

## Marysville City Council Meeting

November 14, 2016

7:00 p.m.

City Hall

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Roll Call**

**Approval of the Agenda**

**Committee Reports**

**Presentations**

A. Corporals Swearing-In \*

**Audience Participation**

**Approval of Minutes** (*Written Comment Only Accepted from Audience.*)

1. Consider Approval of the October 3, 2016 City Council Work Session Minutes

2. Consider Approval of the October 10, 2016 City Council Meeting Minutes

**Consent**

3. Consider Approval of the October 19, 2016 Claims in the Amount of \$609,606.86; Paid by EFT Transactions and Check Numbers 111821 through 111988 with No Checks Voided

4. Consider Approval of the October 26, 2016 Claims in the Amount of \$952,186.15; Paid by EFT Transactions and Check Numbers 111989 through 112145 with Check Numbers 85767, 85977, 87688, 88024, 88048, 88086, 88104, 88132, 91238, 91272, 91467, 91945, 91964 and 93109 Voided

9. Consider Approval of the Hotel/Motel Recommendations to Award Funding

10. Consider Approval of the Proposed First Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities Dated April 18, 2016

12. Consider Approval of the November 2, 2016 Claims in the Amount of \$750,809.71; Paid by EFT Transactions and Check Numbers 112146 through 112332 with No Checks Voided \*

13. Consider Approval of the November 4, 2016 Payroll in the Amount of \$1,711,322.15; Paid by EFT Transactions and Check Numbers 30329 through 30362 \*

**Review Bids**

*\*These items have been added or revised from the materials previously distributed in the packets for the November 7, 2016 Work Session.*

**Marysville City Council Meeting****November 14, 2016****7:00 p.m.****City Hall****Public Hearings**

5. Consider an **Ordinance** of the City of Marysville Adopting a Biennial Budget for the City of Marysville, Washington, for the Biennial Period of January 1, 2017 to December 31, 2018, Setting Forth in Summary Form the Totals of Estimated Revenues and Appropriations for Each Separate Fund and the Aggregate Totals of all such Funds Combined, and Establishing Compensation Levels as Proscribed by MMC 3.50.030 \*

6. Consider an **Ordinance** of the City of Marysville Levying Regular Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the Year 2017

7. Consider an **Ordinance** of the City of Marysville Levying EMS Taxes Upon all Property Real, Personal and Utility Subject to Taxation within the Corporate Limits of the City of Marysville, Washington for the year 2017

**New Business**

8. Consider a **Resolution** Authorizing the Mayor to Sign the Mutual Aid and Assistance Agreement for Washington State for Intrastate Water/Wastewater Agency Response Network (Warn)

11. Consider an **Ordinance** Establishing Parks and Recreation Department Fee Schedules and Repealing Ordinance No. 2502 \*

**Legal****Mayor's Business****Staff Business****Call on Councilmembers****Adjournment/Recess****Executive Session**

- A. Litigation
- B. Personnel
- C. Real Estate

**Reconvene**

*\*These items have been added or revised from the materials previously distributed in the packets for the November 7, 2016 Work Session.*

**Marysville City Council Meeting****November 14, 2016  
Adjournment****7:00 p.m.****City Hall**

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

*\*These items have been added or revised from the materials previously distributed in the packets for the November 7, 2016 Work Session.*

# *Index #1*

COUNCIL



*DRAFT*  
MINUTES

**Work Session**  
October 3, 2016

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

- Mayor:** Jon Nehring
- Council:** Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright
- Absent:** None
- Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Community Development Director Dave Koenig, Fire Chief Martin McFalls, and Recording Secretary Laurie Hugdahl.

**Approval of the Agenda**

**Motion** made by Councilmember Muller, seconded by Councilmember Wright, to approve the agenda as presented. **Motion** passed unanimously (7-0).

**Committee Reports**

**Presentations**

**Discussion Items**

**Approval of Minutes (*Written Comment Only Accepted from Audience.*)**

1. Consider the September 6, 2016 City Council Work Session Minutes

2. Consider the September 12, 2016 City Council Meeting Minutes

### **Consent**

3. Consider Approval of the September 20, 2016 Payroll in the Amount of \$1,088,574.67; Paid by EFT Transactions and Check Numbers 30232 through 30260
4. Consider Approve of the September 21, 2016 Claims in the Amount of \$1,491,850.28; Paid by EFT transactions and Check Numbers 111144 through 111349 with Check Numbers 101675, 105178 and 106456 Voided
5. Consider Approval of the September 28, 2016 Claims in the Amount of \$370,992.43; Paid by EFT Transactions and Check Number 111350 through 111485 with No Checks Voided

### **Review Bids**

6. Consider Awarding the Ebey Waterfront Trail Project

Director Nielsen stated that this is Phase 2 including the plantings, screenings, kiosks, and benches. The trail is already paved and ready to go.

### **Public Hearings**

### **New Business**

7. Consider Request to Reduce Traffic Impact Fees for Low Income Housing Project and Provide Direction on Bringing Forward an Ordinance to Exempt the Traffic Impact Fees for Low Income Housing

Director Koenig explained that state law allows for cities to reduce traffic impact fees for non-profit low income housing projects up to 100%. Any reduction more than 80% has to be made up out of other city budget funds. The requirement is that it serves people who are at 80% of median income or lower. It is recommended that this target people who are at 50% or below the median income. Staff is also recommending reducing 50% of the traffic impact fees and that this be reviewed on a case-by-case basis.

Councilmember Seibert asked how they would control the low income aspect of this after the development is built. Director Koenig replied that there would be a restriction on the property that would say a certain number of units would have to be below 50% of median income level and would request that they report to the City on this.

Council President Norton asked about other jurisdictions that do this. Director Koenig stated he was aware of only two in Snohomish County. He explained that Everett's ordinance is a recent one. Monroe has enacted it, and Housing Hope has benefitted from it.

Councilmember Wright asked if this is site specific to Housing Hope. Director Koenig replied it would be up to Council, but if they do it for one they will probably have others come in. Staff's recommendation is to enact an ordinance so it doesn't have to come back to Council each time.

Councilmember Muller expressed concern about how changes in ownership would impact the City's intent. Director Nielsen clarified that this is only for non-profit low income development. CAO Hirashima stated that there could be a restriction that it be limited to the targeted ownership requirement. Director Koenig replied that the ones he has seen have had a penalty for not complying with the restriction.

A representative from Housing Hope explained they are obligated through the contract and HUD funding to maintain certain restrictions on income levels for residents. Councilmember Muller said he'd like to see a draft that addressed some of the concerns of Council.

Councilmember Muller asked about the mobility of Housing Hope residents since this is related to traffic impacts. Housing Hope staff replied that in general, their projects have significantly fewer cars than other similar developments. Housing Hope will be augmenting the reduced parking with more bike racks. The Hearing Examiner has approved a reduction in parking based a traffic parking study where they looked at other projects.

8. Consider the USDA-APHIS Wildlife Services Work Plan/Financial Plan for the upcoming Year

Director Nielsen explained that this is the relocation program as it relates to nuisance animals such as beavers, coyotes, and other critters.

9. Consider Briefing on Parking in Newly Developing Areas of the Community

Director Koenig stated that in response to a request at the Council Retreat staff did a study of parking requirements for single family and duplexes in and around the City. Marysville's standard is higher than all the other communities staff surveyed and requires more parking. He went on to explain that all the streets in the Sunnyside/Whiskey Ridge area have parking on the streets except for the main arterials. Staff also looked at lot widths. In the PRD's where there are high density townhouses there is a potential for issues where developers have the option of having no on-street parking, but have guest parking or have on-the-street parking. In those situations there have been some issues, especially in the county, where they were built to a lower standard and higher density. At this point staff is not recommending any changes to any codes unless Council wants to. Staff feels that between parking standards, lot widths, and the design standards, there should be adequate parking for day-to-day use.

# DRAFT

Councilmember Norton asked if those standards are for multi-family as well. Director Koenig replied they are. Councilmember Norton noted that on a ride-along she was on last week she saw a lot of illegal parking along both sides of the street near The Lodge. and the officer mentioned that it was unsafe. Director Koenig commented that the issue with that development may be that there are some three-bedroom units that may have more cars. He noted that the future buildings will not have as many bedrooms.

Councilmember Muller asked if the City has ever looked at increasing the garage setback to 25 feet instead of 20 feet due to larger trucks and trailers. He has seen a lot of cars hanging out into the sidewalk. Councilmember Nielsen commented it is hard to balance all of the requirements with the NPDES permit regarding impervious surfaces.

10. Consider a Resolution Announcing the Retirement of K9 Police Dog Ranger and therefore Declaring the K9 Police Dog Ranger to be Surplus and Authorizing the Sale of the K9 Police Dog Ranger

Chief Smith explained that Ranger is being retired this month.

11. Consider an Ordinance Revising Low Impact Development Stormwater Management Regulations Pursuant to the Western Washington NPDES Phase II Municipal Stormwater Permit

Director Nielsen stated that these are changes to meet the new Phase II Permit which really wants cities to use Low Impact Development. The City is trying to balance community needs with the intent of the Permit. He commended Brooke Ensor for her work on this.

## Legal

### Mayor's Business

- He attended the Quarterly AWC Board Meeting last week where they talked about the legislative agenda. Mental health and drug issues were big topics. Protecting state shared revenues in order to help communities deal with these issues was also a big topic. Any other input is welcome. The legislative agenda will be finalized at the December meeting.
- Workforce Snohomish County received a grant from Wal-Mart to grow retail in Snohomish County, which was nice to see.
- On Wednesday at 12:00 p.m. there will be a fundraising luncheon to support Domestic Violence of Snohomish County.

### Staff Business

Sandy Langdon had no comments.



Chief McFalls:

- He thanked the Council for welcoming Chief Cole last week.
- Thanks to Gloria Hirashima and Sandy Langdon for meeting with him on the budget. They are also going to attend a budget workshop this Friday.
- There was a police and fire peer support training class last week with 20 people in attendance.

Dave Koenig had no comments.

Kevin Nielsen:

- There will be a Public Works meeting on Friday at 2.
- Our paving schedule has changed because of the railroad. They have finished work faster than they thought and should be finishing early.

Chief Smith commented that he and others on the police force are participating in raising funds for cancer by growing beards or goatees.

Jon Walker stated the need for an Executive Session to discuss one item related to potential litigation for five minutes with no action.

Gloria had no comments.

### **Call on Councilmembers**

Rob Toyer had no comments.

Michael Stevens stated that Housing Hope is a client of his in his business even though this particular project is not. He asked if that would be a potential conflict of interest. City Attorney Walker asked him to give him a call and they could talk about it.

Jeff Vaughan had no comments.

Jeff Seibert had no comments.

Donna Wright asked for clarification about upcoming meetings. Gloria Hirashima noted that there would be a special meeting on October 17 at 6:00 p.m.

Steve Muller stated that staff did an excellent job on the extension over at Allen Creek.

Kamille Norton had no comments.

### **Recess**

Council recessed at 7:35 p.m. for five minutes before reconvening into Executive Session for five minutes to discuss one item related to potential litigation with no action expected.

***DRAFT*****Executive Session**

- A. Litigation – One item, RCW 42.30.110(1)(i)
- B. Personnel
- C. Real Estate

Executive session ended and public meeting reconvened at 7:45 p.m.

**Reconvene****Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 7:45 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk

# *Index #2*

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	7:00 p.m.
<b>Approval of the Agenda</b>	Approved
<b>Committee Reports</b>	
<b>Presentations</b>	
Biennial Budget Review	Presented
<b>Audience Participation</b>	
<b>Approval of Minutes</b>	
Consider Approval of the September 6, 2016 City Council Work Session Minutes	Approved
Consider Approval of the September 12, 2016 City Council Meeting Minutes	Approved
<b>Consent Agenda</b>	
Consider Approval of the September 20, 2016 Payroll in the Amount of \$1,088,574.67; Paid by EFT Transactions and Check Numbers 30232 through 30260	Approved
Consider Approval of the September 21, 2016 Claims in the Amount of \$1,491,850.28; Paid by EFT transactions and Check Numbers 111144 through 111349 with Check Numbers 101675, 105178 and 106456 Voided	Approved
Consider Approval of the September 28, 2016 Claims in the Amount of \$370,992.43; Paid by EFT Transactions and Check Number 111350 through 111485 with No Checks Voided	Approved
Consider Approval of the USDA-APHIS Wildlife Services Work Plan/Financial Plan for the upcoming Year	Approved
Consider Approval of the October 5, 2016 Payroll in the Amount of \$1,694,427.17; Paid by EFT Transaction and Check Numbers 30261 through 30294	Approved
<b>Review Bids</b>	
Consider Awarding the Ebey Waterfront Trail Project	Approved
<b>Public Hearings</b>	
<b>New Business</b>	
Consider Approval of a <b>Resolution</b> Announcing the Retirement of K9 Police Dog Ranger and therefore declaring the K9 Police Dog Ranger to be Surplus and Authorizing the Sale of the K9 Police Dog Ranger	Approved Res. No. 2406
Consider Approval of an <b>Ordinance</b> Revising Low Impact Development Stormwater Management Regulations Pursuant to the Western Washington NPDES Phase II Municipal Stormwater Permit	Approved Ord. No. 3035
Consider Approval of an <b>Ordinance</b> of the City of Marysville Amending the 2015-2016 (2016 Portion) Biennial Budget and Providing for the Addition to the Pay Classification, Grades, and Ranges as Budgeted for in Ordinance No. 2972 and Repealing Ordinance No. 3027	Approved Ord. No. 3036
<b>Legal</b>	
<b>Mayor's Business</b>	
Hotel/Motel Appointments: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee	Approved

<b>Staff Business</b>	
<b>Call on Councilmembers</b>	
<b>Adjournment</b>	8:49 p.m.

COUNCIL*DRAFT*  
MINUTES**Regular Meeting**

October 10, 2016

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. Pastor Jeff Hastings of Reset Church gave the invocation, and Mayor Nehring led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls, Court Administrator Suzie Elsner, and Recording Secretary Laurie Hugdahl.

**Motion** made by Councilmember Muller, seconded by Councilmember Norton, to approve the agenda as presented. **Motion** passed unanimously (7-0).

**Committee Reports**

Councilmember Seibert reported on the **Public Works Committee** meeting last week where there was a presentation by Waste Away. He also reported on a **Finance Committee** meeting on Wednesday where they discussed the budget.

**Presentations**

A. Biennial Budget Review

General

Finance Director Langdon reviewed:

- Citywide Revenues: General Government, Enterprise, and Capital Internal Service Funds.
- Citywide Expenditures: General Government, Enterprise, and Capital & Internal Services Funds.
- Property Tax – Levy and Capacity
- Retail Sales & Use Taxes – History & Forecast
- Sales Tax by Month - 3 Year Comparison
- Administrative Summary – General Government Forecasting Model
- Review of the 2009 Budget Presentation
- 2016 Budget Planning

Finance

Sandy Langdon reviewed 2015/2016 Accomplishments including: Refunded Debt, Utility Rate Study, Citizen Financial Access through Open Budget/Checkbook, Comprehensive Annual Financial Report Award for 2015 and 2016, and Clean Audits for 2015 and 2016.

Police Department

Chief Smith reviewed Crime Reduction Initiatives including Proactive Patrol, NITE, Regional Property Crimes Unit, Proactive Problem Policing Projects. He stated that overall crime continues a downward trend. Last year it went down 20%, and as of mid-year this year it was down 30%.

Effective Policing Policies:

- SODA: Calls for service in 2014 – 73,952; 2015 – 71,845; 2016 projected 66,090. He pointed out that of the 44,000 calls so far this year, about 17,500 (or approximately 40%) of those calls were proactive calls by police officers. Their goal is to get to 50% proactive time.
- NITE team – focuses on drugs, flop houses, nuisance complaints, and parking. In 2014 the police dealt with 18 houses, in 2015 they dealt with 19 houses, in 2016 17 houses to date, 8 search warrants, 4 boarded up, 2 served paper/pending, and 1 group vacated after contact.
- Regional Property Crimes Unit – 2016: 379 Total Arrests (Marysville 176 arrests); 44 search warrants; 29% reduction in burglaries; residential burglaries down 39.75%; vehicle prowls down 13.5%.

Legal Department

City Attorney Walker reviewed a pie chart showing how the Legal Department spends their time. 39% is “Advice and General” which is the value of having an in-house legal

department. Their goal is to help the city deliver cities with the most minimal risk they can.

### Municipal Courts

Court Administrator Suzie Elsner reviewed 2015/2016 Court Highlights:

- Electronic Search Warrants – 208 search warrants have been done between the two judges as of 9/30/16. 107 of those were after hour warrants and 101 were business hour warrants.
- Plain paper warrants – This streamlines workflow and saves costs of warrant forms.
- Jury pay – The use of debit cards to pay jurors has helped reduce workflow and costs to the city.
- Video capability in both courtrooms – This allows each judge to conduct in-custody hearings at the same time or change courtrooms at the last minute.
- Began accepting protection order requests in 2015 – In 2015 the court held 106 hearings and through August of 2016 have held 65 hearings.
- Language Link for First Appearance Hearings – This has resulted in saving interpreter costs by providing telephonic interpreting.
- Conducting video hearings – These are done for all three jail facilities.

### Public Works

Director Nielsen reviewed Public Works highlights from 2015 and 2016.

Transportation Projects 2015:

- 88<sup>th</sup> Street NE and 55<sup>th</sup> Avenue NE Traffic Signal.
- SR528/53<sup>rd</sup> Signal.
- 67<sup>th</sup> Avenue NE Overlay.
- Sunnyside Blvd Ultra Thin Bonded Wearing Course.
- TBD Overlays
- Shoulder Improvements – 92<sup>nd</sup> Parkside, 60<sup>th</sup>
- Comprehensive Transportation Plan

Transportation Projects 2016:

- State Avenue (116<sup>th</sup> to 136<sup>th</sup>)
- SR529/I5 IJR
- TBD Projects
- Grove Street Pedestrian and Bike
- Sunnyside Elementary Safe Routes to School
- SR528 Pedestrian Signal
- Traffic Safety Improvements

Utility Projects 2015:

- Regional Detention Pond 2



- Water Main Replacement – 88<sup>th</sup>/55<sup>th</sup>
- Qwuloolt Estuary
- SCADA System Improvements
- Whiskey Ridge Lift Station Predesign
- JOA Line Cathodic Protection

#### Utility Projects 2016:

- Sunnyside Well Treatment Facility
- Biosolids Removal
- 2rd Street LID
- Cedarcrest Reservoir Roof Replacement
- Reject Line and Pump Station Upsize
- Water Comprehensive Plan
- Surface Water Comprehensive Plan

#### Community Development

##### Director Koenig reviewed the 2015-2016 Focus:

- Major Comprehensive Plan Update – completed 2015
- Lakewood Plan – Projected Completion 2016
- 10 Subdivisions/Sort Plats – 202 lots
- 13 Projects representing 292,588 new square feet
- 3 multiple family projects representing 301 units
- Code enforcement – 400 violations handles or routed to appropriate department

In 2015, 122 units received building permits. In 2016, just through September, 320 units have received building permits. He also reviewed permit, inspections, permit fees, square footage, and business licenses.

##### Business expansion:

- The Marketplace – 910,000 square feet total with anchors of Hobby Lobby and Dick's Sporting Goods
- Triple T Trading Warehouse
- Smokey Point Behavioral Health Hospital
- Cascade Aviation Tenant Improvements
- Marysville Dental
- Marysville-Pilchuck High School new food commons building
- 90 bed Hilton Four Suites Hotel
- Sonic Drive In and other nearby commercial businesses
- Reece Construction and SC Excavating Construction Offices
- Mountain View Assisted Living

#### Parks

Jim Ballew reviewed accomplishments in 2016:

- Celebrate Marysville 125 Years.
- Marysville Opera House – 31 facility rentals, will have hosted 94 events by the end of this year.
- Park Planning and Park renovations: Jennings Dinosaur Park Upgrade, Mother Nature's Window Master Plan, Phase 1 Ebey Waterfront Trail Paved.
- Increased participation in recreation programs and public facility utilization: Youth soccer participation increased 20%. Summer Recreation Program participation increased 37%. Facility rentals increased 8%.

### Executive Department

CAO Hirashima reviewed 2015/2016 accomplishments:

- Launched updated website
- Identified Capital Project needs and began planning for jail, police, transportation, and economic development projects
- Started MESH with EGM and AC3
- Coordinated Fire Service Study
- National Citizen Survey
- Hired Safety Officer and Communications Officer

Mayor Nehring recalled back in 2009-2010 when they were just right-sizing the budget followed by a period of stabilization and rebuilding funds. In 2015-2016 they were in a position where they could reinvest some money back in. He commented that everyone should be proud of the shared common vision and goals that they shared even in the depths of the recession. It's great to start to see the fruits of those decisions made years ago. He commented on the tremendous growth they've seen in Marysville, and recalled back in 2001 when the most common thing he heard was that people were tired of going to Lynnwood and Everett to shop and go out to eat. Now they are trying to figure out the traffic solutions from all the growth, but this is a result of what everyone wanted. He then turned the focus to looking ahead and gave a preview of some of the highlights of things to look forward to in 2017 and 2018.

Executive:

- Coordinate Regional Fire Authority Committee Discussions
- Emergency Safety and Risk Management – CERT Trainings and refresher courses, Map your Neighborhood, Department Emergency Action Plans, EOC Position Training, Flooding Exercise, build volunteer program and training; implement new training database, update safety policies and procedures.
- Economic Development
- Capital Project Management for Waterfront and Public Safety Building

Police:

- Continued crime reduction efforts
- Increase community outreach and engagement
- Create Community Services Unit to facilitate Code Enforcement, Community Service Officer and Park Security efforts

- Additional Patrol presence
- Solidity Regional Property Crimes Unit
- Complete implementation of audit recommendations in Jails and Records/Evidence Unit

Transportation:

- First Street Bypass
- State Avenue 100<sup>th</sup> to 116<sup>th</sup>
- 156<sup>th</sup>/160<sup>th</sup>/51<sup>st</sup> Street Loop
- 23<sup>rd</sup>/169<sup>th</sup> Street Extension
- 88<sup>th</sup> Street NE Corridor
- 2012, 2015 Highway Safety Improvement Projects
- Marshall Elementary Safe Routes to School
- TBD Pavement Preservation
- Other Agency Projects – SR529/I5 Interchanges

Economic Development:

- 156<sup>th</sup>/160<sup>th</sup>/51<sup>st</sup> Street Improvements – Smokey Point Industrial Center
- 23<sup>rd</sup>/169<sup>th</sup> Street Extension

Utility Projects:

- Zone 560 Booster Pump Station
- 83<sup>rd</sup> Avenue Water Main
- Water System Optimization
- 1<sup>st</sup> Street LID
- Whiskey Ridge Sewer Lift Station
- Headworks Rehabilitation

TBD: 2017 Overlays and other projects

Parks, Culture and Recreational focus:

- Opera House
- Trail System
- Programs
- Mother Nature's Window

Mayor Nehring commended the risks the Council has taken and the confidence the Council has displayed in investing money which enabled these projects. He thanked staff and the City Council for the great teamwork, professionalism, and hard work.

CAO Hirashima commented that the work they are reviewing is a \$291 million biennial budget which is a very ambitious budget.

Councilmember Wright asked if there was any consideration of funding for the Snohomish Health District. Mayor Nehring stated that would be a conversation for Council to have.

### **Audience Participation**

#### **Approval of Minutes** (*Written Comment Only Accepted from Audience.*)

1. Consider Approval of the September 6, 2016 City Council Work Session Minutes

**Motion** made by Councilmember Stevens, seconded by Councilmember Norton, to approve the September 6, 2016 City Council Work Session Minutes. **Motion** passed unanimously (7-0).

2. Consider Approval of the September 12, 2016 City Council Meeting Minutes

Councilmember Vaughan referred to page 9 of 10 under Call on Councilmembers, the second bullet under his comments should be corrected to read: "He suggested clarifying that ~~traffic circles~~ **roundabouts** are not meant to be traffic calming devices"

**Motion** made by Councilmember Wright, seconded by Councilmember Stevens, to approve the September 12, 2016 City Council Meeting Minutes as amended. **Motion** passed 6-0 with Councilmember Toyer abstaining.

### **Consent**

3. Consider Approval of the September 20, 2016 Payroll in the Amount of \$1,088,574.67; Paid by EFT Transactions and Check Numbers 30232 through 30260
4. Consider Approval of the September 21, 2016 Claims in the Amount of \$1,491,850.28; Paid by EFT transactions and Check Numbers 111144 through 111349 with Check Numbers 101675, 105178 and 106456 Voided
5. Consider Approval of the September 28, 2016 Claims in the Amount of \$370,992.43; Paid by EFT Transactions and Check Number 111350 through 111485 with No Checks Voided
8. Consider Approval of the USDA-APHIS Wildlife Services Work Plan/Financial Plan for the upcoming Year
12. Consider Approval of the October 5, 2016 Payroll in the Amount of \$1,694,427.17; Paid by EFT Transaction and Check Numbers 30261 through 30294

**Motion** made by Councilmember Toyer, seconded by Councilmember Muller, to approve Consent Agenda items 3, 4, 5, 8, and 12. **Motion** passed unanimously (7-0).

**Review Bids**

6. Consider Awarding the Ebey Waterfront Trail Project

**Motion** made by Councilmember Norton, seconded by Councilmember Stevens, to authorize the Mayor to sign and execute the Ebey Waterfront Trail contract with Wyser Construction Co., Inc., in the amount of \$349,912.07 including Washington State Sales Tax and approve a management reserve of \$35,000 for a total allocation of \$384,912.07. **Motion** passed unanimously (7-0).

**Public Hearings****New Business**

10. Consider Approval of a **Resolution** Announcing the Retirement of K9 Police Dog Ranger and therefore declaring the K9 Police Dog Ranger to be Surplus and Authorizing the Sale of the K9 Police Dog Ranger

**Motion** made by Councilmember Muller, seconded by Councilmember Toyer, to adopt Resolution No. 2406. **Motion** passed unanimously (7-0).

11. Consider Approval of an **Ordinance** Revising Low Impact Development Stormwater Management Regulations Pursuant to the Western Washington NPDES Phase II Municipal Stormwater Permit

Director Nielsen stated this would meet the NPDES permit for Phase 2 Cities.

**Motion** made by Councilmember Muller, seconded by Councilmember Wright, to approve Ordinance No. 3035. **Motion** passed unanimously (7-0).

14. Consider Approval of an **Ordinance** of the City of Marysville Amending the 2015-2016 (2016 Portion) Biennial Budget and Providing for the Addition to the Pay Classification, Grades, and Ranges as Budgeted for in Ordinance No. 2972 and Repealing Ordinance No. 3027

CAO Hirashima explained that this is correcting the pay range to reflect the negotiated agreement.

**Motion** made by Councilmember Wright, seconded by Councilmember Seibert, to approve Ordinance No. 3036. **Motion** passed unanimously (7-0).

**Legal**

**Mayor's Business**

13. Hotel/Motel Appointments: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee

**Motion** made by Councilmember Wright, seconded by Councilmember Muller, to approve the appointment of: Jennifer Caveny, Mark Jensen, Mary Kirkland, and Charles Lee to the Hotel/Motel Committee. **Motion** passed unanimously (7-0).

**Staff Business**

Chief Smith:

- He stated he was impressed with all the numbers and stats of what the City has been able to accomplish. It's a privilege to work with this great group of people who are working to make the City the best they can.
- He recounted the beautiful experience of his daughter's recent wedding.

Sandy Langdon commented that the budget presentation is a nice reminder of what the City has done over the last two years. She stressed that they have done it as a group. She thanked the Council for their work.

Jon Walker had no further comments.

Suzie Elsner stated that the Court's case management system was developed in 1987 and has been in use ever since. For the last year and a half, she has been sitting on a committee to help develop the processes for purchasing a new case management system. The RFP was released in August, and the judges are going to run a review committee for those RFPs in early 2017.

Chief McFalls:

- Fire had its board workshop last Friday and will have a follow-up workshop. Sandy Langdon and Gloria Hirashima have been very helpful.
- The Fire District is supporting cancer awareness month for the remainder of the month by wearing special shirts.

Dave Koenig:

- Civil engineering plans department is very busy which means people are getting ready to build.
- He became a grandfather on September 2 which was also a very emotional experience.

Jim Ballew recalled that the Diversity Committee made a presentation several weeks ago regarding the work plan update. He would like to know if Council has any comments regarding the policy proposals that were within the plan.

Kevin Nielsen:

- The railroad is looking to close down 172nd from October 26-28. The City asked them to do it in the summer because of school traffic, but that didn't happen. As it gets closer he will brief Council on the details.
- Hopefully 88<sup>th</sup> will be paved tomorrow.

Gloria Hirashima:

- She and Sandy Langdon attended the Fire Board budget work session on Friday. One item that came up had to do with the extension of the Interlocal Agreement. The agreement expires on the 31<sup>st</sup> so it is necessary for the City to identify an extension agreement for 2017. There was consensus to address this at the next Finance Committee meeting.
- Council will be having a training on October 17 at 6:00 p.m. on Decision Making and Team Building.

### **Call on Councilmembers**

Jeff Vaughan expressed appreciation for the budget presentation and the Mayor's comments. He stated that being able to invest in big projects wouldn't have been possible if the City hadn't had such financial discipline over the last period of years which make the investments possible. He complimented staff and the Council, both past and present, for supporting fiscal discipline such as paying down debt and maintaining a healthy reserve. He commented that most of this was done without asking the citizens for more money.

Donna Wright congratulated Chief Smith on his daughter's wedding.

Jeff Seibert:

- He commented on the dramatic changes that have happened in the City over the years. He commented that they did ask the citizens for more money for the TBD but they did that with a promise of things they were actually going to do with that money. The City is showing every year how they are stretching the money through matching funds and other money savings.
- He referred to an email stating that people are afraid of crime in Marysville, and noted that staff really needs to get the word out about what is really happening.

Michael Stevens:

- He agreed that it is great to be able to have communications with citizens about all the positive things that are happening in Marysville.
- He thanked everyone for the budget presentation.
- He noted that he would be unable to attend the training on October 17.

Rob Toyer expressed appreciation for staff's work on the presentation and for reminding everyone all the great things that have been done over the last few years.

Steve Muller gave Director Ballew an update on a contact for the Diversity Commission.

***DRAFT***

Kamille Norton:

- She thanked everyone for the presentation.
- She is looking forward to the next few weeks as they go through the budget process.

**Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 8:49 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk



# *Index #3*

## CITY OF MARYSVILLE

## EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: November 14, 2016

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

## RECOMMENDED ACTION:

**The Finance and Executive Departments recommend City Council approve the October 19, 2016 claims in the amount of \$609,606.86 paid by EFT transactions and Check No. 111821 through 111988 with no Check No. voided.**

## COUNCIL ACTION:

**CLAIMS**  
FOR  
**PERIOD-10**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$609,606.86 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 111821 THROUGH 111988 WITH NO CHECK NO. VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

\_\_\_\_\_  
AUDITING OFFICER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **14<sup>th</sup> DAY OF NOVEMBER 2016**.

\_\_\_\_\_  
COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/13/2016 TO 10/19/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111821	AADVANTAGE PEST CONT	NEST REMOVAL	ROADSIDE VEGETATION	190.93
111822	ACLARA TECHNOLOGIES	CABLE CREDIT	WATER SERVICES	-49.10
	ACLARA TECHNOLOGIES	CABLE	WATER SERVICES	64.37
111823	ACTIVE NETWORK LLC	CLASS SOFTWARE UPGRADE	COMPUTER SERVICES	681.87
	ACTIVE NETWORK LLC		IS REPLACEMENT ACCOUNTS	2,496.16
111824	ADVANTAGE BUILDING S	JANITORIAL SERVICES-KBCC	RECREATION SERVICES	300.00
	ADVANTAGE BUILDING S		RECREATION SERVICES	400.00
	ADVANTAGE BUILDING S		RECREATION SERVICES	450.00
111825	ALPINE PRODUCTS INC	SKID OPTICS	TRAFFIC CONTROL DEVICES	86.23
111826	AMERICAN PLANNING	APA MEMBERSHIP DUES	EXECUTIVE ADMIN	660.00
111827	AMERICAN RED CROSS	CPR CLASS	EXECUTIVE ADMIN	385.00
111828	APPLIED INDUSTRIAL T	BALL BEARINGS	SMALL ENGINE SHOP	15.06
111829	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	40.37
	ARAMARK UNIFORM		OPERA HOUSE	40.37
	ARAMARK UNIFORM		OPERA HOUSE	51.75
	ARAMARK UNIFORM	UNIFORM SERVICE	EQUIPMENT RENTAL	69.35
111830	AVENT, CRYSTAL	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
111831	AXIOM DIVISION 7 INC	PAY ESTIMATE #3	WATER CAPITAL PROJECTS	117,551.20
111832	BASS, MARISA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
111833	BDZ CONSTRUCTION	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONM	-250.00
	BDZ CONSTRUCTION		WATER/SEWER OPERATION	1,150.00
111834	BEEBY, JACKEE	UB 761289000001 7520 83RD AVE	WATER/SEWER OPERATION	22.03
111835	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	597.81
	BILLING DOCUMENT SPE	TRANSACTION FEES	UTILITY BILLING	972.81
	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,857.61
111836	BROCK, TINA	REIMBURSE MILEAGE & PARKING	CITY CLERK	13.67
	BROCK, TINA	REIMBURSE SPECIAL EVENT EXPENS	PERSONNEL ADMINISTRATIOI	141.73
111837	BRONSON, PETER	STRAW BALES	STORM DRAINAGE	381.19
111838	BUNNELL, KENDRA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
111839	CEMEX	ASPHALT	ROADWAY MAINTENANCE	357.94
111840	CENTRAL WELDING SUPP	CARBON DIOXIDE	WATER/SEWER OPERATION	83.43
	CENTRAL WELDING SUPP	SAFETY GLASSES	ER&R	235.13
	CENTRAL WELDING SUPP	PADLOCKS	ER&R	293.78
	CENTRAL WELDING SUPP	WYPALL WIPES	ER&R	363.50
	CENTRAL WELDING SUPP	RAKES AND SHOVELS	ER&R	398.89
111841	CLEAN CUT TREE & STU	TREE REMOVAL (44)	PARK & RECREATION FAC	7,637.00
111842	CONSOLIDATED TECH	IGN MONTHLY CHARGE	OFFICE OPERATIONS	255.45
111843	COOP SUPPLY	POST CAPS	TRANSPORTATION MANAGEM	7.14
	COOP SUPPLY	PEAT MOSS	PARK & RECREATION FAC	32.71
	COOP SUPPLY	STRAP AND CULTIVATOR	STORM DRAINAGE	46.89
	COOP SUPPLY	STRAW BALES	STORM DRAINAGE	130.81
	COOP SUPPLY	GRASS SEED	STORM DRAINAGE	392.71
111844	CORNWELL TOOLS	CENTER PUNCHES AND SPARK TESTE	EQUIPMENT RENTAL	123.47
111845	COUNTRY GREEN TURF	PALLET CREDIT	PARK & RECREATION FAC	-30.00
	COUNTRY GREEN TURF	SOD W/PALLET CHARGE	PARK & RECREATION FAC	35.36
	COUNTRY GREEN TURF	TURF W/PALLET CHARGE	MAINT OF GENL PLANT	612.78
111846	CRIMINAL JUSTICE	FTO TRAINING-PALMER	POLICE TRAINING-FIREARMS	95.00
111847	CRISTIANO'S	MEETING SUPPLIES	EXECUTIVE ADMIN	165.45
	CRISTIANO'S	TOUCH A TRUCK SUPPLIES	UTIL ADMIN	501.76
111848	CUES	CCTV CABLE REPAIR	SEWER MAIN COLLECTION	983.10
111849	DAILY JOURNAL OF COM	LEGAL ADS	GMA-PARKS	425.10
111850	DELL	LAPTOP CREDIT	COMPUTER SERVICES	-5,983.62
	DELL	MEMORY CREDIT	COMPUTER SERVICES	-339.74
	DELL	LAPTOP CASE CREDIT	COMPUTER SERVICES	-112.56
	DELL	LAPTOP CASES	COMPUTER SERVICES	37.52
	DELL		UTILITY LOCATING	37.52

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111850	DELL	LAPTOP CASES	WATER DIST MAINS	37.52
	DELL		COMPUTER SERVICES	112.56
	DELL	LAPTOPS	COMPUTER SERVICES	2,098.34
	DELL		UTILITY LOCATING	2,098.35
	DELL		WATER DIST MAINS	2,098.35
	DELL		COMPUTER SERVICES	6,295.04
111851	DESPAIN, NAOMI	UB 280770000007 5129 130TH PL	WATER/SEWER OPERATION	125.00
111852	DICKS TOWING	TOWING EXPENSE-MP16-47374	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-48536	POLICE PATROL	43.64
111853	DIGITAL DOLPHIN SUPP	TONER	GENERAL FUND	-22.43
	DIGITAL DOLPHIN SUPP		OFFICE OPERATIONS	268.95
111854	DONNELSON ELECTRIC	400 AMP POWER ON SHOP	MAINT OF GENL PLANT	6,832.37
111855	DUNLAP INDUSTRIAL	SMALL TOOLS	FACILITY MAINTENANCE	84.38
	DUNLAP INDUSTRIAL	DRILL BITS AND SANDING DISCS	FACILITY MAINTENANCE	133.17
111856	E&E LUMBER	LUMBER	MAINT OF GENL PLANT	6.45
	E&E LUMBER	BRACKET	PARK & RECREATION FAC	10.57
	E&E LUMBER	LUMBER	PARK & RECREATION FAC	12.02
	E&E LUMBER		PARK & RECREATION FAC	14.75
	E&E LUMBER	CABLE AND PADLOCK	POLICE INVESTIGATION	15.27
	E&E LUMBER	BULBS	PARK & RECREATION FAC	18.79
	E&E LUMBER	STRAPS	PARK & RECREATION FAC	22.33
	E&E LUMBER	GRAFFITI SUPPLIES	COMMUNITY DEVELOPMENT-	28.75
	E&E LUMBER	CUTTER AND FASTENERS	PARK & RECREATION FAC	35.04
	E&E LUMBER	MORTAR	TRANSPORTATION MANAGEM	35.59
	E&E LUMBER	SIDING AND TRAY	PARK & RECREATION FAC	45.83
	E&E LUMBER	FENCING AND GLOVES	PARK & RECREATION FAC	46.12
	E&E LUMBER	IRRIGATION SUPPLIES	PARK & RECREATION FAC	47.14
	E&E LUMBER	PIPE AND FASTENERS	EQUIPMENT RENTAL	56.84
	E&E LUMBER	HOLDDOWNS AND FASTENERS	PARK & RECREATION FAC	143.70
	E&E LUMBER	LUMBER	ROADWAY MAINTENANCE	211.15
	E&E LUMBER	LUMBER AND HARDWARE	PARK & RECREATION FAC	350.01
111857	ECCOS DESIGN LLC	LANDSCAPE DESIGN	GMA-PARKS	445.00
111858	ENERSPECT MEDICAL	HEARTSTART SMART PADS	EXECUTIVE ADMIN	92.73
111859	EVERETT BAYSIDE	FUEL FILTERS	ER&R	100.25
111860	EVERETT HYDRAULICS	HYDRAULIC MOTOR	EQUIPMENT RENTAL	103.74
111861	EVERGREEN SECURITY	ANNUAL FIRE TESTING	COURT FACILITIES	128.65
111862	FAHLANDER, JON & TER	UB 131190000000 4727 117TH ST	WATER/SEWER OPERATION	25.00
111863	FEDEX	SHIPPING EXPENSE	PUMPING PLANT	3.68
	FEDEX		PUMPING PLANT	13.58
111864	FEENEY WIRELESS	MODEMS	TRIBAL GAMING-GENL	3,182.82
111865	FELDMAN & LEE P.S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	42,000.00
111866	FERRELLGAS	PROPANE CHARGES	TRAFFIC CONTROL DEVICES	42.65
	FERRELLGAS		ROADWAY MAINTENANCE	42.65
	FERRELLGAS		WATER SERVICE INSTALL	42.66
111867	FRASER, JASON & JANE	UB 900992000001 1508 1ST ST	WATER/SEWER OPERATION	74.00
111868	FRED PRYOR SEMINARS	UNLIMITED TRAINING-KING	UTIL ADMIN	199.00
111869	GALLS, LLC	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	127.82
	GALLS, LLC		EQUIPMENT RENTAL	127.83
	GALLS, LLC	UNIFORM-WHITE	DETENTION & CORRECTION	362.05
	GALLS, LLC	UNIFORM-OBERHOLTZER	DETENTION & CORRECTION	454.13
	GALLS, LLC	UNIFORM-NEGRON	POLICE PATROL	697.09
	GALLS, LLC	UNIFORM-REDIGER	POLICE PATROL	755.81
	GALLS, LLC	VEST-MADDEN	DETENTION & CORRECTION	1,070.40
111870	GIGGLES ENTERTAINMEN	INSTRUCTOR SERVICES	RECREATION SERVICES	126.00
111871	GREG RAIDONS DODGE	MODULE AND CONTROL UNIT	EQUIPMENT RENTAL	1,387.75
111872	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	262.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00

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111872	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
111873	GROUP HEALTH	DOT PHYSICAL	UTIL ADMIN	95.00
	GROUP HEALTH	IMMUNIZATIONS	EXECUTIVE ADMIN	441.00
	GROUP HEALTH	PRE-EMPLOYMENT SCREENING	POLICE ADMINISTRATION	2,256.00
111874	HANCOCK, STEVE	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	50.00
111875	HARBOR MARINE MAINT.	HINGE & HARDWARE	EQUIPMENT RENTAL	66.47
	HARBOR MARINE MAINT.	ADDITIVE	EQUIPMENT RENTAL	70.04
111876	HARVEY, JENNIFER A	INSTRUCTOR SERVICES	RECREATION SERVICES	186.00
111877	HD FOWLER COMPANY	MARKING PAINT CREDIT	ER&R	-55.64
	HD FOWLER COMPANY	MARKING PAINT	ER&R	4.64
	HD FOWLER COMPANY	QUICK JOINTS AND RESETTER	WATER/SEWER OPERATION	234.72
	HD FOWLER COMPANY	PIPE	STORM DRAINAGE	373.12
	HD FOWLER COMPANY	ADAPTERS, COUPLINGS, CAPS AND	WATER/SEWER OPERATION	408.60
	HD FOWLER COMPANY	RESETTERS	WATER/SEWER OPERATION	520.76
	HD FOWLER COMPANY	SETTERS	WATER/SEWER OPERATION	570.10
111878	HD SUPPLY WATERWORKS	METER BOX LIDS	WATER SERVICES	569.67
111879	HERMSTAD, CAROL	UB 270880000000 12115 51ST AVE	WATER/SEWER OPERATION	128.54
111880	HINT PERIPHERALS	TRUCK OUTFITTING EQUIPMENT	EQUIPMENT RENTAL	579.80
111881	HIRSCH, GERHARD & LI	UB 849000602501 6322 78TH PL N	WATER/SEWER OPERATION	20.50
111882	HUDSON, JENNIFER	UB 101030000003 8807 45TH DR N	WATER/SEWER OPERATION	161.08
111883	ICMA MEMBER SERVICES	ICMA MEMBERSHIP RENEWAL	EXECUTIVE ADMIN	1,400.00
111884	INGRAM-JONES, ALMALE	UB 212710000004 4825 122ND PL	WATER/SEWER OPERATION	56.27
111885	INTERSTATE BATTERY	BATTERIES	ER&R	525.91
111886	IO ENVIRONMENTAL	PAY ESTIMATE #1	WATER/SEWER OPERATION	-7,664.60
	IO ENVIRONMENTAL		STORM DRAINAGE	167,241.57
111887	J. THAYER COMPANY	CABINET KEY CREDIT	WATER DIST MAINS	-67.85
	J. THAYER COMPANY	CABLES AND CLIPS	UTIL ADMIN	66.69
	J. THAYER COMPANY	OFFICE SUPPLIES	WATER DIST MAINS	173.32
111888	JOHNSON, MARVIN & MA	UB 848300720000 8300 72ND PL N	WATER/SEWER OPERATION	28.92
111889	KIM, JAMIE S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	90.00
	KIM, JAMIE S.		LEGAL - PUBLIC DEFENSE	262.50
111890	KOENIG, DAVID	REIMBURSE MILEAGE, PARKING & S	COMMUNITY DEVELOPMENT-	70.74
	KOENIG, DAVID		COMMUNITY DEVELOPMENT-	86.78
111891	LAI, HOA	UB 281500205001 12811 56TH DR	WATER/SEWER OPERATION	347.76
111892	LASHUA, MATTHEW B &	UB 331491700000 14917 44TH DR	GARBAGE	21.86
111893	LASTING IMPRESSIONS	CAPS	POLICE PATROL	48.00
	LASTING IMPRESSIONS	SHIRTS	CRIME PREVENTION	67.42
	LASTING IMPRESSIONS	FLEECE CAPS	ER&R	273.75
111894	LES SCHWAB TIRE CTR	REPAIR FLAT	EQUIPMENT RENTAL	41.99
	LES SCHWAB TIRE CTR	TIRES	EQUIPMENT RENTAL	212.30
111895	LIND ELECTRONICS INC	PATROL CAR OUTFITTING EQUIPMEN	ER&R	-24.84
	LIND ELECTRONICS INC	POWER SUPPLY AND CABLE	ER&R	-12.92
	LIND ELECTRONICS INC	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	148.87
	LIND ELECTRONICS INC		EQUIPMENT RENTAL	148.87
	LIND ELECTRONICS INC	POWER SUPPLY AND CABLE	EQUIPMENT RENTAL	154.87
111896	LOWES HIW INC	HARDWARE	SOURCE OF SUPPLY	45.82
	LOWES HIW INC	LUMBER AND BRACKETS	SOURCE OF SUPPLY	129.41
111897	MARYSVILLE AWARDS	ALUMINUM PLATES	MAINT OF GENL PLANT	34.91
111898	MARYSVILLE FORD	GAS CAP	EQUIPMENT RENTAL	17.93
111899	MARYSVILLE PRINTING	BUSINESS CARDS	COMMUNITY DEVELOPMENT-	455.69
	MARYSVILLE PRINTING	PO BOOKS	FACILITY MAINTENANCE	498.34
111900	MARYSVILLE, CITY OF	UTILITY SERVICE-1632 1ST ST	GMA - STREET	32.96
	MARYSVILLE, CITY OF	UTILITY SERVICE-17906 43RD AVE	WATER FILTRATION PLANT	55.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-15524 SM PT BL	PUBLIC SAFETY BLDG.	156.67
	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST	PARK & RECREATION FAC	560.18

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111900	MARYSVILLE, CITY OF	UTILITY SERVICE-1635 GROVE ST	PUBLIC SAFETY BLDG.	2,383.04
	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST	PARK & RECREATION FAC	3,427.45
111901	MAYER/REED INC.	PROFESSIONAL SERVICES	GMA-PARKS	2,517.66
111902	MCDANIEL, ERIC & PHA	UB 095519000000 5519 147TH PL	WATER/SEWER OPERATION	24.25
111903	MCLOUGHLIN & EARDLEY	BULBS	ER&R	261.12
111904	MCMURRY, ZACKERY	UB 750200000000 7417 44TH ST N	WATER/SEWER OPERATION	19.94
111905	MED-TECH RESOURCE	TRANSPORT SPIT HOODS	GENERAL FUND	-1.04
	MED-TECH RESOURCE		DETENTION & CORRECTION	130.20
111906	MOBILEGUARD, INC.	TEXT MESSAGING ARCHIVE	ENGR-GENL	6.55
	MOBILEGUARD, INC.		ANIMAL CONTROL	6.55
	MOBILEGUARD, INC.		RECREATION SERVICES	6.55
	MOBILEGUARD, INC.		FACILITY MAINTENANCE	6.55
	MOBILEGUARD, INC.		STORM DRAINAGE	13.10
	MOBILEGUARD, INC.		PROPERTY TASK FORCE	19.65
	MOBILEGUARD, INC.		PARK & RECREATION FAC	19.65
	MOBILEGUARD, INC.		LEGAL - PROSECUTION	19.67
	MOBILEGUARD, INC.		EXECUTIVE ADMIN	26.20
	MOBILEGUARD, INC.		YOUTH SERVICES	26.20
	MOBILEGUARD, INC.		POLICE INVESTIGATION	45.85
	MOBILEGUARD, INC.		DETENTION & CORRECTION	52.40
	MOBILEGUARD, INC.		WASTE WATER TREATMENT F	52.40
	MOBILEGUARD, INC.		UTIL ADMIN	65.50
	MOBILEGUARD, INC.		POLICE ADMINISTRATION	85.15
	MOBILEGUARD, INC.		COMPUTER SERVICES	88.93
	MOBILEGUARD, INC.		POLICE PATROL	275.10
111907	MYERS, JONAS	ENTERTAINMENT 10/20/16	OPERA HOUSE	300.00
111908	NATIONAL BARRICADE	SIGNS	TRANSPORTATION MANAGEM	661.57
111909	NG, PETER	UB 800408100000 5718 65TH ST N	WATER/SEWER OPERATION	7.66
111910	NORTH COUNTY OUTLOOK	ADVERTISING	COMMUNITY CENTER	98.00
111911	NPELRA	MEMBERSHIP DUES-GUY	PERSONNEL ADMINISTRATIO	200.00
111912	NRPA	MEMBERSHIP DUES	RECREATION SERVICES	212.50
	NRPA		PARK & RECREATION FAC	212.50
111913	OBOM CONSTRUCTION	REBUILD STAIRS AND LANDING THE	UTIL ADMIN	4,909.50
111914	ODB COMPANY	GUTTER BROOMS	CITY STREETS	-210.77
	ODB COMPANY		STREET CLEANING	2,526.89
111915	OFFICE DEPOT	OFFICE SUPPLIES	UTIL ADMIN	2.72
	OFFICE DEPOT		ENGR-GENL	2.72
	OFFICE DEPOT		ENGR-GENL	15.59
	OFFICE DEPOT		ENGR-GENL	17.44
	OFFICE DEPOT		UTIL ADMIN	17.44
	OFFICE DEPOT		ENGR-GENL	43.19
	OFFICE DEPOT		ROADWAY MAINTENANCE	77.45
	OFFICE DEPOT		UTIL ADMIN	92.76
	OFFICE DEPOT		POLICE PATROL	101.46
	OFFICE DEPOT		EXECUTIVE ADMIN	114.52
111916	OREILLY AUTO PARTS	EXTENDER, STORAGE, BRACKET AND	WATER QUAL TREATMENT	668.50
111917	PACIFIC GOLF & TURF	TIRES	SMALL ENGINE SHOP	315.86
111918	PACIFIC POWER BATTER	BATTERY	MAINT OF GENL PLANT	12.69
	PACIFIC POWER BATTER	BATTERIES FOR ALARM SYSTEM	GOLF ADMINISTRATION	34.19
111919	PACLAB	SCREENING	POLICE PATROL	15.50
111920	PALOMO, JAMA	UB 984605000000 4605 58TH DR N	WATER/SEWER OPERATION	267.16
111921	PARK, MATTHEW	UB 983913690000 3913 69TH DR N	WATER/SEWER OPERATION	178.57
111922	PARTS STORE, THE	GAS CAP RETURN	EQUIPMENT RENTAL	-15.80
	PARTS STORE, THE	GAS CAP	EQUIPMENT RENTAL	15.80
	PARTS STORE, THE	SPARK PLUG	EQUIPMENT RENTAL	18.54
	PARTS STORE, THE	BASE, FILTER, HOSE END AND FIT	EQUIPMENT RENTAL	46.50
	PARTS STORE, THE	DIESEL EXHAUST FLUID	STORM DRAINAGE	87.19

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/13/2016 TO 10/19/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111922	PARTS STORE, THE	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	149.65
	PARTS STORE, THE		EQUIPMENT RENTAL	149.65
	PARTS STORE, THE	DIESEL EXHAUST FLUID	SOLID WASTE OPERATIONS	523.16
111923	PAYMENTUS	TRANSACTION FEES-SEPT 2016	UTILITY BILLING	12,174.23
111924	PEACE OF MIND	MINUTE TAKING SERVICE	COMMUNITY DEVELOPMENT-	198.40
111925	PEMMANT, BRETT & KIM	UB 163490000000 13228 46TH DR	WATER/SEWER OPERATION	41.48
111926	PENWAY LTD	LAND USE SIGNS	COMMUNITY DEVELOPMENT-	1,009.18
111927	PETERSEN, EARL	UB 650030000000 5931 98TH ST N	WATER/SEWER OPERATION	167.84
111928	PETERSON, DANIEL	UB 849000656701 7617 60TH DR N	WATER/SEWER OPERATION	164.46
111929	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	44.25
	PGC INTERBAY LLC		PRO-SHOP	48.75
	PGC INTERBAY LLC		MAINTENANCE	48.75
	PGC INTERBAY LLC		MAINTENANCE	80.86
	PGC INTERBAY LLC		PRO-SHOP	98.52
	PGC INTERBAY LLC		PRO-SHOP	120.29
	PGC INTERBAY LLC		PRO-SHOP	128.75
	PGC INTERBAY LLC		MAINTENANCE	132.19
	PGC INTERBAY LLC		MAINTENANCE	148.79
	PGC INTERBAY LLC		MAINTENANCE	175.71
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	200.00
	PGC INTERBAY LLC		MAINTENANCE	217.90
	PGC INTERBAY LLC		MAINTENANCE	231.79
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	265.54
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	429.78
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	456.24
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	532.46
	PGC INTERBAY LLC		MAINTENANCE	618.49
	PGC INTERBAY LLC		MAINTENANCE	628.02
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	646.62
	PGC INTERBAY LLC		MAINTENANCE	686.49
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	775.52
	PGC INTERBAY LLC		PRO-SHOP	1,006.19
	PGC INTERBAY LLC		PRO-SHOP	1,010.41
	PGC INTERBAY LLC		MAINTENANCE	1,543.02
	PGC INTERBAY LLC		MAINTENANCE	1,856.09
	PGC INTERBAY LLC		GOLF COURSE	2,040.41
	PGC INTERBAY LLC		MAINTENANCE	2,494.94
	PGC INTERBAY LLC		MAINTENANCE	2,840.55
	PGC INTERBAY LLC		GOLF COURSE	3,829.00
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	6,119.54
	PGC INTERBAY LLC		MAINTENANCE	7,812.20
111930	PILCHUCK RENTALS	RENTAL CREDIT ON INV 31382	ROADSIDE VEGETATION	-95.71
	PILCHUCK RENTALS	SOD CUTTER RENTAL	PARK & RECREATION FAC	70.91
	PILCHUCK RENTALS	WATER TANK, HOLDERS, PIPE AND	SMALL ENGINE SHOP	122.19
	PILCHUCK RENTALS	EXCAVATOR RENTAL	PARK & RECREATION FAC	300.84
	PILCHUCK RENTALS		PARK & RECREATION FAC	348.77
	PILCHUCK RENTALS	LOADER RENTAL	PARK & RECREATION FAC	357.52
	PILCHUCK RENTALS		PARK & RECREATION FAC	365.48
	PILCHUCK RENTALS		PARK & RECREATION FAC	643.69
	PILCHUCK RENTALS		PARK & RECREATION FAC	756.61
	PILCHUCK RENTALS	SAW AND BLADE	TRANSPORTATION MANAGEM	1,060.36
	PILCHUCK RENTALS	EXCAVATOR RENTAL	PARK & RECREATION FAC	2,029.26
111931	POLLARDWATER.COM	DECHLOR TABS, ANTI SEIZE AND P	WATER DIST MAINS	932.90
111932	PORTER, ANDREW	INSTRUCTOR SERVICES	COMMUNITY CENTER	150.00
	PORTER, ANDREW		COMMUNITY CENTER	180.00
111933	PORTLAND PRECISION I	TRAINING-RASAR	UTIL ADMIN	995.00
111934	POSTAL SERVICE	PERMIT 80 MAILING RESERVES	RECREATION SERVICES	100.00



**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/13/2016 TO 10/19/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111934	POSTAL SERVICE	PERMIT 80 MAILING COSTS	RECREATION SERVICES	4,979.54
111935	POSTAL SERVICE	POSTAGE	COMMUNITY DEVELOPMENT-UTIL ADMIN	269.24
	POSTAL SERVICE			286.28
111936	PUD	ACCT #2012-2506-7	PARK & RECREATION FAC	89.35
111937	PUD	ACCT #2042-5946-9	TRAFFIC CONTROL DEVICES	17.81
	PUD	ACCT #2042-6034-3	TRAFFIC CONTROL DEVICES	17.81
	PUD	ACCT #2051-9537-3	PARK & RECREATION FAC	17.81
	PUD	ACCT #2042-6262-0	TRAFFIC CONTROL DEVICES	18.36
	PUD	ACCT #2020-1181-3	PUMPING PLANT	19.51
	PUD	ACCT #2024-6102-6	MAINT OF GENL PLANT	20.37
	PUD	ACCT #2005-0161-7	TRANSPORTATION MANAGEM	25.44
	PUD	ACCT #2009-7395-6	SEWER LIFT STATION	26.39
	PUD	ACCT #2004-4880-1	TRANSPORTATION MANAGEM	45.93
	PUD	ACCT #2022-9424-5	SEWER LIFT STATION	46.80
	PUD	ACCT #2035-0002-0	STREET LIGHTING	47.95
	PUD	ACCT #2206-7983-1	GMA - STREET	55.55
	PUD	ACCT #2025-2469-0	PUMPING PLANT	56.45
	PUD	ACCT #2209-2398-1	GMA - STREET	63.59
	PUD	ACCT #2016-2888-0	WASTE WATER TREATMENT F	64.46
	PUD	ACCT #2023-0330-1	SEWER LIFT STATION	65.02
	PUD	ACCT #2019-0963-7	SEWER LIFT STATION	73.94
	PUD	ACCT #2206-8134-0	STORM DRAINAGE	89.35
	PUD	ACCT #2052-3773-8	TRAFFIC CONTROL DEVICES	94.43
	PUD	ACCT #2032-9121-6	GENERAL SERVICES - OVERF	105.46
	PUD	ACCT #2020-0351-3	PUMPING PLANT	115.80
	PUD	ACCT #2052-3927-0	TRAFFIC CONTROL DEVICES	123.55
	PUD	ACCT#2021-7733-3	MAINT OF GENL PLANT	764.37
	PUD	ACCT #2015-8728-4	WASTE WATER TREATMENT F	900.81
	PUD	ACCT #2000-2187-1	COURT FACILITIES	1,117.62
	PUD	ACCT #2016-1747-9	ADMIN FACILITIES	1,272.49
	PUD	ACCT #2016-3968-9	MAINT OF GENL PLANT	1,457.91
111938	PUGET SOUND SECURITY	KEYS MADE	PARK & RECREATION FAC	14.73
111939	RAY ALLEN MANUFACTUR	PATROL SUPPLIES	POLICE PATROL	28.59
111940	REVENUE, DEPT OF	3RD QTR LEASEHOLD TAX 2016	PRO-SHOP	0.01
	REVENUE, DEPT OF		PARK & RECREATION FAC	38.52
	REVENUE, DEPT OF		GMA-STREET	115.56
	REVENUE, DEPT OF		PARK & RECREATION FAC	231.12
	REVENUE, DEPT OF		GENERAL FUND	1,136.34
	REVENUE, DEPT OF		GOLF COURSE	1,859.94
111941	REVENUE, DEPT OF	2016 UNCLAIMED PROPERTY	MUNICIPAL COURTS	13.36
	REVENUE, DEPT OF		SIDEWALKS CONSTRUCTION	16.29
	REVENUE, DEPT OF		GENL FUND BUS LIC & PERMI	50.00
	REVENUE, DEPT OF		PARKS-RECREATION	85.00
	REVENUE, DEPT OF		GENERAL FUND	100.00
	REVENUE, DEPT OF		COURTS	108.59
	REVENUE, DEPT OF		W/S-OTHER MISC REV	125.32
111942	ROBBINS, TAMARA	INSTRUCTOR SERVICES	COMMUNITY CENTER	216.81
111943	SCHMEICHEL, JOAN	UB 761801060000 6718 69TH DR N	WATER/SEWER OPERATION	39.02
111944	SENTINEL OFFENDER SE	ELEC HOME MONITORING	DETENTION & CORRECTION	208.30
111945	SERVICEMASTER	DETAILED CLEANING SERVICE	PARK & RECREATION FAC	690.00
111946	SHERLOCK, JULIE	REFUND CLASS FEES	PARKS-RECREATION	25.00
111947	SHRED-IT US	MONTHLY SHREDDING SERVICE	LEGAL - PROSECUTION	11.19
	SHRED-IT US		EXECUTIVE ADMIN	11.20
	SHRED-IT US		POLICE PATROL	54.72
111948	SISKUN POWER EQUIPME	CUTOFF SAW	GENERAL SERVICES - OVERF	1,249.20
111949	SNO CO TOURISM BURE	TOURISM FORUM-MULLIGAN	OPERA HOUSE	30.00
111950	SNOPAC	ACCESS USER FEE	OFFICE OPERATIONS	3,427.89

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/13/2016 TO 10/19/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111950	SNOPAC	DISPATCH SERVICES	COMMUNICATION CENTER	79,587.31
111951	SONITROL	SECURITY MONITORING SERVICE	UTIL ADMIN	139.00
	SONITROL		COMMUNITY CENTER	149.00
	SONITROL		PUBLIC SAFETY BLDG.	168.00
	SONITROL		PARK & RECREATION FAC	276.00
	SONITROL		MAINT OF GENL PLANT	303.00
	SONITROL		ADMIN FACILITIES	348.00
	SONITROL		WASTE WATER TREATMENT F	514.19
111952	SOUND PUBLISHING	EMPLOYMENT AD	WASTE WATER TREATMENT F	339.00
111953	SOUND SAFETY	RAIN BIBS	ER&R	32.18
	SOUND SAFETY	JEANS-KINNEY, H	TRANSPORTATION MANAGEM	53.51
	SOUND SAFETY	RAINCOATS	ER&R	63.22
	SOUND SAFETY	RAIN BIBS	ER&R	128.74
	SOUND SAFETY	RAINCOATS AND BIBS	ER&R	162.08
	SOUND SAFETY	JEANS-MILLER	UTIL ADMIN	165.38
	SOUND SAFETY	GLOVES	ER&R	170.20
	SOUND SAFETY	RUBBER BOOTS AND JEANS-HAYES	GENERAL SERVICES - OVERH	213.49
	SOUND SAFETY	OVERALLS	ER&R	262.39
	SOUND SAFETY	GLOVES	ER&R	340.39
	SOUND SAFETY	HEADGEAR, FACE SHIELDS AND GLO	ER&R	422.74
111954	SOUND TRACTOR	BELT	SMALL ENGINE SHOP	81.30
111955	SPRINGBROOK NURSERY	GRAVEL	PARK & RECREATION FAC	24.23
	SPRINGBROOK NURSERY		PARK & RECREATION FAC	48.45
	SPRINGBROOK NURSERY	BARK	ROADSIDE VEGETATION	393.11
111956	STAPLES	OFFICE SUPPLIES	UTIL ADMIN	46.45
	STAPLES		ENGR-GENL	80.91
	STAPLES		PERSONNEL ADMINISTRATIO	165.46
111957	STATE PATROL	BACKGROUND CHECKS	PERSONNEL ADMINISTRATIO	120.00
111958	STEPHENS-TULLIS, CIN	UB 651445290001 10201 62ND DR	WATER/SEWER OPERATION	23.16
111959	STICKFORT, DEREK	UB 091444246000 14442 46TH DR	WATER/SEWER OPERATION	111.93
111960	STOLLWERCK PLUMBING	DRAIN CLEANING	STORM DRAINAGE	577.14
111961	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL SERVICES - OVERH	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT F	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
111962	STRICKLAND, CHRISTO	UB 821200000000 6908 65TH AVE	WATER/SEWER OPERATION	322.70
111963	SUNNYSIDE NURSERY	PLANTS	PARK & RECREATION FAC	195.37
111964	SUPPLYWORKS	JANITORIAL SUPPLIES	COURT FACILITIES	164.34
	SUPPLYWORKS		UTIL ADMIN	195.03
	SUPPLYWORKS		COURT FACILITIES	201.04
	SUPPLYWORKS		UTIL ADMIN	220.59
	SUPPLYWORKS	DEGREASER	ER&R	240.73
	SUPPLYWORKS	JANITORIAL SUPPLIES	PUBLIC SAFETY BLDG.	251.53
	SUPPLYWORKS		MAINT OF GENL PLANT	261.49
	SUPPLYWORKS		PUBLIC SAFETY BLDG.	297.96
	SUPPLYWORKS		ADMIN FACILITIES	299.34
	SUPPLYWORKS		ADMIN FACILITIES	320.88
	SUPPLYWORKS		WASTE WATER TREATMENT F	335.37
	SUPPLYWORKS		MAINT OF GENL PLANT	374.99
	SUPPLYWORKS		WASTE WATER TREATMENT F	405.22
111965	SWICK-LAFAVE, JULIE	REIMBURSE JAIL SUPPLY EXPENSES	DETENTION & CORRECTION	99.53
111966	SYSTEMS INTERFACE	PLANT FILTER REJECT PROJECT	SEWER CAPITAL PROJECTS	774.06
111967	TEREX UTILITES	ANNUAL CRANE INSPECTIONS	WASTE WATER TREATMENT F	1,292.84
111968	TESSCO INC	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	204.44
	TESSCO INC		EQUIPMENT RENTAL	204.45
111969	THISTLE, JAIMEE	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
111970	THYSSENKRUPP ELEVATO	PREVENTATIVE MAINTENANCE	PUBLIC SAFETY BLDG.	284.49
	THYSSENKRUPP ELEVATO		ADMIN FACILITIES	284.49

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/13/2016 TO 10/19/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111971	TOWERS, LORRIE	REIMBURSE OFFICE SUPPLY EXPENS	MUNICIPAL COURTS	69.88
	TOWERS, LORRIE	REIMBURSE MILEAGE AND PARKING	MUNICIPAL COURTS	76.16
111972	TRAFFIC SAFETY SUPPL	PUNCH POSTS AND ANCHORS	TRANSPORTATION MANAGEM	2,108.36
111973	TREGONING, KAREN	UB 611240000003 11905 38TH AVE	WATER/SEWER OPERATION	51.00
111974	TRIPLE D WELDING	BENCH REPAIR	PARK & RECREATION FAC	163.65
111975	TULALIP CHAMBER	BBH (6)	EXECUTIVE ADMIN	69.00
	TULALIP CHAMBER		CITY COUNCIL	74.00
111976	UMAYAM, EDWIN	UB 331415000001 15103 45TH AVE	WATER/SEWER OPERATION	99.84
111977	UNITED PARCEL SERVIC	SHIPPING EXPENSE	METER READING	9.09
	UNITED PARCEL SERVIC		WATER DIST MAINS	12.71
111978	WALTER E NELSON CO.	JANITORIAL SUPPLIES	PARK & RECREATION FAC	606.54
111979	WASTE MANAGEMENT	RECYCLE PILOT	RECYCLING OPERATION	3,133.12
111980	WEBCHECK	WEBCHECK SERVICES-SEPT 2016	UTILITY BILLING	1,715.05
111981	WEST PAYMENT CENTER	WEST INFORMATION CHARGES	POLICE INVESTIGATION	246.41
111982	WESTERN EQUIPMENT	CARBURETOR	STREET CLEANING	708.51
111983	WESTERN PETERBILT	WIRING HARNESS, SENSOR AND MOD	EQUIPMENT RENTAL	261.13
	WESTERN PETERBILT	RELAY VALVES	ER&R	538.30
111984	WETLAND RESOURCES	AREA STUDY	GMA - STREET	2,420.00
111985	WHETSTONE, FAITH	UB 140860000000 12730 43RD AVE	WATER/SEWER OPERATION	127.40
111986	WHITE CAP CONSTRUCT	SHOVELS AND GLOVES	PARK & RECREATION FAC	155.05
111987	YAKIMA COUNTY DOC	INMATE HOUSING-SEPT 2016	DETENTION & CORRECTION	12,969.43
111988	YAMAHA MOTOR CORP	GOLF CART LEASE	GOLF ADMINISTRATION	2,428.80

WARRANT TOTAL:

**609,606.86**

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

# *Index #4*

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: November 14, 2016**

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

**RECOMMENDED ACTION:**

**The Finance and Executive Departments recommend City Council approve the October 26, 2016 claims in the amount of \$952,186.15 paid by EFT transactions and Check No. 111989 through 112145 with Check No.'s 85767, 85977, 87688, 88024, 88048, 88086, 88104, 88132, 91238, 91272, 91467, 91945, 91964 & 93109 voided.**

**COUNCIL ACTION:**

**CLAIMS  
FOR  
PERIOD-10**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$952,186.15 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 111989 THROUGH 112145 WITH CHECK NO.'S 85767, 85977, 87688, 88024, 88048, 88086, 88104, 88132, 91238, 91272, 91467, 91945, 91964 & 93109 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

\_\_\_\_\_  
AUDITING OFFICER DATE

\_\_\_\_\_  
MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **14<sup>th</sup> DAY OF NOVEMBER 2016.**

\_\_\_\_\_  
COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
111989	REVENUE, DEPT OF	SALES & USE TAXES-SEPT 2016	CITY CLERK	0.16
	REVENUE, DEPT OF		COMMUNITY DEVELOPMENT-	3.99
	REVENUE, DEPT OF		INFORMATION SERVICES	8.20
	REVENUE, DEPT OF		RECREATION SERVICES	23.42
	REVENUE, DEPT OF		POLICE ADMINISTRATION	29.39
	REVENUE, DEPT OF		CITY STREETS	86.00
	REVENUE, DEPT OF		WATER/SEWER OPERATION	126.11
	REVENUE, DEPT OF		GOLF ADMINISTRATION	571.87
	REVENUE, DEPT OF		STORM DRAINAGE	3,961.46
	REVENUE, DEPT OF		GENERAL FUND	4,891.08
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	6,639.93
	REVENUE, DEPT OF		GOLF COURSE	11,016.73
	REVENUE, DEPT OF		UTIL ADMIN	53,566.22
111990	ACTIVE NETWORK LLC	KIOSK PC SWIPER	COMPUTER SERVICES	95.57
111991	ADVANTAGE BUILDING S	JANITORIAL SERVICE-KBCC	COMMUNITY CENTER	450.00
111992	ALL BATTERY SALES &	BATTERY	EQUIPMENT RENTAL	175.65
111993	ALPINE PRODUCTS INC	HANDICAP PARKING KITS	TRAFFIC CONTROL DEVICES	1,395.05
111994	ANDERSON FIREPLACE	PELLET STOVE REPAIR/SERVICE	PARK & RECREATION FAC	436.38
111995	APPLIED CONCEPTS INC	REPAIR ANTENNA	POLICE PATROL	1,045.00
111996	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	43.56
	ARAMARK UNIFORM	UNIFORM SERVICE	EQUIPMENT RENTAL	69.35
111997	BANK OF AMERICA	PARKING REIMBURSEMENT	POLICE ADMINISTRATION	3.00
111998	BANK OF AMERICA		EXECUTIVE ADMIN	6.00
111999	BANK OF AMERICA	ROBE CLEANING REIMBURSEMENT	PROBATION	4.07
	BANK OF AMERICA		MUNICIPAL COURTS	12.24
112000	BANK OF AMERICA	ADVERTISING REIMBURSEMENT	OPERA HOUSE	10.00
	BANK OF AMERICA		OPERA HOUSE	45.00
112001	BANK OF AMERICA	TRAVEL/SUPPLY REIMBURSEMENT	EXECUTIVE ADMIN	29.42
	BANK OF AMERICA		EXECUTIVE ADMIN	97.90
112002	BANK OF AMERICA	SUPPLY/MEAL REIMBURSEMENT	GENERAL FUND	-8.44
	BANK OF AMERICA		DETENTION & CORRECTION	12.00
	BANK OF AMERICA		POLICE ADMINISTRATION	39.39
	BANK OF AMERICA		K9 PROGRAM	101.15
112003	BANK OF AMERICA	TRAVEL REIMBURSEMENT	FINANCE-GENL	438.08
112004	BANK OF AMERICA	SUPPLY REIMBURSEMENT	ROADSIDE VEGETATION	473.53
112005	BANK OF AMERICA	TRAVEL/MEAL REIMBURSEMENT	EXECUTIVE ADMIN	79.82
	BANK OF AMERICA		CITY COUNCIL	428.20
112006	BANK OF AMERICA	TRAVEL REIMBURSEMENT	TRAINING	605.82
112007	BANK OF AMERICA	SUPPLY REIMBURSEMENT	GMA - STREET	73.60
	BANK OF AMERICA		LEGAL - PROSECUTION	82.95
	BANK OF AMERICA		GMA - STREET	88.32
	BANK OF AMERICA		LEGAL - PROSECUTION	200.00
	BANK OF AMERICA		LEGAL-GENL	400.00
112008	BANK OF AMERICA	TRAVEL/TRAINING REIMBURSEMENT	COMMUNITY DEVELOPMENT-	385.00
	BANK OF AMERICA		COMMUNITY DEVELOPMENT-	473.70
112009	BANK OF AMERICA	SUPPLY REIMBURSEMENT	OPERA HOUSE	3.81
	BANK OF AMERICA		PARK & RECREATION FAC	9.00
	BANK OF AMERICA		RECREATION SERVICES	65.42
	BANK OF AMERICA		OPERA HOUSE	103.31
	BANK OF AMERICA		PARK & RECREATION FAC	199.25
	BANK OF AMERICA		RECREATION SERVICES	556.71
112010	BANK OF AMERICA		POLICE INVESTIGATION	207.51
	BANK OF AMERICA		POLICE INVESTIGATION	327.26
	BANK OF AMERICA		POLICE INVESTIGATION	490.04
112011	BANK OF AMERICA	TRAVEL/TRAINING REIMBURSEMENT	POLICE TRAINING-FIREARMS	-8.05
	BANK OF AMERICA		POLICE TRAINING-FIREARMS	95.00

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112011	BANK OF AMERICA	TRAVEL/TRAINING REIMBURSEMENT	DETENTION & CORRECTION	666.90
	BANK OF AMERICA		POLICE PATROL	1,033.95
	BANK OF AMERICA		POLICE INVESTIGATION	2,984.67
112012	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,880.12
112013	BOB BARKER COMPANY	JAIL SUPPLIES	DETENTION & CORRECTION	115.30
112014	BOERGER, LORETTA	UB 830156000001 7008 70TH AVE	WATER/SEWER OPERATION	166.04
112015	BOSA, ADRIANE E	UB 750610000000 5109 72ND DR N	WATER/SEWER OPERATION	142.48
112016	BOYDEN, ROBINETT & A	UB 245846123000 5846 123RD PL	WATER/SEWER OPERATION	168.21
112017	BROWN, EDDIE	REIMBURSE MEAL	UTIL ADMIN	14.30
112018	CANFIELD JONES, MELI	UB 920811000001 715 CEDAR AVE	WATER/SEWER OPERATION	6.23
112019	CANFIELD JONES, MELI	UB 927150000000 715 CEDAR AVE	WATER/SEWER OPERATION	17.00
112020	CAPTAIN DIZZYS EXXON	CAR WASHES	ENGR-GENL	4.50
	CAPTAIN DIZZYS EXXON		POLICE PATROL	112.50
112021	CARPENTER, MICHAEL J	UB 261183300000 11833 57TH AVE	WATER/SEWER OPERATION	115.48
112022	CASCADE MACHINERY	MACHINERY SERVICE	WASTE WATER TREATMENT F	7,717.93
112023	CEMEX	ASPHALT	ROADWAY MAINTENANCE	141.03
	CEMEX		ROADWAY MAINTENANCE	211.20
	CEMEX		ROADWAY MAINTENANCE	343.98
	CEMEX		ROADWAY MAINTENANCE	347.42
	CEMEX		ROADWAY MAINTENANCE	347.42
	CEMEX		ROADWAY MAINTENANCE	348.11
	CEMEX		ROADWAY MAINTENANCE	414.15
112024	CHEMTRADE CHEMICALS	ALUMINUM SULFATE	WASTE WATER TREATMENT F	4,218.77
112025	CHICAGO TITLE INSURA	ALTA OWNERS POLICY-MSD	GMA - STREET	266.45
112026	CHURCH OF JESUS CHRI	RENTAL DEPOSIT REFUND	GENERAL FUND	250.00
112027	CLIFTON, RUSSELL & P	UB 251123064001 5119 113TH PL	WATER/SEWER OPERATION	262.61
112028	COOP SUPPLY	WOOD POSTS	ROADSIDE VEGETATION	16.30
	COOP SUPPLY	K-9 FOOD	K9 PROGRAM	59.99
	COOP SUPPLY		K9 PROGRAM	71.21
112029	CORNWELL TOOLS	SOCKET AND WRENCH SETS	TRANSPORTATION MANAGEM	484.13
112030	COUGAR TREE SERVICE	TREE REMOVAL AND TRIMMING	SURFACE WATER CAPITAL PF	763.70
112031	DAY WIRELESS SYSTEMS	RADIO REPAIRS	POLICE PATROL	1,219.04
112032	DIAMOND B CONSTRUCT	ADJUST THERMOSTAT	PUBLIC SAFETY BLDG.	158.74
	DIAMOND B CONSTRUCT	REPLACE THERMOSTAT	PUBLIC SAFETY BLDG.	476.22
	DIAMOND B CONSTRUCT	REPLACE MOTORS	PUBLIC SAFETY BLDG.	738.40
112033	DICKS TOWING	TOWING EXPENSE-ACURA	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-49804	POLICE PATROL	43.64
	DICKS TOWING		POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-51055	POLICE PATROL	43.64
112034	DISCOUNTCELL INC	IPHONE HOLSTER REPLACEMENTS	INFORMATION SERVICES	-16.08
	DISCOUNTCELL INC		COMPUTER SERVICES	192.75
112035	DITCH WITCH NORTHWES	LOCATOR REPAIR	UTILITY LOCATING	400.24
112036	DUNLAP INDUSTRIAL	SECURITY BIT KITS	FACILITY MAINTENANCE	87.25
112037	E&E LUMBER	CONNECTOR	ROADWAY MAINTENANCE	4.18
	E&E LUMBER	STAPLES	PARK & RECREATION FAC	9.40
	E&E LUMBER	GLUE AND TAPE	POLICE PATROL	19.71
	E&E LUMBER	BRUSHES	ER&R	21.96
	E&E LUMBER	DRILL BIT AND CENTER PUNCH	PARK & RECREATION FAC	35.75
	E&E LUMBER	RATCHET	PARK & RECREATION FAC	41.87
	E&E LUMBER	SPRAY PAINT	PARK & RECREATION FAC	43.92
	E&E LUMBER	NAILS	MAINT OF GENL PLANT	49.11
	E&E LUMBER	GRAFFITI SUPPLIES	COMMUNITY DEVELOPMENT-	78.37
	E&E LUMBER	DOOR LOCKS AND KEYS	GMA - STREET	86.64
	E&E LUMBER	TUF-TRED AND YELLOW COARSE	MAINTENANCE	190.46
112038	EAGLE FENCE	FENCE REPAIR	ROADSIDE VEGETATION	976.45
	EAGLE FENCE		SEWER MAIN COLLECTION	1,521.95
112039	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.50



**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112039	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.50
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	12.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	24.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	58.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	189.00
112040	EMERGENCY MANAGEMENT	4TH QTR 2016 EMERGENCY SERVICE	NON-DEPARTMENTAL	18,468.00
112041	EVERETT, CITY OF	LAB ANALYSIS	WASTE WATER TREATMENT F	338.80
	EVERETT, CITY OF	ANIMAL SHELTER FEES-SEPT 2016	ANIMAL CONTROL	6,835.00
112042	FLOYD, CHRIS	INSTRUCTOR SERVICES	RECREATION SERVICES	12.00
	FLOYD, CHRIS		RECREATION SERVICES	12.00
	FLOYD, CHRIS		RECREATION SERVICES	30.00
112043	FRITZLER, MARK	UB 846714000000 6714 84TH DR N	WATER/SEWER OPERATION	24.76
112044	GIGGLES ENTERTAINMEN	INSTRUCTOR SERVICES	RECREATION SERVICES	168.00
112045	GORDON, KEILA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112046	GOVERNMENT PORTFOLIO	INVESTMENT ADVISORY SERVICES 3	FINANCE-GENL	4,375.00
112047	GRAINGER	CLAMP METER AND WIPES	TRANSPORTATION MANAGEM	135.61
	GRAINGER	ROTARY HAMMER	TRANSPORTATION MANAGEM	796.07
112048	GRANITE CONST	PAY ESTIMATE #1	GMA-PARKS	239,541.05
112049	GREENHAUS PORTABLE	PORTABLE SERVICE	PARK & RECREATION FAC	242.00
112050	GUTENKAUF, LINDSEY	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112051	GUY, KRISTIE	REIMBURSE TRAINING EXPENSE	PERSONNEL ADMINISTRATIO	99.00
112052	HAGGEN INC.	MEETING SUPPLIES	TRAINING	21.77
	HAGGEN INC.		TRAINING	127.03
112053	HAMO INVESTMENTS LLC	UB 265409116100 5409 116TH ST	WATER/SEWER OPERATION	139.79
112054	HANKENS, CODY S	UB 840670600000 6706 84TH DR N	WATER/SEWER OPERATION	49.05
112055	HARRINGTON INDUST.	INJECTION PARTS AND REPAIRS	WATER QUAL TREATMENT	1,552.44
112056	HD FOWLER COMPANY	VALVE	WASTE WATER TREATMENT F	88.61
	HD FOWLER COMPANY	MEASURING WHEEL, MARKERS, TAPE	ER&R	482.39
	HD FOWLER COMPANY	WATER METER INSTALL PARTS	WATER SERVICE INSTALL	2,376.94
112057	HD SUPPLY WATERWORKS	READ CLOCKS	WATER SERVICES	4,364.00
112058	HDR ENGINEERING	PROFESSIONAL SERVICES	GMA - STREET	573.55
112059	HEMING, AMY	UB 680790000000 4709 100TH ST	WATER/SEWER OPERATION	28.46
112060	HENNIG, JEANINE TULL	INSTRUCTOR SERVICES	RECREATION SERVICES	18.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	36.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	36.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	64.80
	HENNIG, JEANINE TULL		RECREATION SERVICES	117.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	168.00
	HENNIG, JEANINE TULL		RECREATION SERVICES	283.20
112061	HERNANDEZ, LOURDES	UB 650106190000 10619 66TH AVE	WATER/SEWER OPERATION	218.11
112062	HOLTHUSEN, JULITA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112063	INTERSTATE AUTO PART	LIGHT BULBS AND FUSES	EQUIPMENT RENTAL	92.02
112064	JAMES W FOWLER CO	PAY ESTIMATE #6	WATER CAPITAL PROJECTS	413,581.33
112065	JENNINGS, CORRINE	UB 091674400000 9622 51ST AVE	WATER/SEWER OPERATION	180.75
112066	JET CITY EQUIPMENT	EXCAVATOR RENTAL	GMA - STREET	1,527.40
112067	KAR GOR INC	CAMERA AND SLED KIT	TRANSPORTATION MANAGEM	1,172.83
112068	KLEIN, WILLIAM & RUT	UB 470730000001 5224 144TH PL	WATER/SEWER OPERATION	22.88
112069	LA-HOZ, KARLA	UB 849000496701 6427 79TH PL N	WATER/SEWER OPERATION	7.91
112070	LABOR & INDUSTRIES	L & I 3RD QTR 2016	MUNICIPAL COURTS	0.46
	LABOR & INDUSTRIES		MUNICIPAL COURTS	3.00

**CITY OF MARYSVILLE  
 INVOICE LIST  
 FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112070	LABOR & INDUSTRIES	L & I 3RD QTR 2016	CITY CLERK	22.34
	LABOR & INDUSTRIES		OPERA HOUSE	26.81
	LABOR & INDUSTRIES		COMMUNITY CENTER	247.08
	LABOR & INDUSTRIES		ROADWAY MAINTENANCE	366.95
	LABOR & INDUSTRIES		RECREATION SERVICES	384.25
	LABOR & INDUSTRIES		POLICE PATROL	426.44
112071	LAW ENFORCEMENT TARG	TRAINING SUPPLIES	GENERAL FUND	-2.97
	LAW ENFORCEMENT TARG		POLICE TRAINING-FIREARMS	35.61
112072	LEBARRON, JEAN	UB 880730000000 5428 73RD ST N	WATER/SEWER OPERATION	52.01
112073	LOWES HIW INC	KICKDOWN, RESPIRATOR AND MAGS	MAINT OF GENL PLANT	80.74
112074	LUMENAL LIGHTING LLC	REFUND ELEC PERMIT FEES	COMMUNITY DEVELOPMENT	76.79
112075	MAACO	REPAINT HOOD, ROOF AND TRUNK #	EQUIPMENT RENTAL	1,282.94
	MAACO	REPAINT VEHICLE #332	EQUIPMENT RENTAL	1,725.14
112076	MAGBAG, CLAUDINE	REFUND CLASS FEES	PARKS-RECREATION	120.00
112077	MAMMOTH CLEANERS	EMERGENCY WATER EXTRACTION	GMA - STREET	250.00
112078	MARYSVILLE FORD	CANISTER AND TUBE	EQUIPMENT RENTAL	466.70
112079	MARYSVILLE PRINTING	STATEMENT PRINTING	POLICE PATROL	458.22
112080	MARYSVILLE SCHOOL	FACILITY USAGE-MMS	RECREATION SERVICES	12.00
	MARYSVILLE SCHOOL	FACILITY USAGE-TMS	RECREATION SERVICES	72.00
112081	MENNIE, CONNIE	REIMBURSE MILEAGE	EXECUTIVE ADMIN	28.67
112082	MESSERLY, CONNIE	REIMBURSE WELLNESS SUPPLY EXPE	GENERAL FUND	-32.25
	MESSERLY, CONNIE		PERSONNEL ADMINISTRATIO	386.63
112083	MICROFLEX INC	SALES TAX AUDIT PROGRAM	FINANCE-GENL	50.00
112084	MILES SAND & GRAVEL	CONCRETE	PARK & RECREATION FAC	599.52
112085	MILLETT, JENNIFER	REIMBURSE CONFERENCE EXPENSE	LEGAL - PROSECUTION	616.64
112086	MIRANDA, TONYA	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	50.00
112087	MOORE, JEANETTE	REFUND CLASS FEES	PARKS-RECREATION	17.00
	MOORE, JEANETTE		PARKS-RECREATION	17.00
112088	NESS, TAMMY		PARKS-RECREATION	50.00
112089	NORTHROP, JESSICA &	UB 047410000000 7410 89TH PL N	WATER/SEWER OPERATION	301.98
112090	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER FILTRATION PLANT	1,163.30
	NORTHSTAR CHEMICAL		WATER QUAL TREATMENT	1,235.00
112091	NUTTING, THAD	UB 790250000003 5709 66TH AVE	WATER/SEWER OPERATION	361.66
112092	OFFICE DEPOT	OFFICE SUPPLIES	POLICE PATROL	15.25
	OFFICE DEPOT		POLICE INVESTIGATION	25.31
	OFFICE DEPOT		POLICE INVESTIGATION	32.21
	OFFICE DEPOT		OFFICE OPERATIONS	60.31
	OFFICE DEPOT		OFFICE OPERATIONS	71.33
	OFFICE DEPOT		POLICE INVESTIGATION	150.43
	OFFICE DEPOT		POLICE PATROL	176.68
	OFFICE DEPOT	CHAIRS	FACILITY REPLACEMENT	436.39
	OFFICE DEPOT		FACILITY REPLACEMENT	3,471.46
112093	OLIVERS, COLIN	REIMBURSE CONFERENCE EXPENSE	LEGAL-GENL	359.97
112094	PACIFIC NW BUSINESS	TONER	PARK & RECREATION FAC	87.23
	PACIFIC NW BUSINESS		LEGAL - PROSECUTION	203.96
112095	PACIFIC POWER BATTER	CORE REFUND	TRAFFIC CONTROL DEVICES	-78.55
	PACIFIC POWER BATTER	SIGNAL BBS BATTERIES	TRAFFIC CONTROL DEVICES	1,718.00
112096	PACIFIC TOPSOILS	PLAY CHIPS	PARK & RECREATION FAC	1,603.77
	PACIFIC TOPSOILS		PARK & RECREATION FAC	3,608.48
112097	PARRA, DEENA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112098	PARTS STORE, THE	GAS CAP	EQUIPMENT RENTAL	14.27
	PARTS STORE, THE	AIR FILTER	ER&R	53.32
	PARTS STORE, THE	TRANS FILTER KIT	EQUIPMENT RENTAL	65.82
	PARTS STORE, THE	FILTERS AND KITS	ER&R	139.15
112099	PATRIA, HARMINDER &	UB 980371600000 3716 73RD AVE	WATER/SEWER OPERATION	338.31
112100	PEACE OF MIND	MINUTE TAKING SERVICE	CITY CLERK	105.40
	PEACE OF MIND		CITY CLERK	201.50

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112100	PEACE OF MIND	MINUTE TAKING SERVICE	CITY CLERK	210.80
112101	PETROCARD SYSTEMS	FUEL CONSUMED	STORM DRAINAGE	35.88
	PETROCARD SYSTEMS		COMPUTER SERVICES	64.51
	PETROCARD SYSTEMS		ENGR-GENL	98.90
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	99.47
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	410.08
	PETROCARD SYSTEMS		PARK & RECREATION FAC	575.47
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERT	1,542.85
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,034.50
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	3,329.52
	PETROCARD SYSTEMS		POLICE PATROL	5,961.50
112102	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	8.16
	PGC INTERBAY LLC		MAINTENANCE	8.71
	PGC INTERBAY LLC		MAINTENANCE	14.96
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	16.04
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	31.13
	PGC INTERBAY LLC		PRO-SHOP	49.00
	PGC INTERBAY LLC		MAINTENANCE	51.56
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	61.96
	PGC INTERBAY LLC		MAINTENANCE	61.96
	PGC INTERBAY LLC		PRO-SHOP	75.31
	PGC INTERBAY LLC		PRO-SHOP	78.88
	PGC INTERBAY LLC		MAINTENANCE	99.37
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	107.50
	PGC INTERBAY LLC		PRO-SHOP	115.54
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	116.71
	PGC INTERBAY LLC		MAINTENANCE	144.66
	PGC INTERBAY LLC		MAINTENANCE	152.69
	PGC INTERBAY LLC		MAINTENANCE	168.33
	PGC INTERBAY LLC		MAINTENANCE	206.46
	PGC INTERBAY LLC		PRO-SHOP	261.49
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	306.15
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	366.12
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	MAINTENANCE	451.62
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	MAINTENANCE	595.45
	PGC INTERBAY LLC	PROFESSIONAL SERVICES	PRO-SHOP	640.00
	PGC INTERBAY LLC		PRO-SHOP	1,117.66
	PGC INTERBAY LLC		MAINTENANCE	1,636.17
	PGC INTERBAY LLC	GOLF COURSE PAYROLL	PRO-SHOP	4,966.29
	PGC INTERBAY LLC		MAINTENANCE	7,664.44
112103	POLICE & SHERIFFS PR	ID CARDS	GENERAL FUND	-1.60
	POLICE & SHERIFFS PR		POLICE PATROL	19.09
112104	PUBLIC SAFETY TESTIN	SUBSCRIPTION FEES	PERSONNEL ADMINISTRATIO	824.00
112105	PUD	ACCT #2027-9465-7	TRANSPORTATION MANAGEM	38.44
	PUD	ACCT #2024-2648-2	PUBLIC SAFETY BLDG.	45.55
	PUD	ACCT #2022-8858-5	TRANSPORTATION MANAGEM	57.53
112106	PUGET SOUND SECURITY	KEYS MADE	POLICE PATROL	7.31
112107	RAIN FOR RENT	WIER BOX, PIPE AND FITTINGS	STORM DRAINAGE	4,489.47
112108	REAL ESTATE RECOVERY	UB 970180400000 7315 43RD AVE	WATER/SEWER OPERATION	55.08
112109	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	WATER CAPITAL PROJECTS	912.33
112110	SANCHEZ, PATRICIA	UB 691201500000 12015 35TH AVE	WATER/SEWER OPERATION	268.59
112111	SCORE	INMATE HOUSING-SEPT 2016	DETENTION & CORRECTION	19,215.00
112112	SHANNON HEIGHTS HEAT	REFUND ELEC PERMIT FEES	COMMUNITY DEVELOPMENT	50.00
	SHANNON HEIGHTS HEAT	REFUND MECH PERMIT FEES	NON-BUS LICENSES AND PEF	70.00
112113	SHRED-IT US	MONTHLY SHREDDING SERVICE	CITY CLERK	1.52
	SHRED-IT US		FINANCE-GENL	1.52
	SHRED-IT US		UTILITY BILLING	1.52

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112114	SLOAN, ZACH	UB 042680000000 9510 62ND DR N	WATER/SEWER OPERATION	227.25
112115	SNO CO AUDITOR	CERTIFIED COPY-GILBERT	GMA - STREET	6.00
112116	SNO CO AUDITOR	CERTIFIED COPY-GRINDER	GMA - STREET	6.00
112117	SNO CO AUDITOR	RECORDING FEE-GILBERT	GMA - STREET	76.00
112118	SNO CO AUDITOR	RECORDING FEE-GRINDER	GMA - STREET	76.00
112119	SNO CO SUPERIOR	CONDEMNATION FILING FEE-GRINDE	GMA - STREET	240.00
112120	SNO CO SUPERIOR	CONDEMNATION FILING FEE-GILBER	GMA - STREET	240.00
112121	SNO CO TOURISM BURE	2015 HOTEL/MOTEL GRANT REIMBUR	HOTEL/MOTEL TAX	2,250.00
112122	SOUND PUBLISHING	LEGAL ADS	CITY CLERK	396.73
112123	SOUND PUBLISHING		COMMUNITY DEVELOPMENT-	464.37
112124	STAPLES	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	127.36
	STAPLES		PARK & RECREATION FAC	198.59
112125	STATE PATROL	FINGERPRINT ID SERVICES	GENERAL FUND	516.25
112126	SUMMIT LAW GROUP	GENERAL LABOR	PERSONNEL ADMINISTRATIO	4,976.00
112127	SWOBODY, DEBBY	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
112128	SYSTEMS INTERFACE	TELEMETRY TECH SUPPORT SERVICE	UTIL ADMIN	7,173.80
112129	TESSCO INC	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	5.77
	TESSCO INC		EQUIPMENT RENTAL	5.77
112130	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	90.01
112131	UTILITIES UNDERGROUN	EXCAVATION NOTICES	UTILITY LOCATING	428.12
112132	VERIZON	WIRELESS CHARGES	PURCHASING/CENTRAL STOF	24.58
	VERIZON		CRIME PREVENTION	49.16
	VERIZON		UTILITY BILLING	49.16
	VERIZON		ANIMAL CONTROL	55.16
	VERIZON		PERSONNEL ADMINISTRATIO	55.16
	VERIZON		FINANCE-GENL	69.48
	VERIZON		EQUIPMENT RENTAL	73.74
	VERIZON		OFFICE OPERATIONS	98.32
	VERIZON		FACILITY MAINTENANCE	110.32
	VERIZON		LEGAL-GENL	150.33
	VERIZON		EXECUTIVE ADMIN	165.48
	VERIZON		PROPERTY TASK FORCE	165.48
	VERIZON		RECREATION SERVICES	178.06
	VERIZON		PARK & RECREATION FAC	184.06
	VERIZON		LEGAL - PROSECUTION	192.41
	VERIZON		YOUTH SERVICES	220.64
	VERIZON		DETENTION & CORRECTION	227.24
	VERIZON		MUNICIPAL COURTS	245.50
	VERIZON		WATER SUPPLY MAINS	280.30
	VERIZON		GENERAL SERVICES - OVERF	423.70
	VERIZON		ENGR-GENL	436.14
	VERIZON		COMMUNITY DEVELOPMENT-	436.44
	VERIZON		WASTE WATER TREATMENT F	442.14
	VERIZON		STORM DRAINAGE	497.58
	VERIZON		SOLID WASTE CUSTOMER EX	596.74
	VERIZON		COMPUTER SERVICES	615.40
	VERIZON		POLICE INVESTIGATION	620.75
	VERIZON		POLICE ADMINISTRATION	695.93
	VERIZON		UTIL ADMIN	1,779.42
	VERIZON		POLICE PATROL	4,604.65
112133	VOGEL, HEATHER	REFUND CLASS FEES	PARKS-RECREATION	50.00
112134	WALKER, JON	REIMBURSE CHAIR EXPENSE	LEGAL-GENL	69.99
	WALKER, JON	REIMBURSE CONFERENCE EXPENSE	LEGAL-GENL	295.92
112135	WAXIE SANITARY SUPPL	JANITORIAL SUPPLIES	PARK & RECREATION FAC	55.08
	WAXIE SANITARY SUPPL		COMMUNITY CENTER	311.80
112136	WCIA	NOTARY BOND-BARKER	LEGAL-GENL	40.00
112137	WEDGEWORTH, DONNA	REFUND CLASS FEES	PARKS-RECREATION	120.00

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/20/2016 TO 10/26/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112138	WEST PAYMENT CENTER	WA COURT RULES	LEGAL - PROSECUTION	338.76
	WEST PAYMENT CENTER	WEST INFORMATION CHARGES	LEGAL - PROSECUTION	425.49
	WEST PAYMENT CENTER		LEGAL-GENL	425.50
112139	WESTERN SYSTEMS	CONFLICT MONITORS	TRANSPORTATION MANAGEM	2,156.65
	WESTERN SYSTEMS	SOLAR R829 20W REPLACEMENT AND	TRANSPORTATION MANAGEM	7,374.84
112140	WILLIAMS, JULIE	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
112141	WILLOW DESIGNS	REFUND BUSINESS LICENSE FEES	GENL FUND BUS LIC & PERMI	65.00
112142	WRIGHT, DONNA	REIMBURSE AIR FARE-PA CONFEREN	CITY COUNCIL	956.20
112143	WRIGHT, MATTHEW	REFUND CLASS FEES	PARKS-RECREATION	70.00
112144	ZUMAR INDUSTRIES	PED SYMBOLS	TRANSPORTATION MANAGEM	1,369.21
	ZUMAR INDUSTRIES	SCHOOL BUS STOP SIGNS	TRANSPORTATION MANAGEM	1,420.08
112145	ZURCHER, TIM & MICHE	UB 761301060000 7613 75TH DR N	WATER/SEWER OPERATION	203.37

**WARRANT TOTAL:**

**952,559.39**

**REASON FOR VOIDS:**

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

CHECK #85767	UNCLAIMED PROPERTY	(16.29)
CHECK #85977	UNCLAIMED PROPERTY	(50.00)
CHECK #87688	UNCLAIMED PROPERTY	(25.00)
CHECK #88024	UNCLAIMED PROPERTY	(12.82)
CHECK #88048	UNCLAIMED PROPERTY	(18.47)
CHECK #88086	UNCLAIMED PROPERTY	(12.26)
CHECK #88104	UNCLAIMED PROPERTY	(12.24)
CHECK #88132	UNCLAIMED PROPERTY	(11.13)
CHECK #91238	UNCLAIMED PROPERTY	(100.00)
CHECK #91272	UNCLAIMED PROPERTY	(13.36)
CHECK #91467	UNCLAIMED PROPERTY	(60.00)
CHECK #91945	UNCLAIMED PROPERTY	(17.84)
CHECK #91964	UNCLAIMED PROPERTY	(11.68)
CHECK #93109	UNCLAIMED PROPERTY	(12.15)

**952,186.15**

# *Index #9*

**CITY OF MARYSVILLE**  
**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: November 14, 2016**

AGENDA ITEM: Hotel Motel Committee Recommendation	AGENDA SECTION: New Business	
PREPARED BY: Leah Tocco, Executive Assistant/Analyst	AGENDA NUMBER:	
ATTACHMENTS:  1. Hotel/Motel Committee Scoring Criteria	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

The Hotel/Motel Committee convened on October 18, 2016 to review grant applications. The committee interviewed grant applicants and then scored all proposals. Funding available through 2016 is \$100,000. The committee recommended awarding \$95,550 to the grant applicants.

The Committee recommends the following funding for projects:

Snohomish County Tourism Bureau – Visitor Information Center (VIC)	\$4,500
City of Marysville Parks Department – Opera House Advertising	\$25,000
City of Marysville Police Department – Special Event Services	\$20,000
Greater Marysville/Tulalip Chamber of Commerce – Brew and Cider Fest	\$5,030
City of Marysville Public Works Department – Special Event Services	\$11,500
Maryfest – 2017 Strawberry Festival	\$20,000
Marysville Dog Owners Group – 2017 Poochapalooza	\$2,820
Marysville Historical Society – Computers for Museum	\$3,000
Greater Marysville/Tulalip Chamber of Commerce – VIC Upgrades	\$1,000
Red Curtain Foundation for the Arts – 2017 Play Season	\$2,700

RECOMMENDED ACTION: Approve Hotel/Motel Committee Recommendation to award funding.
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COUNCIL ACTION:
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## 2016 Hotel/Motel Tax Grant Application Rating Sheet

Please complete a scoring sheet for each of the Hotel/Motel Tax Grant applications. Use the rating scale of 0-10 or 0-5 as indicated for each category. "0" is the lowest score available. There is a total of 70 points possible per rating sheet.

<b>Organization Name:</b>	<b>Evaluator's Name:</b>
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Category	Definition	Points Available	Points Allocated
Project Eligibility	Applicant clearly defines the tourism project. The proposal indicates how it will increase tourism, which could include attracting and welcoming tourists; strategies to expand tourism; marketing of special events and festivals designed to attract tourists.	20	
Project Management	Applicant demonstrates the ability to successfully implement and manage the project in a timely manner, within budget, and consistent with the funding requirements	10	
Needs Assessment	Applicant objectively establishes the acuteness of the community need that the proposed project seeks to address.	10	
Budget	Project estimates and costs are reasonable and well supported or justified relative to the number of persons to be served and the services to be provided. Budget forms are accurate and thorough.	10	
Project Partnerships	Applicant demonstrates collaboration with other organizations in the community.	5	
Tourism	Applicant shows a viable estimate for how many tourists the event is estimated to generate. For strategic or marketing related grant requests (non-event based) the applicant demonstrates how the project will drive tourism through ongoing efforts.	10	
Project Scalability	Project is scalable and can be funded in part and still be viable.	5	

Proof of Non-Profit Status	Did the applicant provide evidence of their non-profit status (i.e. copy of the certificate signed by the Secretary of State for the State of Washington and/or a copy of the Federal Internal Revenue Service letter confirming 501(c)(3) status). Was a tax identification number provided on the application? NOTE: City of Marysville projects do not require proof of non-profit status.	Yes or No	
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City of Marysville 2016 Application Rating Sheet



# *Index #10*

## CITY OF MARYSVILLE AGENDA BILL

### EXECUTIVE SUMMARY FOR ACTION

**CITY COUNCIL MEETING DATE: 11/14/16**

<b>AGENDA ITEM:</b>	
First Amendment to Agreement for Joint Operation of Fire and Medical Protection Facilities Dated April 18, 2016	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Sandy Langdon, Finance Director	
<b>DEPARTMENT:</b>	
Executive/Legal/Finance	
<b>ATTACHMENTS:</b>	
Draft First Amendment Agreement for Joint Operation of Fire and Medical Protection Facilities Dated April 18, 2016	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
<b>SUMMARY:</b>	

The April 18, 2016 agreement indicated a deadline of September 1, 2016 for developing a service delivery model for fire and EMS services. Service delivery model discussions are continuing and it is expected that a final decision will not be made by the end of the year which is the term of the agreement. Therefore, we propose a one-year extension to December 31, 2017 and also amend to clarify renegotiation of terms, the financial contribution, disposition of assets, and dispute resolution.

The Renegotiation of Terms identifies the commitment to meet regularly to develop a service delivery model and also identify the necessary steps needed in the event an agreement is not reached.

The amendment also identifies the financial contribution by the city for 2017 at a rate equal to the levy rate of District 12.

To meet the expectations of the Washington State Auditor a new section is added for the City and District 12 to agree on the disposition of assets by February 1, 2017. In the event an agreement cannot be reach there is a proposal to amend the Dispute Resolution section to first use mediation to resolve the disposition of assets.

All other provisions of the agreement will remain.

**RECOMMENDED ACTION:**

City staff recommends that Council approve the Mayor to sign the proposed First Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities Dated April 18, 2016

**FIRST AMENDMENT TO AGREEMENT FOR JOINT OPERATION OF  
FIRE AND EMERGENCY MEDICAL PROTECTION FACILITIES DATED APRIL 18,  
2016**

This Amendment to the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities dated April 18, 2016, is entered into between SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 12, a municipal corporation, hereafter referred to as “District 12,” and the CITY OF MARYSVILLE, a municipal corporation, hereafter referred to as “City.”

WHEREAS, the parties have been unable to meet the September 1, 2016, deadline in the Agreement for developing a service delivery model for provision of fire and EMS services; and

WHEREAS, the parties are continuing discussions of the service delivery model; and

WHEREAS, the parties agree that extending the current agreement for one year is necessary to continue to deliver fire and EMS services to citizens.

NOW, THEREFORE,

The Agreement between the City and District 12 dated April 18, 2016, is hereby amended as follows:

1. Section 2 entitled, “Term,” is amended to read as follows:

“This agreement shall be effective August 1, 2003 and shall terminate December 31, 2017, unless extended by mutual written agreement of the parties.”

2. Section 2 entitled, “Renegotiation of Terms,” is amended to read as follows:

“During calendar year 2017 the parties, either through designated staff and/or through committees appointed by the City and Fire District 12 agree within 14 days of full execution of this Agreement to establish a regular schedule to meet and negotiate in good faith for the purpose of developing a service delivery model for provision of fire and EMS services to their respective jurisdictions after the expiration of this Agreement. Service delivery models to be negotiated may include, but not be limited to the following:

- A. Renewal or extension of this Agreement with appropriate revisions;
- B. Establishment of a Regional Fire Authority;
- C. Establishment of separate City and Fire District departments

In the event the parties are unable to reach written agreement to either extend this agreement with revisions or to develop a mutually agreed upon alternative service delivery model by September 1, 2017, the parties will begin the process of winding down the Marysville Fire District and taking the necessary steps consistent with this agreement and applicable law to independently provide services to their respective jurisdictions. Each party pledges to cooperate and exercise good faith to accomplish a smooth transition.”

3. Section 13.8 entitled, "Financial Contribution By City," is amended to read as follows:

"The annual financial contribution by the City will be based on the levy rate for regular real property taxes assessed by the District multiplied by the total assessed value of taxable properties located within the City limits, including new construction and utilities calculated on the same basis as the District to the City's assessed value. The contribution shall be paid to the Board of Directors in equal monthly installments. The 2017 contribution is estimated to be \$10,076,327 with estimated District combined levy rate of \$1.565695/\$1,000 AV (regular levy - \$1.17855/\$1,000 and EMS levy - \$0.387144/\$1,000AV)."

4. A new subsection, 17.1, is added to section 17 to read as follows:

"Disposition of Assets. In accordance with the expectations of the Washington State Auditor, the City and District 12 will agree on a disposition of assets by February 1, 2017. If the parties cannot reach agreement, the processes in section 30 will be utilized."

5. Section 30 entitled, "Dispute Resolution," is amended to read as follows:

"In the event of a disagreement between the parties relating to the interpretation of the terms of this agreement or the disposition of assets, the parties agree that they shall first attempt to resolve the issue using mediation. If mediation is unsuccessful, such dispute shall be resolved by binding arbitration. The arbitration shall be conducted by a panel of three (3) arbitrators. Each party shall appoint an arbitrator, and the two arbitrators shall appoint a third arbitrator. Unless different rules are adopted by the Board of Arbitrators, the rules of the American Arbitration Association shall apply with respect to the arbitration proceedings.

6. Except as provided herein, all other provisions of the agreement between the parties dated April 18, 2016, shall remain in full force and effect, unchanged.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

**CITY OF MARYSVILLE**

**SNOHOMISH COUNTY FIRE  
PROTECTION DISTRICT NO. 12**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Commissioner

Approved as to Form:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Fire District Secretary

Approved as to Form:

\_\_\_\_\_  
Fire Protection District 12 Attorney

**AGREEMENT FOR JOINT OPERATION OF  
FIRE AND EMERGENCY MEDICAL PROTECTION FACILITIES**

THIS AGREEMENT is entered into between SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 12, a municipal corporation, hereafter referred to as "District 12," and the CITY OF MARYSVILLE, a municipal corporation, hereafter referred to as "City."

This agreement is entered into by the City under the authority of RCW 35A.11.040 and District 12 under the authority of RCW 52.12.031 and in conformity with Chapter 39.34 RCW, the Interlocal Cooperation Act.

The City and District 12 previously each maintained and operated their own fire department to provide fire protection, fire suppression and emergency medical services in its respective area.

The City and District 12 determined that it is in the best interest of each of the municipal corporations to establish a Consolidated Fire Department to be operated under the control and direction of a Board of Directors as defined by this agreement.

The City and District 12 initially entered into an Agreement for Joint Operations of Fire and Emergency Medical Protection Facilities on October 16, 1991 with updates on September 15, 1993 and have now determined that further updates and revisions to the agreement are appropriate and necessary. Accordingly, the parties wish to enter into this agreement and any amendments thereto.

To carry out the purposes of this agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

1. **DEFINITIONS.** The following terms, when used in this agreement, shall be defined as follows:
  - 1.1. "City" shall mean the City of Marysville.
  - 1.2. "District 12" shall mean Snohomish County Fire Protection District No. 12.
  - 1.3. "Department", "Fire Department" "District" or "Consolidated Fire Department" shall mean the combined operating fire departments of the City and District 12, hereinafter referred to as the "Marysville Fire District."
  - 1.4. "Fire Chief" shall mean the chief of the Fire Department appointed by the Board of Directors.
  - 1.5. "Board of Directors" or "Board" shall mean the joint board composed of three appointees of the City and up to six appointees of the District as further described in paragraph 4 below.
2. **TERM.** This agreement shall be effective August 1, 2003 and shall terminate December 31, 2016 unless extended by mutual written agreement of the parties.

3. **RENEGOTIATION OF TERMS.** During calendar year 2016 the parties, either through designated staff and/or through committees appointed by the City and Fire District 12 agree within 14 days of full execution of this Agreement to establish a regular schedule to meet and negotiate in good faith for the purpose of developing a service delivery model for provision of fire and EMS services to their respective jurisdictions after the expiration of this Agreement. Service delivery models to be negotiated may include, but not be limited to the following:
- A. Renewal or extension of this Agreement with appropriate revisions;
  - B. Establishment of a Regional Fire Authority;
  - C. Establishment of separate City and Fire District departments

In the event the parties are unable to reach written agreement to either extend this agreement with revisions or to develop a mutually agreed upon alternative service delivery model by September 1, 2016, the parties will begin the process of winding down the Marysville Fire District and taking the necessary steps consistent with this agreement and applicable law to independently provide services to their respective jurisdictions. Each party pledges to cooperate and exercise good faith to accomplish a smooth transition.

- 4.
- 4 **BOARD OF DIRECTORS.** The operations of the Department necessary to carry out the purposes of this agreement shall be administered by a Board of Directors consisting of a minimum of six members, and a maximum of nine members, as defined in this agreement. The City shall appoint three members to the Board of Directors, provided that the appointees shall consist of three City Council members or two city council members and the Mayor. District 12 shall appoint no less than three and no more than six members to the Board of Directors. Provided, that the appointees shall consist of Commissioners of District 12. Pursuant to the merger of Fire District No. 20 into Fire District No. 12, District 12 will, initially, appoint 6 members to the Board of Directors and reduce its Board membership down to three in accordance with RCW 52.06.085. The Board shall have the authority to administer and manage the operations of the Marysville Fire District, all jointly owned properties and equipment and all properties and equipment of each party used by the Marysville Fire District. The Board shall have the authority and powers granted by this instrument and such additional authority and powers as may from time to time be conferred on it by the legislative bodies of both parties. A quorum of the Board shall consist of a simple majority of the appointed members. Actions of the Board shall require the affirmative vote of the majority of the members of the Board present. The Fire Chief shall report to and operate under the supervision and control of the Board of Directors.
5. **MEETINGS OF BOARD OF DIRECTORS.** All meetings of the Board of Directors shall be held in compliance with the Open Public Meetings Act, chapter 42.30 RCW. The date and time of the regular monthly meeting of the Board of Directors shall be established by resolution of the Board.

6. **LIMITATION OF THE BOARD OF DIRECTORS.** The Board of Directors shall have no authority to modify or revise the terms of this agreement. In the event the Board of Directors shall be unable to reach an agreement on any matter before it, such matter shall be referred to the City Council and the Board of Commissioners of District 12 for resolution.
7. **CITY SERVICES.** The Board of Directors shall provide the following services within the City limits:
- 7.1. Fire prevention services.
  - 7.2. Fire suppression services.
  - 7.3. Emergency medical services.
  - 7.4. Hazardous materials incident response services.
  - 7.5. Uniform Fire Code inspection services.
  - 7.6. Uniform Fire Code preconstruction building plan review services.
  - 7.7. Uniform Fire Code investigation services.
  - 7.8. Technical Rescue Services.
8. **DISTRICT 12 SERVICES.** The Board of Directors shall provide the following services within the boundaries of District 12.
- 8.1. Fire prevention services.
  - 8.2. Fire suppression services.
  - 8.3. Emergency medical services.
  - 8.4. Hazardous materials incident response services.
  - 8.5. Technical Rescue Services.
9. **LEVEL OF SERVICES.** Fire prevention, fire suppression, emergency medical, technical rescue and hazardous materials incident response services shall be provided at the same level to each of the parties under the terms of this agreement. In the event of simultaneous emergencies within the City and District 12 whereby the resources of the Department are taxed beyond its ability to render equal protection, the officers and agents of the Department shall determine how to allocate the resources of the Department.

The parties recognize that Snohomish County has the statutory jurisdiction to enforce the provisions of the Uniform Fire Code within the boundaries of District 12 rather than District 12 itself.



**10. OPERATIONS COMMITTEE.** An Operations Committee is formed consisting of the Fire Chief, the Mayor, and the Chief Administrative Officer of the City. The Operations Committee which shall act in an advisory capacity only to the Chief and Board of Directors shall:

- 10.1. Provide input on the development of operational priorities, policies, and procedures and recommend their adoption by the Board.
- 10.2. Provide input on the preparation of a budget and present the budget to the Board for approval.
- 10.3. Monitor revenues and expenditures and provide input as to whether budgetary targets are being met.
- 10.4. Provide input for the establishment of objectives for collective bargaining and direct negotiation strategy.
- 10.5. Provide input regarding Department operations and Department policies and procedures.
- 10.6. Obtain assistance of key staff from the District and the City and require attendance of such staff at meetings of the Operations Committee.
- 10.7. Meet at least monthly.

**11. BUDGET.** The Operations Committee shall provide input on the preparation of a proposed operating budget to the Board of Directors for the Marysville Fire District in accordance with the Budgeting, Accounting and Reporting System (BARS) established by the Washington State Auditor's Office, establishing the annual income and expense requirements of the Department and the capital expenditures required for the operation of the Department. The Board of Directors shall review the proposed budget and submit an estimate of the City's cash contribution amount to the City and the District not later than October 1 of each year. Approval of the budget shall require a majority vote of the Board of Directors. After a budget is adopted by the Board of Directors, a copy shall be submitted to the Marysville City Council and District 12 Commissioners. In the event the Board of Directors cannot agree on a Budget, the Board shall notify each of the parties to this agreement. The parties to this agreement shall negotiate a compromise on the budget or budget item(s), and shall have authority to approve such on behalf of the Marysville Fire District. In the event the parties to this agreement cannot reach a compromise, the parties agree to utilize arbitration as outlined in section 29-Dispute Resolution of this agreement.

In the event it shall be necessary, during any calendar year, for the budget to be amended, the Operations Committee shall provide input on a budget amendment for submittal to the Board for review. Upon approval by the Board of Directors, the amendment shall be

submitted to the governing body of each party for approval in the event the amendment shall require an additional contribution of funds by either party.

12. **SPECIAL FUND.** The Board of Directors shall create a special operating fund with the County Treasurer's office to be used for the payment of the operating costs of the Fire Department. The Board of Directors shall be responsible for the proper management and accounting of all funds coming into the possession of the Board of Directors. The financial affairs of the Board of Directors shall be conducted in accordance with applicable federal and state laws and regulations.
13. **FUNDING OF SPECIAL FUND.** Each of the parties agrees to fund the operations of the Department under the following provisions:
  - 13.1. **Financial Contribution by District 12.** District 12 agrees to levy regular real property taxes, as determined by its Board of Commissioners, on taxable property located within the District. The Board of Directors shall provide sufficient funds for the following District 12 operations:
    - 13.2. Commissioners' fees pursuant to RCW 52.14.010.
    - 13.3 Membership fees for state and local municipal corporation associates and commissioners' associations.
    - 13.4 Board of Directors' travel expenses and expenses incurred in attending meetings, legislative and administrative hearings and all other such functions.
    - 13.5 Attorneys', accountants', auditors' and investment officers' fees and costs.
    - 13.6 Election expenses.
    - 13.7 Such other reasonable and necessary expenses as may be incurred from time to time by District 12 and its Board of Commissioners that are not attributable to the operation of the Department.
  - 13.8 **Financial Contribution By City.** Each year an agreement as to the financial contribution by the City for the ensuing year will be finalized by September 30<sup>th</sup>. In the event the parties agree to extend the term of this Agreement beyond December 31, 2016 any extension of this Agreement shall include a formula for each party's financial contribution that can be applied automatically so as to eliminate the need to develop a formula annually. The contribution shall be paid to the Board of Directors in equal monthly installments.
  - 13.9 **District Regular Tax Limitations.** District 12 agrees that it will not seek voter approval of the lifting of the LID limitation on its regular or emergency medical services regular real property tax levy without the consent of the City. District 12 agrees that it will not voluntarily lower its regular or emergency medical services regular real property tax levy without the consent of the City.

- 14 EMPLOYMENT OF PERSONNEL.** District 12 shall be the employer of all personnel required to perform the services provided for in this agreement. The Board of Directors shall provide funds to the District to pay all wages, salaries, employment benefits, payroll taxes and any other expenses associated with the paid personnel. It is further agreed that future medical benefits required by statute to be provided to LEOFF I personnel whose employment is transferred from the City to District 12 shall be funded by the Board of Directors. District 12 assigns its authority to manage, supervise, employ, terminate and contract with employees to the Board of Directors.
- 15 ASSIGNMENT OF PERSONNEL AND EQUIPMENT.** Under the provisions of the Board of Directors, the chief shall be responsible for the supervision, employment, termination, assignment and stationing of all personnel and equipment of the Department. In exercising such authority, the Fire Chief shall consult with the Board of Directors to insure that an adequate level of protection is provided within the geographical boundaries of each of the parties.
- 16 FIRE CHIEF AND FIRE MARSHAL.** The City agrees that it will recognize the Fire Chief and Fire Marshal of the District as the Fire Chief and Fire Marshal of the City. The Fire Chief and Fire Marshal shall cooperate with the City building officials and the City's Director of Community Development to enforce the provisions of the Uniform Fire Code. The City agrees that all court costs and other legal costs incurred in the enforcement of the Uniform Fire Code within the City limits shall be paid by the City and shall not be considered an operating expense of the Department. In the event the City shall be awarded its costs, attorneys' fees, penalties or fines in such enforcement action, the recovery shall remain the property of the City.
- 17 PROPERTY OWNERSHIP.** Except as provided in paragraph 24, all property owned by District 12 to enable it to perform the services required under this agreement shall remain the property of District 12 in the event of the termination of this agreement. All property owned by the City to enable it to perform the services required under this agreement shall remain the property of the City in the event of the termination of this agreement. All jointly owned and jointly purchased property acquired under the terms of this agreement shall be disposed of on an equitable basis and in such manner as may be agreed upon between the City and District 12 in the event of the termination of the joint operation.
- 18 MAJOR CAPITAL IMPROVEMENTS.** In the event the Board of Directors shall determine that a major capital improvement, not included in the annual budget, is necessary for the proper operation of the Department, the Board of Directors shall prepare a report and recommendation to be submitted to the legislative body of each of the parties for review. The parties agree to review any recommendation of the Board of Directors, and, if necessary, to consider the issuance and sale of general obligation bonds to fund needed capital improvements. In the event it shall be necessary to obtain voter approval to incur indebtedness or levy excess taxes, the parties agree to cooperate to jointly submit such requests to the voters of the City and District 12. In the event any such ballot measure shall be approved in one jurisdiction but not in the other, the jurisdiction in which it failed shall submit the measure at another election during the same calendar year if an election date is available. If the measure shall fail the second time, the jurisdiction submitting the measure

may consider funding the improvements through any other source of funding that may be available. All funds received as a result of special levies, sale of bonds, or the like for the benefit of the Marysville Fire District shall be tendered to the accounts of the Department as soon as practical.

- 19 MAINTENANCE OF STATIONS.** The Board of Directors shall be responsible to provide for the normal maintenance and repair of all station facilities exclusively operated by the District. The Board of Directors shall enter into a use agreement with the City to provide for normal maintenance, repair and operating expenses of any jointly operated, City owned station facilities.
- 20 HOLD HARMLESS.** Each of the parties shall, at all times, be solely responsible for the acts or the failure to act of its personnel that occur or arise in any way out of the performance of this agreement by its personnel only and to save and hold the other party and its personnel and officials harmless from all costs, expenses, losses and damages, including cost of defense, incurred as a result of any acts or omissions of the party's personnel relating to any activities of such party that may have occurred prior to the effective date of this agreement.
- 21 INSURANCE.** The Board of Directors shall provide insurance coverage for all operations, facilities, equipment and personnel of the Department. The insurance shall include all risk property insurance, insuring District 12 and City equipment and District 12 buildings at replacement cost; comprehensive general liability insurance with a minimum policy limit of \$2,000,000.00 per occurrence; errors and omissions insurance including civil rights coverage covering the actions of the Board of Directors and the legislative bodies of District 12 and the City; auto insurance, including comprehensive and collision coverage at agreed replacement cost and liability coverage with a minimum policy limit of \$2,000,000.00 per occurrence; boiler and machinery insurance and a fidelity bond covering the actions of Department personnel. The City shall provide insurance coverage for all jointly operated city owned facilities. The Board of Directors shall furnish to District 12 and the City appropriate documentation showing that such coverage is in effect and that District 12 and the City are named insureds on the policies on or before the effective date of the joint operation. The Board of Directors is authorized, consistent with the above provisions, to contract with the Washington Cities Insurance Authority or such other insurance provider as it deems appropriate.
- 22 OPERATIONAL RULES AND REGULATIONS.** The Board of Directors shall, from time to time, adopt and implement rules and regulations to govern the operations of the Department.
- 23 EMPLOYMENT ON TERMINATION.** In the event, as a result of the notice of termination or expiration of this agreement, District 12 must terminate any of its employees, the City agrees that it will, if positions are available, hire the qualified employees terminated by District 12 before it employs additional personnel. Subject to the provisions of any collective bargaining agreement to which District 12 or the Board of Directors may be a party, the determination of which District 12 employees will be terminated and employed by the City shall be negotiated by the parties. The negotiations

shall take into consideration a fair and equal apportionment of the employees based on the length of service, experience, qualifications and rank of the employees.

- 24 ANNUAL RETREAT.** The Board of Directors shall hold an annual retreat to review the operation of the Fire Department during the preceding year, to discuss planning, the operating budget and capital improvement budget for the following year and to review any provisions of this agreement that either party may wish to modify. This meeting shall be scheduled at an agreeable time on or before October 1 of each year. The results of the retreat may be reviewed by the Marysville City Council if desired.
- 25 ANNEXATIONS.** In the event that the City, during the term of this agreement, shall, in single annexations, annex areas of District 12 that contain more than five percent (5%) of the area of District 12, the City agrees that it will not invoke the provisions of RCW 35A.14.380 and .400, as presently exists or as may be hereafter amended, relating to ownership of assets for each such annexation. District 12 agrees, during the term of this agreement, that the percentage of the assessed value of District 12 contained in each such annexation shall be cumulated and that the City shall be entitled to invoke the statutory provisions for all such prior annexations which occurred during the term of this agreement at the time of the termination of this agreement and prior agreements.
- 26 NOTICES.** All notices, requests, demands and other communications required by this agreement shall be in writing and, except as expressly provided elsewhere in this agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing if mailed by first class, postage prepaid and addressed to the party at its address as stated in this agreement or at such address as any party may designate at any time in writing.
- 27 SEVERABILITY.** If any provision of this agreement or its application is held invalid, the remainder of the agreement or the application of the remainder of the agreement shall not be affected.
- 28 MODIFICATION.** This agreement represents the entire agreement between the parties. No change, termination or attempted waiver of any of the provisions of this agreement shall be binding on either of the parties unless executed in writing by authorized representatives of each of the parties. The agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.
- 29 BENEFITS.** This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.
- 30 DISPUTE RESOLUTION.** In the event of a disagreement between the parties relating to the interpretation of the terms of this agreement, the parties agree that such dispute shall be resolved by binding arbitration. The arbitration shall be conducted by a panel of three (3) arbitrators. Each party shall appoint an arbitrator, and the two arbitrators shall appoint a third arbitrator. Unless different rules are adopted by the Board of Arbitrators, the rules of the American Arbitration Association shall apply with respect to the arbitration proceedings.

31 **PRIOR AGREEMENTS.** This Agreement is solely intended to update and replace the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities dated September 15, 1993 and prior amendments thereto.

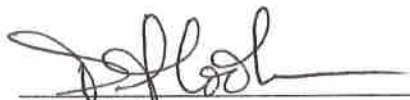
DATED THIS 18<sup>th</sup> DAY OF April, 2016.

**CITY OF MARYSVILLE**

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 12**

  
\_\_\_\_\_  
Mayor


  
\_\_\_\_\_  
Chairperson

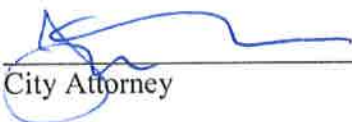
  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
City Clerk  
Reputy

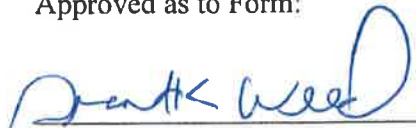
  
\_\_\_\_\_  
Commissioner

Approved as to Form:

  
\_\_\_\_\_  
Fire District Secretary

  
\_\_\_\_\_  
City Attorney

Approved as to Form:

  
\_\_\_\_\_  
District's Attorney

*Update*  
*Index #12*

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: November 14, 2016**

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

**RECOMMENDED ACTION:**

**The Finance and Executive Departments recommend City Council approve the November 2, 2016 claims in the amount of \$750,809.71 paid by EFT transactions and Check No. 112146 through 112332 with no Check No.'s voided.**

**COUNCIL ACTION:**



BLANKET CERTIFICATION

**CLAIMS**  
FOR  
**PERIOD-11**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$750,809.71 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 112146 THROUGH 112332 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

\_\_\_\_\_  
AUDITING OFFICER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **14<sup>th</sup> DAY OF NOVEMBER 2016.**

\_\_\_\_\_  
COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112146	LICENSING, DEPT OF	CPLACH BATCH 10/28/16	GENERAL FUND	477.00
112147	LICENSING, DEPT OF		GENERAL FUND	453.00
112148	LICENSING, DEPT OF		GENERAL FUND	306.00
112149	LICENSING, DEPT OF		GENERAL FUND	618.00
112150	LICENSING, DEPT OF		GENERAL FUND	342.00
112151	LICENSING, DEPT OF		GENERAL FUND	273.00
112152	LICENSING, DEPT OF		GENERAL FUND	201.00
112153	LICENSING, DEPT OF		GENERAL FUND	216.00
112154	LICENSING, DEPT OF		GENERAL FUND	126.00
112155	LICENSING, DEPT OF		GENERAL FUND	276.00
112156	LICENSING, DEPT OF		GENERAL FUND	480.00
112157	AAPP	MEMBERSHIP DUES-KING	POLICE PATROL	125.00
112158	ADVANTAGE BUILDING S	JANITORIAL SERVICE	WATER FILTRATION PLANT	81.19
	ADVANTAGE BUILDING S		COMMUNITY CENTER	811.88
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT F	811.88
	ADVANTAGE BUILDING S		UTIL ADMIN	811.88
	ADVANTAGE BUILDING S		COURT FACILITIES	1,217.81
	ADVANTAGE BUILDING S		ADMIN FACILITIES	1,217.81
	ADVANTAGE BUILDING S		PUBLIC SAFETY BLDG.	1,510.09
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	1,623.74
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	3,653.43
112159	AGREEMENT DYNAMICS	RESOLVE TRAINING	MUNICIPAL COURTS	304.73
	AGREEMENT DYNAMICS		COMMUNITY DEVELOPMENT-	305.92
	AGREEMENT DYNAMICS		RECREATION SERVICES	611.84
	AGREEMENT DYNAMICS		CITY CLERK	611.84
	AGREEMENT DYNAMICS		EXECUTIVE ADMIN	917.76
	AGREEMENT DYNAMICS		POLICE ADMINISTRATION	1,070.43
	AGREEMENT DYNAMICS		UTIL ADMIN	2,140.85
112160	ALPHA COURIER INC	COURIER SERVICE	WASTE WATER TREATMENT F	44.20
	ALPHA COURIER INC		WASTE WATER TREATMENT F	44.20
	ALPHA COURIER INC		WASTE WATER TREATMENT F	249.70
112161	ALPINE PRODUCTS INC	TORCH DOWNS	TRAFFIC CONTROL DEVICES	1,080.09
112162	AMARO, STEVE & BROOK	UB 755117790000 5117 79TH AVE	WATER/SEWER OPERATION	30.50
112163	ANDERSON, ASHLEY	UB 094767145000 4767 145TH ST	WATER/SEWER OPERATION	131.90
112164	APSCO, INC.	PUMP IMPELLER	SEWER LIFT STATION	4,145.07
112165	ARAMARK UNIFORM	UNIFORM SERVICE	SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM		SMALL ENGINE SHOP	6.55
	ARAMARK UNIFORM	LINEN SERVICE	OPERA HOUSE	40.37
	ARAMARK UNIFORM	UNIFORM SERVICE	EQUIPMENT RENTAL	69.35
	ARAMARK UNIFORM		EQUIPMENT RENTAL	69.35
112166	ARDOHAIN, DUANE M	UB 800596000000 6224 53RD AVE	WATER/SEWER OPERATION	25.52
112167	BEECK, BRIANNA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112168	BETA SIGMA PHI		GENERAL FUND	100.00
112169	BHC CONSULTANTS	PROFESSIONAL SERVICES	SEWER CAPITAL PROJECTS	25,571.40
112170	BILLING DOCUMENT SPE	BILL PRINTING SERVICE	UTILITY BILLING	1,706.78
112171	BOUFFIOU, VALERIE	PRO-TEM SERVICES	MUNICIPAL COURTS	555.00
112172	BRAKE AND CLUTCH	HUB CAB CREDIT	EQUIPMENT RENTAL	-57.77
	BRAKE AND CLUTCH	BRAKE DRUMS, SHOES AND SPRING	EQUIPMENT RENTAL	548.08
112173	BRIM TRACTOR	FUEL FILTER CAP	EQUIPMENT RENTAL	131.25
112174	BROWN, CHRIS	REIMBURSE CONFERENCE EXPENSE	COMPUTER SERVICES	237.52
112175	BUSINESS & LEGAL	2017 HR LAW RENEWAL	PERSONNEL ADMINISTRATIOI	1,495.00
112176	CASCADE MACHINERY	FILTER ELEMENT AND INSERT	WASTE WATER TREATMENT F	529.69
112177	CASCADE NATURAL GAS	NATURAL GAS CHARGES	WATER FILTRATION PLANT	172.36
112178	CEMEX	ASPHALT	ROADWAY MAINTENANCE	149.98
	CEMEX		ROADWAY MAINTENANCE	206.39
	CEMEX		ROADWAY MAINTENANCE	345.36
	CEMEX		ROADWAY MAINTENANCE	347.42

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112179	CENTRAL WELDING SUPP	BRUSHES	ER&R	44.58
	CENTRAL WELDING SUPP	WYPALL WIPES	ER&R	242.33
	CENTRAL WELDING SUPP	ORANGE WINTER JACKETS	ER&R	467.39
	CENTRAL WELDING SUPP	SWEATSHIRTS	ER&R	471.32
	CENTRAL WELDING SUPP	ORANGE WINTER JACKETS	ER&R	487.03
	CENTRAL WELDING SUPP	GLOVES	ER&R	488.00
112180	CHAMPION BOLT	HARDWARE	WATER DIST MAINS	32.92
	CHAMPION BOLT		WASTE WATER TREATMENT F	73.07
	CHAMPION BOLT	ALL THREAD AND HARDWARE	WATER DIST MAINS	685.12
112181	CHEMTRADE CHEMICALS	ALUMINUM SULFATE	WASTE WATER TREATMENT F	4,020.82
112182	COBB, JEFF	REIMBURSE CONFERENCE EXPENSE	UTIL ADMIN	75.49
112183	COLDWELL BANKER BAIN	UB 420750500004 16429 42ND AVE	WATER/SEWER OPERATION	25.36
112184	COMCAST	MONTHLY BROADBAND CHARGES	COMPUTER SERVICES	26.22
	COMCAST	CABLE SERVICE-KBCC	BAXTER CENTER APPRE	51.95
112185	COMMERCIAL FIRE	FIRE EXTINGUISHER SERVICE	ADMIN FACILITIES	107.52
	COMMERCIAL FIRE	FIRE EXTINGUISHERS AND SERVI	ER&R	166.72
112186	COOP SUPPLY	SMALL TOOLS	WASTE WATER TREATMENT F	54.83
	COOP SUPPLY	SPREADER, SEED, RID MOSS AND B	WASTE WATER TREATMENT F	213.77
	COOP SUPPLY	STRAW AND SEED	SEWER MAIN COLLECTION	501.65
	COOP SUPPLY	TURF MIX AND PANELS	GMA - STREET	916.31
112187	COPIERS NORTHWEST	PRINTER/COPIER CHARGES	PERSONNEL ADMINISTRATIO	53.29
	COPIERS NORTHWEST		WASTE WATER TREATMENT F	119.16
	COPIERS NORTHWEST		PROBATION	136.60
	COPIERS NORTHWEST		UTILITY BILLING	173.25
	COPIERS NORTHWEST		CITY CLERK	193.24
	COPIERS NORTHWEST		FINANCE-GENL	193.24
	COPIERS NORTHWEST		LEGAL - PROSECUTION	474.60
	COPIERS NORTHWEST		POLICE INVESTIGATION	516.05
	COPIERS NORTHWEST		EXECUTIVE ADMIN	527.91
	COPIERS NORTHWEST		DETENTION & CORRECTION	790.11
	COPIERS NORTHWEST		OFFICE OPERATIONS	2,166.37
112188	CORRECTIONS, DEPT OF	WORK CREW SEPT 2016	WATER DIST MAINS	89.63
	CORRECTIONS, DEPT OF		PARK & RECREATION FAC	214.41
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	620.05
112189	COSTA, RIETTA	INSTRUCTOR SERVICES	COMMUNITY CENTER	81.00
112190	DAY WIRELESS SYSTEMS	RADIO REPAIR	POLICE PATROL	38.19
112191	DELL	PC	DRUG ENFORCEMENT	1,186.38
112192	DICKS TOWING	TOWING EXPENSE-98 TOYOTA COROL	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-50855	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-50914	POLICE PATROL	43.64
	DICKS TOWING	TOWING EXPENSE-MP16-51209	POLICE PATROL	43.64
112193	DICKSON COMPANY	REPAIR CHART RECORDER	WATER/SEWER OPERATION	-35.70
	DICKSON COMPANY		WATER DIST MAINS	428.06
112194	DOPPS, MARIA C.	INTERPRETER SERVICES	COURTS	104.36
112195	E&E LUMBER	PLYWOOD	MAINTENANCE	28.15
	E&E LUMBER	SAW AND DRILL HEX	WATER SERVICES	31.39
	E&E LUMBER	BUCKETS	SOURCE OF SUPPLY	41.79
	E&E LUMBER	LEVEL AND HOLE SAW	WATER SERVICES	45.32
	E&E LUMBER	WIRE BRUSHES, BLADES, GLUE, RA	ER&R	528.47
112196	EAGAN, ALYSSA	REIMBURSE TRAINING EXPENSE	MUNICIPAL COURTS	500.42
112197	EAGLE FENCE	INSTALL CHAIN LINK FENCE	ROADWAY MAINTENANCE	1,303.75
112198	ECONOMY FENCE CENTER	FENCE RENTAL	STORM DRAINAGE	163.65
112199	EMERALD HILLS	COFFEE SUPPLIES-KBCC	BAXTER CENTER APPRE	138.96
112200	ENVIRONMENTAL RES	PROFICIENCY TESTING	WASTE WATER TREATMENT F	442.52
112201	EVERETT, CITY OF	LAB ANALYSIS	WATER QUAL TREATMENT	129.60
112202	EVERETT, CITY TREAS	WATER FILTRATION SERVICES	SOURCE OF SUPPLY	244,919.99
112203	EVERGREEN SAFETY COU	FLAGGER CERTIFICATION (2)	TRAINING	85.00

**CITY OF MARYSVILLE  
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112203	EVERGREEN SAFETY COU	FLAGGER CERTIFICATION (2)	UTIL ADMIN	85.00
112204	EVERGREEN SECURITY	MONITORING/COMMUNICATIONS TEST	COURT FACILITIES	117.00
112205	FIRESTONE	TIRES	EQUIPMENT RENTAL	93.42
112206	FLOYD, CHRIS	INSTRUCTOR SERVICES	RECREATION SERVICES	219.84
	FLOYD, CHRIS		RECREATION SERVICES	219.84
112207	FREEMAN, SHANE	REIMBURSE TRAINING EXPENSE	UTIL ADMIN	91.39
112208	FRONTIER COMMUNICATI	ACCT #36065836350725085	COMMUNITY DEVELOPMENT-	47.55
	FRONTIER COMMUNICATI		UTIL ADMIN	47.56
	FRONTIER COMMUNICATI	ACCT #36065125170927115	STREET LIGHTING	48.38
	FRONTIER COMMUNICATI	ACCT #36065774950927115	STREET LIGHTING	48.38
	FRONTIER COMMUNICATI	ACCT #36065173190324995	TRAFFIC CONTROL DEVICES	52.11
	FRONTIER COMMUNICATI	ACCT #36065771080927115	STREET LIGHTING	53.38
	FRONTIER COMMUNICATI	ACCT #36065833580311025	POLICE PATROL	53.38
	FRONTIER COMMUNICATI	ACCT #36065770750721145	POLICE PATROL	53.55
	FRONTIER COMMUNICATI	ACCT #36065827660617105	MUNICIPAL COURTS	67.66
	FRONTIER COMMUNICATI	ACCT #36065831360617105	MUNICIPAL COURTS	67.66
	FRONTIER COMMUNICATI	ACCT #36065962121015935	MAINT OF GENL PLANT	67.66
	FRONTIER COMMUNICATI	ACCT #36065976670111075	OFFICE OPERATIONS	67.66
	FRONTIER COMMUNICATI	ACCT #25300981920624965	SEWER LIFT STATION	85.62
	FRONTIER COMMUNICATI	ACCT #36065943981121075	PUBLIC SAFETY BLDG.	95.11
	FRONTIER COMMUNICATI	ACCT #36065191230801065	WATER FILTRATION PLANT	99.23
	FRONTIER COMMUNICATI	ACCT #36065340280125085	ADMIN FACILITIES	101.64
112209	FRONTIER COMMUNICATI	ACCT #42539763250319985	PARK & RECREATION FAC	54.57
112210	GALLS, LLC	UNIFORM-NEGRON	POLICE PATROL	17.40
	GALLS, LLC	UNIFORM-REDIGER	POLICE PATROL	17.40
	GALLS, LLC	UNIFORM-WHITE, DANIEL	DETENTION & CORRECTION	17.40
	GALLS, LLC	NAMEPLATE	POLICE PATROL	17.48
	GALLS, LLC	UNIFORM-NEGRON	POLICE PATROL	218.20
	GALLS, LLC	UNIFORM-WHITE, DANIEL	DETENTION & CORRECTION	268.92
	GALLS, LLC	UNIFORM-NEGRON	POLICE PATROL	350.75
	GALLS, LLC	UNIFORM-REDIGER	POLICE PATROL	350.75
112211	GC SYSTEMS INC	REPAIR PARTS	WATER DIST MAINS	2,787.11
112212	GEOLINE INC	TRIMBLE TSC3 W/ACCESSORIES	WATER RESERVOIRS	2,004.45
	GEOLINE INC		WATER MAINS INSTALL	2,004.45
	GEOLINE INC		STORM DRAINAGE	4,008.91
112213	GLASPEY, YOSHIKO	UB 64045000000 6201 99TH ST N	WATER/SEWER OPERATION	150.91
112214	GOBLE SAMPSON ASSOC	PUMPHEAD AND MARPRENE LOADSURE	SOURCE OF SUPPLY	1,629.01
112215	GOODMAN, AMY & MIKE	UB 84934000000 6305 78TH PL N	WATER/SEWER OPERATION	9.09
112216	GRAINGER	CHARGER	WATER FILTRATION PLANT	4.98
	GRAINGER	DRIVER	WATER FILTRATION PLANT	12.19
	GRAINGER	SWITCH	WATER FILTRATION PLANT	128.94
112217	GRANITE CONST	VEST, TAPE MEASURE AND FLASHLI	ENGR-GENL	79.44
112218	GREATAMERICA FINANCI	POSTAGE LEASE PAYMENT	CITY CLERK	30.19
	GREATAMERICA FINANCI		EXECUTIVE ADMIN	30.19
	GREATAMERICA FINANCI		FINANCE-GENL	30.19
	GREATAMERICA FINANCI		PERSONNEL ADMINISTRATIOI	30.19
	GREATAMERICA FINANCI		UTILITY BILLING	30.19
	GREATAMERICA FINANCI		LEGAL - PROSECUTION	30.19
	GREATAMERICA FINANCI		POLICE INVESTIGATION	36.22
	GREATAMERICA FINANCI		POLICE PATROL	36.22
	GREATAMERICA FINANCI		OFFICE OPERATIONS	36.22
	GREATAMERICA FINANCI		DETENTION & CORRECTION	36.22
	GREATAMERICA FINANCI		POLICE ADMINISTRATION	36.22
	GREATAMERICA FINANCI		COMMUNITY DEVELOPMENT-	38.54
	GREATAMERICA FINANCI		ENGR-GENL	38.54
	GREATAMERICA FINANCI		UTIL ADMIN	38.55
112219	GREENSHIELDS	FEELER GAUGE AND BLADE	WASTE WATER TREATMENT F	32.85

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112220	GREGERSON, DANIEL &	UB 454270000000 14116 54TH DR	WATER/SEWER OPERATION	86.94
112221	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
112222	GRIMM, KENNETH	UB 849000673005 6102 80TH ST N	WATER/SEWER OPERATION	24.71
112223	HACH COMPANY	WWTP LAB SUPPLIES	WASTE WATER TREATMENT F	466.93
112224	HAVELLANA, JEREMY	REIMBURSE CDL LICENSE RENEWAL	SOLID WASTE OPERATIONS	102.00
112225	HD FOWLER COMPANY	PVC ELL	SEWER MAIN COLLECTION	23.85
	HD FOWLER COMPANY	GAUGE	WATER DIST MAINS	31.89
	HD FOWLER COMPANY	TEST PUMP RENTAL	WATER MAINS INSTALL	54.55
	HD FOWLER COMPANY	SEWER SADDLE	SEWER MAIN COLLECTION	97.23
	HD FOWLER COMPANY	PIPE AND END CAP	STORM DRAINAGE	235.84
	HD FOWLER COMPANY	COUPLINGS	WATER/SEWER OPERATION	258.17
	HD FOWLER COMPANY	ADAPTERS AND COUPLINGS	WATER/SEWER OPERATION	258.89
	HD FOWLER COMPANY	ADAPTERS AND BRASS PARTS	WATER/SEWER OPERATION	327.61
	HD FOWLER COMPANY	QUICK JOINT	WATER/SEWER OPERATION	413.19
	HD FOWLER COMPANY	MARKING PAINT	ER&R	445.13
	HD FOWLER COMPANY	CLAMP AND QUICK JOINT	WATER/SEWER OPERATION	503.77
	HD FOWLER COMPANY	BALL VALVE	WATER/SEWER OPERATION	507.03
	HD FOWLER COMPANY	METER SETTERS	WATER/SEWER OPERATION	570.10
	HD FOWLER COMPANY	HYDRANT REPLACEMENT SUPPLIES	WATER CAPITAL PROJECTS	45,504.43
112226	HD SUPPLY WATERWORKS	FERNCOS	SOURCE OF SUPPLY	84.48
112227	HERC RENTALS INC	LIGHT TOWERS RENTAL	WATER DIST MAINS	250.94
112228	HOWLAND, BRANDON & A	UB 080117000002 9626 54TH AVE	WATER/SEWER OPERATION	21.30
112229	HWA GEOSCIENCES	PROFESSIONAL SERVICES	STORM DRAINAGE	7,941.80
112230	INTERSTATE BATTERY	BATTERIES	ER&R	324.38
112231	J. THAYER COMPANY	TEAM BUILDING SUPPLIES	SOLID WASTE OPERATIONS	123.20
	J. THAYER COMPANY		UTIL ADMIN	123.21
112232	JOHNSON, KEVIN & KIM	UB 961150000003 1072 ALDER AVE	WATER/SEWER OPERATION	97.09
112233	JP COOKE COMPANY,THE	ANNUAL ANIMAL LICENSE TAGS	GENERAL FUND	-6.42
	JP COOKE COMPANY,THE		COMMUNITY DEVELOPMENT-	76.92
112234	K2 DATA SYSTEMS INC	PROFESSIONAL SERVICES	WATER FILTRATION PLANT	3,493.65
	K2 DATA SYSTEMS INC		WASTE WATER TREATMENT F	3,493.65
112235	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	69.30
	KUNG FU 4 KIDS		RECREATION SERVICES	277.20
	KUNG FU 4 KIDS		RECREATION SERVICES	1,472.62
112236	KVANGNES, CHAD	UB 760002000001 7207 52ND ST N	WATER/SEWER OPERATION	29.00
112237	LAB SAFETY SUPPLY	FACE MASKS	WATER/SEWER OPERATION	-23.81
	LAB SAFETY SUPPLY		UTIL ADMIN	285.69
112238	LAB/COR, INC.	LAB ANALYSIS	WATER QUAL TREATMENT	810.00
	LAB/COR, INC.		WATER QUAL TREATMENT	810.00
112239	LABOR & INDUSTRIES	OPERATING CERT RENEWAL	ADMIN FACILITIES	129.00
	LABOR & INDUSTRIES		PUBLIC SAFETY BLDG.	129.00
112240	LANGUAGE EXCHANGE	INTERPRETER SERVICES	COURTS	3,073.00
112241	LAW, AUBRIE	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
112242	LEINBACH, SCOTT A	UB 270320000000 5202 119TH PL	WATER/SEWER OPERATION	33.43
112243	LES SCHWAB TIRE CTR	TIRES	ER&R	1,464.23
112244	LOUANGPHAKDY, VIENG	UB 847015850000 7015 85TH AVE	WATER/SEWER OPERATION	54.09
112245	LOWES HIW INC	TARPS	WASTE WATER TREATMENT F	82.44
112246	MAILFINANCE	POSTAGE LEASE PAYMENT	PROBATION	128.59
	MAILFINANCE		MUNICIPAL COURTS	385.80
112247	MARKER, FLOYD E	UB 150520000001 4419 125TH PL	WATER/SEWER OPERATION	28.65
112248	MARTINEZ, EDITH	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
112249	MARYSVILLE FORD	CORE REFUND	EQUIPMENT RENTAL	-38.19
	MARYSVILLE FORD	WINDSHIELD WIPER ASSEMBLY W/CO	EQUIPMENT RENTAL	177.01
112250	MARYSVILLE PRINTING	IMPOUND FORMS	POLICE PATROL	420.04
112251	MARYSVILLE, CITY OF	UTILITY SERVICE-5300 SUNNYSIDE	SEWER LIFT STATION	80.70
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	128.97

**CITY OF MARYSVILLE  
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 FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112251	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	171.21
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	262.98
	MARYSVILLE, CITY OF	UTILITY SERVICE-5315 64TH ST N	PARK & RECREATION FAC	276.75
	MARYSVILLE, CITY OF	UTILITY SERVICE-6915 ARMAR RD	PARK & RECREATION FAC	604.59
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	609.53
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	1,108.86
	MARYSVILLE, CITY OF		PARK & RECREATION FAC	3,189.41
112252	MATCO TOOLS	BLOW GUN SET	EQUIPMENT RENTAL	108.99
	MATCO TOOLS	FUEL PRESSURE GAUGE SET	EQUIPMENT RENTAL	433.67
112253	MAUL FOSTER & ALONGI	PROFESSIONAL SERVICES	STORM DRAINAGE	2,085.00
112254	MCLAUGHLIN, AMY	UB 880020000003 4824 73RD PL N	WATER/SEWER OPERATION	195.38
112255	METCALF, SHELLEY	INSTRUCTOR SERVICES	RECREATION SERVICES	1,147.89
	METCALF, SHELLEY		RECREATION SERVICES	1,147.89
112256	MORRISON, ALLISON	REIMBURSE CONFERENCE EXPENSE	MUNICIPAL COURTS	243.44
112257	MUZZY, CHRIS AND CON	UB 261162158000 11621 58TH AVE	WATER/SEWER OPERATION	85.82
112258	MWH AMERICAS, INC.	PROFESSIONAL SERVICES	WATER CAPITAL PROJECTS	4,071.50
112259	NARA, SONIA	INSTRUCTOR SERVICES	RECREATION SERVICES	90.00
112260	NEXTWAREHOUSE	LAGOON NETWORK SWITCH REPLACEM	WATER/SEWER OPERATION	-84.18
	NEXTWAREHOUSE		WASTE WATER TREATMENT F	1,009.18
112261	NORTH CENTRAL LABORA	WWTP LAB SUPPLIES	WATER/SEWER OPERATION	-23.61
	NORTH CENTRAL LABORA		WASTE WATER TREATMENT F	283.06
112262	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WASTE WATER TREATMENT F	4,815.35
112263	NORTHWESTERN AUTO	SWEEPER REPAIRS	EQUIPMENT RENTAL	593.50
112264	OFFICE DEPOT	OFFICE SUPPLIES	WATER DIST MAINS	13.74
	OFFICE DEPOT		WATER DIST MAINS	20.72
	OFFICE DEPOT		COMPUTER SERVICES	66.50
	OFFICE DEPOT		OFFICE OPERATIONS	66.73
	OFFICE DEPOT		ENGR-GENL	70.90
	OFFICE DEPOT		POLICE PATROL	81.58
	OFFICE DEPOT		UTILITY BILLING	116.32
	OFFICE DEPOT		UTIL ADMIN	148.08
	OFFICE DEPOT		LEGAL-GENL	271.58
	OFFICE DEPOT		POLICE PATROL	275.94
	OFFICE DEPOT		UTIL ADMIN	477.28
112265	OLASON, MONICA	INSTRUCTOR SERVICES	RECREATION SERVICES	50.40
	OLASON, MONICA		RECREATION SERVICES	100.80
	OLASON, MONICA		RECREATION SERVICES	130.20
	OLASON, MONICA		RECREATION SERVICES	144.00
	OLASON, MONICA		RECREATION SERVICES	168.00
	OLASON, MONICA		RECREATION SERVICES	168.00
	OLASON, MONICA		RECREATION SERVICES	240.00
	OLASON, MONICA		RECREATION SERVICES	264.00
112266	OSBORNE, MICHELLE	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
112267	PACIFIC GOLF & TURF	HYDRAULIC HOSES, ARM AND WHEEL	SMALL ENGINE SHOP	701.69
112268	PACIFIC POWER BATTER	BATTERIES	ROADWAY MAINTENANCE	31.00
112269	PACWEST MACHINERY	HYDRAULIC MOTOR ASSEMBLY	EQUIPMENT RENTAL	783.05
112270	PARTS STORE, THE	WHEEL SEAL	EQUIPMENT RENTAL	23.98
	PARTS STORE, THE	OIL FILTERS	ER&R	28.37
	PARTS STORE, THE	LENS ASSEMBLY	EQUIPMENT RENTAL	76.26
	PARTS STORE, THE	HYDRAULIC OIL	SMALL ENGINE SHOP	89.29
	PARTS STORE, THE	BRAKE PADS, SHOES, DRUMS AND K	EQUIPMENT RENTAL	168.90
	PARTS STORE, THE	CAR WASH SOAP, BULBS AND ZIP T	ER&R	254.25
	PARTS STORE, THE	FILTERS, WIPER BLADES AND PROT	ER&R	540.97
112271	PARTSMATER	ADHESIVE KIT & TAP KIT	EQUIPMENT RENTAL	555.35
112272	PEACE OF MIND	MINUTE TAKING SERVICE	COMMUNITY DEVELOPMENT-	124.00
112273	PETERSHAGEN INS	NOTARY STAMP	POLICE ADMINISTRATION	120.00
112274	PETROCARD SYSTEMS	FUEL CONSUMED	EQUIPMENT RENTAL	15.81

**CITY OF MARYSVILLE**  
**INVOICE LIST**  
**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112274	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	36.34
	PETROCARD SYSTEMS		STORM DRAINAGE	36.63
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	160.11
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	363.20
	PETROCARD SYSTEMS		PARK & RECREATION FAC	526.63
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	2,304.85
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,077.14
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,373.96
	PETROCARD SYSTEMS		POLICE PATROL	6,124.92
112275	PETTY CASH- POLICE	SUPPLIES	POLICE PATROL	-2.00
	PETTY CASH- POLICE		POLICE PATROL	22.36
	PETTY CASH- POLICE		POLICE ADMINISTRATION	41.88
	PETTY CASH- POLICE		K9 PROGRAM	49.49
112276	PHILLIPS, LEE	UB 334319000000 4319 150TH ST	WATER/SEWER OPERATION	124.65
112277	PILCHUCK RENTALS	BLADES	SMALL ENGINE SHOP	261.53
	PILCHUCK RENTALS	BLADE AND TRIMMER LINE	STORM DRAINAGE	387.85
	PILCHUCK RENTALS	SAFETY GEAR	WATER SERVICES	437.15
	PILCHUCK RENTALS	WEEDEATER PARTS	SMALL ENGINE SHOP	448.27
112278	PITTS, KELLY	REIMBURSE TRAINING EXPENSE	POLICE PATROL	76.23
112279	PLATT ELECTRIC	CRIMPS	STREET LIGHTING	31.67
	PLATT ELECTRIC	HARDWARE	FACILITY MAINTENANCE	51.58
	PLATT ELECTRIC	CRIMPS	STREET LIGHTING	65.12
	PLATT ELECTRIC	BOLTS AND STRAPS	WASTE WATER TREATMENT F	66.62
	PLATT ELECTRIC	LAMPS AND TIES	STREET LIGHTING	83.28
	PLATT ELECTRIC	SHRINK WRAP AND BLADES	STREET LIGHTING	113.57
	PLATT ELECTRIC	OUTLETS, WALL PLATES AND HARDW	MAINT OF GENL PLANT	126.94
	PLATT ELECTRIC	SMOKE ALARMS	GMA - STREET	416.37
112280	POLICE & SHERIFFS PR	HOLO ID	GENERAL FUND	-2.96
	POLICE & SHERIFFS PR		POLICE PATROL	35.45
112281	POLLARDWATER.COM	TEST STRIPS	WATER DIST MAINS	47.08
112282	PRICE, SUSAN	ENTERTAINMENT 11/9/16	OPERA HOUSE	300.00
112283	PROSSER, MAT & KARIS	UB 245718123000 5718 123RD PL	WATER/SEWER OPERATION	36.58
112284	PUD	ACCT #2051-3624-5	SEWER LIFT STATION	16.83
	PUD	ACCT #2013-8099-5	PUMPING PLANT	16.96
	PUD	ACCT #2024-6103-4	UTIL ADMIN	16.96
	PUD	ACCT #2023-7865-9	MAINT OF GENL PLANT	17.25
	PUD	ACCT #2009-9853-2	PARK & RECREATION FAC	17.81
	PUD	ACCT #2019-3119-3	PARK & RECREATION FAC	18.36
	PUD	ACCT #2049-3331-1	PUMPING PLANT	18.36
	PUD	ACCT #2020-3113-4	PUMPING PLANT	18.54
	PUD	ACCT #2027-9116-6	PUMPING PLANT	18.98
	PUD	ACCT #2207-6180-7	OPERA HOUSE	23.26
	PUD	ACCT #2016-6804-3	PARK & RECREATION FAC	24.37
	PUD	ACCT #2035-6975-1	STORM DRAINAGE	25.47
	PUD	ACCT #2024-9948-9	COMMUNITY EVENTS	26.03
	PUD	ACCT #2026-9433-7	TRANSPORTATION MANAGEM	26.40
	PUD	ACCT #2016-1018-5	TRANSPORTATION MANAGEM	26.56
	PUD	ACCT #2024-7643-8	SEWER LIFT STATION	29.13
	PUD	ACCT #2016-7213-6	SEWER LIFT STATION	29.17
	PUD	ACCT #2021-7815-8	SEWER LIFT STATION	29.59
	PUD	ACCT #2021-4048-9	TRANSPORTATION MANAGEM	33.10
	PUD	ACCT #2016-7089-0	TRANSPORTATION MANAGEM	33.38
	PUD	ACCT #2211-0009-2	WATER MAINS INSTALL	33.80
	PUD	ACCT #2034-3089-7	STREET LIGHTING	37.90
	PUD	ACCT #2207-9273-3	STREET LIGHTING	38.08
	PUD	ACCT #2006-5074-5	TRANSPORTATION MANAGEM	39.56
	PUD	ACCT #2023-6853-6	TRANSPORTATION MANAGEM	43.80

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112284	PUD	ACCT #2022-2076-0	GOLF ADMINISTRATION	44.93
	PUD	ACCT #2005-7184-2	TRANSPORTATION MANAGEM	46.02
	PUD	ACCT #2201-5310-0	TRANSPORTATION MANAGEM	47.59
	PUD	ACCT #2010-6528-1	PARK & RECREATION FAC	48.71
	PUD	ACCT#2010-4638-0	PARK & RECREATION FAC	49.32
	PUD	ACCT #2021-0219-0	TRANSPORTATION MANAGEM	52.18
	PUD	ACCT #2007-9006-1	PARK & RECREATION FAC	53.22
	PUD	ACCT #2030-0516-0	STREET LIGHTING	53.40
	PUD	ACCT #2000-8403-6	TRANSPORTATION MANAGEM	62.71
	PUD	ACCT #2008-2727-7	TRANSPORTATION MANAGEM	62.71
	PUD	ACCT #2021-4311-1	TRANSPORTATION MANAGEM	63.16
	PUD	ACCT #2039-9634-3	STREET LIGHTING	64.65
	PUD	ACCT #2008-6930-3	TRANSPORTATION MANAGEM	65.66
	PUD	ACCT #2023-6854-4	TRANSPORTATION MANAGEM	68.81
	PUD	ACCT #2023-6855-1	PARK & RECREATION FAC	72.85
	PUD	ACCT #2202-9862-4	STREET LIGHTING	77.81
	PUD	ACCT #2035-1961-6	NON-DEPARTMENTAL	88.99
	PUD	ACCT #2031-9973-2	TRANSPORTATION MANAGEM	95.83
	PUD	ACCT #2024-6354-3	SEWER LIFT STATION	97.29
	PUD	ACCT #2020-0032-9	PARK & RECREATION FAC	101.06
	PUD	ACCT #2207-6117-5	OPERA HOUSE	107.34
	PUD	ACCT #2026-8910-5	WASTE WATER TREATMENT F	107.97
	PUD	ACCT #2024-9063-7	SEWER LIFT STATION	108.87
	PUD	ACCT #2025-5745-0	STREET LIGHTING	112.56
	PUD	ACCT #2021-7595-6	TRAFFIC CONTROL DEVICES	128.29
	PUD	ACCT #2032-3100-6	TRANSPORTATION MANAGEM	136.89
	PUD	ACCT #2006-2538-2	SEWER LIFT STATION	141.82
	PUD	ACCT #2020-1258-9	PARK & RECREATION FAC	148.73
	PUD	ACCT #2022-9433-6	STREET LIGHTING	151.01
	PUD	ACCT #2025-7232-7	STREET LIGHTING	155.14
	PUD	ACCT #2208-3888-2	TRAFFIC CONTROL DEVICES	156.54
	PUD	ACCT #2020-3007-8	TRANSPORTATION MANAGEM	178.94
	PUD	ACCT #2207-3128-5	STREET LIGHTING	178.96
	PUD	ACCT #2032-2345-8	PARK & RECREATION FAC	207.63
	PUD	ACCT #2004-7954-1	COMMUNITY CENTER	211.61
	PUD	ACCT #2010-2169-8	PARK & RECREATION FAC	268.11
	PUD	ACCT #2000-7044-9	TRANSPORTATION MANAGEM	288.40
	PUD	ACCT #2000-8415-0	TRANSPORTATION MANAGEM	317.61
	PUD	ACCT #2023-0972-0	TRAFFIC CONTROL DEVICES	323.05
	PUD	ACCT #2010-2160-7	PARK & RECREATION FAC	331.27
	PUD	ACCT #2026-8928-7	WASTE WATER TREATMENT F	416.53
	PUD	ACCT #2048-2122-7	TRAFFIC CONTROL DEVICES	477.14
	PUD	ACCT # 2208-2414-8	WASTE WATER TREATMENT F	540.63
	PUD	ACCT #2012-4769-9	STREET LIGHTING	547.49
	PUD	ACCT #2054-1976-5	PUBLIC SAFETY BLDG.	588.32
	PUD	ACCT #2005-8648-5	SEWER LIFT STATION	720.34
	PUD	ACCT #2002-2385-7	PARK & RECREATION FAC	1,036.24
	PUD	ACCT #2008-2454-8	MAINT OF GENL PLANT	1,342.20
	PUD	ACCT #2011-4725-3	PUMPING PLANT	1,519.22
	PUD	ACCT #2003-0347-7	WATER FILTRATION PLANT	1,638.84
	PUD	ACCT #2014-6303-1	PUBLIC SAFETY BLDG.	3,181.06
	PUD	ACCT #2015-7792-1	PUMPING PLANT	3,893.66
	PUD	ACCT #2020-7500-8	WASTE WATER TREATMENT F	5,259.65
	PUD	ACCT #2014-2063-5	WASTE WATER TREATMENT F	7,898.63
	PUD	ACCT #2017-2118-0	WASTE WATER TREATMENT F	15,639.61
112285	PURCELL, NANCY & DAN	UB 551400000000 17900 SMOKEY P	WATER/SEWER OPERATION	325.78
112286	RAMLALL, RAMEISH	UB 761273000001 6821 62ND PL N	WATER/SEWER OPERATION	31.66



**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112286	RAMLALL, RAMEISH	UB 761273000001 6821 62ND PL N	WATER/SEWER OPERATION	31.66
112287	REESE ALEXANDRIA HO	HYDRANT METER REFUND	WATER-UTILITIES/ENVIRONM	-492.85
	REESE ALEXANDRIA HO		WATER/SEWER OPERATION	1,150.00
112288	RH2 ENGINEERING INC	PROFESSIONAL SERVICES	WATER CAPITAL PROJECTS	19,504.99
	RH2 ENGINEERING INC		WATER CAPITAL PROJECTS	27,873.95
112289	RICOH USA, INC.	PRINTER/COPIER CHARGES	OFFICE OPERATIONS	10.94
	RICOH USA, INC.		GENERAL SERVICES - OVERF	12.01
	RICOH USA, INC.		COMMUNITY CENTER	20.99
	RICOH USA, INC.		PROPERTY TASK FORCE	83.48
	RICOH USA, INC.		PROBATION	92.69
	RICOH USA, INC.		WASTE WATER TREATMENT F	153.49
	RICOH USA, INC.		PARK & RECREATION FAC	155.49
	RICOH USA, INC.		POLICE PATROL	164.14
	RICOH USA, INC.		PERSONNEL ADMINISTRATIOI	177.75
	RICOH USA, INC.		ENGR-GENL	182.71
	RICOH USA, INC.		COMMUNITY DEVELOPMENT-	223.08
	RICOH USA, INC.		UTIL ADMIN	250.49
112290	RRJ COMPANY LLC	RELEASE RETAINAGE	GMA-STREET	153,861.32
112291	RUSDEN, JOHN	PRO-TEM SERVICES	MUNICIPAL COURTS	740.00
112292	SAFEWAY INC.	SPECIAL EVENT/KBCC SUPPLIES	COMMUNITY CENTER	13.05
	SAFEWAY INC.		COMMUNITY CENTER	129.69
112293	SALINAS SAWING	ASPHALT CUTTING	WATER DIST MAINS	447.75
112294	SAMUELSON, BRIAN	UB 761281740001 7104 63RD PL N	WATER/SEWER OPERATION	208.57
112295	SCHMIEDER, MIKE & LO	UB 141280000002 4124 125TH ST	WATER/SEWER OPERATION	30.98
112296	SCIENTIFIC SUPPLY	TUBING AND FILTER PAPER	WASTE WATER TREATMENT F	296.12
112297	SHERMAN, TAMMY & CHR	UB 038602810000 8602 81ST DR N	WATER/SEWER OPERATION	35.87
112298	SHERWIN WILLIAMS	PAINT	MAINT OF GENL PLANT	133.51
112299	SISKUN POWER EQUIPME	HARDWARE	ROADWAY MAINTENANCE	2.65
112300	SNYDER, CANON	MC/DJ SERVICES 10/18/16	BAXTER CENTER APPRE	300.00
112301	SOFTWAREONE INC	SERVER STD 2016 LICENSES	COMPUTER SERVICES	624.49
112302	SOLID WASTE SYSTEMS	CABLE	EQUIPMENT RENTAL	335.39
112303	SOUND PUBLISHING	ADVERTISING	OPERA HOUSE	300.00
112304	SOUND PUBLISHING	LEGAL ADS	GMA - STREET	182.12
	SOUND PUBLISHING		GMA-PARKS	214.62
112305	SOUND SAFETY	GLOVES	ER&R	100.55
	SOUND SAFETY		ER&R	234.35
	SOUND SAFETY	SWEATSHIRTS	ER&R	540.65
	SOUND SAFETY	SWEATSHIRTS AND TSHIRTS	ER&R	628.44
112306	SOUTHERN COMPUTER	BATTERY	COMPUTER SERVICES	34.56
	SOUTHERN COMPUTER	HARD DRIVE	COMPUTER SERVICES	164.60
112307	STANWOOD REDI-MIX	SIDEWALK REPAIR MATERIALS	SIDEWALKS MAINTENANCE	949.17
112308	STAPLES	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	3.70
	STAPLES		UTIL ADMIN	16.06
	STAPLES		COMMUNITY DEVELOPMENT-	16.07
	STAPLES		COMPUTER SERVICES	23.76
	STAPLES		COMMUNITY DEVELOPMENT-	27.31
	STAPLES		COMMUNITY DEVELOPMENT-	43.74
	STAPLES		STORM DRAINAGE	57.26
	STAPLES		EXECUTIVE ADMIN	58.99
	STAPLES		ENGR-GENL	68.83
	STAPLES		ENGR-GENL	75.49
112309	SUEZ TREATMENT	UV LAMPS AND BALLASTS	WASTE WATER TREATMENT F	2,982.25
112310	SUPER HAWK CANOPY	PATROL CAR OUTFITTING EQUIPMEN	EQUIPMENT RENTAL	1,689.96
112311	SWANK MOTION PICTURE	ENTERTAINMENT-OPERA HOUSE	OPERA HOUSE	150.00
	SWANK MOTION PICTURE		OPERA HOUSE	163.65
112312	TIMEMARK INCORPORATE	CABLE	CITY STREETS	-5.68
	TIMEMARK INCORPORATE		TRANSPORTATION MANAGEM	68.05

**CITY OF MARYSVILLE  
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**FOR INVOICES FROM 10/27/2016 TO 11/2/2016**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
112313	TOCCO, LEAH	REIMBURSE MEETING SUPPLIES	EXECUTIVE ADMIN	81.51
112314	TRAFFIC SAFETY SUPPL	HANDLE	TRANSPORTATION MANAGEM	105.87
112315	TRIM, JEFFERY	UB 987229350000 7229 35TH PL N	WATER/SEWER OPERATION	281.32
112316	TROXLER ELECTRONIC	BADGES	GMA - STREET	84.00
112317	TULALIP CHAMBER	BBH (6)	PARK & RECREATION FAC	23.00
	TULALIP CHAMBER		CITY COUNCIL	46.00
	TULALIP CHAMBER		EXECUTIVE ADMIN	69.00
112318	UNITED PARCEL SERVIC	SHIPPING EXPENSE	TRANSPORTATION MANAGEM	38.17
	UNITED PARCEL SERVIC		POLICE PATROL	171.45
112319	UNITED RECYCLING	DEMOLITION DEBRIS EXPENSE	GMA - STREET	4,826.20
112320	USDA-APHIS-WILDLIFE	PROFESSIONAL SERVICES	STORM DRAINAGE	2,589.79
112321	VCA ANIMAL MEDICAL	ANIMAL CASE MP16-48760	ANIMAL CONTROL	100.00
112322	VILLALOBOS, YADIRA	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
112323	WA AUDIOLOGY SRVCS	TESTING	EXECUTIVE ADMIN	40.00
112324	WATCH SYSTEMS	RSO NOTIFICATIONS	POLICE INVESTIGATION	796.33
112325	WEED GRAAFSTRA	ANDERSON TITLE CLEARING COSTS	GMA - STREET	1,150.00
112326	WEST PAYMENT CENTER	COURT RULES	PROBATION	188.20
	WEST PAYMENT CENTER		MUNICIPAL COURTS	564.60
112327	WESTERN PETERBILT	COOLER HOSE	EQUIPMENT RENTAL	60.59
	WESTERN PETERBILT	DIAGNOSE AC UNIT	EQUIPMENT RENTAL	155.79
112328	WESTERN SYSTEMS	MATERIALS FOR BBS	TRAFFIC CONTROL DEVICES	4,472.40
112329	WHITE CAP CONSTRUCT	REBAR CAP	ROADWAY MAINTENANCE	97.58
112330	WICKLINE, GREG	UB 041060000001 9418 62ND DR N	WATER/SEWER OPERATION	56.24
112331	WIDE FORMAT COMPANY	MAINTENANCE AGREEMENT KIP PRIN	UTIL ADMIN	106.92
	WIDE FORMAT COMPANY		UTIL ADMIN	106.92
	WIDE FORMAT COMPANY		UTIL ADMIN	106.92
112332	WIT, TRIET F	UB 038202000000 8202 83RD PL N	WATER/SEWER OPERATION	26.46

**WARRANT TOTAL:**

**750,809.71**

**REASON FOR VOIDS:**

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

*Update*  
*Index #13*

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: November 14, 2016**

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

**RECOMMENDED ACTION:**

The Finance and Executive Departments recommend City Council approve the November 4, 2016 payroll in the amount \$1,711,322.15, EFT Transactions and Check No.'s 30329 through 30362.

**COUNCIL ACTION:**

*Update*  
*Index #5*



**PUBLIC WORKS DEPARTMENT**  
 80 Columbia Avenue, Marysville, Washington 98270  
 Phone (360) 363-8100 Fax (360) 363-8284

## MEMORANDUM

Date: November 8, 2016  
 To: Marysville City Council  
 From: Jeff Laycock, PE  
 Cc: Gloria Hirashima, Kevin Nielsen, Jim Ballew  
 RE: **Waterfront Park and Trail Cost Summary Narrative**

This narrative is intended to summarize the elements that staff have reviewed from the master planning effort and in order to cut total project cost of \$33,761,639 to an estimated \$15,000,000.

### Ebey Waterfront Trail

The Ebey Waterfront Trail project was broken into six phases as shown in the figure below and includes: (1) Western Breach, Underpass at SR529 (2) Olympic View Park, (3) Levee Trail, (4) Sunnyside Blvd, (5) Crane Property, and (6) Harbor View Park.

Phase	Planning Cost	New Estimate
1 – Western Breach	\$1,237,672	Complete in 2016
1 – Additional Work	\$2,201,797	\$622,754
2 – Olympic View Park	\$2,621,026	\$1,077,882 (\$-500K grant)
3 – Levee Trail	\$676,469	\$412,241
4 – Sunnyside Blvd	\$1,464,300	\$902,615
5 – Crane Property	\$3,356,170	\$1,422,786
6 – Harborview Park	\$857,362	\$161,360
<b>Total</b>	<b>\$12,414,796</b>	<b>\$4,000,000</b>

Most of Phase 1 including a portion of Phase 2 has been constructed or is currently under construction. The planning level estimate for the trail construction involved with Phase 1 and 2 was around \$1,500,000. The actual cost for this phase will be more near \$750,000. Based on this information, staff can predict that the future overall cost of the trail improvements will be less than anticipated, while still obtaining the desired aspects that went into the master plan effort.

The additional work within Phase 1 that will remain includes the trail underpass at the SR 529 bridge and light watercraft mooring. Elements that were removed are shown in Figure – Phase 1 on the next page.

Phase 2 includes the development of Olympic View Park. The paved trail portion is complete. The elements that will remain include the development of Olympic View Park as planned for. Elements that were removed are shown in Figure – Phase 2 on the next page.

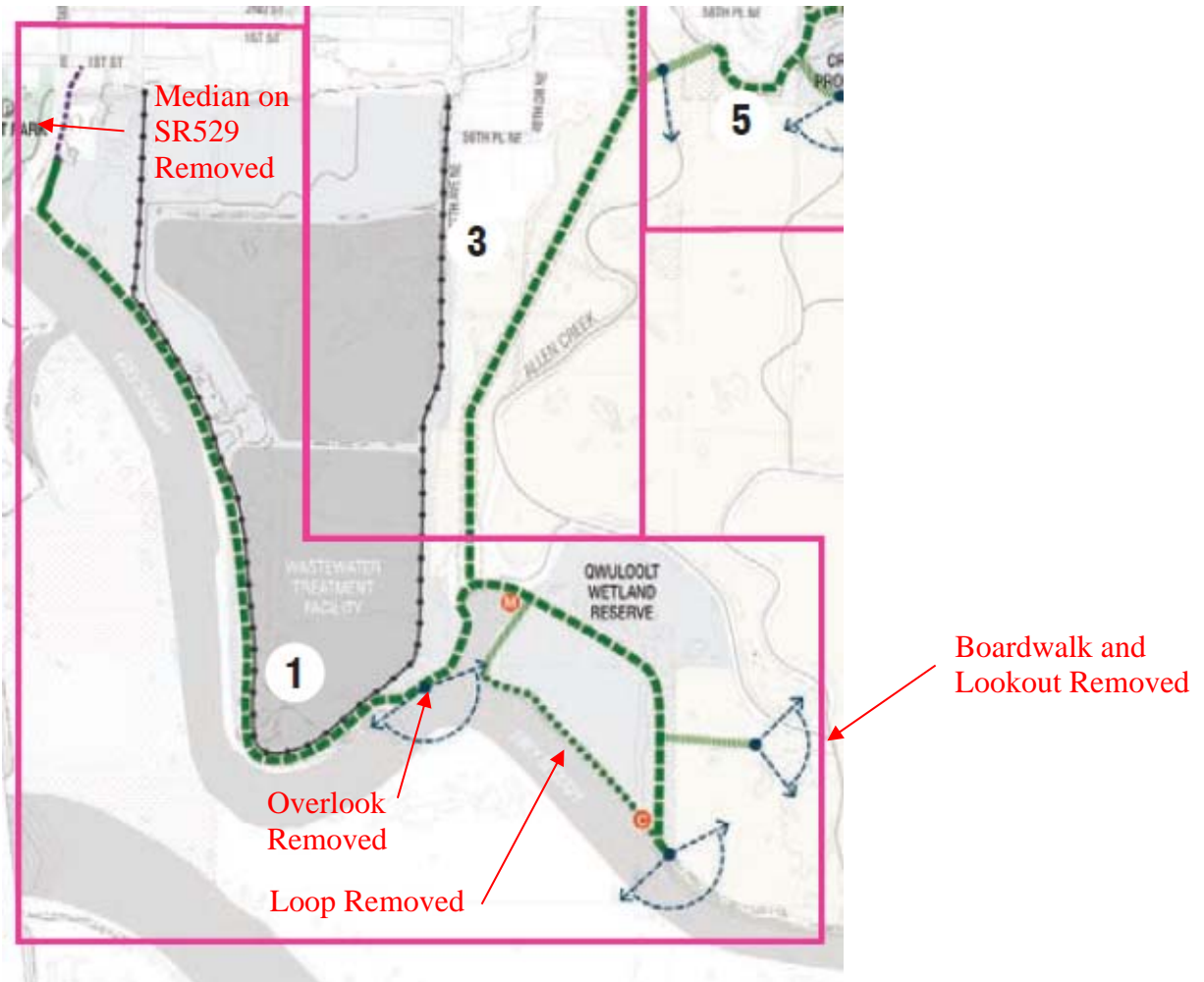


Figure – Phase 1 Western Breach

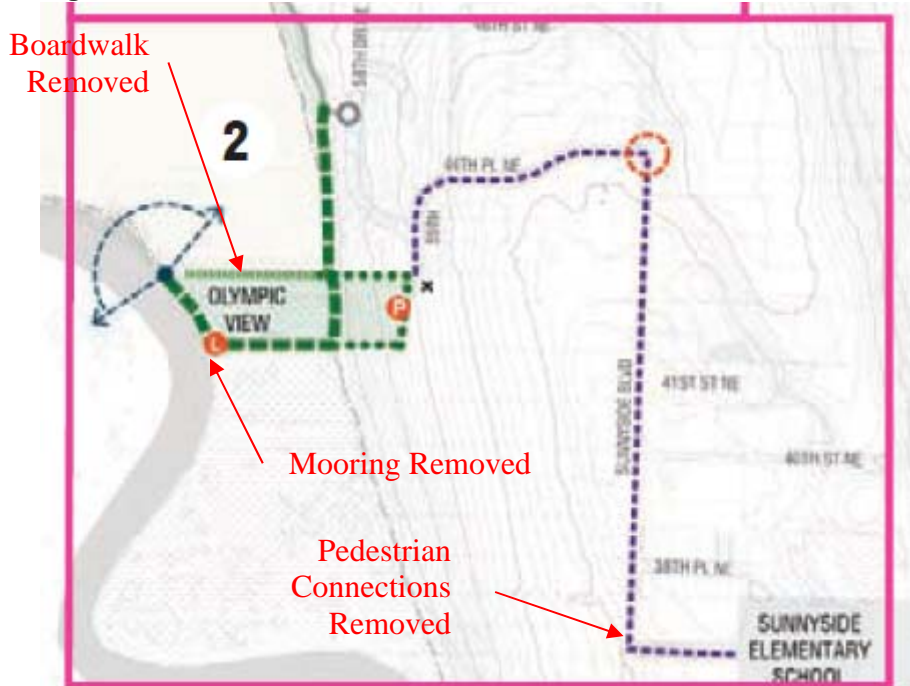


Figure – Phase 2 Olympic View Park

Phase 3 includes the Levee Trail. The levee trail work is fairly minimal since the surface is already prepped for paving. The elements that will remain include the trail and a couple of overlooks along the trail. Elements that were removed are shown in Figure – Phase 3 below and include the pedestrian connection to Sunnyside Blvd.

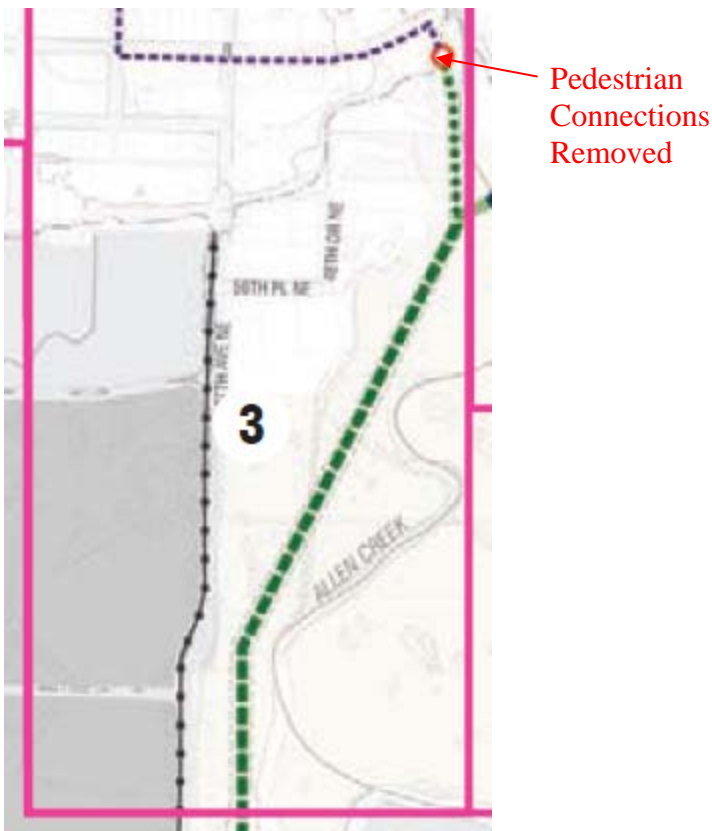


Figure – Phase 3 Levee Trail

Phase 4 includes the trail along Sunnyside Blvd. The elements that will remain include the trail and a section of boardwalk. Elements that were removed are shown in Figure – Phase 4 below and include the pedestrian connection to Sunnyside Blvd, an overlook and picnic area.

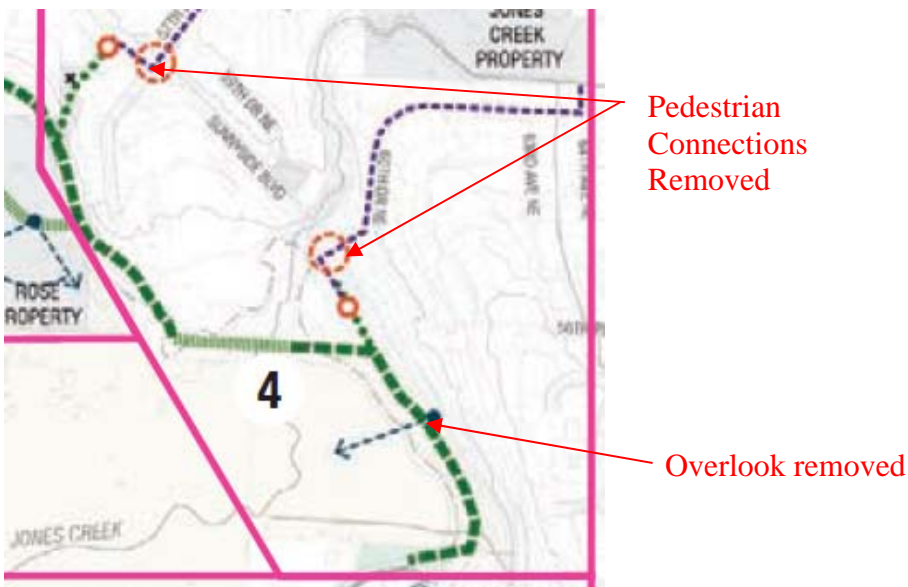


Figure – Phase 4 Sunnyside Blvd Trail



Phase 5 includes the development of the Crane Property. The elements that remain include the main trail, bridge across Allen Creek, a trailhead at the Crane property including parking, an outdoor classroom and restroom facility. Elements that were removed include an education center, the loop boardwalk trail including overlooks and pedestrian connections at Sunnyside Blvd.

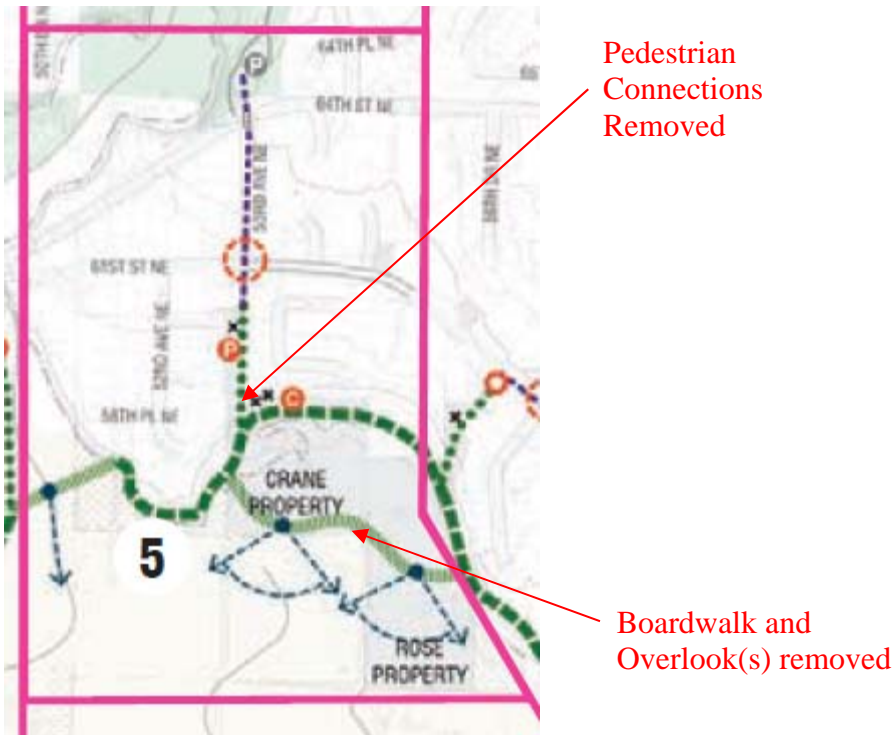


Figure – Phase 5 Crane Property

Phase 6 includes improvements to the existing Harborview Park. The elements that remain include a new section of main trail and miscellaneous park improvements to improve the existing facilities. Elements that were removed include dedicated parking, a restroom, new play area, an overlook and pedestrian connections at Sunnyside Blvd.



Figure – Phase 6 Harborview Park

## Ebey Waterfront Park

The Ebey Waterfront Park initial planning level estimate is \$21,346,843. The conceptual plan is shown below with a table of costs associated with each park element. The significant cost differences come from deleting the light watercraft center and community event space (foundation only for future), removal of the floating dock and eatery (future), and far less site development activities planned as some of this work has already taken place.



Park Element	Planning Cost	New Estimate
1 – Park Entry	\$29,226	\$29,226
2 – Private Property	Not Included	Not Included
3 – Improved First Street	Not Included	\$0 (Grant)
4 – Boardwalk Promenade and Event Space	\$1,320,410	\$1,000,000
5 – Flexible Lawn Hammocks	\$254,650	\$100,000 (alternative)
6 – Stormwater Treatment w/ Interpretive Outlook	\$353,012	\$300,000
7 – Picnic Tables	\$84,601	\$84,601
8 – Sculptural Play Area	\$178,896	\$178,896
9 – Event Lawn for Stage and Amphitheater	\$145,047	\$100,000
10 – Modified Boat Basin for Light Watercraft	\$1,915,394	\$1,000,000
11 – Watercraft Center and Event Space	\$3,194,773	\$500,000 (foundation only)
12 – Drop off/Parking and Property Fence Line	\$168,284	\$168,284
13 – Light Watercraft Launch	\$243,093	\$200,000
14 – Floating Deck	\$393,611	\$0
15 – Floating Eateries and Seasonal Concessions	\$661,754	\$0
16 – Waterfront Boardwalk	\$2,555,267	\$2,000,000
17 – Water Feature and Tidal Garden	\$771,613	\$500,000
18 – Modified Boat Lift for Group Hammock	\$36,304	\$36,304
19 – Existing Restroom	Not Included	Not Included
20 – Existing Boat Ramp Parking	Not Included	Not Included
21 – Waterfront Connection	\$285,898	\$250,000
Site Preparation and Demolition	\$3,368,755	\$2,000,000
Site Development	\$2,141,354	\$1,000,000
Site Utilities	\$2,647,850	\$1,500,000
<b>Total</b>	<b>\$21,346,843</b>	<b>\$11,000,000</b>

### Schedule

Staff anticipate that the Ebey Waterfront Park and Trail project would be separated in terms of project delivery. The schedule below is a rough estimate of schedule.

	2016	2017	2018	2019
Preliminary	X			
Design		X	X	
Property Rights	X	X	X	
Permitting		X	X	
Construction			X	X

**DRAFT  
CITY OF MARYSVILLE  
Marysville, Washington**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance of the City of Marysville adopting a biennial budget for the City of Marysville, Washington, for the biennial period of January 1, 2017 through December 31, 2018, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals of all such funds combined, and establishing compensation levels as proscribed by MMC 3.50.030.

WHEREAS, the City of Marysville on April 28, 2014 adopted Ordinance 2958 establishing a biennial budget process as provided in RCW 35A.34.040; and

WHEREAS, as required by law the City has conducted public hearings on the preliminary biennial budget for January 1, 2017 through December 31, 2018 on November 14, 2016 as required by law and said budget has been filed with the City Clerk, also as required by law, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. In accordance with the provisions of RCW 35A.34.120, the budget of the City of Marysville, Washington, for the 2017-2018 Biennial Budget, a summary of which is attached hereto as Appendix A, is hereby adopted by reference, after the public hearing on November 14, 2016 and after the preliminary budget has been filed with the City Clerk as required by law.

Section 2. The totals of estimated revenues and appropriations for each separate Fund and the aggregate totals for all such Funds combined are set forth in summary form attached hereto and contained in Appendix A.

Section 3. The City Clerk is directed to keep on file a certified copy of the complete Budget which is hereby adopted.

Section 4. This Ordinance shall take effect and be in force January 1, 2017.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of November, 2016.

CITY OF MARYSVILLE

By \_\_\_\_\_

MAYOR

ATTEST

By \_\_\_\_\_  
DEPUTY CITY CLERK

Approved as to form:

By \_\_\_\_\_  
CITY ATTORNEY

**APPENDIX A**  
**2017-2018 Biennial Budget**  
**2017-2018 BIENNIAL BUDGET SUMMARY - ALL FUNDS**

DEPARTMENT	BEGINNING FUND BALANCE	2017-2018 REVENUE	2017-2018 EXPENDITURES	ENDING FUND BALANCE
001 General Fund	6,703,205	96,927,153	97,122,663	6,507,695
005 General Cum. Reserve	7,913,897	-	7,700,000	213,897
101 City Street	-	8,915,617	8,915,617	-
102 Arterial Street	-	3,200,000	3,200,000	-
103 Drug Enforcement	238,555	20,300	240,000	18,855
104 Tribal Gaming Fund	29,406	225	21,853	7,778
105 Hotel/Motel Tax Fund	95,455	180,700	193,692	82,463
106 KBCC	6,394	2,550	5,344	3,600
108 I/NET	311,370	238,000	246,607	302,763
109 CDBG Program	-	700,000	700,000	-
110 GMA--REET I	319,271	1,601,000	1,875,475	44,796
111 GMA--REET II	289,634	1,602,500	1,850,000	42,134
114 TBD	1,169,744	3,986,000	3,147,000	2,008,744
206 LTGO Debt Service	30,786	5,286,550	5,282,250	35,086
271 LID 71 Debt Service	67,421	785,606	823,670	29,357
305 Street Capital Imprvmnts	3,312,769	21,318,731	24,631,500	(0)
310 Parks Capital Imprvmnts	267,723	569,220	591,739	245,204
401 Water/Sewer Operating	14,209,418	52,596,667	57,862,644	8,943,441
402 Utility Construction	1,389,921	17,230,329	18,620,250	-
410 Garbage & Refuse	3,318,005	14,535,576	14,522,130	3,331,451
420 Golf Course Operating	-	2,692,948	2,692,948	-
450 Utility Debt Service Fund	1,764,389	10,527,344	10,485,844	1,805,889
501 Fleet Services	269,360	5,629,483	5,601,869	296,974
502 Facilities Maintenance	153,410	1,199,640	1,292,756	60,294
503 Information Services	248,602	2,250,178	2,459,374	39,406
<b>TOTAL ALL FUNDS</b>	<b>42,108,734</b>	<b>251,996,317</b>	<b>270,085,225</b>	<b>24,019,826</b>
<b>TOTAL BUDGET</b>		<b>294,105,051</b>		<b>294,105,051</b>



**CITY OF MARYSVILLE**

**PRELIMINARY  
BIENNIAL BUDGET  
2017/2018  
WORKSHOP**

**10/24/2016**





## OFFICE OF THE MAYOR

**Jon Nehring**  
 1049 State Ave.  
 Marysville, WA 98270  
 Phone: 360-363-8000  
 Fax: 360-651-5033  
 marysvillewa.gov

### **Mayor's 2017-2018 Preliminary Budget Message**

To: Citizens of Marysville and City Councilmembers  
 From: Mayor Jon Nehring  
 Date: Oct. 24, 2016

#### **Introduction**

As both your mayor and a Marysville resident raising a family here, I am honored to have a unique opportunity to view our city's growth and progress. I appreciate the services the city provides that contribute to our enviable quality of life – one that is attracting new businesses and residents while retaining Marysville's community charm and character.

Because the city has been fiscally prudent in these past several post-recession years, we have a solid financial foundation from which to work. An improving economy provides its own set of challenges: investing in economic development, diversifying our employment base and providing the infrastructure to meet the needs of businesses coming our way. This high-growth phase coupled with the fiscal discipline of the last several years provides the opportunity to move forward on long-term projects that the city has planned for quite some time. This is an exciting opportunity for all of us to enhance the quality of life with new community amenities for all residents.

My proposed budget also adds seven FTEs, most within the Police Department to create a new Community Services Unit described later and to increase patrol presence.

When it comes down to it, people rely on cities for core services like public safety, streets, utilities and parks. In Marysville, this second balanced biennial budget will continue to deliver and improve upon those services as we envision and work toward an even brighter future.



## 2017-2018 Preliminary Budget

Fund Type	Description	Amended 2016 Budget	Preliminary 2017 Budget	Preliminary 2018 Budget	Preliminary 2017-2018 Biennial Budget	2017 Prior Year % Change	2018 Prior Year % Change
General	General	46,524,201	47,966,273	49,206,390	97,172,663	3.1%	2.6%
	General Reserves	-	3,600,000	4,100,000	7,700,000		13.9%
Special Revenue	Streets	4,362,965	4,447,670	4,467,947	8,915,617	1.9%	0.5%
	Arterial Streets	1,600,000	1,175,000	2,025,000	3,200,000	-26.6%	72.3%
	Other Special Revenue	3,837,748	4,371,668	3,908,303	8,279,971	13.9%	-10.6%
Debt Service	LTGO	3,296,889	2,608,010	3,497,910	6,105,920	-20.9%	34.1%
Capital Projects	Streets Construction	2,810,768	12,730,900	11,900,600	24,631,500	352.9%	-6.5%
	Parks Construction	764,275	433,405	158,334	591,739	-43.3%	-63.5%
Enterprise	Water/Sewer Operating	26,123,929	28,537,449	29,325,195	57,862,644	9.2%	2.8%
	Utility Construction	8,301,436	8,715,250	9,905,000	18,620,250	5.0%	13.7%
	Solid Waste Management	8,433,122	7,244,860	7,277,270	14,522,130	-14.1%	0.4%
	Golf Course Operating	1,278,551	1,364,646	1,328,302	2,692,948	6.7%	-2.7%
	Water/Sewer Debt Svc.	5,319,188	5,248,061	5,237,783	10,485,844	-1.3%	-0.2%
Internal Service	Fleet Services	4,418,559	3,038,680	2,523,189	5,561,869	-31.2%	-17.0%
	Facilities Maintenance	333,873	639,284	653,472	1,292,756	91.5%	2.2%
	Information Services	1,036,398	1,178,531	1,280,843	2,459,374	13.7%	8.7%
<b>Total Operating Budget</b>		<b>118,441,902</b>	<b>133,299,687</b>	<b>136,795,538</b>	<b>270,095,225</b>	<b>12.5%</b>	<b>2.6%</b>

## Highlights

### Downtown Revitalization

- Construct a First Street Bypass (in conjunction with planned SR 529 interchange)
- Develop Waterfront Park and new trail system with amenities
- Continue to provide local cultural opportunities through events at newly renovated Opera House
- Improve and beautify streetscapes for 1st and 3rd Streets with Local Improvement Districts

## North End Economic Development

- Diversify economy, attract new businesses
- Build needed transportation and utility infrastructure
  - 156th/160th/51st St. loop (Smokey Point Industrial Center)
  - 23rd/169th extension (Lakewood neighborhood)

## Public Safety

### *Police*

- Increase patrol presence in Marysville neighborhoods
- Transition successful Regional Property Crimes Unit from pilot project to regular staffing unit with partner agencies
- Increase community outreach and engagement, building on 2015 addition of new School Resource Officers
- Create new Community Services Unit incorporating Code Enforcement, Community Service Officer and Parks security efforts
- Provide additional support services to the Department in Records

### *Fire*

- Continue discussions to create a Regional Fire Authority with City of Arlington and Fire District #12

### *Administration*

- Evaluate options to fund public safety building and other facility needs
- Expand emergency, safety & risk management programs

## Core Services

### *Transportation*

- Create new & improved arterials
  - Widen State Avenue (100th to 116th)
  - 88th Street NE corridor
- Complete voter-approved Transportation Benefit District projects
  - Overlays: Grove Street, 67th Avenue NE, 51st Avenue NE (2017); Sunnyside Blvd. (2018)
  - ADA ramp upgrades
  - Sidewalks: Marshall Elementary Safe Routes to School; 80th Street NE
- Continue work with WSDOT & Tulalip Tribes on Interstate 5 interchanges at SR 529 & 116th Street
- Increase pedestrian safety and walkability through crossing improvements and lighting

**Utilities**

- Water: Booster pump station, water main, water system optimization
- Sewer: Sewer lift station, treatment plant head works rehabilitation

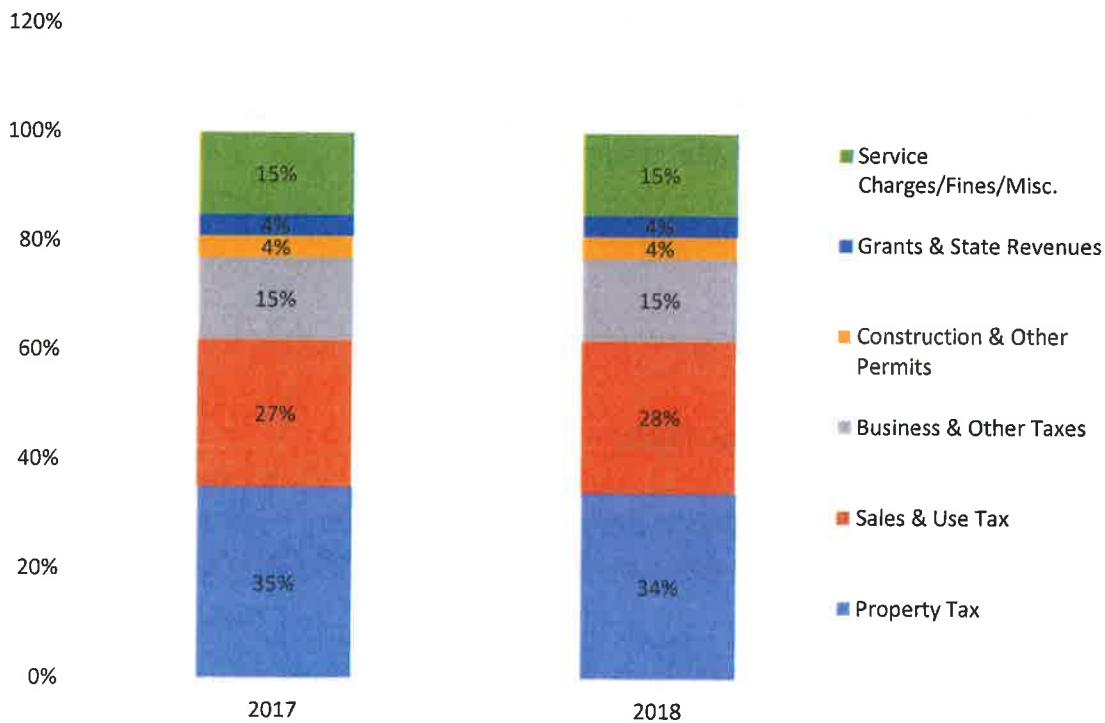
**Parks, Culture and Recreation**

- Build on the first-year successes of the Marysville Opera House with expanded programming and events.
- Begin to realize community vision for Mother Nature’s Window

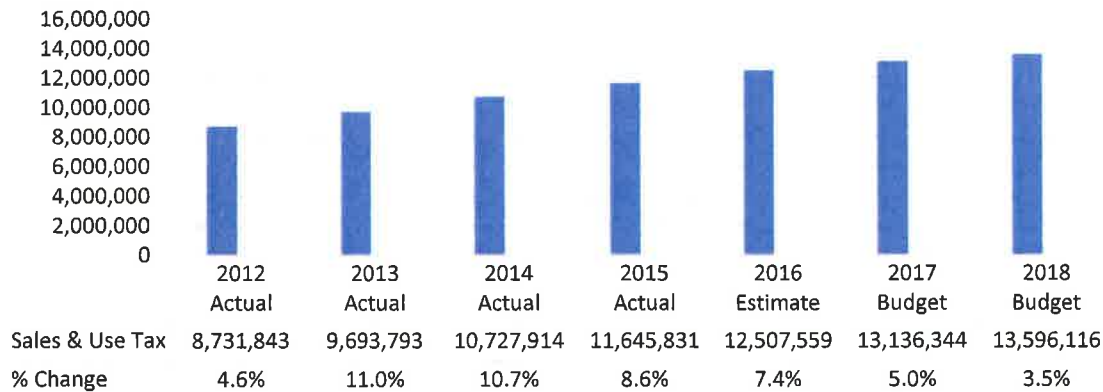
**Assumptions**

Revenue assumptions for the 2017-2018 Biennial continue under the same guidelines that have been exercised over the past several years. This budget proposal does anticipate the state allowed increase of 1% for both regular and the Emergency Management Services (EMS) property tax levy. It includes a 2% increase for water/sewer/storm as allowed per city code to construct necessary capital improvements in the utility system while maintaining rate stability. The solid waste management rates remain at 2016 rates, which have not changed since 2012.

**General Fund  
2017-2018 Preliminary Budget**



## General Fund Sales & Uses Tax



### Financial Stewardship

Earlier I touched on some of the foundational strategies that have served the city well. Those include funding core services while building reserves.

- The City refinanced debt to take advantage of lower interest rates, saving \$2.15 million over the remaining 10-year term and allowing us to build that reserve.
- I'm proud of our financial strategies, which have led to nine years of clean financial audits and a bond rating upgrade in 2016 by Moody's from A1 to Aa3.

Thank you to Finance Director Sandy Langdon, Chief Administrative Officer Gloria Hirashima and all the Department Directors and staff for their diligent work not only over the past few months, but year-round for the citizens we serve.

### Conclusion

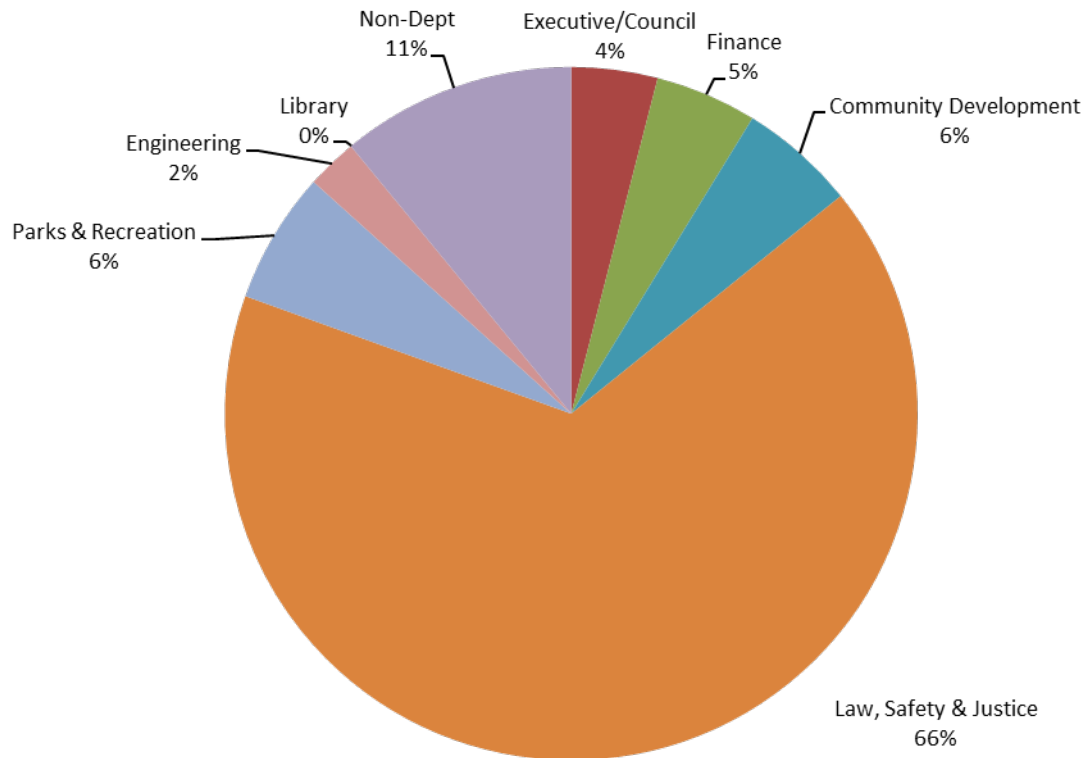
I want to thank the City Council for its continued commitment to financial stewardship and pursuing our common goals of enhancing opportunities for all of our residents and businesses. I look forward to discussion of these proposals and our mutual priorities.

We also want to invite public comment. A public hearing on the proposed budget is scheduled for 7 p.m. Monday, Nov. 14, in the Council Chambers at City Hall, 1049 State Ave. I encourage Marysville residents to share your priorities and suggestions as we work together to move this strong city forward.

Respectfully,

Jon Nehring

**GENERAL FUND EXPENDITURES BY DEPARTMENT**



Note: Budget requests and line item increases are not included in the graph.

**GENERAL FUND BY DEPARTMENT SUMMARY  
2017 AND 2018 PRELIMINARY OPERATING BUDGET**

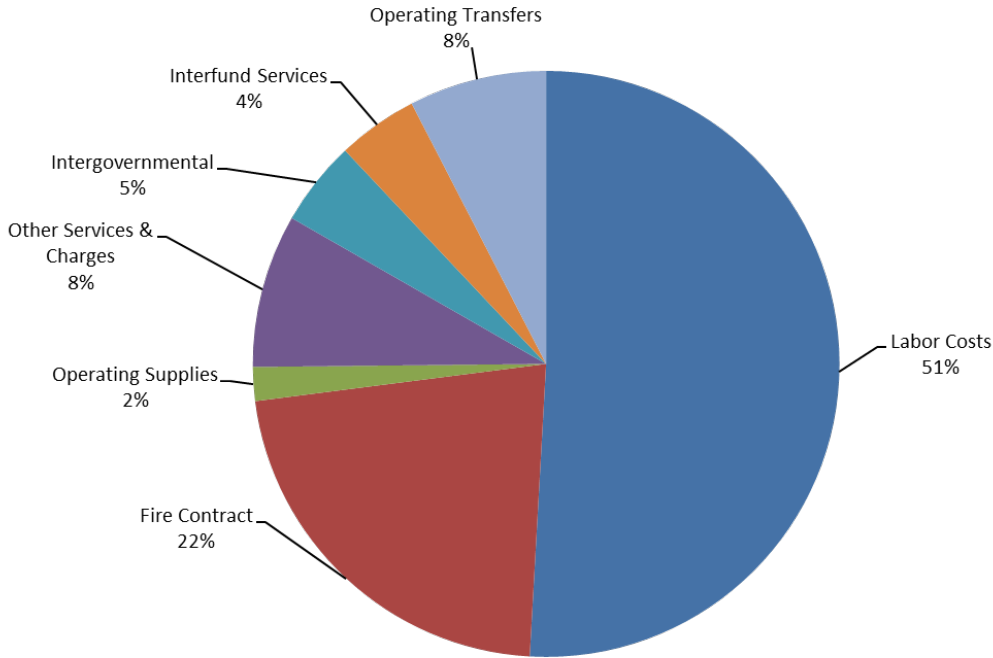
001 GENERAL FUND	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
EXPENDITURES/USES:								
01 Council	81,338	98,983	98,899	98,899	108,490	109,381	9.7%	0.8%
02 Municipal Court	1,824,339	1,969,137	1,962,146	1,962,146	2,027,074	1,952,156	3.3%	-3.7%
03 Executive	944,401	1,053,703	1,180,490	1,180,490	1,154,063	1,181,716	-2.2%	2.4%
04 Finance	1,912,316	2,075,201	2,085,762	2,085,762	2,164,074	2,235,157	3.8%	3.3%
05 Legal	1,243,099	1,351,392	1,349,140	1,349,140	799,474	837,985	-40.7%	4.8%
06 Human Resources	499,130	544,129	543,049	543,049	572,020	587,172	5.3%	2.6%
07 Community Development	2,245,140	2,378,713	2,375,259	2,375,259	2,479,178	2,569,963	4.4%	3.7%
08 Police	16,037,625	16,375,576	16,964,382	16,964,382	17,362,164	17,841,361	2.3%	2.8%
09 Fire	9,381,127	9,540,605	9,734,441	9,734,441	10,076,327	10,076,327	3.5%	0.0%
10 Parks & Recreation	2,696,928	2,490,598	2,727,269	2,727,269	2,804,275	2,867,822	2.8%	2.3%
11 Engineering	931,288	1,030,983	1,026,452	1,026,452	1,084,412	1,136,392	5.6%	4.8%
12 Library	41,584	95,078	-	-	-	-	0.0%	0.0%
13 Public Safety Building	294,938	1,045,506	1,053,409	1,053,409	-	-	-100.0%	0.0%
99 Non-Departmental	4,675,506	5,049,549	5,423,503	5,423,503	5,007,154	5,071,335	-7.7%	1.3%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 42,808,759</b>	<b>\$ 45,099,153</b>	<b>\$ 46,524,201</b>	<b>\$ 46,524,201</b>	<b>\$ 45,638,705</b>	<b>\$ 46,466,767</b>	<b>-1.9%</b>	<b>1.8%</b>

Budget Requests	1,870,290	1,656,129
Line Item Increases	457,278	418,494
New Project Debt	-	665,000
<b>Preliminary Budget</b>	<b>\$ 47,966,273</b>	<b>\$ 49,206,390</b>

Note: Law, Safety & Justice includes Municipal Court, Legal, Police, Fire and Public Safety Building.

FUND 001 GENERAL FUND SUMMARY DETAIL

GENERAL FUND EXPENDITURES BY CATEGORY



Note: Budget requests and line item increases are not included in graph

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 14,065,393	\$ 14,896,968	\$ 15,250,588	\$ 15,250,588	\$ 15,818,890	\$ 16,305,771	3.7%	3.1%
111 SEASONAL PAY	209,458	249,191	249,191	249,191	249,191	249,191	0.0%	0.0%
12 OVERTIME	1,087,907	594,025	609,025	609,025	609,025	609,025	0.0%	0.0%
21 SOCIAL SECURITY	1,125,216	1,148,394	1,175,873	1,175,873	1,210,664	1,247,474	3.0%	3.0%
22 PENSION	1,192,789	1,308,707	1,331,304	1,331,304	1,449,807	1,573,035	8.9%	8.5%
23 HEALTH INSURANCE	2,858,860	3,282,538	3,276,741	3,276,741	3,307,935	3,375,182	1.0%	2.0%
24 WORKMAN'S COMPENSATION	233,917	355,253	329,207	329,207	418,424	490,849	27.1%	17.3%
25 UNEMPLOYMENT COMPENSATION	29,920	61,059	62,014	62,014	32,560	35,202	-47.5%	8.1%
26 UNIFORMS	130,786	130,780	144,280	144,280	130,780	130,780	-9.4%	0.0%
31 OFFICE & OPERATING SUPPLIES	729,523	559,835	649,257	649,257	606,803	606,803	-6.5%	0.0%
32 FUEL CONSUMED	170,050	225,920	225,920	225,920	225,920	225,920	0.0%	0.0%
35 SMALL TOOLS	51,133	81,540	95,235	95,235	17,490	17,490	-81.6%	0.0%
41 PROFESSIONAL SERVICES	1,663,212	2,399,946	2,769,830	2,769,830	1,669,703	1,669,703	-39.7%	0.0%
42 COMMUNICATION	188,626	173,461	171,561	171,561	165,961	165,961	-3.3%	0.0%
43 TRAVEL	56,167	72,110	72,110	72,110	72,110	72,110	0.0%	0.0%
44 ADVERTISING	28,839	27,050	27,050	27,050	27,050	27,050	0.0%	0.0%
45 OPERATING RENTAL	97,151	117,000	177,000	177,000	177,000	177,000	0.0%	0.0%
46 INSURANCE	239,582	276,041	276,041	276,041	313,810	350,779	13.7%	11.8%
47 PUBLIC UTILITIES	249,086	229,188	179,688	179,688	67,688	67,688	-62.3%	0.0%
48 REPAIRS/MAINTENANCE	548,735	545,970	533,970	533,970	495,970	495,970	-7.1%	0.0%
49 MISCELLANEOUS	565,666	874,315	939,215	939,215	870,465	870,465	-7.3%	0.0%
55 INTERGOVERNMENTAL	11,443,277	11,622,911	11,875,828	11,875,828	12,217,714	12,217,714	2.9%	0.0%
60 LAND/MACHINERY	44,534	-	-	-	-	-	0.0%	0.0%
95 INTERFUND RENT	13,562	13,562	13,562	13,562	13,562	13,562	0.0%	0.0%
98 INTERFUND REPAIRS	1,009,438	948,368	948,690	948,690	1,270,908	1,290,643	34.0%	1.6%
99 OTHER INTERFUND SERVICES/CHGS	705,617	742,879	742,879	742,879	740,509	790,104	-0.3%	6.7%
00 OPERATING TRANSFER	4,070,315	4,162,142	4,398,142	4,398,142	3,458,766	3,391,296	-21.4%	-2.0%
<b>TOTAL GENERAL FUND</b>	<b>\$ 42,808,759</b>	<b>\$ 45,099,153</b>	<b>\$ 46,524,201</b>	<b>\$ 46,524,201</b>	<b>\$ 45,638,705</b>	<b>\$ 46,466,767</b>	<b>-1.9%</b>	<b>1.8%</b>

Budget Requests	1,870,290	1,656,129		
Line Item Increases	457,278	418,494		
New Project Debt	-	665,000		
<b>Preliminary Budget</b>	<b>\$ 47,966,273</b>	<b>\$ 49,206,390</b>	<b>3.1%</b>	<b>1.3%</b>

## CITY COUNCIL – DEPARTMENT 01

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 47,600	\$ 56,280	\$ 56,280	\$ 56,280	\$ 55,440	\$ 55,440	-1.5%	0.0%
21 SOCIAL SECURITY	3,641	5,432	5,432	5,432	4,242	4,242	-21.9%	0.0%
24 WORKMAN'S COMPENSATION	1,047	1,071	987	987	1,092	1,162	10.6%	6.4%
31 OFFICE & OPERATING SUPPLIES	2,387	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	23	-	-	-	-	-	0.0%	0.0%
43 TRAVEL	18,898	32,000	32,000	32,000	32,000	32,000	0.0%	0.0%
44 ADVERTISING	-	200	200	200	200	200	0.0%	0.0%
49 MISCELLANEOUS	7,742	3,000	3,000	3,000	3,000	3,000	0.0%	0.0%
99 OTHER INTERFUND SERVICES	-	-	-	-	11,516	12,337	100.0%	7.1%
<b>TOTAL CITY COUNCIL</b>	<b>\$ 81,338</b>	<b>\$ 98,983</b>	<b>\$ 98,899</b>	<b>\$ 98,899</b>	<b>\$ 108,490</b>	<b>\$ 109,381</b>	<b>9.7%</b>	<b>0.8%</b>

Miscellaneous includes travel and meeting expenses.

Other Interfund Services includes the allocation from the IS department.

MUNICIPAL COURTS – DEPARTMENT 02

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 877,866	\$ 934,369	\$ 934,369	\$ 934,369	\$ 1,006,035	\$ 1,035,292	7.7%	2.9%
111 SEASONAL	4,842	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
12 OVERTIME	143	500	500	500	500	500	0.0%	0.0%
21 SOCIAL SECURITY	63,352	68,150	68,150	68,150	72,481	74,689	6.4%	3.0%
22 PENSION	90,049	103,960	103,960	103,960	118,486	130,478	14.0%	10.1%
23 HEALTH INSURANCE	217,170	261,133	252,581	252,581	244,729	250,242	-3.1%	2.3%
24 WORKMAN'S COMPENSATION	3,228	4,130	3,877	3,877	4,319	4,557	11.4%	5.5%
25 UNEMPLOYMENT COMPENSATION	1,729	3,683	3,683	3,683	2,032	2,196	-44.8%	8.1%
31 OFFICE & OPERATING SUPPLIES	28,660	29,000	29,000	29,000	25,000	25,000	-13.8%	0.0%
41 PROFESSIONAL SERVICES	77,629	83,800	85,614	85,614	68,000	68,000	-20.6%	0.0%
42 COMMUNICATION	12,596	21,062	21,062	21,062	21,062	21,062	0.0%	0.0%
43 TRAVEL	4,903	3,250	3,250	3,250	3,250	3,250	0.0%	0.0%
45 OPERATING RENTALS & LEASES	11,175	7,900	7,900	7,900	7,900	7,900	0.0%	0.0%
46 INSURANCE	1,430	1,563	1,563	1,563	1,908	2,132	22.1%	11.7%
47 PUBLIC UTILITIES	21,451	22,000	22,000	22,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	11,568	7,800	7,800	7,800	3,800	3,800	-51.3%	0.0%
49 MISCELLANEOUS	23,384	37,452	37,452	37,452	34,452	34,452	-8.0%	0.0%
55 INTER-GOVERNMENTAL SERVICES	14,494	10,200	10,200	10,200	10,200	10,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	15,544	16,250	16,250	16,250	50,984	52,982	213.7%	3.9%
99 OTHER INTERFUND SERVICES	48,111	50,461	50,461	50,461	52,004	55,134	3.1%	6.0%
00 OPERATING TRANSFER	295,015	292,474	292,474	292,474	289,932	160,290	-0.9%	-44.7%
<b>TOTAL COURTS</b>	<b>\$ 1,824,339</b>	<b>\$ 1,969,137</b>	<b>\$ 1,962,146</b>	<b>\$ 1,962,146</b>	<b>\$ 2,027,074</b>	<b>\$ 1,952,156</b>	<b>3.3%</b>	<b>-3.7%</b>

<b>TOTAL - BUDGET REQUESTS</b>	-	12,000
<b>Line Item Increases</b>	8,500	6,800
<b>Revised Total Courts</b>	<b>\$ 2,035,574</b>	<b>\$ 1,970,956</b>

**BUDGET REQUESTS**

	2017	2018
Desks for Clerical Staff	-	12,000
Line item increase	8,500	6,800
	<b>8,500</b>	<b>18,800</b>

Professional Services include pro tem services and monthly shredding fees.

Operating Rentals include the annual debt service payment for the courthouse.

Miscellaneous includes membership dues, witness fees, interpreter services, jury duty fees.



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Court PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 02

BUDGET REQUEST TITLE: Desks for clerical staff

**DESCRIPTION/JUSTIFICATION**

The desks currently in the court office have been used for over 17 years by court staff. They are no longer ergonomically correct for staff to use. Some of the desks are starting to wear down.

**BENEFIT IF APPROVED:**

Staff would have a better workspace and ergonomically correct desks to sit at. The clerks spend a large amount of their day sitting at their desks processes court cases. It would create a better work enviroment.

**IMPACT IF DENIED:**

Staff would continue to work at desks that are over 17 years old and we would continue to see some of the back and arm pain issues and unable to correct them.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)		12,000				12,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,000</b>

EXECUTIVE – DEPARTMENT 03

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 539,265	\$ 578,856	\$ 648,869	\$ 648,869	\$ 694,011	\$ 708,574	7.0%	2.1%
111 SEASONAL PAY	10,107	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
12 OVERTIME	5,293	-	-	-	-	-	0.0%	0.0%
21 SOCIAL SECURITY	37,049	40,860	46,216	46,216	48,344	49,490	4.6%	2.4%
22 PENSION	58,795	70,390	76,761	76,761	87,733	95,602	14.3%	9.0%
23 HEALTH INSURANCE	68,660	80,137	91,685	91,685	87,586	89,516	-4.5%	2.2%
24 WORKMAN'S COMPENSATION	1,681	1,940	1,825	1,825	2,041	2,165	11.8%	6.1%
25 UNEMPLOYMENT COMPENSATION	825	1,816	1,816	1,816	1,127	1,208	-37.9%	7.2%
31 OFFICE & OPERATING SUPPLIES	21,724	39,000	40,000	40,000	34,000	34,000	-15.0%	0.0%
41 PROFESSIONAL SERVICES	61,348	64,160	66,774	66,774	48,660	48,660	-27.1%	0.0%
42 COMMUNICATION	6,465	3,746	3,746	3,746	246	246	-93.4%	0.0%
43 TRAVEL	5,466	8,000	8,000	8,000	8,000	8,000	0.0%	0.0%
45 OPERATING RENTS	4,372	9,000	9,000	9,000	9,000	9,000	0.0%	0.0%
46 INSURANCE	13,588	14,852	14,852	14,852	18,123	20,258	22.0%	11.8%
47 PUBLIC UTILITY SERVICES	23,481	24,000	24,000	24,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	7,335	4,000	4,000	4,000	-	-	-100.0%	0.0%
49 MISCELLANEOUS	33,992	45,893	75,893	75,893	45,643	45,643	-39.9%	0.0%
98 INTERFUND REPAIRS & MAINT.	23,056	24,104	24,104	24,104	19,260	17,258	-20.1%	-10.4%
99 OTHER INTERFUND SERVICES/CHGS	21,899	22,949	22,949	22,949	30,289	32,096	32.0%	6.0%
<b>TOTAL EXECUTIVE DEPARTMENT</b>	<b>\$ 944,401</b>	<b>\$1,053,703</b>	<b>\$1,180,490</b>	<b>\$1,180,490</b>	<b>\$ 1,154,063</b>	<b>\$ 1,181,716</b>	<b>-2.2%</b>	<b>2.4%</b>

TOTAL - BUDGET REQUESTS

Line Item Increase

Revised Total Executive

9,729 9,966

-

\$ 1,163,792 \$ 1,191,682

**BUDGET REQUESTS**

2017

2018

Executive Overtime	1,950	5,000	1,950	5,000
Executive Reclass-Executive Assistant to Executive Program Analyst	1,844	4,729	1,937	4,966
<b>Total Executive</b>	<b>3,794</b>	<b>9,729</b>	<b>3,887</b>	<b>9,966</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Executive PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00100110

BUDGET REQUEST TITLE: Overtime Increase

**DESCRIPTION/JUSTIFICATION**

The activities of the Executive office extend beyond the normal work day; such as community coverage by the Information Officer, CERT training by the Risk Manager, and safety training by the Safety Officer. These activities incur overtime and as these activities have increased to meet the desired and required need so has the overtime. This request is to increase the Executive overtime by \$5,000.

**BENEFIT IF APPROVED:**

\_\_\_\_\_

**IMPACT IF DENIED:**

\_\_\_\_\_

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)	5,000	5,000	5,000	5,000	5,000	25,000
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

<b>Total Expenditures</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>25,000</b>
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**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Executive **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00100110

**BUDGET REQUEST TITLE:** Upgrade Position - Exec. Asst./Analyst to Executive Program Analyst

**DESCRIPTION/JUSTIFICATION**

Request to upgrade the Executive Assistant/Analyst position to Executive Program Analyst (N7-N9). There is a need for more supervisory oversight and management of the daily operation of the department's administrative, clerical and customer service functions to gain efficiencies and productivity.

**BENEFIT IF APPROVED:**

Improve the efficiency of the overall department by allowing for the supervision and organization of staff.

**IMPACT IF DENIED:**

No gain in efficiency and productivity.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	3,973	4,172	4,380	4,599	4,829	21,953
Overtime (12)						-
Benefits (20)	756	794	834	875	919	4,178
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>4,729</b>	<b>4,966</b>	<b>5,214</b>	<b>5,474</b>	<b>5,748</b>	<b>26,131</b>

**FINANCE – DEPARTMENT 04**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,031,332	\$ 1,128,813	\$ 1,128,813	\$1,128,813	\$1,168,666	\$1,208,672	3.5%	3.4%
111 SEASONAL PAY	4,176	16,891	16,891	16,891	16,891	16,891	0.0%	0.0%
12 OVERTIME	-	100	100	100	100	100	0.0%	0.0%
21 SOCIAL SECURITY	74,992	83,172	83,172	83,172	85,852	88,945	3.2%	3.6%
22 PENSION	102,028	123,895	123,895	123,895	138,226	153,440	11.6%	11.0%
23 HEALTH INSURANCE	207,366	243,989	236,849	236,849	225,782	230,073	-4.7%	1.9%
24 WORKMAN'S COMPENSATION	3,479	5,107	4,808	4,808	4,582	4,848	-4.7%	5.8%
25 UNEMPLOYMENT COMPENSATION	2,031	4,537	4,537	4,537	2,339	2,540	-48.4%	8.6%
31 OFFICE & OPERATING SUPPLIES	49,865	13,125	13,125	13,125	13,125	13,125	0.0%	0.0%
41 PROFESSIONAL SERVICES	318,531	330,433	348,433	348,433	348,433	348,433	0.0%	0.0%
42 COMMUNICATION	14,867	12,616	12,616	12,616	12,616	12,616	0.0%	0.0%
43 TRAVEL	592	4,500	4,500	4,500	4,500	4,500	0.0%	0.0%
44 ADVERTISING	2,153	1,600	1,600	1,600	1,600	1,600	0.0%	0.0%
45 RENTS	9,516	9,500	9,500	9,500	9,500	9,500	0.0%	0.0%
46 INSURANCE	20,025	21,886	21,886	21,886	26,707	29,853	22.0%	11.8%
48 REPAIRS & MAINTENANCE	3,555	350	350	350	350	350	0.0%	0.0%
49 MISCELLANEOUS	3,842	12,200	12,200	12,200	12,200	12,200	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	38,519	40,269	100.0%	4.5%
99 OTHER INTERFUND SERVICES/CHGS	58,121	60,897	60,897	60,897	52,496	55,612	-13.8%	5.9%
<b>TOTAL FINANCE DEPARTMENT</b>	<b>\$ 1,912,316</b>	<b>\$ 2,075,201</b>	<b>\$ 2,085,762</b>	<b>\$2,085,762</b>	<b>\$2,164,074</b>	<b>\$2,235,157</b>	<b>3.8%</b>	<b>3.3%</b>

**TOTAL - BUDGET REQUESTS**

Line Item Increases

**REVISED TOTAL FINANCE DEPARTMENT**

**18,075      2,475**

54,071      90,992

**\$2,236,220    \$2,328,624**

**BUDGET REQUESTS**

2017

2018

Finance-Acct	Tyler CAFR Statement Builder Software	9,851	18,075	1,349	2,475
Finance-UB	Line item increase	54,071	54,071	90,992	90,992
<b>Total Finance</b>		<b>63,922</b>	<b>72,146</b>	<b>92,341</b>	<b>93,467</b>

Professional services include payments to lockbox, bill printing service and online account information.

Miscellaneous includes membership dues, subscriptions, training, and CAFR review fees.

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Finance **PRIORITY:** 2

**DEPARTMENT ORG #** 00101023.549000

**BUDGET REQUEST TITLE:** Tyler CAFR Statement Builder Software

**DESCRIPTION/JUSTIFICATION**

Tyler CAFR statement builder simplifies the development of the Comprehensive Annual Financial Report (CAFR). The report builder helps to create audit ready statements and schedules while streamlining the process from year to year. It is an easy to use interface, allowing the information to be exported directly out of the financial system eliminating the need to rekey the data and providing an extensive audit trail. It acts a conduit for posting adjustments to bring data from modified to full accrual level. All adjustments are compiled in custom reconciliation reports and a full audit trail is automatically created as entries are made.

**BENEFIT IF APPROVED:**

Currently, preparation of the Comprehensive Annual Financial Report (CAFR) is done using excel spreadsheets. Reports are generated out of Munis and all of the numbers are keyed and rekeyed multiple times into 132 different worksheets. Since the numbers are rekeyed multiple times, additional proofing and crossfooting is required to ensure that all of the numbers match. Whenever there is an accounting change that requires restructuring of the statements, it takes a significant amount of time to go back through all of the various worksheets to make the changes. Approval of this request would reduce the number of hours spent preparing the CAFR, ensure more accurate statements and provide a cleaner audit trail. It would also ensure that the City can remain compliant with GASB reporting requirements.

**IMPACT IF DENIED:**

Continue to prepare the statements using excel and rekeying all of the data multiple times.

**Revenue Sources:**



	2017	2018	2019	2020	2021	2017-2021 Total
						-

**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

						-
						-
						-
						-
						-
						-
	18,075	2,475	2,475	2,475	2,475	27,975
						-
						-

**Total Expenditures**

	<b>18,075</b>	<b>2,475</b>	<b>2,475</b>	<b>2,475</b>	<b>2,475</b>	<b>27,975</b>
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## LEGAL – DEPARTMENT 05

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 416,165	\$ 492,897	\$ 492,897	\$ 492,897	\$ 475,208	\$ 495,653	-3.6%	4.3%
111 SEASONAL PAY	7,260	20,000	20,000	20,000	20,000	20,000	0.0%	0.0%
21 SOCIAL SECURITY	31,308	37,372	37,372	37,372	35,327	36,904	-5.5%	4.5%
22 PENSION	41,452	50,384	50,384	50,384	56,204	62,918	11.6%	11.9%
23 HEALTH INSURANCE	62,672	97,502	95,294	95,294	77,590	79,276	-18.6%	2.2%
24 WORKMAN'S COMPENSATION	1,245	1,847	1,803	1,803	1,652	1,752	-8.4%	6.1%
25 UNEMPLOYMENT COMPENSATION	834	1,844	1,844	1,844	971	1,063	-47.3%	9.5%
31 OFFICE AND OPERATING SUPPLIES	9,180	5,260	5,260	5,260	5,260	5,260	0.0%	0.0%
41 PROFESSIONAL SERVICES	605,805	554,357	554,357	554,357	34,357	34,357	-93.8%	0.0%
42 COMMUNICATION	5,461	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
43 TRAVEL	2,450	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTS	3,632	5,800	5,800	5,800	5,800	5,800	0.0%	0.0%
46 INSURANCE	15,734	31,381	31,381	31,381	20,984	23,456	-33.1%	11.8%
49 MISCELLANEOUS	7,822	13,012	13,012	13,012	13,012	13,012	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	19,260	23,012	100.0%	19.5%
99 OTHER INTERFUND SERVICES	32,079	33,736	33,736	33,736	27,849	29,522	-17.5%	6.0%
<b>TOTAL LEGAL DEPARTMENT</b>	<b>\$1,243,099</b>	<b>\$1,351,392</b>	<b>\$1,349,140</b>	<b>\$1,349,140</b>	<b>\$ 799,474</b>	<b>\$ 837,985</b>	<b>-40.7%</b>	<b>4.8%</b>

Professional Services include fees paid to City Attorney and Public Defense Attorneys. The budget for the Public Defense has been moved to Non-Departmental for 2017 and 2018.

Miscellaneous includes messenger service fees, training and on-line database service fees.

HR – DEPARTMENT 06

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 298,802	\$ 309,804	\$ 309,804	\$ 309,804	\$ 314,721	\$ 322,390	1.6%	2.4%
111 SEASONAL	1,465	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
12 OVERTIME	45	500	500	500	500	500	0.0%	0.0%
21 SOCIAL SECURITY	21,942	23,323	23,323	23,323	23,786	24,354	2.0%	2.4%
22 PENSION	30,274	35,122	35,122	35,122	37,587	41,293	7.0%	9.9%
23 HEALTH INSURANCE	28,653	30,559	29,548	29,548	38,341	39,189	29.8%	2.2%
24 WORKMAN'S COMPENSATION	770	1,057	988	988	1,102	1,169	11.5%	6.1%
25 UNEMPLOYMENT COMPENSATION	589	1,289	1,289	1,289	650	697	-49.6%	7.2%
31 OFFICE & OPERATING SUPPLIES	5,981	7,500	7,500	7,500	7,500	7,500	0.0%	0.0%
41 PROFESSIONAL SERVICES	63,917	72,000	72,000	72,000	72,000	72,000	0.0%	0.0%
42 COMMUNICATION	2,268	2,086	2,086	2,086	2,086	2,086	0.0%	0.0%
43 TRAVEL	1,027	1,250	1,250	1,250	1,250	1,250	0.0%	0.0%
45 RENTS	4,146	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
46 INSURANCE	5,721	6,253	6,253	6,253	7,631	8,530	22.0%	11.8%
49 MISCELLANEOUS	18,293	22,383	22,383	22,383	22,383	22,383	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	-	-	-	-	13,905	14,450	100.0%	3.9%
99 OTHER INTERFUND SERVICES/CHGS	15,237	16,003	16,003	16,003	13,578	14,381	-15.2%	5.9%
<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 499,130</b>	<b>\$ 544,129</b>	<b>\$ 543,049</b>	<b>\$ 543,049</b>	<b>\$ 572,020</b>	<b>\$ 587,172</b>	<b>5.3%</b>	<b>2.6%</b>

TOTAL - BUDGET REQUESTS  
 Line Item Increase  
 Revised Total Human Resources

125,232	105,243
-	-
<u>\$ 697,252</u>	<u>\$ 692,415</u>

**BUDGET REQUESTS**

	2017	2018		
HR NH - HR Specialist	33,878	100,232	35,572	105,243
HR Salary Survey	8,450	25,000	-	-
<b>Total HR</b>	<b>42,328</b>	<b>125,232</b>	<b>35,572</b>	<b>105,243</b>

Professional Services include consulting fees, retainer for labor relations consultant, and AWC Service fees.

Miscellaneous expenses include Employee Appreciation, Employee Wellness, membership dues, subscriptions and training.



**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Human Resources **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00106518

**BUDGET REQUEST TITLE:** Human Resources Specialist

**DESCRIPTION/JUSTIFICATION**

A Human Resources Specialist position was eliminated in the 2009 reductions. To offset some of the workload the City purchased the NEOGOV online application system. Other efficiencies were also implemented to reduce the workload and the department has been able to manage with three positions - HR Specialist II, HR Analyst, and Human Resources Director.

Human Resources has assumed additional responsibilities over the past few years that had previously been contracted with outside consultants including conducting classification/compensation analyses, costing of collective bargaining agreements, and developing and executing testing for promotional positions within the Police Department. Regulator changes in the HR field have also impacted the workload including the implementation of the L & I Stay at Work program and a more robust light duty program, and the more recent Affordable Care Act that requires tracking and reporting data to the IRS. Family Leave laws and the Americans with Disability Act have also expanded increasing the interaction with employees and the documentation/reporting processes.

**BENEFIT IF APPROVED:**

The addition of a HR Specialist will allow the department to fulfill the regulatory compliance responsibilities and focus on new initiatives. We look forward to implementing the Personnel modules available in Munis and automate/consolidate tasks that are being done in multiple departments. The first project is the implementation of the training/safety tracking module and looking forward we hope to implement an online employee performance evaluation system in 2017. This position will also assist in recruitment and selection processes, payroll processing, and other areas as assigned.

**IMPACT IF DENIED:**

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	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

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**Expenditures:**

Salaries (11)	61,992	65,092	68,346	71,763	75,352	342,545
Overtime (12)						-
Benefits (20)	38,240	40,152	42,159	44,267	46,481	211,299
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 100,232 105,244 110,505 116,030 121,833 553,844

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Human Resources **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00106518

**BUDGET REQUEST TITLE:** Salary Survey

**DESCRIPTION/JUSTIFICATION**

The City has been through many personnel changes since the last non-represented/management/director survey in 2007. The City is beginning to experience turnover with employees leaving for better opportunities as well as we have now began to hire additional positions to meet the city's needs. It has become apparent that many of the existing salary levels are below the current market making it difficult to attract and retain the best qualified candidates. The purpose of the study is to evaluate the existing compensation for salaried positions and conduct a survey of compensation levels at comparable cities (population, assessed valuation, and services) for comparable jobs .

**BENEFIT IF APPROVED:**

Revised salary levels up to current market value to attract and retain the best qualified candidates to raise the efficiency and quality of work.

**IMPACT IF DENIED:**

Staff turnover, reduced efficiencies as a result of the turnover as well as the ramping of a new employees.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

COMMUNITY DEVELOPMENT – DEPARTMENT 07

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,339,747	\$ 1,401,139	\$ 1,401,139	\$ 1,401,139	\$ 1,494,634	\$ 1,544,946	6.7%	3.4%
111 SEASONAL PAY	43,925	64,000	64,000	64,000	64,000	64,000	0.0%	0.0%
12 OVERTIME	3,114	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
21 SOCIAL SECURITY	104,293	109,281	109,281	109,281	119,605	123,404	9.4%	3.2%
22 PENSION	130,567	142,998	142,998	142,998	174,046	192,832	21.7%	10.8%
23 HEALTH INSURANCE	257,628	297,855	288,840	288,840	279,041	284,937	-3.4%	2.1%
24 WORKMAN'S COMPENSATION	16,723	23,272	18,833	18,833	27,523	30,138	46.1%	9.5%
25 UNEMPLOYMENT COMPENSATION	2,723	5,565	5,565	5,565	3,191	3,459	-42.7%	8.4%
26 UNIFORMS	2,967	1,400	1,400	1,400	1,400	1,400	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	33,069	10,500	10,500	10,500	10,500	10,500	0.0%	0.0%
32 FUEL	8,276	12,000	12,000	12,000	12,000	12,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	86,697	50,000	60,000	60,000	25,000	25,000	-58.3%	0.0%
42 COMMUNICATION	11,406	16,602	16,602	16,602	16,602	16,602	0.0%	0.0%
43 TRAVEL	2,672	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
44 ADVERTISING	4,868	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	10,420	11,500	11,500	11,500	11,500	11,500	0.0%	0.0%
46 INSURANCE	29,322	32,048	32,048	32,048	39,107	43,714	22.0%	11.8%
48 REPAIRS & MAINTENANCE	-	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
49 MISCELLANEOUS	38,069	65,555	65,555	65,555	65,555	65,555	0.0%	0.0%
95 INTERFUND RENTS	8,316	8,316	8,316	8,316	8,316	8,316	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	32,236	30,710	30,710	30,710	38,526	38,630	25.5%	0.3%
99 OTHER INTERFUND SERVICES/CHGS	78,102	81,972	81,972	81,972	74,632	79,030	-9.0%	5.9%
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 2,245,140</b>	<b>\$ 2,378,713</b>	<b>\$ 2,375,259</b>	<b>\$ 2,375,259</b>	<b>\$ 2,479,178</b>	<b>\$ 2,569,963</b>	<b>4.4%</b>	<b>3.7%</b>

<b>TOTAL - BUDGET REQUESTS</b>	<b>112,032</b>	<b>114,042</b>
Line Item Increase	18,800	19,240
Code Enforcement Moving to Police	(99,553)	(100,765)
<b>Revised Total Community Development</b>	<b>\$ 2,510,457</b>	<b>\$ 2,602,480</b>

**BUDGET REQUESTS**

	2017	2018	2017	2018
CD Plan Check Assistance	-	5,000	-	5,000
CD NH - Building Inspector	107,032	107,032	109,042	109,042
CD Reduction to seasonal pay	-	(33,000)	-	(33,000)
CD Move Code Enforcement Officer from CD to Police	-	(66,553)	-	(67,765)
CD Line item increase	-	18,800	-	19,240
<b>Total Community Development</b>	<b>107,032</b>	<b>31,279</b>	<b>109,042</b>	<b>32,517</b>

Miscellaneous includes seminars, training, association fees, subscriptions

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Community Development **PRIORITY:** High

**DEPARTMENT ORG #** 00102020

**BUDGET REQUEST TITLE:** Building Division Plan Check Assistance

**DESCRIPTION/JUSTIFICATION**

The Building Division utilizes contract plan review services to address high volumes of building reviews, particularly during the peak periods (spring, summer). Projects are getting more complicated and require more time for review. There is also the need to have specialty reviews for fire suppression systems in commercial buildings which are sent out for review by experts in fire systems. This helps to maintain efficient turnarounds for reviews so that we can meet customer demands. It also provides assistance in areas which the division needs technical expertise.

**BENEFIT IF APPROVED:**

Maintaining review turnarounds for construction/building plan reviews especially for more complicated commercial development.

**IMPACT IF DENIED:**

Longer turnaround times during peak periods of construction and lack of expertise in fire systems would need to rely more on the private designer of the fire sprinkler system.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	5,000	5,000	5,000	5,000	5,000	25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>25,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Community Development PRIORITY: High

DEPARTMENT ORG # 00102020

BUDGET REQUEST TITLE: Building Inspector

**DESCRIPTION/JUSTIFICATION**

“Homeowner Construction and Business Assistance” - An added value to the building division would be to have a person who would be at the counter, who has building inspection/plan check experience, who could answer technical questions, and do over counter same day permits for small residential projects. This person would also work with the needs of small business clients. It is estimated that one third of the residential permits could be done at the counter on the same day. We believe this will also cut down significantly on paperwork for the small residential properties.

**BENEFIT IF APPROVED:**

Increase service provision for the small scale projects which can have a quick turnaround for permits. This would also reduce the paperwork for staff.

**IMPACT IF DENIED:**

Longer turnaround times for construction permits and more paperwork.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						
00107345.358300	107,032	109,042	114,439	120,106	126,056	576,675
<b>Expenditures:</b>						
Salaries (11)	64,786	68,025	71,427	74,998	78,748	357,984
Overtime (12)						-
Benefits (20)	38,011	39,912	41,907	44,003	46,203	210,036
Office & Operating (31)						-
Small Tools (35)	3,130					3,130
Professional Services (41)						-
Miscellaneous (49)	1,105	1,105	1,105	1,105	1,105	5,525
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>107,032</b>	<b>109,042</b>	<b>114,439</b>	<b>120,106</b>	<b>126,056</b>	<b>576,675</b>

**POLICE – DEPARTMENT 08**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 7,791,082	\$ 8,148,859	\$ 8,401,561	\$ 8,401,561	\$ 8,680,036	\$ 8,943,987	3.3%	3.0%
12 OVERTIME	1,072,415	582,825	597,825	597,825	597,825	597,825	0.0%	0.0%
21 SOCIAL SECURITY	651,233	645,374	665,853	665,853	678,409	697,872	1.9%	2.9%
22 PENSION	567,848	589,810	603,838	603,838	622,245	657,139	3.0%	5.6%
23 HEALTH INSURANCE	1,637,055	1,871,766	1,891,457	1,891,457	1,923,347	1,961,153	1.7%	2.0%
24 WORKMAN'S COMPENSATION	168,498	270,668	253,065	253,065	331,346	397,544	30.9%	20.0%
25 UNEMPLOYMENT COMPENSATION	17,523	34,940	35,823	35,823	18,387	19,857	-48.7%	8.0%
26 UNIFORMS	121,561	124,480	137,980	137,980	124,480	124,480	-9.8%	0.0%
31 OFFICE & OPERATING SUPPLIES	212,615	205,650	207,000	207,000	207,000	207,000	0.0%	0.0%
32 FUEL CONSUMED	143,642	189,520	189,520	189,520	189,520	189,520	0.0%	0.0%
35 SMALL TOOLS	28,241	67,750	81,445	81,445	3,700	3,700	-95.5%	0.0%
41 PROFESSIONAL SERVICES	171,658	200,800	200,800	200,800	200,800	200,800	0.0%	0.0%
42 COMMUNICATION	103,128	72,639	72,639	72,639	72,639	72,639	0.0%	0.0%
43 TRAVEL	18,535	13,860	13,860	13,860	13,860	13,860	0.0%	0.0%
44 ADVERTISING	414	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
45 OPERATING RENTAL	40,421	47,400	47,400	47,400	47,400	47,400	0.0%	0.0%
46 INSURANCE	109,421	119,595	119,595	119,595	145,936	163,129	22.0%	11.8%
48 REPAIRS/MAINTENANCE	32,206	24,320	24,320	24,320	24,320	24,320	0.0%	0.0%
49 MISCELLANEOUS	60,806	109,750	119,750	119,750	109,750	109,750	-8.4%	0.0%
55 INTERGOVERNMENTAL	1,924,053	1,935,474	1,994,555	1,994,555	1,994,555	1,994,555	0.0%	0.0%
98 INTERFUND REPAIRS	739,620	704,607	704,607	704,607	973,655	982,997	38.2%	1.0%
99 OTHER INTERFUND SERVICES/CHGS	392,767	414,489	414,489	414,489	401,954	430,834	-3.0%	7.2%
00 OPERATING TRANSFER	32,883	-	186,000	186,000	-	-	-100.0%	0.0%
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$ 16,037,625</b>	<b>\$ 16,375,576</b>	<b>\$ 16,964,382</b>	<b>\$ 16,964,382</b>	<b>\$ 17,362,164</b>	<b>\$ 17,841,361</b>	<b>2.3%</b>	<b>2.8%</b>

<b>TOTAL - BUDGET REQUESTS</b>	<b>1,081,375</b>	<b>892,282</b>
Line Item Increase	<b>38,000</b>	<b>38,000</b>
Code Enforcement Move from CD	<b>99,553</b>	<b>100,765</b>
<b>Revised Total Police Department</b>	<b>\$ 18,581,092</b>	<b>\$ 18,872,408</b>

**BUDGET REQUESTS**

	2017	2018
Police Reclass Police Officer to Sgt - NH Police Officer to Backfill Sgt reclass - Operation	-	202,028
Police Vehicle - Operation Sergeant	-	40,000
Police Records Unit Part-time Program Specialist Upgrade to Full-time	-	50,074
Police NH - Records Unit Supervisor	-	112,078
Police Records Unit Supervisor (eliminate vacant Program Specialist)	-	(87,137)
Police NH - Two (2) additional officers for Overlap shifts	-	304,518
Police Vehicle - Patrol vehicles for overlap shift	-	110,000
Police CrossMatch Fingerprint Station/Jail/Records	-	13,000
Police Replace CNT hailer; Wireless First Responder	-	5,500
Police Anti-Bullying Campaign	15,000	25,000
Police Reorganization of Police Administration	-	36,686
Police Reclass Police Officer to Sgt - NH Police Officer to backfill Sgt Reclass- Community Services	-	219,628
Police Vehicle - Sergeant - Community Services	-	40,000
Police Abatement	-	10,000
Police Code Enforcement - Seasonal Pay - Moved from CD	-	33,000
Police Code Enforcement Officer - Moved from CD	-	66,553
Police Line item increase (SNOPAC & LEOFF1 Long Term Care)	-	38,000
<b>Total Police</b>	<b>15,000</b>	<b>1,218,928</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00103121

**BUDGET REQUEST TITLE:** Reclass Police Officer to Sgt - Backfill Police Officer

**DESCRIPTION/JUSTIFICATION**

In 2015 one of the department's Patrol Sergeants was reassigned to the "pilot program", Regional Property Crimes Task Force (PCU). This group is housed at the Marysville Police Department and includes 1 Marysville Sergeant, 1 Marysville Detective, 2 Snohomish County Sheriff's Detectives and 1 Lake Stevens Detective. The Sergeant was pulled from patrol which left operations short a sergeant. This request is to back fill the Sgt position in operation, by reclassifying a Police Officer position to Sgt and back filling the Police Officer Position.

**BENEFIT IF APPROVED:**

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**IMPACT IF DENIED:**

\_\_\_\_\_

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

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**Expenditures:**

Salaries (11)	111,665	120,881	127,925	135,322	143,088	638,881
Overtime (12)	20,000	20,000	20,000	20,000	20,000	100,000
Benefits (20)	56,963	63,814	67,005	70,355	73,873	332,010
Uniforms (26)	4,500	850	850	850		7,050
Small Tools (35)	7,200	450	450	450	450	9,000
Professional Services (41)						-
Miscellaneous (49)	1,700	1,700	1,700	1,700		6,800
Capital (60)*						-
Transfer (97) - Vehicle	40,000					40,000

<b>Total Expenditures</b>	<b>242,028</b>	<b>207,695</b>	<b>217,930</b>	<b>228,677</b>	<b>237,411</b>	<b>1,133,741</b>
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**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00104110

**BUDGET REQUEST TITLE:** Reclassification - Records Unit P/T Program Specialist to F/T

**DESCRIPTION/JUSTIFICATION**

The current staff member assigned the duties of handling the Police Department's public records request is currently a 30-hour per week employee. In the year 2014 and 2015 this position handled 2,097 and 2,191 records requests respectively and is on pace to handle over 3,000 in 2016. This request is to upgrade this position to a full-time 40-hour per week position.

**BENEFIT IF APPROVED:**

Will allow staff sufficient man hours to respond to the significant increase in public records requests.

**IMPACT IF DENIED:**

The volume of work well exceeds the current 30-hour per week position. With continued significant increases in public records requests not having sufficient authorized man-hours to complete the tasks exposes the City to potential litigation due to untimely response to requests.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	14,318	14,604	14,896	15,194	15,498	74,510
Overtime (12)						-
Benefits (20)	35,756	37,544	39,421	41,393	43,462	197,576
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>50,074</b>	<b>52,148</b>	<b>54,317</b>	<b>56,587</b>	<b>58,960</b>	<b>272,086</b>



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Police PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00104110

BUDGET REQUEST TITLE: Records Unit Supervisor

**DESCRIPTION/JUSTIFICATION**

The Administrative Services Division currently consists of 9 employees (6 full-time, 3 part-time) operating a 24/7 Records Unit and 1 additional full-time employee running the property/evidence room, for a total of 10 staff members. Oversight of the division and supervision of staff is currently managed by a police commander. As a result, less than 25% of staff operating hours has direct supervision, meaning over 67% of the time staff has no supervision. The current commander is responsible for managing personnel well beyond the typical span of control and frequently must adjust his own schedule in order to connect with employees working other shifts. Additionally, there has been a 83% turnover in full-time records staff in the past 15 months, resulting in an even greater need for direct supervision.

**BENEFIT IF APPROVED:**

Will result in a significant increase in direct supervision, which will enhance the effectiveness of managing personnel issues, and equally as important will result in a significant increase in quality control of job tasks, thereby, reducing the City's exposure to potential litigation and/or management findings during future audit processes.

**IMPACT IF DENIED:**

Most staff hours will continue to be unsupervised. Mistakes that would routinely be identified with a supervisor in place will go unnoticed, and therefore, uncorrected. This is great cause for concern as it exposes the City to potential liability and litigation. Additionally, personnel issues are less thoroughly dealt with due to lack of available time by a single supervisor.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	72,583	76,212	80,023	84,024	88,225	401,067
Overtime (12)						-
Benefits (20)	39,495	41,470	43,543	45,720	48,006	218,234
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>112,078</b>	<b>117,682</b>	<b>123,566</b>	<b>129,744</b>	<b>136,231</b>	<b>619,301</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00103222

**BUDGET REQUEST TITLE:** New Positions: Two (2) additional officers for Overlap shifts  
(Including vehicle)

**DESCRIPTION/JUSTIFICATION**

Adding two new officers to the Overlap shifts would make the overlap crews a sergeant and 4 officers. Overlap officers work a 2:00 pm to 2:00 am shift. By far the busiest consecutive hours for calls for service fall into this time frame. Overlap's original concept was to assist patrol during the busiest times then work special emphasis, and pro-active police projects as assigned by command or as the needs dictate. Overlap shifts give the department the flexibility to be more proactive in addressing issues rather than being reactive to 911 calls. By adding an additional officer to each Overlap crew we can have a patrol car focus on traffic concerns during the evening commute hours without taking away from staffing to respond to 911 calls.

**BENEFIT IF APPROVED:**

With this additional resource we can increase our opportunities to implement intelligent based policing strategies by having some officers focus on current relevant policing projects without taking staff away from responding to the high volume of 911 calls for service.

**IMPACT IF DENIED:**

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-

**Expenditures:**

Salaries (11)	152,272	161,866	172,064	182,906	194,428	863,536
Overtime (12)	30,000	30,750	31,518	32,306	33,114	157,688
Benefits (20)	105,326	109,408	115,062	121,012	127,278	578,086
Office & Operating (31)						-
Small Tools (35)	5,220	5,220	5,220	5,220	5,220	26,100
Professional Services (41)						-
Miscellaneous (49)	2,700	2,700	2,700	2,700	2,700	13,500
Vehicle	110,000	9,800	10,018	10,018	10,018	149,854
Uniforms (26)	9,000	1,700	1,700	1,700	1,700	15,800

**Total Expenditures** **414,518 321,444 338,282 355,862 374,458 1,804,564**

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Police PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00103960

BUDGET REQUEST TITLE: CrossMatch Fingerprint Station/Jail/Records

**DESCRIPTION/JUSTIFICATION**

An additional fingerprint CrossMatch station to print civilians for CPL's, Pre-employment, Volunteer Applications, etc. Currently jail staff uses the outdated ink fingerprints, which are then mailed to the WSP. About 20% of the time the prints are rejected for one reason or another from WSP, so the civilian has to make another appointment and the jail staff has to try again to get good prints. This is a waste of everyone's time and money. An additional CrossMatch will not only save time and money, we will be able to print more civilians in less time, and records personnel could also use the machine. Digital fingerprinting is the industry standard. This request is for the station, the printer and the annual maintenance.

**BENEFIT IF APPROVED:**

More efficient and saves time for both the staff and the citizens.

**IMPACT IF DENIED:**

We will continue to use an inefficient process, which wastes time and money.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	13,000					13,000
Professional Services (41)		1,400	1,400	1,400	1,400	5,600
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>13,000</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>	<b>1,400</b>	<b>18,600</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Police PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 00103222

BUDGET REQUEST TITLE: Replace CNT hailer; Wireless First Responder

**DESCRIPTION/JUSTIFICATION**

Allows crisis negotiators to initiate immediate communications with a subject or multiple subjects in a standoff situation. Unlike a bullhorn which discloses the location of the operator the WFR loudspeaker units remote/wireless function allows for communication while staying out of harms way. This system would allow tactical staff to broadcast their commands, instructions, or surrender orders loudly and clearly to an individual subject or a large group of unruly individuals. WFR allows for hands free operation. WFR allows any first responder to give instructions to the public from a safe distance to help ensure minimal exposure to potential hazardous or unknown environments. Direct the victims of natural disasters to relief stations.

**BENEFIT IF APPROVED:**

Our current hailer is broken. Due to it's 25+ year age it is not cost effective for repair and unknown who could repair it. It is old technology and dependent on cables running up to 300 feet which greatly adds to the complexity of deployments, if we could get the system repaired. By approving this we could upgrade our current system to a working, wireless high tech system that better meets our needs.

**IMPACT IF DENIED:**

Our CNT unit would be without a hailer system for crisis negotiations, hostage and barricaded subjects.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	5,500					5,500
Transfer (97)						-
<b>Total Expenditures</b>	<b>5,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,500</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00103528

**BUDGET REQUEST TITLE:** Anti-Bullying Campaign

**DESCRIPTION/JUSTIFICATION**

After attending a presentation by former professional wrestler Marc Mero and Amy Briggs, a teacher whose son committed suicide after being bullied, SRO Officers Jeremy Wood and Chris Sutherland started an Anti-Bullying/Harassment Campaign. As part of that campaign Officer Wood and Officer Sutherland went out to the various businesses in the area to raise awareness and money to bring Mero and Briggs to Marysville to speak at the middle and high schools. Their goal was to raise \$15K to go towards this campaign, and they are very close to achieving that goal. The City will be contributing \$10K. This request is to provide budget for the costs associated with bringing Mero and Briggs to Marysville to speak at the schools.

**BENEFIT IF APPROVED:**

To raise awareness and to provide education on the impacts of bullying.

**IMPACT IF DENIED:**

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						
	15,000					15,000
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Police PRIORITY: HIGH

DEPARTMENT ORG # 00103010

BUDGET REQUEST TITLE: Command Staff Reorganization

**DESCRIPTION/JUSTIFICATION**

Reorganization of command staff structure, creating 1 Assistant Chief position and 5 Commanders. Currently, there are 3 Commanders and 3 Lieutenants. The Lieutenant level will be vacated if this is approved.

**BENEFIT IF APPROVED:**

The reorganization will provide additional support for operations to the Chief. The Police Chief would provide additional focus on community outreach and delegate additional responsibilities to subordinates including the Operations Commander and Lieutenants.

**IMPACT IF DENIED:**

Current structure would continue, and delegation of duties would occur without recognition of the additional responsibility being placed on subordinates.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	32,431	33,404	35,074	36,828	38,669	176,406
Overtime (12)						-
Benefits (20)	4,255	4,383	5,719	6,005	6,305	26,667
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>36,686</b>	<b>37,787</b>	<b>40,793</b>	<b>42,833</b>	<b>44,974</b>	<b>203,073</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** \_\_\_\_\_

**BUDGET REQUEST TITLE:** Community Services Unit

**DESCRIPTION/JUSTIFICATION**

There will be the creation of a Community Services Unit within the Police Department to facilitate Code Enforcement, the Community Service Officer and park security efforts. This group will be supervised by a new position of a "working" Sergeant. This group will include code enforcement functions from Community Development being transferred to the Police Department. The Police Department is a common location for code enforcement within cities and increases law enforcement coordination. Many code enforcement actions are related to criminal activity and this reorganization allows for this to be addressed more seamlessly. There is also a recognized need to have more security in the City parks. There will be a budget for seasonal staffing to address code enforcement and park security. This Community Services Unit will provide more resources to code enforcement, increases coordination with the Community Service Officer, and addresses park security needs.

**BENEFIT IF APPROVED:**

**IMPACT IF DENIED:**

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	111,665	120,881	127,925	135,322	143,088	638,881
Seasonal	31,000	31,000	31,000	31,000	31,000	155,000
Overtime (12)	20,000	20,000	20,000	20,000	20,000	100,000
Benefits (20)	56,963	63,814	67,005	70,355	73,873	332,010
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97) (Vehicle)	40,000					40,000
<b>Total Expenditures</b>	<b>259,628</b>	<b>235,695</b>	<b>245,930</b>	<b>256,677</b>	<b>267,961</b>	<b>1,265,891</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Police PRIORITY: High

DEPARTMENT ORG # 00103010

BUDGET REQUEST TITLE: Abatement Fund for Nuisance Clean up

**DESCRIPTION/JUSTIFICATION**

Creation of an abatement fund to clean up nuisances when the property owner does not comply with Code Enforcement actions and the court issues a warrant to clean the property up.

**BENEFIT IF APPROVED:**

Clean up of worse case nuisance violations which will improve the surrounding neighborhood where the nuisance is located. Increase pride in the neighborhood and the overall image of the City of Marysville.

**IMPACT IF DENIED:**

Continuation of worse case nuisance violations and the negative impacts of the continuation of those nuisances on properties in the neighborhood and image of Marysville.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	10,000	10,000	10,000	10,000	10,000	50,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>



## FIRE – DEPARTMENT 09

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
55 INTERGOVERNMENTAL - FIRE SERVICE	\$ 7,041,502	\$ 7,154,523	\$ 7,348,359	\$ 7,348,359	\$ 7,584,786	\$ 7,584,786	3.2%	0.0%
55 INTERGOVERNMENTAL - EMS	2,339,625	2,386,082	2,386,082	2,386,082	2,491,541	2,491,541	4.4%	0.0%
<b>TOTAL FIRE</b>	<b>\$ 9,381,127</b>	<b>\$ 9,540,605</b>	<b>\$ 9,734,441</b>	<b>\$ 9,734,441</b>	<b>\$10,076,327</b>	<b>\$10,076,327</b>	<b>3.5%</b>	<b>0.0%</b>

**PARKS – DEPARTMENT 10**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 1,099,131	\$ 1,074,748	\$ 1,105,653	\$ 1,105,653	\$ 1,149,126	\$1,179,967	3.9%	2.7%
111 SEASONAL PAY	137,683	108,300	108,300	108,300	108,300	108,300	0.0%	0.0%
12 OVERTIME	6,894	7,500	7,500	7,500	7,500	7,500	0.0%	0.0%
21 SOCIAL SECURITY	90,553	86,132	87,776	87,776	91,894	94,269	4.7%	2.6%
22 PENSION	109,207	118,712	120,910	120,910	135,545	149,446	12.1%	10.3%
23 HEALTH INSURANCE	272,205	268,217	263,638	263,638	286,477	292,955	8.7%	2.3%
24 WORKMAN'S COMPENSATION	27,089	31,218	28,078	28,078	33,449	35,103	19.1%	4.9%
25 UNEMPLOYMENT COMPENSATION	2,442	4,760	4,832	4,832	2,514	2,695	-48.0%	7.2%
26 UNIFORMS	5,196	4,650	4,650	4,650	4,650	4,650	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	206,394	232,300	297,418	297,418	297,418	297,418	0.0%	0.0%
32 FUEL	16,999	22,400	22,400	22,400	22,400	22,400	0.0%	0.0%
35 SMALL TOOLS	16,663	11,200	11,200	11,200	11,200	11,200	0.0%	0.0%
41 PROFESSIONAL SERVICES	143,917	111,500	151,153	151,153	151,153	151,153	0.0%	0.0%
42 COMMUNICATION	26,561	29,232	29,232	29,232	29,232	29,232	0.0%	0.0%
43 TRAVEL	1,624	1,750	1,750	1,750	1,750	1,750	0.0%	0.0%
44 ADVERTISE	21,404	20,250	20,250	20,250	20,250	20,250	0.0%	0.0%
45 RENTAL/LEASE	10,212	15,900	75,900	75,900	75,900	75,900	0.0%	0.0%
46 INSURANCE	25,031	27,358	27,358	27,358	33,384	37,317	22.0%	11.8%
47 PUBLIC UTILITIES	118,613	65,188	65,188	65,188	65,188	65,188	0.0%	0.0%
48 REPAIRS & MAINTENANCE	187,580	103,000	103,000	103,000	103,000	103,000	0.0%	0.0%
49 MISCELLANEOUS	10,564	41,006	56,006	56,006	41,006	41,006	-26.8%	0.0%
55 STATE TAXES	12,882	11,438	11,438	11,438	11,438	11,438	0.0%	0.0%
64 MACHINERY & EQUIPMENT	25,342	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	91,486	60,992	90,792	90,792	87,437	89,567	-3.7%	2.4%
99 OTHER INTERFUND SERVICES CHGS	31,256	32,847	32,847	32,847	34,064	36,118	3.7%	6.0%
00 OPERATING TRANSFER	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL PARKS DEPARTMENT</b>	<b>\$ 2,696,928</b>	<b>\$ 2,490,598</b>	<b>\$ 2,727,269</b>	<b>2,727,269</b>	<b>2,804,275</b>	<b>2,867,822</b>	<b>2.8%</b>	<b>2.3%</b>

TOTAL - BUDGET REQUESTS  
 Line Item Increase  
 Revised Total Parks

110,873 99,863  
 66,650 66,650  
**\$ 2,981,798 \$ 3,034,335**

**BUDGET REQUESTS**

	2017	2018
Parks Seasonal Labor Increase	- 10,000	- 10,000
Parks Reclassification MWII to Lead	- 5,698	- 5,811
Parks Reclass Program Clerk KBCC	- 44,579	- 46,807
Parks Community Facility Furnishings	- 6,200	- -
Parks Transit Van Purchase	- 15,000	- 500
Parks Opera House Seasonal Pay	- 29,396	- 36,745
Parks Line Item Increase	<b>8,600</b>	<b>8,600</b>
<b>Total Parks Department</b>	<b>8,600</b>	<b>177,523</b>

Professional Services include fees paid to the instructors.

Miscellaneous includes memberships, CDL training and license fees, and Department of Corrections work crews.

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Parks **PRIORITY:** high

**DEPARTMENT ORG #** 00105380 511100

**BUDGET REQUEST TITLE:** Seasonal Maintenance Increase

**DESCRIPTION/JUSTIFICATION**

Increase funds for seasonal labor staffing. Request provides funding for labor assistance year round to meet demand of maintaining new facilities and assisting in managing existing inventory. Funds are equivalent of 2.5 seasonal workers.

**BENEFIT IF APPROVED:**

Funds will greatly assist staffing deficiencies and growing needs within the community.

**IMPACT IF DENIED:**

Facilities will continue to not receive regularly scheduled maintenance.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	10,000	10,000	10,000	10,000	10,000	10,000
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Parks PRIORITY: H

DEPARTMENT ORG # 00105380

BUDGET REQUEST TITLE: Promotion of MWII to Lead I

**DESCRIPTION/JUSTIFICATION**

Request funds to upgrade a current MWII position to a Lead I worker in Park Maintenance. This position would provide supervisory and administrative support that is needed to assist the Parks Maintenance Manager year round. Park inventory and facilities have grown and the increase of seasonal staff and volunteers to manage requires attention and support to the manager position.

**BENEFIT IF APPROVED:**

The current workload of the Parks Maintenance Manager position has increased and this position will be of great assistance to parks maintenance administration, community programming and volunteer program support.

**IMPACT IF DENIED:**

Maintenance of our facilities benefits from cultivation partnerships through volunteers and also through the addition of seasonal workforce. Programming and community events also utilize the Maintenance team often and these could be reduced without support

Identify source

**Revenue Sources:**



	2017	2018	2019	2020	2021	2017-2021 Total
						-

**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

Salaries (11)	5,698	5,811	5,928	6,046	6,167	29,650
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 5,698 5,811 5,928 6,046 6,167 29,650

**TOTAL REQUEST** 5,698 5,811 5,928 6,046 6,167 29,650

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Parks PRIORITY: high

DEPARTMENT ORG # 00105120 511000

BUDGET REQUEST TITLE: Reclass Program Clerk KBCC

**DESCRIPTION/JUSTIFICATION**

Request reclassification of Program Clerk from .5 to 1.0 fulltime status. This position would be shared with KBCC and Recreation Services to assist in management of Opera House daily schedule and assist with administrative functions of the Parks, Culture and Recreation staff.

**BENEFIT IF APPROVED:**

Staff efficiencies increase and Regular fulltime staff is needed at most OH functions which operates on 7 day schedule. Position also assists with vacation and event demand coverage(s).

**IMPACT IF DENIED:**

Impact on current supervisory staff is not a sustainable management practice.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	24,260	25,472	26,746	28,083	29,448	134,009
Overtime (12)						-
Benefits (20)	20,319	21,335	22,401	23,521	24,697	112,273
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>44,579</b>	<b>46,807</b>	<b>49,147</b>	<b>51,604</b>	<b>54,145</b>	<b>246,282</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Parks **PRIORITY:** high

**DEPARTMENT ORG #** 0010

**BUDGET REQUEST TITLE:** Community Facility Furnishings

**DESCRIPTION/JUSTIFICATION**

The City provides several facilities for community use(s). Rental fees are affordable and each facility is at 80% capacity year round. Lightweight furnishings are utilized to reduce injury and damage when moved daily. Both chairs and tables are in need of replacement due to age and breakage. Funds are requested to replace 32 tables and 32 chairs.

**BENEFIT IF APPROVED:**

Inventory is exhausted and very difficult to keep clean, New furnishings will be greatly appreciated by regular renters.

**IMPACT IF DENIED:**

Complaints will continue to grow and several pieces will be disposed of reducing inventory and this will impact rentals and image of community

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	6,200					6,200
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>6,200</b>	-	-	-	-	

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Parks PRIORITY: high

DEPARTMENT ORG # 0010

BUDGET REQUEST TITLE: Transit Van Purchase

**DESCRIPTION/JUSTIFICATION**

The Parks, Culture and Recreation Department is responsible for the presenting the majority of community events year round. Most large events require the transportation of sound equipment, tents, furnishings and various apparatus that supports event such as coolers, tables, chairs, office supplies and visual arts equipment. We also transport outdoor film equipment through the county in spring and summer months. Most of the inventory described should be transported in an appropriate vehicles which protects the equipment and is designed to support large structural components. Use of a 12 passenger van has been the primary vehicle- requiring staff to remove three bench seats, store and then replace. Seats need to ne removed each time an event is hosted and then replaced.

**BENEFIT IF APPROVED:**

The current passenger van is recommended for surplus and a new van designed for the intended uses is requested to support the many different applications we experience annually.

**IMPACT IF DENIED:**

The current van is a challenge for most staff to use as all seats must be removed and then replaced. This action alone is responsible for injuries and potential for increased risk. Van seats need to be stored indoors when space is currently at a premium.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)		500	500	500	500	2,000
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	15,000					15,000
<b>Total Expenditures</b>	<b>15,000</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>17,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Parks **PRIORITY:** high

**DEPARTMENT ORG #** 00105120 511100

**BUDGET REQUEST TITLE:** Opera House Seasonal Pay

**DESCRIPTION/JUSTIFICATION**

The Opera House staff levels have been determined through the first years operations and projected events. This request acknowledges an increase of seasonal staff support within the Recreation Services Budget as most staff also are responsible for supporting ongoing recreation programs, events and services year round.

**BENEFIT IF APPROVED:**

Staff demand is increased due to events. Staff efficiencies increase and staff is needed at most OH functions which operates on 7 day schedule.

**IMPACT IF DENIED:**

Staff levels are currently at a minimal level. If a strong seasonal corps is not maintained for the OH operations current staff including management are working additional hours to cover building uses.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)	25,200	31,500				56,700
Overtime (12)						-
Benefits (20)	4,196	5,245				9,441
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>29,396</b>	<b>36,745</b>	-	-	-	<b>66,141</b>



**ENGINEERING – DEPARTMENT 11**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ 624,403	\$ 655,983	\$ 655,983	\$ 655,983	\$ 665,793	\$ 695,630	1.5%	4.5%
12 OVERTIME	3	100	100	100	100	100	0.0%	0.0%
21 SOCIAL SECURITY	46,853	49,298	49,298	49,298	50,724	53,305	2.9%	5.1%
22 PENSION	62,569	73,436	73,436	73,436	79,735	89,887	8.6%	12.7%
23 HEALTH INSURANCE	107,451	131,380	126,849	126,849	145,042	147,841	14.3%	1.9%
24 WORKMAN'S COMPENSATION	10,157	14,943	14,943	14,943	11,318	12,411	-24.3%	9.7%
25 UNEMPLOYMENT COMPENSATION	1,224	2,625	2,625	2,625	1,349	1,487	-48.6%	10.2%
26 UNIFORMS	1,062	250	250	250	250	250	0.0%	0.0%
31 OFFICE & OPERATING SUPPLIES	6,078	6,000	6,000	6,000	6,000	6,000	0.0%	0.0%
32 FUEL	1,133	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
35 SMALL TOOLS	384	1,000	1,000	1,000	1,000	1,000	0.0%	0.0%
41 PROFESSIONAL SERVICES	1,050	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
42 COMMUNICATION	4,055	6,478	6,478	6,478	6,478	6,478	0.0%	0.0%
43 TRAVEL	-	500	500	500	500	500	0.0%	0.0%
44 ADVERTISING	-	500	500	500	500	500	0.0%	0.0%
45 OPERATING RENTALS & LEASES	3,257	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
46 INSURANCE	15,019	16,415	16,415	16,415	20,030	22,390	22.0%	11.8%
48 REPAIRS & MAINTENANCE	-	500	500	500	500	500	0.0%	0.0%
49 MISCELLANEOUS	5,853	7,638	7,638	7,638	7,638	7,638	0.0%	0.0%
95 INTERFUND RENTS	5,246	5,246	5,246	5,246	5,246	5,246	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	7,446	7,166	7,166	7,166	18,082	18,189	152.3%	0.6%
99 OTHER INTERFUND SERVICES/CHGS	28,045	29,525	29,525	29,525	42,127	45,040	42.7%	6.9%
<b>TOTAL ENGINEERING</b>	<b>\$ 931,288</b>	<b>\$1,030,983</b>	<b>\$1,026,452</b>	<b>\$1,026,452</b>	<b>\$1,084,412</b>	<b>\$1,136,392</b>	<b>5.6%</b>	<b>4.8%</b>

<b>TOTAL - BUDGET REQUESTS</b>	<b>150,974</b>	<b>179,258</b>
Line Item Increases	-	-
<b>Revised Total Engineering</b>	<b>1,235,386</b>	<b>1,315,650</b>

**BUDGET REQUESTS**

	2017	2018
Engineering AutoCAD Additional License	9,500	2,000
Engineering ArcGIS Advanced License	10,000	1,300
Engineering Trimble R10 GPS Unit	-	35,000
Engineering NH - Project Manager	114,382	140,958
<b>Total Engineering</b>	<b>114,382</b>	<b>179,258</b>

Miscellaneous includes membership, training and subscriptions.

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Public Works - Engineering PRIORITY: 1

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: AutoCAD Additional License

**DESCRIPTION/JUSTIFICATION**

We currently have 4 network licenses for AutoCAD Civil 3D and 1 stand alone license for AutoCAD Lt. With up to 8 users capable of utilizing AutoCAD at any given time, an additional AutoCAD Civil 3D licenses is warranted. An additional network license will cost \$6,652.42 including sales tax. Ongoing annual subscription for maintenance, support and upgrades cost \$1,905.06 annually.

**BENEFIT IF APPROVED:**

An additional network license will insure a higher likelihood that a license to use AutoCAD Civil 3D is available to all users.

**IMPACT IF DENIED:**

Without an additional network license, staff may be competing for licenses to use AutoCAD. This will cause delays in developing plans for projects or other assignments that require the use of this software.

2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

					-
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**Expenditures:**

Salaries (11)					-
Overtime (12)					-
Benefits (20)					-
Office & Operating (31)					-
Small Tools (35)					-
Professional Services (41)					-
Miscellaneous (49)	9,500	2,000	2,000	2,000	17,500
Capital (60)*					-
Transfer (97)					-

**Total Expenditures** 9,500 2,000 2,000 2,000 2,000 17,500

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - Engineering **PRIORITY:** 2

**DEPARTMENT ORG #** 00100020

**BUDGET REQUEST TITLE:** ArcGIS Advanced License

**DESCRIPTION/JUSTIFICATION**

We currently have 2 advanced licenses for ArcGIS. An additional advanced license will be used by the GIS Technician and would eliminate the need for this staff person to use check-out databases. The check-out databases are best suited for part time users other than dedicated GIS staff. Check-out databases are not well suited for day-to-day editing, which the GIS Technician is responsible for. The initial cost of the advanced license is \$8,514. Annual maintenance is \$1,212.

**BENEFIT IF APPROVED:**

An additional Advanced License will ensure the highest productivity out of the GIS department.

**IMPACT IF DENIED:**

GIS Department productivity will be limited.

					2017-2021
2017	2018	2019	2020	2021	Total

**Revenue Sources:**

					-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	10,000	1,300	1,300	1,300	1,300	15,200
Capital (60)*						-
Transfer (97)						-

<b>Total Expenditures</b>	<b>10,000</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>15,200</b>
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**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Public Works - Engineering PRIORITY: 3

DEPARTMENT ORG # 00100020

BUDGET REQUEST TITLE: Trimble R10 GPS Unit

**DESCRIPTION/JUSTIFICATION**

Staff currently operate one survey grade Global Position System (GPS) unit and a Total Station, utilizing a shared Data Collector. The GPS is currently shared amongst the Engineering, GIS, and Utility Departments. Users of the GPS or Total Station often have to coordinate and schedule with each other in order to perform work. It is often that a certain staff member may be utilizing the GPS for days or weeks at a time. This leads to delays in work productivity.

**BENEFIT IF APPROVED:**

A second GPS unit will allow staff to do more survey grade work related to GIS data collection, topographic survey collection and construction stakeout. Having two units (with the help of training provided by Geoline) will also increase our current level of survey accuracy, since they can now be ran simultaneously to collect positioning data that can then be post processed to achieve even higher levels of accuracy (something we are not currently able to achieve with the one GPS unit). This will give staff the ability to create our own control network throughout the city, allowing us to start and complete surveys more quickly and accurately. Our survey work utilizing our current total station will also benefit from having higher quality data to work with.

**IMPACT IF DENIED:**

Without an additional GPS unit, staff will need to continue to coordinate and schedule use of the sole GPS unit, thereby leading to delays in work productivity. Without a second data collector, we also lose the ability to utilize the total station for survey work when the sole data collector is being used to run the GPS unit. Additionally, there are currently no backup units in cases when our GPS and/or tablet data collector are out of service for repair or software updating.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		35,000				35,000
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>35,000</b>	-	-	-	<b>35,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - Engineering **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00100020

**BUDGET REQUEST TITLE:** Project Manager

**DESCRIPTION/JUSTIFICATION**

The Engineering Department currently has only one project manager position. The project manager is responsible for managing and delivering projects from its capital improvement program. Beginning in 2017, the capital improvement program includes a number of projects that will require a project manager to lead and provide project oversight. The position requires professional knowledge and expertise to determine facts, analyze problems, and make decisions without immediate supervisory review. The position will be responsible for developing designs and design criteria, planning projects, interpreting technical documents, determining methodology to apply, and overseeing projects from design thru construction.

**BENEFIT IF APPROVED:**

An additional project manager will be able to provide project design and construction oversight on capital improvement projects, thereby assuring that projects are delivered within the timelines and goals set by the department.

**IMPACT IF DENIED:**

Without an additional project manager, staff will be challenged with delivering projects as priorities will be shifted based on staff availability to manage each project.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						
Charge out to contracts	114,382	122,633	128,765	135,203	141,964	642,948
<b>Expenditures:</b>						
Salaries (11)	88,249	94,970	99,719	104,704	109,940	497,582
Overtime (12)						-
Benefits (20)	43,225	45,988	48,287	50,702	53,237	241,439
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>131,474</b>	<b>140,958</b>	<b>148,006</b>	<b>155,406</b>	<b>163,177</b>	<b>739,021</b>

**PUBLIC SAFETY BUILDING – DEPARTMENT 13**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
31 OFFICE & OPERATING SUPPLIES	\$ 14,925	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	\$ -	-100.0%	0.0%
41 PROFESSIONAL SERVICES	67,527	871,496	879,399	879,399	-	-	-100.0%	0.0%
42 COMMUNICATION	1,125	2,100	2,100	2,100	-	-	-100.0%	0.0%
46 INSURANCE	4,291	4,690	4,690	4,690	-	-	-100.0%	0.0%
47 PUBLIC UTILITIES	67,346	66,000	66,000	66,000	-	-	-100.0%	0.0%
48 REPAIRS & MAINTENANCE	58,876	30,000	30,000	30,000	-	-	-100.0%	0.0%
49 MISCELLANEOUS	129	500	500	500	-	-	-100.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	80,719	62,220	62,220	62,220	-	-	-100.0%	0.0%
<b>TOTAL PUBLIC SAFETY BUILDING</b>	<b>\$ 294,938</b>	<b>\$ 1,045,506</b>	<b>\$ 1,053,409</b>	<b>\$ 1,053,409</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>0.0%</b>

As of 2017, the Public Safety Building department has been moved to the Facility budget Fund 502.

**NON-DEPARTMENTAL – DEPARTMENT 99**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
11 REGULAR PAY	\$ -	\$ 115,220	\$ 115,220	\$ 115,220	\$ 115,220	\$ 115,220	0.0%	0.0%
35 SMALL TOOLS	138,275	-	23,954	23,954	-	-	-100.0%	0.0%
41 PROFESSIONAL SERVICES	65,110	46,300	336,300	336,300	706,300	706,300	110.0%	0.0%
47 PUBLIC UTILITIES	2,095	2,500	2,500	2,500	2,500	2,500	0.0%	0.0%
48 REPAIRS & MAINTENANCE	230,244	362,000	362,000	362,000	362,000	362,000	0.0%	0.0%
49 MISCELLANEOUS	355,170	515,826	525,826	525,826	515,826	515,826	-1.9%	0.0%
55 INTERGOVERNMENTAL	110,721	125,194	125,194	125,194	125,194	125,194	0.0%	0.0%
60 OTHER IMPROVEMENTS	19,192	-	-	-	-	-	0.0%	0.0%
98 INTERFUND REPAIRS & MAINT.	12,282	12,841	12,841	12,841	11,280	13,289	-12.2%	17.8%
00 OPERATING TRANSFER	3,742,417	3,869,668	3,919,668	3,919,668	3,168,834	3,231,006	-19.2%	2.0%
<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$4,675,506</b>	<b>\$5,049,549</b>	<b>\$ 5,423,503</b>	<b>\$5,423,503</b>	<b>\$ 5,007,154</b>	<b>\$ 5,071,335</b>	<b>-7.7%</b>	<b>1.3%</b>

<b>TOTAL - BUDGET REQUESTS</b>	<b>262,000</b>	<b>241,000</b>
Line Item Increase	271,257	196,812
New Project Debt	-	665,000
Revised Total Non-Departmental	<u>5,269,154</u>	<u>6,174,147</u>

**BUDGET REQUESTS**

	2017	2018
Non-dept Electronic Content Management (request in IT)	-	56,000
Non-dept Beautification Grants	50,000	50,000
Non-dept Health District	67,000	-
Non-dept Management Training	20,000	10,000
Non-dept Additional Police Overtime	125,000	125,000
Non-dept Line item increase - Forestry Maintenance	30,000	60,000
Non-dept Additional Subsidy to Streets to cover Budget requests & Line item increases	-	50,000
Non-dept Additional Subsidy to Golf to cover Budget requests & Line item increases	-	86,812
<b>Total Non-Departmental</b>	<b>30,000</b>	<b>437,812</b>

The budget for the Public Defender has been moved into this department from Legal.

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Non-Departmental **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** \_\_\_\_\_

**BUDGET REQUEST TITLE:** Community Beautification Grant Program

**DESCRIPTION/JUSTIFICATION**

The CBG program ties into the City of Marysville’s priorities by supporting neighborhood beautification and cleanup projects to improve the image and livability of neighborhoods. These were typically projects involving properties jointly owned by an HOA or neighborhood. Many of these HOA’s and commonly held property have little or no budget set aside for repairs or improvements and the areas can become blighted or unsafe without additional resources. Consequently, it can take many years to raise funds before improvements can be made. With long lead times for neighborhoods to secure funding on their own, these properties may slip into a state of disrepair. By offering this grant process, neighborhoods are able to complete projects that impact the aesthetics and address safety concerns in their community in a timelier manner. This grant process also fostered city-neighborhood, and neighbor-to-neighbor partnerships as community members and staff worked closely together to accomplish common goals

**BENEFIT IF APPROVED:**

In 2015 the City offered a Community Beautification Grant (CBG) to neighborhoods and homeowner's Associations (HOA). Thi initial grant process received positive feedback from the community and staff. Results of these grants were presented at the September 26th council meeting.

**IMPACT IF DENIED:**

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	50,000	50,000	50,000	50,000	50,000	250,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Executive PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # \_\_\_\_\_

BUDGET REQUEST TITLE: Snohomish Health District Contribution

**DESCRIPTION/JUSTIFICATION**

The Snohomish Health District provides residents with safe and healthy places to live, work, learn and play is what health is all about. With the heroin/opioid epidemic, communicable diseases like Zika, homelessness, mental health, chronic disease, and disaster response impacting all communities, the belief is that we can accomplish more by working more closely together. The Snohomish Health District is asking for a contribution of \$2.00 per resident.

**BENEFIT IF APPROVED:**

Continue working to meet the needs of the community.

**IMPACT IF DENIED:**

Reduce services to the community.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	67,000					67,000
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 67,000    -    -    -    -    67,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Nondepartmental **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** \_\_\_\_\_

**BUDGET REQUEST TITLE:** Executive/Management Training

**DESCRIPTION/JUSTIFICATION**

Provide leadership training citywide, with specific focus on the manager/supervisor level. The training opportunities would include a situational leadership program and work to institutionalize leadership skills through all departments to impact 270+ employees. The training would include on-site training and access to ongoing online learning curriculum for a 12-month period, and potentially "train the trainer" of city staff in order to institutionalize these skills/strategies within the city workforce.

**BENEFIT IF APPROVED:**

Enhanced operational excellence and development of employees.

**IMPACT IF DENIED:**

Unified city leadership development at all levels of the organization.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	20,000	10,000				30,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>20,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 00103222

**BUDGET REQUEST TITLE:** Additional funding for patrol overtime

**DESCRIPTION/JUSTIFICATION**

Adding an additional \$125,000 to the patrol overtime budget:  
 In 2014 we spent 303.5% of the overtime budget for patrol. In 2015 we spent 255.8% of the patrol budget overtime budget, and mid year 2016 we have spent 112.7% of the budgeted \$178,800. Continuous open positions in patrol, high call load, officer's use of vacation, sick and training time all lead to the need to backfill open shifts at the overtime rate to maintain adequate staffing levels. While we continue to be judicious with approval of overtime it is critical to account for major incidents, call outs, unexpected and known overtime factors. This category of the budget should accurately reflect what we are spending on overtime. This is to be considered a permanent increase in the police budget for patrol overtime.

**BENEFIT IF APPROVED:**

Management of the overtime budget can reflect actual needs. Would limit the need to move monies from other line items to cover what patrol spends in overtime.

**IMPACT IF DENIED:**

Without the realistic opportunity to meet the budgeted overtime for the year, we would continue to count on having monies from other line items with left over funds to cover the year end overtime overages.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)	125,000	125,000	125,000	125,000	125,000	625,000
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>625,000</b>

005 - CUMMULATIVE RESERVES

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$8,433,897	\$7,034,647	\$7,034,647	\$7,913,897	\$7,913,897	\$4,313,897	12.5%	-45.5%
<u>Revenue</u>								
Transfers In	-	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	-	-	-	-	-	-	-	-
<u>Expenditures</u>								
Transfer Out	520,000	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	520,000	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	7,913,897	7,034,647	7,034,647	7,913,897	7,913,897	4,313,897	12.5%	-45.5%

Waterfront Park Project	3,500,000	3,500,000
Grant Match on 88th Street Project	-	500,000
New Business Incentive	100,000	100,000
<b>Revised Total Capital Reserve Fund</b>	<b>\$ 4,313,897</b>	<b>\$ 213,897</b>

FUND 101 – STREETS

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 389,206	\$ -	\$ -	\$ 429,793	\$ -	\$ -	0.0%	0.0%
<b>Revenue</b>								
Storm Drainage Permits	41,028	50,000	50,000	40,000	40,000	40,000	-20.0%	0.0%
Federal Grant	6,690	-	-	34,014	-	-	0.0%	0.0%
Local State Grants	-	-	-	-	-	-	0.0%	0.0%
MV Fuel Tax	1,319,106	1,269,528	1,269,528	1,450,205	1,481,282	1,552,924	16.7%	4.8%
Interfund Services Charges	49,342	-	-	80,798	50,000	50,000	100.0%	0.0%
Interest	635	-	-	200	200	200	100.0%	0.0%
Insurance Recoveries	23,863	-	-	27,361	-	-	0.0%	0.0%
Miscellaneous Revenue	22,112	10,000	10,000	(3,000)	10,000	10,000	0.0%	0.0%
Transfer In	2,582,658	3,033,437	3,033,437	2,060,609	2,721,188	2,764,823	-10.3%	1.6%
<b>TOTAL REVENUE</b>	<b>4,045,434</b>	<b>4,362,965</b>	<b>4,362,965</b>	<b>3,690,187</b>	<b>4,302,670</b>	<b>4,417,947</b>	<b>-1.4%</b>	<b>2.7%</b>
<b>Expenditures</b>								
Salaries	1,109,694	1,331,144	1,331,144	1,132,753	1,404,837	1,461,002	5.5%	4.0%
Seasonal	84,300	32,000	32,000	62,810	32,000	32,000	0.0%	0.0%
Overtime	69,996	28,000	28,000	94,120	28,000	28,000	0.0%	0.0%
Social Security	95,590	101,337	101,337	101,190	105,028	109,295	3.6%	4.1%
Retirement	117,759	145,181	145,181	145,089	165,711	185,040	14.1%	11.7%
Medical Insurance	272,988	390,354	390,354	285,196	391,534	399,420	0.3%	2.0%
Workman's Compensation	35,247	49,056	49,056	45,357	47,580	52,336	-3.0%	10.0%
Unemployment	2,502	5,333	5,333	3,040	2,810	3,070	-47.3%	9.3%
Uniforms	14,050	10,100	10,100	11,500	10,100	10,100	0.0%	0.0%
Office & Operating	262,621	362,500	362,500	361,500	362,500	362,500	0.0%	0.0%
Fuel	47,633	75,000	75,000	75,000	75,000	75,000	0.0%	0.0%
Small Tools	38,836	53,500	53,500	59,500	8,500	8,500	-84.1%	0.0%
Professional Services	205,035	176,765	176,765	176,765	176,765	176,765	0.0%	0.0%
Communication	6,863	9,000	9,000	9,000	9,000	9,000	0.0%	0.0%
Travel	661	1,000	1,000	1,365	1,000	1,000	0.0%	0.0%
Advertising	2,707	500	500	500	500	500	0.0%	0.0%
Rents	1,121	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Insurance	65,081	71,131	71,131	71,131	86,799	97,024	22.0%	11.8%
Public Utilities	363,464	484,600	484,600	484,600	484,600	484,600	0.0%	0.0%
Repairs & Maintenance	180,469	97,000	97,000	115,544	97,000	97,000	0.0%	0.0%
Miscellaneous	55,261	39,094	39,094	14,150	39,094	39,094	0.0%	0.0%
Capital Outlay	15,863	46,000	46,000	15,500	-	-	-100.0%	0.0%
Interfund Rents	25,531	25,531	25,531	25,531	25,531	25,531	0.0%	0.0%
Interfund Repairs	615,072	583,918	583,918	583,918	467,166	467,655	-20.0%	0.1%
Other Interfund Services	248,430	242,921	242,921	242,921	279,615	291,515	15.1%	4.3%
Transfer Out	74,584	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>4,011,358</b>	<b>4,362,965</b>	<b>4,362,965</b>	<b>4,119,980</b>	<b>4,302,670</b>	<b>4,417,947</b>	<b>-1.4%</b>	<b>2.7%</b>
Other adjustments (accruals)	6,511	-	-	-	-	-	0.0%	0.0%
Ending Cash	429,793	-	-	-	-	-	0.0%	0.0%

<b>TOTAL - BUDGET REQUESTS</b>	<b>145,000</b>	<b>50,000</b>
<b>TOTAL - LINE ITEM INCREASE</b>	<b>-</b>	<b>-</b>
<b>Additional Subsidy from General Fund</b>	<b>(145,000)</b>	<b>(50,000)</b> (Revenue)
<b>Revised Ending Fund Balance</b>	<b>-</b>	<b>-</b>

**FUND 101 – STREETS**

**BUDGET REQUESTS**

		2017		2018	
Streets	New Vehicle for ROW Maintenance Crew	-	95,000	-	-
Streets	Pedestrian Safety Systems Increase	-	20,000	-	20,000
Streets	Street Light Addition Program	-	30,000	-	30,000
<b>Total Streets</b>		-	<b>145,000</b>	-	<b>50,000</b>

Miscellaneous includes membership, subscriptions, training and materials for misc projects.

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Public Works Street Division PRIORITY: 1

DEPARTMENT ORG # 101

BUDGET REQUEST TITLE: New Vehicle for ROW Maintenance Crew

**DESCRIPTION/JUSTIFICATION**

In 2016 the Street Division hired two additional Maintenance Worker 1 positions to maintain city ROW. These positions are instrumental in keeping our city streets and sidewalks clean and safe. Some of these tasks include mowing, weed eating, and picking litter in the spring and summer months. In the fall and winter months this crew will be tasked with various other ROW maintenance such as tree trimming and keeping sidewalks clear of leaves and other pedestrian hazards.

**BENEFIT IF APPROVED:**

If approved, this vehicle will allow the crew to store and keep the necessary tools to perform their job duties on the truck, thus limiting the need for return trips. In addition, this vehicle will have the capacity to hold multiple staff and the required gear to eliminate the need for additional vehicles. This will increase efficiency by saving fuel, insurance cost, and preventative maintenance cost.

**IMPACT IF DENIED:**

If denied, the ROW crew will continue to use multiple vehicles and will impact other maintenance operations.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	95,000					95,000
<b>Total Expenditures</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>95,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Public Works - Engineering **PRIORITY:** 3

**DEPARTMENT ORG #** 10100043 - 564000 - 1412

**BUDGET REQUEST TITLE:** Pedestrian Safety Systems Increase

**DESCRIPTION/JUSTIFICATION**

Material costs for RRFB installaitons have increased. Additionally, with likely 10 crosswalk locations to be installed by the end of 2017, some spare parts inventory should be procured in order to provide for timely replacement if/when a unit is damaged/destroyed or in need of repair.

**BENEFIT IF APPROVED:**

Adequate budget will be available to continue to fund at two RRFB pedestrian beacon locations per year as well as provide for spare parts inventory which will enable immediate replacement of units when necessary rather than waiting 4-8 weeks for delivery of replacement components.

**IMPACT IF DENIED:**

Cost of RRFB units has increased to over \$15k for two locations therefore budget will be needed from other accounts to fund the existing program. Utilizing other budget could affect other projects and maintenance activities.

2017	2018	2019	2020	2021	2017-2021 Total
------	------	------	------	------	--------------------

**Revenue Sources:**

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**Expenditures:**

Salaries (11)					-
Overtime (12)					-
Benefits (20)					-
Office & Operating (31)					-
Small Tools (35)					-
Professional Services (41)					-
Repairs & Maintenance (48)					
Miscellaneous (49)					-
Capital (60)*	20,000	20,000	20,000	20,000	100,000
Transfer (97)					-

<b>Total Expenditures</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>100,000</b>
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**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - Engineering **PRIORITY:** 4

**DEPARTMENT ORG #** 10110463

**BUDGET REQUEST TITLE:** Street Light Addiiton Program

**DESCRIPTION/JUSTIFICATION**

Many areas of the City have no street lighting or inadequate street lighting with the only viable options to install new poles and luminaires due to existing infrastructure or lack thereof. Cost for street lighting in these locations can range from \$4,000 to \$10,000 or more per street light pole. Requests would be evaluated by the TSC with assistance from PUD when necessary to determine cost. Evaluations would be based upon safety benefits of the subject installations request.

**BENEFIT IF APPROVED:**

Increased safety for roadway users (pedestrians, bicyclists and motorists) would be enabled through the installation of street lighting at select safety conscientious locations throughout the City.

**IMPACT IF DENIED:**

Installation of new streets lighting upon citizen request would continue to be limited ot locations with existing PUD wood poles.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)	30,000	30,000	30,000	30,000	30,000	150,000
Small Tools (35)						-
Professional Services (41)						-
Repairs & Maintenance (48)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

FUND 102 – ARTERIAL STREETS

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ 90,942	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>								
Interest	197	-	-	-	-	-	0.0%	0.0%
Grant	-	-	-	-	-	500,000	0.0%	100.0%
Transfer In - General Fund	500,000	-	-	-	-	-	0.0%	0.0%
Transfer In - TBD	1,211,695	1,600,000	1,600,000	1,159,282	1,175,000	1,525,000	0.0%	29.8%
<b>TOTAL REVENUE</b>	<b>1,711,892</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>1,159,282</b>	<b>1,175,000</b>	<b>2,025,000</b>	<b>0.0%</b>	<b>72.3%</b>
<u>Expenditures</u>								
Overlays	411,461	-	-	-	-	-	0.0%	0.0%
Overlays - TBD	1,211,695	1,600,000	1,600,000	1,250,224	1,175,000	2,025,000	0.0%	72.3%
<b>TOTAL EXPENDITURE</b>	<b>1,623,156</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>1,250,224</b>	<b>1,175,000</b>	<b>2,025,000</b>	<b>0.0%</b>	<b>72.3%</b>
Other adjustments (accruals)	2,206	-	-	-	-	-	0.0%	0.0%
Ending Cash	90,942	-	-	-	-	-	0.0%	0.0%

Annual overlay projects

FUND 103 – DRUG SEIZURE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	Estimated				
<b>Beginning Cash</b>	\$ 88,758	\$ 49,370	\$ 49,370	\$ 187,600	\$ 238,555	\$ 8,705	383.2%	-96.4%
<u>Revenue</u>								
Forfeited Property	114,005	10,000	10,000	68,000	10,000	10,000	0.0%	0.0%
Interest	816	150	150	1,205	150	150	0.0%	0.0%
Equitable Sharing - Federal	-	-	-	6,000	-	-	0.0%	0.0%
Miscellaneous Revenue	12,725	-	-	750	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>127,546</b>	<b>10,150</b>	<b>10,150</b>	<b>75,955</b>	<b>10,150</b>	<b>10,150</b>	<b>0.0%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Small Tools	28,704	25,000	25,000	25,000	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>28,704</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>	<b>0.0%</b>
Ending Cash	187,600	34,520	34,520	238,555	248,705	18,855	620.5%	-92.4%

TOTAL - BUDGET REQUESTS

240,000

Revised Ending Fund Balance

8,705      18,855

BUDGET REQUESTS

	2017	2018
Drug Enforcement BearCat Armored vehicle	-	240,000
<b>Total Drug Fund</b>	<b>-</b>	<b>240,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Police PRIORITY: \_\_\_\_\_

DEPARTMENT ORG # 103

BUDGET REQUEST TITLE: BearCat Armored vehicle

**DESCRIPTION/JUSTIFICATION**

The current MPD armored vehicle has a limited armored rating. Rifle rounds would penetrate the cab and crew area exposing officers to potential lethal threats. As such we do not routinely directly approach a target location while in the truck. A fully armored vehicle with an armored rating up to 50 cal. would allow officers to directly approach a threat for life saving purposes. Negotiators could be taken directly to the crisis site while being secured. Callouts and verbal commands could be given from the security of the BearCat. Rescue mission could be planned from, and executed with ballistic protection for the officers and citizens involved.

**BENEFIT IF APPROVED:**

Mobile ballistic protection up to 50 cal. for SWAT officers, citizens, and other first responders in a crisis situation.

**IMPACT IF DENIED:**

SWAT officer would continue to overcome potential high risk situation by using higher risk techniques and creative time consuming solutions, while being exposed to greater potential threats.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	240,000					240,000
<b>Total Expenditures</b>	<b>240,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>240,000</b>

FUND 104 – TRIBAL GAMING

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
Beginning Cash	\$ 85,021	\$ 56,451	\$ 56,451	\$ 54,162	\$ 29,406	\$ 7,703	-47.9%	-73.8%
<u>Revenue</u>								
Tribal Gaming	-	-	-	-	-	-	0.0%	0.0%
Interest	324	250	250	244	150	75	-40.0%	-50.0%
TOTAL REVENUE	324	250	250	244	150	75	-40.0%	-50.0%
<u>Expenditures</u>								
Miscellaneous	31,183	25,000	25,000	25,000	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	31,183	25,000	25,000	25,000	-	-	-100.0%	0.0%
Ending Cash	54,162	31,701	31,701	29,406	29,556	7,778	-6.8%	-73.7%

TOTAL - BUDGET REQUESTS

21,853

Revised Ending Fund Balance

7,703      7,778

**BUDGET REQUESTS**

2017

2018

Tribal Gaming 10 Moving Radar Units	-	21,853	-
<b>Total Tribal Gaming</b>	-	<b>21,853</b>	-

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Police **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 104

**BUDGET REQUEST TITLE:** 10 Moving Radar Units

**DESCRIPTION/JUSTIFICATION**

Purchase of ten (10) Stalker dual radar units with front and rear antenna with rear SUV antenna mounts: Currently we have only 10 working moving radars and 12 working stationary hand held radar units. Most of these 24 units are old outdated equipment. When they break it is not cost effective to have them repaired. some of the current Radars cannot pass the certification process. Traffic complaints and traffic related issues continue to be one of the most popular concerns among our citizens. In a recent survey 60% of the public perceived "Traffic Enforcement" as fair or poor. Advanced radar units with front and rear antennas allow officers to effectively run radar enforcement and education from either a standing or moving mode. This creates great opportunity for our officers to respond to traffic speed related concerns.

**BENEFIT IF APPROVED:**

Begin the replacement of older failing Radar units. Provide 10 radar units to patrol with an emphasis on working speed enforcement / education in high traffic high areas with a history of complaints and or vehicle accidents.

**IMPACT IF DENIED:**

As additional units break down or become unreliable via the certification process we take them out of rotation, reducing the number of radar units available to patrol for speed enforcement efforts.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	21,853					21,853
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>21,853</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,853</b>

FUND 105 – HOTEL/MOTEL

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 75,369	\$ 45,254	\$ 45,254	\$ 102,710	\$ 95,455	\$ 88,959	110.9%	-6.8%
<u>Revenue</u>								
Hotel/Motel Tax	92,595	89,250	89,250	89,250	90,000	90,000	0.8%	0.0%
Interest	361	150	150	341	350	350	133.3%	0.0%
<b>TOTAL REVENUE</b>	<b>92,956</b>	<b>89,400</b>	<b>89,400</b>	<b>89,591</b>	<b>90,350</b>	<b>90,350</b>	<b>1.1%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Miscellaneous	31,358	96,846	96,846	86,846	96,846	96,846	0.0%	0.0%
Transfer out	73,257	-	-	10,000	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>104,615</b>	<b>96,846</b>	<b>96,846</b>	<b>96,846</b>	<b>96,846</b>	<b>96,846</b>	<b>0.0%</b>	<b>0.0%</b>
Other Adjustments (accruals)	39,000							
<b>Ending Cash</b>	<b>102,710</b>	<b>37,808</b>	<b>37,808</b>	<b>95,455</b>	<b>88,959</b>	<b>82,463</b>	<b>135.3%</b>	<b>-7.3%</b>

Miscellaneous includes payments to grant recipients.

FUND 106 – KBCC APPRECIATION FUND

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 10,027	\$ 5,136	\$ 5,136	\$ 9,119	\$ 6,394	\$ 3,669	24.5%	-42.6%
<u>Revenue</u>								
Contributions	1,462	-	-	1,200	1,200	1,200	100.0%	0.0%
Interest	43	75	75	75	75	75	0.0%	0.0%
TOTAL REVENUE	1,505	75	75	1,275	1,275	1,275	1600.0%	0.0%
<u>Expenditures</u>								
Miscellaneous	2,413	4,000	4,000	4,000	4,000	1,344	0.0%	-66.4%
TOTAL EXPENDITURE	2,413	4,000	4,000	4,000	4,000	1,344	0.0%	-66.4%
Ending Cash	9,119	1,211	1,211	6,394	3,669	3,600	203.0%	-1.9%

Miscellaneous includes coffee supplies, potlucks and other miscellaneous supplies.



FUND 108 – I/NET

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
Beginning Cash	\$ 139,057	\$ 121,770	\$ 121,770	\$ 238,468	\$ 311,370	\$ 254,363	155.7%	-18.3%
<u>Revenue</u>								
Fee	120,514	115,200	115,200	118,000	118,000	118,000	2.4%	0.0%
Interest	890	75	75	1,148	1,000	1,000	1233.3%	0.0%
TOTAL REVENUE	121,404	115,275	115,275	119,148	119,000	119,000	3.2%	0.0%
<u>Expenditures</u>								
Small Tools	15,466	-	-	-	-	-	0.0%	0.0%
Professional Services	-	20,000	20,000	26,123	14,000	14,000	-30.0%	0.0%
Communication	6,527	-	-	6,530	6,600	6,600	100.0%	0.0%
Miscellaneous	-	65,000	119,000	13,593	-	-	-100.0%	0.0%
TOTAL EXPENDITURE	21,993	85,000	139,000	46,246	20,600	20,600	-85.2%	0.0%
Ending Cash	238,468	152,045	98,045	311,370	409,770	352,763	317.9%	-13.9%

TOTAL - BUDGET REQUESTS

155,407      50,000

Revised Ending Fund Balance

\$ 254,363    \$ 302,763

**BUDGET REQUESTS**

		2017	2018
I/Net	Expansion of City's I-Net	-	50,000
I/Net	C/O - Sunnyside Treatment Plant & Station 66	-	54,000
I/Net	C/O - Soper Hill Whiskey Ridge	-	51,407
<b>Total I/Net</b>		-	<b>155,407</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** I-Net **PRIORITY:** Medium-High

**DEPARTMENT ORG #** 10800080

**BUDGET REQUEST TITLE:** Expansion of City's I-Net

**DESCRIPTION/JUSTIFICATION**

The City's Utilities Departments have identified multiple locations in the City that need improved connectivity. A three year plan has been put into place to provide fiber connectivity to these locations. The money from this budget request will be combined with money from a utility fund budget request to meet the needs for the three year plan. Facilities that will benefit from this expansion will include: Edward Springs reservoir, Sunnyside treatment plant, Stillaguamish treatment plant, Kellogg Ridge lift station, Getchell Hill reservoir, Lake Goodwin standpipe, 3rd Street lift station, Eagle Bay lift station, Soper Hill lift station, Soperwood PUD intertie, and future Whiskey Ridge facilities.

**BENEFIT IF APPROVED:**

Improved connectivity dependability and speed for SCADA (supervisory control and data acquisition - techy for computer automation) and for security systems that are incompatible with current connectivity levels. Reduction in employee call-outs due to communication failures.

**IMPACT IF DENIED:**

Increased risk due to old and failing wireless system.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	50,000	50,000				100,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Finance / I.S. **PRIORITY:** High

**DEPARTMENT ORG #** 10800080

**BUDGET REQUEST TITLE:** C/O I-Net Expansion to Sunnyside Treatment Plant and Station 66

**DESCRIPTION/JUSTIFICATION**

This request would create a diverse route for data and communications between Public Works, Public Safety, the new Sunnyside water treatment plant, and Fire Station #66. This would be accomplished through either the purchase of a 30 year IRU (Indefeasible Right of Use) or an extension of the Comcast built I-Net, along with a short leg of City owned fiber between the treatment plant and Station 66.

**BENEFIT IF APPROVED:**

It has been determined that the City's primary Emergency Operations Center (EOC) is vulnerable to multiple natural disasters. The City has designated Station 66 as the secondary EOC in the event of damage to the primary EOC. Station 66 was chosen due to its location and ability to survive events that may damage the City's primary EOC. This diverse path would help insure communications to the secondary EOC during a major event.

This will also provide a secondary path to the new plant that does not rely on the Public Safety building.

**IMPACT IF DENIED:**

The new treatment plant requires connectivity and another less robust solution would need to be identified. If a large event were to occur and the Public Safety building at 1635 Grove is damaged, most data and communications will be lost to all outlying Fire Stations that act as backup Emergency Operation Centers.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						
						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	54,000					54,000
Capital (60)						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>54,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>54,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017     2018

**DEPARTMENT NAME**      Finance / I.S.      **PRIORITY:**      Medium

**DEPARTMENT ORG #**      10800080

**BUDGET REQUEST TITLE:**      C/O I-Net Expansion to Soper Hill and Whiskey Ridge

**DESCRIPTION/JUSTIFICATION**

This will provide a fiber path to the existing Soper Hill lift station and the planned Whiskey Ridge reservoir. This would be accomplished through either the purchase of a 30 year IRU (Indefeasible Right of Use) or an extension of the Comcast built I-Net.

**BENEFIT IF APPROVED:**

The Soper Hill lift station is in a location that has poor reception and this creates occasional communications failures. The Whiskey Ridge reservoir will need communication and potential security cameras and fiber will provide enough bandwidth to accomplish both.

**IMPACT IF DENIED:**

An alternate communication method for the Whiskey Ridge resevoir will need to be found.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)	51,407					51,407
Capital (60)						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>51,407</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51,407</b>

**FUND 109 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<u>Revenue</u>								
Community Dev Block Grant	300,844	350,000	350,000	350,000	350,000	350,000	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>300,844</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>0.0%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Intergovernmental Payments	122,967	256,400	256,400	256,400	256,400	256,400	0.0%	0.0%
Transfer Out	177,877	93,600	93,600	93,600	93,600	93,600	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>300,844</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>0.0%</b>	<b>0.0%</b>
Ending Cash	-	-	-	-	-	-	0.0%	0.0%

Payments to organizations that have been awarded grants through the CDBG program.

FUND 110 – REET I

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 44,747	\$ 51,216	\$ 51,216	\$ 146,499	\$ 319,271	\$ 181,809	523.4%	-43.1%
<u>Revenue</u>								
Real Estate Excise Taxes	889,695	800,000	800,000	960,000	800,000	800,000	0.0%	0.0%
Interest	1,243	500	500	1,013	500	500	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>890,938</b>	<b>800,500</b>	<b>800,500</b>	<b>961,013</b>	<b>800,500</b>	<b>800,500</b>	<b>0.0%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Debt Service - Principal	70,271	78,799	78,799	72,662	76,017	79,368	-3.5%	4.4%
Debt Service - Interest	18,915	15,095	15,095	15,579	11,945	8,145	-20.9%	-31.8%
Transfer Out	700,000	700,000	700,000	700,000	850,000	850,000	21.4%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>789,186</b>	<b>793,894</b>	<b>793,894</b>	<b>788,241</b>	<b>937,962</b>	<b>937,513</b>	<b>18.1%</b>	<b>0.0%</b>
Ending Cash	146,499	57,822	57,822	319,271	181,809	44,796	214.4%	-75.4%

Transfer out of \$850,000 for 2017/2018 goes 100% to Fund 305 for street construction projects.

Includes debt service payment on 800Mhz:

FUND 111 – REET II

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 36,906	\$ 37,386	\$ 37,386	\$ 127,690	\$ 289,634	\$ 141,134	674.7%	-51.3%
<u>Revenue</u>								
Real Estate Excise Taxes	889,695	800,000	800,000	960,000	800,000	800,000	0.0%	0.0%
Interest	1,089	500	500	1,944	1,500	1,000	200.0%	-33.3%
<b>TOTAL REVENUE</b>	<b>890,784</b>	<b>800,500</b>	<b>800,500</b>	<b>961,944</b>	<b>801,500</b>	<b>801,000</b>	<b>0.1%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Transfer Out	800,000	800,000	800,000	800,000	950,000	900,000	18.8%	-5.3%
<b>TOTAL EXPENDITURE</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>800,000</b>	<b>950,000</b>	<b>900,000</b>	<b>18.8%</b>	<b>0.0%</b>
<b>Ending Cash</b>	<b>127,690</b>	<b>37,886</b>	<b>37,886</b>	<b>289,634</b>	<b>141,134</b>	<b>42,134</b>	<b>272.5%</b>	<b>-105.2%</b>

Transfer out of \$950,000 in 2017 and \$900,000 in 2018 goes 100% to Fund 305 for street construction projects.

FUND 114 – TRANSPORTATION IMPROVEMENT BOARD

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
<b>Beginning Cash</b>	\$ 83,127	\$ 243,954	\$ 243,954	\$ 656,219	\$ 1,169,744	\$ 1,567,744	379.5%	34.0%
<u>Revenue</u>								
Sales Tax	1,984,964	1,803,584	1,803,584	1,990,000	1,990,000	1,990,000	0.0%	0.0%
Interest	3,068	500	500	9,000	3,000	3,000	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>1,988,032</b>	<b>1,804,084</b>	<b>1,804,084</b>	<b>1,999,000</b>	<b>1,993,000</b>	<b>1,993,000</b>	<b>0.0%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Office & Operating	-	200	200	-	-	-	0.0%	0.0%
Professional Services	44	2,000	2,000	-	-	-	0.0%	0.0%
Insurance	2,500	1,808	1,808	-	-	-	0.0%	0.0%
Intergovernmental	-	-	-	3,797	-	-	0.0%	0.0%
Interest on Interfund Loan	701	-	-	1,051	-	-	0.0%	0.0%
Transfer Out	1,211,695	1,600,000	1,600,000	1,480,627	1,595,000	1,552,000	-0.3%	-2.7%
<b>TOTAL EXPENDITURE</b>	<b>1,214,940</b>	<b>1,604,008</b>	<b>1,604,008</b>	<b>1,485,475</b>	<b>1,595,000</b>	<b>1,552,000</b>	<b>-0.6%</b>	<b>-2.7%</b>
Payoff of Interfund Loan	200,000	-	-	-	-	-	-	-
<b>Ending Cash</b>	<b>656,219</b>	<b>444,030</b>	<b>444,030</b>	<b>1,169,744</b>	<b>1,567,744</b>	<b>2,008,744</b>	<b>0.0%</b>	<b>28.1%</b>

TBD Projects			
Annual Overlays		1,250,222	1,175,000
Sunnyside Overlay		-	150,000
Grove Street Pedestrian & Bike (M1505)		95,405	-
Marshall Elementary Safe Route (M1506)		95,000	315,000
Sunnyside Safe Routes (M1601)		40,000	105,000
80th St NE Non-motorized (State Ave to 51st Ave NE)		-	27,000
<b>TOTAL TBD FUNDED PROJECTS</b>		<b>1,480,627</b>	<b>1,595,000</b>



FUND 206 – LTGO BONDS

Description	2015 Actual	2016 Budget	2016 Amended Budget	2016 Estimated	2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 27,168	\$ 23,714	\$ 23,714	\$ 30,086	\$ 30,786	\$ 32,936	29.8%	7.0%
<u>Revenue</u>								
Interest & Other Earnings	3,767	-	-	3,050	3,000	3,000	100.0%	0.0%
Transfers In	2,291,015	2,290,089	2,290,089	2,290,089	2,180,325	2,435,225	-4.8%	11.7%
<b>TOTAL REVENUE</b>	<b>2,294,782</b>	<b>2,290,089</b>	<b>2,290,089</b>	<b>2,293,139</b>	<b>2,183,325</b>	<b>2,438,225</b>	<b>-4.7%</b>	<b>11.7%</b>
<u>Expenditures</u>								
Debt Principal	1,240,000	1,285,000	1,285,000	1,285,000	1,330,000	1,635,000	3.5%	22.9%
Debt Interest	1,051,014	1,006,589	1,006,589	1,006,589	850,325	800,225	-15.5%	-5.9%
Debt Issue Cost	850	-	-	850	850	850	100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>2,291,864</b>	<b>2,291,589</b>	<b>2,291,589</b>	<b>2,292,439</b>	<b>2,181,175</b>	<b>2,436,075</b>	<b>-4.8%</b>	<b>11.7%</b>
Ending Cash	30,086	22,214	22,214	30,786	32,936	35,086	48.3%	6.5%

New Project Debt (Expense)	-	665,000
New Project Debt (Revenue)	-	(665,000)
Revised Ending Fund Balance	\$ 32,936	\$ 35,086

**Purpose**

This fund is for the recording and accounting of the \$7.2 million 2003 LTGO bond issue providing funds for the purchase and remodel of the new City Hall building (\$2.3M) located at 1049 State Avenue, Public Safety Remodel (\$.1M), construction of the Waterfront Park (\$1.2M) and the State Ave renovation project (\$3.6M). The bonds were issued in July 2003, with interest only payments through 2012. In 2013, this issue was refunded reducing the annual debt service payment by \$132,164.

In 2007 the City issued \$8.0M of LTGO bonds providing funds for transportation projects throughout the City. The projects include reconstruction of primary corridors and construction of “missing links” within the City’s current infrastructure. In 2016, this issue was refunded resulting in a reduction in the annual debt service payment.

In 2010, the City issued \$4.9M of LTGO bonds to purchase the Courthouse building which the City was leasing and the purchase of two other parcels. The bonds were issued in October 2010 with interest only payments through 2013.

In 2013, the City issued \$9.0M of LTGO bonds for the City’s share of the 156<sup>th</sup> overpass project and the Break-In-Access project.

The debt service fund receives contributions from the General Fund, Street Construction Fund and the Parks Construction Fund.

FUND 271 – LID 71

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 359,426	\$ 53,018	\$ 53,018	\$ 727,402	\$ 67,421	\$ 33,389	0.0%	-50.5%
<u>Revenue</u>								
Principal on LID 71	1,139,309	700,000	700,000	167,000	167,000	167,000	-76.1%	0.0%
Interest & Other Earnings	296,213	300,000	300,000	232,566	225,803	225,803	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>1,435,522</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>399,566</b>	<b>392,803</b>	<b>392,803</b>	<b>-60.7%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Professional Services	4,675	5,000	5,000	6,000	6,000	6,000	20.0%	0.0%
Debt Principal	915,000	700,000	700,000	857,846	250,000	220,000	0.0%	-12.0%
Debt Interest	147,393	300,000	300,000	195,201	170,335	170,335	0.0%	0.0%
Debt Issue Cost	478	300	300	500	500	500	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>1,067,546</b>	<b>1,005,300</b>	<b>1,005,300</b>	<b>1,059,547</b>	<b>426,835</b>	<b>396,835</b>	<b>-57.5%</b>	<b>-7.0%</b>
<b>Ending Cash</b>	<b>727,402</b>	<b>47,718</b>	<b>47,718</b>	<b>67,421</b>	<b>33,389</b>	<b>29,357</b>	<b>-30.0%</b>	<b>-12.1%</b>

305 – STREET CONSTRUCTION

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 1,587,166	\$ 38,348	\$ 38,348	\$ 1,728,473	\$ 3,312,769	\$ (0)	8538.7%	-100.0%
<u>Revenue</u>								
Federal & State Grants	613,353	-	320,000	671,705	1,417,000	623,000	342.8%	-56.0%
TIB	2,708,790	-	-	469,278	499,500	999,000	100.0%	100.0%
Snohomish County	709,942	200,000	700,000	-	-	-	-100.0%	0.0%
88th St Improvement	-	-	-	-	150,000	150,000	100.0%	0.0%
88th/State Cemetery	-	-	-	-	250,000	250,000	100.0%	0.0%
Transportation Mitigation Fees	1,097,254	800,000	800,000	1,018,384	1,020,000	1,020,000	27.5%	0.0%
Investment Interest	7,911	500	500	15,000	5,000	5,000	900.0%	0.0%
Short Term Lease	400	-	-	4,000	-	-	0.0%	0.0%
Miscellaneous Revenue	4,700	-	-	-	-	-	0.0%	0.0%
Proceeds from Long Term Debt*	-	-	-	-	3,856,631	7,076,600	100.0%	83.5%
Transfer In - Utilities	-	-	-	-	-	-	0.0%	0.0%
Transfers In - CDBG	-	-	-	-	-	-	0.0%	0.0%
Transfers In - REET	1,500,000	1,500,000	1,500,000	1,500,000	1,800,000	1,750,000	20.0%	-2.8%
Transfer in - IJR	520,000	-	833,604	100,000	-	-	-100.0%	0.0%
Transfer In - TBD	-	-	-	230,405	420,000	27,000	0.0%	(1)
<b>TOTAL REVENUE</b>	<b>7,162,350</b>	<b>2,500,500</b>	<b>4,154,104</b>	<b>4,008,772</b>	<b>9,418,131</b>	<b>11,900,600</b>	<b>126.7%</b>	<b>26.4%</b>
<u>Expenditures</u>								
Miscellaneous Expense	-	-	-	5,763	-	-	0.0%	0.0%
Capital Outlay	6,310,605	250,000	1,903,604	1,590,154	11,931,000	10,876,000	526.8%	-8.8%
Transfer Out - Debt Service	904,139	907,164	907,164	828,559	799,900	1,024,600	-11.8%	28.1%
<b>TOTAL EXPENDITURE</b>	<b>7,214,744</b>	<b>1,157,164</b>	<b>2,810,768</b>	<b>2,424,476</b>	<b>12,730,900</b>	<b>11,900,600</b>	<b>352.9%</b>	<b>-6.5%</b>
Other Adjustments (Accruals)	193,701	-	-	-	-	-	0.0%	0.0%
Ending Cash	1,728,473	1,381,684	1,381,684	3,312,769	(0)	(0)	-100.0%	0.0%

Transfer out to Fund 206 to cover the current year debt service payments.

Projects	2016 - Orig	2016 Rev	2016 Est	2017	2018
R0901 - First Street Bypass	\$ 50,000	\$ 50,000	\$ 500,000	\$ 4,500,000	\$ 2,000,000
R0904 - SR9/SR92 Break in Access	-	-	1,000	1,000	1,000
R1101 - 88th Street	200,000	200,000	500	300,000	300,000
R1302 - State Ave 1st - 88th	-	320,000	25,000	1,000,000	1,000,000
R1701 - 88th/State - Cemetery relocation	-	-	-	500,000	500,000
R1402 - SR529/Interstate 5 IJR (through final design)	-	1,333,604	100,000	50,000	25,000
R1404 - State Ave 116th to 136th	-	-	100,000	-	-
R1501 - SR528 Pedestrian Signal	-	-	25,000	275,000	-
R1503 - Citywide Intersection Improvements Project	-	-	20,000	480,000	-
R1601 - State Avenue 100th - 116th	-	-	10,000	750,000	1,500,000
M1505 - Grove Street Pedestrian & Bike	-	-	508,654	-	-
M1506 - Marshall Elementary Safe Route	-	-	100,000	550,000	-
M1601 - Sunnyside Safe Routes	-	-	200,000	150,000	-
R1702 - Grove Street Overcrossing	-	-	-	100,000	-
R1703 - 156th, 160th, 51st Interim Improvement	-	-	-	2,000,000	3,500,000
R1704 - 23rd/169th Extension	-	-	-	1,025,000	1,500,000
R1705 - 83rd/Soper Hill Rd Intersection Improvements	-	-	-	250,000	400,000
R1801 - 80th St NE Non-motorized (State Ave to 51st Ave NE)	-	-	-	-	150,000
<b>Total Projects</b>	<b>\$ 250,000</b>	<b>\$ 1,903,604</b>	<b>\$ 1,590,154</b>	<b>\$ 11,931,000</b>	<b>\$ 10,876,000</b>

FUND 310 – PARK CONSTRUCTION

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
<b>Beginning Cash</b>	\$ 133,527	\$ 102,809	\$ 324,727	\$ 257,745	\$ 267,723	\$ 164,538	-17.6%	-38.5%
<u>Revenue</u>								
Interlocal	239,913	-	-	-	-	-	0.0%	0.0%
Grant Revenue	-	-	324,370	324,370	-	-	-100.0%	0.0%
Park Mitigation Fees	408,425	200,000	200,000	228,479	210,000	210,000	5.0%	0.0%
Investment Interest	900	500	500	700	-	-	-100.0%	0.0%
Other Miscellaneous	29,471	27,000	27,000	29,000	29,000	29,000	7.4%	0.0%
Transfers In	104,397	50,000	88,000	247,000	91,220	-	3.7%	-100.0%
<b>TOTAL REVENUE</b>	<b>783,106</b>	<b>277,500</b>	<b>639,870</b>	<b>829,549</b>	<b>330,220</b>	<b>239,000</b>	<b>-48.4%</b>	<b>-27.6%</b>
<u>Expenditures</u>								
Capital Outlay	562,742	50,000	667,288	722,584	336,220	-	-49.6%	-100.0%
Transfer Out - Debt Service	96,146	96,987	96,987	96,987	97,185	158,334	0.2%	62.9%
<b>TOTAL EXPENDITURE</b>	<b>658,888</b>	<b>146,987</b>	<b>764,275</b>	<b>819,571</b>	<b>433,405</b>	<b>158,334</b>	<b>-43.3%</b>	<b>-63.5%</b>
Other Adjustments (i/f loans)	-	-	-	-	-	-	0.0%	0.0%
Ending Cash	257,745	233,322	200,322	267,723	164,538	245,204	-17.9%	49.0%

Projects	2016 Orig	2016 Rev	2016 Est	2017	2018
P1601 - Centennial Trail	-	-	217,584	-	-
P0708 - Bayview Trails	50,000	50,000	-	-	-
P1301 - Qwuloolt Trails	-	564,288	460,000	-	-
P1301 - Qwuloolt Trails-Phase 2*	-	-	-	245,000	-
P1501 - Comeford Park Pavilion	-	38,000	-	66,000	-
P1503 - Mother Nature's Window	-	15,000	15,000	-	-
P1701 Jennings Park Restrooms	-	-	-	25,220	-
Placeholder - fencing along Qwuloolt Trail	-	-	30,000	-	-
Development of Olympic View Park Site	-	-	-	-	-
<b>Total Projects</b>	<b>50,000</b>	<b>667,288</b>	<b>722,584</b>	<b>336,220</b>	<b>-</b>

Transfer out to Fund 206 to cover the annual debt service payments.

FUND 401 – WATERWORKS UTILITY

Description	2015	2016	2016		2017	2018	% Change	% Change
	Actual	Budget	Amended Budget	2016 Estimated	Budget	Budget	2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ 12,955,436	\$ 5,866,128	\$ 5,866,128	\$ 14,041,562	\$ 14,209,418	\$ 11,719,015	142.2%	-17.5%
<u>Revenue</u>								
Grants	290,899	-	-	220,922	-	-	0.0%	0.0%
Charges for Utility Services	1,859	-	-	17,943	15,000	15,000	100.0%	0.0%
Water Service Fees	10,051,610	8,161,000	8,161,000	9,885,169	9,882,000	10,065,420	21.1%	1.9%
Storm Drainage Charges	4,166,817	4,030,000	4,030,000	4,240,671	4,325,484	4,411,994	7.3%	2.0%
Pond Recovery	-	10,000	10,000	-	-	-	-100.0%	0.0%
Sewer Service Fees	11,256,900	10,539,000	10,539,000	11,454,621	11,674,260	11,906,905	10.8%	2.0%
Interest	65,540	34,000	34,000	109,000	34,000	34,000	0.0%	0.0%
Rents	79,051	75,000	75,000	31,242	28,512	28,512	-62.0%	0.0%
Insurance Recovery	66,938	-	-	9,966	-	-	0.0%	0.0%
Interfund Rents	64,926	64,926	64,926	64,926	64,926	64,926	0.0%	0.0%
Miscellaneous Revenue	104,851	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%
Intergovernmental Misc	12,326	10,000	10,000	12,864	12,864	12,864	28.6%	0.0%
<b>TOTAL REVENUE</b>	<b>26,161,717</b>	<b>22,933,926</b>	<b>22,933,926</b>	<b>26,057,324</b>	<b>26,047,046</b>	<b>26,549,621</b>	<b>13.6%</b>	<b>1.9%</b>
<u>Expenditures</u>								
Salaries	4,277,690	4,599,619	4,599,619	4,599,619	4,867,147	5,035,125	5.8%	3.5%
Seasonal	66,012	80,000	80,000	80,000	80,000	80,000	0.0%	0.0%
Overtime	74,005	79,500	79,500	79,500	79,500	79,500	0.0%	0.0%
Social Security	332,793	343,896	343,896	343,896	363,584	376,362	5.7%	3.5%
Retirement	416,887	496,102	496,102	496,102	566,001	628,878	14.1%	11.1%
Medical Insurance	841,170	1,041,078	1,041,078	1,041,078	1,012,709	1,034,095	-2.7%	2.1%
Workmen's Compensation	90,494	142,985	142,985	142,985	127,337	139,848	-10.9%	9.8%
Unemployment	8,406	18,189	18,189	18,189	9,654	10,480	-46.9%	8.6%
Uniforms	21,699	28,900	28,900	25,700	28,900	28,900	0.0%	0.0%
Office & Operating	911,484	681,469	681,469	661,267	681,469	681,469	0.0%	0.0%
Fuel	79,123	137,000	137,000	77,000	137,000	137,000	0.0%	0.0%
Purchased Water	2,284,410	2,065,940	2,065,940	2,065,940	2,065,940	2,065,940	0.0%	0.0%
Inventory Supplies	-	5,000	5,000	2,000	5,000	5,000	0.0%	0.0%
Small Tools	58,877	34,500	34,500	31,250	34,500	34,500	0.0%	0.0%
Professional Services	1,174,236	1,441,600	1,441,600	1,461,026	1,441,600	1,441,600	0.0%	0.0%
Communication	51,256	57,746	57,746	56,786	57,746	57,746	0.0%	0.0%
Travel	4,583	13,500	13,500	10,500	13,500	13,500	0.0%	0.0%
Advertising	399	1,500	1,500	2,200	1,500	1,500	0.0%	0.0%
Rents	14,667	13,000	13,000	13,000	13,000	13,000	0.0%	0.0%
Insurance	321,830	351,747	351,747	320,000	429,223	479,791	22.0%	11.8%
Public Utilities	690,053	845,200	845,200	858,200	845,200	845,200	0.0%	0.0%
Repairs & Maintenance	603,724	631,000	631,000	680,000	631,000	631,000	0.0%	0.0%
Miscellaneous Expenses	215,573	293,350	293,350	268,200	293,350	293,350	0.0%	0.0%
Intergovernmental Prof	26,211	30,000	30,000	36,000	30,000	30,000	0.0%	0.0%
State Taxes	788,298	720,000	720,000	745,000	720,000	720,000	0.0%	0.0%
Operating Permits	86,555	106,000	106,000	106,100	106,000	106,000	0.0%	0.0%
City Taxes	2,648,659	2,523,502	2,523,502	2,195,364	2,523,502	2,523,502	0.0%	0.0%
Capital Outlay	78,055	200,000	200,000	200,000	-	-	-100.0%	0.0%
Interfund Repairs	454,904	614,922	614,922	614,892	697,682	727,562	13.5%	4.3%
Other Interfund Services	1,827,317	1,696,746	1,696,746	1,696,746	1,742,472	1,816,449	2.7%	4.2%
Transfer Out	6,565,564	6,829,938	6,829,938	6,360,928	5,980,287	5,975,585	-12.4%	-0.1%
Transfer Out-Fund 402	-	-	-	600,000	2,722,766	3,166,313	100.0%	16.3%
<b>TOTAL EXPENDITURE</b>	<b>25,014,934</b>	<b>26,123,929</b>	<b>26,123,929</b>	<b>25,889,468</b>	<b>28,307,569</b>	<b>29,179,195</b>	<b>8.4%</b>	<b>3.1%</b>
Other Adjustments	(60,657)	-	-	-	-	-	0.0%	0.0%
Ending Cash	14,041,562	2,676,125	2,676,125	14,209,418	11,948,895	9,089,441	346.5%	-23.9%

**TOTAL - BUDGET REQUESTS**  
 Line Item Increase  
 Reappropriation of Existing Budget  
**Revised Ending Fund Balance**

1,185,080  
 296,336  
 (1,251,536)  
**\$ 11,719,015**    **\$ 8,943,441**

FUND 401 – WATERWORKS UTILITY

**BUDGET REQUESTS**

		2017	2018
Utilities	Reservoir Floating Cover Evaluation and Repair	- 15,000	- -
Utilities	Stilly Ranney Well Inspection and Performance Evaluation	- 30,000	- 100,000
Utilities	SCADA/Telemetry Improvements	- 200,000	- 200,000
Utilities	Fleet Addition - Vehicle for SCADA/Telemetry Administrator	- 45,000	- -
Utilities	Reservoir Comprehensive Structural Evaluation	- 25,000	- -
Utilities	Water System Automation	- -	- 200,000
Utilities	Reservoir Interior Inspection and Cleaning	- 25,000	- -
Utilities	Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.	- 18,000	- -
Utilities	Fleet Addition - Flatbed Truck with Dump Bed for Water Maint.	- -	- 60,000
Utilities	SCADA/Telemetry Fiber Optic Installation	- -	- 200,000
Utilities	Portable Office Space	- 95,000	- -
Utilities	Stillaguamish WTP Safety Improvements	- 100,000	- -
Utilities	Fleet Addition - Vehicle for Pretreatment Technician position	- 40,000	- -
Utilities	Kellogg Prerotation Basin	- 185,000	- -
Utilities	Chemical Tank Upgrades	- -	- 95,000
Utilities	Filter Feed Pump Replacements	- -	- 400,000
Utilities	Sewer Comprehensive Plan Update	- 100,000	- 175,000
Utilities	FTE Reclassification	- 8,880	- 9,348
Utilities	Utility GFC Review	- 175,000	- -
Utilities	2 - LED Light Towers	- 35,200	- -
Utilities	Hand Feed Camera	- -	- 8,750
Utilities	Fleet Addition - Plow and Sander	- 68,000	- -
Utilities	Electronic Content Management (request in IT)	- -	- 46,000
Utilities	Reappropriation of existing budget	- (1,251,536)	- (1,868,998)
Utilities	Reclass - PW Superintendent to PW Assistant Director	- -	- -
Utilities	Management Training	- 20,000	- 10,000
Utilities	Line item increase - Forestry Management (transfer to General Fund)	- 30,000	- 30,000
Utilities	Line item increase	- 266,336	- 480,900
<b>Total Utility Operations</b>		- 229,880	- 146,000

Miscellaneous includes memberships, training, subscriptions and supplies for misc utility projects.

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Water Operations PRIORITY: 6

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Reservoir Floating Cover Evaluation and Repair

**DESCRIPTION/JUSTIFICATION**

The Edward Springs reservoir floating cover was installed in 1999; this type of cover generally has a normal life expectancy of 20 years. Reservoir covers prohibit the entry of contaminants and pollutants into the reservoir and protect the treated drinking water from contamination by bacteria and pathogens. The cover is in need of a professional evaluation to ascertain its condition, obtain an estimated remaining life expectancy, repair minor tears and holes, and fabricate floats and sand bags as needed.

**BENEFIT IF APPROVED:**

Understand remaining life of Edward Springs reservoir floating cover, repair minor tears and holes, have useful data for planning replacement of the floating cover.

**IMPACT IF DENIED:**

Keep operating with existing floating cover. Experience increased deterioration and occurrence of holes and tears. Increased risk of drinking water contamination.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	15,000					15,000
Transfer (97)						-

**Total Expenditures** 15,000    -    -    -    -    15,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Water Operations **PRIORITY:** 7

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Stilly Ranney Well Inspection and Performance Evaluation

**DESCRIPTION/JUSTIFICATION**

The Ranney collector well was constructed in 1978. The carbon steel well screen (through which the water enters the well) has a normal life expectancy of 40 years. Periodic evaluation of the Ranney collector screens and caisson is recommended to ensure proper operation and capacity yield of the well. In 1999 the City experienced some operating issues and an inspection and performance evaluation conducted in 2000 revealed screen clogging and lateral damage that needed to be repaired. The Ranney collector well will reach its life expectancy in 2018. An inspection and evaluation in 2017 will reveal the remaining expected life of this asset and will aid in planning for future restoration or replacement. Minor repairs will be undertaken in 2017 and major repairs, if needed, in 2018.

**BENEFIT IF APPROVED:**

Knowledge of how the Stilly Ranney collector well is performing and identification of deficiencies requiring correction. Estimate remaining useful life of infrastructure and plan for future rehabilitation or replacement.

**IMPACT IF DENIED:**

Continue operating as is without current knowledge of performance abilities.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)		100,000				100,000
Miscellaneous (49)						-
Capital (60)*	30,000					30,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>30,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>130,000</b>





**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Utility Administration PRIORITY: 13

DEPARTMENT ORG #  401

BUDGET REQUEST TITLE: Vehicle for SCADA/Telemetry Administrator

**DESCRIPTION/JUSTIFICATION**

Presently the SCADA/Telemetry Administrator drives an old passenger van that was surplus by the city quite a few years ago. The van is in poor shape and does not provide adequate working space or storage to accommodate the various tools and equipment used in the field to install, test, upgrade, replace and repair components of the SCADA/Telemetry system.

**BENEFIT IF APPROVED:**

Utility van that is reliable, provides in-field work accommodations, and is suitable for the needs of the SCADA/Telemetry Administrator to perform work in the field. Essentially this vehicle becomes a portable work shop.

**IMPACT IF DENIED:**

Continue using less reliable and unsuitable vehicle that does not provide appropriate work space in the field.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	45,000					45,000

**Total Expenditures** 45,000      -      -      -      -      45,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Water Operations **PRIORITY:** 10

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Reservoir Comprehensive Structural Evaluation

**DESCRIPTION/JUSTIFICATION**

It is recommended that drinking water storage reservoirs undergo a comprehensive interior and exterior structural and coating evaluation every five years. Most, if not all, of the city's reservoirs have never undergone this type of evaluation. A comprehensive evaluation helps to achieve early identification of corrosion, structural and coating issues and determine remaining life of the coating system. This type of analysis aides in planning for recoating of reservoirs before the coating system fails, and repair of corrosion and structural deficiencies when repairs are less costly and before failure of reservoir components.

**BENEFIT IF APPROVED:**

Early identification of structural and coating issues, less costly repairs, avoid complete failure of system components, planned proactive activities instead of reactive emergency repair work, and help with long range planning of the reservoir assets.

**IMPACT IF DENIED:**

May not observe beginning stages of damage leading to more costly repairs, emergency work, and possibility of failure of system components.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 25,000      -      -      -      -      25,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Water Operations **PRIORITY:** 11

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Water System Automation

**DESCRIPTION/JUSTIFICATION**

Miscellaneous improvements are needed to fully automate the operation, control, monitoring and documentation of the drinking water system. Proposed improvements include pressure monitoring in distribution system; flow metering at PRV stations; meters on reservoir outlets; and assorted upgrades or replacement of instruments, sensors, control panels, and support equipment.

**BENEFIT IF APPROVED:**

Full automation of drinking water system, enhanced control and monitoring of system, quicker identification and correction of operational problems, replacement of legacy technology products no longer supported by manufacturers.

**IMPACT IF DENIED:**

Less control and monitoring of very complex drinking water system.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		200,000				200,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Water Operations PRIORITY: 14

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: Reservoir Interior Inspection and Cleaning

**DESCRIPTION/JUSTIFICATION**

Industry standard suggests the interior of reservoirs should be inspected and sediment removed from the bottom every five years. The 327 Zone and Edward Springs reservoirs were last inspected and cleaned in 2010.

**BENEFIT IF APPROVED:**

Meet industry standard, evaluate interior condition of reservoirs, remove sediment buildup which can harbor bacteria, identify deficiencies and make repairs as needed.

**IMPACT IF DENIED:**

Continue operating as is.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	25,000					25,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 25,000      -      -      -      -      25,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Water Operations **PRIORITY:** 16

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.

**DESCRIPTION/JUSTIFICATION**

Vegetation control, fence repair, transmission main inspection, and other activities taking place in off road areas with limited access and require maintenance personnel to walk in with equipment to perform inspection and repair duties. A four wheel drive mule can access these remote areas and transport maintenance personnel and equipment to the job site. A trailer is needed to haul the mule to and from job sites because the mule cannot be driven on public roadways.

**BENEFIT IF APPROVED:**

More efficient operations because employees will not have to spend time walking in to the site and packing in equipment. Less chance of injury when driving the mule as opposed to walking on rough terrain. Improved safety response; safety equipment and supplies can be easily transported with maintenance personnel and injured employees can be quickly transported out to the main road.

**IMPACT IF DENIED:**

Continue walking in to job sites and packing in equipment. Consume work time that could be allocated to the actual maintenance task. Greater potential for injury.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	-					-
Transfer (97)	18,000					18,000
<b>Total Expenditures</b>	<b>18,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,000</b>







**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Public Works PRIORITY: 2

DEPARTMENT ORG # 40142480/40140780/40145040

BUDGET REQUEST TITLE: Portable Office Space

**DESCRIPTION/JUSTIFICATION**

The purchase of a 24 foot x 40 foot portable office building to be used by the Water Resources Division. Currently a portable building is being rented monthly. The current facility along with the permanent structure are not large enough to house the entire division.

**BENEFIT IF APPROVED:**

If approved, a rental fee would not be paid monthly and the City would own the structure which could be used by other divisions in the future or sold.

**IMPACT IF DENIED:**

If denied, the rental fees will be continued to be paid and a larger portable will be rented.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	95,000					95,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>95,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Public Works - Water Quality PRIORITY: 2

DEPARTMENT ORG # 40141580

BUDGET REQUEST TITLE: Stillaguamish WTP Safety Improvements

**DESCRIPTION/JUSTIFICATION**

Design, engineering, fabrication and installation of catwalks, tie-off points and anchoring systems for fall protection retrofitting at the Stillaguamish Filtration Plant.

**BENEFIT IF APPROVED:**

This will help to protect City employees from the potential of fall hazards that could be experienced while working on elevated equipment at the Stillaguamish Filtration Plant, as required by OSHA fall protection regulations.

**IMPACT IF DENIED:**

The City could be held liable for not meeting current fall protection standards and regulations in the event that an employee is injured while working on elevated equipment.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000					100,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 100,000      -      -      -      -      100,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - WWTP **PRIORITY:** 2

**DEPARTMENT ORG #** 40142380

**BUDGET REQUEST TITLE:** Vehicle for Pretreatment Technician position

**DESCRIPTION/JUSTIFICATION**

This was an approved new position in the 2015 budget, but a vehicle was not provided. This position is required to be in the field approximately 75 percent of the time performing inspections of facilities.

**BENEFIT IF APPROVED:**

If approved, the position would be provided a vehicle that would be outfitted and appropriate for their inspections and required sampling.

**IMPACT IF DENIED:**

If denied, this position would be sharing a vehicle with other WWTP staff and will be limited on the vehicle's availability for inspections and sampling as required in the NPDES WWTP permit.

					2017-2021	
2017	2018	2019	2020	2021	Total	

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)	40,000					40,000

**Total Expenditures** 40,000    -    -    -    -    40,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 3

DEPARTMENT ORG # 40142280

BUDGET REQUEST TITLE: Kellogg Prerotation Basin

**DESCRIPTION/JUSTIFICATION**

Purchase pumps and prefabricated prerotation basin to be installed at the Kellogg Ridge Lift Station. In the current senario, at least two wastewater staff members are required to pull the pumps at the station every week, using approximately 8 hours a week of staff time. This is a huge cost to the City and pulls staff time from other maintenance needs.

**BENEFIT IF APPROVED:**

If approved, previous experience at other lift stations using a prerotation basin has allowed for annual pump pulls, instead of weekly, therefore saving the City time and money and allowing staff to work on other maintenance needs.

**IMPACT IF DENIED:**

If these pumps are not replaced and they fail, sewage from the pump station could overflow resulting in collection system viloations, creating a health and safety concern and claim senarios. In addition, staff will be forced to continue to work on them weekly.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	185,000					185,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 185,000      -      -      -      -      185,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 6

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Chemical Tank Upgrades

**DESCRIPTION/JUSTIFICATION**

Due to the increase of waste flow and age of existing tanks, additional storage capacity for chemicals is needed.

**BENEFIT IF APPROVED:**

If approved, the appropriate amount of chemicals can be stored which will allow for adequate dosing to meet the NPDES Permit discharge limits.

**IMPACT IF DENIED:**

If denied, one of the existing tanks has the potential for a possible spill. In addition, the ordering of chemicals is a challenge to allow for the appropriate amount to fill the existing tanks with limited size and prices are not as competitive when ordering in smaller increments. If there is any delay in chemical delivery due to unforeseen circumstances, the City risks not having enough chemical to meet the effluent quality limits defined in the NPDES Permit.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)		95,000				95,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>95,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Public Works - WWTP PRIORITY: 6

DEPARTMENT ORG # 40142480

BUDGET REQUEST TITLE: Filter Feed Pump Replacements

**DESCRIPTION/JUSTIFICATION**

Provide for the replacement of 2 of 4 filter feed pumps at the Waste Water Treatment Plant and associated controls.

**BENEFIT IF APPROVED:**

These two pumps are 23 years old and require ongoing and costly maintenance. In addition, when they are down, there is a potential for deviations in flows and the possibility of permit violations.

**IMPACT IF DENIED:**

If these pumps are not replaced and they fail, wastewater from the lagoon will not be able to be pumped through the treatment process or maintain lagoon level during the high flow season and there could be concerns with permit violations.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		400,000				400,000
Transfer (97)						-

**Total Expenditures** - 400,000      -      -      -      **400,000**

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - WWTP **PRIORITY:** 7

**DEPARTMENT ORG #** 40142480

**BUDGET REQUEST TITLE:** Sewer Comprehensive Plan Update

**DESCRIPTION/JUSTIFICATION**

Update the City's Sewer Comprehensive Plan as required.

**BENEFIT IF APPROVED:**

The Comprehensive Plan will allow the City to plan for required improvements and new development.

**IMPACT IF DENIED:**

The current Plan is not up to date with projections for the WWTP and sewage conveyance system.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	100,000	175,000				275,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 100,000 175,000 - - - 275,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - Surface Water **PRIORITY:** 1

**DEPARTMENT ORG #** 40145040

**BUDGET REQUEST TITLE:** FTE Reclassification

**DESCRIPTION/JUSTIFICATION**

The creation of and growth within the Water Resources Division has made it imperative to have a support and leadership role within each group of this division. Each of the five groups in Water Resources have such a position except the Surface Water group. The reclassification of the recently vacated Surface Water Inspector position to a Surface Water Administrator (N10) position and filling it with a qualified candidate would provide the needed support to the individuals within the group. At present, the Surface Water Specialist position is tasked with additional job duties outside of the current job duties requiring out of class compensation. This reclassification would allow for a position in the Division to be created that can accomplish those duties and be compensated.

**BENEFIT IF APPROVED:**

The current work flow of the Surface Water Division has been scaled to limit inspections of facilities to those required under the current NPDES Ph II Permit and facilities involved in customer complaints. The creation of this position would provide needed support to the individuals in the Surface Water group and the Water Resources Division as a whole.

**IMPACT IF DENIED:**

The out of class requirement will be continued and limitations on the position may be imposed.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)	8,880	9,348	9,816	10,308	10,824	49,176
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>8,880</b>	<b>9,348</b>	<b>9,816</b>	<b>10,308</b>	<b>10,824</b>	<b>49,176</b>



**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works **PRIORITY:** 4

**DEPARTMENT ORG #** 40143410

**BUDGET REQUEST TITLE:** Utility GFC Review

**DESCRIPTION/JUSTIFICATION**

Hire a consultant to review the storm, water and sewer utility general facility charges. A recent review of the charges determined that further evaluation was needed as the charges had not been reviewed for a number of years.

**BENEFIT IF APPROVED:**

If approved the utility charges will be reviewed and altered if needed to meet the current needs of the City.

**IMPACT IF DENIED:**

If denied, and charges are not reviewed and are not equitable and justifiable with current City needs, it could impact the City and overall potential development opportunities.

**Revenue Sources:**



	2017	2018	2019	2020	2021	2017-2021 Total
						-

**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

	2017	2018	2019	2020	2021	2017-2021 Total
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)	175,000					175,000
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Public Works - Storm/Sewer PRIORITY: 3

DEPARTMENT ORG # 401

BUDGET REQUEST TITLE: 2 - LED Light Towers

**DESCRIPTION/JUSTIFICATION**

Two trailer mounted light towers with built in 20,000 watt generators and a 30 foot mast arm. These LED light sources can be used during night construction or unforeseen emergency situations where rentals are not available.

**BENEFIT IF APPROVED:**

This will allow for the crew to do emergency repairs during dark hours. In addition, during recent local emergencies, it has been challenging to find lighting for emergency responders. The requested light towers could be utilized in a similar emergency type situations.

**IMPACT IF DENIED:**

Rental companies are not available during night hours and emergency repairs cannot occur without a lighting source. Also, in true emergencies, all rentals are already in use.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	35,200					35,200
Transfer (97)						-

**Total Expenditures** 35,200      -      -      -      -      35,200

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Public Works - Storm/Sewer **PRIORITY:** 4

**DEPARTMENT ORG #** 40142180

**BUDGET REQUEST TITLE:** Hand Feed Camera

**DESCRIPTION/JUSTIFICATION**

The purchase of a replacement hand feed camera to allow for quick inspections of sewer lines and side sewers that are broken, plugged or otherwise damaged.

**BENEFIT IF APPROVED:**

Having the hand feed camera allows for on the spot inspections when able, and does not require mobilizing the CCTV truck. It also will allow for photo documentation that is helpful in potential claim scenarios.

**IMPACT IF DENIED:**

The current camera is failing and electronically outdated and does not allow for accurate viewing and photo documentation for verifications in potential claim situations.

					2017-2021	
2017	2018	2019	2020	2021	Total	

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)		8,750				8,750
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** - 8,750 - - - 8,750

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works - Storm/Sewer **PRIORITY:** 5

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Plow and Sander

**DESCRIPTION/JUSTIFICATION**

The City purchased a dump truck in 2016 to be used by the Public Works Department to improve operations. The truck has the opportunity to help the City in many more ways if equipped properly. This request is to replace the grill on J047 with a fixed grill (\$8K), to purchase a snow plow for the truck (\$25K) and to purchase a sander for the truck (\$35K).

**BENEFIT IF APPROVED:**

The addition of these pieces of equipment would allow the truck to be used in a number of situations both covering regular maintenance and emergency maintenance during inclement weather.

**IMPACT IF DENIED:**

If these pieces of equipment are not purchased, the truck's usage is limited to hauling equipment for Public Works Operations, rather than allowing it for additional uses for regular maintenance and emergency maintenance during inclement weather.

					2017-2021
2017	2018	2019	2020	2021	Total

**Revenue Sources:**

					-
--	--	--	--	--	---

**Expenditures:**

Salaries (11)					-
Overtime (12)					-
Benefits (20)					-
Office & Operating (31)					-
Small Tools (35)					-
Professional Services (41)					-
Miscellaneous (49)					-
Capital (60)*					-
Transfer (97)	68,000				68,000

**Total Expenditures** 68,000      -      -      -      -      68,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Public Works **PRIORITY:** \_\_\_\_\_

**DEPARTMENT ORG #** 401

**BUDGET REQUEST TITLE:** Upgrade Public Works Superintendent to Asst Public Works Director

**DESCRIPTION/JUSTIFICATION**

The current Public Works Superintendent will be retiring in the Spring 2017, this request is to upgrade that position to an Assistant Public Works Director. The department needs to focus on economic development and this upgrade will allow the director more time to focus on this priority.

**BENEFIT IF APPROVED:**

Overlap in the director's position.

**IMPACT IF DENIED:**

Reduce output.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

**Revenue Sources:**

401						-
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**Expenditures:**

Salaries (11)	-	-	-	-	-	-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

<b>Total Expenditures</b>	-	-	-	-	-	-
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FUND 402 – UTILITY CONSTRUCTION

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
Beginning Cash	\$ -	\$ 95,809	\$ 5,203,703	\$ 7,068,232	\$ 1,389,921	\$ -	0.0%	-100.0%
<b>Revenue</b>								
Water Capital Improvements	1,744,114	2,000,000	2,000,000	1,600,000	1,700,000	1,700,000	-15.0%	0.0%
State Grant	-	-	-	417,500	1,464,063	-	100.0%	-100.0%
Water Recovery Fees	2,640	5,000	5,000	-	-	-	-100.0%	0.0%
Storm Water Capital Improvements	29,702	-	-	32,868	30,000	30,000	100.0%	0.0%
Pond Recovery	435,379	-	-	247,846	-	-	0.0%	0.0%
Sewer Capital Improvements	1,787,198	900,000	900,000	1,430,000	1,400,000	1,400,000	55.6%	0.0%
Sewer Recovery	22,740	5,000	5,000	221,639	5,000	5,000	0.0%	0.0%
Interest	10,342	-	-	35,000	3,500	3,500	100.0%	0.0%
Other Miscellaneous	14,359	-	-	-	-	-	0.0%	0.0%
Transfer In	4,500,000	600,000	600,000	600,000	2,722,766	6,766,500	353.8%	148.5%
<b>TOTAL REVENUE</b>	<b>8,546,474</b>	<b>3,510,000</b>	<b>3,510,000</b>	<b>4,584,853</b>	<b>7,325,329</b>	<b>9,905,000</b>	<b>108.7%</b>	<b>35.2%</b>
<b>Expenditures</b>								
Capital Outlay	1,463,653	3,595,000	8,301,436	10,263,164	8,715,250	9,905,000	5.0%	13.7%
<b>TOTAL EXPENDITURE</b>	<b>1,463,653</b>	<b>3,595,000</b>	<b>8,301,436</b>	<b>10,263,164</b>	<b>8,715,250</b>	<b>9,905,000</b>	<b>5.0%</b>	<b>13.7%</b>
Other Adjustments	(14,589)	-	-	-	-	-	0.0%	0.0%
Ending Cash	7,068,232	10,809	412,267	1,389,921	-	-	-100.0%	0.0%

Total Projects	Estimate	2017	2018
W R&R Renewals/Replacements	200,000	50,000	-
W0000 Watermain Oversizing	-	35,000	35,000
W1302 Sunnyside Well Treatment Project	3,923,655	2,650,000	-
W1403 Fire Hydrant Replacement	75,000	75,000	75,000
W1405 JOA Line Cathodic Protection	17,926	-	-
W1502 Replace Cedarcrest Reservoir Roof	452,710	-	-
W1602 Cedarcrest Reservoir Generator	65,000	175,000	-
W1603 560 Zone Booster Pump Station	100,000	650,000	-
W1604 83RD Ave NE Water	50,000	950,000	-
W160X Water Supply Operational Strategy	30,000	230,000	-
W1707 F12-Reservoir Cathodic Protection	-	250,000	-
<b>Subtotal Water</b>	<b>4,914,291</b>	<b>5,065,000</b>	<b>110,000</b>
S R&R Renewals & Replacement	-	350,000	-
S0000 Sewer Main Oversizing	-	30,000	30,000
S1403 Reject Line Extension	136,566	-	-
S1501 Upsize Filter Reject Pump Station	97,900	-	-
S1503 WWTP Headworks Rehab	200,000	100,000	3,500,000
S1504 WWTP Biosolids Survey	4,206,834	-	-
S1601 Carroll's Creek Emergency Generator	100,000	100,000	-
S1603 Sand Filter Replacement	102,573	30,000	-
S1701 Whiskey Ridget Lift Station	-	750,000	1,250,000
S1704 WWTP Reject Line Tie-In	-	65,000	-
<b>Subtotal Sewer</b>	<b>4,843,873</b>	<b>1,425,000</b>	<b>4,780,000</b>
D R&R Renewals/Replacements	-	35,000	15,000
D1502 First St Retrofit	35,000	730,250	-
D1503 Third St Retrofit	400,000	1,100,000	-
D1504 Decant Area	35,000	360,000	-
D1701 Downtown Water Quality	35,000	-	-
<b>Subtotal Surface Water</b>	<b>505,000</b>	<b>2,225,250</b>	<b>15,000</b>
<b>Utility Portion of Street Projects</b>			
156th, 160th, 51st Interim Improvements	-	-	4,000,000
State Avenue 100th to 116th	-	-	1,000,000
<b>Total Projects</b>	<b>10,263,164</b>	<b>8,715,250</b>	<b>9,905,000</b>

FUND 410 – SOLID WASTE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 4,746,192	\$ 2,598,483	\$ 2,598,483	\$ 4,506,656	\$ 3,318,005	\$ 3,340,933	27.7%	0.7%
<u>Revenue</u>								
DOE Grant	70,494	45,788	45,788	45,788	45,788	45,788	0.0%	0.0%
Garbage Collection Service	7,017,427	6,550,000	6,550,000	7,157,775	7,200,000	7,200,000	9.9%	0.0%
Garbage Tags	11,069	10,000	10,000	15,195	12,000	12,000	20.0%	0.0%
Interest	23,071	10,000	10,000	30,000	10,000	10,000	0.0%	0.0%
Miscellaneous Revenue	(5,671)	-	-	(4,287)	-	-	0.0%	0.0%
Transfer In	2,272	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>7,118,662</b>	<b>6,615,788</b>	<b>6,615,788</b>	<b>7,244,471</b>	<b>7,267,788</b>	<b>7,267,788</b>	<b>9.9%</b>	<b>0.0%</b>
<u>Expenditures</u>								
Salaries	699,077	775,766	775,766	775,766	742,413	773,795	-4.3%	4.2%
Seasonal	3,620	9,600	9,600	9,600	9,600	9,600	0.0%	0.0%
Overtime	16,387	16,350	16,350	16,350	16,350	16,350	0.0%	0.0%
Social Security	54,767	57,984	57,984	57,984	55,959	58,345	-3.5%	4.3%
Retirement	69,403	85,331	85,331	85,331	86,618	96,956	1.5%	11.9%
Medical Insurance	162,962	216,549	216,549	216,549	172,162	175,659	-20.5%	2.0%
Workmen's Compensation	18,781	27,178	27,178	27,178	24,753	27,225	-8.9%	10.0%
Unemployment	1,416	2,948	2,948	2,948	1,486	1,627	-49.6%	9.5%
Uniforms	6,292	3,500	3,500	3,500	3,500	3,500	0.0%	0.0%
Office & Operating	38,823	231,214	231,214	231,214	196,000	196,000	-15.2%	0.0%
Fuel	75,451	110,000	110,000	110,000	110,000	110,000	0.0%	0.0%
Small Tools	214	3,295	3,295	3,295	3,295	3,295	0.0%	0.0%
Professional Services	1,374,997	1,390,200	1,390,200	1,390,200	1,390,200	1,390,200	0.0%	0.0%
Communication	3,997	5,600	5,600	5,600	5,600	5,600	0.0%	0.0%
Travel	-	200	200	200	200	200	0.0%	0.0%
Advertising	140	800	800	800	800	800	0.0%	0.0%
Rents	-	200	200	200	200	200	0.0%	0.0%
Insurance	52,208	57,061	57,061	57,061	69,630	77,833	22.0%	11.8%
Repairs & Maintenance	1,518	66,500	66,500	66,500	66,500	66,500	0.0%	0.0%
Miscellaneous Expenses	57,255	342,000	342,000	342,000	2,000	2,000	-99.4%	0.0%
Tipping Fees	1,683,036	1,982,000	1,982,000	1,982,000	1,982,000	1,982,000	0.0%	0.0%
State Taxes	297,091	305,000	305,000	305,000	305,000	305,000	0.0%	0.0%
City Taxes	916,760	855,652	855,652	855,652	855,652	855,652	0.0%	0.0%
Capital Outlay	-	-	-	-	-	-	0.0%	0.0%
Interfund Rents	10,159	10,159	10,159	10,159	10,159	10,159	0.0%	0.0%
Interfund Repairs & Maintenance	423,972	403,902	403,902	403,902	557,888	557,146	38.1%	-0.1%
Other Interfund Services	401,883	429,133	429,133	429,133	479,895	499,628	11.8%	4.1%
Transfer Out	1,107,305	1,045,000	1,045,000	1,045,000	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>7,477,514</b>	<b>8,433,122</b>	<b>8,433,122</b>	<b>8,433,122</b>	<b>7,147,860</b>	<b>7,225,270</b>	<b>-15.2%</b>	<b>1.1%</b>
Other Misc Adjustments	119,316	-	-	-	-	-	0.0%	0.0%
Ending Cash	4,506,656	781,149	781,149	3,318,005	3,437,933	3,383,451	340.1%	-1.6%

**TOTAL - BUDGET REQUESTS**  
 Line Item Increases  
**Revised Ending Fund Balance**

45,000	-
52,000	52,000
<b>\$ 3,340,933</b>	<b>\$ 3,331,451</b>

**BUDGET REQUESTS**

2017

2018

Solid Waste Automated Refuse Collection Can	-	45,000	-	-
Solid Waste Line item increase	-	52,000	-	52,000
<b>Total Solid Waste</b>	-	<b>97,000</b>	-	<b>52,000</b>

Miscellaneous includes publications, training and other miscellaneous expenses.



**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Public Works Solid Waste **PRIORITY:** 1

**DEPARTMENT ORG #** 410

**BUDGET REQUEST TITLE:** Automated Refuse Collection Can

**DESCRIPTION/JUSTIFICATION**

This automated collection can will be used on the new Solid Waste collection truck purchased in 2016. This will allow the Solid Waste Division to keep a quality spare residential truck and automated collection can in service.

**BENEFIT IF APPROVED:**

If approved, this allow the Solid Waste Division to continue to collect residential trash in the event of a break down or other unforeseen circumstance. This will provide the flexibility to use the spare truck for residential or commerical trash collection.

**IMPACT IF DENIED:**

If denied, this truck is only useful for collecting commerical containers.

**Revenue Sources:**



	2017	2018	2019	2020	2021	2017-2021 Total
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						-
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**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

						-
						-
						-
						-
						-
						-
						-
	45,000					45,000
						-

**Total Expenditures**

<b>45,000</b>	-	-	-	-	-	<b>45,000</b>
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FUND 420 – GOLF COURSE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
<b>Beginning Cash</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
<b>Revenue</b>								
Merchandise Sales	78,137	95,000	95,000	102,084	90,200	92,004	-5.1%	2.0%
Tournament Fees	1,613	27,000	27,000	-	-	-	-100.0%	0.0%
Green Fees	613,795	510,000	510,000	670,872	754,500	769,590	47.9%	2.0%
Membership Fees	80,264	90,000	90,000	46,946	-	-	-100.0%	0.0%
Lessons	748	-	-	-	3,000	3,000	100.0%	0.0%
Interest	-	-	-	-	-	-	0.0%	0.0%
Golf Cart Lease	202,594	179,937	179,937	221,905	241,000	245,820	33.9%	2.0%
Pull Cart Lease	5,613	5,200	5,200	4,339	-	-	-100.0%	0.0%
Long Term Lease	46,346	45,047	45,047	45,047	45,948	46,867	2.0%	2.0%
Miscellaneous Revenue	22,136	-	-	2,402	-	-	0.0%	0.0%
Investment Interest	32	-	-	-	-	-	0.0%	0.0%
Donations - Holiday Lights	11,901	5,000	5,000	5,000	5,000	5,000	0.0%	0.0%
<b>Transfer In</b>	<b>370,968</b>	<b>321,367</b>	<b>321,367</b>	<b>273,904</b>	<b>158,741</b>	<b>79,209</b>	<b>-50.6%</b>	<b>-50.1%</b>
<b>TOTAL REVENUE</b>	<b>1,434,147</b>	<b>1,278,551</b>	<b>1,278,551</b>	<b>1,372,499</b>	<b>1,298,389</b>	<b>1,241,490</b>	<b>1.6%</b>	<b>-4.4%</b>
<b>Expenditures</b>								
Salaries	399,868	385,082	385,082	392,629	396,793	389,829	3.0%	-1.8%
Seasonal	12,120	-	-	-	-	-	0.0%	0.0%
Overtime	8,750	-	-	2,095	-	-	0.0%	0.0%
Social Security	31,593	25,640	25,640	23,408	26,409	27,202	3.0%	3.0%
Retirement	12,054	5,845	5,845	4,542	5,845	5,845	0.0%	0.0%
Medical Insurance	21,524	7,470	7,470	15,039	17,860	18,591	139.1%	4.1%
Workmen's Compensation	8,222	7,163	7,163	7,394	7,378	8,718	3.0%	18.2%
Unemployment	3,986	9,980	9,980	8,018	9,980	10,222	0.0%	2.4%
Uniforms	999	-	-	-	-	-	0.0%	0.0%
Office & Operating	96,654	79,080	79,080	94,488	79,080	79,080	0.0%	0.0%
Fuel	17,779	20,250	20,250	19,109	20,250	20,250	0.0%	0.0%
Inventory Supplies	54,481	53,652	53,652	63,292	53,652	53,652	0.0%	0.0%
Small Tools	2,544	2,000	2,000	2,309	2,000	2,000	0.0%	0.0%
Professional Services	108,670	116,047	116,047	118,250	116,047	116,047	0.0%	0.0%
Communication	1,688	4,610	4,610	4,446	4,610	4,610	0.0%	0.0%
Travel	711	600	600	921	600	600	0.0%	0.0%
Advertising	9,810	15,000	15,000	15,000	15,000	15,000	0.0%	0.0%
Operating Rents	32,010	33,788	33,788	47,427	33,788	33,788	0.0%	0.0%
Insurance	39,266	44,834	44,834	46,435	54,039	58,983	20.5%	9.1%
Public Utilities	55,342	5,440	5,440	45,693	5,440	5,440	0.0%	0.0%
Repairs & Maintenance	26,997	30,000	30,000	32,848	30,000	30,000	0.0%	0.0%
Miscellaneous Expenses	23,076	5,631	5,631	4,893	5,631	5,631	0.0%	0.0%
State Taxes	4,541	4,800	4,800	2,624	4,800	4,800	0.0%	0.0%
Capital Outlay	34,925	-	-	-	-	-	0.0%	0.0%
Debt Service - Principal	282,273	299,974	299,974	299,974	318,215	275,244	6.1%	-13.5%
Debt Service - Interest	88,656	73,348	73,348	73,348	56,956	40,006	-22.3%	-29.8%
Debt Issue Cost	425	700	700	700	700	700	0.0%	0.0%
Interfund Repairs & Maintenance	8,466	6,896	6,896	6,896	6,058	7,137	-12.2%	17.8%
Other Interfund Services	40,925	40,721	40,721	40,721	27,258	28,115	-33.1%	3.1%
<b>TOTAL EXPENDITURE</b>	<b>1,428,355</b>	<b>1,278,551</b>	<b>1,278,551</b>	<b>1,372,499</b>	<b>1,298,389</b>	<b>1,241,490</b>	<b>1.6%</b>	<b>-4.4%</b>
Interfund Loan and Adjustments	(5,792)	-	-	-	-	-	0.0%	0.0%
Ending Cash	-	-	-	-	-	-	0.0%	0.0%

**TOTAL - BUDGET REQUESTS**

Line item increases		66,257	86,812
Increase in subsidy (revenue)		(66,257)	(86,812)
<b>Revised Ending Fund Balance</b>	<b>\$</b>	<b>-</b>	<b>\$ -</b>

**BUDGET REQUESTS**

	2017	2018
Golf Line item increase	-	66,257
<b>Total Golf</b>	<b>-</b>	<b>66,257</b>

Miscellaneous includes alarm system maintenance, dues, and subscription  
Item 5 - 117

## FUND 450 – UTILITY DEBT SERVICE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	<b>\$ 6,169,560</b>	<b>\$ 433,663</b>	<b>\$ 433,663</b>	<b>\$ 1,732,373</b>	<b>\$ 1,764,389</b>	<b>\$ 1,785,139</b>	<b>306.9%</b>	<b>1.2%</b>
<u>Revenue</u>								
Investment Interest	144,016	25,000	25,000	36,266	25,000	25,000	0.0%	0.0%
Principal Special Assessment	-	-	-	-	-	-	0.0%	0.0%
Other Miscellaneous Revenue	-	-	-	-	-	-	0.0%	0.0%
Transfer In	5,762,010	5,314,938	5,314,938	5,314,938	5,243,811	5,233,533	-1.3%	-0.2%
<b>TOTAL REVENUE</b>	<b>5,906,026</b>	<b>5,339,938</b>	<b>5,339,938</b>	<b>5,351,204</b>	<b>5,268,811</b>	<b>5,258,533</b>	<b>-1.3%</b>	<b>-0.2%</b>
<u>Expenditures</u>								
Miscellaneous Expense	500	3,800	3,800	3,800	3,800	3,800	0.0%	0.0%
Debt Service - Principal	4,040,757	3,655,758	3,655,758	3,655,758	3,750,758	3,835,758	2.6%	2.3%
Debt Service - Interest	1,716,966	1,659,180	1,659,180	1,659,180	1,493,053	1,397,775	-10.0%	-6.4%
Debt Issue Cost	(10)	450	450	450	450	450	0.0%	0.0%
Transfer Out	4,500,000	-	-	-	-	-	0.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>10,258,213</b>	<b>5,319,188</b>	<b>5,319,188</b>	<b>5,319,188</b>	<b>5,248,061</b>	<b>5,237,783</b>	<b>-1.3%</b>	<b>-0.2%</b>
Other Adjustments	(85,000)	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>1,732,373</b>	<b>454,413</b>	<b>454,413</b>	<b>1,764,389</b>	<b>1,785,139</b>	<b>1,805,889</b>	<b>292.8%</b>	<b>1.2%</b>

Miscellaneous includes administrative fees on revenue bonds.

FUND 501 – FLEET MAINTENANCE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change		
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget	
<b>Beginning Cash</b>	\$ 392,600	\$ 416,506	\$ 416,506	\$ 566,737	\$ 269,360	\$ 283,070	-35.3%	5.1%	
<u>Revenue</u>									
Investment Interest	2,044	1,500	1,500	2,500	1,500	1,500	0.0%	0.0%	
Insurance Recovery	40,129	10,000	10,000	10,000	10,000	10,000	0.0%	0.0%	
Disposition of Capital Assets	19,632	-	-	35,336	-	-	0.0%	0.0%	
Equipment Rental	1,115,855	1,015,306	1,015,306	1,015,306	1,052,960	1,054,894	3.7%	0.2%	
Equipment Replacement	1,219,418	1,209,418	1,209,418	1,209,418	1,252,000	1,247,000	3.5%	-0.4%	
Sales - Central Stores	33,497	30,000	30,000	30,000	30,000	30,000	0.0%	0.0%	
Small Engine Shop	118,400	-	124,600	124,600	129,930	133,699	4.3%	2.9%	
Miscellaneous	3,486	-	-	1,966	-	-	0.0%	0.0%	
Transfer-In	1,294,441	1,440,000	1,626,000	1,626,000	-	-	-100.0%	0.0%	
<b>TOTAL REVENUE</b>	<b>3,846,902</b>	<b>3,706,224</b>	<b>4,016,824</b>	<b>4,055,126</b>	<b>2,476,390</b>	<b>2,477,093</b>	<b>-38.3%</b>	<b>0.0%</b>	
<u>Expenditures</u>									
Salaries	392,520	353,498	425,498	389,030	440,126	453,961	3.4%	3.1%	
Seasonal	-	-	-	393	-	-	0.0%	0.0%	
Overtime	2,589	5,000	5,300	344	5,300	5,300	0.0%	0.0%	
Social Security	29,802	26,319	31,819	29,761	33,165	34,212	4.2%	3.2%	
Retirement	39,817	39,567	47,667	43,494	51,905	57,484	8.9%	10.7%	
Medical Insurance	99,135	96,370	104,870	91,458	108,089	110,506	3.1%	2.2%	
Workmen's Compensation	9,952	12,546	14,646	9,670	12,840	14,121	-12.3%	10.0%	
Unemployment	778	1,413	1,563	779	882	954	-43.6%	8.2%	
Uniforms	4,074	5,800	6,400	5,300	6,400	6,400	0.0%	0.0%	
Office & Operating	36,951	10,500	14,500	20,200	14,500	14,500	0.0%	0.0%	
Fuel Consumed	1,972	2,000	2,500	1,200	2,500	2,500	0.0%	0.0%	
Inventory Supplies	236,293	220,000	230,000	232,000	230,000	230,000	0.0%	0.0%	
Small Tools	47,691	15,000	20,000	17,500	20,000	20,000	0.0%	0.0%	
Professional Services	731	500	500	200	500	500	0.0%	0.0%	
Communication	2,477	1,500	1,900	2,150	1,900	1,900	0.0%	0.0%	
Travel	-	800	800	-	800	800	0.0%	0.0%	
Advertising	-	800	800	-	800	800	0.0%	0.0%	
Insurance	5,006	5,472	5,472	5,800	6,677	7,463	22.0%	11.8%	
Public Utilities	4,732	4,000	4,000	1,700	4,000	4,000	0.0%	0.0%	
Repairs & Maintenance	148,041	135,000	136,000	139,000	136,000	136,000	0.0%	0.0%	
Miscellaneous	13,886	12,800	12,900	12,100	12,900	12,900	0.0%	0.0%	
Training	2,763	4,300	4,300	3,300	4,300	4,300	0.0%	0.0%	
Capital Outlay	2,497,442	3,066,000	3,252,000	3,252,000	-	-	-100.0%	0.0%	
Interfund Rent	13,717	13,717	13,717	13,717	13,717	13,717	0.0%	0.0%	
Other Interfund	75,173	75,057	81,407	81,407	64,346	66,371	-21.0%	3.1%	
<b>TOTAL EXPENDITURE</b>	<b>3,665,542</b>	<b>4,107,959</b>	<b>4,418,559</b>	<b>4,352,503</b>	<b>1,171,647</b>	<b>1,198,689</b>	<b>-73.5%</b>	<b>2.3%</b>	
Other Adjustments (accruals)	(7,223)	-	-	-	-	-	0.0%	0.0%	
Ending Cash	566,737	14,771	14,771	269,360	1,574,103	1,561,474	10556.7%	-0.8%	
TOTAL - BUDGET REQUESTS					-	1,852,033	1,314,500		
Line Item Increases						15,000	10,000		
Transfer In						(576,000)	(60,000)		
<b>Revised Ending Fund Balance</b>						<b>\$ 283,070</b>	<b>\$ 296,974</b>		

Miscellaneous includes Faster S/W Maintenance, dues, training, and annual CO-OP membership dues.

FUND 501 – FLEET MAINTENANCE

BUDGET REQUESTS

		2017		2018	
Fleet	Overhead Oil Dispensing Control System With 8 Heads	-	5,000	-	-
Fleet	Electric Transfer Pump for Fuel(s)	-	-	-	2,500
Fleet	FTE Overlap Procurement/Distribution Assistant - Jan-Mar (corrected)	-	19,033	-	-
Fleet	Replace Engineering Vehicle #435	-	55,000	-	-
Fleet	Replace Facilities Vehicle #107	-	60,000	-	-
Fleet	Replace Sanitation Asset #CC05	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC06	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC07	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC08	-	40,000	-	-
Fleet	Replace Streets Vehicle #251	-	60,000	-	-
Fleet	Replace Streets Vehicle #252	-	225,000	-	-
Fleet	Replace Operations Vehicle #537	-	40,000	-	-
Fleet	Replace Operations Vehicle #V007	-	50,000	-	-
Fleet	Replace Parks Vehicle #814	-	30,000	-	-
Fleet	Replace Parks Vehicle #104	-	32,000	-	-
Fleet	Replace Detective Vehicle #910	-	45,000	-	-
Fleet	Replace Detective Vehicle #921	-	45,000	-	-
Fleet	Replace Detective Vehicle #950	-	45,000	-	-
Fleet	Replace Patrol Vehicle #P123	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P125	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P128	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P134	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P136	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P139	-	60,000	-	-
Fleet	Replace Detective Vehicle #A004	-	45,000	-	-
Fleet	Replace Community Development Vehicle #332	-	-	-	30,000
Fleet	Replace Community Development Vehicle #334	-	-	-	30,000
Fleet	Replace Sewer & Storm Vehicle #433	-	-	-	40,000
Fleet	Replace Sewer & Storm Division Trommel Screen #570	-	-	-	185,000
Fleet	Replace Water Resources Vehicle #530	-	-	-	50,000
Fleet	Replace Streets Vehicle #227	-	-	-	90,000
Fleet	Replace Street Divison Pro-Paver #H001	-	-	-	200,000
Fleet	Replace Water Resources Vehicle #V012	-	-	-	37,000
Fleet	Replace Parks Vehicle #808	-	-	-	45,000
Fleet	Replace Parks Vehicle #803	-	-	-	45,000
Fleet	Replace Parks Vehicle #V006	-	-	-	45,000
Fleet	Replace Police Vehicle #962	-	-	-	45,000
Fleet	Replace Custody Vehicle #A003	-	-	-	45,000
Fleet	Replace Patrol Vehicle #P129	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P130	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P133	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P143	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P120	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P122	-	-	-	60,000
Fleet	New - Police - Detective Sergeant Vehicle	40,000	40,000	-	-
Fleet	New - Police - 2 Patrol Cars for overlap shift	110,000	110,000	-	-
Fleet	New - Police - BearCat Armored vehicle	240,000	240,000	-	-
Fleet	New - Parks - Transit Van	15,000	15,000	-	-
Fleet	New - Utilities - Vehicle for SCADA/Telemetry Admin	45,000	45,000	-	-
Fleet	New - Utilities - 4 Wheel Drive Mule with Trailer for Water Maint.	18,000	18,000	-	-
Fleet	New - Utilities - Flatbed Truck with Dump Bed for Water Maint.	40,000	40,000	-	-
Fleet	New - Utilities - Vehicle for Pretreatment Technician position	-	-	60,000	60,000
Fleet	New - Utilities - Plow & Sander	68,000	68,000	-	-
Fleet	Line item increase	-	15,000	-	15,000
<b>Total Fleet</b>		<b>576,000</b>	<b>1,867,033</b>	<b>60,000</b>	<b>1,324,500</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Overhead Oil Dispensing Control System With 8 Heads

**DESCRIPTION/JUSTIFICATION**

The current overhead oil dispensing system is 13 years old, has had numerous repairs to keep in use, and is in need of replacement.

**BENEFIT IF APPROVED:**

Less repairs and maintenance on the current system and better technology and dependability in the newer system.

**IMPACT IF DENIED:**

Continued repairs and maintenance on the 13 year old system currently in place and less dependability.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	5,000					5,000
Transfer (97)						-

**Total Expenditures** 5,000      -      -      -      -      5,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 2

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Electric Transfer Pump for Oils and Fluids

**DESCRIPTION/JUSTIFICATION**

An electric transfer pump for oils and fluids will allow us to remove oils/fluids/hydraulic fluids in a quick and efficient manner, and give us the ability to remove and refill the oil reservoirs with the same oil, rather than draining and wasting the expensive oils or fluids.

**BENEFIT IF APPROVED:**

Quicker more efficient removal and refilling of oil and fluid reservoirs in the maintenance of equipment and less wasting of oils and fluids, saving the city money.

**IMPACT IF DENIED:**

More costly, less efficient operation by draining and discarding the oils and fluids when drained for maintenance work.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)		2,500				2,500
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>2,500</b>	-	-	-	<b>2,500</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Central Stores PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: FTE Overlap Procurement/Distribution Assistant - Jan-Mar

**DESCRIPTION/JUSTIFICATION**

In anticipation of the current Procurement/Distribution Assistant's retirement in March, 2017, there is a need to hire the replacement position by January 1, 2017 to allow for extensive training and job shadowing. The current Assistant has been doing the job independently for many years so the training will be a vital part in a smooth transition.

**BENEFIT IF APPROVED:**

**IMPACT IF DENIED:**

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)	12,807					12,807
Overtime (12)						-
Benefits (20)	6,226					6,226
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-

**Total Expenditures** 19,033      -      -      -      -      **19,033**



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Engineering Vehicle #435

**DESCRIPTION/JUSTIFICATION**

Replace the Engineering vehicle #435 with a new Mid-length, mid-roof Ford Transit Van or comparable. Vehicle #435 is a 2001 Chevrolet Malibu that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 15 years old. If replaced, #435 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #435 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #435 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	55,000					55,000
Transfer (97)						-

**Total Expenditures** 55,000 - - - - 55,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Facilities Vehicle #107

**DESCRIPTION/JUSTIFICATION**

Replace the Facilities vehicle #107 with a new standard-length, mid-roof Ford Transit Van or comparable. Vehicle #107 is a 2002 Chevrolet Cargo Van that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 105,000 miles and is 14 years old. If replaced, #107 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #107 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #107 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC05

**DESCRIPTION/JUSTIFICATION**

Replace the Sanitation asset #CC05 with a new Curotto Can or comparable. Asset #CC05 is a 2010 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 6 years old. This asset has reached the end of its useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC05 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #CC05 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #CC05 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	-----------------

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

**Total Expenditures** 40,000      -      -      -      -      40,000

**2017/2018 BUDGET REQUEST**

Check the year of request  
 2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC06

**DESCRIPTION/JUSTIFICATION**

Replace the Sanitation asset #CC06 with a new Curotto Can or comparable. Asset #CC06 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC06 will be surplusd and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #CC06 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #CC06 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

					2017-2021	
2017	2018	2019	2020	2021	Total	

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

**Total Expenditures** 40,000      -      -      -      -      40,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC07

**DESCRIPTION/JUSTIFICATION**

Replace the Sanitation asset #CC07 with a new Curotto Can or comparable. Asset #CC07 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC07 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #CC07 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #CC07 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

**Total Expenditures** 40,000 - - - - 40,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sanitation Asset #CC08

**DESCRIPTION/JUSTIFICATION**

Replace the Sanitation asset #CC08 with a new Curotto Can or comparable. Asset #CC08 is a 2012 Slammin' Eagle Curotto Can that will meet the replacement criteria for age and hours at the time of replacement. At present, this asset is 5 years old. This asset has reached the end of it's useful life and is requiring extensive repairs often in order to stay in service. If replaced, #CC08 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #CC08 will be an increase in reliability and safety and a significant decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #CC08 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the asset will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

**Total Expenditures** 40,000      -      -      -      -      40,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #251

**DESCRIPTION/JUSTIFICATION**

Replace the Streets vehicle #251 with a new Ford 3/4 Ton Pickup with a Reader Sing Board or comparable. Vehicle #251 is a 1997 Ford 3/4 Ton Pickup with a Sign Board that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 19 years old. If replaced, #251 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #251 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #251 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #252

**DESCRIPTION/JUSTIFICATION**

Replace the Streets vehicle #252 with a new 10 Yard Dump Truck or comparable. Vehicle #252 is a 1998 Ford Dump Truck. At present, this vehicle has run approximately 7,700 hours and is 18 years old. Although this vehicle will not meet the City's replacement criteria, it far exceeds the industry standard for hours and age. Furthermore, metal shavings were found in the engine oil during routine maintenance in 2016. The vehicle was red-tagged to eliminate the possibility of catastrophic engine failure and to avoid extremely costly engine repairs. If replaced, #252 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #252 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #252 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	225,000					225,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>225,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>225,000</b>



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Operations Vehicle #537

**DESCRIPTION/JUSTIFICATION**

Replace the Operations vehicle #537 with a new Ford F-150 with cross-box or comparable. Vehicle #537 is a 2001 GMC Sonoma Pickup that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 75,000 miles and is 15 years old. This vehicle has required multiple costly repairs in the last 5-year. If replaced, #537 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #537 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #537 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	40,000					40,000
Transfer (97)						-

**Total Expenditures** 40,000      -      -      -      -      40,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Operations Vehicle #V007

**DESCRIPTION/JUSTIFICATION**

Replace the Operations vehicle #V007 with a new Ford F-350 with tow package or comparable. Vehicle #V007 is a 2005 Ford Ranger that will exceed the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 110,000 miles and is 10 years old. If replaced, #V007 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #V007 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #V007 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	50,000					50,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #814

**DESCRIPTION/JUSTIFICATION**

Replace the Parks vehicle #814 with a new 4x4 Ford SUV or comparable. Vehicle #814 is a 2001 Ford Taurus Station Wagon that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 35,000 miles and is 15 years old. If replaced, #814 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #814 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. Furthermore, this vehicle no longer fulfills the daily needs of the Parks Department operation.

**IMPACT IF DENIED:**

If #814 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline. The proposed vehicle will better serve the Parks operation in the future.

					2017-2021	
2017	2018	2019	2020	2021	Total	

**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	30,000					30,000
Transfer (97)						-

**Total Expenditures** 30,000      -      -      -      -      30,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Detective Vehicle #910

**DESCRIPTION/JUSTIFICATION**

Replace the Detective vehicle #910 with a new Ford Interceptor SUV or comparable. Vehicle #910 is a 2002 Chevrolet Astro Van that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 14 years old. If replaced, #910 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #910 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #910 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-

**Total Expenditures** 45,000 - - - - 45,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Detective Vehicle #921

**DESCRIPTION/JUSTIFICATION**

Replace the Detective vehicle #921 with a new Ford Interceptor SUV or comparable. Vehicle #921 is a 2001 Chevrolet Malibu that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 15 years old. If replaced, #921 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #921 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #921 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-

**Total Expenditures** 45,000      -      -      -      -      45,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Detective Vehicle #950

**DESCRIPTION/JUSTIFICATION**

Replace the Detective vehicle #950 with a new Ford F-150 with a canopy or comparable. Vehicle #950 is a 1997 Jeep Cherokee that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 19 years old. If replaced, #950 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #950 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #950 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	45,000					45,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P123

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P123 with a new Ford Interceptor SUV or comparable. Vehicle #P123 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 9 years old. If replaced, #P123 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P123 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P123 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000      -      -      -      -      60,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P125

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P125 with a new Ford Interceptor SUV or comparable. Vehicle #P125 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 10 years old. If replaced, #P125 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P125 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P125 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000 - - - - 60,000



**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P128

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P128 with a new Ford Interceptor SUV or comparable. Vehicle #P128 is a 2008 Ford Crown Victoria that will meet the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 8 years old. If replaced, #P128 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P128 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P128 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000      -      -      -      -      60,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P134

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P134 with a new Ford Interceptor SUV or comparable. Vehicle #P134 is a 2009 Ford Crown Victoria that will meet the replacement criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 7 years old. If replaced, #P134 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P134 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P134 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000 - - - - 60,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P136

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P136 with a new Ford Interceptor SUV or comparable. Vehicle #P136 is a 2006 Ford Crown Victoria that will meet the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 10 years old. If replaced, #P136 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P136 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P136 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000 - - - - 60,000

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P139

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P139 with a new Ford Interceptor SUV or comparable. Vehicle #P139 is a 2007 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 9 years old. If replaced, #P139 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P139 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P139 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	60,000					60,000
Transfer (97)						-

**Total Expenditures** 60,000 - - - - 60,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Community Development Vehicle #332

**DESCRIPTION/JUSTIFICATION**

Replace the Community Development vehicle #332 with a new Ford F-150 or comparable. Vehicle #332 is a 1995 Chevrolet 1/2 Ton Pickup that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 70,000 miles and is 20 years old. If replaced, #332 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #332 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #332 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		30,000				30,000
Transfer (97)						-

**Total Expenditures** - 30,000 - - - 30,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Community Development Vehicle #334

**DESCRIPTION/JUSTIFICATION**

Replace the Community Development vehicle #334 with a new Ford F-150, Ford SUV or comparable. Vehicle #334 is a 2002 GMC Sonoma Pickup that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 90,000 miles and is 14 years old. If replaced, #334 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #334 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #334 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		30,000				30,000
Transfer (97)						-

**Total Expenditures** - 30,000 - - - 30,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sewer & Storm Vehicle #433

**DESCRIPTION/JUSTIFICATION**

Replace the Sewer & Storm vehicle #433 with a new Ford 4x4 F-350, F-450 or comparable. Vehicle #433 is a 1995 Ford F-150 Pickup that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 60,000 miles and is 21 years old. If replaced, #433 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #433 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #433 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
--	--	--	--	--	--	---

**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		40,000				40,000
Transfer (97)						-

**Total Expenditures** - 40,000 - - - 40,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Sewer & Storm Division Trommel Screen # 570

**DESCRIPTION/JUSTIFICATION**

Replace the Sewer & Storm Division Trommel Screen #570 with a new Trommel Screen or comparable. Trommel Screen #570 is a year 2000 Trommel Model-511 that will meet the replacement criteria for age (15 years) prior to the time of replacement. If replaced, #570 will most likely be used as a trade-in on the purchase of the new Trommel Screen. If not, it will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #570 will be an increase in efficiency, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. The replacement model would have two conveyor belts to move waste product directly into a truck for disposal, eliminating the need to hand pick waste debris and rocks from under the existing screening process. This would allow one person to run the process, whereas it takes two with the existing screen.

**IMPACT IF DENIED:**

If #570 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the Trommel Screen will continue to decline. It will also be a less efficient operation by requiring two employees to operate the process rather than one, and we will have a lesser quality of screened material due to inability of the current screen to remove dirt from debris.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		185,000				185,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>185,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,000</b>



**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Water Resources Vehicle #530

**DESCRIPTION/JUSTIFICATION**

Replace the Water Resources vehicle #530 with a new Ford F-350 with a Service Body or comparable. Vehicle #530 is a 2002 Chevy 1/2 Ton Pickup that will exceed the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 110,000 miles and is 14 years old. If replaced, #530 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #530 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #530 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		50,000				50,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Streets Vehicle #227

**DESCRIPTION/JUSTIFICATION**

Replace the Streets vehicle #227 with a new Ford F-Series Powerstroke or comparable. Vehicle #227 is a 2000 Ford F-550 Flat-bed Pickup that will exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 80,000 miles and is 16 years old. If replaced, #227 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #227 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #227 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		90,000				90,000
Transfer (97)						-

**Total Expenditures** - 90,000 - - - 90,000

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Street Division Pro-Paver # H001

**DESCRIPTION/JUSTIFICATION**

Replace Street Division Pro-Paver # H001 with a new comparable Paver. Equipment # H001 is a 2001 Pro-Paver Model 813RT. At the time of replacement, the current paver will be in it's 16th year of service, meeting the estimated replacement criteria for age and use. If replaced, # H001 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing # H001 will be an increase in reliability and a decrease in maintenance cost, equipment down time and maintenance staff time. Another benefit will be to keep up with current paver technology in an effort to keep staff well trained and improve efficiencies.

**IMPACT IF DENIED:**

If # H001 is not replaced, maintenance costs and related staff time will continue to increase and the reliability of the current paver will continue to decline, affecting efficiency and quality of our in-house paving projects.

	2017	2018	2019	2020	2021	2017-2021 Total
--	------	------	------	------	------	--------------------

**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		200,000				200,000
Transfer (97)						-

**Total Expenditures** - 200,000      -      -      -      **200,000**

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Water Resources Vehicle #V012

**DESCRIPTION/JUSTIFICATION**

Replace the Water Resources vehicle #V012 with a new Ford F-150 or comparable. Vehicle #V012 is a 2007 Colorado Pickup that will greatly exceed the criteria for mileage at the time of replacement. At present, this vehicle has run approximately 115,000 miles and is 9 years old. If replaced, #V012 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #V012 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #V012 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		37,000				37,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>37,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #808

**DESCRIPTION/JUSTIFICATION**

Replace the Parks vehicle #808 with a new 4x4 Ford 3/4 Ton Pickup or comparable. Vehicle #808 is a 2000 Dodge Ram 2500 that will exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 86,000 miles and is 16 years old. If replaced, #808 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #808 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #808 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>45,000</b>	-	-	-	<b>45,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #803

**DESCRIPTION/JUSTIFICATION**

Replace the Parks vehicle #803 with a new 4x4 Ford 3/4 Ton Pickup or comparable. Vehicle #803 is a 1996 Ford F-250 that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 76,000 miles and is 20 years old. If replaced, #803 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #803 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #803 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>45,000</b>	-	-	-	<b>45,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Parks Vehicle #V006

**DESCRIPTION/JUSTIFICATION**

Replace the Parks vehicle #V006 with a new 4x4 Ford Explorer or comparable. Vehicle #V006 is a 2003 Chevrolet Trailblazer that will exceed the replacement criteria for age and mileage at the time of replacement. At present, this vehicle has run approximately 108,000 miles and is 13 years old. If replaced, #V006 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #V006 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #V006 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Police Vehicle #962

**DESCRIPTION/JUSTIFICATION**

Replace the Custody vehicle #962 with a new Ford Interceptor SUV or Sedan with a transport cage and transport seats or comparable. Vehicle #962 is a 1997 Chevrolet Lumina Sedan that will greatly exceed the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 19 years old. If replaced, #962 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #962 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #962 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,000</b>



**2017/2018 BUDGET REQUEST**

Check the year of request  
 2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Custody Vehicle #A003

**DESCRIPTION/JUSTIFICATION**

Replace the Custody vehicle #A003 with a new Ford Interceptor SUV or comparable. Vehicle #A003 is a 2003 Chevrolet Impala Sedan that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 120,000 miles and is 13 years old. If replaced, #A003 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #A003 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #A003 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						
<b>Identify source</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		45,000				45,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P129

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P129 with a new Ford Interceptor SUV or comparable. Vehicle #P129 is a 2008 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 8 years old. If replaced, #P129 will be kept in the fleet as a "breakdown car" which will be utilized when other patrol vehicles are out of service for repairs.

**BENEFIT IF APPROVED:**

The benefit of replacing #P129 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. By designating this vehicle as a "breakdown car" it will see greatly reduced mileage in turn increasing the number of years it can perform the function of breakdown car.

**IMPACT IF DENIED:**

If #P129 is not replaced, maintenance costs and related staff time will increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

	2017	X	2018
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**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P130

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P130 with a new Ford Interceptor SUV or comparable. Vehicle #P130 is a 2008 Ford Crown Victoria that will meet the replacement criteria for age at the time of replacement. At present, this vehicle has run approximately 65,000 miles and is 8 years old. If replaced, #P130 will be kept in the fleet as a "breakdown car" which will be utilized when other patrol vehicles are out of service for repairs.

**BENEFIT IF APPROVED:**

The benefit of replacing #P130 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time. By designating this vehicle as a "breakdown car" it will see greatly reduced mileage in turn increasing the number of years it can perform the function of breakdown car.

**IMPACT IF DENIED:**

If #P130 is not replaced, maintenance costs and related staff time will increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
<b>Total Expenditures</b>	-	<b>60,000</b>	-	-	-	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P133

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P133 with a new Ford Interceptor SUV or comparable. Vehicle #P133 is a 2008 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 8 years old. If replaced, #P133 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P133 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P133 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P143

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P143 with a new Ford Interceptor SUV or comparable. Vehicle #P143 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 10 years old. If replaced, #P143 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P143 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P143 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

*Check the year of request*

2017  2018

**DEPARTMENT NAME** Fleet **PRIORITY:** 1

**DEPARTMENT ORG #** 501

**BUDGET REQUEST TITLE:** Replace Patrol Vehicle #P120

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P120 with a new Ford Interceptor SUV or comparable. Vehicle #P120 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 95,000 miles and is 10 years old. If replaced, #P120 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P120 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P120 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Fleet PRIORITY: 1

DEPARTMENT ORG # 501

BUDGET REQUEST TITLE: Replace Patrol Vehicle #P122

**DESCRIPTION/JUSTIFICATION**

Replace the Patrol vehicle #P122 with a new Ford Interceptor SUV or comparable. Vehicle #P122 is a 2006 Ford Crown Victoria that will exceed the replacement criteria for mileage and age at the time of replacement. At present, this vehicle has run approximately 100,000 miles and is 10 years old. If replaced, #P122 will be surplus and sent to auction.

**BENEFIT IF APPROVED:**

The benefit of replacing #P122 will be an increase in fuel economy, reliability and safety and a decrease in maintenance cost, equipment down time and maintenance staff time.

**IMPACT IF DENIED:**

If #P122 is not replaced, maintenance costs and related staff time will continue to increase and the reliability and safety of the vehicle will continue to decline.

	2017	2018	2019	2020	2021	2017-2021 Total
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**Revenue Sources:**

						-
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**Expenditures:**

Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*		60,000				60,000
Transfer (97)						-

**Total Expenditures** - 60,000 - - - 60,000

FUND 502 – FACILITY MAINTENANCE

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change 2016 Amended/ 2017 Budget	% Change 2017 Budget/ 2018 Budget
			Amended Budget	2016 Estimated				
<b>Beginning Cash</b>	\$ 61,316	\$ 45,661	\$ 45,661	\$ 82,018	\$ 153,410	\$ 89,171	236.0%	-41.9%
<u>Revenue</u>								
Investment Interest	254	75	75	700	150	150	100.0%	0.0%
Insurance Recoveries	725	-	-	-	-	-	0.0%	0.0%
Miscellaneous	11,099	-	-	-	-	-	0.0%	0.0%
Building Maintenance	328,722	343,663	343,663	343,663	574,895	624,445	67.3%	8.6%
Transfer-In	15,000	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>355,800</b>	<b>343,738</b>	<b>343,738</b>	<b>344,363</b>	<b>575,045</b>	<b>624,595</b>	<b>67.3%</b>	<b>8.6%</b>
<u>Expenditures</u>								
Salaries	184,958	196,082	196,082	155,295	201,325	209,674	2.7%	4.1%
Overtime	24,511	7,000	7,000	14,832	7,000	7,000	0.0%	0.0%
Social Security	16,084	14,657	14,657	1,288	15,194	15,827	3.7%	4.2%
Retirement	21,196	21,966	21,966	19,001	23,762	26,571	8.2%	11.8%
Medical Insurance	42,223	46,102	46,102	34,939	47,577	48,658	3.2%	2.3%
Workmen's Compensation	5,004	6,948	6,948	4,843	5,228	5,743	-24.8%	9.9%
Unemployment	416	785	785	340	402	440	-48.8%	9.5%
Uniforms	958	800	800	1,000	800	800	0.0%	0.0%
Office & Operating	2,174	1,000	1,000	1,200	19,500	19,500	1850.0%	0.0%
Fuel Consumed	3,534	4,000	4,000	3,000	4,000	4,000	0.0%	0.0%
Small Tools	3,138	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Professional Services	95	-	-	100	115,127	115,127	100.0%	0.0%
Communication	1,689	1,000	1,000	1,200	6,600	6,600	560.0%	0.0%
Travel	-	250	250	200	250	250	0.0%	0.0%
Operating Rental	-	250	250	200	250	250	0.0%	0.0%
Insurance	-	-	-	-	4,690	4,690	100.0%	0.0%
Public Utilities	-	250	250	-	112,000	112,000	44700.0%	0.0%
Repairs & Maintenance	128	500	500	2,500	38,000	38,000	7500.0%	0.0%
Miscellaneous	-	-	-	500	4,250	4,250	100.0%	0.0%
Interfund Rent	1,957	1,957	1,957	1,957	1,957	1,957	0.0%	0.0%
Interfund Repairs & Maintenance	4,778	4,552	4,552	4,552	6,408	6,399	40.8%	-0.1%
Other Interfund	22,255	24,024	24,024	24,024	22,964	23,736	-4.4%	3.4%
<b>TOTAL EXPENDITURE</b>	<b>335,098</b>	<b>334,123</b>	<b>334,123</b>	<b>272,971</b>	<b>639,284</b>	<b>653,472</b>	<b>91.3%</b>	<b>2.2%</b>
Other Adjustments	-	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>82,018</b>	<b>55,276</b>	<b>55,276</b>	<b>153,410</b>	<b>89,171</b>	<b>60,294</b>	<b>61.3%</b>	<b>-32.4%</b>

The Facility budget was restructured to include:

- City Hall
- Public Safety
- Courthouse

Miscellaneous includes training, membership and other small miscellaneous expenses



FUND 503 – INFORMATION SERVICES

Description	2015 Actual	2016 Budget	2016		2017 Budget	2018 Budget	% Change	
			Amended Budget	2016 Estimated			2016 Amended/ 2017 Budget	2017 Budget/ 2018 Budget
<b>Beginning Cash</b>	\$ 184,805	\$ 155,701	\$ 155,701	\$ 231,583	\$ 248,602	\$ 111,881	59.7%	-55.0%
<b>Revenue</b>								
Investment Interest	1,067	800	800	800	800	800	0.0%	0.0%
Intergovernmental Revenue	38,162	18,993	18,993	25,064	20,000	20,000	5.3%	0.0%
Computer Services	862,687	892,553	892,553	892,553	896,010	912,568	0.4%	1.8%
Computer Replacement	100,000	125,000	125,000	125,000	125,000	175,000	0.0%	40.0%
Miscellaneous Revenue	649	-	-	-	-	-	0.0%	0.0%
Transfer In	11,046	-	-	-	-	-	0.0%	0.0%
<b>TOTAL REVENUE</b>	<b>1,013,611</b>	<b>1,037,346</b>	<b>1,037,346</b>	<b>1,043,417</b>	<b>1,041,810</b>	<b>1,108,368</b>	<b>0.4%</b>	<b>6.4%</b>
<b>Expenditures</b>								
Salaries	460,334	473,243	473,243	473,243	496,453	510,908	4.9%	2.9%
Seasonal	-	-	-	-	-	-	0.0%	0.0%
Overtime	11,459	2,000	2,000	2,000	2,000	2,000	0.0%	0.0%
Social Security	35,414	35,604	35,604	25,604	36,582	37,687	2.7%	3.0%
Retirement	47,772	51,460	51,460	51,460	57,565	63,639	11.9%	10.6%
Medical Insurance	78,209	101,316	101,316	101,316	91,582	92,288	-9.6%	0.8%
Workmen's Compensation	1,495	1,759	1,759	1,759	1,722	1,826	-2.1%	6.0%
Unemployment	924	1,837	1,837	1,837	976	1,055	-46.9%	8.1%
Office & Operating	13,723	16,500	16,500	16,500	16,500	16,500	0.0%	0.0%
Fuel Consumed	216	500	500	500	500	500	0.0%	0.0%
Small Tools	19,428	27,330	27,330	27,330	27,330	27,330	0.0%	0.0%
Computer Replacement	144,900	148,246	148,246	148,246	148,246	148,246	0.0%	0.0%
Professional Services	141,972	149,450	149,450	149,450	149,450	149,450	0.0%	0.0%
Communication	8,098	20,285	20,285	20,285	20,285	20,285	0.0%	0.0%
Travel	1,358	1,500	1,500	1,500	1,500	1,500	0.0%	0.0%
Miscellaneous	932	4,800	4,800	4,800	4,800	4,800	0.0%	0.0%
Interfund Repairs and Maint	595	568	568	568	-	-	-100.0%	0.0%
<b>TOTAL EXPENDITURE</b>	<b>966,829</b>	<b>1,036,398</b>	<b>1,036,398</b>	<b>1,026,398</b>	<b>1,055,491</b>	<b>1,078,014</b>	<b>1.8%</b>	<b>2.1%</b>
Other Adjustments	(4)	-	-	-	-	-	0.0%	0.0%
<b>Ending Cash</b>	<b>231,583</b>	<b>156,649</b>	<b>156,649</b>	<b>248,602</b>	<b>234,921</b>	<b>142,235</b>	<b>50.0%</b>	<b>-39.5%</b>

TOTAL - BUDGET REQUESTS	113,475	199,229
Line Item Increases	9,565	3,600
Transfer In - Revenue	-	(100,000)
<b>Revised Ending Fund Balance</b>	<b>\$ 111,881</b>	<b>\$ 39,406</b>

**BUDGET REQUESTS**

		2017	2018
IS	Electronic Content Management	-	100,000
IS	Line Item Increase	9,565	-
IS	Computer Replacement Funding	43,475	-
IS	Information Service Capital Replacement	70,000	40,600
<b>Total IS</b>		<b>123,040</b>	<b>202,829</b>

Miscellaneous includes memberships and training.

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Finance / Information Systems **PRIORITY:** Medium-High

**DEPARTMENT ORG #** 50300090

**BUDGET REQUEST TITLE:** Electronic Content Management

**DESCRIPTION/JUSTIFICATION**

Electronic Content Management (ECM) is a State initiative to digitize, retain, and destroy documents based on State records retention rules. ECM also provides business process streamlining using technologies such as indexing, work flow, and digital signatures.

The proposal is to purchase software specially designed to management electronic documents and increase the ability to search.

Assistance is needed to begin the process of categorizing all of their files, therefore the request includes funds for consultant services.

**BENEFIT IF APPROVED:**

There are many benefits and here are a few bullet point items: • Improved ability to find electronic documents. • Streamline Court/Jail video arraignment.

**IMPACT IF DENIED:**

Increased difficulty of accessing and managing electronic documents

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)		60,000				60,000
Miscellaneous (49)		40,000				40,000
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

DEPARTMENT NAME Finance / Information Systems PRIORITY: Very High

DEPARTMENT ORG # 50350390

BUDGET REQUEST TITLE: Computer Replacement Funding

**DESCRIPTION/JUSTIFICATION**

Increase in computer replacement budget based on actual growth of the City computer fleet over the last two years. This includes the cost of licensing and networking for each computer. Costs are calculated using the current cost of the same type of computer, required accessories, and licensing.

Currently the City has one of the highest average computer ages for cities of similar size and complexity. The City's target replacement age is 5 years, but due to occasional PCs that break or become unusable and must be replaced sooner, the actual average age of a computer that is retired is closer to six years.

**BENEFIT IF APPROVED:**

Maintain the City's average computer age.

**IMPACT IF DENIED:**

Increase the average age of the City's computers. Create additional work for PC technicians to maintain older PCs. Decrease worker productivity and job satisfaction due to slower PCs and computer failures. Increase risks of lost work, documents, and records.

**Revenue Sources:**



	2017	2018	2019	2020	2021	2017-2021 Total
						-

**Expenditures:**

- Salaries (11)
- Overtime (12)
- Benefits (20)
- Office & Operating (31)
- Small Tools (35)
- Professional Services (41)
- Miscellaneous (49)
- Capital (60)\*
- Transfer (97)

	2017	2018	2019	2020	2021	2017-2021 Total
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)	43,475	58,629	58,629	58,629	58,629	277,991
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*						-
Transfer (97)						-
<b>Total Expenditures</b>	<b>43,475</b>	<b>58,629</b>	<b>58,629</b>	<b>58,629</b>	<b>58,629</b>	<b>277,991</b>

**2017/2018 BUDGET REQUEST**

Check the year of request

2017  2018

**DEPARTMENT NAME** Finance / Information Systems **PRIORITY:** High

**DEPARTMENT ORG #** 50350390

**BUDGET REQUEST TITLE:** Information Service Capital Replacement

**DESCRIPTION/JUSTIFICATION**

The City has four major IT capital items that need to be replaced on a regular basis. This includes virtual host servers (\$62k), SAN / disk storage (\$70k), backup system (\$55k), and two files servers (\$16k). Previously these have been approved individually and most recently through the post recession catch up fund. Our SAN will be at the end of its life in 2017 and our virtual host servers will be at the end of their life in 2018.

This proposal is to provide replacement funding in 2017 for the SAN and then create a replacement fund going forward for replacement of these capital items on a five year rotation.

**BENEFIT IF APPROVED:**

Maintain the City's server and backup infrastructure.

**IMPACT IF DENIED:**

Significantly increased risk of failure and potential data loss. Failures could also create days to weeks of downtime for employees while systems are repaired and restored.

	2017	2018	2019	2020	2021	2017-2021 Total
<b>Revenue Sources:</b>						-
<b>Expenditures:</b>						
Salaries (11)						-
Overtime (12)						-
Benefits (20)						-
Office & Operating (31)						-
Small Tools (35)						-
Professional Services (41)						-
Miscellaneous (49)						-
Capital (60)*	70,000	40,600	40,600	40,600	40,600	232,400
Transfer (97)						-
<b>Total Expenditures</b>	<b>70,000</b>	<b>40,600</b>	<b>40,600</b>	<b>40,600</b>	<b>40,600</b>	<b>232,400</b>

**2017-18 BUDGET REQUESTS - PRELIMINARY**

<b>Department</b>	<b>Description</b>	<b>Budget YR</b>	<b>FTE</b>
Executive	Reclass - Executive Assistant to Executive Program Analyst	2017	0
Executive	Reclass - Fleet/Facility Manager to Facility Manager	2017	0
HR	NH -HR Specilist	2017	0
CD	NH - Building Inspector	2017	1
Police	NH - Police Officer to backfill Sgt Reclassification - Patrol	2017	1
Police	Reclass - Police Officer to Sgt	2017	0
Police	Reclass - 1/2 time Records Clerk to Full Time	2017	0.5
Police	NH - Records Unit Supervisor	2017	1
Police	Eliminate Vacant Program Specialist Position	2017	-1
Police	NH - Two (2) Police Officers - Overlap Shift	2017	2
Police	Position Reclassifications - Police Administration Reorg	2017	0
Police	NH - Police Officer to backfill Sgt Reclassification - Community Services	2017	1
Police	Reclass - Police Officer to Sgt	2017	0
Parks	Reclass - MWII to Lead	2017	0
Parks	Reclass - 1/2 Program Clerk at KBCC to Full Time	2017	0.5
Engineering	NH - Project Manager	2017	1
Utilities	Reclass - Surface Water Inspector to Surface Water Administrator	2017	0
Utilities	Reclass - Public Works Superintendent to PW Assistant Director	2017	0
<b>Total FTE</b>			<b>7</b>
<b>Total FTE 2017</b>			<b>7</b>
<b>Total FTE 2018</b>			<b>0</b>

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Courts	Desks for Clerical Staff	-	-	-	12,000
Courts	Line item increase	-	8,500	-	6,800
<b>Total Courts</b>		-	<b>8,500</b>	-	<b>18,800</b>
Executive	Overtime	1,950	5,000	1,950	5,000
Executive	Reclass-Executive Assistant to Executive Program Analyst	1,844	4,729	1,937	4,966
<b>Total Executive</b>		<b>3,794</b>	<b>9,729</b>	<b>3,887</b>	<b>9,966</b>
Finance-Acct	Tyler CAFR Statement Builder Software	9,851	18,075	1,349	2,475
Finance-UB	Line item increase	54,071	54,071	90,992	90,992
<b>Total Finance</b>		<b>63,922</b>	<b>72,146</b>	<b>92,341</b>	<b>93,467</b>
HR	NH - HR Specialist	33,878	100,232	35,572	105,243
HR	Salary Survey	8,450	25,000	-	-
<b>Total HR</b>		<b>42,328</b>	<b>125,232</b>	<b>35,572</b>	<b>105,243</b>
CD	Plan Check Assistance	-	5,000	-	5,000
CD	NH - Building Inspector	107,032	107,032	109,042	109,042
CD	Reduction to seasonal pay	-	(33,000)	-	(33,000)
CD	Move Code Enforcement Officer from CD to Police	-	(66,553)	-	(67,765)
CD	Line item increase	-	18,800	-	19,240
<b>Total Community Development</b>		<b>107,032</b>	<b>31,279</b>	<b>109,042</b>	<b>32,517</b>
Police	Reclass Police Officer to Sgt - NH Police Officer to Backfill Sgt reclass - Operation	-	202,028	-	207,695
Police	Vehicle - Operation Sergeant	-	40,000	-	-
Police	Records Unit Part-time Program Specialist Upgrade to Full-time	-	50,074	-	52,148
Police	NH - Records Unit Supervisor	-	112,078	-	117,346
Police	Records Unit Supervisor (eliminate vacant Program Specialist)	-	(87,137)	-	(91,232)
Police	NH - Two (2) additional officers for Overlap shifts	-	304,518	-	321,444
Police	Vehicle - Patrol vehicles for overlap shift	-	110,000	-	-
Police	CrossMatch Fingerprint Station/Jail/Records	-	13,000	-	1,400
Police	Replace CNT hailer; Wireless First Responder	-	5,500	-	-
Police	Anti-Bullying Campaign	15,000	25,000	-	-
Police	Reorganization of Police Administration	-	36,686	-	37,787
Police	Community Services-Reclass Police Officer to Sgt - NH Police Officer to backfill Sgt Reclass-	-	219,628	-	235,695
Police	Vehicle - Sergeant - Community Services	-	40,000	-	-
Police	Abatement	-	10,000	-	10,000
Police	Code Enforcement - Seasonal Pay - Moved from CD	-	33,000	-	33,000
Police	Code Enforcement Officer - Moved from CD	-	66,553	-	67,765
Police	Line item increase (SNOPAC & LEOFF1 Long Term Care)	-	38,000	-	38,000
<b>Total Police</b>		<b>15,000</b>	<b>1,218,928</b>	<b>-</b>	<b>1,031,047</b>
Parks	Seasonal Labor Increase	-	10,000	-	10,000
Parks	Reclassification WWII to Lead	-	5,698	-	5,811
Parks	Reclass Program Clerk KBCC	-	44,579	-	46,807
Parks	Community Facility Furnishings	-	6,200	-	-
Parks	Transit Van Purchase	-	15,000	-	500
Parks	Opera House Seasonal Pay	-	29,396	-	36,745
Parks	Line Item Increase	8,600	66,650	8,600	66,650
<b>Total Parks Department</b>		<b>8,600</b>	<b>177,523</b>	<b>8,600</b>	<b>166,513</b>
Engineering	AutoCAD Additional License	-	9,500	-	2,000
Engineering	ArcGIS Advanced License	-	10,000	-	1,300
Engineering	Trimble R10 GPS Unit	-	-	-	35,000
Engineering	NH - Project Manager	114,382	131,474	122,633	140,958
<b>Total Engineering</b>		<b>114,382</b>	<b>150,974</b>	<b>122,633</b>	<b>179,258</b>
Non-dept	Electronic Content Management (request in IT)	-	-	-	56,000
Non-dept	Beautification Grants	-	50,000	-	50,000
Non-dept	Health District	-	67,000	-	-
Non-dept	Management Training	-	20,000	-	10,000
Non-dept	Additional Police Overtime	-	125,000	-	125,000
Non-dept	Line item increase - Forestry Maintenance	30,000	60,000	30,000	60,000
Non-dept	Additional Subsidy to Streets to cover Budget requests & Line item increases	-	145,000	-	50,000
Non-dept	Additional Subsidy to Golf to cover Budget requests & Line item increases	-	66,257	-	86,812
<b>Total Non-Departmental</b>		<b>30,000</b>	<b>533,257</b>	<b>30,000</b>	<b>437,812</b>
<b>TOTAL GENERAL FUND</b>		<b>385,059</b>	<b>2,327,568</b>	<b>402,075</b>	<b>2,074,623</b>

**2017-18 BUDGET REQUESTS - PRELIMINARY**

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Streets	New Vehicle for ROW Maintenance Crew	-	95,000	-	-
Streets	Pedestrian Safety Systems Increase	-	20,000	-	20,000
Streets	Street Light Addition Program	-	30,000	-	30,000
<b>Total Streets</b>		-	<b>145,000</b>	-	<b>50,000</b>
Drug Enforcement	BearCat Armored vehicle	-	240,000	-	-
<b>Total Drug Fund</b>		-	<b>240,000</b>	-	-
Tribal Gaming	10 Moving Radar Units	-	21,853	-	-
<b>Total Tribal Gaming</b>		-	<b>21,853</b>	-	-
I/Net	Expansion of City's I-Net	-	50,000	-	50,000
I/Net	C/O - Sunnyside Treatment Plant & Station 66	-	54,000	-	-
I/Net	C/O - Soper Hill Whiskey Ridge	-	51,407	-	-
<b>Total I/Net</b>		-	<b>155,407</b>	-	<b>50,000</b>
Utilities	Reservoir Floating Cover Evaluation and Repair	-	15,000	-	-
Utilities	Stilly Ranney Well Inspection and Performance Evaluation	-	30,000	-	100,000
Utilities	SCADA/Telemetry Improvements	-	200,000	-	200,000
Utilities	Fleet Addition - Vehicle for SCADA/Telemetry Administrator	-	<b>45,000</b>	-	-
Utilities	Reservoir Comprehensive Structural Evaluation	-	25,000	-	-
Utilities	Water System Automation	-	-	-	200,000
Utilities	Reservoir Interior Inspection and Cleaning	-	25,000	-	-
Utilities	Fleet Addition - 4 Wheel Drive Mule with Trailer for Water Maint.	-	<b>18,000</b>	-	-
Utilities	Fleet Addition - Flatbed Truck with Dump Bed for Water Maint.	-	-	-	60,000
Utilities	SCADA/Telemetry Fiber Optic Installation	-	-	-	200,000
Utilities	Portable Office Space	-	95,000	-	-
Utilities	Stillaguamish WTP Safety Improvements	-	100,000	-	-
Utilities	Fleet Addition - Vehicle for Pretreatment Technician position	-	<b>40,000</b>	-	-
Utilities	Kellogg Prerotation Basin	-	185,000	-	-
Utilities	Chemical Tank Upgrades	-	-	-	95,000
Utilities	Filter Feed Pump Replacements	-	-	-	400,000
Utilities	Sewer Comprehensive Plan Update	-	100,000	-	175,000
Utilities	FTE Reclassification	-	<b>8,880</b>	-	9,348
Utilities	Utility GFC Review	-	175,000	-	-
Utilities	2 - LED Light Towers	-	35,200	-	-
Utilities	Hand Feed Camera	-	-	-	8,750
Utilities	Fleet Addition - Plow and Sander	-	<b>68,000</b>	-	-
Utilities	Electronic Content Management (request in IT)	-	-	-	46,000
Utilities	Reappropriation of existing budget	-	(1,251,536)	-	(1,868,998)
Utilities	Reclass - PW Superintendent to PW Assistant Director	-	-	-	-
Utilities	Management Training	-	20,000	-	10,000
Utilities	Line item increase - Forestry Management (transfer to General Fund)	-	30,000	-	30,000
Utilities	Line item increase	-	266,336	-	480,900
<b>Total Utility Operations</b>		-	<b>229,880</b>	-	<b>146,000</b>
Solid Waste	Automated Refuse Collection Can	-	45,000	-	-
Solid Waste	Line item increase	-	52,000	-	52,000
<b>Total Solid Waste</b>		-	<b>97,000</b>	-	<b>52,000</b>
Golf	Line item increase	-	66,257	-	86,812
<b>Total Golf</b>		-	<b>66,257</b>	-	<b>86,812</b>

2017-18 BUDGET REQUESTS - PRELIMINARY

Department	Description	2017		2018	
		Revenue	Expense	Revenue	Expense
Fleet	Overhead Oil Dispensing Control System With 8 Heads	-	5,000	-	-
Fleet	Electric Transfer Pump for Fuel(s)	-	-	-	2,500
Fleet	FTE Overlap Procurement/Distribution Assistant - Jan-Mar (corrected)	-	19,033	-	-
Fleet	Replace Engineering Vehicle #435	-	55,000	-	-
Fleet	Replace Facilities Vehicle #107	-	60,000	-	-
Fleet	Replace Sanitation Asset #CC05	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC06	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC07	-	40,000	-	-
Fleet	Replace Sanitation Asset #CC08	-	40,000	-	-
Fleet	Replace Streets Vehicle #251	-	60,000	-	-
Fleet	Replace Streets Vehicle #252	-	225,000	-	-
Fleet	Replace Operations Vehicle #537	-	40,000	-	-
Fleet	Replace Operations Vehicle #V007	-	50,000	-	-
Fleet	Replace Parks Vehicle #814	-	30,000	-	-
Fleet	Replace Parks Vehicle #104	-	32,000	-	-
Fleet	Replace Detective Vehicle #910	-	45,000	-	-
Fleet	Replace Detective Vehicle #921	-	45,000	-	-
Fleet	Replace Detective Vehicle #950	-	45,000	-	-
Fleet	Replace Patrol Vehicle #P123	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P125	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P128	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P134	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P136	-	60,000	-	-
Fleet	Replace Patrol Vehicle #P139	-	60,000	-	-
Fleet	Replace Detective Vehicle #A004	-	45,000	-	-
Fleet	Replace Community Development Vehicle #332	-	-	-	30,000
Fleet	Replace Community Development Vehicle #334	-	-	-	30,000
Fleet	Replace Sewer & Storm Vehicle #433	-	-	-	40,000
Fleet	Replace Sewer & Storm Division Trommel Screen #570	-	-	-	185,000
Fleet	Replace Water Resources Vehicle #530	-	-	-	50,000
Fleet	Replace Streets Vehicle #227	-	-	-	90,000
Fleet	Replace Street Divison Pro-Paver #H001	-	-	-	200,000
Fleet	Replace Water Resources Vehicle #V012	-	-	-	37,000
Fleet	Replace Parks Vehicle #808	-	-	-	45,000
Fleet	Replace Parks Vehicle #803	-	-	-	45,000
Fleet	Replace Parks Vehicle #V006	-	-	-	45,000
Fleet	Replace Police Vehicle #962	-	-	-	45,000
Fleet	Replace Custody Vehicle #A003	-	-	-	45,000
Fleet	Replace Patrol Vehicle #P129	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P130	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P133	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P143	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P120	-	-	-	60,000
Fleet	Replace Patrol Vehicle #P122	-	-	-	60,000
Fleet	New - Police - Detective Sergeant Vehicle	40,000	40,000	-	-
Fleet	New - Police - 2 Patrol Cars for overlap shift	110,000	110,000	-	-
Fleet	New - Police - BearCat Armored vehicle	240,000	240,000	-	-
Fleet	New - Parks - Transit Van	15,000	15,000	-	-
Fleet	New - Utilities - Vehicle for SCADA/Telemetry Admin	45,000	45,000	-	-
Fleet	New - Utilities - 4 Wheel Drive Mule with Trailer for Water Maint.	18,000	18,000	-	-
Fleet	New - Utilities - Flatbed Truck with Dump Bed for Water Maint.	40,000	40,000	-	-
Fleet	New - Utilities - Vehicle for Pretreatment Technician position	-	-	60,000	60,000
Fleet	New - Utilities - Plow & Sander	68,000	68,000	-	-
Fleet	Line item increase	-	15,000	-	15,000
<b>Total Fleet</b>		<b>576,000</b>	<b>1,867,033</b>	<b>60,000</b>	<b>1,324,500</b>
IS	Electronic Content Management	-	-	100,000	100,000
IS	Line Item Increase	-	9,565	-	3,600
IS	Computer Replacement Funding	-	43,475	-	58,629
IS	Information Service Capital Replacement	-	70,000	-	40,600
<b>Total IS</b>		<b>-</b>	<b>123,040</b>	<b>100,000</b>	<b>202,829</b>

**GRAND TOTAL**

**961,059    5,273,038    562,075    3,986,764**





**OFFICE OF CITY CLERK**

1049 State Avenue  
Marysville, Washington 98270  
360.363.8000  
marysvillewa.gov

**NOTICE OF PUBLIC HEARING  
BEFORE THE MARYSVILLE CITY COUNCIL**

NOTICE IS HEREBY GIVEN that the Marysville City Council will hold a public hearing on the 2017-2018 proposed Biennial Budget at 7:00 p.m., Monday, November 14, 2016 in the Council Chambers of the Marysville City Hall located at 1049 State Avenue, Marysville, Washington at which time and place citizens will have the right to provide written and oral comments and suggestions regarding the 2017-2018 budget as proposed. The public hearing will address revenue sources, including the property tax levy, and expenditures.

THE CITY OF MARYSVILLE

April O'Brien, Deputy City Clerk

Dated: October 27, 2016

Published: Marysville Globe October 29, 2016 & November 5, 2016

SPECIAL ACCOMMODATIONS: THE CITY OF MARYSVILLE STRIVES TO PROVIDE ACCESSIBLE MEETINGS FOR PEOPLE WITH DISABILITIES. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (360) 363-8000 OR 1-800-833-6384 (VOICE RELAY) OR 1-800-833-6388 (TDD RELAY) TWO DAYS PRIOR TO THE MEETING DATE IF ANY SPECIAL ACCOMMODATIONS ARE NEEDED.

\*\*\*\*\*

**THIS NOTICE IS NOT TO BE REMOVED, MUTILATED OR  
CONCEALED IN ANY WAY BEFORE DATE OF HEARING.**

# *Index #6*

DRAFT  
CITY OF MARYSVILLE  
Marysville, Washington

ORDINANCE NO. \_\_\_\_\_

An Ordinance of the City of Marysville levying regular taxes upon all property real, personal and utility subject to taxation within the corporate limits of the City of Marysville, Washington for the year 2017.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2017; and

WHEREAS, the City of Marysville's actual levy amount from the previous year was \$13,612,886.13 and,

WHEREAS, the population of the City of Marysville is more than 10,000;

WHEREAS, on November 14, 2016 a public hearing was held by the Marysville City Council to consider public comment concerning the real property tax levy amount proposed by this ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, DO ORDAIN AS FOLLOWS:

Section 1. After hearing and duly considering all relevant evidence and testimony presented at a public hearing duly noticed and held on November 14, 2016, the City Council has determined that the City of Marysville requires an increase in the regular property tax levy from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any

annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City.

Section 2: The dollar amount of the increase over the actual regular property tax levy amount from the previous year shall be \$129,730.80 which is a percentage increase of 0.953 percent (0.953%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this \_\_\_\_\_ day of November, 2016.

CITY OF MARYSVILLE

By \_\_\_\_\_

JON NEHRING, MAYOR

ATTEST:

By \_\_\_\_\_

APRIL O'BRIEN, DEPUTY CITY CLERK

APPROVED AS TO FORM:

By \_\_\_\_\_

JON WALKER, CITY ATTORNEY

# *Index #7*

DRAFT  
CITY OF MARYSVILLE  
Marysville, Washington

ORDINANCE NO. \_\_\_\_\_

An Ordinance of the City of Marysville levying EMS taxes upon all property real, personal and utility subject to taxation within the corporate limits of the City of Marysville, Washington for the year 2017.

WHEREAS, the City Council of the City of Marysville has met and considered its budget for the calendar year 2017; and

WHEREAS, the City of Marysville’s actual levy amount from the previous year was \$2,413,027.60 and,

WHEREAS, the population of the City of Marysville is more than 10,000;

WHEREAS, on November 14, 2016 a public hearing was held by the Marysville City Council to consider public comment concerning the real property tax levy amount proposed by this ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, DO ORDAIN AS FOLLOWS:

Section 1. After hearing and duly considering all relevant evidence and testimony presented at a public hearing duly noticed and held on November 14, 2016, the City Council has determined that the City of Marysville requires an increase in the EMS property tax levy from the previous year, in addition to that resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any

annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City.

Section 2: The dollar amount of the increase over the actual EMS property tax levy amount from the previous year shall be \$22,996.15 which is a percentage increase of 0.953 percent (0.953%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this \_\_\_\_\_ day of November, 2016.

CITY OF MARYSVILLE

By \_\_\_\_\_

JON NEHRING, MAYOR

ATTEST:

By \_\_\_\_\_

APRIL O'BRIEN, DEPUTY CITY CLERK

APPROVED AS TO FORM:

By \_\_\_\_\_

JON WALKER, CITY ATTORNEY

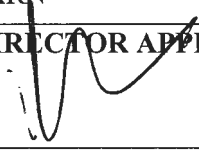


# *Index #8*

**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: 11/14/2016**

<b>AGENDA ITEM:</b>	
Mutual Aid and Assistance Agreement – Washington State WARN	
<b>PREPARED BY:</b>	<b>DIRECTOR APPROVAL:</b>
Karen Latimer, Water Operations Manager	
<b>DEPARTMENT:</b>	
Public Works	
<b>ATTACHMENTS:</b>	
Washington WARN Agreement Resolution	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
N/A	\$0.00
<b>SUMMARY:</b>	

Washington State WARN is a Water/Wastewater Agency Response Network that allows water and wastewater systems to receive rapid mutual aid and assistance from other systems in an emergency. Utilities sign the WARN standard agreement which then allows them to share resources with, and receive mutual aid and assistance from, any other water or wastewater utility in Washington that has also signed the agreement.

The Washington WARN web site provides its members with emergency planning, response, and recovery information before, during, and after an emergency. The web site also provides a venue for requesting emergency equipment and trained personnel during an emergency.

WARN is managed by the member utilities. There is no cost to participate and it's voluntary. Members are not obligated to respond and they are protected by provisions contained in the agreement. If a member provides mutual aid and assistance they may receive reimbursement for costs.

**RECOMMENDED ACTION:** Staff recommends that Council authorize the Mayor to sign and execute the Mutual Aid and Assistance Agreement for Washington State for Intrastate Water/Wastewater Agency Response Network (WARN).

CITY OF MARYSVILLE  
Marysville, Washington

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE MUTUAL AID AND ASSISTANCE AGREEMENT FOR WASHINGTON STATE FOR INTRASTATE WATER/WASTEWATER AGENCY RESPONSE NETWORK (WARN).**

WHEREAS, the City Council recognizes that water or wastewater emergencies may arise that require aid or assistance between local jurisdictions; and

WHEREAS, the Washington State for Intrastate Water/Wastewater Agency Response Network (WARN) is the manner in which local jurisdictions cooperate in providing aid; and

WHEREAS, membership in WARN promotes public safety and health.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARYSVILLE Mayor to Sign the Mutual Aid and Assistance Agreement for Washington State for Intrastate Water/Wastewater Agency Response Network (WARN).

ADOPTED by the City Council at an open public meeting this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF MARYSVILLE

By \_\_\_\_\_  
JON NEHRING, MAYOR

Attest:

By \_\_\_\_\_  
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to from:

By \_\_\_\_\_  
JON WALKER, CITY ATTORNEY

**Mutual Aid and Assistance Agreement for Washington State for Intrastate  
Water/Wastewater Agency Response Network (WARN)**

*As of: 04/13/09*

This Agreement ("Agreement") is made and entered into by public water and wastewater utilities that have executed this Agreement.

**ARTICLE I  
PURPOSE**

Recognizing that emergencies may require aid or assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatories hereby establish an Intrastate Network for Mutual Aid and Assistance (the "Network"). Through the Network, Members (as further defined in this Agreement) may coordinate response activities and share resources during emergencies.

**ARTICLE II  
DEFINITIONS**

A. Authorized Official – An employee or officer of a Member agency that is authorized to:

1. Request assistance;
2. Offer assistance;
3. Decline to offer assistance;
4. Decline to accept offers of assistance, and
5. Withdraw assistance under this Agreement.

B. Emergency – A natural or human-caused event or circumstance causing, or imminently threatening to cause, loss of life, injury to person or property, human suffering, significant financial loss, or damage to environment. For example, Emergencies may include fire, explosion, flood, severe weather, drought, earthquake, volcanic activity, spills or releases of oil or hazardous material, contamination, utility or transportation emergencies, disease, blight, infestation, civil disturbance, riot, intentional acts, sabotage and war that are, or could reasonably be beyond the capability of the services, personnel, equipment, and facilities of a Member to fully manage and mitigate by itself.

C. Member – Any public agency which provides supply, transmission or distribution of water; or collection, conveyance or treatment services of storm water or waste water that executes this Agreement (individually a "Member" and collectively the "Members"). The Members are further classified as follows:

1. Requesting Member – A Member who requests aid or assistance under the Network.
2. Responding Member – A Member that responds to a request for aid or assistance under the Network.

D. Period of Assistance – The period of time when a Responding Member

assists a Requesting Member in response to a Request for Assistance. The Period of Assistance commences when personnel, equipment, or supplies depart from Responding Member's facility and ends when all of the resources return to the Responding Member's facility (*i.e.*, portal to portal).

E. National Incident Management System (NIMS): The national, standardized system for incident management and response that sets uniform processes and procedures for emergency response operations.

F. Associate – Any non-utility participant approved by the Statewide Committee that provides a support role for the Network (such as the State Department of Health). An Associate does not execute this Agreement.

### **ARTICLE III ADMINISTRATION**

The Network is administered through Regional Committees and a Statewide Committee.

A. Regional Committees. The State is divided into regions that are geographically the same as the existing Department of Health Office of Drinking Water regions of the state, with the exception that the eastern region is divided to create a central region. Each region has a Regional Committee. Each Member within a region may appoint one person to be a member of its Regional Committee. Only those Regional Committee members appointed by Members are entitled to vote on matters before the Regional Committee. An Associate may be a non-voting member of a Regional Committee. Each Regional Committee shall elect a Chair by majority vote of the voting members of that Regional Committee and shall meet annually to review the operations and procedures of the Network.

B. Statewide Committee. The Chairs of the Regional Committees are the voting members of the Statewide Committee. An Associate may be a non-voting member of the Statewide Committee. Further, the Statewide Committee also may include as non-voting members representatives from the Washington State Department of Health Office of Drinking Water, Washington State Department of Ecology, Washington State Emergency Management Division, Rural Community Assistance Corporation, Evergreen Rural Water of Washington, Washington State Public Health Laboratory, EPA Region 10, Washington Association of Sewer and Water Districts, and the Washington PUD Association. Under the leadership of a Statewide Committee Chair elected by majority vote of the voting members of the Statewide Committee, the Statewide Committee shall plan and coordinate emergency planning and response activities for the Network.

C. Members' administrative activities shall be voluntary and members shall not be required to finance the administration of the Network, nor shall the Network hold real or personal property.

## **ARTICLE IV PROCEDURES**

In coordination with the Regional Committees, and emergency management and public health systems of the State, the Statewide Committee shall develop and adopt operational and planning procedures for the Network that are consistent with this Agreement. The Statewide Committee shall review these procedures at least annually and shall update them as needed.

## **ARTICLE V REQUESTS FOR ASSISTANCE**

A. Member Information: Promptly after executing this Agreement, the signatory Member shall deliver the following to the Statewide Committee: (1) a certified copy of the action of Member's governing body that authorized the signing of this Agreement and (2) an original signed Agreement. Each Member shall identify an Authorized Official and one alternate Authorized Official. Each Member shall provide current 24-hour contact information for its Authorized Officials to the Statewide Committee, which shall maintain a current list of all Members and the contact information for their Authorized Officials. The Statewide Committee shall provide to all Members an updated version of this list annually and whenever there is an addition or withdrawal of a Member and whenever there is a change of Authorized Officials' contact information.

B. Request for Assistance. In the event of an Emergency, a Member's Authorized Official may request mutual aid and assistance from Members ("Request for Assistance"). Requests for Assistance may be made orally or in writing, provided that when a Request for Assistance is made orally, the Requesting Member shall, as soon as practicable, identify and transmit in writing the personnel, equipment and supplies requested. Requesting Members shall direct Requests for Assistance to Authorized Officials. The Statewide Committee shall provide specific protocols for Requests for Assistance as part of the procedures created pursuant to Article IV of this Agreement.

C. Response to a Request for Assistance – Members are not obligated to respond to a Request for Assistance. After a Member receives a Request for Assistance, the receiving Member's Authorized Official shall evaluate whether to respond to the Request for Assistance, whether resources are available to respond, or if other circumstances would hinder response. Following the evaluation, the Authorized Official shall inform, as soon as possible, the Requesting Member whether the Member will respond to the Request for Assistance. If the Member is willing and able to provide assistance, the Member shall inform the Requesting Member of the type of available resources and the approximate arrival time of such assistance.

D. Discretion of Responding Member's Authorized Official – No Member has any duty to respond to a Request for Assistance. When a Member receives a Request for Assistance, the Authorized Official shall have sole and absolute discretion

as to whether or not to respond to the Request for Assistance, and if responding in the affirmative, to determine the availability of resources to be made available to the Requesting Member. The response of a Member's Authorized Official regarding the availability of resources to a Requesting Member shall be final.

E. No Liability for Failure to Respond – No Member will be liable to any other Member for deciding not to respond to a Request for Assistance or otherwise failing to respond to a Request for Assistance. All Members hereby waive all claims against all other Members arising from or relating to any Member's decision to not respond to a Request for Assistance or to any Member's failure to respond to a Request for Assistance.

## **ARTICLE VI**

### **RESPONDING MEMBER PERSONNEL**

A. National Incident Management System-When providing assistance under this Agreement, the Requesting Member and Responding Member are encouraged (but are not obligated) to be organized and function under NIMS.

B. Coordination and Records – Employees of the Responding Member will remain under the direction and control of the Responding Member to the fullest extent possible. The Responding Member is an independent contractor at all times. The Requesting Member's Authorized Official shall coordinate response activities with the designated supervisor(s) of the Responding Member(s). The Responding Member's designated supervisor(s) shall keep accurate records of work performed by personnel during the Period of Assistance and for the equipment and supplies provided during work.

C. Food and Shelter – Whenever practical, Responding Member personnel must be self sufficient for up to seventy-two (72) hours. Whenever practical, the Requesting Member shall supply adequate food and shelter for Responding Member personnel. If the Requesting Member is unable to provide food and shelter for Responding Member personnel, the Responding Member's designated supervisor is authorized to secure the food and shelter necessary to meet the needs of its personnel.

D. Communication – The Requesting Member shall provide Responding Member personnel with communications equipment as available, radio frequency information to program existing radios if appropriate, or telephone contact numbers, in order to facilitate communications with local responders and utility personnel. Each Requesting Member shall provide contact information for an individual with whom Responding Member's personnel may coordinate while en-route for access, staging instructions and other logistical requirements.

E. Status - Unless otherwise provided by law, the Responding Member's officers and employees shall have the same powers, duties, rights, privileges, and immunities as if they were performing their duties in the jurisdiction in which they are

normally employed.

F. Licenses and Permits – To the extent permitted by law, Responding Member personnel that hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during a Period of Assistance.

## **ARTICLE VII RIGHT TO WITHDRAW RESOURCES**

A. Right to Withdraw - A Responding Member may withdraw some or all of its resources at any time for any reason, as determined in the Responding Member's sole and absolute discretion. The Responding Member shall communicate written or oral notice of intention to withdraw all or some of a Responding Member's resources to the Requesting Member's Authorized Official as soon as practicable under the circumstances. To the greatest extent possible, but without limiting in any way a Responding Member's sole and absolute discretion, a Responding Member's determination to withdraw some or all of its resources provided to a Requesting Member should consider the status of the incident and incident stability, to minimize any adverse impacts from the withdrawal of resources by a Responding Member.

B. No Liability for Withdrawal - No Member will be liable to any other Member for first responding to a Request for Assistance by providing resources (such as personnel, materials, and equipment) and later withdrawing or refusing to continue to provide some or all of those resources. All Members hereby waive all claims against all Members arising from or relating to such a withdrawal or refusal.

## **ARTICLE VIII COST- REIMBURSEMENT**

The Requesting Member shall reimburse the Responding Member for all costs incurred by the Responding Member during a Period of Assistance, unless otherwise agreed in writing by both Members.

A. Personnel – The Requesting Member shall reimburse the Responding Member for personnel costs incurred for work performed during a Period of Assistance. Responding Member personnel costs will be calculated according to the terms provided in their employment contracts, hourly rate schedules or other conditions of employment. The Responding Member's designated supervisor(s) shall keep accurate records of work performed by personnel during a Period of Assistance. The Requesting Member shall include in its reimbursement of the Responding Member all personnel costs, including salaries or hourly wages, costs for fringe benefits, and indirect costs.

Unless otherwise agreed in writing, the Requesting Member shall reimburse the Responding Member for all reasonable and necessary costs associated with providing food and shelter for the Responding Member's personnel, if the food and shelter are



not provided by the Requesting Member. The Requesting Member is not required to reimburse the Responding Member for food and shelter costs in excess of State per diem rates unless the Responding Member demonstrates in writing that the excess costs were reasonable and necessary under the circumstances.

B. Equipment – The Requesting Member shall reimburse the Responding Member for the use of equipment during a Period of Assistance, including, but not limited to, reasonable rental rates, all fuel, lubrication, maintenance, transportation, and loading/unloading of loaned equipment. The Requesting Member shall return all equipment to the Responding Member in good working order as soon as is practicable and reasonable under the circumstances. If equipment cannot be returned in good working order, then Requesting Member shall either provide in-kind replacement equipment to Responding Member at no cost to Responding Member or pay to Responding Member the actual replacement cost of the equipment. Reimbursement rates for equipment use will be no less than the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Member uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Member shall provide such rates orally or in writing to the Requesting Member prior to supplying the equipment. If reimbursement rates are to be different than those in the FEMA Schedule of Equipment rates, Responding Member and Requesting Member shall agree in writing on which rates will be used prior to dispatch of the equipment to the Requesting Member. Requesting Member shall reimburse for equipment not referenced on the FEMA Schedule of Equipment Rates based on actual recovery of costs. If a Responding Member is required to lease equipment while its equipment is being repaired because of damage due to use during a Period of Assistance, Requesting Member shall reimburse Responding Member for such rental costs.

C. Materials and Supplies – The Requesting Member shall reimburse the Responding Member in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies by the Responding Member during a Period of Assistance. The Responding Member shall not charge direct fees or rental charges to the Requesting Member for other supplies and reusable items that are returned to the Responding Member in a clean, damage-free condition. Reusable supplies that are returned to the Responding Member with damage will be treated as expendable supplies for purposes of cost reimbursement.

D. Payment Period – In order to be reimbursed, the Responding Member shall provide an itemized bill to the Requesting Member no later than ninety (90) days following the end of the Period of Assistance for all expenses incurred by the Responding Member while providing assistance to a Requesting Member under this Agreement. The Responding Member may request additional time to submit the itemized bill, and Requesting Member shall not unreasonably withhold consent to such a request. The Requesting Member shall pay the itemized bill in full on or before the forty-fifth (45<sup>th</sup>) day following the billing date. The Requesting Member may request additional time to pay the itemized bill, and Responding Member shall not unreasonably withhold consent to such a request, but in no event will payment in full occur later than one year after the date a final itemized bill is submitted to the

Requesting Member. If a Responding Member disputes a portion of an itemized bill, the Requesting Member shall promptly pay those portions of the bill not under dispute, pending the resolution of the payment of the disputed portion of the bill.

E. Records - Where a Responding Member provides assistance to a Requesting Member under this Agreement, both Members shall provide the other Member access to the books, documents, notes, reports, papers and other records relevant to this Agreement for the purposes of reviewing the accuracy of a cost bill or making or undergoing a financial, maintenance or regulatory audit. Both Members shall maintain these records for at least three (3) years or longer where required by law.

### **ARTICLE IX** **DISPUTES** **NEGOTIATION**

Members shall first attempt to resolve any controversy, claim or other dispute arising out of or relating to this Agreement by direct negotiation.

#### **MEDIATION**

To the extent not resolved by direct negotiation, Members shall mediate any controversy, claim or other dispute arising out of or relating to this Agreement. Mediation is a condition precedent to arbitration. Unless the disputing Members agree otherwise, the mediation will be administered by the American Arbitration Association (AAA) under its Construction Industry Mediation Procedures. The disputing Members shall pay in equal shares the mediator's fee and any filing fees. Unless otherwise agreed by the disputing Members, the disputing Members shall (1) hold the mediation no later than thirty (30) days after a disputing Member delivers a request for mediation to the other disputing Members and (2) hold the mediation at the location of the Requesting Member. Agreements reached in mediation will be enforceable as settlement agreements.

#### **ARBITRATION**

To the extent not resolved by mediation, Members shall arbitrate all controversies, claims and other disputes arising out of or relating to this Agreement. Unless the disputing Members agree otherwise, the arbitration will be administered by the AAA in accordance with its Construction Industry Arbitration Rules in effect on the date a disputing Member makes a demand for arbitration. A disputing Member may make a demand for arbitration before negotiation or mediation if it appears that a claim might be barred by a statute of limitations if the demand were made after the negotiation or mediation. However, in such a case the arbitration will be stayed until the conclusion of negotiation and mediation. The decision and award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

**ARTICLE X**  
**DUTY TO INDEMNIFY**

To the extent of its fault, a Member shall defend, indemnify, and hold harmless all other Members, their elected officials, Authorized Officials, officers, employees and agents from any and all costs, claims, judgments, losses, awards of damage, injury, death and liability of every kind, nature and description, including the reasonable cost of defense and attorneys' fees, directly or indirectly arising from or relating to this Agreement (collectively, "Indemnified Claims"). This indemnity obligation extends to all Indemnified Claims against a Member by an employee or former employee of another Member, and for this purpose, by mutual negotiation, each Member hereby expressly waives, with respect to each other Member only, all immunity and limitation under any applicable industrial insurance act, including Title 51 of the Revised Code of Washington, other worker compensation acts, disability benefit acts or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of Indemnified Claims.

**ARTICLE XI**  
**WORKER'S COMPENSATION AND SITE CONDITIONS**

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

Each Member shall promptly identify to the other Members concerns about site safety, environmental concerns, and other working conditions. The Safety Officer appointed within the Incident Command System during the Period of Assistance shall address specific safety conditions and mitigations.

**ARTICLE XII**  
**NOTICE**

Unless otherwise provided in this Agreement, all notices must be in writing. Notice to a Member must be delivered to the Member's Authorized Official.

**ARTICLE XIII**  
**EFFECTIVE DATE**

This Agreement shall be effective with respect to each Member when that Member's authorized representative executes the Agreement. The Statewide Committee shall maintain a master list of all Members.

**ARTICLE XIV**  
**WITHDRAWAL**

A Member may withdraw from this Agreement at any time by providing to the Statewide Committee Chair written notice of withdrawal signed by the withdrawing Member's Authorized Official or other person authorized by the withdrawing Member's governing body. Any withdrawal will be effective upon receipt by the Statewide Committee Chair of the notice of intent to withdraw. If there is no Statewide Committee Chair, the withdrawing Member shall provide written notice to each Member in its region, and the withdrawal will be effective upon delivery of those notices. Once withdrawal from this Agreement is effective, the withdrawing Member will have no further obligations under this Agreement, except that withdrawal from this Agreement will not affect any indemnification or reimbursement obligation under this Agreement that arises prior to the effective date of the withdrawal.

#### **ARTICLE XV TERMINATION**

This Agreement shall terminate in its entirety when there are less than two Members. Termination of this Agreement will not affect any indemnification or reimbursement obligation under this Agreement arising prior to the termination. The Statewide Committee Chair shall provide written notice of termination to all remaining Members of the Agreement.

#### **ARTICLE XVI AMENDMENT**

This Agreement may be amended if, after written notice of a proposed amendment to all Members, the proposed amendment is approved by a majority of Members in each region. The Statewide Committee Chair shall provide written notice to all Members of approved amendments. Approved amendments will take effect sixty (60) days after the date the notice is sent to the Members.

#### **ARTICLE XVII SEVERABILITY**

The parties agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

#### **ARTICLE XVIII PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**

Notwithstanding rights of subrogation asserted by a Member's insurance provider, this Agreement is for the sole benefit of the Members and no other person or entity shall have any rights under this Agreement as a third party beneficiary nor shall any Member owe duty to a third party not a signatory of this Agreement by virtue of this Agreement. Assignments of benefits and delegations of duties created by this

Agreement are prohibited and of no effect.

**ARTICLE XIX  
GOVERNING LAW**

This Agreement is governed by the law of the State of Washington, specifically RCW 39.34, Interlocal Cooperation Act.

**ARTICLE XX  
EXECUTION IN COUNTERPARTS**

This Agreement may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same Agreement.

The water and wastewater utility listed below executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_ 201 .

Water/Wastewater Utility: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Please Print Name

Approved as to form

By: \_\_\_\_\_  
Attorney for Member

\_\_\_\_\_  
Please Print Name

*Update*  
*Index #11*

**CITY OF MARYSVILLE AGENDA BILL  
EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE:** 11/14/16

<b>AGENDA ITEM:</b> Parks, Culture, and Recreation Fee Schedule	
<b>PREPARED BY:</b> Jon Walker	<b>DIRECTOR APPROVAL:</b>
<b>DEPARTMENT:</b> Legal	
<b>ATTACHMENTS:</b>	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>
<b>SUMMARY:</b> The fee schedule for Parks, Culture, and Recreation facilities and programs has not been recently updated. This ordinance enacts an updated fee schedule and provides for future changes by resolution rather than ordinance.	

<b>RECOMMENDED ACTION:</b> Staff recommends the City Council consider adopting the ordinance setting fees for Parks, Culture, and Recreation facilities and programs.
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CITY OF MARYSVILLE  
Marysville, Washington

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,  
WASHINGTON, ESTABLISHING PARKS AND RECREATION  
DEPARTMENT FEE SCHEDULES AND REPEALING ORDINANCE NO. 2502.**

WHEREAS, the fees and charges for services, programs, and facility rentals offered to the public by the City of Marysville are significant sources of revenue for the City; and

WHEREAS, the collections are used to offset program costs; and

WHEREAS, the establishment of fee policies is necessary and promotes sound financial management for revenue forecasting during the biannual budgeting process; and

WHEREAS, the proposed fee schedules are supported by research and documentation presented in the Parks and Recreation Element of the City Comprehensive Plan and these fees are reasonably related to the actual cost of service and have been reviewed and recommended by the Marysville Parks and Recreation Board; and

WHEREAS, the city recognizes the contribution these facilities can provide to the city's economic growth and development; and

WHEREAS, the Economic Element of the City's Comprehensive Plan recognizes that the well-being of Marysville's residents is directly related to the economic growth of the community and contemplates collaboration with community partners to promote economic development; and

WHEREAS, permitting the use of city facilities by economic development partners furthers the city's economic development goals; and

WHEREAS, the City Council previously adopted Ordinance 2502 and Attachment A, the City of Marysville Parks and Recreation 2004 Fee Schedule, establishing a fee schedule on December 24, 2003; and

WHEREAS, the Council deems it necessary to repeal and replace Ordinance 2502 and Attachment A with this Ordinance and Attachment A the "City of Marysville Parks, Culture, and Recreation 2016-2017 Fee Schedule."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE,  
WASHINGTON, DO ORDAIN AS FOLLOWS:



SECTION 1. Ordinance 2502 and Attachment A, the City of Marysville Parks and Recreation 2004 Fee Schedule, establishing parks and recreation department fee schedules is repealed.

SECTION 2. The City of Marysville Parks, Culture, and Recreation 2016-2017 Fee Schedule, as set forth in Attachment A, is approved and adopted by the City Council.

SECTION 3. The City of Marysville Parks, Culture, and Recreation 2016-2017 Fee Schedule shall remain in full force and effect until further action by the City Council.

SECTION 4. The City Council may make adjustments in the fee set in the City of Marysville Parks, Culture, and Recreation 2016 Fee Schedule by resolution.

SECTION 5. The Fee Schedule shall be reviewed annually by the Parks, Culture, and Recreation Advisory Board. The Board shall consider the actual costs of providing the service and the budget levels set by the City Council in determining if any adjustments to the fees are appropriate. If the Board determines that adjustment of any fee is appropriate, it shall recommend the change to the City Council.

SECTION 6. Rental fees and associated costs at city facilities may be waived or discounted at the option of the Chief Administrative Officer or designee for City of Marysville economic development partners. A City of Marysville economic development partner is identified as an entity or association in which the City has an active membership.

SECTION 7. Fees established by the Fee Schedule for Parks, Culture, and Recreation classes and recreational programs may be adjusted by the Director of Parks, Culture, and Recreation if the direct costs of offering a class or program changes.

SECTION 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 9. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF MARYSVILLE

By \_\_\_\_\_  
JON NEHRING, MAYOR

Attest:

By \_\_\_\_\_  
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to from:

By \_\_\_\_\_  
JON WALKER, CITY ATTORNEY

Date of publication: \_\_\_\_\_

Effective Date (5 days after publication): \_\_\_\_\_

EXHIBIT A

**City of Marysville  
Parks, Culture and Recreation Fee Schedule 2016 - 2017**

<u>Description</u>	<u>Time(s)</u>	<u>Fees</u>		
<b><u>Rental Facilities</u></b>				
Jennings Barn	Full Day	\$95		
	Deposit	\$100		
Picnic Shelters	Full Day	\$65		
	Deposit	\$100		
	NonProfit Weekday	\$20 per hour		
Ken Baxter Community Center	Hourly	M-Th	\$35 per hr	
	Hourly	Fri-Sun	\$45 per hr with 3 hour minimum	
		Fri-Sun	\$155 for 5 hrs /\$45 pr hr after 5 hours	
	Deposit		\$200 w/o alcohol	
	Deposit		\$300 w/alcohol	
Marysville Opera House	Full Day	M-Th	\$760	
	Hourly	M-Th	\$95 per hr 4 hr min.	
	Full Day	Fri & Sun	\$1,550 9 am to 10 pm	(Hours Reduced) *
		Sat & Hol.	\$2,050 9 am to 10 pm (Increase of \$200)	(Hours Reduced) *
	Rehearsal Time		\$95 per hour for 2 hours M-Th only	
	Deposit		\$250 w/o alcohol	
	Deposit		\$500 w/alcohol Permit Required	
	Down Payment			
	M-Th	\$200		
	Fri-Sun	\$400		

Other support costs may be assessed including security, set-up, cleanup and audio visual needs etc.

Option Menu for all Rentals			
Table & Chair set-up/take down			\$125 per event
Linens			1--50=\$150/51-100=\$300
Napkins			100=\$300
LCD Projector	\$50 day	Screen	\$50
House PA	\$100 day	Theater Lighting	\$100
Microphone	\$25 ea/day		
Podium	\$15 day	Steamer	\$25
Misc Backdrop	\$50 ea		

**Concessionaire Fees**

Concerts	\$100 per season
Special Events	\$50 -\$300
Daily Fee	\$10-\$50

**Parks, Culture and Recreation Classes and Programs**

Marysville Parks, Culture and Recreation offers a variety of classes and programs. Most classes and programs are offered through Instructor Contract Agreements with fees established based upon direct costs to offer the program. The Director of Parks, Culture and Recreation shall have the authority to approve program fees.

**Athletics**

Softball Leagues	
Sawmill League	
Co-Ed League	\$500
Spring League	\$660
	\$710

**Tournament /Athletics**

Single Day Tournament Fee		
Two Day Tournament Fee		\$250
Softball Per Game Fee		\$400.00
Tennis Team Fee		\$16
		\$139

### **Strawberry Fields Athletic Park**

Field Rental		
Youth Non Lighted		
Youth Lighted	Full Field 2 hour	\$26
Adult Non Lighted	Full Field 2 hour	\$40
Adult Lighted	Full Field 2 hour	\$31
	Full Field 2 hour	\$45

### **Youth Spring Soccer League Fee**

Youth League Fee		\$80
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### **Miscellaneous Recreation Fees**

Ultimate Sports Camp		
Ultimate Sports Basketball camp		\$95
Day Camps		\$55
Mini Camps		\$99-\$109
Tiny Tot Camps		\$49
Specialty Camps		\$50-\$60
	Various Camp Offerings	\$32 - \$140

**Cedarcrest Golf Course Fall Winter Rates 2016-2017 Nov-Feb**

	<b>Adult</b>	<b>Senior/Military</b>	<b>Junior</b>
18 Holes WD	\$28	\$23	\$15
18 Holes WE	\$31		
9 Holes WD	\$20	\$17	\$15
Twilight WD	\$22	\$22	\$15
Twilight WE	\$22		
Tw-Late WD/WE	\$15		
Early Bird	\$23		
9 Holes WE after noon	\$22		
18 Hole Playcard	\$300	\$225	
Playcard WE Surcharge	\$5		
Adult Annual	\$1,775		
No Restrictions			
Senior Annual	\$1,155		
M-F 55+yrs			
Senior Qtr Pass	\$241		
M-F 80+yrs			
Fall/Winter Pass			
WD only Adult	\$275		
WD only Senior		\$200	
WE/WD	\$375		
No Resrtictions			
Junior pass			
Fall / Winter Pass			\$200
Rental Fees ( Per Person)			
18 Hole Cart	\$15		
9 Hole Cart	\$9		
18 Hole Twilight	\$10		
9 Hole Twilight	\$9		
Trail Fee per cart	\$9		

Pull Cart	\$6
Rental Clubs	\$15

### Cedarcrest Golf Course Spring Summer Rates 2017 Feb-October

	<b>Adult</b>	<b>Senior/Military</b>	<b>Junior</b>
18 Holes WD	\$33	\$26	\$15
18 Holes WE	\$38		
9 Holes WD	\$23	\$20	\$15
Twilight WD	\$23	\$23	\$15
Twilight WE	\$24		
Twi-Late WD/WE	\$15		
Early Bird	\$23		
9 Holes WE after noon	\$25		
18 Hole Playcard	\$300	\$225	
Playcard WE Surcharge	\$5		
Adult Annual	\$1,775		
No Restrictions			
Senior Annual		\$1,155	
M-F 55+yrs			
Senior Qtr Pass		\$241	
M-F 80+yrs			
Junior pass			



Fall / Winter Pass \$200

Rental Fees ( Per Person)

18 Hole Cart	\$15
9 Hole Cart	\$9
18 Hole Twilight	\$10
9 Hole Twilight	\$10
Trail Fee per cart	\$8
Pull Cart	\$6
Rental Clubs	\$15