

Marysville City Council Meeting**April 9, 2018****7:00 p.m.****City Hall****Call to Order****Invocation****Pledge of Allegiance****Roll Call****Approval of the Agenda****Committee Reports****Presentations**

A. Jim Brennick and Daryl Brennick Aerial Photo Presentation

B. Marysville Sno-Isle Library Levy Presentation

C. Proclamation: Declaring April 12, 2018, Holocaust Day of Remembrance in Marysville

Audience Participation**Approval of Minutes** *(Written Comment Only Accepted from Audience.)***Consent**

1. Approval of the March 14, 2018 Claims in the Amount of \$1,888,446.20 Paid by EFT Transactions and Check Numbers 123222 through 123425 with Check Numbers 116981 and 123003 Voided.

2. Approval of the March 21, 2018 Claims in the Amount of \$876,897.71 Paid by EFT Transactions and Check Numbers 123426 through 123584 with Check Numbers 123232, 123276, 123296 and 123316 Voided.

3. Approval of the March 20, 2018 Payroll in the Amount of \$1,240,989.16 Paid by EFT Transactions and Check Numbers 31423 through 31446.

4. Approval of the March 28, 2018 Claims in the Amount of \$628,827.11 Paid by EFT Transactions and Check Numbers 123585 through 123697 with Check Numbers 118380 and 121379 Voided.

6. Consider Approving the Interlocal Agreement with Snohomish County for the Human Services Grant to Use towards Senior Center Projects.

****These items have been added or revised from the materials previously distributed in the packets for the April 2, 2018 Work Session.***

Marysville City Council Meeting

April 9, 2018

7:00 p.m.

City Hall

10. Consider Approving Extending Both Leases with Everett Gospel Mission for Marysville Extended Shelter Home Services to July 31, 2018.

Review Bids

Public Hearings

New Business

7. Consider Approving an **Ordinance** Amending Sections 6.76.090 and 4.02.040 of the Marysville Municipal Code Setting Penalties for Noise Violations.

8. Consider Approving a **Resolution** for the Submission to the Voters of the City at the August 7, 2018, Primary Election, of a Proposition Authorizing a Sales and Use Tax at the Rate of One-Tenth of One Percent Pursuant to RCW 82.14.450 to be used for Criminal Justice Purposes. *

9. Consider Approving an **Ordinance** Amending Title 6 of the Municipal Code, Adding Definitions, and Eliminating Conflicting Provisions.

11. Consider Approving the Human Resource Manager Pay Classification, Establishing the Position at Pay Code M122, and Eliminating the Director Position at Pay M124. *

Legal

Mayor's Business

Staff Business

Call on Councilmembers

Adjournment/Recess

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Reconvene

Adjournment

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Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

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C



PROCLAMATION

Declaring April 12, 2018, Holocaust Day of Remembrance in Marysville

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jews by Nazi Germany and its collaborators between 1933 and 1945; six million people were murdered; Roma (Gypsies), Poles and people with disabilities were also targeted for racial, ethnic, or national reasons; and millions more including homosexuals, Jehovah’s Witnesses, Soviet prisoners of war and political dissidents also suffered grievous oppression and death under Nazi tyranny; and

WHEREAS, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies and governments; and

WHEREAS, we the people of Marysville should never forget the terrible events of the Holocaust and remain vigilant against hatred, persecution and tyranny; and

WHEREAS, as a community we should actively rededicate ourselves to the principles of individual freedom in a just society; and

WHEREAS, the Day of Remembrance is proclaimed for the people of the City of Marysville to remember the victims of the Holocaust and to reflect on the need for respect of all people; and

WHEREAS, pursuant to an Act of Congress (Public Law 96-388, Oct. 7, 1980) the United States Holocaust Memorial Council designates the week of April 8 through April 15, 2018, the Days of Remembrance of the Victims of the Holocaust, including the Day of Remembrance on April 12;

NOW, THEREFORE I, JON NEHRING, MAYOR, on behalf of the City Council and our community, do hereby proclaim April 12, 2018, as

HOLOCAUST DAY OF REMEMBRANCE

in the City of Marysville. In memory of the victims of the Holocaust and in honor of its survivors, rescuers and liberators, I encourage all residents of Marysville to work to promote human dignity and confront hate whenever and wherever it occurs.

Under my hand and seal this ninth day of April, 2018.

THE CITY OF MARYSVILLE

Jon Nehring, Mayor

Index #1

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: April 9, 2018

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 14, 2018 claims in the amount of \$1,888,446.20 paid by EFT transactions and Check No. 123222 through 123425 with Check No.'s 116981 & 123003 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-3

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,888,446.20 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 123222 THROUGH 123425 WITH CHECK NO'S 116981 AND 123003 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF APRIL 2018**.

COUNCIL MEMBER

COUNCIL MEMBER

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COUNCIL MEMBER

COUNCIL MEMBER

CITY OF MARYSVILLE
INVOICE LIST
 FOR INVOICES FROM 3/8/2018 TO 3/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123222	ACCURATE ELECTRIC	PS DVTEL CAMERA SYSTEM	OFFICE OPERATIONS	3,912.54
123223	ADEYEMI, LAWRENCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	74.88
123224	ADVANTAGE BUILDING S	JANITORIAL SERVICE	WATER FILTRATION PLANT	84.84
	ADVANTAGE BUILDING S		SUNNYSIDE FILTRATION PLANT	365.85
	ADVANTAGE BUILDING S		COMMUNITY CENTER	848.41
	ADVANTAGE BUILDING S		UTIL ADMIN	848.41
	ADVANTAGE BUILDING S		COURT FACILITIES	1,272.61
	ADVANTAGE BUILDING S		CITY HALL	1,272.61
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT F	1,625.00
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	1,696.70
	ADVANTAGE BUILDING S		PUBLIC SAFETY BLDG	1,873.16
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	3,817.82
123225	AEROTECH BLASTING	SANDBLAST TRASH CANS	ROADSIDE VEGETATION	272.75
123226	AM TEST INC	LAB ANALYSIS	STORM DRAINAGE	275.00
	AM TEST INC		STORM DRAINAGE	300.00
123227	AMERICAN CLEANERS	DRY CLEANING	OFFICE OPERATIONS	10.64
	AMERICAN CLEANERS		POLICE INVESTIGATION	45.55
	AMERICAN CLEANERS		DETENTION & CORRECTION	51.72
	AMERICAN CLEANERS		POLICE PATROL	66.07
	AMERICAN CLEANERS		POLICE ADMINISTRATION	76.15
123228	ANDERTON, MIKE	UTILITY TAX REBATE	NON-DEPARTMENTAL	53.94
123229	ANDES LAND SURVEY	BAYVIEW-CENTENNIAL TRAILS CONN	GMA-PARKS	9,500.00
123230	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		EQUIPMENT RENTAL	70.75
123231	AWWA	WORKSHOP-DIETZ	UTIL ADMIN	105.00
	AWWA	WORKSHOP-NEWMAN	TRAINING	105.00
123233	BENNETT, LYNDA	UTILITY TAX REBATE	NON-DEPARTMENTAL	24.29
123234	BERGER, BETTY J.		NON-DEPARTMENTAL	75.48
123235	BILLIEU, JARED	REIMBURSE MEAL	STORM DRAINAGE	14.00
123236	BILLING DOCUMENT SPE	TRANSACTION FEES	UTILITY BILLING	2,608.30
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	4,854.29
123237	BOYD, RAE	INMATE MEDICAL CARE	DETENTION & CORRECTION	3,000.00
123238	BOYKIN, SELMA	UTILITY TAX REBATE	NON-DEPARTMENTAL	31.50
123239	BRADSHAW, RUBY		NON-DEPARTMENTAL	61.64
123240	BRANDT, SANDY		NON-DEPARTMENTAL	42.45
123241	BREVIG, B LORENE		NON-DEPARTMENTAL	38.67
	BREVIG, B LORENE		UTIL ADMIN	40.79
	BREVIG, B LORENE		UTIL ADMIN	152.08
123242	BRIAN, BYRON & PATRI	UB REFUND	WATER/SEWER OPERATION	31.39
123243	BRISCOE, DEAN	REIMBURSE CDL RENEWAL FEES	TRANSPORTATION MANAGEM	102.00
123244	BRUCE C ALLEN & ASSO	APPRAISAL P1601 PROJECT	GMA-PARKS	3,500.00
123245	BUHR, M.E.	UTILITY TAX REBATE	NON-DEPARTMENTAL	66.54
123246	CABLES PLUS	CAT 5 CABLES	INFORMATION SERVICES	-8.83
	CABLES PLUS		COMPUTER SERVICES	105.80
123247	CASCADE DISTRICT	BAIL POSTED	GENERAL FUND	2,000.00
123248	CATHOLIC COMMUNITY	CDBG-CCS CHORE SERVICES	COMMUNITY DEVELOPMENT-	436.34
123249	CENTRAL WELDING SUPP	WELDING SUPPLIES	SOLID WASTE OPERATIONS	899.24
123250	CLEAN CUT TREE & STU	STUMP GRINDING-JENNINGS	FORESTRY MAINTENANCE	163.65
123251	CLEMETSON, VICKI	UTILITY TAX REBATE	NON-DEPARTMENTAL	28.64
	CLEMETSON, VICKI		UTIL ADMIN	152.08
123252	CNR INC	MAINTENANCE CONTRACT	COMPUTER SERVICES	1,362.04
123253	CODE PUBLISHING	MMC UPDATES	CITY CLERK	644.44
123254	CONSOLIDATED TECH	IGN MONTHLY CHARGE	OFFICE OPERATIONS	350.00
123255	COOP SUPPLY	LINKS	PARK & RECREATION FAC	4.35
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	195.27
	COOP SUPPLY	ICE MELT	PARK & RECREATION FAC	348.90
123256	COOPER, SHERRI	UTILITY TAX REBATE	NON-DEPARTMENTAL	69.78
123257	CRABTREE, ANDREA	UTILITY TAX REBATE	NON-DEPARTMENTAL	21.51
123258	CRAFT, WILLIAM	UTILITY TAX REBATE	NON-DEPARTMENTAL	77.54
123259	DEFENDERS - PERMITS	REFUND ELECTRICAL PERMIT FEES	COMMUNITY DEVELOPMENT	850.00
123260	DELTA PROPERTY MANAG	UB REFUND	WATER/SEWER OPERATION	95.40

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123261	DIAMOND B CONSTRUCT	REPAIR HEAT PUMP	PUBLIC SAFETY BLDG	2,233.28
123262	DICKS TOWING	TOWING EXPENSE BGV-6413	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP18-09096	POLICE PATROL	43.64
123263	DIERCK, NORMA JEAN	UTILITY TAX REBATE	NON-DEPARTMENTAL	94.73
123264	DIGITAL DOLPHIN SUPP	TONER	GENERAL FUND	-34.49
	DIGITAL DOLPHIN SUPP		POLICE ADMINISTRATION	413.49
123265	DOCUYANAN, ROWENA	REFUND RENTAL FEES	PARKS-RENTS & ROYALTIES	25.00
123266	DONNELSON ELECTRIC	TROUBLESHOOT LIGHTING-WWTP	WASTE WATER TREATMENT F	277.31
	DONNELSON ELECTRIC	REPAIR HEATER & WALL THERMOSTA	MAINT OF GENL PLANT	327.30
	DONNELSON ELECTRIC	INSTALL EMERGENCY LIGHTING-CIT	CITY HALL	327.91
	DONNELSON ELECTRIC	PW SHOP LIIGHTING INSTALLATION	MAINT OF GENL PLANT	916.44
	DONNELSON ELECTRIC	STAIRWELL LIGHTING INSTALLATIO	CITY HALL	1,180.46
123267	DUKE PARTNERS II LLC		WATER/SEWER OPERATION	150.00
123268	DURHAM, GLENNIS	UTILITY TAX REBATE	NON-DEPARTMENTAL	35.37
123269	E&E LUMBER	RETURN TUBES	PARK & RECREATION FAC	-20.93
	E&E LUMBER	PUTTY	UTIL ADMIN	4.18
	E&E LUMBER	TUBES	ROADWAY MAINTENANCE	20.86
	E&E LUMBER		PARK & RECREATION FAC	20.93
	E&E LUMBER	LUMBER	PARK & RECREATION FAC	26.95
	E&E LUMBER	LUMBER AND BLADE	PARK & RECREATION FAC	32.97
	E&E LUMBER	SONOTUBES	PARK & RECREATION FAC	34.69
	E&E LUMBER	PAINTING SUPPLIES	PARK & RECREATION FAC	37.34
	E&E LUMBER	TUBES, BOLT, ROD AND FASTENERS	ROADWAY MAINTENANCE	39.65
	E&E LUMBER	SIGN POSTS	STORM DRAINAGE	66.63
	E&E LUMBER	CLEANING SUPPLIES	PARK & RECREATION FAC	110.94
	E&E LUMBER	PRIMER AND PACKAGE WRAP	ROADWAY MAINTENANCE	141.37
123270	EAGLE FENCE	FENCE REPAIR	ROADWAY MAINTENANCE	114.56
123271	ECOLOGY, DEPT. OF	2ND HALF PERMIT FEE 2018-WA002	UTIL ADMIN	19,872.00
	ECOLOGY, DEPT. OF	2ND HALF PERMIT FEE 2018-WAR04	STORM DRAINAGE	20,373.79
123272	ECONOMY FENCE CENTER	FENCE RENTAL	PARK & RECREATION FAC	1,532.86
123273	EIPC FORD	REMOVAL AND INSTALLATION OF FR	EQUIPMENT RENTAL	397.39
123274	ESMAY, ROBERT G	UB REFUND	GARBAGE	68.05
123275	EVERETT, CITY TREAS	WATER FILTRATION SERVICES	SOURCE OF SUPPLY	161,046.25
123277	FELDMAN & LEE P.S.	PUBLIC DEFENDER	PUBLIC DEFENSE	48,000.00
123278	FELTON, SANDRA	UTILITY TAX REBATE	UTIL ADMIN	40.79
	FELTON, SANDRA		NON-DEPARTMENTAL	66.06
	FELTON, SANDRA		UTIL ADMIN	152.08
123279	FENTON, KATHRYN		NON-DEPARTMENTAL	66.08
123280	FIRE PROTECTION INC	ANNUAL INSPECTION & TEGRIS FEE	GOLF ADMINISTRATION	45.00
	FIRE PROTECTION INC		PUBLIC SAFETY BLDG	45.00
	FIRE PROTECTION INC	ANNUAL INSPECTION-PARKS, GOLF	PARK & RECREATION FAC	204.00
	FIRE PROTECTION INC		PUBLIC SAFETY BLDG	204.00
	FIRE PROTECTION INC		GOLF ADMINISTRATION	529.50
123281	FRANZEN, JEFF	PER DIEM 3/4-3/8	POLICE PATROL	228.00
123282	FRONTIER COMMUNICATI	PHONE CHARGES	CRIME PREVENTION	9.06
	FRONTIER COMMUNICATI		COMMUNITY CENTER	9.06
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	9.06
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	9.06
	FRONTIER COMMUNICATI		CITY CLERK	18.12
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	18.12
	FRONTIER COMMUNICATI		COMMUNITY SERVICES UNIT	27.18
	FRONTIER COMMUNICATI		PROPERTY TASK FORCE	27.18
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATION	27.18
	FRONTIER COMMUNICATI		STORM DRAINAGE	27.18
	FRONTIER COMMUNICATI		LEGAL-GENL	36.24
	FRONTIER COMMUNICATI		WATER QUAL TREATMENT	36.24
	FRONTIER COMMUNICATI		FINANCE-GENL	45.29
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	45.29
	FRONTIER COMMUNICATI		YOUTH SERVICES	45.29
	FRONTIER COMMUNICATI		RECREATION SERVICES	45.29
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERF	45.29

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123282	FRONTIER COMMUNICATI	PHONE CHARGES	EQUIPMENT RENTAL	45.29
	FRONTIER COMMUNICATI		UTILITY BILLING	63.41
	FRONTIER COMMUNICATI		COMPUTER SERVICES	63.41
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	72.47
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	72.47
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	72.47
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	90.59
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	90.59
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	99.65
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	117.77
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	117.77
	FRONTIER COMMUNICATI		UTIL ADMIN	135.88
	FRONTIER COMMUNICATI		ENGR-GENL	144.94
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	199.29
	FRONTIER COMMUNICATI		POLICE PATROL	416.71
123283	GALLS, LLC	UNIFORM-REYES	POLICE PATROL	81.83
123284	GENUINE AUTO GLASS	REPLACE WINDSHIELD	EQUIPMENT RENTAL	207.29
	GENUINE AUTO GLASS		EQUIPMENT RENTAL	272.75
123285	GERFIN, BRYANT	PER DIEM 3/15/18	POLICE INVESTIGATION	48.00
123286	GESSNER, KEVIN	REIMBURSE CDL RENEWAL FEES	WATER DIST MAINS	102.00
123287	GOTCHA PEST CONTROL	PEST CONTROL	PUBLIC SAFETY BLDG	163.65
123288	GOVCONNECTION INC	SCREEN AND CABLES	COMPUTER SERVICES	287.04
123289	GRAINGER	FUEL PUMP AND FLOW METER	EQUIPMENT RENTAL	669.43
123290	GRAY AND OSBORNE	PROFESSIONAL SERVICES	SURFACE WATER CAPITAL PF	2,131.17
123291	GREENSHIELDS	GLOVES AND TIE DOWN KITS	EQUIPMENT RENTAL	77.88
123292	HD FOWLER COMPANY	ELL AND INSERT	ROADWAY MAINTENANCE	3.35
	HD FOWLER COMPANY	IRRIGATION REPAIR PARTS	PARK & RECREATION FAC	89.97
	HD FOWLER COMPANY	SOIL PIPE	WATER DIST MAINS	362.99
	HD FOWLER COMPANY	IRRIGATION CONTROLLER	PARK & RECREATION FAC	803.62
123293	HEALTH, DEPT OF	WATERSHED REPORT	WATER QUAL TREATMENT	204.00
	HEALTH, DEPT OF	PROJECT REPORT	WATER QUAL TREATMENT	1,632.00
123294	HENNING, BARBARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	9.48
123295	HILTI INC	DIAMOND CORE BIT AND CONNECTIO	ARTERIAL STREET-GENL	181.11
	HILTI INC		ARTERIAL STREET-GENL	181.11
123297	HUNTER,PATRICIA F.	UTILITY TAX REBATE	NON-DEPARTMENTAL	67.17
123298	ID LABEL	EVIDENCE LABELS	POLICE PATROL	773.85
123299	INTERMOUNTAIN LOCK	TRACK CLOSER	PUBLIC SAFETY BLDG	309.07
123300	INTERSTATE BATTERY	BATTERIES	ER&R	395.38
123301	ISLAND CO DIST COURT	BAIL POSTED	GENERAL FUND	1,000.00
123302	J. THAYER COMPANY	WHITE BOARD, ERASER AND PENS	UTIL ADMIN	64.63
123303	JAMISON, MELISSA	REFUND CLASS FEES	PARKS-RECREATION	76.00
123304	JERMYN, JAY	UTILITY TAX REBATE	NON-DEPARTMENTAL	59.16
123305	JERMYN, TERRANCE		NON-DEPARTMENTAL	25.65
123306	JOHNSON, MARGARET		NON-DEPARTMENTAL	62.79
123307	JOHNSON,MARK & SEEDA		NON-DEPARTMENTAL	47.87
123308	JONES, JANICE M		NON-DEPARTMENTAL	33.00
	JONES, JANICE M		UTIL ADMIN	40.79
	JONES, JANICE M		UTIL ADMIN	152.08
123309	KAISER PERMANENTE	SCREENING AND QUESTIONNAIRE	PROPERTY TASK FORCE	36.00
	KAISER PERMANENTE		POLICE ADMINISTRATION	40.00
123310	KELLY, LANNY	UTILITY TAX REBATE	NON-DEPARTMENTAL	85.57
123311	KENDALL, CAROLYN		NON-DEPARTMENTAL	64.54
123312	KING, ANGELA	CLASS INSTRUCTOR DUP PYMNT #61	RECREATION SERVICES	-738.00
	KING, ANGELA	INSTRUCTOR SERVICES	RECREATION SERVICES	240.00
	KING, ANGELA		RECREATION SERVICES	294.00
	KING, ANGELA		RECREATION SERVICES	330.00
123313	KOENIG, DAVID	REIMBURSE MILEAGE	COMMUNITY DEVELOPMENT-	67.59
123314	LAKESIDE INDUSTRIES	ASPHALT	WATER DIST MAINS	300.37
	LAKESIDE INDUSTRIES		ROADWAY MAINTENANCE	300.38
123315	LAKEWOOD SCHOOL DIST	MITIGATION FEES	SCHOOL MIT FEES	23,851.00
123317	LATIMER, KAREN	REIMBURSE MILEAGE AND PARKING	UTIL ADMIN	33.27

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123318	LL PAINTING	REFUND BUSINESS LICENSE FEES	GENL FUND BUS LIC & PERMI	65.00
123319	LOVE, PATRICIA GAIL	UTILITY TAX REBATE	NON-DEPARTMENTAL	83.33
123320	LOWES HIW INC	COVERS	PARK & RECREATION FAC	29.85
	LOWES HIW INC	VAULT ALARM REPAIR PARTS	WATER DIST MAINS	77.92
	LOWES HIW INC	PADLOCK, KEYS, RAIL AND FORK	ROADSIDE VEGETATION	177.54
123321	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES	POLICE PATROL	492.12
123322	MARSH, KATHERINE	UTILITY TAX REBATE	NON-DEPARTMENTAL	91.45
123323	MARTIN, KATHI		NON-DEPARTMENTAL	18.39
	MARTIN, KATHI		UTIL ADMIN	40.79
	MARTIN, KATHI		UTIL ADMIN	152.08
123324	MARYSVILLE FIRE DIST	FIRE CONTROL/EMERGENCY AID SER	FIRE-EMS	305,828.01
	MARYSVILLE FIRE DIST		FIRE-GENL	648,523.69
123325	MARYSVILLE PRINTING	PO BOOKS	STORM DRAINAGE	118.67
	MARYSVILLE PRINTING		SEWER MAIN COLLECTION	118.68
123326	MARYSVILLE SCHOOL	MITIGATION FEES	SCHOOL MIT FEES	6,208.00
123327	MARYSVILLE, CITY OF	UTILITY SERVICE-3RD & STATE	PARK & RECREATION FAC	23.11
	MARYSVILLE, CITY OF	UTILITY SERVICE-60 STATE AVE	MAINT OF GENL PLANT	33.71
	MARYSVILLE, CITY OF	UTILITY SERVICE-1049 STATE AVE	CITY HALL	73.35
	MARYSVILLE, CITY OF	UTILITY SERVICE-1412 1ST ST	NON-DEPARTMENTAL	74.65
	MARYSVILLE, CITY OF	UTILITY SERVICE-1221 3RD ST	OPERA HOUSE	87.44
	MARYSVILLE, CITY OF	UTILITY SERVICE-514 DELTA AVE	PARK & RECREATION FAC	114.26
	MARYSVILLE, CITY OF	UTILITY SERVICE-1218 1ST ST FI	PUBLIC SAFETY BLDG	120.65
	MARYSVILLE, CITY OF	UTILITY SERVICE-1050 COLUMBIA	PARK & RECREATION FAC	120.83
	MARYSVILLE, CITY OF	UTILITY SERVICE-601 DELTA AVE	NON-DEPARTMENTAL	148.93
	MARYSVILLE, CITY OF	UTILITY SERVICE-1510 1ST ST	GMA - STREET	158.48
	MARYSVILLE, CITY OF	UTILITY SERVICE-1218 1ST ST OF	PUBLIC SAFETY BLDG	159.73
	MARYSVILLE, CITY OF	UTILITY SERVICE-1526 1ST ST	GMA - STREET	183.37
	MARYSVILLE, CITY OF	UTILITY SERVICE-1624 1ST ST	GMA - STREET	185.13
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AV	MAINT OF GENL PLANT	202.95
	MARYSVILLE, CITY OF	UTILITY SERVICE-61 STATE AVE	PARK & RECREATION FAC	204.20
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AV	ROADWAY MAINTENANCE	221.64
	MARYSVILLE, CITY OF	UTILITY SERVICE-519 & 523 DELT	NON-DEPARTMENTAL	222.41
	MARYSVILLE, CITY OF	UTILITY SERVICE-1225 3RD ST	OPERA HOUSE	529.06
	MARYSVILLE, CITY OF	UTILITY SERVICE-514 DELTA AVE	COMMUNITY CENTER	658.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-1015 STATE AVE	COURT FACILITIES	676.17
	MARYSVILLE, CITY OF	UTILITY SERVICE-1049 STATE AVE	CITY HALL	779.08
	MARYSVILLE, CITY OF	UTILITY SERVICE-80 COLUMBIA AV	EQUIPMENT RENTAL	788.68
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT F	1,146.30
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT F	2,117.39
	MARYSVILLE, CITY OF		MAINT OF GENL PLANT	2,877.06
123328	MATERIALS TESTING &	SERVICES PERFORMED-JAN 2018	SURFACE WATER CAPITAL PF	1,095.00
123329	MAURER, LOUISE	UTILITY TAX REBATE	NON-DEPARTMENTAL	46.96
123330	MCCOLL, JAMES		NON-DEPARTMENTAL	10.94
123331	MCCREDY, STACY DRAKE	RENTAL DEPOSIT REFUND	GENERAL FUND	250.00
123332	MCLAUGHLIN, DELORIS	UTILITY TAX REBATE	NON-DEPARTMENTAL	38.53
123333	MEIR, RITA		NON-DEPARTMENTAL	25.17
123334	MIZELL, TARA	REIMBURSE OPERA HOUSE SUPPLY E	OPERA HOUSE	28.78
123335	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	ENGR-GENL	6.55
	MOBILEGUARD, INC.		COMMUNITY DEVELOPMENT-	6.55
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	6.55
	MOBILEGUARD, INC.		RECREATION SERVICES	6.55
	MOBILEGUARD, INC.		PERSONNEL ADMINISTRATIO	6.55
	MOBILEGUARD, INC.		SOLID WASTE OPERATIONS	6.55
	MOBILEGUARD, INC.		OFFICE OPERATIONS	13.10
	MOBILEGUARD, INC.		PROPERTY TASK FORCE	13.10
	MOBILEGUARD, INC.		GENERAL SERVICES - OVERF	13.10
	MOBILEGUARD, INC.		FACILITY MAINTENANCE	13.10
	MOBILEGUARD, INC.		LEGAL - PROSECUTION	19.65
	MOBILEGUARD, INC.		COMMUNITY SERVICES UNIT	19.65
	MOBILEGUARD, INC.		PARK & RECREATION FAC	19.65
	MOBILEGUARD, INC.		WATER QUAL TREATMENT	19.65

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/8/2018 TO 3/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123335	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	EXECUTIVE ADMIN	26.20
	MOBILEGUARD, INC.		STORM DRAINAGE	26.20
	MOBILEGUARD, INC.		YOUTH SERVICES	32.75
	MOBILEGUARD, INC.		POLICE INVESTIGATION	58.95
	MOBILEGUARD, INC.		WASTE WATER TREATMENT F	58.95
	MOBILEGUARD, INC.		UTIL ADMIN	58.95
	MOBILEGUARD, INC.		DETENTION & CORRECTION	72.05
	MOBILEGUARD, INC.		POLICE ADMINISTRATION	78.60
	MOBILEGUARD, INC.		COMPUTER SERVICES	82.85
	MOBILEGUARD, INC.		POLICE PATROL	288.20
123336	MODERN ENTERPRISES	ENTERTAINMENT 4/14/18	OPERA HOUSE	2,000.00
123337	MOTOROLA	RADIOS AND ACCESSORIES	POLICE PATROL	7,691.03
123338	NAVIA BENEFIT	FLEXPLAN FEES	PERSONNEL ADMINISTRATIO	53.95
123339	NC MACHINERY COMPANY	FILTERS	ER&R	143.18
123340	NORTH CENTRAL LABORA	WEIGHT DISH	WATER/SEWER OPERATION	-2.53
	NORTH CENTRAL LABORA		WASTE WATER TREATMENT F	30.33
	NORTH CENTRAL LABORA	WWTP SUPPLIES	WASTE WATER TREATMENT F	232.80
123341	NRC ENVIRONMENTAL	EMERGENCY SPILL RESPONSE	STORM DRAINAGE	9,187.91
123342	NUNNALLY, LARRY & SA	UTILITY TAX REBATE	UTIL ADMIN	40.79
	NUNNALLY, LARRY & SA		NON-DEPARTMENTAL	55.91
	NUNNALLY, LARRY & SA		UTIL ADMIN	152.08
123343	NW PROPERTY MANAGEME	UB REFUND	GARBAGE	188.32
123344	NYBLOD, LOUISE	UTILITY TAX REBATE	NON-DEPARTMENTAL	73.17
123345	OFFICE DEPOT	OFFICE SUPPLIES	UTILITY BILLING	9.10
	OFFICE DEPOT		ENGR-GENL	10.90
	OFFICE DEPOT		UTIL ADMIN	10.91
	OFFICE DEPOT		UTIL ADMIN	13.07
	OFFICE DEPOT		ENGR-GENL	13.08
	OFFICE DEPOT		ENGR-GENL	30.10
	OFFICE DEPOT		FINANCE-GENL	32.72
	OFFICE DEPOT		CITY CLERK	32.72
	OFFICE DEPOT		CITY COUNCIL	32.72
	OFFICE DEPOT		POLICE INVESTIGATION	61.63
	OFFICE DEPOT		ENGR-GENL	100.36
	OFFICE DEPOT		POLICE INVESTIGATION	105.54
	OFFICE DEPOT		POLICE INVESTIGATION	152.52
	OFFICE DEPOT		COMMUNITY SERVICES UNIT	261.75
	OFFICE DEPOT		POLICE PATROL	309.81
	OFFICE DEPOT		POLICE PATROL	351.38
	OFFICE DEPOT	CHAIR	OFFICE OPERATIONS	381.84
123346	OTTER, ANDREW	UTILITY TAX REBATE	NON-DEPARTMENTAL	27.25
123347	OWEN EQUIPMENT	SHIPPING CREDIT	ER&R	-23.57
	OWEN EQUIPMENT	SWIVEL JOINTS	ER&R	967.25
	OWEN EQUIPMENT		ER&R	968.00
123348	PACIFIC NW POLLUTION	WORKSHOP-FREEMAN	UTIL ADMIN	300.00
123349	PACIFIC POWER BATTER	SERVER UPS BATTERY	IS REPLACEMENT ACCOUNTS	1,715.05
123350	PAGEFREEZER SOFTWARE	SOCIAL MEDIA & WEB ARCHIVING	COMPUTER SERVICES	5,448.00
123351	PARK, GEORGE	UTILITY TAX REBATE	NON-DEPARTMENTAL	90.35
123352	PARTS STORE, THE	CREDIT FOR CORE DEPOSIT ON INV	EQUIPMENT RENTAL	-48.88
	PARTS STORE, THE	HUB BEARING ASSEMBLY - #V011	EQUIPMENT RENTAL	157.97
	PARTS STORE, THE	BRAKE BOOSTER, MASTER CYLINDER	EQUIPMENT RENTAL	328.74
123353	PARTSMASTER	CARBIDE GRIT HOLE SAW	WATER DIST MAINS	67.30
	PARTSMASTER	CARB-CUT TUNGSTEN CARBIDE	WATER DIST MAINS	101.94
123354	PEDERSON, COLLEEN &	UTILITY TAX REBATE	NON-DEPARTMENTAL	62.72
123355	PETERSON BROS DRYWAL	DRYWALL - PW ADMIN REMODEL	UTIL ADMIN	1,418.30
123356	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	68.62
	PETROCARD SYSTEMS		STORM DRAINAGE	102.62
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	142.98
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	163.55
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	222.44
	PETROCARD SYSTEMS		PARK & RECREATION FAC	551.35

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 3/8/2018 TO 3/14/2018**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123356	PETROCARD SYSTEMS	FUEL CONSUMED	GENERAL SERVICES - OVERT	1,894.58
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	3,661.78
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	4,111.77
	PETROCARD SYSTEMS		POLICE PATROL	7,397.73
123357	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	27.95
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	34.27
	PGC INTERBAY LLC		PRO-SHOP	46.52
	PGC INTERBAY LLC		MAINTENANCE	46.52
	PGC INTERBAY LLC		MAINTENANCE	50.46
	PGC INTERBAY LLC		PRO-SHOP	56.78
	PGC INTERBAY LLC		MAINTENANCE	81.59
	PGC INTERBAY LLC		MAINTENANCE	107.28
	PGC INTERBAY LLC		PRO-SHOP	115.22
	PGC INTERBAY LLC		MAINTENANCE	120.94
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	147.63
	PGC INTERBAY LLC		MAINTENANCE	175.68
	PGC INTERBAY LLC		GOLF COURSE	194.50
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	226.29
	PGC INTERBAY LLC		PRO-SHOP	275.32
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	301.25
	PGC INTERBAY LLC		PRO-SHOP	357.75
	PGC INTERBAY LLC		PRO-SHOP	396.69
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	405.74
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	559.27
	PGC INTERBAY LLC		MAINTENANCE	596.10
	PGC INTERBAY LLC		MAINTENANCE	685.34
	PGC INTERBAY LLC		MAINTENANCE	926.45
	PGC INTERBAY LLC		MAINTENANCE	945.00
	PGC INTERBAY LLC		MAINTENANCE	1,093.62
	PGC INTERBAY LLC		MAINTENANCE	1,482.16
	PGC INTERBAY LLC		GOLF COURSE	1,486.03
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	3,820.36
	PGC INTERBAY LLC		MAINTENANCE	5,329.97
123358	PILCHUCK RENTALS	SOD CUTTER RENTAL	PARK & RECREATION FAC	88.37
	PILCHUCK RENTALS	HELMET SYSTEM, CHISEL, FILE PA	SOURCE OF SUPPLY	160.42
	PILCHUCK RENTALS	PRESSURE WASHER 4000 PSI ELECT	SIDEWALKS MAINTENANCE	1,685.60
123359	PNPCA NW WA	2018 MEMBERSHIP DUES (8)	WASTE WATER TREATMENT F	80.00
123360	POLLARDWATER.COM	(8) ECOSENSE PH TESTER	WATER DIST MAINS	479.26
123361	PORTLAND PRECISION I	TECHNICAL SUPPORT	ENGR-GENL	695.00
123362	POSTAL SERVICE	POSTAGE REIMBURSEMENT	COMMUNITY DEVELOPMENT-	83.90
	POSTAL SERVICE		UTIL ADMIN	266.56
123363	PUD	ACCT # 2010-4638-0	PARK & RECREATION FAC	180.65
123364	PUGET SOUND SECURITY	(4) DUPLICATE KEYS - COURT	COURT FACILITIES	10.91
123365	QUADRA CEILING	PW REMODEL	UTIL ADMIN	978.63
123366	RETIREMENT SYSTEMS	MISSED PERS CONTRIBUTION	GENERAL FUND	538.28
123367	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	SOURCE OF SUPPLY	2,117.40
123368	RICOH USA, INC.	PRINTER/COPIER CHARGES	OFFICE OPERATIONS	13.53
	RICOH USA, INC.		PROPERTY TASK FORCE	52.25
	RICOH USA, INC.		WASTE WATER TREATMENT F	56.98
	RICOH USA, INC.		PROBATION	168.95
	RICOH USA, INC.		POLICE PATROL	208.62
	RICOH USA, INC.		PARK & RECREATION FAC	448.12
123369	ROMAINE ELECTRIC	12 VOLT ALTERNATER #218	EQUIPMENT RENTAL	224.21
123370	ROSE, DIANA	EXPENSE REIMBURSEMENT	EXECUTIVE ADMIN	255.06
123371	RUSSELL, ROBERT	UB REFUND	WATER/SEWER OPERATION	241.14
123372	RYAN, DONNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	23.37
123373	SAFEWAY INC.	SUPPLY REIMBURSEMENT	EXECUTIVE ADMIN	78.66
123374	SCWBOA	BASKETBALL REFS - FEBRUARY 201	RECREATION SERVICES	3,243.00
123375	SHARP, KENNETH	UB REFUND	GARBAGE	26.65
123376	SHRED-IT US	MONTHLY SHREDDING SERVICE	UTIL ADMIN	6.84
	SHRED-IT US		ENGR-GENL	6.84

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/8/2018 TO 3/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123376	SHRED-IT US	MONTHLY SHREDDING SERVICES	EXECUTIVE ADMIN	11.19
	SHRED-IT US		LEGAL - PROSECUTION	34.02
	SHRED-IT US	SHREDDING SERVICES	CITY CLERK	397.70
123377	SNO CO CHAPTER OF	INSTRUCTOR SERVICES	RECREATION SERVICES	187.20
123378	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	SOLID WASTE OPERATIONS	167,478.00
123379	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	617.01
123380	SNO CO TREASURER	PRISONER HOUSING - JANUARY 201	DETENTION & CORRECTION	60,734.03
123381	SNOHOMISH CO 911	DISPATCH SERVICES	COMMUNICATION CENTER	84,327.15
123382	SNOWDEN, PATRICK & B	UB REFUND	WATER/SEWER OPERATION	177.63
123383	SOLID WASTE SYSTEMS	FILTERS - INVENTORY	ER&R	399.81
123384	SOUND SAFETY	GLOVES	DETENTION & CORRECTION	263.35
	SOUND SAFETY	BOOTS/JEANS REPLACEMENT - ROSE	SOLID WASTE OPERATIONS	321.15
123385	SPARR, RICK	PER DIEM 3/3-3/9/18	POLICE PATROL	228.00
123386	SPRINGBROOK NURSERY	TOPSOIL	PARK & RECREATION FAC	68.93
123387	STAPLES	OFFICE SUPPLIES	ENGR-GENL	33.07
	STAPLES		UTIL ADMIN	33.07
	STAPLES		EXECUTIVE ADMIN	54.56
	STAPLES		GENERAL SERVICES - OVERH	118.51
	STAPLES		PERSONNEL ADMINISTRATIO	225.82
	STAPLES		COMMUNITY DEVELOPMENT-	311.26
123388	STATE PATROL	FINGERPRINT SERVICES	GENERAL FUND	132.00
	STATE PATROL	BACKGROUND CHECKS	PERSONNEL ADMINISTRATIO	264.00
123389	STCLAIR, MAE	UTILITY TAX REBATE	NON-DEPARTMENTAL	74.13
123390	STONEWAY ELECTRIC	PW ADMIN REMODEL	UTIL ADMIN	81.18
123391	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL SERVICES - OVERH	3,750.00
	STRATEGIES 360		WASTE WATER TREATMENT F	3,750.00
	STRATEGIES 360		UTIL ADMIN	5,000.00
123392	STUNS, BONITA	UTILITY TAX REBATE	NON-DEPARTMENTAL	57.74
123393	SUBURBAN PROPANE	TANK RENTAL	MAINTENANCE	1.09
123394	SWICK-LAFAVE, JULIE	SUPPLY REIMBURSEMENT	DETENTION & CORRECTION	42.55
123395	TASCHEREAU, MARTHA	UTILITY TAX REBATE	NON-DEPARTMENTAL	32.94
123396	THYSSENKRUPP ELEVATO	ELEVATOR REPAIR - PSB	PUBLIC SAFETY BLDG	364.30
123397	TIRE DISPOSAL & RECY	RECYCLE TIRES	MAINT OF GENL PLANT	370.60
123398	TRIX DOGS	REFUND BUSINESS LICENSE	GENL FUND BUS LIC & PERMI	65.00
123399	ULINE	PW ADMIN REMODEL	UTIL ADMIN	27.89
123400	VALLEY ELECTRIC CO	PAY ESTIMATE #2	WATER CAPITAL PROJECTS	8,331.31
123401	VAN DAM'S ABBEY	PW ADMIN REMODEL	UTIL ADMIN	436.40
123402	VANDERWALKER,M	EXPENSE REIMBURSEMENT	POLICE ADMINISTRATION	108.64
123403	VANNATTA, FRANCES	UTILITY TAX REBATE	UTIL ADMIN	40.79
	VANNATTA, FRANCES		NON-DEPARTMENTAL	53.05
	VANNATTA, FRANCES		UTIL ADMIN	152.08
123404	VINYL SIGNS & BANNER	REPLACEMENT SIGNS - PSB	PUBLIC SAFETY BLDG	1,644.14
123405	WA AUDIOLOGY SRVCS	DATA ENTRY	EXECUTIVE ADMIN	20.00
123406	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	GENERAL FUND	249.00
	WA STATE TREASURER		GENERAL FUND	37,746.73
123407	WALTER E NELSON CO.	JANITORIAL SUPPLIES	PARK & RECREATION FAC	559.14
123408	WAPRO	2018 MEMBERSHIP RENEWAL - BERG	FINANCE-GENL	25.00
123409	WASTE MANAGEMENT	RECYCLE PILOT-2/1-2/28/18	RECYCLING OPERATION	65.39
123410	WAUGH, CAROL	UTILITY TAX REBATE	UTIL ADMIN	40.79
	WAUGH, CAROL		NON-DEPARTMENTAL	56.13
	WAUGH, CAROL		UTIL ADMIN	152.08
123411	WAVEDIVISION HOLDING	INTERNET SERVICES	COMPUTER SERVICES	408.00
	WAVEDIVISION HOLDING	I-NET LEASE - STILLY	CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/8/2018 TO 3/14/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123411	WAVEDIVISION HOLDING	I-NET LEASE-STILLY/IRU-ED SPRI	CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING		CENTRAL SERVICES	43,146.00
	WAVEDIVISION HOLDING		CENTRAL SERVICES	43,407.91
123412	WAYNE'S AUTO DETAIL	DETAIL TRUCK	PARK & RECREATION FAC	179.91
123413	WEBCHECK	WEBCHECK SERVICES - FEBRUARY 2	UTILITY BILLING	1,092.09
123414	WESTERN SYSTEMS	TIE ROD ASSEMBLY - #H014	EQUIPMENT RENTAL	238.83
	WESTERN SYSTEMS	FILTER AND O-RINGS	ER&R	293.88
	WESTERN SYSTEMS	BELTS, SPINDLES, CAN CONTROLS	ER&R	819.65
123415	WESTFALL, SAMUAL	UB REFUND	WATER/SEWER OPERATION	13.47
123416	WIDE FORMAT COMPANY	MONTHLY BASE CHARGE - FEBRUARY	UTIL ADMIN	117.83
123417	WIERSMA, ALEX	PER DIEM - 03/19-03/20/18	POLICE PATROL	102.00
123418	WILSON, TERESA	UTILITY TAX REBATE	NON-DEPARTMENTAL	37.34
	WILSON, TERESA		UTIL ADMIN	152.08
123419	WITTENBARGER, SANDRA	UB REFUND	WATER/SEWER OPERATION	395.35
123420	WRAY, FRANCES	UTILITY TAX REBATE	NON-DEPARTMENTAL	43.10
123421	YAMAHA MOTOR CORP	CART LEASE - M14087940	GOLF ADMINISTRATION	1,264.19
123422	YOUNG, MICHAEL	PER DIEM - 03/15/18	POLICE INVESTIGATION	48.00
123423	ZEE MEDICAL SERVICE	EYE GLASS WIPES	ER&R	77.90
123424	ZIMBLEMAN, ERVIN	UTILITY TAX REBATE	NON-DEPARTMENTAL	45.64
123425	ZIONS BANK	INVESTMENT CUSTODIAN/SAFEKEEPI	FINANCE-GENL	745.00

WARRANT TOTAL:

1,887,216.87

CHECK #116981

CHECK LOST IN MAIL

(150.00)

CHECK #123003

INITIATOR ERROR

(370.00)

1,888,446.20

Index #2

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: April 9, 2018

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 21, 2018 claims in the amount of \$876,897.71 paid by EFT transactions and Check No. 123426 through 123584 with Check No.'s 123232, 123276, 123296 & 123316 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-3

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$876,897.71 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 123426 THROUGH 123584 WITH CHECK NO'S 123232, 123276, 123296 & 123316 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF APRIL 2018.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 3/15/2018 TO 3/21/2018**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123426	A HOLISTIC ADULT FAM	UB REFUND	GARBAGE	2,529.00
123427	AAA FIRE & SAFETY	SEMI-ANNUAL MONITORING	OPERA HOUSE	229.11
123428	ALFYS PIZZA	DANCE SUPPLIES	RECREATION SERVICES	76.65
	ALFYS PIZZA		RECREATION SERVICES	87.11
123429	ALLMAX SOFTWARE, INC	ANTERO MAINTENANCE ANNUAL SUPP	WASTE WATER TREATMENT F	1,170.00
123430	AMATO, FRANK	UTILITY TAX REBATE	UTIL ADMIN	40.79
	AMATO, FRANK		NON-DEPARTMENTAL	96.45
	AMATO, FRANK		UTIL ADMIN	152.08
123431	APSCO, INC.	WWTP PUMP	SEWER LIFT STATION	23,847.49
123432	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	84.73
	ARAMARK UNIFORM		OPERA HOUSE	266.05
123433	BAILEY, ALBERTA	UTILITY TAX REBATE	NON-DEPARTMENTAL	8.88
	BAILEY, ALBERTA		UTIL ADMIN	40.79
	BAILEY, ALBERTA		UTIL ADMIN	152.08
123434	BAJWA, MIHINDER		NON-DEPARTMENTAL	53.45
123435	BANK OF AMERICA	FINANCE CHARGE	EXECUTIVE ADMIN	10.71
123436	BANK OF AMERICA	REIMBURSE TRAVEL EXPENSES	POLICE ADMINISTRATION	88.77
123437	BANK OF AMERICA	SUPPLY REIMBURSEMENT	GENERAL FUND	-10.47
	BANK OF AMERICA		POLICE PATROL	125.47
123438	BANK OF AMERICA	REIMBURSE USER GROUP EXPENSES	MUNICIPAL COURTS	117.52
123439	BANK OF AMERICA	WEBINAR/SUBSCRIPTION/DUE SECUR	FINANCE-GENL	43.95
	BANK OF AMERICA		COMPUTER SERVICES	60.84
123440	BANK OF AMERICA	ADVERTISING/HEADSET/FOLDERS	CITY COUNCIL	79.09
	BANK OF AMERICA		RECREATION SERVICES	-253.98
	BANK OF AMERICA		EXECUTIVE ADMIN	20.00
	BANK OF AMERICA		PARK & RECREATION FAC	45.00
	BANK OF AMERICA		CITY COUNCIL	88.49
	BANK OF AMERICA		OPERA HOUSE	119.90
	BANK OF AMERICA		PARK & RECREATION FAC	189.21
123441	BANK OF AMERICA	REGISTRATION/MEETING REIMBURSE	CITY COUNCIL	35.00
	BANK OF AMERICA		EXECUTIVE ADMIN	177.17
123442	BANK OF AMERICA	CONFERENCE/PARKING REIMBURSEME	ENGR-GENL	3.00
	BANK OF AMERICA		ENGR-GENL	395.00
123443	BANK OF AMERICA	CONFERENCE/MEMBERSHIP REIMBURS	LEGAL-GENL	485.00
123444	BANK OF AMERICA	REIMBURSE CONFERENCE/MEMBERSHI	COMMUNITY DEVELOPMENT-	603.00
123445	BANK OF AMERICA	TRAVEL/MEALS/CASE REIMBURSEMEN	POLICE ADMINISTRATION	92.50
	BANK OF AMERICA		POLICE INVESTIGATION	1,056.49
123446	BANK OF AMERICA	CASING AND REGISTRATION REIMBU	UTIL ADMIN	445.58
	BANK OF AMERICA		UTIL ADMIN	795.00
123447	BANK OF AMERICA	REIMBURSE TRAVEL/SUPPLIES/CASE	POLICE ADMINISTRATION	21.35
	BANK OF AMERICA		POLICE INVESTIGATION	104.90
	BANK OF AMERICA		POLICE ADMINISTRATION	119.99
	BANK OF AMERICA		POLICE INVESTIGATION	292.27
	BANK OF AMERICA		POLICE INVESTIGATION	843.44
123448	BANK OF AMERICA	SPECIAL EVENT/OFFICE/MEETING S	GENERAL FUND	-99.79
	BANK OF AMERICA		PARK & RECREATION FAC	8.95
	BANK OF AMERICA		PARK & RECREATION FAC	59.10
	BANK OF AMERICA		OPERA HOUSE	233.17
	BANK OF AMERICA		RECREATION SERVICES	1,239.55
123449	BANK OF AMERICA	POSTAGE/SUPPLIES/TRAVEL REIMBU	GENERAL FUND	-7.85
	BANK OF AMERICA		DETENTION & CORRECTION	94.06
	BANK OF AMERICA		OFFICE OPERATIONS	149.78
	BANK OF AMERICA		POLICE PATROL	152.86
	BANK OF AMERICA		POLICE ADMINISTRATION	157.93
	BANK OF AMERICA		POLICE PATROL	333.00
	BANK OF AMERICA		COMMUNICATION CENTER	618.50
123450	BANK OF AMERICA	TRAVEL REIMBURSEMENT	UTIL ADMIN	1,577.38
123451	BANK OF AMERICA	TRAINING REIMBURSEMENT	POLICE TRAINING-FIREARMS	2,609.00
123452	BANNER BANK	RETAINAGE ON PAY ESTIMATE #2	SURFACE WATER CAPITAL PF	7,842.18
123453	BARTL, CRAIG	PER DIEM 3/15/18	POLICE INVESTIGATION	48.00
	BARTL, CRAIG	PER DIEM 2/28-3/1	POLICE INVESTIGATION	160.00

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 3/15/2018 TO 3/21/2018**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123454	BICKFORD FORD	SPARK PLUGS, IGNITION COIL AND	EQUIPMENT RENTAL	567.24
123455	BISMORE, KRISTINE	UB REFUND	WATER/SEWER OPERATION	10.07
123456	BRANTLEY, JAMES		WATER/SEWER OPERATION	23.77
123457	BROCK, TINA	REIMBURSE MILEAGE	CITY CLERK	13.30
123458	BUCK, KEN	UB REFUND	WATER/SEWER OPERATION	31.91
123459	CADMAN MATERIALS INC	ASPHALT	ROADWAY MAINTENANCE	332.36
123460	CALLAHAN, KALEB	REIMBURSE CDL RENEWAL FEES	GENERAL SERVICES - OVERH	102.00
123461	CAPTAIN DIZZYS EXXON	CAR WASHES	POLICE PATROL	90.00
123462	CASCADE COLUMBIA	ALUMINUM CHLORIDE	WASTE WATER TREATMENT F	12,039.52
123463	CAUDLE, LEORA	UB REFUND	WATER/SEWER OPERATION	57.31
123464	CENTRAL WELDING SUPP	RAIN GEAR, GLOVES, SHOVELS AND	ER&R	1,143.59
123465	CHAMPION BOLT	HARDWARE	EQUIPMENT RENTAL	24.01
123466	CHANDLER, HEATHER & CHANDLER, HEATHER &	UB REFUND	WATER/SEWER OPERATION	0.74
123467	COASTAL FARM & HOME COASTAL FARM & HOME COASTAL FARM & HOME COASTAL FARM & HOME	BOOTS-GESSNER, KR JEANS-GILBERT RUBBER BOOTS-GEIST BOOTS-GILBERT	UTIL ADMIN UTIL ADMIN UTIL ADMIN UTIL ADMIN	87.27 117.80 152.73 157.09
123468	COLUMBIA FORD COLUMBIA FORD	DISCOUNT TAKEN IN ERROR INV # 2018 FORD INTERCEPTOR	EQUIPMENT RENTAL EQUIPMENT RENTAL	300.00 41,559.48
123469	CORE & MAIN LP CORE & MAIN LP	VALVE VALVE AND GASKET	WASTE WATER TREATMENT F WASTE WATER TREATMENT F	1,444.35 1,485.96
123470	COUNTRY GREEN TURF	SOD	PARK & RECREATION FAC	83.32
123471	CPSM CPSM	CONSULTING SERVICES-FIRE DEPT CONSULTING SERVICES-PD DRAFT R	NON-DEPARTMENTAL NON-DEPARTMENTAL	19,600.00 22,140.00
123472	DIAMOND B CONSTRUCT DIAMOND B CONSTRUCT DIAMOND B CONSTRUCT DIAMOND B CONSTRUCT	UNIT SERVICE REPLACE BELT REPLACE BLOWER MOTOR REPAIR HEAT PUMP	STORM DRAINAGE UTIL ADMIN CITY HALL WASTE WATER TREATMENT F	115.10 326.21 644.70 1,744.51
123473	DICKISON, JOYCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	84.46
123474	DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING DICKS TOWING	TOWING EXPENSE-BCZ6028 TOWING EXPENSE-BDP4901 TOWING EXPENSE-BGC1738 TOWING EXPENSE-MP-18-10820 TOWING EXPENSE-MP18-09021 TOWING EXPENSE-MP18-09156 TOWING EXPENSE-MP18-10285 TOWING EXPENSE-MP18-10298 TOWING EXPENSE-MP18-11205	POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL POLICE PATROL	43.64 43.64 43.64 43.64 43.64 43.64 43.64 43.64 43.64 43.64 43.64
123475	DONNELSON ELECTRIC DONNELSON ELECTRIC	REPLACE OUTSIDE LIGHTING SHOP ELECTRICAL WORK	PUBLIC SAFETY BLDG MAINT OF GENL PLANT	2,845.87 6,970.67
123476	DROULLARD, DUANE	UB REFUND	WATER/SEWER OPERATION	19.08
123477	DUNLAP INDUSTRIAL	BOOTS-STAIR	UTIL ADMIN	153.81
123478	E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER E&E LUMBER	PVC PARTS PLUNGER WIRE AND BRACKETS MDF PADLOCKS PVC, PIPE AND ELBOWS	STORM DRAINAGE SEWER MAIN COLLECTION SOLID WASTE OPERATIONS STORM DRAINAGE WASTE WATER TREATMENT F SOLID WASTE OPERATIONS STORM DRAINAGE SEWER MAIN COLLECTION MAINT OF GENL PLANT SEWER LIFT STATION	5.92 5.92 8.89 20.65 25.05 25.13 50.96 50.96 62.24 109.94
123479	ECOSS	IDDE INSPECTIONS, SPILL RESPON	STORM DRAINAGE	450.00
123480	EVERETT OFFICE	FILE CABINET AND RAILS	WATER DIST MAINS	838.98
123481	EVERETT TIRE & AUTO	TIRES	EQUIPMENT RENTAL	131.61
123482	EVERETT, CITY OF EVERETT, CITY OF	LAB ANALYSIS WATER FILTRATION SERVICES	WASTE WATER TREATMENT F SOURCE OF SUPPLY	917.10 193,543.02
123483	FARLEY, CHRISTOPHER	PER DIEM 3/15/18	POLICE INVESTIGATION	48.00
123484	FARO TECHNOLOGIES	FARO LASER SCANNER AND ACCESSO	POLICE PATROL	73,678.04
123485	FINDLEY, DOROTHY	UTILITY TAX REBATE	NON-DEPARTMENTAL	69.64

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/15/2018 TO 3/21/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123486	FINLEY, KELSEY	UB REFUND	WATER/SEWER OPERATION	13.11
123487	FOREMOST PROMOTIONS	COFFEE MUGS	GENERAL FUND	-75.65
	FOREMOST PROMOTIONS		POLICE ADMINISTRATION	906.94
123488	FRANCISCO, DON	UB REFUND	WATER/SEWER OPERATION	21.14
123489	FRONTIER COMMUNICATI	ACCT #36065894930725005	POLICE INVESTIGATION	31.41
	FRONTIER COMMUNICATI		RECREATION SERVICES	31.41
	FRONTIER COMMUNICATI	ACCT #36065150331108105	EXECUTIVE ADMIN	33.39
	FRONTIER COMMUNICATI	ACCT #36065774950927115	STREET LIGHTING	50.00
	FRONTIER COMMUNICATI	ACCT #36065347410509955	WASTE WATER TREATMENT F	53.20
	FRONTIER COMMUNICATI	ACCT #36065833580311025	POLICE PATROL	54.49
	FRONTIER COMMUNICATI	ACCT #36065770750721145	POLICE PATROL	54.67
	FRONTIER COMMUNICATI	ACCT #36065836350725085	UTIL ADMIN	56.60
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	56.60
	FRONTIER COMMUNICATI	ACCT #36065809240222175	PUBLIC SAFETY BLDG	59.46
	FRONTIER COMMUNICATI	ACCT #42533599120718175	SUNNYSIDE FILTRATION PLAI	63.95
	FRONTIER COMMUNICATI	ACCT #36065372080111165	OPERA HOUSE	81.98
	FRONTIER COMMUNICATI	ACCT #36065852920604075	PERSONNEL ADMINISTRATIO	88.43
	FRONTIER COMMUNICATI	ACCT #36065755320112185	OPERA HOUSE	119.00
	FRONTIER COMMUNICATI	ACCT #42533578930731175	SUNNYSIDE FILTRATION PLAI	189.59
	FRONTIER COMMUNICATI	ACCT #36065852920604075	MUNICIPAL COURTS	259.00
123490	FWB ENTERPRISES INC	MOTOR FOR STILLY VACUUM PUMP	WATER FILTRATION PLANT	300.03
123491	GABEHART, DARCY	UB REFUND	WATER/SEWER OPERATION	30.15
123492	GALLS, LLC	UNIFORM CREDIT-ADAMS	POLICE PATROL	-96.87
	GALLS, LLC	EAR PIECE	DETENTION & CORRECTION	12.96
	GALLS, LLC	UNIFORM-ADAMS	POLICE PATROL	47.14
	GALLS, LLC	UNIFORM-MCKENNA	POLICE PATROL	81.83
	GALLS, LLC	UNIFORM-ADAMS	POLICE PATROL	88.32
	GALLS, LLC		POLICE PATROL	93.83
	GALLS, LLC		POLICE PATROL	99.29
	GALLS, LLC	NIK KITS	POLICE PATROL	209.50
	GALLS, LLC	UNIFORM-MCKENNA	POLICE PATROL	620.26
123493	GREENSHIELDS	FITTINGS	EQUIPMENT RENTAL	10.75
	GREENSHIELDS	CABLE	EQUIPMENT RENTAL	22.05
	GREENSHIELDS	FITTINGS	ER&R	803.50
123494	HACH COMPANY	CALIBRATION KITS, VIALS AND PH	WATER QUAL TREATMENT	2,845.83
123495	HD FOWLER COMPANY	PVC, CLAMPS AND ELLS	STORM DRAINAGE	25.63
	HD FOWLER COMPANY		SEWER MAIN COLLECTION	25.64
	HD FOWLER COMPANY	PIPE AND END CAP	STORM DRAINAGE	271.36
123496	HDR ENGINEERING	PROFESSIONAL SERVICES	GMA - STREET	120,271.07
123497	HE MITCHELL CO	PADLOCK SET UP PARTS	MAINT OF GENL PLANT	813.54
123498	KENWORTH NORTHWEST	REPAIR #J024	EQUIPMENT RENTAL	2,401.43
123499	KINGSFORD, ANDREA	REIMBURSE SPECIAL EVENT SUPPLI	OPERA HOUSE	148.24
123500	KKXA 1520	ADVERTISING	OPERA HOUSE	150.00
123501	KREBS, GAYLEN & KATH	UB REFUND	WATER/SEWER OPERATION	50.50
123502	KUKER-RANKEN	BOND PAPER ROLLS	ER&R	244.39
123503	LASTING IMPRESSIONS	EMBROIDERY	POLICE PATROL	26.18
	LASTING IMPRESSIONS		POLICE PATROL	48.00
	LASTING IMPRESSIONS	JACKET	UTIL ADMIN	60.85
	LASTING IMPRESSIONS	JACKETS AND POLOS	ER&R	553.86
	LASTING IMPRESSIONS	UNIFORM PATCHES	POLICE PATROL	1,358.30
123504	LAWSON, DONNA	UB REFUND	GARBAGE	24.14
123505	LES SCHWAB TIRE CTR	TIRES	ER&R	282.24
	LES SCHWAB TIRE CTR		ER&R	758.35
	LES SCHWAB TIRE CTR		EQUIPMENT RENTAL	1,013.00
123506	LOOMIS	ARMORED TRUCK SERVICE	COMMUNITY DEVELOPMENT-	107.63
	LOOMIS		UTIL ADMIN	107.63
	LOOMIS		GOLF ADMINISTRATION	168.32
	LOOMIS		UTILITY BILLING	215.27
	LOOMIS		POLICE ADMINISTRATION	430.53
	LOOMIS		MUNICIPAL COURTS	430.53
123507	LOWES HIW INC	TANK PARTS	ROADSIDE VEGETATION	2.90

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/15/2018 TO 3/21/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123537	PARTS STORE, THE	FILTERS	ER&R	153.90
	PARTS STORE, THE	BRAKE PADS, BRAKE ROTORS AND H	EQUIPMENT RENTAL	163.01
	PARTS STORE, THE	FILTERS AND ANITFREEZE	ER&R	163.98
	PARTS STORE, THE	FILTERS AND BULBS	ER&R	209.96
123538	PARTSMASER	SHOP SUPPLIES	EQUIPMENT RENTAL	552.19
123539	PLATT ELECTRIC	CREDIT FROM INV # J733502	MAINT OF GENL PLANT	-13.12
	PLATT ELECTRIC	LIGHTS	SOLID WASTE OPERATIONS	85.76
123540	POLLARDWATER.COM	PILLOWS AND TABLETS	WATER DIST MAINS	634.89
123541	PRICE, JAMES N	UB REFUND	WATER/SEWER OPERATION	344.48
123542	PUBLIC SAFETY SELECT	PRE-EMPLOYMENT SCREENING	POLICE ADMINISTRATION	400.00
123543	PUD	ACCT #2011-4209-8	PARK & RECREATION FAC	8.10
	PUD	ACCT #2052-8364-1	STREET LIGHTING	9.08
	PUD	ACCT #2050-2647-6	STREET LIGHTING	11.01
	PUD	ACCT #2045-8436-1	STREET LIGHTING	17.16
	PUD	ACCT #2050-2647-6	STREET LIGHTING	17.21
	PUD	ACCT #2013-8099-5	PUMPING PLANT	17.24
	PUD	ACCT #2054-8182-3	GOLF ADMINISTRATION	18.14
	PUD	ACCT #2021-7786-1	PUMPING PLANT	19.43
	PUD	ACCT #2045-8436-1	STREET LIGHTING	22.74
	PUD	ACCT #2213-0349-8	STREET LIGHTING	29.52
	PUD	ACCT #2011-4215-5	TRANSPORTATION MANAGEM	35.76
	PUD	ACCT #2200-2050-7	STREET LIGHTING	39.49
	PUD	ACCT #2216-1040-5	STREET LIGHTING	40.15
	PUD	ACCT #2048-2969-1	STREET LIGHTING	56.67
	PUD	ACCT #2201-5310-0	TRANSPORTATION MANAGEM	58.38
	PUD	ACCT #2022-2076-0	GOLF ADMINISTRATION	62.48
	PUD	ACCT #2203-3923-8	TRAFFIC CONTROL DEVICES	64.93
	PUD	ACCT #2021-8367-9	TRANSPORTATION MANAGEM	66.74
	PUD	ACCT #2008-0070-4	STREET LIGHTING	68.64
	PUD	ACCT #2048-7913-4	TRAFFIC CONTROL DEVICES	71.94
	PUD	ACCT #2039-9634-3	STREET LIGHTING	73.94
	PUD	ACCT #2006-6043-9	STREET LIGHTING	75.09
	PUD	ACCT #2019-3119-3	PARK & RECREATION FAC	106.03
	PUD	ACCT #2025-7611-2	STREET LIGHTING	126.79
	PUD	ACCT #2033-4458-5	STREET LIGHTING	203.39
	PUD	ACCT #2023-6819-7	PUMPING PLANT	203.49
	PUD	ACCT # 2012-2250-67	PARK & RECREATION FAC	216.09
	PUD	ACCT #2008-1280-8	PUMPING PLANT	238.18
	PUD	ACCT #2200-2051-1	STREET LIGHTING	348.45
	PUD	ACCT #2024-6155-4	SEWER LIFT STATION	790.78
	PUD	ACCT #2016-3963-0	GOLF ADMINISTRATION	893.01
	PUD	ACCT #2001-6459-8	SOURCE OF SUPPLY	911.05
	PUD	ACCT #2010-9896-9	PUMPING PLANT	1,603.42
	PUD	ACCT #2026-0420-3	STREET LIGHTING	1,624.98
	PUD	ACCT #2025-7611-2	STREET LIGHTING	2,409.05
	PUD	ACCT #2026-0420-3	STREET LIGHTING	2,437.46
	PUD	ACCT #2028-8209-8	STREET LIGHTING	9,631.69
	PUD		STREET LIGHTING	15,064.94
123544	PUGET SOUND ENERGY	ACCT #220015485380	OPERA HOUSE	36.69
	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG	65.55
	PUGET SOUND ENERGY	ACCT #220015485349	OPERA HOUSE	65.78
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	83.60
	PUGET SOUND ENERGY	ACCT #220015485703	OPERA HOUSE	96.74
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	108.95
	PUGET SOUND ENERGY	ACCT #2200092074345	OPERA HOUSE	423.32
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	494.36
	PUGET SOUND ENERGY	ACCT #200023493808	CITY HALL	499.79
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	619.45
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	1,172.31
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG	1,544.82
123545	QUADRA CEILING	REPAIR EXISTING SUSPENSION SYS	CITY HALL	409.13

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/15/2018 TO 3/21/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123546	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	WATER CAPITAL PROJECTS	1,966.37
	RH2 ENGINEERING INC		WATER CAPITAL PROJECTS	3,144.69
	RH2 ENGINEERING INC		WATER CAPITAL PROJECTS	6,675.43
123547	ROAD CONSTRUCTION	PAY ESTIMATE #2	SURFACE WATER CAPITAL PF163,	274.27
123548	ROTH, ALLAN	UTILTIY TAX REBATE	NON-DEPARTMENTAL	45.39
123549	SAFEWAY INC.	SPECIAL EVENT SUPPLIES	RECREATION SERVICES	9.80
	SAFEWAY INC.		OPERA HOUSE	15.25
	SAFEWAY INC.		COMMUNITY CENTER	23.84
	SAFEWAY INC.		OPERA HOUSE	24.51
	SAFEWAY INC.		COMMUNITY CENTER	26.02
	SAFEWAY INC.		RECREATION SERVICES	49.36
123550	SANDHOFER, PAMELA	UTILTIY TAX REBATE	NON-DEPARTMENTAL	94.34
123551	SEA-ALASKA INDUSTRIA	REBUILD PUMP #2	SEWER LIFT STATION	5,941.59
123552	SEATTLE TIMES, THE	EMPLOYMENT ADS	PERSONNEL ADMINISTRATIOI	525.00
	SEATTLE TIMES, THE		UTIL ADMIN	525.00
	SEATTLE TIMES, THE		FINANCE-GENL	525.00
123553	SHACKLETON, CORI	WELLNESS LUNCH AND LEARN REIMB	PERSONNEL ADMINISTRATIOI	237.27
123554	SHERWIN WILLIAMS	PAINT	MAINT OF GENL PLANT	113.86
123555	SHRED-IT US	MONTHLY SHREDDING SERVICE	POLICE INVESTIGATION	10.00
	SHRED-IT US		DETENTION & CORRECTION	10.00
	SHRED-IT US		OFFICE OPERATIONS	19.28
	SHRED-IT US		POLICE PATROL	20.00
123556	SIX ROBBLEES INC	TRAILER TONGUE JACK	EQUIPMENT RENTAL	161.90
123557	SMIRNES, SCOT	UB REFUND	WATER/SEWER OPERATION	14.10
123558	SMITH, LAMAYE	UTILITY TAX REBATE	NON-DEPARTMENTAL	29.58
123559	SNO CO TREASURER	INMATE MEDICAL	DETENTION & CORRECTION	3,575.38
123560	SONITROL	SECURITY MONITORING SERVICES	UTIL ADMIN	144.56
	SONITROL		COMMUNITY CENTER	154.96
	SONITROL		PUBLIC SAFETY BLDG	174.72
	SONITROL		SUNNYSIDE FILTRATION PLAI	239.00
	SONITROL		PARK & RECREATION FAC	287.04
	SONITROL		MAINT OF GENL PLANT	315.12
	SONITROL		CITY HALL	361.92
	SONITROL		WASTE WATER TREATMENT F	537.76
123561	SOUND PUBLISHING	LEGAL ADS	CITY CLERK	153.34
123562	SOUND PUBLISHING		COMMUNITY DEVELOPMENT-	549.98
123563	SOUND PUBLISHING	EMPLOYMENT ADS	PERSONNEL ADMINISTRATIOI	299.00
	SOUND PUBLISHING		UTIL ADMIN	299.00
123564	SOUND PUBLISHING	OPERA HOUSE ADVERTISING	OPERA HOUSE	1,161.00
123565	SOUND SAFETY	BOOTS-NORSBY	FACILITY MAINTENANCE	197.39
123566	SPRINGBROOK NURSERY	TOPSOIL	PARK & RECREATION FAC	17.23
123567	STAPLES	OFFICE SUPPLIES	WATER DIST MAINS	12.10
	STAPLES		PARK & RECREATION FAC	131.25
123568	STEELE, ERICA	REIMBURSE MILEAGE	EXECUTIVE ADMIN	27.90
123569	STONEWAY ELECTRIC	LIGHTS	PUBLIC SAFETY BLDG	45.00
123570	STORMO, ROBIN	UTILITY TAX REBATE	NON-DEPARTMENTAL	89.43
	STORMO, ROBIN		UTIL ADMIN	152.08
123571	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL SERVICES - OVERH-	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT F	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
123572	SUEZ TREATMENT	BALLAST ASSEMBLIES, DCA ASSEMB	WASTE WATER TREATMENT F	2,818.09
	SUEZ TREATMENT	BALLAST, CONTROL ASSY AND LAMP	WASTE WATER TREATMENT F	2,846.48
123573	SUPPLYWORKS	DEGREASER	ER&R	641.94
123574	SUTHERLAND, CHRIS	REIMBURSE BAGGAGE FEES	POLICE INVESTIGATION	50.00
123575	TACOMA SCREW PRODUCT	LOCATE PAINT, BRUSHES, CLEANER	ER&R	372.15
123576	TOKAY SOFTWARE	ANNUAL TECH SUPPORT	WATER CROSS CNTL	530.00
123577	TRANSPORTATION, DEPT	GOOD TO GO FEE	POLICE PATROL	2.75
123578	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	53.17
123579	UTILITIES UNDERGROUN	EXCAVATION NOTICES	UTILITY LOCATING	498.96
	UTILITIES UNDERGROUN		UTILITY LOCATING	534.38
123580	VERBON, RUSSELL	UTILITY TAX REBATE	NON-DEPARTMENTAL	69.51

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/15/2018 TO 3/21/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123581	VERIZON	WIRELESS CHARGES	CRIME PREVENTION	24.89
	VERIZON		PURCHASING/CENTRAL STOF	24.89
	VERIZON		UTILITY BILLING	49.78
	VERIZON		PERSONNEL ADMINISTRATIO	55.41
	VERIZON		EQUIPMENT RENTAL	105.19
	VERIZON		PROPERTY TASK FORCE	110.82
	VERIZON		FACILITY MAINTENANCE	110.82
	VERIZON		FINANCE-GENL	120.82
	VERIZON		LEGAL-GENL	120.82
	VERIZON		LEGAL - PROSECUTION	176.23
	VERIZON		RECREATION SERVICES	179.86
	VERIZON		PARK & RECREATION FAC	185.49
	VERIZON		SOLID WASTE CUSTOMER EX	199.12
	VERIZON		OFFICE OPERATIONS	210.38
	VERIZON		EXECUTIVE ADMIN	231.64
	VERIZON		MUNICIPAL COURTS	246.25
	VERIZON		COMMUNITY SERVICES UNIT	261.65
	VERIZON		YOUTH SERVICES	277.05
	VERIZON		WATER SUPPLY MAINS	320.08
	VERIZON		WATER QUAL TREATMENT	376.05
	VERIZON		GENERAL SERVICES - OVERF	409.50
	VERIZON		DETENTION & CORRECTION	426.39
	VERIZON		SOLID WASTE OPERATIONS	440.11
	VERIZON		COMMUNITY DEVELOPMENT-	479.47
	VERIZON		STORM DRAINAGE	500.52
	VERIZON		WASTE WATER TREATMENT F	519.06
	VERIZON		ENGR-GENL	596.20
	VERIZON		COMPUTER SERVICES	626.95
	VERIZON		POLICE ADMINISTRATION	739.82
	VERIZON		POLICE INVESTIGATION	773.66
	VERIZON		UTIL ADMIN	1,711.03
	VERIZON		POLICE PATROL	4,839.78
123582	WEST PAYMENT CENTER	WEST INFORMATION CHARGES	POLICE INVESTIGATION	258.73
123583	WETLAND RESOURCES	RESEARCH AND FIELD DELINEATION	GMA-PARKS	900.00
123584	WHATCOM ENVIRONMENTA	EDR LIGHTBOX STANDARD	NON-DEPARTMENTAL	364.44
	WHATCOM ENVIRONMENTA	PHASE 1 ENVIRONMENTAL SITE ASS	NON-DEPARTMENTAL	2,959.61

WARRANT TOTAL:

878,951.04

CHECK #123232	INITIATOR ERROR	(208.00)
CHECK #123276	INITIATOR ERROR	(48.00)
CHECK #123296	INITIATOR ERROR	(48.00)
CHECK #123316	INITIATOR ERROR	(1749.33)

876,897.71

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: April 9, 2018

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS:	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the March 20, 2018 payroll in the amount \$1,240,989.16, paid by EFT Transactions and Check No.'s 31423 through 31446.
COUNCIL ACTION:

BLANKET CERTIFICATION
PAYROLL
FOR PERIOD-3

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE PAYROLL IN THE AMOUNT OF \$1,240,989.16 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 31423 THROUGH 31446 ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCILMEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE-MENTIONED PAYROLL ON THIS 9TH DAY OF APRIL 2018.

COUNCILMEMBER COUNCILMEMBER

COUNCILMEMBER COUNCILMEMBER

COUNCILMEMBER COUNCILMEMBER

COUNCILMEMBER COUNCILMEMBER

03/15/2018 08:26
 kkussy
 WARRANT: 032018

CITY OF MARYSVILLE
 CURRENT CHECK REGISTER - REGULAR
 03/01/2018 to 03/15/2018

P 1
 prchkreg
 CHECK DATE: 03/20/2018

EMP #	NAME	TYP	NET PAY	CHECK #	LOC	CHECK DATE	SPECIAL
9868	MULLER, STEPHEN C.	CK	546.46	000031423	1001	03/20/2018	
2688	DYE, LORI A.	CK	1,825.94	000031424	1008	03/20/2018	
1453	MCKENNA, DAVID R.	CK	2,330.81	000031425	1208	03/20/2018	
3273	AKAU, DEVIN G.	CK	1,549.80	000031426	1010	03/20/2018	
2405	BRAMMER, COLE M.	CK	92.48	000031427	1010	03/20/2018	
5580	CAFERRO, GABRIELLA M	CK	184.25	000031428	1010	03/20/2018	
5236	FISCHER, LILLIANNE M.	CK	161.43	000031429	1010	03/20/2018	
1191	HEACOCK, EBEN M.	CK	280.13	000031430	1010	03/20/2018	
6333	WAYLAND, NICHOLAS L.	CK	234.45	000031431	1010	03/20/2018	
954	CANFIELD, MICHAEL D.	CK	990.04	000031432	2101	03/20/2018	
4443	HESPE, AUSTIN R.	CK	1,113.93	000031433	2101	03/20/2018	
2418	AKAU, AUSTIN R.	CK	1,742.96	000031434	4002	03/20/2018	
5444	SCOTT, ROBERT W.	CK	2,343.06	000031435	5010	03/20/2018	
8938	THORSON, RANDALL L.	CK	2,094.78	000031436	5010	03/20/2018	
3326	BOHANNON, JENNIFER A	CK	2,289.45	000031437	1003	03/20/2018	
2514	TREACY, ALBERT M.	CK	3,311.04	000031438	1005	03/20/2018	
5000	EMPLOYMENT SECURITY	CK	12,746.13	000031439		03/20/2018	
5001	DEPARTMENT OF LABOR	CK	184,228.59	000031440		03/20/2018	
5004	ICMA RETIREMENT TRUS	CK	15,238.16	000031441		03/20/2018	
5026	UNITED WAY OF SNOHOM	CK	241.42	000031442		03/20/2018	
10349	HRA VEBA TRUST CONTR	CK	8,200.00	000031443		03/20/2018	
14395	LEGALSHIELD	CK	380.65	000031444		03/20/2018	
15041	KEY BANK	CK	1,445.21	000031445		03/20/2018	
21770	MARYSVILLE AREA CRIS	CK	50.00	000031446		03/20/2018	
24	** TOTAL CHECK(S)		243,621.17				

** END OF REPORT - Generated by Karen Kussy **

PAYROLL 3/20/18

Total Checks	243,621.17
Direct Deposits	706,354.43
Federal Taxes	276,763.80
DSHS	1,936.26
DRS - this payroll	
DRS - other payrolls	
DRS - Deferred Comp	8,088.50
MASSMUTUAL	4,225.00
Total Payroll	<u>1,240,989.16</u>

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: April 9, 2018

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the March 28, 2018 claims in the amount of \$628,827.11 paid by EFT transactions and Check No. 123585 through 123697 with Check No.'s 118380 & 121379 voided.

COUNCIL ACTION:

BLANKET CERTIFICATION

**CLAIMS
FOR
PERIOD-3**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$628,827.11 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 123585 THROUGH 123697 WITH CHECK NO'S 118380 & 121379 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF APRIL 2018.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 3/22/2018 TO 3/28/2018**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123585	RAPID FINANCIAL SOL	JURY COSTS/LOAD FEES	COURTS	296.54
123586	ACCURATE ELECTRIC	PS DVTEL CAMERA SYSTEM PROGRAM	OFFICE OPERATIONS	294.57
123587	ADVANTAGE BUILDING S	JANITORIAL SERVICE	WATER FILTRATION PLANT	84.84
	ADVANTAGE BUILDING S		SUNNYSIDE FILTRATION PLANT	394.12
	ADVANTAGE BUILDING S		COMMUNITY CENTER	848.41
	ADVANTAGE BUILDING S		UTIL ADMIN	848.41
	ADVANTAGE BUILDING S		COURT FACILITIES	1,272.61
	ADVANTAGE BUILDING S		CITY HALL	1,272.61
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT FAC	1,660.32
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	1,696.70
	ADVANTAGE BUILDING S		PUBLIC SAFETY BLDG	1,873.16
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	3,817.80
123588	ALL BATTERY SALES &	BATTERY	EQUIPMENT RENTAL	94.04
123589	ANDERSON, KATHERINE	REFUND CLASS FEES	PARKS-RECREATION	30.00
123590	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		EQUIPMENT RENTAL	70.75
	ARAMARK UNIFORM		EQUIPMENT RENTAL	72.22
123591	AWWA	WATER STORAGE BASICS-BRYANT	UTIL ADMIN	80.00
	AWWA	WATER STORAGE BASICS-KEEFE	UTIL ADMIN	80.00
	AWWA	WA SHORT SCHOOL/TRADE SHOW-GES	UTIL ADMIN	130.00
123592	BANKS, SUSAN GAYLE	INSTRUCTOR SERVICES	RECREATION SERVICES	222.30
123593	BARTL, CRAIG	REIMBURSE BANK FEES	FINANCE-GENL	12.00
	BARTL, CRAIG	REIMBURSE TRAVEL EXPENSES	POLICE INVESTIGATION	121.57
123594	BERGER/ABAM ENGR	PROFESSIOANL SERVICES	GMA - STREET	48,951.69
123595	BICKFORD FORD	HVAC PLENUM AND BLOWER MOTOR A	EQUIPMENT RENTAL	566.39
123596	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	4,194.52
123597	BRIM TRACTOR	FREIGHT CREDIT	EQUIPMENT RENTAL	-12.27
	BRIM TRACTOR	WINDSHIELD-#555	EQUIPMENT RENTAL	702.54
123598	CADMAN MATERIALS INC	ASPHALT	ROADWAY MAINTENANCE	890.31
	CADMAN MATERIALS INC		ROADWAY MAINTENANCE	996.02
123599	CASCADE COLUMBIA	ALUMINUM CHLORIDE	WASTE WATER TREATMENT FAC	12,606.18
	CASCADE COLUMBIA		WASTE WATER TREATMENT FAC	12,857.44
123600	CASCADE SEPTIC, LLC	PORTABLE SERVICE	SOURCE OF SUPPLY	326.70
123601	CENTRAL WELDING SUPP	GLOVES	ER&R	42.55
	CENTRAL WELDING SUPP	EAR MUFFS AND PLUGS	ER&R	235.43
	CENTRAL WELDING SUPP	SAFETY GLASSES, GLOVES, EAR MU	ER&R	339.87
	CENTRAL WELDING SUPP	BLOODBORNE PATHOGEN KITS, GLO	ER&R	729.15
123602	CHAMPION BOLT	HARDWARE	SMALL ENGINE SHOP	42.50
	CHAMPION BOLT		EQUIPMENT RENTAL	50.47
123603	CHURCH OF JESUS CHRI	RENTAL DEPOSIT REFUND	GENERAL FUND	250.00
123604	COMCAST	CABLE SERVICE-KBCC	BAXTER CENTER APPRE	51.34
	COMCAST		BAXTER CENTER APPRE	61.34
123605	CORNWELL TOOLS	BIT SET, TAPE MEASURE, TEST LI	EQUIPMENT RENTAL	1,120.87
123606	CORRECTIONS, DEPT OF	WORK CREW-FEB 2018	PARK & RECREATION FAC	272.38
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	377.99
123607	DAHMS, ROBERT & TRAC	UB REFUND	WATER/SEWER OPERATION	59.39
123608	DAILY JOURNAL OF COM	LEGAL AD	ARTERIAL STREET-GENL	372.00
123609	DAVIS, KEVIN & MEGUM	UB REFUND	WATER/SEWER OPERATION	344.69
123610	DIAMOND B CONSTRUCT	HVAC MAINTENANCE	SOURCE OF SUPPLY	113.83
	DIAMOND B CONSTRUCT		PARK & RECREATION FAC	238.39
	DIAMOND B CONSTRUCT		NON-DEPARTMENTAL	267.32
	DIAMOND B CONSTRUCT		MAINT OF GENL PLANT	289.96
	DIAMOND B CONSTRUCT		COMMUNITY CENTER	352.22
	DIAMOND B CONSTRUCT		WATER FILTRATION PLANT	720.35
	DIAMOND B CONSTRUCT		MAINTENANCE	788.15
	DIAMOND B CONSTRUCT		COURT FACILITIES	942.84
	DIAMOND B CONSTRUCT		UTIL ADMIN	958.94
	DIAMOND B CONSTRUCT		CITY HALL	1,017.86
	DIAMOND B CONSTRUCT		WASTE WATER TREATMENT FAC	1,205.57
	DIAMOND B CONSTRUCT		PUBLIC SAFETY BLDG	1,665.06

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/22/2018 TO 3/28/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123611	DICKS TOWING	TOWING EXPENSE-#J035	EQUIPMENT RENTAL	212.75
123612	DITCH WITCH NORTHWES	LOCATOR	UTILITY LOCATING	3,514.14
123613	DUNLAP INDUSTRIAL	FLOAT VESTS	WASTE WATER TREATMENT F	407.86
123614	E&E LUMBER	LEXEL CLEAR	STORM DRAINAGE	2.77
	E&E LUMBER		SEWER MAIN COLLECTION	2.77
	E&E LUMBER	PVC PARTS	STORM DRAINAGE	42.32
	E&E LUMBER		SEWER MAIN COLLECTION	42.32
123615	EAGLE FENCE	FENCE REPAIR	GMA - STREET	1,631.05
123616	EMERALD HILLS	COFFEE	BAXTER CENTER APPRE	31.96
123617	EMERALD RECYCLING	DISPOSAL FEE	EQUIPMENT RENTAL	173.86
	EMERALD RECYCLING		EQUIPMENT RENTAL	434.77
123618	ENTERPRISE, DEPT OF	HANDBOOKS	STORM DRAINAGE	967.17
123619	ENVIRONMENTAL RES	EVALUATE SAMPLES	WASTE WATER TREATMENT F	103.83
	ENVIRONMENTAL RES		WASTE WATER TREATMENT F	470.83
123620	EVERETT OFFICE	OFFICE FURNITURE-LATIMER	UTIL ADMIN	2,701.32
123621	EVERETT TIRE & AUTO	WHEEL ALIGNMENT	EQUIPMENT RENTAL	139.45
	EVERETT TIRE & AUTO	TIRES	ER&R	1,114.24
123622	FARLEY, CHRISTOPHER	REIMBURSE BANK FEES	FINANCE-GENL	12.00
123623	FEDEX	SHIPPING EXPENSE	TRANSPORTATION MANAGEM	32.16
123624	FRONTIER COMMUNICATI	ACCT #36065125170927115	STREET LIGHTING	50.60
	FRONTIER COMMUNICATI	ACCT #42539763250319985	PARK & RECREATION FAC	55.74
	FRONTIER COMMUNICATI	ACCT #36065831360617105	MUNICIPAL COURTS	68.77
	FRONTIER COMMUNICATI	ACCT #36065962121015935	MAINT OF GENL PLANT	69.37
	FRONTIER COMMUNICATI	ACCT #36065827660617105	MUNICIPAL COURTS	80.29
	FRONTIER COMMUNICATI	ACCT #36065976670111075	OFFICE OPERATIONS	80.89
	FRONTIER COMMUNICATI	ACCT #25300981920624965	SEWER LIFT STATION	85.62
	FRONTIER COMMUNICATI	ACCT #36065191230801065	WATER FILTRATION PLANT	101.18
123625	GEOTEST SERVICES INC	WORK PERFORMED	WATER CAPITAL PROJECTS	869.30
123626	GIESBRECHT, BRADFORD	INSTRUCTOR SERVICES	RECREATION SERVICES	96.00
	GIESBRECHT, BRADFORD		RECREATION SERVICES	216.00
123627	GRAINGER	CORN BROOMS	ER&R	43.91
	GRAINGER	TRASH GRABBERS	ER&R	89.25
123628	GRANITE CONST	WOOD LATH, STAKES, PAINT, AND	GMA-PARKS	167.69
123629	GRAY AND OSBORNE	PROFESSIONAL SERVICES	WASTE WATER TREATMENT F	1,307.77
	GRAY AND OSBORNE		SURFACE WATER CAPITAL PF	5,214.41
123630	GREENSHIELDS	COUPLERS, AND NOZZLES	SEWER MAIN COLLECTION	41.42
	GREENSHIELDS		STORM DRAINAGE	41.43
123631	HACH COMPANY	DPD DISPENSER AND POWDER	WATER QUAL TREATMENT	278.38
	HACH COMPANY	POCKET PRO PH TESTERS	WATER DIST MAINS	289.40
123632	HAGER, MARCEL & ALEX	UB REFUND	GARBAGE	215.47
123633	HALMO, MARICEL	INSTRUCTOR SERVICES	RECREATION SERVICES	36.00
123634	HD FOWLER COMPANY	ADAPTER	WATER SERVICE INSTALL	226.40
	HD FOWLER COMPANY	AIR RELEASE VALVE	WATER SUPPLY MAINS	497.37
	HD FOWLER COMPANY	REPAIR BAND	WATER SUPPLY MAINS	1,663.30
123635	HEALTH, DEPT OF	SURVEY FEE-PWS ID 51900	WATER DIST MAINS	510.00
123636	HERITAGE BANK	RETAINAGE ON PAY ESTIMATE #4	WATER CAPITAL PROJECTS	48.00
	HERITAGE BANK		SURFACE WATER CAPITAL PF	16,848.72
123637	HINTON, NICOLE		WATER/SEWER OPERATION	165.82
123638	INTERMOUNTAIN LOCK	ENTRY LEVER	PUBLIC SAFETY BLDG	382.62
123639	INTERSTATE BATTERY	BATTERIES	ER&R	333.98
123640	JONES, CHRIS	PER DIEM 3/1-3/3	POLICE INVESTIGATION	160.00
123641	KAR GOR INC	LDX CONTROLLERS W/SOFTWARE	TRANSPORTATION MANAGEM	7,143.19
123642	KARI ERICKSEN & JASO	UB REFUND	WATER/SEWER OPERATION	88.24
123643	KCDA PURCHASING	PAPER	COMMUNITY CENTER	64.71
123644	KILLGORE, NANCY	UB REFUND	GARBAGE	116.16
123645	KOLB, KAREN		WATER/SEWER OPERATION	44.30
123646	KOSTADINOV KOSTADIN		WATER/SEWER OPERATION	110.27
123647	LOWES HIW INC	PVC CAPS	SOURCE OF SUPPLY	15.38
	LOWES HIW INC	FURNITURE MOVERS	MAINT OF GENL PLANT	65.41
	LOWES HIW INC	FANS	MAINT OF GENL PLANT	72.51
123648	MARYSVILLE SCHOOL	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONM	-19.60

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/22/2018 TO 3/28/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123648	MARYSVILLE SCHOOL	HYDRANT METER REFUND	WATER/SEWER OPERATION	1,150.00
123649	MICRO PRECISION	CALIBRATION SERVICES	WASTE WATER TREATMENT F	505.00
123650	MOJICA, LUIS	UB REFUND	WATER/SEWER OPERATION	15.55
123651	MOTOR TRUCKS	FUEL FILTERS	ER&R	233.38
123652	MOUNTAIN MIST	WATER COOLER RENTAL/BOTTLED WA	SOLID WASTE OPERATIONS	26.40
	MOUNTAIN MIST		SEWER MAIN COLLECTION	26.40
	MOUNTAIN MIST		WASTE WATER TREATMENT F	26.41
123653	NELSON PETROLEUM	BULK OIL AND HYDRAULIC FLUID	ER&R	1,237.16
123654	NORTH SOUND HOSE	HOSE ASSY, BOLTS AND PLUGS	SEWER MAIN COLLECTION	87.48
	NORTH SOUND HOSE		STORM DRAINAGE	87.49
	NORTH SOUND HOSE	HARDWARE	WASTE WATER TREATMENT F	104.13
	NORTH SOUND HOSE	FIRE HOSE, HOSE AND CRIMP SLEE	WASTE WATER TREATMENT F	259.47
123655	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER/SEWER OPERATION	-319.59
	NORTHSTAR CHEMICAL		WASTE WATER TREATMENT F	3,831.59
123656	NP PO LLC	UB REFUND	WATER/SEWER OPERATION	112.77
123657	NYITRAY, SANDRA	INSTRUCTOR SERVICES	RECREATION SERVICES	306.00
123658	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	7.42
	OFFICE DEPOT		FINANCE-GENL	8.54
	OFFICE DEPOT		UTIL ADMIN	15.47
	OFFICE DEPOT		CITY COUNCIL	19.80
	OFFICE DEPOT		POLICE INVESTIGATION	40.13
	OFFICE DEPOT		CITY CLERK	55.13
	OFFICE DEPOT		POLICE INVESTIGATION	60.09
	OFFICE DEPOT		FINANCE-GENL	65.92
	OFFICE DEPOT		POLICE INVESTIGATION	71.97
	OFFICE DEPOT		TRANSPORTATION MANAGEM	99.78
	OFFICE DEPOT		ENGR-GENL	168.86
123659	OLSON, SEAN & LINDSE	UB REFUND	WATER/SEWER OPERATION	177.52
123660	OTAK	PROFESSIONAL SERVICES	GMA - STREET	38,297.75
123661	OWEN EQUIPMENT	SWIVEL JOINT	ER&R	531.58
123662	PACIFIC POWER BATTER	SHIPPING CREDIT	METER READING	-10.91
	PACIFIC POWER BATTER	SHIPPING	METER READING	5.46
	PACIFIC POWER BATTER	BATTERIES	METER READING	161.64
123663	PARTS STORE, THE	LIFTGATE SUPPORT CREDIT	EQUIPMENT RENTAL	-23.78
	PARTS STORE, THE	SOLUTION, COOLANT AND GASKET	EQUIPMENT RENTAL	23.21
	PARTS STORE, THE	LIFTGATE SUPPORT	EQUIPMENT RENTAL	23.78
	PARTS STORE, THE	FILTERS	ER&R	28.58
	PARTS STORE, THE	GEAR WRENCH SET	EQUIPMENT RENTAL	65.45
	PARTS STORE, THE	FILTERS	ER&R	181.73
123664	PERTEET ENGINEERING	PROFESSIONAL SERVICES	GMA - STREET	2,286.64
123665	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	2.90
	PGC INTERBAY LLC		PRO-SHOP	43.01
	PGC INTERBAY LLC		MAINTENANCE	43.02
	PGC INTERBAY LLC		PRO-SHOP	57.74
	PGC INTERBAY LLC		MAINTENANCE	85.29
	PGC INTERBAY LLC		PRO-SHOP	100.28
	PGC INTERBAY LLC		MAINTENANCE	138.27
	PGC INTERBAY LLC		MAINTENANCE	144.44
	PGC INTERBAY LLC		PRO-SHOP	149.88
	PGC INTERBAY LLC		MAINTENANCE	155.62
	PGC INTERBAY LLC		PRO-SHOP	230.53
	PGC INTERBAY LLC		PRO-SHOP	410.64
	PGC INTERBAY LLC		MAINTENANCE	643.10
	PGC INTERBAY LLC		PRO-SHOP	5,590.09
	PGC INTERBAY LLC		MAINTENANCE	8,441.66
123666	PILCHUCK RENTALS	FUEL PUMP AND MANUAL	SMALL ENGINE SHOP	225.64
	PILCHUCK RENTALS	SCISSOR LIFT RENTAL	PUBLIC SAFETY BLDG	370.94
123667	PLATT ELECTRIC	HARDWARE	MAINT OF GENL PLANT	102.98
	PLATT ELECTRIC	HEATER PARTS	TRANSPORTATION MANAGEM	146.15
	PLATT ELECTRIC	RELAYS	PUMPING PLANT	153.33
	PLATT ELECTRIC	GLOVES AND WIRE	STREET LIGHTING	192.23

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/22/2018 TO 3/28/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123668	PUD	ACCT #2013-4666-5	SEWER LIFT STATION	17.01
	PUD	ACCT #2051-3624-5	SEWER LIFT STATION	17.49
	PUD	ACCT #2213-2916-2	GMA - STREET	17.81
	PUD	ACCT #2024-6103-4	UTIL ADMIN	17.82
	PUD	ACCT #2024-6102-6	MAINT OF GENL PLANT	18.14
	PUD	ACCT #2042-5946-9	TRAFFIC CONTROL DEVICES	18.14
	PUD	ACCT #2042-6262-0	TRAFFIC CONTROL DEVICES	18.14
	PUD	ACCT #2042-6034-3	TRAFFIC CONTROL DEVICES	18.71
	PUD	ACCT #2051-9537-3	PARK & RECREATION FAC	18.71
	PUD	ACCT #2020-3113-4	PUMPING PLANT	18.89
	PUD	ACCT #2020-1181-3	PUMPING PLANT	19.84
	PUD	ACCT #2016-6804-3	PARK & RECREATION FAC	25.82
	PUD	ACCT #2024-9948-9	COMMUNITY EVENTS	26.11
	PUD	ACCT #2005-0161-7	TRANSPORTATION MANAGEM	26.19
	PUD	ACCT #2035-6975-1	STORM DRAINAGE	27.21
	PUD	ACCT #2009-7395-6	SEWER LIFT STATION	28.95
	PUD	ACCT #2024-7643-8	SEWER LIFT STATION	29.63
	PUD	ACCT #2215-6909-8	NON-DEPARTMENTAL	30.09
	PUD	ACCT #2016-7213-6	SEWER LIFT STATION	34.83
	PUD	ACCT #2021-7815-8	SEWER LIFT STATION	35.79
	PUD	ACCT #2207-9273-3	STREET LIGHTING	37.65
	PUD	ACCT #2026-9433-7	TRANSPORTATION MANAGEM	37.88
	PUD	ACCT #2027-9465-7	TRANSPORTATION MANAGEM	45.19
	PUD	ACCT #2004-4880-1	TRANSPORTATION MANAGEM	47.84
	PUD	ACCT #2030-0516-0	STREET LIGHTING	49.83
	PUD	ACCT #2031-9973-2	TRANSPORTATION MANAGEM	50.97
	PUD	ACCT #2035-0002-0	STREET LIGHTING	51.53
	PUD	ACCT #2034-3089-7	STREET LIGHTING	53.42
	PUD	ACCT #2025-2469-0	PUMPING PLANT	55.63
	PUD	ACCT #2020-1258-9	PARK & RECREATION FAC	56.67
	PUD	ACCT #2022-9424-5	SEWER LIFT STATION	59.79
	PUD	ACCT #2022-8858-5	TRANSPORTATION MANAGEM	67.02
	PUD	ACCT #2215-6907-2	NON-DEPARTMENTAL	67.68
	PUD	ACCT #2021-7595-6	TRAFFIC CONTROL DEVICES	68.53
	PUD	ACCT #2023-0330-1	SEWER LIFT STATION	71.19
	PUD	ACCT #2035-1961-6	NON-DEPARTMENTAL	71.39
	PUD	ACCT #2023-6854-4	TRANSPORTATION MANAGEM	72.33
	PUD	ACCT #2005-7184-2	TRANSPORTATION MANAGEM	74.41
	PUD	ACCT #2216-3677-2	NON-DEPARTMENTAL	76.50
	PUD	ACCT #2000-6146-3	PARK & RECREATION FAC	88.75
	PUD	ACCT #2206-8134-0	STORM DRAINAGE	93.21
	PUD	ACCT #2032-3100-6	TRANSPORTATION MANAGEM	96.79
	PUD	ACCT #2025-5745-0	STREET LIGHTING	102.48
	PUD	ACCT #2010-6528-1	PARK & RECREATION FAC	102.87
	PUD	ACCT #2211-1593-4	MAINT OF GENL PLANT	103.55
	PUD	ACCT #2000-8403-6	TRANSPORTATION MANAGEM	113.34
	PUD	ACCT #2019-0963-7	SEWER LIFT STATION	122.15
	PUD	ACCT #2052-3773-8	TRAFFIC CONTROL DEVICES	127.19
	PUD	ACCT #2052-3927-0	TRAFFIC CONTROL DEVICES	128.10
	PUD	ACCT #2007-9006-1	PARK & RECREATION FAC	132.51
	PUD	ACCT #2032-9121-6	GENERAL SERVICES - OVERF	138.29
	PUD	ACCT #2208-3888-2	TRAFFIC CONTROL DEVICES	153.17
	PUD	ACCT #2207-6180-7	OPERA HOUSE	153.49
	PUD	ACCT #2016-2888-0	WASTE WATER TREATMENT F	198.39
	PUD	ACCT #2054-1976-5	PUBLIC SAFETY BLDG	201.14
	PUD	ACCT #2048-2122-7	TRAFFIC CONTROL DEVICES	257.23
	PUD	ACCT #2032-2345-8	PARK & RECREATION FAC	259.70
	PUD	ACCT #2002-2385-7	PARK & RECREATION FAC	286.50
	PUD	ACCT #2023-6855-1	PARK & RECREATION FAC	294.64
	PUD	ACCT #2024-2648-2	PUBLIC SAFETY BLDG	310.59
	PUD	ACCT #2006-2538-2	SEWER LIFT STATION	315.95

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 3/22/2018 TO 3/28/2018**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123668	PUD	ACCT #2012-4769-9	STREET LIGHTING	320.34
	PUD	ACCT #2016-7563-4	WASTE WATER TREATMENT F	327.57
	PUD	ACCT #2000-7044-9	TRANSPORTATION MANAGEM	371.24
	PUD	ACCT #2020-0032-9	PARK & RECREATION FAC	378.36
	PUD	ACCT #2023-0972-0	TRAFFIC CONTROL DEVICES	385.29
	PUD	ACCT #2010-2160-7	PARK & RECREATION FAC	471.10
	PUD	ACCT #2211-9254-5	PUBLIC SAFETY BLDG	528.36
	PUD	ACCT #2208-2414-8	WASTE WATER TREATMENT F	548.84
	PUD	ACCT #2004-7954-1	COMMUNITY CENTER	567.16
	PUD	ACCT #2010-2169-8	PARK & RECREATION FAC	730.52
	PUD	ACCT #2026-8928-7	WASTE WATER TREATMENT F	800.24
	PUD	ACCT #2015-8728-4	WASTE WATER TREATMENT F	840.14
	PUD	ACCT #2021-7733-3	MAINT OF GENL PLANT	1,037.57
	PUD	ACCT #2005-8648-5	SEWER LIFT STATION	1,088.42
	PUD	ACCT #2000-2187-1	COURT FACILITIES	1,097.93
	PUD	ACCT #2011-4725-3	PUMPING PLANT	1,197.04
	PUD	ACCT #2016-1747-9	CITY HALL	1,333.33
	PUD	ACCT #2008-2454-8	MAINT OF GENL PLANT	1,361.14
	PUD	ACCT #2016-3968-9	MAINT OF GENL PLANT	1,533.92
	PUD	ACCT #2003-0347-7	WATER FILTRATION PLANT	1,566.51
	PUD	ACCT #2014-6303-1	PUBLIC SAFETY BLDG	3,345.51
	PUD	ACCT #2015-7792-1	PUMPING PLANT	3,721.41
	PUD	ACCT #2213-2008-8	SUNNYSIDE FILTRATION PLAI	4,160.56
	PUD	ACCT #2020-7500-8	WASTE WATER TREATMENT F	5,162.81
	PUD	ACCT #2017-2118-0	WASTE WATER TREATMENT F	10,194.49
	PUD	ACCT #2014-2063-5	WASTE WATER TREATMENT F	14,389.82
123669	PUGET SOUND SECURITY	KEYS MADE	WASTE WATER TREATMENT F	8.18
123670	RAM SPV II, LLC	TRAILER RENTAL	STORM DRAINAGE	436.40
	RAM SPV II, LLC		SEWER SERV MAINT	436.40
123671	ROY ROBINSON	BRAKE PADS	ER&R	130.05
	ROY ROBINSON	LOWER CONTROL ARM W/BALL JOINT	EQUIPMENT RENTAL	208.49
123672	SAFEWAY INC.	TRAINING/MEETING SUPPLIES	UTIL ADMIN	5.99
	SAFEWAY INC.		UTIL ADMIN	15.00
	SAFEWAY INC.		ROADWAY MAINTENANCE	17.31
	SAFEWAY INC.		SUNNYSIDE FILTRATION PLAI	76.16
123673	SCIENTIFIC SUPPLY	TUBING AND FILTERS	SEWER PRETREATMENT	214.75
	SCIENTIFIC SUPPLY	TUBING	SEWER PRETREATMENT	320.34
123674	SEA-ALASKA INDUSTRIA	REBUILD PUMP #2	SEWER LIFT STATION	1,440.12
	SEA-ALASKA INDUSTRIA	IMPELLERS	SEWER LIFT STATION	1,565.59
123675	SEATTLE AUTOMOTIVE D	ACTUATOR ASSY	EQUIPMENT RENTAL	44.75
	SEATTLE AUTOMOTIVE D	BATTERIES	ER&R	261.80
123676	SHEPARD, ELIZABETH	UB REFUND	WATER/SEWER OPERATION	3.63
123677	SHRED-IT US	MONTHLY SHREDDING SERVICE	UTIL ADMIN	4.56
	SHRED-IT US		ENGR-GENL	4.56
	SHRED-IT US		COMMUNITY DEVELOPMENT-	4.56
	SHRED-IT US		ENGR-GENL	6.84
	SHRED-IT US		UTIL ADMIN	6.84
123678	SISKUN POWER EQUIPME	OIL	ER&R	393.87
123679	SIX ROBBLEES INC	STRAP KITS, BALL MOUNT, BALL A	EQUIPMENT RENTAL	127.13
123680	SOLID WASTE SYSTEMS	WELDING SERVICES	EQUIPMENT RENTAL	3,909.18
123681	SOUND PUBLISHING	SPECIAL EVENT AD	BAXTER CENTER APPRE	70.83
123682	SOUND PUBLISHING	CALL FOR BIDS	ARTERIAL STREET-GENL	216.81
123683	SOUND SAFETY	BOOTS-HAYES	GENERAL SERVICES - OVERH	132.68
	SOUND SAFETY	JEANS-SCOTT	EQUIPMENT RENTAL	178.38
123684	SRV CONSTRUCTION	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONM	50.00
	SRV CONSTRUCTION	PAY ESTIMATE #4	WATER CAPITAL PROJECTS	999.36
	SRV CONSTRUCTION	HYDRANT METER REFUND	WATER/SEWER OPERATION	1,150.00
	SRV CONSTRUCTION	PAY ESTIMATE #4	SURFACE WATER CAPITAL PF	320,125.69
123685	STAPLES	OFFICE SUPPLY CREDIT	MUNICIPAL COURTS	-43.65
	STAPLES		MUNICIPAL COURTS	-10.21
	STAPLES	OFFICE SUPPLIES	GENERAL SERVICES - OVERH	9.81

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 3/22/2018 TO 3/28/2018

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
123685	STAPLES	OFFICE SUPPLIES	MUNICIPAL COURTS	53.86
	STAPLES		MUNICIPAL COURTS	72.62
	STAPLES		MUNICIPAL COURTS	260.88
	STAPLES		MUNICIPAL COURTS	685.52
123686	STILTS-HANSEN, JUDY	UB REFUND	WATER/SEWER OPERATION	39.43
123687	SUPPLYWORKS	OFFICE SUPPLIES	CITY HALL	239.98
	SUPPLYWORKS	JANITORIAL SUPPLIES	MAINT OF GENL PLANT	242.17
	SUPPLYWORKS		WASTE WATER TREATMENT P	275.67
	SUPPLYWORKS		COURT FACILITIES	299.10
	SUPPLYWORKS		PUBLIC SAFETY BLDG	458.72
	SUPPLYWORKS		UTIL ADMIN	472.11
123688	SYSTEMS INTERFACE	TROUBLE SHOOT CONTROL ISSUES	SEWER LIFT STATION	1,250.00
123689	TACOMA SCREW PRODUCT	HARDWARE	EQUIPMENT RENTAL	140.60
123690	TAYLOR, REBECCA	UB REFUND	WATER/SEWER OPERATION	25.38
123691	THYSSENKRUPP ELEVATO	PREVENTATIVE MAINTENANCE	CITY HALL	303.96
	THYSSENKRUPP ELEVATO		PUBLIC SAFETY BLDG	303.96
123692	TOCCO, LEAH	REIMBURSE FRAMING/MEETING SUPP	CITY COUNCIL	42.08
	TOCCO, LEAH		EXECUTIVE ADMIN	119.20
123693	TREMMELE, CURTIS & TA	UB REFUND	GARBAGE	35.38
123694	TYLER BUSINESS FORMS	W-2'S, 1099'S AND 1095 TAX FOR	GENERAL FUND	-51.60
	TYLER BUSINESS FORMS		PERSONNEL ADMINISTRATIOI	173.00
	TYLER BUSINESS FORMS		FINANCE-GENL	445.64
123695	WAYNE'S AUTO DETAIL	DETAIL #V005	EQUIPMENT RENTAL	245.22
123696	WHISTLE WORKWEAR	BOOTS-THORSON	SMALL ENGINE SHOP	138.21
123697	WIDE FORMAT COMPANY	MONTHLY BASE CHARGE-MARCH 2018	UTIL ADMIN	117.83

WARRANT TOTAL:

629,559.97

CHECK #118380	CHECK LOST IN MAIL	(165.82)
CHECK #121379	CHECK LOST IN MAIL	(567.04)

628,827.11

Index #6

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 4/9/18

AGENDA ITEM:	
Snohomish County Human Services Grant	
PREPARED BY:	DIRECTOR APPROVAL:
Joanna Martin	
DEPARTMENT:	
Parks, Culture and Recreation	
ATTACHMENTS:	
Snohomish County Human Services Contract	
BUDGET CODE:	AMOUNT:
00110337 370700	\$15,000.00
<p>SUMMARY: The Parks, Culture and Recreation Department has been awarded a renewal grant-in-aid agreement through the Snohomish County Human Services Department to offset personnel costs and benefits for senior programs. The total grant of \$15,000 will cover part of the salary of the Program Specialist assigned to the Ken Baxter Community Center.</p> <p>The Parks, Culture and Recreation Department will generate all reporting documents required by Snohomish County for this grant.</p>	

RECOMMENDED ACTION:

Staff recommends that the Council authorize the Mayor to sign the “Snohomish County Human Service Contract”.

Snohomish County Human Services
 3000 Rockefeller Avenue, M/S 305 | Everett, WA 98201
 (425) 388-7200



CONTRACT SPECIFICS	Contract Number: <u>A-18-76-01-200</u> Maximum Contract Amount: <u>\$15,000.00</u>		
	Title of Project / Service: <u>Senior Center Projects</u>		
	Start Date: <u>01/01/2018</u>	End Date: <u>12/31/2018</u>	Status Determination: <u>Contractor</u>
CONTRACTING ORGANIZATION	Agency Name: <u>City of Marysville / Ken Baxter Senior Community Center</u>		
	Address: <u>6915 Armar Road</u>		
	City, State & Zip: <u>Marysville, WA 98270</u>	IRS Tax No. / EIN: <u>91-6001459</u>	
	Contact Person: <u>Joanna Martin</u>	Unique Entity Identifier: <u>07658673</u>	
	Telephone: <u>(360) 363-8450</u>	Email Address: <u>jmartin@marysvillewa.gov</u>	
FUNDING SPECIFICS	Funding Authority: <u>2018 County Budget Ordinance: County General Revenue and 1/10th of 1% Sales Tax</u>		
	CFDA No. & Title: <u>N/A</u>		
	Funding Specifics: <u>SCCO 17.080; RCW 82.14.460</u>		
	Federal Agency: <u>N/A</u>	Federal Award ID No: <u>N/A</u>	Federal Award Date: <u>N/A</u>
COUNTY	Program Division	Contact Person	Contact Email
	<u>Long Term Care and Aging</u>	<u>John Peterson</u>	<u>j.peterson@snoco.org</u>
			<u>(425) 388-7307</u>

Additional terms of this Contract are set out in and governed by the following, which are incorporated herein by reference:

Basic Terms and Conditions HSD-2018- 103-200, maintained on file at the Human Services Department:

Business Associate Agreement BAA-2018- 103-200, maintained on file at the Human Services Department:

<u>Specific Terms and Conditions</u>	<u>Attached as Exhibit A</u>	<u>Major Incident Policy Procedures</u>	<u>Attached as Exhibit I</u>
<u>Statement of Work/Project Description</u>	<u>Attached as Exhibit B</u>	<u>Senior Center Standards</u>	<u>Attached as Exhibit M</u>
<u>Approved Contract Budget</u>	<u>Attached as Exhibit C</u>		

In the event of any inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) appropriate provisions of state and federal law, (b) Specific Terms and Conditions, (c) Basic Terms and Conditions, (d) Business Associate Agreement, (e) other attachments incorporated by reference, and (f) other documents incorporated by reference.

THE CONTRACTING ORGANIZATION IDENTIFIED ABOVE (HEREINAFTER REFERRED TO AS AGENCY), AND SNOHOMISH COUNTY (HEREINAFTER REFERRED TO AS COUNTY), HEREBY ACKNOWLEDGE AND AGREE TO THE TERMS OF THIS CONTRACT. SIGNATURES FOR BOTH PARTIES ARE REQUIRED BELOW. BY SIGNING, THE AGENCY IS CERTIFYING THAT IT IS NOT DEBARRED, SUSPENDED, OR OTHERWISE EXCLUDED FROM PARTICIPATING IN FEDERALLY FUNDED PROGRAMS.

FOR THE CONTRACTING ORGANIZATION:

FOR SNOHOMISH COUNTY:

 (Signature) (Date)

 (Title)

 Mary Jane Brell Vujovic, Director
 Department of Human Services (Date)

EXHIBIT A

SPECIFIC TERMS AND CONDITIONS

SENIOR CENTER PROJECTS

I. DOCUMENTS INCORPORATED

- A. In performing the services under this Contract, the Agency shall comply with the following documents attached and referenced on the Contract Face Sheet:
1. Major Incident Reporting Policies and Procedures, Exhibit I; and
 2. Senior Center Standards, Exhibit M, which present a mission statement consistent with the NCOA/NISC senior center definition and philosophy.
- B. In performing the services under this Contract, the Agency shall comply with the following documents incorporated by reference and maintained on file at the Division of Long Term Care and Aging (LTCA).
1. All 2018 LTCA Program Instructions;
 2. Multipurpose Senior Center Guidelines (hereinafter Guidelines), as now or hereafter amended, published by the Washington State Aging and Long-Term Support Administration; and
 3. *Senior Center Standards and Self-Assessment Workbook: Guidelines for Practice*, 1990 Edition, The National Council on the Aging, Inc.

II. REPORTING REQUIREMENTS

The Agency shall submit required reports on a format supplied or approved by LTCA. Overdue reports shall delay payment to the Agency until the next billing month.

REPORT TITLES

DUE

2018 Activities Report
(electronic copy preferred)

January 30, 2018

Quarterly Report: Unduplicated
Participants, Volunteer Hours, and
Special Events

15th of the month following the
reporting quarter.

2017 Opioid Education Project Questionnaire	January 30, 2018
--	------------------

Point in Time / Client Satisfaction Annual Survey and Report (electronic copy)	To be determined
--	------------------

2018 Opioid Education Plan (electronic copy preferred)	To be determined
---	------------------

All regularly published and mailed Senior Center newsletters, brochures, and other documents that details programs / services.	When printed
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III. HOURS OF SERVICE

The Agency will be open and provide services during its normal business hours of 10:00 AM to 3:00 PM Monday through Friday.

IV. REIMBURSEMENT

The request for reimbursement must be submitted on forms approved by LTCA. The monthly billing shall be based on allowable expenses and be accompanied by monthly expenditure reports showing line-item expenditures corresponding to the Approved Budget or amended Approved Budget Exhibit C.

V. TRAINING REQUIREMENTS

The Agency shall establish a training plan for all employees performing services under this Contract. The plan shall provide for orientation of new employees and ongoing in-service training for continuing employees. The training must be provided by qualified persons and will include either formal training sessions or on-the-job training. The dates and topics of training received shall be documented in a central file or in the personnel files of all employees who have received the training.

VI. EMERGENCY PROCEDURES

A. The Agency must establish a written plan that describes procedures to be followed in the event a client becomes ill or is injured while at the Agency's Center or if staff is in the client's home. The plan must be thoroughly explained to staff and volunteers.

B. Agency will have a plan for serving currently authorized clients during periods when normal services may be disrupted. Disruption to normal services may

include earthquakes, floods, snowstorms, and other natural disasters. Particular attention should be made for those clients who are most at risk.

1. When services are delivered at the Agency's workplace, the plan will include: contact information for high-risk clients; a list of emergency services; and stores of emergency provisions.
2. When services are delivered "offsite", the plan will include contact information for high-risk clients.

VII. CLIENT GRIEVANCE PROCEDURE

Written information regarding the Client Grievance Procedure shall be posted in a place readily visible to clients.

VIII. INTERAGENCY COORDINATION

The Agency shall identify agencies with whom they have regular relationships and whose activities bear a substantial impact upon the delivery of services under this Contract. The Agency shall negotiate and execute Working Agreements with these agencies to assure coordinated services and appropriate referral procedures.

IX. STAFF REQUIREMENTS

The Agency shall retain sufficient qualified staff (paid or volunteer) to perform the following services:

- A. Administration and staff supervision;
- B. Accounting;
- C. Clerical services; and
- D. Custodial services.

X. NON DISCRIMINATION

In addition to the provisions contained in the Basic Terms and Conditions Agreement (referenced on the Contract face page) between the Agency and Snohomish County, the following terms apply:

The Agency and any subcontracting party shall comply with the Washington State Regulations for Barrier-Free Facilities, WAC 51-50-005, as amended. The Agency and subagencies shall provide barrier-free access to and egress

procedures from facilities, meeting places, and structures that will enable the use of all program services for the disabled community.

EXHIBIT B

STATEMENT OF WORK

SENIOR CENTER PROJECTS

I. SERVICE DEFINITION

The Agency shall operate, or provide for the operation of, the Center. A Senior Center is a community facility where Snohomish County residents age 55 and over meet, receive services and participate in activities that enhance their dignity and support their involvement in the life and affairs of the community. The Center must meet the minimum service requirements described in Section II below.

II. MINIMUM SERVICE REQUIREMENTS

- A. The Agency shall promptly forward all required reporting forms completed in prescribed detail and submitted on the dates set forth by the County. Overdue reports may delay payment to the Agency until the next billing month.
- B. The Agency shall provide programs, services and activities to a minimum of two hundred fifty (250) unduplicated participants per year. Based on the recommendations provided by each Agency the Agency's service area is now identified by zip codes. The 2018 Program Instructions #2 describes, in detail, the Quarterly Report including the zip codes relevant to the Agency.
- C. The Agency's 2018 Activity Report is described, in detail, in the 2018 Program Instructions #3.
1. The Agency must provide four (4) ongoing programs / services / activities in at least three (3) Categories.
 2. Of the nine (9) distinct Categories described in the Activity Report, seven (7) specifically address the delivery of programs, services and activities provided at, or hosted by, the Agency's facility. The seven (7) Categories (letters a. to g.) include:
 - a. Physical Needs;
 - b. Cognitive / Intellectual Needs (Opioid Presentation: Educational / Classes;
 - c. Economic Needs;

- d. Personal Growth / Support Groups;
 - e. Cultural Needs;
 - f. Leadership / Leadership Potential; and
 - g. Intergenerational.
3. Categories h. (Cooperative / Collaborative Relationships with Other Organizations) and i. (Special Large Events) specifically describe two (2) additional aspects of the Agency's value to the community.
 4. The Agency shall include responses to Categories h. and i. in the Activities Report.
- D. The Agency shall submit Quarterly Reports that collect both accurate and verifiable unduplicated participant data, and, the total volunteer hours for the quarter. To be counted as a participant, a person must be a Snohomish County resident, age 55 or older, who has signed in and participated in an Agency-sponsored face-to-face activity and for whom the Agency has a name, date of birth and address. The Quarterly Report also collects details about special events.
- E. The Agency shall fulfill the following 1/10th of 1% Chemical Dependency and Mental Health Sales Tax Fund requirements.
1. Participate in the Senior Center 2018 Survey provided by LTCA staff. The one-day event solicits consumer information from all participants of the programs / activities that are provided at the Center's facility. The Agency collects and transfers the information to the spreadsheet provided by the County, and, then, submits the data electronically. The date for this activity is May 7, 2018.
 2. Following the 2018 Program Instructions # 4, Opioid Plan, provide:
 - a. A 2018 Opioid Project plan which must include:
 - 1) A description of how the two presentations of 2018 will be organized and delivered;
 - 2) A statement assuring that the Senior Center will inform LTCA the location, date and time of the event(s) at least two weeks in advance;

- 3) A description of how Opioid-issue messages are shared with its members and community; and
 - 4) A description of the five (5) Senior Center activities selected by the Agency where Opioid Abuse Prevention Curriculum is provided.
- b. Two trainings around opioid education that includes the proper use, handling and disposal of prescription medication with a specific emphasis on opioids. Those trainings must adhere to the following guidance:
- 1) Training Objectives: the training should, at a minimum, focus on meeting the following objectives. Participants should:
 - a) Have a better understanding of what opiates are and how they work;
 - b) Be given information around opioid use, misuse and abuse;
 - c) Have a better understanding of opiate overdose and poisoning;
 - d) Become more aware of prevention resources in the community (such as medication storage, disposal of medication, and education);
 - e) Understand how to administer Narcan; and
 - f) Have a better understanding of preventing an overdose.
 - 2) The individual or group providing the training must use the Human Services Department Senior Center Opiate Training PowerPoint as guidance, and focus the training on meeting the objectives.
 - 3) The Agency must verify participant attendance using a sign-in sheet for any trainings provided.
 - 4) After each training, the Senior Center Opioid Education Survey must be offered to participants and collected upon completion. Completed surveys will be submitted to the County for analysis.
- c. Provide opioid abuse prevention curriculum in five (5) senior center activities.
- d. Complete the end-of-year Opioid Project Questionnaire.

- F. Organize and operate the Center in compliance with Snohomish County's senior center standards which are derived from the NISC Accreditation Standards and are included as Exhibit M attached to the Contract and incorporated therein by this reference (the "Snohomish County Senior Center Standards").
- G. The Agency shall work with the County to establish protocols for data entry, data transfer, and data sharing.
- H. The Agency shall send a representative to the Council on Aging Senior Center Committee.

III. MONITORING

The Agency will cooperate with LTCA as LTCA conducts its assessment of Center operations against the Snohomish County Senior Center Standards and its performance audit(s) of the Agency.

**EXHIBIT C
CONTRACT BUDGET - COST REIMBURSEMENT
SENIOR CENTER PROJECTS**

AGENCY NAME: City of Marysville / Ken Baxter Senior Community Center
CONTRACT PERIOD: 1/1/2018 to 12/31/2018

FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	FUNDING PERIOD	AMOUNT	AMENDMENT	TOTAL AMOUNT
County General Revenue	1/1/2018 - 12/31/2018	\$7,500		\$ 7,500
1/10th of 1% Sales Tax	1/1/2018 - 12/31/2018	\$ 7,500		7,500
				-
				-
				-
				-
TOTAL FUNDS AWARDED:		\$ 15,000	\$ -	\$ 15,000

MATCHING RESOURCES:

TOTAL MATCHING RESOURCES: N/A

MATCH REQUIREMENTS FOR CONTRACT: % _____ AMOUNT: _____

OTHER PROGRAM RESOURCES (Identify):

SOURCE	FUNDING PERIOD	AMOUNT
TOTAL OTHER RESOURCES:		\$ -

EXPENDITURES

CATEGORY	FUND SOURCE County General Revenue	FUND SOURCE 1/10th of 1% Sales Tax	FUND SOURCE	FUND SOURCE	FUND SOURCE	FUND SOURCE	TOTAL	MATCHING RESOURCES	OTHER RESOURCES
Salaries/Wages	\$7,500	\$7,500					\$ 15,000		
Benefits							-		
Supplies/Minor Equip.							-		
Prof. Services							-		
Postage							-		
Telephone							-		
Mileage/Fares							-		
Meals							-		
Lodging							-		
Advertising							-		
Leases/Rentals							-		
Insurance							-		
Utilities							-		
Repairs/Maint.							-		
Client Flex Funds							-		
Printing							-		
Dues/Subscrip.							-		
Regis./Tuition							-		
Machinery/Equip.							-		
Administration							-		
Indirect							-		
Miscellaneous							-		
							-		
Misc. Construction							-		
Acquisition							-		
Relocation							-		
							-		
TOTAL	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -

EXPENDITURE NARRATIVE

AMOUNT	CATEGORY	NARRATIVE (provide justification describing each category supported with funds awarded under this contract)
\$ 15,000	Salaries/Wages	Salary for part-time Center Staff Person
\$ 15,000	TOTAL	

DETAIL SALARIES / WAGES

POSITION	FUND SOURCE	% OF TIME TO FUND SOURCE	TOTAL MONTHLY	MONTHLY CHARGE TO FUND SOURCE	# OF MONTHS	TOTAL CHARGE TO FUND SOURCE
Program Assistant	County General Revenue & 1/10th of 1% Sales Tax	100.00%	\$1,250	\$1,250	12.00	\$15,000
					TOTAL:	\$15,000

NOTE: Above figures may reflect rounding

EXHIBIT I

MAJOR INCIDENT REPORTING POLICIES AND PROCEDURES

SENIOR CENTER PROJECTS

I. POLICY

- A. The Agency must report suspected abuse, abandonment, neglect, self-neglect, exploitation and financial exploitation of vulnerable adults or children immediately to DSHS Adult Protective Services (APS) at 866-221-4909 or Child Protective Services (CPS) at 866-363-4276 per RCW 74.34 and RCW 26.44.

If the person you suspect is being abused or neglected is living in a nursing home, assisted living facility, or adult family home, call the DSHS Complaint Resolution Unit Hotline at 800-562-6078.

- B. The Agency must report major incidents as outlined below to the County, in addition to any other mandated reporting authorities, within one business day from when the Agency becomes aware of the incident. When personal safety is at stake, reporting should occur as soon as the safety of all persons is assured and all necessary emergency measures have been taken. This refers specifically to County contracted services.
1. Death, disappearance, or significant injury requiring hospital admission of a client when suspicious or unusual;
 2. Major disruption of a County contracted service;
 3. Any event involving known media interest or litigation;
 4. Any violent act to include rape or sexual assault, as defined in RCW 71.05.020 and RCW 9.94A.030, or any homicide or attempted homicide committed by a client or Agency staff;
 5. Confidential data loss that would potentially compromise the security or privacy of confidential information held by the County or the Agency;
 6. Any breach or loss of client data in accordance with HIPAA regulations; and
 7. Credible allegations of fraud committed against the Agency by staff or volunteers.

- C. If the County becomes aware of major incidents as described in Section I. B., which may not be known by the Agency, the County will report the incident to the Agency's management within one business day of when the County becomes aware of the incident.
- D. Each Agency must distribute the Major Incident Reporting Policies and Procedures to all of its employees.

II. **PROCEDURES**

- A. Agencies will establish a written policy on procedures to follow in reporting major incidents to the County, with clearly delineated chain of command.
- B. Major incidents as described in Section I.B. must be reported by phone or email to the LTCA supervisor or County division manager. The report must include the following:
 - 1. A description of the issue;
 - 2. Relevant background;
 - 3. Agency actions or recommendations; and
 - 4. Follow up if needed to close out the issue.

EXHIBIT M
SNOHOMISH COUNTY
SENIOR CENTER STANDARDS

I. PURPOSE

- A. Presents a mission statement consistent with the NCOA/NISC senior center definition and philosophy.
- B. Uses a written planning document.

II. COMMUNITY

- A. Collaborates with at least two (2) community resources to offer senior services.
- B. Provides information and referral at the senior center.

III. GOVERNANCE

Written documents must define and establish at least eight (8) items as described in IV.B.

IV. GOVERNING STRUCTURE

- A. A senior center's governing structure shall be organized to operate efficiently and effectively.
- B. The governing structure shall have written documents that define and establish procedures for the following (must have at least 8):
 - 1. Qualifications for membership in the governing structure;
 - 2. Election and tenure of office;
 - 3. Specification of officers' duties;
 - 4. Regular and special meetings;
 - 5. Committees;
 - 6. Parliamentary procedures for the conduct of meetings;
 - 7. Quorums;

8. Recording of minutes;
 9. Amending of written documents;
 10. Securing of funds; and/or
 11. Dissolution of the organization (if ever needed, it will be there).
- C. The governing structure shall perform or delegate the following responsibilities:
1. Hold regular meetings and make minutes available to interested individuals;
 2. Formulate, and regularly review, senior center mission, goals, and objectives;
 3. Establish policies and procedures and maintain standards of operation;
 4. Regularly evaluate senior center's activities and services;
 5. Adopt and implement an annual budget, receive financial reports, make contracts, and arrange for an annual independent audit (if over \$500,000 annual budget);
 6. Employ a chief administrative person and delegate authority to that person for management of daily affairs in accordance with center policies and procedures;
 7. Secure physical facilities;
 8. Coordinate senior center's program with other agencies to ensure provision of adequate services for older adults in the community;
 9. Plan and carry out public information activities; and
 10. Consider establishing a participant organization, and, if possible, arrange for its representation on the governing structure.
- D. Committees have clearly defined responsibilities. They consist of designated members who regularly meet, document minutes, and make them available to the governing structure and other members of the senior center.

V. ADMINISTRATION AND HUMAN RESOURCES

- A. Does the director have the minimal skills, training, and experience required by the job description?
- B. Written personnel policies that have been distributed to all staff.

C. Written volunteer program policies.

VI. PROGRAM PLANNING

A. Centers must provide a minimum of twelve (12) different services/programs. Services/programs must be provided in at least six (6) different categories. The categories are:

1. Social needs;
2. Intellectual needs;
3. Cultural needs;
4. Economic needs;
5. Physical needs;
6. Personal growth;
7. Leadership potential;
8. Self-image improvement;
9. Intergenerational; and
10. Cooperative with other agencies.

B. The same service/program cannot be used to cover two (2) different categories.

VII. EVALUATION

A. Arrangements to evaluate and report on operations and programs on a regular basis.

B. Evaluations to seek outcome-based measurements.

VIII. FISCAL MANAGEMENT

A. Preparation and publishing of an annual budget document.

B. The center's budget, accounting, and financial reporting practices conform to an appropriate and accepted accounting standard.

C. Liability insurance coverage for assets, staff, participants, volunteers, and governing structure.

IX. RECORDS AND REPORTS

- A. Standardized participant records.
- B. Program records and reports on services and activities.
- C. Confidentiality policy limiting access to certain records and files.

X. FACILITY

Senior center provides barrier-free access in accordance with applicable laws.

Index #10

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 4/9/2018

AGENDA ITEM:	
Lease extensions with Everett Gospel Mission for Marysville Extended Shelter Homes	
PREPARED BY:	DIRECTOR APPROVAL:
Gloria Hirashima	
DEPARTMENT:	
Executive	
ATTACHMENTS:	
BUDGET CODE:	AMOUNT:
SUMMARY:	

The City has leased two homes on 1st Street to the Everett Gospel Mission (original background information below) and the leases will expire on April 30, 2018. The City has determined that the construction schedule for the 1st Street bypass allows for the use of the residences until July 31, 2018, permitting a three month extension of the leases.

The Everett Gospel Mission (“EGM”) is a non-profit organization providing services, housing, and life recovery programs to poor and homeless persons in Snohomish County for over fifty years. The Mission offers shelter housing at its facilities, as well as long term recovery programs to assist the poor and homeless in life skills development, alcohol and substance abuse recovery, resource referral and worker training. A critical component of the Mission’s long term recovery program is transitioning participants in the program to long-term housing.

The City of Marysville through its adopted plans has identified provision of transitional and permanent housing for homeless individuals, particularly chronically homeless individuals as a priority. The Mayor convened a task force to consider a housing pilot project that would initiate a partnership between the Everett Gospel Mission and community members organized from the faith community to organize, furnish and sponsor a home to serve as transitional housing for individuals seeking stable long term housing. The City owns two residences that can be utilized for these services. The project will be titled Marysville Extended Shelter Home (“MESH2 and MESH3”). The Everett Gospel Mission will be operating the program in partnership with Allen Creek Community Church.

RECOMMENDED ACTION:

Staff recommends that the Council consider extending both leases to July 31, 2018.

SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF MARYSVILLE AND THE EVERETT GOSPEL MISSION REGARDING MARYSVILLE EXTENDED SHELTER HOME (“MESH”) SERVICES FOR 1620 1ST STREET

WHEREAS, the City of Marysville (“City”) and the Everett Gospel Mission (“Mission”) entered into an Agreement Regarding Marysville Extended Shelter Home (“MESH”) Services for a residence located at 1620 1st Street, Marysville, Washington 98270, on September 20, 2016.

WHEREAS, the City has determined that the construction schedule for the 1st Street bypass allows for the use of the residence until July 31, 2018.

NOW, THEREFORE, the Parties agree as follows:

That section 7, “Term” is amended to replace the termination date of April 30, 2018, with a termination date of July 31, 2018.

All other terms and conditions of the Agreement dated September 20, 2016, and the First Amendment remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to the Agreement to be executed the on the ____ day of April, 2018.

CITY OF MARYSVILLE

EVERETT GOSPEL MISSION

By _____

By _____

Jon Nehring, Mayor

Sylvia Anderson, Everett Gospel Mission

ATTEST/AUTHENTICATED:

Tina Brock, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF MARYSVILLE AND THE EVERETT GOSPEL MISSION REGARDING MARYSVILLE EXTENDED SHELTER HOME (“MESH”) SERVICES FOR 1632 1ST STREET

WHEREAS, the City of Marysville (“City”) and the Everett Gospel Mission (“Mission”) entered into an Agreement Regarding Marysville Extended Shelter Home (“MESH”) Services for a residence located at 1632 1st Street, Marysville, Washington 98270, on September 20, 2016.

WHEREAS, the City has determined that the construction schedule for the 1st Street bypass allows for the use of the residence until July 31, 2018.

NOW, THEREFORE, the Parties agree as follows:

That section 7, “Term” is amended to replace the termination date of April 30, 2018, with a termination date of July 31, 2018.

All other terms and conditions of the Agreement dated September 20, 2016, and the First Amendment remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to the Agreement to be executed the on the ____ day of April, 2018.

CITY OF MARYSVILLE

EVERETT GOSPEL MISSION

By _____

By _____

Jon Nehring, Mayor

Sylvia Anderson, Everett Gospel Mission

ATTEST/AUTHENTICATED:

Tina Brock, Deputy City Clerk

Approved as to form:

Jon Walker, City Attorney

Index #7

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: April 9, 2018

AGENDA ITEM:	
Amendment sections to Marysville Municipal Code 6.76.090 and 4.02.040 (Penalties for Noise Violations)	
PREPARED BY: J. Goldman	DIRECTOR APPROVAL: Richard Smith, Chief of Police
J. Goldman, Assistant Chief	
DEPARTMENT:	
Police Department	
ATTACHMENTS:	
Exhibit(s) MMC Amendments	
BUDGET CODE:	AMOUNT:
N/A	N/A
SUMMARY:	

This amendment to Municipal Code 6.76.090 and 4.02.040 will provide the following options for the police department when dealing with noise complaints and penalties.

The officer may provide a verbal warning or issue a civil infraction with a penalty of \$250.00 as a deterrent to excessive or unreasonable noise. If the same offense occurs within the same 24 hours, the offending party may be guilty of a misdemeanor offense.

Additionally, this amendment provides the officer(s) the authority to cite or arrest for repeated offenses regardless if committed on the same or separate days the noise continues.

Our City Attorney Jon Walker reviewed these amendments.

RECOMMENDED ACTION:

Staff respectfully recommends the City Council authorize the Mayor to sign the proposed amendment to MMC 6.76.090 and MMC 4.02.040

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, AMENDING SECTIONS 6.76.090 AND 4.02.040 OF THE
MUNICIPAL CODE SETTING PENALTIES FOR NOISE VIOLATIONS.**

WHEREAS, efficient enforcement of ordinances prohibiting unreasonable or excessive noise promotes public health, safety, and welfare and conserves public resources; and

WHEREAS, the current penalty schedule for noise violations which increases penalties depending on the number of violations creates substantial administrative burdens and hampers enforcement; and

WHEREAS, a uniform penalty for violations would make enforcement more efficient and not sacrifice the efficacy of the penalty.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, DO ORDAIN AS FOLLOWS:

A. SECTION 1. Section 6.76.090 of the municipal code is amended as set forth in Exhibit

B. SECTION 2. Section 4.02.040 of the municipal code is amended as set forth in Exhibit

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2018.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
_____, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

6.76.090 Penalty for violation.

(1) ~~Penalty. Motor Vehicle Offenses. All offenses defined in this chapter relating to the operation of motor vehicles, including specifically a violation of MMC 6.76.060(8), shall constitute traffic infractions, and a violator shall be civilly liable for a monetary penalty as specified in MMC 11.04.090. A person violating this chapter has committed a civil infraction with a penalty amount of \$250.00.~~

(2) ~~Other Noise Offenses. All other noise offenses defined in this chapter shall constitute a violation, and a violation shall be punishable as set forth in MMC 4.02.040(3)(g). A person violating this chapter within 24 hours of being issued a civil infraction for a violation of this chapter or being warned by a police officer that he or she is violating this chapter is guilty of a misdemeanor.~~

(3) ~~Separate Offenses. A person violating this chapter after having been cited for a violation has committed a separate civil infraction or a crime. ~~and a~~ A person may be cited or arrested for repeated violations occurring on the same or separate days. Each day for which a violation continues, or is repeated, shall constitute a separate offense.~~

(4) Supplement to Other Laws. The provisions of this chapter, and the penalties provided herein, shall be cumulative and nonexclusive, and shall not affect any other claim, cause of action, or remedy provided in the Marysville Municipal Code or by common law.

EXHIBIT B

4.02.040 Penalties and enforcement.

(1) Director Authorized to Enforce Codes. The director is charged with enforcement of the provisions of this title and the MMC.

(2) Violations. It shall be unlawful for any person to construct, enlarge, alter, repair, move, demolish, use, occupy or maintain any use or cause the same to be done in violation of any of the provisions of this title or other titles, chapters or sections of the MMC. Any such violation as determined by the director is declared to be a public nuisance and shall be corrected by any reasonable and lawful means as provided in this section. In the event the penalties provided in this title conflict with any penalty provided in any other section, chapter or title of the Marysville Municipal Code, the penalty provisions of this title shall control.

(3) Director's Remedies. Upon finding a violation, the director may:

(a) Institute appropriate action or proceedings to require compliance with this title or to enjoin, correct or abate any acts or practices which constitute or will constitute a violation;

(b) Issue a temporary enforcement order, stop work order, emergency order, or permanent enforcement order, pursuant to subsections (7) and (8) of this section;

(c) Abate the violation if corrective work is not commenced or completed within the time specified in a permanent enforcement order;

(d) Suspend or revoke any approvals or permits issued pursuant to this title; MMC Title [5](#) (Business Regulations and Licenses), including without limitation MMC [5.02.140](#), [5.20.080](#) and [5.52.090](#); MMC Title [6](#) (Penal Code), including without limitation Chapter [6.24](#) MMC; MMC Title [7](#) (Health and Sanitation), including without limitation MMC 7.04.010 through 7.04.100; MMC Title [9](#) (Fire); MMC Title [11](#) (Traffic), including without limitation MMC [11.36.040](#); MMC Title [12](#) (Streets and Sidewalks), including without limitation MMC [12.08.040](#), Chapter [12.12](#) MMC, MMC [12.20.010](#), Chapter [12.24](#) MMC, MMC 12.36.020 through 12.36.030 and 12.40.020 through 12.40.030; MMC Title [14](#) (Water and Sewers), including without limitation Chapters [14.15](#), [14.16](#), [14.17](#) and [14.21](#) MMC; MMC Title [16](#) (Building); and MMC Title [22](#) (Unified Development Code);

(e) Assess civil penalties after notice and order set forth in subsection (8)(b)(iv) of this section or recovered by legal action filing in Snohomish County superior court;

(f) File a lien against the property for costs of abatement and/or civil fines;

(g) Issue civil infractions/third violation criminal:

(i) Except as otherwise provided herein, any violation of this code to which this chapter applies is deemed and declared to be a civil infraction. Each day of violation shall constitute a separate civil infraction;

(ii) Schedule. Any person found to have committed a civil infraction shall be assessed a fine as set forth in the following schedule:

		First Violation		Second Violation *All third and subsequent violations of the MMC on this schedule within 2 years are a misdemeanor	
Code Provisions		Noncommercial	Commercial	Noncommercial	Commercial
Title	Chapter				
4 Enforcement Code	4.02 Enforcement Procedures	\$300	\$500	\$600 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$1,000 *Third violation, see subsections (3)(g)(iii) and (4) of this section
5 Business Regulations and Licenses	5.02 Business Licenses		\$250		\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
6 Penal Code	6.24 Public Nuisances	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections and (4) of this section

					(3)(g)(iii) and (4) of this section
	6.76 Noise Regulation	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
7 Health and Sanitation	7.08 Garbage Collection	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
9 Fire	9.04 Fire Code	\$1,000	\$1,000	\$1,000 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$1,000 *Third violation, see subsections (3)(g)(iii) and (4) of this section
12 Streets and Sidewalks	12.24 Sidewalks – Dangerous Conditions	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	12.36 Vegetation	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	12.40 Clean Condition of Public Right-of-Way	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections

					(3)(g)(iii) and (4) of this section
14 Water and Sewers	14.01 General Provisions	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	14.15 Controlling Storm Water Runoff from New Development, and Construction Sites	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	14.16 Operation and Maintenance of Public Storm Drainage Systems	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	14.17 Operation and Maintenance of Private Storm Drainage Systems	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	Plus any costs incurred for the maintenance of failed private storm water systems.				
14.21 Illicit Discharge Detection and Elimination (IDDE)	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section	
Plus city's costs for abatement, sampling and/or monitoring.					

22 Unified Development Code	Title 22C Land Use Standards	\$150	\$250	\$300 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	22D.050 Clearing, Grading, Filling and Erosion Control	\$250	\$350	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$700 *Third violation, see subsections (3)(g)(iii) and (4) of this section
	22E.010 Critical Areas Management	\$250	\$350	\$500 *Third violation, see subsections (3)(g)(iii) and (4) of this section	\$700 *Third violation, see subsections (3)(g)(iii) and (4) of this section

(iii) Criminal Violations for Third and Subsequent Violations. All third and subsequent violations of all MMC chapters listed in the schedule in subsection (3)(g)(ii) of this section committed within two years are misdemeanor crimes punishable as set forth in subsection (4) of this section. Said crimes will be processed through Marysville municipal court as set forth in the Marysville Municipal Code, state law, the Washington State Court Rules Limited Jurisdiction Court Rules (CrRLJ) and local court rules for Marysville municipal court, and/or subsection (4) of this section; and/or

(iv) Civil infractions will be administered and processed through Marysville municipal court as set forth in the Marysville Municipal Code, state law, the Washington State Court Rules Infraction Rules for Courts of Limited Jurisdiction (IRLJ) and local court rules for Marysville municipal court; and/or

(h) Mitigate civil fines.

(i) The director may reduce or waive civil fines assessed under this chapter if the violation is corrected within the specified deadline and the correction is verified by the city. A reduction shall be in writing and state the date on which the violation was corrected.

(ii) For reduction or waiver of fines, the person(s) named shall have the burden of proof that the violation has been corrected.

(iii) Any reduction or waiver shall be based on an evaluation of individual circumstances, including but not limited to the severity of the violation, repetition of violations, protection of the public interest, and responsiveness of the person(s) responsible to correct, cure, abate, and/or stop the violation.

(4) Violators Punishable by Criminal Fine and Imprisonment. As referenced in subsections (3)(g)(ii) and (iii) of this section relating to third violations, and as an alternative to any other remedy provided in this title or by law or other ordinance, any person willfully or knowingly violating any provision of this title or other titles, chapters or sections of the MMC, or amendments thereto, or any person aiding or abetting such violation is guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed \$1,000 and/or imprisonment for a term not to exceed 90 days. Each day such violation continues may be considered a separate offense.

(5) Inspections.

(a) Whenever the director has reasonable cause to believe that a violation has been or is being committed, the director or the director's duly authorized inspector may enter any building, structure or property at any reasonable time to inspect the use and perform any duty conferred on the director by this title.

(b) If the building, structure or property is occupied, the director shall first present identification credentials, state the reason for the inspection and demand entry. If consent to enter is not given and if:

(i) The director has reason to believe that the conditions create an imminent and irreparable hazard, then the director shall enter; or

(ii) The director has reason to believe that the conditions do not create an imminent and irreparable hazard, the director shall enter after first obtaining a civil search warrant.

(c) If the building, structure or property is not occupied, the director shall make a reasonable effort to locate the owner or other person(s) having control and request permission to enter. If the director is unable to locate the owner or person(s) having control, and if:

(i) The director has reason to believe that conditions therein create an immediate and irreparable hazard, the director shall enter; or

(ii) The director has reason to believe that the conditions do not create an imminent and irreparable hazard, the director shall enter after first obtaining a search warrant.

(6) Violators Punishable by Civil Penalties After Administrative Notice and Order.

(a) Director to Determine Violation and May Provide Enforcement Order. Within 30 days of notice of a potential violation, the director is authorized to and shall determine whether a violation has occurred and, if the director determines that a violation has occurred, shall issue a temporary or permanent enforcement order. The director shall notify the complainant, the owner or operator of the source of the violation, and the person in possession of the property or the person causing the violation of the director's determination in writing within three city working days of the determination. Service of the notice by first class and certified (return receipt requested) mail to the last known address of the complainant and violators shall be deemed effective notice.

(b) Director May Commence Administrative Notice. Additionally, whenever the director has reason to believe that a use or condition exists in violation of this title and that violation will be most promptly and equitably terminated by an administrative proceeding, the director may commence an administrative notice and order proceeding to cause assessment of a civil penalty, abatement or suspension of all activities, work or revocation of any approvals or permits issued pursuant to this title; MMC Title [5](#) (Business Regulations and Licenses), including without limitation MMC [5.02.140](#), [5.20.080](#) and [5.52.090](#); MMC Title [6](#) (Penal Code), including without limitation Chapter [6.24](#) MMC; MMC Title [7](#) (Health and Sanitation), including without limitation MMC 7.04.010 through 7.04.100; MMC Title [9](#) (Fire); MMC Title [11](#) (Traffic), including without limitation MMC [11.36.040](#); MMC Title [12](#) (Streets and Sidewalks), including without limitation MMC [12.08.040](#), Chapter [12.12](#) MMC, MMC [12.20.010](#), Chapter [12.24](#) MMC, MMC 12.36.020 through 12.36.030 and 12.40.020 through 12.40.030; MMC Title [14](#) (Water and Sewers), including without limitation Chapters [14.15](#), [14.16](#), [14.17](#) and [14.21](#) MMC; MMC Title [16](#) (Building); and MMC Title [22](#) (Unified Development Code).

(7) Temporary Enforcement Order, Stop Work Order, and Emergency Order.

(a) The director may cause a temporary enforcement order, stop work order, or emergency order ("order") to be posted on the subject property or served on the property owner and/or persons engaged in any work or activity on the property, as provided in this section.

(i) A temporary order may be issued pursuant to and in accordance with subsection (6)(a) of this section.

(ii) A stop work order may be issued to immediately cease specified work or activity when the director finds that such work or activity is being conducted in violation of the MMC or in a dangerous or unsafe manner.

(iii) An emergency order may be issued to immediately cease and remedy specified work or activity when the director finds that such work or activity is being conducted in a hazardous or unsafe manner that threatens the health or safety of the occupants of any premises or members of the public.

(iv) Violation of a stop work order or emergency order shall constitute a misdemeanor, punishable as provided in subsection (4) of this section.

(b) The order shall require immediate cessation of such work or activities and may temporarily suspend any approval or permit issued under this title; MMC Title [5](#) (Business Regulations and Licenses), including without limitation MMC [5.02.140](#), [5.20.080](#) and [5.52.090](#); MMC Title [6](#) (Penal Code), including without limitation Chapter [6.24](#) MMC; MMC Title [7](#) (Health and Sanitation), including without limitation MMC 7.04.010 through 7.04.100; MMC Title [9](#) (Fire); MMC Title [11](#) (Traffic), including without limitation MMC [11.36.040](#); MMC Title [12](#) (Streets and Sidewalks), including without limitation MMC [12.08.040](#), Chapter [12.12](#) MMC, MMC [12.20.010](#), Chapter [12.24](#) MMC, MMC 12.36.020 through 12.36.030 and 12.40.020 through 12.40.030; MMC Title [14](#) (Water and Sewers), including without limitation Chapters [14.15](#), [14.16](#), [14.17](#) and [14.21](#) MMC; MMC Title [16](#) (Building); and MMC Title [22](#) (Unified Development Code).

(c) The order may be issued without written or oral notice and shall expire by its own terms in 10 days unless the director extends or issues and transmits a permanent enforcement order pursuant to subsection (8) of this section.

(d) The order shall contain:

(i) The street address, when available, and a legal description of the real property;

(ii) A statement that the director has found the person to be in violation of this title and a brief and concise description of the condition found to be in violation;

(iii) A statement of the corrective action to be taken;

(iv) A statement that the order shall expire by its own terms in 10 days unless extended in writing or a permanent order is issued;

(v) A statement that the violator may be subject to a civil penalty in the amount set forth in subsection (3)(g) of this section for each day that the violation continues and, if applicable, the conditions on which assessment of such civil penalty is contingent.

(e) *Withdrawal or Issuance of Additional Temporary Order.* The director may withdraw a temporary order if compliance is achieved within 10 calendar days of posting or service thereof. If, after withdrawal, the violation is continued or repeated, the director may cause a second temporary order to be posted on the subject property or served on persons engaged in any work or activity in violation of this title. Any subsequent order involving the same violation shall be permanent.

(8) *Permanent Enforcement Order.*

(a) A permanent order shall be issued by the director and become final within 10 calendar days, unless written appeal is received asking for a hearing before the hearing examiner.

(b) The permanent enforcement order shall contain:

(i) The street address and, when available, a legal description of real property;

(ii) A statement that the director has found the person to be in violation of this title and a brief and concise description of the conditions found to be in violation;

(iii) A statement of the corrective action required to be taken. If the director has determined that corrective work is required, the order shall mandate that all required permits be secured and the work be physically commenced and completed within such time as the director determines is reasonable under the circumstances, but in no event shall such time exceed 90 days;

(iv) A statement that the violator may be subject to a civil penalty in the amount set forth in subsection (3)(g) of this section for each day that the violation continues and, if applicable, the conditions on which assessment of such civil penalty is contingent;

(v) Statements advising:

(A) If any required work is not commenced or completed within the time specified, the director shall proceed to abate the violation and cause the work to be done and charge the costs thereof as a lien against the property and any other property owned by the person in violation and as a personal obligation of any person in violation; and

(B) If any assessed civil penalty is not paid, the director will charge the amount of the penalty as a lien against the property and as a joint and separate personal obligation of any person in violation; and

(C) The violator of the violator's right to appeal and the appeal process.

(c) Any order issued by the director pursuant to this title shall be final unless a timely appeal is filed pursuant to subsection (9) of this section.

(d) Service. Service of the permanent enforcement order shall be made upon all persons identified in the order either personally or by mailing a copy of such order by certified mail, postage prepaid, return receipt requested, to the last known address. If the address of any such person cannot reasonably be ascertained, a copy of the order shall be mailed to such person at the address of the location of the violation. The failure of any such person to receive such notice shall not affect the validity of any proceedings taken under this title. Service by certified mail in the manner provided in this section shall be effective on the date of postmark. The order may be, but is not required to be, posted on the subject property.

(e) Supplemental Order. The director may at any time add to, rescind in part, or otherwise modify a permanent enforcement order.

(9) Appeal.

(a) A written appeal may be filed within 10 calendar days following issuance of a temporary or permanent order, stop work order, emergency order, or permanent enforcement order.

(b) An appeal of a stop work order or emergency order shall not stay the requirement that the specified work or activity immediately cease and/or be remedied.

(c) The director shall prepare and transmit to the hearing examiner any appeal of a temporary or permanent enforcement order, and a hearing shall be scheduled within 60 days of the appeal date. Cost of the appeal shall be part of the decision. The hearing examiner's decision may be reviewed by an

action for writ of review in the superior court of Snohomish County filed within 10 calendar days of the decision. If no appeal is filed in the required length of time, the hearing examiner's decision shall be final.

(10) Violation of Permanent Order. If, after any permanent order duly issued by the director or hearing examiner has become final, the person to whom such order is directed fails, neglects, or refuses to obey such order, including refusal to pay a civil penalty assessed under such order, the director may:

- (a) Cause such person to be prosecuted under the provisions of this title;
- (b) Institute any appropriate action to collect a civil penalty assessed under this title;
- (c) Abate the violation using the procedures of this title; and/or
- (d) Pursue any other appropriate remedy at law or equity.

(11) Revocation or Suspension of Approvals or Permits. The director may permanently revoke or suspend any approval or permit issued under this title; MMC Title [5](#) (Business Regulations and Licenses), including without limitation MMC [5.02.140](#), [5.20.080](#) and [5.52.090](#); MMC Title [6](#) (Penal Code), including without limitation Chapter [6.24](#) MMC; MMC Title [7](#) (Health and Sanitation), including without limitation MMC 7.04.010 through 7.04.100; MMC Title [9](#) (Fire); MMC Title [11](#) (Traffic), including without limitation MMC [11.36.040](#); MMC Title [12](#) (Streets and Sidewalks), including without limitation MMC [12.08.040](#), Chapter [12.12](#) MMC, MMC [12.20.010](#), Chapter [12.24](#) MMC, MMC 12.36.020 through 12.36.030 and 12.40.020 through 12.40.030; MMC Title [14](#) (Water and Sewers), including without limitation Chapters [14.15](#), [14.16](#), [14.17](#) and [14.21](#) MMC; MMC Title [16](#) (Building); and MMC Title [22](#) (Unified Development Code) for any of the following reasons:

- (a) Failure of the holder to comply with the requirements of such title; or
- (b) Failure of the holder to comply with any order issued pursuant to this title; or
- (c) Discovery by the director that an approval or a permit was issued in error or on the basis of incorrect information supplied to the city.

Such approval of permit revocation or suspension shall be carried out through the notice and order provisions of this section. The revocation or suspension shall be final within five working days of the conclusion of a hearing unless the hearing examiner renders a written decision modifying or denying the revocation or suspension.

(12) Lien.

(a) City Has Lien. The city of Marysville shall have a lien for any civil penalty imposed or for the cost of any work or abatement done pursuant to this title, or both, against the real property on which the civil penalty was imposed or any of the work of abatement was performed and against any other real property owned by any person in violation. The civil penalty shall be a joint and several obligation of all people found to be in violation. The lien shall be subordinate to all existing special assessment liens previously imposed upon the same property and shall be superior to all other liens, except for state and county taxes, with which it shall be on a parity.

(b) Director's Authority to Claim Lien. The director shall cause a claim for lien to be filed for record with the auditor within 90 days from the date the civil penalty is due or within 90 days from the date of completion of the work or abatement performed by the city of Marysville pursuant to this title.

(c) Notice of Lien. The notice and order of a director pursuant to this title shall give notice to the owner that a lien for the civil penalty or the cost of abatement, or both, may be claimed by the city. Service of the notice and order shall be made upon all persons identified in the notice and order either personally or by mailing a copy of such notice and order by certified mail, postage prepaid, return receipt requested.

(d) Contents of Lien. The claim of lien shall contain the following:

- (i) The authority for imposing a civil penalty or proceeding to abate the violation, or both;
- (ii) A brief description of the civil penalty imposed or the abatement work done, or both, including the violations charged and the duration thereof, the time the work was commenced and completed and the name of the persons or organizations performing the work;
- (iii) A legal description of the property to be charged with the lien;
- (iv) The name of the known or reputed owner; and
- (v) The amount, including lawful and reasonable costs, for which the lien is claimed.

(e) Verification of Lien. The lien shall be verified by the director to the effect that the director believes that the claim is just.

(f) Filing of Lien. The lien shall be recorded with the Snohomish County auditor.

(g) Duration of Lien. No lien created under this title shall bind the property for a period longer than three years after the claim has been filed unless an action is commenced in the proper court within that time to enforce the lien.

(h) Foreclosure of Lien. The lien may be foreclosed by a civil action in Snohomish County superior court.

(i) Removal of Lien. All liens shall be removed by the city of Marysville when all conditions placed upon the violator(s) by a notice and order or by the hearing examiner have been satisfied.

Update
Index #8

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, PROVIDING FOR THE SUBMISSION TO THE VOTERS OF THE CITY AT THE AUGUST 7, 2018, PRIMARY ELECTION, OF A PROPOSITION AUTHORIZING A SALES AND USE TAX AT THE RATE OF ONE-TENTH OF ONE PERCENT PURSUANT TO RCW 82.14.450 TO BE USED FOR CRIMINAL JUSTICE PURPOSES.

WHEREAS, the City has a critical need for additional funding to provide residents with the desired level of criminal justice services and to maintain those levels of service; and

WHEREAS, it is necessary to dedicate revenue to criminal justice purposes to preserve existing essential public safety services and anticipate continuing and future criminal justice needs; and

WHEREAS, RCW 82.14.450 provides that cities may submit a proposition to the voters authorizing a sales and use tax increase of not more than one-tenth of one percent, provided that at least one-third of the revenues are dedicated to criminal justice purposes as defined under RCW 82.14.340; and

WHEREAS, if voters approve a sales and use tax increase, eighty-five percent of the revenue will be distributed to the City and fifteen percent of the revenue will be distributed to Snohomish County. State law requires that at least one-third of the money received under the new tax must be used for criminal justice purposes; and

WHEREAS, it is in the best interest of the City and promotes the safety and welfare of its residents to submit to the voters a proposition authorizing the one-tenth of one percent sales and use tax pursuant to RCW 82.14.450.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE:

SECTION I. That the City will submit a ballot proposition to the Snohomish County Auditor for placement on the August 7, 2018, primary election ballot in substantially the following form:

CITY OF MARYSVILLE
PROPOSITION NO. 1

SALES AND USE TAX INCREASE OF 0.1%
FOR CRIMINAL JUSTICE PURPOSES

The City Council of the City of Marysville adopted Resolution No. _____ concerning a sales and use tax increase pursuant to RCW 82.14.450. If approved, this proposition would authorize the City to impose an additional sales and use tax of 0.1% (10 cents for every \$100), split between the City (85%) and Snohomish County (15%) as required by state law. All City proceeds ~~shall~~will be used for criminal justice purposes ~~in accordance with~~ as authorized by RCW 82.14.450.

Should the proposition be:

APPROVED
REJECTED.....

SECTION 2. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Council hereby designates the city clerk as the person to whom such notice shall be provided.

SECTION 3. General Authorization. The proper City officials are authorized to perform such duties as are necessary or required by law to place the question of whether or not the additional sales and use tax before the voters.

SECTION 4. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be severable from the remaining provisions of this resolution, and shall in no way affect the validity of the other provisions of this resolution.

SECTION 5. Effective Date. This resolution shall take effect and be in full force immediately upon passage as provided by law.

SECTION 6. Ratification. Any action taken consistent with the authority of this Resolution after its passage but prior to the effective date, is ratified, approved, and confirmed.

ADOPTED by the City Council at an open public meeting this _____ day of _____, 2018.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, PROVIDING FOR THE SUBMISSION TO THE VOTERS OF THE CITY AT THE AUGUST 7, 2018, PRIMARY ELECTION, OF A PROPOSITION AUTHORIZING A SALES AND USE TAX AT THE RATE OF ONE-TENTH OF ONE PERCENT PURSUANT TO RCW 82.14.450 TO BE USED FOR CRIMINAL JUSTICE PURPOSES.

WHEREAS, the City has a critical need for additional funding to provide residents with the desired level of criminal justice services and to maintain those levels of service; and

WHEREAS, it is necessary to dedicate revenue to criminal justice purposes to preserve existing essential public safety services and anticipate continuing and future criminal justice needs; and

WHEREAS, RCW 82.14.450 provides that cities may submit a proposition to the voters authorizing a sales and use tax increase of not more than one-tenth of one percent, provided that at least one-third of the revenues are dedicated to criminal justice purposes as defined under RCW 82.14.340; and

WHEREAS, if voters approve a sales and use tax increase, eighty-five percent of the revenue will be distributed to the City and fifteen percent of the revenue will be distributed to Snohomish County. State law requires that at least one-third of the money received under the new tax must be used for criminal justice purposes; and

WHEREAS, it is in the best interest of the City and promotes the safety and welfare of its residents to submit to the voters a proposition authorizing the one-tenth of one percent sales and use tax pursuant to RCW 82.14.450.

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Should the proposition be:

APPROVED
REJECTED.....

SECTION 2. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Council hereby designates the city clerk as the person to whom such notice shall be provided.

SECTION 3. General Authorization. The proper City officials are authorized to perform such duties as are necessary or required by law to place the question of whether or not the additional sales and use tax before the voters.

SECTION 4. Severability. If any provision of this resolution is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be severable from the remaining provisions of this resolution, and shall in no way affect the validity of the other provisions of this resolution.

SECTION 5. Effective Date. This resolution shall take effect and be in full force immediately upon passage as provided by law.

SECTION 6. Ratification. Any action taken consistent with the authority of this Resolution after its passage but prior to the effective date, is ratified, approved, and confirmed.

ADOPTED by the City Council at an open public meeting this _____ day of _____, 2018.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
TINA BROCK, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Index #9

CITY OF MARYSVILLE AGENDA BILL**EXECUTIVE SUMMARY FOR ACTION****CITY COUNCIL MEETING DATE: 4/9/2018**

AGENDA ITEM:	
Ordinance Amending Title 6 MMC	
PREPARED BY:	DIRECTOR APPROVAL:
Jon Walker	
DEPARTMENT:	
Legal	
ATTACHMENTS:	
BUDGET CODE:	AMOUNT:
SUMMARY:	

This ordinance adds needed definitions and eliminates conflicting provisions from Title 6 of the municipal code. The definitions relating to trespassing and pedestrian interference are covered by other provisions in the code. This ordinance will facilitate the prosecution of criminal violations and clarify what conduct constitutes a crime.

RECOMMENDED ACTION:

Staff recommends that Council consider adopting the ordinance.

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON, AMENDING TITLE 6 OF THE MUNICIPAL CODE, ADDING
DEFINITIONS, AND ELIMINATING CONFLICTING PROVISIONS.**

WHEREAS, Title 6 of the municipal code sets crimes and penalties for offenses within the City of Marysville; and

WHEREAS, it is appropriate to amend the municipal code in response to changes in state law or conditions in the City; and

WHEREAS, past amendments to the municipal code have resulted in provisions which are not consistent; and

WHEREAS, public health, safety, and welfare benefits from periodic updates to the municipal code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 6.22 of the municipal code is amended as set forth in Exhibit A.

SECTION 2. Chapter 6.37 of the municipal code is amended as set forth in Exhibit B.

SECTION 3. Chapter 6.48 of the municipal code is amended as set forth in Exhibit C.

SECTION 4. Chapter 6.56 of the municipal code is amended as set forth in Exhibit D.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 6. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 20_____.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
_____, DEPUTY CITY CLERK

Approved as to form:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____

Effective Date (5 days after publication): _____

EXHIBIT A

Chapter 6.22 REGISTRATION OF SEX OFFENDERS

Sections:

[6.22.010](#) ~~Registration of~~ Failure to register as a sex offenders.

6.22.010 ~~Registration of~~ Failure to register as a sex offenders.

~~A person who knowingly fails to register as required by RCW 9A.44.130, as now or hereafter amended, is guilty of a gross misdemeanor. If the crime for which the individual was convicted was other than a Class A felony under the laws of this state, or a federal or out of state conviction for an offense that under the laws of this state would be a Class A felony. RCW 9A.44.132 is adopted by reference except that conduct constituting a felony, as determined by the prosecutor, is excluded.~~

EXHIBIT B

Chapter 6.37 PEDESTRIAN INTERFERENCE – COERCIVE SOLICITATION

Sections:

- [6.37.010](#) Purpose.
- [6.37.020](#) Definitions.
- [6.37.030](#) Pedestrian interference.
- [6.37.040](#) Coercive solicitation – Prohibited.
- [6.37.045](#) Time of solicitation.
- [6.37.047](#) Place of solicitation.
- [6.37.050](#) Penalty.

6.37.010 Purpose.

The purpose of this chapter is to regulate and punish acts of coercive and aggressive begging, and acts of begging that occur at locations or under circumstances specified herein which create an enhanced sense of fear or intimidation in the person being solicited, or pose risk to traffic and public safety.

6.37.020 Definitions.

The following definitions apply in this chapter:

- (1) “Aggressively beg” means to beg with the intent to intimidate or coerce another person into giving money or goods.
- (2) “Coerce” or “coercive” means to do any of the following with intent:
 - (a) To approach, speak or gesture to a person in such a manner as would cause a reasonable person to believe that the person is being threatened with a commission of a criminal act upon the person, another person or property in the person’s possession; or
 - (b) To approach within one foot of a person for the purpose of making a solicitation without obtaining said person’s initial consent; or
 - (c) To persist in a solicitation after the person solicited has given a negative response; or

(d) To block the passage of a person, pedestrian traffic, a vehicle or vehicular traffic while making a solicitation; or

(e) To engage in conduct that would reasonably be construed as intended to compel or force a person being solicited to accede to demands; or

(f) To make any false or misleading representation in the course of making a solicitation.

(3) "Intimidate" means to engage in conduct which would make a reasonable person fearful or feel compelled.

(4) "Beg" means to ask for money or goods as a charity, whether by words, bodily gestures, signs, or other means.

~~(5) "Obstruct pedestrian or vehicular traffic" means to walk, stand, sit, lie, or place an object in such a manner as to block passage by another person or a vehicle, or to require another person or a driver of a vehicle to take evasive action to avoid physical contact. Acts authorized as an exercise of one's constitutional right to picket or to legally protest, and acts authorized by a permit issued pursuant to Chapter 12.08 or 12.28 MMC, shall not constitute obstruction of pedestrian or vehicular traffic.~~

~~(65) "Public place" means an area generally visible to public view and includes alleys, bridges, buildings, driveways, parking lots, parks, plazas, sidewalks and streets open to the general public, including those that serve food or drink or provide entertainment, and the doorways and entrances to buildings or dwellings and the grounds enclosing them.~~

~~(76) "Solicitation" for the purposes of this chapter is any means of asking, begging, requesting, or pleading made in person, orally or in a written or printed manner, directed to another person, requesting an immediate donation of money, contribution, alms, financial aid, charity, gifts of items or service of value, or the purchase of an item or service for an amount far exceeding its value, under circumstances where a reasonable person would understand that the purchase is in substance a donation.~~

~~6.37.030 Pedestrian interference~~**Aggressive begging - Prohibited.**

~~A person is guilty of pedestrian interference if, in a public place, he or she intentionally:~~

~~(1) Obstructs pedestrian or vehicular traffic; or~~

~~(2) Aggressively begs. (Ord. 2887 § 1, 2012). It is unlawful to aggressively beg.~~

6.37.040 Coercive solicitation – Prohibited.

It ~~shall be~~ is unlawful for a person to make coercive solicitation.

6.37.045 Time of solicitation.

It ~~shall be~~ is unlawful to make solicitation to pedestrians or motorists on public property or public streets after sunset or before sunrise.

6.37.047 Place of solicitation.

(1) It ~~shall be~~ is unlawful to solicit at the following places:

- (a) On-ramp or off-ramp to state route or interstate highway;
- (b) Within 300 feet of the following intersections identified in Exhibit A, attached to the ordinance codified in this section and incorporated by reference:
 - (i) SR 528 and Cedar Avenue;
 - (ii) SR 528 and State Avenue;
 - (iii) SR 528 and 47th Avenue NE;
 - (iv) SR 528 and 67th Avenue NE;
 - (v) Grove Street and State Avenue;
 - (vi) 88th Street and State Avenue;
 - (vii) 92nd Street and State Avenue;
 - (viii) 100th Street and State Avenue;
 - (ix) 116th Street and State Avenue; and
 - (x) 172nd Street NE and 27th Avenue NE.

(2) It shall be unlawful for a person to sell, or offer for immediate sale, goods, services or publications, or to distribute items without remuneration, to a person in a vehicle, at the following:

- (a) On-ramp or off-ramp to state route or interstate highway;

(b) Within 300 feet of the street intersections set forth in subsection (1)(b) of this section and Exhibit A attached to the ordinance codified in this section and incorporated by reference. (Ord. 2971 § 2, 2014).

6.37.050 Penalty.

~~Pedestrian interference~~ Aggressive begging is a misdemeanor. Coercive solicitation is a misdemeanor. Any person violating this chapter shall be punished by a fine not to exceed \$1,000 or by imprisonment and jail for not more than 90 days or by both such fine and imprisonment.

EXHIBIT C

Chapter 6.48 BURGLARY AND TRESPASS

Sections:

[6.48.010](#) Statutes incorporated by reference.

~~[6.48.020](#) Trespassing.~~

6.48.010 Statutes incorporated by reference.

The following statutes regarding burglary and trespass are incorporated by reference:

RCW

[9A.52.010](#) Definitions.

[9A.52.060](#) Making or having burglar tools.

[9A.52.070](#) Criminal trespass in the first degree.

[9A.52.080](#) Criminal trespass in the second degree.

[9A.52.090](#) Criminal trespass – Defenses.

[9A.52.100](#) Vehicle prowling.

[9A.52.120](#) Computer trespass.

~~6.48.020 Trespassing.~~

~~(1) Definitions. As used in this section:~~

~~(a) "Enter," when constituting an element or part of a crime, means and shall include the entrance of the person, or the insertion of any part of his body, or any instrument or weapon held in his hand and used, or intended to be used to threaten or intimidate a person or to detach or remove property.~~

~~(b) "Enters or remains unlawfully."~~

~~(i) A person "enters or remains unlawfully" in or upon premises when he is not then licensed, invited, or otherwise privileged to so enter or remain.~~

~~(ii) A license or privilege to enter or remain in a building which is only partly open to the public is not a license or privilege to enter or remain in that part of a building which is not open to the public. A person who enters or remains upon unimproved and apparently unused land, which is neither~~

~~fenced nor otherwise enclosed in a manner designated to exclude intruders, does so with license and privilege unless notice against trespass is personally communicated to him by the owner of the land or some other authorized person, or unless notice is given by posting in a conspicuous manner.~~

~~(c) "Premises" includes any building, dwelling, or any real property.~~

~~(2) Unlawful Acts Designated. A person is guilty of the crime of trespass if he knowingly enters or remains unlawfully in or upon the premises of another.~~

~~(3) Defenses to Prosecution for Violations. In any prosecution under this section it is a defense that:~~

~~(a) The premises were at the time open to members of the public and the actor complied with all lawful conditions imposed on access to or remaining in the premises; or~~

~~(b) The actor reasonably believed that the owner of the premises, or other persons empowered to license access thereto, would have licensed him to enter or remain; or~~

~~(c) The actor was attempting to serve legal process which includes any document required or allowed to be served upon persons or property, by any statute, rule, ordinance, regulation, or court order, excluding delivery by the mails of the United States. This defense applies only if the actor did not enter into a private residence or other building not open to the public and the entry onto the premises was reasonable and necessary for service of the legal process.~~

~~(4) Penalty. Any person violating the provisions of this section shall be guilty of a misdemeanor and shall be punished by a fine not to exceed \$1,000 or by imprisonment in jail for not more than 90 days, or by both such fine and imprisonment.~~

EXHIBIT D

Chapter 6.56 DOMESTIC VIOLENCE

Sections:

[6.56.010](#) Statutes incorporated by reference.

[6.56.020](#) Statutes incorporated by reference.

6.56.010 Statutes incorporated by reference.

The following statutes regarding domestic violence are incorporated by reference:

RCW

[10.99.020](#) Definitions.

[10.99.040](#) ~~(4) Violation of a pretrial no-contact order in a criminal domestic violence case~~ Duties of court
– No-contact order.

[10.99.050](#) ~~Violation of a no-contact order which is part of a sentence in a criminal domestic violence case~~ Victim contact – Restriction, prohibition – Violation, penalties – Written order –
Procedures – Notice of change.

[26.09.300](#) Violation of a restraining order issued in a dissolution proceeding.

[26.50.110](#) Violation of a protective order issued in a civil domestic violence proceeding.

~~Chapter 248,
—Sec. 3, Laws
—of 1996 Interfering with the reporting of domestic violence.~~

[RCW 9A.36.150](#) Interfering with the reporting of domestic violence.

6.56.020 Statutes incorporated by reference.

The following statutes regarding custodial interference in the second degree are incorporated by reference:

RCW

[9A.40.010](#) Definitions.

[9A.40.070](#) Custodial interference in the second degree.

[9A.40.080](#) Assessment of costs; defenses; consent by child.

Update
Index #11

**CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION**

CITY COUNCIL MEETING DATE: 4/9/18

AGENDA ITEM:	
New Business: Human Resources Manager	
PREPARED BY:	DIRECTOR APPROVAL:
Gloria Hirashima, Chief Administrative Officer	
DEPARTMENT:	
Executive	
ATTACHMENTS:	
1. Human Resources Manager Job Description	
BUDGET CODE:	AMOUNT:
<p>SUMMARY: The 2018 budget includes a position entitled Human Resources Director. After position review, we have determined that the position operates at a level and pay code more appropriate to the Assistant Director positions (similar to Finance and Public Works). We are recommending that the Director position be reclassified as Human Resources Manager with a pay code of M122.</p> <p>The proposed job description has been developed and reviewed by the Executive Office and Human Resources Department. In addition, we are currently advertising to fill the management position, and believe there is a more robust candidate pool at the Manager level.</p>	

<p>RECOMMENDED ACTION: Staff recommends that Council approve the Human Resources Manager pay classification, establishing the position at Pay Code M122, and eliminating the Director position at Pay M124.</p>

**CITY OF MARYSVILLE
JOB DESCRIPTION**

Job Title:	Human Resources Manager
Department/Division:	Executive/Human Resources
Reports To:	Chief Administrative Officer
FLSA Status	exempt
Union Status:	non-union
Approval/Revision Date:	April 2018

POSITION SUMMARY

This position is responsible for planning, managing, and overseeing the human resources function for the City. Responsibilities include providing highly responsible and technically complex assistance to the department directors and Chief Administrative Officer. Individuals are expected to apply knowledge of currently accepted human resources policies and procedures and relevant employment laws and regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Other duties may be assigned as needed.

1. Provides highly responsible and complex technical support regarding human resources management to the Chief Administrative Officer and department directors.
2. Administers the City's compliance with federal, state, and local laws regarding personnel practices, including affirmative action/equal employment opportunity, Fair Labor Standards Act, Family and Medical Leave Act, Washington Leave laws, Americans with Disabilities Act, and others; formulates and recommends revisions to the City's personnel policies and procedures to comply with federal, state, and local laws, and case law; interprets policies, laws, and regulations for managers and supervisors, and recommends corrective action to ensure compliance.
3. Manages and assures completion of day-to-day human resources functions, including assigning tasks and assisting when necessary, providing appropriate training, reviewing employees' work processes and products, counseling employees, giving performance evaluations, recommending disciplinary action.
4. Prepares for and serves as a management representative in union-management contract negotiations, grievances, and arbitration; interprets contract provisions and advises management.
5. Recommends and implements training and education to support the growth of supervisory and management needs within departments and diverse workgroups.
6. Coordinates, implements and oversees employee health insurance and benefit programs; oversees Worker's Compensation program and coordinates claims management with third party administrator.
7. Performs special projects, including collecting, compiling and interpreting information or data to prepare reports for the CAO, directors, and assigned boards and commissions.
8. Conducts personnel studies such as classification analysis and salary and benefits surveys.

9. Plans, implements and oversees personnel-related services and programs such as staff training, employee recognition, and wellness activities; oversees new hire orientations and conducts exit interviews.
10. Develops and administers employee performance evaluation systems. Assists department directors and supervisors in developing job performance standards, employee goals, and action plans.
11. Monitor and analyze employee demographic in order to direct recruitment strategies to attract and retain a diverse and skilled workforce. Coordinates and administers recruitment and selection programs; reviews the development and administration of selection examinations; advises departments on recruitment and selection strategies, techniques, and legal requirements.
12. Monitors the Human Resources Division budget by reviewing past expenditures and determining future resources needed to accomplish department goals.
13. Oversees, participates, and provides staff support for a variety of boards, commissions and committees including the Civil Service Commission and LEOFF 1 Disability Board. Serves as Wellness Coordinator, Employee Appreciation Coordinator, and ADA Coordinator.
14. Monitors employee safety programs and serves as management representative to the City's Safety and Health Committee, providing leadership in safety and wellness activities.

KNOWLEDGE, SKILLS AND ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Principles and practices of human resource management.
- Federal, state, and local laws regarding personnel policies and practices, including affirmative action/equal employment opportunity, Fair Labor Standards Act, Family and Medical Leave Act, and Americans with Disabilities Act requirements, and others.
- Principles and practices of employee benefits programs and Washington State's worker's compensation program.
- Principles and practices of employee payroll programs.
- Employee relations, labor and contract negotiations and administering bargaining agreements.
- Principles and practices of effective management, including supervision, training, evaluation, motivation, problem solving, decision making, and leadership.
- Principles and practices of municipal budgeting, purchasing, and contract requirements.
- Recordkeeping systems and retention requirements for human resources activities and programs.
- Windows based computers.

Ability to:

- Plan, direct and control the operations and functions assigned to the Human Resources Division.
- Conduct research, read, interpret and analyze complex facts and issues; evaluate alternatives, and recommend solutions and/or innovative new approaches based on findings.
- Analyze and evaluate operations and proactively develop changes or implement corrective actions to resolve problems and ensure legal compliance.
- Communicate complex technical information, both verbally and in writing to the Mayor, Chief Administrative Officer, City Council, media and the public in a non-technical manner that facilitates understanding and decision-making. Skilled presenter to groups in a variety of settings, including the City Council and community groups.
- Plan, organize and supervise the work of subordinate employees, including training, assigning, and evaluating their work, and providing job performance feedback.
- Ability to establish and maintain effective working relationships with subordinates, other city officials, and the general public.
- Ability to communicate sensitive information in an appropriate manner.
- Communicate effectively, orally and in writing, including the ability to listen effectively and to explain complex issues and applicable legal requirements, policies, and procedures to internal and external customers.
- Effectively operate windows based computer, including word processing, spreadsheet, database, and specialized software applications that support the human resources function.

QUALIFICATIONS:

A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.

Experience:

- Five years of progressively responsible experience in management is required.
- Two years of supervisory experience is required.
- Experience managing or working with multiple workgroups and organization with 200+ employees is desirable.

Education and Training:

Bachelor's degree in human resource management, public administration, business administration, or a related field.

Licenses or Certificates:

- Certification as a Professional in Human Resources is desired.
- Possession of, or ability to possess within one month of hire date, a Washington State Driver's license.

PHYSICAL DEMANDS / WORKING CONDITIONS:

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to stand; walk; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must frequently lift up to 10 pounds; occasionally lift 10 to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. While performing the duties of this job, the employee is occasionally exposed to toxic or caustic chemicals, i.e. copier toner.

This position works in an office, and the noise level in the work environment is usually low to moderate.

Work is performed mainly during city office hours; however, some travel will be required and incumbent is occasionally required to attend night meetings of the City Council or City boards and commissions.

Regular and reliable attendance is an essential function of this position.

This position description generally describes the principle functions of the position and the level of knowledge and skills typically required. It does not constitute an employment agreement between the employer and employee, and it is subject to change as the needs of the employer and the requirements of the job change.