS & MAINTENANCE	101,544	94,044	104,000	104,000	33,000	4,000	4,000	-96.2%	0.0%
49 MISCELLANEOUS	9,523	9,516	15,597	15,597	8,306	3,000	3,000	-80.8%	0.0%
55 STATE TAXES	355	-	-	-	-	-	-	0.0%	0.0%
64 MACHINERY & EQUIPMENT	-	30,484	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	89,567	87,316	85,996	85,996	85,996	16,855	17,115	-80.4%	1.5%
99 OTHER INTERFUND SERVICES CHGS	36,118	48,739	54,297	54,297	54,297	42,482	42,914	-21.8%	1.0%
00 OPERATING TRANSFER	61,442	55,000	55,000	55,000	55,000	55,000	55,000	0.0%	0.0%
TOTAL PARKS DEPARTMENT	\$ 3,019,098	\$ 3,199,033	\$ 3,233,510	\$ 3,247,484	2,631,170	1,517,818	1,556,542	-53.3%	2.6%

TOTAL - BUDGET REQUESTS
 Line Item Increase
 Revised Total Parks

10,000 15,000
 -
\$ 1,527,818 \$ 1,571,542

BUDGET REQUESTS

2021

2022

Parks	Opera House Advertising (Hotel/Motel Grant)	10,000	10,000	15,000	15,000
Total Parks Department		10,000	10,000	15,000	15,000

Professional Services include fees paid to the instructors.

Miscellaneous includes memberships

Park Maintenance was moved from the Parks Department to the Street Department for the 2021/2022 budget.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Parks, Culture and Recreation **PRIORITY:** _____

DEPARTMENT ORG # 00106020

BUDGET REQUEST TITLE: Opera House Advertising

DESCRIPTION/JUSTIFICATION

Due to increased community participation and number of presentations offered at the Marysville Opera House in 2019, additional advertising funds are requested to meet demands and sponsorship support. We are finding great success with social media ads, newspaper ads and direct email marketing to our citizens. Sponsors appreciate ads designed by our contracted graphic artist. As a result of increasing sponsorship support more events are being offered at the Opera House. Sponsor fees assist in offsetting costs as well as support from Hotel Motel Fund requests which is the revenue source identified in this request.

BENEFIT IF APPROVED:

Increased attendance and use of the opera house for private rentals.

IMPACT IF DENIED:

We will not have funds available to place ads and thus attendance numbers and private rentals will decline.

	2021	2022	2023	2024	2025	2021-2025 Total
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Revenue Sources:

Hotel Motel Funds	10,000	15,000				25,000
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Expenditures:

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	10,000	15,000				25,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures	10,000	15,000	-	-	-	25,000
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TOTAL REQUEST	-	-	-	-	-	-
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ENGINEERING – DEPARTMENT 11

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Budget		
11 REGULAR PAY	\$ 916,141	\$ 967,307	\$ 1,043,208	\$ 1,043,208	\$ 1,017,801	\$ 1,354,639	\$ 1,383,614	29.9%	2.1%
12 OVERTIME	212	18	-	-	-	-	-	0.0%	0.0%
21 SOCIAL SECURITY	68,579	71,528	77,948	77,948	75,300	101,097	103,404	29.7%	2.3%
22 PENSION	113,032	120,134	133,691	133,691	126,484	157,076	160,437	17.5%	2.1%
23 HEALTH INSURANCE	159,636	174,570	171,913	171,913	176,723	213,189	213,189	24.0%	0.0%
24 WORKMAN'S COMPENSATION	20,172	21,182	27,113	27,113	18,425	23,353	23,353	-13.9%	0.0%
25 UNEMPLOYMENT COMPENSATION	1,836	1,935	1,307	1,307	1,329	1,626	1,661	24.4%	2.2%
251 PAID FAMILY & MEDICAL LEAVE	58	1,411	1,474	1,474	1,474	2,432	2,432	65.0%	0.0%
26 UNIFORMS	463	433	250	250	580	250	250	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	5,365	7,803	6,000	6,000	3,100	3,000	3,000	-50.0%	0.0%
32 FUEL	1,272	1,246	2,000	2,000	600	2,000	2,000	0.0%	0.0%
35 SMALL TOOLS	32,906	-	1,000	1,000	-	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	742	12,142	15,000	15,000	270	5,000	5,000	-66.7%	0.0%
42 COMMUNICATION	10,429	12,886	6,778	6,778	14,514	6,778	6,778	0.0%	0.0%
43 TRAVEL	1,366	583	500	500	-	500	500	0.0%	0.0%
44 ADVERTISING	525	788	500	500	-	500	500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	3,848	3,989	5,000	5,000	3,561	5,000	5,000	0.0%	0.0%
46 INSURANCE	20,919	16,819	21,724	21,724	18,350	21,724	21,724	0.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	500	500	-	500	500	0.0%	0.0%
49 MISCELLANEOUS	13,291	10,607	10,938	10,938	3,543	6,038	6,038	-44.8%	0.0%
95 INTERFUND RENTS	5,246	5,246	5,246	5,246	5,246	5,246	5,246	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	18,189	3,334	3,174	3,174	3,174	2,812	3,184	-11.4%	13.2%
99 OTHER INTERFUND SERVICES/CHGS	45,040	33,460	37,328	37,328	37,328	54,271	54,775	45.4%	0.9%
TOTAL ENGINEERING	\$1,439,267	\$1,467,421	\$1,572,592	\$1,572,592	\$1,507,802	\$1,968,031	\$2,003,585	25.1%	1.8%

Miscellaneous includes membership, training and subscriptions.

Starting in 2021, the following positions have been moved from Community Development to Engineering:

- Development Services Manager
- Civil Plan Engineer
- Inspector II – Construction (2)
- Inspector I - Construction

STREET – DEPARTMENT 16

(New to the General Fund in 2021)

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
11 REGULAR PAY	-	-	-	-	-	2,158,184	2,174,783	100.0%	0.8%
111 SEASONAL PAY	-	-	-	-	-	120,090	120,090	100.0%	0.0%
12 OVERTIME	-	-	-	-	-	33,500	33,500	100.0%	0.0%
21 SOCIAL SECURITY	-	-	-	-	-	172,942	174,249	100.0%	0.8%
22 PENSION	-	-	-	-	-	267,997	269,926	100.0%	0.7%
23 MEDICAL INSURANCE	-	-	-	-	-	470,859	470,826	100.0%	0.0%
24 WORKMAN'S COMPENSATION	-	-	-	-	-	73,258	73,258	100.0%	0.0%
25 UNEMPLOYMENT COMPENSATION	-	-	-	-	-	2,879	2,900	100.0%	0.7%
251 PAID FAMILY & MEDICAL LEAVE	-	-	-	-	-	5,581	5,581	100.0%	0.0%
26 UNIFORMS	-	-	-	-	-	14,600	14,600	100.0%	0.0%
31 OFFICE & OPERATING	-	-	-	-	-	390,040	390,040	100.0%	0.0%
32 FUEL	-	-	-	-	-	97,400	97,400	100.0%	0.0%
35 SMALL TOOLS	-	-	-	-	-	12,550	12,550	100.0%	0.0%
41 PROFESSIONAL SERVICES	-	-	-	-	-	133,245	133,245	100.0%	0.0%
42 COMMUNICATION	-	-	-	-	-	16,600	16,300	100.0%	-1.8%
43 TRAVEL	-	-	-	-	-	1,500	1,500	100.0%	0.0%
44 ADVERTISING	-	-	-	-	-	600	600	100.0%	0.0%
444 STATE TAXES	-	-	-	-	-	1,000	1,000	100.0%	0.0%
45 RENTS	-	-	-	-	-	10,500	10,500	100.0%	0.0%
46 INSURANCE	-	-	-	-	-	124,139	124,139	100.0%	0.0%
47 PUBLIC UTILITIES	-	-	-	-	-	519,600	519,600	100.0%	0.0%
48 REPAIRS & MAINTENANCE	-	-	-	-	-	96,444	96,444	100.0%	0.0%
49 MISCELLANEOUS	-	-	-	-	-	30,747	30,747	100.0%	0.0%
64 CAPITAL OUTLAY	-	-	-	-	-	20,000	20,000	100.0%	0.0%
95 INTERFUND RENTS	-	-	-	-	-	25,531	25,531	100.0%	0.0%
98 INTERFUND REPAIRS	-	-	-	-	-	461,934	515,065	100.0%	11.5%
99 OTHER INTERFUND SERVICES	-	-	-	-	-	67,442	68,114	100.0%	1.0%
00 TRANSFER OUT	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL STREETS	-	-	-	-	-	5,329,162	5,402,488	100.0%	1.4%

TOTAL - BUDGET REQUESTS
 Line Item Increases
 Revised Total Streets

235,694	234,572
<u>173,000</u>	<u>183,000</u>
<u>408,694</u>	<u>417,572</u>

BUDGET REQUESTS

		2021	2022
Streets	Seasonal	-	-
Streets	ITS Upgrades (Funding Continuation)	-	15,000
Streets	Line Item Increases	-	173,000
Streets	Turf Brush	-	10,100
Streets	Fill Vacancy from Early Retirement w/reclassifying Park Maint. Mgr. to Maint. Tech 1 & Upgrade Maint. Lead I to Lead II, and add 1 MWI	-	210,594
Streets	Seasonal - Parks Maintenance	-	-
Total Streets		-	408,694

The Street Department was moved from Fund 101 to the General Fund effective January 2021. The Street Department now includes Park Maintenance which was previously reported in the Parks and Recreation budget.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Streets - Engineering **PRIORITY:** High

DEPARTMENT ORG # 10111864-531000-1911

BUDGET REQUEST TITLE: ITS Upgrades (Funding Continuation)

DESCRIPTION/JUSTIFICATION

This funding is existing within 2019/2020 budgets with this request for continuation on a yearly basis. Funding is needed in order to upgrade and expand the City Intelligent Transportation System (ITS) infrastructure. This includes upgrade of existing equipment and addition of new such as Ethernet radios and switches. A few locations within the City have breaks in the signal interconnect and many roadway corridors have obsolete copper communication cable which could be replaced with fiber optic cable. Upgrade to fiber optics within the signal system could also enable future utilization by other City departments such as IS and Public Works Utilities.

BENEFIT IF APPROVED:

The City traffic signal system can begin to be transformed into an Intelligent Transportation System enabling much greater communication with field equipment and thus significant maintenance time savings for signal technicians and traffic engineer.

IMPACT IF DENIED:

The City traffic signal system will continue to be lacking communication capabilities and therefore not provide for efficient maintenance or signal timing upgrades.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	15,000	15,000	15,000	15,000	15,000	75,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	15,000	15,000	15,000	15,000	15,000	75,000
TOTAL REQUEST	15,000	15,000	15,000	15,000	15,000	75,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Parks Maintenance PRIORITY: _____

DEPARTMENT ORG # 00105300

BUDGET REQUEST TITLE: Turf Care Brush for Cedar Field

DESCRIPTION/JUSTIFICATION

Purchase a Turf Brush for required maintenance of Cedar Field.

BENEFIT IF APPROVED:

This is a required maintenance aspect for the field.

IMPACT IF DENIED:

If denied, the field may not meet the aesthetic and safety requirements regarding the turf and the life span of the field will be deminished.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	10,100					10,100
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	10,100	-	-	-	-	10,100
TOTAL REQUEST	10,100	-	-	-	-	10,100

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Parks Maintenance **PRIORITY:** _____

DEPARTMENT ORG # 00105300

BUDGET REQUEST TITLE: NH - MWI, Refill the Parks Maintenance Manager position, and reclassify Lead I to Lead II

DESCRIPTION/JUSTIFICATION

Fill Vacancy from Early Retirement - Parks Maintenance Manager, reclassify Lead Worker I to Lead Worker II, and add one additional MW I.

BENEFIT IF APPROVED:

This reorganization would provide an additional worker out in the field, increasing the workload capacity and allowing more tasks to be completed in the City parks and rights-of-ways. This would create a safer and more aesthetically appealing environment for the public to enjoy.

IMPACT IF DENIED:

With growing needs for landscaping maintenance, the current crew would be limited in workload capacity, possibly causing some projects to not be completed. This could lead to unsafe or unsightly public areas throughout the City.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	129,200	137,041	145,175	152,434	160,055	723,905
Overtime (12)						-
Benefits (20)	81,394	82,531	84,008	85,563	87,198	420,694
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	210,594	219,572	229,183	237,997	247,253	1,144,599
TOTAL REQUEST	210,594	219,572	229,183	237,997	247,253	1,144,599

NON-DEPARTMENTAL – DEPARTMENT 99

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
41 PROFESSIONAL SERVICES	\$ 776,184	\$ 800,497	\$ 755,094	\$ 755,094	\$ 768,553	\$ 755,094	\$ 755,094	0.0%	0.0%
47 PUBLIC UTILITIES	8,570	2,324	2,500	2,500	-	2,500	2,500	0.0%	0.0%
48 REPAIRS & MAINTENANCE	121,123	76,037	202,000	202,000	126,000	238,000	238,000	17.8%	0.0%
49 MISCELLANEOUS	319,711	338,227	476,950	554,193	304,020	515,950	515,950	-6.9%	0.0%
55 INTERGOVERNMENTAL	217,226	-	-	-	-	-	-	0.0%	0.0%
60 OTHER IMPROVEMENTS	7,933	1,429,277	-	-	64,500	24,500	-	100.0%	-100.0%
98 INTERFUND REPAIRS & MAINT.	13,289	12,664	13,175	13,175	19,763	22,683	23,016	72.2%	1.5%
00 OPERATING TRANSFER	3,707,564	5,156,192	4,271,371	4,271,371	8,135,914	6,171,577	7,112,668	44.5%	15.2%
TOTAL NON-DEPARTMENTAL	\$5,171,600	\$7,815,218	\$5,721,090	\$ 5,798,333	\$9,418,750	\$ 7,730,304	\$ 8,647,228	33.3%	11.9%

TOTAL - BUDGET REQUESTS	107,500	-
Line Item Increase	190,696	240,935
Revised Total Non-Departmental	8,028,500	8,888,163

BUDGET REQUESTS

		2021	2022
Non-dept	Carry Over - ECM	-	107,500
Non-dept	Increase to Internal Service Funds budget requests & line item increases	-	240,935
Total Non-Departmental		-	240,935

Professional services include \$645,000 for public defender fees, \$100,000 contingency for legal fees and benefit adjustments, \$110,094 for audit fees and elections costs.

Repairs & Maintenance include \$163,000 for building repairs, and \$75,000 for clean sweep and neighborhood beautification grants.

Miscellaneous includes membership dues, and costs associated with various economic development projects.

Operating transfers include the transfer to fund 206 for debt service payment and transfers to fund 005 – Capital Reserves.

005 - CUMMULATIVE RESERVES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2019-2020 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 7,801,836	\$ 6,843,579	\$ 4,401,836	\$ 4,401,836	\$ 6,294,671	\$ 10,294,671	\$ 5,430,000	133.9%	-47.3%
<u>Revenue</u>									
Transfers In	-	-	-	-	4,000,000	2,600,000	3,500,000	100.0%	0.0%
TOTAL REVENUE	-	-	-	-	4,000,000	2,600,000	3,500,000	100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	101,629	-	-	-	-	-	-	0.0%	0.0%
Transfer Out	856,628	548,908	3,995,910	3,995,910	-	7,464,671	6,021,134	86.8%	-19.3%
TOTAL EXPENDITURE	958,257	548,908	3,995,910	3,995,910	-	7,464,671	6,021,134	86.8%	-19.3%
Ending Cash	6,843,579	6,294,671	405,926	405,926	10,294,671	5,430,000	2,908,866	1237.7%	-36.8%

Transfer out to fund 314 – City Facility Construction fund to provide funding for the Civic Campus.

FUND 101 – STREETS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 109,025	\$ 278,012	\$ (0)	\$ (0)	\$ 344,438	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Storm Drainage Permits	51,000	81,500	48,000	48,000	34,286	-	-	-100.0%	0.0%
Federal Grant	-	3,420	-	-	-	-	-	0.0%	0.0%
Local State Grants	-	-	-	-	-	-	-	0.0%	0.0%
MV Fuel Tax	1,535,466	1,506,190	2,028,566	2,028,566	1,154,094	1,562,085	1,529,844	-23.0%	-2.1%
Interfund Services Charges	62,843	57,991	85,000	85,000	76,596	-	-	-100.0%	0.0%
Interest	243	753	200	200	370	-	-	-100.0%	0.0%
Insurance Recoveries	33,464	81,520	65,000	65,000	75,000	-	-	-100.0%	0.0%
Miscellaneous Revenue	(22,190)	(3,511)	10,000	10,000	30,800	-	-	-100.0%	0.0%
Transfer In	2,788,605	3,457,035	2,463,125	2,463,125	2,498,852	-	-	-100.0%	0.0%
TOTAL REVENUE	4,449,431	5,184,898	4,699,891	4,699,891	3,869,998	1,562,085	1,529,844	-66.8%	-2.1%
<u>Expenditures</u>									
11 Salaries	1,365,288	1,523,104	1,624,880	1,624,880	1,714,681	-	-	-100.0%	0.0%
111 Seasonal	40,229	79,402	39,500	39,500	64,956	-	-	-100.0%	0.0%
12 Overtime	51,993	85,505	25,000	25,000	12,425	-	-	-100.0%	0.0%
21 Social Security	110,198	126,575	126,554	126,554	124,776	-	-	-100.0%	0.0%
22 Retirement	178,988	211,990	215,957	215,957	215,902	-	-	-100.0%	0.0%
23 Medical Insurance	290,795	297,181	387,956	387,956	325,052	-	-	-100.0%	0.0%
24 Workman's Compensation	48,146	58,292	71,225	71,225	45,784	-	-	-100.0%	0.0%
25 Unemployment	2,947	3,378	2,121	2,121	2,245	-	-	-100.0%	0.0%
251 Paid Family & Medical Leave	85	2,470	2,389	2,389	2,389	-	-	-100.0%	0.0%
26 Uniforms	16,640	19,630	10,100	10,100	22,947	-	-	-100.0%	0.0%
31 Office & Operating	291,775	414,568	391,000	391,000	137,113	-	-	-100.0%	0.0%
32 Fuel	59,795	65,205	75,000	75,000	37,000	-	-	-100.0%	0.0%
35 Small Tools	9,864	11,574	8,500	8,500	7,675	-	-	-100.0%	0.0%
41 Professional Services	184,235	322,798	151,740	151,740	135,947	-	-	-100.0%	0.0%
42 Communication	7,250	10,726	9,300	9,300	10,716	-	-	-100.0%	0.0%
43 Travel	888	961	1,000	1,000	-	-	-	-100.0%	0.0%
44 Advertising	1,758	339	500	500	-	-	-	-100.0%	0.0%
45 Rents	12,684	34,555	2,000	2,000	6,383	-	-	-100.0%	0.0%
46 Insurance	90,654	72,882	94,139	94,139	79,519	-	-	-100.0%	0.0%
47 Public Utilities	451,645	485,475	484,600	484,600	374,741	-	-	-100.0%	0.0%
48 Repairs & Maintenance	87,090	115,788	110,444	110,444	41,269	-	-	-100.0%	0.0%
49 Miscellaneous	270,930	20,305	23,150	23,150	10,080	-	-	-100.0%	0.0%
64 Capital Outlay	29,288	39,536	35,000	35,000	35,000	-	-	-100.0%	0.0%
95 Interfund Rents	25,531	25,531	25,531	25,531	25,531	-	-	-100.0%	0.0%
98 Interfund Repairs	467,655	479,883	446,693	446,693	446,693	-	-	-100.0%	0.0%
99 Other Interfund Services	268,961	313,290	335,612	335,612	335,612	-	-	-100.0%	0.0%
00 Transfer Out	-	307,806	-	-	-	1,562,085	1,529,844	100.0%	-2.1%
TOTAL EXPENDITURE	4,365,312	5,128,749	4,699,891	4,699,891	4,214,436	1,562,085	1,529,844	-66.8%	-2.1%
Other adjustments (accruals)	84,868	10,277	-	-	-	-	-	0.0%	0.0%
Ending Cash	278,012	344,438	(0)	(0)	-	-	-	0.0%	0.0%

FUND 102 – ARTERIAL STREETS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Grant	473,794	5,750	-	-	-	-	-	0.0%	0.0%
Transfer In - TBD	1,824,187	1,349,064	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
TOTAL REVENUE	2,297,981	1,354,814	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
<u>Expenditures</u>									
Overlays - TBD	2,288,109	1,364,685	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	2,288,109	1,364,685	1,200,000	1,200,000	1,398,308	-	-	-100.0%	0.0%
Other adjustments (accruals)	(9,872)	9,871	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	-	-	-	0.0%	0.0%

Starting in 2021, overlays will be charged directly to Fund 114 - TBD

FUND 103 – DRUG SEIZURE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 21,923	\$ 77,815	\$ 8,705	\$ 14,426	\$ 101,039	\$ 92,039	\$ 62,189	538.0%	-32.4%
<u>Revenue</u>									
Forfeited Property	55,971	37,819	10,000	30,000	10,000	10,000	10,000	-66.7%	0.0%
Interest	1,259	1,780	150	150	1,000	150	150	0.0%	0.0%
Equitable Sharing - Federal	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	57,230	39,599	10,150	30,150	11,000	10,150	10,150	-66.3%	0.0%
<u>Expenditures</u>									
Small Tools	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	-	-	20,000	20,000	40,000	40,000	100.0%	0.0%
Operating Transfer	1,338	16,375	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	1,338	16,375	-	20,000	20,000	40,000	40,000	100.0%	0.0%
Ending Cash	77,815	101,039	18,855	24,576	92,039	62,189	32,339	153.0%	-48.0%

FUND 104 – TRIBAL GAMING

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 38,666	\$ 11,124	\$ 5,592	\$ 5,592	\$ 6,922	\$ 6,997	\$ -	25.1%	-100.0%
<u>Revenue</u>									
Interest	286	133	75	75	75	-	-	-100.0%	0.0%
TOTAL REVENUE	286	133	75	75	75	-	-	-100.0%	0.0%
<u>Expenditures</u>									
Small Tools	20,521	4,335	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	-	-	-	-	6,997	-	100.0%	-100.0%
Transfer Out	7,307	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	27,828	4,335	-	-	-	6,997	-	100.0%	-100.0%
Ending Cash	11,124	6,922	5,667	5,667	6,997	-	-	-100.0%	0.0%

FUND 105 – HOTEL/MOTEL

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 87,973	\$ 119,344	\$ 117,027	\$ 117,027	\$ 46,515	\$ 117,215	\$ 117,715	0.2%	0.4%
<u>Revenue</u>									
Hotel/Motel Tax	97,724	96,018	110,000	110,000	70,000	110,000	110,000	0.0%	0.0%
Interest	2,127	2,020	700	700	700	500	500	-28.6%	0.0%
TOTAL REVENUE	99,851	98,038	110,700	110,700	70,700	110,500	110,500	-0.2%	0.0%
<u>Expenditures</u>									
Miscellaneous	18,275	51,717	110,000	110,000	-	110,000	110,000	0.0%	0.0%
Transfer out	50,205	119,150	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	68,480	170,867	110,000	110,000	-	110,000	110,000	0.0%	0.0%
Other Adjustments (accruals)	-	-	-	-	-	-	-		
Ending Cash	119,344	46,515	117,727	117,727	117,215	117,715	118,215	0.0%	0.4%

Miscellaneous includes payments to grant recipients.

FUND 106 – KBCC APPRECIATION FUND

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 5,780	\$ 6,269	\$ 4,556	\$ 4,556	\$ 4,848	\$ -	\$ -	-100.0%	0.0%
<u>Revenue</u>									
Contributions	1,152	1,122	1,250	1,250	500	-	-	-100.0%	0.0%
Interest	96	121	45	45	45	-	-	-100.0%	0.0%
TOTAL REVENUE	1,248	1,243	1,295	1,295	545	-	-	-100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	759	2,664	2,500	2,500	-	-	-	-100.0%	0.0%
Transfer Out	-	-	-	-	5,393	-	-	0.0%	0.0%
TOTAL EXPENDITURE	759	2,664	2,500	2,500	5,393	-	-	-100.0%	0.0%
Ending Cash	6,269	4,848	3,351	3,351	-	-	-	-100.0%	0.0%

Starting in 2021, the KBCC fund will be closed and contributions will be receipted directly into the General Fund.

FUND 108 – I/NET

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 413,320	\$ 422,891	\$ 447,792	\$ 447,792	\$ 528,810	\$ 519,120	\$ 212,620	15.9%	-59.0%
<u>Revenue</u>									
I/Net Fee	113,696	116,405	112,000	112,000	112,000	112,000	112,000	0.0%	0.0%
Interest	6,404	8,930	2,500	2,500	5,000	2,500	2,500	0.0%	0.0%
TOTAL REVENUE	120,100	125,335	114,500	114,500	117,000	114,500	114,500	0.0%	0.0%
<u>Expenditures</u>									
Professional Services	13,221	13,234	14,000	14,000	14,000	14,000	14,000	0.0%	0.0%
Communication	5,914	6,182	7,000	7,000	7,000	7,000	7,000	0.0%	0.0%
Miscellaneous	43,408	-	-	-	105,690	400,000	-	0.0%	0.0%
TOTAL EXPENDITURE	62,543	19,416	21,000	21,000	126,690	421,000	21,000	1904.8%	-95.0%
Other adjustments (accruals)	(47,986)	-	-	-	-	-	-		
Ending Cash	422,891	528,810	541,292	541,292	519,120	212,620	306,120	-60.7%	44.0%

Projects		2020 Projection	2021 Estimate	2022 Estimate
1513	Sunnyside Treatment Plant	54,000	-	-
1715	Expansion of City I/Net	51,690	-	-
2001	Sunnyside Blvd Extension	-	400,000	-
		105,690	400,000	-

FUND 109 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
Community Dev Block Grant	430,752	405,211	565,995	565,995	526,398	345,000	345,000	-39.0%	0.0%
TOTAL REVENUE	430,752	405,211	565,995	565,995	526,398	345,000	345,000	-39.0%	0.0%
<u>Expenditures</u>									
CDBG Payments	208,792	259,127	515,995	515,995	329,175	295,000	295,000	-42.8%	0.0%
Transfer Out	221,960	146,084	50,000	50,000	197,223	50,000	50,000	0.0%	0.0%
TOTAL EXPENDITURE	430,752	405,211	565,995	565,995	526,398	345,000	345,000	-39.0%	0.0%
Ending Cash	-	-	-	-	-	-	-	0.0%	0.0%

Payments to organizations that have been awarded grants through the CDBG program.

FUND 110 – REET I

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,016,695	\$ 1,985,160	\$ 2,801,181	\$ 2,801,181	\$ 3,901,057	\$ 2,727,730	\$ 2,297,159	-2.6%	-15.8%
<u>Revenue</u>									
Real Estate Excise Taxes	1,681,013	1,951,190	1,150,000	1,150,000	1,950,000	1,500,000	1,200,000	30.4%	-20.0%
Interest	24,965	52,408	500	500	50,000	20,000	15,000	3900.0%	-25.0%
TOTAL REVENUE	1,705,978	2,003,598	1,150,500	1,150,500	2,000,000	1,520,000	1,215,000	32.1%	-20.1%
<u>Expenditures</u>									
Debt Service - Principal	79,368	83,525	-	-	-	-	-	0.0%	0.0%
Debt Service - Interest	8,145	4,176	-	-	-	-	-	0.0%	0.0%
Transfer Out	650,000	-	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	-49.7%
TOTAL EXPENDITURE	737,513	87,701	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	-49.7%
Ending Cash	1,985,160	3,901,057	551,681	551,681	2,727,730	2,297,159	2,530,614	316.4%	10.2%

Transfer out of \$1,950,571 for 2020 and \$ 981,545 for 2021 goes 100% to Fund 305 for street construction projects.

FUND 111 – REET II

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 922,712	\$ 1,977,431	\$ 2,833,212	\$ 2,833,212	\$ 3,981,170	\$ 2,807,843	\$ 2,377,272	-0.9%	-15.3%
<u>Revenue</u>									
Real Estate Excise Taxes	1,681,013	1,951,190	1,150,000	1,150,000	1,950,000	1,500,000	1,200,000	30.4%	-20.0%
Interest	23,706	52,549	1,000	1,000	50,000	20,000	15,000	1900.0%	-25.0%
TOTAL REVENUE	1,704,719	2,003,739	1,151,000	1,151,000	2,000,000	1,520,000	1,215,000	32.1%	0.0%
<u>Expenditures</u>									
Transfer Out	650,000	-	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	-49.7%
TOTAL EXPENDITURE	650,000	-	3,400,000	3,400,000	3,173,327	1,950,571	981,545	-42.6%	0.0%
Ending Cash	1,977,431	3,981,170	584,212	584,212	2,807,843	2,377,272	2,610,727	306.9%	-18.1%

Transfer out of \$1,950,571 for 2020 and \$ 981,545 for 2021 goes 100% to Fund 305 for street construction projects.

FUND 114 – TRANSPORTATION IMPROVEMENT BOARD

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,078,334	\$ 1,367,435	\$ 258,064	\$ 258,064	\$ 2,612,240	\$ 2,421,041	\$ 2,679,617	838.2%	10.7%
<u>Revenue</u>									
Sales Tax	2,430,772	2,813,907	2,506,734	2,506,734	2,391,821	2,463,576	2,537,483	0.0%	3.0%
Interest	34,842	52,951	3,000	3,000	50,000	20,000	15,000	0.0%	-25.0%
TOTAL REVENUE	2,465,614	2,866,858	2,509,734	2,509,734	2,441,821	2,483,576	2,552,483	0.0%	2.8%
<u>Expenditures</u>									
Office & Operating	-	94	-	-	-	-	-	0.0%	0.0%
Professional Services	-	-	-	-	-	1,250,000	1,600,000	0.0%	28.0%
Transfer Out	2,176,513	1,621,959	2,502,000	2,502,000	2,633,020	975,000	325,000	-61.0%	-66.7%
TOTAL EXPENDITURE	2,176,513	1,622,053	2,502,000	2,502,000	2,633,020	2,225,000	1,925,000	-11.1%	-13.5%
Ending Cash	1,367,435	2,612,240	265,798	265,798	2,421,041	2,679,617	3,307,100	0.0%	23.4%

TBD Projects

	2020 Projection	2021 Budget	2022 Budget
Annual Overlays	1,444,670	1,250,000	1,600,000
83rd Ave NE & Soper Hill Road Intersection Improvements	923,850		
47th at 3rd & 4th	-		
Soper Hill Road and & 71st Ave NE Intersection Improvements			100,000
Alder Avenue Sidewalk Improvements	88,500		
ADA Transition Plan and Pavement Management System	86,000		
8th Street Improvements		700,000	
80th St NE Non-Mortorized		150,000	100,000
Sunnyside 53rd	90,000	125,000	125,000
TOTAL TBD FUNDED PROJECTS	2,633,020	2,225,000	1,925,000

FUND 115 – AFFORDABLE HOUSING TAX

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,786	\$ 3,276	100.0%	-93.8%
<u>Revenue</u>									
Sales Tax	-	-	-	50,000	52,786	90,490	90,490	0.0%	0.0%
Interfund Loan Proceeds	-	-	-	450,000	-	450,000	-	0.0%	-100.0%
TOTAL REVENUE	-	-	-	500,000	52,786	540,490	90,490	0.0%	-83.3%
<u>Expenditures</u>									
Miscellaneous	-	-	-	-	-	90,000	90,000	0.0%	0.0%
Capital	-	-	-	500,000	-	500,000	-	0.0%	-100.0%
TOTAL EXPENDITURE	-	-	-	500,000	-	590,000	90,000	18.0%	-84.7%
Ending Cash	-	-	-	-	52,786	3,276	3,766	0.0%	15.0%

FUND 116 – SCHOOL MITIGATION FEES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>									
School Mitigation	-	-	-	-	2,229,248	2,250,000	2,250,000	0.0%	0.0%
TOTAL REVENUE	-	-	-	-	2,229,248	2,250,000	2,250,000	0.0%	0.0%
<u>Expenditures</u>									
Intergovernmental	-	-	-	-	2,229,248	2,250,000	2,250,000	100.0%	0.0%
TOTAL EXPENDITURE	-	-	-	-	2,229,248	2,250,000	2,250,000	100.0%	0.0%
Payoff of Interfund Loan	-	-	-	-	-	-	-		
Ending Cash	-	-	-	-	-	-	-	0.0%	0.0%

FUND 206 – LTGO BONDS

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 49,092	\$ 66,027	\$ 55,791	\$ 55,791	\$ 89,004	\$ 95,503	\$ 97,003	71.2%	1.6%
<u>Revenue</u>									
Interest & Other Earnings	18,137	24,695	4,000	4,000	9,000	4,000	4,000	0.0%	0.0%
Proceeds from Refunding	-	-	-	-	-	-	-	0.0%	0.0%
Transfers In	2,623,508	4,664,755	4,507,644	4,507,644	4,615,077	5,794,644	6,467,319	28.6%	11.6%
TOTAL REVENUE	2,641,645	4,689,450	4,511,644	4,511,644	4,624,077	5,798,644	6,471,319	28.5%	11.6%
<u>Expenditures</u>									
Debt Principal	1,635,000	1,700,000	1,840,000	1,840,000	1,840,000	2,815,000	3,600,000	53.0%	27.9%
Debt Interest	988,508	2,964,755	2,667,644	2,667,644	2,775,078	2,979,644	2,867,319	11.7%	-3.8%
Debt Issue Cost	1,202	1,718	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
Refunding Payment	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	2,624,710	4,666,473	4,510,144	4,510,144	4,617,578	5,797,144	6,469,819	28.5%	11.6%
Ending Cash	66,027	89,004	57,291	57,291	95,503	97,003	98,503	69.3%	1.5%

Purpose

This fund is for the recording and accounting of the \$7.2 million 2003 LTGO bond issue providing funds for the purchase and remodel of the new City Hall building (\$2.3M) located at 1049 State Avenue, Public Safety Remodel (\$.1M), construction of the Waterfront Park (\$1.2M) and the State Ave renovation project (\$3.6M). The bonds were issued in July 2003, with interest only payments through 2012. In 2013, this issue was refunded reducing the annual debt service payment by \$132,164.

In 2007 the City issued \$8.0M of LTGO bonds providing funds for transportation projects throughout the City. The projects include reconstruction of primary corridors and construction of “missing links” within the City’s current infrastructure. In 2016, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2010, the City issued \$4.9M of LTGO bonds to purchase the Courthouse building which the City was leasing and the purchase of two other parcels. The bonds were issued in October 2010 with interest only payments through 2013. In 2020, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2013, the City issued \$9.0M of LTGO bonds for the City’s share of the 156th overpass project and the Break-In-Access project.

In 2018, the City issued \$12.0M of LTGO bonds to fund the construction of the 1st Street Bypass, and \$35.5M of LTGO bonds to fund the construction of the new civic campus.

In 2020, the City issued \$13.0M of LTGO bonds to be used as additional funding for the construction of the new civic campus.

The debt service fund receives contributions from the General Fund, Street Construction Fund, Parks Construction Fund and the Waterworks Utility.

FUND 271 – LID 71

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 136,039	\$ 438,814	\$ 27,365	\$ 27,365	\$ 210,402	\$ 72,088	\$ 22,158	0.0%	-69.3%
<u>Revenue</u>									
Principal on LID 71	541,350	395,295	225,803	225,803	173,000	189,860	189,860	-15.9%	0.0%
Interest & Other Earnings	255,199	221,326	300,000	300,000	175,836	172,420	172,420	0.0%	0.0%
TOTAL REVENUE	796,549	616,621	525,803	525,803	348,836	362,280	362,280	-31.1%	0.0%
<u>Expenditures</u>									
Professional Services	4,194	6,508	6,000	6,000	6,500	6,500	6,500	8.3%	0.0%
Debt Principal	330,000	690,000	350,000	350,000	360,000	300,000	250,000	0.0%	-16.7%
Debt Interest	159,280	148,225	148,225	148,225	120,350	105,410	95,000	0.0%	-9.9%
Debt Issue Cost	300	300	500	500	300	300	300	0.0%	0.0%
TOTAL EXPENDITURE	493,774	845,033	504,725	504,725	487,150	412,210	351,800	-18.3%	-14.7%
Ending Cash	438,814	210,402	48,443	48,443	72,088	22,158	32,638	-54.3%	47.3%

Local Improvement District 71 was established by Ordinance #2827 passed on September 29, 2010 for the purpose of carrying out the construction of an I5 overpass located at 156th Street NE. Construction of the overpass was completed in 2012 and the LID bonds were issued on September 23, 2014.

The debt service revenue is provided from special assessments on the properties within the boundaries of the LID 71. The proceeds are used to call the outstanding bonds on June 1st of each year.

Current bonds outstanding = \$2,540,000

FUND 299 – LID GUARANTY FUND

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ 625,412	\$ -	\$ -	\$ 636,614	\$ 643,414	\$ 638,414	0.0%	-0.8%
<u>Revenue</u>									
Interest & Other Earnings	-	11,266	-	-	6,800	5,000	5,000	0.0%	0.0%
TOTAL REVENUE	-	11,266	-	-	6,800	5,000	5,000	100.0%	0.0%
<u>Expenditures</u>									
Miscellaneous	-	64	-	-	-	10,000	10,000	100.0%	0.0%
TOTAL EXPENDITURE	-	64	-	-	-	10,000	10,000	100.0%	0.0%
Ending Cash	-	636,614	-	-	643,414	638,414	633,414	100.0%	-0.8%

305 – STREET CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,993,642	\$ 13,083,240	\$ 2,622,564	\$ 2,622,564	\$ 4,577,998	\$ 4,418,616	\$ 36,540	68.5%	-99.2%
Revenue									
Federal & State Grants	745,285	456,203	300,000	300,000	1,248,000	1,350,000	975,940	350.0%	-27.7%
TIB	1,135,327	-	4,000,000	4,000,000	5,135,505	-	-	-100.0%	0.0%
Snohomish County ILA	40,659	363,566	250,000	250,000	250,000	800,000	796,909		
Transportation Mitigation Fees	2,001,040	3,036,334	2,000,000	2,000,000	2,500,000	2,100,000	1,300,000	5.0%	-38.1%
Investment Interest	236,035	214,662	240,216	240,216	200,000	5,000	5,000	-97.9%	0.0%
Miscellaneous Revenue	6,431	5,000	-	-	-	-	-	0.0%	0.0%
Proceeds from Long Term Debt	12,078,269	-	-	-	-	-	-	0.0%	0.0%
Transfers In - General	123,200	-	-	-	-	-	-	0.0%	0.0%
Transfers In - CDBG	-	38,231	-	-	-	-	-	0.0%	0.0%
Transfers In - REET	1,300,000	-	6,800,000	6,800,000	6,346,655	3,901,143	1,963,091	-42.6%	-49.7%
Transfer In - TBD	236,360	333,101	1,305,000	1,305,000	1,188,350	975,000	325,000	0.0%	-67%
TOTAL REVENUE	17,902,606	4,447,097	14,895,216	14,895,216	16,868,510	9,131,143	5,365,940	-38.7%	-41.2%
Expenditures									
Professional Services	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Expense	1,988	1,086	-	-	-	-	-	0.0%	0.0%
Capital Outlay	5,131,500	11,624,848	15,985,000	15,985,000	15,551,373	12,035,000	3,415,000	-24.7%	-71.6%
Debt Issuance Costs	77,519	-	-	-	-	-	-	0.0%	0.0%
Transfer Out - Debt Service	1,212,883	1,470,094	1,476,519	1,476,519	1,476,519	1,478,219	1,939,019	0.1%	31.2%
TOTAL EXPENDITURE	6,423,890	13,096,028	17,461,519	17,461,519	17,027,892	13,513,219	5,354,019	-22.6%	-60.4%
Other Adjustments (Accruals)	(389,118)	143,689	-	-	-	-	-	0.0%	0.0%
Ending Cash	13,083,240	4,577,998	56,261	56,261	4,418,616	36,540	48,461	-35.1%	32.6%

Projects	2020 Projection	2021 Estimate	2022 Estimate
R0901 - First Street Bypass	\$ 6,919,105		
R1101 - 88th Street	879,830	2,000,000	2,000,000
R1302 - State Ave 3rd - 80th	81,051	1,500,000	
R1402 - SR529/Interstate 5 IJR (through final design)	-	10,000	40,000
R1601 - State Ave 100th to 116th	5,699,738	6,500,000	
R1702 - Grove Street Overcrossing	58,919		
R1703 - 156th, 160th, 51st Interim Improvement	10,000	150,000	200,000
R1705 - 83rd Soper Hill Rd Intersection Improvements	850,983		
R1801 - 80th St NE Non-Motorized (State to 51st)	52,500	150,000	100,000
TB802 - Alder Avenue Sidewalk Improvements	171,767		
TB903 - Soper Hill Rd and 71st Ave NE Intersection	50,604		100,000
R1901 - 2019 Citywide HSIP	479,728	550,000	
R2001 - Sunnyside Blvd and 52nd Ave NE Intersection	68,598	100,000	600,000
R2002 - Sunnyside Blvd and 53rd Ave NE Intersection	85,938	125,000	125,000
TB902 - ADA Transition Plan	85,088		
TB905 - Pavement Management	57,524		
TB101 - 8th Street Improvements		700,000	
R2101 - Quiet Zone Evaluation		250,000	250,000
Total Projects	\$ 15,551,373	\$ 12,035,000	\$ 3,415,000

Transfer out to Fund 206 to cover the current year debt service payments.

FUND 310 – PARK CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 422,661	\$ 167,579	\$ 161,470	\$ 161,470	\$ 984,226	\$ 204,589	\$ 69,849	26.7%	-65.9%
<u>Revenue</u>									
Grant Revenue	497,220	504,777	340,000	340,000	1,352,500	642,000	-	88.8%	-100.0%
Park Mitigation Fees	395,986	607,973	210,000	210,000	550,000	500,000	210,000	138.1%	-58.0%
Investment Interest	5,275	12,820	500	500	6,000	-	-	-100.0%	0.0%
Other Miscellaneous	29,188	29,094	29,000	29,000	64,000	29,000	29,000	0.0%	0.0%
Interfund Loan Receipts	1,403,009	-	-	-	-	-	-	0.0%	0.0%
Transfers In	788,429	603,908	1,307,939	1,307,939	314,207	1,225,000	55,000	-6.3%	-95.5%
TOTAL REVENUE	3,119,107	1,758,572	1,887,439	1,887,439	2,286,707	2,396,000	294,000	26.9%	-87.7%
<u>Expenditures</u>									
Capital Outlay	2,769,417	1,149,865	1,800,000	1,800,000	2,841,000	2,360,000	-	31.1%	-100.0%
Interfund Interest	13,009	12,631	-	-	13,000	13,000	13,000	100.0%	0.0%
Interfund Loan Payment*	-	-	-	-	-	-	-	0.0%	0.0%
Interfund Repairs	-	-	-	-	-	-	-	0.0%	0.0%
Transfer Out - Debt Service	158,334	157,138	212,344	212,344	212,344	157,740	157,905	-25.7%	0.1%
TOTAL EXPENDITURE	2,940,760	1,319,634	2,012,344	2,012,344	3,066,344	2,530,740	170,905	25.8%	-93.2%
Other Adjustments (accruals)	(433,429)	377,709	-	-	-	-	-	0.0%	0.0%
Ending Cash	167,579	984,226	36,565	36,565	204,589	69,849	192,944	91.0%	176.2%

Projects	2020 Projection	2021 Estimate	2022 Estimate
P1601 - Centennial Trail	482,000	1,750,000	-
P1702 - Ebey Trail	-	600,000	-
P1703 - Ebey Waterfront Park	70,000	-	-
P1801 - Olympic View Park	1,402,000	10,000	-
P2001 - Cedar Field Turf/Lights	887,000	-	-
Total Projects	2,841,000	2,360,000	-

Transfer out to Fund 206 to cover the annual debt service payment.

FUND 314 – CITY FACILITIES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ 32,931,477	\$ 22,097,058	\$ 22,097,058	\$ 30,720,753	\$ 17,688,225	\$ -	-20.0%	-100.0%
Revenue									
Investment Interest	284,119	665,324	750,000	750,000	500,000	750,000	150,454	0.0%	-79.9%
Bond Proceeds	35,620,661	-	-	-	13,098,422	-	-	0.0%	0.0%
Sale of Capital Assets	-	-	5,000,000	5,000,000	-	-	1,000,000	-100.0%	100.0%
Transfers In	502,132	-	3,995,910	3,995,910	-	6,406,459	6,021,134	60.3%	-6.0%
TOTAL REVENUE	36,406,912	665,324	9,745,910	9,745,910	13,598,422	7,156,459	7,171,588	-26.6%	0.2%
Expenditures									
Salaries	-	27,340	-	-	108,775	112,872	115,805	100.0%	2.6%
Social Security	-	2,063	-	-	8,173	8,541	8,765	100.0%	2.6%
Retirement	-	3,516	-	-	13,933	13,104	13,445	100.0%	2.6%
Health Insurance	-	2,425	-	-	9,731	9,730	9,730	100.0%	0.0%
Workman's Compensation	-	639	-	-	2,500	2,368	2,368	100.0%	0.0%
Unemployment	-	55	-	-	144	135	139	100.0%	3.0%
Paid Family & Medical Leave	-	40	-	-	202	202	202	100.0%	0.0%
Capital Outlay - Buildings	828,588	(3,679)	-	-	-	-	-	0.0%	0.0%
Capital Outlay - Land	2,530,137	2,844,944	31,732,968	31,732,968	26,423,072	24,697,732	7,021,134	-22.2%	-71.6%
Debt Issuance Expense	116,710	-	-	-	64,420	-	-	0.0%	0.0%
Transfer Out	-	-	110,000	110,000	-	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	3,475,435	2,877,343	31,842,968	31,842,968	26,630,950	24,844,684	7,171,588	-22.4%	-71.1%
Other Adjustments (accruals)	-	1,295	-	-	-	-	-	0.0%	0.0%
Ending Cash	32,931,477	30,720,753	-	-	17,688,225	-	-	0.0%	100.0%

FUND 401 – WATERWORKS UTILITY

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 15,721,171	\$ 13,491,347	\$ 8,856,785	\$ 8,856,785	\$ 13,827,285	\$ 11,703,663	\$ 10,008,785	32.1%	-14.5%
Revenue									
Grants	52,866	280,668	87,491	87,491	120,000	120,000	120,000	37.2%	0.0%
Charges for Utility Services	97,446	108,034	30,000	30,000	55,841	50,000	50,000	66.7%	0.0%
Water Service Fees	10,370,587	10,530,799	10,807,015	10,807,015	9,849,985	10,161,669	10,347,472	-6.0%	1.8%
Storm Drainage Charges	4,546,364	4,703,016	4,723,885	4,723,885	4,865,292	5,011,250	5,161,588	6.1%	3.0%
Sewer Service Fees	12,556,354	13,021,852	13,310,300	13,310,300	13,379,504	13,785,707	14,334,535	3.6%	4.0%
Interest	270,025	294,548	75,000	75,000	159,515	125,000	125,000	66.7%	0.0%
Rents	69,934	40,565	75,000	75,000	44,781	110,379	111,061	47.2%	0.6%
Insurance Recovery	14,027	142,591	-	-	20,927	-	-	0.0%	0.0%
Interfund Rents	64,926	64,926	64,926	64,926	64,926	-	-	-100.0%	0.0%
Miscellaneous Revenue	(16,094)	21,274	10,000	10,000	3,668	10,000	10,000	0.0%	0.0%
Intergovernmental Misc	14,128	-	-	-	-	-	-	0.0%	0.0%
Sale of Assets	-	854,519	-	-	-	-	-	0.0%	0.0%
TOTAL REVENUE	28,040,563	30,062,792	29,183,617	29,183,617	28,564,439	29,374,005	30,259,656	0.7%	3.0%
Expenditures									
Salaries	4,802,274	4,621,584	5,413,197	5,413,197	5,294,268	5,082,270	5,160,330	-6.1%	1.5%
Seasonal	72,547	84,467	90,000	90,000	-	90,000	90,000	0.0%	0.0%
Overtime	67,322	73,422	105,860	105,860	29,780	105,860	105,860	0.0%	0.0%
Social Security	368,060	356,746	415,442	415,442	376,310	391,941	398,566	-5.7%	1.7%
Retirement	596,887	596,356	706,666	706,666	616,367	606,422	615,433	-14.2%	1.5%
Medical Insurance	825,626	829,454	1,066,815	1,066,815	930,430	920,535	920,535	-13.7%	0.0%
Workmen's Compensation	127,416	132,742	193,709	193,709	105,229	123,589	123,589	-36.2%	0.0%
Unemployment	9,753	9,486	6,961	6,961	6,591	6,421	6,516	-7.8%	1.5%
Paid Family & Medical Leave	299	6,939	7,836	7,836	7,836	12,117	12,117	54.6%	0.0%
Uniforms	25,980	28,531	28,900	28,900	31,191	28,900	28,900	0.0%	0.0%
Office & Operating	1,189,534	1,344,200	1,318,397	1,318,397	1,106,071	1,295,200	1,295,200	-1.8%	0.0%
Fuel	103,777	103,882	85,200	85,200	70,742	85,200	85,200	0.0%	0.0%
Purchased Water	2,491,070	2,138,456	2,216,600	2,216,600	2,177,000	2,216,600	2,216,600	0.0%	0.0%
Small Tools	20,009	17,723	29,000	29,000	1,596	28,400	28,400	-2.1%	0.0%
Professional Services	873,745	633,574	1,005,750	1,005,750	915,665	673,210	673,210	-33.1%	0.0%
Communication	69,707	76,414	70,700	70,700	75,200	70,380	70,380	-0.5%	0.0%
Travel	4,608	4,520	12,500	12,500	2,479	12,500	12,500	0.0%	0.0%
Advertising	4,230	1,861	2,500	2,500	5,500	2,500	2,500	0.0%	0.0%
State & City Taxes	-	3,982,376	3,981,000	3,981,000	3,964,391	3,981,000	3,981,000	0.0%	0.0%
Rents	45,769	84,452	42,700	42,700	77,290	42,400	42,400	-0.7%	0.0%
Insurance	448,286	360,405	455,521	455,521	393,224	455,521	455,521	0.0%	0.0%
Public Utilities	708,703	824,135	759,000	759,000	657,315	749,190	749,190	-1.3%	0.0%
Repairs & Maintenance	1,325,754	533,074	706,198	706,198	481,996	592,988	592,988	-16.0%	0.0%
Miscellaneous Expenses	227,378	350,907	309,528	309,528	274,587	308,028	308,028	-0.5%	0.0%
Intergovernmental Prof	28,120	-	-	-	-	-	-	0.0%	0.0%
State Taxes	841,163	-	-	-	-	-	-	0.0%	0.0%
Operating Permits	126,288	-	-	-	-	-	-	0.0%	0.0%
City Taxes	2,812,696	-	-	-	-	-	-	0.0%	0.0%
Capital Outlay	367,525	76,628	129,500	129,500	182,601	44,500	44,500	-65.6%	0.0%
Interfund Repairs	727,562	608,430	586,951	586,951	586,951	560,445	613,844	-4.5%	9.5%
Other Interfund Services	1,768,232	2,002,149	2,226,525	2,226,525	2,226,525	2,162,747	2,181,749	-2.9%	0.9%
Transfer Out	6,120,911	6,887,991	6,368,971	6,368,971	6,590,926	6,502,563	6,429,840	2.1%	-1.1%
Transfer Out-Fund 402	3,333,400	3,500,000	3,500,000	3,500,000	3,500,000	2,750,000	550,000	-21.4%	-80.0%
TOTAL EXPENDITURE	30,534,631	30,270,904	31,841,927	31,841,927	30,688,061	29,901,427	27,794,896	-6.1%	-7.0%
Other Adjustments	264,244	544,050	-	-	-	-	-	0.0%	0.0%
Ending Cash	13,491,347	13,827,285	6,198,475	6,198,475	11,703,663	11,176,241	12,473,545	80.3%	11.6%

TOTAL - BUDGET REQUESTS
 Line Item Increase
 Grant Proceeds
 Revised Ending Fund Balance

971,263
 327,443
 (131,250)
\$ 10,008,785 **\$ 11,494,071**

FUND 401 – WATERWORKS UTILITY

BUDGET REQUESTS

		2021		2022	
Utilities	Line item increases	-	257,500	-	257,500
Utilities	NH - Utility Locator - filling vacancy from retirement	-	96,235	-	99,698
Utilities	NH - WWTP Operator - filling current vacancy	-	116,060	-	120,514
Utilities	Seasonal Storm	-	36,468	-	39,000
Utilities	Ranney Well Pump Repair/Replacement	-	150,000	-	150,000
Utilities	LK Goodwin Standpipe Replacement	-	60,000	-	60,000
Utilities	Edward Springs Booster Station Pump Rebuild/Replace	-	50,000	-	-
Utilities	SCADA Conversion	-	30,000	-	-
Utilities	Sunnyside Hills Sewer Repair and Maintenance	-	150,000	-	150,000
Utilities	Armar Rd and Water Quality Improvement	56,250	75,000	-	-
Utilities	Watershed Basin Planning Study	75,000	100,000	37,500	50,000
Utilities	NPDES	-	-	50,000	50,000
Utilities	Carry Over - ECM	-	107,500	-	-
Utilities	Increase to Internal Service Funds budget requests & line item increases	-	69,943	-	90,262
Total Utility Operations		131,250	1,298,706	87,500	1,066,974

Miscellaneous includes memberships, training, subscriptions and supplies for misc utility projects.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Water Operations-Construction **PRIORITY:** _____

DEPARTMENT ORG # 40141180

BUDGET REQUEST TITLE: Create Utility Locator position - T30

DESCRIPTION/JUSTIFICATION

Currently utility locating is performed by both the utility maintenance and utility construction departments. Hiring a full time locator would reduce the burden on both of those departments allowing them to focus more on their other duties. When there is not a full days worth of locating duties, this position could assist with meter repairs and other duties within the water divisions.

BENEFIT IF APPROVED:

Perform locating duties while reducing the impact to the utility maintenance and utility construction departments.

IMPACT IF DENIED:

The utility maintenance and construction departments would continue performing this work. With them performing these duties it may not allow them to complete other critical items. In addition, the utility construction department currently only has 4 maintenance workers. With that limited crew size, and having one of them locate, they would not have appropriately sized crew to be able to perform some of their work safely (water main installation/replacement, anything requiring traffic control).

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	57,988	60,887	63,932	67,128	70,485	320,420
Overtime (12)						-
Benefits (20)	38,247	38,811	39,404	40,026	40,679	197,167
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	96,235	99,698	103,336	107,154	111,164	517,587
TOTAL REQUEST	96,235	99,698	103,336	107,154	111,164	517,587

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Public Works **PRIORITY:** _____

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Refill vacant Wastewater Treatment Plant Operator

DESCRIPTION/JUSTIFICATION

In 2020 one of two Group 3 certified wastewater treatment plant operator positions became vacant when one operator accepted another job opportunity closer to home. The Public Works Department advertised this position, began accepting applications, and conducted a few interviews. To date, the department has been unable to find a qualified candidate to refill the vacant position. Higher level wastewater treatment plant operators are in high demand and the current market for this type of position is challenging. The position will remain open until filled; the vacancy may carry over into 2021 and/or 2022.

BENEFIT IF APPROVED:

Have both Group 3 certified wastewater treatment plant operator positions filled. Able to meet operational requirements without impacting other positions. Able to complete priority tasks on schedule.

IMPACT IF DENIED:

Continue re-assigning the pretreatment technician (also a certified operator) to assist with wastewater treatment plant operator duties. Pretreatment duties deferred. Priority tasks deferred. Increased risk of operational issues within the collection system and/or treatment plant.

Revenue Sources:

	2021	2022	2023	2024	2025	2021-2025 Total
--	------	------	------	------	------	--------------------

						-
--	--	--	--	--	--	---

Expenditures:

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

74,583	78,312	82,228	86,339	90,656	412,118
					-
41,477	42,202	42,964	43,764	44,604	215,011
					-
					-
					-
					-
					-

Total Expenditures

116,060	120,514	125,192	130,103	135,260	627,129
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TOTAL REQUEST

116,060	120,514	125,192	130,103	135,260	627,129
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Check the year of request

2021 2022

DEPARTMENT NAME STORM/SEWER PRIORITY: _____

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: Seasonal Laborers - 2 Positions

DESCRIPTION/JUSTIFICATION

Two full-time Seasonal Laborer positions will assist the Storm/Sewer Maintenance division of Public Works with essential grounds maintenance at City retention pond facilities to maintain the appearance and value of City assets.

BENEFIT IF APPROVED:

These positions will enable more City retention pond facilities maintenance to be performed.

IMPACT IF DENIED:

If denied, it may not be possible to complete all City retention pond maintenance tasks.

Revenue Sources:



	2021	2022	2023	2024	2025	2021-2025 Total
						-

Expenditures:

Salaries (111)	36,168	38,700	41,409	44,307	47,409	207,993
Overtime (12)						-
Benefits (20)						-
Uniforms/Clothing (26)	300	300	300	300	300	1,500
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

Total Expenditures 36,468 39,000 41,709 44,607 47,709 209,493

TOTAL REQUEST 36,468 39,000 41,709 44,607 47,709 209,493

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Water Operations PRIORITY: _____

DEPARTMENT ORG # 40141580

BUDGET REQUEST TITLE: Ranney Well Pump Repair/Replacement

DESCRIPTION/JUSTIFICATION

The Ranney Well supplies water to our Stilly Treatment Plant. Currently we have 1 of 2 pumps not working. The pump will be pulled in 2020, but will need to be repaired or replaced in 2021.

BENEFIT IF APPROVED:

The city could continue to utilize its water right to provide drinking water.

IMPACT IF DENIED:

The city will only be able to pump at this source at 50% capacity. In turn there would be the need to purchase more water from the City of Everett, increasing costs.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	150,000					150,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	150,000	-	-	-	-	150,000
TOTAL REQUEST	150,000	-	-	-	-	150,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Water Operations **PRIORITY:** _____

DEPARTMENT ORG # 40141580

BUDGET REQUEST TITLE: Lk. Goodwin Standpipe Replacement

DESCRIPTION/JUSTIFICATION

The Lk Goodwin standpipe serves the 460 zone as well as the 327 zone. This standpipe has reached the end of its useful life as mentioned by the Department of Health. Additionally, it has started leaking and at minimum needs to be repaired.

BENEFIT IF APPROVED:

It would give the city a reliable standpipe to store its potable water and serve its customers.

IMPACT IF DENIED:

A complete failure of the standpipe which would put the city in a less than ideal situation for supplying its customers. In an emergency situation we could pump from Edward Springs reservoir; however, this reverses flows and pumps into the system at a higher pressure which creates water quality issues. Additionally, it creates a situation where the booster pumps at Edwards have to repeatedly start and stop which is not good for the pumps (and both these pumps need to be repaired/replaced).

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	60,000					60,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	60,000	-	-	-	-	60,000
TOTAL REQUEST	60,000	-	-	-	-	60,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Water Operations PRIORITY: _____

DEPARTMENT ORG # 40140080

BUDGET REQUEST TITLE: Edward Springs Booster Station Pump Rebuild/Replace

DESCRIPTION/JUSTIFICATION

The Edward Springs Booster Station is the only redund source for the Lake Goodwin Well and the 460 & 327 pressure zones. Without these pumps if there was to be a failure or inability to produce appropriate volumes of water from the Lake Goodwin Well, we would not have the ability to provide safe drinking water to these service areas. We have had a company come in to look at our concerns, and they said the pumps need to be pulled and evaluated to see if they can be rebuilt or need to be replaced. The Lake Goodwin Well site does not have an emergency generator, or the ability to hook up a portable generator to run it. There are two pumps that need to be evaluated and then either rebuilt or replaced.

BENEFIT IF APPROVED:

Have a reliable source of drinking water for customers in the 460 & 327 pressure zones in the event of the inability of the Lake Goodwin Well to produce.

IMPACT IF DENIED:

Risk not being able to provide safe drinking water to customers in the event the Lake Goodwin Well can't produce or a power outage.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	50,000					50,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	50,000	-	-	-	-	50,000
TOTAL REQUEST	50,000	-	-	-	-	50,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Water Operations PRIORITY: 1

DEPARTMENT ORG # 40141580/40141680/40142480

BUDGET REQUEST TITLE: SCADA Conversion

DESCRIPTION/JUSTIFICATION

In 2021 the city will be upgrading its SCADA system and computers. There will be items that are out of the skill set of the SCADA Administrator that will need to be hired out during the conversion.

BENEFIT IF APPROVED:

Timely conversion of the SCADA system to the new computers with no lost historical data.

IMPACT IF DENIED:

A loss of monitoring capabilities during the conversion for an extended period. Possibly loss of historical data.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	30,000					30,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	30,000	-	-	-	-	30,000
TOTAL REQUEST	30,000	-	-	-	-	30,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Storm/Sewer **PRIORITY:** _____

DEPARTMENT ORG # 40142080

BUDGET REQUEST TITLE: Sunnyside Hills Sewer Repair and Maintenance

DESCRIPTION/JUSTIFICATION

The Sunnyside Hills neighborhood was designed and constructed in the mid-1960s. The sewer alignment is made up of short segments of concrete pipe, all behind homes with poor access, and soil conditions are very poor due to groundwater. In 2019 and 2011 the City had to perform emergency repairs in this neighborhood. These repairs were limited in scope and costly due to the underlying conditions. The system is also showing signs of deterioration that could result in additional failures. Due to the pipe location and soil conditions these failures would be exceptionally costly to mitigate or repair. The intent of this allocation is to begin to examine, identify, evaluate and correct deficiencies in this system prior to catastrophic failures. The emphasis of this effort would be on minimally invasive practices like lining due to the other limiting factors.

BENEFIT IF APPROVED:

Avoid complete replacement cost in the event of failure and insure continuity of service to residents.

IMPACT IF DENIED:

Further deterioration of condition of pipes and significant replacement costs or mitigation costs with failure.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	150,000	150,000				300,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	150,000	150,000	-	-	-	300,000
TOTAL REQUEST	150,000	150,000	-	-	-	300,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Storm/Sewer **PRIORITY:** _____

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: Armor Rd Improvements (Grant Funded)

DESCRIPTION/JUSTIFICATION

The Armar Design Grant Project is a FY2021 Washington State Department of Ecology grant awarded to the City that will result in a Design PSA for \$75K. The Grant and the PSA will be entered into and completed in 2021. The 2021 increase would need to be for \$75K over the budgeted \$55K for that year to cover the costs of this PSA. These expenses will be reimbursed via an Ecology grant at a rate of 75%. The actual increase in spending for 2021 will be \$18,750.

BENEFIT IF APPROVED:

This grant and design will provide for a design to improve Armar road and water quality in Jones Creek.

IMPACT IF DENIED:

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Ecology Grant	56,250					56,250
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	75,000					75,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	75,000	-	-	-	-	75,000
TOTAL REQUEST	18,750	-	-	-	-	18,750

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Storm/Sewer **PRIORITY:** _____

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: Watershed Basin Planning Study (Grant Funded)

DESCRIPTION/JUSTIFICATION

The Basin Planning Grant project consists of a FY2020 Washington State Department of Ecology grant and a subsequent PSA for \$195K. The PSA will be entered into in 2020. A portion of the funds will be expended in 2021 and 2022. The 2021 increase would need to be for \$100K over the budgeted \$55K for that year and \$50K over in 2022 to cover the costs of this PSA. These expenses will be reimbursed via an Ecology grant at a rate of 75%. The actual increase in spending for 2021 will be \$25K and the actual increase in spending in 2022 will be \$12,500.

BENEFIT IF APPROVED:

This program satisfies one of the City's Phase II Stormwater NPDES permit requirements and represents a cost savings due to the utilization of grant funds.

IMPACT IF DENIED:

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Ecology Grant	75,000	37,500				112,500
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000	50,000				150,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	100,000	50,000	-	-	-	150,000
TOTAL REQUEST	25,000	12,500	-	-	-	37,500

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Storm/Sewer PRIORITY: _____

DEPARTMENT ORG # 40145040

BUDGET REQUEST TITLE: NPDES Permit Compliance Activities (Grant Funded)

DESCRIPTION/JUSTIFICATION

Washington State Department of Ecology has historically allocated a \$50k grant every two years to NPDES Stormwater Permit Cities. This Budget Request allocates these funds in anticipation of its award in the next budget Cycle. These funds do not have a match and are 100% reimbursed.

If this grant is not disbursed, these funds will not be spent.

BENEFIT IF APPROVED:

Allocation of these funds allows for the increase in Stormwater NPDES permit compliance activities.

IMPACT IF DENIED:

Funds would need to be allocated from existing utilities funds, preventing those allocated activities or expenditures.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Ecology Grant		50,000				50,000
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	-	50,000				50,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	-	50,000	-	-	-	50,000
TOTAL REQUEST	-	-	-	-	-	-

FUND 402 – UTILITY CONSTRUCTION

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,081,745	\$ 6,177,313	\$ 8,132,577	\$ 8,132,577	\$ 15,844,035	\$ 10,917,326	\$ 12,945,872	0.0%	18.6%
Revenue									
Water Capital Improvements	1,820,499	3,541,677	2,000,000	2,000,000	2,657,882	3,505,825	3,000,000	75.3%	-14.4%
State/Federal Grants	916,686	232,662	1,500,000	1,500,000	786,156	2,185,364	1,935,995	45.7%	-11.4%
Water Recovery Fees	-	9,755	-	-	1,660	-	-	0.0%	0.0%
Storm Water Capital Improvements	45,674	90,786	30,000	30,000	63,421	30,000	30,000	0.0%	0.0%
Pond Recovery	50,859	381,016	-	-	130,458	-	-	0.0%	0.0%
Sewer Capital Improvements	1,870,416	4,807,600	2,000,000	2,000,000	1,312,798	3,313,291	3,000,000	65.7%	-9.5%
Sewer Recovery	130,345	83,109	150,000	150,000	123,277	150,000	150,000	0.0%	0.0%
Interest	45,465	191,371	5,000	5,000	167,397	40,000	40,000	700.0%	0.0%
Insurance Recovery	-	130,000	-	-	103,583	-	-	0.0%	0.0%
Transfer In	3,333,400	3,500,000	3,500,000	3,500,000	3,500,000	2,750,000	550,000	-21.4%	-80.0%
TOTAL REVENUE	8,213,344	12,967,976	9,185,000	9,185,000	8,846,632	11,974,480	8,705,995	30.4%	-27.3%
Expenditures									
Capital Outlay	3,182,161	3,560,665	8,135,000	8,135,000	13,773,341	9,945,934	6,586,250	22.3%	-33.8%
TOTAL EXPENDITURE	3,182,161	3,560,665	8,135,000	8,135,000	13,773,341	9,945,934	6,586,250	22.3%	-33.8%
Other Adjustments	64,385	259,411	-	-	-	-	-	0.0%	0.0%
Ending Cash	6,177,313	15,844,035	9,182,577	9,182,577	10,917,326	12,945,872	15,065,617	41.0%	16.4%

Total Projects		2020	2021	2022
W1403	FIRE HYDRANT REPLACEMENT	32,173	37,500	37,500
W1605	WATER SUPPLY OP STRATEGY	54,654	-	-
W2101	COMEFORD PARK RESERVOIR RESTORATION	-	55,000	203,500
Subtotal Water		86,827	92,500	241,000
S1503	WWTP HEADWORKS REHAB	2,612,606	-	-
S1802	SAND FILTER REHAB	10,416	-	-
S1901	CHEMICAL TANK REPLACEMENT	18,000	18,000	-
S1902	WASTEWATER COMP PLAN	-	250,000	-
S1904	PILOT REMOVE SOLIDS	(67,304)	-	-
S2001	BIOSOLIDS REMOVAL	9,879,966	-	-
S2101	WWTP NEAR TERM IMPROVEMENTS	-	230,000	1,950,000
Subtotal Sewer		12,453,683	498,000	1,950,000
D1802	DOWNTOWN STORMWATER	970,341	2,765,000	3,000,000
D1803	HISTORIC DWNTN GRN RETROFIT	165,115	3,250,000	-
D1901	GEDDES CLEANUP	62,074	500,000	500,000
D2001	STRAWBERRY FIELDS TRAIL CULVERT REPLAC	35,300	512,700	-
D2100	ARMAR RD RETROFIT DESIGN	-	75,134	-
D2101	LID IMPROVEMENTS FOR 2ND ST & CEDAR AVE	-	2,252,600	895,250
Subtotal Surface Water		1,232,830	9,355,434	4,395,250
Total Projects		13,773,341	9,945,934	6,586,250

FUND 410 – SOLID WASTE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 5,221,370	\$ 4,268,008	\$ 6,130,640	\$ 6,130,640	\$ 5,020,852	\$ 4,686,461	\$ 4,517,206	-23.6%	-3.6%
Revenue									
DOE Grant	-	60,621	20,000	20,000	13,037	31,962	-	59.8%	-100.0%
Garbage Collection Service	7,595,051	7,752,406	8,000,000	8,000,000	7,711,509	8,240,000	8,487,200	3.0%	3.0%
Garbage Tags	14,645	18,541	12,000	12,000	5,834	12,000	12,000	0.0%	0.0%
Interest	82,436	100,468	50,000	50,000	70,991	61,885	61,528	23.8%	-0.6%
Intergovernmental	-	1,314	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	(2,591)	2,907	-	-	586	-	-	0.0%	0.0%
TOTAL REVENUE	7,689,541	7,936,257	8,082,000	8,082,000	7,801,957	8,345,847	8,560,728	3.3%	2.6%
Expenditures									
11 Salaries	775,874	794,251	869,273	869,273	830,053	830,679	841,472	-4.4%	1.3%
111 Seasonal	49,259	41,034	9,600	9,600	16,691	9,600	9,600	0.0%	0.0%
12 Overtime	44,507	50,104	16,350	16,350	78,541	16,350	16,350	0.0%	0.0%
21 Social Security	66,481	67,605	66,537	66,537	66,250	64,229	65,087	-3.5%	1.3%
22 Retirement	104,079	112,406	112,419	112,419	111,547	98,690	99,920	-12.2%	1.2%
23 Medical Insurance	189,193	206,128	213,564	213,564	213,659	222,096	222,096	4.0%	0.0%
24 Workmen's Compensation	29,748	30,908	36,560	36,560	23,825	25,914	25,914	-29.1%	0.0%
25 Unemployment	1,764	1,803	1,105	1,105	1,153	1,050	1,062	-5.0%	1.1%
251 Paid Family & Medical Leave	58	1,320	1,246	1,246	1,208	2,202	2,202	76.7%	0.0%
26 Uniforms	7,277	8,513	3,500	3,500	10,915	3,500	3,500	0.0%	0.0%
31 Office & Operating	75,857	101,831	196,000	196,000	100,000	196,000	196,000	0.0%	0.0%
32 Fuel	102,970	99,453	110,000	110,000	65,000	110,000	110,000	0.0%	0.0%
35 Small Tools	1,080	-	3,295	3,295	-	3,295	3,295	0.0%	0.0%
41 Professional Services	1,526,824	1,636,201	1,548,200	1,548,200	1,687,080	1,548,200	1,548,200	0.0%	0.0%
42 Communication	6,742	4,041	9,600	9,600	4,181	9,600	9,600	0.0%	0.0%
43 Travel	1,344	-	200	200	-	200	200	0.0%	0.0%
44 Advertising	425	299	800	800	656	800	800	0.0%	0.0%
44 Tipping Fees & City Taxes	-	3,222,566	3,142,652	3,142,652	3,245,050	3,142,652	3,142,652	0.0%	0.0%
45 Rents	-	-	200	200	-	200	200	0.0%	0.0%
56 Insurance	72,722	58,466	75,518	75,518	63,790	75,518	75,518	0.0%	0.0%
48 Repairs & Maintenance	12,399	7,910	66,500	66,500	44,653	66,500	66,500	0.0%	0.0%
49 Miscellaneous Expenses	2,518	8,753	14,698	14,698	1,500	14,698	14,698	0.0%	0.0%
51 Tipping Fees	1,892,867	-	-	-	-	-	-	0.0%	0.0%
53 State Taxes	320,676	-	-	-	-	-	-	0.0%	0.0%
54 City Taxes	992,419	-	-	-	-	-	-	0.0%	0.0%
95 Interfund Rents	10,159	10,159	10,159	10,159	10,159	10,159	10,159	0.0%	0.0%
98 Interfund Repairs & Maintenance	557,146	263,823	243,702	243,702	243,702	320,510	373,755	31.5%	16.6%
99 Other Interfund Services	434,752	494,260	540,589	540,589	540,589	528,991	533,443	-2.1%	0.8%
00 Transfer Out	7,195	-	375,000	375,000	776,146	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	7,286,335	7,221,834	7,667,267	7,667,267	8,136,348	7,301,633	7,372,223	-4.8%	1.0%
Other Misc Adjustments	(1,356,568)	38,421	-	-	-	-	-	0.0%	0.0%
Ending Cash	4,268,008	5,020,852	6,545,373	6,545,373	4,686,461	5,730,675	5,705,711	-12.4%	-0.4%
	4,268,008	-	-	-	-	-	-	-	-

TOTAL - BUDGET REQUESTS	1,199,365	219,748
Line Item Increases	14,104	2,053,619
Annexation Revenue Increase	-	(2,832,258)
Revised Ending Fund Balance	\$ 4,517,206	\$ 6,264,602

BUDGET REQUESTS

	2021	2022
Solid Waste Purchase (2) new residential collection trucks	-	820,000
Solid Waste Line Item Increases	-	14,104
Solid Waste Purchase New Collection Carts for Central Annexation	-	325,000
Solid Waste NH - (2) New MWII for Central Annexation	-	52,416
Solid Waste Annexation Revenue Increase	-	-
Solid Waste Increase due to IS Budget Requests	-	1,949
Total Solid Waste	-	1,213,469
		2,832,258
		2,273,367

Miscellaneous includes publications, training and other miscellaneous expenses.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME FLEET PRIORITY: _____

DEPARTMENT ORG # 50100048 (41046300)

BUDGET REQUEST TITLE: Purchase (2) New Residential Collection Trucks

DESCRIPTION/JUSTIFICATION

The Solid Waste Division will need to purchase (2) new residential collection trucks to service the Central Annexation area in 2022. Historically, the lead time for manufacturing new garbage trucks is between 12-18 months. The order for new trucks will need to be made in 2020 with acquisition and payment occurring in 2021.

BENEFIT IF APPROVED:

The purchase of (2) new residential collection trucks will allow the City to provide garbage collection services in the Central Annexation area.

IMPACT IF DENIED:

If additional collection trucks are not purchased, the current Solid Waste fleet will not be capable of servicing the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	-					-
Transfer (97)	820,000					820,000
Total Expenditures	820,000	-	-	-	-	820,000
TOTAL REQUEST	820,000	-	-	-	-	820,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME SOLID WASTE PRIORITY: _____

DEPARTMENT ORG # 41046060

BUDGET REQUEST TITLE: Purchase New Collection Carts for Central Annexation

DESCRIPTION/JUSTIFICATION

The Solid Waste Division will need to purchase approximately 7,500 new residential collection carts to service the Central Annexation area in 2022.

BENEFIT IF APPROVED:

The purchase of new residential collection carts will allow the City to provide garbage collection services in the Central Annexation area.

IMPACT IF DENIED:

If additional collection carts are not purchased, the Division will not be capable of servicing the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	325,000					325,000
Transfer (97)						-
Total Expenditures	325,000	-	-	-	-	325,000
TOTAL REQUEST	325,000	-	-	-	-	325,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME SOLID WASTE **PRIORITY:** _____

DEPARTMENT ORG # 41046060

BUDGET REQUEST TITLE: (2) New MWII FTEs for Central Annexation

DESCRIPTION/JUSTIFICATION

The Solid Waste Division will need (2) additional FTEs to service the Central Annexation area. The new FTEs will be hired in the last quarter of 2021.

BENEFIT IF APPROVED:

The City will have sufficient staff to provide garbage collection service to the residents of the Central Annexation area.

IMPACT IF DENIED:

The City will not have sufficient staff to provide garbage collection service to the residents of the Central Annexation area.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Annexation Revenue Increase		2,832,258	2,832,258	2,832,258	2,832,258	11,329,032
Expenditures:						
Salaries (11)	32,592	136,886	143,730	150,918	158,464	622,590
Overtime (12)						-
Benefits (20)	19,824	80,564	81,896	83,294	84,762	350,340
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	52,416	217,450	225,626	234,212	243,226	972,930
TOTAL REQUEST	52,416	(2,614,808)	(2,606,632)	(2,598,046)	(2,589,032)	(10,356,102)

FUND 420 – GOLF COURSE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,728	\$ 183,004	0.0%	-23.0%
<u>Revenue</u>									
Merchandise Sales	147,432	173,963	132,850	132,850	153,051	132,850	132,850	0.0%	0.0%
Green Fees	687,458	814,796	784,527	784,527	1,004,873	784,527	784,527	0.0%	0.0%
Lessons	5,277	4,097	5,000	5,000	2,185	5,000	5,000	0.0%	0.0%
Interest	322	2,515	-	-	800	-	-	0.0%	0.0%
Golf Cart Lease	223,918	267,492	213,282	213,282	293,793	213,282	213,282	0.0%	0.0%
Other Leases	51,425	50,707	51,367	51,367	31,224	64,474	66,218	25.5%	2.7%
Insurance Recoveries	5,920	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous Revenue	2,418	2,501	-	-	1,082	-	-	0.0%	0.0%
Donations - Holiday Lights	15,884	11,731	15,000	15,000	-	-	-	-100.0%	0.0%
Transfer In	268,771	12,653	65,900	65,900	-	-	-	-100.0%	0.0%
TOTAL REVENUE	1,408,825	1,340,455	1,267,926	1,267,926	1,487,008	1,200,133	1,201,877	-5.3%	0.1%
<u>Expenditures</u>									
Salaries	355,595	-	-	-	-	-	-	0.0%	0.0%
Overtime	1,524	-	-	-	-	-	-	0.0%	0.0%
Social Security	26,745	-	-	-	-	-	-	0.0%	0.0%
Retirement	6,569	-	-	-	-	-	-	0.0%	0.0%
Medical Insurance	9,948	-	-	-	-	-	-	0.0%	0.0%
Workmen's Compensation	6,042	-	-	-	-	-	-	0.0%	0.0%
Unemployment	3,192	-	-	-	-	-	-	0.0%	0.0%
Uniforms	-	915	-	-	-	-	-	0.0%	0.0%
Office & Operating	103,083	94,992	89,091	89,091	85,478	89,091	89,091	0.0%	0.0%
Fuel	19,575	20,026	23,250	23,250	16,686	23,250	23,250	0.0%	0.0%
Inventory Supplies	102,208	116,300	61,831	61,831	86,915	61,831	61,831	0.0%	0.0%
Small Tools	970	3,327	3,000	3,000	391	3,000	3,000	0.0%	0.0%
Professional Services	127,064	579,133	599,499	599,499	590,947	599,499	599,499	0.0%	0.0%
Communication	611	7,507	4,320	4,320	3,490	4,320	4,320	0.0%	0.0%
Travel	265	708	1,400	1,400	576	1,400	1,400	0.0%	0.0%
Advertising	8,724	10,278	15,000	15,000	4,170	15,000	15,000	0.0%	0.0%
State Taxes	-	5,978	4,800	4,800	4,800	4,800	4,800	0.0%	0.0%
Operating Rents	51,188	49,798	52,410	52,410	36,733	52,410	52,410	0.0%	0.0%
Insurance	54,236	47,379	57,588	57,588	49,741	57,588	57,588	0.0%	0.0%
Public Utilities	64,864	60,720	53,077	53,077	55,577	53,077	53,077	0.0%	0.0%
Repairs & Maintenance	37,354	55,187	30,000	30,000	29,185	30,000	30,000	0.0%	0.0%
Miscellaneous Expenses	35,775	48,766	26,307	26,307	38,238	26,307	26,307	0.0%	0.0%
State Taxes	4,845	-	-	-	-	-	-	0.0%	0.0%
Capital Outlay	48,336	-	-	-	-	-	-	0.0%	0.0%
Debt Service - Principal	275,245	175,000	185,000	185,000	185,000	195,000	-	5.4%	-100.0%
Debt Service - Interest	40,006	29,137	19,950	19,950	19,950	10,238	-	-48.7%	-100.0%
Debt Issue Cost	300	300	700	700	700	700	-	0.0%	-100.0%
Interfund Repairs & Maintenance	7,137	6,780	7,056	7,056	7,056	5,537	5,651	-21.5%	2.1%
Other Interfund Services	30,776	30,560	33,647	33,647	33,647	21,809	22,007	-35.2%	0.9%
TOTAL EXPENDITURE	1,422,177	1,342,791	1,267,926	1,267,926	1,249,280	1,254,857	1,049,231	-1.0%	-16.4%
Interfund (accruals)	13,352	2,336	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	237,728	183,004	335,650	100.0%	83.4%

TOTAL - BUDGET REQUESTS
Revised Ending Fund Balance

	84,000	99,000
	\$ 99,004	\$ 236,650

BUDGET REQUESTS

2021

2022

Golf	Labor increases	-	70,000	-	75,000
Golf	Equipment leases	-	14,000	-	24,000
Total Golf		-	84,000	-	99,000

Miscellaneous includes alarm system maintenance, dues, and subscription

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Parks - Golf **PRIORITY:** _____

DEPARTMENT ORG # 42047165/42047267

BUDGET REQUEST TITLE: Golf Course Labor

DESCRIPTION/JUSTIFICATION

There has been a 17.4% increase in minimum wage from 2018 to 2020. Assuming no COLA increase in 2021 and based solely on the mandated minimum wage increase through 2020, payroll budget would need to be at \$552k in order to simply maintain the level of service and support established in 2018; this request is for a total of \$550k in 2021 and \$555K in 2022.
 Comparing Revenue for the full year in 2018 to YTD revenue in 2020, green Fee revenue has increased 17.4% and overall Course Revenue is up 14% for the same timeframe. We anticipate an additional \$100k in revenue before the end of the year 2020.
 Request is for an additional \$70k in labor expenses in 2021 and \$75k in 2022.

BENEFIT IF APPROVED:

Ability to maintain highly professional staff across operations and maintenance. Allowing for continued course excellence and golfer satisfaction. As we always have done, we will monitor our staffing levels and save when we can.

IMPACT IF DENIED:

Long-term staff deserves increases and not getting comparable wages for amount of time served, could result in unhappy staff members and a lot of staff turnover. Adverse impact on golfer satisfaction leading to a reduction in overall revenue provided to the City. We have 8 key staff members who have been at Cedarcrest for some time and are loved by our guests. We want to retain those key staff members by offering a fair/equitable wage. Min wage has gone up so much over the past few years and if we aren't competitive with our starting wage, we will have a very difficult time hiring seasonal help.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
Green Fees & Pro Shop						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	70,000	75,000				145,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	70,000	75,000	-	-	-	145,000
TOTAL REQUEST	70,000	75,000	-	-	-	145,000

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Parks - Golf PRIORITY: _____

DEPARTMENT ORG # _____

BUDGET REQUEST TITLE: Golf Course Maintenance

DESCRIPTION/JUSTIFICATION

Current maintenance equipment will be out of service July 2021 per contract. Replacement equipment required in order to maintain the golf course.
 Comparing Revenue for the full year in 2018 thru YTD, green Fee revenue has increased 17.4% and Overall Course Revenue is up 14% for the same timeframe. We anticipate an additional \$100k in revenue before the end of the year 2020.
 Request is for an additional \$14k in maintenance expenses in 2021 and \$24k in 2022.

BENEFIT IF APPROVED:

The golf course will remain in excellent condition allowing for continued strong revenue generation and continued golfer satisfaction. By purchasing/leasing new equipment, we will save a significant amount on repairs and maintenance as well as labor to repair older equipment.

IMPACT IF DENIED:

Golf course condition will diminish and revenue will fall off significantly impacting golfer satisfaction and ability to provide the City with a strong revenue source. We lose 3 pieces of equipment mid 2021(lease is up) and if we don't replace these units the golf course will suffer. If we don't replace these units, repairs and maintenance will increase significantly (which it has over the past 2-3years with the older equipment).

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	14,000	24,000				38,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	14,000	24,000	-	-	-	38,000
TOTAL REQUEST	14,000	24,000	-	-	-	38,000

FUND 450 – UTILITY DEBT SERVICE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 1,886,662	\$ 2,035,846	\$ 1,994,762	\$ 1,994,762	\$ 2,164,777	\$ 2,243,977	\$ 2,293,177	12.5%	2.2%
<u>Revenue</u>									
Investment Interest	149,483	78,556	50,000	50,000	80,000	50,000	50,000	0.0%	0.0%
Transfer In	5,233,533	5,227,354	5,218,026	5,218,026	5,218,026	5,204,274	5,140,890	-0.3%	-1.2%
TOTAL REVENUE	5,383,016	5,305,910	5,268,026	5,268,026	5,298,026	5,254,274	5,190,890	-0.3%	-1.2%
<u>Expenditures</u>									
Miscellaneous Expense	300	745	500	500	800	800	800	60.0%	0.0%
Debt Service - Principal	3,835,757	3,940,757	4,060,757	4,060,757	4,060,757	4,195,758	4,288,126	3.3%	2.2%
Debt Service - Interest	1,397,775	1,275,477	1,157,269	1,157,269	1,157,269	1,008,516	852,764	-12.9%	-15.4%
Debt Issue Cost	-	-	450	450	-	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	5,233,832	5,216,979	5,218,976	5,218,976	5,218,826	5,205,074	5,141,690	-0.3%	-1.2%
Other Adjustments	-	40,000	-	-	-	-	-	0.0%	0.0%
Ending Cash	2,035,846	2,164,777	2,043,812	2,043,812	2,243,977	2,293,177	2,342,377	12.2%	2.1%

Miscellaneous includes administrative fees on revenue bonds.

FUND 501 – FLEET MAINTENANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Budget	2022 Budget		
Beginning Cash	\$ 505,292	\$ 743,581	\$ 352,149	\$ 352,149	\$ 694,360	\$ 784,653	\$ 782,144	122.8%	-0.3%
<u>Revenue</u>									
Investment Interest	11,622	17,127	1,500	1,500	7,511	5,000	5,000	233.3%	0.0%
Insurance Recovery	27,184	11,720	10,000	10,000	6,159	10,000	10,000	0.0%	0.0%
Equipment Rental	1,054,894	1,047,260	1,076,422	1,076,422	1,076,422	1,085,723	1,099,314	0.9%	1.3%
Equipment Replacement	1,247,000	600,000	448,000	448,000	448,000	200,000	400,000	-55.4%	100.0%
Sales - Central Stores	27,516	32,848	30,000	30,000	28,967	30,000	30,000	0.0%	0.0%
Small Engine Shop	130,203	133,309	136,966	136,966	136,966	132,484	132,514	-3.3%	0.0%
Miscellaneous	6,894	2,792	-	-	1,364	-	-	0.0%	0.0%
Sale of Fixed Asset	27,397	37,269	-	-	-	-	-	0.0%	0.0%
Transfer-In	252,542	366,444	495,000	495,000	896,162	-	-	-100.0%	0.0%
TOTAL REVENUE	2,785,252	2,248,769	2,197,888	2,197,888	2,601,551	1,463,207	1,676,828	-33.4%	14.6%
<u>Expenditures</u>									
Salaries	431,492	438,217	457,902	457,902	464,295	471,870	480,745	3.1%	1.9%
Seasonal	2,184	4,249	5,000	5,000	-	5,000	5,000	0.0%	0.0%
Overtime	364	1,543	5,300	5,300	2,440	5,300	5,300	0.0%	0.0%
Social Security	32,687	33,316	35,127	35,127	32,798	36,297	36,990	3.3%	1.9%
Retirement	52,428	56,167	59,856	59,856	56,394	56,074	57,104	-6.3%	1.8%
Medical Insurance	98,934	102,569	106,984	106,984	103,552	103,343	103,343	-3.4%	0.0%
Workmen's Compensation	13,175	14,666	18,724	18,724	11,742	13,233	13,233	-29.3%	0.0%
Unemployment	864	888	584	584	582	587	599	0.5%	2.0%
Paid Family & Medical Leave	26	650	660	660	660	1,124	1,124	70.3%	0.0%
Uniforms	5,922	5,901	6,400	6,400	5,232	6,400	6,400	0.0%	0.0%
Office & Operating	39,946	36,427	14,500	14,500	29,981	14,500	14,500	0.0%	0.0%
Fuel Consumed	1,223	1,398	2,500	2,500	1,241	2,500	2,500	0.0%	0.0%
Inventory Supplies	245,733	288,370	230,000	230,000	273,559	230,000	230,000	0.0%	0.0%
Small Tools	3,770	709	20,000	20,000	-	20,000	20,000	0.0%	0.0%
Professional Services	250	375	500	500	1,100	500	500	0.0%	0.0%
Communication	2,324	2,221	1,900	1,900	2,234	1,900	1,900	0.0%	0.0%
Travel	-	-	800	800	-	800	800	0.0%	0.0%
Advertising	425	-	800	800	-	800	800	0.0%	0.0%
Insurance	6,973	5,606	7,241	7,241	6,117	7,241	7,241	0.0%	0.0%
Public Utilities	3,943	2,366	4,000	4,000	2,364	4,000	4,000	0.0%	0.0%
Repairs & Maintenance	144,982	304,712	136,000	136,000	305,000	136,000	136,000	0.0%	0.0%
Miscellaneous	18,045	12,998	27,900	27,900	15,000	27,900	27,900	0.0%	0.0%
Training	620	110	4,300	4,300	(110)	4,300	4,300	0.0%	0.0%
Capital Outlay	1,343,572	883,737	943,000	943,000	1,096,047	200,000	400,000	-78.8%	100.0%
Interfund Rent	13,717	13,717	13,717	13,717	13,717	13,717	13,717	0.0%	0.0%
Other Interfund	63,535	81,368	87,313	87,313	87,313	99,290	100,229	13.7%	0.9%
TOTAL EXPENDITURE	2,527,134	2,292,280	2,191,008	2,191,008	2,511,258	1,462,676	1,674,225	-33.2%	14.5%
Other Adjustments (accruals)	(19,828)	(5,710)	-	-	-	-	-	0.0%	0.0%
Ending Cash	743,581	694,360	359,029	359,029	784,653	785,184	784,747	118.7%	-0.1%

TOTAL - BUDGET REQUESTS	1,180,000	-
Line Item Increases	3,040	3,584
Transfer In	(1,180,000)	-
Revised Ending Fund Balance	\$ 782,144	\$ 781,163

Miscellaneous includes Faster S/W Maintenance, dues, and training.

FUND 501 – FLEET MAINTENANCE

BUDGET REQUESTS

2021

2022

Fleet	Increase due to IS Budget Requests	-	3,040	-	3,584
Fleet	C/O - Purchase of 6 new police vehicles	360,000	360,000	-	-
	New Vehicles				
Fleet	New - Purchase (2) new residential collection trucks (request included in Solid Waste)	820,000	820,000	-	-
Total Fleet		1,180,000	1,183,040	-	3,584

FUND 502 – FACILITY MAINTENANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
Beginning Cash	\$ 115,356	\$ 130,044	\$ 115,502	\$ 115,502	\$ 61,306	\$ 61,739	\$ 61,739	-46.5%	0.0%
Revenue									
Investment Interest	2,242	1,824	150	150	433	150	150	0.0%	0.0%
Building Maintenance	624,445	549,389	562,091	562,091	906,161	662,454	670,767	17.9%	1.3%
TOTAL REVENUE	626,687	551,213	562,241	562,241	906,594	662,604	670,917	17.9%	1.3%
Expenditures									
Salaries	180,380	205,850	212,894	212,894	348,261	225,217	230,985	5.8%	2.6%
Seasonal	-	-	-	-	19,366	30,000	30,000	100.0%	0.0%
Overtime	25,908	14,706	7,000	7,000	19,465	7,000	7,000	0.0%	0.0%
Social Security	15,629	16,628	16,618	16,618	27,830	20,185	20,633	21.5%	2.2%
Retirement	25,623	28,275	28,207	28,207	38,718	30,526	31,196	8.2%	2.2%
Medical Insurance	32,497	37,449	38,478	38,478	64,297	55,673	55,673	44.7%	0.0%
Workmen's Compensation	6,036	6,534	8,497	8,497	9,250	7,932	7,932	-6.6%	0.0%
Unemployment	409	441	274	274	475	271	276	-1.1%	1.8%
Paid Family & Medical Leave	15	323	308	308	308	705	705	128.9%	0.0%
Uniforms	947	1,471	800	800	4,014	3,300	3,300	312.5%	0.0%
Office & Operating	22,396	17,517	20,000	20,000	47,594	44,600	44,600	123.0%	0.0%
Fuel Consumed	3,551	3,354	4,000	4,000	2,623	4,000	4,000	0.0%	0.0%
Small Tools	185	-	1,500	1,500	10,000	6,500	6,500	333.3%	0.0%
Professional Services	60,568	62,760	59,806	59,806	52,988	8,700	8,700	-85.5%	0.0%
Communication	5,382	5,753	6,600	6,600	7,018	8,600	8,600	30.3%	0.0%
Travel	-	-	250	250	-	250	250	0.0%	0.0%
Operating Rental	-	-	250	250	-	250	250	0.0%	0.0%
Insurance	5,977	4,805	6,207	6,207	5,243	6,207	6,207	0.0%	0.0%
Public Utilities	126,196	128,981	112,000	112,000	104,810	112,000	112,000	0.0%	0.0%
Repairs & Maintenance	69,361	52,203	38,000	38,000	105,945	38,000	38,000	0.0%	0.0%
Miscellaneous	337	626	4,250	4,250	178	4,400	4,400	3.5%	0.0%
Interfund Rent	1,957	1,957	1,957	1,957	1,957	1,957	1,957	0.0%	0.0%
Interfund Repairs & Maintenance	6,399	3,356	3,100	3,100	3,100	6,255	7,294	101.8%	16.6%
Other Interfund	22,245	30,497	32,721	32,721	32,721	39,434	39,805	20.5%	0.9%
TOTAL EXPENDITURE	611,999	623,486	603,717	603,717	906,161	661,962	670,263	9.6%	1.3%
Other Adjustments	-	3,535	-	-	-	-	-	0.0%	0.0%
Ending Cash	130,044	61,306	74,026	74,026	61,739	62,381	62,393	-15.7%	0.0%
TOTAL - BUDGET REQUESTS						121,395	167,040		
Line Item Increases						642	757		
Revenue						(121,395)	(167,040)		
Revised Ending Fund Balance						\$ 61,739	\$ 61,636		

2021

2022

Facilities	Fill Vacancy from Early Retirement - Reclassify	121,395	121,395	167,040	167,040
Facilities	Increase due to IS Budget Requests	-	642	-	757
Total Facilities		121,395	122,037	167,040	167,797

The Facility budget was restructured to include:

- City Hall
- Public Safety
- Courthouse
- In-house Custodial Services

Miscellaneous includes training, memberships and other small miscellaneous expenses

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Facilities Maintenance PRIORITY: _____

DEPARTMENT ORG # 50250230

BUDGET REQUEST TITLE: Reclassify Facilities Maintenance Journeyman position to 2 Custodial (1 full year and one mid year hire in 2021)

DESCRIPTION/JUSTIFICATION

Fill Vacancy from Early Retirement - Reclassify Facilities Maintenance Journeyman position to 2 Custodial. One full year in 2021 and one mid year hire in 2021.

BENEFIT IF APPROVED:

IMPACT IF DENIED:

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						-
Expenditures:						
Salaries (11)	64,457	90,239	94,751	99,489	104,463	453,399
Overtime (12)						-
Benefits (20)	56,938	76,801	77,870	78,994	80,176	370,779
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	121,395	167,040	172,621	178,483	184,639	824,178
TOTAL REQUEST	121,395	167,040	172,621	178,483	184,639	824,178

FUND 503 – INFORMATION SERVICES

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
Beginning Cash	\$ 163,314	\$ 135,751	\$ 41,372	\$ 41,372	\$ 141,200	\$ 135,643	\$ 140,326	227.9%	3.5%
Revenue									
Investment Interest	3,338	1,844	800	800	2,300	1,000	1,000	25.0%	0.0%
Intergovernmental Revenue	78,374	76,764	105,133	105,133	101,620	105,133	105,133	0.0%	0.0%
Computer Services	912,568	1,021,938	1,115,254	1,115,254	1,115,254	975,403	987,840	-12.5%	1.3%
Computer Replacement	175,000	223,302	271,603	271,603	271,603	271,603	271,603	0.0%	0.0%
Miscellaneous Revenue	845	1,872	-	-	-	-	-	0.0%	0.0%
Transfer In	43,316	373,747	339,600	339,600	229,000	-	-	-100.0%	0.0%
TOTAL REVENUE	1,213,441	1,699,467	1,832,390	1,832,390	1,719,777	1,353,139	1,365,576	-26.2%	0.9%
Expenditures									
Salaries	532,245	574,540	618,765	618,765	618,765	533,722	543,985	-13.7%	1.9%
Seasonal	-	47,078	73,553	73,553	73,553	73,553	73,553	0.0%	0.0%
Overtime	10,316	5,323	7,000	7,000	7,000	7,000	7,000	0.0%	0.0%
Social Security	40,532	46,702	51,784	51,784	51,784	39,494	40,340	-23.7%	2.1%
Retirement	68,406	74,972	88,687	88,687	88,687	61,950	63,142	-30.1%	1.9%
Medical Insurance	83,485	95,782	103,623	103,623	103,623	82,715	82,715	-20.2%	0.0%
Workmen's Compensation	1,945	2,399	2,807	2,807	2,807	1,525	1,525	-45.7%	0.0%
Unemployment	36	916	836	836	836	640	652	-23.4%	1.9%
Paid Family & Medical Leave	1,085	1,254	942	942	942	1,010	1,010	7.2%	0.0%
Office & Operating	20,060	11,855	16,500	16,500	16,500	16,500	16,500	0.0%	0.0%
Fuel Consumed	91	468	500	500	500	500	500	0.0%	0.0%
Small Tools	7,087	19,245	86,730	86,730	27,330	27,330	27,330	-68.5%	0.0%
Computer Replacement	217,089	208,333	271,603	271,603	271,603	271,603	271,603	0.0%	0.0%
Professional Services	178,489	513,809	420,700	420,700	375,500	196,500	196,500	-53.3%	0.0%
Communication	14,709	21,985	23,293	23,293	23,293	23,293	23,293	0.0%	0.0%
Travel	677	1,132	1,500	1,500	1,500	1,500	1,500	0.0%	0.0%
Operating Rentals	3,271	4,323	4,565	4,565	4,565	4,565	4,565	0.0%	0.0%
Miscellaneous	43,805	53,493	60,800	60,800	54,800	4,800	4,800	-92.1%	0.0%
Interfund Repairs and Maint	-	1,892	1,746	1,746	1,746	256	298	-85.3%	16.4%
TOTAL EXPENDITURE	1,223,328	1,685,501	1,835,934	1,835,934	1,725,334	1,348,456	1,360,811	-26.6%	0.9%
Other Adjustments	(17,676)	(8,517)	-	-	-	-	-	0.0%	0.0%
Ending Cash	135,751	141,200	37,828	37,828	135,643	140,326	145,091	271.0%	3.4%

TOTAL - BUDGET REQUESTS	326,676	115,896
Line Item Increases	33,200	54,900
Transfer In - Revenue	(359,876)	(170,796)
Revised Ending Fund Balance	\$ 140,326	\$ 145,091

BUDGET REQUESTS

	2021	2022		
IS	111,676	111,676	115,896	115,896
IS	33,200	33,200	54,900	54,900
IS	215,000	215,000	-	-
Total IS	359,876	359,876	170,796	170,796

Miscellaneous includes memberships and training.

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Finance / I.S. PRIORITY: Critical

DEPARTMENT ORG # 503

BUDGET REQUEST TITLE: Computer Support Technician

DESCRIPTION/JUSTIFICATION

This request is for a January 1, 2021 hire of a Computer Support Technician. The IS Department lost its Computer Support Technician position to early retirement and will lose its temporary Computer Support position on December 31, 2020. This will leave the department short two positions during a time when the demands on the department have increased greatly.

In addition, the department will be losing two additional employees to retirement in the next two to three years. The timely hiring of this position is critical to help maintain the "tribal" knowledge of the department into the future.

BENEFIT IF APPROVED:

Help maintain existing support levels for City users.

IMPACT IF DENIED:

There will be significant impact to help desk support as this would leave the City with one part time help desk technician. In order to cover the other technical duties of this position, the System Analysts and IS Manager would be required to pick up those duties. This would require multiple projects to be shelved due to the lack of employee hours to complete.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
	111,676	115,896	120,345	125,018	129,924	602,859
Expenditures:						
Salaries (11)	70,658	74,191	77,900	81,795	85,885	390,430
Overtime (12)						-
Benefits (20)	41,018	41,705	42,445	43,223	44,039	212,430
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
Total Expenditures	111,676	115,896	120,345	125,018	129,924	602,860
TOTAL REQUEST	-	0	(0)	(0)	(0)	-

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Finance / I.S. PRIORITY: Very High

DEPARTMENT ORG # 503

BUDGET REQUEST TITLE: Professional Services Line Item Increase

DESCRIPTION/JUSTIFICATION

50300090 541000 is the Information Service budget line item for software maintenance and licensing. It increases every year due to additional employees, workstations, inflation, and new software. The primary drivers for this year's increase is the addition of Next Generation desktop security, yearly increases in our financial software cost, and inflation.

In past years this increase was handled by the Line Item Increase worksheet. As that is not part of this year's budget process, we are bringing this forward as a budget request.

BENEFIT IF APPROVED:

Maintain existing City wide software packages.

IMPACT IF DENIED:

Elimination of at least one software or security package.

Revenue Sources:



	2021	2022	2023	2024	2025	2021-2025 Total
	33,200	54,900	54,900	54,900	54,900	252,800

Expenditures:

- Salaries - Seasonal (111)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)*
- Transfer (97)

						-
						-
						-
						-
						-
	33,200	54,900	54,900	54,900	54,900	252,800
						-
						-
						-
Total Expenditures	33,200	54,900	54,900	54,900	54,900	252,800
TOTAL REQUEST	-	-	-	-	-	-

2021/2022 BUDGET REQUEST

Check the year of request

2021 2022

DEPARTMENT NAME Finance / I.S. PRIORITY: Very High

DEPARTMENT ORG # 503

BUDGET REQUEST TITLE: 2020 Budget Rollover - ECM Rollover

DESCRIPTION/JUSTIFICATION

This request is to simply rollover the ECM (Electronic Content Management) project #1825 from 2020 to 2021. Due to Covid scheduling restrictions, progress on this project has been delayed. As employees come back to work full time, and if IS staffing levels are restored, this project can still get back on track prior to moving into the new campus.

BENEFIT IF APPROVED:

There are many benefits and here are a few bullet point items: • Reduce physical space required to store documents. • Improved document handling including sharing and versioning. • Reduce the risk of maintaining old documents. • Improved ability to find electronic documents. • Streamline and automate workflows requiring the movement of paperwork.

IMPACT IF DENIED:

Increased space required in new Civic Campus to store documents. Increased risk due to the difficult task of electronic document management using disparate systems. Growing bottle-neck in Court due to document management.

	2021	2022	2023	2024	2025	2021-2025 Total
Revenue Sources:						
	215,000					215,000
Expenditures:						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	144,000					144,000
Miscellaneous (49)	71,000					71,000
Capital (60)*						-
Transfer (97)						-
Total Expenditures	215,000	-	-	-	-	215,000
TOTAL REQUEST	-	-	-	-	-	-

FUND 510 - UNEMPLOYMENT INSURANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
Beginning Cash	\$ -	\$ -	\$ 32,247	\$ 32,247	\$ 58,047	\$ 82,915	\$ 92,633	157.1%	11.7%
<u>Revenue</u>									
Investment Interest	-	561	550	550	700	550	550	0.0%	0.0%
Intergovernmental Revenue	-	57,486	34,168	34,168	34,168	34,168	34,168	0.0%	0.0%
TOTAL REVENUE	-	58,047	34,718	34,718	34,868	34,718	34,718	0.0%	0.0%
<u>Expenditures</u>									
Professional Services	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	635	25,000	25,000	10,000	25,000	25,000	0.0%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	-	635	25,000	25,000	10,000	25,000	25,000	0.0%	0.0%
Other Adjustments	-	635	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	58,047	41,965	41,965	82,915	92,633	102,351	120.7%	10.5%

This fund is the result of the resolution signed by Council on 10/8/2018 authorizing a change in the City's payment method for Unemployment Insurance to the reimbursable method.

FUND 511 - LIABILITY INSURANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
Beginning Cash	\$ -	\$ -	\$ -	\$ 125,412	\$ 140,412	\$ 266,842	\$ 393,272	112.8%	47.4%
<u>Revenue</u>									
Investment Interest	-	133	-	(133)	1,000	1,000	1,000	0.0%	0.0%
Intergovernmental Revenue	-	800,900	-	800,900	800,900	800,900	800,900	0.0%	0.0%
TOTAL REVENUE	-	801,033	-	800,767	801,900	801,900	801,900	0.1%	0.0%
<u>Expenditures</u>									
Professional Services	-	50,640	-	121,360	50,640	50,640	50,640	-58.3%	0.0%
Insurance	-	604,330	-	383,994	604,330	604,330	604,330	57.4%	0.0%
Operating Rentals	-	-	-	-	-	-	-	0.0%	0.0%
Travel	-	-	-	-	-	-	-	0.0%	0.0%
Miscellaneous	-	20,651	-	42,349	20,500	20,500	20,500	-51.6%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	-	675,621	-	547,703	675,470	675,470	675,470	23.3%	0.0%
Other Adjustments	-	15,000	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	140,412	-	378,476	266,842	393,272	519,702	3.9%	32.1%

This fund is used to pay the City's liability insurance and any claims not covered by insurance.

FUND 512 – MEDICAL INSURANCE

Description	2018 Actual	2019 Actual	2020 Budget	2020 Amended Budget	2020 Estimated	2021-2022 Budget		% Change 2020 Amended/ 2021 Budget	% Change 2021 Budget/ 2022 Budget
						2021 Estimate	2022 Estimate		
Beginning Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,062,627	\$ 1,871,014	100.0%	76.1%
<u>Revenue</u>									
Investment Interest	-	-	-	-	10,986	6,592	3,955	100.0%	-40.0%
Medical Contribution	-	-	-	-	5,526,219	5,530,000	5,530,000	100.0%	0.0%
Miscellaneous Revenue	-	-	-	-	33,570	33,750	33,750	100.0%	0.0%
TOTAL REVENUE	-	-	-	-	5,570,775	5,570,342	5,567,705	100.0%	0.0%
<u>Expenditures</u>									
Professional Services	-	-	-	-	4,508,148	4,741,955	4,987,453	100.0%	5.2%
Miscellaneous	-	-	-	-	-	20,000	20,000	100.0%	0.0%
Interfund Repairs and Maint	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL EXPENDITURE	-	-	-	-	4,508,148	4,761,955	5,007,453	100.0%	5.2%
Ending Cash	-	-	-	-	1,062,627	1,871,014	2,431,266	100.0%	29.9%

This fund is used to pay the City’s medical premiums and all claims submitted to the City.

The City needs to continue to build reserves in this fund equal to 32 weeks of claims or \$2.8M to \$3.0M.

2021/2022 BUDGET REQUESTS - PRELIMINARY

Department	Description	Budget YR	FTE
Finance	Financial Analyst	2021	1
Streets	Reclassification of Parks Manager to Maint Tech 1 & Upgrade Lead I, one NH - MWI	2021	1
Police	Reclassification of Prog Specialist to Evidence Specialist	2021	0
Public Works	Fill Early Retirement Vacancy - Utility Locator	2021	0
Public Works	WWTP Operator - Fill current vacancy	2021	0
Solid Waste	NH - 2 MWII	2021	2
Facilities	Reclassification of Facilities Maintenance Journeyman to Custodial	2021	1.5
IS	Fill Early Retirement Vacancy - Computer Technician	2021	1
Total FTE			6.5
Total FTE 2021			6.5
Total FTE 2022			0

2021-22 BUDGET REQUESTS - PRELIMINARY							
Department	Description	2021		2022		2021/2022 COMBINED TOTAL	
		Revenue	Expense	Revenue	Expense	Revenue	Expense
Finance	Re-organization - addition of 1 FTE (expense neutral)	-	-	-	-	-	-
Total Finance		-	-	-	-	-	-
HR	Line item increase	-	10,000	-	10,000	-	20,000
Total HR		-	10,000	-	10,000	-	20,000
CD	Reclassification - Associate Planner to Senior Planner	-	5,364	-	5,633	-	10,997
CD	Downtown Master Plan Grant	25,000	25,000	-	-	25,000	25,000
Total Community Development		25,000	30,364	-	5,633	25,000	35,997
Police	Reclassify Vacancy of Program Specialist to Evidence Specialist	-	10,333	-	10,850	-	21,183
Police	C/O - Purchase of 6 new police vehicles (transfer to Fleet)	-	360,000	-	-	-	360,000
Total Police		-	370,333	-	10,850	-	381,183
Parks	Opera House Advertising (Hotel/Motel Grant)	10,000	10,000	15,000	15,000	25,000	25,000
Total Parks Department		10,000	10,000	15,000	15,000	25,000	25,000
Streets	Seasonal	-	-	-	-	-	-
Streets	ITS Upgrades (Funding Continuation)	-	15,000	-	15,000	-	30,000
Streets	Line Item Increases	-	173,000	-	183,000	-	356,000
Streets	Turf Brush	-	10,100	-	-	-	10,100
Streets	Fill Vacancy from Early Retirement w/reclassifying Park Maint. Mgr. to Maint. Tech 1 & Upgrade Maint. Lead I to Lead II, and add 1 MWI	-	210,594	-	219,572	-	430,166
Streets	Seasonal - Parks Maintenance	-	-	-	-	-	-
Total Streets		-	408,694	-	417,572	-	826,266
Non-dept	Carry Over - ECM	-	107,500	-	-	-	107,500
Non-dept	Increase to Internal Service Funds budget requests & line item increases	-	190,696	-	240,935	-	431,631
Total Non-Departmental		-	298,196	-	240,935	-	539,131
TOTAL GENERAL FUND		35,000	1,127,587	15,000	699,990	50,000	1,827,577
Utilities	Line item increases	-	257,500	-	257,500	-	515,000
Utilities	NH - Utility Locator - filling vacancy from retirement	-	96,235	-	99,698	-	195,933
Utilities	NH - WWTP Operator - filling current vacancy	-	116,060	-	120,514	-	236,574
Utilities	Seasonal Storm	-	36,468	-	39,000	-	75,468
Utilities	Ranney Well Pump Repair/Replacement	-	150,000	-	150,000	-	300,000
Utilities	LK Goodwin Standpipe Replacement	-	60,000	-	60,000	-	120,000
Utilities	Edward Springs Booster Station Pump Rebuild/Replace	-	50,000	-	-	-	50,000
Utilities	SCADA Conversion	-	30,000	-	-	-	30,000
Utilities	Sunnyside Hills Sewer Repair and Maintenance	-	150,000	-	150,000	-	300,000
Utilities	Armar Rd and Water Quality Improvement	56,250	75,000	-	-	56,250	75,000
Utilities	Watershed Basin Planning Study	75,000	100,000	37,500	50,000	112,500	150,000
Utilities	NPDES	-	-	50,000	50,000	50,000	50,000
Utilities	Carry Over - ECM	-	107,500	-	-	-	107,500
Utilities	Increase to Internal Service Funds budget requests & line item increases	-	69,943	-	90,262	-	160,205
Total Utility Operations		131,250	1,298,706	87,500	1,066,974	218,750	2,365,680
Solid Waste	Purchase (2) new residential collection trucks	-	820,000	-	-	-	820,000
Solid Waste	Line Item Increases	-	14,104	-	2,053,619	-	2,067,723
Solid Waste	Purchase New Collection Carts for Central Annexation	-	325,000	-	-	-	325,000
Solid Waste	NH - (2) New MWII for Central Annexation	-	52,416	-	217,450	-	269,866
Solid Waste	Annexation Revenue Increase	-	-	2,832,258	-	2,832,258	-
Solid Waste	Increase due to IS Budget Requests	-	1,949	-	2,298	-	4,247
Total Solid Waste		-	1,213,469	2,832,258	2,273,367	2,832,258	3,486,836
Golf	Labor increases	-	70,000	-	75,000	-	145,000
Golf	Equipment leases	-	14,000	-	24,000	-	38,000
Total Golf		-	84,000	-	99,000	-	183,000
Fleet	Increase due to IS Budget Requests	-	3,040	-	3,584	-	6,624
Fleet	C/O - Purchase of 6 new police vehicles	360,000	360,000	-	-	360,000	360,000
	New Vehicles						
Fleet	New - Purchase (2) new residential collection trucks (request included in Solid Waste)	820,000	820,000	-	-	820,000	820,000
Total Fleet		1,180,000	1,183,040	-	3,584	1,180,000	1,186,624
Facilities	Fill Vacancy from Early Retirement - Reclassify	121,395	121,395	167,040	167,040	288,435	288,435
Facilities	Increase due to IS Budget Requests	-	642	-	757	-	1,399
Total Facilities		121,395	122,037	167,040	167,797	288,435	289,834
IS	Fill Vacancy from Early Retirement - Computer Technician	111,676	111,676	115,896	115,896	227,572	227,572
IS	Line Item Increases	33,200	33,200	54,900	54,900	88,100	88,100
IS	Carry Over - ECM	215,000	215,000	-	-	215,000	215,000
Total IS		359,876	359,876	170,796	170,796	530,672	530,672
GRAND TOTAL		1,827,521	5,388,715	3,272,594	4,481,508	5,100,115	9,870,223

2021-2022 SUMMARY OF CAPITAL PROJECTS

CAPITAL PROJECTS	2021	2022	Total
<u>Street Construction</u>			
88th Street	2,000,000	2,000,000	4,000,000
State Avenue 3rd - 80th	1,500,000	-	1,500,000
SR529/Interstate 5 IJR (through final design)	10,000	40,000	50,000
State Avenue 100th to 116th	6,500,000	-	6,500,000
156th, 160th 51st Interim Improvement	150,000	200,000	350,000
80th St NE Non-Motorized (State to 51st)	150,000	100,000	250,000
Soper Hill Rd and 71st Avenue NE Intersection	-	100,000	100,000
2019 Citywide HSIP	550,000	-	550,000
Sunnyside Blvd and 52nd Avenue NE Intersection	100,000	600,000	700,000
Sunnyside Blvd and 53rd Avenue NE Intersection	125,000	125,000	250,000
8th Street Improvements	700,000	-	700,000
Quiet Zone Evaluation	250,000	250,000	500,000
Total Street Construction	12,035,000	3,415,000	15,450,000
<u>Park Construction</u>			
Centennial Trail	1,750,000	-	1,750,000
Ebey Trail	600,000	-	600,000
Olympic View	10,000	-	10,000
Total Park Construction	2,360,000	-	2,360,000
<u>City Facilities</u>			
Civic Campus (includes budget requests)	24,844,684	7,171,588	32,016,272
Total City Facilities	24,844,684	7,171,588	32,016,272
<u>Waterworks Utility</u>			
Fire Hydrant Replacement	37,500	37,500	75,000
Water Supply Op Strategy	-	-	-
Comeford Park Reservoir Restoration	55,000	203,500	258,500
Subtotal Water	92,500	241,000	333,500
Chemical Tank Replacement and Expansion	18,000	-	18,000
Wastewater Comprehensive Plan Update	250,000	-	250,000
WWTP Near Term Improvements	230,000	1,950,000	2,180,000
Subtotals Sewer	498,000	1,950,000	2,448,000
Downtown Water Quality	2,765,000	3,000,000	5,765,000
Historic Downtown Green Retrofit	3,250,000	-	3,250,000
Geddes Cleanup	500,000	500,000	1,000,000
Strawberry Fields Trail Culvert Replacement	512,700	-	512,700
Armar Rd Retrofit Design	75,134	-	75,134
LID Improvements for 2nd St & Cedar Ave	2,252,600	895,250	3,147,850
Subtotals Surface Water	9,355,434	4,395,250	13,750,684
Total Waterworks	9,945,934	6,586,250	16,532,184
TOTAL CAPITAL PROJECTS	49,185,618	17,172,838	66,358,456

**DRAFT
CITY OF MARYSVILLE
Marysville, Washington**

ORDINANCE NO. _____

An Ordinance of the City of Marysville adopting a biennial budget for the City of Marysville, Washington, for the biennial period of January 1, 2021 through December 31, 2022, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals of all such funds combined, and establishing compensation levels as proscribed by MMC 3.50.030.

WHEREAS, the City of Marysville on April 28, 2014 adopted Ordinance No. 2958 establishing a biennial budget process as provided in RCW 35A.34.040; and

WHEREAS, as required by law the City has conducted public hearings on the preliminary biennial budget for January 1, 2021 through December 31, 2022 on October 12, 2020 and October 26, 2020 as required by law and said budget has been filed with the City Clerk, and also as required by law, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. In accordance with the provisions of RCW 35A.34.120, the budget of the City of Marysville, Washington, for the 2021-2022 Biennial Budget, a summary of which is attached hereto as Appendix A, is hereby adopted by reference, after the public hearing and after the preliminary budget has been filed with the City Clerk as required by law.

Section 2. The totals of estimated revenues and appropriations for each separate Fund and the aggregate totals for all such Funds combined are set forth in summary form attached hereto and contained in Appendix A.

Section 3. The City Clerk is directed to keep on file a certified copy of the complete Budget which is hereby adopted.

Section 4. This Ordinance shall take effect and be in force January 1, 2021

PASSED by the City Council and APPROVED by the Mayor this _____ day of October, 2020.

CITY OF MARYSVILLE

By _____
MAYOR

ATTEST

By _____
DEPUTY CITY CLERK

Approved as to form:

By _____
CITY ATTORNEY

APPENDIX A

2021-2022 Biennial Budget

2021-2022 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2021-2022 REVENUE	2021-2022 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	12,980,033	103,837,098	109,502,202	7,314,929
005 General Cum. Reserve	10,294,671	6,100,000	13,485,805	2,908,866
101 City Street	-	3,091,929	3,091,929	-
102 Arterial Street	-	-	-	-
103 Drug Enforcement	92,039	20,300	80,000	32,339
104 Tribal Gaming Fund	6,997	75	7,072	-
105 Hotel/Motel Tax Fund	117,215	221,000	220,000	118,215
106 KBCC	-	-	-	-
108 I/NET	519,120	229,000	442,000	306,120
109 CDBG Program	-	690,000	690,000	-
110 GMA-REET I	2,727,730	2,735,000	2,932,116	2,530,614
111 GMA-REET II	2,807,843	2,735,000	2,932,116	2,610,727
114 TBD	2,421,041	5,036,059	4,150,000	3,307,100
115 Affordable House	52,786	630,980	590,000	93,766
116 School Mitigation	-	4,500,000	4,500,000	-
206 LTGO Debt Service	95,503	12,135,988	12,132,988	98,503
271 LID 71 Debt Service	72,088	724,560	764,010	32,638
299 LID Guaranty Fund	643,414	10,000	20,000	633,414
305 Street Capital Imprvmnts	4,418,616	14,497,083	18,867,238	48,461
310 Parks Capital Imprvmnts	204,589	2,690,000	2,701,645	192,944
314 City Facilities	17,688,225	14,328,047	32,016,272	-
401 Water/Sewer Operating	11,703,663	59,852,411	60,062,003	11,494,071
402 Utility Construction	10,917,326	20,680,475	16,532,184	15,065,617
410 Garbage & Refuse	4,686,461	19,738,833	18,160,692	6,264,602
420 Golf Course Operating	237,728	2,402,010	2,487,088	152,650
450 Utility Debt Service Fund	2,243,977	10,445,164	10,346,764	2,342,377
501 Fleet Services	784,653	4,320,035	4,323,525	781,163
502 Facilities Maintenance	61,739	1,621,956	1,622,059	61,636
503 Information Services	135,643	3,249,387	3,239,939	145,091
510 Unemployment Insurance	82,915	69,436	50,000	102,351
511 Liability Insurance	266,842	1,603,800	1,350,940	519,702
512 Medical Insurance	1,062,627	11,138,047	9,769,408	2,431,266
TOTAL ALL FUNDS	87,325,485	309,333,673	337,069,995	59,589,163
TOTAL BUDGET		396,659,158		396,659,158

Index #10

DRAFT
CITY OF MARYSVILLE
 Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, SETTING THE REGULAR PROPERTY TAX LEVY FOR ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, WASHINGTON FOR THE YEAR 2021.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2021; and

WHEREAS, the City Council has properly given notice of the public hearing held on October 12, 2020 and October 26, 2020, to consider public comment on the levy for all real, personal, and utility property subject to taxation; and

WHEREAS, the population of the City of Marysville is more than 10,000; and

WHEREAS, the City of Marysville's actual regular levy amount from the previous year was \$10,205,420

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. That an increase in the regular property tax levy on taxable property within the City is hereby authorized for the levy to be collected in the 2021 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$0 which is a percentage increase of 0% from the previous year.

SECTION 2. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2020.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

Index #11

DRAFT
CITY OF MARYSVILLE
 Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, SETTING THE REGULAR PROPERTY TAX LEVY FOR EMERGENCY MEDICAL CARE AND SERVICES ON ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, WASHINGTON FOR THE YEAR 2021.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2021; and

WHEREAS, the City Council has properly given notice of the public hearing held on October 12, 2020 and October 26, 2020, to consider public comment on the levy for all real, personal, and utility property subject to taxation; and

WHEREAS, the population of the City of Marysville is more than 10,000; and

WHEREAS, the City of Marysville's actual regular levy amount from the previous year was \$4,431,641.76

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. That an increase in the regular property tax levy on taxable property within the City is hereby authorized for the levy to be collected in the 2021 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$443,164 which is a percentage increase of 10% from the previous year.

SECTION 2. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2020.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____
Effective Date (5 days after publication): _____

Index #12

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM: CDBG – Program Year 2019 Consolidated Annual Performance and Evaluation Report (CAPER)	AGENDA SECTION: Public Hearing	
PREPARED BY: Amy Hess, Associate Planner	APPROVED BY: Allan Giffen, Interim CD Director	
ATTACHMENTS: 1. Accomplishment Summary 2. Program Year 2019 Draft CAPER		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

As a recipient of CDBG Program funding, the City of Marysville is required to submit to the U.S. Department of Housing and Urban Development (HUD) a Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2019, or the fifth year of the City’s Five Year Consolidated Plan for 2015-2019. The City of Marysville Community Development Department is responsible for preparing and organizing the CAPER as administrator of the CDBG Program.

The CAPER provides HUD and the residents of the City an opportunity to evaluate the overall progress of the CDBG Program in carrying out priorities and specific objectives identified in the Consolidated Plan and PY2019 Annual Action Plan. It also describes actions, changes, and accomplishments during the PY2019 resulting from the CDBG Program funded through HUD.

On October 7, 2020 the Community Development Department provided notice that the City would be accepting written and oral comments from the public prior to and at the Public Hearing scheduled for October 26, 2020. Any additional comments received at the hearing will be incorporated as appropriate.

RECOMMENDED ACTION:

Approve the Community Development Block Grant Program Year 2019 Consolidated Annual Performance and Evaluation Report and direct Staff to provide a summary of, and response to any comments received during the public hearing into the Report, and forward to the U.S. Department of Housing and Urban Development.

COUNCIL ACTION:



MARYSVILLE
COMMUNITY
DEVELOPMENT

Community Development Block Grant Program Year 2019 Accomplishment Summary

As a recipient of CDBG Program funding, the City of Marysville is required to submit to the U.S. Department of Housing and Urban Development (HUD) a Consolidated Annual Performance and Evaluation Report (CAPER). A total of \$347,846 was allocated to the City for Program Year 2019 (PY2019) which began on July 1, 2019 and ended June 30, 2020. These funds were awarded to subrecipients to carry out Public Service and Capital Facilities Projects.

Of the Public Service projects funded, most met or exceeded their goals. For those that did not meet their goals, it was in large part due to restrictions/limitations related to the COVID-19 pandemic. The Alder Avenue Sidewalk Capital Project was completed on time and on budget.

The U.S. Department of Housing and Urban Development allocated a cumulative total of \$587,033 in Community Development Block Grant funds to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis. As of the date of this report, the City has expended \$118,590. This allocation was able to assist 15 microenterprises that were negatively impacted by the restrictions related to COVID-19. Each of these businesses are located within Marysville City limits, had been in operation for at least a year prior to the pandemic, and have 5 or fewer employees. Many are minority or female owned businesses. Another \$75,000 has been awarded to various agencies to assist in the response to COVID-19, specifically rental/mortgage assistance. The largest and most recent award has not yet been allocated.

In the Non-Homeless Special Needs category, the subrecipients nearly met or exceeded the expected outcomes. Feedback from the community of the services provided has been very positive. These services allow low income seniors and disabled adults to remain in their homes and retain their independence, provide in home meals to those with food insecurity and at risk populations, and provide meals both during and after school to low income children and those impacted by COVID-19 throughout the City. These services were even more important during the pandemic allowing vulnerable populations to stay home and healthy. While the subrecipients had to change their normal service delivery method to ensure the safety of clients and staff during the pandemic, they adapted quickly and continued to serve those in need.

Housing Hope, which provides housing and supportive services for homeless and at risk of homelessness families, exceeded its goal for the sixth year in a row by serving families in the Beachwood apartments. This subrecipients aids in preventing homelessness by providing low-income housing along with supportive services to ensure residents can obtain steady and stable employment and stable finances, allowing them to obtain more permanent housing.

(360) 363-8100

Community
Development
80 Columbia Avenue
Marysville, WA 98270

Housing Hope was also awarded CDBG-CV funds to assist residents at its Marysville housing sites that were negatively impacted by COVID-19. The funds will be used to match rent payments in the amount each tenant can afford and help prevent homelessness due to the pandemic.

Overall, the goals and objectives outlined in the 2015-2019 Consolidated Plan, as well as the Program Year 2019, and its associated amendments. Subrecipients were able to adapt in a very challenging environment and continue to provide important services to vulnerable populations in Marysville.



COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM YEAR 2019 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Release Date: October 6, 2020
Comments Due: October 20, 2020
Public Hearing: October 26, 2020
Council Approval: October 26, 2020

Community Development Department ♦ 80 Columbia Avenue
<http://marysvillewa.gov> ♦ 360.363.8100

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Of the Public Services projects funded, all but two met or exceeded their goals. The activities that were not able to quite meet their goals only fell short by a small amount. This was due to the COVID-19 Pandemic and the restrictions put in place by the Governors Office. Housing Hope Beachwood Apartments was unable to expend all of the funds they were awarded, again, due to the restrictions put in place in response to COVID-19. While not all funds were expended, they were still able to meet their goals. The Capital Facilities project was completed on time and on budget, though the total funds awarded were not dispersed within PY2019.

To date, \$340,566.67 of Program Year 2019 funds have been expended by the City of Marysville CDBG Program. The activities and operations of these organizations have been vital to the City fulfilling its goals and objectives in assistance to Homeless Needs and Community Development Needs.

The U.S. Department of Housing and Urban Development allocated a cumulative total of \$587,033 in Community Development Block Grant funds to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis (CDBG-CV). As of the date of this report, the City has expended \$118,590. This allocation was able to assist 15 microenterprises that were negatively impacted by the shut down related to COVID-19. Each of these businesses are located within Marysville City limits, have been in operation for at least a year prior to the pandemic, and have 5 or fewer employees. Many are minority or female owned businesses. Another \$50,000 has been awarded to various agencies to assist in the response to COVID-19, specifically rental/mortgage assistance. The largest and most recent award has not yet been allocated.

In the Non-Homeless Special needs category, the subrecipients nearly met or exceeded the expected outcomes. Feedback from the community on the services provided has been very positive. These services allow low income seniors and disabled adults to remain in their homes and retain their independence, provide in-home meals to those with food insecurity, and provides meals both during and after school to low income and homeless children throughout the schools which serve the City. The subrecipients track the number of individuals served to determine the accomplishments of the programs as well as surveying those served to determine the level of satisfaction and success of the programs.

Housing Hope, which provides housing and supportive services for homeless and at risk of homelessness families, exceeded its goals for the sixth consecutive year. PY2019 proved especially challenging given the restrictions put in place in response to COVID-19, and while the subrecipient was not able to expend all funds due to these restrictions, they still met or exceeded their goals. This subrecipient aids in preventing homelessness by providing low-income housing along with supportive services to ensure residents can obtain steady employment and stable finances, allowing them to obtain more permanent housing. Families and individuals are tracked by the subrecipient to determine whether outcomes and goals of the program are being met.

Overall, the goals and objectives outlined in the 2015-2019 Consolidated as well as the Program Year 2019 Annual Action Plan are being met or exceeded.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Development	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%	1	1	100.00%
Community Development	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	41	57	139.02%			

Community Development	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Community Development	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Community Development	Non-Housing Community Development	CDBG: \$	Other	Other	0	0		1	0	0.00%
Homelessness	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	70	92	131.43%	75	82	109.33%
Housing	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG: \$	Rental units rehabilitated	Household Housing Unit		0				
Housing	Affordable Housing Public Housing Non-Homeless Special Needs	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	75	144	192.00%	75	82	109.33%
Non-homeless Special Needs	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	35	1168	3,337.14%	558	1140	204.30%
Non-homeless Special Needs	Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Planning and Administration	Planning and Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In pursuing the strategies and objectives outlined in the Consolidated Plan, the City anticipates increasing the affordability and condition of decent rental and owned housing units for Marysville’s low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs. The availability, accessibility, and sustainability of a suitable living environment for low- and moderate-income residents should increase due to infrastructure and public facilities improvements and support for public services, and support for employment-related public services. Collectively, these strategies should enhance the availability and accessibility of economic opportunities for those in need.

The City of Marysville allotted \$92,545 of its annual CDBG allocation for the rehabilitation of approximately 82 residential units. This activity supports the Affordable Housing strategy identified in the PY2019 Annual Action Plan (AAP).

In support of the Homeless Needs strategy identified in the 2019 AAP, \$14,000 was awarded to assist homeless and at risk of homelessness individuals and families with affordable housing and supportive services, which enable them to obtain and maintain stable housing and employment. In all, 27 families were assisted by these funds, exceeding the goal of 20.

A capital project, which will provide residents of a low-income areas with improved safety and infrastructure received funding in PY2019, supporting the non-housing Community Development Need identified in the 2019 AAP. The project was completed and has increased resident safety and improved connectivity.

Thirty seven thousand, eight hundred and one dollars of the PY2019 allocation was awarded in support of the Non-Homeless Special Needs strategy to agencies that serve low-income seniors and persons with disabilities as well as youth. These funds allowed approximately 28 low-income senior and disabled households to receive services, which allowed them to retain their current housing, and reduce the feeling of isolation and assist in providing in-home meals. A program provided by the local food bank now has “food pantries” in all of the middle and high schools that serve Marysville, providing food security for low-income students. Once schools were closed based on state guidance in response to COVID-19, the Food Bank adapted their program to serve students even though they were not in school. These programs were impacted by the COVID-19 pandemic, restricting their abilities to serve those in great need. The Food for Thought Backpack program was forced to adapt to

serving students that were no longer in the classroom, and Volunteer Chore Services had to restrict their services to only those which could be conducted outside and ensure no actual contact with the clients they serve.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,037
Black or African American	26
Asian	72
American Indian or American Native	86
Native Hawaiian or Other Pacific Islander	7
Total	1,228
Hispanic	379
Not Hispanic	849

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The City works to provide funding to agencies that serve racially and ethnically diverse individuals and families. The City encourages subrecipients to reach out to groups that may be isolated in ways such as translating informational materials to the languages other than English that are most commonly spoken in the area. Families served were all low-income or at risk of homelessness and/or of racially and ethnically diverse populations.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	347,846	340,567

Table 3 - Resources Made Available

Narrative

The City received a total of \$347,846.00 in CDBG funds for PY2019. \$340,566.67 was expended for PY2019 projects and activities as of the date of this report. An additional \$587,033 was allocated to the City to prepare, prevent and respond to Coronaviurs through the Federal CARES Act. To date, the City has received three rounds of funding. Of the total allocated, \$118,590 has already been disbursed and another \$50,000 has been awarded. A total of \$459,156.67 in CDBG and CDVG-CV funds was disbursed during PY2019.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Marysville	89	59	
Downtown Marysville	11	41	Not all awarded funds were expended

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Public Service projects funded by CDBG funds (Catholic Community Services, and Homage Senior Services of Snohomish County Minor Home Repair and Meals on Wheels) serve individuals and families City-wide. Some of the residents served may be in the Downtown area, though it is not a requirement to be eligible for the service. The City does not track whether clients are located in Downtown Marysville, therefore, the percentages above may not provide an entirely clear representation. Only funds awarded to projects that are specific to the Downtown area are included in the numbers above. Much of the downtown area falls within low-moderate income census tracts.

The Beachwood apartments are located within the Downtown area. Housing Hope, which operates the facility, was awarded and expended \$12,997.22 at this location. The Alder Avenue Sidewalk project was completed within the Downtown Area.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City has actively sought funding sources in addition to CDBG to leverage its resources. Grant funds from Transportation Benefi District, Marysville Sunrise Rotary, United Way, HUD-CoC, Older Americans Act, Nutrition Services Incentive Program, and others were used for multiple projects throughout the City. By securing CDBG funds, subrecipients were able to leverage additional funds from the above referenced resources.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	27
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	20	27

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	70	82
Number of households supported through Acquisition of Existing Units	0	0
Total	70	82

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During the 2019 program year, subrecipients exceeded their expected outcomes, with only one coming just short, even with the complications of COVID-19. More individuals were provided affordable housing, a total of 27 families (92 individuals), exceeding the goal of 20 families. More homes were rehabbed but fewer residents were provided in-home services and meals due to restrictions put in place in response to COVID-19 health concerns. While these programs fell short, they were very close to their expected outcomes. Subrecipients have worked to modify services to be in compliance with recommended Health Department guidelines and will be working with existing clients to ensure safe delivery of services.

Discuss how these outcomes will impact future annual action plans.

Based on the outcomes, the City will likely continue to work with these agencies as the goals and outcomes are being met, nearly met, or exceeded, and there is clearly a need in the community. The City was encouraged by the agencies abilities to adapt in a difficult and unprecedented time. The goals seem attainable based on the funding available, and the City will likely continue with similar goals assuming similar funding levels. The limited amount of funds the City receives may limit the number of agencies that apply for City CDBG funds, so we generally see applicants from the same agencies. These agencies serve a great need within the City, and their ability to not only meet but exceed their goals lends itself to continued likely funding in the future. The City will work on outreach to connect with other agencies that may provide needed services in the City. The City will also work with subrecipients on outreach to the public to increase awareness of the services available.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	105	0
Low-income	67	0
Moderate-income	2	0
Total	174	0

Table 7 – Number of Households Served

Narrative Information

The Public Services activities funded by CDBG funds have a requirement that recipients of services qualify as extremely low, low, or moderate-income. CDBG-CV funds awarded are required to serve those that have been negatively impacted by COVID-19.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Marysville Police Department (MPD) continues to visit homeless camps regularly with embedded social worker program to assess needs and offer services and resources. A North County unit of the Office of Neighborhoods was launched in March of 2018 in collaboration with Snohomish County and City of Arlington. The unit teams up with MPD and social workers go out into the field to identify, locate, and connect with homeless and vulnerable populations. The Social workers help individuals locate and navigate social and health services in an effort to foster long-term relationships and break the cycle of homelessness, mental health, and/or chemical dependency. Dozens of individuals have been placed in assessments for treatment, many have gotten in to treatment, and some have graduated treatment and training programs. The model has been so successful that an additional part time social worker has been brought on to expand the outreach capacity.

The City works with the County, which has refined its outreach and encampment system aimed at engagement of persons living in encampments or other places not meant for human habitation, particularly those who are chronically homeless, with its partner agencies: the Compass Health PATH Program, Volunteers of America and Catholic Community Services. These agencies conduct coordinated entry intake and assessment for this population to ensure access to homeless housing and services. A single number to call (2-1-1, available 24 hours a day) for reporting encampments/locations and services, and tracking in HMIS. All persons reported as living in encampments or places not meant for habitation are assessed with common tools and entered into the coordinated entry HMIS. Recent system enhancements also include the addition of behavioral health navigators to increase outreach and engagement of homeless persons with current, problematic mental health and/or substance abuse barriers. 2-1-1 provides assistance and flexible funding to help first responders meet the needs of homeless persons in crisis situations. These additions result in increased expertise and system capacity to engage homeless persons as well as the availability of more services that are tailored to the unique needs of individual households.

We issue/distribute information to a large e-mail distribution list that includes agency staff serving homeless and other vulnerable populations. This provides a useful vehicle for agency staff and outreach workers to stay informed of community resources or other opportunities that might assist in their work with connecting homeless persons with housing and services. Standardized assessment of needs occurs through the outreach and engagement team referenced above as well as homeless housing navigators specializing in different areas. Youth outreach workers engage and assess homeless youth throughout Snohomish County. Cocoon House opened a youth center in 2019 that provides resources for people ages 12 to 24 and their families. The facility provides direct access to mental health and substance abuse

services, educational opportunities and vocational resources and has been quite successful serving this population.

The Veterans Homeless Committee and navigators provide assessment and outreach to homeless veterans. DVS of Snohomish County provides coordinated entry assessment and navigation to families experiencing domestic violence. Mental health navigators and outreach and encampment team staff work to engage the chronically homeless with coordinated entry assessment and services. Assessment allows referral and connection to tailored services based upon need and leads to individualized action plans that include housing stability, services tailored and specific to the identified needs, and more specialized assessments (mental health, chemical dependency, etc.) as needed.

Addressing the emergency shelter and transitional housing needs of homeless persons

Housing Hope received CDBG funds in PY2019 to provide not only low-income housing, but supportive services that include adult education, life skills training, such as money management, cooking, parenting and decision making, and case management that aid in transitioning to stable, permanent housing. These services resulted in 92 individuals (27 families) maintaining current housing or moving on to permanent stable housing, increasing their ability to obtain and maintain employment, and completing steps towards securing disability related income where appropriate.

There is not an emergency shelter located in Marysville City limits. The City coordinates with the County, which has developed a decentralized coordinated entry system for access to housing and services that has streamlined referrals to housing programs and ensures that those who are most vulnerable and have the highest service needs are prioritized and matched with appropriate interventions. The City has been in contact with the Salvation Army, as they have expressed interest in opening/operating an emergency shelter within Marysville. Given the impact of COVID-19, the City has shifted focus to serving those negatively impacted by COVID-19 in an effort to keep individuals in their current housing.

The inventory of emergency shelter includes facilities for families, single men, and single women as well as emergency motel vouchers, cold weather shelters and emergency shelter and services for households experiencing domestic violence. To ensure equitable and efficient access to housing and services, shelter residents are entered into coordinated entry.

The County and Continuum of Care (CoC) continues to work with shelter providers to strategize about how to decrease shelter stays and increase exits to permanent housing as well as assessing and meeting the various service needs of shelter residents. One key strategy has been to expand housing assistance in shelters. A second key strategy that has been prioritized and promoted by the CoC is a housing-first policy for all funded rental assistance projects. Providers are expected to house all eligible households as quickly as possible and without program prerequisites or service requirements.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after

being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Funds were awarded to Housing Hope, which provides transitional housing in conjunction with comprehensive supportive services and permanent supportive housing to families and individuals who are homeless or at risk of becoming homeless. In PY2019, Housing Hope expected to serve 20 families, but exceeded that goal and served 27. All of the 27 homeless or at risk of homelessness families served, maintained their current rental housing or moved to other permanent stable housing, exceeding the expected 16 of 20 families. Individuals also exceeded expectations in the areas of increasing their ability to obtain and maintain employment as well as securing additional disability related income.

Supportive services provided by Housing Hope provide clients with education, skill building, parenting classes, job training, and more which allows them to obtain and maintain employment, stabilize family units, as well as secure income.

Funds awarded to Catholic Community Services and Homage Senior Services of Snohomish County provide services to low income seniors and disabled adults. Many of the repairs and chore services provided, result in individuals being able to stay in their homes and retain their independence rather than becoming homeless or being forced into assisted living establishments. The Meals on Wheels program provided 18 unduplicated Marysville residents meals delivered to their homes, improving their health and independence. The entire program served a total of 159 residents 24,276 meals. The Meals on Wheels program was even more important in recent times due to the vulnerability of the population it serves to COVID-19.

Twenty five thousand dollars in CDBG-CV funds were awarded for rental assistance for those negatively impacted by COVID-19 in an effort to assist in maintaining current housing during the pandemic. Additional \$25,000 in CDBG-CV funds were provided to assist at risk populations negatively impacted by COVID-19 with rental assistance.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City allocated \$14,000 of CDBG funds that provided supportive services that address the needs of the homeless population. Specifically, funds were utilized by the organization for transitional housing with supportive services and permanent supportive housing to aid families in the transition to self-

sufficiency. In PY2019, 100% of those served by these funds were able to maintain their housing or obtain other permanent stable housing. Eighty one percent of those served increased their ability to obtain and maintain employment. All of the goals set by this agency were not only met, but surpassed, and the success rate is greater than recent years.

Case Managers visit residents weekly at the facility Marysville CDBG funds aid in supporting, Beachwood Apartments. Case managers address daily problems, reinforce successes and offer guidance including basic education, access to child support, legal remedies, quality childcare, and preparation for employment. Residents can utilize rent subsidies they've earned during their successful stay in the Transitional Living Program when they move on to permanent housing. This program has been, and continues to be successful, continually exceeding its annual goals.

Using the CDBG funds available, the City will continue to work to reduce and work toward ending homelessness in Marysville by providing funds to nonprofit organizations such as Housing Hope that provide transitional housing with supportive services for families.

An additional \$16,000 in CDBG-CV funds were awarded to assist members of this population that have been negatively impacted by COBID-19.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City works in conjunction with HASCO to achieve its public housing goals. HASCO owns 354 rental units in the City, 84 of which serve senior/disabled households. HASCO transferred ownership of the group home, Maud's House, with eight beds of short-term transitional housing for homeless families with children in Marysville to Volunteers of America.

During the 2019 program year, the Housing Authority of Snohomish County (HASCO) continued to administer HUD Section 8 Voucher programs that provide rental assistance to very low-income and extremely low-income households in Snohomish County. HASCO completed disposition of its public housing units as described below and continued to manage other units of assisted affordable housing in Snohomish County.

In November, 2015, HASCO completed a Section 18 disposition of its public housing unit. HASCO provided tenant protection vouchers to all of HASCO's public housing residents, who could choose to stay in their current unit or move with their voucher and continue to pay an affordable rent. HASCO operates the 30-unit development designated for people that are elderly and/ or have disabilities as rent-subsidized project-based voucher housing and operates the remaining units as affordable housing with below-market rents. The additional rental revenue received at those properties under that operating model allows HASCO to address the current and future capital needs of the properties, as well as increase the energy and water efficiency of the properties. In addition, HASCO plans to undertake property maintenance activities to provide safety, energy-efficiency, and accessibility.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

During the 2019 program year, HASCO undertook the following activities to encourage its program residents to become more involved in management and participate in homeownership programs:

- Continued to have a resident Commissioner on its six-member Board of Commissioners which provides an important voice on the Board and represents the interests of residents.
- Continued to convene the Resident Advisory Board, comprised of Section 8 Housing Choice Voucher program participants, to assist in the development of the annual Public Housing Agency Plan.
- Continued to print and distribute a ~~holiday~~ quarterly newsletter for Section 8 Housing Choice Voucher Program participants. The newsletter is designed to inform residents of activities at HASCO and to provide information on ways residents can become involved in HASCO activities, such as the resident Board Commissioner position and the Resident

Advisory Board. Newsletters also feature articles about home safety and available resources in the community which could provide supplemental support to families who qualify.

- Continued to provide homeownership opportunities at three manufactured housing communities in Snohomish County. Continued to partner with HomeSight to provide purchase assistance and homeownership education and counseling for purchasers of homes at these properties.
- Continued to provide the Manufactured Home Replacement Program at two senior (55+) manufactured housing communities. The program replaces outdated pre-HUD code homes with HUD-code, energy-efficient manufactured homes.
- Continued to have its Community Services Manager make referrals to classes on homeownership offered by HomeSight, Housing Hope, or other agencies.
- The Community Services Department has increased to provide additional support to clients and members of the public by hosting Lobby Days once ~~twice~~ a week in the main office. A staff member from the Community Services Department is available to answer questions, make referrals, and share resources with individuals and families who qualify.

Actions taken to provide assistance to troubled PHAs

The only PHA active in Marysville is Housing Authority of Snohomish County (HASCO). HASCO has proven to be a vital asset not only to Marysville, but to the County as a whole in providing affordable housing and adapting to the changing needs of the populations it serves.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During the 2019 program year, the City worked to reduce barriers to affordable housing by awarding CDBG funds to projects that help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. The City offers Residential Density Incentives, which allow developers increased density in exchange for rental housing permanently priced to serve nonelderly low-income households or designed and permanently priced to serve low-income senior citizens. These incentives are currently being reviewed to determine if revisions are necessary to encourage developers to take advantage of them or if alternative incentives should be developed.

The Snohomish County Assessor's Office administers a number of programs that help reduce property taxes for property owners with limited income. This includes a property tax exemption program for senior citizens and disabled persons with limited incomes and tax deferment programs for senior citizens, disabled persons, and other homeowners with limited incomes. Property tax exemptions are also available through the Washington State Department of Revenue for some types of affordable housing projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The leading obstacle to meeting underserved needs is the limited funding available to address all of the needs in the community. This has become an even greater obstacle in the past few years as the number of homeless and at risk of homelessness individuals and families has risen and availability of affordable housing has not increased proportionately. Additionally, with the negative impacts from the pandemic, more and more individuals and populations are in need of assistance.

Lack of overnight and emergency shelters has been identified as an ongoing problem as has the lack of affordable housing. The City has explored options and worked with local stakeholders to determine the best way to address these needs. City staff are part of a committee that will evaluate and score proposed projects to be funded with the 9% Low Income Housing Tax Credit Incentive in Snohomish County to support increasing affordable housing options in the County and hopefully the City.

The City participates in the County-wide partnership to end homelessness which helps research and identify trends and causes of homelessness and chronic homelessness. The Committee is working to finalize its 5-year strategic plan, with attainable milestones and goals expected in the first year.

The Housing Authority of Snohomish County administers new rental housing vouchers County-wide that were awarded and brought on-line in the past few years for veterans and for families with children in, or

at risk of being placed in foster care and for young adults exiting foster care.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continues to pursue the Lead-based Paint Strategy and Anti-poverty Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards and reduce the number of poverty level families. The City has worked with Subrecipients to ensure that clients are provided information regarding Lead-based Paint upon application for services.

The City requires subrecipients to notify clients of hazards of lead-based paint. These requirements are outlined in the Subrecipient Agreement. The subrecipient achieves this by giving each client a Lead Based Paint pamphlet and having them sign an acknowledgment of receipt. These documents are available for review upon HUD's request. This document is added to each client's permanent file. In addition, each client file folder has the below acknowledgment for staff:

Home built after 1978 - LBP Requirements are not required.

Home built before 1978 - Each work order will include the following statement:

"The repair work does not exceed exceeds the threshold necessary for additional LBP testing. (If the work exceeds the threshold, and CDBG funds will be utilized, the necessary requirements will be followed and documented.)"

Included in their Program Guidelines Manual are specifics of the hazards lead-based paint poses, how it can become airborne, HUD's regulations, and the subrecipient's specific practices for dealing with lead-based paint. The City has access to these client files upon monitoring visits. The City continues to ensure that this information is provided to clients by the subrecipient.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Service projects funded provide case management, employment and training support, and other supportive services that assist low-income and homeless persons obtain the skills, income, and other resources necessary to move towards self-sufficiency. Twenty-seven families were served by CDBG funds during PY2019, 27 of whom were able to maintain their current housing or transition to permanent housing and increase their ability to obtain and maintain employment.

Outreach during the challenges posed by the pandemic has continued. The city has worked to identify where the greatest need in our community lies and continues to work to connect those in need with available resources.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Steps to increase communication and notice related to the CDBG application process have continued to be implemented this year. A brochure which highlights the ways in which CDBG funds have been utilized to enhance the community as well as how other private industry, nonprofit organizations, community and faith-based organizations, philanthropic organizations, and public institutions can apply for CDBG funds is developed and distributed annually. The City continues to add to its database of contacts to distribute CDBG related funding material to.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City strives to continue local coordination efforts that link housing and service providers. Coordination is achieved through participation in various community partnerships and collaborative efforts, such as the Housing Authority of Snohomish County, and the Snohomish County Continuum of Care. The City has a representative on the Partnership to End Homelessness committee, which is dedicated to increasing coordination between housing, health and Homeless liaison agencies. These partnerships and collaborations provide ongoing opportunities for public and private agencies to coordinate and align efforts around housing, homelessness, direct services, and enhancing systems coordination. The Systems Coordination Committee of the Partnership to End Homelessness Governance Board has worked to develop a services crosswalk from a life domains matrix that is used by housing agencies to assess their clients' level of self-sufficiency in multiple areas such as mental health, employment, healthcare, etc. This crosswalk will ensure that housing agencies are connecting their clients to the services that are appropriate to meet their needs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The major impediments to fair housing opportunities identified in Snohomish County and the City of Marysville included the lack of information and referrals of housing complaints to appropriate agencies; a likely pattern of discrimination against people with disabilities; limited transit options for low income, disabled, senior residents and refugees; and a likely pattern of mortgage lending discrimination against people of color. The City is working with Community Transit on adding additional routes and stops in areas of need and in areas with large expected population increase.

The City works to raise public awareness and understanding of fair housing choice by posting brochures and resources in public City spaces, displaying educational posters, and providing information on the City's website. Social media is another tool the City has implemented for outreach. Outreach and education materials are also available thru the Housing Authority of Snohomish County's (HASCO) webpage.

The City has taken steps to improve knowledge of and access to resources related to Fair Housing utilizing its website, public access cable channel, as well as in public buildings, social media, and at City Sponsored functions.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Organizations selected to provide services utilizing CDBG funds sign an agreement which outlines roles and obligations of the City and subrecipient, and provides a framework for monitoring. Organizations awarded funds are required to provide quarterly reports as well as other reports throughout the year as determined by the specific type of project. All CDBG funded activities, which qualify under Low/Mod Limited Clientele (LMC) benefit, are required to collect data and report the number of clients served by income, race/ethnicity, and head of household.

Quarterly reports are analyzed upon receipt to ensure that the subrecipients are progressing toward their goals and expected outcomes in a timely manner. During PY2019, all quarterly reports received demonstrated that subrecipients were progressing in a timely manner towards meeting their goals and expending funds. Some of the subrecipients reached out shortly after the shut-down related to COVID-19 to apprise City staff of how they were impacted and the plans developed to continue to serve during the challenging times.

Marysville Food Bank Backpack Program expended nearly all funds early in the third quarter. Remaining subrecipients were able to expend nearly all funds by the end of the program year. The City provides technical assistance throughout the completion of the activity to ensure that program requirements are being met and funds are expended in a timely way. Staff reaches out to subrecipients if it does not appear that they are making progress towards their goals, or if an extended amount of time passes with no requests for reimbursement are received.

Based upon review of the City's performance and accomplishments during the past year, the City is meeting the objectives outlined in the 2015-2019 Con. Plan. Staff has taken an active role addressing the special needs populations within the community and actively pursued the resources identified in its 2015-2019 Con. Plan and 2019 AAP that it would use to carry out the programs and activities. Target populations were assisted in ways which allowed them to increase the safety and livability of their homes, increase food security, as well the availability of training and resources to enable them to obtain and maintain jobs and more permanent income and housing. Gaps in infrastructure and safety in key areas were addressed.

Recipients of CDBG-CV funds expended to date are expected to provide documentation of how funds were used in compliance with the funding agreements signed. As it is still early in this process, much of the data has not been received/analyzed at the time of this report.

The City funded agencies that assist low-moderate income and special needs populations. Based on

reports obtained as a result of monitoring, we were able to see that many of the agencies funded continue to surpass their goals and serve a growing need in the community.

The minor home repair and chore services programs were both very successful in serving senior and special needs populations and enabling them to remain in their homes and feel less isolated and more independent, which is even more important during the COVID-19 pandemic. The Meals on Wheels program assisted low-income seniors and disabled adults in improving their health and maintaining their independence and increasing safety for these vulnerable populations during a national pandemic. Food security for local low-income students by providing meals during non-school hours was improved. The Alder Avenue Project improved accessibility and safety to the residents in low-moderate income neighborhoods.

Staff has continued to work with subrecipients to ensure timely submittal of required reports. Review of these reports gives staff the opportunity to ensure that the City is progressing towards the goals and objectives outlined in the 2015-2019 Consolidated Plan as well as the 2019 Annual Action Plan.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Notice of a public comment period and public hearing were posted in the local paper, on the City's webpage, social media pages, and a 'News Flash' was released inviting comment and participation at the virtual public hearing. Those signed up for notifications from the City webpage will also receive an email. Notice of the public comment period and public hearing were provided in accordance with the Citizen Participation Plan and City public hearing notice requirements.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes are proposed for the program objectives. The result of recent experiences has proven that those receiving Marysville CDBG funds are expending them in a timely fashion, and supporting populations and needs identified in the 2015-2019 Consolidate plan and 2019 Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Index #13

**CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION**

CITY COUNCIL MEETING DATE: October 26, 2020

AGENDA ITEM:	
Preliminary Engineering Agreement with Burlington Northern Santa Fe (BNSF)	
PREPARED BY:	DIRECTOR APPROVAL:
Jeff Laycock, City Engineer	
DEPARTMENT:	
Public Works, Engineering	
ATTACHMENTS:	
Preliminary Engineering Agreement	
BUDGET CODE:	AMOUNT:
	\$299,219
SUMMARY:	

City staff are in the process of evaluating a Quiet Zone at railroad crossings within City limits, which would eliminate the train horn at each crossing. Each crossing will need to be evaluated and improvements constructed in order to obtain approval for the Quiet Zone.

The next step is to conduct an onsite diagnostic team meeting and analysis at each crossing with various stakeholders, which would include BNSF. BNSF requires a Preliminary Engineering Agreement (PEA) to fund 3rd party support for project review/commentary associated with the Quiet Zone. Under Task 1 of the PEA, the 3rd party consultant (RailPros) will attend the diagnostic review meeting and review proposed layouts, providing input on requirements for each crossing. This information will be used to provide a better understanding of all requirements and costs moving forward in order to implement the Quiet Zone. The total cost of Task 1 of the PEA is estimated at \$64,176.

The PEA also includes cost for services under Task 2 – 4, which is the basis of estimate for ongoing review of plans associated with Quiet Zone. If the City moves forward with design of improvements, then Task 2 – 4 of the PEA will be utilized. Tasks 2 – 4 is estimated at \$235,043. The estimated total of the PEA is \$299,219 for all tasks.

For the purpose of this agreement, all crossings within the City will be reviewed in order to provide complete information on all crossings. Implementation of a Quiet Zone throughout the City could be scaled to only include certain crossings.

RECOMMENDED ACTION: Staff recommends Council authorize the Mayor to sign and execute the enclosed Preliminary Engineering Agreement with Burlington Northern Santa Fe (BNSF) for their work on a Quiet Zone.

PROPOSED MOTION: I move to authorize the Mayor to sign and execute the agreement.

PRELIMINARY ENGINEERING SERVICES AGREEMENT

**BNSF File No.: BF10017498
Mile Post 38.49-45.90
Line Segment 50
Bellingham Subdivision**

This Agreement ("**Agreement**"), is executed to be effective as of _____ ("**Effective Date**"), by and between BNSF RAILWAY COMPANY, a Delaware corporation ("**BNSF**") and the City of Marysville, a political subdivision of the State of Washington ("**Agency**").

RECITALS

WHEREAS, BNSF owns and operates a line of railroad in and through the City of Marysville, State of Washington;

WHEREAS, Agency has stated its intention to proceed initially with a project to evaluate the feasibility of a Quiet Zone corridor throughout the City of Marysville which consists of 24 at-grade crossings (**the "Project"**);

WHEREAS, Agency has requested that BNSF perform certain engineering services with respect to its railroad facilities located at or near the Project site to facilitate Agency's evaluation of the feasibility of proceeding with the Project (**the "Work"**);

WHEREAS, BNSF is agreeable to performing the Work, subject to the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Scope of Work.

As used herein, the term "**Work**" includes all work performed by BNSF pursuant to this Agreement, whether performed by BNSF employees or by BNSF's contractors, consultants or other agents, including, but not necessarily limited to, on-site visits, preliminary engineering services, developing cost estimates for construction of the Project, and reviewing and/or providing comments on preliminary layouts or other designs, plans, and/or documents in connection with the Project.

2. Payment for Work.

Agency authorizes BNSF to proceed with the Work relating to the Project. Agency shall pay and reimburse BNSF for all actual costs and expenses that BNSF incurs in performing the Work, including but not limited to, labor, supplies, and material; direct and indirect labor or contractor additives; delivery charges; and BNSF additives and overhead, as such are in effect on the date BNSF prepares the final bill; and taxes, such as applicable sales and use taxes, business and occupation taxes, and similar taxes. BNSF estimates the cost for Work on this Project to be Two Hundred Ninety Nine Thousand Two Hundred Nineteen and No/100 Dollars (\$299,219), but said estimate shall not be a limitation on the Work to be performed or costs and expenses which Agency shall reimburse to BNSF in full.

During its performance of the Work pursuant to this Agreement, BNSF will send Agency progressive invoices detailing the costs of the Work performed by BNSF. Agency must reimburse BNSF for completed work within thirty (30) days of the date of the invoice for such work. Upon completion of the Work, BNSF will send Agency a detailed invoice of final costs. Agency must pay the final invoice within ninety (90) days of the date of the final invoice. BNSF will assess a finance charge of .033% per day (12% per annum) on any unpaid sums or other charges due under this Agreement which are past its credit terms. The finance charge continues to accrue daily until the date payment is received by BNSF, not the date payment is made or the date postmarked on the payment. Finance charges will be assessed on delinquent sums and other charges as of the end of the month and will be reduced by amounts in dispute and any unposted payments received by the month's end. Finance charges will be noted on invoices sent to Agency under this section.]

3. Scope of Agreement

The Parties acknowledge that by entering into this Agreement, neither BNSF nor Agency are obligated to authorize or participate in the construction of the Project. If Agency seeks to proceed with development of the Project after the Work is performed, the Project will be subject to further review and approval by BNSF in BNSF's sole discretion. BNSF and Agency shall be required to enter into negotiations for construction of the Project and other activities on terms acceptable to BNSF.

Notwithstanding anything to the contrary in this Agreement, BNSF's review, approval, and/or other participation in the Project or any element thereof, including the Work performed by BNSF or its contractors hereunder, is expressly limited, and intended and understood by the parties to be in furtherance of BNSF's railroad purposes, and not in furtherance of Agency's purposes in undertaking the Project. All of the Work performed hereunder is intended for use in the evaluation of the impact of the Project on BNSF's

railroad and the costs to Agency associated therewith. The Work is provided in consideration of the subjective standards of BNSF for its railroad purposes only, and shall in no way be construed or deemed to be a condition or direction to Agency, or an opinion or approval that the plans and specifications or any work intended or completed on the Project is appropriate for any other purpose including highway purposes, is structurally sound, or that such plans, specifications, or intended or completed work meet applicable standards, regulations, laws, statutes, local ordinances, and/or building codes. No benefits to Agency or any third party are provided, intended or implied herein. Agency shall at all times be solely responsible for the adequacy and compliance of all design elements of the Project for highway and other public purposes, and shall waive and release BNSF for any and all claims which may or could result from the Work performed hereunder, and if applicable to the fullest extent permitted by law, indemnity and hold BNSF harmless for the same.

4. Disclaimer

BNSF GIVES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, QUALITY, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, OR ANY OTHER MATTER, OF THE WORK PERFORMED PURSUANT TO THIS AGREEMENT OR ANY REPORT OR OTHER DELIVERABLE WHICH BNSF MAY FURNISH TO AGENCY PURSUANT TO THIS AGREEMENT. BNSF SHALL BE IN NO WAY RESPONSIBLE FOR THE PROPER RELIANCE UPON, INTERPRETATION OF, OR OTHER USE OF THE WORK BY AGENCY.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

City of Marysville

BNSF Railway Company

By: _____

By: _____

Name: _____

Name: _____

Manager Public Projects

Accepted and effective this ____ day of _____, 2020.

Jeff Laycock

From: Semenick, Stephen <Stephen.Semenick@BNSF.com>
Sent: Tuesday, October 13, 2020 3:51 PM
To: Jeff Laycock
Subject: [External!] RE: [External!] [Potential Spam] Marysville Quiet Zone Corridor PEA Template

External Email Warning! Use caution before clicking links or opening attachments.

Jeff,

Railpros has provided an estimate to complete on-site diagnostics and design reviews at the 24 crossings included in the City's proposed QZ corridor. The crossings were divided into 3 groups based on scope of work – 1) Interconnected locations 2) Non-Interconnected locations and 3) Private Crossings. The Bellingham subdivision crossings and spur line crossings were further divided. Please see below for a breakdown of each groups cost, and total cost for all locations.

1) Interconnected Locations (Bellingham Subdivision)

- a. SR-528 (4th St), 80th St NE, 88th St NE, 116th St NE, & 136th St

Table 1

#	Task	Labor Cost
1	PM, Field Review & Diagnostic Meeting Support (5 locations)	\$13,370
2	Review of agency plans (60%, 90%)	\$28,200
3	Review of Grade Crossing Preemption Calculations and BNSF Preemption Request Form	\$10,030
4	Interconnected Grade Crossing Reports and Agency Comment Resolution	\$23,504
	Subtotal	\$75,104

2) Non-Interconnected Locations (Bellingham Subdivision)

- a. 1st St, 8th St, Grove St, 104th St NE, 122nd St NE, 128th St NE, and 172nd St NE

Table 2

#	Task	Labor Cost
1	PM, Field Review & Diagnostic Meeting Support (7 locations)	\$18,718
2	Review of agency plans (60%, 90%)	\$36,105
3	Grade Crossing Reports and Agency Comment Resolution (Preliminary, Final)	\$31,150
	Subtotal	\$85,973

3) Private Crossing Locations (Bellingham Subdivision)

Table 3

#	Task	Labor Cost
1	PM, Field Review & Diagnostic Meeting Support (7 locations)	\$18,718

2	Review of agency plans (60%, 90%)	\$28,795
4	Grade Crossing Reports and Agency Comment Resolution (Preliminary, Final)	\$25,555
Subtotal		\$73,068

4) Non-Interconnected Locations (Bellingham Spur Line)

a. State Avenue, 128th St NE, 136th St NE, 51st Ave NE, 152nd St NE

Table 4

#	Task	Labor Cost
1	PM, Field Review & Diagnostic Meeting Support (5 locations)	\$13,370
2	Review of agency plans (60%, 90%)	\$28,200
4	Grade Crossing Reports and Agency Comment Resolution (Preliminary, Final)	\$23,504
Subtotal		\$65,074

Table #	Description	# of Locations	Fee
1	Interconnected Locations (Bellingham Subdivision)	5	\$75,104
2	Non-Interconnected Locations (Bellingham Subdivision)	7	\$85,973
3	Private Crossing Locations (Bellingham Subdivision)	7	\$73,068
4	Non-Interconnected Locations (Bellingham Spur Line)	5	\$65,074
Totals		24	\$299,219

Please let me know if you have any questions about the breakdown, and if you would like to proceed with PEA execution. I'm targeting the week of November 30th for these diagnostics, so please let me know your teams availability for that week. I'll follow up with a separate email regarding the fill adjacent to the 1st St crossing.

Thanks,

Stephen Semenick, PE

Manager Public Projects – WA, OR, & B.C.

BNSF Railway Company

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Seattle, WA 98134

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Cell: 817.422.2486

From: Jeff Laycock <jlaycock@marysvillewa.gov>

Sent: Monday, September 28, 2020 3:28 PM

To: Semenick, Stephen <Stephen.Semenick@BNSF.com>

Cc: 'Robert Albritton' <rla@quietzonetech.com>

Subject: RE: [External!] [Potential Spam] Marysville Quiet Zone Corridor PEA Template