

Marysville City Council Meeting

January 9, 2017

7:00 p.m.

City Hall

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

A. Diversity Advisory Committee *

Audience Participation

Approval of Minutes (*Written Comment Only Accepted from Audience.*)

1. Consider Approval of the November 28, 2016 City Council Meeting Minutes

Consent

2. Consider Approval of the December 14, 2016 Claims in the Amount of \$468,719.43; Paid by EFT Transactions and Check Numbers 113088 through 113255 with No Checks Voided

3. Consider Approval of the December 21, 2016 Claims in the Amount of \$1,360,111.39; Paid by EFT Transactions and Check Numbers 113256 through 113452 with No Checks Voided

4. Consider Approval of the December 28, 2016 Claims in the Amount of \$1,081,979.13; Paid by EFT Transactions and Check Numbers 113453 through 113599 with No Checks Voided

5. Consider Approval of the December 20, 2016 Payroll in the Amount \$1,283,296.73; Paid by EFT Transactions and Check Numbers 30432 through 30465

9. Consider Approval of the Briefing on State and Federal Legislative Priorities

11. Consider Approval of the January 5, 2017 Payroll in the Amount \$1,774,518.31; Paid by EFT Transactions and Check Numbers 30466 through 30501 *

12. Consider Approval of the January 4, 2017 Claims in the Amount of \$1,985,405.98; Paid by EFT Transactions and Check Numbers 113600 through 113618 with No Checks Voided *

****These items have been added or revised from the materials previously distributed in the packets for the January 3, 2017 Work Session.***

Marysville City Council Meeting

January 9, 2017

7:00 p.m.

City Hall

14. Consider Approval of the December 29, 2016 Claims in the Amount of \$271,412.29; Paid by EFT transactions and Check Numbers 113619 through 113724 with No Checks Voided *

Review Bids

Public Hearings

6. Consider Approval of **Resolution** of the City of Maryville Stating its Intention to Annex Certain Unincorporated Area, known as the WSDOT ROW Annexation, into the City, and Transmitting the Matter to the Washington State Boundary Review Board for Snohomish County for Approval

New Business

8. Consider Approval of an **Ordinance** Amending Chapter 11.52 of the Marysville Municipal Code Relating to the City's Commute Trip Reduction (CTR) Plan in Accordance with the 2015 Amendments to the Washington State Legislature's Commute Trip Reduction Act – RCW 70.94.521-555, and Repealing Ordinance No. 2746

Legal

Mayor's Business

13. Consider Reappointments to the LEOFF I Board: Councilmember Wright and Councilmember Vaughan *

15. Consider Reappointments to SWAC: Councilmember Seibert and Councilmember Vaughan as Alternate *

16. Consider the Marysville SERS Board Reappointment *

Staff Business

Call on Councilmembers

Adjournment/Recess

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Reconvene

**These items have been added or revised from the materials previously distributed in the packets for the January 3, 2017 Work Session.*

Marysville City Council Meeting**January 9, 2017****7:00 p.m.****City Hall****Adjournment**

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

**These items have been added or revised from the materials previously distributed in the packets for the January 3, 2017 Work Session.*

Update
Index #A

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM:	
Presentation from Diversity Committee	
PREPARED BY:	DIRECTOR APPROVAL:
Jim Ballew	
DEPARTMENT:	
Parks, Culture and Recreation	
ATTACHMENTS:	
Diversity Committee 2016-2017 Work Plan	
BUDGET CODE:	AMOUNT:
SUMMARY:	

Members of the Mayors Diversity Committee would like to discuss the recent 2016-2017 Diversity Committee Work Plan with the City Council.

RECOMMENDED ACTION: The 2016-2017 Diversity Committee Work Plan for Council review.
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City of Marysville

Diversity Advisory Committee

2016-2017 Work Plan

Prepared by: Diversity Committee Members

Marysville Diversity Advisory Committee Members

Mayor Jon Nehring
City of Marysville

Jim Ballew
Parks, Culture and Recreation Director

Jane Shafer
*Parks, Culture and Recreation
Administrative Secretary*

Dr. Kyle Kinoshita
Executive Director, Marysville School District

Wendy Messarina-Volosin
*ELL – Parent/Comm. Liaison – Spanish
Marysville School District*

JJ Frank
Executive Director, Marysville YMCA

Marjorie Serge
*School-Home Partnership
Marysville School District*

Victor Rodriguez
*Senior Pastor, Marysville Free Methodist
Church*

Lt. Mark Thomas
Marysville Police liaison

Susan Stachowiak
Tulalip resident

Kirstin Tyner
Branch Manager, Home Street Bank

Mark Austin
*Diversity Advisory Committee Chair
Advocate for the Deaf & Hard of Hearing*

Raymond Miller
*Diversity Advisory Committee Vice Chair
Air Force Retired
NABVET Veterans Advocate*

Anastasia Garcia
*Community Engagement Coordinator
Molina Health Care*

Terry Kylo
Pastor, St. Phillips Episcopal Church

Corina Hansen
3rd Grade Teacher

Major Marvin J. Baker
U.S. Army

Rachel Erickson
Marysville resident

Noah Rui
Marysville resident

Aletha Tatge
Tulalip resident

Keegan Samaniego
Marysville resident, student

Dwayne Brown
Marysville resident, business owner

Jim Strickland
Special Education teacher

Letter from the Mayor

It is with great pleasure that I present the City of Marysville Diversity Advisory Committee Two-Year Work Plan for 2016-2017.

In 2010, I established the City of Marysville Diversity Advisory Committee to advise me on policy matters involving the community's cultural and ethnic differences, and identify issues concerning diversity and inclusion to ensure that the diverse character of our growing city is represented in decision-making processes.



Marysville is gaining much by becoming a more diverse, inclusive community that values diversity. In our community and business partnerships, and outreach with citizens, we recognize that diversity is essential for innovation. It is more than *just the right thing to do*; diversity will enrich our community.

Our vision is that the City of Marysville will be a welcoming and inclusive community that recognizes and honors diversity and is free from prejudice, harassment, bigotry and hate. The City has been putting into action positive changes in its workforce and communities to achieve equality of opportunities for all residents, and to create a harmonious environment.

This 2016-17 Work Plan represents the Diversity Advisory Committee's extensive activities, and actions that were completed or are in progress, emerging from the experience and wisdom gained – and lessons learned - during the previous two-year plan. This plan builds on the successes, and also offers a cross-section of ideas that transcend a surface understanding. The Committee's work has ably walked the fine line between reinforcing cultural stereotypes and showcasing equality and respect. Composed of leaders from various ethnic populations, advocates for people with physical or mental differences, government and public school entities, the business community, churches and local organizations, the Committee developed a thought-provoking plan. It serves as a set of priorities, goals and recommended actions designed to educate, enrich, promote, strengthen and enhance the social fabric of Marysville, and keep the inclusiveness dialogue going.

We are a diverse community. Two major social-economic forces have changed the face of the Marysville area for the better. The influx of sailors and families stationed at Naval Station Everett have added a diverse character to the community, augmented by a growing military veterans community, and the economic revival of the Tulalip Tribes and strong partnership the City and the Tribes have forged has laid a foundation for prosperity for both communities. Also, Marysville has seen increases in the African-American, Hispanic and Russian/Ukraine communities, as evidenced in 2010 U.S. Census data.

I am indebted to the Committee for its tireless work and to the excellent support that it has provided. I want to extend special thanks to Committee Chair Mark Austin for his leadership. At the end of 2015, the committee appropriately transitioned from a city staff Chair to a Chair selected by the committee of the committee. Mark was elected by his peers, and is providing important leadership in taking the Marysville Diversity Advisory Committee to the next level.

The City of Marysville continues its commitment to be a community that takes pride in our ethnic diversity, creates an environment where differences are valued, and builds on the sense of belonging and quality of life we have come to share here.

Respectfully,

Jon Nehring

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Introduction

In November 2010, Mayor Jon Nehring established the City of Marysville Diversity Advisory Committee to identify and prioritize issues concerning diversity and inclusion to ensure that the diverse character of the city is represented in decision-making processes.

Statement of Purpose

Provides input to the Mayor on policy and processes that promote and facilitate active community involvement and participation by diverse cultures and individuals within the City of Marysville.

Vision

Our vision is that the City of Marysville will be a welcoming and inclusive community that recognizes and honors diversity and is free from prejudice, harassment, bigotry and hate. The City will put into action positive changes in its workforce and communities to achieve equality of opportunities for all residents, and create a harmonious environment.

Mission Statement

To recognize the important value of diversity in our community, to encourage policies, activities and thought-provoking discussion which support cultural understanding, mutual respect and inclusivity, and further the enhancement of our community as one where cultural and physical diversity is celebrated as an important asset.

We recognize the many facets of a diverse society may include, but are not limited to, race, religion, ethnicity, gender, socio-economic level, mental and physical differences, age, and sexual orientation.

About the Work Plan

The Diversity Advisory Committee has drafted this work plan to outline the goals and expectations of the Committee for the years 2016-2017. Leaders from various ethnic populations, advocates for people with cultural, physical or mental differences, government and public school entities, the business community, religious organizations (Churches, Mosques, Temples, etc.) and local organizations and military active and retired veterans worked collaboratively to develop and implement this plan.

The work plan serves as a set of priorities, goals and recommendations for increasing diversity in our community and keeping the dialogue going regarding diversity and inclusiveness issues, with suggested actions to meet these goals. The work plan guides

Diversity and inclusiveness efforts in Marysville during a two-year period. Where applicable, baseline options would be developed to monitor and measure results on actions recommended by the Committee.

Categories of focus as recommended by the Committee are as follows:

Government, Law and Justice
Education, Children and Families
Arts and Culture
Business/Workforce
Community Engagement
Partners with Community Stakeholders

All too often, building an inclusive community does not emerge as a priority until a negative incident or series of problems occurs that require response from the City, resulting in time spent undoing damage and building community. The most successful multicultural communities are built through proactive efforts, and are often the result of just a handful of community members stepping up and working to bring the rest of the community along.

Members of the Diversity Advisory Committee are filling that important role of bringing diverse voices together and encouraging more people from ethnic and cultural populations and people with disabilities become active in positions of community leadership. This will be more reflective of our broader population. The greater community will view these diverse populations as respected, valued members of the community.

The City of Marysville is a ready and willing partner to embrace this change and actively work to become a strong, welcoming, inclusive community.

Government, Law and Justice

Goals/Objectives paired with Action Steps

1. The Diversity Committee will be available to provide policy making officials information on cultural, race, religion, ethnicity, gender, socio-economic level, mental and physical differences, age, and sexual orientation issues to assist in the decision making process.

1.1 Identify and use publications and other informational means that already target specific populations in the community in order to announce Council, Committee and Board vacancies and positions.

2. Continue to support diversity, inclusiveness and cultural competency training for elected leaders, city leaders and personnel, which will raise more awareness at leadership levels.

2.1 Provide or encourage training session(s) or seminar(s) in cultural competency for elected leaders and government employees.

2.2 Assist in the city with recommendations for any community diversity survey opportunities to gauge community's knowledge on diversity awareness, identify gaps and seek suggestions on what the city can be doing.

3. Assist in recommendation of programs or initiatives related to combating prejudice that improve cross-cultural understanding and acceptance.

3.1 Increase collaborations with City's cable access television stations to incorporate more multi-lingual bulletin board and eligible video information. Include closed captioning for Deaf, Hard of Hearing and ELL populations if possible.

4. Encourage and promote individuals from diverse groups and all cultures to seek elective office particularly minority communities.

5. Encourage elected and appointed governmental agencies and officials to support a diverse work staff.

5.1 Assist in developing Job shadowing for diverse students – connecting them with like cultural role models.

Education, Children and Families

Goals/Objectives paired with Action Steps

1. Highlight and promote diversity and inclusion programs that are working effectively within the school system.
 - 1.1 Collaborate and network with the School District's Respect Committee to help foster relationships with families and the community.
 - 1.2 Support the Natural Leader Program volunteer parents already working in schools.
2. Encourage the development of parental or continuing education to help families overcome language barriers.
 - 2.1 Provide information of resources available in school and community such as Language Line (over the phone immediate assistance) and interpreters for meetings.
3. Dispel stereotypes about people with disabilities, ethnic and cultural populations and new immigrants, through educational efforts in the schools and through city programs.
 - 3.1 Invite PTSA and PTSA Special Education board members, presidents and secretaries to Diversity Advisory Committee events.
 - 3.2 Meet with leaders representing ethnic populations to develop collaborative working groups on issues relevant to public safety involving families and children.
4. Encourage culturally and linguistically relevant strengthening of families to solidify parents' role, empowering them for ongoing advocacy for quality education and community engagement.
 - 4.1 Solicit invitations from the schools to support school events highlighting diversity and parent participation, with a city presence, providing information.
5. Encourage the removal of barriers to participation and increase access to recreational opportunities for people with disabilities in the community, through the Parks, Culture and Recreation Department and various nonprofit organizations.
 - 5.1 Inform families of relevant recreational opportunities for people with disabilities in the community, through the Parks, Culture and Recreation Department and various nonprofit organizations.

6. Develop relationships with representatives of local school districts, ethnic populations and youth groups to develop positive youth activities.

6.1 Meet with leaders representing ethnic populations to develop collaborative working groups on issues relevant to public safety involving families and children.

6.2 Partner with the YMCA My Achievers Program (MAP) and schools that have ELL support groups to provide role models for the success of younger students.

Arts and Culture

Goals/Objectives paired with Action Steps

1. Cultivate and support cultural events that celebrate diversity and inclusiveness in Marysville.

1.1 Develop a community calendar of annual community and arts-related events offered within the greater Marysville area to help identify diversity events available to residents and visitors alike.

Business/Workforce

Goals/Objectives paired with Action Steps

1. Increase awareness of diverse business types within the Marysville business community and gain an understanding of the opportunities and challenges the business face.

1.1 Invite business owners to participate in the diversity committee meetings. Select a business each month to highlight their business and inform the committee about opportunities and challenges faced by their specific business/industry.

2. Establish relationships and be a resource with the business community.

2.1 Assist Chamber of Commerce in creating a resource for new and established businesses. Direct businesses to this resource. Send a diversity committee member to represent the committee at Chamber breakfast.

3. Increase awareness of diversity within the business community.

3.1 Create a platform to conduct semiannual diversity training series to business community. Include trainings in City Activity Guide and encourage diversity passport.

Community Engagement and Partnerships

Goals/Objectives paired with Action Steps

1. Foster community connections to one another
 - 1.1. Invite new group representatives to our meetings to initiate new partnerships.
 - 1.2. Work to strengthen current partnerships.

2. Educate the citizens of Marysville, in association with our community partners, about the gift of diversity.
 - 2.1. Foster events which promote relationship building.
 - 2.1.1. Encourage our mayor to host three coffee klatches at community partner locations by the end of 2017.
 - 2.1.1.1. Advise on development of invitees list to these coffee klatches.
 - 2.1.2. Cultivate involvement of diverse groups in the annual Clean Sweep Week held in April 2017 or other similar community events.
 - 2.1.2.1. Identify groups to be invited to a specific work project.
 - 2.1.2.2. Introduce persons to each other at the beginning project.
 - 2.1.2.3. Involve our committee members with cross-group work teams.
 - 2.1.2.4. Eat together following the specific work project.

 - 2.2. Foster sharing of cultural information.

3. Encourage community partners' capacity to promote positive social change.
 - 3.1. Publicly support groups initiating positive progressive cultural change.
 - 3.2. Strategically support the dissemination and exchange of information via social and media networks among our partnerships.

List of Community Stakeholders

Arlington/Smokey Point Chamber of Commerce
 Boy Scouts
 Girl Scouts
 Boys and Girls Club
 Business leaders
 Camp Fire USA
 City Boards, Committees and Commissions
 City of Marysville
 Civic organizations and Service Clubs
 Community leaders

Community of Colors Coalition (C3)
 English Language Learning (ELL) Program
 Goodwill Industries
 Greater Marysville/Tulalip Chamber of Commerce
 Human services agencies
 Marysville Artists Guild
 Marysville Arts Coalition
 Marysville Community Coalition
 Marysville Downtown Merchants Association
 Marysville Fire District
 Marysville Parks, Culture and Recreation
 Marysville Police Department
 Marysville School District
 Marysville School District Respect Committee
 Marysville Together Coalition
 Marysville Volunteers Program (MVP)
 Marysville/North County YMCA
 Media
 PTSAs—District, school, and Special Education
 Religious Organizations (Churches, Mosques and Temples)
 Salvation Army
 Sea Mar Community Health Clinic
 Snohomish County Branch NAACP
 Snohomish County Sheriff's Office
 Sno-Isle Marysville Library
 Tulalip Police Department
 Tulalip Tribes
 U.S. Military Branches
 Vocational-Technical Education General Advisory Council
 Volunteers of America
 Workforce Development of Snohomish County

Index #1

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Approval of the Agenda	Approved
Committee Reports	
Presentations	
Volunteer of the Month - Mike McDowell	Presented
Employee Services Award - Christina Hornung, Municipal Court Probation Officer – 10 years	Presented
Audience Participation	
Approval of Minutes	
Consider the October 24, 2016 City Council Meeting Minutes	Approved
Consent Agenda	
Consider the November 9, 2016 Claims in the Amount of \$1,652,469.51; Paid by EFT Transactions and Check Numbers 112333 through 112481 with No Checks Voided	Approved
Consider the November 16, 2016 Claims in the Amount of \$489,933.43; Paid by EFT Transactions and Check Numbers 112482 through 112610 with Check Numbers 111560, 111933, and 111939 Voided	Approved
Review Bids	
Public Hearings	
Consider the Washington State Department of Transportation Right-of-Way Annexation	Hearing Held
New Business	
Consider the 2017 Addendum for the Yakima County Agreement for Jail Services	Approved
Consider the Local Agency Federal Aid Project Prospectus and Supplemental Local Agency Funding Agreement with WSDOT thereby Securing Funding for the 2012 City Safety Program	Approved
Consider the Professional Services Agreement with The PFM Group	Approved
Consider the Deed and Real Estate Tax Affidavit Accepting the Conveyance of the 30 Foot Strip as Right of Way	Approved
Consider an Ordinance Amending Sections 3.64.020(1) and (2) of the Marysville Municipal Code, Relating to the Utility Tax on Telephone Services	Approved Ord. No. 3041
Consider an Ordinance of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2017 to December 31, 2018, Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Establishing Compensation Levels as Proscribed by MMC 3.50.030	Approved Ord. No. 3042
Legal	
Mayor's Business	
Consider the Parks, Culture, and Recreation Board Appointment: Kelly Huestis	Approved
Staff Business	
Call on Councilmembers	

Adjournment	8:45 p.m.
Executive Session	8:50 p.m.
Reconvenment	9:00 p.m.
Real Estate – two items with action	Action taken
Adjournment	9:00 p.m.

COUNCIL*DRAFT*
MINUTES

Regular Meeting
November 28, 2016

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Toyer, seconded by Councilmember Muller, to approve the agenda. **Motion** passed unanimously (7-0).

Committee Reports

Councilmember Seibert reported on the November 16 Finance Committee meeting where there was discussion involving: utility rates and charges, online utility bill pay, 2015-16 budget update, telephone tax, review of sales tax, and the review of the 2017-2018 preliminary budget.

Presentations

A. Volunteer of the Month

Mike McDowell was recognized as Volunteer of the Month for the month of November for his community service at the Marysville Food Bank and community food drives.

B. Employee Services Awards

Judge Gillings presented the following employee service award:

- Christina Hornung, Municipal Court Probation Officer – 10 years

Audience Participation

Evan and Patricia Kaiser, 2910 – 73rd Avenue NE, Marysville, WA, expressed concerns about: inadequate codes and building permit #B16-0428; poorly conducted investigation into their complaints case number CE16-000433; and reportedly, unauthorized change in policy for collecting fees for flagpole plan reviews (written statement and packet of supporting information distributed to Council).

CAO Hirashima commented that staff has spent quite a bit of time reviewing this situation. She stated that there are hundreds of flag poles in the city, but staff had not been aware of some of the regulations related to this. She agreed that some of the questions took longer for them to review because it was something that staff had to look into. Given the situation and the fact that there are so many flagpoles exist in the city, staff now believes that a more careful review of the definitions and the permit requirements is warranted. Staff feels it would be appropriate to bring those sections of code through the Planning Commission for review and clarification.

Mike Leighan, 7722 – 77th Avenue NE, Marysville, WA, spoke regarding previous Council discussion mentioned in The Globe regarding delaying the Waterfront Park. He commented that if the City delays funding it will interfere with getting grant money. He hopes they will fund it to some extent so staff can go forward with grant money application. He encouraged the City to move forward with funding the waterfront park project. He also suggested that Director Ballew may not be around in a few years to help with grant writing so that is another factor to consider.

Tom King, 3113 Sunnyside Blvd, Marysville, WA, spoke as a citizen and a member of the Parks, Culture, and Recreation Board spoke regarding the Parks Budget. He urged the Council to include funding for completion of the Ebey Waterfront Park and Trail. He stated that this will greatly enhance the City as well as draw visitors as a destination spot. As a lifelong resident of Marysville it is exciting to see this part of town finally redeveloped and become a gateway for the City.

Jerry Thornton, 3219 S. 142nd Place, Tukwila, WA, recognized the following people for their support in maintaining Lt. Jeff Thornton's legacy, especially for the creation and the restoration of the memorial ballpark: the entire Fire Department - Chief McFalls, and other firefighters; Kay Smith (prior Fire Commissioner); Paul Kinney, Jake Wetzel; Commander Robb Lamoureux; Bob Barrett; Steve John with True North Apparatus;

Parks and Recreation Board; and Director Jim Ballew. He also thanked Marysville participants in the Stair Climb for Leukemia.

Jodi Condyles, 5824 – 83rd Ave NE, Marysville, is a resident, a local business owner, and a Parks Board member. She stated was very taken aback by the tone of the last meeting. She respectfully asked the City Council to leave some funds in the budget for the Waterfront Park in particular. She opened a business in that part of town knowing the investment and the time and effort that were going into the waterfront. They had a vision of how the area would be eventually. She was shocked about what she heard at the meeting. She respectfully asked them to leave funds in for the waterfront park and for the ability to write grants.

Gail Bloom, Park Board Member, and Marysville resident and teacher, said she was thrilled about the plans for the Waterfront Park to be a place for kids to get outside and get healthy. She was devastated when she heard about plans to not fund it. She stated that the kids and the community need this park. She urged the Council to put it in the budget so they can at least go out and find the money somewhere else.

The meeting recessed at 7:40 until 7:49 p.m. for refreshments and socializing.

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Consider the October 24, 2016 City Council Meeting Minutes

Motion made by Councilmember Wright, seconded by Councilmember Norton, to approve the October 24, 2016 City Council Meeting Minutes. **Motion** passed unanimously (7-0).

Consent

2. Consider the November 9, 2016 Claims in the Amount of \$1,652,469.51; Paid by EFT Transactions and Check Numbers 112333 through 112481 with No Checks Voided
3. Consider the November 16, 2016 Claims in the Amount of \$489,933.43; Paid by EFT Transactions and Check Numbers 112482 through 112610 with Check Numbers 111560, 111933, and 111939 Voided

Motion made by Councilmember Toyer, seconded by Councilmember Stevens, to approve Consent Agenda items 2 and 3. **Motion** passed unanimously (7-0).

Review Bids

Public Hearings

4. Consider the Washington State Department of Transportation Right-of-Way Annexation

Director Koenig stated that this is to fulfill a requirement for two public hearings for zoning for this area. This is a 70-acre area that is now mostly a right-of-way from WSDOT. It also includes a little bit of private land. The idea is to annex the area prior to the permitting for new 529 bridge off of I-5 so that all the permitting can be done in the City of Marysville.

The public hearing was opened at 7:52 p.m. and public comments were solicited. Seeing none, the public hearing was closed at 7:52 p.m.

Councilmember Muller asked about the private part. Director Koenig stated that the private part is actually in the river and the property owner has signed a petition and is willing to commence with his part of it.

Mayor Nehring noted that this will come back for a second public hearing on January 9.

New Business

5. Consider the 2017 Addendum for the Yakima County Agreement for Jail Services

Chief Smith stated that this is just a renewal.

Motion made by Councilmember Norton, seconded by Councilmember Muller, to approve the 2017 Addendum for the Yakima County Agreement for Jail Services.

Motion passed unanimously (7-0).

6. Consider the Local Agency Federal Aid Project Prospectus and Supplemental Local Agency Funding Agreement with WSDOT thereby Securing Funding for the 2012 City Safety Program

Director Nielsen stated that this is a supplemental agreement to the original prospectus with the federal funding for signal improvements from 1st to 88th. This will allow the signal improvements to be done at the same time as the other improvements at 88th.

Motion made by Councilmember Wright, seconded by Councilmember Vaughan, to approve the Local Agency Federal Aid Project Prospectus and Supplemental Local Agency Funding Agreement with WSDOT thereby Securing Funding for the 2012 City Safety Program. **Motion** passed unanimously (7-0).

7. Consider the Professional Services Agreement with The PFM Group

Finance Director Langdon stated that the City did an RFP for bond advisory services in August. There were two submittals, and PFM Group is the one selected. This would be for a three-year agreement to help with bond management and advisory regarding bonds.

DRAFT

Motion made by Councilmember Vaughan, seconded by Councilmember Toyer, to approve the Professional Services Agreement with The PFM Group. **Motion** passed unanimously (7-0).

11. Consider the Deed and Real Estate Tax Affidavit Accepting the Conveyance of the 30 Foot Strip as Right of Way

Director Nielsen reviewed background on this item.

Motion made by Councilmember Muller, seconded by Councilmember Stevens, to authorize the Mayor to sign the Deed and Real Estate Tax Affidavit Accepting the Conveyance of the 30 Foot Strip as Right of Way. **Motion** passed unanimously (7-0).

8. Consider an **Ordinance** Amending Sections 3.64.020(1) and (2) of the Marysville Municipal Code, Relating to the Utility Tax on Telephone Services

Finance Director Langdon reviewed this item.

Motion made by Councilmember Stevens, seconded by Councilmember Muller, to approve Ordinance No. 3041. **Motion** passed unanimously (7-0).

9. Consider an **Ordinance** of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2017 to December 31, 2018, Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Establishing Compensation Levels as Proscribed by MMC 3.50.030

CAO Hirashima distributed and reviewed some additional information that has been discussed with the Finance Committee regarding the waterfront trail cost summary. She explained that a reduced amount of \$3,026,419 could accomplish: Western Breach, Additional Work, Olympic View Park, Levee Trail, Sunnyside Blvd., Crane Property, and Harborview Park. In response to Council's desire to reduce funding for this project, staff is proposing removing a lot of the overlook elements, side trails, look outs, mooring, boardwalk, restroom and playground, etc. They are focusing only on doing the central trail portion in order to bring the cost down.

Finance Director Langdon reviewed debt capacity as listed on page 9-7 in Council's packet. Finance Director Langdon clarified that the public safety building amount should be \$30 million in 2018. She also pointed out on page 9-10, Appendix A, a modification was made to the Park Budget to amend the budget to \$3 million for the Waterfront Park. She noted that they would not be able to expend over that amount without coming back to Council for a budget amendment. They would also have to come back to Council for any contracts.

DRAFT

Councilmember Seibert referred to the schedule that shows the plans for design of the park. CAO Hirashima replied that there are no funds for permitting for the park which would be another \$400,000-\$500,000 for cleanup.

Councilmember Seibert asked if the money in the fund for Parks Capital could be used for a grant match if the Council approved it. Finance Director Langdon replied that money could be taken out of reserves if necessary and if Council approved it.

Councilmember Muller expressed concern about gutting this project as proposed. He noted that impact it would have on the momentum and community identity. He spoke in support of public safety and figuring out how to house inmates, but also in support of doing this project for the rest of the community.

Councilmember Stevens said it was unfortunate this has taken a tone of Public Safety versus Parks. He is sure it would be a nice trail because Parks does a nice job with everything, but this reduction just seems like they are shooting themselves in the foot.

Councilmember Wright clarified that what staff is proposing is only for the trail, and nothing for the park. CAO Hirashima replied that staff tried to focus on a smaller project in order to meet the reduced amount that Council seemed to want at the last meeting. This would still be a 5-mile trail which will be nice for the community. She agreed that this is more of a trail and not the experience or re-imaging of the area that staff had originally presented. Staff doesn't feel that this is the end of it, but a smaller step forward recognizing that it may take a little longer to realize the entire project. She commented that the budget was not intended to make this an either or proposal with the public safety building and the waterfront park. Staff believes they are both possible. She noted that staff is currently working to get the jail numbers down because the original estimate was so high. She believes they will bring those numbers down just like they did with the waterfront park.

Councilmember Stevens asked about the interim state of the park if they go with the new proposed budget. CAO Hirashima explained they have done some of the capping, but have not finished it. The next step would be hiring a design engineer to design the waterfront park for shoreline permitting. Once they receive approvals for the regulatory process they will look at capping the lagoon site. Director Nielsen replied that capping the lagoon site would require some structures.

Councilmember Toyer asked how much that next phase would cost. Director Nielsen replied it would be \$1.5-2 million for that portion of design plus capping.

Mayor Nehring stated that one of the reasons the entire park and trail system is in the budget is that interest rates are going up and it could cost a lot more in a couple years.

Councilmember Vaughan thanked staff for their work. He understood some of the concerns about funding the park wholly versus partially. He also wants to see this park completed. He stated it has never been about a park versus a jail; it is about the timing and funding. He is looking at this in a timeframe much longer than two years. He spoke

in support of exercising caution and restraint so they aren't limited in the future. He stated that by overcommitting themselves on the parks project they might be forcing themselves into greater debt in the future at a time when economic conditions might not be as favorable as they are now. He spoke in support of staff's amended proposal. He stressed that he is committed to seeing this project completed, but perhaps in a different timeframe than what others would like.

Motion made by Councilmember Toyer, seconded by Councilmember Vaughan, to approve Ordinance No. 3042. **Motion** passed (6-1) with Councilmember Stevens voting no.

Legal

Mayor's Business

10. Consider the Parks, Culture, and Recreation Board Appointment: Kelly Huestis

Director Ballew stated that Kelly Huestis has been involved in youth sports in a leadership role in the community for a long time. He is very excited to be considered for this position. Director Ballew feels he will be a great addition to the Board.

Motion made by Councilmember Stevens, seconded by Councilmember Seibert, to approve the Parks, Culture, and Recreation Board Appointment: Kelly Huestis. **Motion** passed unanimously (7-0).

Mayor Nehring;

- Held a coffee klatch at Shoultes Fire Station tonight with about 20 people in attendance. He appreciated all the questions. He is pleased to see residents are reading through the budget. He pointed out that there were three or four really nice comments on the work that the Police Department has done such as bringing down a drug house, responding to theft, etc. He thanked everyone who showed up and staff for helping with it.
- There is a meeting with the school district on December 12 from 4:30 to 6 p.m.
- There was a really good Government Affairs Meeting with the Tribes last week.

Staff Business

Chief Smith:

- He corrected himself and noted that the jail population should be reflected as 28-38 instead of 38-48 as he stated last week.
- He thanked the Council for passing the budget. Police will be very busy with adding staff and structural changes over the next month preparing for the new year.

Finance Director Langdon introduced Jan Berg who is the new Assistant Finance Director.

Jon Walker stated the need for an Executive Session to discuss and take action on items related to acquisition of two real estate lasting ten minutes.

Gloria Hirashima:

- She thanked the Council for approving the budget and allowing the trail project to move forward.
- Staff has been talking about taking a look at Enterprise Fund contributions to see if there is any potential to include any utility funds for certain portions of the project.

Kevin Nielsen:

- The railroad crossing at 172nd is under construction.
- Jeff Laycock received a grant on State Avenue between 100th and 116th. The City received design money for the full project and right-of-way purchase for about \$1.3 million. He expressed appreciation to their funding partner, TIB.

Jim Ballew:

- He clarified that he is not retiring.
- He thanked the Council for approving the budget; this is a huge project for the community. He thanked them for considering it and keeping it alive.
- The trail has begun and is in Phase 2. They will commence work the second week in December and expect to be done in February with the exception of landscaping.
- Marysville for the Holidays will be this weekend. There are over 30 people in the parade and a lot of vendors in the park. The Tour of Lights will begin the following week.
- Staff has been working tirelessly putting together the Winter Guide. There are some great new activities and classes.

Chief McFalls thanked the Council and past Fire Board Members and past Council Members for their years and years of support for 9/11 support and the remembrance of the Thorntons. He thanked the community members also for their support.

Dave Koenig had no comments.

Call on Councilmembers

Jeff Vaughan had no comments.

Donna Wright stated she would not be here for the next meeting and possibly might not make the one after that either.

Jeff Seibert:

- He congratulated staff on the grant and noted it was great news.

- He thanked staff for redoing the parks budget and noted he is more comfortable with it.

Michael Stevens:

- He also thanked staff for their hard work on the budget.
- He enjoyed hearing Jerry Thornton speak tonight.
- He thanked the community members who came out in support of the community and projects they are trying to get done.
- He will not be able to attend the December 5 or December 12 meetings.

Rob Toyer had no comments.

Steve Muller:

- He thanked everyone for coming tonight.
- He had a great Thanksgiving. He had a lot of people in town and was disappointed that none of them could find housing in Marysville. They all had to stay in Everett.

Kamille Norton thanked the Park Board members for coming to speak. She assured them that the Council shares their commitment to parks and is excited to see the waterfront park move forward.

Adjournment

Council recessed at 8:45 for five minutes before reconvening in Executive Session for ten minutes to discuss items related to two real estate properties with action expected.

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate – RCW 42.30.110(1)(b)

Executive session ended and public meeting reconvened at 9:00 p.m.

Motion made by Councilmember Muller, seconded by Councilmember Toyer, to authorize the Mayor to sign the Purchase and Sale amendment to purchase Welco site for \$880,000. **Motion** passed unanimously (7-0).

Motion made by Councilmember Muller, seconded by Councilmember Toyer, to authorize the Chief Administrative Officer to sign the letter regarding the use of eminent domain on the Welco site. **Motion** passed unanimously (7-0).

DRAFT

Motion made by Councilmember Muller, seconded by Councilmember Seibert, to authorize the Mayor to enter into an agreement regarding vesting and right of first refusal on a 2.31-acre parcel known as Frontier property. **Motion** passed unanimously (7-0).

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:00 p.m.

Approved this _____ day of _____, 2016.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #2

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the December 14, 2016 claims in the amount of \$468,719.43 paid by EFT transactions and Check No. 113088 through 113255 with no Check No.'s voided.

COUNCIL ACTION:

CLAIMS
FOR
PERIOD-12

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$468,719.43 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 113088 THROUGH 113255 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2017.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113088	A & W PROPERTY INVES	UB 741125000000 4721 56TH PL N	WATER/SEWER OPERATION	40.86
113089	ADVANTAGE BUILDING S	JANITORIAL SERVICES	WATER FILTRATION PLANT	81.19
	ADVANTAGE BUILDING S		COMMUNITY CENTER	811.88
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT F	811.88
	ADVANTAGE BUILDING S		UTIL ADMIN	811.88
	ADVANTAGE BUILDING S		COURT FACILITIES	1,217.81
	ADVANTAGE BUILDING S		ADMIN FACILITIES	1,217.81
	ADVANTAGE BUILDING S		PUBLIC SAFETY BLDG.	1,510.09
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	1,623.74
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	3,653.43
113090	ALL BATTERY SALES &	BATTERIES	EQUIPMENT RENTAL	316.70
113091	ALLWEST UNDERGROUND	TRAINING BOOKS	UTIL ADMIN	368.19
113092	AMERICAN CLEANERS	DRY CLEANING	DETENTION & CORRECTION	40.90
	AMERICAN CLEANERS		POLICE PATROL	49.08
	AMERICAN CLEANERS		POLICE ADMINISTRATION	51.55
	AMERICAN CLEANERS		POLICE INVESTIGATION	51.94
	AMERICAN CLEANERS		OFFICE OPERATIONS	85.93
113093	ANAYA, BRYAN L & CHR	UB 846704000000 6704 86TH AVE	WATER/SEWER OPERATION	44.44
113094	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.11
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.11
113095	AWWA	WWUC DUES-BYDE	UTIL ADMIN	2,000.00
113096	BALDWIN, JANICE E	UB 331412889000 4409 148TH ST	WATER/SEWER OPERATION	194.16
113097	BARNEY, JUDY	UB 651449003501 10222 61ST AVE	WATER/SEWER OPERATION	139.59
113098	BASILIERE, HENRY & R	UB 750611000000 5122 72ND DR N	WATER/SEWER OPERATION	49.22
113099	BEAN, JUSTIN & JENNI	UB 756025000000 6025 80TH AVE	WATER/SEWER OPERATION	200.00
113100	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	2,453.24
113101	BLUE MARBLE ENV	WASTE REDUCTION/RECYCLING PROG	RECYCLING OPERATION	13,109.77
113102	BOYD, RAE	INMATE MEDICAL CARE	DETENTION & CORRECTION	1,700.00
113103	BOYER, JONATHAN	UB 850030000004 7704 60TH DR N	WATER/SEWER OPERATION	6.09
113104	BRAKE AND CLUTCH	BRAKE PAD SETS	EQUIPMENT RENTAL	131.74
113105	BRYANT, KIM	REIMBURSE EXAM FEES	UTIL ADMIN	185.00
113106	BURSETT, RANDY & GLY	UB 800404000005 5722 67TH ST N	WATER/SEWER OPERATION	11.43
113107	CANAM FABRICATIONS	BRACKETS	WASTE WATER TREATMENT F	485.50
	CANAM FABRICATIONS	FABRICATE INTAKE TUBE	EQUIPMENT RENTAL	1,909.25
113108	CAPITAL ONE COMMERC	SUPPLY REIMBURSEMENT	COMMUNITY DEVELOPMENT-	127.01
	CAPITAL ONE COMMERC		OPERA HOUSE	316.04
113109	CARBAJAL, CALI	UB 751159219000 5313 79TH AVE	WATER/SEWER OPERATION	175.71
113110	CATHOLIC COMMUNITY	CDBG-CCS CHORE SERVICES	COMMUNITY DEVELOPMENT-	379.77
	CATHOLIC COMMUNITY		COMMUNITY DEVELOPMENT-	395.21
113111	CEMEX	ASPHALT	WATER DIST MAINS	690.02
113112	CENTRAL WELDING SUPP	RAKES, BROOMS, BRACES AND CONN	ER&R	222.86
113113	CNR INC	MAINTENANCE CONTRACT-DEC 2016	COMPUTER SERVICES	1,362.04
113114	CONSOLIDATED PRESS	CITYSCENE NEWSLETTER-DEC 2016	UTILITY BILLING	1,282.58
113115	CONSOLIDATED TECH	IGN MONTHLY CHARGE	OFFICE OPERATIONS	255.45
113116	COOP SUPPLY	LOPPER AND PRUNER	WATER DIST MAINS	33.80
	COOP SUPPLY	GARBAGE CANS	WASTE WATER TREATMENT F	54.53
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	59.99
	COOP SUPPLY		K9 PROGRAM	89.77
	COOP SUPPLY	LOPPERS	ROADSIDE VEGETATION	163.63
113117	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	1,849.27
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	2,212.12
113118	CREEDEN, VIVIAN	UB 850290000000 5732 78TH PL N	WATER/SEWER OPERATION	25.22
113119	CUES	CCTV REPAIR	SEWER MAIN COLLECTION	353.18
	CUES		SEWER MAIN COLLECTION	530.00
113120	CYPREXX SERVICES, LL	UB 761301040002 7607 75TH DR N	WATER/SEWER OPERATION	59.54
113121	DCI PAINTING & CONST	INTERIOR PAINTING	UTIL ADMIN	2,479.84
113122	DELL	SCADA COMPUTER	WATER CAPITAL PROJECTS	1,664.81
113123	DIAMOND B CONSTRUCT	REPLACE IGNITORS	ADMIN FACILITIES	1,474.84
113124	DICKS TOWING	TOWING EXPENSE-MP16-55710	POLICE PATROL	43.64

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113124	DICKS TOWING	TOWING EXPENSE-MP16-57030	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-57161	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-57351	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-57499	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-57752	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-57876	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-59795	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-58723	POLICE PATROL	114.56
113125	E&E LUMBER	FASTENERS	ROADWAY MAINTENANCE	2.98
	E&E LUMBER	PVC PIPE	ROADSIDE VEGETATION	3.55
	E&E LUMBER	FASTENERS	ROADWAY MAINTENANCE	7.17
	E&E LUMBER		PUBLIC SAFETY BLDG.	7.81
	E&E LUMBER	PADLOCK	PUBLIC SAFETY BLDG.	14.65
	E&E LUMBER	ADAPTER AND TAP	ROADSIDE VEGETATION	23.54
	E&E LUMBER	DOOR PULLS	ROADSIDE VEGETATION	34.50
	E&E LUMBER	SEALANT, PUTTY AND KNIFE	PUBLIC SAFETY BLDG.	68.03
	E&E LUMBER	CLEANER, WRENCH SET, PANEL AND	WASTE WATER TREATMENT F	101.78
	E&E LUMBER	CORDS	ROADSIDE VEGETATION	157.08
113126	EAGLE FENCE	INSTALL FENCE	STORM DRAINAGE	3,213.00
113127	ECOLOGY, DEPT. OF	WW OPERATOR CERT-BRYANT	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-BYDE	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-COBB	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-CRAIN	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-EVANS	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-FILORI	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-FREEMAN	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-LATIMER	UTIL ADMIN	30.00
	ECOLOGY, DEPT. OF	WW OPERATOR CERT-STAIR	UTIL ADMIN	30.00
113128	ECONOMY FENCE CENTER	FENCE PANELS-MARINA CLEANUP	STORM DRAINAGE	13,378.39
113129	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
113130	ELMORE, MICHAEL	UB 131160000000 11800 47TH DR	WATER/SEWER OPERATION	37.68
113131	EVERETT OFFICE	WIRE SHELVING	FINANCE-GENL	188.74
	EVERETT OFFICE	OFFICE CHAIR	UTIL ADMIN	321.85
	EVERETT OFFICE	CONFERENCE TABLE	UTIL ADMIN	780.07
	EVERETT OFFICE	BOOKCASE AND WALL MOUNT STORAG	FINANCE-GENL	949.17
	EVERETT OFFICE	FILE CABINETS (6)	FINANCE-GENL	3,720.31
113132	EVERETT TIRE & AUTO	TIRES	EQUIPMENT RENTAL	275.87
113133	FASTENAL COMPANY	SIGN SUPPLIES	TRANSPORTATION MANAGEM	24.96
	FASTENAL COMPANY	CHISEL	TRANSPORTATION MANAGEM	26.50
	FASTENAL COMPANY	BATTERIES AND WASHERS	STREET LIGHTING	28.26
113134	FELDMAN & LEE P.S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	42,000.00
113135	FELTON, RYAN	UB 849000681501 6604 78TH PL N	WATER/SEWER OPERATION	48.98
113136	FERRELLGAS	PROPANE CHARGES	ROADWAY MAINTENANCE	17.52
	FERRELLGAS		TRAFFIC CONTROL DEVICES	17.52
	FERRELLGAS		WATER SERVICE INSTALL	17.52
113137	FORMULA TIRE & CAR	TURF MASTER AND TUBES	GOLF ADMINISTRATION	375.74
113138	FRED PRYOR SEMINARS	SEMINAR-WOODS	ENGR-GENL	39.00
113139	FRONTIER COMMUNICATI	ACCT #36065894930725005	POLICE INVESTIGATION	30.26
	FRONTIER COMMUNICATI		RECREATION SERVICES	30.26
	FRONTIER COMMUNICATI	ACCT #36065150331108105	EXECUTIVE ADMIN	31.59

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113139	FRONTIER COMMUNICATI	ACCT #36065347410509955	WASTE WATER TREATMENT F	52.11
	FRONTIER COMMUNICATI	ACCT #36065372080111165	OPERA HOUSE	79.99
	FRONTIER COMMUNICATI	ACCT #36065852920604075	PERSONNEL ADMINISTRATIO	80.74
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	236.55
113140	GALLS, LLC	CLIP	POLICE PATROL	5.61
	GALLS, LLC	HOLSTER	POLICE INVESTIGATION	54.54
	GALLS, LLC	VEST- OBERHOLTZER	DETENTION & CORRECTION	1,911.43
113141	GEORGE, DAVID	SENIOR DANCE 12/20/16	COMMUNITY CENTER	400.00
113142	GLOBALSTAR INC.	PHONE CHARGES	POLICE ADMINISTRATION	82.05
113143	GOLDWING TOURING	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113144	GRAVES, JESSICA		GENERAL FUND	100.00
113145	GREENSHIELDS	DISCONNECTS AND ADAPTERS	EQUIPMENT RENTAL	173.80
113146	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
113147	GURJIT S KANG & ASHO	UB 848215000000 8215 69TH ST N	WATER/SEWER OPERATION	250.00
113148	HD FOWLER COMPANY	ADAPTERS	WATER CROSS CNTL	164.21
	HD FOWLER COMPANY	MARKING PAINT AND TAPE	ER&R	511.77
113149	HERRERA, JAMIE	REFUND CLASS FEES	PARKS-RECREATION	50.00
113150	HOLLENBECK, DOUG & J	UB 761282550005 7701 63RD ST N	WATER/SEWER OPERATION	6.28
113151	HOUSING HOPE	CDBG-BEACHWOOD APTS	COMMUNITY DEVELOPMENT-	5,391.81
113152	HUSBY, KATE	REFUND CLASS FEES	PARKS-RECREATION	50.00
113153	IMPACT PROPERTY MANA	UB 985028000002 5028 60TH AVE	GARBAGE	237.31
113154	INTERSTATE AUTO PART	LED/UV LIGHT	EQUIPMENT RENTAL	240.02
113155	INTERSTATE BATTERY	BATTERY	EQUIPMENT RENTAL	84.44
	INTERSTATE BATTERY	BATTERIES	ER&R	725.52
113156	J. THAYER COMPANY	GEL, WIPES AND TISSUES	ER&R	332.53
113157	KEHLER, LIZ	REIMBURSE MEETING SUPPLY EXPEN	UTIL ADMIN	17.40
113158	KENWORTH NORTHWEST	FUEL FILTERS	ER&R	115.34
	KENWORTH NORTHWEST	SENSOR AND ORING	EQUIPMENT RENTAL	159.73
	KENWORTH NORTHWEST	REPAIR LEAK #218	EQUIPMENT RENTAL	1,068.71
	KENWORTH NORTHWEST	REPAIR #J006	EQUIPMENT RENTAL	1,378.22
113159	KOENIG, DAVID	REIMBURSE CONFERENCE/MEETING E	COMMUNITY DEVELOPMENT-	69.12
	KOENIG, DAVID		COMMUNITY DEVELOPMENT-	617.21
113160	LARSON, DARALYN DEE	UB 731140000000 6900 20TH DR N	WATER/SEWER OPERATION	23.27
113161	LASTING IMPRESSIONS	HATS	COMMUNITY DEVELOPMENT-	253.72
113162	LOWES HIW INC	HEADLAMPS	ROADWAY MAINTENANCE	207.03
	LOWES HIW INC	TOOLS AND TOTES	WATER DIST MAINS	476.68
	LOWES HIW INC	TOTES AND LIGHTS	SEWER MAIN COLLECTION	486.91
113163	LUSK, JANE	REFUND CLASS FEES	PARKS-RECREATION	20.00
113164	MALLOS, REBECCA		PARKS-RECREATION	30.00
113165	MARYSVILLE AWARDS	ORNAMENTS-PARADE	COMMUNITY EVENTS	118.44
113166	MARYSVILLE FOOD BANK	CDBG-FOOD BANK	COMMUNITY DEVELOPMENT-	1,444.80
113167	MARYSVILLE FORD	BRAKE ROTORS	ER&R	314.12
113168	MARYSVILLE PRINTING	BUSINESS CARDS	POLICE INVESTIGATION	42.49
	MARYSVILLE PRINTING	OFFER FORMS	LEGAL - PROSECUTION	64.22
113169	MCLOUGHLIN & EARDLEY	LED LIGHTS	EQUIPMENT RENTAL	175.75
113170	MENNIE, CONNIE	REIMBURSE MILEAGE/PARKING	EXECUTIVE ADMIN	90.41
113171	MIRANDA, TONYA	REIMBURSE TRAINING EXPENSE	TRAINING	1.74
	MIRANDA, TONYA		TRANSPORTATION MANAGEM	3.48
	MIRANDA, TONYA		UTIL ADMIN	12.18
113172	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	OFFICE OPERATIONS	6.55
	MOBILEGUARD, INC.		ANIMAL CONTROL	6.55
	MOBILEGUARD, INC.		RECREATION SERVICES	6.55
	MOBILEGUARD, INC.		SOLID WASTE OPERATIONS	6.55
	MOBILEGUARD, INC.		FACILITY MAINTENANCE	6.55
	MOBILEGUARD, INC.		GENERAL SERVICES - OVERH	13.10
	MOBILEGUARD, INC.		LEGAL - PROSECUTION	19.65
	MOBILEGUARD, INC.		PROPERTY TASK FORCE	19.65
	MOBILEGUARD, INC.		PARK & RECREATION FAC	19.65
	MOBILEGUARD, INC.		EXECUTIVE ADMIN	26.20

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/8/2016 TO 12/14/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113172	MOBILEGUARD, INC.	TEXT MESSAGE ARCHIVING	YOUTH SERVICES	26.20
	MOBILEGUARD, INC.		STORM DRAINAGE	26.20
	MOBILEGUARD, INC.		POLICE INVESTIGATION	45.85
	MOBILEGUARD, INC.		WASTE WATER TREATMENT F	45.85
	MOBILEGUARD, INC.		DETENTION & CORRECTION	72.05
	MOBILEGUARD, INC.		UTIL ADMIN	72.05
	MOBILEGUARD, INC.		POLICE ADMINISTRATION	85.15
	MOBILEGUARD, INC.		COMPUTER SERVICES	96.55
	MOBILEGUARD, INC.		POLICE PATROL	275.10
113173	MORGAN SOUND	COURT MIC REPLACEMENT	PROBATION	58.56
	MORGAN SOUND		MUNICIPAL COURTS	175.68
113174	MOTOR TRUCKS	SWITCH ASSEMBLY	EQUIPMENT RENTAL	103.03
	MOTOR TRUCKS	FLARE KIT AND FILTERS	ER&R	401.95
113175	NAVIA BENEFIT	FLEX PLAN FEES-NOV 2016	PERSONNEL ADMINISTRATION	66.40
113176	NEWMAN, GORDON	UB 763320000000 6410 65TH PL N	WATER/SEWER OPERATION	73.55
113177	NEXSITE ONLINE	WINTER ACTIVITY GUIDE	RECREATION SERVICES	6,028.53
113178	NORTH SOUND HOSE	HOSE REPAIR	SEWER MAIN COLLECTION	25.40
113179	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER FILTRATION PLANT	1,270.85
113180	NORTHWESTERN AUTO	REPAINT #814	EQUIPMENT RENTAL	596.12
113181	OAKES, PAT	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113182	OFFICE DEPOT	RETURN CHAIRS	UTIL ADMIN	-414.56
	OFFICE DEPOT	OFFICE SUPPLIES	POLICE INVESTIGATION	45.62
	OFFICE DEPOT		POLICE INVESTIGATION	60.21
	OFFICE DEPOT		COMPUTER SERVICES	61.23
	OFFICE DEPOT		FINANCE-GENL	68.70
	OFFICE DEPOT		CITY CLERK	68.70
	OFFICE DEPOT		CITY COUNCIL	68.70
	OFFICE DEPOT		TRANSPORTATION MANAGEM	80.19
	OFFICE DEPOT		POLICE INVESTIGATION	81.24
	OFFICE DEPOT		POLICE PATROL	81.79
	OFFICE DEPOT		POLICE INVESTIGATION	98.15
	OFFICE DEPOT		UTIL ADMIN	102.05
	OFFICE DEPOT		POLICE INVESTIGATION	128.04
	OFFICE DEPOT		UTILITY BILLING	137.46
	OFFICE DEPOT		POLICE PATROL	148.18
	OFFICE DEPOT		POLICE PATROL	152.70
	OFFICE DEPOT		POLICE PATROL	202.30
	OFFICE DEPOT		LEGAL-GENL	315.14
	OFFICE DEPOT		LEGAL-GENL	346.35
	OFFICE DEPOT	FILE CABINETS	COMMUNITY DEVELOPMENT-	2,267.07
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	4,457.77
113183	OSBORN, SHANTEL	REFUND CLASS FEES	PARKS-RECREATION	20.00
113184	OVERTON SAFETY TRAIN	MOBILE AND OVERHEAD CRAIN TRAI	TRANSPORTATION MANAGEM	1,472.00
	OVERTON SAFETY TRAIN		UTIL ADMIN	1,472.00
	OVERTON SAFETY TRAIN		TRAINING	1,472.00
	OVERTON SAFETY TRAIN		UTIL ADMIN	1,472.00
	OVERTON SAFETY TRAIN		UTIL ADMIN	1,472.00
	OVERTON SAFETY TRAIN		UTIL ADMIN	7,360.00
113185	PAC RIM CODE SERVICE	BUILDING DEPT PLAN REVIEW	COMMUNITY DEVELOPMENT-	250.00
113186	PACIFIC PLUMBING	FILTERS	MAINT OF GENL PLANT	101.06
113187	PACIFIC POWER BATTER	BATTERIES	SEWER PRETREATMENT	51.29
	PACIFIC POWER BATTER		ROADWAY MAINTENANCE	78.68
	PACIFIC POWER BATTER	UPS BATTERIES	SEWER LIFT STATION	290.63
	PACIFIC POWER BATTER	BBS REPLACEMENT BATTERIES	TRAFFIC CONTROL DEVICES	3,508.66
113188	PACLAB	SCREENING	POLICE PATROL	31.00
113189	PAPE MACHINERY	FILTERS	ER&R	248.86
113190	PARTS STORE, THE	SOCKET	EQUIPMENT RENTAL	17.36
	PARTS STORE, THE	ADDITIVE	EQUIPMENT RENTAL	26.90
	PARTS STORE, THE	LIFT SUPPORTS	EQUIPMENT RENTAL	49.75
	PARTS STORE, THE	FUEL PUMP	EQUIPMENT RENTAL	59.52
	PARTS STORE, THE	OIL, AIR AND FUEL FILTERS	ER&R	618.54

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/8/2016 TO 12/14/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113191	PARTSMASTER	LED LIGHTS	STREET LIGHTING	177.52
113192	PAYDIRT, LLC	AIR MONITOR SUPPLIES	SOURCE OF SUPPLY	376.40
113193	PAYMENTUS	TRANSACTION FEES-NOV 2016	UTILITY BILLING	11,946.52
113194	PEACE OF MIND	MINUTE TAKING SERVICE	COMMUNITY DEVELOPMENT-	117.80
	PEACE OF MIND		CITY CLERK	173.60
	PEACE OF MIND		CITY CLERK	189.10
113195	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	86.11
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	136.76
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	327.61
	PETROCARD SYSTEMS		PARK & RECREATION FAC	558.32
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	1,867.82
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	2,631.65
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,018.65
	PETROCARD SYSTEMS		POLICE PATROL	5,109.40
113196	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	13.18
	PGC INTERBAY LLC		MAINTENANCE	27.67
	PGC INTERBAY LLC		PRO-SHOP	29.28
	PGC INTERBAY LLC		PRO-SHOP	36.52
	PGC INTERBAY LLC		MAINTENANCE	36.52
	PGC INTERBAY LLC		PRO-SHOP	74.56
	PGC INTERBAY LLC		MAINTENANCE	93.32
	PGC INTERBAY LLC		PRO-SHOP	106.34
	PGC INTERBAY LLC		MAINTENANCE	114.13
	PGC INTERBAY LLC		MAINTENANCE	123.20
	PGC INTERBAY LLC		MAINTENANCE	183.00
	PGC INTERBAY LLC		PRO-SHOP	252.67
	PGC INTERBAY LLC		PRO-SHOP	325.78
	PGC INTERBAY LLC		MAINTENANCE	591.23
	PGC INTERBAY LLC		PRO-SHOP	4,434.43
	PGC INTERBAY LLC		MAINTENANCE	7,760.49
113197	PIGSKIN UNIFORMS	JUMPSUIT-GOOLSBY	POLICE PATROL	537.08
113198	PILCHUCK RENTALS	BOOM LIFT RENTAL	MAINT OF GENL PLANT	354.57
	PILCHUCK RENTALS	BLADES, GREASE AND LINE	SMALL ENGINE SHOP	373.72
113199	PLATT ELECTRIC	T-STATS	UTIL ADMIN	26.60
	PLATT ELECTRIC	BUSHINGS	STREET LIGHTING	27.03
	PLATT ELECTRIC	DETECTOR AND HARDWARE	MAINT OF GENL PLANT	34.12
	PLATT ELECTRIC	BALLAST AND BULBS	UTIL ADMIN	165.37
	PLATT ELECTRIC	WALL PACK LIGHT AND PHOTO CELL	MAINT OF GENL PLANT	277.94
	PLATT ELECTRIC	TAPE AND CONDUIT	EQUIPMENT RENTAL	327.74
113200	POWERSCREEN OF WA	REPAIR MACHINE #570	SEWER MAIN COLLECTION	4,180.49
	POWERSCREEN OF WA		MAINT OF EQUIPMENT	4,180.49
	POWERSCREEN OF WA		STORM DRAINAGE	4,180.49
113201	PREMIER SILICA LLC	SILICA SAND	WATER/SEWER OPERATION	-851.99
	PREMIER SILICA LLC		WASTE WATER TREATMENT F	10,214.49
113202	PUD	ACCT #2054-8182-3	GOLF ADMINISTRATION	17.25
	PUD	ACCT #2042-5946-9	TRAFFIC CONTROL DEVICES	17.81
	PUD	ACCT #2042-6034-3	TRAFFIC CONTROL DEVICES	17.81
	PUD	ACCT #2042-6262-0	TRAFFIC CONTROL DEVICES	18.36
	PUD	ACCT #2021-7786-1	PUMPING PLANT	21.00
	PUD	ACCT #2011-4215-5	TRANSPORTATION MANAGEM	39.04
	PUD	ACCT #2200-2050-7	STREET LIGHTING	40.04
	PUD	ACCT #2022-9424-5	SEWER LIFT STATION	49.92
	PUD	ACCT #2048-2969-1	STREET LIGHTING	60.96
	PUD	ACCT #2203-3923-8	TRAFFIC CONTROL DEVICES	66.41
	PUD	ACCT #2006-6043-9	STREET LIGHTING	71.20
	PUD	ACCT #2039-9634-3	STREET LIGHTING	80.43
	PUD	ACCT #2023-6819-7	PUMPING PLANT	137.95
	PUD	ACCT #2032-9121-6	GENERAL SERVICES - OVERH	153.62
	PUD	ACCT #2008-1280-8	PUMPING PLANT	216.02
	PUD	ACCT #2200-2051-1	STREET LIGHTING	368.24
	PUD	ACCT #2024-6155-4	SEWER LIFT STATION	633.13

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/8/2016 TO 12/14/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113202	PUD	ACCT #2001-6459-8	SOURCE OF SUPPLY	973.04
	PUD	ACCT #2010-9896-9	PUMPING PLANT	1,343.64
113203	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG.	14.07
	PUGET SOUND ENERGY	ACCT #200007781657	GOLF ADMINISTRATION	74.66
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	87.23
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	142.38
	PUGET SOUND ENERGY	ACCT #2200092074345	OPERA HOUSE	216.87
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	277.97
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	290.31
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	531.42
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG.	875.96
113204	PUGET SOUND SECURITY	KEY MADE	GMA - STREET	2.45
	PUGET SOUND SECURITY	KEYS MADE	POLICE TRAINING-FIREARMS	18.54
	PUGET SOUND SECURITY	KEYS AND RINGS	WATER DIST MAINS	31.60
113205	RESSLER, TIM	UB 241201758000 12017 58TH DR	WATER/SEWER OPERATION	241.36
113206	ROMAINE ELECTRIC	STARTER	EQUIPMENT RENTAL	77.38
113207	ROSEMOUNT ANALYTICAL	CONTROLLER	WATER FILTRATION PLANT	1,174.97
113208	ROY ROBINSON	BRAKE ROTORS AND BRAKE PADS	EQUIPMENT RENTAL	345.63
113209	RUBATINO	CONTAINER	STORM DRAINAGE	33.40
113210	RYAN HERCO PRODUCTS	T SPEARS	WATER FILTRATION PLANT	46.62
113211	SCHRADER, JOHN & MI	UB 751625051501 7112 55TH PL N	WATER/SEWER OPERATION	208.96
113212	SEA-ALASKA INDUSTRIA	REBUILD PUMP	SEWER LIFT STATION	4,080.34
113213	SEACAST INC.	RENTAL DEPOSIT REFUND	GENERAL FUND	500.00
113214	SEATTLE AUTOMOTIVE D	FUEL PUMP	EQUIPMENT RENTAL	170.88
113215	SELECTIVE TREE	TREE REMOVAL	WASTE WATER TREATMENT F	1,636.50
113216	SENIOR SERVICES OF S	CDBG-MEALS ON WHEELS	COMMUNITY DEVELOPMENT-	3,750.00
	SENIOR SERVICES OF S	CDBG-SENIOR SERVICES MINOR HOM	COMMUNITY DEVELOPMENT-	24,530.72
113217	SHAMROCK METAL	GOLF MAINT BLDG REPAIR	MAINTENANCE	2,715.50
113218	SHERWIN WILLIAMS	PAINTING SUPPLIES	UTIL ADMIN	37.85
	SHERWIN WILLIAMS	PAINT AND COVERS	ADMIN FACILITIES	224.81
113219	SHRED-IT US	MONTHLY SHREDDING SERVICE	LEGAL - PROSECUTION	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.20
113220	SIX ROBBLEES INC	HITCH, MOUNT AND PIN	EQUIPMENT RENTAL	176.03
	SIX ROBBLEES INC		EQUIPMENT RENTAL	176.03
113221	SMITH, SANDRA*	UB 160600000002 4404 130TH PL	WATER/SEWER OPERATION	27.48
113222	SNO CO FINANCE	COMPLETE BUILD UP (5 VEHICLES)	EQUIPMENT RENTAL	2,868.77
	SNO CO FINANCE		EQUIPMENT RENTAL	3,328.28
	SNO CO FINANCE		EQUIPMENT RENTAL	3,328.28
	SNO CO FINANCE		EQUIPMENT RENTAL	3,513.18
	SNO CO FINANCE		EQUIPMENT RENTAL	6,073.18
113223	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	656.59
113224	SNOPAC	DISPATCH SERVICES	COMMUNICATION CENTER	79,587.31
113225	SOLID WASTE SYSTEMS	CANOPY LATCHES	ER&R	366.61
113226	SOUND SAFETY	TSHIRTS	ER&R	94.21
	SOUND SAFETY	GLOVES	ER&R	340.39
113227	STAPLES	OFFICE SUPPLIES	UTIL ADMIN	46.45
	STAPLES		PARK & RECREATION FAC	55.99
	STAPLES		ENGR-GENL	80.91
113228	STORK, SUSANA	RENTAL DEPOSIT REFUND	GENERAL FUND	250.00
113229	SUPPLYWORKS	DEGREASER	ER&R	320.97
113230	SWICK-LAFAVE, JULIE	REIMBURSE JAIL SUPPLIES	DETENTION & CORRECTION	16.37
	SWICK-LAFAVE, JULIE		DETENTION & CORRECTION	39.25
113231	TC PO LLC	UB 986301420000 6301 42ND ST N	WATER/SEWER OPERATION	87.09
113232	TIMNEY, DONALD	UB 036011000000 6011 85TH ST N	WATER/SEWER OPERATION	29.54
113233	TRAFFIC SAFETY SUPPL	BARRICADE LIGHTS	ROADWAY MAINTENANCE	366.59
113234	TRANSPO GROUP	PROFESSIONAL SERVICES	TRANSPORTATION MANAGEM	2,197.50
113235	TRAVER, ELI	REFUND CLASS FEES	PARKS-RECREATION	50.00
113236	UNITED PARCEL SERVIC	SHIPPING EXPENSE	METER READING	0.55
	UNITED PARCEL SERVIC		WATER DIST MAINS	0.76
	UNITED PARCEL SERVIC		SEWER LIFT STATION	1.64
	UNITED PARCEL SERVIC		SEWER MAIN COLLECTION	73.77

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/8/2016 TO 12/14/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113236	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	90.04
	UNITED PARCEL SERVIC		POLICE PATROL	108.75
113237	UPS SUPPLY CHAIN		POLICE INVESTIGATION	51.50
	UPS SUPPLY CHAIN		EQUIPMENT RENTAL	101.44
113238	URTZ, MIRANDA & MATT	UB 751700000000 5320 73RD AVE	WATER/SEWER OPERATION	10.45
113239	VCA ANIMAL MEDICAL	ANIMAL CARE	ANIMAL CONTROL	100.00
113240	VERIZON	AMR LINES	METER READING	236.78
113241	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	GENERAL FUND	94.50
	WA STATE TREASURER		GENERAL FUND	41,477.11
113242	WATCH SYSTEMS	WATCH DOCUMENTS	POLICE INVESTIGATION	107.69
113243	WATERISAC	WATERISAC PRO FEES	UTIL ADMIN	1,999.00
113244	WEBCHECK	WEBCHECK SERVICES-NOV 2016	UTILITY BILLING	1,544.86
113245	WEED GRAAFSTRA	LEGAL SERVICES	LEGAL-GENL	61.50
	WEED GRAAFSTRA		LEGAL-GENL	191.25
	WEED GRAAFSTRA		UTIL ADMIN	191.25
	WEED GRAAFSTRA		GMA - STREET	975.90
	WEED GRAAFSTRA		GMA - STREET	2,855.56
113246	WELCOME COMMUNICATIO	NIMH CLIPS	POLICE PATROL	561.65
113247	WESTERN SYSTEMS	SEPERATOR KITS, ELEMENTS AND O	ER&R	151.68
	WESTERN SYSTEMS		ER&R	295.25
113248	WHITLATCH, LOUISE	UB 980930000000 5900 64TH ST N	GARBAGE	21.06
113249	WILLIAMS, RICK	REFUND CLASS FEES	PARKS-RECREATION	30.00
113250	WINECOFF, JULIE	UB 361532000001 2906 144TH ST	WATER/SEWER OPERATION	66.53
113251	WOMER & ASSOCIATES	FIRE SAFETY PLAN REVIEW	COMMUNITY DEVELOPMENT-	370.00
113252	WWCPA	WWCPA ANNUAL DUES-AKAU	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-BROWN	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-CALLAHAN	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-CARY	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-DZAWALA	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-FREEMAN	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-LATIMER	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-PETEK	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-SCHOOLCRAFT	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-STROPE	UTIL ADMIN	15.00
	WWCPA	WWCPA ANNUAL DUES-WETZEL	UTIL ADMIN	15.00
	WWCPA	ANNUAL MEMBERSHIP DUES-KINNEY,	TRAINING	35.00
113253	YAKIMA COUNTY DOC	INMATE HOUSING-NOV 2016	DETENTION & CORRECTION	23,367.01
113254	ZIMBRA, JONNIE	UB 030080000000 8703 55TH AVE	WATER/SEWER OPERATION	88.76
113255	ZIONS BANK	CUSTODIAN SAFEKEEPING AUG-NOV	FINANCE-GENL	665.00

WARRANT TOTAL:

468,719.43

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the December 21, 2016 claims in the amount of \$1,360,111.39 paid by EFT transactions and Check No. 113256 through 113452 with no Check No.'s voided.

COUNCIL ACTION:

**CLAIMS
FOR
PERIOD-12**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,360,111.39 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 113256 THROUGH 113452 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2017.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/15/2016 TO 12/21/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113256	REVENUE, DEPT OF	SALES AND USE TAXES	CITY CLERK	0.47
	REVENUE, DEPT OF		COMMUNITY DEVELOPMENT-	6.00
	REVENUE, DEPT OF		GARBAGE	13.37
	REVENUE, DEPT OF		POLICE ADMINISTRATION	27.20
	REVENUE, DEPT OF		RECREATION SERVICES	39.04
	REVENUE, DEPT OF		CITY STREETS	76.44
	REVENUE, DEPT OF		GOLF ADMINISTRATION	79.79
	REVENUE, DEPT OF		ER&R	186.08
	REVENUE, DEPT OF		GENERAL FUND	217.58
	REVENUE, DEPT OF		WATER/SEWER OPERATION	655.15
	REVENUE, DEPT OF		GOLF COURSE	1,937.03
	REVENUE, DEPT OF		STORM DRAINAGE	4,976.92
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	21,226.59
	REVENUE, DEPT OF		UTIL ADMIN	60,853.56
113257	FIRST AMERICAN TITLE	CLOSING COSTS-1218 1ST STREET	SEWER CAPITAL PROJECTS	872,077.52
113258	ADVANTAGE BUILDING S	JANITORIAL SERVICES-KBCC	COMMUNITY CENTER	250.00
113259	ALTISOURCE SINGLE FA	UB 750717000001 4802 72ND DR N	WATER/SEWER OPERATION	6.38
113260	AM TEST INC	PRIORITY POLLUTANT SCAN	WASTE WATER TREATMENT F	850.00
113261	ANDERSON, JOSHUA	WITNESS FEES	MUNICIPAL COURTS	15.60
113262	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	141.29
	ARAMARK UNIFORM		OPERA HOUSE	204.02
113263	ARCE, TAMMY & NELSON	UB 750740100000 7401 46TH PL N	WATER/SEWER OPERATION	184.72
113264	ASHLEY, ANASTASIA	UB 094753148000 4753 148TH ST	GARBAGE	21.05
113265	ATKINSON, SHARON	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113266	BALLEW, JAMES B	REIMBURSE HOLIDAY LUNCHEON COS	PERSONNEL ADMINISTRATIO	224.21
	BALLEW, JAMES B	REIMBURSE HOLIDAY BREAKFAST CO	PERSONNEL ADMINISTRATIO	302.82
113267	BANK OF AMERICA	SUPPLY REIMBURSEMENT	GENERAL FUND	-1.89
	BANK OF AMERICA		OPERA HOUSE	10.00
	BANK OF AMERICA		PARK & RECREATION FAC	22.67
	BANK OF AMERICA		OPERA HOUSE	39.25
113268	BANK OF AMERICA		GENERAL FUND	-11.88
	BANK OF AMERICA		COMMUNITY EVENTS	169.64
113269	BANK OF AMERICA	ADVERTISING REIMBURSEMENT	ENGR-GENL	295.00
113270	BANK OF AMERICA	SUPPLY REIMBURSEMENT	COMPUTER SERVICES	18.79
	BANK OF AMERICA		FINANCE-GENL	316.38
113271	BANK OF AMERICA	SUPPLY REIMBURSEMENT/FINANCE C	COMMUNITY DEVELOPMENT-	353.13
113272	BANK OF AMERICA	TRAVEL REIMBURSEMENT	COMMUNITY DEVELOPMENT-	372.14
113273	BANK OF AMERICA	SUPPLY REIMBURSEMENT	GENERAL FUND	-34.13
	BANK OF AMERICA		LEGAL-GENL	54.55
	BANK OF AMERICA		LEGAL - PROSECUTION	141.82
	BANK OF AMERICA		LEGAL-GENL	409.13
113274	BANK OF AMERICA	TRAVEL/SUPPLY REIMBURSEMENT	MUNICIPAL COURTS	136.10
	BANK OF AMERICA		MUNICIPAL COURTS	446.30
113275	BANK OF AMERICA	TRAVEL/TRAINING REIMBURSEMENT	POLICE PATROL	225.76
	BANK OF AMERICA		POLICE TRAINING-FIREARMS	640.97
113276	BANK OF AMERICA	SUPPLY REIMBURSEMENT	CITY COUNCIL	209.76
	BANK OF AMERICA		EXECUTIVE ADMIN	321.67
	BANK OF AMERICA		EXECUTIVE ADMIN	1,021.20
113277	BANK OF AMERICA		GENERAL FUND	-121.14
	BANK OF AMERICA		POLICE PATROL	484.46
	BANK OF AMERICA		POLICE PATROL	1,247.93
113278	BANK OF AMERICA		WATER/SEWER OPERATION	-51.79
	BANK OF AMERICA		EQUIPMENT RENTAL	46.75
	BANK OF AMERICA		EQUIPMENT RENTAL	60.00
	BANK OF AMERICA		WATER SERVICES	210.35
	BANK OF AMERICA		WASTE WATER TREATMENT F	210.35
	BANK OF AMERICA		STORM DRAINAGE	210.35

**CITY OF MARYSVILLE
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113278	BANK OF AMERICA	SUPPLY REIMBURSEMENT	UTIL ADMIN	245.04
	BANK OF AMERICA		UTIL ADMIN	827.29
113279	BILLIEU, JARED	REIMBURSE MEAL	STORM DRAINAGE	10.21
113280	BILLING DOCUMENT SPE	TRANSACTION FEES	UTILITY BILLING	1,126.48
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	2,282.41
113281	BOUFFIOU, VALERIE	PRO-TEM SERVICES	MUNICIPAL COURTS	92.50
	BOUFFIOU, VALERIE		MUNICIPAL COURTS	370.00
113282	BRUNE, AL	UB 800440270000 6513 56TH DR N	WATER/SEWER OPERATION	213.26
113283	BUILDING SPECIALTIES	CEILING TILES, PAINT AND TAPE	ADMIN FACILITIES	118.02
113284	BURGESS, MARYKE	REIMBURSE HOLIDAY EXPENSES	PERSONNEL ADMINISTRATIO	15.81
	BURGESS, MARYKE		BAXTER CENTER APPRE	15.82
	BURGESS, MARYKE	REIMBURSE DECOR EXPENSES	PERSONNEL ADMINISTRATIO	40.84
113285	CAMPBELL, RUTH ANN	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113286	CARBAJAL, CALI	UB 751159219000 5313 79TH AVE	WATER/SEWER OPERATION	228.19
113287	CAROL WILKER-BENWAY	UB 164110000001 4525 130TH PL	WATER/SEWER OPERATION	60.00
113288	CEMEX	ASPHALT	ROADWAY MAINTENANCE	138.28
	CEMEX		ROADWAY MAINTENANCE	147.42
	CEMEX		ROADWAY MAINTENANCE	346.73
113289	CENTRAL WELDING SUPP	BLOODBORNE PATHOGEN KITS	ER&R	161.47
113290	CHAVIS, ASHLEY	UB 331412500001 14924 44TH DR	WATER/SEWER OPERATION	231.77
113291	CHEMTRADE CHEMICALS	ALUMINUM SULFATE	WASTE WATER TREATMENT F	4,093.08
	CHEMTRADE CHEMICALS		WASTE WATER TREATMENT F	4,096.92
	CHEMTRADE CHEMICALS		WASTE WATER TREATMENT F	4,117.17
113292	CODE PUBLISHING	ELEC UPDATE	CITY CLERK	104.19
113293	COOP SUPPLY	FENCE REPAIR PARTS	PARK & RECREATION FAC	16.53
	COOP SUPPLY	TRACK WHEELS	MAINT OF GENL PLANT	37.07
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	86.18
113294	COSTLESS SENIOR SRVC	INMATE PRESCRIPTIONS	DETENTION & CORRECTION	32.52
113295	COUGAR TREE SERVICE	TREE REMOVAL	ROADSIDE VEGETATION	327.30
	COUGAR TREE SERVICE		ROADSIDE VEGETATION	436.40
113296	CRISTIANO'S	TRAINING EXPENSE	UTIL ADMIN	123.06
113297	CROWN, RONALD	UB 040180000001 7006 88TH PL N	WATER/SEWER OPERATION	186.30
113298	CTS LANGUAGE LINK	INTERPRETER SERVICES	COURTS	15.62
	CTS LANGUAGE LINK		COURTS	18.04
113299	DATABAR	NOTICES	MUNICIPAL COURTS	792.61
113300	DICKS TOWING	TOWING EXPENSE	EQUIPMENT RENTAL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-58493	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-59224	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-59678	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60117	POLICE PATROL	43.64
113301	DIJULIO DISPLAYS INC	LED LIGHTS	ROADWAY MAINTENANCE	7,271.24
113302	DILGARD, DANA	UB 080845500000 4931 88TH ST N	WATER/SEWER OPERATION	261.30
113303	DONNELSON ELECTRIC	NEW OUTLET ON ROOF	COURT FACILITIES	537.15
113304	DOPPS, MARIA C.	INTERPRETER SERVICES	COURTS	100.82
	DOPPS, MARIA C.		COURTS	104.32
	DOPPS, MARIA C.		COURTS	129.68
113305	DORMAN, PAUL	UB 980712300000 7123 35TH ST N	WATER/SEWER OPERATION	276.53
113306	E&E LUMBER	FASTENERS	PARK & RECREATION FAC	4.43
	E&E LUMBER	BIT	PARK & RECREATION FAC	9.61
	E&E LUMBER	ZIP TIES	PARK & RECREATION FAC	18.82
	E&E LUMBER	PAINT AND SUPPLIES	PARK & RECREATION FAC	22.70
	E&E LUMBER	REPAIR SUPPLIES	GOLF ADMINISTRATION	23.61
	E&E LUMBER	ZIP TIES	PARK & RECREATION FAC	29.30
	E&E LUMBER	MINUTE PAPER	MAINT OF GENL PLANT	33.41
	E&E LUMBER	BATTERIES	COURT FACILITIES	36.22
	E&E LUMBER	KNOB AND CULTIVATOR	SEWER MAIN COLLECTION	40.29
	E&E LUMBER	TOOLS	PARK & RECREATION FAC	46.95

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113306	E&E LUMBER	CUBE TAP AND CORDS	PARK & RECREATION FAC	47.07
	E&E LUMBER	OUTLET	PARK & RECREATION FAC	48.16
	E&E LUMBER	PINS	PARK & RECREATION FAC	59.11
	E&E LUMBER	CABLE TIES AND EXT CORD	PARK & RECREATION FAC	76.45
	E&E LUMBER	HINGES	PARK & RECREATION FAC	81.65
	E&E LUMBER	WRENCHES AND BOLT CUTTER	WATER DIST MAINS	162.89
	E&E LUMBER	LUMBER	MAINT OF GENL PLANT	607.31
113307	EAGLE FENCE	GATE INSTALLATION	ROADSIDE VEGETATION	976.45
	EAGLE FENCE	FENCE REPAIR	SEWER LIFT STATION	1,581.95
113308	ELMORE, MICHAEL	UB 131160000000 11800 47TH DR	WATER/SEWER OPERATION	52.92
113309	ENVIRONMENTAL PRODUC	VACTOR PARTS	WATER/SEWER OPERATION	-154.39
	ENVIRONMENTAL PRODUC		SEWER MAIN COLLECTION	1,850.98
113310	EVERETT TIRE & AUTO	FRONT END ALIGNMENT	EQUIPMENT RENTAL	100.96
113311	EVERETT, CITY OF	LAB ANALYSIS	WASTE WATER TREATMENT F	1,297.00
113312	EVERETTES RV CLUB	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113313	FLOYD, CHRIS	INSTRUCTOR SERVICES	RECREATION SERVICES	219.84
113314	FORD II, ROBERT H	UB 420760086804 4009 168TH ST	WATER/SEWER OPERATION	166.75
113315	FREO WA, LLC	UB 983429000000 3429 70TH DR N	WATER/SEWER OPERATION	38.22
113316	FREO WA, LLC	UB 080396000003 9120 55TH AVE	WATER/SEWER OPERATION	124.25
113317	FRITZLER, MARK	UB 846714000000 6714 84TH DR N	WATER/SEWER OPERATION	58.36
113318	FRONTIER COMMUNICATI	PHONE CHARGES	CRIME PREVENTION	7.78
	FRONTIER COMMUNICATI		ANIMAL CONTROL	7.78
	FRONTIER COMMUNICATI		COMMUNITY CENTER	7.78
	FRONTIER COMMUNICATI		SOLID WASTE CUSTOMER EX	7.78
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	7.78
	FRONTIER COMMUNICATI		CITY CLERK	15.56
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	15.56
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	15.56
	FRONTIER COMMUNICATI		YOUTH SERVICES	23.33
	FRONTIER COMMUNICATI		LEGAL-GENL	23.33
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATIOI	23.33
	FRONTIER COMMUNICATI		PROPERTY TASK FORCE	31.11
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERH	31.11
	FRONTIER COMMUNICATI		STORM DRAINAGE	31.11
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	38.89
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	38.89
	FRONTIER COMMUNICATI		RECREATION SERVICES	38.89
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	38.89
	FRONTIER COMMUNICATI		FINANCE-GENL	46.67
	FRONTIER COMMUNICATI		COMPUTER SERVICES	46.68
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	54.45
	FRONTIER COMMUNICATI		UTILITY BILLING	62.23
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	70.00
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	70.00
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	70.00
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	77.78
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	93.34
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	108.89
	FRONTIER COMMUNICATI		ENGR-GENL	124.45
	FRONTIER COMMUNICATI		UTIL ADMIN	147.78
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	178.90
	FRONTIER COMMUNICATI		POLICE PATROL	342.24
113319	GALLS, LLC	EAR MICS	POLICE PATROL	1,634.98
113320	GARCIA-GARCIA, CESAR	INTERPRETER SERVICES	COURTS	150.00
113321	GOVERNMENTJOBS.COM	NEOGOV USER LICENSE	PERSONNEL ADMINISTRATIOI	5,110.56
113322	GRAINGER	HARDWARE	WATER QUAL TREATMENT	24.07
113323	GRANDVIEW MANAGEMENT	UB 235017000000 5017 119TH ST	WATER/SEWER OPERATION	157.62

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113324	GRANITE & PRECASTING	SLOPED BLOCKS	TRAFFIC CONTROL DEVICES	632.78
113325	GRANITE CONST	ROCK	WASTE WATER TREATMENT F	4,950.72
	GRANITE CONST	ASPHALT	WASTE WATER TREATMENT F	22,027.20
113326	GRAY AND OSBORNE	PROFESSIONAL SERVICES	CAPITAL OUTLAY	677.01
113327	GREENHAUS PORTABLE	PORTABLE RENTAL	PARK & RECREATION FAC	110.00
113328	GREENSHIELDS	FITTING	EQUIPMENT RENTAL	21.92
	GREENSHIELDS	STRAPS	SNOW & ICE CONTROL	218.29
113329	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	300.00
113330	GROUP HEALTH	IMMUNIZATIONS	EXECUTIVE ADMIN	55.00
	GROUP HEALTH	DOT PHYSICALS	EQUIPMENT RENTAL	190.00
	GROUP HEALTH		SOLID WASTE OPERATIONS	211.00
	GROUP HEALTH		GENERAL SERVICES - OVERF	251.00
	GROUP HEALTH		UTIL ADMIN	346.00
113331	GUERRA, SOPHIA	UB 987121390000 7121 39TH PL N	WATER/SEWER OPERATION	120.51
113332	GUSTAFSON & ASSOC	1ST STREET IMPROVEMENT PROJECT	GMA - STREET	1,500.00
113333	HACH COMPANY	PH TESTER	WATER QUAL TREATMENT	154.69
113334	HAGGEN INC.	TRAINING EXPENSE	UTIL ADMIN	114.53
113335	HARVEY, JENNIFER A	INSTRUCTOR SERVICES	RECREATION SERVICES	45.00
113336	HD FOWLER COMPANY	PIPE COILS, TEE AND SNAP CAP	SEWER MAIN COLLECTION	170.79
	HD FOWLER COMPANY	SADDLE, STRAP, BALL CORP, LID	WATER SERVICE INSTALL	243.87
	HD FOWLER COMPANY	PVC	STORM DRAINAGE	266.42
	HD FOWLER COMPANY	SEAL PIPE	STORM DRAINAGE	4,092.64
	HD FOWLER COMPANY	PUMP, TANK AND WHEEL KIT	WATER MAINS INSTALL	4,468.52
113337	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-BYDE	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-NEUMA	TRAINING	42.00
113338	HENNIG, JEANINE TULL	INSTRUCTOR SERVICES	RECREATION SERVICES	27.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	36.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	57.60
113339	HERSCH, JESS	UB 984909600000 4909 60TH AVE	WATER/SEWER OPERATION	34.78
113340	HERZOG, WILLIAM D	UB 331412870000 15016 45TH AVE	WATER/SEWER OPERATION	23.11
113341	HOFFMANN, JANA	UB 620470000000 4131 104TH ST	GARBAGE	94.75
113342	HOME DEPOT	LIGHTS AND TAPE	WATER DIST MAINS	137.35
113343	HUBER, PATRICK	UB 255305000000 5305 108TH ST	WATER/SEWER OPERATION	42.96
113344	IRON MOUNTAIN	ROCK	STORM DRAINAGE	84.23
113345	ISS-WONDERWARE	INTOUCH FOR SYSPLATFORM 2014R2	WATER QUAL TREATMENT	3,562.06
113346	J. THAYER COMPANY	STORAGE CABINET	WATER RESERVOIRS	562.18
113347	JAMES LAU & KEVIN CH	UB 099714000000 9714 50TH AVE	WATER/SEWER OPERATION	34.36
113348	JANISKO, AARON & GIN	UB 651130194200 10119 81ST AVE	WATER/SEWER OPERATION	28.38
	JANISKO, AARON & GIN		WATER/SEWER OPERATION	49.15
113349	JEFF'S CARPET CLEAN	CARPET CLEANING	UTIL ADMIN	2,000.00
	JEFF'S CARPET CLEAN		ADMIN FACILITIES	2,000.00
113350	JP COOKE COMPANY,THE	LIFETIME ANIMAL LICENSE TAGS	GENERAL FUND	-7.01
	JP COOKE COMPANY,THE		COMMUNITY DEVELOPMENT-	84.01
113351	KENNEDY, JOHN PATRIC	UB 040553010002 9332 64TH AVE	WATER/SEWER OPERATION	29.17
113352	KIMMELL, MICHAEL	UB 091451746100 14517 46TH DR	WATER/SEWER OPERATION	21.95
113353	KING, ANGELA	INSTRUCTOR SERVICES	RECREATION SERVICES	144.00
	KING, ANGELA		RECREATION SERVICES	198.00
113354	KINGSFORD, ANDREA	REIMBURSE SPECIAL EVENT EXPENS	RECREATION SERVICES	77.23
113355	KLEMENTSEN, TORY	INSTRUCTOR SERVICES	RECREATION SERVICES	52.50
	KLEMENTSEN, TORY		RECREATION SERVICES	105.00
113356	KORTHIUS, ANDY	UB 610210000000 3907 120TH PL	WATER/SEWER OPERATION	10.05
113357	KROHNE INC	ANNUAL FLOW CALIBRATIONS	WASTE WATER TREATMENT F	1,798.14
113358	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	69.30
	KUNG FU 4 KIDS		RECREATION SERVICES	97.30
	KUNG FU 4 KIDS		RECREATION SERVICES	138.60
	KUNG FU 4 KIDS		RECREATION SERVICES	277.20
	KUNG FU 4 KIDS		RECREATION SERVICES	346.50

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113358	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	1,386.00
	KUNG FU 4 KIDS		RECREATION SERVICES	1,593.90
113359	LANGUAGE EXCHANGE	INTERPRETER SERVICES	COURTS	603.63
113360	LANTING, MARSHA	UB 111400000000 4324 105TH PL	WATER/SEWER OPERATION	72.87
113361	LECKER, MARK	UB 741362700001 5403 59TH PL N	WATER/SEWER OPERATION	245.40
113362	LES SCHWAB TIRE CTR	ALUMINUM WHEELS	SOLID WASTE OPERATIONS	3,109.68
113363	LEWELLEN, REBECCA	RENTAL DEPOSIT REFUND	GENERAL FUND	500.00
113364	LINGENFELTER, JAMES	UB 212220000001 4910 129TH ST	WATER/SEWER OPERATION	147.91
113365	LOWES HIW INC	TOTE	ROADSIDE VEGETATION	20.72
	LOWES HIW INC	ZIP TIES	SOLID WASTE OPERATIONS	80.78
	LOWES HIW INC	LIGHTS	WATER DIST MAINS	93.20
	LOWES HIW INC		WATER DIST MAINS	165.79
	LOWES HIW INC	TAPE MEASURE, BULBS AND CONTAI	WASTE WATER TREATMENT F	191.17
	LOWES HIW INC	CHRISTMAS LIGHTS	ROADWAY MAINTENANCE	215.20
113366	MA, PHONG	UB 624818000000 4818 104TH PL	WATER/SEWER OPERATION	27.44
113367	MAHIL, JASMEEN	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113368	MARYSVILLE FORD	SOLENOIDS	EQUIPMENT RENTAL	106.03
113369	MARYSVILLE PRINTING	BUSINESS CARDS	CITY CLERK	42.48
	MARYSVILLE PRINTING		FINANCE-GENL	42.48
	MARYSVILLE PRINTING		COMMUNITY DEVELOPMENT-	169.91
113370	MARYSVILLE SCHOOL	FACILITY RENTAL	RECREATION SERVICES	84.00
113371	MATHERLY, TRACIE	UB 130940000000 4823 118TH ST	WATER/SEWER OPERATION	55.31
113372	MECHLING, MONTY	REIMBURSE MEAL	ROADWAY MAINTENANCE	14.00
113373	METCALF, SHELLEY	INSTRUCTOR SERVICES	RECREATION SERVICES	1,173.42
113374	MINDT, BRIAN	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113375	MIRANDA, ESTHER	REIMBURSE MILEAGE	COMPUTER SERVICES	4.15
113376	MITCHELL, DEAN	UB 680490000000 4616 101ST PL	WATER/SEWER OPERATION	105.60
113377	MULDROW AND ASSOCIAT	UB 520400000000 3624 174TH PL	WATER/SEWER OPERATION	175.07
113378	NELSON PETROLEUM	OIL AND TRANS FLUID	ER&R	4,089.06
113379	NORTH COAST ELECTRIC	BATTERIES	WATER FILTRATION PLANT	395.70
	NORTH COAST ELECTRIC		SOURCE OF SUPPLY	395.71
113380	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER QUAL TREATMENT	1,211.10
	NORTHSTAR CHEMICAL		WASTE WATER TREATMENT F	4,841.42
113381	NW PROPERTY MANAGEME	UB 241010000000 10528 55TH AVE	WATER/SEWER OPERATION	68.32
113382	O'BRIEN, APRIL	REIMBURSE MEETING SUPPLIES/OFF	GENERAL FUND	-6.37
	O'BRIEN, APRIL		CITY COUNCIL	10.96
	O'BRIEN, APRIL		CITY CLERK	76.36
113383	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	19.63
	OFFICE DEPOT		UTIL ADMIN	19.63
	OFFICE DEPOT		GENERAL SERVICES - OVERF	28.08
	OFFICE DEPOT		GENERAL SERVICES - OVERF	34.73
	OFFICE DEPOT		FACILITY MAINTENANCE	36.29
	OFFICE DEPOT		POLICE INVESTIGATION	36.53
	OFFICE DEPOT		POLICE INVESTIGATION	37.83
	OFFICE DEPOT		GENERAL SERVICES - OVERF	48.31
	OFFICE DEPOT		SOLID WASTE OPERATIONS	64.39
	OFFICE DEPOT		POLICE INVESTIGATION	65.45
	OFFICE DEPOT		POLICE PATROL	76.47
	OFFICE DEPOT		POLICE INVESTIGATION	80.82
	OFFICE DEPOT		POLICE INVESTIGATION	120.42
	OFFICE DEPOT		EQUIPMENT RENTAL	152.31
	OFFICE DEPOT		POLICE INVESTIGATION	164.02
	OFFICE DEPOT		UTIL ADMIN	218.17
	OFFICE DEPOT		ENGR-GENL	327.47
	OFFICE DEPOT		MUNICIPAL COURTS	349.08
113384	OLASON, MONICA	INSTRUCTOR SERVICES	RECREATION SERVICES	100.80
	OLASON, MONICA		RECREATION SERVICES	108.00

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113384	OLASON, MONICA	INSTRUCTOR SERVICES	RECREATION SERVICES	180.00
	OLASON, MONICA		RECREATION SERVICES	180.00
	OLASON, MONICA		RECREATION SERVICES	180.00
113385	OUTBACK POWER TECH	RENTAL DEPOSIT REFUND	GENERAL FUND	500.00
113386	PACIFIC POWER BATTER	BATTERIES	ER&R	222.56
113387	PARAMETRIX	PROFESSIONAL SERVICES	STORM DRAINAGE	34,951.00
113388	PARKER, JAMES	UB 768341610000 8341 61ST PL N	WATER/SEWER OPERATION	26.81
113389	PARR LUMBER CO	CONCRETE	SEWER MAIN COLLECTION	12.98
	PARR LUMBER CO	FLASHLIGHTS AND TAPE MEASURES	COMMUNITY DEVELOPMENT-	174.66
113390	PARTS STORE, THE	FILTERS	ER&R	155.75
	PARTS STORE, THE	BEARINGS	GOLF ADMINISTRATION	183.64
113391	PASADO'S SAFE HAVEN	ANIMAL CARE-MP16-38928	ANIMAL CONTROL	2,210.72
	PASADO'S SAFE HAVEN	ANIMAL CARE-MP16-31698	ANIMAL CONTROL	4,264.67
113392	PEACOCK, WILLIAM	CERT RENEWAL-WATSON	UTIL ADMIN	15.00
113393	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	19.88
	PGC INTERBAY LLC		MAINTENANCE	70.89
	PGC INTERBAY LLC		MAINTENANCE	74.79
	PGC INTERBAY LLC		PRO-SHOP	110.00
	PGC INTERBAY LLC		PRO-SHOP	191.61
	PGC INTERBAY LLC		MAINTENANCE	207.00
	PGC INTERBAY LLC		PRO-SHOP	306.06
	PGC INTERBAY LLC		MAINTENANCE	503.39
	PGC INTERBAY LLC		GOLF COURSE	741.50
	PGC INTERBAY LLC		PRO-SHOP	757.99
	PGC INTERBAY LLC		MAINTENANCE	902.49
	PGC INTERBAY LLC		PRO-SHOP	1,063.94
	PGC INTERBAY LLC		MAINTENANCE	1,368.14
	PGC INTERBAY LLC		MAINTENANCE	2,030.79
	PGC INTERBAY LLC		GOLF COURSE	3,750.86
113394	PILCHUCK RENTALS	BAR AND CHAINS	ROADSIDE VEGETATION	240.40
113395	PLATT ELECTRIC	WHITE STAT	MAINT OF GENL PLANT	13.30
	PLATT ELECTRIC	BREAKER AND ZIP TIES	STREET LIGHTING	16.91
	PLATT ELECTRIC	BRACKET AND ANCHOR	WATER FILTRATION PLANT	26.88
	PLATT ELECTRIC	DIMMER SWITCH	UTIL ADMIN	30.28
	PLATT ELECTRIC	LED BULBS	UTIL ADMIN	50.46
	PLATT ELECTRIC	ZIP TIES	STREET LIGHTING	52.12
	PLATT ELECTRIC	STAPLE GUN AND STAPLES	FACILITY MAINTENANCE	61.93
	PLATT ELECTRIC	BALLASTS, STATS AND RECEPTACLE	MAINT OF GENL PLANT	148.19
	PLATT ELECTRIC	CLAMP AND TOOLS	WATER FILTRATION PLANT	308.73
113396	POWERSCREEN OF WA	SERVICE CALL	EQUIPMENT RENTAL	921.90
113397	PUD	TRANSFORMER CONNECTION AND FEE	MAINT OF GENL PLANT	4,333.00
113398	PUD	ACCT #2011-4209-8	PARK & RECREATION FAC	8.87
	PUD	ACCT #2005-0161-7	TRANSPORTATION MANAGEM	27.50
	PUD	ACCT #2024-6102-6	MAINT OF GENL PLANT	28.90
	PUD	ACCT #2009-7395-6	SEWER LIFT STATION	30.46
	PUD	ACCT #2027-9465-7	TRANSPORTATION MANAGEM	45.76
	PUD	ACCT #2004-4880-1	TRANSPORTATION MANAGEM	52.68
	PUD	ACCT #2035-0002-0	STREET LIGHTING	53.77
	PUD	ACCT #2025-2469-0	PUMPING PLANT	56.45
	PUD	ACCT #2020-1181-3	PUMPING PLANT	67.79
	PUD	ACCT 32211-1593-4	MAINT OF GENL PLANT	68.03
	PUD	ACCT #2023-0330-1	SEWER LIFT STATION	70.92
	PUD	ACCT #2051-9537-3	PARK & RECREATION FAC	74.62
	PUD	ACCT #2022-8858-5	TRANSPORTATION MANAGEM	80.06
	PUD	ACCT #2000-6146-3	PARK & RECREATION FAC	87.44
	PUD	ACCT #2206-8134-0	STORM DRAINAGE	106.33
	PUD	ACCT #2024-2648-2	PUBLIC SAFETY BLDG.	131.09

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113398	PUD	ACCT #2052-3773-8	TRAFFIC CONTROL DEVICES	137.01
	PUD	ACCT #2052-3927-0	TRAFFIC CONTROL DEVICES	164.78
	PUD	ACCT #2016-2888-0	WASTE WATER TREATMENT F	191.52
	PUD	ACCT #2019-0963-7	SEWER LIFT STATION	208.75
	PUD	ACCT #2012-4769-9	STREET LIGHTING	413.31
	PUD	ACCT#2021-7733-3	MAINT OF GENL PLANT	875.75
	PUD	ACCT #2015-8728-4	WASTE WATER TREATMENT F	960.56
	PUD	ACCT #2000-2187-1	COURT FACILITIES	1,065.99
	PUD	ACCT #2016-1747-9	ADMIN FACILITIES	1,198.74
	PUD	ACCT #2016-3968-9	MAINT OF GENL PLANT	1,986.43
113399	PUGET SOUND SECURITY	SECURITY SERVICES	PROBATION	753.38
	PUGET SOUND SECURITY		MUNICIPAL COURTS	2,260.12
113400	QUEST SOFTWARE	PASS MANAGER PHONE SUPPORT	COMPUTER SERVICES	1,456.49
113401	QUINTERO, EDUARDO J	UB 760079000000 6903 57TH ST N	WATER/SEWER OPERATION	249.29
113402	RANDHAWA, MOHINDER	INTERPRETER SERVICES	COURTS	150.00
113403	RCW LLC	UB 983013740000 3009 74TH DR N	WATER/SEWER OPERATION	122.19
113404	RODEHEAVER, BRET	UB 983301000000 3301 66TH AVE	GARBAGE	99.71
113405	ROY ROBINSON	FRONT END ALIGNMENT	EQUIPMENT RENTAL	99.92
	ROY ROBINSON	BRAKE PADS	ER&R	258.35
113406	S. DAMSKI RESIDENCE	UB 290910000000 5813 135TH PL	WATER/SEWER OPERATION	152.21
113407	SANTIESTEBAN, JOSE &	UB 750955000000 7406 52ND ST N	WATER/SEWER OPERATION	265.86
113408	SCORE	INMATE HOUSING-NOV 2016	DETENTION & CORRECTION	27,405.00
113409	SHERWIN WILLIAMS	PAINT	PUBLIC SAFETY BLDG.	330.25
113410	SHRED-IT US	MONTHLY SHREDDING SERVICE	FINANCE-GENL	3.04
	SHRED-IT US		UTILITY BILLING	3.04
	SHRED-IT US		UTIL ADMIN	4.56
	SHRED-IT US		ENGR-GENL	4.56
	SHRED-IT US		COMMUNITY DEVELOPMENT-	4.56
	SHRED-IT US		DETENTION & CORRECTION	4.72
	SHRED-IT US		PROBATION	16.79
	SHRED-IT US		POLICE PATROL	25.00
	SHRED-IT US		OFFICE OPERATIONS	25.00
	SHRED-IT US		MUNICIPAL COURTS	50.38
	SHRED-IT US		CITY CLERK	225.04
113411	SISKUN POWER EQUIPME	KOMBISYSTEM AND ATTACHMENT	WATER DIST MAINS	436.69
113412	SIX ROBBLEES INC	D-RINGS	EQUIPMENT RENTAL	68.73
	SIX ROBBLEES INC	SNOW TIRE CHAIN SET	EQUIPMENT RENTAL	130.94
113413	SMOKEY POINT CONCRET	ROCK	WASTE WATER TREATMENT F	1,980.35
	SMOKEY POINT CONCRET		WASTE WATER TREATMENT F	2,586.18
	SMOKEY POINT CONCRET		WASTE WATER TREATMENT F	3,150.51
113414	SNO CO FINANCE	VEHICLE BUILD UPS	EQUIPMENT RENTAL	547.70
	SNO CO FINANCE		POLICE INVESTIGATION	652.12
	SNO CO FINANCE		POLICE INVESTIGATION	695.67
	SNO CO FINANCE		EQUIPMENT RENTAL	3,011.19
	SNO CO FINANCE		EQUIPMENT RENTAL	3,320.27
	SNO CO FINANCE		EQUIPMENT RENTAL	3,369.11
113415	SNO CO PUBLIC WORKS	SR528 & 87TH AVE SIGNAL	TRANSPORTATION MANAGEM	277.16
113416	SNOPAC	DISPATCH SERVICES	COMMUNICATION CENTER	933.18
113417	SONSRAY MACHINERY	CUTTING EDGES AND BOLTS	EQUIPMENT RENTAL	1,500.86
113418	SOUND PUBLISHING	LEGAL AD	CITY CLERK	106.05
113419	SOUND PUBLISHING	EMPLOYMENT AD	ENGR-GENL	346.50
113420	SOUND SAFETY	SAFETY GEAR	UTIL ADMIN	74.91
	SOUND SAFETY	JEANS-PALITZ	GENERAL SERVICES - OVERH	127.76
	SOUND SAFETY	TSHIRTS	ER&R	132.34
	SOUND SAFETY	HIP WADERS	UTIL ADMIN	556.70
113421	STAPLES	OFFICE SUPPLIES	PROBATION	8.83
	STAPLES		COMMUNITY DEVELOPMENT-	33.43

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113421	STAPLES	OFFICE SUPPLIES	UTIL ADMIN	35.69
	STAPLES		MUNICIPAL COURTS	288.35
	STAPLES		COMMUNITY DEVELOPMENT-	349.74
	STAPLES		COMMUNITY DEVELOPMENT-	398.13
113422	STATE PATROL	FINGERPRINTING ID SERVICES	COMMUNITY DEVELOPMENT-	38.00
	STATE PATROL		GENERAL FUND	180.00
	STATE PATROL	BACKGROUND CHECKS	PERSONNEL ADMINISTRATIOI	480.00
113423	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL SERVICES - OVERF	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT F	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
113424	STRAWBERRY LANES	INSTRUCTOR SERVICES	RECREATION SERVICES	73.50
113425	SUBURBAN PROPANE	PROPANE CHARGES	PARK & RECREATION FAC	780.24
113426	SUNGARD PUBLIC SECTO	ANNAUL TECH SUPPORT AND SOFTWA	COMMUNITY DEVELOPMENT-	15,542.64
113427	SUPERIOR SOLE WELDIN	TRAIN CAR FRAMES	GOLF ADMINISTRATION	3,273.00
113428	TAILORED HOME FINISH	UB 164350000000 12812 43RD AVE	WATER/SEWER OPERATION	33.95
113429	TALIMAN, MAURA	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113430	TARBELL, WILLIAM	UB 301350000002 5219 134TH PL	WATER/SEWER OPERATION	99.84
113431	TAYLOR, MARY	UB 680470000000 4524 101ST PL	WATER/SEWER OPERATION	24.59
	TAYLOR, MARY		WATER/SEWER OPERATION	70.94
113432	THOMAS, LAURA	UB 848536820000 8536 82ND ST N	WATER/SEWER OPERATION	192.63
113433	THOMAS, RUSS	UB 881030000001 5411 76TH PL N	WATER/SEWER OPERATION	94.90
113434	TIMNEY, DONALD	UB 036011000000 6011 85TH ST N	WATER/SEWER OPERATION	28.60
113435	TORVIK, SVEIN	UB 760026000001 7008 53RD PL N	WATER/SEWER OPERATION	51.57
113436	TOYER, ROB	REIMBURSE CONFERENCE EXPENSE	CITY COUNCIL	474.78
113437	TUNG, SATINDER PAUL	UB 624914000000 4914 104TH PL	WATER/SEWER OPERATION	168.42
113438	US MOWER	2016 MOWER BOOM	EQUIPMENT RENTAL	77,945.97
113439	VAUGHN, JANINE	UB 047614000000 7520 88TH PL N	WATER/SEWER OPERATION	105.00
113440	VERIZON	WIRELESS SERVICES	PURCHASING/CENTRAL STOF	23.40
	VERIZON		CRIME PREVENTION	46.80
	VERIZON		UTILITY BILLING	46.80
	VERIZON		ANIMAL CONTROL	55.16
	VERIZON		PERSONNEL ADMINISTRATIOI	55.16
	VERIZON		EQUIPMENT RENTAL	70.20
	VERIZON		FACILITY MAINTENANCE	110.32
	VERIZON		LEGAL-GENL	150.33
	VERIZON		SOLID WASTE CUSTOMER EX	163.80
	VERIZON		PROPERTY TASK FORCE	165.48
	VERIZON		LEGAL - PROSECUTION	165.97
	VERIZON		RECREATION SERVICES	172.16
	VERIZON		FINANCE-GENL	173.66
	VERIZON		OFFICE OPERATIONS	180.13
	VERIZON		PARK & RECREATION FAC	180.52
	VERIZON		YOUTH SERVICES	220.64
	VERIZON		EXECUTIVE ADMIN	230.97
	VERIZON		MUNICIPAL COURTS	245.50
	VERIZON		WATER SUPPLY MAINS	280.09
	VERIZON		GENERAL SERVICES - OVERF	391.12
	VERIZON		DETENTION & CORRECTION	416.20
	VERIZON		WASTE WATER TREATMENT F	434.69
	VERIZON		COMMUNITY DEVELOPMENT-	449.20
	VERIZON		ENGR-GENL	456.10
	VERIZON		STORM DRAINAGE	521.08
	VERIZON		COMPUTER SERVICES	618.56
	VERIZON		POLICE INVESTIGATION	659.69
	VERIZON		POLICE ADMINISTRATION	703.90
	VERIZON		SOLID WASTE OPERATIONS	1,072.16
	VERIZON		UTIL ADMIN	1,776.56

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/15/2016 TO 12/21/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113440	VERIZON	WIRELESS SERVICES	POLICE PATROL	4,583.91
113441	VINYL SIGNS & BANNER	SIGNS	PRO-SHOP	27.28
113442	WA AUDIOLOGY SRVCS	TESTING	EXECUTIVE ADMIN	40.00
113443	WASCHELL, COREY & DA	UB 038235810000 8235 81ST DR N	WATER/SEWER OPERATION	30.63
113444	WASHINGTON STATE UNV WASHINGTON STATE UNV	PRE-LICENSE TRAINING-CALLAHAN PRE-LICENSE TRAINING-OSBORN	TRAINING TRAINING	154.37 154.37
113445	WEST PAYMENT CENTER WEST PAYMENT CENTER WEST PAYMENT CENTER	WEST INFORMATION CHARGES	POLICE INVESTIGATION LEGAL-GENL LEGAL - PROSECUTION	246.41 425.49 425.50
113446	WESTERN GRAPHICS	REPLACE GRAPHICS	EQUIPMENT RENTAL	381.85
113447	WESTERN PETERBILT	DIAGNOSE AND REPAIR SIGN	EQUIPMENT RENTAL	101.29
113448	WESTERN SYSTEMS	MODULES, SWITCHES, MOUNTING KI	TRAFFIC CONTROL DEVICES	13,057.18
113449	WIGDAHL, DARRELL & D	UB 849000677500 6301 80TH ST N	WATER/SEWER OPERATION	70.65
113450	WYMAN, DEREK & SELIN	UB 765710760000 5710 76TH AVE	WATER/SEWER OPERATION	45.83
113451	ZUMAR INDUSTRIES	DIAGONAL ARROWS	TRANSPORTATION MANAGEM	1,390.44
113452	ZYPH, DUSTIN	UB 561782700000 17827 34TH DR	WATER/SEWER OPERATION	156.83

WARRANT TOTAL: 1,360,111.39

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the December 28, 2016 claims in the amount of \$1,081,979.13 paid by EFT transactions and Check No. 113453 through 113599 with no Check No.'s voided.

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-12

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,081,979.13 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 113453 THROUGH 113599 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2017.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/22/2016 TO 12/28/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113453	LICENSING, DEPT OF	STATE GUN DEALERS LICENSE-PAWN	GENERAL FUND	125.00
113454	LICENSING, DEPT OF	STATE GUN DEALERS LICENSE-JERR	GENERAL FUND	125.00
113455	LICENSING, DEPT OF	CPL ACH BATCH 12/23/16	GENERAL FUND	288.00
113456	LICENSING, DEPT OF		GENERAL FUND	402.00
113457	LICENSING, DEPT OF		GENERAL FUND	222.00
113458	LICENSING, DEPT OF		GENERAL FUND	474.00
113459	LICENSING, DEPT OF		GENERAL FUND	345.00
113460	LICENSING, DEPT OF		GENERAL FUND	180.00
113461	LICENSING, DEPT OF		GENERAL FUND	354.00
113462	A SHADE ABOVE TINTIN	WINDOW TINTING	POLICE PATROL	413.44
113463	ADI	CCTV CAMERAS	COMPUTER SERVICES	178.65
113464	ALBERTSONS	LATE CHARGE	UTIL ADMIN	15.00
113465	ALFYS PIZZA	TRAINING EXPENSE	TRAINING	3.41
	ALFYS PIZZA		TRANSPORTATION MANAGEM	6.81
	ALFYS PIZZA		UTIL ADMIN	23.85
113466	ALPINE PRODUCTS INC	200TC THERMOLAZER	CITY STREET-GENL	6,812.29
113467	AM TEST INC	POLLUTANT TESTING	WASTE WATER TREATMENT F	850.00
113468	ANDES LAND SURVEY	QWULOOIT ECOSYSTEM RESTORATION	STORM DRAINAGE	3,100.00
113469	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.11
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.11
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.11
113470	ARLINGTON, CITY OF	ARLINGTON CHRISTIAN SCHOOL WAT	SOURCE OF SUPPLY	87.91
	ARLINGTON, CITY OF		SOURCE OF SUPPLY	123.19
113471	BANK OF AMERICA	SUPPLY REIMBURSEMENT	GENERAL FUND	-211.57
	BANK OF AMERICA		COMMUNITY EVENTS	74.59
	BANK OF AMERICA		PLANNING & COMMUNITY DE'	2,509.30
113472	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	3,192.53
113473	BLUE MARBLE ENV	WASTE REDUCTION RECYCLE PROGRA	RECYCLING OPERATION	7,819.14
113474	BNSF RAILWAY COMPANY	WORK PERFORMED CONTRACT BF0001	GMA - STREET	6,072.74
113475	BOB BARKER COMPANY	JAIL SUPPLIES	DETENTION & CORRECTION	610.02
113476	BRAUN NORTHWEST INC.	HEATER AND ASSEMBLY	EQUIPMENT RENTAL	395.05
113477	CANTU, JASON S	BOOT REIMBURSEMENT	ENGR-GENL	150.00
113478	CAPTAIN DIZZYS EXXON	CAR WASHES	PARK & RECREATION FAC	4.50
	CAPTAIN DIZZYS EXXON		POLICE PATROL	67.50
113479	CASCADE NATURAL GAS	NATURAL GAS CHARGES	WATER FILTRATION PLANT	1,456.40
113480	CASCADE SEPTIC, LLC	PORTABLE SERVICE	SOURCE OF SUPPLY	163.35
113481	CEMEX	ASPHALT	ROADWAY MAINTENANCE	346.04
	CEMEX		ROADWAY MAINTENANCE	346.73
113482	CENTRAL WELDING SUPP	SAFETY GLASSES	ER&R	173.73
	CENTRAL WELDING SUPP	WYPALL WIPES	ER&R	242.33
	CENTRAL WELDING SUPP	RAINGEAR	ER&R	967.73
113483	CHEMTRADE CHEMICALS	ALUMINUM SULFATE	WASTE WATER TREATMENT F	4,137.77
	CHEMTRADE CHEMICALS		WASTE WATER TREATMENT F	4,199.91
113484	COMMERCIAL FIRE	FIRE EXTINGUISHERS	ER&R	214.10
113485	COOP SUPPLY	K-9 SUPPLIES	K9 PROGRAM	40.36
	COOP SUPPLY	SPADING TOOLS AND HARDWARE	ROADWAY MAINTENANCE	69.34
	COOP SUPPLY	GLOVES	SEWER MAIN COLLECTION	130.85
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	190.65
113486	COPIERS NORTHWEST	PRINTER/COPIER CHARGES	PERSONNEL ADMINISTRATIO	52.70
	COPIERS NORTHWEST		WASTE WATER TREATMENT F	119.16
	COPIERS NORTHWEST		PROBATION	136.38
	COPIERS NORTHWEST		UTILITY BILLING	171.28
	COPIERS NORTHWEST		CITY CLERK	191.05
	COPIERS NORTHWEST		FINANCE-GENL	191.05
	COPIERS NORTHWEST		LEGAL - PROSECUTION	270.36
	COPIERS NORTHWEST		EXECUTIVE ADMIN	323.06
	COPIERS NORTHWEST		POLICE INVESTIGATION	362.55
	COPIERS NORTHWEST		DETENTION & CORRECTION	492.50

**CITY OF MARYSVILLE
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113486	COPIERS NORTHWEST	PRINTER/COPIER CHARGES	OFFICE OPERATIONS	1,913.09
113487	CORRECTIONS, DEPT OF	WORK CREW-OCTOBER 2016	PARK & RECREATION FAC	180.28
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	992.20
113488	CRIMINAL JUSTICE	TRAINING-NEGRON & REDIGER	POLICE TRAINING-FIREARMS	6,374.00
113489	CRYSTAL SPRINGS	WATER COOLER RENTAL AND BOTTLE	SOLID WASTE OPERATIONS	11.73
	CRYSTAL SPRINGS		WASTE WATER TREATMENT F	90.34
113490	CUZ CONCRETE PROD	RISERS AND ADJ RINGS	ROADWAY MAINTENANCE	360.12
113491	DAVIS DOOR	ROLL UP DOOR REMOVAL	MAINT OF GENL PLANT	282.57
	DAVIS DOOR		SOLID WASTE OPERATIONS	282.57
113492	DAY WIRELESS SYSTEMS	RADIO REPAIR	POLICE PATROL	273.29
	DAY WIRELESS SYSTEMS		POLICE PATROL	412.31
113493	DELL	CCTV PC	STORM DRAINAGE	1,777.64
113494	DIAMOND B CONSTRUCT	HVAC MAINTENANCE	SOURCE OF SUPPLY	113.83
	DIAMOND B CONSTRUCT		PARK & RECREATION FAC	238.39
	DIAMOND B CONSTRUCT		NON-DEPARTMENTAL	267.32
	DIAMOND B CONSTRUCT		MAINT OF GENL PLANT	289.96
	DIAMOND B CONSTRUCT	REPLACE AIR INTAKE FILTER	WASTE WATER TREATMENT F	317.48
	DIAMOND B CONSTRUCT	HVAC MAINTENANCE	COMMUNITY CENTER	352.22
	DIAMOND B CONSTRUCT		WATER FILTRATION PLANT	720.35
	DIAMOND B CONSTRUCT		MAINTENANCE	788.15
	DIAMOND B CONSTRUCT		COURT FACILITIES	942.84
	DIAMOND B CONSTRUCT		UTIL ADMIN	958.94
	DIAMOND B CONSTRUCT		ADMIN FACILITIES	1,017.86
	DIAMOND B CONSTRUCT		WASTE WATER TREATMENT F	1,205.57
	DIAMOND B CONSTRUCT	REPLACE ELEC HEATER	WATER FILTRATION PLANT	1,574.45
	DIAMOND B CONSTRUCT	HVAC MAINTENANCE	PUBLIC SAFETY BLDG.	1,665.06
113495	DICKS TOWING	TOWING CREDIT	POLICE PATROL	-20.00
	DICKS TOWING	TOWING EXPENSE-MP16-43146	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-59627	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-59983	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60178	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60798	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60805	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60971	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-61836	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-68959	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-60354	POLICE PATROL	267.30
	DICKS TOWING	TOWING EXPENSE-PU BOOM MOWER	EQUIPMENT RENTAL	594.60
113496	DIJULIO DISPLAYS INC	LED LIGHTS	ROADWAY MAINTENANCE	276.84
113497	DISCOUNTCELL INC	IPHONE ACCESSORIES	INFORMATION SERVICES	-3.44
	DISCOUNTCELL INC		COMPUTER SERVICES	41.23
113498	DOUGLAS, DARRIN	REIMBURSE CDL RENEWAL FEES	SOLID WASTE OPERATIONS	102.00
113499	DUNLAP INDUSTRIAL	HARDWARE	FACILITY MAINTENANCE	113.74
	DUNLAP INDUSTRIAL	WRENCH AND SOCKET SET	FACILITY MAINTENANCE	241.86
	DUNLAP INDUSTRIAL	BOOTS-KING	WATER DIST MAINS	402.78
	DUNLAP INDUSTRIAL	ROTOHAMMER, ROTARY HAMMER AND	TRANSPORTATION MANAGEM	1,478.82
113500	E&E LUMBER	SPACKLE AND PUTTY KNIFE	PUBLIC SAFETY BLDG.	10.64
	E&E LUMBER	WEATHERSTRIPPING AND SPRAY FOA	PUBLIC SAFETY BLDG.	10.96
	E&E LUMBER	CLAMPS	ROADSIDE VEGETATION	18.75
	E&E LUMBER	HARDWARE AND SOCKET SET	UTIL ADMIN	34.51
	E&E LUMBER	AIR HOSE	MAINT OF GENL PLANT	35.49
	E&E LUMBER	REBAR AND ROD	WATER DIST MAINS	41.77
	E&E LUMBER	NAILS	MAINT OF GENL PLANT	43.63
	E&E LUMBER	SAW BLADES	MAINT OF GENL PLANT	104.61
	E&E LUMBER	POLES, BRUSHES, HAMMERS AND LO	STORM DRAINAGE	169.56
	E&E LUMBER	LUMBER AND HARDWARE	MAINT OF GENL PLANT	653.72
	E&E LUMBER		SOLID WASTE OPERATIONS	653.72
113501	EAGLE FENCE	CHAIN LINK FENCE REPAIR	PUBLIC SAFETY BLDG.	201.84
113502	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.50

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113502	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	58.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	62.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	968.00
113503	EIJKELKAMP NORTH AME	CALIBRATION SOLUTION	WATER/SEWER OPERATION	-378.82
	EIJKELKAMP NORTH AME		STORM DRAINAGE	4,541.67
113504	EVERETT HYDRAULICS	REBUILD SNOW PLOW SWING	EQUIPMENT RENTAL	300.30
113505	EVERETT OFFICE	OFFICE CHAIRS	CITY CLERK	215.48
	EVERETT OFFICE	OFFICE CHAIR	ENGR-GENL	281.52
	EVERETT OFFICE		CITY CLERK	430.95
	EVERETT OFFICE		ENGR-GENL	550.96
	EVERETT OFFICE	OFFICE CHAIRS	FINANCE-GENL	646.41
	EVERETT OFFICE	COUNCIL CHAMBER TABLES (4)	CITY COUNCIL	2,269.28
	EVERETT OFFICE	COURTROOM REMODEL	FACILITY REPLACEMENT	35,468.41
113506	EVERETT TIRE & AUTO	TIRES	ER&R	834.83
113507	EVERETT, CITY OF	LAB ANALYSIS	WATER QUAL TREATMENT	32.40
113508	EVERETT, CITY TREAS	WATER FILTRATION SERVICES	SOURCE OF SUPPLY	193,808.13
113509	FASTENAL COMPANY	HARDWARE	TRAFFIC CONTROL DEVICES	14.04
113510	FEI	METER INSTALL PARTS	WATER SERVICE INSTALL	15,865.95
113511	FIRE PROTECTION INC	FIRE ALARM MONITORING AND INSP	PUBLIC SAFETY BLDG.	529.50
113512	FRONTIER COMMUNICATI	ACCT #36065836350725085	COMMUNITY DEVELOPMENT-	47.55
	FRONTIER COMMUNICATI		UTIL ADMIN	47.56
	FRONTIER COMMUNICATI	ACCT #36065125170927115	STREET LIGHTING	48.38
	FRONTIER COMMUNICATI	ACCT #36065774950927115	STREET LIGHTING	48.38
	FRONTIER COMMUNICATI	ACCT #36065827660617105	MUNICIPAL COURTS	67.66
	FRONTIER COMMUNICATI	ACCT #36065831360617105	MUNICIPAL COURTS	67.66
	FRONTIER COMMUNICATI	ACCT #36065962121015935	MAINT OF GENL PLANT	67.66
	FRONTIER COMMUNICATI	ACCT #36065976670111075	OFFICE OPERATIONS	67.66
	FRONTIER COMMUNICATI	ACCT #25300981920624965	SEWER LIFT STATION	85.62
	FRONTIER COMMUNICATI	ACCT #36065191230801065	WATER FILTRATION PLANT	99.23
113513	GALLS, LLC	STARS	POLICE ADMINISTRATION	15.47
113514	GARDA CL NORTHWEST	EXCESS LIABILITY CHARGES	COMMUNITY DEVELOPMENT-	11.33
	GARDA CL NORTHWEST		UTIL ADMIN	11.33
	GARDA CL NORTHWEST		UTILITY BILLING	47.54
113515	GENUINE AUTO GLASS	REPLACE WINDSHIELD	EQUIPMENT RENTAL	310.08
113516	GOVCONNECTION INC	ADAPTERS	COMPUTER SERVICES	38.29
	GOVCONNECTION INC	HEADSETS	COMPUTER SERVICES	169.11
	GOVCONNECTION INC	ARONIS DEPLOYMENT PC LICENSES	COMPUTER SERVICES	1,452.56
113517	GRAINGER	LABELS	ROADWAY MAINTENANCE	10.23
113518	GRANITE CONST	RAINGEAR	ENGR-GENL	131.04
113519	GRAY AND OSBORNE	PROFESSIONAL SERVICES	CAPITAL OUTLAY	1,521.75
113520	GRAYBAR ELECTRIC CO	LIGHT POLE ACCESSORIES	STREET LIGHTING	4,657.17
113521	GREENSHIELDS	HYDRAULIC HOSE	EQUIPMENT RENTAL	170.36
113522	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	225.00
113523	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	WATER QUAL TREATMENT	120.01
	HACH COMPANY	CALIBRATION KIT	WATER QUAL TREATMENT	193.11
	HACH COMPANY	WATER QUALITY TESTING SUPPLIES	WATER QUAL TREATMENT	1,171.18
113524	HAGGEN INC.	INTERVIEW LUNCH EXPENSE	ENGR-GENL	43.60
	HAGGEN INC.	TRAINING EXPENSE	UTIL ADMIN	65.45
113525	HD FOWLER COMPANY	MARKING PAINT	ER&R	55.65
	HD FOWLER COMPANY	PAINT	ER&R	111.28

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113525	HD FOWLER COMPANY	QUICK JOINT CORP AND GASKETS	WATER/SEWER OPERATION	425.40
	HD FOWLER COMPANY	RESETTERS	WATER/SEWER OPERATION	525.47
	HD FOWLER COMPANY	COPPER TUBING	WATER/SEWER OPERATION	620.56
	HD FOWLER COMPANY	SETTERS, METER BOXES, LIDS, AD	WATER SERVICE INSTALL	4,088.61
113526	HD SUPPLY WATERWORKS	BODY METERS AND BOTTOMS	WATER SERVICE INSTALL	9,413.80
	HD SUPPLY WATERWORKS	NEPTUNE REGISTERS W/ANTENNAS	WATER SERVICE INSTALL	24,919.88
	HD SUPPLY WATERWORKS		WATER SERVICES	24,919.89
113527	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-BRYAN	UTIL ADMIN	42.00
	HEALTH, DEPT OF		UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-BUELL	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-DAVIS	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-DZWAL	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-GEIST	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-GESSN	UTIL ADMIN	42.00
	HEALTH, DEPT OF		UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-GETTL	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-GILBE	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-GUENZ	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-KEEFE	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-KING	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-LATIM	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-MILLE	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-STROP	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-WINEL	UTIL ADMIN	42.00
	HEALTH, DEPT OF	WW OPERATOR CERT RENEWAL-ZAHNO	UTIL ADMIN	42.00
113528	HERC RENTALS INC	LIGHT TOWER RENTAL	STORM DRAINAGE	70.98
	HERC RENTALS INC		UTIL ADMIN	70.98
113529	HERITAGE BANK	RETAINAGE ON PAY ESTIMATE #1-S	GMA - STREET	16,637.70
113530	HOME DEPOT	TOOLS, HEADLAMPS AND HARDWARE	WATER DIST MAINS	458.58
	HOME DEPOT	LIGHTS AND SUPPLIES	ROADSIDE VEGETATION	619.12
113531	HOMESTREET BANK	REFUND BUILDING PERMIT FEES	GENERAL FUND	4.50
	HOMESTREET BANK		NON-BUS LICENSES AND PEF	1,198.75
113532	HWA GEOSCIENCES	PROFESSIONAL SERVICES	STORM DRAINAGE	2,200.00
113533	IMSA	IMSA MEMBERSHIP DUES (5)	TRANSPORTATION MANAGEM	425.00
113534	IRON MOUNTAIN	ROCK	ROADWAY MAINTENANCE	123.73
	IRON MOUNTAIN		SEWER MAIN COLLECTION	157.51
	IRON MOUNTAIN		WATER DIST MAINS	157.52
113535	J. THAYER COMPANY	OFFICE SUPPLIES	WATER DIST MAINS	257.27
113536	JAMES W FOWLER CO	PAY ESTIMATE #8	WATER CAPITAL PROJECTS	223,692.49
113537	JEFF'S CARPET CLEAN	CARPET CLEANING	PUBLIC SAFETY BLDG.	120.00
113538	K2 DATA SYSTEMS INC	EMERGENCY SCADA SUPPORT SERVIC	WATER FILTRATION PLANT	4,527.50
	K2 DATA SYSTEMS INC		WASTE WATER TREATMENT F	4,527.50
113539	KEN BLANCHARD COMPAN	LEADERSHIP TRAINING	NON-DEPARTMENTAL	10,000.00
113540	KEN'S PROFESSIONAL	WINDOW CLEANING	COMMUNITY CENTER	150.00
	KEN'S PROFESSIONAL		COURT FACILITIES	180.00
	KEN'S PROFESSIONAL		WASTE WATER TREATMENT F	250.00
	KEN'S PROFESSIONAL		PUBLIC SAFETY BLDG.	270.00
	KEN'S PROFESSIONAL		UTIL ADMIN	450.00
	KEN'S PROFESSIONAL		ADMIN FACILITIES	650.00
113541	KENWORTH NORTHWEST	RESISTOR	EQUIPMENT RENTAL	24.54
	KENWORTH NORTHWEST	HEATER MOTOR AND BLOWER WHEELS	EQUIPMENT RENTAL	143.27
	KENWORTH NORTHWEST	INSTALL WHEEL STUDS	EQUIPMENT RENTAL	1,854.29
113542	KIM, JAMIE S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	150.00
	KIM, JAMIE S.		LEGAL - PUBLIC DEFENSE	285.00
113543	KNOWBE4, INC.	USER SECURITY TRAINING	INFORMATION SERVICES	-399.27
	KNOWBE4, INC.		COMPUTER SERVICES	4,786.77
113544	KPG, INC PS	PROFESSIONAL SERVICES	GMA - STREET	4,748.65
113545	LAKE INDUSTRIES	ASPHALT HAULED	ROADWAY MAINTENANCE	60.00
	LAKE INDUSTRIES		ROADWAY MAINTENANCE	180.00
113546	LAWN EQUIPMENT SUPPL	REWIND ASSEMBLY AND FILTER COV	SMALL ENGINE SHOP	135.12
113547	LOOMIS	ARMORED TRUCK SERVICE	COMMUNITY DEVELOPMENT-	97.30

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113547	LOOMIS	ARMORED TRUCK SERVICE	UTIL ADMIN	97.30
	LOOMIS		GOLF ADMINISTRATION	155.68
	LOOMIS		UTILITY BILLING	194.60
	LOOMIS		POLICE ADMINISTRATION	389.20
	LOOMIS		MUNICIPAL COURTS	389.20
113548	LOWES HIW INC	DOOR HANDLE	WATER RESERVOIRS	30.04
113549	MARYSVILLE FIRE DIST	INMATE TRANSPORT	DETENTION & CORRECTION	621.40
	MARYSVILLE FIRE DIST		DETENTION & CORRECTION	770.00
113550	MARYSVILLE, CITY OF	UTILITY SERVICE-5300 SUNNYSIDE	SEWER LIFT STATION	55.56
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	124.79
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	180.18
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	187.94
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	261.78
	MARYSVILLE, CITY OF	UTILITY SERVICE-5315 64TH ST N	PARK & RECREATION FAC	267.78
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	1,215.64
	MARYSVILLE, CITY OF	UTILITY SERVICE-1635 GROVE AT	PUBLIC SAFETY BLDG.	2,280.19
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	2,488.36
	MARYSVILLE, CITY OF	UTILITY SERVICE-6810 84TH ST N	GOLF ADMINISTRATION	10,320.84
113551	MCDONALD, KEVIN D	HEARING EXAMINER SERVICES	COMMUNITY DEVELOPMENT-	1,230.50
113552	MCLOUGHLIN & EARDLEY	LINEAR STROBE BULBS	ER&R	573.43
113553	MEB MANUFACTURING CO	REBUILD AERATOR SHAFTS	WASTE WATER TREATMENT F	3,276.00
113554	NICLAI, CHERYL	REIMBURSE CHRISTMAS CARD EXPEN	UTIL ADMIN	99.61
113555	NORSBY, MARTY	REIMBURSE TRAINING/TRAVEL EXPE	FACILITY MAINTENANCE	314.86
113556	NORTH SOUND EMERG	INMATE MEDICAL CARE	DETENTION & CORRECTION	572.00
	NORTH SOUND EMERG		DETENTION & CORRECTION	945.00
113557	NORTHEND EXCAVATING	PAY ESTIMATE #1	GMA-STREET	-1,543.75
	NORTHEND EXCAVATING		GMA - STREET	30,875.00
113558	OFFICE DEPOT	OFFICE SUPPLIES	WASTE WATER TREATMENT F	8.98
	OFFICE DEPOT		ENGR-GENL	9.42
	OFFICE DEPOT	OFFICE SUPPLIES	PURCHASING/CENTRAL STOF	11.51
	OFFICE DEPOT	OFFICE SUPPLIES	ENGR-GENL	12.82
	OFFICE DEPOT		CITY CLERK	14.72
	OFFICE DEPOT		PURCHASING/CENTRAL STOF	16.10
	OFFICE DEPOT	OFFICE SUPPLIES	WATER FILTRATION PLANT	16.49
	OFFICE DEPOT	OFFICE SUPPLIES	WATER FILTRATION PLANT	17.45
	OFFICE DEPOT		WASTE WATER TREATMENT F	17.96
	OFFICE DEPOT		ENGR-GENL	20.94
	OFFICE DEPOT		WATER FILTRATION PLANT	23.99
	OFFICE DEPOT		WASTE WATER TREATMENT F	27.48
	OFFICE DEPOT		CRIME PREVENTION	29.65
	OFFICE DEPOT		WASTE WATER TREATMENT F	30.70
	OFFICE DEPOT		UTIL ADMIN	33.64
	OFFICE DEPOT		ENGR-GENL	33.64
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	33.78
	OFFICE DEPOT		CITY COUNCIL	34.15
	OFFICE DEPOT		UTIL ADMIN	36.05
	OFFICE DEPOT		UTIL ADMIN	41.74
	OFFICE DEPOT		FINANCE-GENL	45.82
	OFFICE DEPOT		CITY CLERK	45.83
	OFFICE DEPOT		STORM DRAINAGE	47.10
	OFFICE DEPOT		ENGR-GENL	57.75
	OFFICE DEPOT		DETENTION & CORRECTION	59.97
	OFFICE DEPOT		POLICE PATROL	69.47
	OFFICE DEPOT		CRIME PREVENTION	69.98
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	72.73
	OFFICE DEPOT		WATER QUAL TREATMENT	82.36
	OFFICE DEPOT		POLICE INVESTIGATION	83.98
	OFFICE DEPOT		DETENTION & CORRECTION	109.09
	OFFICE DEPOT	HEATER	DETENTION & CORRECTION	118.31
	OFFICE DEPOT	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	125.39
	OFFICE DEPOT		POLICE PATROL	129.24

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113558	OFFICE DEPOT	OFFICE SUPPLIES	LEGAL-GENL	163.76
	OFFICE DEPOT	FILE CABINET	POLICE PATROL	237.82
	OFFICE DEPOT	OFFICE SUPPLIES	WASTE WATER TREATMENT F	251.97
	OFFICE DEPOT		STORM DRAINAGE	251.98
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	505.23
113559	OSTHUS, ADRIENNE	REFUND CLASS FEES	PARKS-RECREATION	174.00
113560	PACIFIC POWER BATTER	BATTERIES	COURT FACILITIES	13.16
	PACIFIC POWER BATTER	BATTERY BOX AND JUMP/CHARGER U	STREET LIGHTING	149.96
	PACIFIC POWER BATTER	BATTERIES	WATER RESERVOIRS	325.52
	PACIFIC POWER BATTER	DCU BATTERIES	METER READING	490.99
113561	PAPE MACHINERY	ASPHALT ROLLER RENTAL	WASTE WATER TREATMENT F	2,280.20
113562	PARKSON CORP	SANDFILTER SERVICE	WASTE WATER TREATMENT F	3,454.40
113563	PARTSMASTER	CRIMPERS, BLADES, WHEELS AND B	EQUIPMENT RENTAL	599.32
113564	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	23.82
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	68.50
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	88.85
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	239.88
	PETROCARD SYSTEMS		PARK & RECREATION FAC	536.94
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	1,754.98
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	2,460.51
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,102.39
	PETROCARD SYSTEMS		POLICE PATROL	4,544.38
113565	PILCHUCK RENTALS	SCISSOR LIFT RENTAL	MAINT OF GENL PLANT	452.76
	PILCHUCK RENTALS	BOOM LIFT RENTAL	ROADSIDE VEGETATION	643.69
113566	PLATT ELECTRIC	LIGHTS	PUBLIC SAFETY BLDG.	13.77
	PLATT ELECTRIC	WIRE STRIPPER	WATER QUAL TREATMENT	53.14
	PLATT ELECTRIC	SAW BLADES	MAINT OF GENL PLANT	109.91
	PLATT ELECTRIC	HARDWARE	TRAFFIC CONTROL DEVICES	273.14
113567	POLLARDWATER.COM	PH STRIPS	WATER DIST MAINS	979.70
	POLLARDWATER.COM	DECHOR TABS, PH STRIPS AND HAN	WATER DIST MAINS	1,009.41
113568	PORTLAND PRECISION I	TRAINING-BENTON	UTIL ADMIN	995.00
	PORTLAND PRECISION I	TRAINING-CANTU	UTIL ADMIN	995.00
113569	PROVIDENCE EVERETT M	INMATE MEDICAL CARE	DETENTION & CORRECTION	383.22
	PROVIDENCE EVERETT M		DETENTION & CORRECTION	394.82
	PROVIDENCE EVERETT M		DETENTION & CORRECTION	714.96
	PROVIDENCE EVERETT M		DETENTION & CORRECTION	798.57
	PROVIDENCE EVERETT M		DETENTION & CORRECTION	1,665.22
113570	PUD	ACCT #2051-3624-5	SEWER LIFT STATION	15.81
	PUD	ACCT #2024-6103-4	UTIL ADMIN	16.43
	PUD	ACCT #2020-3113-4	PUMPING PLANT	17.98
	PUD	ACCT #2016-6804-3	PARK & RECREATION FAC	20.37
	PUD	ACCT #2024-7643-8	SEWER LIFT STATION	26.48
	PUD	ACCT #2035-6975-1	STORM DRAINAGE	27.12
	PUD	ACCT #2016-1018-5	TRANSPORTATION MANAGEM	30.17
	PUD	ACCT #2016-7213-6	SEWER LIFT STATION	30.35
	PUD	ACCT #2021-7815-8	SEWER LIFT STATION	32.38
	PUD	ACCT #2211-0009-2	WATER MAINS INSTALL	33.39
	PUD	ACCT #2026-9433-7	TRANSPORTATION MANAGEM	33.65
	PUD	ACCT #2020-1258-9	PARK & RECREATION FAC	42.97
	PUD	ACCT #2016-7089-0	TRANSPORTATION MANAGEM	45.47
	PUD	ACCT #2021-4048-9	TRANSPORTATION MANAGEM	46.13
	PUD	ACCT #2031-9973-2	TRANSPORTATION MANAGEM	49.06
	PUD	ACCT #2030-0516-0	STREET LIGHTING	51.91
	PUD	ACCT #2010-6528-1	PARK & RECREATION FAC	53.32
	PUD	ACCT #2024-9948-9	COMMUNITY EVENTS	53.76
	PUD	ACCT #2034-3089-7	STREET LIGHTING	55.14
	PUD	ACCT #2005-7184-2	TRANSPORTATION MANAGEM	66.29
	PUD	ACCT #2023-6854-4	TRANSPORTATION MANAGEM	70.91
	PUD	ACCT #2021-7595-6	TRAFFIC CONTROL DEVICES	71.37
	PUD	ACCT #2035-1961-6	NON-DEPARTMENTAL	85.93
	PUD	ACCT #2000-8403-6	TRANSPORTATION MANAGEM	90.72

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113570	PUD	ACCT #2016-7563-4	WASTE WATER TREATMENT F	97.39
	PUD	ACCT #2207-6180-7	OPERA HOUSE	134.69
	PUD	ACCT #2207-6117-5	OPERA HOUSE	153.77
	PUD	ACCT #2023-6855-1	PARK & RECREATION FAC	160.24
	PUD	ACCT #2007-9006-1	PARK & RECREATION FAC	180.24
	PUD	ACCT #2002-2385-7	PARK & RECREATION FAC	206.21
	PUD	ACCT #2020-0351-3	PUMPING PLANT	257.72
	PUD	ACCT #2032-2345-8	PARK & RECREATION FAC	286.16
	PUD	ACCT #2020-0032-9	PARK & RECREATION FAC	310.70
	PUD	ACCT #2048-2122-7	TRAFFIC CONTROL DEVICES	330.63
	PUD	ACCT #2054-1976-5	PUBLIC SAFETY BLDG.	362.99
	PUD	ACCT #2006-2538-2	SEWER LIFT STATION	429.09
	PUD	ACCT #2000-7044-9	TRANSPORTATION MANAGEM	467.13
	PUD	ACCT #2023-0972-0	TRAFFIC CONTROL DEVICES	493.77
	PUD	ACCT #2010-2160-7	PARK & RECREATION FAC	536.47
	PUD	ACCT # 2208-2414-8	WASTE WATER TREATMENT F	577.92
	PUD	ACCT #2010-2169-8	PARK & RECREATION FAC	593.60
	PUD	ACCT #2004-7954-1	COMMUNITY CENTER	638.61
	PUD	ACCT #2026-8928-7	WASTE WATER TREATMENT F	756.35
	PUD	ACCT #2005-8648-5	SEWER LIFT STATION	1,021.12
	PUD	ACCT #2008-2454-8	MAINT OF GENL PLANT	1,428.58
	PUD	ACCT #2011-4725-3	PUMPING PLANT	1,881.67
	PUD	ACCT #2003-0347-7	WATER FILTRATION PLANT	2,563.41
	PUD	ACCT #2014-6303-1	PUBLIC SAFETY BLDG.	3,435.73
	PUD	ACCT #2015-7792-1	PUMPING PLANT	3,993.82
	PUD	ACCT #2020-7500-8	WASTE WATER TREATMENT F	5,228.87
	PUD	ACCT #2014-2063-5	WASTE WATER TREATMENT F	14,869.63
	PUD	ACCT #2017-2118-0	WASTE WATER TREATMENT F	15,710.07
113571	PUGET SOUND GAS WORK	REFUND MECHANICAL PERMIT FEES	NON-BUS LICENSES AND PEF	65.25
113572	PUGET SOUND SECURITY	KEY BY CODE	ADMIN FACILITIES	10.91
	PUGET SOUND SECURITY	LOCK KEYED	PUBLIC SAFETY BLDG.	27.26
113573	PUMPTECH INC	BOOSTER PUMP REBUILD	PUMPING PLANT	27,528.27
113574	ROY ROBINSON	DAMAGE REPAIR #P149	EQUIPMENT RENTAL	4,191.74
113575	RV & MARINE SUPPLY	AQUA CHEM	ER&R	190.41
113576	RYAN HERCO PRODUCTS	FITTINGS	SOURCE OF SUPPLY	26.69
113577	SAFETY SOURCE LLC	STEEL PLATE RENTAL	WATER SERVICES	36.00
113578	SAFEWAY INC.	MEETING SUPPLIES	TRAINING	5.60
	SAFEWAY INC.		EXECUTIVE ADMIN	10.64
	SAFEWAY INC.		TRANSPORTATION MANAGEM	11.18
	SAFEWAY INC.		EXECUTIVE ADMIN	29.13
	SAFEWAY INC.		UTIL ADMIN	39.14
113579	SAFEWAY INC.		UTIL ADMIN	114.44
113580	SAFEWAY INC.	INMATE SUPPLIES	DETENTION & CORRECTION	127.03
113581	SEATTLE AUTOMOTIVE D	BATTERIES	ER&R	290.11
113582	SENSEALYZE PROCESS	MONITOR, TUBING, VALVE ASSEMBL	SOURCE OF SUPPLY	6,442.36
113583	SHERWIN WILLIAMS	PAINT	WASTE WATER TREATMENT F	228.18
	SHERWIN WILLIAMS		COURT FACILITIES	404.38
113584	SIX ROBBLEES INC	HARDWARE	EQUIPMENT RENTAL	7.66
	SIX ROBBLEES INC	SNOW PLOW EDGE MARKERS	ER&R	65.66
113585	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	SOLID WASTE OPERATIONS	157,829.00
113586	SNO CO TREASURER	INMATE MEDICAL	DETENTION & CORRECTION	698.47
	SNO CO TREASURER	INMATE HOUSING-NOVEMBER 2016	DETENTION & CORRECTION	34,813.78
113587	SONITROL	SECURITY MONITORING SERVICES	UTIL ADMIN	139.00
	SONITROL		COMMUNITY CENTER	149.00
	SONITROL		PUBLIC SAFETY BLDG.	168.00
	SONITROL		PARK & RECREATION FAC	276.00
	SONITROL		MAINT OF GENL PLANT	303.00
	SONITROL		ADMIN FACILITIES	348.00
	SONITROL		WASTE WATER TREATMENT F	514.19
113588	SOUND PUBLISHING	LEGAL ADS	COMMUNITY DEVELOPMENT-	428.72
113589	SOUND SAFETY	HIP WADERS	UTIL ADMIN	127.11

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 12/22/2016 TO 12/28/2016

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113589	SOUND SAFETY	GLOVES	ER&R	291.95
	SOUND SAFETY	TSHIRTS	ER&R	532.19
113590	SOUTHERN COMPUTER	PERIPHERALS	COMPUTER SERVICES	55.44
	SOUTHERN COMPUTER	SURFACE PENS	MUNICIPAL COURTS	100.02
113591	STAPLES	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	9.81
	STAPLES	AV CART	CITY CLERK	146.62
	STAPLES	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	177.12
113592	STATE PATROL	ACCESS USER FEE	OFFICE OPERATIONS	534.00
113593	SUN BADGE CO	CHAPLAIN BADGES	GENERAL FUND	-43.41
	SUN BADGE CO		POLICE ADMINISTRATION	520.41
113594	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	149.66
113595	UPS SUPPLY CHAIN	LATE FEE	POLICE PATROL	3.09
113596	WABO	MEMBERSHIP DUES-DORCAS	COMMUNITY DEVELOPMENT-	185.00
113597	WAVEDIVISION HOLDING	I-NET LEASE-SEPT 2016	CENTRAL SERVICES	0.75
	WAVEDIVISION HOLDING	I-NET LEASE-DEC 2016	CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING	I-NET LEASE-NOV 2016	CENTRAL SERVICES	537.68
	WAVEDIVISION HOLDING	I-NET LEASE-OCT 2016	CENTRAL SERVICES	537.68
113598	WOMER & ASSOCIATES	FIRE SAFETY PLAN REVIEW	COMMUNITY DEVELOPMENT-	370.00
	WOMER & ASSOCIATES		COMMUNITY DEVELOPMENT-	370.00
	WOMER & ASSOCIATES		COMMUNITY DEVELOPMENT-	370.00
	WOMER & ASSOCIATES		COMMUNITY DEVELOPMENT-	370.00
	WOMER & ASSOCIATES		COMMUNITY DEVELOPMENT-	370.00
	WOMER & ASSOCIATES		COMMUNITY DEVELOPMENT-	370.00
113599	XIONG, YING B	REIMBURSE TRAINING EXPENSE	POLICE PATROL	35.43

WARRANT TOTAL: 1,081,979.13

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

Index #5

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the December 20, 2016 payroll in the amount \$1,283,296.73, EFT Transactions and Check No.'s 30432 through 30465.

COUNCIL ACTION:

Index #9



State Legislative Priorities

Specific Project Funding Needs

- **Ebey Waterfront Park and Trail Project** **\$ 20M**
 With public access to the Snohomish River Delta and Port Gardner Bay, Ebey Waterfront Park is a centerpiece for economic development, downtown revitalization and tourism along Marysville's southern boundary. A trail through the newly restored Qwuloolt Estuary will connect the downtown park and the Sunnyside neighborhood, creating a natural destination experience for residents and visitors. Once complete, this project will also be a gateway to the 84-mile Sky to Sound (Skykomish to Snohomish) Water Trail.
- **Centennial Trail Connector** **\$ 1.02M**
 The Bayview Trail between the Getchell neighborhood and southeast Marysville was planned to interconnect with the Centennial Trail. Construction of this bike/ped trail will offer residents and visitors direct local access to the 29-mile trail between Snohomish and nearly the Skagit County line.
- **Grove Street Overcrossing** **\$ 22M**
 Grove Street is a critical east-west corridor in downtown Marysville. Building a new overcrossing at the BNSF mainline between Cedar Avenue and State Avenue will help eliminate significant congestion and lengthy traffic backups currently experienced due to increasing train traffic through the city. This project was identified through a 2015 At-Grade Railroad Crossing Study as the most cost-effective overcrossing location.
- **Public Safety Building/Jail Funding Assistance** **\$ TBD**
 Marysville's Public Safety Building houses its municipal jail and Police department. It was built in 1989 and the jail was designed to hold about 18 inmates when city population was 10,000. Now 28 years later, Marysville is Snohomish County's second-largest city with a population of about 67,000. The jail remains unchanged and the facility has reached the end of its functional life cycle. We are nearing completion of a study to determine the most cost-effective way to design and construct a facility that meets public safety needs for the foreseeable future.

General Policy Issues of Importance

- Address homelessness, mental health, and opioid issues. Specifically, support programs dealing directly with drug addiction and obtaining help for those suffering from mental health issues
- Protect State shared revenues from further sweeps
- Assist with increasing indigent defense costs due to the recent State Supreme Court ruling
- Prevent unfunded mandates and governance mandates while supporting local control over policy initiatives
- Reevaluate implementation of DOE Manual for low-impact development

Priority Programmatic Requests

- Provide adequate and sustainable funding for the Criminal Justice Training Commission
- Maintain funding for Washington Wildlife and Recreation Program
- Maintain funding for Associated Development Organizations i.e. Economic Alliance of Snohomish County
- Continue funding to replace the aging case management system for courts of limited jurisdiction

Information

- Marysville-Arlington Manufacturing Industrial Center (MIC) – info at www.marysvillewa.gov/mic



Federal Legislative Priorities

Specific Project Funding Needs

- **Ebey Waterfront Park and Trail Project** **\$ 20M**
 With public access to the Snohomish River Delta and Port Gardner Bay, Ebey Waterfront Park is a centerpiece for economic development, downtown revitalization and tourism along Marysville's southern boundary. A trail through the newly restored Qwuloolt Estuary will connect the downtown park and the Sunnyside neighborhood, creating a natural destination experience for residents and visitors. Once complete, this project will also be a gateway to the 84-mile Sky to Sound (Skykomish to Snohomish) Water Trail.
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- **Public Safety Building/Jail Funding Assistance** **\$ TBD**
 Marysville's Public Safety Building houses its municipal jail and Police department. It was built in 1989 and the jail was designed to hold about 18 inmates when city population was 10,000. Now 28 years later, Marysville is Snohomish County's second-largest city with a population of about 67,000. The jail remains unchanged and the facility has reached the end of its functional life cycle. We are nearing completion of a study to determine the most cost-effective way to design and construct a facility that meets public safety needs for the foreseeable future.

General Policy Issues of Importance

- Address homelessness, mental health, and opioid issues. Specifically, support programs dealing directly with drug addiction and obtaining help for those suffering from mental health issues
- Protect the tax-exempt status for Municipal Bonds
- Prevent unfunded mandates and governance mandates while supporting local control over policy initiatives

Priority Programmatic Requests

- Maintain funding for the Department of Housing and Urban Affairs' Community Development Block Grant program
- Maintain funding for public safety programs, including the Department of Justice's Edward Byrne Memorial Justice Assistance Grant (JAG) program and Community Oriented Policing Services (COPS) program

Information

- Marysville-Arlington Manufacturing Industrial Center (MIC) – info at www.marysvillewa.gov/mic

Update
Index #11

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the January 5, 2017 payroll in the amount \$1,774,518.31, EFT Transactions and Check No.'s 30466 through 30501.

COUNCIL ACTION:

Update
Index #12

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the January 4, 2017 claims in the amount of \$1,985,405.98 paid by EFT transactions and Check No. 113600 through 113618 with no Check No.'s voided.

COUNCIL ACTION:

**CLAIMS
FOR
PERIOD-1**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,985,405.98 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 113600 THROUGH 113618 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2017.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/1/2017 TO 1/4/2017**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113600	AWWA	AWWA MEMBERSHIP DUES-LAYCOCK	ENGR-GENL	215.00
113601	CHAMPION OF CHOICES	ANTI-BULLYING CAMPAIGN PRESENT	YOUTH SERVICES	5,000.00
113602	CRIME STOPPERS	CRIME STOPPERS ANNUAL RENEWAL	POLICE INVESTIGATION	2,361.73
113603	DEPT OF ENT SRVCS	ADMINISTRATION FEE	POLICE ADMINISTRATION	900.00
113604	EVERETT HERALD	SUBSCRIPTION	POLICE ADMINISTRATION	187.71
113605	EVERGREEN STATE EVERGREEN STATE	HEAT PUMP W/CONTROL SYSTEM INS	SOLID WASTE OPERATIONS	14,667.94
			MAINT OF GENL PLANT	14,667.95
113606	FASTSIGNS	36X64 ARIAL MAP	UTIL ADMIN	5,735.18
113607	FRONTIER COMMUNICATI FRONTIER COMMUNICATI FRONTIER COMMUNICATI	ACCT #36065173190324995 ACCT #36065833580311025 ACCT #36065770750721145	TRAFFIC CONTROL DEVICES	52.11
			POLICE PATROL	53.38
			POLICE PATROL	53.55
113608	LEXIPOL LLC	ANNUAL RENEWAL	POLICE ADMINISTRATION	4,000.00
113609	LOGIN INC	IACP ANNUAL RENEWAL	POLICE ADMINISTRATION	1,225.00
113610	MARYSVILLE FIRE DIST MARYSVILLE FIRE DIST	FIRE CONTROL/EMERGENCY AID SER	FIRE-EMS	207,628.41
			FIRE-GENL	632,065.50
113611	RAILROAD MANAGEMENT	SEWER PIPELINE CROSSING #30056	UTIL ADMIN	194.55
113612	THYSSENKRUPP ELEVATO THYSSENKRUPP ELEVATO	PREVENTATIVE MAINTENANCE	ADMIN FACILITIES	284.49
			PUBLIC SAFETY BLDG.	284.49
113613	TULALIP CHAMBER	2017 MEMBERSHIP DUES	NON-DEPARTMENTAL	1,500.00
113614	US ID MANUAL US ID MANUAL	2017 US ID MANUAL	GENERAL FUND	-7.51
			POLICE PATROL	90.01
113615	WA STATE BAR ASSOCIA	LICENSE RENEWAL-TREACY	LEGAL - PROSECUTION	411.50
113616	WASTE MANAGEMENT	RECYCLE/YARDWASTE SERVICE	RECYCLING OPERATION	115,678.99
113617	WATCH SYSTEMS	OFFENDER WATCH RENEWAL	POLICE INVESTIGATION	500.00
113618	WCIA WCIA WCIA WCIA WCIA WCIA	LIABILITY & PROPERTY PROGRAM A	ER&R	6,843.59
			GOLF COURSE	43,016.86
			GARBAGE	71,368.89
			CITY STREETS	88,966.70
			GENERAL FUND	327,514.50
			WATER/SEWER OPERATION	439,945.46

WARRANT TOTAL: 1,985,405.98

- REASON FOR VOIDS:
 UNCLAIMED PROPERTY
 INITIATOR ERROR
 WRONG VENDOR
 CHECK LOST/DAMAGED IN MAIL

Update
Index #14

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the December 29, 2016 claims in the amount of \$271,412.29 paid by EFT transactions and Check No. 113619 through 113724 with no Check No.'s voided.

COUNCIL ACTION:

CLAIMS
FOR
PERIOD-13

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$271,412.29 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 113619 THROUGH 113724 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2017.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/5/2017 TO 1/5/2017**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113619	ADVANTAGE BUILDING S	JANITORIAL SERVICES-KBCC	COMMUNITY CENTER	325.00
113620	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-AKAU	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-BROW	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-DAY	TRAINING	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-GEIS	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-KEEF	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-MECH	TRAINING	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-MILL	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-PALI	UTIL ADMIN	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-PIKE	TRAINING	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-POTT	TRAINING	33.00
	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL-WINE	UTIL ADMIN	33.00
113621	ANDES LAND SURVEY	MOTHER NATURES WINDOW PROJECT	GMA-PARKS	2,620.00
113622	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	160.39
113623	BANKS, SUSAN GAYLE	INSTRUCTOR SERVICES	COMMUNITY CENTER	205.20
113624	BELD, CLARENCE	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113625	CANTWELL, KATHRYN		GENERAL FUND	200.00
113626	CARVER, VICKI	INSTRUCTOR SERVICES	RECREATION SERVICES	151.20
	CARVER, VICKI		RECREATION SERVICES	151.20
113627	CENTRAL WELDING SUPP	FIRST AID KITS AND BLOODBORNE	ER&R	302.75
113628	COMCAST	CABLE SERVICE-KBCC	BAXTER CENTER APPRE	51.95
	COMCAST	MONTHLY BROADBAND CHARGES	COMPUTER SERVICES	131.21
113629	COMMERCIAL FIRE	FIRE EXTINGUISHER SERVICE	ER&R	59.07
113630	COOP SUPPLY	DETERGENT	WASTE WATER TREATMENT F	17.45
	COOP SUPPLY	WHEEL	PARK & RECREATION FAC	18.54
	COOP SUPPLY	DETERGENT	WASTE WATER TREATMENT F	34.89
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	84.00
	COOP SUPPLY		K9 PROGRAM	86.18
	COOP SUPPLY	CABLES AND CORDS	SEWER LIFT STATION	87.24
113631	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	3,465.54
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	5,142.92
113632	CUZ CONCRETE PROD	CATCH BASINS	STORM DRAINAGE	294.02
113633	DAVIS, RAYMOND	TRAINING-XIONG	POLICE TRAINING-FIREARMS	395.00
113634	DCI PAINTING & CONST	INTERIOR PAINTING	COURT FACILITIES	610.96
	DCI PAINTING & CONST		PUBLIC SAFETY BLDG.	610.96
	DCI PAINTING & CONST		UTIL ADMIN	610.96
113635	DIJULIO DISPLAYS INC	LIGHTING MATERIALS	OPERA HOUSE	525.04
	DIJULIO DISPLAYS INC		PARK & RECREATION FAC	1,291.64
113636	E&E LUMBER	RETURN KICKDOWN	PARK & RECREATION FAC	-5.97
	E&E LUMBER	FASTENERS	PARK & RECREATION FAC	4.58
	E&E LUMBER	SPRAY	PARK & RECREATION FAC	6.26
	E&E LUMBER	PUTTY KNIFE AND SPACKLE	COMMUNITY CENTER	10.74
	E&E LUMBER	KEY AND SPRAY	PARK & RECREATION FAC	17.65
	E&E LUMBER	DOOR STOPS	COMMUNITY CENTER	25.73
	E&E LUMBER	BATTERIES	PARK & RECREATION FAC	40.81
	E&E LUMBER	PAINT AND SUPPLIES	PARK & RECREATION FAC	53.25
	E&E LUMBER	PAPER AND POLY FILM	PUBLIC SAFETY BLDG.	69.01
	E&E LUMBER	ICE MELT	PARK & RECREATION FAC	93.67
	E&E LUMBER	SHELVING SUPPLIES	ENGR-GENL	102.87
	E&E LUMBER	ROPE	PARK & RECREATION FAC	155.40
	E&E LUMBER	CORD LOCKS	COMPUTER SERVICES	194.79
	E&E LUMBER	PAINT, SPRAY, TAPE AND KNEE PA	ER&R	379.81
113637	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/5/2017 TO 1/5/2017**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113637	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
113638	EMERALD HILLS	COFFEE SUPPLIES	OPERA HOUSE	30.25
113639	EVERETT STAMP WORKS	STAMP	POLICE ADMINISTRATION	36.98
113640	EVERETT, CITY OF	ANIMAL SHELTER FEES-NOV 2016	ANIMAL CONTROL	4,995.00
113641	FINLEY, JOSEPH	REIMBURSE MILEAGE	COMPUTER SERVICES	153.90
113642	FIRESTONE	TIRES	EQUIPMENT RENTAL	504.99
113643	FLOYD, CHRIS	INSTRUCTOR SERVICES	RECREATION SERVICES	219.84
113644	FORMULA TIRE & CAR	TIRES AND TUBES	GOLF ADMINISTRATION	383.81
113645	FRONTIER COMMUNICATI	ACCT #42539763250319985	PARK & RECREATION FAC	54.58
113646	GALLS, LLC	NAMEPLATE	POLICE INVESTIGATION	18.95
	GALLS, LLC	STARS	POLICE ADMINISTRATION	38.68
	GALLS, LLC	EPAULETTES	POLICE ADMINISTRATION	103.59
	GALLS, LLC	UNIFORM-ELTON	POLICE PATROL	197.03
113647	GEOTEST SERVICES INC	PAVEMENT PRESERVATION TESTING	GMA - STREET	1,304.96
	GEOTEST SERVICES INC		ARTERIAL STREET-GENL	2,446.12
113648	GOVCONNECTION INC	PERIPHERALS	COMPUTER SERVICES	50.07
	GOVCONNECTION INC		COMPUTER SERVICES	226.59
	GOVCONNECTION INC		COMPUTER SERVICES	3,148.71
113649	GRAINGER	SOLENOID	EQUIPMENT RENTAL	195.84
113650	GREATAMERICA FINANCI	PRINTER/COPIER CHARGES	CITY CLERK	30.19
	GREATAMERICA FINANCI		EXECUTIVE ADMIN	30.19
	GREATAMERICA FINANCI		FINANCE-GENL	30.19
	GREATAMERICA FINANCI		PERSONNEL ADMINISTRATIO	30.19
	GREATAMERICA FINANCI		UTILITY BILLING	30.19
	GREATAMERICA FINANCI		LEGAL - PROSECUTION	30.19
	GREATAMERICA FINANCI		POLICE INVESTIGATION	36.22
	GREATAMERICA FINANCI		POLICE PATROL	36.22
	GREATAMERICA FINANCI		OFFICE OPERATIONS	36.22
	GREATAMERICA FINANCI		DETENTION & CORRECTION	36.22
	GREATAMERICA FINANCI		POLICE ADMINISTRATION	36.22
	GREATAMERICA FINANCI		COMMUNITY DEVELOPMENT-	38.54
	GREATAMERICA FINANCI		ENGR-GENL	38.54
	GREATAMERICA FINANCI		UTIL ADMIN	38.55
113651	GREEN RIVER CC	CERT EXAM PREP-EVANS	ENGR-GENL	380.00
113652	GREGORY, DAWN	INSTRUCTOR SERVICES	RECREATION SERVICES	108.00
113653	GUNDERSON, JARL	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	469.36
113654	HD FOWLER COMPANY	FLANGE	WATER FILTRATION PLANT	47.41
	HD FOWLER COMPANY	METER BOX	WATER/SEWER OPERATION	130.31
	HD FOWLER COMPANY	BACKFLOW ASSEMBLY	WATER CROSS CNTL	644.26
113655	J. THAYER COMPANY	OFFICE SUPPLIES	WATER DIST MAINS	41.65
113656	KELLER SUPPLY COMPAN	REPLACEMENT PARTS	GOLF ADMINISTRATION	322.43
113657	KELLY, TERESA	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113658	KIDZ LOVE SOCCER	INSTRUCTOR SERVICES	RECREATION SERVICES	266.00

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113658	KIDZ LOVE SOCCER	INSTRUCTOR SERVICES	RECREATION SERVICES	532.00
	KIDZ LOVE SOCCER		RECREATION SERVICES	630.00
	KIDZ LOVE SOCCER		RECREATION SERVICES	840.00
	KIDZ LOVE SOCCER		RECREATION SERVICES	997.50
113659	LES SCHWAB TIRE CTR	REPAIR FLAT	EQUIPMENT RENTAL	54.23
	LES SCHWAB TIRE CTR	TIRES	ER&R	252.78
	LES SCHWAB TIRE CTR		ER&R	2,892.70
113660	LOWES HIW INC	HEATER	PARK & RECREATION FAC	20.72
113661	LUKASHOV, IGOR	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
113662	MALONE, ANGELEEN		GENERAL FUND	100.00
113663	MARYSVILLE, CITY OF	UTILITY SERVICE-7115 GROVE ST	GOLF ADMINISTRATION	475.77
	MARYSVILLE, CITY OF	UTILITY SERVICE-7007 GROVE ST	GOLF ADMINISTRATION	1,081.19
	MARYSVILLE, CITY OF	UTILITY SERVICE-6810 84TH ST N	GOLF ADMINISTRATION	3,552.69
113664	MCCAIN TRAFFIC SPLY	SIGNAL RELAMPS	TRANSPORTATION MANAGEM	6,138.15
113665	MCKINNEY, WALTER	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	998.64
113666	METAL WERKS INC	DOOR HINGES	SEWER LIFT STATION	272.23
113667	METCALF, SHELLEY	INSTRUCTOR SERVICES	RECREATION SERVICES	1,228.14
113668	MIZELL, TARA	REIMBURSE PRINTING EXPENSES	OPERA HOUSE	173.42
113669	MOUNT, HERMAN	LEOFF 1 REIMBURSEMENT	POLICE ADMINISTRATION	314.70
113670	NATIONAL BARRICADE	FIREARMS SIGNS	PARK & RECREATION FAC	462.61
113671	NATURAL RESOURCES	FOREST LAND ASSESSMENT	UTIL ADMIN	66.52
113672	NICHOLS, CHRISTINA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113673	NORTON, WORTH	REIMBURSE MILEAGE AND SUPPLIES	INFORMATION SERVICES	-12.30
	NORTON, WORTH		COMPUTER SERVICES	306.11
	NORTON, WORTH		COMPUTER SERVICES	377.71
113674	NYITRAY, SANDRA	INSTRUCTOR SERVICES	COMMUNITY CENTER	36.00
113675	OFFICE DEPOT	OFFICE SUPPLIES	POLICE INVESTIGATION	8.44
	OFFICE DEPOT		POLICE INVESTIGATION	8.84
	OFFICE DEPOT		POLICE INVESTIGATION	9.22
	OFFICE DEPOT		POLICE PATROL	29.56
	OFFICE DEPOT		POLICE INVESTIGATION	60.21
	OFFICE DEPOT		CITY CLERK	93.03
	OFFICE DEPOT		FINANCE-GENL	93.04
	OFFICE DEPOT		POLICE PATROL	114.52
	OFFICE DEPOT		POLICE INVESTIGATION	117.45
	OFFICE DEPOT	CUPS	DETENTION & CORRECTION	507.45
	OFFICE DEPOT	EVIDENCE SUPPLIES	POLICE PATROL	565.34
113676	PART WORKS INC, THE	MODULES AND FLARES	WATER CROSS CNTL	92.57
113677	PARTS STORE, THE	RETURN SPARK PLUGS AND WIRE SE	EQUIPMENT RENTAL	-72.76
	PARTS STORE, THE	SPARK PLUGS AND WIRE SET	EQUIPMENT RENTAL	72.76
	PARTS STORE, THE	WIPER BLADES	EQUIPMENT RENTAL	79.86
	PARTS STORE, THE	HITCHES	PARK & RECREATION FAC	95.57
	PARTS STORE, THE	WIPER BLADES AND BULBS	ER&R	151.19
	PARTS STORE, THE	INVERTER AND CABLE	PARK & RECREATION FAC	182.19
	PARTS STORE, THE	RELAY, CLEANER AND CAR WASH SO	ER&R	271.82
	PARTS STORE, THE	VW FLUID, SCRAPERS AND DE-ICER	ER&R	333.45
113678	PETROCARD SYSTEMS	FUEL CONSUMED	STORM DRAINAGE	52.70
	PETROCARD SYSTEMS		ENGR-GENL	56.11
	PETROCARD SYSTEMS		EQUIPMENT RENTAL	66.04
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	119.53
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	264.95
	PETROCARD SYSTEMS		PARK & RECREATION FAC	371.68
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	2,550.69
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	3,093.79
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,317.00

**CITY OF MARYSVILLE
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113678	PETROCARD SYSTEMS	FUEL CONSUMED	POLICE PATROL	5,282.34
113679	PETTY CASH- PARKS	SPECIAL EVENT SUPPLIES	PRO-SHOP	47.76
113680	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	5.67
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	13.86
	PGC INTERBAY LLC		MAINTENANCE	27.95
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	28.54
	PGC INTERBAY LLC		PRO-SHOP	34.71
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	46.44
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	48.45
	PGC INTERBAY LLC		MAINTENANCE	48.45
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	50.52
	PGC INTERBAY LLC		MAINTENANCE	53.67
	PGC INTERBAY LLC		PRO-SHOP	58.00
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	70.29
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	70.83
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	80.83
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	92.83
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	112.39
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	113.21
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	122.87
	PGC INTERBAY LLC		MAINTENANCE	125.20
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	174.00
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	183.00
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	191.30
	PGC INTERBAY LLC		GOLF COURSE	208.54
	PGC INTERBAY LLC		PRO-SHOP	240.00
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	252.66
	PGC INTERBAY LLC		PRO-SHOP	339.53
	PGC INTERBAY LLC		MAINTENANCE	619.87
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	779.90
	PGC INTERBAY LLC		PRO-SHOP	945.00
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	4,621.87
	PGC INTERBAY LLC		MAINTENANCE	8,133.95
113681	PLATT ELECTRIC	ELECTRICAL SUPPLIES	PARK & RECREATION FAC	63.47
	PLATT ELECTRIC	LIGHT BULBS	PUBLIC SAFETY BLDG.	76.59
	PLATT ELECTRIC	BALLASTS AND LIGHT BULBS	ADMIN FACILITIES	135.40
113682	PUD	ACCT #2009-9853-2	PARK & RECREATION FAC	16.14
	PUD	ACCT #2023-7865-9	MAINT OF GENL PLANT	22.39
	PUD	ACCT #2006-5074-5	TRANSPORTATION MANAGEM	39.44
	PUD	ACCT #2019-3119-3	PARK & RECREATION FAC	41.91
	PUD	ACCT #2027-9116-6	PUMPING PLANT	42.33
	PUD	ACCT #2201-5310-0	TRANSPORTATION MANAGEM	43.84
	PUD	ACCT #2023-6853-6	TRANSPORTATION MANAGEM	44.61
	PUD	ACCT #2021-0219-0	TRANSPORTATION MANAGEM	52.35
	PUD	ACCT #2207-9273-3	STREET LIGHTING	53.89
	PUD	ACCT #2008-0070-4	STREET LIGHTING	56.22
	PUD	ACCT #2008-6930-3	TRANSPORTATION MANAGEM	72.73
	PUD	ACCT #2008-2727-7	TRANSPORTATION MANAGEM	78.43
	PUD	ACCT #2021-8367-9	TRANSPORTATION MANAGEM	78.77
	PUD	ACCT #2021-4311-1	TRANSPORTATION MANAGEM	89.68
	PUD	ACCT #2022-2076-0	GOLF ADMINISTRATION	96.56
	PUD	ACCT #2024-6354-3	SEWER LIFT STATION	105.15
	PUD	ACCT #2025-5745-0	STREET LIGHTING	176.71
	PUD	ACCT #2032-3100-6	TRANSPORTATION MANAGEM	208.80
	PUD	ACCT #2208-3888-2	TRAFFIC CONTROL DEVICES	219.83

**CITY OF MARYSVILLE
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FOR INVOICES FROM 1/5/2017 TO 1/5/2017

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113682	PUD	ACCT #2012-2506-7	PARK & RECREATION FAC	249.09
	PUD	ACCT #2000-8415-0	TRANSPORTATION MANAGEM	410.52
	PUD	ACCT #2016-3963-0	GOLF ADMINISTRATION	1,246.30
113683	RADIA INC PS	INMATE CARE	DETENTION & CORRECTION	96.00
	RADIA INC PS		DETENTION & CORRECTION	235.20
113684	RAY ALLEN MANUFACTUR	K-9 EQUIPMENT	K9 PROGRAM	44.58
113685	ROBBINS, TAMARA	INSTRUCTOR SERVICES	COMMUNITY CENTER	72.00
	ROBBINS, TAMARA		COMMUNITY CENTER	144.00
113686	ROSTEN, DAVINA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113687	ROY ROBINSON	IGNITION KEY	EQUIPMENT RENTAL	23.43
113688	SAFEWAY INC.	SPECIAL EVENT SUPPLIES	PARK & RECREATION FAC	21.78
	SAFEWAY INC.		COMMUNITY EVENTS	38.50
	SAFEWAY INC.		COMMUNITY EVENTS	75.12
	SAFEWAY INC.		PRO-SHOP	90.06
113689	SCIENTIFIC SUPPLY	LAB SUPPLIES	WASTE WATER TREATMENT F	2,768.98
113690	SHERWIN WILLIAMS	PAINTING SUPPLIES	COMMUNITY CENTER	60.94
113691	SNO CO TREASURER	INMATE PRESCRIPTIONS	DETENTION & CORRECTION	82.21
113692	SOLID WASTE SYSTEMS	DIAGNOSE AND RE-PROGRAM BODY C	SOLID WASTE OPERATIONS	4,851.42
113693	SONIC ELITE ALL STAR	INSTRUCTOR SERVICES	RECREATION SERVICES	126.00
113694	SONITROL	DISCONNECT ALARMS FOR ROLL UP	SOLID WASTE OPERATIONS	81.82
	SONITROL		MAINT OF GENL PLANT	81.83
113695	SOUND PUBLISHING	ADVERTISING	OPERA HOUSE	150.00
113696	SOUND SAFETY	SHORTS-LEWIS	FACILITY MAINTENANCE	31.40
	SOUND SAFETY	SHIRTS	UTIL ADMIN	114.66
	SOUND SAFETY	COAT AND JEANS-LEWIS	FACILITY MAINTENANCE	115.46
	SOUND SAFETY	RUBBER BOOTS-JESSEN	UTIL ADMIN	116.84
	SOUND SAFETY	GLOVES	ER&R	270.35
	SOUND SAFETY	TSHIRTS	ER&R	502.95
	SOUND SAFETY	GLOVES	ER&R	510.59
113697	SOUTHERN COMPUTER	PRINTERS	POLICE ADMINISTRATION	192.65
113698	SPRINGBROOK NURSERY	TRUCK RENTAL	WASTE WATER TREATMENT F	910.00
	SPRINGBROOK NURSERY		WASTE WATER TREATMENT F	1,380.00
113699	STAPLES	OFFICE SUPPLIES	UTIL ADMIN	1.27
	STAPLES		ENGR-GENL	1.27
	STAPLES		UTIL ADMIN	5.07
	STAPLES		ENGR-GENL	5.07
	STAPLES		UTIL ADMIN	5.94
	STAPLES		ENGR-GENL	5.94
	STAPLES		ENGR-GENL	9.96
	STAPLES		UTIL ADMIN	9.97
	STAPLES		WASTE WATER TREATMENT F	23.57
	STAPLES	COAT RACK	ENGR-GENL	24.43
	STAPLES	OFFICE SUPPLIES	PERSONNEL ADMINISTRATIOI	85.05
113700	STEPS TOWARDS INDEPE	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
113701	STONEWAY ELECTRIC	BULBS	UTIL ADMIN	27.30
113702	SUEZ TREATMENT	UV LAMPS AND BALLASTS	WASTE WATER TREATMENT F	3,114.16
	SUEZ TREATMENT	UV LAMPS, DATA CONTROLS AND BA	WASTE WATER TREATMENT F	4,221.35
113703	SUMMIT LAW GROUP	GENERAL LABOR	PERSONNEL ADMINISTRATIOI	687.30
113704	SUPERIOR SOLE WELDIN	WELDING	GOLF ADMINISTRATION	141.83
113705	SUPPLYWORKS	JANITORIAL SUPPLIES	COURT FACILITIES	136.63
	SUPPLYWORKS		ADMIN FACILITIES	145.21
	SUPPLYWORKS		MAINT OF GENL PLANT	303.77
	SUPPLYWORKS		PUBLIC SAFETY BLDG.	432.19
113706	SYKES, CASSANDRA	INSTRUCTOR SERVICES	COMMUNITY CENTER	198.00
113707	SYSTEMS INTERFACE	ENGINEER DRAFTING	WASTE WATER TREATMENT F	800.00

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
113707	SYSTEMS INTERFACE	ENGINEER DRAFTING-PLC UPGRADE	WASTE WATER TREATMENT F	805.00
113708	TACOMA SCREW PRODUCT	HARDWARE	EQUIPMENT RENTAL	11.20
	TACOMA SCREW PRODUCT		EQUIPMENT RENTAL	40.79
	TACOMA SCREW PRODUCT		EQUIPMENT RENTAL	133.03
113709	TEREX UTILITES	CRANE INSPECTION	EQUIPMENT RENTAL	616.42
113710	TIMEMARK INCORPORATE	COUNT BOARD AND CLAMPS	TRANSPORTATION MANAGEM	1,162.56
113711	TOOLS PLUS	SAW BLADES	WATER DIST MAINS	600.27
113712	TRAFFIC SAFETY SUPPL	POSTS AND ANCHORS	TRANSPORTATION MANAGEM	2,066.08
	TRAFFIC SAFETY SUPPL	MESSAGE BOARD	EQUIPMENT RENTAL	7,211.51
113713	TRAFFICWARE	SIM TRAFFIC SOFTWARE UPGRADE	CITY STREETS	-205.39
	TRAFFICWARE		TRANSPORTATION MANAGEM	2,462.39
113714	TRANSPORTATION, DEPT	TRAINING-COOKE	ENGR-GENL	75.00
113715	UNITED PARCEL SERVIC	SHIPPING EXPENSE	TRANSPORTATION MANAGEM	28.27
113716	UTILITIES UNDERGROUN	EXCAVATION NOTIFICATIONS	UTILITY LOCATING	343.42
113717	VAN DAM'S ABBEY	CARPET REMOVAL AND INSTALLATIO	ADMIN FACILITIES	2,352.46
	VAN DAM'S ABBEY	CARPET REMOVAL AND FLOOR INSTA	ADMIN FACILITIES	3,436.92
113718	VANDERWALKER, M	REIMBURSE MILEAGE	POLICE ADMINISTRATION	79.38
113719	WALTER E NELSON CO.	SAFETY SUPPLIES	PARK & RECREATION FAC	214.05
113720	WASTE MANAGEMENT	RECYCLE/YARDWASTE SERVICE	RECYCLING OPERATION	116,233.38
113721	WASTE MANAGEMENT	RECYCLE PILOT	RECYCLING OPERATION	3,038.07
	WASTE MANAGEMENT		RECYCLING OPERATION	3,121.89
	WASTE MANAGEMENT		RECYCLING OPERATION	3,122.75
113722	WESTERN PETERBILT	TANK STRAPS AND INSULATORS	EQUIPMENT RENTAL	316.56
113723	WESTERN SYSTEMS	MAIN BROOM	STREET CLEANING	373.67
	WESTERN SYSTEMS		STREET CLEANING	373.67
	WESTERN SYSTEMS	COUNT DOWN DISPLAYS	TRANSPORTATION MANAGEM	665.55
113724	WIDE FORMAT COMPANY	MAINTENANCE AGREEMENT KIP PRIN	UTIL ADMIN	106.92

WARRANT TOTAL:

271,412.29

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

Index #6

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: PA 16011 – WSDOT ROW Annexation	AGENDA SECTION: Public Hearing	
PREPARED BY: Chris Holland, Planning Manager	APPROVED BY:	
ATTACHMENTS: 1. PC Recommendation, dated 10.25.16 2. PC Minutes, dated 10.25.16 3. DRAFT – Annexation Notice of Intent 4. Resolution	MAYOR	CAO
	BUDGET CODE:	
AMOUNT:		

DESCRIPTION:

The WSDOT ROW Annexation is approximately 70.9-acres in size and is contiguous to Marysville city limits along the north, east and west boundaries. The annexation follows an irregular boundary, generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough.

The Planning Commission held a duly advertised public hearing on October 25, 2016 to consider pre-zoning the properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan. The Planning Commission recommends the Marysville City Council pre-zone the properties located within the WSDOT ROW Annexation as General Industrial (GI), consistent with the Marysville Comprehensive Plan.

Pursuant to RCW 35A.14 when a municipality intends to establish zoning regulations concurrently upon annexation, the legislative body is required to hold a minimum of two public hearings held a minimum of 30-days apart. The first public hearing was held before Marysville City Council on Monday, November 28, 2016 and the second is scheduled on Monday, January 9, 2017.

RECOMMENDED ACTION:

Staff recommends approving the attached Resolution for annexation, and authorize Staff to transmit the WSDOT ROW annexation to the Washington State Boundary Review Board for Snohomish County for review.



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation - WSDOT ROW Annexation Pre-Zoning

The Planning Commission of the City of Marysville, having held a public hearing on October 25, 2016, to consider pre-zoning properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by Marysville City Council:

FINDINGS:

1. The Planning Commission held a public work session to consider pre-zoning properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI) on October 11, 2016.
2. The Community Development Department issued Addendum No. 25 to the Final Environmental Impact Statement for the City of Marysville Comprehensive Plan for the NON-PROJECT action pre-zoning of properties consistent with the Marysville Comprehensive Plan, on October 18, 2016, in accordance with WAC 197-11-625. No additional significant impacts beyond those identified in the FEIS are expected to occur with pre-zoning properties consistent with the Marysville Comprehensive Plan.
3. The Planning Commission held a duly-advertised public hearing on October 25, 2016 to consider pre-zoning properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI).
4. No public comments were received in advance of the public hearing.

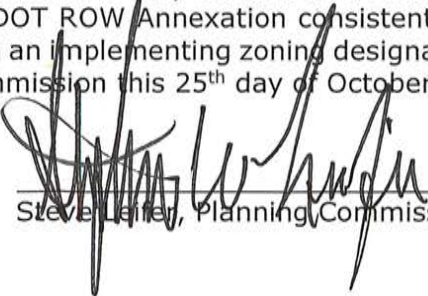
CONCLUSION:

At the public hearing, the Planning Commission recommended pre-zoning properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI), as reflected in the Planning Commission Minutes, dated October 25, 2016, attached hereto as **Exhibit A**, and depicted on the zoning map attached hereto as **Exhibit B**.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of pre-zoning properties located within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI), by the Marysville Planning Commission this 25th day of October, 2016.

By:


Steve Leifer, Planning Commission Chair

PLANNING COMMISSION



MINUTES

October 25, 2016

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the October 25, 2016 meeting to order at 7:00 p.m. noting the excused absence of Commissioners Andes and Thetford. He noted that Commissioner Richards had informed them he would be arriving late.

Roll Call

Chairman: Steve Leifer

Commissioners: Roger Hoen, Kay Smith, Brandon Whitaker, Kelly Richards¹

Staff: Planning Manager Chris Holland, Community Development Director Dave Koenig

Absent: Jerry Andes, Tom Thetford

APPROVAL OF MINUTES

October 11, 2016

Motion made by Commissioner Hoen, seconded by Commissioner Whitaker, to approve the October 11 Meeting Minutes.

Chair Leifer referred to page 3, the first full paragraph, and noted that the second *Lake Stevens* in the first sentence should be corrected to **Lakewood**.

Motion passed unanimously (4-0) to approve the minutes as corrected.

AUDIENCE PARTICIPATION

None

¹ Commissioner Richards arrived at 7:15 p.m. and left at 8:20 p.m. due to family obligations.

PUBLIC HEARING

WSDOT ROW Annexation –Pre-Zone

Chair Leifer opened the hearing at 7:03 p.m. and noted there was no one in the audience. Planning Manager Holland commented that they had received no comments on this item. He stated that staff was seeking a recommendation of approval for the Council.

Commissioner Hoen asked if there were any residences involved in this. Planning Manager Holland replied that there were not.

Public Comment – None

Motion made by Commissioner Hoen, seconded by Commissioner Whitaker, to forward this to the City Council with a recommendation for approval. **Motion** passed unanimously (4-0).

The public hearing was closed at 7:06 p.m.

OLD BUSINESS

Lakewood Neighborhood Master Plan

Planning Manager Holland commented that the City received a letter today from Bailey, Duskin, and Peiffle regarding the estate of Margaret Hanson. He stated that there are some misconceptions in the comments and noted he has not had a chance to speak to these people yet. There is no overlay within the plan. It just talks about how the areas could function based on proposed developments. Any mixed use zone within the Lakewood area has the same rules and requirements for development as anything along 172nd including the Hanson estate. The City is not applying any additional regulations to this property. Any project action would be subject to the Design Guidelines based on the type of use. He clarified that there is nothing in the plan that is more stringent on the Hanson property than any other mixed use parcel in the area. He stated he would be following up with a letter to representatives of this estate explaining that.

Chair Leifer asked how the “Lakewood Community Overlay” verbiage in the Plan might have played into this misunderstanding. Planning Manager Holland explained it just highlights the assets of the area and identifies what *could* happen in the area, not necessarily what *will* happen. Chair Leifer asked if there is any intent to somehow make that area different than the rest of the areas zoned mixed use in the zone from I-5 to 19th. Planning Manager Holland replied there is not. He stated that he thinks a simple conversation with the estate will clear up this matter.

Chair Leifer asked about the other letter. Planning Manager Holland stated there was a pre-application today for the Sayani property. As part of the pre-application review, staff

met with them regarding future road alignments. Based on that, they wanted to submit something via email quickly for the Planning Commission's consideration about financing those road improvements. They are not contesting the connectivity; they are just concerned about the cost and would rather participate in some kind of an LID. They also had concerns about the sewer. Planning Manager Holland said he encouraged them to meet with their neighbors to discuss this so they might be able to come to an agreement about how to finance these improvements. He explained to them that the Plan itself is not a financing document. He also informed them that amendments to the Transportation Element will be made to include the arterials within the Lakewood Neighborhood to be on the traffic impact fee calculation. This could result in the possibility of land dedication for right of way that can be credited against traffic impact fees.

Chair Leifer recommended staff talking with the owners of the Hanson property before the Planning Commission takes any action. He commented that the letter regarding the Sayani property had also been received and noted.

Chair Leifer asked if the Level of Service in that area could be problematic for some of the development they are trying to improve the roads for. Planning Manager Holland explained that right now it isn't, but that could change as future development occurs. The acceptable Level of Service of 172nd is Level of Service D. Chair Leifer asked how this might impact development in that area. Planning Manager Holland replied that would be up to the traffic engineers to determine. If a development would impact any intersections to a Level of Service that's unacceptable then they need to propose improvements to bring it up to an acceptable Level of Service. Community Development Director Koenig explained that the City could also look at the interchange in anticipation of it being built and factor that into a conditional approval.

Planning Manager Holland presented the Draft Design Guidelines and solicited comments from the Planning Commission. He explained this expands on what is currently in place for the City. The overlay area encourages adaptive reuse of existing building over time to maintain a rural crossroad character. It requires buildings orient to the human-scale local streets. It provides for Pedestrian-Oriented Public Areas Designations, including commercial areas and streets, trails and parks. It requires high-quality common open space for new multi-family development. It requires comfortable pedestrian routes that connect to a Lakewood-wide "active transportation" network.

Commissioner Richards asked if this could open things up for more crime. Planning Manager Holland noted that could be, but more eyes in an area also acts as a deterrent. This also allows police to drive by and be able to see what is going on.

He continued to explain that the guidelines would require commercial buildings to provide a well-defined streetscape; pedestrian oriented facades; weather protection over building entries; pedestrian sidewalks required between parking lots and storefronts; smaller builder elements near the entries of large buildings in order to maintain a human scale; façade modulation and articulation; and detail elements. It

would build on the existing character and would require an active ground floor on specific street sections.

Chair Leifer commented these seem like a regurgitation of what was developed for downtown. Planning Manager Holland agreed that the design regulations expand upon the East Sunnyside-Whiskey Ridge, and Downtown Design Guidelines.

Chair Leifer referred to the letter regarding the estate of Margaret Hanson where they expressed concern about the guidelines being modified at the discretion of the Community Development Director. He asked what the likelihood is of that happening. Planning Manager Holland explained that they would all be reviewed administratively, and no one wants it to go to a design review board.

Director Koenig explained that the discretion of the Community Development Director allows for some flexibility to modify and try different things when it makes more sense. Chair Leifer referred to the letter from Sayani and asked if they would be required to stub sewers through their property so they can be continued on to the north. Director Koenig replied they would look at that and see where the sewer should be and what would be needed for that development. If there are increased costs, such as increased sewer size or water size, those would be credited to their fees.

Planning Manager Holland reviewed the Draft Vehicular Network Map for the Lakewood Neighborhood Master Plan. He noted that these are all concepts, and it really will depend on the development that happens. He also reviewed the Land Technologies Road Connection Proposal, the Leifer Road Connection Proposal, and the Andes Road Connection Proposals

Chair Leifer referred to the Lakewood "Triangle" and noted it allows for sort of a beltway concept with the opportunity to make some lateral connections. He agrees with the idea that all the traffic will be hitting the roundabout at 19th and come down the right-of-way along the railroad if they're not going to the shopping center. He also thinks that the people coming south on 23rd are going to get off on 19th and head down the railroad if they want to get on the freeway or go to over the overpass. Planning Manager Holland replied that the residential people would not be likely to go west to go south. They would just head south. These residential people would mainly be coming from the Wakefield and Vintage complexes. Chair Leifer discussed how he sees potential traffic patterns of drivers and commented that he feels 23rd Avenue would be redundant. He also stated that the confluence of the railroad right-of-way arterial and 23rd down by the lower end of the property by the mobile home park would create kind of a choke point. He asked if staff has taken a closer look at how that would be resolved. Planning Manager Holland replied that it is likely to be a roundabout at that location.

Chair Leifer summarized that he would be supportive of this road plan if there was a designation on the section south of 169th on 23rd to allow access to the property owners there on the basis of a collector arterial based on what he thinks will actually happen with that section of road. He agrees that Wakefield and that development will use it, but doesn't think that is a big number of trips in a day relative to what an arterial can carry.

Planning Manager Holland referred to section 4.1.3 which states that specific alignments have not been identified for the planned collector roads. Alignments will be defined as part of future corridor studies or as adjacent properties are developed. Some of the other planned collector roads also may be classified as arterials in the future depending on specific design and access requirements at the time the corridor is developed. Chair Leifer commented that this would allow for the concept of local access. Planning Manager Holland agreed. Planning Manager Holland commented that this is the kind of language he would like to put in the plan. Chair Leifer commented that he thinks the arterial going down the railroad would probably be a minor or a primary arterial. Planning Manager Holland thought it could carry quite a bit of traffic, but it definitely needs to be looked at.

Chair Leifer commented that when you're going north on 30th Avenue NE with a truck and trailer, it's impossible to get around the corner without going into the other lane. This is the reason he proposed his initial plan to connect there in order to provide a greater width.

There was consensus to hold a hearing for the Capital Facilities Plans for the school districts on November 9.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Whitaker, to adjourn the meeting at 8:31 p.m. **Motion** passed unanimously.

NEXT MEETING – November 9


Chris Holland, Planning Manager for
Laurie Hugdahl, Recording Secretary

NOTICE OF INTENTION COVER SHEET

SNOHOMISH COUNTY BOUNDARY REVIEW BOARD
ADMINISTRATIVE EAST BUILDING
3000 ROCKEFELLER, M/S 409
EVERETT, WASHINGTON 98201

CITIES AND TOWNS

AS REQUIRED BY RCW 36.93, A NOTICE OF INTENTION IS HEREBY SUBMITTED FOR PROPOSED ANNEXATION/INCORPORATION TOWN/CITY OF Marysville, A Code City.

PROCEEDINGS WERE INITIATED UNDER AUTHORITY OF RCW 35A.14.

- BY: (X) PETITION METHOD: 100% ASSESSED VALUE OF LAND OWNED BY PETITION SIGNERS.
 _____ % OF ASSESSED VALUE OWNED BY PETITION SIGNERS.
 () ELECTION METHOD: N/A NUMBER OF VOTES CAST AT LAST ELECTION IN AREAS TO BE ANNEXED OR INCORPORATED.
 _____ N/A % OF ABOVE FIGURE REPRESENTED BY SIGNERS
 () RESOLUTION FOR ELECTION BY CITY WITH NO PETITION

IS ASSUMPTION OF EXISTING INDEBTEDNESS TO BE REQUIRED? YES
 WILL SIMULTANEOUS ADOPTION OF COMPREHENSIVE PLAN BE REQUIRED? YES
 WILL ANNEXATION INCLUDE ANNEXATION OF, OR ASSUMPTION OF, OR CONTROL OF ALL OR PART OF A WATER, SEWER, OR FIRE PROTECTION DISTRICT? NO
 IF SO, WHICH DISTRICTS N/A

NAME EACH GOVERNMENTAL UNIT HAVING JURISDICTION WITHIN THE BOUNDARIES OF THE PROPOSAL:

THE FOLLOWING OTHER PERSONS (ATTORNEYS, ETC. SHALL RECEIVE COMMUNICATION REGARDING PROPOSAL):

Snohomish County
Snohomish County PUD No. 1
Marysville School District No. 25

SIGNATURES ON PETITION: 100%
 RESIDENCES IN AREA: N/A (Right-of-Way)
 POPULATION OF AREA: N/A (Right-of-Way)
 ACREAGE: 70.9-acres

ASSESSED VALUATION: \$600
 TOPOGRAPHY: Relatively Flat
 BOUNDARIES: Generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough

	<u>PRESENT</u>
SEWERS	<u>N/A (Right-of-Way)</u>
WATER	<u>N/A (Right-of-Way)</u>
ROADS	<u>WSDOT Interstate 5, SR 529</u>
FIRE DISTRICT	<u>Marysville Fire District No. 12</u>
POLICE	<u>Snohomish County</u>
GROWTH POTENTIAL	<u>N/A (Right-of-Way)</u>

	<u>PROPOSED</u>
	<u>N/A (Right-of-Way)</u>
	<u>N/A (Right-of-Way)</u>
	<u>WSDOT Interstate 5, SR 529</u>
	<u>Marysville Fire District No. 12</u>
	<u>City of Marysville</u>
	<u>N/A (Right-of-Way)</u>

ATTACHMENTS: Vicinity Map, Comprehensive Plan Map, Legal Description, Certificate of Sufficiency, City Council Resolution, \$50.00 Fee.

PETITIONER: Chris Holland
80 Columbia Avenue
Marysville, WA 98270
(360) 363-8207

INITIATOR: City of Marysville
 REP. SIGNATURE: _____
Chris Holland

FILE NO. _____ FILED EFFECTIVELY THIS _____ DAY OF _____, 2017.

BY BOUNDARY REVIEW BOARD CHIEF CLERK: _____

II. BACKGROUND/MAPS

EXHIBIT A - Description

The WSDOT ROW Annexation follows an irregular boundary, generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough, being a portion of the Northwest Quarter AND the Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM (see attached annexation boundary map).

The annexation boundary encompasses approximately 70.9-acres, and is contiguous to Marysville city limits along the north, east and west boundaries.

Per RCW 35A.01.040, the Snohomish County Assessor's Office has reviewed the petitions and has submitted a Certificate of Sufficiency verifying that the value of signed petitions represents 100% of the assessed value of the annexation area.

In accordance with the State Growth Management Act, Snohomish County established an Urban Growth Area (UGA) for the Marysville area on July 22, 1995. The proposed annexation is located within the UGA boundary and fills in a puzzle piece of Marysville's urban growth area which is currently unincorporated Snohomish County and is surrounded 95% by Marysville corporate limits.

Snohomish County's GMA Comprehensive Plan – Future Land Use Map designates the area as a Cadastral Easement. The City of Marysville's 2015 Comprehensive Plan map designates the area General Industrial. It is the City's intention to prezone the property at the time of annexation to be consistent with the City's Comprehensive Plan designation with an implementing zone of GI (general industrial).

EXHIBIT B – LEGAL DESCRIPTION

**I-5 ANNEXATION
(March, 2016)
Legal Description**

Those portions of the Northwest Quarter AND the Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM, described as follows:

Commencing at the southwest corner of said Section 33; thence easterly, along the south line of said Section 33, to the westerly right-of-way line of S.R. 529 (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), being the true point of beginning, also being the southeast corner of Parcels B, C, and D of City of Marysville Ordinance No. 817, effective date 5/18/1974; thence North 9 degrees 41 minutes East, along the easterly line of said Ordinance NO. 817 and along said right-of-way line parallel with the centerline of said S.R. 529, to a point 50 feet distant westerly, when measured at right angles from the centerline at Highway Station 40+50 (all Highway Engineer's Stations to be hereinafter referred to as "Station"); thence northwesterly 10 feet to a point, when measured at right angles, 60 feet distant from said Station 40+50; thence North 9 degrees 41 minutes east 191.4 feet, more or less, parallel with said centerline to a point 60 feet westerly, when measured at right angles to Station 38+58.6; thence westerly to a point 50 feet distant, when measured at right angles and/or radial from Station "D" 0+00 P.C. (= 38+58.6 P.O.T. Existing Road, 19.0 foot offset); thence northwesterly and concentric with said centerline "D", 285.6 feet, more or less, to a point 50 feet distant westerly, when measured at right angles and/or radial from Station "D" 3+01.4 P.T. to a point of intersection with a line projecting westerly and at right angles with Station "A" = 0+00 T.S.; thence westerly along said projecting line to a point 16 feet distant from the easterly right-of-way line of the Burlington Northern Santa Fe Railroad; thence northeasterly, parallel with said Railroad right-of-way line, to a point of intersection with the westerly right-of-way line of P.S.H. No. 1, lying 150 feet distant, when measured at right angles from survey centerline "L"; thence North 21 degrees 24 minutes West, parallel with said centerline, to the north line of the South Half of the Northwest Quarter of said Section 33, also being the northeast corner of Parcels B, C and D, of said Ordinance No. 817, also being the south line of City of Marysville Ordinance No. 193, effective date 3/08/1915;

I-5 ANNEXATION
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thence easterly, along said north line and along the south line of said Ordinance No. 193, to the easterly right-of-way line of P.S.H. No. 1, lying 150 feet distant easterly from and parallel with the centerline survey of said Highway, Snohomish River to Marysville, designated as "L" Line, also being the northwest corner of Parcel E of said Ordinance No. 817; thence South 21 degrees 24 minutes East (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheet 7 of 15, dated January 3, 1962, Revised 11/26/71) to the north right-of-way line of the access to Old P. S.H. No. 1, said right-of-way being 50 feet distant and parallel with the centerline survey "D" Line of said Old P.S.H. No. 1, to the most southerly angle point of Parcel E of said Ordinance No. 817; thence North 35 degrees 55 minutes East 81.7 feet, more or less, to a point 50 feet northwesterly when measured at right angles to and/or radial from "D" Line Survey at Highway Engineer's Station "D" 18+65.9 P.C.; thence northeasterly 77.4 feet, more or less, to a point 50 feet distant northwesterly when measured at right angles and/or radial from Station "D" 19+47.6 P.T.; thence North 32 degrees 23 minutes 30 seconds East, along the right-of-way line of Old P.S.H. No.1, to the north line of the South Half of the Northwest Quarter of said Section 33, being the northeast corner of Parcel E of said Ordinance No. 817, also being the northeasterly bank of Ebey Slough; thence southeasterly, along said northeasterly bank, being the southwesterly line of City of Marysville Ordinance No. 541, effective date 5/15/1965, to the easterly right-of-way line of Old Primary State Highway No.1, being 50 feet southeasterly of, as measured at right angles to and parallel with, the centerline of said Road; thence South 32 degrees 23 minutes 30 seconds West, along the westerly line of Parcel A of said Ordinance No. 817 and along said right-of-way line, to a point 50 feet distant when measured at right angles and/or radial from "B" Line at Station "B" 20+49.3 P.T. (=19+72.0, Old P.S.H. No. 1); thence southwesterly to a point 50 feet distant when measured radial from "B2" Line at station "B2" 33+71.38 P.T.; thence southeasterly 25 feet to a point distant 75 feet when measured radial from said Station "B2" 33+71.38 P.T.; thence southerly, along the easterly right-of way line, being 75 feet easterly from and parallel with said 'B2" Line, to a point distant 75 feet when measured radial from said "B2" Line at station "B2" 17+00; thence southerly to a point distant 125 feet southeasterly when measured at right angles and/or radial from "B2" line Station "B2" 16+26.88 P.C.;

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thence southerly to a point 155 feet distant easterly when measured radial from the centerline survey of Primary State Highway No. 1 (Plan P.S.H. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), at Station 505+00; thence southerly to a point 180 feet distant when measured at right angles from said centerline at Station 500+00; thence southerly, parallel with said centerline to a point 180 feet distant when measured at right angles from said centerline at Station 498+50; thence southwesterly to a point 75 feet distant easterly when measured at right angles from said centerline at Station 497+00; thence southerly, parallel with said centerline to a point 75 feet distant when measured at right angles from said centerline at Station 496+12; thence easterly 75 feet to a point distant 150 feet when measured at right angles from said Station 496+12; thence southerly, parallel with said centerline, to the south line of the Southwest Quarter of said Section 33, also being the southwest corner of Parcel A of said Ordinance No. 817; thence westerly, along the south line of the Southwest Quarter of said Section 33, to the true point of beginning.

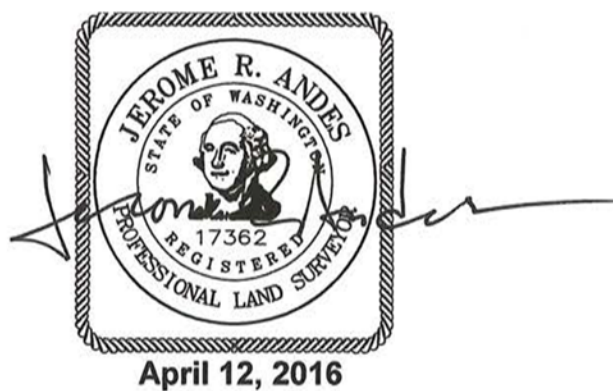
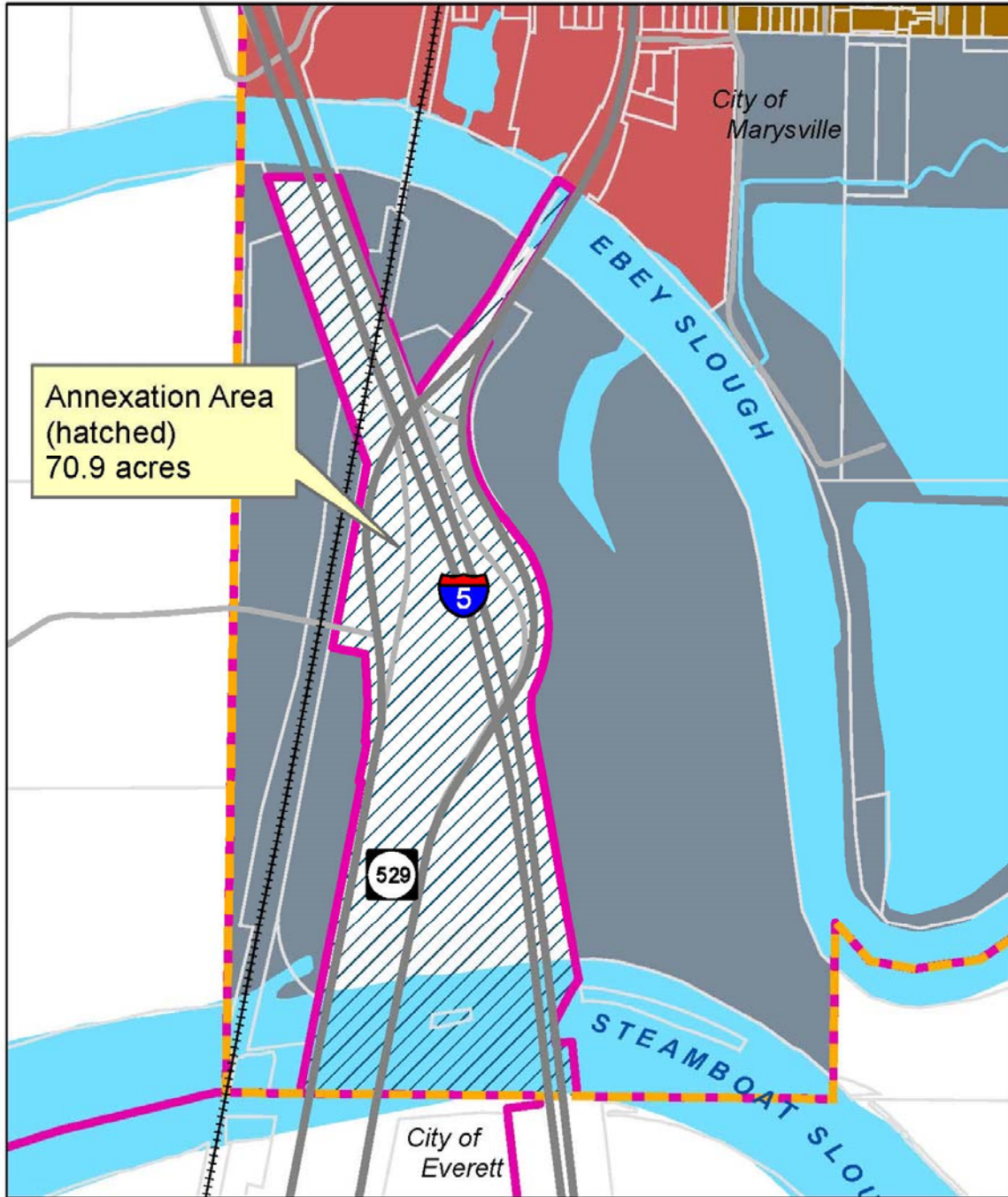


EXHIBIT C – MAPS (annexation boundary)

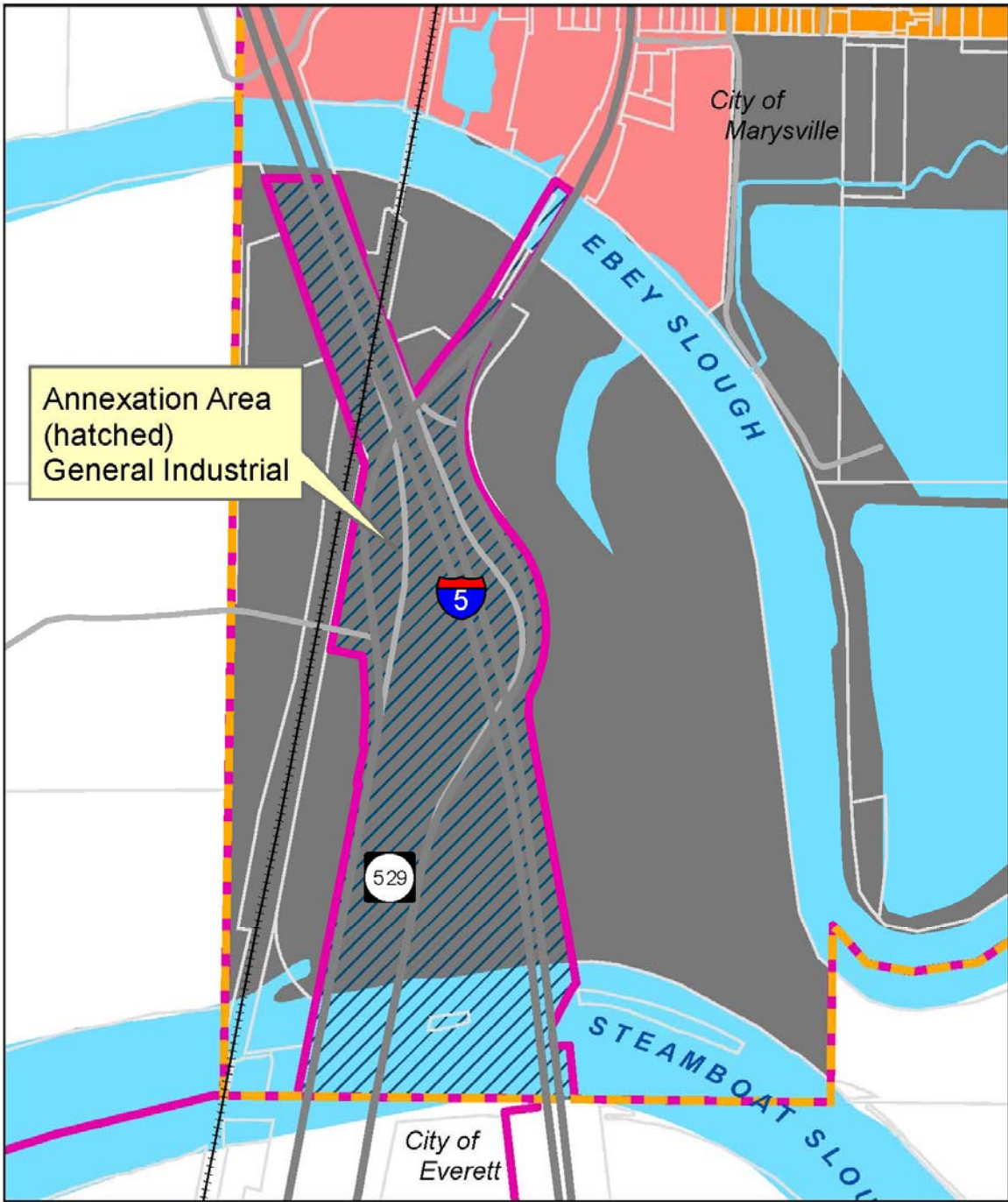


WSDOT ROW Annexation

3/1/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

EXHIBIT C – MAPS (Zoning)



WSDOT ROW Annexation - Zoning

7/8/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

EXHIBIT D – RESOLUTION

III. PETITION/CERTIFICATION

EXHIBIT E – PETITIONS



PROPERTY OWNERS PETITION FOR ANNEXATION TO THE CITY OF MARYSVILLE, WASHINGTON

TO: City Council of the City of Marysville
1049 State Avenue
Marysville, WA 98270

WE THE UNDERSIGNED, being the **OWNERS of not less than 60% in value**, according to the assessed valuation for general taxation, of the real property described on **EXHIBIT A** attached hereto or any portion thereof, lying contiguous to the City of Marysville, Washington, do hereby petition that such territory be annexed to and made a part of the City of Marysville, Washington under the provisions of RCW 35A.14, et seq., and any amendment thereto, of the State of Washington.

The territory proposed to be annexed is within Snohomish County, Washington and is described on **EXHIBIT A** attached hereto and depicted on **EXHIBIT B**, a diagram which outlines the boundaries of the property sought to be annexed, further attached hereto.

WHEREFORE, the undersigned respectfully petition the Honorable City Council of the City of Marysville and ask:

1. That appropriate action be taken to entertain this petition, fixing a date for public hearing, causing notice to be published and posted specifying the time and place of such hearing, and inviting all persons interested to appear and voice approval or disapproval of such annexation; and
2. That the following such hearing, and subsequent to approval by the Snohomish County Boundary Review Board, if such is convened, the City Council determine by ordinance that such annexation shall be effective; and that property so annexed shall become a part of the City of Marysville, Washington subject to its laws and ordinances then and thereafter in force, including a Comprehensive Plan to become effective upon annexation if the same is provided pursuant to RCW 35.13.178.
3. That the zoning for the area proposed for annexation be amended consistent with the City's Comprehensive Plan and that said zoning be implemented and effective upon annexation.

THE PETITIONERS HERETO AGREE: "... that all property within the territory hereby sought to be annexed shall be assessed and taxed at the same rate and at the same basis as property within the City of Marysville for any outstanding indebtedness of said City, including assessments or taxes in payment of any bonds issued or debts contracted prior to or existing at the time of annexation," in accordance with the requirements of the City Council of the City of Marysville.

These pages are a group of pages containing an identical text and prayer intended by the signers of this Petition to be presented and considered as one Petition and may be filed with other pages containing additional signatures which cumulatively may be considered as a single Petition.

WARNING: EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS OR HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE OR SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE OR SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

PRAYER OF PETITION:

1. Annexation of area described in **EXHIBIT A** and depicted in **EXHIBIT B**; and
2. Assumption of indebtedness of the City of Marysville; and
3. Adoption of the City of Marysville Comprehensive Plan for the subject area; and
4. Adoption of zoning consistent with the City of Marysville Comprehensive Plan, depicted by **EXHIBIT C**.

MINUTES FROM CITY COUNCIL MEETING: June 13, 2016 City Council Regular Meeting Minutes

Consent Item No. 10:
Consider Approval of the Annexation Boundary for Circulation of the 60% Petition, and the Annexation Boundary should be Subject to the City's Bonded Indebtedness, Comprehensive Plan and Zoning

Motion made by Councilmember Wright, seconded by Councilmember Toyer, to approve Consent Agenda items 4-12, 17, and 18. **Motion** passed unanimously (6-0).

INSTRUCTIONS TO SIGNERS AND VOLUNTEER SOLICITORS

1. Sign your name as you sign on legal documents. Married women sign "Mary D. Jones," not "Mrs. John D. Jones."
2. **Only PROPERTY OWNERS should sign.**
3. The signature of a record owner, as determined by the records of the county auditor, shall be sufficient without the signature of his or her spouse.
4. In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse.
5. In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the county auditor, shall be deemed sufficient, without the signature of his or her spouse.
6. Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation, and shall attach to the petition a certified excerpt from the bylaws of such corporation showing such authority.
7. When property stands in the name of a deceased person or any person for whom a guardian has been appointed, the signature of the executor, administrator, or guardian, as the case may be, shall be equivalent to the signature of the owner of the property; and
8. When a parcel of property is owned by multiple owners, the signature of an owner designated by the multiple owners is sufficient.

Please submit this 'Petition for Annexation to the City of Marysville, Washington' to the City of Marysville Community Development Department located at 80 Columbia Avenue, Marysville, WA 98270 for formal processing.

If you have any questions regarding this document or a question regarding annexations, please contact Chris Holland, Planning Manager, at 360.363.8207 or by e-mail at cholland@marysvillewa.gov.

	PROPERTY OWNERS SIGNATURE	PRINTED NAME	ADDRESS	PHONE NUMBER	PARCEL NUMBER	DATE SIGNED
1.		Kris Wright Whitehorse Ventures, LLC	2810 34 th Street Everett, WA 98201	425.259.5115	30053300300400	
2.						Oct. 3, 2016

EXHIBIT A – Perimeter Legal Description;
EXHIBIT B – Annexation Boundary Map, and
EXHIBIT C – Zoning Map, attached hereto

EXHIBIT A

I-5 ANNEXATION (March, 2016) Legal Description

Those portions of the Northwest Quarter AND the Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM, described as follows:

Commencing at the southwest corner of said Section 33; thence easterly, along the south line of said Section 33, to the westerly right-of-way line of S.R. 529 (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), being the true point of beginning, also being the southeast corner of Parcels B, C, and D of City of Marysville Ordinance No. 817, effective date 5/18/1974; thence North 9 degrees 41 minutes East, along the easterly line of said Ordinance NO. 817 and along said right-of-way line parallel with the centerline of said S.R. 529, to a point 50 feet distant westerly, when measured at right angles from the centerline at Highway Station 40+50 (all Highway Engineer's Stations to be hereinafter referred to as "Station"); thence northwesterly 10 feet to a point, when measured at right angles, 60 feet distant from said Station 40+50; thence North 9 degrees 41 minutes east 191.4 feet, more or less, parallel with said centerline to a point 60 feet westerly, when measured at right angles to Station 38+58.6; thence westerly to a point 50 feet distant, when measured at right angles and/or radial from Station "D" 0+00 P.C. (= 38+58.6 P.O.T. Existing Road, 19.0 foot offset); thence northwesterly and concentric with said centerline "D", 285.6 feet, more or less, to a point 50 feet distant westerly, when measured at right angles and/or radial from Station "D" 3+01.4 P.T. to a point of intersection with a line projecting westerly and at right angles with Station "A" = 0+00 T.S.; thence westerly along said projecting line to a point 16 feet distant from the easterly right-of-way line of the Burlington Northern Santa Fe Railroad; thence northeasterly, parallel with said Railroad right-of-way line, to a point of intersection with the westerly right-of-way line of P.S.H. No. 1, lying 150 feet distant, when measured at right angles from survey centerline "L"; thence North 21 degrees 24 minutes West, parallel with said centerline, to the north line of the South Half of the Northwest Quarter of said Section 33, also being the northeast corner of Parcels B, C and D, of said Ordinance No. 817, also being the south line of City of Marysville Ordinance No. 193, effective date 3/08/1915;

EXHIBIT A

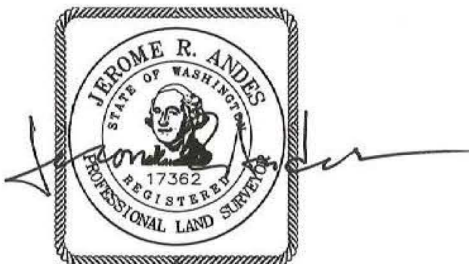
I-5 ANNEXATION
PAGE 2

thence easterly, along said north line and along the south line of said Ordinance No. 193, to the easterly right-of-way line of P.S.H. No. 1, lying 150 feet distant easterly from and parallel with the centerline survey of said Highway, Snohomish River to Marysville, designated as "L" Line, also being the northwest corner of Parcel E of said Ordinance No. 817; thence South 21 degrees 24 minutes East (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheet 7 of 15, dated January 3, 1962, Revised 11/26/71) to the north right-of-way line of the access to Old P. S.H. No. 1, said right-of-way being 50 feet distant and parallel with the centerline survey "D" Line of said Old P.S.H. No. 1, to the most southerly angle point of Parcel E of said Ordinance No. 817; thence North 35 degrees 55 minutes East 81.7 feet, more or less, to a point 50 feet northwesterly when measured at right angles to and/or radial from "D" Line Survey at Highway Engineer's Station "D" 18+65.9 P.C.; thence northeasterly 77.4 feet, more or less, to a point 50 feet distant northwesterly when measured at right angles and/or radial from Station "D" 19+47.6 P.T.; thence North 32 degrees 23 minutes 30 seconds East, along the right-of-way line of Old P.S.H. No. 1, to the north line of the South Half of the Northwest Quarter of said Section 33, being the northeast corner of Parcel E of said Ordinance No. 817, also being the northeasterly bank of Ebey Slough; thence southeasterly, along said northeasterly bank, being the southwesterly line of City of Marysville Ordinance No. 541, effective date 5/15/1965, to the easterly right-of-way line of Old Primary State Highway No. 1, being 50 feet southeasterly of, as measured at right angles to and parallel with, the centerline of said Road; thence South 32 degrees 23 minutes 30 seconds West, along the westerly line of Parcel A of said Ordinance No. 817 and along said right-of-way line, to a point 50 feet distant when measured at right angles and/or radial from "B" Line at Station "B" 20+49.3 P.T. (=19+72.0, Old P.S.H. No. 1); thence southwesterly to a point 50 feet distant when measured radial from "B2" Line at station "B2" 33+71.38 P.T.; thence southeasterly 25 feet to a point distant 75 feet when measured radial from said Station "B2" 33+71.38 P.T.; thence southerly, along the easterly right-of-way line, being 75 feet easterly from and parallel with said "B2" Line, to a point distant 75 feet when measured radial from said "B2" Line at station "B2" 17+00; thence southerly to a point distant 125 feet southeasterly when measured at right angles and/or radial from "B2" line Station "B2" 16+26.88 P.C.;

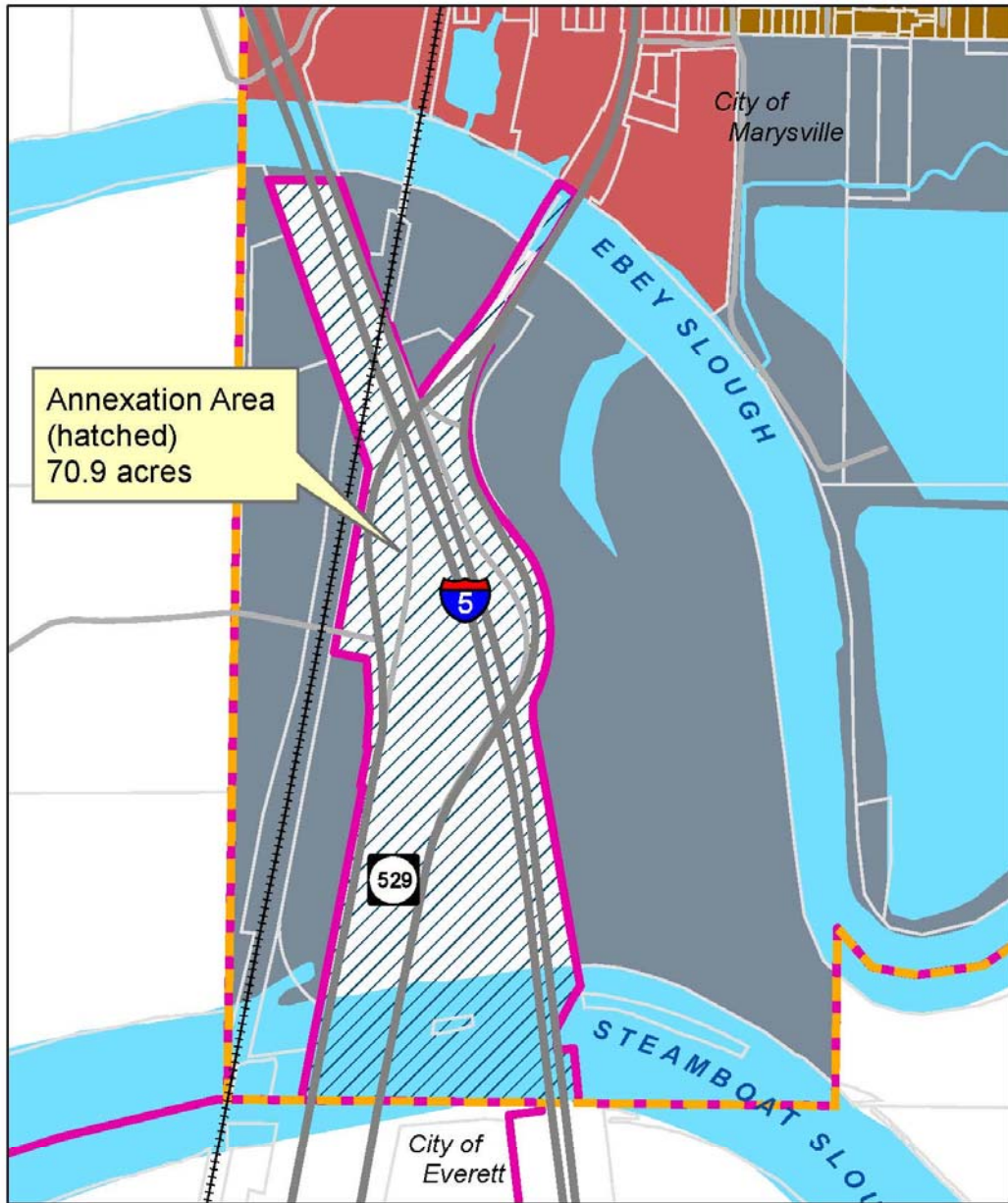
EXHIBIT A

I-5 ANNEXATION
PAGE 3

thence southerly to a point 155 feet distant easterly when measured radial from the centerline survey of Primary State Highway No. 1 (Plan P.S.H. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), at Station 505+00; thence southerly to a point 180 feet distant when measured at right angles from said centerline at Station 500+00; thence southerly, parallel with said centerline to a point 180 feet distant when measured at right angles from said centerline at Station 498+50; thence southwesterly to a point 75 feet distant easterly when measured at right angles from said centerline at Station 497+00; thence southerly, parallel with said centerline to a point 75 feet distant when measured at right angles from said centerline at Station 496+12; thence easterly 75 feet to a point distant 150 feet when measured at right angles from said Station 496+12; thence southerly, parallel with said centerline, to the south line of the Southwest Quarter of said Section 33, also being the southwest corner of Parcel A of said Ordinance No. 817; thence westerly, along the south line of the Southwest Quarter of said Section 33, to the true point of beginning.



April 12, 2016



WSDOT ROW Annexation

3/1/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

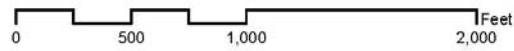
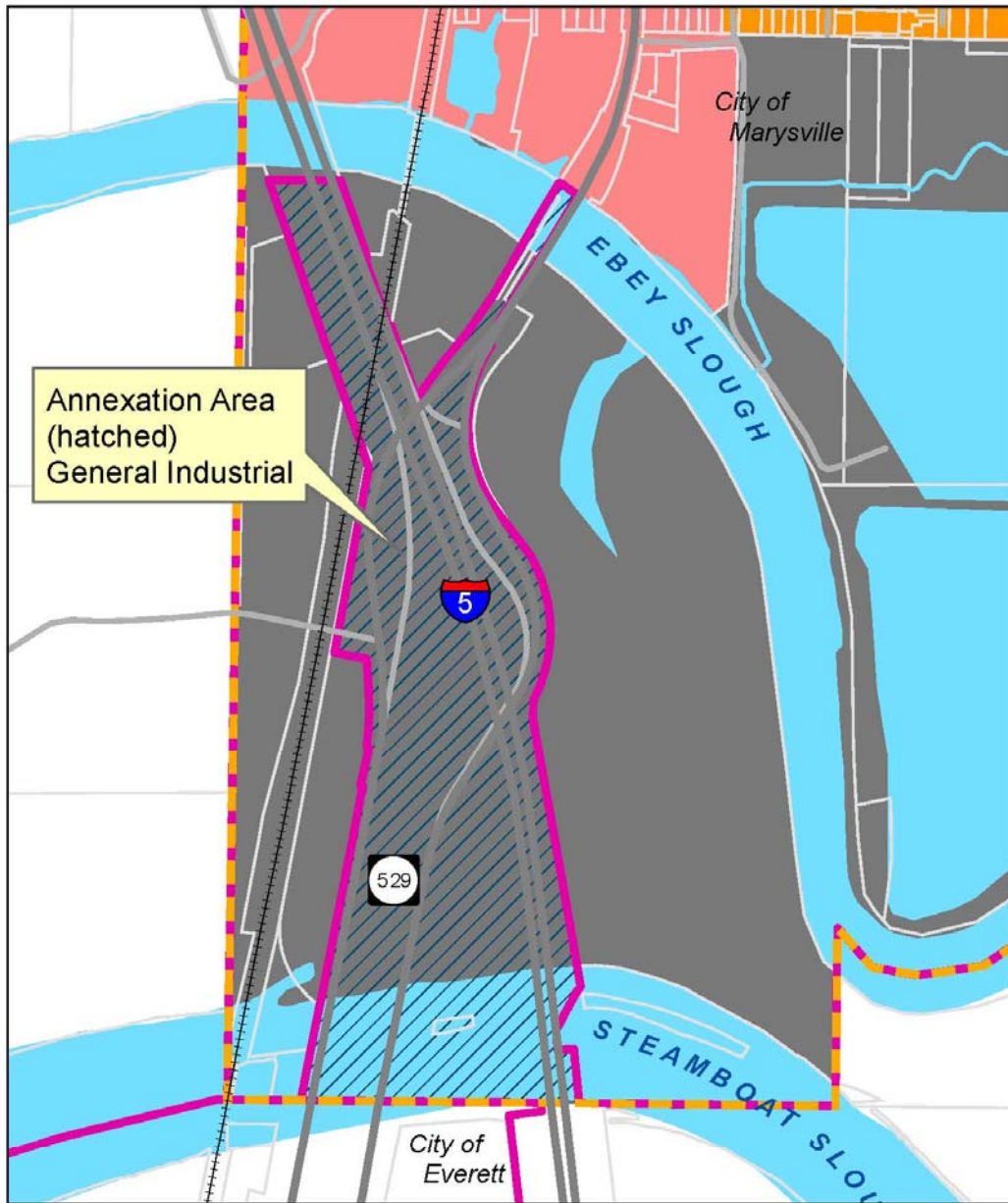


EXHIBIT B



WSDOT ROW Annexation - Zoning

7/8/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

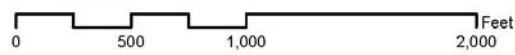


EXHIBIT C



**PROPERTY OWNERS PETITION FOR ANNEXATION
TO THE CITY OF MARYSVILLE, WASHINGTON**

TO: City Council of the City of Marysville
1049 State Avenue
Marysville, WA 98270

WE THE UNDERSIGNED, being the **OWNERS of not less than 60% in value**, according to the assessed valuation for general taxation, of the real property described on **EXHIBIT A** attached hereto or any portion thereof, lying contiguous to the City of Marysville, Washington, do hereby petition that such territory be annexed to and made a part of the City of Marysville, Washington under the provisions of RCW 35A.14, et seq., and any amendment thereto, of the State of Washington.

The territory proposed to be annexed is within Snohomish County, Washington and is described on **EXHIBIT A** attached hereto and depicted on **EXHIBIT B**, a diagram which outlines the boundaries of the property sought to be annexed, further attached hereto.

WHEREFORE, the undersigned respectfully petition the Honorable City Council of the City of Marysville and ask:

1. That appropriate action be taken to entertain this petition, fixing a date for public hearing, causing notice to be published and posted specifying the time and place of such hearing, and inviting all persons interested to appear and voice approval or disapproval of such annexation; and
2. That the following such hearing, and subsequent to approval by the Snohomish County Boundary Review Board, if such is convened, the City Council determine by ordinance that such annexation shall be effective; and that property so annexed shall become a part of the City of Marysville, Washington subject to its laws and ordinances then and thereafter in force, including a Comprehensive Plan to become effective upon annexation if the same is provided pursuant to RCW 35.13.178.
3. That the zoning for the area proposed for annexation be amended consistent with the City's Comprehensive Plan and that said zoning be implemented and effective upon annexation.

THE PETITIONERS HERETO AGREE: "... that all property within the territory hereby sought to be annexed shall be assessed and taxed at the same rate and at the same basis as property within the City of Marysville for any outstanding indebtedness of said City, including assessments or taxes in payment of any bonds issued or debts contracted prior to or existing at the time of annexation," in accordance with the requirements of the City Council of the City of Marysville.

These pages are a group of pages containing an identical text and prayer intended by the signers of this Petition to be presented and considered as one Petition and may be filed with other pages containing additional signatures which cumulatively may be considered as a single Petition.

WARNING: EVERY PERSON WHO SIGNS THIS PETITION WITH ANY OTHER THAN HIS OR HER TRUE NAME, OR WHO KNOWINGLY SIGNS MORE THAN ONE OF THESE PETITIONS, OR SIGNS A PETITION SEEKING AN ELECTION WHEN HE OR SHE IS NOT A LEGAL VOTER, OR SIGNS A PETITION WHEN HE OR SHE IS OTHERWISE NOT QUALIFIED TO SIGN, OR WHO MAKES HEREIN ANY FALSE STATEMENT, SHALL BE GUILTY OF A MISDEMEANOR.

PRAYER OF PETITION:

1. Annexation of area described in **EXHIBIT A** and depicted in **EXHIBIT B**; and
2. Assumption of indebtedness of the City of Marysville; and
3. Adoption of the City of Marysville Comprehensive Plan for the subject area; and
4. Adoption of zoning consistent with the City of Marysville Comprehensive Plan, depicted by **EXHIBIT C**.

MINUTES FROM CITY COUNCIL MEETING:

Consent Item No. 10:

Consider Approval of the Annexation Boundary for Circulation of the 60% Petition, and the Annexation Boundary should be Subject to the City's Bonded Indebtedness, Comprehensive Plan and Zoning

Motion made by Councilmember Wright, seconded by Councilmember Toyer, to approve Consent Agenda items 4-12, 17, and 18. **Motion** passed unanimously (6-0).

INSTRUCTIONS TO SIGNERS AND VOLUNTEER SOLICITORS

1. Sign your name as you sign on legal documents. Married women sign "Mary D. Jones," not "Mrs. John D. Jones."
2. Only PROPERTY OWNERS should sign.
3. The signature of a record owner, as determined by the records of the county auditor, shall be sufficient without the signature of his or her spouse.
4. In the case of mortgaged property, the signature of the mortgagor shall be sufficient, without the signature of his or her spouse.
5. In the case of property purchased on contract, the signature of the contract purchaser, as shown by the records of the county auditor, shall be deemed sufficient, without the signature of his or her spouse.
6. Any officer of a corporation owning land within the area involved who is duly authorized to execute deeds or encumbrances on behalf of the corporation, may sign on behalf of such corporation, and shall attach to the petition a certified excerpt from the bylaws of such corporation showing such authority.
7. When property stands in the name of a deceased person or any person for whom a guardian has been appointed, the signature of the executor, administrator, or guardian, as the case may be, shall be equivalent to the signature of the owner of the property; and
8. When a parcel of property is owned by multiple owners, the signature of an owner designated by the multiple owners is sufficient.

Please submit this 'Petition for Annexation to the City of Marysville, Washington' to the City of Marysville Community Development Department located at 80 Columbia Avenue, Marysville, WA 98270 for formal processing.
 If you have any questions regarding this document or a question regarding annexations, please contact Chris Holland, Planning Manager, at 360.363.8207 or by e-mail at cholland@marysvillewa.gov.

	PROPERTY OWNERS SIGNATURE	PRINTED NAME	ADDRESS	PHONE NUMBER	PARCEL NUMBER	DATE SIGNED
1.		John H. White	WSDOT Northwest Region 15700 Dayton Ave North Shoreline, WA Mail: PO Box 330310 Seattle, WA 98133-9710	206.440.4695	N/A WSDOT Right-of-Way	7/2/16
2.						

EXHIBIT A – Perimeter Legal Description;
EXHIBIT B – Annexation Boundary Map, and
EXHIBIT C – Zoning Map, attached hereto

EXHIBIT A

**I-5 ANNEXATION
(March, 2016)
Legal Description**

Those portions of the Northwest Quarter AND the Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM, described as follows:

Commencing at the southwest corner of said Section 33; thence easterly, along the south line of said Section 33, to the westerly right-of-way line of S.R. 529 (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), being the true point of beginning, also being the southeast corner of Parcels B, C, and D of City of Marysville Ordinance No. 817, effective date 5/18/1974; thence North 9 degrees 41 minutes East, along the easterly line of said Ordinance NO. 817 and along said right-of-way line parallel with the centerline of said S.R. 529, to a point 50 feet distant westerly, when measured at right angles from the centerline at Highway Station 40+50 (all Highway Engineer's Stations to be hereinafter referred to as "Station"); thence northwesterly 10 feet to a point, when measured at right angles, 60 feet distant from said Station 40+50; thence North 9 degrees 41 minutes east 191.4 feet, more or less, parallel with said centerline to a point 60 feet westerly, when measured at right angles to Station 38+58.6; thence westerly to a point 50 feet distant, when measured at right angles and/or radial from Station "D" 0+00 P.C. (= 38+58.6 P.O.T. Existing Road, 19.0 foot offset); thence northwesterly and concentric with said centerline "D", 285.6 feet, more or less, to a point 50 feet distant westerly, when measured at right angles and/or radial from Station "D" 3+01.4 P.T. to a point of intersection with a line projecting westerly and at right angles with Station "A" = 0+00 T.S.; thence westerly along said projecting line to a point 16 feet distant from the easterly right-of-way line of the Burlington Northern Santa Fe Railroad; thence northeasterly, parallel with said Railroad right-of-way line, to a point of intersection with the westerly right-of-way line of P.S.H. No. 1, lying 150 feet distant, when measured at right angles from survey centerline "L"; thence North 21 degrees 24 minutes West, parallel with said centerline, to the north line of the South Half of the Northwest Quarter of said Section 33, also being the northeast corner of Parcels B, C and D, of said Ordinance No. 817, also being the south line of City of Marysville Ordinance No. 193, effective date 3/08/1915;

EXHIBIT A

I-5 ANNEXATION
PAGE 2

thence easterly, along said north line and along the south line of said Ordinance No. 193, to the easterly right-of-way line of P.S.H. No. 1, lying 150 feet distant easterly from and parallel with the centerline survey of said Highway, Snohomish River to Marysville, designated as "L" Line, also being the northwest corner of Parcel E of said Ordinance No. 817; thence South 21 degrees 24 minutes East (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheet 7 of 15, dated January 3, 1962, Revised 11/26/71) to the north right-of-way line of the access to Old P. S.H. No. 1, said right-of-way being 50 feet distant and parallel with the centerline survey "D" Line of said Old P.S.H. No. 1, to the most southerly angle point of Parcel E of said Ordinance No. 817; thence North 35 degrees 55 minutes East 81.7 feet, more or less, to a point 50 feet northwesterly when measured at right angles to and/or radial from "D" Line Survey at Highway Engineer's Station "D" 18+65.9 P.C.; thence northeasterly 77.4 feet, more or less, to a point 50 feet distant northwesterly when measured at right angles and/or radial from Station "D" 19+47.6 P.T.; thence North 32 degrees 23 minutes 30 seconds East, along the right-of-way line of Old P.S.H. No.1, to the north line of the South Half of the Northwest Quarter of said Section 33, being the northeast corner of Parcel E of said Ordinance No. 817, also being the northeasterly bank of Ebey Slough; thence southeasterly, along said northeasterly bank, being the southwesterly line of City of Marysville Ordinance No. 541, effective date 5/15/1965, to the easterly right-of-way line of Old Primary State Highway No.1, being 50 feet southeasterly of, as measured at right angles to and parallel with, the centerline of said Road; thence South 32 degrees 23 minutes 30 seconds West, along the westerly line of Parcel A of said Ordinance No. 817 and along said right-of-way line, to a point 50 feet distant when measured at right angles and/or radial from "B" Line at Station "B" 20+49.3 P.T. (=19+72.0, Old P.S.H. No. 1); thence southwesterly to a point 50 feet distant when measured radial from "B2" Line at station "B2" 33+71.38 P.T.; thence southeasterly 25 feet to a point distant 75 feet when measured radial from said Station "B2" 33+71.38 P.T.; thence southerly, along the easterly right-of way line, being 75 feet easterly from and parallel with said 'B2" Line, to a point distant 75 feet when measured radial from said "B2" Line at station "B2" 17+00; thence southerly to a point distant 125 feet southeasterly when measured at right angles and/or radial from "B2" line Station "B2" 16+26.88 P.C.;

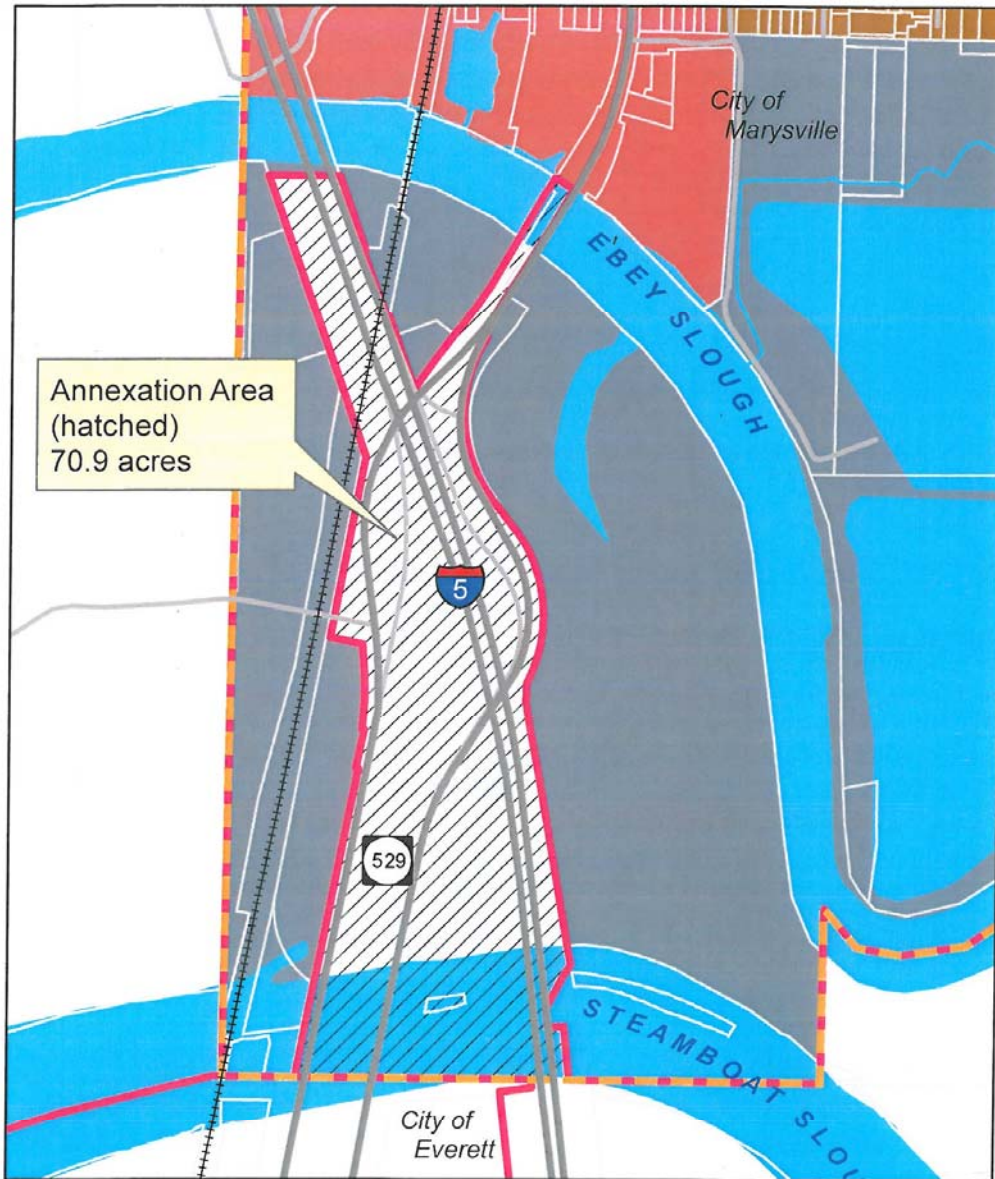
EXHIBIT A

I-5 ANNEXATION
PAGE 3

thence southerly to a point 155 feet distant easterly when measured radial from the centerline survey of Primary State Highway No. 1 (Plan P.S.H. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), at Station 505+00; thence southerly to a point 180 feet distant when measured at right angles from said centerline at Station 500+00; thence southerly, parallel with said centerline to a point 180 feet distant when measured at right angles from said centerline at Station 498+50; thence southwesterly to a point 75 feet distant easterly when measured at right angles from said centerline at Station 497+00; thence southerly, parallel with said centerline to a point 75 feet distant when measured at right angles from said centerline at Station 496+12; thence easterly 75 feet to a point distant 150 feet when measured at right angles from said Station 496+12; thence southerly, parallel with said centerline, to the south line of the Southwest Quarter of said Section 33, also being the southwest corner of Parcel A of said Ordinance No. 817; thence westerly, along the south line of the Southwest Quarter of said Section 33, to the true point of beginning.



April 12, 2016



WSDOT ROW Annexation

3/1/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

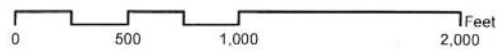
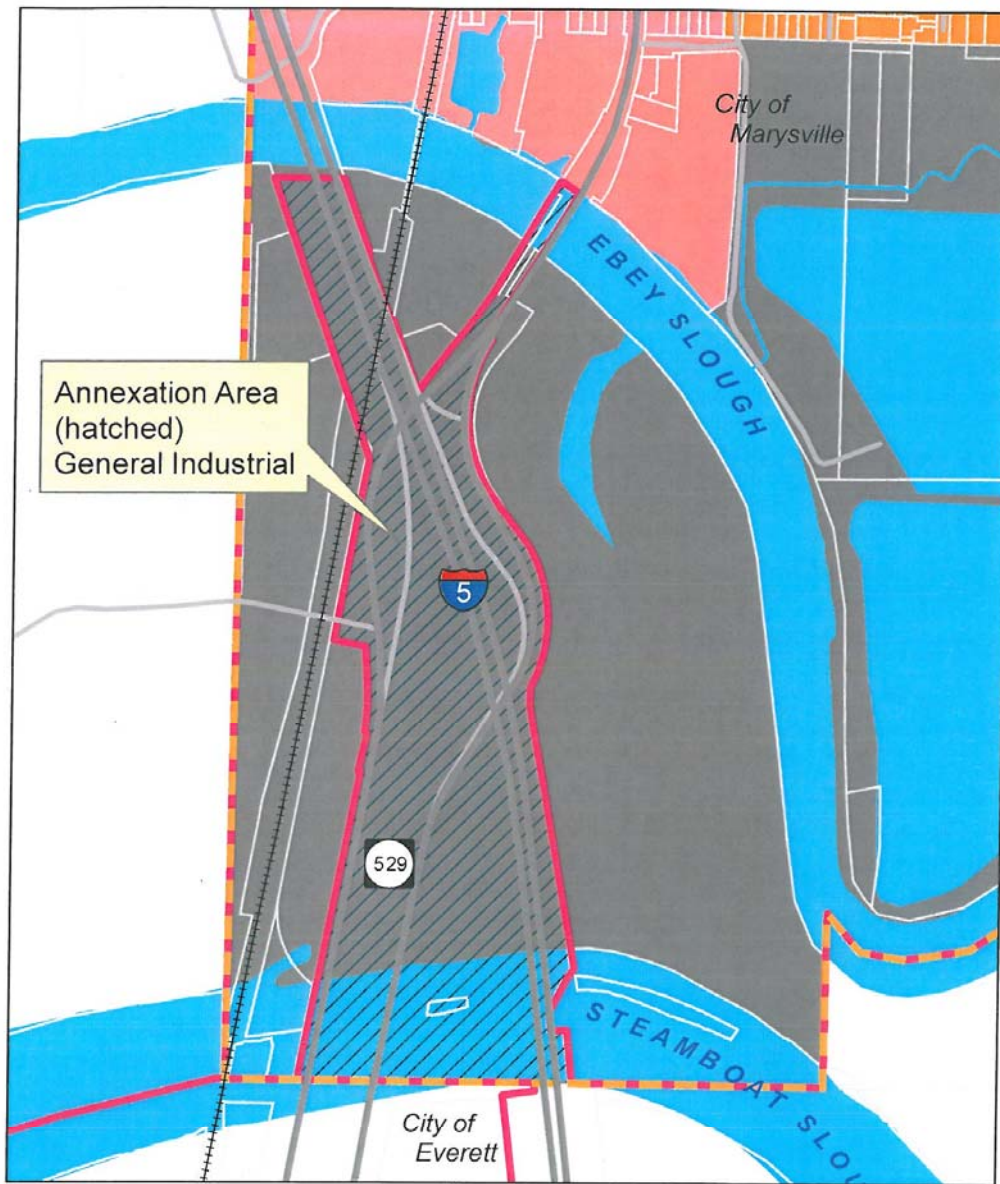


EXHIBIT B



Annexation Area
(hatched)
General Industrial



WSDOT ROW Annexation - Zoning

7/8/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres

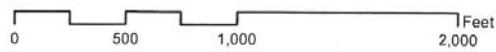


EXHIBIT C

EXHIBIT F – CERTIFICATION



Assessor's Office

Linda Hjelle
County Assessor

Cindy Portmann
Chief Deputy

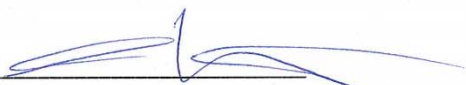
M/S #510
3000 Rockefeller Ave.
Everett, WA 98201-4046

(425) 388-3433
FAX (425) 388-3961

CERTIFICATE OF SUFFICIENCY

I, Chris Huyboom, Snohomish County Deputy Assessor, in accordance with the requirements of RCW 35A.01.040, hereby certify that the Petition for the WSDOT ROW Annexation submitted to the Assessor on October 7, 2016 is signed by the owners of property comprising 100% of the total assessed value within the area described in the petition, according to the records of the Snohomish County Assessor. The determination of sufficiency was begun on October 17, 2016.

Dated this 27th day of October 2016.

By 
Deputy Assessor

Email: contact.assessor@snoco.org
Web: www.snohomishcountywa.gov/175/assessor

IV. ENVIRONMENTAL

EXHIBIT G – SEPA

COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

October 18, 2016

Dear Reader and Interested Citizen,

Addendum No. 25 to the Draft Environmental Impact Statement (DEIS), dated January 13, 2005, and Final Environmental Impact Statement (FEIS) for the Marysville Comprehensive Plan, dated April 2005, has been prepared by the Marysville Community Development Department. This addendum provides additional environmental information and analysis relating to the NON-PROJECT ACTION annexation proposing incorporation of the remaining 70.9-acres of Marysville's Urban Growth Area (MUGA) along the city's southern boundary and pre-zoning properties consistent with the Marysville Comprehensive Plan. The proposed annexation area is designated General Industrial within the Marysville Comprehensive Plan with an implementing zoning designation of GI.

This addendum adds further information to the analysis contained in the DEIS and FEIS. No additional significant impacts beyond those identified in the FEIS are expected to occur. No additional programmatic action level environmental review will be required to the extent that the existing environmental documents listed in this addendum or other published documents have analyzed such changes.

Review of the proposed pre-zoning, is tentatively scheduled to occur at a public hearing before the Marysville Planning Commission on October 25, 2016, and at subsequent public hearings before Marysville City Council on November 28, 2016 and January 9, 2017.

The Community Development Department invites you to comment on Addendum No. 25 to the FEIS and the proposed pre-zoning of the annexation area. The entire file (PA 16011) is available to review at the Community Development Department, located at 80 Columbia Avenue, Marysville, WA 98270.

If you have any questions or comments regarding Addendum No. 25 to the FEIS or pre-zoning of the annexation area, please contact me at 360.363.8207 or by e-mail at cholland@marysvillewa.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris Holland".

Chris Holland
 Planning Manager

cc: Dave Koenig, CD Director

**ADDENDUM NO. 25
TO THE FINAL ENVIRONMENTAL IMPACT STATEMENT
FOR THE CITY OF MARYSVILLE
COMPREHENSIVE PLAN**

**NON-Project Action
Pre-zoning properties located within the WSDOT ROW Annexation
consistent with the Marysville Comprehensive Plan**

Prepared Consistent with

The Washington State Environmental Policy Act of 1971
Chapter 43.21C Revised Code of Washington
Chapter 197-11, Washington Administrative Code
Marysville Municipal Code Title 22



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

Date of Issuance: October 18, 2016

FACT SHEET

File Number: PA 16011 WSDOT ROW Annexation
PA 04024 FEIS

Project Title: WSDOT ROW Annexation

Proposed Action: NON-PROJECT ACTION pre-zoning properties located within the WSDOT ROW Annexation, consistent with the Marysville Comprehensive Plan.

Purpose of the FEIS Addendum:

This information expands upon previously identified significant impacts of the alternatives to the Marysville Comprehensive Plan DEIS, dated January 13, 2005, and FEIS, dated April 2005, but does not substantially change the analysis.

No additional significant impacts beyond those identified in the FEIS are expected to occur. No additional programmatic action level environmental review will be required to the extent that the existing environmental documents listed in this addendum or other published documents have analyzed such changes.

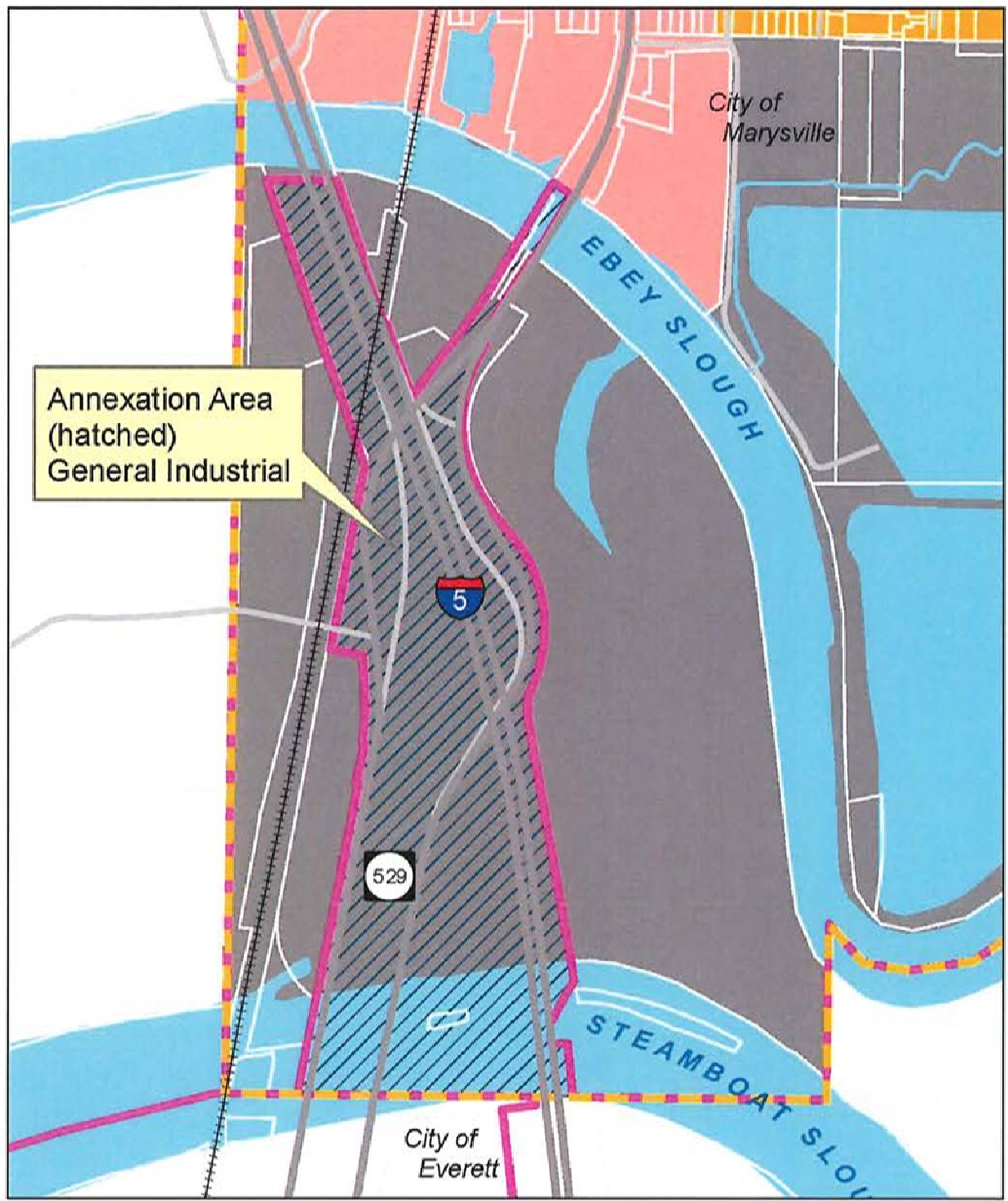
This addendum is being issued in accordance with WAC 197-11-625. Additional changes to the proposal may be considered during the public hearing process. The adopted environmental documents listed in this addendum meet the City of Marysville's environmental review needs for the current proposal.

Description of Proposal:

NON-PROJECT ACTION annexation proposing incorporation of the remaining 70.9-acres of Marysville's Urban Growth Area (MUGA) along the city's southern boundary and rezoning properties consistent with the Marysville Comprehensive Plan. The proposed annexation area is designated General Industrial within the Marysville Comprehensive Plan with a implementing Zoning designation of GI.

Location of Proposal:

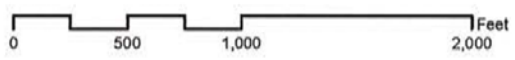
The WSDOT ROW annexation follows an irregular boundary, generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough (see attached map).



WSDOT ROW Annexation - Zoning

7/8/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres



Lead Agency: City of Marysville
Community Development Department
80 Columbia Avenue
Marysville, WA 98270

Required Approval: City of Marysville Council – Ordinance Adoption

Circulation and Comment: This addendum, or notice of availability, is being sent to all recipients of the previously issued FEIS as required by WAC 197-11-625. No comment period is required for this addendum under WAC 197-11-502(8)(c).

FEIS Contact Person: Chris Holland
Planning Manager
360.363.8207
cholland@marysvillewa.gov

Date of Issuance: October 18, 2016

Responsible Official: Dave Koenig
Position: Community Development Director
Address: 80 Columbia Avenue
Marysville, WA 98270

Signature:  _____

Tentative Date of Implementation: December 2016

Public Hearings: Review of the proposed NON-PROJECT action amendments to the Marysville Comprehensive Plan is scheduled to occur at a public hearing before the Marysville Planning Commission on October 25, 2016, and at subsequent public hearings before the Marysville City Council on November 28, 2016 and January 9, 2017.

Documents: The entire file (PA 16011) is available for viewing at the Community Development Department, located at 80 Columbia Avenue, Marysville, WA 98270.

CITY OF MARYSVILLE
"WSDOT ROW Annexation"
ENVIRONMENTAL CHECKLIST
RCW 197-11-960

Purpose of Checklist:

The State Environmental Policy Act (SEPA), chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions for Applicant:

This environmental checklist asks you to decide some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply". Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Use of checklist for non-project proposals:

Complete this checklist for non-project proposals, even though questions may be answered "does not apply". In addition, complete the *Supplemental Sheet for Non-Project Action (part D)*.

For non-project actions, the references in the checklist to the words "project", "applicant", and "property or site" should be read as "proposal", "proposer", and "affected geographic area", respectively.

A. BACKGROUND

1. Name of proposed project, if applicable:
WSDOT ROW Annexation – Prezone
2. Name of applicant:
City of Marysville
3. Address and phone number of applicant and contact person:
Chris Holland, Planning Manager
City of Marysville
Community Development Department
80 Columbia Avenue
Marysville, WA 98270
(360) 363-8207
cholland@marysvillewa.gov
4. Date checklist prepared:
October 4, 2016
5. Agency requesting checklist:
City of Marysville Community Development Department
6. Proposed timing or schedule (including phasing, if applicable):
The City of Marysville anticipates finalizing the WSDOT ROW annexation in January 2017.
7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.
The WSDOT ROW annexation proposes annexing the remaining Marysville Urban Growth Area (MUGA) along the southern portion of the MUGA. New development projects within the WSDOT ROW annexation will require project level SEPA review.
8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.
City of Marysville 2015 Comprehensive Plan
City of Marysville 2005 Comprehensive Plan Draft EIS (DEIS) and Final EIS (FEIS).
9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.
None known
10. List any government approvals or permits that will be needed for your proposal, if known.
City of Marysville Council prezone approval.

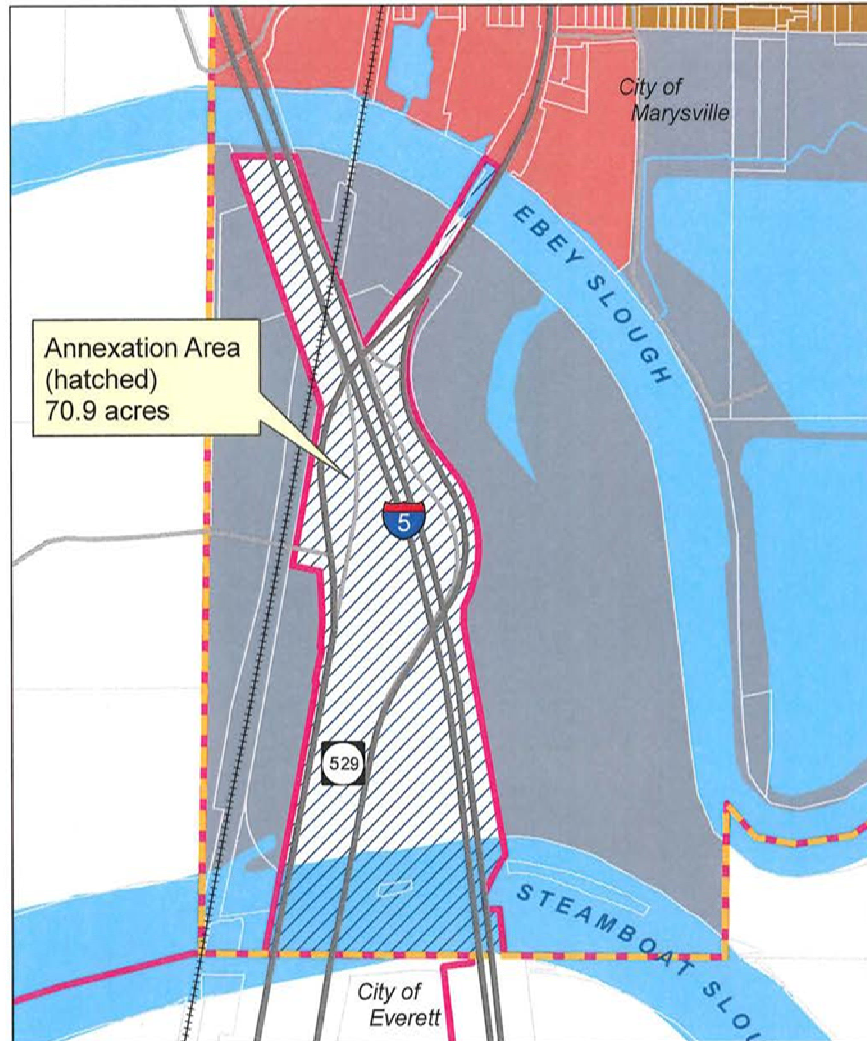
Snohomish County Boundary Review Board annexation approval.

11. Give brief, complete description of your proposal, including all proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

NON-PROJECT ACTION annexation proposing incorporation of the remaining 70.9-acres of the MUGA along the city's southern boundary and rezoning properties consistent with the Marysville Comprehensive Plan. The rezone will enact zoning consistent with the Marysville Comprehensive Plan. The proposed annexation area is designated General Industrial within the Marysville Comprehensive Plan with a implementing Zoning designation of GI.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topography map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications to this checklist.

The Central Marysville annexation follows an irregular boundary, generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough.



WSDOT ROW Annexation

3/1/2016

- Downtown Commercial
- General Industrial
- R18 Multi-Family Medium
- Urban Growth Area
- Marysville city limits
- Annexation area - 70.9 acres



B. ENVIRONMENTAL ELEMENTS

1. Earth

- a. General description of the site (***bold/italic***): ***Flat***, rolling, hilly, ***steep slopes (along the Steamboat and Ebey Slough)***, mountainous, other.

- b. What is the steepest slope on the site (approximate percent slope)?

Approximately 0-5% increasing to 35+% along the Steamboat and Ebey Slough

- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of the agricultural soils, specify them and note any prime farmland.

According to the Soil Survey of Snohomish County, the primary soil is Puget Silty Clay Loam.

- d. Are there any surface indications or history of unstable soils in the immediate vicinity? If so, describe.

There is no known history of unstable soils or slopes within the annexation area.

- e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

N/A – NON-PROJECT ACTION

- f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

N/A – NON-PROJECT ACTION. Future development actions occurring within the annexation will require project level review for erosion impacts.

- g. About what percent of the site will be covered with impervious surfaces after the project construction (for example, asphalt or buildings)?

N/A – NON-PROJECT ACTION

- h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

N/A – NON-PROJECT ACTION. Individual construction projects will be subject to project level SEPA review. The City of Marysville has adopted a stormwater management plan and ordinance, which is consistent with Department of Ecology and Puget Sound Water Quality standards and recommended model programs. Drainage and grading plans will be required to meet city standards.

2. AIR

- a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

N/A – NON-PROJECT ACTION

- b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

N/A – NON-PROJECT ACTION

- c. Proposed measures to reduce or control emissions or other impacts to air, if any:

N/A – NON-PROJECT ACTION

3. WATER

- a. Surface:

- 1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

Steamboat and Ebey Sloughs are located within the annexation area, which are part of the Snohomish River basin and flow directly into Puget Sound

- 2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

N/A – NON-PROJECT ACTION

- 3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

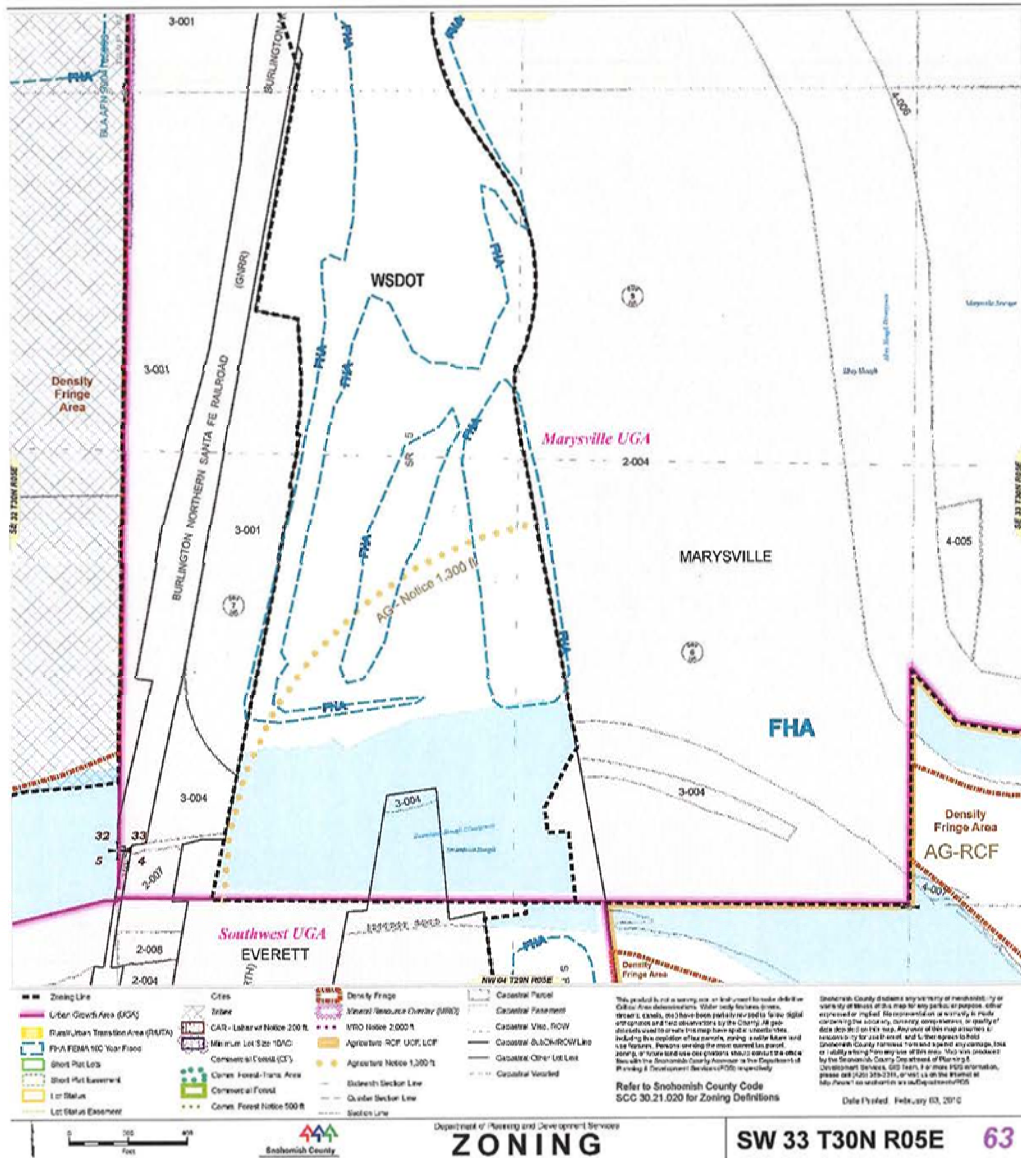
N/A – NON-PROJECT ACTION

- 4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

N/A – NON-PROJECT ACTION

- 5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

Yes, portions of the annexation area are located within the floodplain.



6) Does the proposal involve any discharge of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

N/A – NON-PROJECT ACTION

b. Ground:

- 1) Will ground water be withdrawn, or will water be discharged to ground waters? Give general description, purpose, and approximate quantities if known.

N/A – NON-PROJECT ACTION

- 2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

N/A – NON-PROJECT ACTION

c. Water Runoff (including storm water):

- 1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

N/A – NON-PROJECT ACTION. Methods for collection and disposal of runoff will be determined during project level review for construction within the annexation area.

- 2) Could waste materials enter ground or surface waters? If so, generally describe.

N/A – NON-PROJECT ACTION

d. Proposed measure to reduce or control surface, ground and runoff water impacts, if any:

N/A – NON-PROJECT ACTION

4. PLANTS

a. Check or circle types of vegetation found on the site: **N/A – NON-PROJECT ACTION**

- deciduous tree: alder, maple, aspen, other
- evergreen tree: fir, cedar, pine, other
- shrubs
- grass
- pasture
- crop or grain
- wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
- water plants: water lily, eelgrass, milfoil, other
- other types of vegetation

b. What kind and amount of vegetation will be removed or altered?

N/A – NON-PROJECT ACTION

c. List threatened or endangered species known to be on or near the site.

Bull Trout, Chinook Salmon and Steelhead are listed as threatened species within Puget Sound and may use both Steamboat and Ebey Slough.

- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

N/A – NON-PROJECT ACTION

5. Animals

- a. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site: **N/A – NON-PROJECT ACTION**

birds: hawk, heron, eagle, songbirds, other:
mammals: deer, bear, elk, beaver, other:
fish: bass, salmon, trout, herring, shellfish, other:

- b. List any threatened or endangered species known to be on or near the site.

Bull Trout, Chinook Salmon and Steelhead are listed as threatened species within Puget Sound and may use both Steamboat and Ebey Slough.

- c. Is the site part of a migration route? If so, explain.

Yes, Marysville is located along the Pacific Flyway.

- d. Proposed measure to preserve or enhance wildlife, if any:

N/A – NON-PROJECT ACTION

6. Energy and Natural Resources

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project’s energy needs? Describe whether it will be used for heating, manufacturing, etc.

N/A – NON-PROJECT ACTION

- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

N/A – NON-PROJECT ACTION

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.

N/A – NON-PROJECT ACTION

7. Environmental Health

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.

N/A – NON-PROJECT ACTION

- 1) Describe special emergency services that might be required.

N/A – NON-PROJECT ACTION

- 2) Proposed measures to reduce or control environmental health hazards, if any.

N/A – NON-PROJECT ACTION

b. Noise

- 1) What types of noise exist in the area which may affect your project for example: traffic, equipment, operation, other)?

N/A – NON-PROJECT ACTION

- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

N/A – NON-PROJECT ACTION

- 3) Proposed measures to reduce or control noise impacts, if any:

N/A – NON-PROJECT ACTION

8. Land and Shoreline Use

- a. What is the current use of the site and adjacent properties?

The proposed annexation area is comprised of WSDOT ROW including Interstate 5 and SR 529.

- b. Has the site been used for agriculture? If so, describe.

No

- c. Describe any structures on the site.

Interstate 5 above grade freeway structures and bridges crossing Steamboat and Ebey Sloughs.

- d. Will any structures be demolished? If so, what?

N/A – NON-PROJECT ACTION

- e. What is the current zoning classification of the site?

The proposed annexation area is ROW and is designated as a Cadastral Easement.

- f. What is the current comprehensive plan designation of the site?

The proposed annexation area is ROW and is designated as a Cadastral Easement.

- g. If applicable, what is the current shoreline master program designation for the site?

High-Intensity Designation

- h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

Both Steamboat and Ebey Sloughs are designated at a Type S Stream in MMC Chapter 22E.010, Critical Areas Management.

- i. Approximately how many people would reside or work in the completed project?

N/A – NON-PROJECT ACTION

- j. Approximately how many people would the completed project displace?

N/A – NON-PROJECT ACTION

- k. Proposed measures to avoid or reduce displacement impacts, if any:

N/A – NON-PROJECT ACTION

- l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

N/A – NON-PROJECT ACTION

9. Housing

- a. Approximately how many housing units would be provided, if any? Indicate whether high, middle, or low-income housing.

N/A – NON-PROJECT ACTION

- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

N/A – NON-PROJECT ACTION

- c. Proposed measures to reduce or control housing impacts, if any:

N/A – NON-PROJECT ACTION

10. Aesthetics

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal, exterior building material(s) proposed?

N/A – NON-PROJECT ACTION

- b. What views in the immediate vicinity would be altered or obstructed?

N/A – NON-PROJECT ACTION

- c. Proposed measures to reduce or control aesthetic impacts, if any:

N/A – NON-PROJECT ACTION

11. Light and Glare

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

N/A – NON-PROJECT ACTION

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

N/A – NON-PROJECT ACTION

- c. What existing off-site sources of light or glare may affect your proposal?

N/A – NON-PROJECT ACTION

- d. Proposed measures to reduce or control light and glare impacts, if any:

N/A – NON-PROJECT ACTION

12. Recreation

- a. What designated and informal recreation opportunities are in the immediate vicinity?

N/A – NON-PROJECT ACTION

- b. Would the proposed project displace any existing recreational uses? If so, describe.

N/A – NON-PROJECT ACTION

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

N/A – NON-PROJECT ACTION

13. Historic and Cultural Preservation

- a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be or next to the site? If so, generally describe.

N/A – NON-PROJECT ACTION

- b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site.

N/A – NON-PROJECT ACTION

- c. Proposed measures to reduce or control impacts, if any:

N/A – NON-PROJECT ACTION

14. Transportation

- a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

The proposed annexation area is approximately 70.9-acres containing Interstate 5 and SR 529 ROW.

- b. Is the site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

Yes, Community Transit provides bus along the Interstate 5 and SR 529 Corridors.

- c. How many parking spaces would the completed project have? How many would the project eliminate?

N/A – NON-PROJECT ACTION

- d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

The rezone will not in itself require new roadways or street improvements.

- e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

N/A – NON-PROJECT ACTION

- f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

N/A – NON-PROJECT ACTION

- g. Proposed measures to reduce or control transportation impacts, if any:

N/A – NON-PROJECT ACTION

15. Public Services

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

N/A – NON-PROJECT ACTION

- b. Proposed measures to reduce or control direct impacts on public services, if any:

N/A – NON-PROJECT ACTION

16. Utilities

- a. ***Bold/italic*** utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

N/A – NON-PROJECT ACTION

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

N/A – NON-PROJECT ACTION

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature:  Date: 10.04.16

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS

(do not use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The proposed rezone will adopt zoning consistent with the Marysville Comprehensive Plan. Project level actions which are initiated within the annexation area will be required to meet City, State and federal requirements.

Proposed measures to avoid or reduce such increases are:

The City will conduct project level review for all projects occurring within corporate city limits and coordinate review with affected agencies and governments.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The proposed rezone will not have an effect on plants, animals, fish or marine life. Future project action which initiated within the annexation area will be required to meet City, State and federal requirements.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

Project level review will require consistency with the city's stormwater management plan and Hydraulic Project Approvals (HPA) will be issued as necessary by Washington State Department of Fish & Wildlife.

3. How would the proposal be likely to deplete energy or natural resources?

The proposed rezone will not deplete energy or natural resources.

Proposed measures to protect or conserve energy and natural resources are:

Compliance with IBC, UPC, UMC and Energy codes.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The proposal will not affect these elements. Project level reviews for development projects will require compliance with the City's Shoreline Management Master Program, MMC Chapter 22E.010 Critical Areas Management, individual SEPA reviews and compliance with the City Comprehensive Plan and Development Code.

Proposed measures to protect such resources or to avoid or reduce impacts are:

Project level reviews for development projects will require compliance with the City’s Shoreline Master Program and MMC Chapter 22E.010 Critical Areas Management, individual SEPA reviews and compliance with the City Comprehensive Plan and Development Code.

- 5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The proposal will encourage urban development consistent with the City's Comprehensive Plan, Development and Shoreline Master Program.

Proposed measures to avoid or reduce shoreline and land use impacts are:

Adoption of zoning to implement the City comprehensive plan.

- 6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The proposed rezone will not increase demands on transportation, public services and utilities. Construction within the annexation area will have resulting transportation and public service impacts, as currently experienced by development in the area without annexation.

Proposed measures to reduce or respond to such demand(s) are:

Project level reviews for development projects will require compliance with the individual SEPA reviews and compliance with the City Comprehensive Plan and Development Codes.

- 7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

No known conflict. The Growth Management Act requires that development regulations be consistent with adopted GMA comprehensive plans.

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lhuff@lfire.org

Puget Sound Regional Council
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*For Lakewood School District
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Regional Transit Authority
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Fire District 21
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Natural Resources Conservation Svc
Everett Service Center
528 -91st Avenue NE
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Lake Stevens Sewer District
1106 Vernon Road, Suite A
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SEPA Environmental Review
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P.O. Box 47703
Olympia, WA 98504-7703
sepaunit@ecy.wa.gov

US Army Corps of Engineers
3015 NW 54th Street
Seattle, WA 98107-4299
Erin.L.Legge@usace.army.mil

National Marine Fisheries Svcs
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Dept of Social & Health Services
Land & Building Division
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Puget Sound Partnership
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Community, Trade & Economic Dev.
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Olympia, WA 98504-8350
reviewteam@commerce.wa.gov

Department of Natural Resources
919 N. Township Street
Sedro Wooley, WA 98284
sepacenter@dnr.wa.gov

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Board of Realtors
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Everett, WA 98111

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US Fish & Wildlife
911 NE 11th Avenue
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~~Seattle, WA 98104~~
~~Kristin@futurewise.org~~ -moved to Audubon

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Puget Sound Clean Air Agency
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Seattle, WA 98101-3317
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Marysville School District
4220 80th Street NE
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Dept of Social & Health Services
Land & Building Division
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Olympia, WA 98504-7374

Seattle Times- North Bureau
1120 John Street
Seattle, WA 98109

V. FACTORS THE BOARD MUST CONSIDER

1. Overview

- A. Population of proposal; what percentage is that to existing entity?

Population is zero as the annexation area is mostly WSDOT ROW.

- B. Territory (number of acres)

The annexation area is approximately 70.9-acres.

- C. Population Density

Population density is zero as the annexation area is mostly WSDOT ROW

- D. Assessed Valuation

The current assessed valuation for the annexation area is \$600.

2. Land Use

- A. Existing

WSDOT ROW

- B. Proposed: Immediate or long-range

The City of Marysville's 2015 Comprehensive Plan designation for the annexation area is General Industrial. Immediate and long-range land use includes Interstate 5 and SR 529.

3. Comprehensive Plans

- A. Snohomish County Comprehensive Plan

1. What comprehensive plan policies specifically support this proposal?

Policy LU 1.C.1: Unique topographical and physical features such as watershed boundaries, streams, rivers, ridge lines, steep slopes, roads, railroad lines and transmission lines (where they follow property lines) and special purpose district boundaries shall be used, if possible, to delineate and define the boundary.

Policy IC 1.B.1: The county shall work with cities in planning for orderly transfer of service responsibilities in anticipation of potential or planned annexations or incorporations within UGAs.

Policy IC 1.B.2: In newly annexed areas within UGAs, the county shall continue to provide regional services while the cities provide urban services.

Policy IC 1.B.3: The county shall seek interlocal agreements with the cities to establish a process for transferring authority over pending projects, permits, and records and establishes reciprocal impact mitigation for transportation, parks, and schools prior to potential or planned annexations or incorporations.

Policy IC 1.B.4: The county shall not support any proposed annexation of unincorporated lands in Snohomish County by a city or special district situated predominantly outside of Snohomish County unless and until an annexation agreement has been signed by the county and said district or city. Such agreement shall address and substantially resolve issues of

land use, applicable development regulations, permit processing, public services delivery, facilities financing, transportation planning, concurrency management, solid waste management, and any other similar jurisdictional issues identified by the county. Such agreement should be approved prior to city acceptance of an annexation petition.

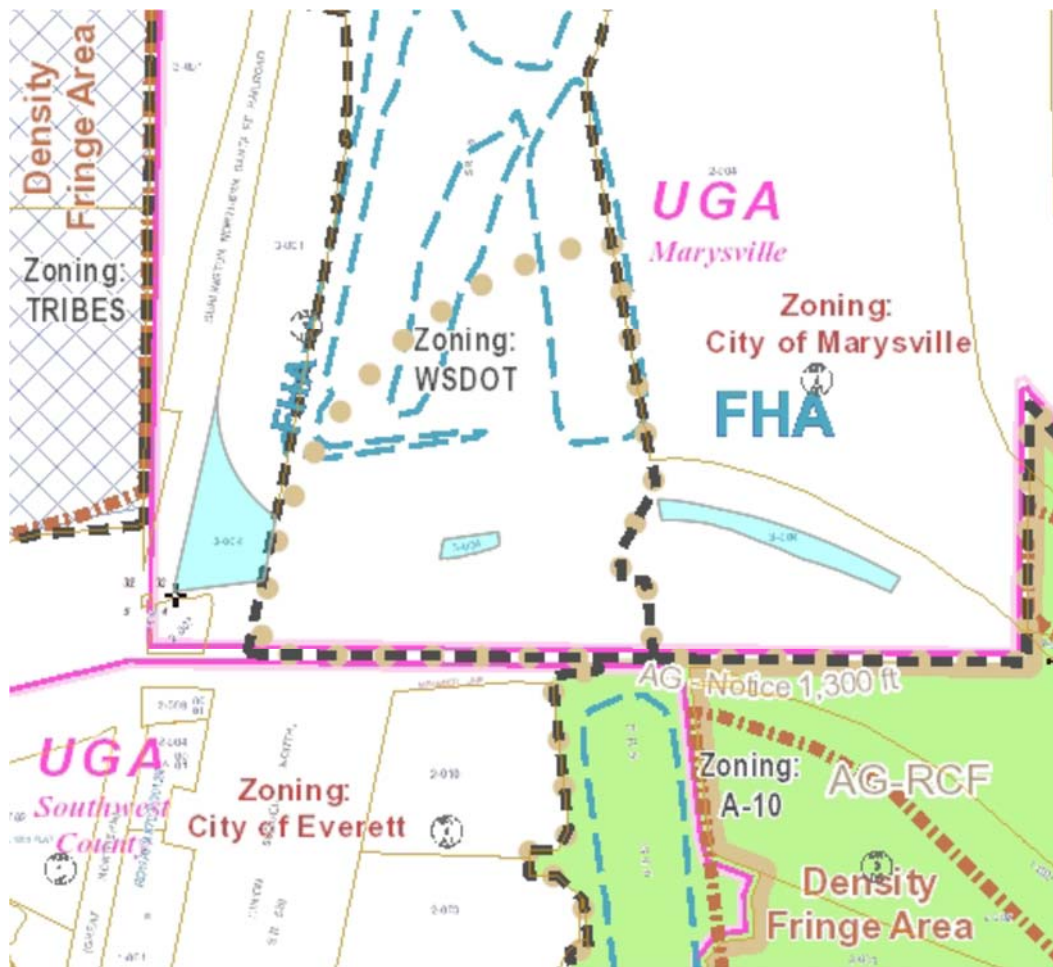
Policy IC 1.E.7: The county shall seek interlocal agreements with the cities to establish a process for all project and permit transfers, record transfers and reciprocal impact mitigation for transportation, parks, and schools within the city’s MUGA prior to potential or planned annexations or incorporations.

2. Which community plan (adopted or proposed) governs this proposal?

Snohomish County GMA Comprehensive Plan - General Policy Plan, February 18, 2016

3. What is the adopted plan classification/zoning? (Please include number of lots permitted under this classification).

Snohomish County’s GMA Comprehensive Plan – Future Land Use Map designates the area as “WSDOT”.



B. Proponents Comprehensive Plan:

1. Is this proposal in your adopted comprehensive plan, or will a plan amendment be required? If so, when will that amendment be completed?

The City of Marysville's 2015 Comprehensive Plan currently includes the annexation area.

2. When was your Comprehensive Plan approved?

September 15, 2015

3. Has this area been the subject of a Pre-Annexation Zoning Agreement? If so, please enclose a signed copy of the agreement.

The City of Marysville Planning Commission recommended approval of the pre-zone consistent with the adopted City of Marysville Comprehensive Plan establishing the General Industrial zone for the proposed annexation area.

4. What is the proposed land use designation in your adopted Comprehensive Plan? When were your zoning regulations adopted?

The plan designates all of the properties within the annexation area as General Industrial. The City adopted MMC Title 22 *Unified Development Code*, on February 14, 2011.

IV. PLANNING DATA

A. Revenue/Estimates

1. Estimate City expenditures

It is not anticipated that the annexation would create any additional city expenditures. Marysville currently provides maintenance of the SR529 surface ROW, responds to emergency calls in this area and has coordinated enforcement and complaint efforts with WSDOT and Snohomish County.

2. Estimate City revenues to be gained

The City of Marysville includes the General Levy and EMS Levy, amounting to \$2.6813 per \$1000 of assessed valuation.

Total taxes collected for property owners within the city limits (and Marysville School District) are \$11.7745 per \$1000 of assessed valuation.

The City collects a 5% utility tax on natural gas and electric and a 6% utility tax on telephone.

3. Estimate County revenues lost

The taxes which would no longer be collected should the property be annexed to Marysville include the county road tax, which is a very nominal loss in revenue considering the total valuation of the annexation is \$600.

4. Estimate County expenditure reduction:

Expenditure reductions would be based on eliminating services currently provided to the area, such as response from the County Sheriff's office.

5. Estimate fire district revenue lost:

None.

6. Estimate fire district expenditures reduction:

None. The site is presently serviced by the Marysville Fire District and will continue to be served following annexation.

7. Estimate other special district revenue loss:

None.

8. Estimate other special district expenditure reduction:

None.

B. Services

1. Law Enforcement: (if applicable)

- a. Describe current police coverage and services provided:

The City of Marysville has police coverage 24 hours a day, 7 days a week. The City employs 88 full time employees, including 65 commissioned police officers which includes Patrol Officer (first responders), Investigations Unit, Multi-Jurisdictional Property Crimes Unit, School Resource Unit, Pro-Act Unit, K-9 Unit, Community Service Officer, Crime prevention Unit (volunteers), SWAT, Collision Investigation Unit. At least 5 officers and one 1 supervisor are on duty at all times. During peak hours an additional 3 officers and 1 supervisor supplements the manpower.

- b. Current emergency and normal response time being experienced:

The average emergency response time is approximately 3-5 minutes and non-emergency response time is 10-20 minutes.

- c. Initial police protection plan contemplated:

The Marysville Police Department is prepared to provide policing services to the newly annexed area, and will make every effort to ensure that adequate response times are maintained.

- d. Back-up plan (mutual aid and/or reserve):

The Marysville Police Department participates in mutual aid with other surrounding law enforcement agencies, including the Snohomish County Sheriff's Department, Washington State Patrol, Lake Stevens Police Department, Arlington Police Department and the Everett Police Department.

- e. Projected police growth plan contemplated:

None contemplated with the proposed annexation.

- f. Source of dispatch:

The City of Marysville operates on a 24-hour enhanced 911-dispatch service.

2. Fire Services

- a. Nearest Station:

The nearest fire station to the annexation area is Marysville Fire District Station #61 located at 1635 Grove Street.

- b. Response Time:

The average response time to this area is five minutes.

- c. Are they fully manned? How many part-time and full-time personnel?

All Marysville Fire District stations are staffed 24/7. The Marysville Fire District employs 99 full-time personnel, who operate the Fire Districts' five (5) stations (Station 61, 62, 63, 65 & 66). There are 38 Firefighters, 20 Firefighter/Paramedics, and 20 Captains assigned to four Engine Companies, one Ladder Company, four Aid Cars, and two Medic Units. Full-time personnel are supplemented by 27 part-time Firefighters.

- d. Major equipment at station location (including type and number of emergency vehicles):

The major firefighting equipment available includes: six (6) engines, one (1) ladder, two (2) advanced life support units (paramedics), four (4) basic life support units, one (1) 4,000 gallon water tender, , one (1) boat, eleven (11) staff vehicles and five (5) various utility vehicles. Each station typically has one engine or *ladder* and one EMS unit on-site at all times.

- e. How many fully certified EMT personnel do you have:

74 EMT's and 25 paramedics.

- f. What fire rating applies?

A fire rating of 4 applies both within the corporate City limits and outside the City limits within Fire District No. 12.

- g. Source of dispatch:

SnoPac Enhanced 911 dispatch service.

3. Water - **There is no water service located with the annexation area. The annexation area is comprised mainly of WSDOT right-of-way.**

- a. Directly or by contract:

N/A

- b. Storage location(s), capacity:

N/A

- c. Mains to serve the area (diameter, location):

N/A

- d. Pressure station location and measured flow:

N/A

- e. Current average daily demand (ADD):

N/A

- f. Water source: (wells, Everett, etc.)

N/A

- g. Financing of proposed service: (LID, ULID, Developer Extension, etc.)

N/A

4. Sewer - **There is no sewer service located with the annexation area. The annexation area is comprised mainly of WSDOT right-of-way.**

- a. Directly or by contact:

N/A

- b. Mains to service the area: (diameter, location)

N/A

- c. Gravity or Lift Station required:

N/A

- d. Disposal (City or district treatment plant)

N/A

- e. Capacity Available:

N/A

VI. GENERAL

1. In case of extensions of services, has an annexation agreement been required? If so, please attach a copy of this requirement.

No.

2. Describe the topography and natural boundaries of the proposal:

The topography is generally flat, except the slopes associated with Steamboat and Ebey Slough and the elevation of Interstate 5. The Central Marysville annexation follows an irregular boundary, generally encompassing WSDOT Interstate 5 and SR 529 ROW, north of Steamboat Slough and south of Ebey Slough (see attached annexation boundary map).

3. How much growth has been projected for this area during the next ten (10) year period? What source is the basis for this projection?

Growth potential is very limited as the annexation area is comprised mainly of WSDOT right-of-way.

4. Describe any other municipal or community services relevant to this proposal:

None known.

5. Describe briefly any delay in implementing service delivery to the area:

None anticipated.

6. Briefly state your evaluation of the present adequacy, cost or rates of service to the area and how you see future needs and costs increasing. Is there any other alternative source available for such service(s)?

Service needs of the proposed annexation area (i.e., streets, emergency services) are currently provided by the City of Marysville, Marysville Fire

District and Snohomish County. There are not anticipated cost increases associated with the annexation.

7. Comparative property and utility tax cost to homeowner before and after annexation:
N/A - the annexation area is comprised mainly of WSDOT right-of-way.

VII. OBJECTIVES OF THE BOUNDARY REVIEW BOARD

1. Preservation of natural neighborhoods and communities.

The proposed annexation is contiguous to city limits along the north, east and west boundaries. This area will become a natural extension of the urban level facilities in Marysville. The proposed annexation is located within the UGA boundary and fills in a puzzle piece of Marysville's urban growth area which is currently unincorporated Snohomish County and is surrounded 95% by Marysville corporate limits.

2. Use of physical boundaries, including but not limited to bodies of water, highways, and land contours.

The proposed annexation area is bounded by Steamboat Slough to the south, I-5 and SR 529 ROW to the east and west and Ebey Slough on the north (see attached annexation boundary map).

3. Creation and preservation of local service areas.

The Snohomish County Sheriff's Office currently services the proposed annexation area.

The Marysville Police Department will provide service to the area upon annexation into the City of Marysville.

The Marysville Fire District currently services the proposed annexation area and would continue to do so upon annexation into the City of Marysville.

4. Prevention of abnormally irregular boundaries.

There are no irregular boundaries within the proposed annexation boundary. Upon approval of the annexation irregular boundaries will be eliminated.

5. Discouragement of multiple incorporations of small cities and encouragement of incorporation of cities in excess of ten thousand population in heavily populated urban areas.

N/A - the annexation area is comprised mainly of WSDOT right-of-way.

6. Dissolution of inactive special purpose districts.

There are no known inactive special purpose districts within the proposed annexation area, nor are there active services which would be rendered inactive by this annexation.

7. Adjustment of impractical boundaries.

There are no adjustments of impractical boundaries within the proposed annexation area. Upon approval of the annexation impractical boundaries will be eliminated.

8. Incorporation as cities or towns or annexation to cities or towns of unincorporated areas which are urban in character.

The annexation area is comprised mainly of WSDOT I-5 and SR 529 right-of-way.

9. Protection of agricultural and rural lands which are designated for long term productive agricultural and resource use by a comprehensive plan adopted by the county legislative authority.

There are no agricultural lands within the proposed annexation area.

CITY OF MARYSVILLE
Marysville, Washington
RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF MARYVILLE STATING ITS INTENTION TO ANNEX CERTAIN UNINCORPORATED AREA, KNOWN AS THE WSDOT ROW ANNEXATION, INTO THE CITY, AND TRANSMITTING THE MATTER TO THE WASHINGTON STATE BOUNDARY REVIEW BOARD FOR SNOHOMISH COUNTY FOR APPROVAL

WHEREAS, the City of Marysville has received a petition for annexation of certain property generally encompassing Washington State Department of Transportation (WSDOT) Interstate 5 and State Route (SR) 529 Right-of-Way (ROW), north of Steamboat Slough and south of Ebey Slough, being those portions of the Northwest Quarter AND Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM, said property being contiguous to the city limits and legally described in **Exhibit A** and depicted in **EXHIBIT B** attached hereto; and

WHEREAS, a duly advertised public hearing was held before the Marysville Planning Commission on October 25, 2016 to consider PRE-ZONING properties within the WSDOT ROW Annexation consistent with the Marysville Comprehensive Plan; and

WHEREAS, on October 25, 2016, the Marysville Planning Commission heard testimony from staff, and the public at the public hearing and recommended Marysville City Council adopt zoning consistent with the Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Industrial (GI), for the property described in **Exhibit A** and depicted in **EXHIBIT B** attached hereto;

WHEREAS, the area of the proposed annexation is within the recognized Urban Growth Area for the City of Marysville, as established by Snohomish County, and eliminates this unincorporated island within the Urban Growth Area and the City of Marysville; and

WHEREAS, a duly advertised public hearing on said annexation petition was held before the Marysville City Council on November 28, 2016 and January 9, 2017 in accordance with RCW 35A.14, and the City Council heard testimony from staff and the public, and was fully advised in the premises; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, AS FOLLOWS:

Section 1. The property described in **Exhibit A** and depicted in **EXHIBIT B** attached hereto, is hereby approved for annexation into the City of Marysville and shall be so annexed by ordinance of the City of Marysville upon receipt of a favorable decision/report from the Washington State Boundary Review Board for Snohomish County.

Section 2. Upon annexation of the property described in **Exhibit A** and depicted in **EXHIBIT B** attached hereto, it shall be assessed and taxed at the same rate and on the same basis as other property within the City of Marysville, including assessments or taxes for the payment of its pro rata share and all outstanding indebtedness of the City contracted or incurred prior to or existing on the effective date of the annexation.

Section 3. Upon annexation, the property described in **Exhibit A** and depicted in **EXHIBIT B** shall be subject to the City of Marysville Comprehensive Plan Land Use Map with an implementing zoning designation of General Commercial (GI).

Section 4. The Community Development Department is hereby authorized to transmit a copy of this resolution, Notice of Intention to Annex and all Exhibits thereto, along with an appropriate map depicting the annexation area and all information necessary to support the proposed annexation to the Snohomish County Boundary Review Board for consideration and review.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2017.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
APRIL OBRIEN, CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

I-5 ANNEXATION
(March, 2016)
Legal Description

Those portions of the Northwest Quarter AND the Southwest Quarter of Section 33, Township 30 North, Range 5 East, WM, described as follows:

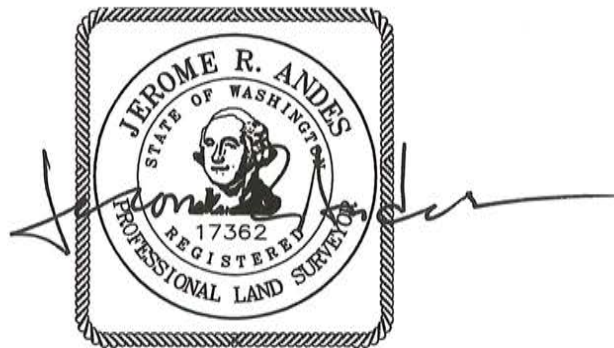
Commencing at the southwest corner of said Section 33; thence easterly, along the south line of said Section 33, to the westerly right-of-way line of S.R. 529 (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), being the true point of beginning, also being the southeast corner of Parcels B, C, and D of City of Marysville Ordinance No. 817, effective date 5/18/1974; thence North 9 degrees 41 minutes East, along the easterly line of said Ordinance NO. 817 and along said right-of-way line parallel with the centerline of said S.R. 529, to a point 50 feet distant westerly, when measured at right angles from the centerline at Highway Station 40+50 (all Highway Engineer's Stations to be hereinafter referred to as "Station"); thence northwesterly 10 feet to a point, when measured at right angles, 60 feet distant from said Station 40+50; thence North 9 degrees 41 minutes east 191.4 feet, more or less, parallel with said centerline to a point 60 feet westerly, when measured at right angles to Station 38+58.6; thence westerly to a point 50 feet distant, when measured at right angles and/or radial from Station "D" 0+00 P.C. (= 38+58.6 P.O.T. Existing Road, 19.0 foot offset); thence northwesterly and concentric with said centerline "D", 285.6 feet, more or less, to a point 50 feet distant westerly, when measured at right angles and/or radial from Station "D" 3+01.4 P.T. to a point of intersection with a line projecting westerly and at right angles with Station "A" = 0+00 T.S.; thence westerly along said projecting line to a point 16 feet distant from the easterly right-of-way line of the Burlington Northern Santa Fe Railroad; thence northeasterly, parallel with said Railroad right-of-way line, to a point of intersection with the westerly right-of-way line of P.S.H. No. 1, lying 150 feet distant, when measured at right angles from survey centerline "L"; thence North 21 degrees 24 minutes West, parallel with said centerline, to the north line of the South Half of the Northwest Quarter of said Section 33, also being the northeast corner of Parcels B, C and D, of said Ordinance No. 817, also being the south line of City of Marysville Ordinance No. 193, effective date 3/08/1915;

I-5 ANNEXATION
PAGE 2

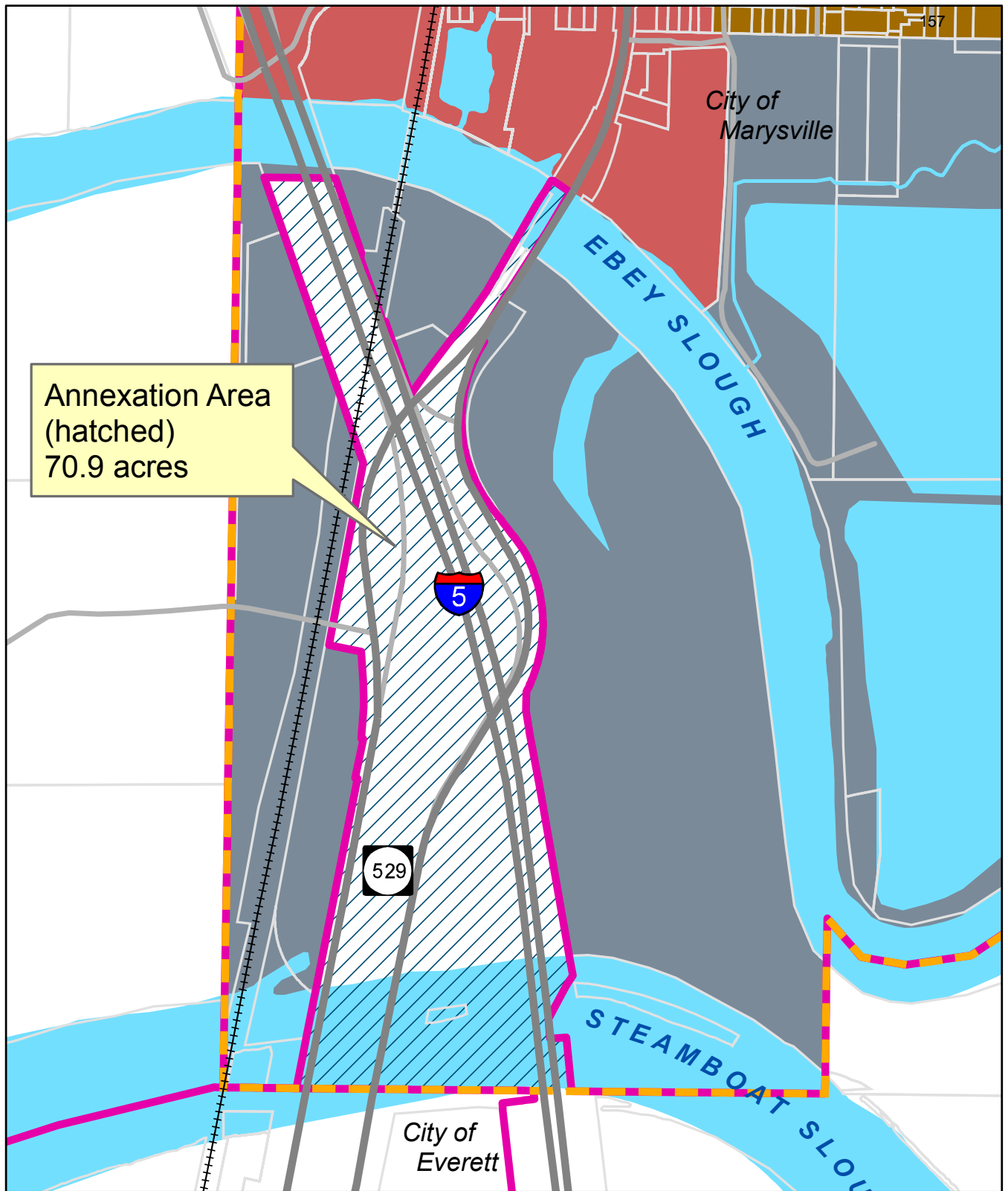
thence easterly, along said north line and along the south line of said Ordinance No. 193, to the easterly right-of-way line of P.S.H. No. 1, lying 150 feet distant easterly from and parallel with the centerline survey of said Highway, Snohomish River to Marysville, designated as "L" Line, also being the northwest corner of Parcel E of said Ordinance No. 817; thence South 21 degrees 24 minutes East (Plan PSH No. 1, S.R. 5, Snohomish River to Marysville, Sheet 7 of 15, dated January 3, 1962, Revised 11/26/71) to the north right-of-way line of the access to Old P. S.H. No. 1, said right-of-way being 50 feet distant and parallel with the centerline survey "D" Line of said Old P.S.H. No. 1, to the most southerly angle point of Parcel E of said Ordinance No. 817; thence North 35 degrees 55 minutes East 81.7 feet, more or less, to a point 50 feet northwesterly when measured at right angles to and/or radial from "D" Line Survey at Highway Engineer's Station "D" 18+65.9 P.C.; thence northeasterly 77.4 feet, more or less, to a point 50 feet distant northwesterly when measured at right angles and/or radial from Station "D" 19+47.6 P.T.; thence North 32 degrees 23 minutes 30 seconds East, along the right-of-way line of Old P.S.H. No. 1, to the north line of the South Half of the Northwest Quarter of said Section 33, being the northeast corner of Parcel E of said Ordinance No. 817, also being the northeasterly bank of Ebey Slough; thence southeasterly, along said northeasterly bank, being the southwesterly line of City of Marysville Ordinance No. 541, effective date 5/15/1965, to the easterly right-of-way line of Old Primary State Highway No. 1, being 50 feet southeasterly of, as measured at right angles to and parallel with, the centerline of said Road; thence South 32 degrees 23 minutes 30 seconds West, along the westerly line of Parcel A of said Ordinance No. 817 and along said right-of-way line, to a point 50 feet distant when measured at right angles and/or radial from "B" Line at Station "B" 20+49.3 P.T. (=19+72.0, Old P.S.H. No. 1); thence southwesterly to a point 50 feet distant when measured radial from "B2" Line at station "B2" 33+71.38 P.T.; thence southeasterly 25 feet to a point distant 75 feet when measured radial from said Station "B2" 33+71.38 P.T.; thence southerly, along the easterly right-of way line, being 75 feet easterly from and parallel with said "B2" Line, to a point distant 75 feet when measured radial from said "B2" Line at station "B2" 17+00; thence southerly to a point distant 125 feet southeasterly when measured at right angles and/or radial from "B2" line Station "B2" 16+26.88 P.C.;

I-5 ANNEXATION
PAGE 3

thence southerly to a point 155 feet distant easterly when measured radial from the centerline survey of Primary State Highway No. 1 (Plan P.S.H. 1, S.R. 5, Snohomish River to Marysville, Sheets 6 and 7 of 15, dated January 3, 1962, Revised 11/26/71), at Station 505+00; thence southerly to a point 180 feet distant when measured at right angles from said centerline at Station 500+00; thence southerly, parallel with said centerline to a point 180 feet distant when measured at right angles from said centerline at Station 498+50; thence southwesterly to a point 75 feet distant easterly when measured at right angles from said centerline at Station 497+00; thence southerly, parallel with said centerline to a point 75 feet distant when measured at right angles from said centerline at Station 496+12; thence easterly 75 feet to a point distant 150 feet when measured at right angles from said Station 496+12; thence southerly, parallel with said centerline, to the south line of the Southwest Quarter of said Section 33, also being the southwest corner of Parcel A of said Ordinance No. 817; thence westerly, along the south line of the Southwest Quarter of said Section 33, to the true point of beginning.



April 12, 2016



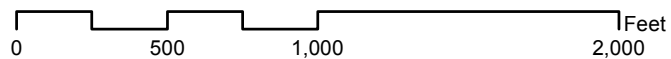
Annexation Area
(hatched)
70.9 acres



WSDOT ROW Annexation

3/1/2016

- Downtown Commercial
- Urban Growth Area
- General Industrial
- Marysville city limits
- R18 Multi-Family Medium
- Annexation area - 70.9 acres

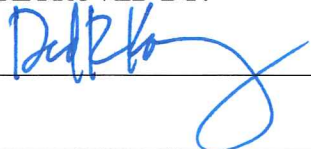


Index #8

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: PA 16044 – Commute Trip Reduction Ordinance and Plan amendments	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Senior Planner	APPROVED BY: 	
ATTACHMENTS: 1. Memo to PC dated December 8, 2016 2. PC Recommendation dated December 13, 2016 3. PC Minutes dated November 22 and December 13, 2016 4. Existing Commute Trip Reduction Ordinance 5. Proposed Commute Trip Reduction Adopting Ordinance 6. Commute Trip Reduction Plan		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

In accordance with the State of Washington Commute Trip Reduction (CTR) Act (RCW 70.94.521-555), the City of Marysville administers a CTR program the goals of which are to reduce drive alone motor vehicle trips and the associated traffic congestion and pollution. Community Transit helps the City administer its CTR program. In response to amendments to State law, and the adoption of the State CTR board’s 2015-2019 CTR Plan, amendments to the City’s CTR ordinance and plan are proposed. The purpose of the amendments is to: harmonize the plans of the various jurisdictions that Community Transit provides CTR program administrative services to; allow for easier administration of required CTR activities by affected employers; and enhance reporting of compliance as required by MMC Chapter 11.52. The major changes to the CTR ordinance are moving from: a) biennial paper surveys to online data collection through Community Transit’s RideshareOnline.com (RSO) system, and b) from annual reporting to quarterly reporting.

The Planning Commission (PC) held a public workshop on November 22, 2016 and a duly advertised public hearing on December 13, 2016 to review the amendments to MMC Chapter 11.52, *Commute Trip Reduction (CTR) Plan*, and received testimony from staff. There was no public testimony provided at the public hearing.

Following the public hearing, the PC made a motion to recommend the Commute Trip Reduction Plan and code amendments for adoption by ordinance.

RECOMMENDED ACTION: Affirm the PC’s Recommendation and adopt the updated Commute Trip Reduction code amendments and Commute Trip Reduction Plan, by Ordinance.
COUNCIL ACTION:



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

MEMORANDUM

DATE: December 8, 2016
 TO: Planning Commission
 FROM: Angela Gemmer, Senior Planner
 RE: Commute Trip Reduction (CTR) Plan and Ordinance Updates
 CC: Dave Koenig, Community Development Director
 Chris Holland, Planning Manager

In 2015, the Washington State Legislature updated the Commute Trip Reduction Act (RCW 70.94.521 – 70.94.555), which was initially adopted in 1991, to allow greater flexibility at the jurisdiction level for application of transportation demand management (TDM) strategies that better address local conditions. In response to these changes, Community Transit, which helps administer the City's Community Trip Reduction (CTR) program, prepared a CTR plan template and model ordinance which they provided to impacted jurisdictions. The CTR plan template and model ordinance are intended to harmonize the plans and ordinances of the various jurisdictions that Community Transit serves so that the jurisdictions' CTR programs are consistent, and future updates to plans and ordinances are easier to make. Information specific to the City of Marysville has been incorporated into the template plan and model ordinance provided by Community Transit.

The CTR Plan and ordinance applies to "affected major employers" in the City of Marysville who employ 100 or more full-time employees at a single worksite, and who are scheduled to begin their work day on weekdays between 6:00 and 9:00 a.m. The Plan also applies to "voluntary employers" who choose to participate in the program even though they do not meet the criteria to be affected. The Plan sets a goal for these worksites of increasing non-drive alone trips by 7 percent from 2017 levels.

CTR Plan

The [CTR Plan](#) outlines policies and strategies to improve air quality and reduce traffic congestion through employer-based transportation programs that encourage the use of alternatives to single-occupant vehicle trips for commute purposes. The CTR Plan incorporates discussion on anticipated future growth; future traffic generating centers such as the Smokey Point Master Plan and Arlington-Marysville Manufacturing Center (MIC); and incorporates pertinent goals and policies from the Land Use, Environmental, and Transportation Elements of the 2015 Comprehensive Plan.

CTR Model Ordinance

The [CTR model ordinance](#) has been reviewed against the City's [existing CTR ordinance](#). The following is a summary of the proposed changes to the CTR ordinance:

The major changes to the CTR ordinance are moving from:

- Biennial paper surveys to online data collection through Community Transit's RideshareOnline.com (RSO) system; and
- Annual reporting to quarterly reporting.

Other changes between the existing CTR ordinance and the proposed ordinance include:

- Elimination of several definitions that are no longer relevant to the program;
- Modifications to several definitions. For example, the definition of "affected employee" is being modified to include the following additional caveats:

- The employee will only be counted at his or her primary worksite.
- Seasonal agricultural employees, including seasonal employees of processors of agricultural products, are excluded from the count of affected employees;
- Inclusion of voluntary worksites in the ordinance (voluntary worksites are those that elect to participate in CTR but are not required to); and
- Changes in the names of different terms. For example, 'single-occupant motor vehicle' is now replaced in many instances by 'drive alone motor vehicle', and 'telecommuting' is now replaced by 'teleworking'.

Staff respectfully requests that the Planning Commission forward a recommendation of approval of the updated Commute Trip Reduction (CTR) Plan and Ordinance to the City Council.



COMMUNITY DEVELOPMENT DEPARTMENT
 80 Columbia Avenue ♦ Marysville, WA 98270
 (360) 363-8100 ♦ (360) 651-5099 FAX

PC Recommendation – Commute Trip Reduction (CTR) Plan & Ordinance Update

The Planning Commission (PC) of the City of Marysville, having held a public hearing on December 13, 2016 in review of a NON-PROJECT action amendment of the Marysville Municipal Code, proposing adoption of an updated Commute Trip Reduction (CTR) Plan and Ordinance, and having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The PC held a public work session to both introduce and review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action Commute Trip Reduction (CTR) Plan and Ordinance as described above, on November 22, 2016.
2. The PC held a duly-advertised public hearing on December 13, 2016 and received testimony from city staff and the public.
3. At the public hearing, the PC reviewed and considered the Commute Trip Reduction (CTR) Plan and Ordinance.

CONCLUSION:

At the public hearing, held on December 13, 2016, the PC recommended **APPROVING** the Commute Trip Reduction (CTR) Plan and Ordinance.

RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action known as the Commute Trip Reduction (CTR) Plan and Ordinance update, this ***December 13, 2016.***

By: _____

Stephen Deifer, Planning Commission Chair

PLANNING COMMISSION



MINUTES

November 22, 2016

7:00 p.m.

City Hall

CALL TO ORDER

Chair Leifer called the November 22, 2016 meeting to order at 7:00 p.m. noting the excused absence of Tom Thetford.

Marysville

Chairman: Steve Leifer

Commissioners: Roger Hoen, Jerry Andes, Kay Smith, Kelly Richards, Brandon Whitaker

Staff: Community Development Director Dave Koenig, Senior Planner Angela Gemmer

Absent: Tom Thetford

APPROVAL OF MINUTES

November 9, 2016

Motion made by Commissioner Richards, seconded by Commissioner Smith, to approve the November 9 Meeting Minutes as presented. **Motion** passed unanimously.

AUDIENCE PARTICIPATION

Chair Leifer noted that there was no one present in the audience.

NEW BUSINESS

MMC Chapter 11.52 Commute Trip Reduction Update

Angela Gemmer explained that this is an update to Marysville's Commute Trip Reduction Ordinance. The object is to reduce single-occupant vehicle trips to reduce congestion and pollution. The State is the entity that has adopted this law, but the City

contracts with Community Transit (CT) to administer the program. CT would like to synchronize the ordinances between the various jurisdictions they coordinate with. This is basically reformatting what the City presently has. The main change is from annual reporting to quarterly reporting. Another change is to move from biennial surveys to a rideshareonline.com (RSO) system. Other changes involve elimination of several definitions that are no longer relevant to the program, modification to several definitions, inclusion of voluntary worksites in the ordinance, and changes in the names of different terms.

Commissioner Whitaker asked how many staff members are dedicated to administering this program. Ms. Gemmer replied it is just her. Commissioner Whitaker asked which site has more than 100 people showing up within three hours in the morning. Senior Planner Gemmer replied it is the Public Works and Community Development campus. Commissioner Whitaker asked if there are a lot of voluntary programs. Ms. Gemmer replied that there are not at this time, but there may be in the future.

Commissioner Hoen expressed a concern with the CT bus system. He noted that low income or no income people who are trying to get around the community can't get a transfer if they don't have an Orca card. This seems unfair to him. Senior Planner Gemmer stated they would pass that concern along to Community Transit.

Chair Leifer referred to the proposed format, page 9, where it talks about additional elements that can be implemented as needed. He asked how "as needed" would be determined. Senior Planner Gemmer explained that generally speaking if people are doing the things that are expected (obtaining training, notifying employees of their programs, and collecting data), but still aren't meeting the target it is acceptable since it is a program based on good faith effort. If someone is lacking progress they might be encouraged to take extra steps to adopt other techniques to improve progress.

Chair Leifer referred to page 11, D (2), and asked what "undue hardship" would be. Chair Leifer referred to the potential penalties and noted that a "good faith effort" and "undue hardship" appear to be somewhat subjective and could cause an issue in the future. Senior Planner Gemmer noted that the penalties language is part of the existing ordinance. Her experience is that they focus on positive solutions. She explained that the expectations for a good faith effort are fairly minimal and include six hours of training a year for the administrator, holding a transportation fair, completing surveys, and distributing information.

Commissioner Andes asked how many people in the Public Works building are currently carpooling. Senior Planner Gemmer replied that she is aware of only a couple. She noted that the flex work schedules contribute toward the reduction in trips. She commented that reducing trips is generally a challenge in North Snohomish County.

Chair Leifer asked for more information on the table on page 4 of the Plan. Senior Planner Gemmer replied this is an illustration of how the program has performed for 26,000 employees in eight South Snohomish County jurisdictions and the City of Bothell specifically. They are only identifying the non-drive alone trips. Chair Leifer noted that

this represents about 5% of people. Director Koenig commented that Community Transit has a large number of commuter vans. They are actually the second largest provider of ride sharing vans in the country. There are also businesses that have come up with their own solutions.

Chair Leifer then referred to the Barriers to Achieving Goal section at the bottom of page 9 and noted that one of the barriers is the availability of abundant free parking in the area. He then referred to page 11 on the sixth paragraph where it talks about Marysville's responsibility to make sure the CTR program is consistent with the Comprehensive Plan. He asked if they need to take a look at the Comprehensive Plan to see how it coincides with this comment about excess parking being a barrier to the program. Senior Planner Gemmer said she doesn't recall much in the Comprehensive Plan about parking as it relates to these goals. She thinks in general it is consistent with the goals of the CTR program. She noted she would take a closer look at this.

Commissioner Hoen commented that the State used to provide free bus passes for its employees. He asked if Marysville does this. Senior Planner Gemmer replied that there is currently a small monetary incentive, but she doesn't think anyone has taken advantage of that.

Code Amendments (Part 1)

Senior Planner Gemmer stated that this batch of code amendments is the first of several amendments that staff will be presenting. These are items staff has observed that are inconsistent with the code or that need to be amended to clarify code, or to streamline the process.

Amendment 1 – This provides clarification on parking expectations for single-family residences, duplexes, townhouses, and mobile homes.

Amendment 2 – This would clarify that the entity that grants licensure for radio frequency analysis is the Federal Communications Commission (FCC) and not the State of Washington. This would allow a broader group of engineers to submit those reports.

Chair Leifer asked if the FCC reviews all of the items. Senior Planner Gemmer stated that the City does the review. This would just clarify the credentials the engineer would need to do the analysis.

Amendment 3 - This would bring consistency between Permitted Uses matrices and the Density and Dimensional matrices for minimum lot sizes for duplexes in the Single Family, Medium Density Zone (R-4.5).

Chair Leifer referred to the Suggested Code Amendment on page 5 and asked if this means that they need to build to the maximum density. Senior Planner Gemmer replied that it does not. Some jurisdictions have a minimum and maximum, but Marysville does not. It would just afford a little more flexibility.

Amendment 4 – This is for single family and duplex uses that occur in multifamily zones. This would allow duplexes to benefit from using the lesser setbacks that a single family residence would use if it were built in a multifamily zone.

Chair Leifer asked if this was similar to LDMRs. Director Koenig explained that LDMRs were higher density single family units with reduced setbacks. Senior Planner Gemmer noted that there is one in Marysville that turned out pretty nice, but it has bigger setbacks than required.

Amendment 5 – This adds a new definition for *social services*.

Amendment 6 – This would allow administrative variances to the age requirements for manufactured homes. The City has issued a couple variances over the past couple years, and they had to go to the Hearing Examiner. This would minimize staff's and the applicant's time and reduce the expense of processing a variance. It would still uphold the expectation that someone in a standard subdivision would need to put in a newer home. The intent is to reduce hardship to people where it's not impacting neighbors negatively.

Chair Leifer commented that it seems very difficult to meet all the conditions on page 7 under item c. Senior Planner stated that the goal isn't to make the criteria easy to meet making these variances widely available, but rather to make it easier to obtain and process the variance if a property is eligible.

CITY COUNCIL AGENDA ITEMS AND MINUTES

ADJOURNMENT

Motion made by Commissioner Smith, seconded by Commissioner Richards, to adjourn the meeting at 8:00 p.m. **Motion** passed unanimously.

NEXT MEETING:

December 13, 2016



 Laurie Hugdahl, Recording Secretary

DRAFT

CITY OF MARYSVILLE Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, AMENDING CHAPTER 11.52 OF THE MARYSVILLE MUNICIPAL CODE RELATING TO THE CITY'S COMMUTE TRIP REDUCTION (CTR) PLAN AND REPEALING ORDINANCE NO. 2746.

WHEREAS, the City last updated its Commute Trip Reduction Ordinance in 2008; and

WHEREAS, the Washington State Legislature has passed amendments to the Commute Trip Reduction Act – RCW 70.94.521-555 since that time; and

WHEREAS, on September 26, 2014, the State Commute Trip Reduction board adopted the State CTR Plan 2015 – 2019 which includes new statewide program goals and targets, and new options for local goals and targets; and

WHEREAS, Community Transit has requested that local jurisdictions adopt Commute Trip Reduction Plans and Ordinances that are more uniform to allow for easier administration; and

WHEREAS, the City's new Commute Trip Reduction Plan and Ordinance will allow for easier administration of required commute trip reduction activities by affected employers while providing enhanced reporting of compliance; and

WHEREAS, amendments to the City's Commute Trip Reduction Plan and Ordinance have been made in accordance with the amendments to the Commute Trip Reduction Act and State Commute Trip Reduction Plan 2015-2019; and

WHEREAS, the Marysville Planning Commission, after review of the proposed Commute Trip Reduction (CTR) Plan and Ordinance, held a public workshop on November 22, 2016, and held a public hearing on December 13, 2016, and received testimony from staff and other interested parties following public notice; and

WHEREAS, the Planning Commission prepared and provided its written recommendation that said proposed amendment be approved by the Marysville City Council; and

WHEREAS, on January 9, 2017 the Marysville City Council reviewed the Planning Commission's recommendation relating to the proposed Comprehensive Plan amendment; and

WHEREAS, the Marysville City Council has considered the Commute Trip Reduction (CTR) Plan and Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Chapter 11.52 MMC, *Commute Trip Reduction (CTR) Plan*, is hereby amended to read as follows:

Sections:

- 11.52.010 Title.
- 11.52.020 Jurisdiction.
- 11.52.030 Purpose.
- 11.52.040 Administration.
- 11.52.050 Definitions.
- 11.52.060 City's CTR plan.
- 11.52.070 Responsible city agency.
- 11.52.080 Applicability – Timeline for compliance.
- 11.52.090 Requirements for employers.
- 11.52.100 Record keeping.
- 11.52.110 Schedule and process for CTR reports.
- 11.52.120 Enforcement.
- 11.52.130 Exemptions and goal modifications.
- 11.52.140 Appeals.
- 11.52.150 Severability.

11.52.010 Title.

The ordinance codified in this chapter shall be known as the "Commute Trip Reduction Ordinance" of the City of Marysville.

11.52.020 Jurisdiction.

The requirements set forth in this chapter shall apply to all major employers at any single worksite within the city limits of the City of Marysville.

11.52.030 Purpose and Intent.

The purpose of this chapter is to comply with statewide Commute Trip Reduction Law of 1991 (RCW 70.94.521 through 70.94.555; Chapter 202, Laws of 1991) as amended. The chapter is intended to reduce the overall number of commute trips by reducing single-occupancy vehicle trips and increasing the use of alternative modes of transportation or alternative work schedules.

The Commute Trip Reduction Ordinance will not be used as a substitute for reviews of projects under other city requirements or for compliance with the State Environmental Policy Act.

11.52.040 Administration.

The Chief Administrative Officer or designee is responsible for administering the provisions of this chapter and has the authority to promulgate rules and regulations to implement and administer this chapter, the City's CTR plan, and the City's CTR program.

11.52.050 Definitions.

"Affected employee" means a full-time employee who begins their regular work day at a major employer worksite between 6:00 a.m. and 9:00 a.m. (inclusive) on two or more weekdays for at least twelve continuous months. For the purpose of defining affected employees the following apply:

(1) A full-time employee is a person, other than an independent contractor, scheduled to be employed on a continuous basis for fifty-two weeks for an average of at least thirty-five hours per week on two or more weekdays per week.

(2) The employee will only be counted at his or her primary worksite.

(3) Seasonal agricultural employees, including seasonal employees of processors of agricultural products, are excluded from the count of affected employees.

"Alternative mode of transportation" means any means of commute transportation other than commuting in a single-occupant vehicle, including rideshares (carpool or vanpool), use of transit, bicycling, or walking.

"Alternative work schedules" means work schedules which allow employees to work their required hours outside of the traditional Monday through Friday, 8:00 a.m. to 5:00 p.m. schedule, thereby allowing for a reduction of single-occupant vehicle commute trips. Examples include compressed work weeks, flex-time, and teleworking.

"Baseline data collection" means the collection of employee trip data at a major worksite to determine the non-drive alone trips per employee at the worksite. The City uses these measurements to develop commute trip reduction targets for the major employer. The baseline measurements must be implemented in a manner that meets the requirements and timeframe specified by the City.

"Carpool" means a motor vehicle occupied by at least two people traveling together for their commute trip that results in the reduction of a minimum of one motor vehicle commute trip.

"City" means the city of Marysville.

"Commute trip" means trips made from a worker's home to a worksite during the peak time of 6:00 a.m. to 9:00 a.m. (inclusive) on weekdays.

"Commuter matching service" means a system that assists in matching commuters for the purpose of commuting together, such as RideshareOnline.com.

"Compressed work week" means an alternative work schedule, in accordance with employer policy, that regularly allows a full-time employee to eliminate at least one work day every two weeks by working longer hours during the remaining days, resulting in fewer commute trips by the employee. This definition is primarily intended to include weekly and bi-weekly arrangements, the most typical being four ten-hour days or eighty hours in nine days, but may also include other arrangements.

"CTR law" means a law passed in 1991 (Chapter 202, Laws of 1991), amended in 2006 and codified in RCW 70.94.521 through 70.94.551 requiring each county containing an urban growth area, designated pursuant to RCW 36.70A.110, and each city within an urban growth area with a state highway segment exceeding the one hundred person hours of delay threshold calculated by the department of transportation, as well as those counties and cities located in any contiguous urban growth areas. Counties and cities within the designation above shall adopt a commute trip reduction plan and ordinance for major employers within their jurisdictional boundaries.

"CTR plan" means the City's plan and ordinance to regulate and administer the CTR programs of major employers within the City.

"CTR program" means an employer's strategies to increase affected employees' non-single occupancy vehicle trips.

"Employer" means a sole proprietorship, partnership, corporation, unincorporated association, cooperative, joint venture, agency, department, district, or other individual or entity, whether public, nonprofit, or private, that employs workers.

"ETC" means employer transportation coordinator as required pursuant to RCW 70.94.531(3).

"Goals" means the established criteria for measuring effectiveness of employer programs as outlined in the City of Marysville CTR plan.

"Good faith effort" shall have the meaning provided in RCW 70.94.534(2), as now enacted or subsequently amended.

"Implementation" means active pursuit by an employer of the CTR goals of RCW 70.94.521 through 70.94.555, this chapter, and the CTR plan as evidenced by appointment of an ETC, distribution of information to employees regarding alternatives for non-drive alone commuting, and commencement of other measures according to its approved CTR program and schedule.

"Major employer" means a private or public employer, including state agencies, that employs one hundred or more affected employees at a single worksite who begin their regular workday between 6:00 a.m. and 9:00 a.m. on at least two weekdays each week for at least twelve continuous months.

"Major worksite" or "worksite" means a building or group of buildings that are on physically contiguous parcels of land or on parcels of land separated solely by private or public roadways or rights-of-way, and at which there are one hundred or more affected employees.

"Notice" means written communication delivered via the United States Postal Service with receipt deemed accepted three days following the day on which the notice was deposited with the postal service unless the third day falls on a weekend or legal holiday in which case the notice is deemed accepted the day after the weekend or legal holiday.

"Single-occupant vehicle (SOV)" means a motor vehicle occupied by one employee for a commute trip, including a motorcycle. If there are other passengers occupying the motor vehicles, but the ages of these passengers are under sixteen, the motor vehicle is still considered a single-occupant vehicle for measurement purposes.

“Target” means a quantifiable or measurable value that is expressed as a desired level of performance, against which actual achievement can be compared in order to assess progress, such as increase in non-drive alone trips.

“Teleworking” means the use of telephones, computers, or other similar technology to permit an employee to work anywhere at any time, eliminating a commute trip, or to work from a work place closer to home, reducing the distance traveled in a commute trip by at least half.

“Transit” means a multiple-occupant vehicle operated on a for-hire, shared-ride basis, including bus, ferry, rail, shared-ride taxi, shuttle bus, or vanpool.

“Vanpool” means a vehicle occupied by from five to fifteen people traveling together for their commute trip that results in the reduction of a minimum of one motor vehicle trip.

“Voluntary worksite” means the physical location occupied by an employer that is voluntarily implementing a CTR program.

“Week” means a seven-day calendar period starting on Monday and continuing through Sunday.

“Weekday” means any day of the week except Saturday or Sunday.

“Writing,” “written,” or in “writing” means original written signed and dated documents delivered via the United States Postal Service.

11.52.060 City’s CTR plan.

The city’s CTR plan, as approved in 2016 and adopted in 2017 and as set forth in the ordinance codified in this chapter as Exhibit B, is adopted wholly and incorporated herein by reference.

11.52.070 Applicability – Timeline for compliance.

The provisions of this chapter shall apply to any “major employer” or voluntary worksite within the city limits of the city of Marysville.

(1) In addition to city’s established public notification for adoption of an ordinance, a notice of availability of a summary of the ordinance codified in this chapter, a notice of the requirements and criteria for major employers to comply with said ordinance, and subsequent revisions shall be published at least once in city official newspaper not more than thirty days after passage of said ordinance or revisions.

(2) Major employers with a major worksite located in the city are to receive written notification that they are subject to this chapter within thirty days. Such notice shall be addressed to the company’s chief executive officer, senior official, or CTR manager at the worksite. The major employer shall perform baseline data collection within ninety days of notification. After the results of the baseline data are provided to the major employer, the major employer shall submit a CTR program to the city within ninety days.

(3) Major employers that, for whatever reason, do not receive notice within thirty days of passage of the ordinance codified in this chapter and are either notified or identify themselves to the city within ninety days of the passage of said ordinance shall perform baseline data collection within ninety days of notification or the major employer shall submit a CTR program within ninety days of receipt of the baseline data results.

(4) **New Major Employers.** Employers that meet the definition of “major employer” in this chapter must identify themselves to the city within ninety days of either moving into a worksite within the city limits of the city of Marysville or growing in employment at a worksite to one hundred or more affected employees. Such employers shall complete baseline data collection within ninety days of identification as a major employer and shall submit a CTR program within ninety days of the baseline data results. The CTR program will be developed in consultation with the city and implemented not more than ninety days after the program’s approval. Major employers who do not implement an approved CTR program according to this section are in violation of this chapter.

(5) **Change in Status as a Major Employer.** Any of the following changes in an employer’s status will change the employer’s CTR program requirements:

(a) If an employer initially designated as a major employer no longer employs one hundred or more affected employees and does not expect to employ one hundred or more affected employees for the next twelve months, that employer is no longer a major employer. It is the responsibility of the employer to notify city that it is no longer a major employer.

(b) If the same employer returns to the level of one hundred or more affected employees within the same twelve months, that employer will be considered a major employer for the entire twelve months and will be subject to the same program requirements as other major employers.

(c) If the same employer returns to the level of one hundred or more affected employees twelve or more months after its change in status to a “voluntary” employer, that employer shall be treated as a new major employer and will be subject to the same program requirements as other new major employers.

11.52.080 Requirements for employers.

A major employer is required to make a good faith effort to develop and implement a CTR program that will encourage its employees to increase in non-single vehicle commute trips. The employer shall submit a description of its program to the city and provide quarterly progress reports to the city on employee commuting and progress toward meeting the goals and targets. The CTR program must include the mandatory elements as described below.

(1) **CTR Program Description Requirements.** The CTR program description presents the strategies to be undertaken by an employer to achieve the program goals and targets stated in the city’s CTR plan. Employers are encouraged to consider innovative strategies and combine program elements in a manner that will best suit their location, site characteristics, business type, and employees’ commuting needs. Employers are further encouraged to cooperate with each other and to form or use transportation management organizations in developing and implementing CTR programs.

At a minimum, the employer’s description must include: (1) general description of the employment worksite location, transportation characteristics, and surrounding services, including unique conditions experienced by the employer or its employees; (2) number of employees affected by the CTR program; (3) documentation of compliance with the mandatory CTR program elements (as described in subsection 2 of this section); (4) description of the additional elements included in the CTR program (as described in subsection 2 of this section); and (5) schedule of implementation, assignment of responsibilities, and commitment to provide appropriate resources.

(2) Mandatory Program Elements. Each employer's CTR program shall include the following mandatory elements:

(a) Employee Transportation Coordinator. The employer shall designate an ETC to administer the CTR program. The ETC and/or designee's name, location, and contact information must be displayed prominently at each major worksite. The ETC shall oversee all elements of the employer's CTR program and act as liaison between the employer and city. The objective is to have an effective transportation coordinator presence at each worksite; a major employer with multiple sites may have one ETC for all sites.

(b) Information Distribution. Information about alternative modes of transportation, other than commute trips in single-occupant vehicles, shall be provided to employees at least twice a year. One of the items distributed must be a description of the employer's worksite program. The employer's program description and quarterly report must identify the information to be distributed and the method of distribution.

(c) Quarterly Progress Report. The CTR program must include a quarterly review of employee commuting and progress and good faith efforts toward meeting the goals and targets as outlined in the CTR plan. Major employers shall file a quarterly progress report with the city in accordance with the format established by this chapter and consistent with the CTR board guidelines*. The report shall describe each of the CTR measures that were in effect for the previous quarter, and the number of employees participating in the CTR program. Within the report, the employer should evaluate the effectiveness of the CTR program and, if necessary, propose modifications to achieve the worksite's CTR targets. The format of the report shall be provided by the city. The employer should contact the city for the format of the report. *CTR Guidelines can be found at www.wsdot.wa.gov/transit/CTR/law.htm

(d) Trip Data Measurement. Employers shall conduct a quarterly program data evaluation as a means of determining worksite progress toward meeting CTR targets.

(e) Annual Worksite Promotion of Employer CTR Program. Major employers will hold at least one annual transportation fair or equivalent promotion which is available to all employees at each major worksite.

(f) ETC Training. ETCs will be required to attend an ETC basic training session within six months of appointment.

(g) Employer Notification. Employers will be required to notify the city or designee when there are proposed changes to their CTR program, changes in ETC or contact information, and/or changes in number of employees at the worksite.

(h) ETC Networking/Advanced Training. ETCs will be required to attend at least six hours of networking or advanced training per year. Training and networking sessions may include marketing CTR programs to employees, trip planning, ridesharing, joint promotions and networking meetings.

(i) Additional Program Elements. In addition to the specific program elements described above, the employer's CTR program shall include additional elements as needed to meet CTR goals and targets. Elements may include, but are not limited to, one or more of the following:

- (i) Provision of preferential parking or reduced parking charges, or both, for rideshare vehicles (carpool or vanpool);
- (ii) Instituting or increasing parking charges for single-occupant vehicles;
- (iii) Provision of commuter matching services to facilitate employee ride-sharing for commute trips;
- (iv) Provision of subsidies for transit fares;
- (v) Provision of vans for vanpools;
- (vi) Provision of subsidies for carpools or vanpools;
- (vii) Permitting the use of the employer's vehicles for carpooling or vanpooling;
- (viii) Permitting alternative work schedules to facilitate employees' use of transit, carpools, or vanpools;
- (ix) Cooperation with transportation providers to provide additional regular or express service to the worksite;
- (x) Provision of bicycle parking facilities, lockers, changing areas, and showers for employees who bicycle or walk to work;
- (xi) Provision of a program of parking incentives such as a rebate for employees who do not use the parking facilities;
- (xii) Establishment of a program to permit employees to work part- or full-time at home or at an alternative worksite closer to their homes;
- (xiii) Establishment of a program of alternative work schedules, such as a compressed work week which reduces commuting; and
- (xiv) Implementation of other measures designed to facilitate the use of high-occupancy vehicles, such as on-site daycare facilities and emergency taxi services.

11.52.090 Record keeping.

Major employers shall include a list of the records they will keep as part of the CTR program they submit to the city for approval. Employers will maintain all records listed in their CTR program for a minimum of forty-eight months. The city and the employer shall agree on the record keeping requirements as part of the accepted CTR program.

11.52.100 Schedule and process for CTR reports.

(1) CTR Program. Not more than ninety days after the adoption of the ordinance codified in this chapter, or within ninety days after an employer qualifies under the provisions of this chapter as a major employer, the employer will be given ninety days to complete baseline data collection, and an additional ninety days to submit a CTR program once the baseline data results are given to the employer. The CTR program will be developed in consultation with the city and implemented not more than ninety days after the program's approval by the city. Employers who do not implement an approved CTR program according to this section are in violation of this chapter.

(2) Document Review. The city shall provide the employer with written notification if a CTR program is deemed unacceptable. The notification must give cause for any rejection. The employer shall have thirty days to resubmit a modified program. If the employer receives no written notification of extension of the review period of its CTR program or comments on the CTR program or quarterly report within ninety days of submission, the employer's program or quarterly report is deemed accepted. The city may extend the review period up to ninety days. The implementation date for the employer's CTR program will be extended an equivalent number of days.

(3) CTR Quarterly Progress Reports. Upon approval of an employer's initial CTR program, the employer shall submit quarterly reports on the dates requested from the city, no less than ninety days after program approval.

(4) Modification of CTR Program Elements. Any major employer may submit a request to the city to modify a CTR program element, other than the mandatory elements specified in this chapter, including record keeping requirements. Such requests may be granted if one of the following conditions exist:

(a) The employer can demonstrate it would be unable to comply with the CTR program elements for reasons beyond the control of the employer; or

(b) The employer can demonstrate that compliance with the program elements would constitute an undue hardship.

(5) Extensions. An employer may request additional time to submit a CTR program or CTR report, or to implement or modify a program. Such requests shall be via written notice at least ten working days before the due date for which the extension is being requested. Extensions not to exceed ninety days shall be considered for reasonable causes. The city shall grant or deny the employer's extension request by written notice within ten working days of its receipt of the extension request. If there is no response issued to the employer, an extension is automatically granted for thirty days. Extensions shall not exempt an employer from any responsibility in meeting program goals and targets. Extensions granted due to delays or difficulties with any program element(s) shall not be cause for discontinuing or failing to implement other program elements. An employer's reporting date shall not be adjusted permanently as a result of these extensions. An employer's reporting date may be extended at the discretion of the city.

(6) Implementation of Employer's CTR Program. The employer shall implement its approved CTR program not more than ninety days after the program was first submitted to the city. Implementation of the approved program modifications shall begin within thirty days of the final decision or ninety days from submission of the CTR program or CTR quarterly report, whichever is greater.

11.52.110 Enforcement.

(1) Compliance. For purposes of this section, compliance shall mean fully implementing in good faith all provisions in an approved CTR program.

(2) Program Modification Criteria. The following criteria for achieving targets for non-drive alone trips per employee shall be applied to determine requirements for employer CTR program modifications:

(a) If an employer makes a good faith effort and meets either or both targets, the employer has satisfied the objectives of the CTR plan and will not be required to modify its CTR program.

(b) If an employer makes a good faith effort but has not met or is not likely to meet the applicable targets, the city shall work collaboratively with the employer to make modifications to its CTR program. After agreeing on modifications, the employer shall submit a revised CTR program description to the city for approval within thirty days of reaching agreement.

(c) If an employer fails to make a good faith effort and fails to meet the applicable targets, the city shall work collaboratively with the employer to identify modifications to the CTR program and shall direct the employer to revise its program within thirty days to incorporate the modifications. In response to the recommended modifications, the employer shall submit a revised CTR program description, including the requested modifications or equivalent measures, within thirty days of receiving written notice to revise its program. The city shall review the revisions and notify the employer of acceptance or rejection of the revised program. If a revised program is not accepted, the city will send written notice to that effect to the employer within thirty days and, if necessary, require the employer to attend a conference with program review staff for the purpose of reaching a consensus on the required program. A final decision on the required program will be issued in writing by the city within ten working days of the conference.

(3) Violations. The following constitute violations if the deadlines established in this chapter are not met:

(a) Failure to self-identify as a major employer within the timeframes indicated in the *Applicability—Timeline for compliance* section above;

(b) Failure to perform a baseline data collection including:

(i) Employers notified or that have identified themselves to the city within ninety days of the ordinance codified in this chapter being adopted and that do not perform baseline data collection consistent with the requirements specified by the city within ninety days from the notification or self-identification;

(ii) Employers not identified or self-identified within ninety days of the ordinance codified in this chapter being adopted and that do not perform baseline data collection consistent with the requirements specified by the city within ninety days from the adoption of the ordinance codified by this chapter;

(iii) A new major employer that does not perform baseline data collection consistent with the requirements specified by the city within ninety days of identification as a major employer;

(c) Failure to implement an approved CTR program, unless the program elements that are carried out can be shown through quantifiable evidence to meet or exceed the goals and targets as specified in this chapter;

(d) Submission of false or fraudulent data in response to data collection requirements;

(e) Failure to make a good faith effort; or

(f) Failure to revise a CTR program as defined in RCW 70.94.534(4).

(4) Penalties.

(a) No major employer with an approved CTR program which has made a good faith effort may be held liable for failure to reach the applicable goals and targets;

(b) Each day that a major employer fails to implement the program shall constitute a separate Class 1 civil infraction as described in Chapter 7.80 RCW. The penalties and assessments for a Class 1 civil infraction shall be as set by state law. Base penalties shall be as set forth in RCW 7.80.120, as now enacted or subsequently amended.

(c) A major employer shall not be liable for civil penalties if failure to implement an element of a CTR program was the result of an inability to reach agreement with a certified collective bargaining agent under applicable laws where the issue was raised by the employer and pursued in good faith. Unionized employers shall be presumed to act in good faith compliance if they:

(i) Propose to a recognized union any provision of the employer's CTR program that is subject to bargaining as defined by the National Labor Relations Act; and

(ii) Advise the union of the existence of the statute and the mandates of the CTR program approved by city and advise the union that the proposal being made is necessary for compliance with state law (RCW 70.94.531).

11.52.120 Exemptions and target modifications.

(1) Worksite Exemptions. A major employer may request the city to grant an exemption from all CTR program requirements or penalties for a particular worksite. The employer must demonstrate that it would experience undue hardship in complying with the requirements of this chapter as a result of the characteristics of its business, its work force, or its locations. An exemption may be granted if and only if the major employer demonstrates that it faces extraordinary circumstances, such as bankruptcy, and is unable to implement any measures of the approved CTR plan. Exemptions may be granted by the city at any time based on written notice provided by the major employer. The notice should clearly explain the conditions for which the major employer is seeking an exemption from the requirements of

the CTR program. The city shall review annually all employers receiving exemptions, and shall determine whether the exemption will be in effect during the following program year.

(2) Employee Exemptions. Specific employees or groups of employees who are required to drive alone to work as a condition of employment may be exempted from a worksite's CTR program. Exemptions may also be granted for employees who work variable shifts throughout the year and who do not rotate as a group to identical shifts. The city will use the criteria identified in the CTR board guidelines* to assess the validity of employee exemption requests. The city shall review annually all employee exemption requests, and shall determine whether the exemption will be in effect during the following program year. *CTR Guidelines can be found at www.wsdot.wa.gov/transit/CTR/law.htm

(3) Modification of CTR Program Targets. A major employer may request that the city modify its CTR program targets. Such requests shall be filed in writing prior to the date the worksite is required to submit its program description or quarterly report. The target modification request must clearly explain why the worksite is unable to achieve the applicable target. The worksite must also demonstrate that it has implemented all of the elements contained in its approved CTR program.

The city will review and grant or deny requests for target modifications in accordance with procedures and criteria identified in the CTR board guidelines. An employer may not request a modification of the applicable targets until one year after the city approval of its initial program description or report.

11.52.130 Appeals.

(1) Appeals. Any major employer may appeal administrative decisions regarding exemptions, modification of goals or elements, or modification of the major employer's plans using the procedures set forth in Chapter [22G.010](#) MMC, Article VIII, used for appeals of administrative determinations on interpretations of land use regulations.

(2) Notice of Violation and Assessment of Civil Penalties. Any person receiving a notice of violation and assessment of civil penalties for violation of this chapter may appeal the same in accordance with the provisions set forth in Chapter [4.02](#) MMC.

11.52.140 Severability.

If any section, subsection, sentence, clause, phrase or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this chapter.

Section 2: Ordinance No. 2746 is hereby repealed for the reason that it is replaced by this Ordinance.

Section 3: Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2017.

CITY OF MARYSVILLE

By: _____
JON NEHRING, MAYOR

Attest:

By: _____
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to form:

By: _____
JON WALKER, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____
(5 days after publication)

EXISTING CTR ORDINANCE TO BE REPEALED

Chapter 11.52 COMMUTE TRIP REDUCTION (CTR) PLAN

Sections:

- [11.52.010](#) Purpose.
- [11.52.020](#) Definitions.
- [11.52.030](#) Marysville commute trip reduction (CTR) plan.
- [11.52.035](#) CTR goals.
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- [11.52.180](#) Implementation of employer's CTR program.
- [11.52.200](#) Enforcement.
- [11.52.210](#) Penalties.
- [11.52.220](#) Exemptions and goal modifications.
- [11.52.230](#) Appeals.
- [11.52.240](#) Severability.

11.52.010 Purpose.

The purpose of this chapter is to provide a method for compliance with the Washington State Commute Trip Reduction Law of 1991 (RCW [70.94.521](#) through [70.94.555](#)), as amended in 2006 by the Commute Trip

Reduction Efficiency Act. The Commute Trip Reduction Law was passed to reduce traffic congestion, air pollution, and dependency on fossil fuels through employer-based programs encouraging alternative commute methods to the single-occupancy vehicle. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.020 Definitions.

For the purpose of this chapter, the following definitions shall apply in interpretation and enforcement of this chapter:

“Affected employee” means a full-time employee who begins his or her regular work day at a major employer worksite between 6:00 a.m. and 9:00 a.m. (inclusive) on two or more weekdays, for at least 12 continuous months, which employee is not an independent contractor and is scheduled to be employed on a continuous basis for 52 weeks for an average of at least 35 hours per week.

“Affected urban growth area” means:

- (1) An urban growth area, designated pursuant to RCW [36.70A.110](#), whose boundaries contain a state highway segment exceeding the 100 person hours of delay threshold calculated by the Washington State Department of Transportation, and any contiguous urban growth areas; and
- (2) An urban growth area, designated pursuant to RCW [36.70A.110](#), containing a jurisdiction with a population over 70,000 that adopted a commute trip reduction ordinance before the year 2000, and any contiguous urban growth areas; or
- (3) An urban growth area identified by the Washington State Department of Transportation as listed in WAC [468-63-020\(2\)\(b\)](#).

“Alternative mode” means any means of commute transportation other than that in which the single-occupant motor vehicle is the dominant mode, including telecommuting and compressed work weeks if they result in reducing commute trips.

“Alternative work schedules” means work schedules that allow employees to work their required hours outside of the traditional Monday through Friday, 8:00 a.m. to 5:00 p.m. schedule, including programs such as compressed work weeks that eliminate work trips for affected employees.

“Base year” means the 12-month period that commences when the city of Marysville determines an employer is required to comply with the CTR Law.

“Base year survey” or “baseline measurement” means the survey, during the base year, of employees at a major employer worksite to determine the drive-alone rate and vehicle miles traveled per employee at the worksite. The city uses this measurement to develop commute trip reduction goals for the major employer. The baseline measurements must be implemented in a manner that meets the requirements specified by the city.

“Carpool” means a motor vehicle occupied by at least two people traveling together for their commute trip, which results in the reduction of a minimum of one motor vehicle commute trip.

“City” means the city of Marysville.

“Commute trip” means a trip made from a worker’s home to a worksite during the peak period of 6:00 a.m. to 9:00 a.m. on weekdays.

“Commute trip reduction (CTR) plan” means the city’s plan and ordinance that regulate and administer the CTR program of a major employer within the city’s jurisdiction.

“CTR commuter” means a resident or employee in an affected urban growth area who is participating in the city’s commute trip reduction program, including any growth and transportation and efficiency center programs, implemented to meet the city’s established targets.

“CTR Law” means the Commute Trip Reduction Law passed by the Washington State Legislature in 1991 (Chapter 202, Laws of 1991), codified in RCW [70.94.521](#) through [70.94.555](#), and amended in 1997 and 2006, requiring counties of over 150,000 residents, with one or more major employers, to implement a CTR ordinance and plan. All cities in such counties with one or more major employers are also required to adopt CTR ordinances and plans.

“CTR program” means an employer’s strategies to reduce affected employees’ SOV use and commute trip vehicle miles traveled per employee (VMT).

“Commute trip vehicle miles traveled per employee (VMT)” means the sum of the individual commute trip lengths in miles over a set period divided by the number of full-time employees.

“Commuter matching service” means a system that assists in matching commuters for the purpose of commuting together.

“Compressed work week” means an alternative work schedule, in accordance with employer policy, that regularly allows a full-time employee to eliminate at least one work day every two weeks by working longer

hours during the remaining days, resulting in fewer commute trips by the employee. This definition is primarily intended to include weekly and bi-weekly arrangements, the most typical being four 10-hour days or 80 hours in nine days, but may also include other arrangements. Compressed work weeks are understood to be an ongoing arrangement.

“Custom bus/buspool” means a commuter bus service arranged specifically to transport employees to work.

“Dominant mode” means the mode of travel used for the greatest distance of a commute trip.

“Drive-alone” means a single-occupant vehicle.

“Employee transportation coordinator (ETC)” means a person who is designated as responsible for the development, implementation, and monitoring of an employer’s CTR program.

“Employer” means a sole proprietorship, partnership, corporation, unincorporated association, cooperative, joint venture, agency, department, district or other individual or entity, whether public, nonprofit, or private, that employs workers.

“Exemption” means a waiver from CTR program requirements granted to an employer by the city, based on unique conditions that apply to the employer or employment site.

“Flex-time” is an employer policy allowing individual employees some flexibility in choosing the time, but not the number, of their working hours to facilitate the use of alternative modes.

“Full-time employee” means a person, other than an independent contractor, scheduled to be employed on a continuous basis for 52 weeks for an average of at least 35 hours per week.

“Goal” means a purpose toward which efforts are directed.

“Good faith effort” means that an employer has met the minimum requirements identified in RCW [70.94.531](#) and this chapter, and is working collaboratively with the city to continue its existing CTR program or is developing and implementing program modifications likely to result in improvements to its CTR program over an agreed upon length of time.

“Growth and transportation efficiency center (GTEC)” means a defined, compact mixed-use urban center that contains jobs or housing and supports multiple modes of transportation. For the purpose of funding, a GTEC

must meet minimum criteria established by the CTR Board under RCW [70.94.537](#), and must be certified by a regional transportation planning organization as established in RCW [47.80.020](#).

“Implementation” means active pursuit by an employer toward the goals of this chapter as evidenced by appointment of a transportation coordinator, and commencement of other measures according to their CTR program and schedule.

“Jurisdiction’s base year measurement” means the proportion of single-occupant vehicle commute trips by CTR commuters, and commute trip vehicle miles traveled per CTR commuter, on which commute trip reduction targets for the local jurisdiction shall be based. The jurisdiction’s base year measurement, for those jurisdictions with an affected urban growth area as of March 1, 2007, shall be determined based on employee surveys administered in the 2006-2007 survey cycle. If complete employee survey data from the 2006-2007 survey cycle is not available, then the base year measurement shall be calculated from the most recent and available set of complete employee survey data.

“Major employer” (formerly referred to as “affected employer”) means a private or public employer, including a state agency, that employs 100 or more full-time employees at a single worksite who begin their regular workday between 6:00 a.m. and 9:00 a.m. on weekdays, for at least 12 months.

“Major worksite” means a building or group of buildings that are on physically contiguous parcels of land, or on parcels of land separated solely by private or public roadways or rights-of-way, and at which there are 100 or more full-time employees, who begin their regular workday between 6:00 a.m. and 9:00 a.m. on weekdays, for at least 12 continuous months.

“Mode” means the type of transportation reduction used by employees, such as single-occupant motor vehicle, ride-share vehicle (carpool, vanpool), transit, ferry, bicycle, walking, compressed work schedule and telecommuting.

“Notice” means written communication delivered via the United States Postal Service with receipt deemed accepted three days following the day on which the notice was deposited with the Postal Service, unless the third day falls on a weekend or legal holiday, in which case the notice is deemed accepted the day after the weekend or legal holiday.

“Peak period” means the hours from 6:00 a.m. to 9:00 a.m., Monday through Friday, except legal holidays.

“Peak period trip” means any employee trip that delivers the employee to begin his or her regular workday between 6:00 a.m. and 9:00 a.m., Monday through Friday, except legal holidays.

“Person hours of delay” means the daily person hours of delay per mile during the peak period of 6:00 a.m. to 9:00 a.m., as calculated using the best available methodology by the Washington State Department of Transportation.

“Proportion of single-occupant vehicle trips” or “SOV rate” means the number of commute trips over a set period made by affected employees in SOVs divided by the number of affected employees working during that period.

“Single-occupant vehicle (SOV)” means a motor vehicle occupied by one employee for commute purposes, including a motorcycle. If there are other passengers occupying the motor vehicle, but the ages of these passengers are 16 or under, the motor vehicle is still considered a “single-occupant vehicle” for measurement purposes.

“Single-occupant vehicle (SOV) trips” means trips made by affected employees in SOVs.

“Target” means a quantifiable or measurable value that is expressed as a desired level of performance, against which actual achievement can be compared in order to assess progress.

“Telecommuting” means the use of telephones, computers, or other similar technology to permit an employee to work from home, eliminating a commute trip, or to work from a workplace closer to home, reducing the distance traveled in a commute trip by at least half.

“Transit” means a multiple-occupant vehicle operated on a for-hire, shared-ride basis, including bus, ferry, rail, shared-ride taxi, shuttle bus, or vanpool. A transit trip counts as zero vehicle trips.

“Transportation demand management (TDM)” means a broad range of strategies that are primarily intended to reduce and reshape demand on the transportation system.

“Transportation management organization (TMO)” means a group of employers, or an association representing a group of employers, in a defined geographic area. A TMO may represent employers within specific city limits, or may have a sphere of influence that extends beyond city limits.

“Vanpool” means a vehicle occupied by seven to 15 people traveling together for their commute trip that results in the reduction of a minimum of one motor vehicle trip. A vanpool trip counts as zero vehicle trips.

“Voluntary employer worksite” means the physical location occupied by an employer that is voluntarily implementing a CTR program.

“Week” means a seven-day calendar period, starting on Monday and continuing through Sunday.

“Weekday” means any day of the week except Saturday or Sunday.

“Writing,” “written,” or “in writing” means original signed and dated documents. Facsimile (fax) transmissions are a temporary notice of action that must be followed by the original signed and dated document via mail or delivery. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.030 Marysville commute trip reduction (CTR) plan.

The Marysville CTR plan, as updated in 2008 and set forth in the ordinance codified in this chapter, is adopted wholly and incorporated herein by reference and enacted as the Marysville commute trip reduction plan. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.035 CTR goals.

The goals for reducing Marysville’s proportion of drive-alone vehicle trips and commute trip vehicle miles traveled per employee are established in the Marysville CTR plan as set forth in the ordinance codified in this chapter. The city will set the individual worksite goals for major employers based on how the worksite can contribute to the city’s overall goal established in the CTR plan. (Ord. 2746 § 1, 2008).

11.52.040 Responsible city department.

The community development director is hereby authorized and directed to enforce all the provisions of this chapter. The community development director may prepare and require the use of such forms and procedures as are essential to the administration of this chapter. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.050 Applicability.

The provisions of this chapter shall apply to all major employers within the corporate limits of the city of Marysville.

(1) In addition to Marysville’s established public notification for adoption of an ordinance, a notice of availability of a summary of this chapter, a notice of the requirements and criteria for major employers to comply with this chapter, and subsequent ordinance revisions shall be published at least once in Marysville’s official newspaper not more than 30 days after passage of the ordinance codified in this chapter;

(2) Major employers located in the city shall receive written notification that they are subject to this chapter, within 30 days of passage of the ordinance codified in this chapter. Such notice shall be by certified mail, return receipt requested, addressed to the company's chief executive officer, senior official, or CTR manager at the worksite. Such notification shall provide 90 days for the major employer to perform a baseline survey. After the results of the baseline survey are provided to the major employer, it has 90 days to submit a CTR program to the city;

(3) Major employers that, for whatever reason, do not receive notice within 30 days of passage of the ordinance codified in this chapter, and are either notified or identify themselves to the city within 90 days of the passage of the ordinance, will be granted an extension to assure the employers have up to 90 days within which to perform a baseline survey. After the results of the baseline survey are provided to the major employer, they have 90 days to submit a CTR program to the city;

(4) Major employers that have not been identified or do not identify themselves within 90 days, do not complete a baseline survey within 90 days, or do not submit a CTR program within 180 days of the passage of the ordinance codified in this chapter are in violation of this chapter;

(5) If a major employer has already performed a baseline survey, the major employer is not required to perform another survey and is required to submit a CTR plan to the city within 90 days of the passage of the ordinance codified in this chapter. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.060 New major employers.

(1) Employers that meet the definition of "major employer" in this chapter must identify themselves to the city within 90 days of either moving into the boundaries of Marysville or growing in employment at a worksite to 100 or more affected employees. Such employers shall be given 90 days to complete a baseline survey, and an additional 90 days to submit a CTR program, once the baseline survey results are given to the employer. The CTR program will be developed in consultation with the city and implemented no more than 90 days after the program's approval. Employers who do not implement an approved CTR program according to this section are in violation of this chapter.

(2) Employers that do not identify themselves within 90 days of becoming an affected employer are in violation of this chapter.

(3) New major employers shall have four years from the city's acceptance of the CTR program to meet the CTR reduction goal of 10 percent. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.070 Change in status as a major employer.

Any of the following changes in an employer's status will change the employer's CTR program requirements:

- (1) If an employer initially designated as a major employer no longer employs 100 or more affected employees, and expects not to employ 100 or more affected employees for the next 12 months, that employer is no longer a major employer. It is the responsibility of the employer to notify the city that it is no longer a major employer;
- (2) If the same employer returns to the level of 100 or more affected employees within the same 12 months, that employer will be considered a major employer for the entire 12 months. The employer must notify the city in writing that it is an affected employer, and will be subject to the same program requirements as other major employers; and
- (3) If the same employer returns to the level of 100 or more affected employees 12 or more months after its change in status to an "unaffected" employer, that employer shall be treated as a new major employer, and will be subject to the same program requirements as other new major employers. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.080 General requirements for employers.

A major employer is required to make a good faith effort, as defined in RCW [70.94.534\(2\)](#) and MMC [11.52.020](#), to develop and implement a CTR program that will encourage its employees to reduce drive-alone commute trips and commute trip vehicle miles traveled per employee. The employer shall submit a description of its program to the city and provide an annual progress report to the city on employee commuting and progress toward meeting the SOV goals. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.090 CTR program description requirements.

- (1) The CTR program description shall present the strategies to be undertaken by a major employer to achieve the commute trip reduction goals. The goal is currently 10 percent reduction in the base year measurement by the year 2011. Employers are encouraged to consider innovative strategies and combine program elements in a manner that will best suit their location, site characteristics, business type, and employees' commuting needs. Employers are further encouraged to cooperate with each other and to form or use transportation management organizations in developing and implementing CTR programs.
- (2) At a minimum, the employer's CTR program description must include:

- (a) General description of the employment site location, transportation characteristics, and surrounding services, including unique conditions experienced by the employer or its employees;
- (b) Number of employees affected by the CTR program;
- (c) Documentation of compliance with the mandatory CTR program elements as described in MMC [11.52.100](#);
- (d) Description of the additional elements included in the CTR program as described in MMC [11.52.110](#); and
- (e) Schedule of implementation, assignment of responsibilities, and commitment to provide appropriate resources. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.100 Mandatory CTR program elements.

Each employer's CTR program shall include the following mandatory elements:

- (1) Employee Transportation Coordinator (ETC). The employer shall designate an employee transportation coordinator to administer the CTR program. The ETC's and/or designee's name, location, and telephone number must be displayed prominently at each affected worksite. The ETC shall be trained in CTR program development and administration through a program approved by the city. The ETC shall attend annual ETC training and a minimum of six hours of other training or network meetings annually, or as organized by the city. The ETC shall oversee all elements of the employer's CTR program and act as liaison between the employer and the city. The objective is to have an effective ETC presence at each worksite; a major employer with multiple sites may have one ETC for all sites.
- (2) Information Distribution. Information about alternatives to drive-alone commuting shall be provided to employees at least twice a year. Each employer's program description and annual report must report the information to be distributed and the method of distribution.
- (3) Annual or Biennial Progress Report. The CTR program must include an annual or biennial review of employee commuting and of progress and good faith efforts toward meeting the SOV and VMT reduction goals. Determination of annual or biennial reporting requirement is dependent on worksite commute trip reduction performance, and the city will advise the major employer of required report frequency. Major employers shall file an annual or biennial progress report with the city in accordance with the format established by this chapter

and consistent with the CTR task force guidelines. The report shall describe each of the CTR measures that were in effect for the previous year(s), the results of any commuter surveys undertaken during the year(s), and the number of employees participating in CTR programs. Within the report, the employer should evaluate the effectiveness of the CTR program and, if necessary, propose modifications to achieve the CTR goals. Survey information or approved alternative information must be provided every two years after implementation begins. The employer should contact the city for the format of the report.

(4) Biennial Survey or Measurement. In addition to the specific program baseline measurement, employers shall conduct a program evaluation as a means of determining worksite progress toward meeting CTR goals. As part of the program evaluation, the employer shall distribute and collect commute trip reduction program employee questionnaires (surveys) at least once every two years and shall achieve a 70 percent response rate from employees at the worksite. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.110 Additional CTR program elements.

In addition to the specific program elements described in MMC [11.52.100](#), the employer's CTR program shall include additional elements as needed to meet CTR goals. Elements may include, but are not limited to, one or more of the following:

- (1) Provision of preferential parking or reduced parking charges, or both, for high-occupancy vehicles;
- (2) Instituting or increasing parking charges for SOVs;
- (3) Provision of commuter ride matching services to facilitate employee ride-sharing for commute trips;
- (4) Provision of subsidies for transit fares;
- (5) Provision of vans for vanpools;
- (6) Provision of subsidies for carpools or vanpools;
- (7) Permitting the use of the employer's vehicles for carpooling or vanpooling;
- (8) Permitting flexible work schedules to facilitate employees' use of transit, carpools, or vanpools;
- (9) Cooperation with transportation providers to provide additional regular or express service to the worksite;
- (10) Construction of special loading and unloading facilities for transit, carpool, and vanpool users;

- (11) Provision of bicycle parking facilities, lockers, changing areas, and showers for employees who bicycle or walk to work;
- (12) Provision of a program of parking incentives such as a rebate for employees who do not use the parking facilities;
- (13) Establishment of a program to permit employees to work part-time or full-time at home or at an alternative worksite closer to their homes;
- (14) Establishment of a program of alternative work schedules, such as a compressed work week, which reduce commuting;
- (15) Promotional activities for ride-sharing and transit, as well as fixed commuter information centers;
- (16) Guaranteed rides in emergency situations for ride-share participants;
- (17) Reduction of parking provided in accordance with the Marysville Zoning Code;
- (18) Charging employees for parking and/or the elimination of free parking; and
- (19) Implementation of other measures designed to facilitate the use of high-occupancy vehicles, such as on-site day care facilities. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.120 Record keeping.

Major employers shall include a list of the records they will keep as part of the CTR program they submit to the city for approval. Records shall reflect the measures selected by the employer. For example, an employer providing transit and vanpool pass subsidies shall keep monthly records of pass sales; employers with parking charges and reduced rates for carpools and vanpools shall record parking pass sales by type. Employers will maintain all records listed in their CTR program for a minimum of 48 months. The city and the employer shall agree on the record keeping requirements as part of the accepted CTR program. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.130 CTR program submittal.

Not more than six months after the adoption of the ordinance codified in this chapter, or within six months after an employer qualifies under the provisions of this chapter, the employer shall develop a CTR program and shall submit to the city a written description of that program for review by the city. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.140 Annual CTR reports.

Upon review of an employer's initial CTR program, the city shall establish the employer's annual reporting date, which shall not be less than 12 months from the day the program is submitted. Each year on the employer's reporting date, the employer shall submit to the city the annual CTR report. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.150 Document review.

The city shall provide the employer with written notification if a CTR program is deemed unacceptable. The notification must give cause for the rejection. If the employer does not receive written notification of extension of the review period for the CTR program or city comment on the CTR program or annual report within 90 days of submission, the employer's program or annual report is deemed accepted. The city may extend the review period up to 90 days. The implementation date for the employer's CTR program will be extended an equivalent number of days. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.160 Modification of CTR program elements.

Any major employer may request that the city allow for the modification of CTR program elements, other than the mandatory elements specified in this chapter, including record keeping requirements. Such request may be granted by the city if one of the following conditions exist:

- (1) The employer can demonstrate that it would be unable to comply with the CTR program elements for reasons beyond the control of the employer; or
- (2) The employer can demonstrate that compliance with the program elements would constitute an undue hardship.

The city may require the employer to substitute a program element of similar trip reduction potential rather than grant the employer's request. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.170 Extensions.

- (1) An affected employer may request additional time to submit a CTR program or CTR annual progress report, or to implement or modify a program. Such requests shall be made in writing at least 30 days before the due date for which the extension is being requested. Extensions, not to exceed 90 days, shall be considered for reasonable cause shown.

(2) The city shall grant or deny the employer's extension request in writing within 10 working days of receipt. If there is no response issued to the employer, an extension is automatically granted for 30 days. Extensions shall not exempt an employer from any responsibility in meeting program goals. Extensions granted due to delays or difficulties with any program elements shall not be cause for discontinuing or failing to implement other program elements. An employer's annual reporting date shall not be adjusted permanently as a result of these extensions. An employer's annual reporting date may be extended at the discretion of the community development director. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.180 Implementation of employer's CTR program.

Unless extensions are granted, the employer shall implement its approved CTR program not more than 90 days after receiving written notice from the city that the program has been approved or with the expiration of the program review period without receiving notice from the city. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.200 Enforcement.

(1) Compliance. For purposes of this section, "compliance" shall mean fully implementing, in good faith, all provisions in an approved CTR program.

(2) Program Modification Criteria. The following criteria for achieving goals for VMT per employee and proportion of drive-alone trips shall be applied in determining requirements for employer CTR program modifications:

(a) If an employer meets either or both goals, the employer has satisfied the objective of the CTR plan and will not be required to modify its CTR program;

(b) If an employer makes a good faith effort, as defined in RCW [70.94.534\(2\)](#) and MMC [11.52.020](#), but has not met or is not likely to meet the applicable drive-alone or VMT goal, the city shall work collaboratively with the employer to make modifications to its CTR program. After agreeing on modifications, the employer shall submit a revised CTR program description to the city for approval within 30 days of reaching agreement;

(c) If an employer fails to make a good faith effort as defined in RCW [70.94.534\(2\)](#) and MMC [11.52.020](#), and fails to meet the applicable drive-alone or VMT reduction goal, the city shall work collaboratively with the employer to identify modifications to the CTR program and shall direct the employer to revise its program within 30 days to incorporate the modifications. In response to the recommended modifications or equivalent measures, the employer shall submit

a revised CTR program description, including the requested modifications or equivalent measures, within 30 days of receiving written notice to revise its program. The city shall review the revisions and notify the employer of acceptance or rejection of the revised program. If a revised program is not accepted, the city will send the employer written notice of that effect within 30 days and, if necessary, require the employer to attend a conference with program review staff for the purpose of reaching a consensus on the required program. A final decision on the required program will be issued in writing by the city within 10 working days of the conference.

(3) Violations. The following constitute violations if the deadlines and/or other requirements established in this chapter are not met:

- (a) Failure to develop and/or submit on time a complete CTR program;
- (b) Failure to implement an approved CTR program, unless the program elements that are carried out can be shown through quantifiable evidence to meet or exceed VMT and drive-alone goals as specified in this chapter;
- (c) Submission of false or fraudulent data in response to survey requirements;
- (d) Failure to make a good faith effort, as defined in RCW [70.94.534\(2\)](#) or MMC [11.52.020](#), to achieve the goals outlined in RCW [70.94.527\(4\)](#), MMC [11.52.080](#), and this chapter; or
- (e) Failure to revise a CTR program as defined in RCW [70.94.534\(4\)](#) and this chapter. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.210 Penalties.

The following penalties apply:

- (1) No major employer with an approved CTR program that has made a good faith effort may be held liable for failure to reach the applicable drive-alone or VMT goal;
- (2) Each day of failure to implement the CTR program shall constitute a separate violation, subject to penalties as described in Chapter 4.02 MMC and consistent with Chapter [7.80](#) RCW;
- (3) A major employer shall not be liable for civil penalties if failure to implement an element of a CTR program was the result of an inability to reach agreement with a certified collective bargaining agent under applicable

laws where the issue was raised by the employer and pursued in good faith. Unionized employers shall be presumed to act in good faith compliance if they:

(a) Propose to a recognized union any provision of the employer's CTR program that is subject to bargaining as defined by the National Labor Relations Act; and

(b) Advise the union of the existence of the statute and the mandates of the CTR program approved by the city and advise the union that the proposal being made is necessary for compliance with state law (RCW [70.94.531](#)). (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.220 Exemptions and goal modifications.

(1) **Worksite Exemptions.** A major employer may request the city to grant an exemption from all CTR program requirements for a particular worksite. The employer must demonstrate that it would experience undue hardship in complying with the requirements of this chapter as a result of the characteristics of its business, its workforce, or its location(s). An exemption may be granted if and only if the major employer demonstrates that it faces extraordinary circumstances, such as bankruptcy, and is unable to implement any measures that could reduce the proportion of drive-alone trips and VMT per employee. Exemptions may be granted by the city at any time based on written notice provided by the major employer. The notice should clearly explain the conditions for which the major employer is seeking an exemption from the requirements of the CTR program. The city shall review annually all employers receiving exemptions, and shall determine whether the exemption will be in effect during the following program year.

(2) **Employee Exemptions.** Specific employees or groups of employees who are required to drive alone to work as a condition of employment may be exempted from a worksite's CTR program. Exemptions may also be granted for employees who work variable shifts throughout the year and who do not rotate as a group to identical shifts. The city will use the criteria identified in the CTR Board Guidelines to assess the validity of employee exemption requests. The city shall review annually all employee exemption requests, and shall determine whether the exemption be in effect during the following program year.

(3) **Modifications of CTR Program Goals.**

(a) A major employer may request that the city modify its CTR program goals. Such requests shall be filed in writing at least 60 days prior to the date the worksite is required to submit its program description and annual report. The goal modification request must clearly explain why

the worksite is unable to achieve the applicable goal. The worksite must also demonstrate that it has implemented all elements contained in its approved CTR program.

(b) The city will review and grant or deny requests for goal modifications in accordance with procedures and criteria identified in the CTR Board Guidelines.

(c) An employer may not request a modification of the applicable goals until one year after the city approval of its initial program description or annual report. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.230 Appeals.

(1) Appeals. Any major employer may appeal administrative decisions regarding exemptions, modification of goals or elements, or modification of the major employer's plans using the procedures set forth in Chapter [22G.010](#) MMC, Article VIII, used for appeals of administrative determinations on interpretations of land use regulations.

(2) Notice of Violation and Assessment of Civil Penalties. Any person receiving a notice of violation and assessment of civil penalties for violation of this chapter may appeal the same in accordance with the provisions set forth in Chapter [4.02](#) MMC. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

11.52.240 Severability.

If any section, subsection, sentence, clause, phrase or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this chapter. (Ord. 2746 § 1, 2008; Ord. 2152 § 1, 1997).

Commuter Trip Reduction Plan For Marysville

DRAFT

February 2017



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INTRODUCTION

The Commute Trip Reduction (CTR) Plan for the City of Marysville outlines policies and strategies to improve air quality and reduce traffic congestion through employer-based transportation programs that encourage the use of alternatives to single-occupant vehicle trips for commute purposes. This plan as well as previous CTR plans and ordinances has been developed to meet the requirements of the Washington State Commute Trip Reduction Act (RCW 70.94) initially adopted in 1991. In 2015, the Washington State Legislature updated the program to allow greater flexibility at the jurisdiction level to apply transportation demand management (TDM) strategies that better address local conditions. This plan has been prepared in accordance with those revisions.

This plan applies to “affected major employers” in the City of Marysville who employ 100 or more full-time employees at a single worksite and who are scheduled to begin their work day on weekdays between 6:00 a.m. and 9:00 a.m. The plan also applies to “voluntary employers” who choose to participate in the program even though they do not meet the criteria to be affected. The plan sets a goal for these worksites of increasing non-drive alone trips by 7% from 2017 levels.

Building upon the accomplishments of the existing commute trip reduction program, as well as other successful TDM strategies, the plan outlines strategies the City of Marysville, along with other agencies, will implement to assist employers in meeting the goals of the plan. Revisions are also being made to the Marysville Commute Trip Reduction Ordinance (MMC 11.52) to coincide with this update.

PROGRAM HISTORY

For over 25 years, jurisdictions in Snohomish County have partnered with state, regional and local agencies to implement the Commute Trip Reduction program with the goal of improving air quality and reducing traffic congestion. The Washington State Commute Trip Reduction Act (RCW 70.94) was adopted in 1991. In 2006, the Washington State Legislature passed the Commute Trip Reduction Efficiency Act which focused the CTR program on urban growth areas that were experiencing the greatest automobile-related air pollution and traffic congestion.

In 2013, the Washington State CTR Board approved a four-year pilot rulemaking experiment to evaluate new trip reduction strategies, improve performance measurement and identify administrative efficiencies. The City of Marysville, along with 7 other jurisdictions in Snohomish County and the city of Bothell, were selected to participate in an alternate CTR program during the pilot period. The alternate plan focused program resources in the areas with the greatest trip reduction potential. It streamlined worksite reporting and moved data collection from a biennial survey to a daily online trip calendar using the state’s online ridematching and calendaring system, RideshareOnline.com. This plan uses the flexibility provided within the 2015 CTR law revisions to continue the successful strategies of the pilot alternate plan program.

PAST PROGRAM PERFORMANCE

The CTR program performance analysis below shows the effect of commute habits of approximately 26,000 employees from CTR affected major employers in eight Snohomish County jurisdictions and the city of Bothell in 2015.

The table below compares employee commute information from the 4th quarter of 2014 with associated information from 2015. The comparison shows that commuters at these worksites chose

to take almost 15,000 more non-drive alone commute trips during that period, more than a 15% improvement.

Period	Non-drive alone trips	Daily non-drive alone trips
2014 – 4 th Quarter	76,904	1,240
2015 – 4 th Quarter	91,320	1,472
Difference	14,416	232
Percent Change	+15.7%	+15.7%

BENEFITS OF THE CTR PROGRAM

The impacts and benefits to Marysville of the Commute Trip Reduction (CTR) program reaches beyond the employments sites. CTR has continued to grow as the county grows and the program can be used to address a variety of transportation and environmental issues, especially as our ability to add capacity to roadways becomes a challenge:

Meeting State and County Climate Change Goals – In Snohomish County 62% of greenhouse gas emissions are attributable to transportation. By working to reduce vehicle miles traveled, CTR supports both the Governor’s and County Executive’s executive orders on climate change and reduction of GHG. In the last year alone, the CTR program in Snohomish County and the city of Bothell reduced greenhouse gas emissions by over 8 million pounds of carbon dioxide.

Avoiding the costs of Roadway Expansion –The cost of expanding roadways is increasing. In many cases it is more cost effective to manage demand than to continue expanding supply.

Meeting the needs of increased urbanization –By 2035, the Snohomish County population is expected to grow by over 230,000 and employment is estimated to increase by almost 150,000 jobs. Most of this growth will go to the areas that are already urbanized. These are also areas where traffic problems are significant and alternative modes can be effective.

Energy costs – Rising and unpredictable fuel costs have put strains on the personal budgets of the residents of Snohomish County. The CTR program, through subsidies and assistance with lower cost commuting options, can help commuters meet their household needs.

Consumer preferences and market trends – CTR is addressing current consumer preferences in which more consumers want to live in multi-modal communities where it is possible to walk and bicycle safely, use neighborhood services, and have access to quality public transportation.

Other environmental concerns – CTR helps to address concerns over air pollution, depletion of natural areas, and other environmental impacts by reducing the demand for automobiles. For each car that is taken off the road, there is a significant benefit to the environment.

I. LOCAL PROGRAM ASSESSMENT

AFFECTED MAJOR EMPLOYERS

The Washington State Commute Trip Reduction Efficiency Act (RCW 70.94.521-555) and the Washington Administrative Code (WAC 468-63) require that major employers in the most congested urban growth areas (UGA) in the state develop and implement a program to encourage their employees to increase their use of non-drive alone transportation options. The act defines a major CTR employer as one that employs 100 or more full-time employees at a single worksite who begin their regular workday between 6:00 a.m. and 9:00 a.m. on at least two weekdays for at least twelve months. In Snohomish County the affected UGAs includes the Southwest, Marysville, Arlington, Lake Stevens, Snohomish, and Monroe. The number of major employers in Marysville fluctuates and will vary during the life of this plan. A table listing the current major employers is in Appendix A.

In addition to the major work sites there are other employer sites in the program that are defined as “voluntary”. These sites are involved for a variety of voluntary reasons including the desire to mitigate traffic and environmental impacts at their worksite and decrease the cost of commuting for their employees.

LAND USE AND TRANSPORTATION CONDITIONS AT MAJOR EMPLOYMENT SITES AND FUTURE EMPLOYMENT AREAS

Presently there are three major employers in the City of Marysville. These employers are spread out throughout the City with the Everett Clinic at Smokey Point in the north end, Zodiac Aerospace roughly midway through town, and the City of Marysville in downtown Marysville. Through 2035, the City of Marysville is expecting to experience significant job growth with over 15,000 additional employees anticipated in the north Marysville area. Much of this growth is anticipated to occur in the Smokey Point Master Plan area and the joint Arlington-Marysville Manufacturing Industrial Center (MIC) with growth also anticipated in the Lakewood Master Plan area. Transportation Element Policy T-14 indicates that “funding priority [should be given] to transportation improvements that serve growth centers and manufacturing and industrial centers, as allocated by the Regional Growth Strategy.”

The **Smokey Point Master Plan** is an area designated for development of a commercial/light industrial park. The vision of the Smokey Point Master Plan is to establish a commercial/light industrial park that provides jobs for the residents of Marysville and expands the City’s commercial-light industrial base. The area is intended to promote an attractive and positive development for workers, employers, and businesses located within the area.

The **Arlington-Marysville Manufacturing Industrial Center (MIC)** is a locally designated area which includes all Light Industrial (LI) zoned land, and some limited areas of commercial along Smokey Point Boulevard and a portion of 152nd Street NE. The area encompasses approximately 1,728 acres, most of which is zoned Light Industrial. The designation of this area as a MIC supports concentrated uses for high intensity manufacturing and business parks, while limiting large areas of retail and residential. MICs are intended to accommodate a significant amount of regional employment. By locally designating the area as a MIC, the City will have access to Infrastructure Coordinating Committee (ICC) funding which provides planning, funding, and implementation of infrastructure and transportation systems. A joint

MIC, including industrial areas within the cities of Marysville and Arlington, may be considered in the future for County and regional designation once specific criteria established by the Puget Sound Regional Council (PSRC) are met.

Community Transit provides some transit service to the Smokey Point Master Plan, Arlington-Marysville MIC, and Lakewood Master Plan areas. Community Transit also provides vanpool services to all worksites in Snohomish County. As these areas develop further, it is anticipated that demand for these services will increase.

II. TRIP REDUCTION STRATEGY FOR MAJOR EMPLOYERS

Local jurisdictions with affected major employers are required to develop programs and strategies for successful CTR programs that comply with the guidance and minimum requirements of the Washington State Commute Trip Reduction Efficiency Act (RCW 70.94.521) and the Washington State Commute Trip Reduction Board. Eight Snohomish County jurisdictions (Arlington, Edmonds, Lynnwood, Marysville, Monroe, Mukilteo, Mountlake Terrace, Snohomish County) and the city of Bothell have worked together with Community Transit to develop common goals, requirements, and strategies that will provide for a successful and coordinated CTR program.

EMPLOYER GOALS AND TARGETS

This plan sets a goal for affected major employment worksites of increasing non-drive alone trips by 7% from a 2017 baseline level by 2019. This goal is a target, and failure to achieve the goal is not a violation of state law or local ordinance. Progress towards the trip goal will be based on non-drive alone trip counts recorded in the RideshareOnline.com calendaring system.

Targets for newly affected CTR worksites will be determined from their time of entry into the program based on the two-year goals. For these sites, a baseline assessment of employee commute habits will be completed within 90 days of approval of CTR program and a target set for the worksite for the remaining period of the CTR plan period.

REQUIREMENTS FOR MAJOR EMPLOYERS

To achieve the goals and targets, major employers that are voluntary or affected by the CTR Law are required to implement the following program elements:

Required Element	Description
Designate Employee Transportation Coordinator	The employer will designate an Employee Transportation Coordinator (ETC). The ETC is the point of contact on-site between the employer and its workforce to implement, promote and administer the organization's CTR program. He/she is also the point of contact between the employer and the local jurisdiction to track the employer's progress in meeting CTR requirements. Employers will be responsible for providing ETCs with adequate time to attend training, network meetings and to administer the program.
Regular Distribution of Information to Employees	The employer will distribute information to employees about commute alternatives at least twice a year. At least one of the items distributed will be a description of the employer's worksite program. Examples of other information that will be distributed may include: <ul style="list-style-type: none"> • Transit system maps and schedules • Vanpool rider alerts • Weekly traffic alerts • Regional or state ridesharing campaign promotional materials

CTR Reporting Quarterly	The employer will complete a quarterly employer report and submit to the local jurisdiction. The CTR law requires that the employer conduct a program evaluation to determine worksite progress toward meeting the CTR goals.
RideshareOnline.com Data Collection	The employer will promote and encourage employees to log trips into RideshareOnline.com. This data will be used for goal measurement purposes.
Implementation of a Set of Measures	<p>The employer will implement a set of measures that are designed to increase the percentage of employees using some or all of the following modes:</p> <ul style="list-style-type: none"> • Transit • Vanpool • Carpool • Bicycle or walking • Telework, compressed work week, or flexible work schedule • Other non-single occupant vehicle modes <p>Measures to reduce drive alone trips and vehicle miles traveled include, but are not limited to:</p> <ul style="list-style-type: none"> • Provision of preferential parking or reduced parking charges for high occupancy vehicles • Instituting or increasing parking charges for single-occupant vehicles • Provision of commuter ridematching services • Provision of subsidies for transit fares • Provision of vans for vanpools • Provision of subsidies for carpooling or vanpooling • Permitting the use of employer’s vehicles for carpooling or vanpooling • Permitting flexible work schedules • Cooperation with transportation providers to provide additional regular or express service to the work site • Provision of bicycle parking facilities, lockers, changing areas and showers • Provision of a program for parking incentives such as a rebate for employees who do not use the parking facility • Establishment of a program to permit employees to work part or full time at home or at an alternative work site closer to their homes • Establishment of a program of alternative work schedules such as compressed work week schedules (such as 4/40 or 9/80)

	<ul style="list-style-type: none"> • Implementation of measures designed to facilitate the use of high-occupancy vehicles such as on-site day care facilities and emergency taxi service • Employers or owners of worksites may form or utilize an existing Transportation Management Association (TMA) or other transportation-related associations to assist members in developing and implementing commute trip reduction programs
ETC Training	The employer ETC will attend an ETC basic training session within six months of appointment.
Employer Notification	The employer will notify the jurisdiction or designee when there are proposed changes to their CTR program, changes in ETC or contact information, and/or significant changes in number of employees at the worksite.
ETC Networking/ Advanced Training	The employer ETC will attend at least six hours of networking or advanced training per year. Training and networking sessions may include marketing CTR programs to employees, trip planning, ridesharing, joint promotions and networking meetings.
Annual Worksite Promotion of Employer CTR Program	Employers will be required to hold at least one annual “transportation fair” or equivalent promotion which is available to all employees at each CTR-affected worksite.

Compliance, Violations, and Penalties for Noncompliance - There are no violations for failure to achieve CTR goals, only for failure to make a CTR good faith effort. Civil penalties may be assessed for violations as defined in MMC Chapter 11.52 Violations and penalties can be appealed to the City Hearing Examiner. Appeals of the Hearing Examiner's decisions may be made to the Snohomish County Superior Court.

BARRIERS TO ACHIEVING GOALS

The following barriers to the achievement of the program goals have been identified:

Transit Service – While about half of the affected employment sites in Marysville are located near good transit service, some of the employment sites have little or no transit service.

Pedestrian Pathways – Some of the sites near transit have barriers caused by poor pedestrian pathways between the business and transit or the business and other needed services which make the use of an auto necessary.

Abundant Free Parking – Consistent with the business and industrial park location is the abundance of free parking. Most of the CTR-affected worksites in Marysville offer free parking to their employees

and in most cases there is no constraints on parking capacity. Parking management is difficult in most of these cases because of large amounts of available off-site parking with the potential for spill-over impacts on neighboring properties.

Ability to Implement Telework and Flexible Schedules – As an effective technique to reduce greenhouse gas emissions (GHG), telework and the flexible scheduling of employees can be a strong strategy among CTR worksites. The barriers to these techniques are often tradition and the culture of business. There is a perception among the management at some CTR employers that alternative work schedules can result in decreased employee productivity. There are also often technological problems with connecting a remote employee with the businesses systems.

Lack of Employee Transportation Coordinator (ETC) Support – The ETC is the backbone of any CTR program but at many sites the ETC is not given the opportunity to succeed because of training or lack of time and resources. ETC success is often dependent on the support that the ETC is getting from the management of the company. An employer program where the ETC is not getting the training and support necessary from within the company will not succeed.

III. IMPLEMENTATION

ROLES AND RESPONSIBILITIES

The City of Marysville plans to work in partnership with Community Transit, the Puget Sound Regional Council (PSRC), WSDOT, other affected Snohomish County jurisdictions, and its affected worksites to implement the CTR plan. Implementation of the plan will be carried out predominantly by the following parties:

Major Employers – The most important partners in the success of this plan are the participating employers. These employers are responsible for designing and implementing CTR programs consistent with the program goals and requirements as outlined in Section II of this plan. This includes developing a program, designating an ETC, delegating adequate time for ETCs to perform duties, distributing information on the program to employees, submitting program reports, and other necessary or desired elements.

Community Transit – The role of Community Transit is also critical to the success of this plan. For more than twenty-five years, Community Transit has worked with employers to develop and implement successful CTR programs. Through agreements with each CTR-affected jurisdiction and the Washington State Department of Transportation (WSDOT), Community Transit will be responsible for employer outreach, education and training, program review, and administering the employer data collection process. Community Transit also manages and implements the Curb the Congestion program, another tool in the employer trip reduction toolkit.

Transit Service Providers – Quality transit service is important for the success of this plan, Community Transit is the provider of vanpool and transit services to the CTR worksites in Marysville. In addition to Community Transit, Everett Transit and Sound Transit also provide bus service to many employment areas in Snohomish County.

Marysville – The City of Marysville is responsible for developing and implementing the local CTR plan and ordinance and ensuring that CTR plan is consistent with the Marysville Comprehensive Plan. The City of Marysville is also responsible for ensuring that CTR worksites are in compliance with the Marysville CTR ordinance. The City of Marysville will work with Community Transit, the Puget Sound Regional Council (PSRC), WSDOT, and the other Snohomish County jurisdictions to develop and fund the programs necessary to meet the CTR plan goals.

PROGRAM ADMINISTRATION AND SUPPORT

Community Transit will provide technical assistance and marketing incentives to help affected major employers meet the requirements and achieve their goals.

Employer Notification and Enforcement – Community Transit acts as the liaison between the City of Marysville and major affected employers and assists with preparation of notification documentation and enforcement recommendations.

Employer Assistance – Through a long-term agreement with each CTR-affected jurisdiction and WSDOT, Community Transit works with affected and voluntary employers to develop and successfully implement CTR programs. This assistance includes:

- **ETC Development and Support** - The ETC is an integral part of the trip reduction program. Their job duties should include coordination of annual fairs, conducting promotions, distributing information, notifying the City of Marysville about program changes, and the collection and reporting of data. Community Transit provides training courses, networking meetings, and other

assistance to the ETC designed to help meet the requirements of the program and increase the success of this key person.

- Program and Strategy Development – Community Transit provides consultation with employers to help worksites design and develop appropriate trip reduction strategies. Strategies may include carpool and vanpool programs, parking management, incentives programs, bicycling and walking programs, alternative work schedules, and telework programs.
- Promotions – Community Transit works with employers to design and conduct promotions, on-site transportation fairs, and other special events to increase awareness and use of commute alternatives. Assistance includes design and provision of materials, promotional items, staffing information booths and on-site ridematching.
- Incentives – Community Transit provides incentives to employees at affected worksite, such as the quarterly Smart Commuter Rewards program, to encourage the use of non-drive alone commute modes.
- Guaranteed Ride Home – Through an agreement with the employer, Community Transit offers emergency transportation to employees who choose an alternative to driving alone.
- Transit Pass Programs – Community Transit can work with employers to help identify appropriate ORCA Business Account programs for worksites.

Transportation Services – Transportation service providers provide alternative transportation options to single occupancy vehicle commuting.

- Vanpool Services – Community Transit operates one of the largest vanpool programs in the nation. Vans are provided to groups of 5-15 commuters who pay a monthly fare based on travel distance and number of passengers.
- Transit Services – Community Transit, Everett Transit and Sound Transit provide bus and commuter rail service within Snohomish County. Community Transit staff assists ETCs with identifying potential riders, planning individual trips and marketing specific routes. Transit schedules and on-site transit pass programs are also available.

SUPPORTIVE PLANS, POLICIES, AND PROGRAMS

Snohomish County and other local partner agencies have developed and implemented a variety of plans, policies and programs that support and increase the impact of commute trip reduction in the City of Marysville.

Marysville Comprehensive Plan and Transportation Improvement Plan

By 2035, the City of Marysville is projected to grow by 31,700 people which is an increase of approximately 60 percent over the 2007 population. The Comprehensive Plan lays out a 20-year strategy to address this growth. The Comprehensive Plan's Transportation Element identifies improvement projects and programs, and sets forth policies to guide the development of an integrated multimodal transportation system that will accommodate the increasing pressure on the transportation system.

The City of Marysville Comprehensive Plan was updated in September 2015 and includes many policies that support CTR, traffic demand management, and multi-modal transportation options. The City implements policies which promote non-single occupant vehicle travel through transit supportive

land uses with higher densities, mixed use development and transit-oriented development; providing pedestrian access to transit facilities; and incorporating transit, bicycle, and pedestrian facilities, where needed, into roadway improvement projects.

The Transportation Element of the Comprehensive Plan discusses numerous roadway improvement projects on City roads to address growth, congestion and safety. With the 2015 Transportation Element update, an increased emphasis has been placed on prioritizing pedestrian improvements and creating more opportunities for multi-modal transportation options.

Another area of focus is the Arlington-Marysville MIC and the Smokey Point Master Plan areas which are future “centers” where significant industry and employment growth is anticipated and actively being encouraged. These centers are intended to be compact areas for industry and employment that, as development occurs, may lend themselves to increased use of transit, bicycling and walking.

Appendix B identifies the Comprehensive Plan goals and policies that support CTR. The Comprehensive Plan policies have been reviewed for consistency with this Plan and with State law.

Community Transit: Transit Development Plan 2016-2021

Community Transit’s Transit Development Plan (TDP) and Long Range Plan look ahead to forecast sales tax revenue, and to match proposed future service expansions with the labor and fleet needed to provide that service. By 2021, Community Transit will need 167 new buses to replace aging vehicles and expand its fleet by more than 60 buses. The agency operated 235 buses in 2015.

In addition, the agency will need to hire approximately 200 new employees over the next six years, primarily bus drivers and mechanics. There are currently 627 people who work for the agency.

Community Transit plans a service expansion that will add about 138,000 hours of service, or a 40 percent increase over 2015 service levels. That expansion added two new routes in September 2016 and will add more bus trips throughout the system in both September and March 2017.

In fall 2017, the TDP outlines the desire to add more new trips on existing routes with a focus on commuter routes to Seattle. Many of those buses are standing room only, but more buses need to be purchased and delivered in order to expand peak-time operations.

In 2019, a major service expansion would include the launch of *Swift Green Line*, Community Transit’s second bus rapid transit (BRT) line, between Canyon Park and Boeing/Paine Field. The service proposals beyond this year are concepts and will need to be vetted by Community Transit’s Board of Directors each year.

Within the six-year timeframe, a third *Swift* route will be studied with the intent to launch as part of a south county service restructure to meet up with Sound Transit’s Link light rail when it reaches Lynnwood in 2023. Eventually, a network of *Swift* lines will crisscross the county to provide fast, frequent transit connections throughout Snohomish County.

Curb the Congestion

This origin-based transportation demand management (TDM) program targets strategies to where commuters begin their travel. Community Transit, in partnership with Snohomish County, developed Curb the Congestion, a progressive, community-based TDM program proven to reduce single occupancy vehicle trips on congested corridors in Snohomish County through a focus on both commute and non-commute trips. Program corridors include (as of January 2017): 128th Street, 164th Street, 196th Street, Bothell-Everett Highway, Highway 99, I-405 and Highway 522.

Snohomish County funds Curb the Congestion on 128th Street, 164th Street, 196th Street, Highway 99 and Bothell-Everett Highway in partnership with Community Transit using a regional Congestion Mitigation and Air Quality (CMAQ) grant. The I-405 Regional Mobility Grant funds Curb the Congestion on I-405 (from Lynnwood to Highway 522) and Highway 522 (from Monroe to Bothell). Both funding partners utilize Curb the Congestion as part of a strategy to alleviate traffic in congested corridors during peak commute hours.

This program has produced measurable results, fostering long-term behavior change. In 2015, Curb the Congestion eliminated 398,381 drive alone trips on the 6 target corridors and reduced vehicle miles driven by 7 million miles. The program also demonstrated valuable environmental benefits, by preventing 3.7 million pounds of carbon dioxide from being emitted.

Developer Transportation Demand Management (TDM)

Under the Marysville Municipal Code, Transportation Demand Management (TDM) techniques apply to developments that either require 20 or more parking spaces, or want to pursue a reduction in their required motor vehicle parking spaces. Developer TDM techniques outlined in code include the following:

- Allowance for joint use of parking where two or more uses on the same or separate sites are able to share the same parking spaces because their parking demands occur at different times;
- Requiring bicycle parking for any new use which requires 20 or more motor vehicle parking spaces;
- Requiring designated carpool parking spaces for any office, industrial or institutional use which requires 20 or more motor vehicle parking spaces;
- Allowance for a reduction of up to 10 percent of the required number of motor vehicle parking spaces when non required bicycle parking spaces are provided; and
- Reduction of required motor vehicle parking spaces by up to 40 percent when effective alternative to motor vehicle access are proposed. These alternatives may include, but are not limited to, provision of: a private vanpool operation; transit/vanpool fare subsidy; imposition of a fee for parking; provisions of subscription bus services; flexible work-hour schedules; preferential parking for carpools/vanpools; and establishment of a transportation coordinator position to implement carpool, vanpool and transit programs.

IV. FINANCIAL PLAN

The City of Marysville and the other eight jurisdictions working together on this CTR plan have developed a joint financial plan outlining the estimated costs and the resources needed for program success.

CTR PROGRAM COSTS & RESOURCES

Costs

Table 1 is a summary of the estimated costs necessary to maintain the CTR program through 2019. Community Transit will administer and implement the CTR program. The City of Marysville will provide the development, adoption, and implementation of the CTR plan and ordinance including code revisions, additions to the comprehensive plan, and any necessary enforcement.

Table 1: CTR Program Costs 2017-2019

Activity	Responsible Agency	Estimated Cost 2017	Estimated Cost 2018	Estimated Cost 2019
CTR Administration*	Community Transit	\$125,000	\$125,000	\$125,000
CTR Services**	Community Transit	\$200,000	\$200,000	\$200,000
Ordinance and Plan Maintenance/Compliance	City of Marysville	\$1,500	\$1,500	\$1,500
TOTAL		\$326,500	\$326,500	\$326,500

* Includes program administration, promotions, marketing, guaranteed ride home, outreach and education.

**Includes program staff time, outreach and education.

Identified Resources

The resources for the programs administered for the CTR worksites come from a number of sources as shown in Table 2. WSDOT provides funds to cover some of the costs of administering the CTR program. Community Transit provides the resources to cover the remainder of the administration costs and for the outreach and marketing. The City of Marysville will provide the resources necessary to for maintenance and compliance with the CTR ordinance.

Table 2: Identified Resources for CTR Program 2017-2019

Description	Source of Revenue	Identified Revenue 2017	Identified Revenue 2018	Identified Revenue 2019
Ordinance and Plan Maintenance/Compliance	City of Marysville	\$5,000	5,000	5,000
CTR Administration	WSDOT	\$125,000	\$125,000	\$125,000
CTR Services	Community Transit	\$200,000	\$200,000	\$200,000
TOTAL		\$ 330,000	\$ 330,000	\$ 330,000

Employer funding – Missing from the tables above are the considerable resources that employers put into this program. Based on data from CTR worksite reporting, for every \$1 invested by state CTR funding, businesses invest \$18 toward meeting CTR program goals.

SUPPORTIVE TDM PROGRAM COSTS & RESOURCES

Costs

Table 3 is a summary of the estimated costs for other transportation demand management (TDM) programs, strategies and measures that will support commute trip reduction in the City of Marysville through 2019. These supportive strategies target residents and small employers through the county's corridor TDM program, Curb the Congestion. The availability of these additional resources and incentives can increase the impact of trip reduction for CTR affected employees along targeted corridors.

Table 3: Supporting TDM Program Costs 2017-2019

Activity	Responsible Agency	Estimated Cost 2017	Estimated Cost 2018	Estimated Cost 2019
Curb the Congestion*	Community Transit	\$739,000	\$504,000	\$384,000
TOTAL		\$739,000	\$504,000	\$384,000

*Includes program costs for management and implementation of the Snohomish County program on 128th/164th/196th/SR 527/SR 99 and the WSDOT/King County program on I-405 and SR 522.

Identified Resources

Curb the Congestion is funded through a variety of sources as shown in Table 4. Snohomish County has sponsored Congestion Mitigation and Air Quality (CMAQ) grants through PSRC to fund the 128th/164th/198th/SR-527/SR-99 program. Snohomish County and Community Transit are providing matching funds for these grants. The Snohomish County matching funds will come from developer TDM mitigation fees. The SR-522 and I-405 programs are also receiving funding through the state Regional Mobility grant program.

Table 4: Supporting TDM Program Resources 2017-2019

Description	Source of Revenue	Identified Revenue 2017	Identified Revenue 2018	Identified Revenue 2019
Curb the Congestion 2012 CMAQ Grant	WSDOT	\$160,000		
Curb the Congestion 2012 CMAQ Grant	Snohomish County	\$100,000		
Curb the Congestion 2014 CMAQ Grant	WSDOT	\$120,000	\$120,000	
Curb the Congestion 2016 CMAQ Grant	Snohomish County	\$225,000	\$325,000	\$317,000
Curb the Congestion I-405 Regional Mobility	King County	\$75,000		
Curb the Congestion Grant Match/TDM Mitigation	Snohomish County	\$34,000	\$34,000	\$42,000
Curb the Congestion Grant Match	Community Transit	\$25,000	\$25,000	\$25,000
TOTAL		\$ 739,000	\$504,000	\$384,000

V. CONSULTATION AND REVIEW

Agencies:

The CTR Plan for City of Marysville was developed in consultation with the following agencies:

- City of Arlington
- City of Bothell
- City of Edmonds
- City of Lynnwood
- City of Monroe
- City of Mountlake Terrace
- City of Mukilteo
- Community Transit
- Snohomish County
- Puget Sound Regional Council
- Washington State Department of Transportation

These consultations were done so as to present common plans and requirements across all of the CTR-affected jurisdictions in Snohomish County and the city of Bothell. The following issues were discussed at these coordination meetings: the goals of the CTR Plan, CTR strategies, a financing plan, an implementation plan, and coordination of CTR services. These meetings resulted in substantially similar plans among the jurisdictions in Snohomish County and the city of Bothell providing for continuity for the affected employers.

Employers:

Consultation with affected CTR employers was held on September 27, 2106.

These workshops were held for all affected employers in Snohomish County and the city of Bothell, and were also attended by all of the cities and transit agencies involved with CTR. During these workshops, employers were informed about the changes to state CTR law and were consulted as to what strategies should be used to meet the new requirements. A summary of these meetings is contained in Appendix C.

Internal Review:

APPENDICES

APPENDIX A: CURRENT PROGRAM PARTICIPANTS

Work Site	Address	Status
City of Marysville	80 Columbia Avenue	Affected
Everett Clinic at Smokey Point	2901 174 th Street NE	Affected
Zodiac Aerospace	12810 State Avenue	Affected

APPENDIX B: COMPREHENSIVE PLAN POLICIES THAT SUPPORT CTR

Supportive comprehensive plan goals and policies in the City of Marysville Comprehensive Plan.

COMPREHENSIVE PLAN POLICIES THAT SUPPORT CTR	
LAND USE POLICIES	
Continue to require commercial uses on the ground floor. Such uses are critical in developing a vibrant, pedestrian-oriented city center. Existing zoning encourages office and/or residential uses on upper floors – which are important in adding “around-the-clock” vitality, providing more housing options, and supporting the street level retail uses. Retain the existing 85 foot height limits west of State Avenue to encourage multi-story, mixed use development.	Downtown Action A-1
Reduce reliance on the private automobile and promote physical activity, and encourage suitable combinations and locations of land uses, such as employment, retail, and residences, including mixed use development.	Policy LU-11
Locate convenience/commercial services at transit transfer centers and Park and Ride lots to make these locations more pleasant and to accomplish daily tasks without use of the private automobile.	Policy LU-72
Encourage alternatives to the automobile for short trips within downtown.	Policy LU-87
Encourage alternatives to the automobile for short trips to neighborhood commercial.	Policy LU-112
Encourage alternatives to the automobile for short trips.	Policy LU-147
ENVIRONMENTAL POLICIES	
Where appropriate, provide pedestrian and bicycle trails in association with open spaces and natural areas.	Policy EN-6
Encourage practices that maintain or improve air quality, such as encouraging emissions testing; use of alternative transportation; appropriate relationship of land uses; and discouraging slash burning, burning of yard wastes, and use of uncertified wood stoves and fireplaces.	Policy EN-22
Conserve fossil fuels. Staff should practice efficient driving habits, carpool, avoid idling vehicles for longer than 30 seconds, and use appropriately-sized vehicles. The City should continue to participate in the Commute Trip Reduction (CTR) program.	Policy EN-53
Promote the reduction of greenhouse gas emissions from the transportation sector by encouraging alternative modes of travel such as transit, bicycling, and walking; reducing vehicle miles traveled; and increasing use of transportation demand management strategies such as expanding the	Policy EN-54

availability of sustainable transportation alternatives; reducing demand for the single occupancy vehicle; and incentivizing sustainable travel habits.	
Support appropriate Federal and State policies and legislation that will lead to the reduction of greenhouse gas emissions.	Policy EN-60
TRANSPORTATION POLICIES	
Maintain and improve the safety of the transportation system for all travel modes.	Policy T-3
Reduce the need for new capital improvements through investments in operations, demand management strategies, and system management activities that improve the efficiency of the current system.	Policy T-4
Construct transportation improvements based on adopted design standards, by roadway function, to meet the multimodal needs of the City.	Policy T-7
Work with WSDOT, Community Transit, and other agencies to ensure compatibility of traffic signal timing to improve efficiency of travel.	Policy T-10
Encourage and solicit public participation from transportation advocacy groups, such as Healthy Communities, in the planning, design, and implementation of a multimodal transportation system.	Policy T-11
Work with WSDOT and other stakeholders to improve multimodal access to the regional highway system.	Policy T-12
Coordinate the planning, implementation, and operation of a safe and efficient multimodal transportation system with stakeholders including WSDOT, PSRC, Snohomish County, neighboring cities and counties, the Tulalip Tribes, and transit providers.	Policy T-13
Give funding priority to transportation improvements that serve growth centers and manufacturing and industrial centers, as allocated by the Regional Growth Strategy.	Policy T-14
Prioritize investments in transportation facilities and services that support compact, pedestrian- and transit-oriented densities and development.	Policy T-15
Make transportation investments that improve economic and living conditions so that industries and skilled workers continue to be retained and attracted to the region.	Policy T-16
Apply livable urban design principles for growth centers and transit areas.	Policy T-20
Protect the investment in the existing and future street system and associated facilities (e.g., sidewalks, transit stops, landscaping) through an ongoing street maintenance and preservation program as well as incorporating the concept of "Complete Streets" as supported by the National Complete Streets Coalition.	Policy T-23
Promote and incorporate bicycle and pedestrian travel as a major element to improve the health of the community through active transportation by providing facilities and reliable connections.	Policy T-25
Continue to upgrade and enhance the non-motorized system based on appropriate design criteria to encourage walking and bicycling as a safe and efficient mobility option for all-ages.	Policy T-26

Improve local street patterns – including their design and how they are used – for walking, bicycling, and transit use to enhance communities, accessibility, connectivity, and physical activity.	Policy T-27
Support pedestrian and bicyclist education and safety programs such as Safe Routes to Schools and Healthy Communities.	Policy T-28
Encourage the connection of streets when considering subdivision or street improvement proposals, unless topographic or environmental constraints would prevent it. Limit the use of cul-de-sacs, dead-end streets, loops, and other designs that form barriers in the community. Recognize that increasing roadway and non-motorized connections can reduce traffic congestion and increase neighborhood unity.	Policy T-29
Ensure mobility choices for people with special transportation needs, including persons with disabilities, the elderly, the young, and low-income populations.	Policy T-30
Work with Community Transit to expand transit and paratransit service to/from and within the City.	Policy T-31
Coordinate with Community Transit and other jurisdictions on Commute Trip Reduction programs for major employers in Marysville and the region. Monitor and expand on program to meet the goals and requirements of the Commute Trip Reduction Act.	Policy T-32
Work with Community Transit, WSDOT, and other stakeholders to locate, construct and operate transit centers, Park & Ride and park-and-pool lots.	Policy T-33
Increase the proportion of trips made by transportation modes that are alternatives to driving alone through non-motorized system improvements, transportation demand management tools, and Commute Trip Reduction programs.	Policy T-34
Develop a system that encourages active transportation and minimizes negative impacts to human health and promotes a healthy community.	Policy T-36
Support implementation of transportation modes, technologies, and other transportation demand management tools that reduce pollution, reduce vehicle-miles-traveled (VMT), reduce greenhouse gas emissions, and improve system performance.	Policy T-37
Consider establishing a multimodal level of service standard. Monitor how other similar cities within the region address multimodal level of service and concurrency, and implement when feasible.	Policy T-45
Pursue grants for funding a range of multimodal transportation improvements.	Policy T-47
Work with Community Transit to add TDM programs to transit and paratransit to reduce the need or delay the need of capital roadway improvements.	Policy T-54

APPENDIX C: EMPLOYER WORKSHOP SUMMARY

Employer Networking Meetings

Tuesday, September 27, 2017, 2:00 – 3:30 p.m., Everett Clinic Smokey Point

Thursday, September 29, 2016, 2:00 – 3:30p.m., Community Transit

Meeting Summary

Two employer networking meetings were held to review the proposed changes to the jurisdiction CTR plans. ETCs and their management were invited to the meetings via email.

Community Transit presented a basic overview of the proposed changes to the CTR Plans for the Employee Transportation Coordinators (ETCs) affected by the CTR law. The CTR Plan review for the nine jurisdictions in Snohomish County and the City of Bothell (Edmonds, Bothell, Lynnwood, Marysville, Monroe, Mountlake Terrace, Mukilteo and Unincorporated Snohomish County) included the following:

- Review of the current CTR program under the pilot
- Pilot program successes
- Proposed 2017 – 2019 CTR program
- Next steps

The overview discussed that there would be no changes to employer requirements for the worksites located in the Southwest Urban Growth Area of Snohomish County. Worksites located in Arlington, Marysville and Monroe would follow the same requirements as the worksites located in the SWUGA beginning in July 2017. The requirements unique to these CTR Plans include completion of quarterly reports and online trip data collection using RideshareOnline.com instead of annual reports and biennial surveys as well as a target of a 7% increase in non-drive alone trips over the established baseline. All other state and local requirements will still apply.

Each jurisdiction then discussed their specific plans with the ETCs that have worksites in their jurisdictions. A summary of those discussions is below.

CITY OF BOTHELL

In attendance:

Sabrina Combs, City of Bothell

Karen Sprague, FUJIFilm Sonosite

Pamela Michie, Randstad

Phyllis Gillman, Vertafore

Tanya Julson, T-Mobile

Tina Bailey, Seattle Genetics

Alex Mehn, Community Transit

Group discussion:

- Quarterly reporting is simple.
- Networks in RSO have confused some employees but ETC assistance can help ensure correct network association.
- Worksite with contracted outside employees creating a strain on the worksite programs.
- Infrastructure improvements on local corridors would improve the motivation for carpooling.

CITY OF MUKILTEO

In attendance:

Brian Belin, Boeing
 Camron Fichtner, Synrad
 Marko Liias, City of Mukilteo
 Megan Ranes, Travis
 Pamela Tyler, Boeing
 Stacey Gunnerson, Community Transit

Group discussion:

- Tracking trips in RSO is helpful, one worksite is doing the survey and annual reporting for their worksites outside CT jurisdiction and they strongly prefer using RSO.
- More training on how to use communication tools in RSO would be helpful.
- Employees are often confused by the Wheel Options campaign as it looks different than the other RSO pieces and the link is different so people are often confused if they have to log trips in both places to be eligible for both Choice Connections and Wheel Options.
- Getting information for Wheel Options more in advance would be helpful for worksite promotion.
- Worksites would like more support and resources to encourage a bicycle commute. Including onsite training for their employees on bicycle basics as well as trip planning.
- Financial resources for worksite bike investments would help to increase bicycle trips.
- Several employers would like to see support from Community Transit for safe routes to schools within Snohomish County and specifically the City of Mukilteo.
- Major challenge for the majority of these worksites continues to be the limited bus service on Beverly Park Road.

NORTH COUNTY – ARLINGTON, MARYSVILLE AND MONROE

In attendance:

Angela Gemmer – City of Marysville
 Jeanne Killgore – The Everett Clinic Smokey Point
 Amy Rusko – The City of Arlington
 Gail Ogden – Senior Aerospace AMT
 Kathy Gaeta – Natural Factor
 Shannon Flaugh – Cascade Valley Hospital
 Alex Mehn – Community Transit
 Caryn Walline – Community Transit
 Debbie Anderson – Community Transit

Jennifer Hass – Community Transit
 Stacey Gunnerson – Community Transit

Group discussion:

- It is a challenge to get CTR participation and to figure out which of their employees are actually using an alternative to driving to work alone.
- Some concern about the 7% trip reduction goal over the next two years, and whether it will be achievable.
- Employers that offer an incentive program see a benefit to tying their incentive directly to tracking trips in RSO.
- ETCs will need onsite support to transition to RSO as well as continued training on RSO since they aren't really using the system at this time.

UNINCORPORATED SNOHOMISH COUNTY

In Attendance:

Cheryl Carder – Aviation Technical Services
 Melissa Angelo – Aviation Technical Services
 Jessie Gentle – BE Aerospace
 Alan Douglas – Cypress Semiconductor
 Tonya Denny – Eldec
 Sylvia Peacock – Trade Products
 Caryn Walline – Community Transit

Group Discussion:

- Worksites stated that they liked the new reporting and data collection method through RSO, and appreciated being able to get information on employees on a more regular basis.
- One worksite mentioned that employees are confused by the different incentive programs in RSO and suggested that we create a piece of collateral that showed how they all relate and who qualifies for which program.
- There was some concern that the 7% goal would be unachievable for the two year period, but the ETCs had no problem with that being the stated goal for the plan.
- Comments on advanced training:
 - Interested in having recorded trainings for ETCs who can't commit to a full training. They would prefer to be able to watch it in sections when time allows in their work day.
 - Have more in person training options available.
 - Allow for different times for trainings.

Mountlake Terrace

In Attendance:

Kevin Kullberg – Premera Blue Cross
 Edith Duttlinger – City of Mountlake Terrace

Debbie Anderson – Community Transit

Group Discussion:

- Worksites stated that they liked the new reporting and data collection method through RSO, and appreciated being able to get information on employees on a more regular basis.
- One worksite mentioned that in person transportation events are no longer feasible at the worksite and consideration should be given to alternative to meet the requirement such as virtual events.
- The ETC had no problem with a 7% increase in non-drive alone trips as the stated goal for the plan.

Edmonds and Lynnwood

In Attendance:

Bertrand Hauss – City of Edmonds
Karen Westling – Swedish Edmonds
Mark Melnyk – Swedish Edmonds
Sarah Daoust – Edmonds Family Medicine
Janet David – DSHS Lynnwood
Kelvin Nesvog – Edmonds Community College
Paul Coffett – City of Lynnwood
Megan Tudor – City of Lynnwood
Jennifer Hass – Community Transit

Group Discussion:

- ETCs shared that they have no concerns with the current program.

ETCs had no specific comments regarding the proposed CTR plan.

Update
Index #13

CITY OF MARYSVILLE
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 9, 2017

AGENDA ITEM: Reappointments to the Marysville LEOFF I Disability Board	AGENDA SECTION: Mayor's Business	
PREPARED BY: April O'Brien, Deputy City Clerk	AGENDA NUMBER:	
ATTACHMENTS: Appointment Forms	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Summary:

Mayor Nehring is requesting the reappointments of Donna Wright and Jeff Vaughan to the LEOFF I Disability Board.

RECOMMENDED ACTION: Mayor Nehring recommends the City Council confirm the reappointments of Donna Wright and Jeff Vaughan to the LEOFF I Disability Board serving until December 31, 2018.
COUNCIL ACTION:

Office of the Mayor
Jon Nehring
1049 State Avenue
Marysville, WA 98270
Phone: 360-363-8000
Fax: 360-651-5033
marysvillewa.gov

APPOINTMENT

I, JON NEHRING, duly elected and acting Mayor of the City of Marysville, do hereby reappoint DONNA WRIGHT as a member of the MARYSVILLE DISABILITY BOARD for the LEOFF I Member of the City of Marysville, pursuant to the provisions of the RCW 41.26.110; dated this 9 day of January, 2017.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the MARYSVILLE DISABILITY BOARD of the City of Marysville in the manner required by law.

Dated this 9 day of January, 2017

DONNA WRIGHT

This term of reappointment expires the 31 day of December, 2018.

Office of the Mayor
Jon Nehring
1049 State Avenue
Marysville, WA 98270
Phone: 360-363-8000
Fax: 360-651-5033
marysvillewa.gov

APPOINTMENT

I, JON NEHRING, duly elected and acting Mayor of the City of Marysville, do hereby reappoint JEFF VAUGHAN as a member of the MARYSVILLE DISABILITY BOARD for the LEOFF I Member of the City of Marysville, pursuant to the provisions of the RCW 41.26.110; dated this 9 day of January, 2017.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the MARYSVILLE DISABILITY BOARD of the City of Marysville in the manner required by law.

Dated this 9 day of January, 2017

JEFF VAUGHAN

This term of reappointment expires the 31 day of December, 2018.