

## Marysville City Council Work Session

April 2, 2012

7:00 p.m.

City Hall

### Call to Order

### Pledge of Allegiance

### Roll Call

### Committee Reports

### Presentations

- A. Kiwanis Strawberry Festival Activity

### Discussion Items

### Approval of Minutes (Written Comment Only Accepted from Audience.)

- 1. Approval of March 12, 2012, City Council Meeting Minutes.

### Consent

- 2. Approval of March 21, 2012, Claims in the Amount of \$297,438.33; Paid by Check Number's 76006 through 76170 with Check Number's 72450 and 75996 Voided.
- 3. Approval of March 28, 2012, Claims in the Amount of \$604,962.08; Paid by Check Number's 76171 through 76343.
- 4. Approval of March 20, 2012 Payroll in the Amount of \$897,542.72; Paid by Check Number's 25256 through 25295.

### Review Bids

### Public Hearings

### New Business

- 5. Approve the Eight Firework Stand Permit Application Submitted by TNT Fireworks and Approve the One Firework Stand Permit Application Submitted by Western Fireworks.
- 6. Independent Contractor Caretaker Agreement and Lease Agreement with Jonathan Hines for Jennings Memorial Park.
- 7. Independent Contractor Caretaker Agreement and Lease Agreement with Jessie Dodds and Amanda Moscariello of Marysville for the Caretaker Position at Strawberry Fields Park.
- 8. An **Ordinance** of the City of Marysville, Washington, Adopting the 2011 Sewer Comprehensive Plan Pursuant to Chapter 173-240 WAC; and Directing that Said Plan be Docketed in the 2012 GMA Comprehensive Plan Docket Process to be Considered for Adoption as a Part of the Public

## Marysville City Council Work Session

April 2, 2012

7:00 p.m.

City Hall

### New Business

Facilities and Services Element of the Marysville Growth Management Comprehensive Plan.

9. An **Ordinance** of the City of Marysville Amending the 2012 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2881.
10. An **Ordinance** of the City of Marysville, Washington, Amending the City's Development Regulations by Amending Sections 22G.090.170 and 22G.090.380 of MMC Chapter 22G.090, Subdivisions and Short Subdivisions; Amending Section 22G.100.120 of MMC Chapter 22G.100, Binding Site Plan; and Amending Section 22A.010.160 of MMC Chapter 22A.010, General Administration, Related to Tracking Amendments to the City's Uniform Development Code.

### Legal

### Mayor's Business

### Staff Business

### Call on Councilmembers

### Executive Session

#### A. Litigation

#### B. Personnel

#### C. Real Estate

### Adjourn

**Special Accommodations:** The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's Office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

***Work Sessions are for City Council study and orientation - Public Input will be received at the April 12, 2012, City Council meeting.***





**Regular Meeting**  
*March 12, 2012*

**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. The invocation was given by Judi Johnston of Turning Point Community Church. A Marysville Girl Scout troop led the assembly in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Jon Nehring

**Council:** Steve Muller, Carmen Rasmussen, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

**Absent:** None

**Also Present:** Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Administrative Division Manager Robert Dolhanyk, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Community Information Officer Doug Buell, and Recording Secretary Laurie Hugdahl.

**Committee Reports**

Steve Muller reported on the Library Board meeting last Thursday. They had a presentation from Sno-Isle, which is an amazing organization. The library just completed a survey which showed that use of the library is up and satisfaction index of the users of the library is very high. Everyone is very pleased with the library and grateful to have it. June is National Library Month so a proclamation will be requested.

## Presentations

### A. Proclamation: 100th Anniversary of the Girl Scouts

Mayor Nehring read the Proclamation celebrating 100 years of girl scouting and recognizing 2012 as the Year of the Girl and March 11-17, 2012 as Girl Scout Week in the City of Marysville.

### B. Volunteer of the Month

Mayor Nehring recognized the *February Volunteer of the Month*, Ruth Coatley, for more than 30 years and 6,000 hours volunteering in food banks, hospitals and nursing homes to help improve the lives of some of our most vulnerable citizens, while contributing to the betterment of our community. He announced that Ms. Coatley has also been honored as *Volunteer of the Year* in Washington State by the Governor and was the recipient of President Obama's *President's Volunteer Lifetime Service Award* in 2010.

### C. Marysville Historical Society Update

Ken Cage gave an update on the Marysville Historical Society's project to restore two old maps of Marysville which were found in the old Bloom Department Store. The maps were dated in the early 1900's and were really showing their age as they had been left rolled up and spent several years under someone's bed. Thanks to grants from the Hotel Motel Fund and from the Snohomish County Heritage Commission the maps are now in the process of being restored. He distributed pictures of the maps which showed the amount of damage that has occurred over the years. The Historical Society has contracted with Ms. Alice Bear who is the premier Seattle conservator of paper items. He explained the laborious process involved in restoring and preserving these maps.

### D. Tourism Bureau Report

Amy Spain, Executive Director of the Snohomish County Tourism Bureau, explained that tourism in Washington State is big business. Visitors to Washington State spent \$16.4 billion in 2011 to our state's economy and accounted for nearly \$1 billion in taxes. Travel spending actually increased by 5% from 2010 through 2011. She reminded the Council that the State Tourism Office closed last year and the Washington Tourism Alliance (WTA) was formed as a result. The WTA is a private industry whose mission is to sustain Washington State tourism marketing. It is governed and overseen by the tourism industry and is not associated with any state organization. They are currently reviewing other state organizational structures and funding models are being evaluated. Plans and a budget are being developed for a program of work for a three-year program. The state website and content is now managed by the WTA. The state tourism summit will be held on April 5. To support tourism, she encouraged councilmembers to advocate for economic development through tourism, support travel, hold meetings here, invite friends and family to stay in Snohomish County, and utilize the resources at the Bureau.

The effect of tourism in Snohomish County in 2011 was \$8,980 jobs, \$190.8 million payroll, \$13.4 million paid in local taxes and \$48 million in state taxes. Visitor spending in Snohomish County in 2011 was \$797.6 million. Visitors from outside of Washington State generate \$245 of tax revenue for each Washington household. Resident travel within the state generates an additional \$145 in tax revenue per household. The recovery in the travel industry is being led by increased revenues in room rates which saw a 6.8% increase in Washington State over 2010 while room demand increased just 3.3%. Snohomish County fared even better with an 11.4% increase in revenues and a 6.6% increase in demand. She lamented the fact that Snohomish County has the least funded tourism program in Washington State.

Ms. Spain gave a brief overview of 2011 statistics. Advertising generated over 15,000 requests for information. Visitation to the website was up over 28%. Visitors to the Visitor Information Centers were actually down about 6% countywide. The Tourism Bureau achieved over \$140,000 of free media coverage. They booked \$23.4 million of economic impact through the groups they worked with this year. Hotel occupancy levels, ADR, Revenue per Available Room, and Hotel Motel Tax collections were all up this year. The Bureau places a variety of ads in meeting planning, event planning, reunion and sports publications. They generated over 500 requests for information specific to the meetings market. They also received over 14,000 requests for information from leisure travel ads. They conducted 18 familiarization tours for the media, tour operators, and travel planners all over the county. They conducted four sales missions with partners throughout Snohomish County to Vancouver, Portland, Olympia, and Colorado Springs. Those sales missions resulted in almost 50 new leads for the hotels and attractions in the county. The Bureau participated in 16 trade shows generating almost 4500 direct leads and distributed tourism guides throughout all the market segments. They also assisted 43 organizations with convention service planning, itinerary development, and other assistance.

Direct sales efforts resulted in \$14,000 room nights and \$23.4 million of economic impact by year end, which was an increase from 2009 to 2010. The sports market continues to be a significant contributor to the economic impact to our county. She reported that Tammy Dunn, the Sports Marketing Manager, was named *Member of the Year* by the National Association of Sports Commissions and received the *Sports Events* magazine's *Readers' Choice Award* both for the second year in a row. She was also awarded *Sports Planner to Watch for 2011* by *Sports Events* magazine.

Rooms at Par is now called Stay Shop and Save. They had over 11,000 requests for information for that. Media buys are in a variety of publications, all consistently showing the branding. Online ads and search engine optimization continue to grow in relation to the print ads. 50,000 copies of the Visitor Guide were created. 55,000 copies of seasonal calendars and events were also created. They also created four new cyber-tours in 2011. These new guides highlight aviation attractions, the City of Granite Falls, the City of Snohomish, and the Mountain Loop Highway. They also just created one for the City of Everett. As part of the public relations campaign they created and distributed six issues of the *Storyline* for activities and special events that are taking place in the county. They made over 260 media pitches to writers and travel publications and invited

travel writers here for tours and information. All of that resulted in 58 published articles valued over \$440,000 in free media coverage. Key word buys, banner ads, their presence on Destinations to Discover, and social media were very big in 2011. They have five different Facebook pages specific to various market segments – one for the County, one specific to sports, one for weddings, one for meetings and conventions, and one for the Visitor Information Centers of Snohomish County. They are very proud of the partnerships they have supporting the Visitor Information Center programs and of their incredible group of volunteers.

## **Audience Participation**

None

## **Approval of Minutes**

1. Approval of February 13, 2012, City Council Meeting Minutes.

Councilmember Seibert referred to page 2 of 13 under Committee reports. Under his comments, the last bullet which says, “Public Works meetings . . .” should be corrected to, “**SWAC** meetings . . .”

**Motion** made by Councilmember Muller, seconded by Councilmember Wright, to approve the minutes as corrected. **Motion** passed unanimously (7-0).

2. Approval of February 27, 2012, City Council Meeting Minutes.

**Motion** made by Councilmember Wright, seconded by Councilmember Seibert, to approve the minutes as presented. **Motion** passed unanimously (7-0)

## **Consent**

3. Approval of February 22, 2012, Claims in the Amount of \$204,948.98; Paid by Check Number's 75423 through 75575 with Check Number 71383 Voided.
4. Approval of February 29, 2012, Claims in the Amount of \$576,226.33; Paid by Check Number's 75576 through 75710 with Check Number's 72338 and 75349 Voided.
5. Approval of February 17, 2012, Payroll in the Amount of \$783,359.83; Paid by Check Number's 25168 through 25206.
6. Approval of the March 5, 2012 Payroll in the Amount of \$1,367,365.57; Paid by Check Numbers 25207 through 25255.
8. Approve Application for CrossFit Marysville, LLC to Conduct a Special Event on Saturday, March 24, 2012, Including the Street Closure of Columbia Avenue, as Requested by the Applicant.

**Motion** made by Councilmember Vaughan, seconded by Councilmember Rasmussen, to approve Consent Agenda items 3, 4, 5, 6, and 8. **Motion** passed unanimously (7-0)

## Review Bids

9. Authorize Mayor to Award the bid for the Crown Pacific Site Cleanup contract to Skycorp, LTD in the amount of \$92,886.67 including Washington State Sales Tax and approve a management reserve of \$10,000 for a total allocation of \$102,886.67

Director Nielsen said he was excited to get moving on their first Brownfields Grant.

**Motion** made by Councilmember Stevens, seconded by Councilmember Seibert, to authorize the Mayor to award the bid for the Crown Pacific Site Cleanup contract to Skycorp, LTD in the amount of \$92,886.67 including Washington State Sales Tax and approve a management reserve of \$10,000 for a total allocation of \$102,886.67. **Motion** passed unanimously (7-0).

## Public Hearings

None

## New Business

7. Interlocal Agreement for Emergency Management Services with Snohomish County.

**Motion** made by Councilmember Wright, seconded by Councilmember Stevens, to authorize the Mayor to sign the Interlocal Agreement for Emergency Management Services with Snohomish County. **Motion** passed unanimously (7-0).

10. A Resolution Encouraging Citizens of Marysville to Show Support and Compassion for Victims of March 2012 Destructive Tornadoes and Flooding Including Marysville, Indiana, and Flooding in the South and Midwest by Donating to American Red Cross to Aid Storm Victims.

**Motion** made by Councilmember Rasmussen, seconded by Councilmember Seibert, to adopt Resolution No. 2321, A Resolution Encouraging Citizens of Marysville to Show Support and Compassion for Victims of March 2012 Destructive Tornadoes and Flooding Including Marysville, Indiana, and Flooding in the South and Midwest by Donating to American Red Cross to Aid Storm Victims. **Motion** passed unanimously (7-0).

## **Mayor's Business**

- Mayor Nehring commented on the tragic events over the weekend. He thanked those who have rallied to support the family during this time of grief.
- He reported that at the SERS board meeting last Friday they discussed future funding and came up with a strategy that will get us through to 2020. They will be having a briefing from SERS on that at the Cities and Towns Meeting in June. They also discussed a fire code letter that went out to some areas about some radio contact issues.
- The arrival of the USS Nimitz on Friday was a great ceremony and great event as they welcomed about 2700 new sailors to town. Mayor Nehring stated that it was an honor for him to be at that ceremony.

## **Staff Business**

Bob Dolhanyk thanked the staff for keeping the police department in their minds and prayers during this extremely difficult time.

Kevin Nielsen reported that they currently have no roads closed and no localized flooding, but they will continue to battle the wind and the rain.

Sandy Langdon reported that there would be a Finance Committee meeting next Wednesday. Councilmember Seibert stated he would not be able to attend.

Grant Weed stated the need for an Executive Session to discuss five items which were expected to take approximately 20-30 minutes. Three items were concerning the purchase of real property where disclosure could increase the price. Action was expected on two of those items following the Executive Session. There were also two items concerning review of qualifications of an applicant or performance of a public employee. Action was expected on one of those personnel matters.

## **Call on Councilmembers**

Carmen Rasmussen expressed thoughts and prayers for the family of the police officer during this sad time.

Steve Muller reiterated the need to show support with thoughts and prayers.

Steve Muller asked Director Nielsen about a timetable when they would start to bring traffic over Ebey Slough. Director Nielsen replied that it is scheduled for the end of March or beginning of April. He stated they would bring more information as they know it.

Rob Toyer had no comments.

Michael Stevens had no comments.

Jeff Seibert expressed his sympathies for the family of the officer who lost their child.

Donna Wright also expressed her condolences. She asked Chief Smith when the Public Safety meeting would be this month. There was consensus to have it on the 28<sup>th</sup>. Councilmember Seibert stated he would not be able to make it.

Jeff Vaughan reported that he will be out of town on the 21<sup>st</sup> for the Finance Committee meeting. There was consensus to postpone the meeting until the following month.

Mayor Nehring recessed the meeting at 7:57 until 8:05 at which time they reconvened into Executive Session. It was announced that Executive Session would last for 20-30 minutes with action expected on three items.

### **Executive Session**

- A. Litigation
- B. Personnel – 2 items, per RCW 42.30.110(1)(g)
- C. Real Estate - 3 items, per RCW 42.30.110(1)(b)

**Motion** made by Councilmember Seibert, seconded by Councilmember Wright to executed the Settlement Agreement with the Marysville School District regarding 84th Street NE to 88th Street NE as discussed in Executive Session. Motion passed unanimously (7-0).

**Motion** made by Muller, seconded by Councilmember Wright to execute the Real Estate purchase and Sale Agreement for 1702 1<sup>st</sup> Street, Marysville, WA as discussed in Executive Session. Motion passed unanimously (7-0).

**Motion** made by Councilmember Muller, seconded by Councilmember Wright to extend Executive Session to 8:45 p.m. Motion passed unanimously (7-0).

**Motion** made by Councilmember Seibert, seconded by Councilmember Vaugan to execute the Settlement Agreement with Liz Greene as discussed in Executive Session.

### **Adjournment**

Seeing no further business Mayor Nehring adjourned the meeting at 8:45 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

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Mayor  
Jon Nehring

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April O'Brien  
Deputy City Clerk

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: April 9, 2012**

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

<p>RECOMMENDED ACTION:</p> <p>The Finance and Executive Departments recommend City Council approve the <b>March 21, 2012</b> claims in the amount of <b>\$297,438.33</b> paid by <b>Check No.'s 76006 through 76170 with Check No.'s 72450 and 75996 voided.</b></p> <p>COUNCIL ACTION:</p>
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BLANKET CERTIFICATION

**CLAIMS**  
FOR  
**PERIOD-3**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$297,438.33 PAID BY CHECK NO.'S 76006 THROUGH 76170 WITH CHECK NO.'S 72450 AND 75996 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

\_\_\_\_\_  
AUDITING OFFICER DATE

\_\_\_\_\_  
MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9TH DAY OF APRIL 2012.**

\_\_\_\_\_  
COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/15/2012 TO 3/21/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76006	AAA FIRE & SAFETY	FIRE EXTINGUISHERS	WATER FILTRATION PLANT	233.14
76007	ABELL, NANCY	REFRESHMENT REIMBURSEMENT	EXECUTIVE ADMIN	39.28
	ABELL, NANCY		PERSONNEL ADMINISTRATIO	98.27
76008	ALBANO, NANCY	JURY DUTY	COURTS	23.20
76009	ALBERTSONS	SUPPLY REIMBURSEMENT	COMMUNITY CENTER	5.09
	ALBERTSONS		RECREATION SERVICES	32.56
	ALBERTSONS		RECREATION SERVICES	50.74
	ALBERTSONS		COMMUNITY CENTER	57.99
	ALBERTSONS		RECREATION SERVICES	121.38
76010	ALPHA COURIER INC.	COURIER SERVICES	WASTE WATER TREATMENT	137.92
76011	AMERICAN CLEANERS	DRY CLEANING SERVICES	POLICE PATROL	34.69
	AMERICAN CLEANERS		OFFICE OPERATIONS	35.84
	AMERICAN CLEANERS		DETENTION & CORRECTION	45.58
	AMERICAN CLEANERS		POLICE ADMINISTRATION	76.33
	AMERICAN CLEANERS		POLICE INVESTIGATION	136.74
76012	AMSAN SEATTLE	JANITORIAL SUPPLIES-CITY HALL	ADMIN FACILITIES	239.77
	AMSAN SEATTLE	JANITORIAL SUPPLIES-PSB	PUBLIC SAFETY FAC-GENL	252.04
	AMSAN SEATTLE	JANITORIAL SUPPLIES-PW SHOP	MAINT OF GENL PLANT	285.67
	AMSAN SEATTLE	JANITORIAL SUPPLIES-COURT	COURT FACILITIES	378.04
	AMSAN SEATTLE	DEGREASER	ER&R	399.98
	AMSAN SEATTLE	JANITORIAL SUPPLIES-PW ADMIN	UTIL ADMIN	454.99
76013	ARAMARK UNIFORM	LAUNDRY SERVICES	MAINTENANCE	14.28
	ARAMARK UNIFORM	UNIFORM CLEANING	EQUIPMENT RENTAL	28.86
76014	ARLINGTON RV&WELD	HITCH EXTENDER	STORM DRAINAGE	22.20
	ARLINGTON RV&WELD		SEWER MAIN COLLECTION	22.21
76015	ASSOC. OF FIELD OFF.	REGISTRATION-VERMEULEN,A	POLICE PATROL	50.00
76016	ASSOCIATED BAG	SUPPLIES	GENERAL FUND	-7.75
	ASSOCIATED BAG		OFFICE OPERATIONS	97.79
76017	BANK OF AMERICA	SUPPLY REIMBURSEMENT	POLICE ADMINISTRATION	446.99
76018	BANK OF AMERICA	MEAL/TRAINING REIMBURSEMENT	CITY COUNCIL	-119.56
	BANK OF AMERICA		PARK & RECREATION FAC	20.22
	BANK OF AMERICA		PERSONNEL ADMINISTRATIO	20.22
	BANK OF AMERICA		EXECUTIVE ADMIN	80.82
76019	BANK OF AMERICA	REGISTRATION REIMBURSEMENT	ENGR-GENL	400.00
76020	BANK OF AMERICA	MEAL/REGISTRATION REIMBURSEMEN	UTIL ADMIN	49.02
	BANK OF AMERICA		UTIL ADMIN	440.00
76021	BANK OF AMERICA	TRAINING/TRAVEL REIMBURSEMENT	DETENTION & CORRECTION	125.00
	BANK OF AMERICA		DETENTION & CORRECTION	196.62
	BANK OF AMERICA		POLICE PATROL	593.40
76022	BANK OF AMERICA	SUPPLY REIMBURSEMENT	RECREATION SERVICES	40.81
	BANK OF AMERICA		PARK & RECREATION FAC	73.11
	BANK OF AMERICA		PARK & RECREATION FAC	1,068.40
76023	BARRETT, SUZANNE	INSTRUCTOR SERVICES	RECREATION SERVICES	60.00
76024	BENFIELD, PRISCILLA		PARKS-RECREATION	40.00
76025	BERRY NEON SIGN SYST	RELAMP STREET SIGNS-COURT	COURT FACILITIES	212.84
	BERRY NEON SIGN SYST		ADMIN FACILITIES	212.84
76026	BIGLER, PATRICIA	JURY DUTY	COURTS	27.60
76027	BISSON, CRISTA	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	40.00
76028	BOCANEGRA, SCOTT	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
76029	BOYD, RAE	INMATE MEDICAL SERVICES	DETENTION & CORRECTION	1,895.00
76030	BRANOM INSTRUMENT CO	FLOWMETER VERIFICATION	WASTE WATER TREATMENT	268.35
	BRANOM INSTRUMENT CO		SOURCE OF SUPPLY	771.52
	BRANOM INSTRUMENT CO		SEWER LIFT STATION	771.53
	BRANOM INSTRUMENT CO		WATER RESERVOIRS	1,543.04
76031	BRIDGESTONE	FIRESTONE TIRES (4)	EQUIPMENT RENTAL	412.68
	BRIDGESTONE		EQUIPMENT RENTAL	412.68
76032	BRK MANAGEMENT SRVCS	EHM	DETENTION & CORRECTION	43.50

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/15/2012 TO 3/21/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76033	BUILDERS EXCHANGE	PUBLISH PROJECTS ONLINE	COMMUNITY DEVELOPMENT	62.00
76034	BURT, AMY	REFUND	PARKS-RECREATION	35.00
76035	CAPTAIN DIZZYS EXXON	CAR WASHES	ANIMAL CONTROL	9.00
	CAPTAIN DIZZYS EXXON		POLICE PATROL	148.50
76036	CARRS ACE	MISC. SUPPLIES FOR SIGN SHOP	TRANSPORTATION MANAGEM	183.25
76037	CASCADE MACHINERY	REPLACEMENT FAN-AIR TEK AIR DR	WASTE WATER TREATMENT	48.51
76038	CEMEX	CLASS B ASPHALT	SEWER MAIN COLLECTION	141.72
76039	CH2M HILL INC	PROFESSIONAL SERVICES	WASTE WATER TREATMENT	10,000.00
76040	CLEAR IMAGE PHOTOGRA	INSTRUCTOR SERVICES	RECREATION SERVICES	283.50
76041	COLBY, KATHY	REFUND	PARKS-RECREATION	29.00
76042	COMMERCIAL FIRE	FIRE EXTINGUISHER SERVICE	ER&R	27.50
76043	COOP SUPPLY	REFLECTORS	PARK & RECREATION FAC	5.84
	COOP SUPPLY	SOCKET ADAPTER	PARK & RECREATION FAC	6.51
76044	CORPORATE OFFICE SPL	WYPALL WIPES	ER&R	91.17
76045	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	1,727.32
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	1,847.52
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	1,940.12
76046	CRIMINAL JUSTICE	REGISTRATION-ALLEN, D.	POLICE PATROL	50.00
76047	CUSTOM COMFORT HOMES	RECOVERY CONTRACT #261-SEWER	WATER/SEWER OPERATION	11,993.12
76048	DAURIE, STEPHANIE	JURY DUTY	COURTS	21.00
76049	DB SECURE SHRED	SHREDDING SERVICES	PERSONNEL ADMINISTRATIO	19.13
	DB SECURE SHRED		POLICE INVESTIGATION	45.75
	DB SECURE SHRED		DETENTION & CORRECTION	45.75
	DB SECURE SHRED		OFFICE OPERATIONS	45.75
	DB SECURE SHRED		POLICE PATROL	46.17
76050	DEAVER ELECTRIC	PUD STREET LIGHT REPAIR	STREET LIGHTING	600.02
76051	DELL	2ND MONITOR REPLACEMENT	IS REPLACEMENT ACCOUNTS	154.55
76052	DEMUYNCK, CATHRYN	JURY DUTY	COURTS	32.00
76053	DICKS TOWING	TOWING EXPENSE MP 12-1262	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP 12-1532	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP 12-1583	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP 12-1650	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP 12-935	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP 12-946	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP12-1261	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP12-1392	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE MP12-1421	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE	EQUIPMENT RENTAL	70.59
	DICKS TOWING	TOWING EXPENSE MP 12-884	POLICE PATROL	70.59
76054	DRUG BUY FUND	REPLENISH DRUG BUY FUND	POLICE PATROL	1,500.00
76055	DUEMELL, PATRICIA	WELLNESS-GO CHALLENGE SUPPLIES	PERSONNEL ADMINISTRATIO	186.73
76056	E&E LUMBER	CONCRETE	PARK & RECREATION FAC	3.20
	E&E LUMBER	HAMMER BIT	PARK & RECREATION FAC	9.55
	E&E LUMBER	FLUTED MASONRY	STORM DRAINAGE MAINTEN/	10.75
	E&E LUMBER	BRUSH, PLASTIC	PARK & RECREATION FAC	15.40
	E&E LUMBER	WINTER BAR/CHAIN OIL	MAINTENANCE	26.04
	E&E LUMBER	PADLOCKS	MAINT OF GENL PLANT	30.94
	E&E LUMBER	1X4'S	WATER DIST MAINS	32.58
	E&E LUMBER	LUMBER	STORM DRAINAGE MAINTEN/	38.23
	E&E LUMBER		PARK & RECREATION FAC	66.68
	E&E LUMBER	MISC. SUPPLIES FOR SIGN SHOP	TRANSPORTATION MANAGEM	139.54
	E&E LUMBER	STEPLADDERS (2)	PARK & RECREATION FAC	304.06
76057	EAST JORDAN IRON WOR	SEWER LID LOCK DOWNS	SEWER MAIN COLLECTION	49.52
76058	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00

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76058	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	127.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	170.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	180.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	180.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	383.00
76059	ELECTRONIC SYSTEMS	RADIO PARTS	WATER DIST MAINS	1,933.83
76060	ENVIRONMENTAL RES	PH SAMPLE	WATER/SEWER OPERATION	-8.92
	ENVIRONMENTAL RES		WASTE WATER TREATMENT	112.64
76061	EVERETT MUNICIPAL	BAIL POSTED	GENERAL FUND	250.00
76062	FIRE PROTECTION,INC	SPRINKLER REPAIR	LIBRARY-GENL	2,258.88
76063	FORSLOF, WALLACE	SWAT EQUIPMENT REIMBURSEMENT	DRUG ENFORCEMENT	-31.45
	FORSLOF, WALLACE		DRUG ENFORCEMENT	397.13
76064	FRED MEYER	CLEANING SUPPLIES	STORM DRAINAGE	107.74
76065	FTRS, LLC	PROFESSIONAL SERVICES	PARK & RECREATION FAC	76.50
	FTRS, LLC		SOLID WASTE OPERATIONS	169.96
	FTRS, LLC		UTIL ADMIN	249.21
	FTRS, LLC		GENERAL SERVICES - OVERT	452.25
76066	FURNARI, KIM	WITNESS FEES	MUNICIPAL COURTS	26.25
76067	GALLS INC	SUPPLIES	POLICE PATROL	66.13
76068	GARMIRE IRON WORKS	PEDESTRIAN PUSH BUTTON EXTENSI	TRANSPORTATION MANAGEM	118.47
76069	GENERAL CHEMICAL	ALUMINUM SULFATE	WASTE WATER TREATMENT	4,154.07
	GENERAL CHEMICAL		WASTE WATER TREATMENT	4,154.07
76070	GOVCONNECTION INC	CD 2ND MONITOR VIDEO CARD	UTIL ADMIN	43.44
76071	GRAINGER	SUMP PUMP & CORD SET	COMMUNITY CENTER	283.84
	GRAINGER	ROUND RECEPTACLE	PUBLIC SAFETY FAC-GENL	392.80
76072	GRAYBAR ELECTRIC CO	LAMP COVER	PUBLIC SAFETY FAC-GENL	3.91
76073	GREEN RIVER CC	REGISTRATION-COBB	UTIL ADMIN	175.00
	GREEN RIVER CC	REGISTRATION-NEWMAN	TRAINING	175.00
	GREEN RIVER CC	REGISTRATION-ZAHNOW	UTIL ADMIN	360.00
76074	GREENSHIELDS	ROAD FLARES	POLICE PATROL	220.14
76075	GROUP HEALTH	HEP B SHOTS	EXECUTIVE ADMIN	469.20
76076	H.B. JAEGER COMPANY	GREASE	HYDRANTS	106.70
76077	HACH COMPANY	NUTRIENT BFR SOLN	WASTE WATER TREATMENT	192.60
	HACH COMPANY	TENSETT PIPET	WATER QUAL TREATMENT	295.33
76078	HD FOWLER COMPANY	BRASS HARDWARE	WATER/SEWER OPERATION	16.49
	HD FOWLER COMPANY	SPANNER WRENCH	ER&R	58.33
	HD FOWLER COMPANY		ER&R	58.33
	HD FOWLER COMPANY	BALL VALVES	WATER/SEWER OPERATION	119.86
	HD FOWLER COMPANY	3/4" SWIVEL COUPLINGS	WATER/SEWER OPERATION	134.55
	HD FOWLER COMPANY	BRASS HARDWARE	WATER/SEWER OPERATION	217.57
	HD FOWLER COMPANY	BALL VALVES/BRASS HARDWARE	WATER/SEWER OPERATION	436.71
	HD FOWLER COMPANY	SEWER REPAIR PARTS	SEWER MAIN COLLECTION	490.93
76079	HEISS, JOHN	JURY DUTY	COURTS	26.50
76080	HILINE	HEAVY DUTY TAPE	STREET LIGHTING	65.35
	HILINE	O-RINGS	WATER SERVICES	320.28

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76081	INFORMATION SERVICES	TELECOMMUNICATIONS	OFFICE OPERATIONS	1,121.80
76082	INTERSTATE AUTO PART	MISC.BULBS,WIRE TIES & CRIMPER	EQUIPMENT RENTAL	166.06
	INTERSTATE AUTO PART	LED DRIVING LIGHT	EQUIPMENT RENTAL	325.69
76083	JET PLUMBING	SERVICE CALL	COMMUNITY CENTER	271.50
76084	JUSTICE SYSTEMS CORP	SEMI-ANNUAL PM SERVICE	PUBLIC SAFETY FAC-GENL	2,139.42
76085	KESSELRINGS	SWAT EQUIPMENT	DRUG ENFORCEMENT	703.19
76086	KUEST, DAVID	JURY DUTY	COURTS	13.30
76087	KWANT, ALLEN JR	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	50.00
76088	LAVA MARKETING GROUP	RANGE FINDER	GOLF COURSE	202.07
76089	LES SCHWAB TIRE CTR	SERVICE CALL	EQUIPMENT RENTAL	39.09
76090	LICENSING, DEPT OF	BRITTON, DEVIN (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	CHAMPAGNE, SHIRLEY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GRIM, CARL (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HARPER, EDWARD (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HAYNES, MICHAEL (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	THURMOND, DAVID (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	DEYOUNG, THOMAS (LATE RENEWAL)	GENERAL FUND	21.00
76091	LOWES HIW INC	TAMPER/WEATHER GFCI RECTP	PUMPING PLANT	40.71
76092	MADCITYBUZZ LLC	ADVERTISING	PRO-SHOP	300.00
76093	MARCEAU, MARIT	REFUND	PARKS-RECREATION	48.00
76094	MARYSVILLE AWARDS	AWARD/ENGRAVING	POLICE PATROL	333.29
76095	MARYSVILLE SCHOOL	FACILITY USAGE-TOTEM MS	RECREATION SERVICES	81.00
76096	MARYSVILLE, CITY OF	WTR/SWR-6802 84TH ST NE	PRO-SHOP	180.26
76097	MASSEE, DIANE	JURY DUTY	COURTS	14.40
76098	MAYNARD, SELMA		COURTS	15.50
76099	MCCAIN TRAFFIC SPLY	REPLACEMENT SIGNAL CONTROLLERS	TRANSPORTATION MANAGEM	53,470.30
76100	MCVAYS MOBILE WELD	MISC. VALVE	WATER SUPPLY MAINS	399.65
	MCVAYS MOBILE WELD	VALVE EXTENSIONS	WATER DIST MAINS	399.65
76101	MESSERLY, CONNIE	SUPPLY REIMBURSEMENT	PERSONNEL ADMINISTRATIO	20.00
76102	MICROFLEX INC	TAX AUDIT PROGRAM-FEB.2012	FINANCE-GENL	23.53
76103	MIRANDA, AMELIA	DIRECTOR'S RETREAT LUNCHEON	GENERAL FUND	-9.72
	MIRANDA, AMELIA		EXECUTIVE ADMIN	147.67
76104	MITCHELL, ANNE	REFUND	PARKS-RECREATION	29.00
76105	MONTEREY CLUB	SWEATSHIRTS	GOLF COURSE	403.14
76106	MUNOZ, JESSICA & PET	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	49.00
76107	MURRAY, JONATHAN	MONTHLY CARETAKER SERVICES	GMA - STREET	2,400.00
76108	NATIONAL SAFETY INC	REPAIR AIR MONITOR	SEWER SERV MAINT	84.96
76109	NELSON PETROLEUM	MOTOR OIL	MAINTENANCE	976.89
	NELSON PETROLEUM	ENGINE & HYDRAULIC OIL	ER&R	1,331.89
76110	NEWFIELDS COMPANIES	LAB ANALYSIS	WASTE WATER TREATMENT	750.00
76111	NORTH COUNTY OUTLOOK	ADVERTISING-KBCC	COMMUNITY CENTER	100.00
76112	NORTON, WORTH	EXPENSE REIMBURSEMENT	COMPUTER SERVICES	141.17
	NORTON, WORTH		COMPUTER SERVICES	165.15
	NORTON, WORTH		COMPUTER SERVICES	373.49
76113	OETTEL, SANDY	WATER/SEWER CONSERVATION REBAT	UTIL ADMIN	50.00
76114	OFFICE DEPOT	OFFICE SUPPLIES	OFFICE OPERATIONS	7.73
	OFFICE DEPOT		OFFICE OPERATIONS	25.41
	OFFICE DEPOT		POLICE INVESTIGATION	38.10
	OFFICE DEPOT		POLICE PATROL	69.42
	OFFICE DEPOT		OFFICE OPERATIONS	82.62
	OFFICE DEPOT		POLICE PATROL	136.86
	OFFICE DEPOT		POLICE PATROL	213.56
76115	OGDEN, ERIK	JURY DUTY	COURTS	15.66
76116	OKANOGAN COUNTY JAIL	INMATE HOUSING-FEB. 2012	DETENTION & CORRECTION	12,596.19
76117	OPPOCHER, SCOTT	REFUND	PARKS-RECREATION	150.00
76118	PACIFIC POWER BATTER	MISC.PARTS-WINCH INSTALL	STORM DRAINAGE	171.93
	PACIFIC POWER BATTER		SEWER MAIN COLLECTION	171.93

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76119	PACIFIC POWER PROD.	GASKET KIT, OIL-VALVE SEAL	MAINTENANCE	180.46
	PACIFIC POWER PROD.	BLADES	PARK & RECREATION FAC	228.61
76120	PARTS STORE, THE	CREDIT	EQUIPMENT RENTAL	-59.73
	PARTS STORE, THE	LOWER BALL JOINT,COOLER LINE	EQUIPMENT RENTAL	6.97
	PARTS STORE, THE	MARKER LIGHT GROMMET	EQUIPMENT RENTAL	7.56
	PARTS STORE, THE	GREASE GUN & HOSE	HYDRANTS	33.34
	PARTS STORE, THE	FILTERS	PARK & RECREATION FAC	95.52
	PARTS STORE, THE	BELTS & FILTERS	MAINTENANCE	109.10
	PARTS STORE, THE	LOWER BALL JOINT,COOLER LINE	EQUIPMENT RENTAL	120.11
	PARTS STORE, THE	FRONT BRAKE CALIPERS	EQUIPMENT RENTAL	184.06
76121	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	80.95
	PETROCARD SYSTEMS		STORM DRAINAGE	109.47
	PETROCARD SYSTEMS		BUILDING MAINTENANCE	161.60
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	362.04
	PETROCARD SYSTEMS		PARK & RECREATION FAC	433.91
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	2,746.15
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,937.98
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,999.06
	PETROCARD SYSTEMS		POLICE PATROL	7,859.72
76122	PING	DRIVER & FW METAL	GOLF COURSE	345.17
76123	PNPCA NW WA	MEMBERSHIP DUES (8)	WASTE WATER TREATMENT	80.00
76124	PROGRESSIVE BUSINESS	SUBSCRIPTION RENEWAL	FINANCE-GENL	230.00
76125	PUD	ACCT #2024-6102-6	MAINT OF GENL PLANT	46.14
	PUD	ACCT #2009-7395-6	SEWER LIFT STATION	46.56
	PUD	ACCT #2011-4215-5	TRANSPORTATION MANAGEN	66.47
	PUD	ACCT #2004-9950-7	PARK & RECREATION FAC	81.52
	PUD	ACCT #2004-9984-6	PARK & RECREATION FAC	81.52
	PUD	ACCT #2004-4880-1	TRANSPORTATION MANAGEN	117.62
	PUD	ACCT #2016-2888-0	WASTE WATER TREATMENT	429.93
	PUD	ACCT #2015-8728-4	WASTE WATER TREATMENT	1,609.46
	PUD	ACCT #2021-7733-3	MAINT OF GENL PLANT	1,666.58
	PUD	ACCT #2016-3968-9	MAINT OF GENL PLANT	3,089.86
76126	PUGET SOUND ENERGY	ACCT #856-208-715-8	NON-DEPARTMENTAL	37.05
	PUGET SOUND ENERGY	ACCT #433-744-084-8 DELTA BLDG	NON-DEPARTMENTAL	92.05
	PUGET SOUND ENERGY	ACCT.# 616-190-400-5	COMMUNITY CENTER	99.86
	PUGET SOUND ENERGY	ACCT #433-744-264-6	PRO-SHOP	111.04
	PUGET SOUND ENERGY	ACCT # 922-456-500-3	MAINT OF GENL PLANT	141.22
	PUGET SOUND ENERGY	ACCT #549-775-008-2 CITY HALL	ADMIN FACILITIES	547.21
	PUGET SOUND ENERGY	ACCT #835-819-211-3	COURT FACILITIES	555.87
	PUGET SOUND ENERGY	ACCT. # 435-851-700-3	MAINT OF GENL PLANT	934.88
	PUGET SOUND ENERGY	ACCT #753-901-800-7	PUBLIC SAFETY FAC-GENL	1,179.63
76127	RAILROAD MANAGEMENT	PIPELINE CROSSING	UTIL ADMIN	120.79
	RAILROAD MANAGEMENT		UTIL ADMIN	120.79
	RAILROAD MANAGEMENT		UTIL ADMIN	120.79
	RAILROAD MANAGEMENT		UTIL ADMIN	120.79
	RAILROAD MANAGEMENT		UTIL ADMIN	120.79
	RAILROAD MANAGEMENT		UTIL ADMIN	120.79
	RAILROAD MANAGEMENT	PIPELINE ENCROACHMENTS	UTIL ADMIN	515.00
76128	RANGEL, EMMELINDA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
76129	READ, BARBARA	JURY DUTY	COURTS	18.80
76130	RIKER, KARA		COURTS	17.70
76131	ROTH, ERIN	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
76132	RSC EQUIPMENT RENTAL	SUPPLIES-BIKE RACK INSTALLATIO	PARK & RECREATION FAC	127.77
76133	RUNDUS, LISA	REFUND	PARKS-RECREATION	48.00
76134	SALINAS, ERIKA	RENTAL DEPOSIT PARTIAL REFUND	GENERAL FUND	50.00
76135	SCIENTIFIC SUPPLY	NITRIC ACID	WASTE WATER TREATMENT	291.10
76136	SDM ADVISORS	FINANCIAL ADVISORY SERVICES	GMA - STREET	2,000.00



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76136	SDM ADVISORS	FINANCIAL ADVISORY SERVICES	GMA - STREET	4,000.00
76137	SIEMENS ENERGY	TRANSMITTER	SEWER LIFT STATION	1,330.45
76138	SIX ROBBLEES INC	HOOK MOUNT FOR HITCH #J023	GENERAL SERVICES - OVERH	60.50
76139	SMITH, HEATHER	JURY DUTY	COURTS	21.53
76140	SNO CO PUBLIC WORKS	BRIDGE INSPECTION	ENGR-GENL	131.42
76141	SNO CO TREASURER	INMATE HOUSING-FEB. 2012	DETENTION & CORRECTION	13,558.36
76142	SNOPAC	DISPATCH SERVICES	COMMUNICATION CENTER	73,905.92
76143	SNYDER, CANON	DJ SERVICES-FATHER/DAUGHTER DA	RECREATION SERVICES	600.00
76144	SONITROL	SECURITY SERVICES	PUBLIC SAFETY FAC-GENL	97.00
	SONITROL		PARK & RECREATION FAC	128.00
	SONITROL		COMMUNITY CENTER	138.00
	SONITROL		WATER FILTRATION PLANT	238.25
	SONITROL		WASTE WATER TREATMENT	238.41
	SONITROL		ADMIN FACILITIES	323.00
	SONITROL		UTIL ADMIN	406.00
76145	SOUND PUBLISHING	CALL FOR BIDS	EQUIPMENT RENTAL	89.80
	SOUND PUBLISHING		COMMUNITY DEVELOPMENT	193.10
76146	SOUND SAFETY	SAFETY GLASSES	ER&R	33.28
	SOUND SAFETY	GLOVES	ER&R	34.54
	SOUND SAFETY	JEANS-SCHOOLCRAFT	UTIL ADMIN	103.85
	SOUND SAFETY	JEANS-STAIR	UTIL ADMIN	111.21
	SOUND SAFETY	JEANS-POTTER	UTIL ADMIN	118.26
	SOUND SAFETY	JEANS-KING, TIM	UTIL ADMIN	136.94
	SOUND SAFETY	GLOVES	ER&R	180.37
	SOUND SAFETY	JACKETS & TWILL SHIRTS	ER&R	447.39
	SOUND SAFETY	HOODED SWEATSHIRTS	ER&R	485.77
	SOUND SAFETY		ER&R	485.77
76147	SPELLMAN, JEANNE	JURY DUTY	COURTS	15.22
76148	STATE PATROL	BACKGROUND CHECKS-FEB.2012	PERSONNEL ADMINISTRATIO	220.00
76149	STOP TECH INC.	SUPPLIES	POLICE PATROL	67.55
76150	SWICK-LAFAVE, JULIE	WELLNESS CAMPAIGN SUPPLIES	GENERAL FUND	-40.85
	SWICK-LAFAVE, JULIE		PERSONNEL ADMINISTRATIO	515.82
76151	TAYLORMADE	PENTA GOLF BALLS	GOLF COURSE	102.51
76152	TAYOR, CHRISTINE	REFUND	PARKS-RECREATION	29.00
76153	TEXTRON FINANCIAL	EZ GO CART LEASE	MAINTENANCE	435.00
76154	TIRE DIST SYSTEMS	TIRES	EQUIPMENT RENTAL	623.93
76155	TITLEIST	HATS	GOLF COURSE	155.72
	TITLEIST	GLOVES	GOLF COURSE	477.63
76156	UNITED PARCEL SERVIC	SHIPPING EXPENSE/LATE FEE	COMMUNITY DEVELOPMENT	14.38
	UNITED PARCEL SERVIC	SHIPPING EXPENSE/LATE FEES	EQUIPMENT RENTAL	26.12
76157	VERIZON/FRONTIER	LONG DISTANCE	CRIME PREVENTION	0.71
	VERIZON/FRONTIER		ANIMAL CONTROL	0.98
	VERIZON/FRONTIER		SOLID WASTE CUSTOMER E>	1.43
	VERIZON/FRONTIER		BUILDING MAINTENANCE	1.59
	VERIZON/FRONTIER		PURCHASING/CENTRAL STOF	1.84
	VERIZON/FRONTIER		CITY CLERK	2.57
	VERIZON/FRONTIER		YOUTH SERVICES	2.74
	VERIZON/FRONTIER		LEGAL-GENL	2.96
	VERIZON/FRONTIER		RECREATION SERVICES	4.65
	VERIZON/FRONTIER		STORM DRAINAGE	6.05
	VERIZON/FRONTIER		GOLF ADMINISTRATION	6.30
	VERIZON/FRONTIER		PERSONNEL ADMINISTRATIO	8.26
	VERIZON/FRONTIER		COMMUNITY CENTER	9.13
	VERIZON/FRONTIER		EQUIPMENT RENTAL	9.66
	VERIZON/FRONTIER		LEGAL - PROSECUTION	14.35
	VERIZON/FRONTIER		FINANCE-GENL	14.36
	VERIZON/FRONTIER		GENERAL SERVICES - OVERH	16.74

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76157	VERIZON/FRONTIER	LONG DISTANCE	COMMUNITY DEVELOPMENT-	19.70
	VERIZON/FRONTIER		UTILITY BILLING	20.45
	VERIZON/FRONTIER		EXECUTIVE ADMIN	20.52
	VERIZON/FRONTIER		POLICE ADMINISTRATION	20.95
	VERIZON/FRONTIER		ENGR-GENL	25.51
	VERIZON/FRONTIER		UTIL ADMIN	30.16
	VERIZON/FRONTIER		MUNICIPAL COURTS	30.72
	VERIZON/FRONTIER		OFFICE OPERATIONS	31.36
	VERIZON/FRONTIER		POLICE INVESTIGATION	33.94
	VERIZON/FRONTIER		WASTE WATER TREATMENT	34.05
	VERIZON/FRONTIER		COMPUTER SERVICES	34.17
	VERIZON/FRONTIER		PARK & RECREATION FAC	36.18
	VERIZON/FRONTIER		DETENTION & CORRECTION	37.12
	VERIZON/FRONTIER	ACCT. # 03 0275 1093675586 10	TRAFFIC CONTROL DEVICES	50.58
	VERIZON/FRONTIER	LONG DISTANCE	POLICE PATROL	51.85
	VERIZON/FRONTIER	ACCT. # 03 0275 1075678927 08	TRAFFIC CONTROL DEVICES	53.04
	VERIZON/FRONTIER	ACCT #POLE BLDG	POLICE PATROL	54.40
	VERIZON/FRONTIER	LONG DISTANCE	COMMUNITY DEVELOPMENT-	72.45
76158	VERIZON/FRONTIER	ACCT.# 971967546-0001	CRIME PREVENTION	30.25
	VERIZON/FRONTIER		ANIMAL CONTROL	33.82
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	43.01
	VERIZON/FRONTIER		LEGAL-GENL	43.01
	VERIZON/FRONTIER		STORM DRAINAGE	43.01
	VERIZON/FRONTIER		COMPUTER SERVICES	43.01
	VERIZON/FRONTIER		EXECUTIVE ADMIN	49.78
	VERIZON/FRONTIER		UTILITY BILLING	49.78
	VERIZON/FRONTIER		SOLID WASTE CUSTOMER E	49.78
	VERIZON/FRONTIER		GOLF ADMINISTRATION	49.78
	VERIZON/FRONTIER		EQUIPMENT RENTAL	49.78
	VERIZON/FRONTIER		BUILDING MAINTENANCE	49.78
	VERIZON/FRONTIER		ENGR-GENL	55.16
	VERIZON/FRONTIER		FINANCE-GENL	55.16
	VERIZON/FRONTIER		RECREATION SERVICES	55.16
	VERIZON/FRONTIER		PARK & RECREATION FAC	55.16
	VERIZON/FRONTIER		PERSONNEL ADMINISTRATIO	55.16
	VERIZON/FRONTIER		GENERAL SERVICES - OVER	55.16
	VERIZON/FRONTIER		WASTE WATER TREATMENT	65.16
	VERIZON/FRONTIER		YOUTH SERVICES	67.64
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	74.67
	VERIZON/FRONTIER		RECREATION SERVICES	74.67
	VERIZON/FRONTIER		UTIL ADMIN	86.04
	VERIZON/FRONTIER		STORM DRAINAGE	99.56
	VERIZON/FRONTIER		EXECUTIVE ADMIN	110.32
	VERIZON/FRONTIER		LEGAL - PROSECUTION	110.60
	VERIZON/FRONTIER		OFFICE OPERATIONS	121.00
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	124.45
	VERIZON/FRONTIER		PARK & RECREATION FAC	124.45
	VERIZON/FRONTIER		STORM DRAINAGE	125.70
	VERIZON/FRONTIER		UTIL ADMIN	165.48
	VERIZON/FRONTIER		WASTE WATER TREATMENT	171.01
	VERIZON/FRONTIER		ENGR-GENL	190.73
	VERIZON/FRONTIER		DETENTION & CORRECTION	211.75
	VERIZON/FRONTIER		POLICE INVESTIGATION	234.17
	VERIZON/FRONTIER		POLICE ADMINISTRATION	236.91
	VERIZON/FRONTIER		POLICE ADMINISTRATION	249.81
	VERIZON/FRONTIER		GENERAL SERVICES - OVER	298.68
	VERIZON/FRONTIER		COMPUTER SERVICES	334.18



**CITY OF MARYSVILLE  
 INVOICE LIST  
 FOR INVOICES FROM 3/15/2012 TO 3/21/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76158	VERIZON/FRONTIER	ACCT.# 971967546-0001	UTIL ADMIN	503.96
	VERIZON/FRONTIER		POLICE PATROL	1,384.89
	VERIZON/FRONTIER		TRIBAL GAMING-GENL	1,849.43
76159	VERIZON/FRONTIER	ACCT.#030211106446578403	COMMUNITY DEVELOPMENT-	16.83
	VERIZON/FRONTIER		CRIME PREVENTION	27.83
	VERIZON/FRONTIER		ANIMAL CONTROL	27.83
	VERIZON/FRONTIER		LEGAL-GENL	27.83
	VERIZON/FRONTIER		PURCHASING/CENTRAL STOF	27.83
	VERIZON/FRONTIER		CITY CLERK	55.67
	VERIZON/FRONTIER		YOUTH SERVICES	55.67
	VERIZON/FRONTIER		COMMUNITY CENTER	55.67
	VERIZON/FRONTIER		SOLID WASTE CUSTOMER E>	55.67
	VERIZON/FRONTIER		BUILDING MAINTENANCE	55.67
	VERIZON/FRONTIER		PERSONNEL ADMINISTRATIO	83.50
	VERIZON/FRONTIER		STORM DRAINAGE	83.50
	VERIZON/FRONTIER		GOLF ADMINISTRATION	83.50
	VERIZON/FRONTIER		EQUIPMENT RENTAL	83.50
	VERIZON/FRONTIER		EXECUTIVE ADMIN	139.17
	VERIZON/FRONTIER		FINANCE-GENL	139.17
	VERIZON/FRONTIER		LEGAL - PROSECUTION	139.17
	VERIZON/FRONTIER		RECREATION SERVICES	139.17
	VERIZON/FRONTIER		PARK & RECREATION FAC	139.17
	VERIZON/FRONTIER		COMPUTER SERVICES	139.17
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	167.00
	VERIZON/FRONTIER		POLICE ADMINISTRATION	222.67
	VERIZON/FRONTIER		POLICE INVESTIGATION	222.67
	VERIZON/FRONTIER		UTILITY BILLING	250.51
	VERIZON/FRONTIER		GENERAL SERVICES - OVERF	250.51
	VERIZON/FRONTIER		ENGR-GENL	278.34
	VERIZON/FRONTIER		MUNICIPAL COURTS	306.18
	VERIZON/FRONTIER		OFFICE OPERATIONS	306.18
	VERIZON/FRONTIER		WASTE WATER TREATMENT	306.18
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	389.68
	VERIZON/FRONTIER		DETENTION & CORRECTION	389.68
	VERIZON/FRONTIER		UTIL ADMIN	528.85
	VERIZON/FRONTIER		POLICE PATROL	1,141.20
76160	VERIZON/FRONTIER	ACCT#-36065852920604075	PERSONNEL ADMINISTRATIO	55.57
	VERIZON/FRONTIER	ACCT. # 36065347410509955	WASTE WATER TREATMENT	65.48
	VERIZON/FRONTIER	ACCT# 25301756710602035	UTIL ADMIN	75.29
	VERIZON/FRONTIER	ACCT#-36065852920604075	MUNICIPAL COURTS	209.08
	VERIZON/FRONTIER	ACCT #25301134240809105	CENTRAL SERVICES	663.96
76161	VINSON, DANIEL	SUPPLY/TRAINING REIMBURSEMENT	POLICE INVESTIGATION	78.15
	VINSON, DANIEL		POLICE PATROL	85.22
76162	WAPRO	REGISTRATION-HESS	CITY CLERK	125.00
76163	WEST PAYMENT CENTER	WEST INFORMATION CHARGES	LEGAL - PROSECUTION	610.06
76164	WHITE CAP CONSTRUCT	SETPACE EPOXY	GENERAL FUND	-19.69
	WHITE CAP CONSTRUCT	SAFETY EQUIPMENT	PARK & RECREATION FAC	71.88
	WHITE CAP CONSTRUCT	SETPACE EPOXY	PARK & RECREATION FAC	249.59
76165	WILBUR-ELLIS	SPEED ZONE, UREA GRANULAR, ETC	PARK & RECREATION FAC	784.48
	WILBUR-ELLIS	HOIST,PROXY, ETC.	MAINTENANCE	838.87
76166	WILDS, NANCY	REFUND	PARKS-RECREATION	48.00
76167	WILTBERGER, PAUL	JURY DUTY	COURTS	26.50
76168	WOODMANSEE, LAUREN	INSTRUCTOR SERVICES	RECREATION SERVICES	203.00
76169	ZAHNOW, BRAD	TRAVEL REIMBURSEMENT	UTIL ADMIN	207.86
76170	ZEE MEDICAL SERVICE	FIRST AID RE-SUPPLY-COURT	COURT FACILITIES	102.64

WARRANT TOTAL:

**304,614.97**

DATE: 3/20/2012  
TIME: 11:56:33AM

**CITY OF MARYSVILLE**  
**INVOICE LIST**  
**FOR INVOICES FROM 3/15/2012 TO 3/21/2012**

PAGE: 9

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
			LESS VOID:	
			CHECK # 72450 CHECK LOST IN MAIL	(80.00)
			CHECK # 75996 INITIATOR ERROR	(7096.64)
				<b><u>297,438.33</u></b>

REASON FOR VOIDS:

- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST IN MAIL
- UNCLAIMED PROPERTY

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: April 9, 2012**

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

<p><b>RECOMMENDED ACTION:</b></p> <p>The Finance and Executive Departments recommend City Council approve the <b>March 28, 2012</b> claims in the amount of <b>\$604,962.08</b> paid by <b>Check No.'s 76171 through 76343.</b></p> <p><b>COUNCIL ACTION:</b></p>
---

BLANKET CERTIFICATION  
**CLAIMS**  
FOR  
**PERIOD-3**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$604,962.08 PAID BY CHECK NO.'S 76171 THROUGH 76343** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

\_\_\_\_\_  
AUDITING OFFICER DATE

\_\_\_\_\_  
MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9TH DAY OF APRIL 2012.**

\_\_\_\_\_  
COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76171	REVENUE, DEPT OF	SALES & USE TAX-FEB.2012	COMMUNITY DEVELOPMENT-	1.50
	REVENUE, DEPT OF		CITY CLERK	2.02
	REVENUE, DEPT OF		POLICE ADMINISTRATION	15.35
	REVENUE, DEPT OF		CITY STREETS	51.15
	REVENUE, DEPT OF		ER&R	123.81
	REVENUE, DEPT OF		PRO-SHOP	155.73
	REVENUE, DEPT OF		DRUG ENFORCEMENT	173.39
	REVENUE, DEPT OF		GENERAL FUND	809.54
	REVENUE, DEPT OF		GOLF COURSE	2,878.42
	REVENUE, DEPT OF		RECREATION SERVICES	4,017.37
	REVENUE, DEPT OF		STORM DRAINAGE	6,700.79
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	27,576.80
	REVENUE, DEPT OF		UTIL ADMIN	53,805.71
76172	ABELS, BRAD	JURY DUTY	COURTS	12.75
76173	ALDERWOOD AUTO	DOOR REPAIR	POLICE PATROL	205.25
76174	ALTISOURCE SOLUTIONS	UB 241590900001 5630 107TH PL	WATER/SEWER OPERATION	116.28
76175	ANDERSON, VICTOR	JURY DUTY	COURTS	11.37
76176	ANDERTON, MIKE	UTILITY TAX REBATE	NON-DEPARTMENTAL	70.41
76177	ARAMARK UNIFORM	UNIFORM CLEANING	MAINTENANCE	14.28
	ARAMARK UNIFORM		MAINTENANCE	14.28
	ARAMARK UNIFORM		EQUIPMENT RENTAL	28.86
	ARAMARK UNIFORM		EQUIPMENT RENTAL	28.86
	ARAMARK UNIFORM		EQUIPMENT RENTAL	28.86
	ARAMARK UNIFORM		EQUIPMENT RENTAL	29.07
	ARAMARK UNIFORM		EQUIPMENT RENTAL	32.20
	ARAMARK UNIFORM		EQUIPMENT RENTAL	42.97
76178	ARIES, EVELYN	UTILITY TAX REBATE	NON-DEPARTMENTAL	40.23
76179	ASSOC EARTH SCIENCES	GEOTECHNICAL TESTING	GMA - STREET	4,300.00
76180	BAG BOY	ELECTRIC CART	GOLF COURSE	1,670.00
76181	BENKOMATIC	DIRTSHOES-#H002	EQUIPMENT RENTAL	1,359.13
76182	BERGER, BETTY J.	UTILITY TAX REBATE	NON-DEPARTMENTAL	73.41
76183	BICKFORD FORD	REAR BRAKE PAD SETS	ER&R	104.21
76184	BONNELL, ELLEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	26.66
76185	BRINKS INC	ARMORED TRUCK SERVICE	GOLF ADMINISTRATION	105.44
	BRINKS INC		UTIL ADMIN	182.57
	BRINKS INC		COMMUNITY DEVELOPMENT-	182.58
	BRINKS INC		UTILITY BILLING	333.60
	BRINKS INC		MUNICIPAL COURTS	333.61
	BRINKS INC		POLICE ADMINISTRATION	333.62
76186	CAMERON, LOREE	JURY DUTY	COURTS	12.75
76187	CANNAVAN, RENE	REFUND	PARKS-RECREATION	15.00
76188	CASCADE NATURAL GAS	NATURAL GAS SERVICES-STILLY	WATER FILTRATION PLANT	2,830.44
76189	CEMEX	MOD B ASPHALT & TAR	SEWER MAIN COLLECTION	123.65
	CEMEX		STORM DRAINAGE MAINTEN/	123.66
	CEMEX	LIQUID/CLASS B ASPHALT	ROADWAY MAINTENANCE	401.56
76190	CHAVEZ, KAY	UTILITY TAX REBATE	UTIL ADMIN	36.22
	CHAVEZ, KAY		UTIL ADMIN	128.41
76191	CLARK, SHARON	REFUND	PARKS-RECREATION	22.00
76192	CODE PUBLISHING	MMC ELECTRONIC UPDATES	CITY CLERK	121.00
	CODE PUBLISHING		CITY CLERK	270.47
76193	COLUMBIA BANK	UB 451791000000 5424 138TH ST	WATER/SEWER OPERATION	130.71
76194	COMMERCIAL FIRE	EXTINGUISHER MAINTENANCE	ER&R	26.88
	COMMERCIAL FIRE		LIBRARY-GENL	94.08
	COMMERCIAL FIRE		MAINT OF GENL PLANT	211.40
76195	CONCUT, INC	BLADE SPACERS, TYPE 1 & 2	ROADWAY MAINTENANCE	40.88
76196	COOP SUPPLY	BRASS DRAIN PLUG	ROADWAY MAINTENANCE	5.43
	COOP SUPPLY	WASHERS, NUTS & BOLTS	WATER DIST MAINS	11.08

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76196	COOP SUPPLY	HOES	ROADSIDE VEGETATION	21.71
	COOP SUPPLY	GRASS SEED & PEAT MOSS	HYDRANTS	30.39
	COOP SUPPLY	HOES	ROADSIDE VEGETATION	43.42
	COOP SUPPLY	PROPANE	ROADWAY MAINTENANCE	65.44
	COOP SUPPLY	REPAIR SUPPLIES	ROADWAY MAINTENANCE	86.86
	COOP SUPPLY	400-TRUE VALUE LAWN/GARDEN TIN	PARK & RECREATION FAC	287.74
76197	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	1,595.30
76198	CORRECTIONS, DEPT OF	JAN 2012 WORK CREW	PARK & RECREATION FAC	75.42
	CORRECTIONS, DEPT OF	DEC.2011 WORK CREW	PARK & RECREATION FAC	342.60
	CORRECTIONS, DEPT OF	JAN 2012 WORK CREW	SIDEWALKS MAINTENANCE	358.71
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	358.71
	CORRECTIONS, DEPT OF		WATER RESERVOIRS	422.17
	CORRECTIONS, DEPT OF	DEC.2011 WORK CREW	SIDEWALKS MAINTENANCE	1,138.44
76199	COSTLESS SENIOR SRVC	INMATE PRESCRIPTIONS	DETENTION & CORRECTION	37.27
76200	CRAM, DALLA	UTILITY TAX REBATE	NON-DEPARTMENTAL	9.08
	CRAM, DALLA		UTIL ADMIN	36.22
	CRAM, DALLA		UTIL ADMIN	128.41
76201	CRISTIANO'S	MEAL REIMBURSEMENT	POLICE PATROL	55.39
76202	CRONIN, JOHN	JURY DUTY	COURTS	19.90
76203	CUES	SOFTWARE SUPPORT	WATER/SEWER OPERATION	-154.80
	CUES		STORM DRAINAGE	1,954.80
76204	CURYLO, DANIEL	UB 281500047004 13106 58TH AVE	WATER/SEWER OPERATION	92.01
76205	DANLY, KRYSTAL A	REFUND	GENL FUND BUS LIC & PERMI	50.00
76206	DARLING, BUD & SCOTT	RECOVERY CONTRACT #253-SEWER	WATER/SEWER OPERATION	2,400.60
76207	DAVIS, SHAHNAAZ	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
76208	DB SECURE SHRED	SHREDDING SERVICES	FINANCE-GENL	7.32
	DB SECURE SHRED		UTILITY BILLING	7.32
	DB SECURE SHRED		CITY CLERK	248.67
76209	DELANEY, KATHERINE	UTILITY TAX REBATE	UTIL ADMIN	36.22
	DELANEY, KATHERINE		UTIL ADMIN	128.41
76210	DEMIGLIO, KATHLEEN		UTIL ADMIN	36.22
	DEMIGLIO, KATHLEEN		NON-DEPARTMENTAL	60.95
	DEMIGLIO, KATHLEEN		UTIL ADMIN	128.41
76211	DICKS TOWING	TOWING EXPENSE	EQUIPMENT RENTAL	43.44
76212	E&E LUMBER	FASTNER	PARK & RECREATION FAC	1.85
	E&E LUMBER	HARDWARE	PARK & RECREATION FAC	6.44
	E&E LUMBER	4X8 3/4" CDX	STORM DRAINAGE MAINTEN/	84.45
76213	EAST JORDAN IRON WOR	MISC. SUPPLIES	SEWER MAIN COLLECTION	214.75
	EAST JORDAN IRON WOR		STORM DRAINAGE MAINTEN/	214.75
	EAST JORDAN IRON WOR	SEWER LIDS & MANHOLE REPLACEME	SEWER MAIN COLLECTION	385.94
	EAST JORDAN IRON WOR	STORM GRATES	STORM DRAINAGE MAINTEN/	427.10
76214	EGBERT, JOANNE	UTILITY TAX REBATE	UTIL ADMIN	36.22
	EGBERT, JOANNE		UTIL ADMIN	128.41
76215	ESRI	ARC MAINTENANCE	STORM DRAINAGE	5,184.66
	ESRI		UTIL ADMIN	5,184.66
	ESRI		COMMUNITY DEVELOPMENT-	5,184.66
76216	ESTES, VERALEE	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
76217	EVERGREEN PRINT	ROUTE PAGES	UTILITY BILLING	112.40
	EVERGREEN PRINT	ENVELOPES	UTILITY BILLING	310.60
76218	FANNIE MAE	UB 651449135002 5906 106TH PL	WATER/SEWER OPERATION	126.48
76219	FCS GROUP	PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	8,445.00
76220	FERRELLGAS	PROPANE	WATER SERVICE INSTALL	89.33
	FERRELLGAS		SOLID WASTE OPERATIONS	89.33
	FERRELLGAS		ROADWAY MAINTENANCE	89.34
	FERRELLGAS		TRAFFIC CONTROL DEVICES	89.34
76221	FLOYD, CHRIS	INSTRUCTOR SERVICES	RECREATION SERVICES	735.36
76222	FM SYSTEMS INC.	CM-2 VIDEO METER	CITY STREETS	-59.64

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76222	FM SYSTEMS INC.	CM-2 VIDEO METER	TRANSPORTATION MANAGEN	753.09
76223	FORSLOF, WALLACE	EQUIPMENT REIMBURSEMENT	DRUG ENFORCEMENT	683.55
76224	FRED MEYER	DIGITAL CAMERAS (4)	WATER DIST MAINS	76.01
	FRED MEYER		UTILITY LOCATING	76.01
	FRED MEYER		SOLID WASTE OPERATIONS	76.01
	FRED MEYER		UTIL ADMIN	76.01
76225	G&H AUTO ELECTRIC	ALTERNATOR	EQUIPMENT RENTAL	130.27
76226	GADWAY, ELSIE	UTILITY TAX REBATE	UTIL ADMIN	36.22
	GADWAY, ELSIE		NON-DEPARTMENTAL	44.14
	GADWAY, ELSIE		UTIL ADMIN	128.41
76227	GC SYSTEMS INC	REBUILD KIT-PRV	WATER DIST MAINS	744.65
	GC SYSTEMS INC	CONVERSION KITS-PRV	WATER DIST MAINS	4,541.42
76228	GEIGER, KRISTA	UB 761282474001 5816 77TH AVE	WATER/SEWER OPERATION	282.96
76229	GENERAL CHEMICAL	ALUMINUM SULFATE	WASTE WATER TREATMENT	4,138.15
76230	GOOBY, TERESA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
76231	GOVCONNECTION INC	MISC. PERIPHERAL REPLACEMENTS	COMPUTER SERVICES	261.47
76232	GREENE, LIZ	WITNESS FEES	MUNICIPAL COURTS	18.88
76233	GREENLEAF, DAPHNE	UTILITY TAX REBATE	NON-DEPARTMENTAL	59.17
76234	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	262.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
76235	GROUP HEALTH	HEP B SHOTS	EXECUTIVE ADMIN	625.60
76236	GUTHRIE, MARILYN	UTILITY TAX REBATE	NON-DEPARTMENTAL	98.29
76237	HAMERS, ALLAN	JURY DUTY	COURTS	10.82
76238	HAUCK, HEATH		COURTS	14.40
76239	HD FOWLER COMPANY	HYDRANT REPAIR PARTS	HYDRANTS	155.68
	HD FOWLER COMPANY	12"X20' HANCOR	STORM DRAINAGE	170.72
	HD FOWLER COMPANY	MISC. SUPPLIES	STORM DRAINAGE	215.09
	HD FOWLER COMPANY	9 IPS POLY PIPE ROLL, ETC.	PARK & RECREATION FAC	1,285.04
	HD FOWLER COMPANY	MISC. METER PARTS	HYDRANTS INSTALLATION	2,649.40
76240	HEBERT, MEYNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	97.65
76241	HOLCOMB, ERIC		NON-DEPARTMENTAL	70.63
76242	HONG, NANCY	REFUND	PARKS-RECREATION	37.00
76243	HOUSE OF UPHOLSTERY	SEAT REPAIR-#P133	EQUIPMENT RENTAL	103.17
76244	HUMPHREY, JANETTE	UTILITY TAX REBATE	NON-DEPARTMENTAL	111.64
76245	HUNTER,PATRICIA F.		NON-DEPARTMENTAL	57.16
76246	IKON OFFICE SOLUTION	PATROL PRINTER CHARGES	POLICE PATROL	27.68
76247	INGHAM, LEOTA	UTILITY TAX REBATE	NON-DEPARTMENTAL	30.67
	INGHAM, LEOTA		UTIL ADMIN	36.22
	INGHAM, LEOTA		UTIL ADMIN	128.41
76248	INNOVYZE, INC.	MAINTENANCE SUBSCRIPTION	UTIL ADMIN	3,801.00
76249	ITRON, INC	SOFTWARE MAINTENANCE	WATER SERVICES	2,546.02
76250	JERMYN, TERRANCE	UTILITY TAX REBATE	NON-DEPARTMENTAL	23.24
76251	JOHNSON, DOROTHY		NON-DEPARTMENTAL	40.11
76252	JOHNSON, LYNN		NON-DEPARTMENTAL	36.82
76253	KAESTNER, BRYAN & PE	UB 651050200000 10502 63RD DR	WATER/SEWER OPERATION	15.71
76254	KINNEY, ROBIN	JURY DUTY	COURTS	13.85
76255	KUEHN, LORENA	UB 910940000000 1811 3RD ST	WATER/SEWER OPERATION	155.08
76256	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	122.50
76257	LA CASSE, DARLINE	UTILITY TAX REBATE	NON-DEPARTMENTAL	49.41
76258	LAB SAFETY SUPPLY	GRADUATED BOTTLES	WASTE WATER TREATMENT	99.77
76259	LARSON, ROBERT	JURY DUTY	COURTS	14.40
76260	LICENSING, DEPT OF	ANDERSEN, LEE (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BOUWER, JAMES (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BROWN, ALBERT (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BYDE, RICHARD (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	CHAVEZ-BOSWELL, JULIA (ORIGINA	GENERAL FUND	18.00

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76260	LICENSING, DEPT OF	FISHER, MICHAEL (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	FOREMAN, SHAWN (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	KLEMME, KEVIN (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MARKS, TIMOTHY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MCKENNA, SEAN (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MCKINNEY, SHANE (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PARRISH, GREGORY (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	POFFENBARGER, WILLIAM (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SCHMITT, CHRISTOPHER (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SIMMONS, MATTHEW (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SKINNER, WILLIAM (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	STANDISH, JEFFERY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	TAGGART, DONALD (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SANTOSE, JEFFERY (LATE RENEWAL)	GENERAL FUND	21.00
76261	LIKKEL, MARLENE	UTILITY TAX REBATE	UTIL ADMIN	36.22
	LIKKEL, MARLENE		NON-DEPARTMENTAL	64.55
	LIKKEL, MARLENE		UTIL ADMIN	128.41
76262	LIND, ANGELICA	JURY DUTY	COURTS	11.10
76263	LONG, GLENNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	35.20
	LONG, GLENNA		UTIL ADMIN	36.22
	LONG, GLENNA		UTIL ADMIN	128.41
76264	LOVE, PATRICIA GAIL		NON-DEPARTMENTAL	54.02
76265	LOWES HIW INC	CREDIT	TRIBAL GAMING-GENL	-367.29
	LOWES HIW INC	STEEL SITE SAFE	TRIBAL GAMING-GENL	19.08
	LOWES HIW INC	MISC. ITEMS	WATER DIST MAINS	179.06
	LOWES HIW INC	JOBSITE BOXES, SCREWS,ETC.	TRIBAL GAMING-GENL	438.56
	LOWES HIW INC	JOBSITE BOXES & HAND PULLS	TRIBAL GAMING-GENL	611.64
76266	MARYSVILLE PRINTING	LAMINATED MAPS (3)	MAINTENANCE	32.58
	MARYSVILLE PRINTING	ENVELOPES	COMMUNITY DEVELOPMENT-	59.77
	MARYSVILLE PRINTING	BUSINESS CARDS-DUNGAN	COMMUNITY DEVELOPMENT-	113.92
	MARYSVILLE PRINTING	FORMS	POLICE PATROL	218.17
	MARYSVILLE PRINTING	ENVELOPES	DETENTION & CORRECTION	374.67
	MARYSVILLE PRINTING	2012 BUDGET BOOKS (25)	FINANCE-GENL	482.73
76267	MARYSVILLE SCHOOL	FACILITY USAGE-TOTEM	RECREATION SERVICES	54.00
	MARYSVILLE SCHOOL	FACILITY USAGE-TOTEM MS	RECREATION SERVICES	135.00
	MARYSVILLE SCHOOL	FACILITY USAGE-CEDARCREST MIDD	RECREATION SERVICES	288.00
76268	MCCAIN TRAFFIC SPLY	CHECK & REPAIR 2070 TRAFFIC CO	TRANSPORTATION MANAGEM	554.00
76269	MENEHAN, ELIZABETH P	UTILITY TAX REBATE	UTIL ADMIN	36.22
	MENEHAN, ELIZABETH P		UTIL ADMIN	128.41
76270	METCALF, SHELLEY	INSTRUCTOR SERVICES	RECREATION SERVICES	649.73
76271	MILLER, PAULINE	UTILITY TAX REBATE	NON-DEPARTMENTAL	26.15
	MILLER, PAULINE		UTIL ADMIN	36.22
	MILLER, PAULINE		UTIL ADMIN	128.41
76272	MISQUEZ, SAMUEL & SA		NON-DEPARTMENTAL	96.17
76273	MONTGOMERY, DOROTHY		NON-DEPARTMENTAL	50.92
76274	MOTOR TRUCKS	BUDD UNI	STORM DRAINAGE	167.73
	MOTOR TRUCKS		SEWER MAIN COLLECTION	167.73
76275	MYERS, BERNICE E.	UTILITY TAX REBATE	NON-DEPARTMENTAL	88.37
76276	NATIONAL BARRICADE	HARDWARE	TRANSPORTATION MANAGEM	162.90
76277	NELSON, CHRISTINA	UTILITY TAX REBATE	NON-DEPARTMENTAL	45.09
76278	NEW YORK COMMUNITY B	UB 420750083005 16602 40TH AVE	WATER/SEWER OPERATION	11.10
76279	NORTH CENTRAL LABORA	NCL-880	WATER/SEWER OPERATION	-30.31
	NORTH CENTRAL LABORA		WASTE WATER TREATMENT	382.76
76280	NORTHWEST CASCADE	HONEY BUCKET	PARK & RECREATION FAC	195.33
	NORTHWEST CASCADE		RECREATION SERVICES	592.40
76281	NORTHWEST HOME RENOV	UB 780300000000 5604 60TH DR N	WATER/SEWER OPERATION	46.66
76282	NOYES, SIGNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	51.50



**CITY OF MARYSVILLE  
 INVOICE LIST  
 FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76283	OFFICE DEPOT	OFFICE SUPPLIES	COMMUNITY DEVELOPMENT-	8.64
	OFFICE DEPOT		OFFICE OPERATIONS	36.78
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	49.73
	OFFICE DEPOT		POLICE INVESTIGATION	56.73
	OFFICE DEPOT		FINANCE-GENL	88.08
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	97.89
	OFFICE DEPOT		POLICE PATROL	263.75
76284	OVERTON SAFETY TRAIN	EXAM RETEST-FILORI	UTIL ADMIN	150.00
	OVERTON SAFETY TRAIN	EXAM RETEST-MILLER,COREY	UTIL ADMIN	200.00
76285	PACIFIC NW BUSINESS	TONER (2)	FINANCE-GENL	141.07
76286	PAPE MACHINERY	MISC. FILTERS	ER&R	187.65
76287	PARTS STORE, THE	CREDIT	EQUIPMENT RENTAL	-53.76
	PARTS STORE, THE	AIR FILTER	ER&R	13.64
	PARTS STORE, THE		ER&R	22.39
	PARTS STORE, THE	AIR FILTERS	ER&R	36.03
	PARTS STORE, THE	STARTER #957	EQUIPMENT RENTAL	148.46
	PARTS STORE, THE	TAILLIGHT ASSEMBLY & FILTERS	ER&R	206.67
	PARTS STORE, THE	MULTIFUNCTION SWITCH	EQUIPMENT RENTAL	210.98
	PARTS STORE, THE	MISC. FILTERS & BATTERIES	ER&R	238.97
	PARTS STORE, THE	BATTERY, GROUP 3	ER&R	321.27
76288	PEACE OF MIND	MINUTE TAKING SERVICES	CITY CLERK	93.00
	PEACE OF MIND		CITY CLERK	148.80
76289	PENSKE TRUCK LEASING	TRUCK RENTAL-CONTAINER DELIVER	SOLID WASTE OPERATIONS	208.45
76290	PETTY CASH- POLICE	PETTY CASH REIMBURSEMENT	POLICE PATROL	1.30
	PETTY CASH- POLICE		POLICE ADMINISTRATION	3.29
	PETTY CASH- POLICE		POLICE PATROL	8.13
	PETTY CASH- POLICE		POLICE PATROL	30.91
	PETTY CASH- POLICE		DETENTION & CORRECTION	39.23
76291	PHILLIPS, PERCY	UTILITY TAX REBATE	NON-DEPARTMENTAL	68.31
76292	PREVIEW PROPERTIES N	UB 933160000004 1921 5TH ST	WATER/SEWER OPERATION	117.85
76293	PUBLIC FLEET MNGRS	MEMBERSHIP-BYDE	EQUIPMENT RENTAL	100.00
76294	PUD	ACCT #2021-7595-6	TRAFFIC CONTROL DEVICES	69.66
	PUD	ACCT #2031-9973-2	TRANSPORTATION MANAGEM	100.57
	PUD	ACCT #2023-6854-4	TRANSPORTATION MANAGEM	149.30
	PUD	ACCT #2020-0351-3	PUMPING PLANT	214.42
	PUD	ACCT #2023-6855-1	PARK & RECREATION FAC	276.81
	PUD	ACCT #2016-7563-4	WASTE WATER TREATMENT	826.58
	PUD	ACCT #2011-4725-3	PUMPING PLANT	1,081.95
	PUD	ACCT #2008-2454-8	MAINT OF GENL PLANT	1,298.75
	PUD	ACCT #2003-0347-7	WATER FILTRATION PLANT	1,693.59
	PUD	ACCT #2015-7792-1	PUMPING PLANT	2,684.46
	PUD	ACCT #2014-6303-1	PUBLIC SAFETY FAC-GENL	3,356.15
	PUD	ACCT.# 2020-0499-0	LIBRARY-GENL	3,980.52
	PUD	ACCT #2020-7500-8	WASTE WATER TREATMENT	12,979.34
	PUD	ACCT. # 2014-2063-5	WASTE WATER TREATMENT	12,995.96
	PUD	ACCT #2017-2118-0	WASTE WATER TREATMENT	17,488.00
76295	PUGET SOUND SECURITY	KEYS	POLICE PATROL	4.67
76296	QUINSTAR CORP	ANNUAL RENEWAL	WATER FILTRATION PLANT	790.00
76297	R&D PARK CREEK LLC	RECOVERY CONTRACT#253-SEWER	WATER/SEWER OPERATION	2,400.60
76298	ROBISON, BRADLEY	JURY DUTY	COURTS	14.40
76299	ROODZANT, AUGUSTA	UTILITY TAX REBATE	NON-DEPARTMENTAL	82.80
76300	ROYLANCE, JUNE	MTG REIMBURSEMENT	UTILITY BILLING	13.75
76301	RUE, MICHAEL	UB 651449137503 5925 105TH PL	WATER/SEWER OPERATION	85.24
76302	SATHER, DEBBIE	UB 080400000002 9124 55TH AVE	WATER/SEWER OPERATION	117.90
76303	SCHROEDER, BARBARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	37.73
76304	SCOTT, DOROTHY A.		NON-DEPARTMENTAL	62.69
76305	SEARGENT III, JAMES	UB 983227800000 3227 80TH AVE	WATER/SEWER OPERATION	494.06

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 3/22/2012 TO 3/28/2012**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
76306	SEVERSON, KELLY	UTILITY TAX REBATE	NON-DEPARTMENTAL	52.66
76307	SIMS, BRIAN & SHARON	UB 047522000000 7522 89TH PL N	WATER/SEWER OPERATION	21.42
76308	SMILEY, DAVID	UTILITY TAX REBATE	NON-DEPARTMENTAL	73.01
76309	SMITH, RICHARD	TUITION REIMBURSEMENT	POLICE ADMINISTRATION	915.00
76310	SMOKEY POINT CONCRET	DUMP FEES	SIDEWALKS MAINTENANCE	62.89
76311	SNO CO PUBLIC WORKS	SOLID WASTE CHARGES	SOLID WASTE OPERATIONS	114,688.00
76312	SNO CO SUPERIOR	BAIL POSTED	GENERAL FUND	1,140.62
76313	SNO CO TREASURER	INMATE PRESCRIPTIONS	DETENTION & CORRECTION	1,509.17
76314	SOUND PUBLISHING	LEGAL NOTICES	CITY CLERK	167.73
76315	SOUND PUBLISHING	LEGAL ADS	COMMUNITY DEVELOPMENT-	206.54
76316	SOUND SAFETY	JEANS-WARD	UTIL ADMIN	45.81
76317	SPAN PUBLISHING INC	BOOK	GENERAL FUND	-12.39
	SPAN PUBLISHING INC		POLICE ADMINISTRATION	156.39
76318	STATE PATROL	FINGERPRINTING SERVICES	GENERAL FUND	558.25
76319	STATE PATROL	ACCESS USER FEE	COMMUNICATION CENTER	534.00
76320	STEVENSON, SUSAN	UB 800670000000 5209 61ST ST N	WATER/SEWER OPERATION	455.98
76321	STOKES, PATRICK	JURY DUTY	COURTS	23.75
76322	STORRS, CHRISTINE	UTILITY TAX REBATE	NON-DEPARTMENTAL	22.36
	STORRS, CHRISTINE		UTIL ADMIN	36.22
	STORRS, CHRISTINE		UTIL ADMIN	128.41
76323	STRATEGIES 360	PROFESSIONAL SERVICES	NON-DEPARTMENTAL	1,750.00
76324	SUBURBAN PROPANE	PROPANE	PARK & RECREATION FAC	1,605.67
76325	SUMPTER, JUNE	UTILITY TAX REBATE	NON-DEPARTMENTAL	141.30
76326	THAO, JIM	JURY DUTY	COURTS	10.82
76327	THE ESTATE OF BETTIE	UB 961290000000 1079 ALDER AVE	WATER/SEWER OPERATION	21.79
76328	TOKAY SOFTWARE	ANNUAL SUPPORT	WATER CROSS CNTL	400.00
76329	TORO NSN	ESSENTIALS PLAN	MAINTENANCE	134.00
	TORO NSN		MAINTENANCE	134.00
76330	UNITED PARCEL SERVIC	SHIPPING EXPENSE & LATE FEES	WATER CROSS CNTL	40.06
76331	UTILITIES UNDERGROUN	EXCAVATION NOTIFICATION-FEB.20	UTILITY LOCATING	433.55
76332	VERIZON/FRONTIER	ACCT# 36065150331108105	EXECUTIVE ADMIN	23.61
	VERIZON/FRONTIER	ACCT #36065894930725005	POLICE INVESTIGATION	60.13
	VERIZON/FRONTIER		RECREATION SERVICES	79.71
	VERIZON/FRONTIER	ACCT #36065891800622955	LIBRARY-GENL	105.86
76333	WACE	DUES-ROCHON	COMMUNITY DEVELOPMENT-	40.00
76334	WALKER, ANNA MARIE	UB 011500000000 8724 45TH DR N	WATER/SEWER OPERATION	118.60
76335	WARDEN, KATHLEEN	UTILITY TAX REBATE	UTIL ADMIN	36.22
	WARDEN, KATHLEEN		NON-DEPARTMENTAL	52.89
	WARDEN, KATHLEEN		UTIL ADMIN	128.41
76336	WEBCHECK	WEBCHECK SERVICES-FEB.2012	UTILITY BILLING	780.00
76337	WEED GRAAFSTRA	MSD SETTLEMENT AGREEMENT	GMA - STREET	230,000.00
76338	WEILER, ARLENE	UTILITY TAX REBATE	NON-DEPARTMENTAL	14.22
76339	WELENOSKY, SUSAN		NON-DEPARTMENTAL	28.00
	WELENOSKY, SUSAN		UTIL ADMIN	36.22
	WELENOSKY, SUSAN		UTIL ADMIN	128.41
76340	WESTLUND, EVELYN		NON-DEPARTMENTAL	96.66
76341	WOJCIECHOWICZ, LISA	REFUND	PARKS-RECREATION	60.00
76342	WOODARD, KHARA	RENTAL REFUND	GENERAL FUND	100.00
76343	ZENTZ, HEIDI	REFUND	PARKS-RECREATION	54.00

WARRANT TOTAL:

**604,962.08**

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: April 9, 2012**

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

**RECOMMENDED ACTION:**

The Finance and Executive Departments recommend City Council approve the March 20, 2012 payroll in the amount \$897,542.72 Check No.'s 25256 through 25295.

**COUNCIL ACTION:**

# CITY OF MARYSVILLE AGENDA BILL

## EXECUTIVE SUMMARY FOR ACTION

**CITY COUNCIL MEETING DATE: 4/9/2012**

AGENDA ITEM: Approval of Fireworks Stand Permits	
PREPARED BY: Carol Mulilgan, Program Specialist DEPARTMENT: Community Development	DIRECTOR APPROVAL:
ATTACHMENTS: 1. Copies of Retail Firestand Stand Permit Applications. 2. Copies of Washington State Fireworks Licenses. 3. Copies of the Certificates of Insurance Naming the City as Co-insured. 4. Copies of Site Plans. 5. MMC 9.20.	
BUDGET CODE:	AMOUNT:

**SUMMARY:**

On February 27, 2012, City Council approved Ordinance #2890 which removed the limit on the number of fireworks stands that can be permitted. The City has received eight Fireworks Stand Permit Applications from TNT Fireworks for the following locations:

<u>Applicant</u>	<u>Location</u>
Kiwanis Club of Marysville	1052 State Avenue (Gold's Gym)
Kiwanis Club of Marysville	1258 State Avenue (Safeway Plaza)
Kiwanis Club of Marysville	3733 – 116 <sup>th</sup> Street NE (Rite Aid)
Kiwanis Club of Marysville	6610 - 64th Street NE (Allen Creek Shopping Center)
Kiwanis Club of Marysville	1631 – 4 <sup>th</sup> Street (Vacant Pad Next to Espresso Stand)
Kiwanis Club of Marysville	17305 – 27 <sup>th</sup> Avenue NE (Vacant Pad / Burger King)
Marysville First Assembly	11401 State Avenue (Albertsons #412 - North)
Mountain View Assembly of God	9925 State Avenue (Fred Meyer)

A ninth permit application was received from Western Fireworks on behalf of Bethlehem Lutheran Church Youth Ministries for the location of 301 Marysville Mall (Albertson's South).

All applicants meet requirements specified in MMC 9.20. Stand operators are provided with an information sheet on City regulations. These are laminated and to be displayed at each stand. They are also provided with copies for distribution to customers.

The Marysville Fire District inspects each stand and the Fire District distributes permits upon determining a satisfactory inspection.

Staff annually monitors parking at stand locations. There continues to be no apparent problems at the proposed locations.

**RECOMMENDED ACTION:**

Staff recommends that the City Council approve the eight firework stand permit applications submitted by TNT Fireworks and approve the one firework stand permit application submitted by Western Fireworks.

**COUNCIL ACTION:**

**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: 4/9/2012**

AGENDA ITEM: Independent Contractor Caretaker Agreement and Lease Agreement with Jonathan Hines for Jennings Memorial Park	
PREPARED BY: Jim Ballew DEPARTMENT: Parks and Recreation	DIRECTOR APPROVAL:
ATTACHMENTS: Caretaker Agreement Lease Agreement	
BUDGET CODE:	AMOUNT:

**SUMMARY:**

The Jennings Memorial Park Caretaker position has been vacated by Independent Contractors Matt Edgerton and Sabra Edgerton effective April 30, 2012. Jonathan Hines has been selected as the Independent Contractor based on prior experience and ability as Caretaker of the Strawberry Fields Park for the past 2 years. Jonathan is able to perform the scope of work described within the Caretaker Agreement and Lease requirement for the Jennings Memorial park site.

Jonathan Hines will take residence effective May 1, 2012 pending Council approval of the new Caretaker Agreement and Lease Agreement.

<b>RECOMMENDED ACTION:</b> Staff recommends the City Council authorize the Mayor to sign the Independent Contractor and Lease Agreement with Jonathan Hines of Marysville for the Caretaker position at Jennings Memorial Park site.
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## AGREEMENT FOR CARETAKER SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between THE CITY OF MARYSVILLE, Washington, a municipal corporation, herein referred to as "City," and JONATHAN HINES, an independent contractor, herein referred to as "Contractor."

W I T N E S S E T H :

WHEREAS, the City is a municipal corporation which is engaged in the area of parks and recreation; and

WHEREAS, Contractor is an individual who has expertise and is qualified in the area of performing services as a caretaker and is capable of providing such services to the City; and

WHEREAS, the parties hereto being desirous of having certain services available from each other; NOW, THEREFORE,

For and in consideration of the mutual promises and agreements hereinafter set forth, the parties agree as follows:

1. SERVICES. Commencing April 15, 2012, Contractor agrees to perform the following services and related work as necessary and under the terms and conditions as hereinafter set forth.

See attached Scope of Work, which is incorporated herein as  
**EXHIBIT A.**

In addition, Contractor will continue to provide caretaker services for Strawberry Fields Athletic/Recreation Park through April 30, 2012, pursuant to the Agreement for Caretaker Services dated June 1, 2010.

2. COMPENSATION. The City agrees to compensate Contractor for services rendered by providing the residence and appurtenances located in Jennings Park, more particularly described as 6915 Armar Road, Building C, Marysville, Washington 98270, without rent pursuant to the Lease Agreement entered into between the parties, which is attached hereto as **EXHIBIT B.** For purposes of this agreement, the market value of the leasehold interest is agreed to be \$850.00 per month. The City shall also pay all electric and water utility bills for the premises, and shall keep the same in

current status. The City will provide one City-owned phone for business purposes only. Caretaker is to furnish and install a separate telephone line for personal use.

3. EQUIPMENT/TOOLS. From time to time the City may provide the use of certain tools and/or equipment, supplies and materials for Contractor's use. It shall be the sole responsibility of the Contractor to maintain and protect from damage or theft any equipment, supplies or materials provided by the City or third parties.

4. EMPLOYMENT OF THIRD PARTIES. The City is contracting for the special services of the Contractor, and as such, the Contractor shall not subcontract or employ other persons to perform the caretaking services, without the specific written authorization of the City.

5. INDEPENDENT CONTRACTOR. This Service Agreement is not intended in any fashion to create the relationship of employer-employee with respect to the City and Contractor. Neither Contractor nor any person residing with Contractor is to be considered at any time an employee of the City. Neither party to this Service Agreement is the agent of the other, and neither party shall have the right to bind the other by contract or otherwise, except as herein specifically provided.

6. EMPLOYEE BENEFITS/WITHHOLDING. Contractor agrees to pay any and all withholding taxes, Employment Security taxes, Social Security or FICA taxes, Labor & Industry premiums or fees, and otherwise shall pay all other government-imposed fees or charges with respect to the business of Contractor. Contractor shall be solely responsible for all of his own benefits including, but not limited to vacation, sick leave, pension, life insurance, medical insurance, paid leave, and such other benefits as he may wish to acquire for himself.

7. RECORDS. Contractor shall keep such books and records as are necessary for general reporting and business purposes and shall provide copies to the City upon request. It shall also be the Contractor's sole responsibility to keep all books and records required by law for the reporting of wages and hours. Contractor shall provide copies of such books and records to the City upon request.

8. TERMINATION. Either party may terminate this Agreement by giving at least 30 days' written notice of intent to terminate. Upon the termination of this Agreement for any reason, Contractor agrees to remove all tools, equipment, furniture, personal property, and other materials owned by Contractor from the leased premises and Contractor further agrees to deliver and return to the City any and all equipment and materials belonging to the City in the custody or control of Contractor.

9. TERMINATION OF AGREEMENT FOR CARETAKER SERVICES OF STRAWBERRY FIELDS: City and Contractor have an existing Agreement for Caretaker Services for care and maintenance of Strawberry Fields Athletic/Recreation Park located at 6301 – 152nd Street NE, Marysville, Washington. Contractor was compensated for services under said agreement by credit for a portion of the rent for the premises located at 6302 – 152nd Street NE, Marysville, Washington. In consideration of this agreement, the parties agree that:

- (a) The notice provisions for termination of the Agreement for Caretaker Services for Strawberry Fields Athletic/Recreation Park are waived;
- (b) The Agreement for Caretaker Services for Strawberry Fields Athletic/Recreation Park shall terminate at midnight on April 30, 2012; and
- (c) The lease of the premises located at 6302 – 152nd Street NE, Marysville, Washington, shall terminate on April 30, 2012. Contractor shall vacate the premises at 6302 – 152nd Street NE and remove all of Contractor’s possessions from the same, and leave the same in good clean condition, not later than April 30, 2012.

10. LITIGATION. In the event of any litigation involving the rights or obligations of the City or Contractor hereunder, the prevailing party in such litigation shall be entitled to receive from the other such reasonable attorney's fees and all costs as the court may award.

11. INTERPRETATION. This Agreement shall be governed by the laws of the State of Washington. There are no other or further agreements between the parties hereto except as set forth herein, or as specifically attached to this Agreement and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date herein above first written.

CITY OF MARYSVILLE

By \_\_\_\_\_  
JON NEHRING, Mayor

ATTEST:

By \_\_\_\_\_  
SANDY LANGDON, Finance Director/City Clerk

APPROVED AS TO FORM:

By \_\_\_\_\_  
GRANT K. WEED, City Attorney

CONTRACTOR:

By \_\_\_\_\_  
JONATHAN HINES



## EXHIBIT A

### Addendum to Agreement

#### SCOPE OF WORK

Contract Title: Caretaker

Contract Purpose: Provide daily custodial, evening security duties, opening and closing services and associated duties related to designated park properties within the Marysville Parks and Recreation Department.

Reporting Relationships: Reports to the Director of Parks and Recreation and/ or Parks Maintenance Manager as well administrative support personnel.

Scope of Work:

1. Locks at dusk the following City park facilities on a seven-day-per-week schedule:

Jennings Memorial Park - Front drive and ball field gates and restrooms;  
Jennings Nature Park front gate and restrooms;  
Comeford Park Restrooms;  
Ebey Waterfront Park Restrooms;  
Marysville Skate park gates.

On City-observed holidays, Caretaker will be expected to open the above facilities at dawn.

2. Secures Centennial Pavilion and Ballfield Barbecue Shelter power and water systems.
3. Cleans and secures the public restrooms in Jennings Nature Park and Ebey Waterfront Park each evening.

4. Daily Cleaning Requirements Include:

Refurbishes paper supplies in each restroom stall;  
Empty trash and replace liners;  
Maintain soap dispenser levels;  
Sanitize, wipe and clean all floors, sink counter surfaces, toilets and urinals in each facility;  
Clean ashtrays and transport trash to city dumpster(s);  
Clean all drinking fountains on site;  
Floors in Jennings Memorial Park Barn are to swept and mopped on a daily basis;  
Maintain cleanliness throughout Jennings Barn including monthly dusting and window cleaning.

5. Report all facility repair needs to Parks Maintenance Manager in writing.
6. Report any and all suspicious activities to on-site staff or Marysville Police Department.
7. Meet and provide access to all park facility rentals as scheduled by Parks and Recreation Department staff. Check-in and checkout all renters with inspection of each facility utilized. Secure each facility after each use.
8. City reserves the right to change open and closing schedules and duties of similar nature within the scope of work, provided additional facilities are developed and or renovated.

Requirements and Qualifications:

1. Must have the physical ability to perform all duties described.
2. Must have the ability to read and speak English.
3. Must have a valid Washington State Drivers License and Automobile Insurance.
4. Must maintain good customer service.

Special Requirements and Compensation:

1. Caretaker must live on park property in housing leased by the City of Marysville Parks and Recreation Department.
2. Housing is provided to Caretaker in lieu of monetary compensation for services rendered.
3. City will pay all utilities including water, sewer and garbage. City will provide one (1) business phone for City business and public inquiry. Caretaker is required to have an additional telephone line installed at Caretaker's own expense (cell phone is acceptable).
4. Caretaker shall provide exterior landscape maintenance for improvements surrounding the leased residence.
5. Caretaker shall notify Director of Parks and Recreation to arrange for any short-term or extended leave of absence from residence and or/duties. Caretaker shall provide approved substitute individuals upon request for leave. Substitutes must provide their own transportation at all times.

## EXHIBIT B

### LEASE AGREEMENT

THIS AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF MARYSVILLE, a municipal corporation, hereinafter designated the "Lessor", and JONATHAN HINES, hereinafter designated the "Lessee".

#### WITNESSETH:

Lessor does by these presents lease and demise unto Lessee the following described real estate and premises situate in the City of Marysville, County of Snohomish, State of Washington, to wit:

The residence and associated appurtenances located in Jennings Park and more particularly described as 6915 Armar Road, Building "C" Marysville, WA 98270

PROVIDED that this lease shall apply only to the residence situated upon the subject property. Lessor reserves the right to use the outbuildings situated upon the property. Lessor shall have access to the yard at all times.

The parties hereto mutually agree on the following terms and conditions governing said lease:

1. The term for said lease shall be from month to month, commencing on the 1<sup>st</sup> day of May, 2012.
2. The value of the leasehold interest is agreed to be EIGHT HUNDRED FIFTY AND NO/100THS DOLLARS (\$850.00) per month. The Lessor shall be compensated for this value in the following manner:

The Lessee, JONATHAN HINES, shall perform all regular and necessary duties as an independent contractor pursuant to the terms of the separate **Agreement for Caretaker Services** between the CITY OF MARYSVILLE and Lessee, attached hereto. It is understood and agreed that the Lessee will not be obligated to pay the City the monthly rental for the premises in question for any month during which the Lessee has fully performed pursuant to the terms complied with the terms of this agreement.

Lessee shall be obligated to pay the market value monthly rent to Lessor in the sum of \$850.00 per month, plus leasehold excise tax at the then current rate (currently 12.84%) for the premises in question for any month

during which the Lessee has not fully performed pursuant to the terms of the **Agreement for Caretaker Services** between the parties or has not fully complied with the terms of this agreement.

3. All interior maintenance of the premises shall be performed by the Lessee. Lessor shall provide all exterior maintenance to structures and repairs to the physical plant and roof systems of the premises. Lessor shall provide yard pruning services at lease once every three months during the growing season. Lessee shall provide all services identified within the scope of work within the Contract for Caretaker Services as needed.
4. Lessor and Lessor's agents and employees shall have the right to access to the premises for the purposes of:
  - (a) Inspection;
  - (b) Maintenance, yard work, repairs, alterations or improvements;
  - (c) Display of the premises to prospective or actual workers or contractors;

Whenever practical, Lessor shall give Lessee advance notice of Lessor's intent to enter the property. Lessor shall not alter the property or home in any way so as to make the home uninhabitable by lessee.

5. **LEAD-BASED PAINT:** The subject residence was built prior to 1978 and is therefore subject to lead-based paint disclosure regulations issued by the federal Environmental Protection Agency (EPA) and the Department of Housing and Urban Development (HUD). Lessee has received a copy of *Protect Your Family from Lead in Your Home* and has reviewed the "Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards." Lessee hereby waives inspection of the premises for lead hazards. Lessee hereby agrees to hold the Lessor harmless from any claims of Lessee, or Lessee's agents, guests or invitees, arising from lead hazards upon the subject property.
6. Lessee agrees that the premises will be used as the residence for Lessee only. Lessee agrees not to let or sublet the whole or any part of the premises nor assign this lease, or any interest therein. Lessee agrees not to operate any retail or service-oriented business within the residence or property described.
7. Lessee agrees that all personal property kept at the lease premises by Lessee shall be at the risk of Lessee. Lessee further agrees not to hold Lessor liable in any manner or on account of any loss or damage sustained by action of fire, water, elements, theft or any third party.

8. Lessee shall maintain casualty insurance coverage for Lessee's personal property located at the premises and shall maintain public liability insurance for injuries to persons or property in at least the amount of \$500,000.00. Lessor shall provide hazard insurance for the improvements situated on the lease premises and shall also provide public liability insurance.

Lessor shall pay the real estate taxes for the lease premises.

Lessor shall pay all charges for utilities supplied to the residence including, but not limited to, electricity, water and garbage. The Lessor maintains telephone service to the residence for City Park business purposes only. Lessee shall furnish and install a separate telephone line for personal use and shall make no personal use of Lessor's business line. Lessee shall pay for all long distance telephone calls made on Lessor's business line. The Lessor will invoice the Lessee for all charges each month. The Lessee shall make payments within 30 days of the invoice date.

9. It is agreed that if default should occur on any of the conditions herein contained, or in the Contract for Caretaker Services, then it shall be lawful for the Lessor to re-enter said premises and remove all persons and property therefrom.
10. This lease agreement may be terminated by Lessee giving thirty (30) days' written notice to the City. This lease shall automatically terminate in the event the Lessee ceases to occupy the subject premises for any reason for a period of thirty (30) consecutive days. Upon the expiration or termination of this lease, the Lessee will quit and surrender the premises in as good state and condition as they were at the commencement of the lease term (ordinary wear and damage by the elements or fire excepted).
11. SECURITY DEPOSIT: Lessee has deposited a security deposit in the sum of \$250.00 by means of the transfer of the security deposit on the Strawberry Fields premises at 6302 – 152<sup>nd</sup> Street NE, Marysville, Washington. Receipt of said deposit is hereby acknowledged. Said sum shall remain on deposit in Lessor's trust account with Bank of America, Marysville Branch, whose address is 415 State, Marysville, WA 98270. All or a portion of such deposit may be retained by Lessor and a refund of any portion of such deposit is conditioned as follows:
  - (a) Lessee shall fully perform its obligations hereunder;
  - (b) Lessee shall clean and restore said residence and return the same to Landlord in its initial condition, except for reasonable wear and tear;
  - (c) Lessee shall have remedied or repaired any damage to the premises;
  - (d) Lessee shall surrender to Landlord the keys to the premises.

Any refund from security deposit, as by itemized statement shown to be due to Lessee, shall be returned to Lessee within 14 days after the termination of the tenancy and vacation of the premises. Lessor may apply the security deposit to the payment of any sums owing to Lessor in connection with this lease including, but not limited to, unpaid rent and leasehold excise tax, tenant damage to the lease premises, normal wear and tear resulting from ordinary use of the premises excepted, Lessor's attorney's fees and costs in enforcing this lease, and payment of any judgment obtained by Lessor in connection with the enforcement of this lease or the eviction of Lessee; provided that nothing herein shall be construed as requiring Lessor to apply the security deposit to payment of any such judgment.

NONREFUNDABLE FEES: The sum of \$100.00 is paid to Lessor herein and shall be retained by Lessor as a nonrefundable fee for cleaning, and is in addition to the security and damage deposit, and not a part thereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**Lessee:**

\_\_\_\_\_  
JONATHAN HINES, Caretaker

**CITY OF MARYSVILLE, Lessor**

By \_\_\_\_\_  
JON NEHRING, Mayor

**ATTEST:**

By \_\_\_\_\_  
SANDY LANGDON, Finance Director/City Clerk

**APPROVED AS TO FORM:**

By \_\_\_\_\_  
GRANT K. WEED, City Attorney

Lease Agreement - 4  
M-11-027/jennings.hines 3.28.12

**STATEMENT OF CONDITION AND CLEANLINESS AND  
EXISTING DAMAGE TO PREMISES AND FURNISHINGS**

The premises contain the following defects, damages, and physical conditions at the commencement of the tenant's occupancy, and its state of cleanliness is as follows:

1. Walls:
  
2. Floors:
  
3. Countertops:
  
4. Carpets:
  
5. Drapes:
  
6. Windows:
  
7. Doors:
  
8. Furniture:
  
9. Appliances:
  
10. Plumbing, Heating, Electrical:
  
11. Yard, Plants, Shrubbery:
  
12. Other:

CITY OF MARYSVILLE, Lessor

By \_\_\_\_\_  
Date

\_\_\_\_\_  
JONATHAN HINES, Lessee Date

**Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards**

**Lead Warning Statement**

*Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, lessors must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Lessees must also receive a federally approved pamphlet on lead poisoning prevention.*

**Lessor's Disclosure**

(a) Presence of lead-based paint and/or lead-based paint hazards (check (i) or (ii) below):

(i) \_\_\_\_\_ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain).

\_\_\_\_\_

(ii)  X  Lessor has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

(b) Records and reports available to the lessor (check (i) or (ii) below):

(i) \_\_\_\_\_ Lessor has provided the lessee with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).

\_\_\_\_\_

(ii)  X  Lessor has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

**Lessee's Acknowledgment (initial)**

(c) \_\_\_\_\_ Lessee has received copies of all information listed above.

(d) \_\_\_\_\_ Lessee has received the pamphlet *Protect Your Family from Lead in Your Home*.

**Agent's Acknowledgment (initial)**

(e) \_\_\_\_\_ Agent has informed the lessor of the lessor's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

**Certification of Accuracy**

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

_____ Lessor	_____ Date	_____ Lessor	_____ Date
_____ Lessee	_____ Date	_____ Lessee	_____ Date
_____ Agent	_____ Date	_____ Agent	_____ Date



**CITY OF MARYSVILLE AGENDA BILL**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: 4/9/2012**

AGENDA ITEM: Independent Contractor Caretaker Agreement and Lease Agreement with Amanda Moscariello and Jessie Dodds for Strawberry Fields Park	
PREPARED BY: Jim Ballew DEPARTMENT: Parks and Recreation	DIRECTOR APPROVAL:
ATTACHMENTS: Caretaker Agreement Lease Agreement	
BUDGET CODE:	AMOUNT:

**SUMMARY:**

The Strawberry Fields Caretaker position has been vacated by Independent Contractors Jonathan and Amanda Hines effective April 30, 2012. Jessie Dodds and Amanda Moscariello have been selected through public advertisement for Caretaker Services at the Strawberry Fields Athletic Park based on experience and ability to perform the scope of work described within the Caretaker Agreement and Lease requirement.

Both Jessie Dodds and Amanda Moscariello will take residence effective May 1, 2012 pending Council approval of the new Caretaker Agreement and Lease Agreement.

<b>RECOMMENDED ACTION:</b> Staff recommends the City Council authorize the Mayor to sign the Independent Contractor and Lease Agreement with Jessie Dodds and Amanda Moscariello of Marysville for the Caretaker position at Strawberry Fields Park.
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## AGREEMENT FOR CARETAKER SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between THE CITY OF MARYSVILLE, Washington, a municipal corporation, herein referred to as "City," and JESSE DODDS and AMANDA MOSCARIELLO, independent contractors, herein referred to as "Contractor."

### WITNESSETH:

WHEREAS, the City is a municipal corporation which is engaged in the area of parks and recreation; and

WHEREAS, Contractor is an individual who has expertise and is qualified in the area of performing services as a caretaker and is capable of providing such services to the City; and

WHEREAS, the parties hereto being desirous of having certain services available from each other; NOW, THEREFORE,

For and in consideration of the mutual promises and agreements hereinafter set forth, the parties agree as follows:

1. SERVICES. Commencing May 1, 2012, Contractor agrees to perform the following services and related work as necessary and under the terms and conditions as hereinafter set forth.

See attached Scope of Work, which is incorporated herein as  
**EXHIBIT A.**

This caretaker contract shall be for the term of the **EXHIBIT B** lease. Upon termination of said lease for any reason, this contract shall terminate.

2. COMPENSATION. The City agrees to compensate Contractor for services rendered by a credit of a portion of the rent for the residence and appurtenances located at 6302 – 152<sup>nd</sup> Street NE, Marysville, WA, pursuant to the Lease Agreement entered into between the parties, which is attached hereto as EXHIBIT B. For purposes of this agreement, the market value of the rental unit is agreed to be \$1,100.00 per month, of which \$600.00 per month shall be credited for Contractor's services rendered pursuant to this agreement.

AGREEMENT FOR CARETAKER SERVICES - 1

M-11-027/Strawberry Fields-Dodds 3.28.12

3. EQUIPMENT/TOOLS. From time to time the City may provide the use of certain tools and/or equipment, supplies and materials for Contractor's use. It shall be the sole responsibility of the Contractor to maintain and protect from damage or theft any equipment, supplies or materials provided by the City or third parties.

4. EMPLOYMENT OF THIRD PARTIES. The City is contracting for the special services of the Contractor, and as such, the Contractor shall not subcontract or employ other persons to perform the caretaking services, without the specific written authorization of the City.

5. INDEPENDENT CONTRACTOR. This Service Agreement is not intended in any fashion to create the relationship of employer-employee with respect to the City and Contractor. Neither Contractor nor any person residing with Contractor is to be considered at any time an employee of the City. Neither party to this Service Agreement is the agent of the other, and neither party shall have the right to bind the other by contract or otherwise, except as herein specifically provided.

6. EMPLOYEE BENEFITS/WITHHOLDING. Contractor agrees to pay any and all withholding taxes, Employment Security taxes, Social Security or FICA taxes, Labor & Industry premiums or fees, and otherwise shall pay all other government-imposed fees or charges with respect to the business of Contractor. Contractor shall be solely responsible for all of his own benefits including, but not limited to vacation, sick leave, pension, life insurance, medical insurance, paid leave, and such other benefits as he may wish to acquire for himself.

7. RECORDS. Contractor shall keep such books and records as are necessary for general reporting and business purposes and shall provide copies to the City upon request. It shall also be the Contractor's sole responsibility to keep all books and records required by law for the reporting of wages and hours. Contractor shall provide copies of such books and records to the City upon request.

8. TERMINATION. Either party may terminate this Agreement by giving at least 30 days' written notice of intent to terminate. Upon the termination of this Agreement for any reason, Contractor agrees to remove all tools, equipment, furniture, personal property, and other materials owned by Contractor from the leased premises and Contractor further agrees to deliver and return to the City any and all equipment and materials belonging to the City in the custody or control of Contractor.

9. LITIGATION. In the event of any litigation involving the rights or obligations of the City or Contractor hereunder, the prevailing party in such litigation shall be entitled to receive from the other such reasonable attorney's fees and all costs as the court may award.

10. INTERPRETATION. This Agreement shall be governed by the laws of the State of Washington. There are no other or further agreements between the parties hereto except as set forth herein, or as specifically attached to this Agreement and made a part hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date herein above first written.

CITY OF MARYSVILLE

By \_\_\_\_\_  
JON NEHRING, Mayor

ATTEST:

By \_\_\_\_\_  
SANDY LANGDON, City Clerk/Finance Officer

APPROVED AS TO FORM:

By \_\_\_\_\_  
GRANT K. WEED, City Attorney

Contractor:

By \_\_\_\_\_  
JESSE DODDS

By \_\_\_\_\_  
AMANDA MOSCARIELLO

AGREEMENT FOR CARETAKER SERVICES - 3

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## EXHIBIT A

### Addendum to Agreement

#### SCOPE OF WORK

Contract Title: Caretaker

Location: Strawberry Fields Athletic/Recreation Park located at 6301 – 152<sup>nd</sup> Street NE, Marysville, Washington, and the adjacent residence located at 6302 – 152<sup>nd</sup> Street NE, Marysville, Washington.

Reporting Relationships: Reports to the Director of Parks and Recreation and/or Parks Maintenance Manager as well as administrative support personnel.

#### Scope of Work:

1. Inspect facilities daily and advise Parks and Recreation Director of any repairs needed to facilities.
2. Secure facilities daily on a seven-day-per-week schedule. On all major holidays the caretaker will open the park facilities. Caretaker shall open gates at dawn and lock gates at dusk if gates are installed upon the premises. Caretaker shall be on site upon conclusion of all scheduled activities and remain on site when gates are secured.
3. Clean the park restrooms each day utilizing cleaning supplies provided by the City.
4. Empty trash/refuse receptacles into the dumpster provided by City.
5. Protect the park from vandal damage by reporting activities to law enforcement agencies.
6. Report any and all suspicious activities to on site staff or Marysville Police Department.

#### Requirements and Qualifications: Caretaker must:

1. Have the physical ability to perform all duties described.
2. Have the ability to read and speak English.
3. Have a valid Washington State Drivers License and Automobile Insurance.
4. Maintain good customer service.

AGREEMENT FOR CARETAKER SERVICES - 4

M-11-027/Strawberry Fields-Dodds 3.28.12

## Special Requirements and Compensation

1. Caretaker must live adjacent to park property in housing leased from the City of Marysville.
2. The property at 6302 – 152<sup>nd</sup> Street NE, Marysville, Washington, is leased to Caretaker at a rent which is lower than market value in lieu of monetary compensation for services rendered.
3. Caretaker is to provide exterior landscape maintenance for improvements surrounding the leased residence.
4. Caretaker is to notify Director of Parks and Recreation to arrange for any short term or extended leave of absence from residence and or/duties. Caretaker is to provide approved substitute individuals upon request for leave. Substitute must provide their own transportation at all times.
5. City reserves the right to change open and closing schedules and duties of similar nature within the scope of work, provided additional facilities are developed and or renovated.

EXHIBIT B  
LEASE AGREEMENT

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the CITY OF MARYSVILLE, a municipal corporation, hereinafter designated the "Lessor", and JESSE DODDS and AMANDA MOSCARIELLO, hereinafter designated the "Lessee".

WITNESSETH:

Lessor does by these presents lease and demise unto Lessee the following described real estate and premises situate in the City of Marysville, County of Snohomish, State of Washington, to wit:

The residence only, situated upon the following-described property:

Portion of Section 34, Township 31 North, Range 5 East, W.M., described as follows:

Beginning 15 feet South of the Southeast corner of the Northeast quarter of the Northeast quarter of Section 34, Township 31 North, Range 5 East, W.M.; Thence West for 1221 feet to the True Point of Beginning; Thence continue West for 125 feet; Thence South for 217 feet; Thence East for 125 feet; Thence North for 217 feet to the True Point of Beginning.

Situate in the County of Snohomish, State of Washington.

Street address: 6302 - 152nd St., NE, Marysville, WA.

Lessor reserves the right to use the outbuildings situated upon the property. Lessor shall have access to the yard at all times.

The parties hereto mutually agree on the following terms and conditions governing said lease:

1. The term for said lease shall be from month to month, commencing on the 1<sup>st</sup> day of May, 2012.
2. The market value of the leasehold interest is agreed to be ONE THOUSAND ONE HUNDRED AND NO/100THS DOLLARS (\$1,100.00) per month:

Lessee shall pay cash rent in the amount of \$500.00 per month for the above premises, together with leasehold excise tax in the sum of \$64.20, for a total of \$564.20, payable in advance on or before the first day of each month of the lease term. Rents not received by Lessor on or before the 5<sup>th</sup> day of each month shall include a 5% late fee, which will constitute additional rent hereunder.

In payment of the balance of the market value of the leasehold interest, Lessees JESSE DODDS and AMANDA MOSCARIELLO shall perform all regular and necessary duties as an independent contractor pursuant to the terms of a separate **Agreement for Caretaker Services** between the CITY OF MARYSVILLE and Lessee, attached hereto.

Lessee shall be obligated to pay Lessor the balance of market value monthly rent for the premises in the sum of \$600.00 per month, plus leasehold excise tax thereon at the then current rate (currently 12.84%), for any month during which the Lessee has not fully performed pursuant to the terms of the **Agreement for Caretaker Services** between the parties or has not fully complied with the terms of this agreement.

3. All interior maintenance of the premises shall be performed by the Lessee. Lessor shall provide all exterior maintenance to structures and repairs to the physical plant and roof systems of the premises. Lessor shall provide yard pruning services at lease once every three months during the growing season. Lessee shall provide all services identified within the scope of work within the Contract for Caretaker Services as needed.
4. Lessor and Lessor's agents and employees shall have the right to access to the premises for the purposes of:
  - (a) Inspection;
  - (b) Maintenance, yard work, repairs, alterations or improvements;
  - (c) Display of the premises to prospective or actual workers or contractors.

Whenever practical, Lessor shall give Lessee advance notice of Lessor's intent to enter the property. Lessor shall not alter the property or home in any way so as to make the home uninhabitable by lessee.

5. **LEAD-BASED PAINT:** The subject residence was built prior to 1978 and is therefore subject to lead-based paint disclosure regulations issued by the federal Environmental Protection Agency (EPA) and the Department of Housing and Urban Development (HUD). Lessee has received a copy of *Protect Your Family from Lead in Your Home* and has reviewed the "Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards." Lessee hereby waives inspection of the premises for lead hazards. Lessee hereby agrees to hold the Lessor harmless from any claims of Lessee, or Lessee's agents, guests or invitees, arising from lead hazards upon the subject property.
6. Lessee agrees that the premises will be used as the residence for Lessee only. Lessee agrees not to let or sublet the whole or any part of the premises nor assign this lease or any interest therein. Lessee agrees not to operate any retail or service-oriented business within the residence or property described.



7. Lessee agrees that all personal property kept at the lease premises by Lessee shall be at the risk of Lessee. Lessee further agrees not to hold Lessor liable in any manner or on account of any loss or damage sustained by action of fire, water, elements, theft or any third party.
8. Lessee shall maintain casualty insurance coverage for Lessee's personal property located at the premises and shall maintain public liability insurance for injuries to persons or property in at least the amount of \$500,000.00. Lessor shall provide hazard insurance for the improvements situated on the lease premises and shall also provide public liability insurance.

Lessor shall pay the real estate taxes for the lease premises.

Lessee shall pay all charges for utilities supplied to the residence including, but not limited to, electricity, water, telephone and garbage.

9. It is agreed that if default should occur on any of the conditions herein contained, or in the Contract for Caretaker Services, then it shall be lawful for the Lessor to re-enter said premises and remove all persons and property therefrom.
10. This lease agreement may be terminated by Lessee giving thirty (30) days' written notice to the City. This lease shall automatically terminate in the event the Lessee ceases to occupy the subject premises for any reason for a period of thirty (30) consecutive days. Upon the expiration or termination of this lease, the Lessee will quit and surrender the premises in as good state and condition as they were at the commencement of the lease term (ordinary wear and damage by the elements or fire excepted).
11. **SECURITY DEPOSIT:** Lessee has deposited the sum of \$250.00 receipt of which is hereby acknowledged, which sum shall be deposited by Lessor in a trust account with Bank of America, Marysville Branch, whose address is 415 State, Marysville, WA 98270. All or a portion of such deposit may be retained by Lessor and a refund of any portion of such deposit is conditioned as follows:
  - (a) Lessee shall fully perform its obligations hereunder;
  - (b) Lessee shall clean and restore said residence and return the same to Landlord in its initial condition, except for reasonable wear and tear;
  - (c) Lessee shall have remedied or repaired any damage to the premises;
  - (d) Lessee shall surrender to Landlord the keys to the premises.

Any refund from security deposit, as by itemized statement shown to be due to Lessee, shall be returned to Lessee within 14 days after the termination of the tenancy and vacation of the premises. Lessor may apply the security deposit to the payment of any

sums owing to Lessor in connection with this lease including, but not limited to, unpaid rent and leasehold excise tax, tenant damage to the lease premises, normal wear and tear resulting from ordinary use of the premises excepted, Lessor's attorney's fees and costs in enforcing this lease, and payment of any judgment obtained by Lessor in connection with the enforcement of this lease or the eviction of Lessee; provided that nothing herein shall be construed as requiring Lessor to apply the security deposit to payment of any such judgment.

NONREFUNDABLE FEES: The sum of \$150.00 is paid to Lessor herein and shall be retained by Lessor as a nonrefundable fee for cleaning, and is in addition to the security and damage deposit, and not a part thereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**Lessee:**

\_\_\_\_\_  
JESSE DODDS, Caretaker

\_\_\_\_\_  
AMANDA MOSCARIELLO, Caretaker

**CITY OF MARYSVILLE, Lessor**

By \_\_\_\_\_  
JON NEHRING, Mayor

**ATTEST:**

By \_\_\_\_\_  
SANDY LANGDON, Finance Director/City Clerk

**APPROVED AS TO FORM:**

By \_\_\_\_\_  
GRANT K. WEED, City Attorney

**STATEMENT OF CONDITION AND CLEANLINESS AND  
EXISTING DAMAGE TO PREMISES AND FURNISHINGS**

The premises contain the following defects, damages, and physical conditions at the commencement of the tenant's occupancy, and its state of cleanliness is as follows:

1. Walls:
2. Floors:
3. Countertops:
4. Carpets:
5. Drapes:
6. Windows:
7. Doors:
8. Furniture:
9. Appliances:
10. Plumbing, Heating, Electrical:
11. Yard, Plants, Shrubbery:
12. Other:

CITY OF MARYSVILLE, Lessor

By \_\_\_\_\_  
Date

\_\_\_\_\_  
JESSE DODDS, Lessee Date

\_\_\_\_\_  
AMANDA MOSCARIELLO, Lessee Date

**Disclosure of Information on Lead-Based Paint and/or Lead-Based Paint Hazards**

**Lead Warning Statement**

*Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, lessors must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Lessees must also receive a federally approved pamphlet on lead poisoning prevention.*

**Lessor's Disclosure**

(a) Presence of lead-based paint and/or lead-based paint hazards (check (i) or (ii) below):

(i)  Known lead-based paint and/or lead-based paint hazards are present in the housing (explain).

\_\_\_\_\_

(ii)  Lessor has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

(b) Records and reports available to the lessor (check (i) or (ii) below):

(i)  Lessor has provided the lessee with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).

\_\_\_\_\_

(ii)  Lessor has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

**Lessee's Acknowledgment (initial)**

(c)  Lessee has received copies of all information listed above.

(d)  Lessee has received the pamphlet *Protect Your Family from Lead in Your Home*.

**Agent's Acknowledgment (initial)**

(e)  Agent has informed the lessor of the lessor's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

**Certification of Accuracy**


The following parties have reviewed the information above and certify, to the best of their knowledge, that the information they have provided is true and accurate.

_____ Lessor	_____ Date	_____ Lessor	_____ Date
_____ Lessee	_____ Date	_____ Lessee	_____ Date
_____ Agent	_____ Date	_____ Agent	_____ Date

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: April 9, 2012**

<b>AGENDA ITEM:</b> 2011 Sewer Comprehensive Plan PA 11027	<b>AGENDA SECTION:</b> New Business	
<b>PREPARED BY:</b> Chris Holland, Senior Planner <i>ch</i>	<b>APPROVED BY:</b> 	
<b>ATTACHMENTS:</b> 1. PC Recommendation, including PC Public Hearing Minutes as Exhibit A, dated 2/28/12 2. Memo to PC, from Chris Holland, dated 2/24/12, with attachments including the Executive Summary, Public Comments and Responses 3. PC Public Meeting Minutes, dated 1/24/12 4. Ordinance	<b>MAYOR</b>	<b>CAO</b>
	<b>BUDGET CODE:</b>	
<b>BUDGET CODE:</b>		<b>AMOUNT:</b>

**DESCRIPTION:**

The City of Marysville is proposing adoption of the 2011 Sewer Comprehensive Plan (SCP), a sub-element of the Public Facilities and Services Element of the Marysville Comprehensive Plan. The 2011 SCP is a NON-PROJECT action addressing the City's planning needs for wastewater collection, transmission, treatment, and disposal for the next 20-years.

The City's sewer system is generally in good condition and can afford additional capacity over the next 20-years with implementation of minimal improvements. A copy of the entire 2011 SCP can be accessed via the following link:

[http://files.marysvillewa.gov/2011\\_SewerComprehensivePlan-FinalDraft.pdf](http://files.marysvillewa.gov/2011_SewerComprehensivePlan-FinalDraft.pdf)

The Planning Commission held a public hearing on February 28, 2012 recommending adoption of the 2011 SCP, subject to City staff amending all of the maps in the plan, removing future service areas within Planning Area No. 2 that include property located within the City of Arlington's Urban Growth Area. The plan has been amended, as recommended.

**RECOMMENDED ACTION:**

Affirm the Planning Commission's Recommendation and adopt the 2011 Sewer Comprehensive Plan by Ordinance.

**COUNCIL ACTION:**



**COMMUNITY DEVELOPMENT DEPARTMENT**  
80 Columbia Avenue ♦ Marysville, WA 98270  
(360) 363-8100 ♦ (360) 651-5099 FAX

## PC Recommendation - 2011 Sewer Comprehensive Plan

The Planning Commission of the City of Marysville held a public hearing on February 28, 2012, in review of a NON-PROJECT action amendment to the Public Facilities and Services Element of the Marysville Comprehensive Plan, proposing adoption of the 2011 Sewer Comprehensive Plan (SCP), which addresses the City's comprehensive planning needs for wastewater collection, transmission, and disposal for the next 20-years. Having considered the exhibits and testimony presented the Planning Commission does hereby enter the following findings, conclusions and recommendation for consideration by Marysville City Council:

### FINDINGS:

1. The Planning Commission held a public work session to review the NON-PROJECT action 2011 Sewer Comprehensive Plan on January 24, 2012.
2. Addendum No. 21 to the Final Environmental Impact Statement (FEIS) of the Marysville Comprehensive Plan was issued for the proposed NON-PROJECT action 2011 SCP on January 23, 2012, in accordance with WAC 197-11-625.
3. Community Development Staff submitted the NON-PROJECT action 2011 Sewer Comprehensive Plan to the State of Washington Department of Commerce for 60-day review of development regulation amendment in accordance with RCW 36.70A.106.
4. Community Development Staff forwarded the NON-PROJECT action 2011 Sewer Comprehensive Plan to the City of Arlington, City of Everett, City of Lake Stevens, Snohomish County Public Works, Snohomish Health District, Tulalip Tribes, Washington State Department of Ecology and applicable City of Marysville departments for review.
5. The Planning Commission held a duly-advertised public hearing on February 28, 2012 and received testimony from staff and the public as reflected in the attached PC minutes attached hereto as **EXHIBIT A**.

### CONCLUSIONS:

At the public hearing, the PC recommended adoption of the NON-PROJECT action 2011 Sewer Comprehensive Plan, as reflected in the Planning Commission minutes attached hereto as **Exhibit A**. The Planning Commission recommendation includes a request that all of the maps within the 2011 Sewer Comprehensive Plan be amended, removing future service areas within Planning Area No. 2 that include property located within the City of Arlington's Urban Growth Area.

### RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL** of the NON-PROJECT action 2011 Sewer Comprehensive Plan by the City of Marysville Planning Commission this **28<sup>th</sup> day of February, 2012**.

By: \_\_\_\_\_

Steve Leifer, Planning Commission Chair

# **EXHIBIT A**

PC Public Hearing Minutes  
February 28, 2012



## MARYSVILLE PLANNING COMMISSION

February 28, 2012

7:00 p.m.

City Hall

### CALL TO ORDER

Chair Leifer called the February 28, 2012 meeting to order at 7:00 p.m. noting the excused absence of Matthew Chapman.

**Chairman:** Steve Leifer

**Commissioners:** Marveta Toler, Jerry Andes, Roger Hoen, Eric Emery and Steve Lebo

**Staff:** Senior Planner Chris Holland, Public Works Director Kevin Nielsen, Public Works Superintendent Doug Bye, Project Engineer Jeff Laycock and Recording Secretary Amy Hess

**Absent:** Matthew Chapman

### APPROVAL OF MINUTES:

February 14, 2012

**Motion** made by Commissioner Andes, seconded by Commissioner Lebo to approve the February 14, 2012 meeting minutes as presented. Motion carries, (4-0) with Commissioner Hoen abstaining as he was not present at the meeting.

### NEW BUSINESS:

Chair Leifer stated there had been a letter addressed to the Planning Commission regarding traffic in the north end received on February 17, 2012. Mr. Holland overviewed the letter. Director Nielsen gave an update of the overcrossings on I-5 including the 4<sup>th</sup> Street Interchange all the way up to 172<sup>nd</sup> Street Interchange. He described the lists that the City was trying to get projects on for funding and which projects had already been placed on those lists. Mr. Nielsen described in more detail the proposed plans for the 4<sup>th</sup> Street interchange as well as a project on the list which would add access ramps to Highway 529.

Commissioner Emery arrived at 7:09 p.m.

There was further discussion relating to what order and when these projects might come to fruition. Director Nielsen noted that if the Coal Train were to go to Cherry Point, there would definitely have to be mitigation measures. There was further discussion on the Coal Train and whether or not the Port of Everett had been looked at.



Chair Leifer stated that he agreed with the sentiment of the letter. Commissioner Hoen noted that the Mayor had mentioned that the 156<sup>th</sup> overcrossing had been designed to allow ramps, so it seemed that the City had intentions of improvements. Commissioner Emery added that we have the plan, we have the intent, and all we don't have are the funds. **Motion** made by Commissioner Toler that Commissioners send their responses to this letter to Mr. Holland who would draft a letter in response for the Commission's approval. Commissioner Emery seconded, motion carries, (6-0).

## **PUBLIC HEARING:**

### **Sewer Comprehensive Plan:**

Mr. Holland went over the materials in the packet, including public comments that had been received. He stated that all of the comments received had been addressed in the Executive Summary. Mr. Holland noted that they had requested further comments from the City of Arlington, but had not received any to date. He described the issues Arlington had brought up previously. He described one very small area within Planning Area 2 that Arlington had requested be removed from the City's future sewer service area as it is within Arlington's UGA. Mr. Holland stated that Staff's Recommendation was to remove this small area in Planning Area 2 from all relevant maps in the Sewer Comp Plan.

Mr. Holland introduced Doug Byde, Jeff Laycock and Director Nielsen to describe the nuts and bolts of the Sewer Comp Plan. Commissioner Hoen questioned Planning Area 3, and whether this was an area that would have to be competed for with the County. Mr. Holland described quickly how UGA's work. Director Nielsen spoke to Planning Area 3 and noted that it is just a planning area for future sewer service and is uncertain who will ultimately provide service to the area. He stated that the costs may not make sense for another jurisdiction to serve. Commissioner Emery questioned whether or not the infrastructure was in place and if Arlington came back and asked Marysville to serve a small area in Planning Area 2, could it be done. Director Nielsen replied, that, yes, it would come back in the form of an Interlocal Agreement for Marysville to serve that area.

Chair Leifer questioned Mr. Laycock on whether there were any other additions that were noteworthy. Chair Leifer had a concern about the Department of Ecology's response. Mr. Laycock responded that DOE told staff what changes needed to be made and that basically, some of the language used was not regulatory so that language had been changed per their comments. Chair Leifer questioned on-site septic systems and whether or not Marysville was considering them. Director Nielsen replied that these types of systems were great, but there was a significant cost to them and if the site was within city limits, it probably wouldn't pencil. He added that if a site was within 200 feet of city sewer lines, it would be required to hook up. Chair Leifer wanted to know if someone wanted to install an on-site system, would that person receive any resistance from the City. Director Nielsen replied that they would not receive resistance, but they would have to meet all requirements and permitting. Requirements for hooking up to City Sewer were discussed. Mr. Laycock added that small on-site cluster systems didn't seem to pencil in the Hood Canal area either when he had looked at them a few years back.

**Motion** made by Commissioner Emery to recommend to Council that the Sewer Comp Plan be accepted with Staff's Recommendation to remove the areas in Arlington's UGA, seconded by Commissioner Toler. Motion carries, (6-0).

**Public Comment:**

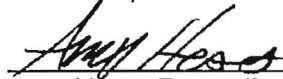
There were no comments from the public.  
Public Hearing was closed at 7:49 pm.

**ADJOURNMENT:**

**Motion** made by Commissioner Emery, seconded by Commissioner Andes to adjourn the meeting at 7:53 p.m. Motion carries, (6-0).

**NEXT MEETING:**

March 13, 2012



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Amy Hess, Recording Secretary

# **MEMO TO PC**

From Chris Holland, dated February 24, 2012



**COMMUNITY DEVELOPMENT DEPARTMENT**  
80 Columbia Avenue ♦ Marysville, WA 98270  
(360) 363-8100 ♦ (360) 651-5099 FAX

## MEMORANDUM

**DATE:** February 24, 2012  
**TO:** Marysville Planning Commission  
**FROM:** Chris Holland, Senior Planner *CH*  
**RE:** Sewer Comprehensive Plan  
**CC:** Gloria Hirashima, CAO/CD Director  
Cheryl Dungan, Planning Manager – Land Use  
Kevin Nielsen, PW Director  
Jeff Laycock, Project Engineer  
Doug Byde, Water Quality Manager

The City of Marysville is proposing adoption of the 2011 Sewer Comprehensive Plan (SCP), a sub-element of the Public Facilities and Services Element of the Marysville Comprehensive Plan. The 2011 SCP is a NON-PROJECT action addressing the City's planning needs for wastewater collection, transmission, treatment, and disposal for the next 20-years. A copy of the entire 2011 SCP FINAL DRAFT can be accessed via the following link:

<http://files.marysvillewa.gov/2011%20Sewer%20Comprehensive%20Plan-Draft.pdf>

Documents included within your public hearing packet, include:

- Cover letter from Jeff Laycock, PE, dated December 9, 2011. The cover letter provides an overview of the 2011 Sewer Comprehensive Plan.
- Executive Summary of the 2011 Sewer Comprehensive Plan.
- Memorandum from Jeff Laycock, PE, dated February 21, 2012. The memorandum provides an overview of the changes that have been made to the Sewer Comp Plan, based on public comments received.

Also included in your public hearing packet are the following public comments that have been received, to date:

- Letter from Washington State Department of Ecology (DOE), dated January 26, 2012. Attached to this letter is an e-mail string and changes made to the 2011 SCP based on comments received from DOE.
- Letter from Snohomish Health District, dated January 18, 2012, granting approval in accordance with RCW 57.16.010.
- E-mail string between Souheil Nasr, PE, City of Everett Public Works and Jeff Laycock, PE, City of Marysville Public Works, requesting a minor amendment to the 2011 SCP.
- E-mail from James X. Kelley, PE, City of Arlington Public Works, requesting amendments to the 2011 SCP.

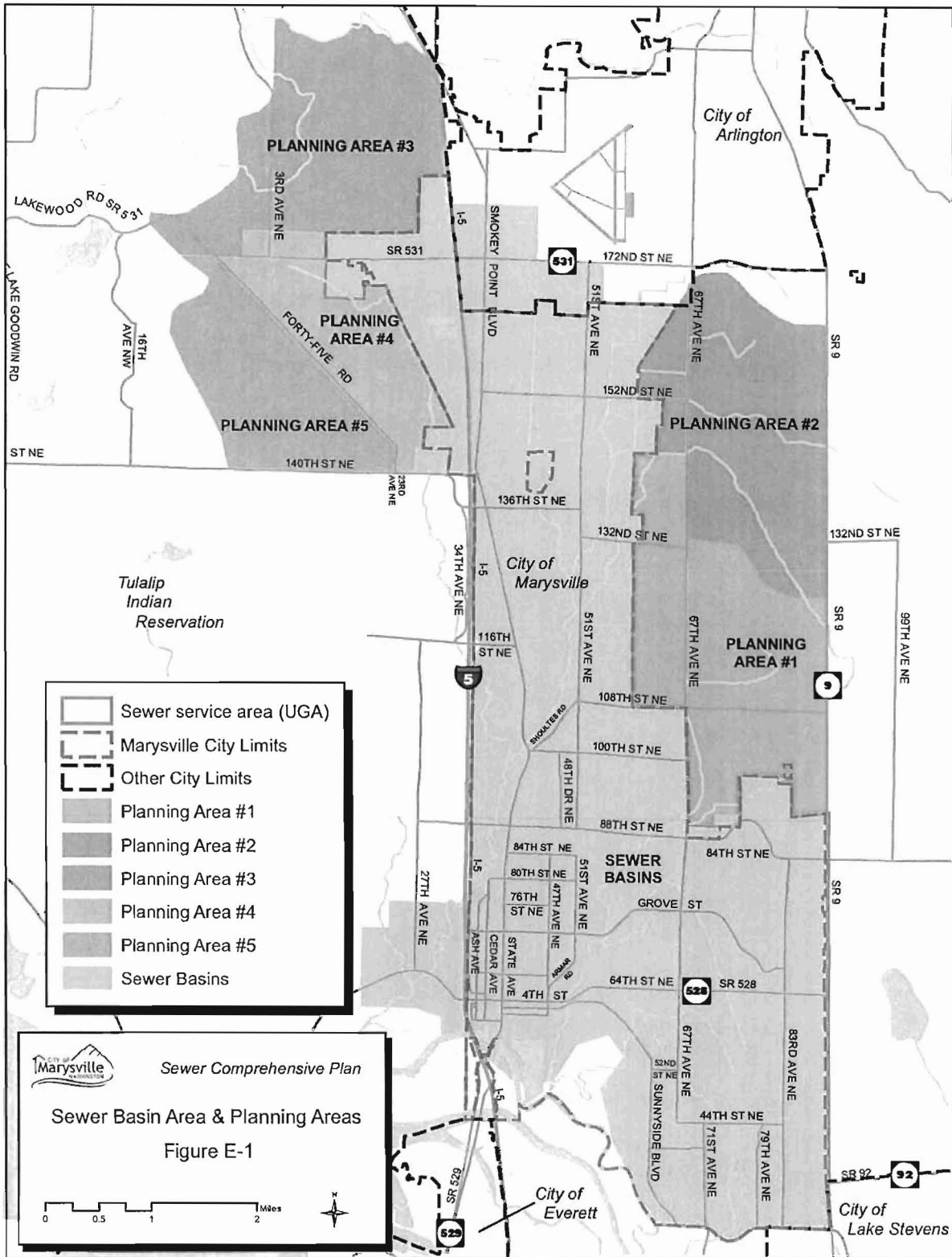
All of the public comments received, to date, have been addressed in the 2011 Sewer Comprehensive Plan FINAL DRAFT, except those comments received by the City of Arlington.

Marysville City Staff met with the City of Arlington's Public Works Director, James X. Kelly, PE, on Thursday, January 12, 2012 to discuss Arlington's comments. There is an overlap in planning for future sewer service areas within the Marysville 2011 SCP and the City of Arlington's 2008 SCP. The future sewer service areas are depicted in the attached **Figure E-1** (Marysville) and **Figure S-1** (Arlington). Specifically, these future sewer service planning areas that overlap are Planning Area No. 3 and a very small portion of Planning Area No. 2, as identified in **Figure E-1**.

Planning Area No. 3 is identified in the Snohomish County Future Land Use plans as a Rural/Urban Transition Area Overlay. Rural/Urban Transition Area Overlay areas are located outside of an Urban Growth Area (UGA), however, these areas are expected to become part of a UGA in the future. Therefore, as development occurs within Rural/Urban Transition Area Overlay areas, open space tracts are preserved until such time as the subdivision is included within a UGA, so that it may be used for future urban development. Although there is an overlap in planning for future sewer service between Marysville and Arlington's SCP the Snohomish County Council, in conjunction with Marysville and Arlington political representatives, has the final authority regarding UGA expansions. Therefore, in order to adequately address future capacity issues the City of Marysville will continue to analyze Planning Area No. 3 as a future sewer service area.

In regards to the very small overlap for future service area within Planning Area No. 2 near 172<sup>nd</sup> Street NE and 67<sup>th</sup> Avenue NE, there is a ravine that may make it difficult for Arlington to service this area. However, because this area is within the City of Arlington's UGA, and because Arlington has requested this area be removed from the future sewer service area, **Staff Recommends** forwarding a recommendation of approval of the 2011 SCP to Marysville City Council, subject to the following condition:

**All of the maps within the 2011 SCP shall be amended, removing future service areas within Planning Area No. 2 that include property located within Arlington's UGA.**





SSA EXPANSION ALTERNATIVES		
ALTERNATIVE	DESCRIPTION	COST (2008 \$)
A (SHOWN)	TWO PROPOSED LIFT STATIONS WITH ONE FORCE MAIN TO EXISTING WWTP	\$25 M
B	NEW WASTEWATER TREATMENT PLANT FOR EXPANSION AREA	\$58 M
C	DIVERT FLOW TO MARYSVILLE	\$23 M



**LEGEND**

**DRAINAGE BASINS**

- LIFT STATION 9
- APPOINT (L34)
- CROWN PARK (L30)
- OLD TOWN (A & B)
- FLAND OAKS (L31)
- WILLOW VIEW (L30)
- LIFT STATION 1
- LIFT STATION 2
- LIFT STATION 3
- LIFT STATION 5
- PRIMARY INTERCEPTION
- BEAR CLOVER (L27)
- REST AREA (L36)
- BLISSDALE
- CITY OF MARYSVILLE SEWER SERVICE AREA

**BOUNDARIES / SYMBOLS**

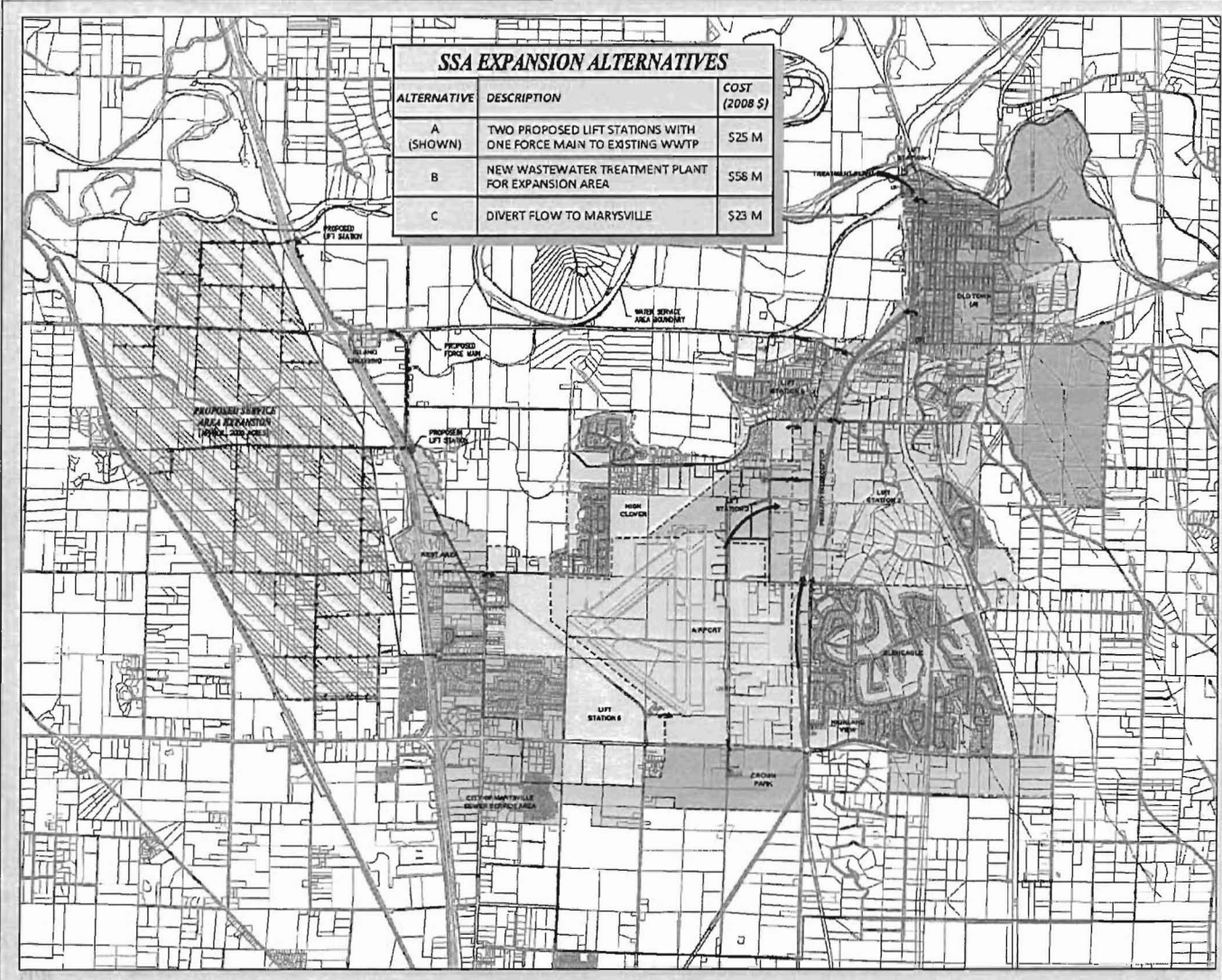
- SEWER SERVICE AREA BOUNDARY
- WATER SERVICE AREA BOUNDARY
- DRAINAGE BASIN BOUNDARY
- DRAINAGE BASIN FLOW DIRECTION
- EXISTING SEWER GRAVITY MAIN
- EXISTING SEWER FORCE MAIN
- SEWER LIFT STATION

**CITY OF ARLINGTON**  
**COMPREHENSIVE SEWER SYSTEM PLAN**

**FIGURE S-1**  
**PROPOSED SSA EXPANSION**  
**(PROJECTED POST-2025)**

SCALE: 1" = 1500'  
 REVISION DATE: JUL 8, 2008

DRAWING BY: [Symbol] TO: [Symbol] SCALE: 1" = 1500'  
 1" = 1500' NOT 1" = 1000'



# **2011 SCP COVER LETTER**





**PUBLIC WORKS**  
Kevin Nielsen, *Director*

80 Columbia Avenue  
Marysville, Washington 98270  
Phone (360) 363-8100  
Fax (360) 363-8284  
marysvillewa.gov

December 9, 2011

City of Marysville  
Attn: Chris Holland  
80 Columbia Ave  
Marysville, WA 98270

**Subject: 2011 Sewer Comprehensive Plan**

Dear Chris:

State law requires that any governmental agency owning and operating a sewer system shall adopt and maintain a sewer comprehensive plan. Such a plan is required to address the agency's comprehensive planning needs for wastewater collection, transmission, treatment and disposal. The City's last sewer comprehensive plan was completed in 2005 and had addressed the City's 6-year and 20-year sewer needs. Since 2005, the City has experienced significant changes due to the current economic climate and has positioned itself to better serve its citizens. While a number of the six year projects were completed from the 2005 plan, the 20-year year plan from 2005 serves as a broad outlook which needs to be assessed every six years and therefore is subject to update in 2011.

The primary focus of the 2011 sewer comprehensive plan update is to continue development of the City's hydraulic model of the sanitary sewer system, to identify and address deficiencies in the existing sewer collection system and wastewater treatment plant, to develop a plan that will provide sewer service within the defined area, and to develop a capital improvement plan with cost estimates and schedules for the six- and twenty-year planning periods.

Below are a few highlights of the 2011 Sewer Comprehensive Plan:

1. The City's sewered population grew from 43,087 in 2005 to 50,543 in 2011, with nearly 80% of the City's sewer service area population (64,669) on sewer. The City's UGA population in 2010 was approximately 60,183 and is expected to grow to 84,989 by 2031 under a moderate growth rate of 2-percent.
2. From 2001 to 2005, the City averaged 445 sewer connections per year. From 2006 to 2010, the City averaged 353 sewer connections per year. In 2010, the City had 368 connections made to its sewer system.
3. The City's sewer system consists of 210 miles of 6-inch to 48-inch diameter gravity sewer, 15 sewer pump stations including 4.2 miles of force main, 3.9 miles of effluent discharge piping to the City of Everett's deep water outfall, and the wastewater treatment plant.
4. The City's water records show domestic water use is down attributed by increased water conservation. This decrease in water use results in lower sewer flows. Based on water records the total sewer system base flow is estimated at 4.45 mgd. The 2010 annual

**EXHIBIT**

2

average flow at the WLP was 4.73 mgd. This indicates a relatively low infiltration/inflow (I/I). In fact, I/I represents approximately 6-percent of average annual flow, and increases to 27-percent during particularly wet periods.

5. The City converted to a new sewer modeling software, InfoSewer, which uses the City's GIS system to analyze the sewer system. Pump stations, force mains and major gravity lines, typically 10-inch or larger, are analyzed. Sewer flows were modeled under current conditions for 2011, 2017, and 2031. The modeling analysis resulted in a total of 118 pipeline deficiencies thru 2031. A number of these deficiencies were determined to be insignificant enough to warrant a 6-year capital improvement based on modeling alone.

The most serious current deficiencies with the collection are low velocity pipelines (<2.0 fps). Approximately 50 percent of the sewers modeled were found to have low velocities. Most of these pipelines are large enough to provide adequate capacity, but these low velocity pipelines will collect grease and inert material and require more frequent cleaning and flushing. City staff recognizes this problem and have a maintenance program in place to clean its gravity sewers every two years. In addition, the City has a wastewater pretreatment program to limit grease discharged to its collection system.

Most of the City's pump stations have adequate capacity through 2031. The West Trunk Pump Station will be near its capacity prior to 2017 and improvements are included in the 6 year CIP. The 51<sup>st</sup> Street and Soper Hill pump stations will near their capacity prior to 2031 as well. They are both included for improvements in the 20 year CIP.

In general, the hydraulic model is only one tool for assessing the condition of the collection system. Where "sagging" has occurred, offset joints have developed or manholes have been improperly installed, the hydraulic model most likely will not reflect those problems. Where the model has identified capacity deficiencies, it is recommended that the model results be confirmed by survey and better definition of our GIS system, TV inspection, or a flow study prior to the capital expense of pipeline replacement.

6. The wastewater treatment plant's design capacity is 20.3 mgd. The projected peak hour flow for 2031 is 16.9 mgd, thus, the plant has sufficient hydraulic capacity. The projected loadings for 2031 exceed the plant's design capacity for BOD<sub>5</sub> and TSS. The current loading trends, however, project lower than previously estimated loadings and therefore the construction of two additional complete-mix aerated cells (originally planned for 2015) can be delayed until 2020.

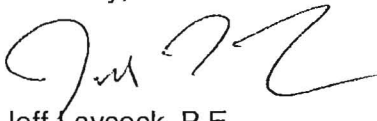
The effluent filter system is a continuous upflow monomedia (sand) type system. The system is capable of flows adequate through the 20-year planning period, however, operators have experienced getting good TSS reductions through the filters when flows near 10 mgd. To mitigate this problem and effectively reduce TSS through the filters, construction of a pre-settling basin for flocculation and settling prior to effluent filtration is needed. The City is currently in the process of executing a contract with a consultant (CH2MHill) to analyze using the existing contact chamber as a pre-settling basin.

One of the most significant expenses of operating the City's WWTP is biosolids removal. The City last removed biosolids from its lagoon system in 2003. Biosolids removal was evaluated in 2011 and it was determined that the removal could wait until 2018 or beyond due to lower than expected accumulations. A biosolids profile is projected to be completed in 2016 to assess sludge depth, location, and quantities. Biosolids removal is expected to cost in excess of \$3.0 million.

7. The City currently employs 15 full time employees to run and operate the City's wastewater treatment plant and collection system. Four employees are assigned to the WWTP operations, four are assigned to WWTP and pump station maintenance, and the remaining employees are assigned to the flushing, cleaning, inspection and repair of the collection system. Expansion of the collection system will require one additional employee in 2017, with another added in 2031.
8. The 6-year Capital Improvement Plan has identified \$10,207,000 in projects. Significant collection system improvement projects include gravity sewer, pump station and forcemain to serve the Whiskey Ridge area and rehabilitation of Trunk G from Cedar to Columbia. These projects account for \$3.54 million of the total 6-year CIP. Construction of the presettling basin and costs for biosolids removal are the biggest expense coming out of the wastewater treatment plant and account for \$2.2 million of the total 6-year CIP.
9. The 20-year Capital Improvements Plan has identified \$44,476,000 in projects. Construction of the Lakewood Sewer extension and upsizing the sewer on Sunnyside Blvd account for over \$10 million of this total. City staff will need to remain cognizant of how development occurs upstream of these facilities so we may better assess the timing of such projects. Construction of the two remaining aeration cells in the lagoon and biosolids removal account for over \$6 million of the 20-year CIP.
10. The wastewater utility is expected to generate approximately \$7.3 million in excess revenue that will be available to fund CIP projects. Due to rate increases in previous years, the wastewater utility can fund most of its planned capital improvements from project operating and capital revenues. However, the planned improvements exceed the expected revenue by \$2.9 million over the next 6-years. Several funding options may be available such as grants or low interest loans.

The City's sewer system is generally in good condition and can afford additional capacity through the planning period with implementation of minimal improvements. Based on current economic conditions and budget forecasts, funding for future sewer projects is relatively sparse. In light of these conditions, the Plan is well balanced in that the City has identified projects that will provide adequate capacity, correct deficiencies, replace aging infrastructure and promote economic development.

Sincerely,



Jeff Laycock, P.E.  
Project Engineer

# **2011 SCP EXECUTIVE SUMMARY**

# EXECUTIVE SUMMARY

## INTRODUCTION

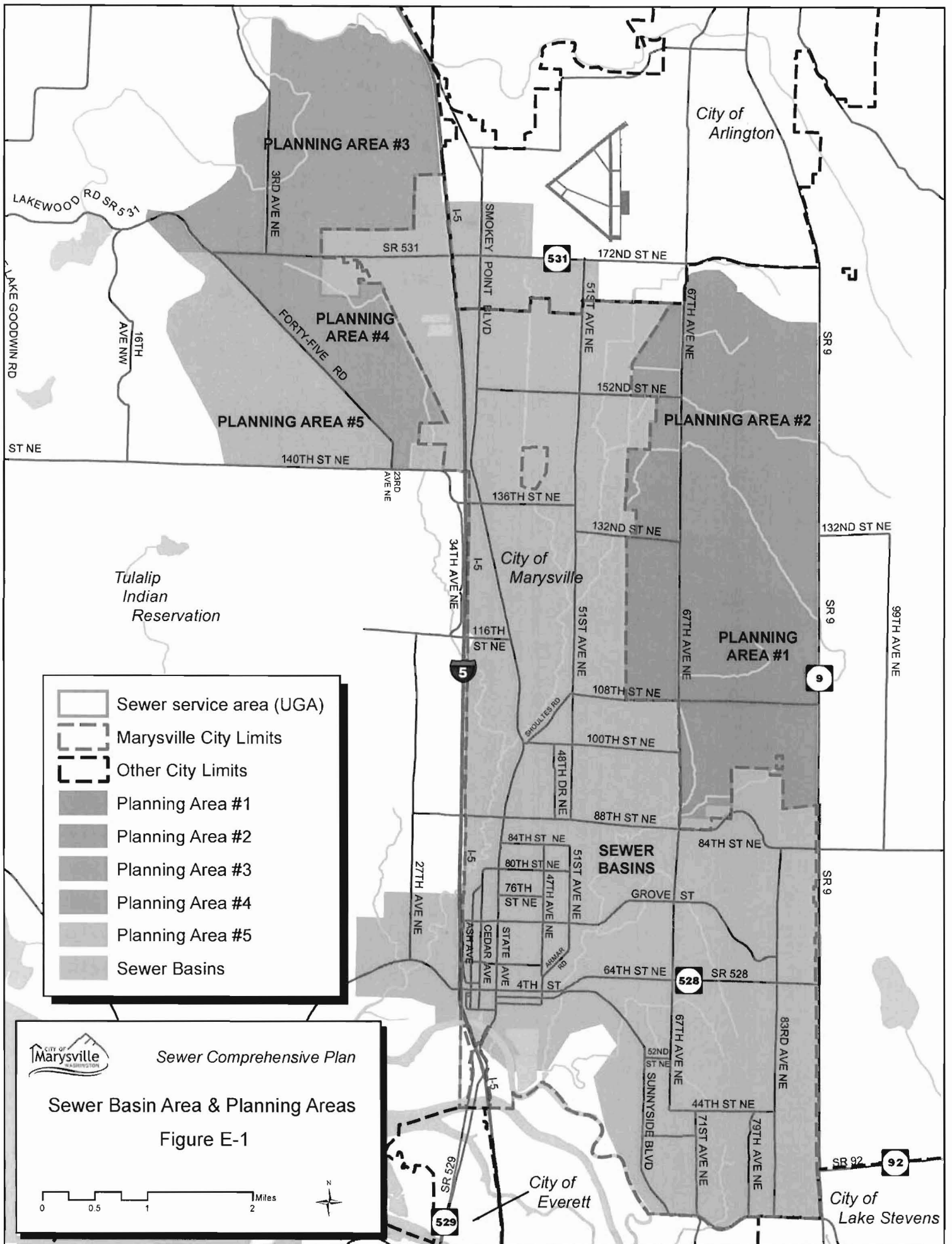
The 2011 Sewer Comprehensive Plan for the City of Marysville addresses the City's comprehensive planning needs for wastewater collection, transmission, treatment, and disposal for the next 20 years. This Plan was prepared in accordance with the provisions of the Revised Code of Washington (RCW), Section 90.48, *Water Pollution Control*, Washington Administrative Code (WAC) Section 173-240-050, *General Sewer Plan*, and WAC 173-240-060, *Engineering Report*. Development of the Plan has been coordinated with the City's Comprehensive Plan and local agreements with adjacent jurisdictions.

This Plan includes discussion of general planning issues including growth management, land use, zoning, and population projections. Regulatory issues that are relevant to the planning and implementation of wastewater service improvements are discussed. The existing facilities for wastewater collection, conveyance, treatment, and biosolids handling are described and evaluated in detail. A computerized hydraulic model is used to assess the capacity of the existing collection system and to plan for future facilities. Capital improvement recommendations and an implementation schedule for these improvements are presented.

## SERVICE AREA DEVELOPMENT

Chapter 2 provides a description of the planning area for the City of Marysville. The planning area consists of three components: the City's corporate boundary, approximately 13,370 acres, the Urban Growth Area (UGA) covering 13,660 acres, and the ultimate planning area, approximately 24,000 acres, or 37.5 square miles. The UGA is the City's primary planning area for locating sewers and other types of urban development. The ultimate planning area is located outside of the UGA but has the potential of inclusion in future UGA boundary adjustments. The three components of the City's planning area are shown on Figure E-1.

Chapter 3 develops population estimates for the City's UGA and adjacent areas using information from the 2005 Marysville Comprehensive Plan and the Snohomish County Buildable Lands reports. The City's UGA population in 2010 was approximately 60,183 and is expected to grow to 84,989 in 2031 under a moderate growth rate of 2 percent. For sewer, the City provides service to three areas outside of its UGA, a part of Arlington to the north, part of the Tulalip Tribes to the west, and Mountain View Shores also to the west. In addition, not all current residences are connected to the City's service system. Table E-1 presents the population connected to the sewer system through 2025. The City has averaged 445 sewer connections per year between 2001 and 2005 and 353 sewer connections per year between 2006 and 2010.



**TABLE E-1**

**Projected Sewer Service Population Summary**

Year	Service Area Population*	Service Area Population On Sewer	Percent Service Area Population On Sewer
2011	64,669	50,543	78.2%
2017	72,616	62,250	85.7%
2031	88,032	87,757	99.7%

\*Service Area includes West Marysville and Arlington Interlocal Agreement

**EXISTING FACILITIES**

Chapter 5 provides a description of City’s wastewater collection system, pump stations, wastewater treatment plant and disposal facilities. The gravity collection system includes 210 miles of pipeline with diameters 6-inch to 48-inch. Approximately 60 percent of the pipelines are 8-inch diameter and approximately two-thirds (67%) of the collection system is constructed with PVC pipe material.

In addition to the gravity pipe system, the City operates and maintains 15 pump stations, approximately 4.2 miles of force main pipe and 3.9 miles of effluent discharge piping to the City of Everett’s deep water outfall. The City’s primary pump stations are Soper Hill, Sunnyside, 51<sup>st</sup> Avenue, 88<sup>th</sup> Street, Marysville West, and West Trunk. The other 9 pump stations are smaller developer-type stations.

A major upgrade to the City’s wastewater treatment plant was completed in 2004. Improvements included the addition of four complete-mixed aerated lagoon cells, hydraulic curtains, effluent filter expansion, UV disinfection facilities, effluent pump upsizing, and a new pipeline to Everett for seasonal disposal of treated effluent in Port Gardner Bay. This upgrade increased the plant capacity from 6.1 mgd (maximum month design) to 12.7 mgd. In addition, the plant loading capacity, as measured by BOD<sub>5</sub> increased from 10,200 lbs/day to 20,143 lbs/day. Essentially, the upgrade doubled the wastewater treatment plant capacity.

**WASTEWATER CHARACTERISTICS AND FLOWS**

Chapter 6 quantifies the wastewater from the City’s service area estimated from treatment plant flow records and domestic water system records from the City. Use of the City’s water records for wintertime consumption, established a sewer base flow of 182 gallons per day for a single-family residence, or ERU. For the total sewer system, the estimated base flow is 4.45 mgd. Recorded wastewater flow above this value is attributed to infiltration and inflow (I/I). Infiltration and inflow for the City’s system is not excessive, yet represents approximately 6 percent of the average annual flow. During particularly wet periods, or maximum month conditions, I/I increases to approximately 27 percent of the total flow.



Table E-2 presents both current and projected wastewater flows and loadings for the City's Wastewater Treatment Plant (WWTP).

**TABLE E-2**

**Current and Projected Flows and Loadings**

<b>Year</b>	<b>2011</b>	<b>2017</b>	<b>2031</b>
<b>ERUs</b>			
	24,427	30,084	42,413
<b>Flows (gpd)</b>			
Sewer Service Area (ac.)	4,979	5,708	7,340
Total Baseflow	4,030,000	5,480,000	7,720,000
Dry Season Average Flow	4,160,000	5,240,000	7,620,000
Average Annual Flow	4,730,000	5,830,000	8,230,000
Maximum Month	6,120,000	7,600,000	11,250,000
Peak Day	9,310,000	10,530,000	13,790,000
Peak Hour <sup>(1)</sup>	10,700,000	12,710,000	16,880,000
Peak Hour Factor	2.26	2.18	2.05
<b>Loading (lb/day)</b>			
Annual Average BOD <sub>5</sub>	10,419	12,846	18,110
Maximum Month BOD <sub>5</sub>	13,812	16,997	23,963
Annual Average TSS	10,029	12,365	17,432
Maximum Month TSS	14,356	17,689	24,939

(1) Peak Hour Flow: Average Annual Flow x Peaking Hour Factor

**COLLECTION SYSTEM EVALUATION**

Chapter 7 develops the hydraulic model of the City's service area used as a tool to assess the capacity and deficiencies of the existing collection system and pump stations. The hydraulic model, InfoSewer developed by Innovyze (formerly MWHSOft), was used to analyze the major gravity lines within the collection system for 2011, 2017, 2031. Inputs for the hydraulic model include invert elevations for manholes and pipeline lengths and unit residential and commercial flows developed in Chapter 6. Infiltration and inflow were developed from existing plant records and water consumption records.

The hydraulic model was run for 2011, 2017, and 2031 conditions as shown in Table E-2. The model results indicated a total of 118 pipeline deficiencies thru 2031. A number of these deficiencies were determined to be insignificant enough to warrant a 6-year capital improvement based on modeling alone. These areas were analyzed separately and have been added to the City's ongoing inspection list. Other pipe segments either deemed critical by the City or would be subject to future development were identified as a capital improvement.



The most serious current deficiencies with the collection are low velocity pipelines (<2.0 fps). Of the 318,865 lf of pipeline modeled, approximately 50 percent were found to have low velocities. Most of these pipelines are large enough to provide adequate capacity, but these low velocity pipelines will collect grease and inert material and require more frequent cleaning and flushing. City staff recognizes this problem and have a maintenance program in place to clean its gravity sewers every two years. In addition, the City has a wastewater pretreatment program to limit grease discharged to its collection system.

The hydraulic model results for 2031 show nearly double the number of capacity deficiencies than the 2011 and 2017 results, mostly due to the assumptions set forth in Chapter 3 to project future sewer service area population. One area of the collection system with a large number of future deficiencies is the Smokey Point area near I-5. The recommended approach to address deficiencies in this area is to divert flow to future pipelines to the Lakewood Sewer Extension rather than pipeline replacement in this commercial area.

The other areas with a few surcharged pipelines in 2031 are located in East Sunnyside and Getchell Hill areas. Where these pipelines were not already part of the City's CIP, they have been added to the 20-year CIP Plan.

Most of the City's pump stations have adequate capacity through 2031. The West Trunk Pump Station will be near its capacity prior to 2017 and improvements are included in the 6 year CIP. The 51<sup>st</sup> Street and Soper Hill pump stations will near their capacity prior to 2031 as well. They are both included for improvements in the 20 year CIP.

Buildout conditions were also modeled using an estimated buildout population of approximately 160,000. The primary, long-term impacts to the City's collection system are the upper reaches of Trunk A from 103<sup>rd</sup> Street to 143<sup>rd</sup> Street. In addition, several pipeline areas for Trunk D and CE are undersized for buildout conditions.

In general, the hydraulic model is only one tool for assessing the condition of the collection system. Where "sagging" has occurred, offset joints have developed or manholes have been improperly installed, the hydraulic model most likely will not reflect those problems. Where the model has identified capacity deficiencies, particularly for 2031 and buildout, it is recommended that the model results be confirmed by survey, TV inspection, or a flow study prior to the capital expense of pipeline replacement.

## **WASTEWATER TREATMENT EVALUATION**

Chapters 8 and 9 evaluate the City's WWTP. The projected peak hour flow for 2031 of 16.9 mgd as presented in Table E-2 is less than the WWTP's hydraulic design capacity of 20.3 mgd following the 2004 plant upgrades. Thus, the WWTP has sufficient hydraulic capacity for the next 20 years.

The projected loadings, however, for 2031 exceed the plant's design capacity for both BOD<sub>5</sub> and TSS. The City had plans for two additional complete-mix aerated cells, to be constructed by 2015 to ensure adequate treatment capacity, but due to lower than projected flows and loadings, the construction of those can be moved further out into the future. Other future improvements include repairs to the influent parshall flume, installation of mechanical barscreens with smaller spacing between bars or an alternative screening method, upsizing of the filter reject pump station, extension of the filter reject line from the west trunk pump station to complete mix cell 1A, and construction of a pre-settling basin to be used prior to effluent filtration.

The most significant item for the City's WWTP operation is biosolids removal. The City last removed biosolids from its lagoon system in 2003. Biosolids removal was evaluated in 2011 and it was determined that the removal could wait until 2018 or beyond due to lower than expected accumulations. A biosolids profile is projected to be completed in 2016 to assess sludge depth, location, and quantities. Each biosolids removal project is expected to cost in excess of \$3.0 million.

## **OPERATION AND MAINTENANCE**

Chapter 10 addresses the operation and maintenance staff for the City's wastewater treatment plant and collection system. Currently, there are approximately 15 full-time employees both for the WWTP and collection system. Of this number, four are assigned to the wastewater treatment plant operations and four are assigned to wastewater treatment plant and pump station maintenance. The remaining employees are assigned to the flushing, cleaning, inspection and repair of the collection system.

For future operation and maintenance needs, City staff is adequate for its WWTP. However, the collection system will continue to expand with population growth and the City will need to add to staff in order to maintain the gravity sewers, force mains, and pump stations. One additional employee should be added to staff in 2017, with another added in 2031.

## **CAPITAL IMPROVEMENT PLAN**

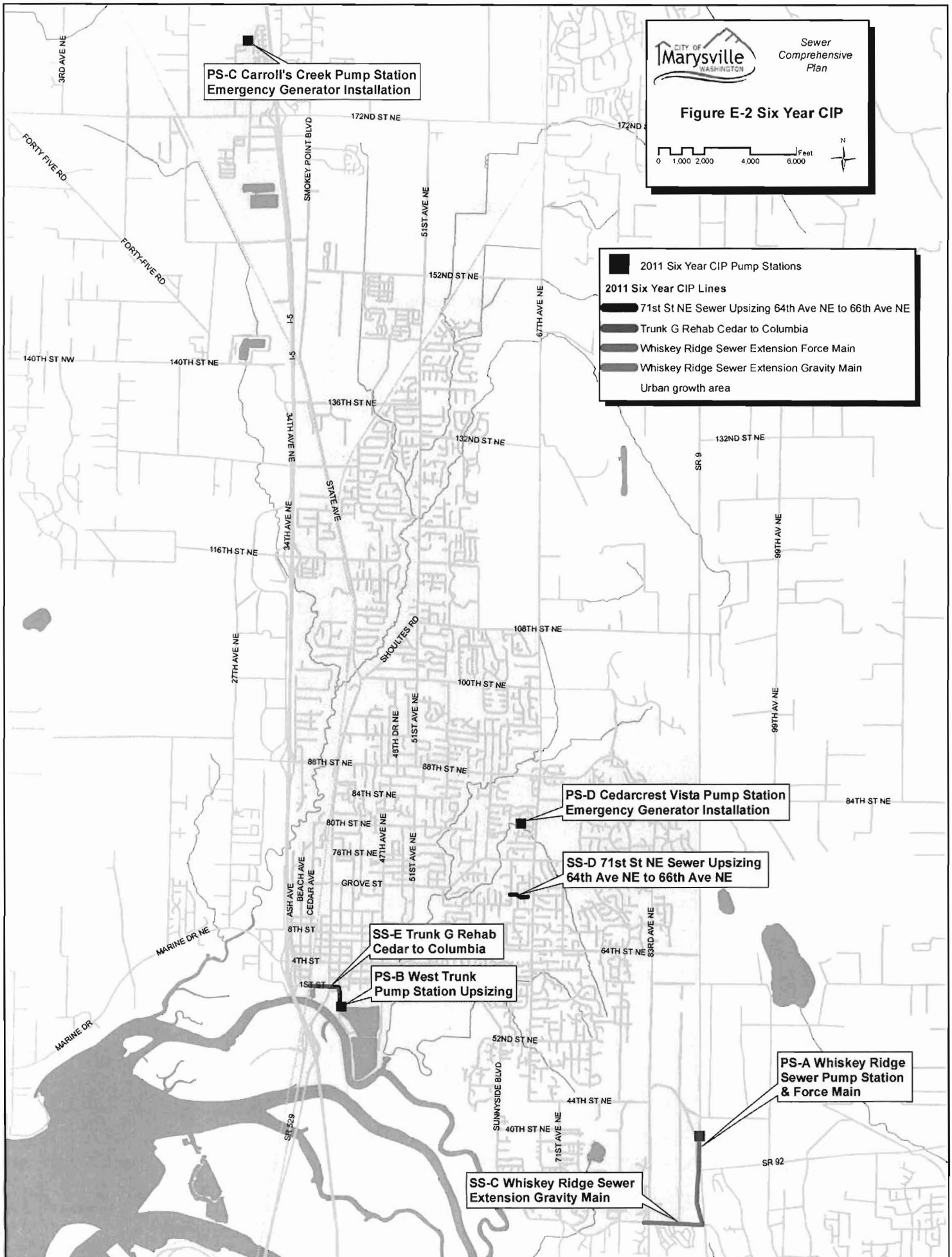
Chapter 11 summarizes the CIP and prioritizes projects identified in this Plan. Summaries of each capital improvement project include proposed construction dates, and estimated project costs (including construction, contingency, administration, sales tax, and engineering). Table E-3 and Figure E-2 present the 6-year CIP projects. CIP Projects up to 2031 are shown in Chapter 11.

Future projects that are not identified as part of the City's CIP may become necessary. Such projects may be required in order to remedy an emergency situation, to address unforeseen problems, or to accommodate improvements from adjacent jurisdictions. Due to budgetary constraints, the completion of such projects may require modifications to the recommended CIP. The City retains the flexibility to reschedule, expand, or reduce the

projects included in the CIP and to add new projects to the CIP, as best determined by the Council, when new information becomes available for review and analysis.

The total 6-year CIP is \$10,207,000. Amounts for each of the four categories for the 6-year CIP are shown below:

Sanitary Sewer Mains .....	\$ 4,630,000
Pump Stations .....	\$ 1,575,000
WWTP Improvements .....	\$ 3,402,000
General System Improvements .....	\$ 600,000
<b>Total: 6-Year CIP .....</b>	<b>\$10,207,000</b>



**TABLE E-3**

**6-Year Capital Improvements Plan<sup>(1)</sup>**

	2011	2012	2013	2014	2015	2016	2017
<b>Sanitary Sewer Mains</b>							
a. Sewer Main Oversizing	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
b. Renewals and Replacement	\$0		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
c. Whiskey Ridge Sewer Extension	\$200,000	\$1,200,000					
d. 71 <sup>st</sup> St NE Sewer Upsizing: 64 <sup>th</sup> Ave NE to 66 <sup>th</sup> Ave NE					\$410,000		
e. Trunk "G" Rehab.: Cedar to Columbia						\$1,340,000	
<b>Total Sanitary Sewer Mains</b>	<b>\$230,000</b>	<b>\$1,230,000</b>	<b>\$330,000</b>	<b>\$330,000</b>	<b>\$740,000</b>	<b>\$1,670,000</b>	<b>\$330,000</b>
<b>Pump Stations</b>							
a. Whiskey Ridge Sewer Lift Station and Force Main				\$1,000,000			
b. West Trunk Pump Station Upsizing			\$225,000				
c. Carroll's Creek Pump Station Emergency Generator Installation						\$175,000	
d. Cedarcrest Vista Pump Station Emergency Generator Installation							\$175,000
<b>Total Pump Station Improvements</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$175,000</b>	<b>\$175,000</b>

**TABLE E-3 - (continued)**  
**6-Year Capital Improvements Plan<sup>(1)</sup>**

	2011	2012	2013	2014	2015	2016	2017
<b>WWTP Improvements</b>							
a. Biosolids Removal				\$300,000	\$300,000	\$300,000	\$300,000
b. Replacement/Reconstruction of Headworks Parshall Flume			\$50,000				
c. Filter Reject Line Extension			\$100,000				
d. Upsize Filter Reject Wet Well and Pump System				\$500,000			
e. Pre-Settling Basin					\$1,000,000		
f. Screen Replacement for Mechanical Screens							\$500,000
g. Flow Study			40,000				
h. Preliminary Biosolids Profile						\$12,000	
i. Wastewater Treatment Plant Generator	\$400,000						
<b>Total WWTP Improvements</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$190,000</b>	<b>\$800,000</b>	<b>\$1,300,000</b>	<b>\$312,000</b>	<b>\$800,000</b>
<b>General System Improvements</b>							
Cost of Service Study						\$250,000	
Sanitary Comp. Plan/Model	\$300,000						\$300,000
Sewer Rate Study			\$50,000				
<b>Total General Sewer Improvements</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$300,000</b>
<b>Total Sanitary Sewer</b>	<b>\$930,000</b>	<b>\$1,230,000</b>	<b>\$795,000</b>	<b>\$2,130,000</b>	<b>\$2,040,000</b>	<b>\$2,407,000</b>	<b>\$1,605,000</b>

(1) The 6-year CIP covers the period of 2012 - 2017. 2011 CIP projects are included for reference.

# **MEMO ADDRESSING PUBLIC COMMENTS**



## **PUBLIC WORKS**

Kevin Nielsen, *Director*

80 Columbia Avenue  
Marysville, Washington 98270  
Phone (360) 363-8100  
Fax (360) 363-8284  
marysvillewa.gov

### **Memorandum**

**To:** Chris Holland  
**From:** Jeff Laycock, PE  
**Date:** February 21, 2012  
**Subject:** **2011 Sewer Comprehensive Plan SEPA Comments**

In response to the SEPA for the 2011 Sewer Comprehensive Plan, the City received replies from the City of Everett, City of Arlington, Snohomish Health District and the Department of Ecology. Below is a summary detailing how the comments were addressed and page revisions.

#### **City of Everett**

All references in the Plan to "Kimberly-Clark deep outfall" were revised to read "Deep Marine Outfall". (pages 1-4, 4-4, 5-7, 5-12, and 8-1)

#### **City of Arlington**

Comments were addressed via email at the time of this memo. No revisions have been made to the Plan per City of Arlington's comments.

#### **Snohomish Health District**

No comments to address.

#### **Department of Ecology**

Pg 2-6 – Revised discussion of water bodies and TMDLs per DOE comment.

Pg 4-7 – Revised standards revision date to 2006, not 2003.

Pg 4-13 – Deleted first sentence in the first paragraph.

Pg 4-16 – Revised "On-site septic system regulations".

Pg 6-18 to 6-20 – Included a section on current and future needs to address Industrial Wastewater, including a list of current industrial wastewater producers, processes, and characteristics.

#### **City of Marysville**

Pg 1-5 – Table 1-1 was revised to indicate that the total new customers are based on connection fees prepaid at final plat and that parcels remain empty and are not necessarily connected to the sewer.



# **PUBLIC COMMENTS**



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

Northwest Regional Office • 3190 160th Avenue SE • Bellevue, Washington 98008-5452 • (425) 649-7000

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CITY OF MARYSVILLE  
PUBLIC WORKS &  
PROPERTY DEVELOPMENT

January 26, 2012

Mr. Jeff Laycock  
City of Marysville Public Works Department  
80 Columbia Avenue  
Marysville WA 98270

Re: Sewer Comprehensive Plan Review Comments

Dear Mr. Laycock:

I have reviewed the draft *City of Marysville Sewer Comprehensive Plan*, dated November 2011, and have the following comments.

page 2-6 Discussion of water bodies and TMDLs: The information in this paragraph is incorrect. The current approved 303(d) list (2008) and the proposed 2010 303(d) list show Allen Creek impaired for dissolved oxygen and pH, and Quilceda Creek impaired for dissolved oxygen (see <http://www.ecy.wa.gov/programs/wq/303d/index.html>). Ebey Slough is listed for fecal coliform. There are also existing TMDLs for the Snohomish River Estuary (ammonia, CBOD, dissolved oxygen) and the Snohomish River tributaries (fecal coliform). Classification of marine waters changed in the 2006 water quality standards revision (WAC 173-201A). Port Gardner Bay is classified “excellent quality” – the sloughs fall under marine water or freshwater standards according to their salinity levels, and streams flowing into the sloughs are probably fresh water.

page 4-7 State Water Quality Standards: The last standards last revision was 2006, not 2003, although the following list of uses and criteria appears to be up to date.

page 4-13 first paragraph: The first sentence doesn’t make sense. “Tier II” refers to an antidegradation analysis, which would be triggered by an increased discharge; as far as I know this has not been done. Marysville’s NPDES limits for CBOD and ammonia are based on the Snohomish Estuary TMDL.

page 4-16 On-site septic systems: The regulations have changed, and DOH now permits systems between 3,500 gal/day and 100,000 gal/day. See <http://www.doh.wa.gov/ehp/ts/ww/loss/default.htm>.



Mr. Jeff Laycock  
January 26, 2012  
Page 2

WAC 173-240-050(3)(i) requires a "List of all establishments producing industrial wastewater, the quantity of wastewater and periods of production, and the character of the industrial wastewater insofar as it may affect the sewer system or treatment plant. Consideration must be given to future industrial expansion." This does not appear to be included in the draft plan.

Please submit the final sewer comprehensive plan to Ecology for approval under WAC 173-240. Sewage facilities within the planning area must be constructed according to an approved comprehensive plan and design standards. Except for sewer line extensions covered under WAC 173-240-030(5), the City of Marysville must submit engineering reports and plans and specifications for construction of all wastewater facilities for review and approval.

If you have any questions concerning these comments, please contact Laura Fricke at (425) 649-7062 or [lfri461@ecy.wa.gov](mailto:lfri461@ecy.wa.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read "Laura Fricke".

Laura Fricke, P.E.  
Facility Manager

## Chris Holland

---

**From:** Fricke, Laura R. (ECY) [LFRI461@ECY.WA.GOV]  
**Sent:** Thursday, February 09, 2012 11:37 AM  
**To:** Jeff Laycock  
**Cc:** Chris Holland; Doug Byde; Jeff Cobb  
**Subject:** RE: City of Marysville Sewer Comp Plan

Thanks, the modifications look good. Will you be publishing a final version of the comp plan?

Laura Fricke, P.E.  
Water Quality Program, Northwest Regional Office

---

**From:** Jeff Laycock [mailto:[jlaycock@marysvillewa.gov](mailto:jlaycock@marysvillewa.gov)]  
**Sent:** Wednesday, February 08, 2012 1:27 PM  
**To:** Fricke, Laura R. (ECY)  
**Cc:** Chris Holland; Doug Byde; Jeff Cobb  
**Subject:** City of Marysville Sewer Comp Plan

Laura,

Thank you for discussing your review comments with the City last Friday via the conference call. I believe we have addressed your comments and I have attached a pdf of the pages showing the revisions you have requested. We were also able to expand on industrial wastewater by inserting a list of producers, periods of production, industrial process and quantity, and wastewater characteristics. In addition, we added some verbiage in this section to describe what the current and future affect industrial wastewater has or will have on the system and how the City will address such users.

If you have any additional comments or questions, please address them to my attention.

Thank you,

JEFF LAYCOCK, PE  
PROJECT ENGINEER  
Direct 360.363.8274 | Fax 360.363.8284  
[jlaycock@marysvillewa.gov](mailto:jlaycock@marysvillewa.gov)



## **Criteria for Sewage Works Design, Washington State Department of Ecology (Orange Book)**

Ecology has published design criteria for collection systems and wastewater treatment plants. While these criteria are not legally binding, their use is strongly encouraged by Ecology since the criteria are used by the agency to review engineering reports for upgrading wastewater treatment systems. These design criteria, commonly referred to as the “Orange Book,” primarily emphasize unit processes through secondary treatment, and also includes criteria for planning for, and design of, wastewater collection systems. Any expansion or modification of the City of Marysville’s collection system and/or treatment plant will require continued conformance with Ecology criteria.

## **Certification of Operators of Wastewater Treatment Plants, WAC 173-230**

Wastewater treatment plant operators are certified by the State water and wastewater operators’ certification board. The operator assigned for the overall responsibility of operation of a wastewater treatment plant is defined by WAC 173-230 as the “operator in responsible charge.” This individual must be State certified at or above the classification rating of the plant. The City’s wastewater treatment plant is currently assigned a Class III rating and the operating staff assigned to the plant has the required certification.

## **WATER QUALITY STANDARDS FOR SURFACE WATERS OF THE STATE OF WASHINGTON, CHAPTER 173-201A WAC**

### **Basis of Regulations**

The State of Washington has authority under the federal Water Pollution Control Act, also known as the Clean Water Act (CWA), to establish and administer programs to meet the requirements of the CWA. Under RCW 98.40.35, the Washington Department of Ecology has the authority to establish “rules and regulations relating to standards of quality for waters of the State and for substances discharged therein...” The state of Washington also implements the NPDES program created under the CWA.

### **Description of Regulations**

WAC 173-201A establishes water quality standards within the state of Washington. The State adopted revised water quality standards in 2006. The standards are based on two objectives: protection of public health and enjoyment, and protection of fish, shellfish, and wildlife. For each surface water body in the state, the revised standards assign specific uses, such as aquatic life, recreation, or water supply. Water quality standards have been developed for each use, for parameters such as fecal coliform, dissolved oxygen, temperature, pH, turbidity, and toxic, radioactive, deleterious substances. The water uses that are defined in the standards for freshwater are summarized as follows:

CBOD, and ammonia effluent limitations for the major dischargers to the river system, including Marysville.

Effluent limits for ammonia-N and CBOD were included in the 2005 permit based on Ecology’s findings in the Snohomish River Estuary TMDL study. The City’s WWTP discharges to Steamboat Slough, a branch of the Snohomish River, and therefore was included in the TMDL study. Table 4-3 summarizes the more stringent effluent limits that were placed on the City during its 2005 NPDES permit renewal.

**TABLE 4-3**

**City of Marysville 2005 NPDES/TMDL Seasonal Effluent Limits**

<b>Parameter</b>	<b>Average Month (lb/d)</b>	<b>Maximum Day (lb/d)</b>
Ammonia-N	178	403
CBOD <sub>5</sub>	419	672

The limits shown in Table 4-3 apply to the low flow season from July through October.

**STATE ENVIRONMENTAL POLICY ACT**

The WAC 173-240-050 requires a statement in all wastewater comprehensive plans regarding proposed projects in compliance with the State Environmental Policy Act (SEPA), if applicable. The capital improvements proposed in this plan will fall under SEPA regulations. A SEPA checklist is included in Appendix I of this report for use in the environmental review for this NON-PROJECT action. In most cases a determination of non-significance is issued (DNS), however, if a project will have a probable significant adverse environmental impact an environmental impact statement (EIS) will be required.

**GROWTH MANAGEMENT**

Snohomish County’s GMA Comprehensive Plan establishes 13 sub-areas in which the county and cities within the sub-areas work together to set out urban growth areas (UGAs), policies for directing urban growth, and land use designations within urban and rural areas. The Marysville Comprehensive Plan includes land use policies and zoning designations that are consistent with the Snohomish County GMA Comprehensive Plan.

Marysville City Council adopted a Comprehensive Land Use Plan on April 25, 2005, Ordinance #2569.

solids that could cause obstructions, high temperature wastes, petroleum wastes, radioactive materials, flammable/explosive waste, or oxygen demanding pollutants. In general, waste discharged to the sewer system is expected to contain characteristics similar to residential wastewater (i.e., pH, temperature, TSS, turbidity, color, BOD, chemical oxygen demand (COD), toxicity, or odor). The City's pretreatment standards also control the introduction of fats, oils, and grease (FOG).

## **ON-SITE SEPTIC SYSTEM REGULATIONS**

In some cases wastewater may be treated and disposed of on-site either by individual septic systems or community systems. On-site septic systems should be designed to meet the DOH design standards. Approval of the systems will be made either by the Snohomish Health District for systems under 3,500 gallons per day, or DOH for large on-site sewage systems (LOSS) less than 100,000 gallons per day but greater than 3,500 gallons per day as per RCW 70.118B and WAC 246-272B, or Ecology for systems that are over 100,000 gallons per day in capacity. The State Board of Health statute that provides the authority for the DOH to adopt rules for sewage is found in RCW 43.20.

It is the City's policy that all future development within the UGA connects to the sewer system instead of installing individual septic systems. The City is planning for service to all areas within its sewer boundary whether or not the area is currently sewered. Service to areas currently on septic

## **SEWER ORDINANCES AND PLANNING POLICIES**

The Marysville Municipal Code Title 14 sets rules and regulations for the City's water and sewer systems. The sections of this code relevant to this Plan are listed in Table 4-5 and provided in Appendix B. MMC 14.01.050 *Sewer connection required*, requires structures within its service area 200 feet from available utilities to connect to the sewer system. (Note: Homes and businesses within the City's UGA in Snohomish County jurisdiction are usually served by septic systems.) MMC 14.05.020 *Discharge restriction into sanitary sewers*, prohibits the discharge of unsuitable materials or stormwater into the sewer system. Chapter 14.07 MMC *Fees, Charges and Reimbursements*, establishes water and sewer rates for customers inside and outside the City limits. Chapter 14.03 MMC *Rules for Construction, Installation and Connection*, sets rules for construction standards and Chapter 14.20 MMC *Wastewater Pretreatment*, sets the requirements for wastewater pretreatment. Chapter 14.05 MMC *Rules for Customers – Payment and Collection of Accounts* provides additional information on sewer rates, connection charges, utility bills, and disconnection and reconnection service and charges. The siting of any wastewater facilities, such as pump stations or wastewater treatment plant, must adhere to the City's Comprehensive Plan and Unified Development Codes at the time of construction.

Section 303(d) of the federal Clean Water Act requires Washington State periodically to prepare a list of all surface waters in the state for which beneficial uses of the water such as for drinking, recreation, aquatic habitat, and industrial use which are impaired by pollutants. These are water quality limited estuaries, lakes, and streams that fall short of state surface water quality standards, and are not expected to improve within the next two years. Waters placed on the 303(d) list require the preparation of Total Maximum Daily Loads (TMDLs), a key tool in the work to clean up polluted waters. TMDLs identify the maximum amount of a pollutant to be allowed to be released into a waterbody so as not to impair uses of the water, and allocate that amount among various sources. In addition, even before a TMDL is completed, the inclusion of a water on the 303(d) list can reduce the amount of pollutants allowed to be released under permits issued by Ecology. Ecology's assessment of which waters to place on the 303(d) list is guided by federal laws, state water quality standards, and the state's 303(d) policy. This policy describes how the standards are applied, requirements for the data used, and how to prioritize TMDLs, among other issues. The goal is to make the best possible decisions on whether each body of water is impaired by pollutants, to ensure that all impaired waters are identified and that no waters are mistakenly identified.

The Allen Creek is listed under section the current 303(d) (2008) and the proposed 2010 303(d) list for impairment from oxygen and pH. The Quilceda Creek is listed under section 303(d) for impairment from dissolved oxygen. Ebey Slough is listed for fecal coliform. There are also existing TMDLs for the Snohomish River Estuary (ammonia, CBOD, dissolved oxygen) and the Snohomish River tributaries (fecal coliform).

Classification of marine waters changed in the 2006 water quality standard revisions (WAC 173-201A). Port Gardner Bay is classified "excellent quality" – the sloughs fall under marine water or freshwater standards according to their salinity levels, and streams flowing into the sloughs are probably freshwater. Ebey slough is classified as a Class A marine surface water, which is defined as having excellent quality.

### **Fish and Wildlife Habitat**

The distribution of protected fish species was determined from Snohomish County wildlife habitat maps. Bull Trout are known to be present in the Snohomish River as well as Ebey Slough and Union Slough. It is presumed that they are also present in Allen Creek and Quilceda Creek. It is also known that Chinook Salmon are present in the Snohomish River, Ebey Slough, Union Slough, Allen Creek, and Quilceda Creek.

## **WATER SYSTEM**

The Marysville water system was first established in the 1930s and is owned and operated by the City of Marysville. The system currently consists of 292 miles of pipe, seven reservoirs, one clearwell, one standpipe, three booster pump stations, 29 pressure reducing valves, and eight pressure zones. The City served 19,234 connections in 2009



is 1.43:1. Table 6-10 provides a summary of projected future WWTP influent BOD<sub>5</sub> and TSS loadings.

The projected year 2017 loadings are less than the design capacity of the WWTP for both BOD and TSS. The year 2031 maximum month loading for BOD<sub>5</sub> (23,963 lb/d) exceed the rated capacity of 20,143 lb/d BOD<sub>5</sub>, and the year 2031 maximum month loading for TSS (24,939 lb/d) exceed the rated capacity of 24,229 lb/day (Table 5-5).

**TABLE 6-10**

**Current and Projected WWTP Loadings**

<b>ERUs/Loading</b>	<b>2010</b>	<b>2017</b>	<b>2031</b>
ERUs	24,427	30,084	42,413
Annual Average BOD <sub>5</sub> , lb/d	10,419	12,846	18,110
Max Month BOD <sub>5</sub> , lb/d	13,812	16,997	23,963
Annual Average TSS, lb/d	10,029	12,365	17,432
Max Month TSS, lb/d	14,356	17,689	24,939

**INDUSTRIAL WASTEWATER**

The City’s major industrial wastewater producers currently account for approximately 225,000 gpd or about 5.5% of the daily flow. Table 6-11 summarizes the City’s major Industrial Wastewater Producers for 2011 and includes operating hours, industrial process, estimated wastewater volume per day and wastewater characteristics. The City is currently not affected by these significant industrial users. However, they do have the potential to discharge high BOD, TSS and heavy metals if their pretreatment systems are not maintained. Significant industrial users that have pretreatment systems in place are required to have a discharge permit with Department of Ecology. In addition, the City also tests and monitors pretreatment systems monthly or quarterly.

Much of the City’s industrial zoning is concentrated in the Smokey Point neighborhood and within the southerly portion of the Downtown neighborhood. (Refer to Figure 3-1 and Figure 3-3). Light industrial, as described in Chapter 3, is zoned for in the Smokey Point neighborhood. General Industrial, as also described in Chapter 3, is zoned for in the Downtown neighborhood.

Most of the available General Industrial land available in the Downtown neighborhood is occupied. There is approximately 750 acres (out of 1,100 total) of available land for light industrial in the Smokey Point neighborhood. Based on modeling at 2,700 gpd/acre, this could equate to approximately 2.0 MGD of wastewater from the light industrial. This flow has been accounted for in the modeling efforts described in Chapter 7 and therefore the existing sewer infrastructure is modeled to account for the expansion of light industrial.

Certain industrial wastewater processes will carry pollutants or levels of certain pollutants which are prohibited to discharge to the City's sewer system and could cause detriment to the City's WWTP. Therefore, before discharging to the City's sewer system, the industrial wastewater must undergo pretreatment. Such significant industrial users would be subject to wastewater pretreatment in accordance with Chapter 14.20 MMC.

**TABLE 6-11**

**City of Marysville Industrial Wastewater Producers - 2011**

	<b>Industrial Users</b>	<b>Operating Shifts Hours/Days</b>	<b>Process</b>	<b>Wastewater Volume gallons/day</b>	<b>Wastewater Characteristics</b>
1	Aerocell Inc.	24 Hours Weekdays 16 Hours Weekends	Honey comb composite manufacturing	3,000 – 5,000	Discharges from bathrooms only. No pretreatment facility. Spill protection plan in place for oils.
2	Artisan Finishing	5 Days Week 0630 – 1530	Kynar Coating of Architectural Metals	2,000	Discharges from bathrooms and manufacturing process. Pretreatment includes a clarifier and pH adjustment.
3	B.E. Aerospace	12 Hour Day 0600 - 1400	Design, certification and manufacturing of aircraft standard components.	3,000	Discharges from bathrooms, kitchen, floor drains and an abrasive water jet cutter. Spill plan in place.
4	C & D Zodiac	24 Hours Day	Aircraft part manufacturing	8,000	Discharges from bathrooms and manufacturing process including water from plaster casting and cleaning of spray guns for water soluble adhesives. No pretreatment facility. Spill protection plan in place for oils.
5	Centralia Fur and Hide	5 Days Week 0700 - 1530	Leather Manufacturing including processing of animal hides and hair removal	5000 - 10,000	Discharges from manufacturing process. Pretreatment includes aeration and settling tanks.
6	Iversen Distributing	24 Hours Day	Warehouse and distribution center for dairy products.	2,000	Discharges from bathrooms only. No processing of dairy products at this site.

**TABLE 6-11 Cont...**

**City of Marysville Industrial Wastewater Producers - 2011**

	<b>Industrial Users</b>	<b>Operating Shifts/ Hours/Days</b>	<b>Process</b>	<b>Wastewater Volume gallons/day</b>	<b>Wastewater Characteristics</b>
7	Metal Finishing, Inc.	16 Hours Day 0730 - 2300	Cleaning, conversion coating, anodizing and tin plating of metals.	3,000 – 5,000	Discharges from bathrooms and manufacturing process. Pretreatment includes batch treatment for Chrome containing solutions and pH adjustment.
8	National Foods Corporation	7 Days Week 20 Hours Day 0300 -0100	Whole egg and egg product processing	50,000 – 60,000	Discharges from bathrooms and manufacturing process. Pretreatment includes a poly based coagulation system for BOD/TSS removal and clarifier and pH adjustment
9	Pacific Coast Feathers	4 Days Week 0700 – 1700	Washing, drying and separating down from feather material.	70,000 – 120,000	Discharges from bathrooms and manufacturing process. Pretreatment includes a hydroscreen to separate down form feathers and a clarifier and pH adjustment
10	Pacific Grinding Wheel	5 Days Week 0730 - 1630	Grinding wheel manufacturing	2,600	Discharges from bathrooms, kitchen and clean up sink in the vitrified mixing area. No pretreatment facility. Spill protection plan in place for oils.
11	Sea Cast, Inc	18 Hours Day 0800 - 0200	Stainless Steel investment casting	4,000	Discharges from bathrooms and manufacturing process. Pretreatment facility includes a system for neutralizing rinse water and removing metals.
12	Thomas Machine & Foundry	20.5 Hours Day 0500 - 0130	Aluminum Castings and Machining	700 – 1,000	Discharges from bathrooms, kitchen, floor drains and vibratory tumbler. No Pretreatment facility.



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HEALTH DISTRICT

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CITY OF MARYSVILLE  
PUBLIC WORKS &  
COMMUNITY DEVELOPMENT  
Environmental Health Division

January 18, 2012

City of Marysville  
Attn: Jeff Laycock, P.E.  
80 Columbia Ave  
Marysville WA 98270

Subject: City of Marysville  
2011 Sewer Comprehensive Plan

Dear Mr. Laycock:

The Snohomish Health District has reviewed your Comprehensive Plan and is in agreement with its provisions.

The City of Marysville November 2011 Sewer Comprehensive Plan has my approval as required by the provisions of Title 57.16.010 RCW.

Sincerely,

Gary M. Goldbaum, M.D., MPH  
Health Officer

GMG/BR/jo

cc: City of Marysville, Kevin Nielsen, Director  
✓ City of Marysville, Chris Holland  
Randy Sleight, Snohomish County Planning & Development Services

## Chris Holland

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**From:** Jeff Laycock  
**Sent:** Tuesday, January 31, 2012 7:26 AM  
**To:** Souheil Nasr  
**Cc:** Chris Holland  
**Subject:** RE: Sewer Comp Plan sewer

Thank you for your comments.

JEFF LAYCOCK, PE  
PROJECT ENGINEER



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**From:** Souheil Nasr [<mailto:SNasr@ci.everett.wa.us>]  
**Sent:** Monday, January 30, 2012 3:57 PM  
**To:** Jeff Laycock  
**Subject:** RE: Sewer Comp Plan sewer

Hi Jeff,

I reviewed the pertinent sections for the City of Everett and have no comments other than replacing the references to "Kimberly-Clark deep outfall" (Pages 5-7 and 5-12) to read "Deep Marine Outfall".

Thanks for giving Everett the opportunity to review the draft.

Regards,

*Souheil*

Souheil Nasr, PE  
City of Everett, Public Works | Principal Engineer  
3200 Cedar Street  
Everett, WA 98201  
Phone: (425) 257-7210 | Fax: (425) 257-8882  
[snasr@ci.everett.wa.us](mailto:snasr@ci.everett.wa.us)

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**From:** Jeff Laycock [<mailto:jlaycock@marysvillewa.gov>]  
**Sent:** Monday, January 30, 2012 2:57 PM  
**To:** Souheil Nasr  
**Subject:** Sewer Comp Plan sewer

See if the link on this web address will work for you.  
<http://www.marysvillewa.gov/index.aspx?nid=426>

It is a very large file size so it could take some time to download.

JEFF LAYCOCK, PE  
PROJECT ENGINEER  
Direct 360.363.8274 | Fax 360.363.8284  
[jlaycock@marysvillewa.gov](mailto:jlaycock@marysvillewa.gov)

## Chris Holland

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**From:** James Kelly [jkelly@arlingtonwa.gov]  
**Sent:** Tuesday, January 03, 2012 5:14 PM  
**To:** Jeff Laycock; Chris Holland  
**Cc:** John Cowling; Liz Kehler; Kevin Nielsen; Eric Scott; Mike Wolanek; David Kuhl; Todd Hall  
**Subject:** Marysville Sewer Comp Plan

Jeff & Chris -

I have recently received an electronic copy of the Marysville 2011 Sewer Comprehensive Plan and have questions regarding Marysville's proposed sewer service area expansion:

1. It appears that Marysville is proposing sewer service on the west side of I-5, referenced as Planning Area 3. A portion of the this area was previously discussed with Marysville and has been included in both the Arlington 2008 Sewer Comp plan for future sewer service and in the recent CWSP update for future water service.
2. It appears that the proposed sewer expansion area immediately south of 172<sup>nd</sup> St between SR9 and 67<sup>th</sup> Ave might be encroaching onto recent Arlington annexed area, or onto areas that are in the annexation process.

We would like the opportunity to meet with Marysville to discuss these expansion areas and mutually coordinate our cities' planning efforts. Please call me at your convenience to schedule a time to meet and discuss these issues.

Sincerely,

**James X. Kelly, PE**  
Public Works Director  
City of Arlington  
154 West Cox Ave.  
Arlington, WA 98223

Phn: 360-403-3505  
Cel: 425-754-7431  
[JKelly@arlingtonwa.gov](mailto:JKelly@arlingtonwa.gov)

# **PC PUBLIC MEETING MINUTES**

January 24, 2012



## MARYSVILLE PLANNING COMMISSION

January 24, 2012

7:00 p.m.

City Hall

### CALL TO ORDER

Chair Leifer called the January 24, 2012 meeting to order at 7:02 p.m. noting the excused absence of Matthew Chapman.

**Chairman:** Steve Leifer

**Commissioners:** Marvetta Toler, Jerry Andes, Eric Emery, and Steve Lebo

**Staff:** CAO/Community Development Director Gloria Hirashima, Senior Planner Chris Holland, Project Engineer Jeff Laycock, Public Works Director Kevin Nielsen, Public Works Superintendent Doug Byde, CDBG Planner Erin Jergenson, and Recording Secretary Amy Hess

**Absent:** Matthew Chapman

### APPROVAL OF MINUTES:

December 13, 2011 and January 10, 2012

**Motion** made by Commissioner Emery, seconded by Commissioner Toler to approve the December 13, 2011 meeting minutes as presented. Motion carries, (5-0). **Motion** made by Commissioner Toler, seconded by Commissioner Emery to approve the January 10, 2012 meeting minutes as amended. Motion carries, (5-0)

### PUBLIC HEARING:

#### Community Development Block Grant (CDBG)

Mr. Holland gave a briefing on the administration of the CDBG, noting that the recent annexation made the city an entitlement city, eligible to receive that grant money directly from HUD rather than being filtered through Snohomish County. Additional comments that had been received were briefly discussed. Mr. Holland gave a presentation over viewing the program including the objectives, eligible activities, ineligible activities, funding allocation, and the consolidated plan purpose associated with the program. The presentation also overviewed the preliminary subrecipient grant criteria.

Erin Jergenson gave a presentation on Marysville Housing & Community Development background. Population, age distribution, race, ethnicity, persons with disabilities, education levels, occupations, income ranges, and housing, were all covered in Ms. Jergenson's presentation.



Mr. Holland discussed a Housing and Supportive Services Agency Survey that had been sent out to local agencies. He overviewed the survey and some of the feedback that had been received.

Ms. Jergenson described the long-term planning responses that were received by the agencies that returned the surveys. This included what these agencies felt were Marysville's most critical needs.

Chair Leifer questioned what determined the ratio for funding for different communities. Mr. Holland replied that there is a formula based on population, age of housing and poverty levels which dictates the amount available. Chair Leifer then questioned the definition of affordable housing in the City. Ms. Jergenson replied that HUD determined fair market rents by number of bedrooms and the affordability was determined by how much the occupants were spending on housing needs.

**Public Comment:**

Matt Evans 1010 Beach Ave. Marysville, WA 98270

Mr. Evans introduced himself as the site director of the Boys & Girls club in Marysville. They felt a critical need is opportunities for low income families. This was achieved by use of scholarships and grants. Boys & Girls Clubs serve school age children between the ages of 5 and 18. They offer before and after school care, sports camps, summer camps and mentoring. They were hoping to improve the Marysville facility with this grant money, including new paint and kitchen improvements as well as an additional van to provide transportation to and from school. Mr. Evans noted that a large barrier is the age of the club and advertising as schools no longer allow flyer distribution. Security was another concern as is tagging.

Jeanita Nelson 1918 Everett Ave. Everett, WA 98207

Ms. Nelson introduced herself as the Volunteer Chore Services Manager for Catholic Community Services of Western Washington. She described the services that they provided to seniors including basic chores such as dusting, vacuuming and making beds. They also transport individuals to grocery stores and doctor's appointments. The largest barrier they are facing is volunteerism. Ms. Nelson stated that the goal is to allow clients to stay in their homes living individually. She described some of the clients that she helps.

Janet Duncan 8225 44<sup>th</sup> Ave West, Suite O, Mukilteo WA

Janet Duncan introduced herself as the Development Director for Senior Services of Snohomish County. She described that variety of services that they provide to seniors. Minor home repair is for low income seniors to allow them to stay in their homes and is primarily funded by CDBG funding. Ms. Duncan discussed the importance of home ownership to seniors and some of the number of seniors that they serve.

Mr. Holland thanked those who attended tonight and the feedback they had provided. He was looking forward to developing this program.

Commissioner Emery asked for clarification on which categories the individuals who spoke tonight would fall under. He wanted to make sure that the applicants were getting sufficient information to apply for these grants. Mr. Holland responded that he felt the individuals who spoke tonight were well informed and aware of the application processes for this grant.

Chair Leifer closed the Public Hearing at 7:50 p.m.

## **NEW BUSINESS:**

### **Sewer Comprehensive Plan:**

Mr. Holland introduced the second item on the agenda and described where they were in the process. He went over the comments that they had received from the City of Arlington and their Public Works director. He discussed the Urban Transitional Areas and how they could potentially develop in the future as the county has it designated to ultimately be urban. He noted that the City would be remiss not to plan for sewer in these areas. There was another area in Planning Area 2 which is actually in Arlington City Limits, but would be impossible, due to topography, for Arlington to service sewer in this area.

Mr. Laycock went over the Executive Summary and briefly discussed some of the modeling that had been done and the accomplishments that had been made. He stated that there were some areas that were currently on septic but was hopeful that these areas could form LID's to get these areas sewered at some point in the future. He noted that much of the modeling and work has been done using in-house forces. Mr. Laycock also described the existing sewer system population, the size of the sewer system and some of the operating rates associated with it; adding that conservation in our current water use, we are seeing lower flows. Mr. Laycock discussed the capacities of existing pumps and lift stations as well as the new software being utilized.

Mr. Byde discussed the Waste Water Treatment Plant and noted that it looks pretty good through the 20 year planning period. He discussed bio-solids and noted that there is a lower than anticipated accumulation. Removal of these is one of the largest costs associated with WWTP, so this can be pushed out until 2018. Mr. Nielsen gave a summary of what Mr. Laycock and Mr. Byde had said, stating that basically the system is functioning very well, not much has changed since the 2005 Comp. Plan and it is ready for increased capacity and growth. Chair Lefier questioned how many housing units could be built on one million gallons of flow. Mr. Nielsen responded that 180 gallons per day per ERU is what they are currently running on. Commissioner Andes questioned whether any pipe was still in the ground which still taking sanitary and storm water. Mr. Nielsen responded that most all of those had been eliminated; there may still be a few bootleg connections, but based on smoke testing, this does not seem to be a problem.

Commissioner Emery questioned how his neighborhood could get hooked up to city sewer. Mr. Holland and Mr. Nielsen described the Local Improvement District (LID) process and the LID pilot program that Mr. Nielsen was hoping for. Mr. Nielsen noted that the idea was to eliminate septic systems in the city if possible. Chair Leifer questioned Capital

Improvement fees for a single family residence to hook up to sewer. Mr. Holland replied that it was about \$4,700.

**Motion** made by Commissioner Emery, seconded by Commissioner Andes to hold a Public Hearing on February 28, 2012 for the Sewer Comprehensive Plan. Motion carries, (5-0).

Ms. Hirashima handed out a proposed legislative bill. She described that there is not a state law to allow property tax exemption for industrial development. The City is proposing an incentive similar to the multi-family property tax exemption for industrial manufacturing job creation. She described the bill that had been drafted by City Attorney Grant Weed and her, to be presented to the legislature and that they would be looking for sponsors. This would provide a provision for an exemption for manufacturing industrial facilities constructed in under-utilized or under developed properties. It could be linked to creating living wage jobs in local economies. There was further discussion regarding sponsorship of the bill and the specific intentions behind it.

There was general discussion about development in the North end and prospective developers and the issues they brought up including lack of Fiber, road improvements and permitting. Ms. Hirashima added that they received an application for a 204 unit multi-family development. Mr. Holland added that they had a preliminary meeting for a multi family development in the Lakewood area proposing approximately 300 units. CAO Hirashima noted that they were going to look at the water/sewer Capital Improvement Fees for multi-family as after review, they felt these were a little high. She added that, based on the recent application and activity, it is in fact possible for developers to design and build a multi-family development in Marysville.

**ADJOURNMENT:**

**Motion** made by Commissioner Toler, seconded by Commissioner Lebo to adjourn the meeting at 8:40 p.m. Motion carries, (5-0).

**NEXT MEETING:**

February 14, 2012

  
\_\_\_\_\_  
Amy Hess, Recording Secretary

# **ADOPTING ORDINANCE**

**CITY OF MARYSVILLE**  
**Marysville, Washington**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, ADOPTING THE 2011 SEWER COMPREHENSIVE PLAN PURSUANT TO CHAPTER 173-240 WAC; AND DIRECTING THAT SAID PLAN BE DOCKETED IN THE 2012 GMA COMPREHENSIVE PLAN DOCKET PROCESS TO BE CONSIDERED FOR ADOPTION AS A PART OF THE PUBLIC FACILITIES AND SERVICES ELEMENT OF THE MARYSVILLE GROWTH MANAGEMENT COMPREHENSIVE PLAN.**

WHEREAS, before constructing or modifying domestic wastewater facilities, engineering reports and plans and specifications for the project must be submitted to and approved by the Washington State Department of Ecology, pursuant to Chapter 173-240 WAC; and

WHEREAS, the City of Marysville submitted the 2011 Sewer Comprehensive Plan to the Washington State Department of Ecology for review and approval as required by WAC 173-240-050; and

WHEREAS, the City of Marysville's existing Sewer Comprehensive Plan was approved by Ordinance No. 2569 on April 25, 2005; and

WHEREAS, the 2011 Sewer Comprehensive Plan identifies the planning needs and necessary capital improvements for the City's wastewater collection, transmission, treatment and disposal for a 20-year horizon commencing in 2011; and

WHEREAS, the proposed 2011 Sewer Comprehensive Plan is based on and complies with the objectives and requirements of the Washington State Growth Management Act (GMA) RCW 36.70A; and

WHEREAS, the City has submitted the 2011 Sewer Comprehensive Plan to the State of Washington Department of Commerce for 60-day review in accordance with RCW 36.70A.106; and

WHEREAS, following public comment and notice, the City issued Addendum No. 21 to the Final Environmental Impact Statement (FEIS) for the City of Marysville Comprehensive Plan, on January 23, 2012, which Addendum No. 21 addresses the environmental impacts of the 2011 Sewer Comprehensive Plan; and

WHEREAS, for the purpose of complying with the requirements of WAC 173-240 and RCW 36.70A.070, the Marysville Planning Commission held a public workshop on January 24, 2012, and a public hearing on February 28, 2012, to accept public comment and to review the 2011 Sewer Comprehensive Plan; and

WHEREAS, on April 9, 2012 the Marysville City Council reviewed the Planning Commission's recommendation relating to the adoption of the 2011 Sewer Comprehensive Plan;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The document entitled "2011 City of Marysville Sewer Comprehensive Plan," as set forth in the attached **Exhibit A**, is hereby adopted pursuant to Chapter 173-240 WAC. A copy of said Plan shall be made available for inspection and review at the office of the City Clerk and the office of Community Development.

Section 2. The Director of Community Development is hereby directed to include the 2011 Sewer Comprehensive Plan in the 2012 GMA Comprehensive Plan Docket process to be considered for adoption as part of the Public Facilities and Services Element of the Marysville Comprehensive Plan.

Section 3. Upon adoption for both the purposes of WAC 173-240 and RCW 36.70A.070, the "2011 City of Marysville Sewer Comprehensive Plan" adopted herein shall replace and supersede all previous Sewer Comprehensive Plans, which shall no longer be in effect.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF MARYSVILLE

By: \_\_\_\_\_  
JON NEHRING, MAYOR

Attest:

By: \_\_\_\_\_  
CITY CLERK

Approved as to form:

By: \_\_\_\_\_  
GRANT K. WEED, CITY ATTORNEY

Date of Publication: \_\_\_\_\_

Effective Date: \_\_\_\_\_

# **EXHIBIT A**

2011 City of Marysville Sewer Comprehensive Plan

## CITY OF MARYSVILLE AGENDA BILL

### EXECUTIVE SUMMARY FOR ACTION

**CITY COUNCIL MEETING DATE:** 4/9/2012

AGENDA ITEM: AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2012 BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 2881	
PREPARED BY: Denise Gritton, Financial Planning Manager DEPARTMENT: Finance	DIRECTOR APPROVAL:
ATTACHMENTS: Ordinance	
BUDGET CODE: Various	AMOUNT: \$114,809.00

**SUMMARY:**

Since the adoption of the 2012 Budget there has been several activities that have occurred to warrant amending the budget. RCW 35.33.07 requires the adoption of a balanced budget which also sets the expenditure authority for the city by the City Council. City Council adopts the expenditure authority at the Fund level. From time to time there may be activities that during the budget planning were unable to forecast such as grant awards, rate changes, and equipment replacements. This budget amendment addresses the following activities:

Unemployment rate was higher than anticipated, from .2% to .4% increase, which was not available until after the adoption of the budget and affects all funds with personnel reducing associated Fund Balances.

Streets were awarded two grants EECB for LED Street Lighting Retrofit and CMAQ for Signal Controllers & Software. Grants are not budgeted until awarded.

Drug Enforcement and Tribal Gaming had additional equipment needs that were not anticipated.

The Technology Fund did not receive the maintenance invoice prior to the 2011 year-end, therefore this payment now becomes a 2012 expenditure. There is also an adjustment needed for Blackrock and Frontier fiber services that was under-estimated in the budget process.

Fleet Maintenance needs to replace a patrol vehicle damaged in an accident, which is covered by insurance.

<p><b>RECOMMENDED ACTION:</b> Staff recommends the Council approve the recommended ordinance amending the 2012 budget and providing for the increase in certain expenditure items as budgeted for in Ordinance 2881.</p>
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**DRAFT - CITY OF MARYSVILLE**  
Marysville, Washington

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING THE 2012 BUDGET AND PROVIDING FOR THE INCREASE OF CERTAIN EXPENDITURE ITEMS AS BUDGETED FOR IN ORDINANCE NO. 2881.

THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Since the adoption of the 2012 budget by the City Council on November of 2011, it has been determined that the interests of the residents of the City of Marysville may best be served by the increase of certain expenditures. The following funds as referenced in Ordinance No. 2881 are hereby amended to read as follows

<b>Fund Title</b>	<b>Fund No.</b>	<b>Description</b>	<b>Current Budget</b>	<b>Amended Budget</b>	<b>Amount of Inc/(Dec)</b>
General Fund	001	Beginning Fund Balance	\$ 3,349,815	\$ 3,349,815	\$ -
General Fund	001	Revenue	36,014,543	36,013,216	(1,327)
General Fund	001	Expenditures	35,544,656	35,572,910	28,254
General Fund	001	Ending Fund Balance	3,818,375	3,790,121	(28,254)
City Streets	101	Beginning Fund Balance	786,490	786,490	-
City Streets	101	Revenue	2,332,822	2,511,224	178,402
City Streets	101	Expenditures	3,119,312	3,297,714	178,402
City Streets	101	Ending Fund Balance	-	-	-
Drug Enforcement	103	Beginning Fund Balance	46,565	46,565	-
Drug Enforcement	103	Revenue	10,500	10,500	-
Drug Enforcement	103	Expenditures	15,950	32,749	16,799
Drug Enforcement	103	Ending Fund Balance	41,115	24,316	(16,799)
Tribal Gaming	104	Beginning Fund Balance	117,704	117,704	-
Tribal Gaming	104	Revenue	800	800	-
Tribal Gaming	104	Expenditures	44,400	53,250	8,850
Tribal Gaming	104	Ending Fund Balance	74,104	65,254	(8,850)
I/NET	108	Beginning Fund Balance	11,134	18,660	7,526
I/NET	108	Revenue	120,350	120,350	-
I/NET	108	Expenditures	95,815	113,763	17,948
I/NET	108	Ending Fund Balance	35,669	25,247	(10,422)

<b>Fund Title</b>	<b>Fund No.</b>	<b>Description</b>	<b>Current Budget</b>	<b>Amended Budget</b>	<b>Amount of Inc/(Dec)</b>
Waterworks Utility	401	Beginning Fund Balance	5,182,343	5,182,343	-
Waterworks Utility	401	Revenue	19,776,655	19,776,655	-
Waterworks Utility	401	Expenditures	19,140,758	19,148,550	7,792
Waterworks Utility	401	Ending Fund Balance	5,818,240	5,810,448	(7,792)
Solid Waste	410	Beginning Fund Balance	2,293,877	2,293,877	-
Solid Waste	410	Revenue	4,978,298	4,978,298	-
Solid Waste	410	Expenditures	5,182,472	5,183,501	1,029
Solid Waste	410	Ending Fund Balance	2,089,703	2,088,674	(1,029)
Golf	420	Beginning Fund Balance	-	-	-
Golf	420	Revenue	1,215,154	1,215,986	832
Golf	420	Expenditures	1,215,154	1,215,986	832
Golf	420	Ending Fund Balance	-	-	-
Fleet	501	Beginning Fund Balance	187,791	187,791	-
Fleet	501	Revenue	1,298,102	1,330,102	32,000
Fleet	501	Expenditures	1,057,748	1,090,336	32,588
Fleet	501	Ending Fund Balance	428,145	427,557	(588)
Facilities	502	Beginning Fund Balance	22,417	22,417	-
Facilities	502	Revenue	223,982	223,982	-
Facilities	502	Expenditures	244,517	244,805	288
Facilities	502	Ending Fund Balance	1,882	1,594	(288)
Information Services	503	Beginning Fund Balance	205,584	205,584	-
Information Services	503	Revenue	700,671	700,671	-
Information Services	503	Expenditures	734,907	735,624	717
Information Services	503	Ending Fund Balance	171,348	170,631	(717)

The detail concerning the above – referenced amendments are attached hereto as Exhibit “A”.

Section 2. Except as provided herein, all other provisions of Ordinance No. 2881 shall remain in full force and effect, unchanged.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF MARYSVILLE

By \_\_\_\_\_  
MAYOR

ATTEST:

By \_\_\_\_\_  
CITY CLERK

Approved as to form:

By \_\_\_\_\_  
CITY ATTORNEY

Date of Publication: \_\_\_\_\_

Effective Date (5 days after publication): \_\_\_\_\_

EXHIBIT A – 2012  
Amendment Account Detail

Description	Beg Fund Balance/ Revenue Adj	Appropriation Adjustment	Ending Fund Balance Adjustment
<b>General Fund</b>			
Adjustment to original budget ordinance 2881	(1,327)		-
Increase Unemployment -- notification of rate change in 12/2011		25,952	(25,952)
Operating Transfer Out - Streets for Unemployment Increase	-	2,302	(2,302)
	-		-
	-		-
<b>Total General Fund</b>	<b>(1,327)</b>	<b>28,254</b>	<b>(28,254)</b>
<b>City Streets - Fund 101</b>			
Increase Unemployment -- notification of rate change in 12/2011	-	2,302	(2,302)
Operating Transfer In-Unemployment increase	2,302	-	2,302
EECB Grant - LED Street Lighting Retrofit	86,100	86,100	-
CMAQ Grant - Signal Controllers & Software	90,000	90,000	-
<b>Total City Streets</b>	<b>178,402</b>	<b>178,402</b>	<b>-</b>
<b>Drug Enforcement - Fund 103</b>			
SWAT Training & Equipment	-	16,149	(16,149)
NITE - Entry Kit & Ram	-	650	(650)
	-	-	-
<b>Total Drug Enforcement</b>	<b>-</b>	<b>16,799</b>	<b>(16,799)</b>
<b>Tribal Gaming - Fund 104</b>			
Parking Lot Lighting	-	8,100	(8,100)
Site Safes	-	750	(750)
<b>Total Tribal Gaming</b>	<b>-</b>	<b>8,850</b>	<b>(8,850)</b>
<b>Technology - Fund 108</b>			
2011 Maintenance Payment - never received invoice from Comcast	-	14,000	(14,000)
Adjust beginning fund balance to actuals	7,526		7,526
Blackrock and Frontier Billing - correction	-	3,948	(3,948)
<b>Total Technology - Fund 108</b>	<b>7,526</b>	<b>17,948</b>	<b>(10,422)</b>
<b>Waterworks Utility - Fund 401</b>			
Increase Unemployment -- notification of rate change in 12/2011		7,792	(7,792)
<b>Total Waterworks Utility</b>	<b>-</b>	<b>7,792</b>	<b>(7,792)</b>
<b>Solid Waste - Fund 410</b>			
Increase Unemployment -- notification of rate change in 12/2011		1,029	(1,029)
			-
<b>Total Solid Waste Fund</b>	<b>-</b>	<b>1,029</b>	<b>(1,029)</b>
<b>Golf Course - Fund 420</b>			
Increase Unemployment -- notification of rate change in 12/2011		832	(832)
Interfund loan proceeds	832		832
			-
<b>Total Golf Course</b>	<b>832</b>	<b>832</b>	<b>-</b>
<b>Fleet Maintenance - Fund 501</b>			
2011 Ford Crown Victoria to replace P132 damaged in accident		32,000	(32,000)
Insurance recovery proceeds	32,000		32,000
Increase Unemployment -- notification of rate change in 12/2011		588	(588)
			-
<b>Total Fleet Maintenance</b>	<b>32,000</b>	<b>32,588</b>	<b>(588)</b>
<b>Facilities Maintenance - Fund 502</b>			
Increase Unemployment -- notification of rate change in 12/2011		288	(288)
			-
<b>Total Facilities Maintenance</b>	<b>-</b>	<b>288</b>	<b>(288)</b>
<b>Information Services - Fund 503</b>			
Increase Unemployment -- notification of rate change in 12/2011		717	(717)
			-
<b>Total Information Services</b>	<b>-</b>	<b>717</b>	<b>(717)</b>
<b>GRAND TOTAL</b>	<b>39,031</b>	<b>114,809</b>	<b>(74,739)</b>

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: April 9, 2012**

AGENDA ITEM: PA11025 – Plat Extension Modifications	AGENDA SECTION: New business	
PREPARED BY: Angela Gemmer, Associate Planner	APPROVED BY:	
ATTACHMENTS: 1. Proposed Plat Extension Amendments Original Version 2. Proposed Plat Extension Amendments Amended Version 3. PC Minutes, dated 12/13/2011 and 2/14/2012 4. PC recommendation 5. Adopting Ordinance Version 1 6. Adopting Ordinance Version 2 7. Engrossed House Bill 2152	MAYOR	CAO
	BUDGET CODE:	
BUDGET CODE:		AMOUNT:

**DESCRIPTION:**

The Planning Commission (PC) held a Public Hearing on February 14, 2012 to review proposed amendments to MMC Sections 22G.090.170 and 22G.090.380 of MMC Chapter 22G.090, *Subdivisions and Short Subdivisions*, and MMC Section 22G.100.120 of MMC Chapter 22G.100, *Binding Site Plan*, related to plat extensions. The proposed amendments would allow for two year extensions to subdivisions, short subdivisions, and binding site plans to be granted beyond the seven years presently allowed under State law; this provision would have a sunset clause of December 31, 2014. In addition, the proposed amendment would change the party responsible for reviewing extensions on subdivisions and binding site plans from the City Council to the Community Development Director. The PC received testimony from property owners, staff and other interested parties at the public hearing, following public notice. The PC made a motion to recommend the proposed amendment to Marysville City Council for adoption by ordinance. Recently the State legislature passed amendments to allow for 7 years for completion of plats which received preliminary plat approval on or prior to December 31, 2007. An amended version of the adopting ordinance which reflects these changes is included.

**RECOMMENDED ACTION:**

Staff recommends adoption of ordinance version 2 which reflects the HB2152 legislation amending the requirements of MMC Chapter 22G.090, *Subdivisions and Short Subdivisions*, and MMC Chapter 22G.100, *Binding Site Plan*, by Ordinance.

**COUNCIL ACTION:**

**ORIGINAL VERSION**

**22G.090.170 ~~Limitations on approval~~Final subdivision approval - term.**

Final subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the subdivision. An extension may be granted by the ~~city council~~community development director for one year if the applicant has attempted in good faith to submit the final plat within the five-year time period; provided, however, the applicant must file a written request with the ~~city council~~community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city council approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years if the applicant has attempted in good faith to submit the final subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.

**22G.090.380 ~~Time limits for action~~Preliminary and final short subdivision approval - terms.**

(1) Approval within 60 Calendar Days. Preliminary short subdivisions shall be approved, disapproved or returned to the applicant within 60 calendar days from the date of filing a complete application, unless the applicant consents to a written extension of such time period; provided, that if an environmental impact statement is required as provided in RCW 43.21C.030, the time period shall not include the time spent preparing and circulating the EIS.

(2) Limitation on Approval. Final short subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary short subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the short subdivision. An extension may be granted by the community development director for one year if the applicant has attempted in good faith to submit the final short plat within the five-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** Effective until December 31, 2014, a final short subdivision meeting all requirements of this chapter shall be submitted to the City for approval within seven years to the date of preliminary short subdivision approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years if the applicant has attempted in good faith to complete the final short subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.



**22G.100.120 ~~Time limitation for action~~Final binding site plan approval - term.**

The applicant must complete all conditions of preliminary approval within five years following the date of preliminary approval, after which the preliminary approval is void. An extension may be granted by the community development ~~department~~director for one year if the applicant has attempted in good faith to complete the requirements of preliminary approval within the original time period; provided, however, the applicant must file a written request with the community development ~~department~~director requesting the extension at least 30 days prior to the expiration of the original time period. ~~If the binding site plan was approved through the public review process, this extension request must be made to the city council.~~

**Exception:** Effective until December 31, 2014, a final binding site plan meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years if the applicant has attempted in good faith to complete the final binding site plan within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.

**AMENDED VERSION – REFLECTS BILL 2152**

**22G.090.170 ~~Limitations on approval~~Final subdivision approval - term.**

Final subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the subdivision. An extension may be granted by the ~~city council~~community development director for one year if the applicant has attempted in good faith to submit the final plat within the five-year time period; provided, however, the applicant must file a written request with the ~~city council~~community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** ~~Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. For plats which obtained preliminary plat approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final plat meeting all requirements of this chapter shall be submitted for approval within nine years of the date of preliminary plat approval pursuant to RCW 58.17.140. For plats which obtained preliminary plat approval between January 1, 2008 and December 31, 2014, a final plat meeting all requirements of this chapter shall be submitted for approval within seven years of the date of preliminary plat approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on plats which received preliminary plat approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.~~

**22G.090.380 ~~Time limits for action~~Preliminary and final short subdivision approval - terms.**

(1) Approval within 60 Calendar Days. Preliminary short subdivisions shall be approved, disapproved or returned to the applicant within 60 calendar days from the date of filing a complete application, unless the applicant consents to a written extension of such time period; provided, that if an environmental impact statement is required as provided in RCW 43.21C.030, the time period shall not include the time spent preparing and circulating the EIS.

(2) Limitation on Approval. Final short subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary short subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the short subdivision. An extension may be granted by the community development director for one year if the applicant has attempted in good faith to submit the final short plat within the five-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the five-year period.



~~**Exception:** Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. For short plats which obtained preliminary short plat approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final short plat meeting all requirements of this chapter shall be submitted for approval within nine years of the date of preliminary short plat approval pursuant to RCW 58.17.140. For short plats which obtained preliminary short plat approval between January 1, 2008 and December 31, 2014, a final short plat meeting all requirements of this chapter shall be submitted for approval within seven years of the date of preliminary short plat approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on short plats which received preliminary short plat approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final short subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.~~

**22G.100.120 ~~Time limitation for action~~ Final binding site plan approval - term.**

The applicant must complete all conditions of preliminary approval within five years following the date of preliminary approval, after which the preliminary approval is void. An extension may be granted by the community development ~~department~~director for one year if the applicant has attempted in good faith to complete the requirements of preliminary approval within the original time period; provided, however, the applicant must file a written request with the community development ~~department~~director requesting the extension at least 30 days prior to the expiration of the original time period. ~~If the binding site plan was approved through the public review process, this extension request must be made to the city council.~~

~~**Exception:** Effective until December 31, 2014, a final binding site plan meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. For binding site plans which obtained preliminary binding site plan approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final binding site plan meeting all requirements of this chapter shall be submitted for approval within nine years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. For binding site plans which obtained preliminary binding site plan approval between January 1, 2008 and December 31, 2014, a final binding site plan meeting all requirements of this chapter shall be submitted for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on binding site plans which received preliminary binding site plan approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final binding site plan within the seven-year time period; provided, however, the applicant must file a written~~

request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.



## MARYSVILLE PLANNING COMMISSION

December 13, 2011

7:00 p.m.

City Hall

### CALL TO ORDER

Chair Leifer called the December 13, 2011 meeting to order at 7:00 p.m.

**Chairman:** Steve Leifer

**Commissioners:** Marvetta Toler, Jerry Andes, Eric Emery, Rob Toyer, Matthew Chapman, and Steve Lebo

**Staff:** CAO/Community Development Director Gloria Hirashima, Associate Planner Angela Gemmer, Traffic Engineer John Tatum, Public Works Director Kevin Nielsen, and Recording Secretary Amy Hess

**Absent:** None

### APPROVAL OF MINUTES:

November 15, 2011

**Motion** made by Commissioner Toler, seconded by Commissioner Emery to approve the November 15, 2011 meeting minutes as presented. Motion carries, (6-0) with Commissioner Lebo abstaining as he was not present at the meeting.

### NEW BUSINESS:

#### Temporary Plat Extension:

Ms. Gemmer gave an overview of the proposal to extend the plat extensions based on the current economic climate. She noted that there were about 10 plats that were set to expire in the next couple of years.

Commissioner Andes questioned if the extension applies to plats that were absorbed into the city by the annexation. Ms. Gemmer responded that those that were initiated with the County would be subject to a County extension, which is proposed to be one year. These would be held to county standards as they were vested with the county upon original approval based on an existing Interlocal Agreement. Commissioner Andes thought that these should be subject to the City's extension rather than the County's. There was general consensus among the commission about this matter. There was further discussion regarding how many plats were eligible for the extension.

**Motion** made by Commissioner Emery, seconded by Commissioner Toler to set up a Public Hearing for the Temporary Plat Extension Approval. Motion carries, (7-0).

**CURRENT BUSINESS:**

**Train Horn Rule:**

Chair Leifer briefed Mr. Tatum on what had been discussed at previous Commission meetings and the general consensus of the Commission to try to remedy this issue. Mr. Nielsen introduced Mr. Tatum and explained what staff was hoping to get from the Commission based on this discussion. Ms. Hirashima gave some additional background on the issue and described some of the research that had been conducted since the last discussion at a Commission meeting.

Mr. Tatum explained the Federal Process that would have to be followed in order to achieve a quiet zone designation. He described the options that were available and the criteria that had to be met. The enhancements that were required to be utilized in order to eliminate the horn were overviewed. Commissioner Emery was concerned about the expense of the gates and enhancements and whether or not this project even had a chance to get off the ground. There was also a possibility of reducing the size of the horn, which would benefit some, but not all.

Mr. Tatum continued to describe the process and what requirements that City already meets and which would be required. He also described some of the comments he expected from the UTC if a review process were to take place. Mr. Tatum tried to anticipate costs that would be associated with the different options, but noted that it was difficult to nail down until a review actually took place.

Costs and liability were of major concern and had to be reviewed. Mr. Tatum noted that an opinion obtained by WCIA was that the City would be liable, though that was not a full legal opinion. Mr. Nielsen described in more detail the City's potential liability and the state law that allowed the entire amount of a claim to be paid by the City even if the City is only 1/10<sup>th</sup> involved. There was further discussion on how to get to the "Conduct a diagnosis" stage and what that would mean for the City.

Mr. Tatum explained the first steps to take; this would be deciding how much coverage was desired. Did the Commission want the entire City a quiet zone or only certain sections. Once the review took place, all requirements would have to be implemented before the next decision point could be reached. Chair Leifer questioned if there had been any court cases that proved that eliminating the horn blasts is a lesser degree of safety even if we proactively put gates and lights in all of our crossings. Mr. Tatum responded that all crossings are required to have gates and lights and the minimum standards are required and are put in place and maintained by BNSF. The problem with these gates is that they are relatively easy to go around so the intent is to make it safer and more difficult to get around. There was some clarification given regarding the installation of medians and Commercial driveways that would have to be permanently blocked. Mr. Tatum responded that it wasn't only commercial driveways, it was any street within 100 feet and that they did

in fact have to be blocked permanently. Ms. Hirashima noted that the Commercial driveway closures would be extremely expensive. Chair Leifer questioned if the median option would be eliminated based on cost. Mr. Tatum replied that it did not seem viable to him based on his research. Chair Leifer also noted that the option where the horns would still be used but at a lesser volume at the crossing defeated the intent so the remaining option is the quiet zone from the slough to 4<sup>th</sup> Street. Mr. Nielsen discussed the liability aspect again and gave further detail about how the 88<sup>th</sup> Intersection allowed us to score low enough on the "calculator" to be eligible for a quiet zone. The amount of liability based on City actions was discussed.

Commissioner Andes discussed some of the information he had found on other jurisdictions that had implemented horn bans. Ms. Hirashima and Mr. Nielsen discussed some of the risk management policies that they were after. There was discussion regarding Amtrak vs. Freight; which was not a possibility, as well as time of day and zones.

Ms. Hirashima asked Mr. Tatum to discuss requirements of the private crossings that did not have any gates. Mr. Tatum replied that signage would have to be installed at each private crossing which would cost approximately \$1000 per crossing. Commissioner Chapman questioned if a time restriction would change the liability. Mr. Tatum responded that there were some benefits and described them.

Commissioner Toler questioned if Mr. Tatum had an idea of fees for Consultants. Mr. Tatum replied that it would depend on the scope of the project, but he did not have an idea of what the cost would be. He noted that one jurisdiction had created an LID and made it a community issue.

Chair Leifer questioned the proposed quad gate at 88<sup>th</sup> and medians. He was curious about the costs of signs, gates and medians. Mr. Tatum responded that the gates were already there and were required to be and the city would be responsible for further improvements. Mr. Tatum responded that there was a range of \$15,000 - \$60,000 per intersection plus the driveway closures. Mr. Tatum added that you could get an opinion from FRA prior to installing medians and closing driveways to figure out what type of credit could be given. Commissioner Andes questioned whether installing longer gates on the narrow crossings would be considered improvements. Mr. Tatum replied that is seemed logical, but he hadn't heard of it being done; he thought it would have to be evaluated by the FRA.

Commissioner Emery thought we should at least go forward with the review to find out what would actually be required and in turn figure out what the costs would actually be. He felt we owed it to the citizens and the city to find out what if it was feasible or if it would be cost prohibitive. Commissioner Toler requested a recommendation from staff which could include costs of a consultant.

Commissioner Lebo questioned if there was a regulation for how many times the horn has to blow in relation to time of day. Mr. Tatum responded that there is a regulation which varies by direction, speed, as well as other variables. There was also a provision that if the crossings were close enough together the blasts could be grouped together. There was

another provision that allowed horns to be blown for certain business purposes as well as hazards.

**Motion** made by Commissioner Emery to get to the "Conduct Diagnostic Review Phase" seconded by Commissioner Lebo. Motion carries, (7-0).

Mr. Tatum noted that a Consultant was not needed to do the diagnostic. He wanted to know what type of coverage the Commission was interested in; the entire city or only certain areas. Chair Leifer felt that it made sense to stretch it across the entire city limit. Commissioner Toler was concerned about including the entire city and not having the money to do it. Commissioner Emery thought we should look at the entire City and get a cost because once we got the recommendation we could always narrow the scope. Commissioner Chapman agreed that including the entire city would be more economical. The consensus was a diagnostic team for the entire city. Commissioner Toler voiced her opinion that she did not agree with including the entire city.

Mr. Nielsen added that a consultant that was well versed in this area would also be researched and an estimate would be provided to the Commission.

**ADJOURNMENT:**

**Motion** made by Commissioner Toyer, seconded by Commissioner Toler to adjourn the meeting at 8:17 p.m. Motion carries, (7-0).

**NEXT MEETING:**

January 10, 2012 (Joint Meeting with City Council)

  
\_\_\_\_\_  
Amy Hess, Recording Secretary





**MARYSVILLE PLANNING COMMISSION**

**February 14, 2012**

**7:00 p.m.**

**City Hall**

**CALL TO ORDER**

Chair Leifer called the February 14, 2012 meeting to order at 7:03 p.m. noting the excused absence of Matthew Chapman and Eric Emery.

**Chairman:** Steve Leifer

**Commissioners:** Marvetta Toler, Jerry Andes, and Steve Lebo

**Staff:** Associate Planner Angela Gemmer, Planning Manager-Land Use Cheryl Dungan, and Recording Secretary Amy Hess

**Absent:** Eric Emery and Matthew Chapman

**APPROVAL OF MINUTES:**

January 24, 2012

**Motion** made by Commissioner Toler, seconded by Commissioner Andes to approve the January 24, 2012 meeting minutes as presented. Motion carries, (4-0).

**PUBLIC HEARING:**

**Plat Extensions:**

Ms. Gemmer began an explanation of the handouts that she had given commissioners which included the differences between the two options. She clarified a question that had been raised at a previous meeting about County-Initiated Plats being eligible for the 2 year extension, and she verified that they were in fact eligible for the extension. Chair Leifer asked for further clarification on the 2 options before them. Ms. Gemmer replied that the only difference is the transfer of final approval of Binding Site Plans and Subdivisions would be reviewed and approved by the Community Development Director rather than the City Council. Commissioner Toler stated that she thought it made sense for the director to review administratively rather than waiting to go in front of the City Council. There was general consensus among the commissioners to go ahead with Alternative 2.

**Public Comment:**

Mike Pattison, Master Builders Association, 335 116<sup>th</sup> Ave SE Bellevue WA 98004

Mr. Pattison appreciated the discussion and was in favor of Alternative 2. He noted that the expense of regenerating once a plat expires becomes prohibitive and sometimes ends up

being turned over to the bank. Mr. Pattison noted that he felt it added a benefit to the Community of price stability to land. He was very appreciative of the initiative the City was taking on this matter.

**Motion** made by Commissioner Andes to approve Alternative 2 and forward on to City Council, seconded by Commissioner Toler. Motion carries, (4-0). The Public Hearing was closed at 7:11 pm.

**SPEAKER:**

Ms. Dungan introduced Nick Broughton with Forterra. Mr. Broughton expressed his appreciation for the opportunity to visit the Commission. He gave some background on Forterra and his involvement with the organization. Mr. Broughton began his Power Point Presentation of Transfer of Development Rights (TDR) Programs and some of the legislation associated with it. He described in detail how Transfer of Development Rights works.

Commissioner Toler questioned if the Transfer means that the land is actually developable. Mr. Broughton explained how this would work. Individuals could sell, some, none, or all of their rights. Mr. Broughton described how properties that are in flood zones could still be eligible for the TDR. Mr. Broughton discussed in detail some of the local jurisdictions that currently have TDR Programs in place and how they function

There was further discussion on how different jurisdictions function and the different focuses that each might have as well as how rights could be transferred across City and County lines. Commissioner Andes questioned whether or not unused credits are not used all at once, could they be used later in time. Mr. Broughton replied that if it comes to that, it would be a great problem. He added that the available credits were not a "cap"; more could be taken. Commissioner Lebo questioned who determined who was eligible. Mr. Broughton replied that the state and the county make the decision on what land owners are eligible. Chair Leifer wondered if the one TDR is equal to a certain number of acres. Mr. Broughton responded that it depends on the zoning. There is one credit for each development right of a particular piece of property. What is awarded for each credit can be different for each jurisdiction. The final topic of discussion was funding for Forterra. Mr. Broughton described the very diverse funding sources Forterra utilizes.

**NEW BUSINESS:**

**Shoreline Revisions:**

Ms. Dungan gave an overview of the purpose of the revisions to the Shoreline Master Permit Process. The intent was to streamline the permit process and place all of the administrative provisions in one place. It would remove all administrative review provisions in order to more expeditiously process requests. She described the first appeal the City has received how it has made it apparent that these revisions are necessary and how removing the administrative review processes could expedite the process and prevent extra work for multiple appeal hearings. Commissioner Toler voiced some concern about an increase in



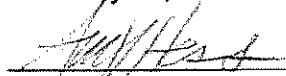
case load on the Shorelines Hearing Board. Ms. Dungan responded that the state actually dictates how long the Shorelines Hearing Board has to make a decision, which is 6 months, and noted that this is a very quick turnaround for this type of decision. There was general consensus in support of the Revisions and stream lining the process.

**ADJOURNMENT:**

**Motion** made by Commissioner Toler, seconded by Commissioner Lebo to adjourn the meeting at 8:25 p.m. Motion carries, (5-0).

**NEXT MEETING:**

February 28, 2012



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Amy Hess, Recording Secretary



COMMUNITY DEVELOPMENT DEPARTMENT  
80 Columbia Avenue ♦ Marysville, WA 98270  
(360) 363-8100 ♦ (360) 651-5099 FAX

### PC Recommendation – Proposed Plat Extensions Code Amendment

The Planning Commission (PC) of the City of Marysville, having held a public hearing on February 14, 2012 in review of a NON-PROJECT action amendment of the Marysville Municipal Code, proposing amendments to MMC Sections 22G.090.170 and 22G.090.380 of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, and MMC Section 22G.100.120 of MMC Chapter 22G.100, Binding Site Plan, in order to allow for two year extensions to subdivisions, short subdivisions, and binding site plans to be granted beyond the seven years presently allowed under State law; this provisions would have a sunset clause of December 31, 2014. In addition, the proposed amendment would change the party responsible for reviewing extensions on subdivisions and binding site plans from the City Council to the Community Development Director. Having considered the exhibits and testimony presented, PC does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

#### FINDINGS:

1. The Community Development Department held a public meeting to introduce the NON-PROJECT action plat extensions code amendments to the community on December 13, 2011.
2. The proposal was submitted to the State of Washington Department of Commerce for 30-day expedited review on December 7, 2011, in accordance with RCW 36.70A.106.
3. The PC held public work a session to review the NON-PROJECT action amendments proposing adoption of the NON-PROJECT action plat exteasions code amendments, as described above, on December 13, 2011.
5. The PC held a duly-advertised public hearing on February 14, 2012 and received testimony from city staff and the public.
6. At the public hearing, the PC reviewed and considered plat extensions code amendments.

#### CONCLUSION:

At the public hearing, held on February 14, 2012, the PC recommended **APPROVING** plat extensions code amendments alternative 2, as the preferred alternative, as reflected in the PC Minutes, attached hereto as **EXHIBIT A**.

#### RECOMMENDATION:

Forwarded to City Council as a Recommendation of **APPROVAL**, of the NON-PROJECT action amendment to the Marysville Municipal Code, proposing amendments to MMC Sections 22G.090.170 and 22G.090.380 of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, and MMC Section 22G.100.120 of MMC Chapter 22G.100, Binding Site Plan, this *February 14, 2012.*

By:

  
Stephen Lefter, Planning Commission Chair

**CITY OF MARYSVILLE**  
**Marysville, Washington**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, AMENDING THE CITY'S DEVELOPMENT REGULATIONS BY AMENDING SECTIONS 22G.090.170 AND 22G.090.380 OF MMC CHAPTER 22G.090, SUBDIVISIONS AND SHORT SUBDIVISIONS; AMENDING SECTION 22G.100.120 OF MMC CHAPTER 22G.100, BINDING SITE PLAN; AND AMENDING SECTION 22A.010.160 OF MMC CHAPTER 22A.010, GENERAL ADMINISTRATION, RELATED TO TRACKING AMENDMENTS TO THE CITY'S UNIFORM DEVELOPMENT CODE.**

WHEREAS, the State Growth Management Act, RCW Chapter 36.70A mandates that cities periodically review and amend development regulations which include but are not limited to zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's development code (MMC Title 22); and

WHEREAS, during a public meeting on December 13, 2011, the Planning Commission discussed proposed amendments to MMC 22G.090.170 and .380 and MMC 22G.100.120 regarding extensions of the time period for final approval of a subdivision, short subdivision and binding site plan; and

WHEREAS, after providing notice to the public as required by law, on February 14, 2012, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on February 14, 2012 the Planning Commission submitted a written Recommendation, including Findings and Conclusions, to the City Council recommending the adoption of the proposed amendments to MMC 22G.090.170 and .380 and MMC 22G.100.120; and

WHEREAS, at a public meeting on \_\_\_\_\_, the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulation; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on December 7, 2011, as required by RCW 36.70A.106; and

WHEREAS, the City has complied with the requirements of the State Environmental Policy Act, Ch.43.21C RCW, (SEPA) by adopting a determination of non-significance for the proposed revisions to the City's development regulations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission's Recommendation and Adoption of Findings and Conclusions. The Planning Commission's February 14, 2012 Recommendation regarding the proposed development regulation revisions, including the Findings and Conclusions contained therein, as set forth in the attached **Exhibit "A"**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.500, the following findings are made regarding the development regulation amendments subject of this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan;
- (2) The amendments are consistent with the purpose of Title 22 MMC;
- (3) There have been significant changes in the circumstances to warrant a change;
- (4) The benefit or cost to the public health, safety and welfare is sufficient to warrant the action.

Section 3. Section 22G.090.170, Limitations on approval, of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, is hereby amended to read as follows:

**22G.090.170 Limitations on approvalFinal subdivision approval - term.**

Final subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the subdivision. An extension may be granted by the ~~city council~~community development director for one year if the applicant has attempted in good faith to submit the final plat within the five-year time period; provided, however, the applicant must file a written request with the ~~city council~~community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city council approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years if the applicant has attempted in good faith to submit the final subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.

Section 4. Section 22G.090.380, Time limits for action, of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, is hereby amended to read as follows:

**22G.090.380 Time limits for action Preliminary and final short subdivision approval - terms.**

(1) Approval within 60 Calendar Days. Preliminary short subdivisions shall be approved, disapproved or returned to the applicant within 60 calendar days from the date of filing a complete application, unless the applicant consents to a written extension of such time period; provided, that if an environmental impact statement is required as provided in RCW 43.21C.030, the time period shall not include the time spent preparing and circulating the EIS.

(2) Limitation on Approval. Final short subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary short subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the short subdivision. An extension may be granted by the community development director for one year if the applicant has attempted in good faith to submit the final short plat within the five-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the five-year period.

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Section 5. Section 22G.100.120, Time limitation for action, of MMC Chapter 22G.100, Binding Site Plan, is hereby amended to read as follows:

**22G.100.120 Time limitation for action Final binding site plan approval - term.**

The applicant must complete all conditions of preliminary approval within five years following the date of preliminary approval, after which the preliminary approval is void. An extension may be granted by the community development ~~department~~ director for one year if the applicant has attempted in good faith to complete the requirements of preliminary approval within the original time period; provided, however, the applicant must file a written request with the community development ~~department~~ director requesting the extension at least 30 days prior to the expiration of the original time period. ~~If the binding site plan was approved through the public review process, this extension request must be made to the city council.~~

**Exception:** Effective until December 31, 2014, a final binding site plan meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years if the applicant has attempted in good faith to complete the final binding site plan within the

seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.

Section 6. Section 22A.010.160, Amendments, of MMC Chapter 22A.010, General Administration, is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City's Unified Development Code:

**"22A.010.160 Amendments.**

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Plat Extensions	_____, 2011"

Section 7. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 8. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF MARYSVILLE

By: \_\_\_\_\_  
JON NEHRING, MAYOR

Attest:

By: \_\_\_\_\_  
CITY CLERK

Approved as to form:

By: \_\_\_\_\_  
GRANT K. WEED, CITY ATTORNEY

Date of Publication: \_\_\_\_\_

Effective Date: \_\_\_\_\_  
(5 days after publication)

**OF MARYSVILLE**  
**Marysville, Washington**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, AMENDING THE CITY'S DEVELOPMENT REGULATIONS BY AMENDING SECTIONS 22G.090.170 AND 22G.090.380 OF MMC CHAPTER 22G.090, SUBDIVISIONS AND SHORT SUBDIVISIONS; AMENDING SECTION 22G.100.120 OF MMC CHAPTER 22G.100, BINDING SITE PLAN; AND AMENDING SECTION 22A.010.160 OF MMC CHAPTER 22A.010, GENERAL ADMINISTRATION, RELATED TO TRACKING AMENDMENTS TO THE CITY'S UNIFORM DEVELOPMENT CODE.**

WHEREAS, the State Growth Management Act, RCW Chapter 36.70A mandates that cities periodically review and amend development regulations which include but are not limited to zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its development regulations has complied with the notice, public participation and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's development code (MMC Title 22); and

WHEREAS, during a public meeting on December 13, 2011, the Planning Commission discussed proposed amendments to MMC 22G.090.170 and .380 and MMC 22G.100.120 regarding extensions of the time period for final approval of a subdivision, short subdivision and binding site plan; and

WHEREAS, after providing notice to the public as required by law, on February 14, 2012, the Marysville Planning Commission held a Public Hearing on the proposed amendments to the City's development regulations; and

WHEREAS, on February 14, 2012 the Planning Commission submitted a written Recommendation, including Findings and Conclusions, to the City Council recommending the adoption of the proposed amendments to MMC 22G.090.170 and .380 and MMC 22G.100.120; and

WHEREAS, at a public meeting on \_\_\_\_\_, the Marysville City Council reviewed and considered the Planning Commission's Recommendation and proposed amendments to the development regulation; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Commerce on December 7, 2011, as required by RCW 36.70A.106; and

WHEREAS, the City has complied with the requirements of the State Environmental Policy Act, Ch.43.21C RCW, (SEPA) by adopting a determination of non-significance for the proposed revisions to the City's development regulations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Approval of Planning Commission's Recommendation and Adoption of Findings and Conclusions. The Planning Commission's February 14, 2012 Recommendation regarding the proposed development regulation revisions, including the Findings and Conclusions contained therein, as set forth in the attached **Exhibit "A"**, is hereby adopted and incorporated herein by this reference.

Section 2. Required Findings. In accordance with MMC 22G.010.500, the following findings are made regarding the development regulation amendments subject of this ordinance:

- (1) The amendments are consistent with the purposes of the comprehensive plan;
- (2) The amendments are consistent with the purpose of Title 22 MMC;
- (3) There have been significant changes in the circumstances to warrant a change;
- (4) The benefit or cost to the public health, safety and welfare is sufficient to warrant the action.

Section 3. Section 22G.090.170, Limitations on approval, of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, is hereby amended to read as follows:

**22G.090.170 Limitations on approvalFinal subdivision approval - term.**

Final subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the subdivision. An extension may be granted by the ~~city council~~community development director for one year if the applicant has attempted in good faith to submit the final plat within the five-year time period; provided, however, the applicant must file a written request with the ~~city council~~community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** ~~Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. For plats which obtained preliminary plat approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final plat meeting all requirements of this chapter must be submitted for approval within nine years of the date of preliminary plat approval pursuant to RCW 58.17.140. For plats which obtained preliminary plat approval between January 1, 2008 and December~~



31, 2014, a final plat meeting all requirements of this chapter must be submitted for approval within seven years of the date of preliminary plat approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on plats which received preliminary plat approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.

Section 4. Section 22G.090.380, Time limits for action, of MMC Chapter 22G.090, Subdivisions and Short Subdivisions, is hereby amended to read as follows:

**22G.090.380 Time limits for action Preliminary and final short subdivision approval - terms.**

(1) Approval within 60 Calendar Days. Preliminary short subdivisions shall be approved, disapproved or returned to the applicant within 60 calendar days from the date of filing a complete application, unless the applicant consents to a written extension of such time period; provided, that if an environmental impact statement is required as provided in RCW 43.21C.030, the time period shall not include the time spent preparing and circulating the EIS.

(2) Limitation on Approval. Final short subdivision approval must be acquired within five years of preliminary approval, after which time the preliminary short subdivision approval is void. The five-year time frame shall commence from the effective date of the decision approving the short subdivision. An extension may be granted by the community development director for one year if the applicant has attempted in good faith to submit the final short plat within the five-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the five-year period.

**Exception:** ~~Effective until December 31, 2014, a final subdivision meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary subdivision approval pursuant to RCW 58.17.140. For short plats which obtained preliminary short plat approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final short plat meeting all requirements of this chapter shall be submitted for approval within nine years of the date of preliminary short plat approval pursuant to RCW 58.17.140. For short plats which obtained preliminary short plat approval between January 1, 2008 and December 31, 2014, a final short plat meeting all requirements of this chapter shall be submitted for approval within seven years of the date of preliminary short plat approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on short plats which received preliminary short plat approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final short subdivision within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.~~

Section 5. Section 22G.100.120, Time limitation for action, of MMC Chapter 22G.100, Binding Site Plan, is hereby amended to read as follows:

**22G.100.120 ~~Time limitation for action~~Final binding site plan approval - term.**

The applicant must complete all conditions of preliminary approval within five years following the date of preliminary approval, after which the preliminary approval is void. An extension may be granted by the community development ~~department~~director for one year if the applicant has attempted in good faith to complete the requirements of preliminary approval within the original time period; provided, however, the applicant must file a written request with the community development ~~department~~director requesting the extension at least 30 days prior to the expiration of the original time period. ~~If the binding site plan was approved through the public review process, this extension request must be made to the city council.~~

**Exception:** ~~Effective until December 31, 2014, a final binding site plan meeting all the requirements of this chapter shall be submitted to the city for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. For binding site plans which obtained preliminary binding site plan approval on or before December 31, 2007, and are not subject to the requirements adopted under chapter 90.58 RCW, a final binding site plan meeting all requirements of this chapter shall be submitted for approval within nine years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. For binding site plans which obtained preliminary binding site plan approval between January 1, 2008 and December 31, 2014, a final binding site plan meeting all requirements of this chapter shall be submitted for approval within seven years of the date of preliminary binding site plan approval pursuant to RCW 58.17.140. An extension may be granted by the community development director for up to two years on binding site plans which received preliminary binding site plan approval between January 1, 2008 and December 31, 2014, if the applicant has attempted in good faith to submit the final binding site plan within the seven-year time period; provided, however, the applicant must file a written request with the community development director requesting the extension at least 30 days before expiration of the seven-year period.~~

Section 6. Section 22A.010.160, Amendments, of MMC Chapter 22A.010, General Administration, is hereby amended as follows by adding reference to this adopted ordinance in order to track amendments to the City's Unified Development Code:

**"22A.010.160 Amendments.**

The following amendments have been made to the UDC subsequent to its adoption:

<u>Ordinance</u>	<u>Title (description)</u>	<u>Effective Date</u>
_____	Plat Extensions	_____, 2011"

Section 7. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

Section 8. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

CITY OF MARYSVILLE

By: \_\_\_\_\_  
JON NEHRING, MAYOR

Attest:

By: \_\_\_\_\_  
CITY CLERK

Approved as to form:

By: \_\_\_\_\_  
GRANT K. WEED, CITY ATTORNEY

Date of Publication: \_\_\_\_\_

Effective Date: \_\_\_\_\_  
(5 days after publication)

CERTIFICATION OF ENROLLMENT

**ENGROSSED HOUSE BILL 2152**

62nd Legislature  
2012 Regular Session

Passed by the House January 1, 0001  
Yeas 0 Nays 0

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**Speaker of the House of Representatives**

Passed by the Senate January 1, 0001  
Yeas 0 Nays 0

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**President of the Senate**

Approved

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**Governor of the State of Washington**

CERTIFICATE

I, Barbara Baker, Chief Clerk of the House of Representatives of the State of Washington, do hereby certify that the attached is **ENGROSSED HOUSE BILL 2152** as passed by the House of Representatives and the Senate on the dates hereon set forth.

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**Chief Clerk**

FILED

**Secretary of State  
State of Washington**

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ENGROSSED HOUSE BILL 2152

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AS AMENDED BY THE SENATE

Passed Legislature - 2012 Regular Session

**State of Washington**                      **62nd Legislature**                      **2012 Regular Session**

**By** Representatives Angel, Takko, Dammeier, Rivers, Kristiansen,  
Springer, Buys, Tharinger, and Lias

Read first time 12/07/11. Referred to Committee on Local Government.

1            AN ACT Relating to timelines associated with plats; amending RCW  
2    58.17.140 and 58.17.170; and repealing 2010 c 79 s 3 (uncodified).

3    BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4            **Sec. 1.** RCW 58.17.140 and 2010 c 79 s 1 are each amended to read  
5    as follows:

6            (1) Preliminary plats of any proposed subdivision and dedication  
7    shall be approved, disapproved, or returned to the applicant for  
8    modification or correction within ninety days from date of filing  
9    thereof unless the applicant consents to an extension of such time  
10   period or the ninety day limitation is extended to include up to  
11   twenty-one days as specified under RCW 58.17.095(3): PROVIDED, That if  
12   an environmental impact statement is required as provided in RCW  
13   43.21C.030, the ninety day period shall not include the time spent  
14   preparing and circulating the environmental impact statement by the  
15   local government agency.

16            (2) Final plats and short plats shall be approved, disapproved, or  
17   returned to the applicant within thirty days from the date of filing  
18   thereof, unless the applicant consents to an extension of such time  
19   period.

1       (3)(a) Except as provided by (b) of this subsection, a final plat  
2 meeting all requirements of this chapter shall be submitted to the  
3 legislative body of the city, town, or county for approval within seven  
4 years of the date of preliminary plat approval if the date of  
5 preliminary plat approval is on or before December 31, 2014, and within  
6 five years of the date of preliminary plat approval if the date of  
7 preliminary plat approval is on or after January 1, 2015.

8       (b) A final plat meeting all requirements of this chapter shall be  
9 submitted to the legislative body of the city for approval within nine  
10 years of the date of preliminary plat approval if the project is within  
11 city limits, not subject to requirements adopted under chapter 90.58  
12 RCW, and the date of preliminary plat approval is on or before December  
13 31, 2007.

14       (4) Nothing contained in this section shall act to prevent any  
15 city, town, or county from adopting by ordinance procedures which would  
16 allow extensions of time that may or may not contain additional or  
17 altered conditions and requirements.

18       **Sec. 2.** RCW 58.17.170 and 2010 c 79 s 2 are each amended to read  
19 as follows:

20       (1) When the legislative body of the city, town or county finds  
21 that the subdivision proposed for final plat approval conforms to all  
22 terms of the preliminary plat approval, and that said subdivision meets  
23 the requirements of this chapter, other applicable state laws, and any  
24 local ordinances adopted under this chapter which were in effect at the  
25 time of preliminary plat approval, it shall suitably inscribe and  
26 execute its written approval on the face of the plat. The original of  
27 said final plat shall be filed for record with the county auditor. One  
28 reproducible copy shall be furnished to the city, town or county  
29 engineer. One paper copy shall be filed with the county assessor.  
30 Paper copies shall be provided to such other agencies as may be  
31 required by ordinance.

32       (2)(a) Except as provided by (b) of this subsection, any lots in a  
33 final plat filed for record shall be a valid land use notwithstanding  
34 any change in zoning laws for a period of seven years from the date of  
35 filing if the date of filing is on or before December 31, 2014, and for  
36 a period of five years from the date of filing if the date of filing is  
37 on or after January 1, 2015.

1       (b) Any lots in a final plat filed for record shall be a valid land  
2 use notwithstanding any change in zoning laws for a period of nine  
3 years from the date of filing if the project is within city limits, not  
4 subject to requirements adopted under chapter 90.58 RCW, and the date  
5 of filing is on or before December 31, 2007.

6       (3) (a) Except as provided by (b) of this subsection, a subdivision  
7 shall be governed by the terms of approval of the final plat, and the  
8 statutes, ordinances, and regulations in effect at the time of approval  
9 under RCW 58.17.150 (1) and (3) for a period of seven years after final  
10 plat approval if the date of final plat approval is on or before  
11 December 31, 2014, and for a period of five years after final plat  
12 approval if the date of final plat approval is on or after January 1,  
13 2015, unless the legislative body finds that a change in conditions  
14 creates a serious threat to the public health or safety in the  
15 subdivision.

16       (b) A subdivision shall be governed by the terms of approval of the  
17 final plat, and the statutes, ordinances, and regulations in effect at  
18 the time of approval under RCW 58.17.150 (1) and (3) for a period of  
19 nine years after final plat approval if the project is within city  
20 limits, not subject to requirements adopted under chapter 90.58 RCW,  
21 and the date of final plat approval is on or before December 31, 2007,  
22 unless the legislative body finds that a change in conditions creates  
23 a serious threat to the public health or safety in the subdivision.

24       NEW SECTION.    Sec. 3.    2010 c 79 s 3 (uncodified) is hereby  
25 repealed.

--- END ---