

Marysville City Council Meeting

November 26, 2018

7:00 p.m.

City Hall

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

A. Volunteer of the Month: Kyle Burgess and Matt Benjamin

Audience Participation

Approval of Minutes (*Written Comment Only Accepted from Audience.*)

- 1. Approval of the October 22, 2018 City Council Meeting Minutes.
- 2. Approval of the November 5, 2018 City Council Work Session Minutes.

Consent

3. Approval of the November 14, 2018 Claims in the Amount of \$1,224,486.39 Paid by EFT Transactions and Check Numbers 128371 through 128532 with No Checks Voided.

Review Bids

Public Hearings

4. Consider Approving an **Ordinance** of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2019 to December 31, 2020. Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Established Compensation Levels as Proscribed by MMC 3.50.030.

5. Consider Approving an **Ordinance** of the City of Marysville Levying Regular Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2019.

Marysville City Council Meeting

November 26, 2018

7:00 p.m.

City Hall

6. Consider Approving an **Ordinance** of the City of Marysville Levying EMS Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2019.

New Business

7. Consider Approving an Agreement with the Department of Social and Health Services to allow Court Staff to access DSHS Database to Confirm State Benefits.

8. Consider Approving a **Resolution** Accepting the Gift of Equipment from Reece Construction for Use at the Tour of Lights Presentation at Cedarcrest Golf Course.

9. Consider Approving an Agreement for the Sewer Utility Easement and Sewer Easement Relinquishment for Plat of Sunnyside Heights.

10. Consider Approving a **Resolution** of the City of Marysville Amending the Policy for the Investments of City Funds.

Legal

Mayor's Business

11. LEOFF1 Disability Board 2 Year Term Reappointment; Tom King and Steven Muller

Staff Business

Call on Councilmembers

Adjournment/Recess

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Reconvene

Adjournment

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or

Marysville City Council Meeting**November 26, 2018****7:00 p.m.****City Hall**

1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two business days prior to the meeting date if any special accommodations are needed for this meeting.

Index #1

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Excuse the absence of Councilmember Vaughan	Approved
Approval of the Agenda	Approved
Committee Reports	
Presentations	
Volunteer of the Month: Emily Wicks	Presented
Proclamation: Declaring November 11, 2018, 'Bells of Peace' World War I Centennial Armistice Remembrance Day in the City of Marysville.	Presented
Waste Management Presentation Regarding Rate Increase to the Recyclable Collection Service Agreement.	Presented
Audience Participation	
Approval of Minutes	
Approval of the September 24, 2018 City Council Meeting Minutes.	Approved
Approval of the October 1, 2018 City Council Work Session Minutes.	Approved
Consent Agenda	
Approval of the October 3, 2018 Claims in the Amount of \$1,954,925.73, Paid by EFT Transactions and Check Number 127516 through 127675 with Check Number 127515 Voided.	Approved
Approval of the October 5, 2018 Payroll in the Amount of \$1,922,878.69, Paid by EFT Transactions and Check Numbers 32012 through 32043 with Check Number 31888 Voided.	Approved
Approval of the October 10, 2018 Claims in the Amount of \$379,010.95 Paid by EFT Transactions and Check Numbers 127676 through 127794 with Check Number 127638 Voided.	Approved
Review Bids	
Public Hearings	
New Business	
Consider Approving the Waste 2 Resources Waste Reduction and Recycling Education Grant Agreement No. W2RWRRED-2019-MarysPW-00017 between the State of Washington Department of Ecology and City of Marysville.	Approved
Consider Approving the Interlocal Cooperative Purchasing Agreement with Community Transit.	Approved
Consider Approving an Ordinance Correcting the Legal Description and Map of the 25th Ave NE Street Vacation and Record the Ordinance with the Snohomish County Auditor.	Approved Ordinance No. 3104
Legal	
Mayor's Business	
Staff Business	
Call on Councilmembers	
Adjournment	8:22 p.m.
Executive Session	8:27 p.m.
Litigation – one item (no action expected)	No Action
Real Estate – one item (action expected)	Approved
Adjournment	8:45 p.m.

COUNCIL*DRAFT*
MINUTES

Regular Meeting
October 22, 2018

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance. Pastor Dan Hazen gave the invocation.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Mark James, Tom King, Steve Muller, Kamille Norton (President), Michael Stevens, Rob Toyer

Absent: Jeff Vaughan

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Parks and Recreation Director Jim Ballew, Public Works Director Kevin Nielsen, Community Development Director Dave Koenig, Fire Chief Martin McFalls, Utility Manager Karen Latimer

Motion made by Councilmember Toyer, seconded by Councilmember Muller, to approve the agenda. **Motion** passed unanimously.

Motion made by Councilmember Norton, seconded by Councilmember Toyer, to excuse the absence of Councilmember Vaughan. **Motion** passed unanimously.

Committee Reports

Tom King reported on the recent Fire Board Meeting where they acknowledged seven firefighters who got certified as rescue swimmers. There was also an open house regarding the RFA with a few citizens in attendance.

Presentations

A. Volunteer of the Month: Emily Wicks

Emily Wicks was recognized as Volunteer of the Month for the month of October for her extensive volunteer work with the 2018 Stuff the Bus Back-to-School Supply Drive, the Diversity Advisory Committee, the Marysville Together Coalition, the Police Coats for Kids Drive, Marysville Community Food Bank, and the Rotarians.

B. Proclamation: Declaring November 11, 2018, 'Bells of Peace' World War I Centennial Armistice Remembrance Day in the City of Marysville.

Mayor Nehring read the Proclamation declaring November 11, 2018, 'Bells of Peace' World War I Centennial Armistice Remembrance Day in the City of Marysville and encouraging everyone to toll the bells in remembrance of the Armistice at 11 a.m. on November 11, 2018.

C. Waste Management Presentation Regarding Rate Increase to the Recyclable Collection Service Agreement.

Waste Management Senior Manager Robin Freedman made a presentation regarding a rate increase to the recyclable collection service agreement.

Comments and Questions:

Councilmember King asked if Waste Management works with the packaging industry to reduce waste. Ms. Freedman indicated she thought there would be a dramatic change in the next ten years in the way that all the materials purchased are processed. She discussed meetings Waste Management is having with large corporations like Amazon, Google, and Microsoft about recycling packaging.

Mayor Nehring commented that this seems like a modest and reasonable request, but asked if Waste Management would be refunding this increase if things turn around in the future. Ms. Freedman replied that this increase could be revisited if the commodity market rebounds.

Councilmember Norton asked if the new markets have contamination limits similar to China and asked what the countries are doing with the materials that are sent to them. Ms. Freedman replied that the tolerance for contamination within Waste Management's recycling facilities has dramatically changed. The newer markets in India, Pakistan, and Vietnam are probably following the protocols that China has set forth now. She generally discussed how some of the materials are being handled.

Councilmember Muller also wondered where all the materials are ending up and expressed concern about future costs, noting that the markets are fluid. He suggested that the rate analysis could be done on a year-by-year basis. Ms. Freedman commented on Waste Management's commitment to partner with cities. She noted that

DRAFT

Waste Management continues to make investments in recycling, but it is not a profitable business. She acknowledged that the market is fluid, but she thought it would take time for things to turn around.

Councilmember James asked how much of the recycling ends up in the landfill now. Ms. Freedman wasn't sure, but indicated she could look into it. Councilmember James asked about future technology that will help with the sorting and contamination issues. Ms. Freedman indicated she wasn't sure because of the changes in what is being accepted for recycling, but noted that they are working to upgrade their facilities for materials that are valuable today.

Mayor Nehring thanked Ms. Freedman for the presentation. He noted that this issue would be going through the Public Works Committee next.

Audience Participation

None

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the September 24, 2018 City Council Meeting Minutes.

Motion made by Councilmember Stevens, seconded by Councilmember King, to approve the September 24, 2018 City Council Meeting Minutes. **Motion** passed unanimously.

2. Approval of the October 1, 2018 City Council Work Session Minutes.

Motion made by Councilmember King, seconded by Councilmember James, to approve the October 1, 2018 City Council Work Session Minutes. **Motion** passed (5-0) with Councilmember Toyer abstaining.

Consent

3. Approval of the October 3, 2018 Claims in the Amount of \$1,954,925.73, Paid by EFT Transactions and Check Number 127516 through 127675 with Check Number 127515 Voided.
4. Approval of the October 5, 2018 Payroll in the Amount of \$1,922,878.69, Paid by EFT Transactions and Check Numbers 32012 through 32043 with Check Number 31888 Voided.
5. Approval of the October 10, 2018 Claims in the Amount of \$379,010.95 Paid by EFT Transactions and Check Numbers 127676 through 127794 with Check Number 127638 Voided.

Motion made by Councilmember Norton, seconded by Councilmember Stevens, to approve Consent Agenda items 3, 4, and 5. **Motion** passed unanimously.

Review Bids

Public Hearings

New Business

6. Consider Approving the Waste 2 Resources Waste Reduction and Recycling Education Grant Agreement No. W2RWRRED-2019-MarysPW-00017 between the State of Washington Department of Ecology and City of Marysville.

Utility Manager Karen Latimer explained that DOE issued a special grant opportunity to help communities deal with the recycling contamination issue. The City would focus on the multifamily sector with this grant if it is approved.

Councilmember James expressed concern that this might not be necessary.

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to authorize the Mayor to sign the Waste 2 Resources Waste Reduction and Recycling Education Grant Agreement No. W2RWRRED-2019-MarysPW-00017 between the State of Washington Department of Ecology and City of Marysville. **Motion** passed 5-1 with Councilmember James voting against motion.

7. Consider Approving the Interlocal Cooperative Purchasing Agreement with Community Transit.

Director Nielsen stated that this is a piggyback interlocal agreement with Community Transit so the City can use the services that Community Transit goes out for bid on.

Motion made by Councilmember Norton, seconded by Councilmember King, to approve the Interlocal Cooperative Purchasing Agreement with Community Transit. **Motion** passed unanimously.

8. Consider Approving an Ordinance Correcting the Legal Description and Map of the 25th Ave NE Street Vacation and Record the Ordinance with the Snohomish County Auditor.

Director Koenig explained that this related to the vacation of 25th Avenue NE north of 172nd.

Motion made by Councilmember Muller, seconded by Councilmember Stevens, to approve Ordinance No. 3104. **Motion** passed unanimously.

Legal

Mayor's Business

Mayor Nehring had the following comments:

- He and Councilmember James attended the AWC Regional Meeting on Thursday night in Everett last where they discussed the legislative priorities for AWC for this coming year.
- He and Jeff Laycock went on a Joint Transportation Committee tour on October 11.
- He attended the Quarterly Governmental Affairs Committee meeting with Tulalip.
- He and Councilmembers James, King, and Muller attended the Economic Alliance Snohomish County public officials reception at the Paine Field terminal last week.
- The official budget roll out will be at the November 5 Work Session.

Staff Business

Chief Smith:

- Public Safety Committee meeting will be held on Wednesday.
- He discussed the importance and challenges of proper hydration.
- He discussed efforts the police are doing to help a homeless individual that Councilmember Muller had mentioned.

Sandy Langdon had no comments.

Jon Walker noted the need for a 10-minute Executive Session to discuss two items – one regarding potential litigation with no action and one real estate item with action expected.

Dave Koenig had no further comments.

Chief McFalls congratulated Mayor Nehring.

Jim Ballew:

- He reported on recent Opera House activity.
- They have seen some growth in youth basketball for the first time in four years.
- 90 high school students will be coming from Everett High School next week to help with the Qwuloolt Estuary project.
- He has been part of a think tank operation with the Tourism Bureau for the past four months as they have been looking at rebranding.

Kevin Nielsen:

- There will be a Public Works Committee meeting on November 2.
- All citizen comments regarding traffic safety issues are being added to the Traffic Safety Committee. Staff will be responding to all concerns.

Gloria Hirashima had no comments.

Call on Councilmembers

Mark James had no comments.

Tom King:

- He was impressed with the Paine Field facility.
- On Thursday, November 1 the food and toy barrels will be placed around town.
- Saturday, November 3 will be the all-city food drive.
- Thursday is the Open House for the new Marysville Strawberry Festival facility.

Michael Stevens expressed appreciation for Emily Wicks' volunteer efforts in the City.

Rob Toyer had no comments.

Steve Muller agreed that the Paine Field facility was impressive.

Kamille Norton was happy to hear about the increase in basketball players.

Recess

Council recessed at 8:22 for eight minutes before reconvening in Executive Session at 8:30 for 10 minutes to discuss two items – one regarding potential litigation with no action and one real estate item with action expected.

Executive Session

Litigation – one item with no action expected, RCW 42.30.110(1)(i)

Real Estate – one item with action expected, RCW 42.30.110(1)(b)

Executive Session was extended 5 minutes. Executive Session ended at 8:45 p.m.

Motion made by Councilmember Muller, seconded by Councilmember Toyer, to authorize the Mayor to sign the purchase and sale contract for TPN 00590700030402 on Densmore for \$30,000. **Motion** passed unanimously.

Adjournment

The meeting was adjourned at 8:45 p.m.

Approved this _____ day of _____, 2018.

Mayor
Jon Nehring

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Index #2

COUNCIL*DRAFT*
MINUTES

Work Session
November 5, 2018

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 5:45 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Mark James, Tom King, Steve Muller, Kamille Norton (President), Michael Stevens, Rob Toyer, and Jeff Vaughan

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Parks & Recreation Director Jim Ballew, Public Works Director Kevin Nielsen, Community Development Director Dave Koenig, Planning Manager Chris Holland, Court Administrator Suzanne Elsner, Fire Chief Martin McFalls, Public Relations Administrator Connie Mennie

Motion made by Councilmember Muller, seconded by Councilmember James, to approve the agenda as presented. **Motion** passed unanimously.

Committee Reports

Discussion Items

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the October 8, 2018 City Council Meeting Minutes.

Consent

2. Approval of the October 17, 2018 Claims in the Amount of \$832,313.69 Paid by EFT Transactions and Check Numbers 127795 through 127959 with Check Number 126437 Voided.
3. Approval of the October 19, 2018 Payroll in the Amount of \$1,031,856.71, Paid by EFT Transactions and Check Numbers 32044 through 32064.
4. Approval of the October 24, 2018 Claims in the Amount of \$467,804.56 Paid by EFT Transactions and Check Numbers 127960 through 128081 with Check Numbers 102207, 102386, 103656, 104224, 104278, 106826, 107074, 107767, 107770, 107789, 107836, 107939, 109239, 109865, 109974, 109995, 110244, 110349, 110998, 111173, 111659, 111678, 111818, 112069, 112448, 112534, 112658, 112849, 112940, 113014, 113766, 115570, 116244, 116406, 116513, 116521, 116912, 117234, 117243, 117374, 117813, 126813 Voided.
5. Approval of the October 31, 2018 Claims in the Amount of \$1,934,829.04 Paid by EFT Transactions and Check Numbers 128082 through 128265 with Check Number 127717 Voided.

Review Bids**Public Hearings****New Business**

6. Consider the Grant Agreement with the Department of Ecology allowing the City to be funded \$250,000.00 in Grant Funds for the Historic Downtown Green Retrofit Project.

Director Nielsen explained that this is a grant awarded by the Department of Ecology. The City has received some of these before. This would most likely be focused on Cedar going up to 528.

7. Consider a Community Fourth of July Festival as Proposed, including a Professional Fireworks Display and Additional Activities at Marysville Pilchuck High School In 2019.

Director Ballew reported that the 4th of July Committee has met several times with members of the community and staff to go over a proposed event for the 4th of July. As a result of those meetings the committee is presenting an option to host a 4th of July community event at Marysville-Pilchuck High School. They have met with the school district officials and a professional pyrotechnic company that comes out of Oregon, and they concur this would be a good site. The proposal would be partially funded with a rollover opportunity of the Hotel Motel funds that were dedicated to the event for this

year. The balance would be funded through a recommendation by the Hotel Motel committee which will be coming later on the agenda. Kiwanis and other groups have expressed interest in being a part of this event.

Councilmember Norton, who was on the committee, commented that citizens on the committee also felt very strongly that the City should provide some sort of event on the 4th of July. She thanked Jim Ballew and his staff as well as Police and Fire who worked on this plan. She thinks it has the potential to provide a great community event for the City.

Councilmember King asked about opportunities for service groups to be involved. Director Ballew indicated the City would be looking into risk issues associated with this, but they will be working with the community to work this out.

8. Consider the Hotel/Motel Grant Review Committee's Recommendation on Award Funding for 2019.

CAO Hirashima reviewed the Committee's recommendations for award funding for 2019 as contained in the Council packet.

Councilmember Norton solicited new ideas for future funding awards.

9. Consider an Ordinance Amending Chapter 14.18 Regional Storm Water Drainage of the Marysville Municipal Code.

Director Nielsen reviewed this item. There were no comments or questions.

10. Consider an Ordinance to Allow the Rezoning of 4424 84th Street NE from R-18 to R-MHP Overlay Zone and Allow the 10 Unit Expansion of the La Tierra MHP.

Director Koenig reviewed this item. There were no comments or questions.

11. Consider an Ordinance Affirming the Planning Commission's Recommendation Adopting Amendments to the Marysville Municipal Code Sections 22A.020.050, 22A.020.210, 22C.020.080, 22C.020.090, 22G.010.100, 22G.010.160 and 22G.010.350, Related to Duplex and Townhome Definitions, Base Height in the General Commercial zone and Notice Timeframes.

Planning Manager Holland reviewed this item.

12. 2019 -2020 Budget Workshop

Mayor Nehring introduced the 2019-2020 Mayor's Budget. He thanked Sandy Langdon and her team, Gloria Hirashima, the director team, and the City Council for their hard work on this document and for ensuring fiscal discipline. Finance Director Langdon reviewed the proposed budget. Directors commented on specifics related to their

departments and responded to questions from Council. Finance Director Langdon reviewed the upcoming budget schedule.

Legal

Mayor's Business

Mayor Nehring thanked MaryFest for their open house. The building looks really nice.

Staff Business

Chief Smith had no comments.

Chief McFalls had no comments.

Director Ballew had no comments.

Director Nielsen thanked the Council for supporting Public Works initiatives.

Connie Mennie reported that she attended Economic Alliance North Puget Sound Small Business Summit. Mayor Tolbert was on a panel and talked about the MIC to a packed room.

Suzanne Elsner had no comments.

Director Koenig had no comments.

Director Langdon thanked Denise and Jan for helping put the budget together and all the directors and Chief Smith. She reported that the Finance Committee meeting for December will be cancelled.

Jon Walker reported the need for an Executive Session to discuss one real estate item and one collective bargaining negotiations item with no action expected. He estimated it would take 10 minutes.

Gloria Hirashima thanked Sandy Langdon and the Finance staff for all their work. She also recognized all the departments for their work on the budget.

Call on Councilmembers

Steve Muller thanked staff for the hard work on the budget. He reported on a documentary being done at the Historical Society.

Mark James thanked staff for their work on the budget. He appreciates all the hard work.

Michael Stevens had no comments.

Tom King thanked Mayor Nehring, Councilmembers James and Muller, and Connie Mennie for attending the open house at the Strawberry Festival office. Last week they distributed 86 red barrels around town for the holiday toy and food drive.

Jeff Vaughan thanked Council for the excused absence at the last meeting when he was out of town on a business trip. He recounted thoughts and ideas he had about Marysville while travelling in Florida and kayaking on waterways there.

Rob Toyer also thanked the Mayor and staff for their hard work on the budget.

Kamille Norton also thanked the Mayor and staff for their work on the budget.

Recess

Council recessed for five minutes from 7:35 to 7:40 before reconvening into Executive Session to discuss one real estate item and one collective bargaining negotiation item with no action expected.

Executive Session

Real Estate – one item, RCW 42.30.110(1)(b)

Personnel – one item, RCW 42.30.140(4)(a)

Executive session ended and reconvened into public meeting at 7:50 p.m.

Adjournment

The meeting was adjourned at 7:50 p.m.

Approved this _____ day of _____, 2018.

Mayor
Jon Nehring

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 26, 2018

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the November 14, 2018 claims in the amount of \$1,224,486.39 paid by EFT transactions and Check No.'s 128371 through 128532 with no Check No. voided.
COUNCIL ACTION:

BLANKET CERTIFICATION

CLAIMS

FOR

PERIOD-11

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,224,486.39 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 128371 THROUGH 128532 WITH NO CHECK NO. VOIDED.** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **26th DAY OF NOVEMBER 2018.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 11/8/2018 TO 11/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
128371	ABELE, NORINA	REFUND CLASS FEES	PARKS-RECREATION	70.00
128372	ALL BATTERY SALES & ALL BATTERY SALES &	FUSES, BULBS, CONNECTORS AND TIE STRAP 1000 FT WIRE	EQUIPMENT RENTAL EQUIPMENT RENTAL	192.32 326.21
128373	AM TEST INC AM TEST INC AM TEST INC AM TEST INC AM TEST INC	LAB ANALYSIS	WASTE WATER TREATMENT WASTE WATER TREATMENT WASTE WATER TREATMENT WASTE WATER TREATMENT WASTE WATER TREATMENT	60.00 75.00 75.00 75.00 75.00
128374	AMERICAN CLEANERS AMERICAN CLEANERS AMERICAN CLEANERS AMERICAN CLEANERS AMERICAN CLEANERS AMERICAN CLEANERS	DRY CLEANING	POLICE INVESTIGATION YOUTH SERVICES CRIME PREVENTION DETENTION & CORRECTION POLICE PATROL POLICE ADMINISTRATION	38.79 43.37 55.48 60.45 64.87 93.16
128375	ANDES LAND SURVEY	SURVEYING SERVICES	GMA - STREET	540.00
128376	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	103.54
128377	ARLINGTON PROPERTY M	UB REFUND TNT WADDELOW	GARBAGE	121.48
128378	BADAWY, MOHAMMED	UB REFUND	WATER/SEWER OPERATION	14.30
128379	BALBIANI, JESSICA	REIMBURSE PARKING EXPENSE	STORM DRAINAGE	36.00
128380	BANKS, SUSAN GAYLE	INSTRUCTOR SERVICES	COMMUNITY CENTER	131.10
128381	BARBOSA, LAURIE	REIMBURSE MILEAGE AND PARKING	UTIL ADMIN	12.10
128382	BEACH STREET TOPSOIL	TOPSOIL	WATER SERVICES	32.68
128383	BEARDSLEY, RON	UB REFUND	WATER/SEWER OPERATION	87.87
128384	BERG, ARNE & LINDA		WATER/SEWER OPERATION	133.58
128385	BICKFORD FORD BICKFORD FORD	BRAKE ROTORS, PADS AND SEALS INSTRUMENT PANEL	EQUIPMENT RENTAL EQUIPMENT RENTAL	192.11 394.99
128386	BOOTH, BRET	UB REFUND	WATER/SEWER OPERATION	21.90
128387	BOYD, RAE	INMATE MEDICAL CARE	DETENTION & CORRECTION	1,950.00
128388	BRITT, MICHAEL & SAR	UB REFUND	WATER/SEWER OPERATION	70.81
128389	BRYSON, WHITNEY A		WATER/SEWER OPERATION	213.19
128390	BURKHEAD, RAYMOND &		WATER/SEWER OPERATION	446.58
128391	CADMAN MATERIALS INC	PAY ESTIMATE #1	ARTERIAL STREET-GENL	638,789.90
128392	CADMAN MATERIALS INC	HYDRANT METER REFUND	WATER/SEWER OPERATION	1,200.00
128393	CAM XVIII TRUST	UB REFUND	WATER/SEWER OPERATION	293.61
128394	CAPERON, SHEA	INSTRUCTOR SERVICES	COMMUNITY CENTER	180.00
128395	CENTRAL WELDING SUPP CENTRAL WELDING SUPP CENTRAL WELDING SUPP CENTRAL WELDING SUPP	GLOVES WYPALL WIPES GLOVES AND PADLOCKS THERMAL GLOVES, RESIRATORS AND SHOVEL	ER&R ER&R ER&R ER&R	92.69 124.31 740.21 941.73
128396	CHAPMAN, KATIE & TJO	UB REFUND	WATER/SEWER OPERATION	220.92
128397	CLARK, CODIE WYATT	REFUND CLASS FEES	PARKS-RECREATION	52.00
128398	CODE PUBLISHING	ELEC UPDATE	CITY CLERK	626.64
128399	COLEMAN, BOBBY AND T	UB REFUND	WATER/SEWER OPERATION	207.44
128400	CONDO GROUP 1 LLC	UB REFUND #D	WATER/SEWER OPERATION	23.36
128401	CONSOLIDATED TECH	IGN MONTHLY CHARGE	OFFICE OPERATIONS	350.00
128402	COOP SUPPLY COOP SUPPLY COOP SUPPLY	CULTIVATORS STRAW TRASH CANS, GAS CANS AND EXT CORDS	ROADSIDE VEGETATION PARK & RECREATION FAC ROADSIDE VEGETATION	8.71 42.52 608.66
128403	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	1,554.62
128404	CTS LANGUAGE LINK	INTERPRETER SERVICES	LEGAL - PROSECUTION	10.97
128405	CUMMINS NORTHWEST	DIAGNOSE AND REPAIR #J027	EQUIPMENT RENTAL	678.75
128406	D R HORTON	UB REFUND	WATER/SEWER OPERATION	58.92
128407	D R HORTON		WATER/SEWER OPERATION	65.92
128408	D R HORTON		WATER/SEWER OPERATION	69.42
128409	D R HORTON		WATER/SEWER OPERATION	83.42
128410	D R HORTON		WATER/SEWER OPERATION	111.42
128411	DAWSON, APRIL	REFUND CLASS FEES	PARKS-RECREATION	52.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 11/8/2018 TO 11/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
128412	DICKS TOWING	TOWING EXPENSE-MP18-55980	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-57615	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-58352	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-58608	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-58627	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-58803	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-59524	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-MP18-59857	POLICE PATROL	71.61
	DICKS TOWING	TOWING EXPENSE-P151	POLICE PATROL	71.61
128413	DINH, PHONG	UB REFUND	WATER/SEWER OPERATION	193.39
128414	E&E LUMBER	PRIMER AND BRUSH	CITY HALL	25.43
	E&E LUMBER	CLEANER	PARK & RECREATION FAC	34.98
	E&E LUMBER	FLAT TIRE REPAIR, DEGREASER, BRUSHES	PARK & RECREATION FAC	66.97
128415	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	15.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	30.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	216.00
128416	ES1 LLC	UB REFUND	WATER/SEWER OPERATION	51.69
128417	EVANS, ROBERT A		WATER/SEWER OPERATION	18.96
128418	EVERETT STEEL CO	STEEL TUBING	EQUIPMENT RENTAL	519.88
128419	EVERETT TIRE & AUTO	TIRES	EQUIPMENT RENTAL	402.08
	EVERETT TIRE & AUTO		EQUIPMENT RENTAL	402.08
128420	FELDMAN & LEE P.S.	PUBLIC DEFENDER	PUBLIC DEFENSE	48,000.00
128421	FERNANDEZ, VICTOR H	UB REFUND	WATER/SEWER OPERATION	180.63
128422	FINSEN, MELISSA	REFUND CLASS FEES	PARKS-RECREATION	80.00
128423	FIRST AMERICAN TITLE	TITLE REPORT #4229-31153445	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152289	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152290	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152291	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152292	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152293	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152294	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152295	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152296	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152298	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152299	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152300	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152301	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152302	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152758	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152759	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152760	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152761	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152762	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152763	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152764	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152765	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152766	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152767	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152768	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152769	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152770	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152771	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153444	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153446	GMA - STREET	383.95

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128423	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153447	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153448	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153449	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153450	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153451	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153452	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153453	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153454	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153455	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153456	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153458	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3153459	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154051	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154052	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154053	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154054	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154055	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154056	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154057	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154058	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154059	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154060	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154061	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154062	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154063	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154064	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3154066	GMA - STREET	383.95
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152277	GMA - STREET	822.75
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152287	GMA - STREET	822.75
	FIRST AMERICAN TITLE	TITLE REPORT #4229-3152757	GMA - STREET	822.75
128424	FIRST AMERICAN TITLE	TITLE REPORT #927726-8	GMA - STREET	825.75
128425	FLANNERY, REBECCA	UB REFUND	WATER/SEWER OPERATION	416.04
128426	FRONTIER COMMUNICATI	PHONE CHARGES	CITY CLERK	9.17
	FRONTIER COMMUNICATI		CRIME PREVENTION	9.17
	FRONTIER COMMUNICATI		COMMUNITY CENTER	9.17
	FRONTIER COMMUNICATI		SOLID WASTE CUSTOMER	9.17
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	9.17
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL	9.17
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	18.34
	FRONTIER COMMUNICATI		COMMUNITY SERVICES UNIT	27.51
	FRONTIER COMMUNICATI		PROPERTY TASK FORCE	27.51
	FRONTIER COMMUNICATI		GENERAL	27.51
	FRONTIER COMMUNICATI		WATER QUAL TREATMENT	27.51
	FRONTIER COMMUNICATI		LEGAL-GENL	36.69
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATION	36.69
	FRONTIER COMMUNICATI		STORM DRAINAGE	36.69
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	45.86
	FRONTIER COMMUNICATI		YOUTH SERVICES	45.86
	FRONTIER COMMUNICATI		RECREATION SERVICES	45.86
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	45.86
	FRONTIER COMMUNICATI	ACCT #36065347410509955	WASTE WATER TREATMENT	54.24
	FRONTIER COMMUNICATI	PHONE CHARGES	FINANCE-GENL	55.03
	FRONTIER COMMUNICATI	ACCT #36065833580311025	POLICE PATROL	55.56
	FRONTIER COMMUNICATI	ACCT #36065770750721145	POLICE PATROL	55.74
	FRONTIER COMMUNICATI	ACCT #36065809240222175	PUBLIC SAFETY BLDG	59.91
	FRONTIER COMMUNICATI	PHONE CHARGES	UTILITY BILLING	64.20
	FRONTIER COMMUNICATI		COMPUTER SERVICES	64.23

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128426	FRONTIER COMMUNICATI	ACCT #42533599120718175	SUNNYSIDE FILTRATION	64.42
	FRONTIER COMMUNICATI	PHONE CHARGES	POLICE ADMINISTRATION	73.37
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	73.37
	FRONTIER COMMUNICATI	ACCT #36065372080111165	OPERA HOUSE	81.98
	FRONTIER COMMUNICATI	PHONE CHARGES	EXECUTIVE ADMIN	82.54
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	82.54
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT	82.54
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	100.89
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	110.06
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	119.23
	FRONTIER COMMUNICATI		ENGR-GENL	137.57
	FRONTIER COMMUNICATI		UTIL ADMIN	155.92
	FRONTIER COMMUNICATI		COMMUNITY	183.43
	FRONTIER COMMUNICATI		POLICE PATROL	431.06
128427	GALLS, LLC	UNIFORM-BREVIG	POLICE PATROL	17.78
	GALLS, LLC		POLICE PATROL	83.47
	GALLS, LLC		POLICE PATROL	103.63
128428	GARDNER, ANIKA	REFUND CLASS FEES	PARKS-RECREATION	70.00
128429	GENUINE AUTO GLASS	REPAIR PASSENGER SIDE GLASS	EQUIPMENT RENTAL	240.03
128430	GEOTEST SERVICES INC	PROFESSIONAL SERVICES	ARTERIAL STREET-GENL	5,987.50
128431	GIGGLES ENTERTAINMEN	INSTRUCTOR SERVICES	RECREATION SERVICES	135.00
128432	GITTINS, JOAN	UB REFUND	WATER/SEWER OPERATION	26.70
128433	GOBLE SAMPSON ASSOC	LK GOODWIN WELL HYPO PUMPS	PUMPING PLANT	493.81
128434	GRAINGER	WATER TANK, VACUUM AND SHROUDS	SEWER MAIN COLLECTION	747.33
	GRAINGER		STORM DRAINAGE	747.34
128435	GRAY AND OSBORNE	PROFESSIONAL SERVICES	UTIL ADMIN	931.39
	GRAY AND OSBORNE		STORM DRAINAGE	1,146.32
128436	GREATAMERICA FINANCI	POSTAGE LEASE PAYMENT	CITY CLERK	30.19
	GREATAMERICA FINANCI		EXECUTIVE ADMIN	30.19
	GREATAMERICA FINANCI		FINANCE-GENL	30.19
	GREATAMERICA FINANCI		PERSONNEL ADMINISTRATION	30.19
	GREATAMERICA FINANCI		UTILITY BILLING	30.19
	GREATAMERICA FINANCI		LEGAL - PROSECUTION	30.19
	GREATAMERICA FINANCI		POLICE INVESTIGATION	36.22
	GREATAMERICA FINANCI		POLICE PATROL	36.22
	GREATAMERICA FINANCI		OFFICE OPERATIONS	36.22
	GREATAMERICA FINANCI		DETENTION & CORRECTION	36.22
	GREATAMERICA FINANCI		POLICE ADMINISTRATION	36.22
	GREATAMERICA FINANCI		COMMUNITY	38.54
	GREATAMERICA FINANCI		ENGR-GENL	38.54
	GREATAMERICA FINANCI		UTIL ADMIN	38.55
128437	GREEN DOT CONCRETE	CONCRETE	PARK & RECREATION FAC	219.29
128438	HAGGEN INC.	LUNCH MEETING	EXECUTIVE ADMIN	15.25
	HAGGEN INC.	LUNCH MEETING	EXECUTIVE ADMIN	68.63
128439	HAUSER, STEVEN & KAR	UB REFUND	WATER/SEWER OPERATION	194.18
128440	HD FOWLER COMPANY	HARDWARE	PARK & RECREATION FAC	3.57
	HD FOWLER COMPANY	COUPLINGS	WASTE WATER TREATMENT	23.07
	HD FOWLER COMPANY	GASKETS AND KEY	WATER SERVICES	57.72
	HD FOWLER COMPANY	FOUNTAIN LINER	PARK & RECREATION FAC	65.34
	HD FOWLER COMPANY	REDUCER AND BUSHING	WATER SERVICE INSTALL	205.34
	HD FOWLER COMPANY	SADDLE, STRAPS, CORP STOP AND VALVE	WATER SERVICES	1,050.06
128441	HDR ENGINEERING	PROFESSIONAL SERVICES	GMA - STREET	101,201.98
128442	HENNIG, JEANINE TULL	INSTRUCTOR SERVICES	RECREATION SERVICES	48.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	90.30
	HENNIG, JEANINE TULL		RECREATION SERVICES	96.75
	HENNIG, JEANINE TULL		RECREATION SERVICES	129.00
128443	HEWLETT PACKARD	PRINTER/COPIER CHARGES	PERSONNEL ADMINISTRATION	0.44

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128443	HEWLETT PACKARD	PRINTER/COPIER CHARGES	POLICE INVESTIGATION	1.94
	HEWLETT PACKARD		SEWER MAIN COLLECTION	7.11
	HEWLETT PACKARD		STORM DRAINAGE	7.11
	HEWLETT PACKARD		POLICE PATROL	8.75
	HEWLETT PACKARD		PARK & RECREATION FAC	11.31
	HEWLETT PACKARD		COMMUNITY SERVICES UNIT	13.18
	HEWLETT PACKARD		UTIL ADMIN	18.16
	HEWLETT PACKARD		LEGAL - PROSECUTION	38.65
	HEWLETT PACKARD		WASTE WATER TREATMENT	47.46
	HEWLETT PACKARD		CITY CLERK	57.27
	HEWLETT PACKARD		FINANCE-GENL	57.27
	HEWLETT PACKARD		MUNICIPAL COURTS	100.78
	HEWLETT PACKARD		UTILITY BILLING	165.14
	HEWLETT PACKARD		COMPUTER SERVICES	356.33
128444	HOME DEPOT	CORDS AND ADAPTER	PARK & RECREATION FAC	107.98
	HOME DEPOT	TRASH BAGS	ER&R	425.00
128445	HUMAN SERVICES	LIQUOR BOARD PROFITS/EXCISE TAXES	NON-DEPARTMENTAL	4,251.05
128446	INSTITUTE OF TRANS	MEMBERSHIP DUES-HANNAHS	TRANSPORTATION	312.00
128447	JOHNSON, TANYA & LUC	UB REFUND	WATER/SEWER OPERATION	89.14
128448	KAISER PERMANENTE	PRE-EMPLOYMENT SCREENING	POLICE ADMINISTRATION	632.00
128449	KELM, REBECCA	UB REFUND	WATER/SEWER OPERATION	266.00
128450	KIM, JAMIE S.	PUBLIC DEFENDER	PUBLIC DEFENSE	97.50
128451	KINNEY, SETH	UB REFUND	WATER/SEWER OPERATION	200.00
128452	KOHL, HUBERT & DIANE		WATER/SEWER OPERATION	402.87
128453	KRAVCHUK, BOGDAN		WATER/SEWER OPERATION	256.22
128454	LAKE FOREST MUNI	BAIL POSTED	GENERAL FUND	250.00
128455	LAYCOCK, JEFF	REIMBURSE MILEAGE	ENGR-GENL	139.52
128456	LEDBETTER, NATHANIEL	UB REFUND	WATER/SEWER OPERATION	217.08
128457	LEE, TIM		WATER/SEWER OPERATION	42.44
128458	LESTER, BARRIT		WATER/SEWER OPERATION	261.18
128459	LESTER, TERI	REIMBURSE MEETING/TRAINING/EVENTS	PERSONNEL ADMINISTRATION	44.72
128460	LIGHT, TY & AMBERLEE	UB REFUND	WATER/SEWER OPERATION	71.59
128461	LOWES HIW INC	SHEATHING	PARK & RECREATION FAC	10.86
	LOWES HIW INC	FENCING	PARK & RECREATION FAC	97.03
	LOWES HIW INC	BATTERY CHARGERS	PARK & RECREATION FAC	371.05
128462	MARYSVILLE, CITY OF	UTILTY SERVICE-3RD & STATE	PARK & RECREATION FAC	23.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-60 STATE AVE	MAINT OF GENL PLANT	46.17
	MARYSVILLE, CITY OF	UTILITY SERVICE-1049 STATE AVE	CITY HALL	73.38
	MARYSVILLE, CITY OF	UTILITY SERVICE-1328 8TH ST	NON-DEPARTMENTAL	75.79
	MARYSVILLE, CITY OF	UTILITY SERVICE-4TH & I5	PARK & RECREATION FAC	105.73
	MARYSVILLE, CITY OF	UTILITY SERVICE-1620 1ST ST	GMA - STREET	109.30
	MARYSVILLE, CITY OF	UTILITY SERVICE-1632 1ST ST	GMA - STREET	109.30
	MARYSVILLE, CITY OF	UTILITY SERVICE-1221 3RD ST	OPERA HOUSE	114.30
	MARYSVILLE, CITY OF	UTILITY SERVICE-1218 1ST ST FIRELINE	PUBLIC SAFETY BLDG	120.69
	MARYSVILLE, CITY OF	UTILITY SERVICE-601 DELTA AVE	NON-DEPARTMENTAL	148.98
	MARYSVILLE, CITY OF	UTILITY SERVICE-1049 STATE AVE IRR	CITY HALL	157.30
	MARYSVILLE, CITY OF	UTILITY SERVICE-1218 1ST ST OFFICE	PUBLIC SAFETY BLDG	158.52
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AVE	MAINT OF GENL PLANT	203.02
	MARYSVILLE, CITY OF		ROADWAY MAINTENANCE	221.64
	MARYSVILLE, CITY OF		EQUIPMENT RENTAL	394.34
	MARYSVILLE, CITY OF	UTILITY SERVICE-514 DELTA AVE	COMMUNITY CENTER	658.21
	MARYSVILLE, CITY OF	UTILITY SERVICE-1225 3RD ST	OPERA HOUSE	661.81
	MARYSVILLE, CITY OF	UTILITY SERVICE-1049 STATE AVE	CITY HALL	810.40
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AVE	WASTE WATER TREATMENT	1,146.30
	MARYSVILLE, CITY OF	UTILITY SERVICE-1015 STATE AVE	COURT FACILITIES	1,921.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AVE	WASTE WATER TREATMENT	2,149.18
	MARYSVILLE, CITY OF	UTILITY SERVICE-519 & 523 DELTA AVE	NON-DEPARTMENTAL	2,297.68

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128462	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AVE	MAINT OF GENL PLANT	2,886.49
128463	MATHER, TRACEY	UB REFUND	WATER/SEWER OPERATION	15.87
128464	MCLAUGHLIN, DELORIS		WATER/SEWER OPERATION	99.02
128465	MILES SAND & GRAVEL	EXPANSION JOINT AND MUD	TRANSPORTATION	1,110.10
128466	MILLER LAINE	UB REFUND TNT ROCHON	GARBAGE	70.24
128467	MILLS, JAMIE B	UB REFUND	WATER/SEWER OPERATION	224.32
128468	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	ENGR-GENL	7.65
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	7.65
	MOBILEGUARD, INC.		RECREATION SERVICES	7.65
	MOBILEGUARD, INC.		LEGAL-GENL	7.65
	MOBILEGUARD, INC.		PERSONNEL ADMINISTRATION	7.65
	MOBILEGUARD, INC.		SOLID WASTE OPERATIONS	7.65
	MOBILEGUARD, INC.		OFFICE OPERATIONS	15.30
	MOBILEGUARD, INC.		PROPERTY TASK FORCE	15.30
	MOBILEGUARD, INC.		FACILITY MAINTENANCE	15.30
	MOBILEGUARD, INC.		LEGAL - PROSECUTION	22.95
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	22.95
	MOBILEGUARD, INC.		PARK & RECREATION FAC	22.95
	MOBILEGUARD, INC.		GENERAL	22.95
	MOBILEGUARD, INC.		WATER QUAL TREATMENT	22.95
	MOBILEGUARD, INC.		STORM DRAINAGE	30.60
	MOBILEGUARD, INC.		EXECUTIVE ADMIN	38.25
	MOBILEGUARD, INC.		YOUTH SERVICES	38.25
	MOBILEGUARD, INC.		DETENTION & CORRECTION	53.55
	MOBILEGUARD, INC.		POLICE INVESTIGATION	68.85
	MOBILEGUARD, INC.		WASTE WATER TREATMENT	76.50
	MOBILEGUARD, INC.		POLICE ADMINISTRATION	99.45
	MOBILEGUARD, INC.		UTIL ADMIN	114.75
	MOBILEGUARD, INC.		COMPUTER SERVICES	117.70
	MOBILEGUARD, INC.		POLICE PATROL	359.55
128469	MOTOR TRUCKS	MARKER LIGHT ASSEMBLY	EQUIPMENT RENTAL	14.63
	MOTOR TRUCKS	CLAMP	EQUIPMENT RENTAL	63.97
128470	MOUNTAIN MIST	WATER COOLER RENTAL/BOTTLED WATER	SEWER MAIN COLLECTION	12.94
	MOUNTAIN MIST		WASTE WATER TREATMENT	12.95
	MOUNTAIN MIST		SOLID WASTE OPERATIONS	12.95
128471	MRSC	SMALL WORKS ROSTER FEE	FINANCE-GENL	425.00
128472	NAVIA BENEFIT	FLEX PLAN FEES	PERSONNEL ADMINISTRATION	58.10
128473	NELSON PETROLEUM	BULK OIL AND HYDRAULIC FLUID	ER&R	869.34
128474	NESS & CAMPBELL CRAN	CRANE RENTAL-WWTP	WASTE WATER TREATMENT	916.44
128475	NORTH CENTRAL LABORA	BOTTLES-WWTP LAB	WATER/SEWER OPERATION	-34.98
	NORTH CENTRAL LABORA	WWTP LAB SUPPLIES	WATER/SEWER OPERATION	-12.34
	NORTH CENTRAL LABORA		WASTE WATER TREATMENT	147.98
	NORTH CENTRAL LABORA	BOTTLES-WWTP LAB	WASTE WATER TREATMENT	419.34
128476	NORTH COAST ELECTRIC	LIFT STATION REPLACEMENT MOTORS	SEWER LIFT STATION	1,016.30
128477	NORTH SOUND HOSE	HOSE CREDIT	SUNNYSIDE FILTRATION	-401.50
	NORTH SOUND HOSE	HOSES AND HOSE KIT	WATER DIST MAINS	412.81
128478	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WASTE WATER TREATMENT	2,863.88
128479	NORTHWESTERN AUTO	REPAIR ACCIDENT DAMAGE #J003	EQUIPMENT RENTAL	2,489.88
128480	NW PROPERTY MGMT	UB REFUND TNT GUTENKAUF	GARBAGE	214.19
128481	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	20.62
	OFFICE DEPOT		ENGR-GENL	20.62
	OFFICE DEPOT		LEGAL-GENL	22.57
	OFFICE DEPOT		SOLID WASTE OPERATIONS	28.46
	OFFICE DEPOT		OFFICE OPERATIONS	54.30
	OFFICE DEPOT		OFFICE OPERATIONS	54.48
	OFFICE DEPOT		GENERAL	91.03
	OFFICE DEPOT		WATER DIST MAINS	101.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 11/8/2018 TO 11/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
128481	OFFICE DEPOT	OFFICE SUPPLIES	POLICE PATROL	143.46
	OFFICE DEPOT		LEGAL-GENL	158.74
	OFFICE DEPOT		POLICE PATROL	167.92
	OFFICE DEPOT		OFFICE OPERATIONS	245.02
128482	OLASON, MONICA	INSTRUCTOR SERVICES	RECREATION SERVICES	75.60
	OLASON, MONICA		RECREATION SERVICES	126.00
	OLASON, MONICA		RECREATION SERVICES	130.20
	OLASON, MONICA		RECREATION SERVICES	163.80
	OLASON, MONICA		RECREATION SERVICES	168.00
	OLASON, MONICA		RECREATION SERVICES	192.00
	OLASON, MONICA		RECREATION SERVICES	204.00
	OLASON, MONICA		RECREATION SERVICES	210.00
	OLASON, MONICA		RECREATION SERVICES	216.00
	OLASON, MONICA		RECREATION SERVICES	216.00
	OLASON, MONICA		RECREATION SERVICES	240.00
	OLASON, MONICA		RECREATION SERVICES	255.00
	OLASON, MONICA		RECREATION SERVICES	270.00
	OLASON, MONICA		RECREATION SERVICES	282.00
	OLASON, MONICA		RECREATION SERVICES	288.00
128483	OREILLY AUTO PARTS	BRAKE ROTORS AND KIT	EQUIPMENT RENTAL	115.86
128484	OSGOOD, JOHN	UB REFUND	WATER/SEWER OPERATION	100.00
128485	OTAK	PROFESSIONAL SERVICES	GMA - STREET	2,478.00
	OTAK		GMA - STREET	166,299.53
128486	PALITZ, JUSTIN	REIMBURSE MEALS-TRAINING	WATER DIST MAINS	21.48
128487	PAPE MACHINERY	FUEL PUMP	EQUIPMENT RENTAL	158.92
128488	PARTS STORE, THE	GASKETS	EQUIPMENT RENTAL	2.18
	PARTS STORE, THE	FILTER KIT	EQUIPMENT RENTAL	23.09
	PARTS STORE, THE	WHEEL SEALS	EQUIPMENT RENTAL	23.87
	PARTS STORE, THE	SEAT COVER	WATER DIST MAINS	24.74
	PARTS STORE, THE	FILTER	EQUIPMENT RENTAL	41.83
	PARTS STORE, THE	TURN SIGNAL LAMPS	EQUIPMENT RENTAL	53.98
	PARTS STORE, THE	BRAKE PADS	EQUIPMENT RENTAL	58.19
	PARTS STORE, THE	BLOWER MOTOR ASSY AND RESISTOR	EQUIPMENT RENTAL	155.35
	PARTS STORE, THE	OIL FILTERS, BLADES AND SWITCH	ER&R	192.39
	PARTS STORE, THE	BEARINGS FOR TRAIN	PARK & RECREATION FAC	494.83
128489	PELSER, AMANDA	REFUND CLASS FEES	PARKS-RECREATION	70.00
128490	PETEK, MICHAEL	REIMBURSE MEAL-TRAINING	WATER DIST MAINS	11.62
128491	PETTY CASH- FINANCE	REIMBURSE FOR RECORDING FEES	PARK & RECREATION FAC	104.00
128492	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	1.83
	PGC INTERBAY LLC		PRO-SHOP	23.61
	PGC INTERBAY LLC		PRO-SHOP	48.16
	PGC INTERBAY LLC		MAINTENANCE	48.16
	PGC INTERBAY LLC		MAINTENANCE	82.09
	PGC INTERBAY LLC		PRO-SHOP	91.52
	PGC INTERBAY LLC		PRO-SHOP	116.75
	PGC INTERBAY LLC		MAINTENANCE	143.09
	PGC INTERBAY LLC		MAINTENANCE	169.77
	PGC INTERBAY LLC		PRO-SHOP	186.35
	PGC INTERBAY LLC		MAINTENANCE	193.45
	PGC INTERBAY LLC		MAINTENANCE	203.86
	PGC INTERBAY LLC		PRO-SHOP	383.95
	PGC INTERBAY LLC		MAINTENANCE	783.15
	PGC INTERBAY LLC		PRO-SHOP	5,488.45
	PGC INTERBAY LLC		MAINTENANCE	9,973.36
128493	PIGSKIN UNIFORMS	JUMPSUIT-RICCI	POLICE PATROL	629.30
128494	PILCHUCK RENTALS	TRIMMER HARNESS	ROADSIDE VEGETATION	71.84
128495	PLATT ELECTRIC	EMERGENCY LIGHTS AND SCREW DRIVER	CITY HALL	183.78

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 11/8/2018 TO 11/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
128496	PRINGLE, JEANNE	REFUND CLASS FEES	PARKS-RECREATION	70.00
128497	PUD	ACCT #201142098	PARK & RECREATION FAC	8.37
	PUD	ACCT #205283641	STREET LIGHTING	9.08
	PUD	ACCT #205026476	STREET LIGHTING	11.01
	PUD	ACCT #202177861	PUMPING PLANT	15.12
	PUD	ACCT #205481823	GOLF ADMINISTRATION	15.88
	PUD	ACCT #204584361	STREET LIGHTING	17.16
	PUD	ACCT #205026476	STREET LIGHTING	17.21
	PUD	ACCT #204584361	STREET LIGHTING	22.74
	PUD	ACCT #220020507	STREET LIGHTING	30.25
	PUD	ACCT #201142155	TRANSPORTATION	30.71
	PUD	ACCT #221610405	STREET LIGHTING	38.33
	PUD	ACCT #202294245	SEWER LIFT STATION	45.98
	PUD	ACCT #204829691	STREET LIGHTING	51.52
	PUD	ACCT #220339238	TRAFFIC CONTROL DEVICES	53.01
	PUD	ACCT #204879134	TRAFFIC CONTROL DEVICES	64.32
	PUD	ACCT #200660439	STREET LIGHTING	65.75
	PUD	ACCT #203996343	STREET LIGHTING	65.94
	PUD	ACCT #202576112	STREET LIGHTING	126.79
	PUD	ACCT #203291216	GENERAL	128.49
	PUD	ACCT #202368197	PUMPING PLANT	162.23
	PUD	ACCT #203344585	STREET LIGHTING	203.39
	PUD	ACCT #220020511	STREET LIGHTING	292.90
	PUD	ACCT #202461554	SEWER LIFT STATION	295.64
	PUD	ACCT #200812808	PUMPING PLANT	314.71
	PUD	ACCT #200164598	SOURCE OF SUPPLY	736.51
	PUD	ACCT #201098969	PUMPING PLANT	1,449.95
	PUD	ACCT #202576112	STREET LIGHTING	2,409.05
	PUD	ACCT #202882098	STREET LIGHTING	9,788.28
	PUD		STREET LIGHTING	15,309.87
128498	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG	14.60
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	34.69
	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	37.28
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	44.16
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	57.94
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	62.26
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	70.87
	PUGET SOUND ENERGY	ACCT #2200092074345	OPERA HOUSE	169.05
	PUGET SOUND ENERGY	ACCT #200023493808	CITY HALL	189.20
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	191.76
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	291.93
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG	497.40
128499	PUGET SOUND SECURITY	KEYS MADE	GENERAL	39.93
128500	RAFF, CARLIE ANN	UB REFUND	WATER/SEWER OPERATION	15.42
128501	ROBIN ROSE TRAINING	TRAINING EXPENSES	UTIL ADMIN	412.49
	ROBIN ROSE TRAINING		NON-DEPARTMENTAL	412.50
128502	SCHULTZ, ALICIA	UB REFUND	GARBAGE	23.68
128503	SENSEALYZE PROCESS	CUVETTES	PUMPING PLANT	334.66
128504	SGS NORTH AMERICA	SILICA SUPERSACKS	EXECUTIVE ADMIN	345.00
128505	SHERWIN WILLIAMS	TARP, BLUE TAPE, ROLLER, BRUSH AND RAGS	MAINT OF GENL PLANT	108.47
128506	SHRED-IT US	MONTHLY SHREDDING SERVICE	CITY CLERK	4.56
	SHRED-IT US	ON-SITE SHREDDING AND MONTHLY	CITY CLERK	4.56
	SHRED-IT US	MONTHLY SHREDDING SERVICE	LEGAL - PROSECUTION	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.20
	SHRED-IT US		LEGAL - PROSECUTION	11.20
	SHRED-IT US	ON-SITE SHREDDING AND MONTHLY	UTIL ADMIN	32.60

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 11/8/2018 TO 11/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
128506	SHRED-IT US	ON-SITE SHREDDING AND MONTHLY	PARK & RECREATION FAC	713.79
128507	SIX ROBBLEES INC	HITCH KIT, MOUNT, RECEIVER AND PIN	EQUIPMENT RENTAL	235.80
128508	SNO CO FINANCE	800 MHZ PRINCIPAL AND INTEREST	REET I - POLICE	4,072.33
	SNO CO FINANCE		REET I - POLICE	79,368.10
128509	SNO CO TOURISM BURE	VISITOR INFO CENTER CONTRACT	HOTEL/MOTEL TAX	2,250.00
128510	SNOOK, JUNE	REFUND CLASS FEES	PARKS-RECREATION	20.00
128511	SOLID WASTE SYSTEMS	DUAL JOYSTICK ASSEMBLY	ER&R	500.19
	SOLID WASTE SYSTEMS	FORK HYDRAULIC CYLINDER ASSEMBLIES	EQUIPMENT RENTAL	1,167.65
128512	SOUND SAFETY	JEANS-MUNRO	GENERAL	128.35
	SOUND SAFETY	ORANGE TSHIRTS	UTIL ADMIN	421.10
128513	SPRINGBROOK NURSERY	TOPSOIL	PARK & RECREATION FAC	53.31
	SPRINGBROOK NURSERY		ARTERIAL STREET-GENL	319.87
	SPRINGBROOK NURSERY		ARTERIAL STREET-GENL	710.82
128514	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
128515	SUMERA, SHARON	UB REFUND	WATER/SEWER OPERATION	37.18
128516	TARPLEY, CAROLINE	REFUND CLASS FEES	PARKS-RECREATION	52.00
	TARPLEY, CAROLINE		PARKS-RECREATION	52.00
128517	TETREAU, KELLY	UB REFUND	WATER/SEWER OPERATION	36.46
128518	THE CITY OF MARYSVIL	UB REFUND TNT SCHWARTZ	WATER/SEWER OPERATION	38.29
128519	TIM'S BACKFLOW TEST	BACKFLOW TESTING	PARK & RECREATION FAC	30.00
128520	TRANPO GROUP	PROFESSIONAL SERVICES	NON-DEPARTMENTAL	15,406.25
128521	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	31.46
128522	US ID MANUAL	MANUAL UPDATE	GENERAL FUND	-7.51
	US ID MANUAL		POLICE PATROL	90.01
128523	VAN EYCK, LYNN	REFUND GIFT FAIR REGISTRATION FEES	PARKS-RECREATION	50.00
128524	VANAGS, L.	UB REFUND	WATER/SEWER OPERATION	129.44
128525	WAMMOCK, JUSTIN & MI		GARBAGE	200.64
128526	WATCH SYSTEMS	SRO NOTIFICATIONS	POLICE INVESTIGATION	819.35
128527	WESTERN SYSTEMS	WATER SEPERATOR, KIT, ELEMENT AND ORING	ER&R	315.89
128528	WESTERN TRUCK	EXHAUST BLANKETS	EQUIPMENT RENTAL	290.08
	WESTERN TRUCK		EQUIPMENT RENTAL	676.69
128529	WHISTLE WORKWEAR	RUBBER BOOTS-BARTLETT	GENERAL	128.34
	WHISTLE WORKWEAR	JEANS-BARTLETT	GENERAL	133.25
	WHISTLE WORKWEAR	BOOTS-BARTLETT	GENERAL	177.70
128530	WOODS, KYLE	REIMBURSE MILEAGE AND MEALS	ENGR-GENL	152.53
128531	YSI INCORPORATED	REPLACEMENT CAP KIT	WASTE WATER TREATMENT	243.42
128532	ZAR LLC	UB REFUND TNT WYCKOFF	WATER/SEWER OPERATION	138.97

WARRANT TOTAL:

1,224,486.39

Index #4

**DRAFT
CITY OF MARYSVILLE
Marysville, Washington**

ORDINANCE NO. _____

An Ordinance of the City of Marysville adopting a biennial budget for the City of Marysville, Washington, for the biennial period of January 1, 2019 through December 31, 2020, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals of all such funds combined, and establishing compensation levels as proscribed by MMC 3.50.030.

WHEREAS, the City of Marysville on April 28, 2014 adopted Ordinance No. 2958 establishing a biennial budget process as provided in RCW 35A.34.040; and

WHEREAS, as required by law the City has conducted public hearings on the preliminary biennial budget for January 1, 2019 through December 31, 2020 on November 13 and November 26, 2018 as required by law and said budget has been filed with the City Clerk, and also as required by law, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. In accordance with the provisions of RCW 35A.34.120, the budget of the City of Marysville, Washington, for the 2019-2020 Biennial Budget, a summary of which is attached hereto as Appendix A, is hereby adopted by reference, after the public hearing and after the preliminary budget has been filed with the City Clerk as required by law.

Section 2. The totals of estimated revenues and appropriations for each separate Fund and the aggregate totals for all such Funds combined are set forth in summary form attached hereto and contained in Appendix A.

Section 3. The City Clerk is directed to keep on file a certified copy of the complete Budget which is hereby adopted.

Section 4. In accordance with MMC 2.50.030, the 2019-2020 biennial budget hereby directs that City employees shall be compensated in accordance with the established pay classification and grades or ranges attached hereto and contained in Appendix B.

Section 5. This Ordinance shall take effect and be in force January 1, 2019

PASSED by the City Council and APPROVED by the Mayor this _____ day of November, 2018.

CITY OF MARYSVILLE

By _____
MAYOR

ATTEST

By _____
DEPUTY CITY CLERK

Approved as to form:

By _____
CITY ATTORNEY

APPENDIX A

2019-2020 Biennial Budget

2019-2020 BIENNIAL BUDGET SUMMARY - ALL FUNDS

DEPARTMENT	BEGINNING FUND BALANCE	2019-2020 REVENUE	2019-2020 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	9,843,300	106,481,064	108,639,404	7,684,960
005 General Cum. Reserve	7,201,836	-	6,795,910	405,926
101 City Street	(0)	9,716,092	9,716,092	(0)
102 Arterial Street	-	2,800,000	2,800,000	-
103 Drug Enforcement	46,620	20,300	16,365	50,555
104 Tribal Gaming Fund	10,792	150	5,275	5,667
105 Hotel/Motel Tax Fund	116,327	221,400	220,000	117,727
106 KBCC	5,761	2,590	5,000	3,351
108 I/NET	457,982	231,000	147,690	541,292
109 CDBG Program	-	1,131,990	1,131,990	-
110 GMA--REET I	1,738,382	2,301,000	3,487,701	551,681
111 GMA--REET II	1,682,212	2,302,000	3,400,000	584,212
114 TBD	1,264,342	4,946,456	5,945,000	265,798
206 LTGO Debt Service	54,291	9,180,399	9,177,399	57,291
271 LID 71 Debt Service	408,062	1,051,606	1,411,225	48,443
305 Street Capital Imprvmnts	12,370,068	21,092,806	33,406,613	56,261
310 Parks Capital Imprvmnts	120,020	5,976,939	6,060,394	36,565
314 City Facilities	32,504,090	10,495,910	43,000,000	-
401 Water/Sewer Operating	12,343,972	57,820,969	63,966,466	6,198,475
402 Utility Construction	5,742,577	17,620,000	14,180,000	9,182,577
410 Garbage & Refuse	5,882,479	15,939,000	15,276,106	6,545,373
420 Golf Course Operating	-	2,506,214	2,506,214	-
450 Utility Debt Service Fund	1,945,712	10,545,380	10,447,280	2,043,812
501 Fleet Services	610,316	4,896,326	5,147,613	359,029
502 Facilities Maintenance	156,574	1,111,780	1,194,328	74,026
503 Information Services	72,362	3,617,483	3,652,017	37,828
510 Unemployment Insurance	-	91,965	50,000	41,965
TOTAL ALL FUNDS	94,578,076	292,100,819	351,786,082	34,892,814
TOTAL BUDGET		386,678,895		386,678,895

APPENDIX B

Pay Classification with Grades/Ranges

MANAGEMENT PAY GRID 2019 2.7% INCREASE

PAY CODE	JOB CLASS	TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9		
M113	MA13	Assistant Court Administrator	\$ 77,605	\$ 79,934	\$ 82,347	\$ 84,802	\$ 87,360	\$ 89,981	\$ 92,664	\$ 94,994	\$ 97,365		
	MB13	Athletic Supervisor	\$ 37.31	\$ 38.43	\$ 39.59	\$ 40.77	\$ 42.00	\$ 43.26	\$ 44.55	\$ 45.67	\$ 46.81		
	MC13	Community Center Supervisor											
	MD13	Cultural Arts Supervisor											
M115	MA15	Administrative Services Manager	ME13	Recreation Supervisor									
					\$ 89,170	\$ 91,832	\$ 94,598	\$ 97,427	\$100,360	\$103,376	\$106,475	\$109,117	\$111,842
			\$ 42.87	\$ 44.15	\$ 45.48	\$ 46.84	\$ 48.25	\$ 49.70	\$ 51.19	\$ 52.46	\$ 53.77		
M116	MA16	Parks Maintenance Manager	\$ 95,410	\$ 98,259	\$101,213	\$104,250	\$107,370	\$110,594	\$113,922	\$116,771	\$119,662		
	MB16	Prosecutor	\$ 45.87	\$ 47.24	\$ 48.66	\$ 50.12	\$ 51.62	\$ 53.17	\$ 54.77	\$ 56.14	\$ 57.53		
	MC16	Risk/Emergency Management											
	MD16	Solid Waste/Support Services Supervisor											
	ME16	Storm/Sewer Supervisor											
	MF16	Street Supervisor											
	MG16	Water Operations Supervisor											
	MH16	Water Resource Supervisor											
M117	MA17	Building Official	\$100,173	\$103,168	\$106,267	\$109,450	\$112,757	\$116,126	\$119,600	\$122,595	\$125,674		
	MB17	Court Administrator	\$ 48.16	\$ 49.60	\$ 51.09	\$ 52.62	\$ 54.21	\$ 55.83	\$ 57.50	\$ 58.94	\$ 60.42		
	MC17	Financial Operations Manager											
	MD17	Financial Planning Administrator											
	ME17	Planning Manager											
	MF17	Senior Project Engineer											
M118	MA18	Engineering Service Manager	MG17	Traffic Engineer Manager									
					\$105,186	\$108,326	\$111,571	\$114,920	\$118,394	\$121,930	\$125,590	\$128,731	\$131,955
			MB18	Senior Project Manager	\$ 50.57	\$ 52.08	\$ 53.64	\$ 55.25	\$ 56.92	\$ 58.62	\$ 60.38	\$ 61.89	\$ 63.44
M119	MA19	Assistant Parks Director	MB19	Utility Manager	\$110,448	\$113,755	\$117,166	\$120,682	\$124,301	\$128,024	\$131,872	\$135,158	\$138,549
					\$ 53.10	\$ 54.69	\$ 56.33	\$ 58.02	\$ 59.76	\$ 61.55	\$ 63.40	\$ 64.98	\$ 66.61
M120	MA20	No Position	\$115,960	\$119,434	\$123,011	\$126,714	\$130,520	\$134,430	\$138,466	\$141,918	\$145,475		
			\$ 55.75	\$ 57.42	\$ 59.14	\$ 60.92	\$ 62.75	\$ 64.63	\$ 66.57	\$ 68.23	\$ 69.94		
M121	MA21	City Engineer	\$121,763	\$125,424	\$129,168	\$133,037	\$137,030	\$141,149	\$145,392	\$149,011	\$152,734		
	MB21	Deputy City Attorney	\$ 58.54	\$ 60.30	\$ 62.10	\$ 63.96	\$ 65.88	\$ 67.86	\$ 69.90	\$ 71.64	\$ 73.43		
	MC21	Police Commander											
	MD21	IS Manager											
M122	MA22	Assistant Finance Director	\$127,858	\$131,664	\$135,616	\$139,714	\$143,894	\$148,200	\$152,651	\$156,478	\$160,389		
	MB22	Assistant Public Works Director	\$ 61.47	\$ 63.30	\$ 65.20	\$ 67.17	\$ 69.18	\$ 71.25	\$ 73.39	\$ 75.23	\$ 77.11		
	MC22	Human Resources Manager											
M123	MA23	Assistant Police Chief	\$140,629	\$144,851	\$149,198	\$153,670	\$158,267	\$163,030	\$167,918	\$172,120	\$176,426		
			\$ 67.61	\$ 69.64	\$ 71.73	\$ 73.88	\$ 76.09	\$ 78.38	\$ 80.73	\$ 82.75	\$ 84.82		
M124	MA24	Community Development Director	\$147,659								\$189,003		
	MB24	Human Resource Director	\$ 70.99								\$ 90.87		
	MC24	Parks Director											
M125	MA25	Finance Director	\$155,042								\$198,453		
			\$ 74.54								\$ 95.41		
M126	MA26	Police Chief	\$162,794								\$208,376		
	MB26	City Attorney	\$ 78.27								\$ 100.18		
	MC26	Public Works Director											

APPENDIX B

Pay Classification with Grades/Ranges

NON REPRESENTED PAY GRID 2019 2.7% INCREASE

PAY CODE	JOB CLASS	TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	
N110	NA10	Human Resource Assistant	\$62,774	\$64,667	\$ 66,602	\$ 68,598	\$ 70,658	\$ 72,779	\$ 74,963	\$ 76,835	\$ 78,770	
	NB10	Planning Technician	\$ 30.18	\$ 31.09	\$ 32.02	\$ 32.98	\$ 33.97	\$ 34.99	\$ 36.04	\$ 36.94	\$ 37.87	
	NC10	Confidential Legal Assistant										
	ND10	Computer Technician										
N111	NA11	Deputy City Clerk	\$66,539	\$68,557	\$ 70,595	\$ 72,717	\$ 74,901	\$ 77,126	\$ 79,456	\$ 81,453	\$ 83,491	
	NB11	Probation Officer	\$ 31.99	\$ 32.96	\$ 33.94	\$ 34.96	\$ 36.01	\$ 37.08	\$ 38.20	\$ 39.16	\$ 40.14	
N112	NA12	Code Enforcement Officer	\$71,198	\$73,341	\$ 75,525	\$ 77,792	\$ 80,142	\$ 82,534	\$ 85,010	\$ 87,152	\$ 89,315	
	NB12	Confidential Admin. Associate	\$ 34.23	\$ 35.26	\$ 36.31	\$ 37.40	\$ 38.53	\$ 39.68	\$ 40.87	\$ 41.90	\$ 42.94	
	NC12	Development Services Technician										
	ND12	Financial Specialist - Engineering										
	NE12	Inspector I - Building										
	NF12	Inspector I - Construction										
	NG12	Paralegal										
	NH12	Planning Assistant										
	NI12	Emergency Preparedness Coordinator										
	NJ12	Safety & Training Administrator										
	NK12	Surface Water Specialist										
	NL12	Surface Water Inspector										
N113	NA13	Associate Planner	\$77,605	\$79,934	\$ 82,326	\$ 84,802	\$ 87,339	\$ 89,981	\$ 92,664	\$ 94,994	\$ 97,365	
	NB13	I.S. Analyst	\$ 37.31	\$ 38.43	\$ 39.58	\$ 40.77	\$ 41.99	\$ 43.26	\$ 44.55	\$ 45.67	\$ 46.81	
	NC13	Engineering Technician										
	ND13	Financial Analyst										
	NE13	GIS Analyst										
	NF13	Human Resource Specialist										
	NG13	Inspector II - Building										
	NH13	Inspector II - Construction										
	N131	Executive Services Coordinator										
	N132	NPDES Coordinator										
	N114	NA14	Crime & Intelligence Analyst	\$83,325	\$85,821	\$ 88,400	\$ 91,042	\$ 93,787	\$ 96,595	\$ 99,507	\$101,982	\$104,520
		NB14	Electronic Control Systems Administrat	\$ 40.06	\$ 41.26	\$ 42.50	\$ 43.77	\$ 45.09	\$ 46.44	\$ 47.84	\$ 49.03	\$ 50.25
NC14		Human Resource Analyst										
ND14		Inspector III - Combo										
NE14		Inspector III - Electrical										
NF14		Planner										
N115	NA15	Assistant Building Official	\$89,170	\$91,832	\$ 94,598	\$ 97,427	\$100,360	\$103,376	\$106,475	\$109,117	\$111,842	
	NB15	Civil Plan Review	\$ 42.87	\$ 44.15	\$ 45.48	\$ 46.84	\$ 48.25	\$ 49.70	\$ 51.19	\$ 52.46	\$ 53.77	
	NC15	GIS Administrator										
	ND15	Project Engineer										
	NE15	Senior Planner										
N116	NA16	IS System Administrator	\$95,410	\$98,259	\$101,213	\$104,250	\$107,370	\$110,594	\$113,922	\$116,771	\$119,662	
	NB16	Public Relations Administrator	\$ 45.87	\$ 47.24	\$ 48.66	\$ 50.12	\$ 51.62	\$ 53.17	\$ 54.77	\$ 56.14	\$ 57.53	

APPENDIX B

Pay Classification with Grades/Ranges

2019

MPOA - (OFFICERS & SERGEANTS)

January 1, 2019 Through December 31, 2019

2.5% increase

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5
Police Officers	5,776	5,996	6,211	6,550	6,927	7,202
Police Sergeant	8,143	8,498				
Entry Police	5,198					

MPOA - (CUSTODY OFFICER, CORPORAL & COMMUNITY SERVICE OFFICER)

January 1, 2019 - December 31, 2019

2.5% increase

PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Community Service Officer	4,593	4,780	4,976	5,180	5,392	5,614	5,832
Custody Sergeant	6,378	6,568					
Custody Corporal	6,097	6,274					
Custody Officer	4,707	4,909	5,080	5,259	5,465	5,694	5,864

APPENDIX B

Pay Classification with Grades/Ranges

TEAMSTERS PAY GRID

January 1, 2019

2.7% increase

Job Classification	PAY CODE	Step 0	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Program Clerk	2	3630	3779	3934	4094	4264	4439	4611
Procurement & Distribution Asst/Program Asst	3	4069	4234	4413	4593	4781	4975	5169
Program Specialist	5	4124	4294	4471	4653	4845	5043	5237
Accounting Technician - UB	6	4153	4327	4502	4687	4883	5081	5276
Maintenance Worker I	6-1	4135	4306	4483	4666	4859	5057	5250
Accounting Technician - AP	7	4299	4476	4657	4847	5047	5255	5459
Property/Evidence Specialist	7-1	4385	4565	4751	4945	5148	5360	5568
Meter Reader/Repair	8	4814	5010	5213	5432	5652	5886	6112
Administrative Secretary	9	4306	4484	4666	4858	5056	5265	5469
Senior Accounting Technician	10	4683	4875	5076	5281	5495	5726	5946
Traffic Control Systems Tech	14	5004	5210	5425	5645	5875	6118	6356
Maintenance Worker II	16-1	4814	5010	5213	5432	5652	5886	6112
WWTP Maint Technician I	17	4881	5086	5291	5508	5734	5969	6199
Facilities Maintenance Worker II	18	5072	5279	5497	5721	5955	6201	6441
Lead Worker I/Records Unit Lead	20	5144	5359	5577	5806	6045	6292	6537
Equipment Mechanic	21	5123	5328	5546	5776	6012	6255	6499
Wtr Qual Splst/Cross Connect Cntrl Splst	22	5224	5437	5661	5894	6133	6386	6634
Water Operator/WWTP Pretreatment Tech.	22-1	5333	5552	5781	6018	6265	6521	6773
WWTP Operator	22-2	5492	5718	5955	6199	6453	6717	6976
WWTP Maint Technician II	23	5358	5577	5806	6043	6292	6548	6803
Lead Worker II	24	5567	5795	6033	6280	6538	6807	7072
Water Quality/WWTP Lead/Water Operations/Maintenance Lead Worker II	25	5757	5993	6239	6493	6760	7037	7310
Sr Traffic Control Systems Tech	26	5875	6118	6367	6629	6901	7186	7461

Index #5

DRAFT

CITY OF MARYSVILLE

Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY THE CITY COUNCIL OF THE CITY OF
MARYSVILLE WASHINGTON, SETTING THE REGULAR PROPERTY TAX
LEVY FOR ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO
TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF
MARYSVILLE, WASHINGTON FOR THE YEAR 2019.**

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2019; and

WHEREAS, the City of Marysville's actual levy amount from the previous year was \$14,071,601.52 and,

WHEREAS, the population of the City of Marysville is more than 10,000;

WHEREAS, on November 13 and November 26, 2018 public hearings were held by the Marysville City Council to consider public comment concerning the real property tax levy amount proposed by this ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, DO ORDAIN AS FOLLOWS:

Section 1. After hearing and duly considering all relevant evidence and testimony presented at a public hearing duly noticed and held on November 13 and November 26, 2018, the City Council has determined that the City of Marysville requires

an increase in the regular property tax levy and hereby authorized for the levy to be collected in the 2019 tax year.

Section 2: The dollar amount of the increase over the actual levy amount from the previous year shall be \$0 which is a percentage increase of 0 percent (0%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of November, 2018.

CITY OF MARYSVILLE

By _____

JON NEHRING, MAYOR

ATTEST:

By _____

TINA BROCK, DEPUTY CITY CLERK

APPROVED AS TO FORM:

By _____

JON WALKER, CITY ATTORNEY

DRAFT

CITY OF MARYSVILLE

Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY THE CITY COUNCIL OF THE CITY OF
MARYSVILLE WASHINGTON, SETTING THE REGULAR PROPERTY TAX
LEVY FOR ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO
TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF
MARYSVILLE, WASHINGTON FOR THE YEAR 2019.**

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2019; and

WHEREAS, the City of Marysville's actual levy amount from the previous year was \$14,071,601.52 and,

WHEREAS, the population of the City of Marysville is more than 10,000;

WHEREAS, on November 13 and November 26, 2018 public hearings were held by the Marysville City Council to consider public comment concerning the real property tax levy amount proposed by this ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, DO ORDAIN AS FOLLOWS:

Section 1. After hearing and duly considering all relevant evidence and testimony presented at a public hearing duly noticed and held on November 13 and November 26, 2018, the City Council has determined that the City of Marysville requires

an increase in the regular property tax levy and hereby authorized for the levy to be collected in the 2019 tax year.

Section 2: The dollar amount of the increase over the actual levy amount from the previous year shall be \$140,716 which is a percentage increase of 1 percent (1%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of November, 2018.

CITY OF MARYSVILLE

By _____

JON NEHRING, MAYOR

ATTEST:

By _____

TINA BROCK, DEPUTY CITY CLERK

APPROVED AS TO FORM:

By _____

JON WALKER, CITY ATTORNEY

Index #6

DRAFT
CITY OF MARYSVILLE
 Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, SETTING THE REGULAR PROPERTY TAX LEVY FOR EMERGENCY MEDICAL CARE AND SERVICES ON ALL REAL, PERSONAL, AND UTILITY PROPERTY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE, WASHINGTON FOR THE YEAR 2019.

WHEREAS, it is the judgment of the Marysville City Council that it is essential and necessary for the protection of the health and life of the residents of the City that emergency medical services be provided within the City. Such services will necessitate the expenditure of revenues for the maintenance, operations, equipment and personnel in excess of those which can be provided by the City's regular tax levy; and

WHEREAS, it would be in the public interest for the City of Marysville, by and through the Marysville Fire District, to provide basic and advanced life support services, and emergency medical transportation services; and

WHEREAS, pursuant to RCW 84.52.069, a regular levy may be assessed for the purpose of funding emergency medical care and services; and

WHEREAS, November 14, 2016, the City Council adopted Ordinance No. 3039 increasing the EMS property tax levy; and

WHEREAS, in order to provide emergency medical care and services ("EMS"), it is necessary that the City to obtain, operate and maintain emergency medical vehicles and facilities staffed by properly trained paramedics, emergency medical technicians and other medically trained personnel and to obtain consumable medical supplies and medical appliances to equip such vehicles and facilities; and

WHEREAS, In order to provide the revenue adequate to pay the cost of providing adequate emergency medical services and facilities as described above and to maintain reserve funds sufficient to assure the continuation of such services, the City should levy in 2017 for collection in 2018, and continuing for five years thereafter (2018 to 2023), a regular EMS tax levy on taxable property within the City, in an amount not to exceed fifty cents (\$0.50) per one thousand dollars (\$1,000.00) of assessed valuation of such property. RCW 84.52.069 authorizes this levy; and

WHEREAS, In accordance with RCW 84.52.069 the funds raised by such levy will be used only for the provision of emergency medical services, including related personnel costs,

training for such personnel, and related equipment, supplies, vehicle and structures needed for the provision of emergency medical services; and

WHEREAS, In accordance with RCW 84.55.050, the limit factor by which the regular EMS tax levy may be increased in each of the five years subsequent to 2018 (2019 to 2023) should be one hundred ten percent (110%), but in no event may the levy rate exceed fifty cents (\$0.50) per one thousand dollars (\$1,000.00) of assessed valuation of such property; and

WHEREAS, on April 24, 2017, the City Council adopted Resolution No. 2413 placing a measure on the ballot at the August 1, 2017, primary election regarding the EMS levy; and

WHEREAS, the City's voters approved the ballot measure; and

WHEREAS, the City Council has properly given notice of the public hearing held on November 27, 2017, to consider public comment on the levy for emergency medical care and services (EMS); and

WHEREAS, the population of the City of Marysville is more than 10,000; and

WHEREAS, the City of Marysville's actual EMS levy amount from the previous year was \$3,572,044.92

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The EMS property tax levy on taxable property within the City for collection in 2019, is fifty cents (\$0.50) per one thousand dollars (\$1,000.00) of assessed valuation of such property 2018.

SECTION 2. The limit factor by which the regular EMS tax levy may be increased in each of the five years subsequent to 2018 (2019 to 2023) is one hundred ten percent (110%), but in no event may the levy rate exceed fifty cents (\$0.50) per one thousand dollars (\$1,000.00) of assessed valuation of such property

SECTION 3. The regular EMS property tax levy is hereby authorized for the levy to be collected in the 2019 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$357,204.49 which is a percentage increase of 10% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or

constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2018.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

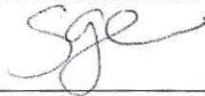
Effective Date (5 days after publication): _____

Index #7

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 26, 2018

AGENDA ITEM:	
DSHS Database Access agreement	
PREPARED BY:	DIRECTOR APPROVAL:
Suzanne Elsner, Court Administrator	
DEPARTMENT:	
Court	
ATTACHMENTS:	
DSHS Agreement	
BUDGET CODE:	AMOUNT:
SUMMARY:	

Marysville Municipal Court Staff currently conducts public defense screening to determine if someone is eligible for a public defender. A question in the screening process asks clients if they receive any State benefits/assistance. In most cases the client does not have any proof with them to provide to the court staff to confirm the benefits. This agreement will allow the court staff to enter the DSHS database to confirm State benefits.

<p>RECOMMENDED ACTION: Authorize the Mayor to sign the agreement to allow court staff to access DSHS database to confirm State benefits</p>
--



ESA Economic Services
Administration

ECONOMIC SERVICES ADMINISTRATION (ESA) Database Access Request

The Department of Social and Health Services (DSHS) has a legal duty to protect and safeguard confidential client information. DSHS can provide outside entities with access to confidential information for which it is the primary source only under certain limited conditions unless state or federal law requires DSHS to share confidential information with you. Before we can do so, you must:

1. Have legal authority to access confidential information, and provide a service such as:
 - Administer or determine eligibility for a DSHS program.
 - Determine eligibility or coordinate services of DSHS clients for other non-DSHS governmental programs and services.
 - Perform audits, program reviews or evaluations/quality assurance.
 - Carry out research approved by the DSHS Institutional Review Board.
2. Be willing to have each client sign a DSHS-approved consent form if it is determined necessary to comply with state and federal law.
3. Provide security measures required by DSHS to safeguard information and limit access.
4. Sign a negotiated data sharing agreement with DSHS. The data sharing agreement will require you to establish and share information technology and privacy/confidentiality policies and standards that address:
 - Employee/user expectations for ensuring confidentiality.
 - Safeguards to prevent access to confidential materials by unauthorized employees.
 - Employee training on confidentiality and privacy issues.

Instructions: If you agree to these conditions, please answer the following questions as completely as possible and return this form to: Data Sharing Coordinator, Economic Services Administration, Department of Social and Health Services, PO Box 45857, Olympia 98504-5857 or email to: ESADSA@DSHS.WA.GOV. DSHS will review and respond to your request within 30 business days.

Check here if you believe you meet the conditions above and agree to follow them. This form is not needed for de-identified/aggregate data, discovery requests related to legal action, or public disclosure requests.

Section A: Who is requesting confidential information?

1. Who are you representing?

Name of entity: **Marysville Municipal Court**
 Address: **1015 State Avenue, Marysville, WA 98270**
 Contact name and title: **Kim Ricker, Asst Court Administrator**
 Contact phone/email/fax: **360-363-8059**

2. What type of entity are you?

- Individual
 Provider
 Corporation
 Non-Profit Corporation
 Government
 Other:

3. What is the type of government, if applicable?

- Tribe
 Federal agency
 State agency
 County agency
 City agency
 Other government (please describe):

Section B: What confidential information are you requesting?

1. Why do you need this confidential information?	<input type="checkbox"/> Administer, coordinate services, or determine eligibility for a DSHS program <input checked="" type="checkbox"/> Determine eligibility of DSHS clients for other non-DSHS programs and services <input type="checkbox"/> Perform audits, program reviews or evaluations/quality assurance <input type="checkbox"/> Carry out research approved by the Washington State Institutional Review Board <input type="checkbox"/> Other, explain:
2. What law allows DSHS to share confidential information with you?	<input type="checkbox"/> Citations: <i>RCW 10.001.010, RCW 74.09.035</i> <input checked="" type="checkbox"/> Not known
3. What confidential information do you need?	Benefits, including all financial resources being provided
4. What services do you provide that require this information?	Appointment of free or reduced-fee public defenders for criminal cases in our court
5. Are you getting this information another way now?	<input type="checkbox"/> Yes, explain: Occasionally the participant brings in their eligibility letter but they usually cannot find it and we cannot process their request for court-appointed counsel until we review their finances. <input checked="" type="checkbox"/> No
6. Have you gotten confidential information from DSHS in the past?	<input type="checkbox"/> Yes, explain what it was and how you got it: <input checked="" type="checkbox"/> No

Section C: Who will have access to this confidential information?

1. How many employees will access this information?	possibly 4 - 6
2. What type of employees (example: social workers, case managers, and intake workers)?	Please list all that apply: public defense screener, court administrator, asst court administrator, and *possibly* a judge, in rare cases
3. How long will they need the information?	<input type="checkbox"/> One time <input checked="" type="checkbox"/> On-going
4. Will any other entities (such as subcontractors) have access to this information?	<input type="checkbox"/> Yes, list: <input checked="" type="checkbox"/> No
5. Are you subject to outside audit?	<input type="checkbox"/> Yes, provide laws or other sources of authority for audit and types of audits conducted: <input checked="" type="checkbox"/> No

- After the review, you will receive an email or letter with the review decision. If your request is approved, ESA will contact you to discuss the technical details of access.
- ESA will then draft a Data Sharing Agreement and send a copy to you for review. You will be asked to print, sign and return four copies. Once they are returned, all approved employees will be required to sign or digitally accept an ESA non-disclosure form and will work with IT staff to obtain passwords if needed for database access.



Contractor Intake Instructions

All New DSHS Contractors must:

- Complete, sign and submit the **Intake Form** to the **Department of Social and Health Services (DSHS)**.
- Register in the **Statewide Payee Registration System**. This system is maintained by the Washington State Department of Enterprise Services (DES) to process payments for all Washington state agencies. To register, **follow the online instructions at <http://des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>**. You must complete this step in order to be paid.

Please **do not** return this DSHS Contractor Intake Form to DES; they will **not** process it.

All Existing DSHS Contractors who have changed their business name or business organization, or experienced other significant changes, **must**:

- Update their information in the **Statewide Payee Registration System** by following the instructions at <http://des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>.
- Complete, sign and submit a new **Contractor Intake** form to the **Department of Social and Health Services (DSHS)**.

Section One: Contractor Name/Business Organization

1. Contractor name.

- For an Individual or Sole Proprietor, enter your name as shown on your Social Security card on the "Name" line. Sole Proprietors provide Last Name, First Name, Middle Name, and Suffix.
- Other entities. Enter your business name as shown on the legal document creating the entity.

2. Business Organization. Please mark only one.

- If you are a nonresident alien foreign person or a business entity established in another state or country, the IRS may require you to complete Form W-8.
- If you are a Non-profit Corporation or a Faith-Based Non-Profit Corporation **attach a copy of your 501(c) status**.

3. Taxpayer Identification Number (TIN).

- Individual or Sole Proprietor - If you are a sole proprietor you may enter either your Social Security Number (SSN), or if you have one, your federal Employer Identification Number (EIN).
- Other Business Entities - Enter the entity's Employer Identification Number (EIN). If the entity does not have an EIN, enter the SSN of the owner of the business.
- Resident alien - If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the SSN box.

4. Default Reported, Fiscal Year, UBI Number, Business License, and DUNS Number.

- List any contracts that you have had with the state that have been terminated for default.
- Provide your fiscal year end date.
- Provide your Washington State Uniform Business Identifier (UBI) Number.
- **Attach a copy of your State Master Business License**. You may be exempt from registering with the State of Washington under certain circumstances. For more information review: <http://bls.dor.wa.gov/faqlicense.aspx>
- Provide your Dun and Bradstreet (DUNS) Number.

Section Two: Contractor Primary Address Enter the primary address information of your business. If you are completing this form for a new DSHS contract, and you want to provide a contract-specific address in addition to your primary one, please do so in Section Five.

Section Three: Contractor Ownership Check those that, in your opinion, apply to your organization. If you have a certification number, please provide that also. For the definition of microbusiness, minibusiness and small business, see RCW 39.26.010 (16), (17) and (22).

Section Four: Contractor Contact Person(s) Enter the primary contact information, and job title, for your business. If you are completing this form for a new DSHS contract, and you want to provide a contract-specific contact person other than your primary one, please do so in Section Five.

Section Five: Additional Information

- Contractor Additional Addresses.** If applicable, provide additional addresses used for DSHS Contracts.
- Contractor Additional Staff.** If applicable, provide additional staff information for DSHS Contracts. Additional staff may include those who have authority to sign a DSHS contract on behalf of the business, and are referred to as a signatory.

Section Six: Contractor Certification You must sign, date, and return this form before DSHS will issue a contract.

Contractor Intake

Section One: Contractor Name/Business Organization		(DSHS staff enter on ACD Intake Detail screen)	
1. CONTRACTOR NAME Marysville Municipal Court		DBA OR FACILITY NAME	
2. BUSINESS ORGANIZATION			
<input type="checkbox"/> Individual or Sole Proprietor <input type="checkbox"/> Non-Profit Corporation (Attach a copy of 501(c) status) <input type="checkbox"/> For Profit Corporation <input type="checkbox"/> Faith Based (FBO) Non-Profit Corporation <input type="checkbox"/> Faith Based (FBO) Unincorporated <input checked="" type="checkbox"/> Governmental Entity <input type="checkbox"/> Foreign Person or Entity		<input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Liability Partnership (LLP) <input type="checkbox"/> Limited Liability Limited Partnership (LLLLP) <input type="checkbox"/> Limited Liability Company, filing as a Corporation <input type="checkbox"/> Limited Liability Company, filing as a Partnership <input type="checkbox"/> Limited Liability Company, filing as a Sole Proprietor	
If your business is NOT a sole proprietorship, attach a list of the partners, members, directors, officers, and board members.			
3. TAXPAYER IDENTIFICATION NUMBER (TIN) Enter your TIN in the appropriate box. <ul style="list-style-type: none"> For individuals, this may be your Social Security Number (SSN). For other entities, it is your Employer Identification Number. 		Social Security Number OR Employer Identification Number	_____ (Enter all 9 numbers, NO DASHES) 91-6001459 (Enter all 9 numbers, NO DASHES)
4. DEFAULT REPORTED, FISCAL YEAR, UBI NUMBER, BUSINESS LICENSE, AND DUNS NUMBER			
Have you had any contract with the state terminated for default? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, attach a list of terminated contracts with an explanation why each contract was terminated.			
Is your fiscal year end the same as the calendar year (January 1 through December 31)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If the answer is no, what is your fiscal year end date? _____			
What is your Washington State Uniform Business Identifier (UBI) Number? _____ (Enter all 9 numbers, NO DASHES) Attach a copy of your current Washington State Master Business License . If you do not have a Washington State Master Business License, explain below why you are exempt from registering your business with the State of Washington. (See page 1 for information on exemptions.)			
What is your Dun and Bradstreet (DUNS) number? _____ (Enter all nine numbers, NO DASHES).			
Section Two: Contractor Primary Address		(DSHS staff enter on ACD Intake Detail screen)	
CONTRACTOR PRIMARY ADDRESS (NUMBER, STREET, AND APARTMENT OR SUITE NUMBER) 1015 State Ave			
CITY, STATE, AND ZIP CODE Marysville, WA 98270			
EMAIL ADDRESS kricker@marysvillewa.gov		COUNTY WHERE PRIMARY ADDRESS IS (FOR OUT-OF-STATE CONTRACTORS) Snohomish	
PHONE NUMBER (INCLUDE AREA CODE) (360) 363-8059		FAX NUMBER (INCLUDE AREA CODE) (360) 657-2960	

Section Three: Contractor Ownership Type (DSHS staff enter, as applicable, on ACD Intake Detail screen)

Is your business owned by a person (or persons) who is (or are):

	No	Yes; but we are NOT certified*	Yes and we ARE Certified*	Certification Number
A Woman?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
A Minority?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
A Veteran?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*Certified means either the business entity (or, when the business is a sole proprietorship, the individual) has received a certification number from Washington State's Office of Minority and Women-Owned Business Enterprises (OMWBE) www.omwbe.wa.gov, or Department of Veterans' Affairs (DVA).

Is your business a certified Disadvantaged Business Entity? No Yes, Certification No.Does your business qualify as a Microbusiness, Minibusiness, or Small Business under RCW 39.26.020? No Yes**Section Four: Contractor Primary Contact Person (DSHS staff enter on ACD Intake Detail screen)**

Primary contact person is a(n):

- Owner Officer or Board Member Partner Staff Member Elected Official
 Other (please identify) _____ (DSHS staff enter as applicable on ACD)

Is the primary contact person authorized to sign contracts? Yes No

PRIMARY CONTACT NAME AND JOB TITLE

Kim Ricker Assistant Court Administrator

PHONE NUMBER (INCLUDE AREA CODE)

(360) 363-8059

FAX NUMBER (INCLUDE AREA CODE)

(360) 657-2960

PRIMARY CONTACT EMAIL ADDRESS

kricker@marysvillewa.gov

CELLULAR PHONE NUMBER (INCLUDE AREA CODE)

()

Section Five: Additional Information (DSHS staff enter on Intake Detail – Sub Information Summary screens)1. ADDITIONAL CONTRACTOR ADDRESSES: IF YOU HAVE MORE THAN TWO ADDITIONAL ADDRESSES, YOU MAY **ATTACH** A LISTING OF ADDITIONAL ADDRESSES.

ADDRESS DESCRIPTION	ADDITIONAL ADDRESS (NUMBER, STREET, AND APARTMENT OR SUITE NUMBER)
<input type="checkbox"/> Billing address	CITY, STATE, AND ZIP CODE
<input type="checkbox"/> Facility address	
<input type="checkbox"/> Mailing address	

PHONE NUMBER (INCLUDE AREA CODE)

()

COUNTY WHERE PRIMARY ADDRESS IS (FOR OUT-OF-STATE CONTRACTORS)

FAX NUMBER (INCLUDE AREA CODE)

()

EMAIL ADDRESS

ADDRESS DESCRIPTION	ADDITIONAL ADDRESS (NUMBER, STREET, AND APARTMENT OR SUITE NUMBER)
<input type="checkbox"/> Billing address	CITY, STATE, AND ZIP CODE
<input type="checkbox"/> Facility address	
<input type="checkbox"/> Mailing address	

PHONE NUMBER (INCLUDE AREA CODE)

()

COUNTY WHERE PRIMARY ADDRESS IS (FOR OUT-OF-STATE CONTRACTORS)

FAX NUMBER (INCLUDE AREA CODE)

()

EMAIL ADDRESS

2. ADDITIONAL STAFF: IF YOU HAVE MORE THAN TWO ADDITIONAL STAFF (LISTED BELOW), WHO ARE ALSO RELEVANT TO YOUR DSHS CONTRACTS, PLEASE PROVIDE INFORMATION ABOUT THOSE STAFF ON A SEPARATE PAGE.

Additional staff person is a(n):

- Officer or Board Member
 Partner
 Staff Member
 Elected Official
 Other (please identify) _____ (DSHS staff enter as applicable on ACD)

Is the additional staff authorized to sign contracts? Yes No

Is the additional staff a contact for DSHS contracts? Yes No

ADDITIONAL STAFF NAME AND TITLE	ADDITIONAL STAFF EMAIL ADDRESS
---------------------------------	--------------------------------

FAX NUMBER (INCLUDE AREA CODE) ()	PRIMARY CONTACT EMAIL ADDRESS	CELLULAR PHONE NUMBER (INCLUDE AREA CODE) ()
--	-------------------------------	---

Additional staff person is a(n):

- Officer or Board Member
 Partner
 Staff Member
 Elected Official
 Other (please identify) _____ (DSHS staff enter as applicable on ACD)

Is the additional staff authorized to sign contracts? Yes No

Is the additional staff a contact for DSHS contracts? Yes No

ADDITIONAL STAFF NAME	ADDITIONAL STAFF EMAIL ADDRESS
-----------------------	--------------------------------

FAX NUMBER (INCLUDE AREA CODE) ()	PRIMARY CONTACT EMAIL ADDRESS	CELLULAR PHONE NUMBER (INCLUDE AREA CODE) ()
--	-------------------------------	---

Section Six: Contractor Certification (DSHS staff enter on ACD Intake Detail as Intake Form Date)

You must sign, date, and return this form.

I certify, under penalty of perjury as provided by the laws of the State of Washington, that all of the foregoing statements are true and correct, and that I will notify DSHS of any changes in any statement.

SIGNATURE	DATE	PRINTED NAME
		TITLE

ATTACHED SUPPORTING DOCUMENTATION CHECKLIST

- Copy of your W-9 - Request or Taxpayer Identification Number and Certification
- Copy of statement showing non-profit 501(c) status (if applicable)
- List of partners, members, directors, officers, and board members (not applicable to sole proprietors)
- Copy of your Washington State Master Business License or proof of exemption
- List of any contracts you have had with the state that have been terminated for default, including a brief explanation (if applicable)
- List of Additional Addresses (if applicable)
- List of Additional Staff (if applicable)
- Copy of your Certificate of Insurance (if applicable)

Index #8

**CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION**

CITY COUNCIL MEETING DATE: November 26, 2018

AGENDA ITEM:	
Resolution Accepting Gift from Reece Construction for Tour of Lights	
PREPARED BY:	DIRECTOR APPROVAL:
Jim Ballew	
DEPARTMENT:	
Parks, Culture and Recreation	
ATTACHMENTS:	
Resolution	
BUDGET CODE:	AMOUNT:
SUMMARY:	

Reece Construction has donated a significant display attraction for the upcoming 2018 Tour of Lights. The display will be utilized for many years to come and is valued at \$1225.00.

The attached Resolution is to accept the donation so the equipment can be accepted as an asset dedicated to the city.

<p>RECOMMENDED ACTION: Staff recommends the City Council consider authorizing the Mayor to sign the attached Resolution accepting the gift of equipment from Reece Construction for use at the Tour of Lights presentation at Cedarcrest Golf Course.</p>
--

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MARYSVILLE FOR THE
ACCEPTANCE OF A GIFT SUBJECT TO CONDITIONS.

WHEREAS, REECE CONSTRUCTION of Marysville Washington have made a significant contribution towards the Parks, Culture and Recreation Department of the City of Marysville; and

WHEREAS, said gift was given by the REECE CONSTRUCTION for the purpose of providing equipment valued in the amount of twelve hundred and twenty-five dollars and no/100ths (\$1,225.00) dollars for the Tour of Lights program presented by the City at Cedarcrest Golf Course; and

WHEREAS, The Marysville City Council does have the ultimate authority for acceptance and use of said contributions consistent with the donor's intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON AS FOLLOWS:

The City of Marysville hereby gratefully accepts the gift from Reece Construction subject to the conditions, if any, under which such gift was donated.

PASSED by the City Council and APPROVED by the Mayor this ____ day of November, 2018

CITY OF MARYSVILLE

By _____
JON NEHRING, Mayor

ATTEST:

By _____
Tina Brock, Deputy City Clerk

Approved as to form:

By _____
JON WALKER, City Attorney

RESOLUTION – REECE

Index #9

CITY OF MARYSVILLE AGENDA BILL**EXECUTIVE SUMMARY FOR ACTION****CITY COUNCIL MEETING DATE: November 26, 2018**

AGENDA ITEM: Sewer Utility Easement and Sewer Easement Relinquishment for Plat of Sunnyside Heights	
PREPARED BY: Dave Koenig	DIRECTOR APPROVAL:
DEPARTMENT: Community Development	
ATTACHMENTS: Sewer Utility Easement and Sewer Easement Relinquishment for Plat of Sunnyside Heights Agreement	
BUDGET CODE:	AMOUNT:
SUMMARY:	

The purpose of this document is to resolve the discrepancy between the existing City of Marysville sewer easements recorded under Snohomish County recording numbers 200012150257 and 200012150258 and the actual installed sewer line related to the Plat of Sunnyside Heights. This plat is west of Sunnyside Blvd and north of 37th Place NE.

RECOMMENDED ACTION: Staff recommends that the City Council authorize the Mayor to sign the Agreement for the Sewer Utility Easement and Sewer Easement Relinquishment for Plat of Sunnyside Heights

SEWER UTILITY EASEMENT AND SEWER EASEMENT RELINQUISHMENT

The purpose of this document is to resolve a discrepancy between existing City of Marysville sewer easements recorded under Snohomish County recording numbers 200012150257 and 200012150258 and the actual installed sewer line.

THIS INDENTURE, made this _____ day of _____ 2018, between **Sunset Heights 2017, A Washington Limited Liability Company**, hereinafter referred to a Grantor, the **CITY OF MARYSVILLE**, a Municipal Corporation of the State of Washington, hereinafter referred to as Grantee.

WHEREAS, Grantor is the owner of certain lands and premises situated In the County of Snohomish, State of Washington, described as follows:

Portion of SW 1/4, NE 1/4, Section 3, Township 29 North, Range 5 East, W.M.

Parcel A, City of Marysville Boundary Line Adjustment No. BLA17-005, recorded under Recording No. 20180430500, records of Snohomish County, Washington.

Grantor hereby conveys and grants to the grantee, its successor's and assigns, and it's permittees and licensees, the perpetual right, privilege, and authority to construct, alter, improve, repair, operate, and maintain a sanitary sewer line, pipes and appurtenances, under, over and upon the following described lands and premises situated in the County of Snohomish, State of Washington, to wit:

See Exhibit "A" and "B" (Attached).

Together with the right of ingress to and egress from said lands across adjacent lands of the Grantor, for the purpose of constructing, reconstructing, repairing, renewing, altering, changing, patrolling, and operating said lines, and the right at any time to remove said lines and appurtenances from said lands.

The Grantor reserves the right to use the surface of the above-described easement in the manner now existing, but shall not erect any buildings, structures, patios, or other construction of any nature on said easement.

Grantee shall replace any fences, lawns, shrubbery, or land contours that are disturbed In connection with the exercise of the Grantee's rights hereunder in as good condition as the same were Immediately before the property was entered upon by the Grantee.

The rights, title, privileges, and authority hereby granted shall continue to be in force until such time the Grantee, its successors and assigns, shall permanently remove said lines and appurtenances from said lands, or shall otherwise permanently abandon said lines, at which time all such rights, title, privileges, and authority hereby granted shall terminate.

The Grantor also covenants to and with the Grantee that Grantor is lawfully seized and possessed of the land aforesaid, has a good and lawful right and power to sell and convey same, that

same is free and clear of encumbrances, except as above indicated, and that Grantor will forever warrant and defend the title to said easement and the quiet possession thereof against the lawful claims and demands of all persons whomsoever. This conveyance shall be a covenant running with the land, and shall be binding on the Grantor and its heirs, successors and assigns forever.

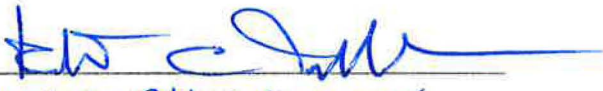
Any mortgage on said land held by the Mortgagee is hereby subordinated to the rights herein granted to the Grantee, but in all other respect said mortgage shall remain unimpaired.

UPON RECORDING OF THIS DOCUMENT, THE SANITARY SEWER EASEMENTS RECORDED UNDER SNOHOMISH COUNTY RECORDING NUMBERS 200012150257 AND 200012150258 SHALL BE RELINQUISHED.

IN WITNESS WHEREOF, this instrument has been executed the day and year first above written.

GRANTOR
Sunset Heights 2017,
A Washington Limited Liability Company

GRANTEE
CITY OF MARYSVILLE


Robert C. Odler, Manager ✓

REPRESENTATIVE NOTARY

STATE OF WASHINGTON)
) ss
COUNTY OF SNOHOMISH)

I certify that I know or have satisfactory evidence that Robert C. Poble is/are the person(s) who appeared before me, and said person(s) acknowledged that he/she/they signed this instrument, on oath stated that he/she/they was/were authorized to execute the instrument and acknowledge it as the manager of Sunset Heights 2017, A Washington Limited Liability Company, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this 5th day of November, 2018.



[Signature]
Notary Public in and for the State of Washington
Print Name: Sunshine R Kapus
Residing at Marysville, WA
My appointment expires: 6-12-2020

REPRESENTATIVE NOTARY

STATE OF WASHINGTON)
) ss
COUNTY OF SNOHOMISH)

I certify that I know or have satisfactory evidence that _____ is/are the person(s) who appeared before me, and said person(s) acknowledged that he/she/they signed this instrument, on oath stated that he/she/they was/were authorized to execute the instrument and acknowledge it as the _____ of the CITY OF MARYSVILLE to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this _____ day of _____, 2018.

Notary Public in and for the State of Washington
Print Name: _____
Residing at _____
My appointment expires: _____

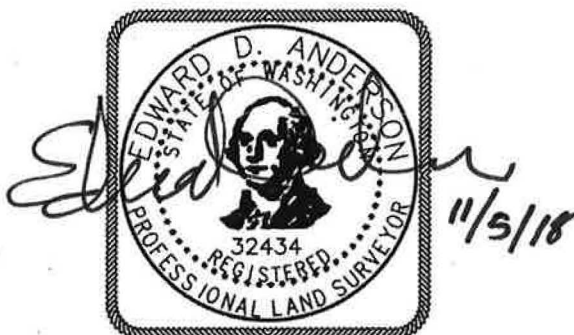
EXHIBIT 'A'
SANITARY SEWER EASEMENT

That portion of Parcel A of City of Marysville Boundary line Adjustment BLA 17-005, recorded under Recording No. 201804305001, records of Snohomish County, Washington, being a portion of the Southwest Quarter of the Northeast Quarter of Section 3, Township 29 North, Range 5 East, W.M., being a 10.00 foot wide strip of land lying 5.00 feet on each side of the following described centerline:

Commencing at the Southeast corner of said Parcel A, thence along the south line thereof, North $88^{\circ}10'57''$ West, 618.46 feet to the True Point of Beginning;
Thence North $16^{\circ}31'22''$ West, 319.04 feet to the north line of said Parcel A and the terminus of this easement centerline description, said terminus point distant North $88^{\circ}52'23''$ West, 416.04 feet from the northeast corner of said Parcel A.

The sidelines of this easement are to be extended or shortened to begin and end at the north and south lines of said Parcel A.

Contains 3,190 Square Feet, more or less.



DAVID EVANS
AND ASSOCIATES INC.

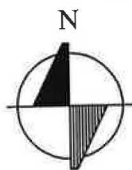
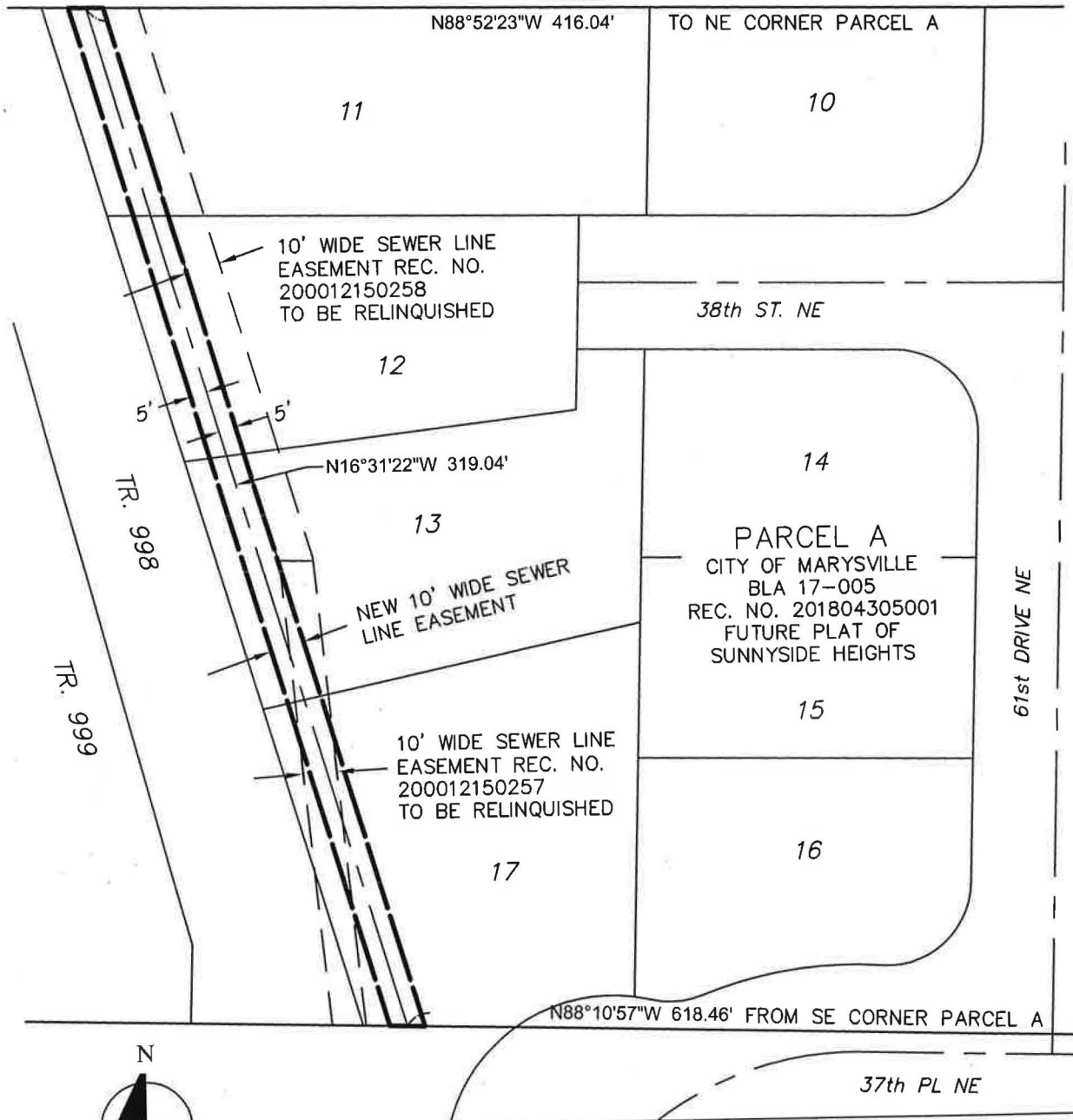
20300 Woodinville Snohomish Rd NE
Suite A | Woodinville, WA 98072
p: 425.415.2000
f: 425.486.5059
deainc.com

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SANITARY SEWER EASEMENT

EXHIBIT 'B'

JOB # GAMUSH170001
NOVEMBER 2, 2018



SCALE: 1" = 50'



**DAVID EVANS
AND ASSOCIATES INC.**
20300 Woodinville Snohomish Rd NE
Suite A - Woodinville, WA 98072
Phone: 425.415.2000

SV-ED2-GAMUSH17.dwg

Index #10

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 11/26/18

AGENDA ITEM: A Resolution of the City of Marysville Amending the Policy for the Investment of City Funds	
PREPARED BY: Sandy Langdon, Finance Director	DIRECTOR APPROVAL:
DEPARTMENT: Finance	
ATTACHMENTS: Memo Resolution Investment Policy	
BUDGET CODE:	AMOUNT:
SUMMARY:	

The current Investment Policy for the City requires periodic review to insure the policy is up to date regarding State regulations and processes. Government Portfolio Advisors (GPA) provides investment advisory services for the City. With GPA's assistance the city's investment policy has been reviewed and as a result there is a few suggested changes, which are reflected in the attached policy and summarized below:

- Update Commercial paper language
- Add language for secondary agency securities
- Increase bank issuer constraint to 20%
- Remove section 8.4 regarding Repurchase Agreements.

The underlying purpose of the investment policy is to provide constraints within the investment program to meet the objectives of safety, liquidity and return – in that order. The City operates under RCW 35A.40.050 – Fiscal-Investment of Funds and RCW 39.59 – Public Funds-Authorized Investments for the investment of funds.

RECOMMENDED ACTION:

Staff recommends City council adopt the Resolution of the City of Marysville Amending the Policy for the Investment of City Funds.

MEMO

To: Sandy Langdon, City of Marysville
 From: Deanne Woodring and Mike Clark
 Date: November 6, 2018
 Re: Investment Policy Update

It is a best practice to periodically review and update the City's Investment Policy. Washington State Statute has recently been updated and the City's policy needs to be updated to reflect those changes.

GPA is making the following recommendations:

- ✓ Reduce the issuer allocation in commercial paper to 3% and extend the Commercial paper maturity to 270 days. Include Fitch ratings.
- ✓ Add language for the secondary agency securities to reduce exposure to illiquid issuers.
- ✓ Increase bank issuer constraint to 20%.
- ✓ Remove language in section 8.4 Repurchase Agreements.

1) Commercial Paper Updates per new statute:

Update description in section 8.2 Suitable Investments and update issuer allocation in Table of Constraints in section 9.1 Diversification.

New Language

Commercial Paper: Unsecured debt obligations of corporate issuers that are rated at least A1+ by S&P, *P1 by Moody's* and F1+ by Fitch. Must be rated by two NRSROs at the time of purchase. Commercial paper holdings may not have maturities exceeding 270 days. Any commercial paper purchased with a maturity longer than 100 days must also have an underlying long-term credit rating at the time of purchase with a minimum rating of *AA- by S&P, Aa3 by Moody's or AA- by Fitch*. Issuer constraints for commercial paper combined with corporate notes will be limited to 3% of market value per issuer.

Current Language

Commercial Paper	Unsecured debt obligations of corporate issuers that are rated at least A1+ by Moody's and P1 by Standard and Poor's. Commercial paper holdings may not have maturities exceeding 180 days. Any commercial paper purchased with a maturity longer than 100 days must also have an underlying long-term credit rating at the time of purchase must have a minimum rating of AA- by S&P and Aa3 by Moody's RCW 39.59.020.
-------------------------	---

- 2) US Agency Obligations - Secondary:** Other US government sponsored enterprises that are less marketable are considered secondary GSEs. They include, but are not limited to: Private Export Funding Corporation (PEFCO), Tennessee Valley Authority (TVA), Financing Corporation (FICO) and Federal Agricultural Mortgage Corporation, (Farmer Mac).

- 3) Update Table of Constraints:** Include Fitch ratings, updated Commercial Paper constraint of 3% per issuer and updated Bank Time Deposits constraint of 20% per issuer.

[DRAFT] CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MARYSVILLE AMENDING THE POLICY FOR
THE INVESTMENT OF CITY FUNDS AND RESINDING RESOLUTION 2386

WHEREAS, the City Council desires to adopt an investment policy that sets forth guidelines for the investment of all funds of the City, and

WHEREAS, this investment policy should reflect the Council’s intent that all funds are invested in a manner that ensures the security of the principal while meeting the daily cash flow demands of the City and the highest investment return, in conformance with federal, state, and other legal requirements, and

WHEREAS, the Marysville City Treasurer (Director of Finance) has recommended an investment policy that is consistent with the Council’s direction, and

WHEREAS, this investment policy has been written in accordance with the Government Finance Officers Association (GFOA) best practices.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON AS FOLLOWS:

Section 1. The policy for the investment of City funds set forth in the document entitled “City of Marysville Investment Policy,” which is attached hereto and incorporated herein by this reference as if set forth in full, is hereby adopted as official policy for the investment of the City funds.

Section 2. That the adoption of the document entitled City of Marysville Investment Policy, replaces all previous City of Marysville Investment Policies.

PASSED by the City Council and APPROVED by the Mayor this ___ day of _____, 2018.

CITY OF MARYSVILLE

By _____
MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF MARYSVILLE INVESTMENT POLICY (ADOPTED XXX,XX, 2015)

Policy Statement

This policy establishes standards and guidelines for the direction, management and oversight for all of the City of Marysville's investable cash and funds. Funds must be invested prudently to assure preservation of principal, provide needed liquidity for daily cash requirements, and provide a market rate of return. All investments must conform to federal, state, and local statutes governing the investment of public funds.

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1.0 INTRODUCTION

This Investment Policy defines the parameters within which funds are to be invested by the City of Marysville ("City"). This policy also formalizes the framework, of the City's Policy and Procedures to provide the authority and constraints for the City to maintain an effective and judicious management of funds within the scope of this policy.

These policies are intended to be broad enough to allow the Finance Director or authorized designee to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

2.0 GOVERNING AUTHORITY

The City of Marysville's investment authority is derived from Chapter 35A.40.050 RCW. The investment program shall be operated in conformance with Washington Revised Statutes and applicable Federal Law. All funds within the scope of this policy are subject to regulations established by the State of Washington.

3.0 SCOPE

This policy applies to activities of the City of Marysville with regard to investing the financial assets of the City. The amount of funds expected to fall within the scope of this policy is \$35MM to \$60MM, including all funds under the control and management of the City of Marysville.

1. General Funds
2. Special Revenue Funds
3. Debt Service Funds
4. Capital Projects Funds
5. Special Assessment Funds
6. Enterprise Funds
7. Internal Service Funds
8. Trust and Agency Funds

This investment policy applies to all investment transactions involving the financial assets and related activity of all the foregoing funds.

4.0 OBJECTIVES

All funds will be invested in a manner that is in conformance with federal, state and other legal requirements. In addition, the objectives, in order of priority, of the investment activities will be as follows:

4.1 Safety: Safety of principal is the primary objective of the City. Investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. To obtain this objective, funds will be diversified, utilizing highly rated securities, by investing among a variety of securities and financial institutions. The investment portfolio will be invested in a manner that meets RCW statutes and all legal requirements of the City.

4.2 Liquidity: The investment portfolio will provide liquidity sufficient to enable the City to meet all cash requirements that might reasonably be anticipated. Therefore, the investments shall be managed to maintain a balance to meet daily obligations.

4.3 Return on Investment: The investment portfolio will be structured with the objective of attaining a market rate of return throughout economic cycles, commensurate with the investment risk parameters and the cash flow characteristics of the portfolio.

5.0 STANDARDS OF CARE

5.1 Delegation of Authority:

Governing Body: The ultimate responsibility and authority for the investment of City funds resides with the City Council who have the authority to direct the management of the City investment program.

Authority: The overall management responsibility for the investment program is hereby delegated to the Finance Director, or designee, who shall establish written procedures for the operation of the investment program, consistent with this investment policy. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Investment Advisor: The City may engage the services of an external investment advisor to assist with the management of the City's investment portfolio in a manner that is consistent with the City's objectives and this policy. Such advisors shall provide recommendation and advice regarding the City investment program including but not limited to advice related to the purchase and sale of investments in accordance with this Investment Policy.

5.2 Prudence:

The standard of prudence to be used by the Finance Director or any designees in the context of managing the overall portfolio is the prudent person rule which states: *Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs* not in regard to speculation but in regard to the permanent disposition of the funds considering the probable income as well as the probable safety of the capital.

5.3 Ethics:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Finance Director in writing any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Marysville, particularly with regard to the time of purchases and sales.

6.0 SAFEKEEPING, CUSTODY AND CONTROLS

6.1 Delivery vs. Payment:

All trades of marketable securities will be executed (cleared and settled) on a delivery vs. payment (DVP) basis to ensure that securities are deposited in the City's safekeeping institution prior to the release of funds.

6.2 Third Party Safekeeping:

Prudent treasury management requires that all purchased securities be bought on a delivery versus payment (DVP) basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

The City's Finance Director shall designate all safekeeping arrangements and an agreement of the terms executed in writing. The third-party custodian shall be required to provide a statement to the City listing at a minimum each specific security, book yield, description, maturity date, market value, par value, purchase date, and CUSIP number.

All collateral securities pledged to the City for certificates of deposit or demand shall be held in a segregated account at the issuing financial institution that is reporting to the State's Public Deposit Protection Commission (PDPC).

6.3 Internal Controls:

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. Specifics for the internal controls shall be documented in an investment procedures manual.

The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management. The internal controls shall address the following points at a minimum:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities of marketable securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Dual authorizations of wire transfers
- Staff training and
- Review, maintenance and monitoring of security procedures both manual and automated.

7.0 AUTHORIZED FINANCIAL DEALERS

7.1 Broker/Dealers:

The Finance Director shall maintain and review annually a list of all authorized financial institutions and broker/dealers that are approved to transact with the City for investment purposes.

The Finance Director or designee may utilize the investment advisor's approved broker/dealer list in lieu of the City's own approved list. The advisor must submit the approved list to the City annually and provide updates throughout the year as they occur. The advisor must maintain documentation of appropriate license and professional credentials of broker/dealers on the list. The annual investment advisor broker/dealer review procedures include:

- a. FINRA Certification check:
 - i. Firm Profile
 - ii. Firm History
 - iii. Firm Operations
 - iv. Disclosures of arbitration awards, disciplinary and regulatory events
 - v. State Registration Verification
- b. Financial review of acceptable FINRA capital or letter of credit for clearing settlements.

The advisor may be authorized through the contracted agreement to open accounts on behalf of the City with the broker/dealers on the approved broker dealer list. The City will receive documentation directly from the brokers for account verification and regulatory requirements.

7.2 Investment Advisors:

Advisors must be registered under the Investment Advisors Act of 1940 and must act in a non-discretionary capacity, requiring approval from the City prior to all transactions.

7.3 Bank Institutions:

The City will only place funds, exceeding the current FDIC insurance limits, with banks who are currently participating in the Washington State PDPC program. Compliance/listing with the PDPC will be verified by the Advisor or designated investment officer utilizing the Washington State Treasurer's website (<http://www.tre.wa.gov/government/pdpc.shtml>).

7.4 Competitive Transactions:

Transactions must be executed on a competitive basis and documented, excluding securities and interfund loans issued by the City of Marysville. Competitive prices should be provided from at least three separate brokers, financial institutions or through a nationally electronic trading platform. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price. If an Advisor handles trade executions then they must provide the competitive documentation as requested.

8.0 AUTHORIZED AND SUITABLE INVESTMENTS

8.1 Authorized Investments:

All investments of the City are limited by RCW, principally RCW 35A.40.050 and 39.59.020.

~~Among the authorized investments are U.S. Treasury and agency securities (i.e., obligations of any government sponsored enterprise eligible for collateral purposes at the Federal Reserve), repurchase and for collateral otherwise authorized for investment, municipal debt of this state with one of the three highest ratings of a national rating agency at the time of investment, debt of the City of Marysville, certificates of deposit with qualified public depositories within~~

~~statutory limits as promulgated by the Public Deposit Protection Commission at the time of investment, foreign and domestic Bankers Acceptances, Commercial Paper and the Washington State Local Government Investment Pool.~~

~~The State of Washington Local Government Investment Pool is the only government-sponsored Pool approved for investment of funds.~~

~~This policy recognizes S&P, Moody's, and Fitch as the major Nationally Recognized Statistical Rating Organizations (NRSRO)~~

~~In the case of split ratings, where the major NRSRO's issue different ratings, the higher rating shall apply. Minimum credit ratings and percentage limitations apply to the time of purchase.~~

~~All securities must be purchased on the secondary market and may not be purchased directly from the issuer.~~

8.2 Suitable Investments:

The City is empowered to invest in the following types of securities:

TYPE	DEFINITION
U. S. Treasury Obligation	Direct obligations of the United States Treasury
GSEU. S.- Agency Obligations - Primary:	Government Sponsored Enterprises (GSEs) – Federal Instrumentality Securities include, but are not limited to Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Banks (FHLB), and the Federal Farm Credit Bureau (FFCB).
U.S. Agency Obligations – Primary:	Other US government sponsored enterprises that are less marketable are considered secondary GSEs. They include, but are not limited to: Private Export Funding Corporation (PEFCO), Tennessee Valley Authority (TVA), Financing Corporation (FICO) and Federal Agricultural Mortgage Corporation, (Farmer Mac).
Commercial Paper	Unsecured debt obligations of corporate issuers that are rated at least A1+ by Moody's-S&P and P1 by Standard and Poor's Moody's, or F1 by Fitch. Must be rated by two NRSROs at the time of purchase. Commercial paper holdings may not have maturities exceeding 180-270 days. Any commercial paper purchased with a maturity longer than 100 days must also have an underlying long-term credit rating at the time of purchase must have with a minimum rating of AA- by S&P, and Aa3 by Moody's, or AA- by Fitch. Issuer constraints for commercial paper combined with corporate notes will be limited to 3% of market value per issuer. RCW 39.59.020.

Bankers' Acceptance	Bankers' a Acceptances generally are created based on a letter of credit issued in a foreign trade transaction. They are used to finance the shipment of some specific goods within the United States. They are Issued by qualified financial institutions. eligible for discount by the Federal Reserve System and by a qualified institution whose long-term letter of credit rating is rated in the highest category AAA.
Local Government Investment Pool	Investment Pool managed by the Washington State Treasury office.
Time deposits and Savings accounts issued by banks	Deposits in PDPC approved banks.
Certificates of Deposit	Non-negotiable Certificates of Deposit of financial institutions which are qualified public depositories as defined by RCW 39.58.010(2) and in accordance with the restrictions therein.
Municipal Debt Obligations	Bonds of the State of Washington, any local government in the State of Washington, General Obligation bonds outside the State of Washington, at the time of investment the bonds must have AA- by S&P or Aa3 by Moody's. If split rating the lowest rating must meet the rating criteria. Debt of the City of Marysville is not required to be rated. General Obligation and Revenue bonds in any local government in the State of Washington and General Obligation bonds only on government issuers outside the State of Washington. At the time of investment the bonds must have at a minimum rating of AA- from S&P, Aa3 from Moody's, or AA- from Fitch. Debt of the City of Marysville is not required to be rated.

8.3 Bank Collateralization:

The PDPC makes and enforces regulations and administers a program to ensure public funds deposited in banks and thrifts are protected if a financial institution becomes insolvent. The PDPC approves which banks and thrifts can hold state and local government deposits and monitors collateral pledged to secure uninsured public deposits. Under the act, all public treasurers and other custodians of public funds are relieved of the responsibility of executing tri-party agreements, reviewing pledged securities, and authorizing additions, withdrawals, and exchanges of collateral.

~~8.4 Repurchase Agreement Collateralization:~~

~~Collateral will be required on Repurchase Agreements, and will be limited to the suitable investments listed in this policy under 8. Collateral shall be delivered to the City's safekeeping agent, or through a tri-party arrangement in which the proper documents delineating the responsibilities of the parties have been executed. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained.~~

~~Any required overcollateralization (the amount by which the market value of the securities collateralizing the transaction exceeds the transaction value) will be determined at the time of~~

~~the transaction, as specified in the Master Repurchase Agreement. Any such overcollateralization shall not be less than 102% of the current market value of the collateral. Such collateral shall be revalued on a periodic basis, but not less than weekly by the advisor, in order to maintain market protection. The final maturity of the collateral for repurchase agreements may not exceed three years.~~

9.0 INVESTMENT PARAMETERS

9.1 Diversification:

The City will diversify the investment of all funds by adhering to the constraints by issuer type in accordance with the following table:

Table of Constraints on the Portfolio

ISSUER TYPE	% of Total Portfolio Maximum	Per Issuer Constraints Maximum
U. S Treasury Obligation	100%	100%
GSE Agency Obligations	100%	35%
Municipal Debt Obligations	30%	5%
City of Marysville Debt	10%	n/a
Bankers Acceptance	20%	5%
Local Government Investment Pool	100%	n/a
Time Deposits	20%	10%
Certificates of Deposits	25%	10%
Commercial Paper	15%	5%

Issue Type	Maximum % Holdings	Maximum % per Issuer	Ratings S&P	Ratings Moody's	Ratings Fitch
US Treasury Obligations	100%	None	N/A	N/A	N/A
US Agency Primary Securities FHLB, FNMA, FHLMC, FFCB	100%	35%	N/A	N/A	N/A
US Agency Secondary Securities FICO, FARMER MAC etc.	10%	5%	AA-	Aa3	AA-
Municipal Bonds	30%	5%	AA-	Aa3	AA-
City of Marysville Debt	10%	N/A	-	-	-
Commercial Paper	15%	3%	A1+ Long Term AA-	P1 Long Term Aa3	F1+ Long Term AA-
Certificates of Deposit	25%	10%	Deposits in PDPC approved banks	Deposits in PDPC approved banks	Deposits in PDPC approved banks
Bank Time Deposits/Savings	30%	30%	Deposits in PDPC approved banks	Deposits in PDPC approved banks	Deposits in PDPC approved banks
Banker's Acceptance	20%	5%	N/A	N/A	N/A
State LGIP	100%	None	N/A	N/A	N/A

9.2 Investment Maturity:

9.2.1 Liquidity Funds – Tier 1 - Short Term

Liquidity funds will be defined as those funds that are in the State LGIP City, bank deposits, bank certificates of deposits or money market instruments and will be available for immediate use.

9.2.2 Investment Core Funds – Tier 2 – Longer Term

Investment funds will be defined as the funds in excess of liquidity requirements and invested in authorized investments. The investments in this portion of the portfolio are allowed to have maturities out to 5 Years and will be only invested in higher quality and liquid (marketable) securities.

Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

9.2.3 Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5 years	100%

WAM (Weighted Average Maturity)	2 years
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Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5 years	100%

Maturity Constraints	Maximum of Total Portfolio in Years
Weighted Average Maturity	2.00

Security Structure Constraint	Maximum % of Total Portfolio
Callable Agency Securities	25%

9.3 Strategic Allocations:

9.3.1 Funds and their Allocation

- Liquidity fund for the operating account will be allocated to LGIP, CD's, Bank Deposits, Bankers Acceptances, and Commercial Paper
- The structure of the investment core fund will be targeted to a selected market benchmark based on the risk and return objectives of the portfolio.
- Longer term funds and trust funds will have an identified market benchmark to manage risk and return.

9.3.2 Monitoring and Portfolio Adjustment: As a general practice securities will be purchased with the intent to hold to maturity. However, it is acceptable for securities to be sold under the following circumstances:

- A security with a declining credit may be sold early to protect the principal value of the portfolio.
- The portfolio duration or maturity buckets should be adjusted to better reflect the structure of the underlying benchmark portfolio.
- A security exchange that would improve the quality, yield and target maturity of the portfolio based on market conditions.
- A sell of a security to provide for unforeseen liquidity needs.

9.4 Prohibited Investments:

- The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program.

9.4.2 The City shall not invest in mortgage-backed securities.

10.0 REPORTING REQUIREMENTS

10.1 Reporting:

The Finance Director shall be responsible for investment reporting. At a minimum, monthly reporting shall be made to the Finance Committee including but not limited to securities holdings, cash balances, and market values in the investment portfolio will be provided on the month-end reports.

Specific Requirements:

- Book Yield
- Holdings Report including mark to market and security description
- Transactions Report
- Weighted Average Maturity or Duration

10.2 Performance Standards:

The investment portfolio will be designed to obtain a market average rate of return during economic cycles, taking into account investment risk constraints and cash flow needs. A market benchmark will be established to compare risk and return of each investment portfolio identified within each tier.

The earnings benchmark will be the Local Government Investment Pool and an appropriate yield comparison.

10.3 Compliance Report

A compliance report will be generated quarterly comparing the portfolio positions to this investment policy.

11.0 INVESTMENT POLICY ADOPTION

The City's Investment Policy shall be adopted by the City Council and reviewed by the Council Finance Committee as needed but not less than every three years.

Adopted by Marysville City Council, XX, 2015.

12.0 GLOSSARY OF TERMS

Agency Securities: Government sponsored enterprises of the US Government.

Bankers Acceptances: A time draft accepted (endorsed) by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer. BAs are short-term non-interest-bearing notes sold at a discount and redeemed by the accepting bank at maturity for full face value.

Bond: An interest-bearing security issued by a corporation, government, governmental agency, or other body. It is a form of debt with an interest rate, maturity, and face value, and specific assets sometimes secure it. Most bonds have a maturity of greater than one year and generally pay interest semiannually. *See* Debenture.

Broker: An intermediary who brings buyers and sellers together and handles their orders, generally charging a commission for this service. In contrast to a principal or a dealer, the broker does not own or take a position in securities.

Collateral: Securities or other property that a borrower pledges as security for the repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Commercial Paper: Short-term, unsecured, negotiable promissory notes issued by corporations.

Current Maturity: The amount of time left until an obligation matures. For example, a one-year bill issued nine months ago has a current maturity of three months.

CUSIP: A CUSIP number identifies securities. CUSIP stands for Committee on Uniform Security Identification Procedures, which was established under the auspices of the American Bankers Association to develop a uniform method of identifying municipal, U.S. government, and corporate securities.

Dealer: An individual or firm that ordinarily acts as a principal in security transactions. Typically, dealers buy for their own account and sell to a customer from their inventory. The dealer's profit is determined by the difference between the price paid and the price received.

Debenture: Unsecured debt backed only by the integrity of the borrower, not by collateral, and documented by an agreement called an indenture.

Delivery: Either of two methods of delivering securities: delivery vs. payment and delivery vs. receipt (also called “free”). Delivery vs. payment is delivery of securities with an exchange of money for the securities.

Duration: A measure used to calculate the price sensitivity of a bond or portfolio of bonds to changes in interest rates. This equals the sum of the present value of future cash flows.

Full Faith and Credit: Indicator that the unconditional guarantee of the United States government backs the repayment of a debt.

General Obligation Bonds (GOs): Bonds secured by the pledge of the municipal issuer’s full faith and credit, which usually includes unlimited taxing power.

Government Bonds: Securities issued by the federal government; they are obligations of the U.S. Treasury; also known as “governments.”

Interest: Compensation paid or to be paid for the use of money. The rate of interest is generally expressed as an annual percentage.

Investment Funds: Core funds are defined as operating fund balance, which exceeds the City’s daily liquidity needs. Core funds are invested out the yield curve to diversify maturity structure in the overall portfolio. Having longer term investments in a portfolio will stabilize the overall portfolio interest earnings over interest rate cycles.

Investment Securities: Securities purchased for an investment portfolio, as opposed to those purchased for resale to customers.

Liquidity: The ease at which a security can be bought or sold (converted to cash) in the market. A large number of buyers and sellers and a high volume of trading activity are important components of liquidity.

Liquidity Component: A percentage of the total portfolio that is dedicated to providing liquidity needs for the District.

LGIP: Local Government Investment Pool run by the State of Washington Treasurer’s office established to help cities with short term investments.

Mark to Market: Adjustment of an account or portfolio to reflect actual market price rather than book price, purchase price or some other valuation.

Municipals: Securities, usually bonds, issued by a state, its agencies, by cities or other municipal entities. The interest on “munis” is usually exempt from federal income taxes and state and local income taxes in the state of issuance. Municipal securities may or may not be backed by the issuing agency’s taxation powers.

Par Value: The value of a security expressed as a specific dollar amount marked on the face of the security or the amount of money due at maturity. Par value should not be confused with market value.

Portfolio: A collection of securities held by an individual or institution.

Prudent Person Rule: A long-standing common-law rule that requires a trustee who is investing for another to behave in the same way as a prudent individual of reasonable discretion and intelligence who is seeking a reasonable income and preservation of capital.

Quotation or Quote: A bid to buy or the lowest offer to sell a security in any market at a particular time.

Repurchase Agreement: Range in maturity from overnight to fixed time to open end. Repos involve a simultaneous sale of securities by a bank or government securities dealer to an investor with an agreement for the bank or government securities dealer to repurchase the securities at a fixed date at a specified rate of interest.

Treasury Bill (T-Bill): An obligation of the U.S. government with a maturity of one year or less. T-bills bear no interest but are sold at a discount.

Treasury Bonds and Notes: Obligations of the U.S. government that bear interest. Notes have maturities of one to ten years; bonds have longer maturities.

Yield: The annual rate of return on an investment, expressed as a percentage of the investment. Income yield is obtained by dividing the current dollar income by the current market price for the

security. Net yield, or yield to maturity, is the current income yield minus any premium above par or plus any discount from par in the purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Yield to Maturity: The average annual yield on a security, assuming it is held to maturity; equals to the rate at which all principal and interest payments would be discounted to produce a present value equal to the purchase price of the bond.