

Marysville City Council Work Session
February 1, 2016 **7:00 p.m.** **City Hall**

Call to Order

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

A. Socrata

Discussion Items

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Consider the January 4, 2016 City Council Work Session Meeting Minutes
2. Consider the January 11, 2016 City Council Meeting Minutes

Consent

3. Consider Approval of the January 20, 2016 Claims in the Amount of \$478,724.82; Paid by EFT Transactions and Check Numbers 105385 through 105527 with No Checks Voided
4. Consider Approval of the January 20, 2016 Payroll in the Amount of \$934,673.04; Paid by EFT Transactions and Check Numbers 29648 through 29677

Review Bids

5. Consider Awarding the Sunnyside Well Treatment Facility Project to James W. Fowler Company in the Amount of \$5,815,202.84 including Washington State Sales Tax and Approve a Management Reserve of \$290,760.14 for a Total Allocation of \$6,105,962.98

Public Hearings

New Business

6. Consider the Snohomish County Human Services Grant Agreement
7. Consider the Citizen Advisory Committee's Funding Recommendations to Reallocate PY2015 Funds and Amend the Program Year 2015 Annual Action Plan in Accordance with the Citizen Participate Plan
8. Consider the Citizen Advisory Committee's Funding Recommendations for Program Years 2016 & 2017, and Direct Staff to Notify Each Subrecipient of the Approved

Work Sessions are for City Council study and orientation – Public Input will be received at the February 8, 2016 City Council meeting.

Marysville City Council Work Session

February 1, 2016

7:00 p.m.

City Hall

Funding Recommendations and Prepare a Program Year 2016 Annual Action Plan in Accordance With The 2015 – 2019 Consolidated Plan

9. Consider the Citizen Advisory Committee's Funding Recommendations to Reallocate PY2014 Funds and Amend the Program Year 2014 Annual Action Plan in Accordance with the Citizen Participate Plan

10. Consider an **Ordinance** Repealing Chapter 2.08 of the Municipal Code and Dissolving the Marysville Library Board

11. Consider an **Ordinance** authorizing the City of Marysville to Continue to Impose a Sales and Use Tax as Authorized by RCW 82.14.415 as a Credit against State Sales and Use Tax; Certifying the Costs to Provide Municipal Services to the Central Marysville Annexation Area; and Setting a New Threshold Amount for Fiscal Year 2016 Relating to Annexations

12. Consider an **Ordinance** Amending Section 10.04.380 of the Municipal Code, and Adopting State Statutes Regarding Animal Cruelty and Animal Protection by Reference

Legal

Mayor's Business

13. Consider the Parks, Culture, and Recreation Reappointment: Brooke Hougan

Staff Business

Call on Councilmembers

Executive Session

- A. Litigation
- B. Personnel
- C. Real Estate

Adjourn

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

Work Sessions are for City Council study and orientation – Public Input will be received at the February 8, 2016 City Council meeting.

Index #1

COUNCIL



DRAFT
MINUTES

Work Session
January 4, 2016

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor:	Jon Nehring
Council:	Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright
Absent:	None
Also Present:	Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Jon Walker, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Development Director Dave Koenig, Fire Chief Martin McFalls and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Muller, seconded by Councilmember Norton to approve the agenda. **Motion** passed unanimously (7-0).

Committee Reports

None

Presentations

A. Council and Mayor Swearing-In

Kamille Norton, Steven Muller, and Rob Toyer were sworn in as council members. Jon Nehring was sworn in as Mayor.

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Council recessed from 7:06 p.m. until 7:19 p.m. for refreshments.

Discussion Items

1. November 3, 2015 Election Advisory Measure – Placing Ban on Fireworks

City Attorney Walker reviewed the memo distributed to Council, options available to Council, and a draft ordinance for their consideration.

Councilmember Wright asked Fire Chief McFalls if there were any fires over holidays related to fireworks. There were none. Councilmember Wright pointed out that most of the comments she had heard were related to fireworks that are already illegal.

Councilmember Muller asked the possibility of a limited ban. City Attorney Walker explained that was a possibility but it creates some challenges for enforcement in the field. Chief Smith added that the police have been dealing with this issue for years. He explained that limited bans would make it very difficult for the police to continue to do their job. An outright ban on fireworks would make enforcement efforts easier.

Councilmember Vaughan asked how a ban would affect resources on the 4th of July. Chief Smith thought it would be the same level of enforcement for the first three years. Education will be very important in the beginning. He thinks they will see compliance in the long term, but not in the short term. Councilmember Vaughan asked if Chief Smith expected more calls once a ban is in place since community expectations would be different. Chief Smith said he didn't anticipate more calls. Councilmember Vaughan asked if an increased call volume would impact the police. Chief Smith indicated it would, and that they would need to prioritize the calls because they would not be able to get to them all. He noted that this year they prioritized the calls by focusing on the parks, which ended up being pretty effective. He thinks this is a good approach which addresses the majority of the concerns.

Mayor Nehring discussed the education efforts that police have been doing. He noted that a clear line on a ban would make enforcement easier.

Councilmember Wright referred to 9.2A and asked about the blank line. City Attorney Walker noted that this would be a policy decision by Council about what they want the fine to look like. There are four classes of crime to choose from, and this would determine the fine. He recommended going with one of the classes set out by state law.

Councilmember Muller asked about time limits for escalating fines. City Attorney Walker explained that this would be over a lifetime. Councilmember Muller asked if they are cross-jurisdictional. City Attorney Walker stated that would only be the case if the code was written that way. He doesn't recommend doing that.

Councilmember Stevens asked how Chief Smith came up with the three-year estimate for increased enforcement and education he had referred to. Chief Smith stated it is

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based on general discussion he has had with other chiefs. Councilmember Vaughan concurred based on his discussions with other jurisdictions.

Councilmember Muller asked how this realistically will be any different since fireworks probably are not going to go away. Chief Smith stated that if they don't do anything it will continue to be like it is now, and they will continue to have citizens who complain about it. If there is a ban he believes that the majority of citizens will comply even though there will still be some issues. There is always a consideration for safety that they will have to deal with. A ban would limit the public safety issues for citizens. Councilmember Muller noted there is already a ban on fireworks before and after the 4th of July, but it hasn't stopped those. Chief Smith replied that police have generally cited or given written warning for everything outside of the allowable time if they have been able to catch them. Catching offenders in the act is difficult. The possession component will help. He emphasized that law enforcement would use discretion regarding enforcement. Mayor Nehring commented that part of this is just sending a message to the community that this is not legal anymore.

Councilmember Wright observed that there are civic groups who depend on funds from fireworks stands, but there haven't been any comments from them. Councilmember Vaughan noted that he has heard that they have had diminishing profits from those stands anyway. He doesn't anticipate that this will be a big issue.

Mayor Nehring asked about Council's desire for next steps. City Attorney Walker suggested Council give staff an idea of the direction they would like to go and staff could come back with options. Councilmember Muller said he was in favor of a progressive fine component in the ordinance based on how many violations a person has.

Councilmember Seibert suggested for the first three years it could be a lower class/fine, and then after three years it could go up to a higher fine.

Councilmember Wright asked if input from the courts would be helpful to decide on fines. City Attorney Walker did not think that was appropriate.

Councilmember Muller asked how minors would be affected. He asked if parents would be held accountable. City Attorney Walker did not think so, but indicated he would look into it further.

Councilmember Stevens said he would be comfortable with Councilmember Seibert's recommendation, but stated that he is sad that they have to deal with this issue at all. On the other hand he spoke to the importance of supporting law enforcement in their efforts by supporting an all out ban. He recommended modifying the ordinance to reflect a three-year tiered infraction schedule.

Councilmember Seibert concurred with Councilmember Stevens.

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Councilmember Muller thought that they should be more lenient the first year. He suggested a four-year tiered implementation to allow for leniency and education the first year.

Councilmember Toyer asked what is being done now. City Attorney Walker stated that violating the current code is a misdemeanor. There is also a civil infraction involving possession or discharge of small quantities of fireworks unless it's made a crime by the RCW. He acknowledged that it is currently confusing. Chief Smith added that there were issues a few years ago with officers who did not really want to write citations. With the civil infraction officers had the ability to write citations for a lesser amount which was better accepted. Using the state's class system, the fine would be a set amount, and the court would be able to modify it if desired. Chief Smith recommended starting at Class 3 the first year, moving to Class 2 the second year, and then Class 1 the third year.

Councilmember Seibert asked about repeat offenders within the same year. Chief Smith wasn't sure if police would have access to that information out in the field. He thought that repeat offenders within the same year would be more likely than repeat offenders year after year. There was discussion about keeping the class level the same for each year regardless of the number of offenses.

Mayor Nehring asked for other Councilmembers' opinions.

Councilmember Vaughan said he still has some concerns, but is in favor of bringing this forward. He said he is willing to look at a draft ordinance and continue to discuss it. He thinks there is still work that needs to be done.

Mayor Nehring said it appeared there were four councilmembers proposing to bring forward a draft from legal counsel regarding a tiered system and an outright ban for further discussion as soon as possible. There was consensus to have City Attorney Walker draft it with a Class 3, 2, 1 sequence.

Councilmember Muller asked what some of the other issues are that need to be discussed. There was consensus to bring a draft forward on the next agenda as a working document.

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

2. Approval of the December 7, 2015 Marysville City Council Work Session Meeting Minutes

Consent

3. Consider Approval of the December 16, 2015 Claims in the Amount of \$1,046,789.58; Paid by Check Numbers 104640 through 104820 with Check Number 104229 voided

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4. Consider Approval of the December 23, 2015 Claims in the Amount of \$497,652.16; Paid by EFT Transactions and Check Numbers 104821 through 105014 with Check Number 103104 and 103230 Voided
5. Consider Approval of the December 18, 2015 Payroll in the Amount of \$1,206,840.34; Paid by EFT Transactions and Check Numbers 29582 through 29613 with Check Number 29485 Voided and Reissued with Check Number 29581

Review Bids

6. Consider Awarding the Reject Line Extension Project to SRV Construction in the Amount of \$ 122,799.84 including Washington State Sales Tax and Approve a Management Reserve of \$0 for a Total Allocation of \$122,799.84

Director Nielsen reviewed this item. He explained that this would result in electrical cost savings and would increase capacity.

Public Hearings

New Business

7. Consider the Historical Society Financial Request

Mayor Nehring said he received a letter from Ken Cage in the mail which was distributed to Council. Councilmember Muller recused himself from the discussion. Mayor Nehring explained that there is a shared parking lot agreement and the ability to use classrooms. CAO Hirashima commented that if Council is interested in a pursuing a programming agreement the City could arrange for a 250 hour per year agreement. The overflow parking space could also be valuable for events at Jennings Park.

Councilmember Norton asked if the City typically has a need for extra meeting space. Director Ballew said that the need for meeting space has increased and this could be a benefit to the City. He thinks this is a good approach. He suggested that more hours in the future might be desirable. CAO Hirashima commented that the City used to have the library as a meeting space, but this is no longer available.

Councilmember Toyer asked what would happen after three years. CAO Hirashima noted that there may be other buildings available in three years. The City is looking at bringing on other facilities in the future. The best value for the City could be discussed after three years.

Councilmember Wright commented that the Historical Society was involved with the centennial celebration in 1991. She noted that they would probably be important for the 125 year celebration.

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Councilmember Vaughan asked about the Rotary Club's use of the facility. Mayor Nehring explained that they are paying \$200,000 per year with an ability to use the space for their regular meetings. Councilmember Vaughan expressed concern about creating an expectation that the City will continue this arrangement in the future. Mayor Nehring commented that it would be up to the Council if they wanted to renew an agreement. He explained that the Rotary sees this as a benefit to the City as a whole. They also see a value of having a place to hold their regular meetings. Councilmember Vaughan said if the City is going to give the Historical Society money, he wants it to be very clearly defined what the City gets.

Councilmember Seibert commented that having the value placed on the space usage makes this agreement more acceptable to him.

Councilmember Stevens said he appreciates the fact that the Historical Society is saying the City can use the space at no charge, but he is more comfortable with an agreement with a quantifiable number of hours so that it is not just a donation to a private interest group.

Director Ballew noted that the Historical Society's relationship to the park has been important for many years. This might be a good opportunity to clarify issues for both parties.

There was consensus to have staff bring back a draft to the next meeting cycle.

8. Consider the 2015 Transportation Benefit District Annual Report

Director Nielsen noted that this is a placeholder. This item may be moved if the information is not ready.

9. Consider the 2016 Transportation Benefit District Projects

Director Nielsen explained that \$1.8 million of overlays are planned for 2016. \$200,000 will be used to pay back funds used for paving in 2014. \$550,000 will be spent on sidewalk projects. \$750,000 in addition to that is grant money. He reviewed plans for the remainder of the funds as contained in the packet under item 9.

Councilmember Toyer asked about 88th Street in front of the cemetery. Directory Nielsen said staff is looking at options. City Attorney Walker added that the City had a meeting with a lot of the stakeholders from the state. It will be quite a complicated process.

Councilmember Muller asked about 3rd Street. Director Nielsen said that will be coming up under another agenda item as a grant item.

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10. Consider Approval of the Final Plat of Harvest Heights

Community Development Director Koenig explained that this is ready to be finalized as a plat. The applicant has met all plat conditions and bonded for the final wetland mitigation. Due to the weather that will be done later. Otherwise the project is completed and ready to go.

11. Consider the Supplemental Agreement Number 3 to the HDR Engineering, Inc. for a No-Cost Time Extension

Director Nielsen explained that staff is finishing up NEPA and environmental opportunities as it relates to the 529 project.

12. Consider the Professional Services Agreement between City of Marysville and Strategies 360 for Consultant Services

CAO Hirashima explained that this is an update of the Professional Services Agreement with Strategies 360 for lobbying services.

13. Consider the Grant Agreement with the Department of Ecology for LID Improvements for 1st and 3rd Street Allowing the City to be funded \$1,585,500

Director Nielsen explained that the City was awarded \$1.5 million in grant money for 1st and 3rd with a 25% matching grant requirement.

14. Professional Services Agreement with Summit Law

CAO Hirashima explained this is the annual update of a contract with Summit Law who helps with employee contract negotiations and personnel issues.

Legal

Mayor's Business

Mayor Nehring had the following comments:

- Thanks to everyone for their hard work in 2015. He is looking forward to working together in 2016.
- Thanks to everyone for their help with the Tour of Lights.
- Council Committees and President will be on the agenda for the next meeting.

Staff Business

Dave Koenig announced that there is a survey on the website regarding the State Avenue Subarea Plan. Over 80 people have commented in the first week. Staff will also be doing an outreach to property owners along State Avenue.

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Sandy Langdon wished everyone a Happy New Year. She is looking forward to 2016.

Chief McFalls wished everyone a Happy New Year. He is looking forward to a productive, cooperative new year.

Chief Smith commented that it's good to be back and see everybody. He wished everyone a Happy New Year.

Jim Ballew:

- Tour of Lights was very successful. They broke records even with all the rain, and were sold out every single night.
- The City took keys to the Opera House today and is working with the owner on improvements which should be completed by the end of January.
- Staff met with architects regarding the Trail Master Plan and Draft Park Plan. They are preparing to give a presentation to the Council on March 7. Staff is very excited about the proposal and the relationship they have with the firm.

Kevin Nielsen:

- There will be a Public Works Committee meeting this Friday
- John Cowling is now the City Engineer for Mountlake Terrace.
- Sanders put out de-icing material up north yesterday. More snow is forecasted.
- Staff is working on annual plans.

John Walker had no comments.

Gloria Hirashima:

- Congratulations to the Mayor and Council.
- The City will be retitling the Parks and Recreation Department to the Parks, Culture and Recreation Department. This is an exciting time for the City.
- The State of the City will be one of the first events to be held at the Opera House.
- The City sent over the Council's draft of the Interlocal Agreement with the Fire District, but it has not been approved yet.

Call on Councilmembers

Jeff Seibert:

- He asked Director Nielsen if sidewalk plans on 3rd are taking into consideration future plans for 47th between 3rd and 4th. Director Nielsen replied that they will. He added that they have also been working on 88th and 36th.
- He asked about a foul odor he noticed at the Tour of Lights. Director Ballew replied there is something in the storm system that needs to be removed.

Donna Wright commented that it's good to be back, and she is looking forward to the upcoming year.

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Kamille Norton:

- She loves the 35 mph speed limit on Ingraham Blvd.
- She asked about the progress on the Opera House. Director Ballew replied that the owner will be doing the construction, painting, and carpeting.

Steve Muller:

- He was impressed how many people came out to the Tour of Lights in the rain. He had a great time. Director Ballew commented that the new fixtures were really a tourism draw.

Michael Stevens:

- He asked if the Opera House construction improvements will cause downtime. Director Ballew indicated that the City wasn't expecting it would be done until the end of January anyway. The City is booking events for February.
- He wished everyone a Happy New Year.

Rob Toyer wished everyone a Happy New Year.

Jeff Vaughan wished everyone a Happy New Year.

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:00 p.m.

Approved this _____ day of _____, 2016.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #2

January 11, 2016

7:00 p.m.

City Hall

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Excuse Councilmember Vaughan	Approved
Approval of the Agenda	Approved
Committee Reports	
Audience Participation	
Discussion Items	
City Council Committee Assignments	Discussed/Approved
Election of Council President	Discussed/Approved
Approval of Minutes	
Approval of the December 7, 2015 Marysville City Council Work Session Meeting Minutes	Approved
Consent Agenda	
Consider Approval of the December 16, 2015 Claims in the Amount of \$1,046,789.58; Paid by Check Numbers 104640 through 104820 with Check Number 104229 voided	Approved
Consider Approval of the December 23, 2015 Claims in the Amount of \$497,652.16; Paid by EFT Transactions and Check Numbers 104821 through 105014 with Check Number 103104 and 103230 Voided	Approved
Consider Approval of the December 18, 2015 Payroll in the Amount of \$1,206,840.34; Paid by EFT Transactions and Check Numbers 29582 through 29613 with Check Number 29485 Voided and Reissued with Check Number 29581	Approved
Consider Approval of the Final Plat of Harvest Heights	Approved
Consider Approval of the Supplemental Agreement Number 3 to the HDR Engineering, Inc. for a No-Cost Time Extension	Approved
Consider Approval of the Professional Services Agreement between City of Marysville and Strategies 360 for Consultant Services	Approved
Consider Approval of the Professional Services Agreement between City of Marysville and Summit Law Group	Approved
Review Bids	
Consider Awarding the Reject Line Extension Project to SRV Construction in the Amount of \$122,799.84 including Washington State Sales Tax and Approve a Management Reserve of \$0 for a Total Allocation of \$122,799.84	Approved
New Business	
Consider an Ordinance Amending Chapter 9.20 of the Municipal Code, Regulating Fireworks, Prohibiting Possession and Use of Fireworks, and Providing a Process for Licensing Public Displays of Fireworks	Continued
Consider the 2016 Transportation Benefit District Projects	Approved
Consider the Grant Agreement with the Department of Ecology for LID Improvements for 1st and 3rd Street Allowing the City to be funded \$1,585,500	Approved
Consider the Rescission of Approval of Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities	Approved
Consider a Resolution Adopting a Policy for the Investment of City Funds	Approved

January 11, 2016

7:00 p.m.

City Hall

	Res. No. 2386
Mayor's Business	
Consider the appointments to the Community and Housing Development Citizen Advisory Committee	Approved
Staff Business	
Call on Councilmembers	
Adjournment	8:30 p.m.
Reconvenement	8:30 p.m.
Executive Session	8:35 p.m.
Real Estate – One item	
Adjournment	8:35 p.m.

COUNCIL*DRAFT*
MINUTES**Regular Meeting**
January 11, 2016**Call to Order / Pledge of Allegiance**

Mayor Nehring called the meeting to order at 7:00 p.m. Kinder Smoots of EWDM gave the invocation, and Mayor Nehring led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, and Donna Wright

Absent: Jeff Vaughan

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Fire Chief McFalls, Community Development Director Dave Koenig, and Recording Secretary Laurie Hugdahl.

Mayor Nehring noted that Councilmember Vaughan was out of town for work and had requested an excused absence.

Motion made by Councilmember Seibert, seconded by Councilmember Norton, to excuse the absence of Councilmember Vaughan. **Motion** passed unanimously (6-0).

Approval of the Agenda

Motion made by Councilmember Muller, seconded by Councilmember Wright, to approve the agenda as presented. **Motion** passed unanimously (6-0).

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Committee Reports

Jeff Seibert reported on the January 8 Public Works Committee meeting where the following items were discussed:

- A project to get more commercial recycle and how that might be a benefit to customers.
- 2016 TBD projects
- 2017 TBD projects
- 529 Interchange progress update
- A consultant provided the committee with options for getting over the railroad tracks at Grove Street.
- Public Works Director Nielsen reviewed alternatives to some of the traffic issues with the 88th Street interchange via an 88th to Cedar option.

Audience Participation

Brandon Hart, 9015 - 44th Drive NE, Marysville, WA 98270, Youth Pastor, Mountain View Assembly of God Church, expressed concern about the ordinance concerning a ban on fireworks because the fireworks stand has been the youth group's number one fundraiser. It has allowed students to go to summer camps and go on mission trips to help people. Banning fireworks would have a tremendous impact on the youth group.

Larry Wewel, 1001 E Marine Drive, Everett, WA 98201, spoke on behalf of Academic Link Outreach regarding legislature for education. He urged the Council to adopt the Resolution being introduced by Senator Hobbs of Lake Stevens in support of Education to effectively intervene at the middle school level to address dropout rate in a significant way.

Terry Keys, 5523 88th Street NE, expressed concern about truck noise on 88th Street NE since July of 2013. He recommended better signage and truck routes. Also, he expressed concern about the raised reflector noise after the intersection was improved. This has interfered with his sleep. He reviewed communications he has had with staff. He also expressed concern about the distance from the existing structure to roadside of white line. He expressed concern about lack of response from the City.

Mayor Nehring clarified that staff has been working with Mr. Keys on a number of issues for the last few years. He discussed actions taken by Director Nielsen, the Public Works Department and the Police Department in regards to this and noted he was not sure what else could be done.

Danny Richards, 4618 North 29th, Tacoma WA 98407, spoke regarding the proposed ban on fireworks. He works with numerous non-profit organizations throughout Western Washington including Mountain View Church, Marysville Kiwanis, and other groups. Fireworks have been a great fundraiser for many years, and they would like to continue that here in Marysville.

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Karen Gower, 910 North G Street, Tacoma, WA 98403, said she works with clubs and organizations that sell fireworks and also with the state Fire Marshal's office. She expressed concern that the voter's pamphlet did not have the rebuttal of the ordinance. She noted that illegal fireworks are already illegal. She does not believe a ban on all fireworks would make a difference. She noted that there are only two days a year when fireworks are legal right now. She recommended testing enforcement by writing citations on days when fireworks are already illegal. She suggested working with operators of fireworks stands to keep the money in the stands. She noted that having the stands provides more control for the city of what kind of fireworks are in the city.

John Morante, Pacific Ridge Homes, 17921 Bothell Everett Highway, Suite 100, Bothell, WA, thanked staff for working on their project and for getting them on the agenda tonight. They are looking forward to selling homes in Marysville.

Discussion Items

15. City Council Committee Assignments

Two corrections were noted:

- Mayor Nehring noted that Councilmember Stevens should be listed as the primary representative for Snohomish County Tomorrow.
- Donna Wright commented that she is currently the delegate for the Growth Management Policy Board, but she put her name in to be first alternate. After the elections the list may need to be updated.

Councilmember Stevens noted he has a conflict with the Snohomish County Tomorrow, Alt. 2 position. Mayor Nehring solicited a volunteer to attend the February meeting since he and Councilmember Stevens both have conflicts. Kamille Norton indicated she might be able to do that pending confirmation of her schedule. Mayor Nehring noted she would be listed as the first alternate.

CAO Hirashima commented that Councilmember Toyer is unable to attend the CDBG Committee this year. Kamille Norton indicated she might be able to do that pending confirmation of her schedule.

Motion made by Councilmember Stevens, seconded by Councilmember Muller, to approve the listing of Boards and Commissions as discussed with the addition of Kamille Norton to Snohomish County Tomorrow and CDBG. **Motion** passed unanimously (6-0).

16. Election of Council President

Councilmember Seibert nominated Kamille Norton. The motion was seconded by Councilmember Toyer.

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Councilmember Norton nominated Jeff Vaughan. The motion was seconded by Councilmember Stevens.

Councilmember Seibert spoke in support of limiting the terms of service for Council President to two two-year terms in order to open the position up to others. He spoke against breaking that tradition. He recommended putting a term limit in Council rules so this question doesn't keep coming up.

Councilmember Wright noted that prior to the last 15 years there were people who served 8 or 10 years in a row so it is not necessarily a long-standing tradition.

Upon a show of hands, Kamille Norton received 5 votes and Jeff Vaughan received 1 vote. Councilmember Norton was elected as Council President.

Mayor Nehring expressed appreciation for Jeff Vaughan's four great years of service.

Approval of Minutes (*Written Comment Only Accepted from Audience.*)

2. Approval of the December 7, 2015 Marysville City Council Work Session Meeting Minutes

Councilmember Stevens stated he would be abstaining from the vote as he was absent at the December 7 meeting.

Motion made by Councilmember Muller, seconded by Councilmember Norton, to approve the December 7 Work Session Minutes. **Motion** passed unanimously (5-0) with Councilmember Stevens abstaining.

Consent

3. Consider Approval of the December 16, 2015 Claims in the Amount of \$1,046,789.58; Paid by Check Numbers 104640 through 104820 with Check Number 104229 voided
4. Consider Approval of the December 23, 2015 Claims in the Amount of \$497,652.16; Paid by EFT Transactions and Check Numbers 104821 through 105014 with Check Number 103104 and 103230 Voided
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12. Consider Approval of the Professional Services Agreement between City of Marysville and Strategies 360 for Consultant Services
14. Consider Approval of the Professional Services Agreement between City of Marysville and Summit Law Group

Motion made by Councilmember Wright, seconded by Councilmember Toyer, to approve Consent Agenda items 3, 4, 5, 10, 11, 12, and 14. **Motion** passed unanimously (6-0).

Review Bids

6. Consider Awarding the Reject Line Extension Project to SRV Construction in the Amount of \$122,799.84 including Washington State Sales Tax and Approve a Management Reserve of \$0 for a Total Allocation of \$122,799.84

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to authorize the Mayor to execute the Reject Line Extension Project to SRV Construction in the Amount of \$122,799.84 including Washington State Sales Tax and Approve a Management Reserve of \$0 for a Total Allocation of \$122,799.84. **Motion** passed unanimously (6-0).

Public Hearings

New Business

1. Consider an **Ordinance** Amending Chapter 9.20 of the Municipal Code, Regulating Fireworks, Prohibiting Possession and Use of Fireworks, and Providing a Process for Licensing Public Displays of Fireworks

Councilmember Muller said he had computer issues and didn't have time to fully review the ordinance. He commented that Councilmember Vaughan also had comments, but wasn't present tonight. He thought this was going to be addressed at the 4th meeting. There was consensus to hold this item until the 4th week meeting to allow more time to review it.

Kamille Norton expressed concerns about the ban. She thinks it is unfortunate that the majority of fireworks users will be punished for the actions of the few. She thinks it is sadly ironic that something that brings people together will be taken away from people because of un-neighborly actions of others. She is not convinced that a full ban will be effective. She thinks most of the citizens' complaints have to do with fireworks that are already illegal. She is not sure how a ban will change those illegal activities that are already happening. She expressed concern that more citizens will head over to Boom City to buy illegal fireworks and then just bring them back here. She is not comfortable with going after the fireworks rather than the offender. She stated she could be convinced to consider a partial ban. She thinks there is a middle ground to be found on

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this issue. She spoke in support of representing all the citizens in Marysville on this matter.

Councilmember Seibert asked City Attorney Walker how a citizen would know what the fine would be for the different level of classes. City Attorney Walker indicated that could be added to the ordinance, but it would need to be regularly updated to be current. Chief Smith commented that police would be willing to work with whatever the Council decides.

Councilmember Muller asked if a ban on the possession of fireworks could take effect earlier than one year. City Attorney Walker stated that they could not because that would be more restrictive than the state fireworks laws.

Councilmember Stevens asked how enforcement currently takes place before and after the allotted times. Chief Smith stated that police regularly enforce before and after the 4th of July and New Year's Eve. Both citations and warnings have increased in the past few years. They focus on the areas and neighborhoods where they have had trouble in the past. He noted that the police have limited resources because fireworks are shot off all over the city. Sometimes the echoes in the city cause confusion too.

There was consensus to put this on the agenda in two weeks.

9. Consider the 2016 Transportation Benefit District Projects

Motion made by Councilmember Toyer, seconded by Councilmember Seibert, to approve the 2016 Transportation Benefit District Projects. **Motion** passed unanimously (6-0).

13. Consider the Grant Agreement with the Department of Ecology for LID Improvements for 1st and 3rd Street Allowing the City to be funded \$1,585,500

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to authorize the Mayor to sign the Grant Agreement with the Department of Ecology for LID Improvements for 1st and 3rd Street Allowing the City to be funded \$1,585,500. **Motion** passed unanimously (6-0).

18. Consider the Rescission of Approval of Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities

City Attorney Walker explained staff is recommending that Council rescind the approval of the Amendment to the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities.

Motion made by Councilmember Seibert, seconded by Councilmember Muller, to rescind previous approval of Amendment to Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities

DRAFT

Councilmember Stevens asked about the status of the current agreement. City Attorney Walker explained that in effect nothing has changed because the City was the only one who had approved an amendment. Chief McFalls extended an apology due to his misunderstanding of what he believed the Fire Board had approved or was going to approve.

Councilmember Muller asked about having a joint meeting in March as previously discussed. CAO Hirashima indicated she would follow up on that.

Motion passed unanimously (6-0).

Legal

Mayor's Business

17. Consider the appointments to the Community and Housing Development Citizen Advisory Committee

Community Development Director Dave Koenig explained that the change would be that Kamille Norton would be added to the other Council position.

Kamille Norton noted that Steve Lebo's name should be removed since he has moved.

Motion made by Councilmember Toyer, seconded by Councilmember Muller, to approve the appointments as listed with the removal of Steve Lebo and the addition of Kamille Norton. **Motion** passed unanimously (6-0).

Other Mayor's Business:

- Government Affairs Committee will be meeting Wednesday at 8 a.m. in Council Chambers.
- Mayor Nehring has a Coffee Klatch at 4 p.m. at the Ken Baxter Community Center. Everybody is welcome.

Staff Business

Chief Smith:

- The Maryville Area Crisis Support Services has incorporated. This will help the chaplaincy program with recovery efforts going on as well as the community and first responders.
- Crime is down 22% without theft. Overall crime is down 9% even though theft jumped up 20%. Burglaries are down 27% which equates to 129 burglaries in the city. Assaults are down by 92. Theft is up from 2013, but down from 2014. Auto theft is down by 57. Vehicle prowls are down from 376 to 218. In the SODA area crime is down 25.6% even including theft. He is happy with these changes, but not satisfied yet with the numbers. Police will continue to work to make things

DRAFT

even better. He is very proud of the work the police have done. Mayor Nehring also commended the police.

Sandy Langdon had no comments.

Jon Walker stated the need for an Executive Session to discuss one item regarding acquisition of real estate for five minutes with no action expected.

Kevin Nielsen announced that the work on the expansion joints on I-5 will be starting at nights.

Jim Ballew:

- Congratulations to Kamille Norton.
- Paper Tigers will be shown on January 26.
- Parks, Culture and Recreation Staff have been working very hard on the new Opera House project. It has been received very well by the community so far.

Chief McFalls:

- He is also looking forward to the area crisis support services.
- The Fire Board will be discussing providing an office space for this position.

Dave Koenig reported that this week is King Tide week. On Wednesday and Thursday mornings the tide level is supposed to reach approximately 12.4 feet in Marysville.

Call on Councilmembers

Donna Wright stated she will not be able to attend the Cities and Towns meeting but there will be elections so it would be good if someone could attend.

Jeff Seibert had no comments.

Michael Stevens congratulated Kamille Norton.

Rob Toyer had no comments.

Steve Muller had no comments.

Kamille Norton had no comments.

Adjournment

Council recessed into Executive Session at 8:30 p.m.

Executive Session

A. Litigation

DRAFT

B. Personnel

C. Real Estate – one item, RCW 42.30.110(1)(b)

Executive Session ended and public meeting reconvened at 8:35 p.m.

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 8:35 p.m.

Approved this _____ day of _____, 2016.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **January 20, 2016** claims in the amount of **\$478,724.82** paid by **EFT transactions** and **Check No. 105385 through 105527 with no Check No. voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-1

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$478,724.82 PAID BY EFT TRANSACTIONS AND CHECK NO.'S 105385 THROUGH 105527 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **8th DAY OF FEBRUARY 2016.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

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105385	REVENUE, DEPT OF	SALES & USE TAXES-DEC 2015	CITY CLERK	0.41
	REVENUE, DEPT OF		COMMUNITY DEVELOPMENT-	5.24
	REVENUE, DEPT OF		INFORMATION SERVICES	9.74
	REVENUE, DEPT OF		POLICE ADMINISTRATION	28.71
	REVENUE, DEPT OF		PRO-SHOP	66.20
	REVENUE, DEPT OF		RECREATION SERVICES	123.75
	REVENUE, DEPT OF		GOLF COURSE	264.70
	REVENUE, DEPT OF		WATER/SEWER OPERATION	439.09
	REVENUE, DEPT OF		CITY STREETS	559.88
	REVENUE, DEPT OF		GOLF COURSE	1,395.77
	REVENUE, DEPT OF		ER&R	1,402.19
	REVENUE, DEPT OF		GENERAL FUND	1,504.08
	REVENUE, DEPT OF		STORM DRAINAGE	5,710.57
	REVENUE, DEPT OF		SOLID WASTE OPERATIONS	29,729.91
	REVENUE, DEPT OF		UTIL ADMIN	57,539.12
105386	AGRICULTURE, DEPT OF	PESTICIDE LICENSE RENEWAL (6)	PARK & RECREATION FAC	198.00
105387	ARLINGTON, CITY OF	SURFACE WATER REVENUE BILLING	WATER/SEWER OPERATION	59,627.89
105388	ASSN OF WA CITIES	2016 MEMBERSHIP DUES	NON-DEPARTMENTAL	44,476.00
105389	AUSTIN, DIANA	UB 080230000000 5315 93RD PL N	WATER/SEWER OPERATION	56.00
105390	AWWA	ANNUAL AND SECTION MEMBERSHIP	ENGR-GENL	209.00
105391	BANK OF AMERICA	ADVERTISING REIMB	WATER DIST MAINS	249.00
105392	BANK OF AMERICA	MEAL\SUBSCRIPTION REIMB	EXECUTIVE ADMIN	50.38
	BANK OF AMERICA		EXECUTIVE ADMIN	218.29
105393	BANK OF AMERICA	EMP APPRECIATION	PERSONNEL ADMINISTRATIOI	332.23
105394	BANK OF AMERICA	REGISTRATION REIMB	LEGAL-GENL	450.00
105395	BANK OF AMERICA	BANK ANALYSIS FEE-DEC 2015	NON-DEPARTMENTAL	32,024.75
	BANK OF AMERICA		UTIL ADMIN	32,024.76
105396	BLUE MARBLE ENV	WORK PERFORMED JULY-NOV 2015	RECYCLING OPERATION	9,199.10
	BLUE MARBLE ENV	WORK PERFORMED DEC 2015	RECYCLING OPERATION	10,223.76
105397	BOOTH, DON	UTILITY TAX REBATE	NON-DEPARTMENTAL	16.75
105398	BRADSHAW, RUBY		NON-DEPARTMENTAL	39.83
105399	BROWN, JOSEPH		UTIL ADMIN	39.22
	BROWN, JOSEPH		NON-DEPARTMENTAL	88.86
	BROWN, JOSEPH		UTIL ADMIN	146.20
105400	BUDGET BLINDS	DRAPERY ROD INSTALLATION	COMMUNITY CENTER	385.70
105401	BURCH, MYRNA	UTILITY TAX REBATE	NON-DEPARTMENTAL	58.74
105402	BURDETT, RON & TAMI	UB 761306000001 7507 75TH PL N	WATER/SEWER OPERATION	3.65
105403	CASCADE COLUMBIA	POLY ALUMINUM CHLORIDE	WASTE WATER TREATMENT F	11,476.55
105404	CELLEBRITE USA, INC.	CELLBRITE LICENSE RENEWAL	INFORMATION SERVICES	-35.12
	CELLEBRITE USA, INC.		COMPUTER SERVICES	434.12
105405	CLOSE, BETTY LOU	UTILITY TAX REBATE	NON-DEPARTMENTAL	24.74
	CLOSE, BETTY LOU		UTIL ADMIN	39.22
	CLOSE, BETTY LOU		UTIL ADMIN	185.94
105406	CNR INC	MAINTENANCE CONTRACT JAN 2016	COMPUTER SERVICES	1,358.29
105407	CONSTANT CONTACT	SUBSCRIPTION COSTS JAN TO JUNE	EXECUTIVE ADMIN	574.44
105408	COOP SUPPLY	2 FOLDING HAND SAWS	ROADSIDE VEGETATION	87.02
105409	COURIER, TAMARA	UTILITY TAX REBATE	NON-DEPARTMENTAL	96.55
105410	CRANE, ANNA	REFUND CLASS FEES	PARKS-RECREATION	60.00
105411	CRAWFORD, CAROLYN	UTILITY TAX REBATE	UTIL ADMIN	39.22
	CRAWFORD, CAROLYN		NON-DEPARTMENTAL	52.95
	CRAWFORD, CAROLYN		UTIL ADMIN	146.20
105412	CRIME STOPPERS	CRIME STOPPERS RENEWAL	POLICE ADMINISTRATION	2,361.73
105413	DANILES, JUDITH	UTILITY TAX REBATE	NON-DEPARTMENTAL	53.75
105414	DATA QUEST LLC	PRE-EMPLOYMENT SCREENING	POLICE ADMINISTRATION	25.00
105415	DELANEY, KATHERINE	UTILITY TAX REBATE	NON-DEPARTMENTAL	3.97
	DELANEY, KATHERINE		UTIL ADMIN	39.22
	DELANEY, KATHERINE		UTIL ADMIN	146.20
105416	DIAMOND B CONSTRUCT	BALANCE DUE ON INV#31471	PARK & RECREATION FAC	30.00
105417	DICKS TOWING	TOWING EXPENSE #P128	EQUIPMENT RENTAL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-0020781	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00209078	POLICE PATROL	43.52

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105417	DICKS TOWING	TOWING EXPENSE-MP15-00209112	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00209700	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00209729	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00210158	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00210163	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00210511	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00210545	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00210734	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00211013	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00211111	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00211381	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-00241152	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP15-206521	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP16-000059	POLICE PATROL	43.52
	DICKS TOWING	TOWING EXPENSE-MP16-000060	POLICE PATROL	43.52
105418	EASI FILE CORP	HANGER AND DIVIDER CARDS - MYL	GENERAL FUND	-11.92
	EASI FILE CORP		COMMUNITY DEVELOPMENT-	147.37
105419	ENGER, GRETCHEN	UB 983725690000 3725 69TH DR N	WATER/SEWER OPERATION	10.23
105420	EVERETT HERALD	SUBSCRIPTION	POLICE ADMINISTRATION	187.71
105421	EVERETT STAMP WORKS	STAMPERS	OFFICE OPERATIONS	209.80
105422	FINDLEY, DOROTHY	UTILITY TAX REBATE	NON-DEPARTMENTAL	5.89
105423	FRAIZE, CHRISTINE		NON-DEPARTMENTAL	73.05
105424	FRONTIER COMMUNICATI	LOCAL PHONE CHARGES	CRIME PREVENTION	7.86
	FRONTIER COMMUNICATI		ANIMAL CONTROL	7.86
	FRONTIER COMMUNICATI		COMMUNITY CENTER	7.86
	FRONTIER COMMUNICATI		SOLID WASTE CUSTOMER EX	7.86
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	7.86
	FRONTIER COMMUNICATI		CITY CLERK	15.73
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	15.73
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	15.73
	FRONTIER COMMUNICATI		LEGAL-GENL	23.59
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATIOI	23.59
	FRONTIER COMMUNICATI	ACCT #36065894930725005	POLICE INVESTIGATION	29.59
	FRONTIER COMMUNICATI		RECREATION SERVICES	29.59
	FRONTIER COMMUNICATI	ACCT #36065150331108105	EXECUTIVE ADMIN	30.32
	FRONTIER COMMUNICATI	LOCAL PHONE CHARGES	LEGAL - PROSECUTION	39.32
	FRONTIER COMMUNICATI		YOUTH SERVICES	39.32
	FRONTIER COMMUNICATI		RECREATION SERVICES	39.32
	FRONTIER COMMUNICATI		STORM DRAINAGE	39.32
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	47.18
	FRONTIER COMMUNICATI		FINANCE-GENL	47.18
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	47.18
	FRONTIER COMMUNICATI	ACCT #36065347410509955	WASTE WATER TREATMENT F	50.82
	FRONTIER COMMUNICATI	LOCAL PHONE CHARGES	COMPUTER SERVICES	55.03
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	55.04
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERT	55.04
	FRONTIER COMMUNICATI		UTILITY BILLING	62.91
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	62.91
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	70.77
	FRONTIER COMMUNICATI		ENGR-GENL	78.63
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	78.63
	FRONTIER COMMUNICATI	ACCT #36065852920604075	PERSONNEL ADMINISTRATIOI	80.98
	FRONTIER COMMUNICATI	LOCAL PHONE CHARGES	MUNICIPAL COURTS	86.49
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	86.49
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	94.36
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	165.13
	FRONTIER COMMUNICATI		UTIL ADMIN	165.13
	FRONTIER COMMUNICATI	ACCT #36065852920604075	MUNICIPAL COURTS	236.80
	FRONTIER COMMUNICATI	LOCAL PHONE CHARGES	POLICE PATROL	330.25
105425	FRONTIER COMMUNICATI	LONG DISTANCE CHARGES	CRIME PREVENTION	0.01
	FRONTIER COMMUNICATI		ANIMAL CONTROL	0.01

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105425	FRONTIER COMMUNICATI	LONG DISTANCE CHARGES	SOLID WASTE CUSTOMER EX	0.01
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	0.01
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	0.01
	FRONTIER COMMUNICATI		YOUTH SERVICES	0.03
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERF	0.07
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	0.07
	FRONTIER COMMUNICATI		RECREATION SERVICES	0.13
	FRONTIER COMMUNICATI		CITY CLERK	0.57
	FRONTIER COMMUNICATI		COMMUNITY CENTER	1.47
	FRONTIER COMMUNICATI		STORM DRAINAGE	1.91
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	2.17
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	2.21
	FRONTIER COMMUNICATI		LEGAL-GENL	2.67
	FRONTIER COMMUNICATI		FINANCE-GENL	3.23
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATIOI	3.28
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	3.40
	FRONTIER COMMUNICATI		POLICE PATROL	7.98
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	8.26
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	9.08
	FRONTIER COMMUNICATI		UTIL ADMIN	9.40
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	9.78
	FRONTIER COMMUNICATI		UTILITY BILLING	10.26
	FRONTIER COMMUNICATI		ENGR-GENL	11.28
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	11.85
	FRONTIER COMMUNICATI		COMPUTER SERVICES	14.39
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	15.06
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	16.22
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	17.52
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	39.49
105426	GARDA CL NORTHWEST	EXCESS CHARGES	COMMUNITY DEVELOPMENT-	0.82
	GARDA CL NORTHWEST		UTIL ADMIN	0.83
	GARDA CL NORTHWEST		UTILITY BILLING	1.65
	GARDA CL NORTHWEST		GOLF ADMINISTRATION	1.96
105427	GFOA	MEMBERSHIP DUES - GRITTON/LANG	FINANCE-GENL	250.00
105428	GILLETTE, DON	UTILITY TAX REBATE	UTIL ADMIN	39.22
	GILLETTE, DON		NON-DEPARTMENTAL	44.08
	GILLETTE, DON		UTIL ADMIN	146.20
105429	HAUGSVAR, ED		NON-DEPARTMENTAL	24.60
105430	HAYES, JIM	SUPPLY EXPENSE REIMBURSEMENT	ROADWAY MAINTENANCE	21.17
105431	HAYNES, SANDRA	UTILITY TAX REBATE	NON-DEPARTMENTAL	105.05
105432	HD SUPPLY WATERWORKS	REPAIR PARTS FOR DECANT	STORM DRAINAGE	440.75
105433	HEATH, LESLIE	UTILITY TAX REBATE	UTIL ADMIN	39.22
	HEATH, LESLIE		NON-DEPARTMENTAL	54.13
	HEATH, LESLIE		UTIL ADMIN	146.20
105434	HOLCEPL JR, JOHN F	UB 983920820000 3920 82ND AVE	WATER/SEWER OPERATION	16.83
105435	HUNTER, QUILL	RENTAL DEPOSIT REFUND	PARKS-RECREATION	100.00
105436	JONES, JANICE M	UTILITY TAX REBATE	NON-DEPARTMENTAL	14.11
	JONES, JANICE M		UTIL ADMIN	39.22
	JONES, JANICE M		UTIL ADMIN	146.20
105437	JORDEN, GEORGE	UB 331481500000 14815 45TH DR	WATER/SEWER OPERATION	150.61
105438	JP COOKE COMPANY,THE	LIFETIME ANIMAL LICENSE TAGS (GENERAL FUND	-6.56
	JP COOKE COMPANY,THE		COMMUNITY DEVELOPMENT-	81.06
105439	JUDD & BLACK	DRYER, VENT CORD AND DELIVERY	WASTE WATER TREATMENT F	722.43
105440	KEELER, URSULA	UTILITY TAX REBATE	NON-DEPARTMENTAL	59.80
105441	KELLEY, MARCIA	EXPENSE REIMBURSEMENT-POSTAGE	POLICE ADMINISTRATION	49.12
105442	KERR, STEVEN	UTILITY TAX REBATE	UTIL ADMIN	39.22
	KERR, STEVEN		NON-DEPARTMENTAL	55.56
	KERR, STEVEN		UTIL ADMIN	146.20
105443	KINNEY, PAUL	EXPENSE REIMBURSEMENT-CDL FEES	ROADWAY MAINTENANCE	102.00
105444	KNIGHT, LIBERTY	RENTAL DEPOSIT REFUND	PARKS-RECREATION	100.00
105445	LANDERS, LORI	UTILITY TAX REBATE	UTIL ADMIN	39.22

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105445	LANDERS, LORI LANDERS, LORI	UTILITY TAX REBATE	NON-DEPARTMENTAL UTIL ADMIN	69.05 146.20
105446	LASTING IMPRESSIONS	T-SHIRTS FOR BASKETBALL	RECREATION SERVICES	4,747.27
105447	LAWTON, SHAUNIE	UB 452174000000 5133 139TH PL	WATER/SEWER OPERATION	72.57
105448	LEWANDOWSKI, JOE	UTILITY TAX REBATE	NON-DEPARTMENTAL	24.16
105449	LEWIS, THOMAS JR	UB 091451949000 14519 49TH DR	WATER/SEWER OPERATION	13.04
105450	LEXIPOL LLC	LEXIPOL RENEWAL	POLICE ADMINISTRATION	3,200.00
105451	LIAN, DALE E	UTILITY TAX REBATE	NON-DEPARTMENTAL	8.33
105452	LICENSING, DEPT OF	ALLRED, R (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	AMRTIN, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ANDERSON, C (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BENDER, B (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BENNETT, M (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BENNETT, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BOWMAN, D (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BRANT, J (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BROWN, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BROZSON, A (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	CARTAS, D (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	DOUGLAS, L (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	DUBEAU, T (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ELHOSS, O (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ELLIOT, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ERDAHL, B (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	FLAMME, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	FLESHMAN, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	FULLER, D (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GRAVES, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GREEN, R (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GRIFFITH, R (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GUFFIN, V (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HALSEN, P (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HAMILTON, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HARRIS, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HARRIS, R (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HATCH, F (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HEATH, I (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HOBBICK, M (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	HUSSEMAN, D (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	JORGENSON, J (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	KEILMAN, J (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	LARSON, J (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	LOWERY, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MACDONALD, N (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MARTINEX, P (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MILLER, B (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	NELSON, C (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	NEWMAN, L (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PARADIS, R (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PEDERSON, R (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PETERSON, V (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PHILLIPS, S (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PIKE, L (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	QUINTERO, F (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	REED-SIMPSON, C (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ROODZANT, D (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ROSALES, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SCHWAB, J (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SLAVIN, C (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SMITH, D (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SNYDER, L (ORIGINAL)	GENERAL FUND	18.00

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105452	LICENSING, DEPT OF	SWOGGER, G (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	TAYLOR, V (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	THOMAS, J (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	VANDERWEKE, R (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	WELLER, R (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	YARBOUGH, D (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ALMANZA, D (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	BARQUEST, R (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	CALDWELL, D (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	DAVIN, M (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	FRY, S (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	GIBBS, J (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	HAGEN, C (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	JERDE, A (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	LANTER, M (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	LITTLE, B (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	SAUER, C (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	SAUER, G (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	VOID, C (LT RENEWAL)	GENERAL FUND	21.00
105453	LINDELL, JOHN	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
105454	LIPSKY, NATHAN	UB 240720000004 10615 56TH AVE	WATER/SEWER OPERATION	130.97
105455	LITTLE, PHELAN SR	UTILITY TAX REBATE	NON-DEPARTMENTAL	21.47
	LITTLE, PHELAN SR		UTIL ADMIN	39.22
	LITTLE, PHELAN SR		UTIL ADMIN	185.94
105456	LOGIN INC	IACP RENEWAL FOR PSU	POLICE ADMINISTRATION	1,225.00
105457	MCDONALD, KARI	REFUND CLASS FEES	PARKS-RECREATION	60.00
105458	MCDONALD, TIMOTHY &	UB 621130000000 10509 38TH AVE	WATER/SEWER OPERATION	57.38
105459	MEGONNIGIL, KITTY	UTILITY TAX REBATE	NON-DEPARTMENTAL	24.73
105460	MESSIHA, SAMIR	UB 830119000003 6708 71ST ST N	WATER/SEWER OPERATION	75.50
105461	MINTON, EVA	UTILITY TAX REBATE	NON-DEPARTMENTAL	101.75
105462	MITCHELL, MICHELLE &	UB 454350000000 14107 53RD DR	WATER/SEWER OPERATION	134.05
105463	MUNDAY, ERNALEE	UTILITY TAX REBATE	NON-DEPARTMENTAL	105.63
105464	MYXTER, JULIE	REFUND CLASS FEES	PARKS-RECREATION	60.00
105465	NATL LEAGUE OF CIT	2016 MEMBERSHIP DUES	NON-DEPARTMENTAL	5,401.00
105466	NEEDHAM, STEVEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	74.36
105467	NORRIS, TOBY & AMALE	UB 741323700001 5710 52ND AVE	WATER/SEWER OPERATION	164.29
105468	NORTHHRUP, JENNIFER	UTILITY TAX REBATE	NON-DEPARTMENTAL	48.94
105469	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORIDE	WASTE WATER TREATMENT F	3,175.00
105470	OFFICE DEPOT	OFFICE SUPPLIES	OFFICE OPERATIONS	11.96
	OFFICE DEPOT		CRIME PREVENTION	63.23
	OFFICE DEPOT		POLICE PATROL	219.08
	OFFICE DEPOT		POLICE PATROL	270.27
	OFFICE DEPOT		DETENTION & CORRECTION	330.71
105471	OHARA, ARDIS	UTILITY TAX REBATE	NON-DEPARTMENTAL	25.62
	OHARA, ARDIS		UTIL ADMIN	39.22
	OHARA, ARDIS		UTIL ADMIN	146.20
105472	PACIFIC RIDGE HOMES	UB 095602000000 5602 147TH PL	WATER/SEWER OPERATION	94.85
105473	PELLHAM, JODI & JAC	UB 270332000001 11905 52ND DR	WATER/SEWER OPERATION	18.33
105474	PENNY, MARJEAN & ROB	UB 741362250001 5422 59TH PL N	WATER/SEWER OPERATION	48.22
105475	PGC INTERBAY LLC	PROFESSIONAL SERVICES	GOLF ADMINISTRATION	99.62
	PGC INTERBAY LLC		MAINTENANCE	170.54
	PGC INTERBAY LLC		GOLF ADMINISTRATION	1,558.17
105476	POCKET PRESS	POCKET PRESS LAW BOOK	GENERAL FUND	-67.64
	POCKET PRESS		POLICE PATROL	836.28
105477	POSTAL SERVICE	RESERVES FOR UNDEREST POSTAGE	RECREATION SERVICES	100.00
	POSTAL SERVICE	2016 ACTIVITY GUIDE-STRD MAIL	RECREATION SERVICES	4,979.54
105478	PRINGLE, HARRY	UTILITY TAX REBATE	UTIL ADMIN	39.22
	PRINGLE, HARRY		NON-DEPARTMENTAL	40.93
	PRINGLE, HARRY		UTIL ADMIN	146.20
105479	PUBLIC FINANCE	LID 71 ADMINISTRATION Q1 2016	INTEREST & OTHER DEBT SE	892.35
105480	PUD	ACCT #2054-2741-2	PARK & RECREATION FAC	7.16

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105480	PUD	ACCT #2052-8364-1	STREET LIGHTING	8.56
	PUD	ACCT #2050-2647-6	STREET LIGHTING	10.42
	PUD	ACCT #2019-3119-3	PARK & RECREATION FAC	12.68
	PUD	ACCT #2021-7786-1	PUMPING PLANT	15.37
	PUD	ACCT #2013-4666-5	SEWER LIFT STATION	16.14
	PUD	ACCT #2042-5946-9	TRAFFIC CONTROL DEVICES	16.14
	PUD	ACCT #2042-6034-3	TRAFFIC CONTROL DEVICES	16.14
	PUD	ACCT #2042-6262-0	TRAFFIC CONTROL DEVICES	16.14
	PUD	ACCT #2054-8182-3	MAINTENANCE	16.14
	PUD	ACCT #2045-8436-1	STREET LIGHTING	16.25
	PUD	ACCT #2050-2647-6	STREET LIGHTING	16.29
	PUD	ACCT #2045-8436-1	STREET LIGHTING	21.55
	PUD	ACCT #2026-7070-9	STREET LIGHTING	24.54
	PUD	ACCT #2005-0161-7	TRANSPORTATION MANAGEM	24.90
	PUD	ACCT #2200-2050-7	STREET LIGHTING	33.09
	PUD	ACCT #2011-4215-5	TRANSPORTATION MANAGEM	33.46
	PUD	ACCT #2035-0002-0	STREET LIGHTING	47.74
	PUD	ACCT #2022-9424-5	SEWER LIFT STATION	50.98
	PUD	ACCT #2203-3923-8	TRAFFIC CONTROL DEVICES	52.07
	PUD	ACCT #2048-2969-1	STREET LIGHTING	54.30
	PUD	ACCT #2201-5310-0	TRANSPORTATION MANAGEM	59.24
	PUD	ACCT #2006-6043-9	STREET LIGHTING	67.75
	PUD	ACCT #2008-0070-4	STREET LIGHTING	74.81
	PUD	ACCT #2048-7913-4	TRAFFIC CONTROL DEVICES	78.40
	PUD	ACCT #2039-9634-3	STREET LIGHTING	79.00
	PUD	ACCT #2022-2076-0	MAINTENANCE	80.90
	PUD	ACCT #2025-7611-2	STREET LIGHTING	103.48
	PUD	ACCT #2023-6819-7	PUMPING PLANT	143.90
	PUD	ACCT #2032-9121-6	GENERAL SERVICES - OVERH	152.02
	PUD	ACCT #2019-0963-7	SEWER LIFT STATION	167.78
	PUD	ACCT #2033-4458-5	STREET LIGHTING	193.83
	PUD	ACCT #2200-2051-1	STREET LIGHTING	279.78
	PUD	ACCT #2008-1280-8	PUMPING PLANT	365.90
	PUD	ACCT #2024-6155-4	SEWER LIFT STATION	775.80
	PUD	ACCT #2001-6459-8	SOURCE OF SUPPLY	864.37
	PUD	ACCT #2000-2187-1	COURT FACILITIES	1,051.24
	PUD	ACCT #2016-1747-9	ADMIN FACILITIES	1,331.51
	PUD	ACCT #2010-9896-9	PUMPING PLANT	1,371.95
	PUD	ACCT #2026-0420-3	STREET LIGHTING	1,449.60
	PUD	ACCT #2025-7611-2	STREET LIGHTING	1,966.20
	PUD	ACCT #2026-0420-3	STREET LIGHTING	2,174.41
	PUD	ACCT #2028-8209-8	STREET LIGHTING	8,830.80
	PUD		STREET LIGHTING	13,812.28
105481	PUGET SOUND CLEAN	2016 DUES FOR ASSESSMENT	NON-DEPARTMENTAL	40,016.00
105482	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG.	43.94
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	75.65
	PUGET SOUND ENERGY	ACCT #200007781657	PRO-SHOP	116.28
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	199.48
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	509.39
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	570.51
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	1,165.31
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG.	1,710.88
105483	PURCELL, IRNE	UTILITY TAX REBATE	NON-DEPARTMENTAL	20.27
	PURCELL, IRNE		UTIL ADMIN	39.22
	PURCELL, IRNE		UTIL ADMIN	146.20
105484	RACELA, FLORETTE	UB 983400000000 3400 66TH AVE	WATER/SEWER OPERATION	387.52
105485	RAMIREZ, CANDACE	UTILITY TAX REBATE	NON-DEPARTMENTAL	46.96
105486	REVENUE, DEPT OF	4TH QTR LEASEHOLD TAX 2015	GMA - STREET	12.84
	REVENUE, DEPT OF		PARK & RECREATION FAC	243.96
	REVENUE, DEPT OF		WATER/SEWER OPERATION	551.46
	REVENUE, DEPT OF		GENERAL FUND	1,145.91

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105486	REVENUE, DEPT OF REVENUE, DEPT OF	4TH QTR LEASEHOLD TAX 2015	WATER SERVICES	1,339.66
105487	RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC. RICOH USA, INC.	PRINTER/COPIER CHARGES	GOLF COURSE COMMUNITY CENTER MUNICIPAL COURTS PROPERTY TASK FORCE OFFICE OPERATIONS GENERAL SERVICES - OVERF LEGAL - PROSECUTION ENGR-GENL POLICE INVESTIGATION UTILITY BILLING EXECUTIVE ADMIN WASTE WATER TREATMENT F PERSONNEL ADMINISTRATIOI PROBATION CITY CLERK FINANCE-GENL POLICE PATROL DETENTION & CORRECTION PARK & RECREATION FAC UTIL ADMIN COMMUNITY DEVELOPMENT- NON-DEPARTMENTAL UTIL ADMIN UTIL ADMIN	1,823.46 27.73 39.51 74.84 80.97 87.69 131.22 143.75 144.18 178.81 186.24 195.64 206.95 212.17 213.30 213.31 260.43 260.96 308.59 377.22 583.19 11.45 39.22 146.20
105488	ROLLINS, COLLEEN ROLLINS, COLLEEN ROLLINS, COLLEEN	UTILITY TAX REBATE	NON-DEPARTMENTAL UTIL ADMIN UTIL ADMIN	64.42 39.22 146.20
105489	ROLLINS, DONNA		NON-DEPARTMENTAL	64.42
105490	ROSE, DIANA	REFUND CLASS FEES	PARKS-RECREATION	60.00
105491	ROSE, JASON	EXPENSE REIMBURSEMENT-CDL FEES	SOLID WASTE OPERATIONS	102.00
105492	ROYAL FLUSH REALTY L	UB 420761350005 16521 41ST AVE	WATER/SEWER OPERATION	10.24
105493	SCHOOL SAFETY ADV SCHOOL SAFETY ADV	SRO TRAINING - J WOOD SRO TRAINING C SUTHERLAND	POLICE TRAINING-FIREARMS POLICE TRAINING-FIREARMS	425.00 425.00
105494	SCHOOLCRAFT, RANDY	EXPENSE REIMBURSEMENT CDL FEES	STORM DRAINAGE	5.97
105495	SEVERSON, KELLY	UTILITY TAX REBATE	NON-DEPARTMENTAL	35.50
105496	SHEARER, TESSA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
105497	SNO CO FINANCE SNO CO FINANCE SNO CO FINANCE SNO CO FINANCE SNO CO FINANCE SNO CO FINANCE SNO CO FINANCE	POLICE CAR BUILD UP	EQUIPMENT RENTAL EQUIPMENT RENTAL EQUIPMENT RENTAL EQUIPMENT RENTAL EQUIPMENT RENTAL EQUIPMENT RENTAL EQUIPMENT RENTAL	3,792.95 4,688.16 4,688.16 4,688.16 4,688.16 4,688.16 4,688.16
105498	SNO CO SUPERIOR	BAIL POSTED	GENERAL FUND	2,500.00
105499	SOUND PUBLISHING SOUND PUBLISHING	LEGAL ADS	WATER CAPITAL PROJECTS SEWER CAPITAL PROJECTS	119.88 160.92
105500	SOUND SAFETY	MESH PANTS	GENERAL SERVICES - OVERF	39.81
105501	STULTS, MILDRED	UTILITY TAX REBATE	NON-DEPARTMENTAL	148.24
105502	SUTTON, GRADY		NON-DEPARTMENTAL	114.29
105503	SWAN, MARY ELAINE		NON-DEPARTMENTAL	24.60
105504	TAKLO, PATRICIA		NON-DEPARTMENTAL	18.81
105505	THORLEIFSON, JOANNE		NON-DEPARTMENTAL	56.70
105506	TOCCO, LEAH TOCCO, LEAH	EXPENSE REIMBURSEMENT	EXECUTIVE ADMIN PERSONNEL ADMINISTRATIOI	29.96 33.98
105507	TRANSPORTATION, DEPT	BIA PROJECT COSTS	GMA - STREET	962.66
105508	TULALIP CHAMBER	2016 MEMBERSHIP DUES	NON-DEPARTMENTAL	1,250.00
105509	TYLER TECHNOLOGIES	CREATE A CUSTOM UD IMPORT IN U	SOLID WASTE OPERATIONS	2,550.00
105510	UNITED PARCEL SERVIC	SHIPPING EXPENSE	POLICE PATROL	139.92
105511	US BANK	SAFEKEEPING FEES ON INVESTMENT	FINANCE-GENL	70.00
105512	VALDES, MALINDA	UTILITY TAX REBATE	NON-DEPARTMENTAL	47.04
105513	VANNATTA, FRANCES VANNATTA, FRANCES VANNATTA, FRANCES		NON-DEPARTMENTAL UTIL ADMIN UTIL ADMIN	38.61 39.22 146.20

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105514	VERIZON	AMR LINES	METER READING	236.72
105515	WA STATE BAR ASSOCIA	PUBLIC RECORDS ACT DESKBOOK	LEGAL-GENL	254.59
105516	WATSON-DALBEY, INA	UTILITY TAX REBATE	UTIL ADMIN	39.22
	WATSON-DALBEY, INA		NON-DEPARTMENTAL	53.19
	WATSON-DALBEY, INA		UTIL ADMIN	185.94
105517	WAVEDIVISION HOLDING	I-NET LEASE	CENTRAL SERVICES	83.47
	WAVEDIVISION HOLDING		CENTRAL SERVICES	536.93
105518	WAZIR, MARISIL	UTILITY TAX REBATE	NON-DEPARTMENTAL	11.14
105519	WFOA	MEMBERSHIP DUES (3)	UTILITY BILLING	50.00
	WFOA		FINANCE-GENL	100.00
105520	WHETSTONE, FAITH	UB 140860000000 12730 43RD AVE	WATER/SEWER OPERATION	319.73
105521	WICKER, TRACIE	RENTAL DEPOSIT REFUND	GENERAL FUND	300.00
105522	WILSON, DOUGLAS	UTILITY TAX REBATE	NON-DEPARTMENTAL	44.82
105523	WOODBURY, VIOLET		NON-DEPARTMENTAL	23.56
105524	WOODHULL, TONI		NON-DEPARTMENTAL	33.13
	WOODHULL, TONI		UTIL ADMIN	39.22
	WOODHULL, TONI		UTIL ADMIN	146.20
105525	WSAMA	2016 LICENSE RENEWAL (4)	LEGAL - PROSECUTION	30.00
	WSAMA		LEGAL-GENL	30.00
105526	WSTOA	M THOMAS DUES RENEWAL	POLICE PATROL	100.00
105527	WYNNE, ELLEN	UTILITY TAX REBATE	NON-DEPARTMENTAL	115.77

WARRANT TOTAL:

478,724.82

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION:

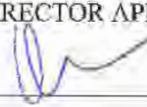
The Finance and Executive Departments recommend City Council approve the January 20, 2016 payroll in the amount \$934,673.04, EFT Transactions and Check No.'s 29648 through 29677.

COUNCIL ACTION:

Index #5

**CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION**

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Contract Award: Sunnyside Well Treatment Facility Project	
PREPARED BY: Patrick Gruenhagen, Project Manager	DIRECTOR APPROVAL: 
DEPARTMENT: Public Works / Engineering	
ATTACHMENTS: Certified Bid Tabulation	
BUDGET CODE: 40220594.563000 W1302	AMOUNT: \$6,105,962.98

SUMMARY:

Marysville presently owns and maintains two municipal wells on its Sunnyside Reservoir property, along 71st Avenue. This project calls for construction of a 6,900 square foot, two-story water treatment plant that will provide for filtration of minor levels of iron and manganese which are currently present within this water source. This is the second project of this nature to be undertaken by the City in the last ten years. As with the "Stillaguamish Water Treatment Plant," constructed near the Arlington Airport in 2006, the current project represents a key and vital improvement to Marysville's municipal water system – allowing the City to "perfect" water rights for its own sources of drinking water and thereby become more self-reliant, for years to come.

Bids were received on January 21, 2016, and publicly read aloud for the "Sunnyside Well Treatment Facility Project." A total of seven (7) bids were received, ranging from \$5,815,202.84 to \$6,515,152.41 including Washington State Sales Tax.

Engineering Staff have checked the references listed for the apparent low, responsive bidder, James W. Fowler Co., received satisfactory comments, and thereby determined that James W. Fowler Co. is in fact a responsible bidder. Staff therefore recommends Award to the apparent low bidder, James W. Fowler Co. in the amount of \$5,815,202.84 (including Washington State Sales Tax).

Staff also recommends that Council authorize a 5% Management Reserve as noted below, which would allow the City to react quickly and decisively in managing unanticipated changes that may arise during construction.

Contract Bid (Includes Sales Tax):	\$ 5,815,202.84
Management Reserve:	\$ 290,760.14
Total Allocation:	\$ 6,105,962.98

<p>RECOMMENDED ACTION: Staff recommends that Council authorize the Mayor to sign and execute the attached contract with James W. Fowler Co. in the amount of \$ 5,815,202.84 including Washington State Sales Tax and approve a management reserve of \$290,760.14, for a total allocation of \$6,105,962.98.</p>
--

Certified Bid Tabulation - Sunnyside Well Treatment Facility Project REBID

Bid Opening: January 21, 2016 at 10:00 a.m.

Item No.	Bid Item Description	Unit	Approx. Qty.	Engineer's Estimate		James W. Fowler Co.		Interwest Construction		Harbor Pacific Contractors		Tiger Construction		McClure & Sons	
				Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.
A1	Mobilization	LS	1	\$277,000.00	\$277,000.00	\$450,000.00	\$450,000.00	\$500,000.00	\$500,000.00	\$580,000.00	\$580,000.00	\$367,000.00	\$367,000.00	\$350,000.00	\$350,000.00
A2	Progress Schedule	LS	1	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$2,500.00	\$2,500.00	\$10,000.00	\$10,000.00	\$2,700.00	\$2,700.00	\$2,000.00	\$2,000.00
A3	Excavation Safety Systems	LS	1	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$10,500.00	\$10,500.00	\$2,000.00	\$2,000.00
A4	Temporary Erosion and Sedimentation Control	LS	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$50,000.00	\$50,000.00	\$30,000.00	\$30,000.00	\$20,900.00	\$20,900.00	\$20,000.00	\$20,000.00
A5	Well Treatment Facility	LS	1	\$3,000,000.00	\$3,000,000.00	\$3,700,000.00	\$3,700,000.00	\$3,489,709.61	\$3,489,709.61	\$4,151,166.00	\$4,151,166.00	\$3,925,000.00	\$3,925,000.00	\$3,607,333.00	\$3,607,333.00
A6	Site Improvements	LS	1	\$350,000.00	\$350,000.00	\$440,000.00	\$440,000.00	\$750,000.00	\$750,000.00	\$500,000.00	\$500,000.00	\$640,000.00	\$640,000.00	\$800,000.00	\$800,000.00
A6	71st Ave. NE 8-inch Sewer Main Extension	LF	304	\$170.00	\$51,680.00	\$180.00	\$54,720.00	\$132.50	\$40,280.00	\$240.00	\$72,960.00	\$249.00	\$75,696.00	\$160.00	\$48,640.00
A7	71st Ave. NE 8-inch Water Main Extension	LF	296	\$150.00	\$44,400.00	\$135.00	\$39,960.00	\$92.00	\$27,232.00	\$152.50	\$45,140.00	\$165.00	\$48,840.00	\$165.00	\$48,840.00
	Schedule A Subtotal				\$3,752,080.00		\$4,719,680.00		\$4,874,721.61		\$5,394,266.00		\$5,090,636.00		\$4,878,813.00
	8.8% Sales Tax				\$330,183.04		\$415,331.84		\$428,975.50		\$474,695.41		\$447,975.97		\$429,335.54
	SCHEDULE A TOTAL				\$4,082,263.04		\$5,135,011.84		\$5,303,697.11		\$5,868,961.41		\$5,538,611.97		\$5,308,148.54
B1	71st Ave. NE Frontage Improvements	LS	1	\$100,000.00	\$100,000.00	\$166,000.00	\$180,000.00	\$144,000.00	\$144,000.00	\$146,000.00	\$146,000.00	\$169,000.00	\$169,000.00	\$125,000.00	\$125,000.00
	Schedule B Subtotal				\$100,000.00		\$180,000.00		\$144,000.00		\$146,000.00		\$169,000.00		\$125,000.00
	SCHEDULE B TOTAL				\$100,000.00		\$180,000.00		\$144,000.00		\$146,000.00		\$169,000.00		\$125,000.00
C1	Iron and Manganese Removal System	LS	1	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00
	Schedule C Subtotal				\$459,734		\$459,734		\$459,734		\$459,734		\$459,734		\$459,734
	8.8% Sales Tax				\$40,457		\$40,457		\$40,457		\$40,457		\$40,457		\$40,457
	SCHEDULE C TOTAL				\$500,191		\$500,191		\$500,191		\$500,191		\$500,191		\$500,191
	GRAND TOTAL (Schedule A + Schedule B + Schedule C)				\$4,682,454.04		\$5,815,202.84		\$5,947,888.11		\$6,515,152.41		\$6,207,802.97		\$5,933,339.54

LOW

SECOND



We hereby certify that this bid tabulation represents all bids received and that all calculations have been checked and are correct. (Highlighted entries denote math correction made.)



Certified Bid Tabulation - Sunnyside Well Treatment Facility Project REBID

Bid Opening: January 21, 2016 at 10:00 a.m.

Item No.	Bid Item Description	Unit	Approx. Qty.	Engineer's Estimate		Pacific Crest Construction		Tapani	
				Unit Price	Extended Amt.	Unit Price	Extended Amt.	Unit Price	Extended Amt.
A1	Mobilization	LS	1	\$277,000.00	\$277,000.00	\$300,000.00	\$300,000.00	\$350,000.00	\$350,000.00
A2	Progress Schedule	LS	1	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00
A3	Excavation Safety Systems	LS	1	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00
A4	Temporary Erosion and Sedimentation Control	LS	1	\$15,000.00	\$15,000.00	\$35,000.00	\$35,000.00	\$25,000.00	\$25,000.00
A5	Well Treatment Facility	LS	1	\$3,000,000.00	\$3,000,000.00	\$4,400,000.00	\$4,400,000.00	\$3,910,000.00	\$3,910,000.00
A6	Site Improvements	LS	1	\$350,000.00	\$350,000.00	\$350,000.00	\$350,000.00	\$410,000.00	\$410,000.00
A6	71st Ave. NE 8-inch Sewer Main Extension	LF	304	\$170.00	\$51,680.00	\$280.00	\$85,120.00	\$209.00	\$63,536.00
A7	71st Ave. NE 8-inch Water Main Extension	LF	296	\$150.00	\$44,400.00	\$220.00	\$65,120.00	\$175.00	\$51,800.00
	Schedule A Subtotal				\$3,752,080.00		\$5,248,240.00		\$4,814,836.00
	8.8% Sales Tax				\$330,183.04		\$461,845.12		\$423,705.57
	SCHEDULE A TOTAL				\$4,082,263.04		\$5,710,085.12		\$5,238,541.57
B1	71st Ave. NE Frontage Improvements	LS	1	\$100,000.00	\$100,000.00	\$150,000.00	\$150,000.00	\$200,000.00	\$200,000.00
	Schedule B Subtotal				\$100,000.00		\$150,000.00		\$200,000.00
	SCHEDULE B TOTAL				\$100,000.00		\$150,000.00		\$200,000.00
C1	Iron and Manganese Removal System	LS	1	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00	\$459,734.00
	Schedule C Subtotal				\$459,734		\$459,734		\$459,734
	8.8% Sales Tax				\$40,457		\$40,457		\$40,457
	SCHEDULE C TOTAL				\$500,191		\$500,191		\$500,191
	GRAND TOTAL (Schedule A + Schedule B + Schedule C)				\$4,682,454.04		\$6,360,276.12		\$5,938,732.57



THIRD



We hereby certify that this bid tabulation represents all bids received and that all calculations have been checked and are correct. (Highlighted entries denote math correction made.)

Index #6

CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Snohomish County Human Services Grant	
PREPARED BY: Tara Mizell	DIRECTOR APPROVAL:
DEPARTMENT: Parks, Culture and Recreation	
ATTACHMENTS: Yes	
BUDGET CODE:	AMOUNT: \$11,000
SUMMARY:	

The Parks, Culture and Recreation Department has been awarded a renewal grant-in-aid agreement through Snohomish County Human Services Department to offset part-time personnel costs and benefits for the balance of 2016. The total grant is for \$11,000 which will cover part of the salary and benefits for the program clerk at the community center.

The Parks, Culture and Recreation Department will generate all reporting documents required by Snohomish County for this grant.

RECOMMENDED ACTION: Staff recommends the Marysville City Council authorize the Mayor to sign the Snohomish County Human Services agreement.



SNOHOMISH COUNTY HUMAN SERVICES DEPARTMENT
 3000 ROCKEFELLER AVENUE, M/S 305 | EVERETT, WA 98201
 (425) 388-7200

CONTRACT SPECIFICS:

Contract Number: A-16-76-01-200 **Title of Project/Services:** Senior Center Projects

Maximum Contract Amount: \$11,000.00	Start Date: 1/1/2016	End Date: 12/31/2016	Status Determination: <input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Contractor
--	--------------------------------	--------------------------------	--

CONTRACTING ORGANIZATION:

Name: <u>City of Marysville/Ken Baxter Senior Community Center</u>	IRS Tax No. \ EIN: <u>91-6001459</u>
Address: <u>6915 Armar Road</u>	Unique Entity Identifier: <u>076658673</u>
City: <u>Marysville</u>	Contact Person: <u>Maryke Burgess</u>
State & Zip: <u>Washington, 98270</u>	Telephone: <u>360-363-8450</u>

FUNDING:

Funding Authority: <u>County General Fund; 1/10th of 1% Sales Tax</u>	Funding Specifics: <u>SCCO 15-081; RCW 82.14.460</u>
Federal Agency: <u>N/A</u>	CFDA No. & Title: <u>N/A</u>
Federal Award ID No: <u>N/A</u>	

County Program Division:

Aging and Disability Services

County Contact Person:

Danielle Maiden

Contact Phone Number:

425-388-6433

Additional terms of this Contract are set out in and governed by the following, which are incorporated herein by reference:

Basic Terms and Conditions Agreement HSD- 2015-103-200, maintained on file at the Human Services Department:

<u>Specific Terms and Conditions</u>	<u>Attached as Exhibit A</u>	<u>No Service Disruption Guarantee</u>	<u>Attached as</u>	<u>Attachment A, Exhibit E</u>
<u>Statement of Work</u>	<u>Attached as Exhibit B</u>	<u>HIPAA/Business Associate Agreement w/Attachment 1</u>	<u>Attached as</u>	<u>Exhibit H</u>
<u>Approved Contract Budget</u>	<u>Attached as Exhibit C</u>	<u>Major Incident Policy Procedure</u>	<u>Attached as</u>	<u>Exhibit I</u>
<u>Labor Harmony Agreement</u>	<u>Attached as Exhibit E</u>			

In the event of any inconsistency in this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) appropriate provisions of state and federal law, (b) Specific Terms and Conditions, (c) Basic Terms and Conditions, (d) other attachments incorporated by reference, and (e) other documents incorporated by reference.

THE CONTRACTING ORGANIZATION IDENTIFIED ABOVE (HEREINAFTER REFERRED TO AS AGENCY), AND SNOHOMISH COUNTY (HEREINAFTER REFERRED TO AS COUNTY), HEREBY ACKNOWLEDGE AND AGREE TO THE TERMS OF THIS CONTRACT. SIGNATURES FOR BOTH PARTIES ARE REQUIRED BELOW. BY SIGNING, THE CONTRACTOR IS CERTIFYING THAT IT IS NOT DEBARRED, SUSPENDED, OR OTHERWISE EXCLUDED FROM PARTICIPATING IN FEDERALLY FUNDED PROGRAMS

FOR THE CONTRACTING ORGANIZATION:**FOR SNOHOMISH COUNTY:**

 (Signature) (Date)

 Mary Jane Brell-Vujovic, Director (Date)
 Department of Human Services

 (Title)

EXHIBIT A

SPECIFIC TERMS AND CONDITIONS

SENIOR CENTER PROJECTS

I. DOCUMENTS INCORPORATED BY REFERENCE

In performing the services under this Contract, the Agency shall comply with the following documents incorporated by reference and maintained on file at the Division of Long Term Care and Aging (LTCA):

- A. LTCA Program Instructions;
- B. Multipurpose Senior Center Guidelines (hereinafter Guidelines), as now or hereafter amended, published by the Washington State Aging and Long-Term Support Administration; and
- C. *Senior Center Standards and Self-Assessment Workbook: Guidelines for Practice*, 1990 Edition, The National Council on the Aging, Inc.

II. REPORTING REQUIREMENTS

The Agency shall submit required reports on a format supplied or approved by LTCA. Overdue reports shall delay payment to the Agency until the next billing month.

<u>Report Titles</u>	<u>Due</u>
Quarterly Senior Center Participant and Volunteer Hours Tracking Report	Due 15th of the month following the reporting quarter.
Annual Survey Report	Due 15th of April 2016.
A. To be counted as a participant, a person must be a Snohomish County resident age 55 or older, who has signed in and participated in a face-to-face activity and for whom the Agency has a name, date of birth, and address.	
B. Quarterly Participant and Volunteer Hours Tracking Report shall include:	
1. Unduplicated count of participants by reporting quarter and year-to-date;	
2. The number of participants residing outside of the city in which the Agency is located, by reporting quarter and year-to-date; and	

3. The number of volunteer hours by reporting quarter and year-to-date.

C. Quarterly Program Evaluation Project Report

1. Exhibit B, Scope of Work, Section II, Minimum Service Requirements, describes program evaluation projects.
2. Quarterly reports shall be submitted on a form submitted by LTCA.

III. HOURS OF SERVICE

The Agency will be open and provide services during its normal business hours of 10:00 AM to 3:00 PM Monday through Friday.

IV. REIMBURSEMENT

- A. The request for reimbursement must be submitted on forms approved by LTCA. The monthly billing shall be based on allowable expenses and be accompanied by monthly expenditure reports showing line-item expenditures corresponding to the Approved Budget or amended Approved Budget Exhibit C.
- B. The Agency must submit final request for reimbursement for 2016 expenses no later than January 8, 2017. Billings received after January 8, 2017 for expenses incurred in 2016 may not be processed.

V. TRAINING REQUIREMENTS

The Agency shall establish a training plan for all employees performing services under this Contract. The plan shall provide for orientation of new employees and ongoing in-service training for continuing employees. The training must be provided by qualified persons and will include either formal training sessions or on-the-job training. The dates and topics of training received shall be documented in a central file or in the personnel files of all employees who have received the training.

VI. EMERGENCY PROCEDURES

The Agency must establish a written plan that describes procedures to be followed in the event a client becomes ill or is injured while at the Agency's Center or if staff is in the client's home. The plan must be thoroughly explained to staff and volunteers.

VII. CLIENT GRIEVANCE PROCEDURE

Written information regarding the Client Grievance Procedure shall be posted in a place readily visible to clients.

VIII. STAFF REQUIREMENTS

The Agency shall retain sufficient qualified staff (paid or volunteer) to perform the following services:

- A. Administration and staff supervision;
- B. Accounting;
- C. Clerical services; and
- D. Custodial services.

IX. NON DISCRIMINATION

In addition to the provisions contained in the Basic Terms and Conditions Agreement (referenced on the Contract face page) between the Agency and Snohomish County, the following term applies:

The Agency and any subcontracting party shall comply with the Washington State Regulations for Barrier-Free Facilities, WAC 51-50-005, as amended. The Agency and subagencies shall provide barrier-free access to and egress procedures from facilities, meeting places, and structures that will enable the use of all program services for the disabled community.

EXHIBIT B
STATEMENT OF WORK
SENIOR CENTER PROJECTS

I. SERVICE DEFINITION

The Agency shall operate, or provide for the operation of a Senior Center. A Senior Center is a community facility where Snohomish County residents age 55 and over meet, receive services and participate in activities that enhance their dignity and support their involvement in the life and affairs of the community.

II. MINIMUM SERVICE REQUIREMENTS

A. The Agency shall:

1. Continue to provide a minimum of six (6) different services/programs. Service areas include, and are not limited to: social needs, intellectual needs cultural needs, economic needs, physical needs, personal growth, leadership potential, self-image improvement, intergenerational, and cooperative with other agencies.
2. Collect accurate participant data that supports successful completion of the Quarterly Participant and Volunteer Hours Tracking report. To be counted as a participant, a person must be a Snohomish County resident, age 55 or older, who has signed in and participated in a Agency-sponsored face-to-face activity and for whom the Agency has a name, date of birth and address.
3. Comply with the Program Survey process including:
 - a. By January 30, 2016 provide in writing to LTCA staff, a list of programs/activities that are provided at the Center's facility and that closely align with the priorities of the 1/10 of 1% Chemical Dependency and Mental Health program requirements; and
 - b. Conduct a survey, provided by LTCA staff, of all participants of the programs / activities that are provided at the Center's facility on March 8, 2016.

B. The Agency shall promptly forward all required reporting forms completed in prescribed detail and submitted on the dates set forth by the County. Overdue reports shall delay payment to the Agency until the next billing month.

- C. The Agency shall work with the County to establish protocols for data entry, data transfer and data sharing.
- D. The Agency shall send a representative to the Council on Aging Senior Center Committee.

III. MONITORING

The Agency will cooperate with LTCA as it conducts its assessment of senior center operations against the Senior Center Standards and County criteria for funding.

**SNOHOMISH COUNTY
HUMAN SERVICES DEPARTMENT**

**EXHIBIT C
APPROVED CONTRACT BUDGET
COST REIMBURSEMENT**

PROGRAM TITLE: Senior Center Projects

AGENCY: City of Marysville / Ken Baxter Senior Community Center

ADDRESS: 6915 Armar Road, Marysville, WA 98270

CONTRACT PERIOD: 1/1/2016 TO 12/31/2016

REVENUE SOURCES:
FUNDS AWARDED UNDER CONTRACT:

REVENUE SOURCE	AMOUNT
<u>County General Revenue</u>	<u>\$ 7,000</u>
<u>1/10th of 1% Sales Tax</u>	<u>4,000</u>
TOTAL FUNDS AWARDED:	<u>\$11,000</u>

NON-FEDERAL MATCHING RESOURCES:

<u></u>	<u>\$0.00</u>
<u></u>	
TOTAL NON-FEDERAL RESOURCES:	<u>\$ 0.00</u>

MATCH REQUIREMENTS FOR CONTRACT: PERCENTAGE: N/A AMOUNT: \$ 0.00

OTHER PROGRAM RESOURCES (Identify):

SOURCE	PERIOD	AMOUNT
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
TOTAL OTHER RESOURCES:		<u>\$ 0.00</u>

**SNOHOMISH COUNTY
HUMAN SERVICES DEPARTMENT**

EXPENDITURES

BARS #	CATEGORY	FUND SOURCE: County General Revenue	FUND SOURCE	MATCHING RESOURCES	TOTAL	OTHER RESOURCES
10	Salaries/Wages	\$ 5,900	\$ 4,000		\$ 9,900	
20	Benefits	1,100			1,100	
30	Supplies					
41	Prof. Services					
42	Postage					
42	Telephone					
43	Mileage/Fares					
43	Meals					
43	Lodging					
44	Advertising					
45	Leases/Rentals					
46	Insurance					
47	Utilities					
48	Repairs/Maint.					
49	Printing					
49	Dues/Subscript.					
49	Registr./Tuition					
64	Machinery/Equip					
	TOTAL:	\$ 7,000	\$4,000		\$ 11,000	

**SNOHOMISH COUNTY
HUMAN SERVICES DEPARTMENT**

EXPENDITURE NARRATIVE

AMOUNT	TYPE OF EXPENDITURE: i.e., Salaries: 40% Program Person, etc. Benefits: FICA, Medical, etc. Communications: Postage, Telephone, etc.
\$ 9,900	Salary – Part-Time Assistant Senior Center Coordinator
1,100	Benefits – FICA & L & I
TOTAL \$11,000	

**SNOHOMISH COUNTY
HUMAN SERVICES DEPARTMENT**

DETAIL SALARIES/WAGES

POSITION	FT/PT	% OF TIME TO FUND	FUND	TOTAL MONTHLY	MONTHLY CHG TO FUND	TOTAL CHG TO FUND
Program Clerk	FT	100%	County General Revenue	\$ 825	\$ 825	\$ 9,900

EXHIBIT E

LABOR HARMONY REQUIREMENT

Adopting Written Contracting Policies for Certain Human Services Contracts
in Accordance With SCC 2.400.067

On March 25, 2009, the Snohomish County Council passed Ordinance No. 09-011 relating to contracts for all home care services and for those services funded by revenues derived from the tax imposed by SCC 4.25.010. The ordinance requires the Snohomish County Executive to adopt such written contracting policies as he determines necessary “to prevent or mitigate service disruptions caused by labor unrest within private sector providers of home care services, chemical dependency or mental health treatment services, or therapeutic court services, that would harm vulnerable members of the community, compromise the efficient delivery of county services, or adversely impact law enforcement services provided by the county” (SCC 2.400.067(1)). For purposes of these policies, the services described in SCC 2.400.067(1) are hereinafter referred to as the “Services.”

I. NO SERVICE DISRUPTION GUARANTEE

The Agency agrees to maintain an appropriate level of service at all times in order to prevent or mitigate disruptions to the contracted-for services caused by labor unrest. The Agency agrees to sign a guarantee that appropriate levels of service will be maintained by the Agency at all times specified in the Contract (hereinafter, a “No Service Disruption Guarantee”, which is attached as Attachment A to this Exhibit). Provided, however, that the provision of a signed, enforceable agreement (including but not limited to a collective bargaining agreement) between the Agency and the exclusive bargaining representative of the Agency’s employees who are essential to the delivery of Services may substitute for the Agency’s signing of a No Service Disruption Guarantee, so long as that signed agreement includes a No Service Disruption Guarantee and both the Agency and the exclusive bargaining representative agree to the substitution.

II. LABOR HARMONY PLAN

The Agency will, unless exempted under Section VI below, submit a plan to address how the Agency will make every good faith effort to resolve labor disputes without disrupting contracted-for services.

- A. If the employees of the Agency who are essential to the delivery of Services have an exclusive bargaining representative when the County contract or contract amendment is executed, that representative must jointly develop and approve the Labor Harmony Plan.

- B. If, during the course of the term of a contract for services, a labor organization informs the Agency and the County in writing that it is seeking to become the exclusive bargaining representative of the employees essential to the delivery of Services, the County will notify the Agency and the labor organization within seven (7) days that they must jointly submit to the County a Labor Harmony Plan to avoid service disruption (hereinafter, the "Notice"). If, after ninety (90) calendar days from the date of Notice, the Agency and the labor organization have not reached an agreement on a labor harmony plan and submitted it to the County, then the arbitration provision contained in Section V, below, shall apply.
- C. If the same labor organization is subsequently certified as the exclusive bargaining representative for the Agency's employees who are essential to the delivery of Services during the course of the term of a contract for Services, an updated Labor Harmony Plan jointly agreed to by the Agency and that exclusive bargaining representative must be submitted to the County by the Agency within ninety (90) calendar days from the date of certification of the labor organization as the exclusive bargaining representative or from the date of its voluntary recognition. If, after ninety (90) calendar days from the date of certification or recognition, the Agency and the labor organization have not reached an agreement on a labor harmony plan and submitted it to the County, then the arbitration provision contained in Section V, below, shall apply.

The Labor Harmony Plan must be signed by the Agency and the labor organization or collective bargaining representative, as the case may be, and may (but is not required to) be contained in a collective bargaining agreement signed by the employer and the representative if that agreement includes a No Service Disruption Guarantee and if it will be in effect during the full term of a contract for Services. A collective bargaining agreement that will expire before the end of the contract period may only serve as the Labor Harmony Plan if it is supplemented by a Labor Harmony Plan signed by the employer and the representative that addresses how the Agency will make every good faith effort to resolve labor disputes without disrupting contracted-for services during the portion of the contract period not covered by the agreement.

III. SANCTIONS FOR NONCOMPLIANCE

- A. Any efforts by the County to bring applicable service Agencies into compliance with these requirements must be consistent with the County's proprietary interest in preventing or mitigating disruptions in Services caused by labor unrest.
- B. A Agency's failure to submit a No Service Disruption Guarantee and, unless exempted under Section VI below, a Labor Harmony Plan to the County in accordance with these requirements may result in a denial of that Agency's application to contract for Services.

- C. A Agency's failure to maintain its No Service Disruption Guarantee and, unless exempted under Section VI below, to follow its Labor Harmony Plan may result in the mid-term termination of that Agency's contract for Services.
- D. In addition, the County may, in its sole discretion, deduct from the compensation that would otherwise have been paid to a Agency of Services the cost to the County of mitigating the impact on its clients caused by disruption of Services in violation of the Agency's No Service Disruption Guarantee.
- E. If the Agency and an exclusive bargaining representative, if any, do not take progressively responsible steps to restore Services within a reasonable period of time after a service disruption caused by labor unrest, such determination to be made in the sole and absolute discretion of the County, the County may terminate the Agency's contract for cause.
- F. A history of disruptions to Services due to labor unrest may also result in a disqualification of the Agency from the award of future County contracts for Services.

IV. APPEALS OF SANCTIONS

A Agency may choose to appeal the imposition of the sanctions described above, such appeal to be submitted in writing to the Director of the Snohomish County Human Services Department within thirty (30) calendar days of their assessment by the County. All appeals will be reviewed and decided within 15 calendar days of submittal by a panel of three (3) persons appointed by the County Executive, one of whom shall be the Director of the Snohomish County Human Services Department. None of the three (3) persons shall be employed by either the Agency or the labor organization. The review on appeal shall be limited to whether there was a reasonable basis for the original imposition of sanctions. The decision of the panel will be final, after which no further appeals will be accepted by the County.

V. ARBITRATION PROCEDURES

If a Agency and a labor organization or collective bargaining representative cannot agree on a Labor Harmony Plan as provided in §§ II.B and II.C above, either or both may submit the matter to a neutral third-party arbitrator. The arbitrator's decision will not in any way establish the terms of a collective bargaining agreement unless both parties agree to the terms.

In determining the appropriateness and efficacy of the parties' proposals, the arbitrator shall compare the parties' proposals with agreements entered into by other employers and labor organizations involving services similar to the Services under similar working conditions and with other similarly situated employees in comparable communities in the state of Washington unless an inadequate number of

comparable employers exists within the state of Washington, in which case comparable communities in the Pacific Northwest may be considered.

VI. EXEMPTIONS

- A. When the employees of a Agency who are essential to the delivery of Services are not represented by an exclusive bargaining representative and when no labor organization has notified the Agency that it is seeking to become the exclusive bargaining representative of those employees, a Agency will be exempted from submitting a Labor Harmony Plan.
- B. The County may, in its sole and absolute discretion, determine that its proprietary interests may be harmed if it refuses to contract with a Agency as a result of this policy. Among the factors that the County may consider in making this determination are whether the County has the ability to contract with another Agency that:
 - 1. Could provide the same Services with comparable cost and quality;
 - 2. Has a record of avoiding labor unrest, and
 - 3. Has, if applicable, submitted a Labor Harmony Plan to the County.
- C. In addition, if the labor organization or collective bargaining representative refuses to engage in arbitration with a Agency after the Agency's efforts to meet have been rebuffed and the Agency has requested arbitration, the Agency may be relieved of its obligation to engage in arbitration to develop its Labor Harmony Plan.

VII. SEVERABILITY

If any section, subsection, sentence, clause, phrase, portion or part of these written contracting policies is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of these policies.

ATTACHMENT A, EXHIBIT E

NO SERVICE DISRUPTION GUARANTEE

This Contract is subject to the provisions of SCC 2.400.067 and the Labor Harmony Requirements, Exhibit E. Those requirements include but are not limited to the following:

- A. The Agency agrees to maintain appropriate levels of Services at all times in order to prevent disruptions caused by labor unrest at all times specified in the Statement of Work, Exhibit B or amended Exhibit B. In addition, the Agency agrees to work jointly with the Department of Human Services to mitigate the impact on recipients of any disruptions in Services that may occur despite the Agency’s best efforts to avoid them.
- B. This No Service Disruption Guarantee is a material element of the Contract. Failure of the Agency to comply with this Guarantee shall be deemed a breach of the Contract. The specific requirements, possible alternatives, sanctions for non-compliance, and appeals process described in Exhibit E shall apply to this Contract.
- C. A signed, enforceable agreement (including but not limited to a collective bargaining agreement) between the Agency and the exclusive bargaining representative of the Agency’s employees who are essential to the delivery of Services may substitute for the Agency’s signing of a No Service Disruption Guarantee, provided:
 - 1. The signed agreement includes a No Service Disruption Guarantee;
 - 2. Both the Agency and the exclusive bargaining representative agree to the substitution; and
 - 3. The agreement is valid for the duration of this Contract.

Signature Date

Name and Title

If a signed, enforceable agreement between the Agency and the exclusive bargaining representative that includes a No Service Disruption Guarantee is submitted with this Contract in lieu of the signing of this No Service Disruption Guarantee, initial here _____.

EXHIBIT H

HIPAA / BUSINESS ASSOCIATE AGREEMENT

SENIOR CENTER PROJECTS

I. PURPOSE

The Agency will receive, have access to or create Protected Health Information, as that term is defined below, in order to provide services on behalf of the County under the Contract. The purpose of this Exhibit is to provide assurances regarding responsibilities to maintain strict confidentiality, under the Health Insurance Portability and Accountability Act (Pub. L. No. 104-191) (“HIPAA”) and the implementing regulations promulgated thereunder, 45 CFR Parts 160 and 164 (the “HIPAA privacy regulations”), of individually identifiable health information (“Protected Health Information” or “PHI”) to which Agency gains access under this Contract. The HIPAA privacy regulations provide that a covered entity is permitted to disclose Protected Health Information to a business associate and allow the business associate to obtain and receive Protected Health Information, if the covered entity obtains satisfactory assurances in the form of a written agreement that the business associate will appropriately safeguard the Protected Health Information. For those purposes, the Agency is a business associate of the County.

II. DEFINITIONS

- A. “Authorized User(s)” means an individual or individuals with an authorized business requirement to access Confidential Information.
- B. “Disclose” and “disclosure” mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Agency’s internal operations or to other than its employees.
- C. “Hardened Password” means a string of at least eight characters containing at least one alphabetic character, at least one number and at least one special character such as an asterisk, ampersand or exclamation point.
- D. “Individual” means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502(g).
- E. “Protected Health Information” has the same meaning as that term is defined in 45 C.F.R. § 160.103, limited to the information created or received by Agency from or on behalf of the County.

- F. "Required by law" means a mandate contained in law that compels an entity to make a Use or Disclosure of Protected Health Information that is enforceable in a court of law. "Required by law" includes, but is not limited to, court orders and court-ordered warrants; subpoenas or summons issued by a court, grand jury or any administrative body authorized to require the production of information; a civil or an authorized investigative demand; statutes or regulations that require the production of information.
- G. "Unique User ID" means a string of characters that identifies a specific user and which, in conjunction with a Hardened Password, passphrase or other mechanism, authenticates a user to an information system.
- H. "Use" or "uses" mean, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such information within Agency's internal operations.
- I. Terms used but not otherwise defined in this Agreement shall have the same meaning as those terms are defined in the HIPAA privacy regulations.

III. OBLIGATIONS OF AGENCY

- A. Use and Disclosure. The Agency shall not use or further disclose Protected Health Information other than as permitted or required by this Contract or as required by law.
- B. Appropriate Safeguards. The Agency shall use appropriate safeguards to prevent use or disclosure of the Protected Health Information other than as provided for by this Exhibit.
- C. Mitigation. The Agency shall mitigate, to the extent practicable, any harmful effect that is known to Agency of a use or disclosure of Protected Health Information by Agency in violation of the requirements of this Exhibit.
- D. Reporting Unauthorized Use or Disclosure. The Agency shall report to the County within five (5) business days any use or disclosure of Protected Health Information not provided for by this Exhibit of which it becomes aware.
- E. Use of Agents and Subagencies. The Agency shall require that each of its agents and subagencies to whom it provides Protected Health Information received from or created or received by Agency on behalf of the County agree in writing to the same restrictions and conditions that apply through this Exhibit to Agency with respect to such information.

- F. Individual Access. The Agency shall provide access, at the request of the County, to an Individual in order to meet the requirements under 45 C.F.R. § 164.524.
- G. Amendments to Protected Health Information. The Agency agrees to make any amendments to Protected Health Information that the County directs or agrees to pursuant to 45 C.F.R. § 164.526 within ten (10) business days of the County's request.
- H. Agency Compliance Records. The Agency shall make its internal practices, books and records, including policies and procedures and Protected Health Information, relating to the use and disclosure of Protected Health Information received from, or created or received by Agency on behalf of, the County available to the County in the time and manner designated by the County, for purposes of the County determining the Agency's compliance with the HIPAA privacy regulations.
- I. Documentation and Accounting of Disclosures. The Agency shall document disclosures of Protected Health Information and information related to such disclosures as would be required for the County to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528. The Agency further agrees to provide the County with such accounting within ten (10) business days of its request to respond to a request by an Individual for an accounting of disclosures in accordance with 45 C.F.R. § 164.528.

IV. PERMITTED USE AND DISCLOSURE BY AGENCY

- A. General Use and Disclosure. Except as otherwise limited by this Exhibit, the Agency may use or disclose Protected Health Information to perform its obligations and services to the County, provided that such use or disclosure would not violate the HIPAA privacy regulations if done by the County.
- B. Specific Use and Disclosure Provisions.
 1. Except as otherwise limited in this Exhibit, the Agency may use Protected Health Information for the proper management and administration of the Contract or to carry out the legal responsibilities of the Agency.
 2. Except as otherwise limited in this Exhibit, the Agency may disclose Protected Health Information for the proper management and administration of the Agency, provided that disclosures are required by law, or Agency obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Agency of any instances

of which it is aware in which the confidentiality of the information has been breached.

3. Except as otherwise limited in this Exhibit, the Agency may use Protected Health Information to provide data aggregation services to the County as permitted by 42 C.F.R. § 164.504(e)(2)(i)(B), if applicable.
4. The Agency may use Protected Health Information to report violations of law to appropriate federal and state authorities, consistent with 45 C.F.R. § 164.502(j)(1).

V. OBLIGATION OF COUNTY

The County shall notify the Agency of any known future restrictions or limitations on the use of Protected Health Information that would affect Agency's performances of services under the Agreement, and Agency shall thereafter restrict or limit its uses and disclosures accordingly.

VI. TERMINATION FOR CAUSE

- A. In addition to and notwithstanding the termination provisions in the Contract, upon the County's discovery of a material breach by Agency of the provisions of this Exhibit, the County may:
 1. Provide an opportunity for Agency to cure the breach or end the violation and terminate the Contract if Agency does not cure the breach or end the violation within the time specified by the County; or
 2. Immediately terminate the Contract if Agency has breached a material term of the Contract and cure is not possible.
- B. If neither termination nor cure is feasible, the County shall report the violation to the Secretary of the United States Department of Health and Human Services.

VII. DISPOSITION OF PROTECTED HEALTH INFORMATION UPON TERMINATION OR EXPIRATION

- A. Except as provided in Section VII.B below, upon termination for any reason or expiration of the Contract, the Agency shall within ten (10) business days of such termination or expiration return or destroy all Protected Health Information received from the County, or created or received by the Agency on behalf of the County. This provision shall apply to Protected Health Information that is in the possession of subagencies or agents of Agency. The Agency shall retain no copies of the Protected Health Information.

- B. In the event that the Agency determines that returning or destroying the Protected Health Information is infeasible, the Agency shall provide to the County notification of the conditions that make return or destruction infeasible. If return or destruction is infeasible, the Agency shall extend the protections of this Exhibit to such Protected Health Information and limit further Uses and Disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as the Agency maintains such Protected Health Information. This provision shall survive termination of the Contract.

VIII. HITECH COMPLIANCE

- A. The Agency acknowledges and agrees to follow the provisions of the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"). The HITECH Act outlines the Agency's obligations when addressing privacy, security and breach of notification.
- B. In the event of a breach of unsecured protected health information (PHI) or disclosure that compromises the privacy or integrity of PHI, the Agency shall take all measures required by state or federal law. The Agency shall provide the County with a copy of its investigative results and other information requested. The Agency shall report all PHI breaches to the County.
- C. The Agency shall notify the County within one (1) business day by telephone and in writing of any acquisition, access, use or disclosure of PHI not allowed by the provisions of this Agreement of which it becomes aware, and of any instance where the PHI is subpoenaed, copied or removed by anyone except an authorized representative as outlined in 45 CFR §§164.304, 164.314 (a)(2)(C), 164.504(e)(2)(ii)(C), and 164.400-.414.
- D. The Agency shall notify the County within one (1) business day by telephone or e-mail of any potential breach of security or privacy. The Agency shall follow telephone or e-mail notification with a secured faxed or other written explanation of the breach, to include the following: date and time of the breach, medium that contained the PHI, origination and destination of PHI, the Agency's personnel associated with the breach, detailed description of PHI, anticipated mitigation steps, and the name, address, telephone number, fax number, and e-mail of the individual who is responsible for the mitigation. The Agency shall address communications to:

Snohomish County Human Services
3000 Rockefeller Avenue, MS 305
Everett, WA 98201.

IX. MISCELLANEOUS

- A. No Third Party Beneficiaries. Nothing in this Exhibit shall confer upon any person other than the parties and their respective successors or assigns any rights, remedies, obligations or liability whatsoever.
- B. Interpretation. Any ambiguity in this Exhibit shall be resolved in favor of a meaning that permits the County to comply with the HIPAA and HITECH privacy regulations.
- C. Amendments. The parties agree to take such action as is necessary to amend the requirements under this Exhibit from time to time as is necessary for the County to comply with the requirements of the HIPAA and HITECH privacy regulations as may be amended or clarified by any applicable decision, interpretive policy or opinion of a court of the United States or governmental agency charged with the enforcement of the HIPAA and HITECH privacy regulations.

X. DATA SECURITY REQUIREMENTS

A. Data Transport.

When transporting Confidential Information electronically, including via email, the data will be protected by:

1. Transporting the data within the County network or Agency's internal network; or
2. Encrypting any data that will be in transit outside the County's network or Agency's internal network. This includes transit over the public Internet.

B. Protection of Data.

The Agency agrees to store data on one (1) or more of the following media and protect the data as described:

1. **Hard disk drives.** Data stored on local workstation hard disks. Access to the data will be restricted to authorized users by requiring logon to the local workstation using a Unique User ID and Hardened Password or other authentication mechanisms that provide equal or greater security, such as biometrics or smart cards.
2. **Network server disks.** Data stored on hard disks mounted on network servers and made available through shared folders. Access to the data will be restricted to authorized users through the use of access control lists which will grant access only after the authorized user has authenticated to

the network using a Unique User ID and Hardened Password or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards. Data on disks mounted to such servers must be located in an area which is accessible only to authorized personnel, with access controlled through use of a key, card key, combination lock, or comparable mechanism.

3. For confidential data stored on these disks, deleting unneeded data is sufficient as long as the disks remain in a secured area and otherwise meets the requirements listed in the above paragraph. Destruction of the data as outlined in Section D. Data Disposition may be deferred until the disks are retired, replaced, or otherwise taken out of the secure environment.
4. **Optical discs (CDs or DVDs) in local workstation optical disc drives.** Data provided by DSHS or the County on optical discs which will be used in local workstation optical disc drives and which will not be transported out of a secure area. When not in use for the contracted purpose, such discs must be locked in a drawer, cabinet or other container to which only authorized users have the key, combination or mechanism required to access the contents of the container. Workstations which access said data on optical discs must be located in an area which is accessible only to authorized personnel, with access controlled through use of a key, card key, combination lock, or comparable mechanism.
5. **Optical discs (CDs or DVDs) in drives or jukeboxes attached to servers.** Data provided by DSHS or the County on optical discs which will be attached to network servers and which will not be transported out of a secure area. Access to data on these discs will be restricted to authorized users through the use of access control lists which will grant access only after the authorized user has authenticated to the network using a Unique User ID and Hardened Password or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards. Data on discs attached to such servers must be located in an area which is accessible only to authorized personnel, with access controlled through use of a key, card key, combination lock, or comparable mechanism.
6. **Paper documents.** Paper records must be protected by storing the records in a secure area which is only accessible to authorized personnel. When not in use, such records must be stored in a locked container, such as a file cabinet, locking drawer, or safe to which only authorized persons have access.

7. Data storage on portable devices or media.

- a. County data shall not be stored by the Agency on portable devices or media unless specifically authorized within the Specific Terms and Conditions of the Contract. If so authorized, the data shall be given the following protections:
 - 1) Encrypt the data with a key length of at least 128 bits;
 - 2) Control access to devices with a Unique User ID and Hardened Password or stronger authentication method such as a physical token or biometrics;
 - 3) Manually lock devices whenever they are left unattended and set devices to lock automatically after a period of inactivity, if this feature is available. Maximum period of inactivity is 20 minutes;
 - 4) Physically protect the portable device(s) and/or media by:
 - a) Keeping them in locked storage when not in use;
 - b) Using check-in/check-out procedures when they are shared; and
 - c) Taking frequent inventories.
- b. When being transported outside of a secure area, portable devices and media with confidential County data must be under the physical control of Agency staff with authorization to access the data.
- c. Portable devices include, but are not limited to; smart phones, tablets, flash memory devices (e.g. USB flash drives, personal media players), portable hard disks, and laptop/notebook/netbook computers if those computers may be transported outside of a secure area.
- d. Portable media includes, but is not limited to; optical media (e.g. CDs, DVDs), magnetic media (e.g. floppy disks, tape, Zip or Jaz disks), or flash media (e.g. CompactFlash, SD, MMC).

8. Data Stored for Backup Purposes

- a. Data may be stored on portable media as part of an Agency's existing, documented backup process for business continuity or disaster recovery purposes. Such storage is authorized until such time as that media would be reused during the course of normal backup operations. If backup media is retired while Confidential Information still exists upon it,

such media will be destroyed at that time in accordance with the disposition requirements in Section X.D Data Disposition.

- b. Data may be stored on non-portable media (e.g. Storage Area Network drives, virtual media, etc) as part of an Agency's existing documented backup process for business continuity or disaster recovery purposes. If so, such media will be protected as otherwise described in this Exhibit H. If this media is retired while Confidential Information still exists upon it, the data will be destroyed at that time in accordance with the disposition requirements in Section X.D Data Disposition.

C. Data Segregation.

1. County data must be segregated or otherwise distinguishable from non-County data. This is to ensure that when no longer needed by the Agency, all County data can be identified for return or destruction. It also aids in determining whether County data has or may have been compromised in the event of a security breach.
2. County data will be kept on media (e.g. hard disk, optical disc, tape, etc.) which will contain no non-County data; or,
3. County data will be stored in a logical container on electronic media, such as a partition or folder dedicated to County data. Or,
4. County data will be stored in a database which will contain no non-County data. Or,
5. County data will be stored within a database and will be distinguishable from non-County data by the value of a specific field or fields within database records. Or,
6. When stored as physical paper documents, County data will be physically segregated from non- County data in a drawer, folder, or other container.
7. When it is not feasible or practical to segregate County data from non-County data, then both the County data and the non- County data with which it is commingled must be protected as described in this Exhibit.

D. Data Disposition.

When the contracted work has been completed or when no longer needed, except as noted in B.2 above, data shall be returned to the County or destroyed. Media on which data may be stored and associated acceptable methods of destruction are as follows:

Data stored on:	Will be destroyed by:
Server or workstation hard disks, or removable media (e.g. floppies, USB flash drives, portable hard disks, Zip or similar disks)	<ol style="list-style-type: none"> 1. Using a "wipe" utility which will overwrite the data at least three (3) times using either random or single character data; 2. Degaussing sufficiently to ensure that the data cannot be reconstructed; or 3. Physically destroying the disk.
Paper documents with sensitive or confidential data	Recycling through a contracted firm provided the contract with the recycler assures that the confidentiality of data will be protected.
Paper documents containing confidential information requiring special handling (e.g. protected health information)	On-site shredding, pulping, or incineration.
Optical discs (e.g. CDs or DVDs)	Incineration, shredding, or completely defacing the readable surface with a coarse abrasive.
Magnetic tape	Degaussing, incinerating or crosscut shredding.

- E. Notification of Compromise or Potential Compromise. The compromise or potential compromise of County shared data must be reported to the County contact designated in the Contract within one (1) business day of discovery.
- F. Data shared with Subagencies. If County data provided under this Contract is to be shared with a subagency, the Contract with the subagency must include all of the data security provisions within this Contract and within any amendments, attachments, or exhibits within this Contract. If the Agency cannot protect the data as articulated within this Contract, then the Contract with the subagency must be submitted to the County contact specified for this Contract for review and approval.

ATTACHMENT 1, EXHIBIT H

Agency Agreement on Nondisclosure of Confidential Information
This form is for Agencies and other non-County employees.

CONFIDENTIAL INFORMATION

“Confidential Information” means information that is exempt from disclosure to the public or other unauthorized persons under Chapter 42.56 RCW or other federal or state laws. Confidential Information includes, but is not limited to, protected health information as defined by the federal rules adopted to implement the Health Insurance Portability and Accountability Act of 1996, 42 USC §1320d (HIPAA), and Personal Information.

“Personal Information” means information identifiable to any person, including, but not limited to, information that relates to a person’s name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.

REGULATORY REQUIREMENTS AND PENALTIES

State laws (including RCW 74.04.060; RCW 70.02.020, and RCW 71.05.390) and federal regulations (including HIPAA Privacy and Security Rules; 42 CFR, Part 2; 45 CFR Part 431) prohibit unauthorized access, use, or disclosure of Confidential Information. Violation of these laws may result in criminal or civil penalties or fines. You may face civil penalties for violating HIPAA Privacy and Security Rules up to \$50,000 per violation and up to \$1,500,000 per calendar year as well as criminal penalties up to \$250,000 and ten years imprisonment.

ASSURANCE OF CONFIDENTIALITY

In consideration for Snohomish County granting me access to County property, systems, and Confidential Information, I agree that I:

1. Will not use, publish, transfer, sell or otherwise disclose any Confidential Information gained by reason of this agreement for any purpose that is not directly connected with the performance of the contracted services except as allowed by law.
2. Will protect and maintain all Confidential Information gained by reason this agreement against unauthorized use, access, disclosure, modification or loss.
3. Will employ reasonable security measures, including restricting access to Confidential Information by physically securing any computers, documents, or other media containing Confidential Information.
4. Have an authorized business requirement to access and use County systems or property, and view its data and Confidential Information if necessary.
5. Will access, use and/or disclose only the “minimum necessary” Confidential Information required to perform my assigned job duties.
6. Will not share County system passwords with anyone or allow others to use the County systems logged in as me.
7. Will not distribute, transfer, or otherwise share any County software with anyone.
8. Understand the penalties and sanctions associated with unauthorized access or disclosure of Confidential Information.
9. Will forward all requests that I may receive to disclose Confidential Information to my supervisor for resolution.
10. Understand that my assurance of confidentiality and these requirements do not cease at the time I terminate my relationship with my employer or the County.

FREQUENCY OF EXECUTION AND DISPOSITION INSTRUCTIONS

This form will be read and signed by each non-County employee who has access to Confidential information, and updated at least annually. Provide the non-County employee signor with a copy of this Assurance of Confidentiality and retain the original of each signed form on file for a minimum of six years.

SIGNATURE

PRINT/TYPE NAME	NON-COUNTY EMPLOYEE’S SIGNATURE	DATE

EXHIBIT I

MAJOR INCIDENT REPORTING POLICIES AND PROCEDURES

SENIOR CENTER PROJECTS

I. POLICY

- A. Agencies must report major incidents to the appropriate County authorities within one (1) business day from when the Agency becomes aware of the incident. When personal safety is at stake, reporting should occur as soon as the safety of all persons is assured and all necessary emergency measures have been taken.
- B. Agencies must report suspected abuse, abandonment, neglect, self-neglect, exploitation, and financial exploitation of vulnerable adults or children to DSHS Adult Protective Services (APS) or Child Protective Services (CPS) per RCW 74.34 and RCW 26.44.
- C. Major incidents as outlined below must be reported directly to the County in addition to any other mandated reporting authorities. This refers specifically to County contracted services:
 - 1. Death, disappearance, or significant injury requiring hospital admission of a client when suspicious or unusual;
 - 2. Major disruption of an County contracted service;
 - 3. Any event involving known media interest or litigation;
 - 4. Any violent act to include rape or sexual assault, as defined in RCW 71.05.020 and RCW 9.94A.030, or any homicide or attempted homicide committed by a client or staff;
 - 5. Confidential data loss that would potentially compromise the security or privacy of confidential information held by the County or the Agency;
 - 6. Any breach or loss of client data in accordance with HIPAA regulations; and
 - 7. Credible allegations of fraud committed against the Agency by staff or volunteers.
- D. If the County becomes aware of major incidents as described in Policy #C, which may not be known by the Agency, the County will report the incident to

the Agency's management within one (1) business day of when the County becomes aware of the incident.

- E. Major incidents as described in Policy #C must be reported by phone or email to the LTCA Supervisor or County Division Manager. The report must include the following:
 - 1. A description of the issue;
 - 2. Relevant background;
 - 3. Agency actions or recommendations; and
 - 4. Follow-up if needed to close out the issue.
- F. Each Agency must distribute the Major Incident Reporting Policies and Procedures to all of its employees.

II. **PROCEDURES**

- A. Agencies will establish a written policy on procedures to follow in reporting major incidents to the County, with clearly delineated chain of command.
- B. The Agency must report to one (1) of the following County staff by phone or email: LTCA Supervisor or County Division Manager. The report must include the following:
 - 1. A description of the issue.
 - 2. Relevant background.
 - 3. Agency actions or recommendations.
 - 4. Follow-up if needed to close out the issue.
- C. The Agency's staff must report suspected abuse, abandonment, neglect, self-neglect, exploitation, and financial exploitation of vulnerable adults or children to DSHS Adult Protective Services (APS) – 1-866-221-4909 or Child Protective Services (CPS) – 1-866-363-4276. If the person you suspect is being abused or neglected is living in a nursing home, assisted living facility, or adult family home call the Complaint Resolution hotline at 1-800-562-6078. Call immediately if you become aware or suspect abuse, abandonment, neglect, self-neglect, exploitation, and financial exploitation of vulnerable adults or children.

- D. If the County becomes aware of major incidents as described in Policy #C, which may not be known by the Agency, the County will report the incident to the Agency's management within one (1) business day of when the County becomes aware of the incident.

Index #7

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: CDBG – Program Year 2015 Annual Action Plan Amendment	AGENDA SECTION: Consent	
PREPARED BY: Amy Hess, Assistant Planner	APPROVED BY:	
ATTACHMENTS: 1. Citizen Advisory Committee Recommendation 2. Exhibit A	MAYOR	CAO
	AMOUNT:	
BUDGET CODE:		

DESCRIPTION:

On April 14, 2014 Marysville City Council approved a funding recommendation for Community Development Block Grant (CDBG) Program Years (PYs) 2014 and 2015. On May 11, 2015 Marysville City Council approved the 2015-2019 Consolidated Plan, which included a PY2015 Annual Action Plan (AAP).

On January 19, 2016, the Citizen Advisory Committee (CAC) held a public meeting at which they were notified that the City would not be able to expend the \$99,929 allocated to the proposed “Revolving Loan Program” due to a lack in staffing resources needed to administer this type of program. Therefore, these funds will need to be reallocated to an eligible CDBG Capital Project. The reallocation triggers a substantial amendment to the AAP. A substantial amendment is defined as any change in the purpose, a major change in the scope of an activity or a change in the beneficiaries, and the addition of a new activity or deletion of an approved activity.

Staff proposed reallocating \$75,388 in PY2015 funds to the SR 528 Pedestrian Improvement Project, rather than allocated PY2016 funds, and allocating \$24,540 in PY2015 funds for a future Homeless Housing Allocation project. The CAC determined that the activities proposed to receive reallocated funds were eligible activities, met a national objective, and complied with the Consolidated Plan. At the January 19, 2016 public meeting the CAC made a funding recommendation to City Council to reallocate PY2015 funds originally awarded to the “Revolving Loan Program” as noted above and as depicted in Exhibit A, and directed staff to amend the PY2015 Annual Action Plan.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s funding recommendations to reallocate PY2015 funds and amend the Program Year 2015 Annual Action Plan in accordance with the Citizen Participate Plan.

COUNCIL ACTION:



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CDBG - Program Years (PYs) 2016 & 2017 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on January 5, 2016 and January 19, 2016, in review of Program Years (PY) 2016 & 2017 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2015 – 2019 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2016 & 2017, respectively.
2. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.
3. A total of eight (8) Capital Project and nine (9) Public Service applications were received.
4. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year exceeded that of the \$345,000 in anticipated funding from HUD.
6. The CAC held a public meeting on January 5, 2016 allowing each eligible applicant to present their Capital Project and Public Service applications to the CAC.
7. Approximately \$175,361 in Capital Project funds from PY2014 and PY2015 requires reallocation.
8. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council for PY's 2016 & 2017, as well as reallocation recommendations from PY's 2014 & 2015.

CONCLUSIONS:

At the public meeting, held on January 19, 2016, the CAC recommended funding the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **19th** day of **January, 2016**.

By: _____

Greg Karschen, CAC Chair

EXHIBIT A

Organization	Activity	Prior Years Surplus Funding (\$175,361.15)	PY2016 Request	PY2017 Request	Prior Years Surplus - CAC Recommendation	PY2016 CAC Recommendation	PY2017 CAC Recommendation
CAPITAL PROJECTS (65% minimum)							
City of Marysville PW	SR528 Ped Improvement	\$80,000	\$0	\$0	\$80,000	\$0	\$0
Senior Services of Snohomish County	Minor Home Repair	\$0	\$81,000	\$81,000	\$0	\$81,000	\$81,000
City of Marysville PW	Quinn Ave Sidewalk Improvement	\$0	\$80,000	\$80,000	\$0		\$146,000
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,219	\$0	\$0	\$25,220	\$0	\$0
City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,288	\$0	\$0	\$13,300	\$0	\$0
Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$80,000	\$0
TOTAL		\$175,359	\$227,000	\$224,250	\$175,360	\$227,000	\$227,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
PUBLIC SERVICES \$51,000 (15% maximum)					
Senior Services of Snohomish County	Meals on Wheels	\$12,000	\$12,000	\$15,000	\$15,000
Senior Services of Snohomish County	Mental Health Services	\$12,000	\$12,000	\$0	\$0
Housing Hope	Beachwood Apartments	\$17,658	\$17,658	\$15,000	\$15,000
Marysville Community Food Bank	Food for Thought Backpack Program	\$10,000	\$15,000	\$15,000	\$15,000
WorkForce Snohomish	Disability Employment Initiative	\$26,047	\$26,047	\$0	\$0
Catholic Community Services	Volunteer Chore Services	\$5,150	\$5,300	\$5,000	\$5,000
Boys & Girls Club of Snohomish County	SMART Girls/Passport to Manhood Programming	\$3,610	\$0	\$0	\$0
TOTAL		\$86,465	\$88,005	\$50,000	\$50,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$64,000	\$64,000	\$68,000	\$68,000

PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000
CAC RECOMMENDATION FOR SURPLUS FUNDING				
Prior Years Surplus Funding (\$175,361.15)		\$175,360		
CAC RECOMMENDATION FOR PY2016				
PY2016 Capital Projects	\$227,000	65.80%	65% minimum	
PY2016 Public Services	\$50,000	14.49%	15% maximum	
PY2016 Administration	\$68,000	19.71%	20% maximum	
	PY2016 TOTAL	\$345,000	100.00%	
CAC RECOMMENDATION FOR PY2017				
PY2017 Capital Projects	\$227,000	65.80%	65% minimum	
PY2017 Public Services	\$50,000	14.49%	15% maximum	
PY2017 Administration	\$68,000	19.71%	20% maximum	
	PY2017 TOTAL	\$345,000	100.00%	

EXHIBIT A

Unexpended Funds	
PY2015 Revolving Loan	\$99,929
Total to Reallocate	\$99,929

Organization	Activity	PY2015 Funds
City of Marysville PW	SR528 Ped Improvement	\$75,388
	Homeless Housing Allocation	\$24,540
TOTAL		\$99,928

Index #8

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: Community Development Block Grant – Program Years 2016 & 2017 Funding Allocations	AGENDA SECTION:	
PREPARED BY: Amy Hess, Assistant Planner	APPROVED BY:	
ATTACHMENT: 1. CDBG – Program Years (PYs) 2016 & 2017 Funding Recommendation 2. Exhibit A –Funding Recommendation Spreadsheet	MAYOR	CAO
	BUDGET CODE:	
BUDGET CODE:		AMOUNT:

DESCRIPTION:

It is anticipated that the City of Marysville will receive approximately \$345,000 in Community Development Block Grant (CDBG) funding for program years (PY) 2016 & 2017, respectively. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.

Eight (8) capital project applications and nine (9) public services applications were submitted. The Citizen Advisory Committee (CAC) was provided copies of the grant applications, and a summary indicating each grant application met a national objective, are eligible activities and meet the strategies and objectives identified in the 2015 – 2019 Consolidated Plan.

On January 5, 2016 the CAC held a public meeting allowing each applicant to present their proposed projects. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the capital project and public service applications and make a funding recommendation to City Council. Attached are the CACs funding recommendations for PYs 2016 & 2017.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s funding recommendations for Program Years 2016 & 2017, and direct staff to notify each subrecipient of the approved funding recommendations and prepare a Program Year 2016 Annual Action Plan in accordance with the 2015 – 2019 Consolidated Plan.

COUNCIL ACTION:

EXHIBIT A

Organization	Activity	Prior Years Surplus Funding (\$175,361.15)	PY2016 Request	PY2017 Request	Prior Years Surplus - CAC Recommendation	PY2016 CAC Recommendation	PY2017 CAC Recommendation
CAPITAL PROJECTS (65% minimum)							
City of Marysville PW	SR528 Ped Improvement	\$80,000	\$0	\$0	\$80,000	\$0	\$0
Senior Services of Snohomish County	Minor Home Repair	\$0	\$81,000	\$81,000	\$0	\$81,000	\$81,000
City of Marysville PW	Quinn Ave Sidewalk Improvement	\$0	\$80,000	\$80,000	\$0	\$80,000	\$80,000
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,219	\$0	\$0	\$25,220	\$0	\$0
City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,288	\$0	\$0	\$13,300	\$0	\$0
Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$0	\$63,250
TOTAL		\$175,359	\$227,000	\$224,250	\$175,360	\$227,000	\$224,250

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
PUBLIC SERVICES \$51,000 (15% maximum)					
Senior Services of Snohomish County	Meals on Wheels	\$12,000	\$12,000	\$16,000	\$16,000
Senior Services of Snohomish County	Mental Health Services	\$12,000	\$12,000	\$0	\$0
Housing Hope	Beachwood Apartments	\$17,658	\$17,658	\$15,700	\$15,700
Marysville Community Food Bank	Food for Thought Backpack Program	\$10,000	\$15,000	\$15,000	\$15,000
WorkForce Snohomish	Disability Employment Initiative	\$26,047	\$26,047	\$0	\$0
Catholic Community Services	Volunteer Chore Services	\$5,150	\$5,300	\$5,000	\$5,050
Boys & Girls Club of Snohomish County	SMART Girls/Passport to Manhood Programming	\$3,610	\$0	\$0	\$0
TOTAL		\$86,465	\$88,005	\$51,700	\$51,750

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$64,000	\$64,000	\$66,300	\$69,000
\$69,000 MAXIMUM (20%)		\$5,000	\$5,000	\$2,700	\$0

PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000
CAC RECOMMENDATION FOR SURPLUS FUNDING				
Prior Years Surplus Funding (\$175,361.15)			\$175,360	
PRIOR YEARS SURPLUS TOTAL			\$175,360	
CAC RECOMMENDATION FOR PY2016				
PY2016 Capital Projects	\$227,000	65.80%	65% minimum	
PY2016 Public Services	\$51,700	14.99%	15% maximum	
PY2016 Administration	\$66,300	19.22%	20% maximum	
PY2016 TOTAL		\$345,000	100.00%	
CAC RECOMMENDATION FOR PY2017				
PY2017 Capital Projects	\$224,250	65.00%	65% minimum	
PY2017 Public Services	\$51,750	15.00%	15% maximum	
PY2017 Administration	\$69,000	20.00%	20% maximum	
PY2017 TOTAL		\$345,000	100.00%	



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CDBG - Program Years (PYs) 2016 & 2017 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on January 5, 2016 and January 19, 2016, in review of Program Years (PY) 2016 & 2017 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2015 – 2019 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2016 & 2017, respectively.
2. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.
3. A total of eight (8) Capital Project and nine (9) Public Service applications were received.
4. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year exceeded that of the \$345,000 in anticipated funding from HUD.
6. The CAC held a public meeting on January 5, 2016 allowing each eligible applicant to present their Capital Project and Public Service applications to the CAC.
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8. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council for PY's 2016 & 2017, as well as reallocation recommendations from PY's 2014 & 2015.

CONCLUSIONS:

At the public meeting, held on January 19, 2016, the CAC recommended funding the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **19th** day of **January, 2016**.

By: _____

Greg Kanen, CAC Chair

EXHIBIT A

Organization	Activity	Prior Years Surplus Funding (\$175,361.15)	PY2016 Request	PY2017 Request	Prior Years Surplus - CAC Recommendation	PY2016 CAC Recommendation	PY2017 CAC Recommendation
CAPITAL PROJECTS (65% minimum)							
City of Marysville PW	SR528 Ped Improvement	\$80,000	\$0	\$0	\$80,000	\$0	\$0
Senior Services of Snohomish County	Minor Home Repair	\$0	\$81,000	\$81,000	\$0	\$81,000	\$81,000
City of Marysville PW	Quinn Ave Sidewalk Improvement	\$0	\$80,000	\$80,000	\$0		\$146,000
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,219	\$0	\$0	\$25,220	\$0	\$0
City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,288	\$0	\$0	\$13,300	\$0	\$0
Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$80,000	\$0
TOTAL		\$175,359	\$227,000	\$224,250	\$175,360	\$227,000	\$227,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
PUBLIC SERVICES \$51,000 (15% maximum)					
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Senior Services of Snohomish County	Mental Health Services	\$12,000	\$12,000	\$0	\$0
Housing Hope	Beachwood Apartments	\$17,658	\$17,658	\$15,000	\$15,000
Marysville Community Food Bank	Food for Thought Backpack Program	\$10,000	\$15,000	\$15,000	\$15,000
WorkForce Snohomish	Disability Employment Initiative	\$26,047	\$26,047	\$0	\$0
Catholic Community Services	Volunteer Chore Services	\$5,150	\$5,300	\$5,000	\$5,000
Boys & Girls Club of Snohomish County	SMART Girls/Passport to Manhood Programming	\$3,610	\$0	\$0	\$0
TOTAL		\$86,465	\$88,005	\$50,000	\$50,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$64,000	\$64,000	\$68,000	\$68,000

PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000
CAC RECOMMENDATION FOR SURPLUS FUNDING				
Prior Years Surplus Funding (\$175,361.15)		\$175,360		
CAC RECOMMENDATION FOR PY2016				
PY2016 Capital Projects	\$227,000	65.80%	65% minimum	
PY2016 Public Services	\$50,000	14.49%	15% maximum	
PY2016 Administration	\$68,000	19.71%	20% maximum	
	PY2016 TOTAL	\$345,000	100.00%	
CAC RECOMMENDATION FOR PY2017				
PY2017 Capital Projects	\$227,000	65.80%	65% minimum	
PY2017 Public Services	\$50,000	14.49%	15% maximum	
PY2017 Administration	\$68,000	19.71%	20% maximum	
	PY2017 TOTAL	\$345,000	100.00%	

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CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2016

AGENDA ITEM: CDBG – Program Year 2014 Annual Action Plan Amendment	AGENDA SECTION: Consent	
PREPARED BY: Amy Hess, Assistant Planner	APPROVED BY:	
ATTACHMENTS: 1. Citizen Advisory Committee Recommendation 2. Exhibit A	MAYOR	CAO
	AMOUNT:	
BUDGET CODE:		

DESCRIPTION:

On April 14, 2014 Marysville City Council approved a funding recommendation for Community Development Block Grant (CDBG) Program Years (PYs) 2014 and 2015 and an Annual Action Plan (AAP) for Program Year (PY) 2014.

On January 19, 2016, the Citizen Advisory Committee (CAC) held a public meeting at which they were notified that the City would not be able to expend the \$70,436 allocated to the proposed “Revolving Loan Program” due to a lack in staffing resources needed to administer this type of program. Additionally, there was an additional \$4,996 that was allocated to Comeford Park improvements in PY2014 that was not expended. Therefore, these funds will need to be reallocated to an eligible CDBG Capital Project. The reallocation triggers a substantial amendment to the AAP. A substantial amendment is defined as any change in the purpose, a major change in the scope of an activity or a change in the beneficiaries, and the addition of a new activity or deletion of an approved activity.

Staff proposed reallocating PY2014 funds to cover capital projects which might not have otherwise been funded with PY2016 & 2017 funds. The CAC determined that the activities proposed to receive reallocated funds were eligible activities, met a national objective, and complied with the Consolidated Plan. At the January 19, 2016 public meeting the CAC made a funding recommendation to City Council to reallocate \$75,432 of unexpended PY2014 funds originally awarded to the “Revolving Loan Program” and Comeford Park improvements as depicted in Exhibit A, and directed staff to amend the PY2014 Annual Action Plan.

RECOMMENDED ACTION:

Approve the Citizen Advisory Committee’s funding recommendations to reallocate PY2014 funds and amend the Program Year 2014 Annual Action Plan in accordance with the Citizen Participate Plan.

COUNCIL ACTION:



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX

CDBG - Program Years (PYs) 2016 & 2017 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on January 5, 2016 and January 19, 2016, in review of Program Years (PY) 2016 & 2017 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2015 – 2019 Consolidated Plan (ConPlan) that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

FINDINGS:

1. The City of Marysville has anticipated receiving approximately \$345,000 in CDBG funding for PY 2016 & 2017, respectively.
2. On November 17, 2015 the Community Development Department released both capital projects and public service grant applications.
3. A total of eight (8) Capital Project and nine (9) Public Service applications were received.
4. The CAC reviewed each grant application to ensure that each project and service met a national objective, was an eligible activity and met the strategies and objectives identified in the ConPlan.
5. Funding requested in the grant applications for each program year exceeded that of the \$345,000 in anticipated funding from HUD.
6. The CAC held a public meeting on January 5, 2016 allowing each eligible applicant to present their Capital Project and Public Service applications to the CAC.
7. Approximately \$175,361 in Capital Project funds from PY2014 and PY2015 requires reallocation.
8. The CAC held an additional public meeting on January 19, 2016 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council for PY's 2016 & 2017, as well as reallocation recommendations from PY's 2014 & 2015.

CONCLUSIONS:

At the public meeting, held on January 19, 2016, the CAC recommended funding the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A**.

RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding for the Capital Projects, Public Services, and Administration as reflected in the spreadsheet attached hereto as **Exhibit A** this **19th** day of **January, 2016**.

By: _____

Greg Kanehen, CAC Chair

EXHIBIT A

Organization	Activity	Prior Years Surplus Funding (\$175,361.15)	PY2016 Request	PY2017 Request	Prior Years Surplus - CAC Recommendation	PY2016 CAC Recommendation	PY2017 CAC Recommendation
CAPITAL PROJECTS (65% minimum)							
City of Marysville PW	SR528 Ped Improvement	\$80,000	\$0	\$0	\$80,000	\$0	\$0
Senior Services of Snohomish County	Minor Home Repair	\$0	\$81,000	\$81,000	\$0	\$81,000	\$81,000
City of Marysville PW	Quinn Ave Sidewalk Improvement	\$0	\$80,000	\$80,000	\$0		\$146,000
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,219	\$0	\$0	\$25,220	\$0	\$0
City of Marysville Parks	Comeford Park Pavilion	\$0	\$66,000	\$0	\$0	\$66,000	\$0
Boys & Girls Club of Snohomish County	Heating Project	\$29,712	\$0	\$0	\$29,700	\$0	\$0
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,288	\$0	\$0	\$13,300	\$0	\$0
Boys & Girls Club of Snohomish County	Paving Project	\$2,610	\$0	\$0	\$2,600	\$0	\$0
City of Marysville	Homeless Housing Allocation	\$24,530	\$0	\$63,250	\$24,540	\$80,000	\$0
TOTAL		\$175,359	\$227,000	\$224,250	\$175,360	\$227,000	\$227,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
PUBLIC SERVICES \$51,000 (15% maximum)					
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Senior Services of Snohomish County	Mental Health Services	\$12,000	\$12,000	\$0	\$0
Housing Hope	Beachwood Apartments	\$17,658	\$17,658	\$15,000	\$15,000
Marysville Community Food Bank	Food for Thought Backpack Program	\$10,000	\$15,000	\$15,000	\$15,000
WorkForce Snohomish	Disability Employment Initiative	\$26,047	\$26,047	\$0	\$0
Catholic Community Services	Volunteer Chore Services	\$5,150	\$5,300	\$5,000	\$5,000
Boys & Girls Club of Snohomish County	SMART Girls/Passport to Manhood Programming	\$3,610	\$0	\$0	\$0
TOTAL		\$86,465	\$88,005	\$50,000	\$50,000

Organization	Activity	PY2016 Request	PY2017 Request	PY2016 CAC Recommendation	PY2017 CAC Recommendation
ADMINISTRATION (20% maximum)					
City of Marysville	Planning and Administration	\$64,000	\$64,000	\$68,000	\$68,000

PY2016 Anticipated Allocation	\$345,000		\$345,000	
PY2017 Anticipated Allocation		\$345,000		\$345,000
CAC RECOMMENDATION FOR SURPLUS FUNDING				
Prior Years Surplus Funding (\$175,361.15)		\$175,360		
CAC RECOMMENDATION FOR PY2016				
PY2016 Capital Projects	\$227,000	65.80%	65% minimum	
PY2016 Public Services	\$50,000	14.49%	15% maximum	
PY2016 Administration	\$68,000	19.71%	20% maximum	
PY2016 TOTAL	\$345,000	100.00%		
CAC RECOMMENDATION FOR PY2017				
PY2017 Capital Projects	\$227,000	65.80%	65% minimum	
PY2017 Public Services	\$50,000	14.49%	15% maximum	
PY2017 Administration	\$68,000	19.71%	20% maximum	
PY2017 TOTAL	\$345,000	100.00%		

EXHIBIT A

Unexpended Funds	
PY2014 Revolving Loan	\$70,436
PY2014 Comeford park	\$4,996
Total to Reallocate	\$75,432

Organization	Activity	PY2014 Funds
City of Marysville Parks	Jennings Memorial Barn Renovation	\$25,220
Boys & Girls Club of Snohomish County	Heating Project	\$29,700
Boys & Girls Club of Snohomish County	Paving Project	\$2,600
Boys & Girls Club of Snohomish County	Ceiling Project	\$13,300
City of Marysville PW	SR528 Ped Improvement	\$4,612
TOTAL		\$75,432

Index #10

CITY OF MARYSVILLE

ORDINANCE No. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON REPEALING CHAPTER 2.08 OF THE MUNICIPAL CODE AND
DISSOLVING THE MARYSVILLE LIBRARY BOARD.**

WHEREAS, the City of Marysville annexed to and became part of Sno-Isle Intercounty Rural Library District in 1991; and

WHEREAS, the City constructed a new facility to be operated by Sno-Isle for library services as part of the agreement to annex to Sno-Isle; and

WHEREAS, the City constructed the library building which was used for many years and paid off in 2013; and

WHEREAS, the City and Sno-Isle agreed that it was appropriate to transfer ownership of the building to Sno-Isle; and

WHEREAS, the City Council approved the transfer on March 23, 2015, and the property was transferred to Sno-Isle by quit claim deed; and

WHEREAS, the Marysville Library Board was created by Ordinance 790 in 1973, and provided valuable service to the city since that time in relation to library services; and

WHEREAS, the Library Board approved a motion on January 14, 2016, to request that it be dissolved “because of the recent ownership change” in the library building; and

WHEREAS, by letter of January 20, 2016, the Library Board communicated its desire to the Mayor and City Council; and

WHEREAS, the City Council believes the dissolution of the Library Board is in the public interest and the City will continue to work cooperatively with Sno-Isle to ensure the availability of library services in the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MARYSVILLE AS FOLLOWS:

Section 1. The Marysville Library Board is dissolved.

Section 2. Amendment of Municipal Code.

The municipal code is amended as set forth in Exhibit “A.”

Section 2. Severability. If any section, subsection, sentence, clause, phrase or

word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance .

Section 3. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this _____ day of February 2016.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to from:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____
Effective Date (five days after publication): _____

EXHIBIT A

Chapter 2.08

LIBRARY BOARD

Sections:

~~2.08.010 — Board created — Appointment and term.~~

~~2.08.020 — Removal from board.~~

~~2.08.030 — Duties.~~

~~2.08.060 — Defacing property prohibited.~~

~~2.08.070 — Retention of property.~~

~~2.08.080 — Penalty for violation of MMC 2.08.060 and 2.08.070.~~

~~2.08.010 — Board created — Appointment and term.~~

~~There is created for the management and control of the library of the city a library board to consist of five trustees. The trustees shall be appointed by the mayor with the confirmation of the council. All members of the library board shall reside within the boundaries of the Marysville school district or the city's urban-growth area. The first appointments made under this chapter shall be for terms as follows: one for one year, one for two years, one for three years, one for four years, and one for five years, respectively, and thereafter, a trustee shall be appointed annually to serve for five years. Commencing January 1st, 2005, two additional trustees shall be appointed by the mayor with the confirmation of the council establishing a total board of trustees consisting of seven members. The two additional appointments shall serve terms of two and three years respectively. Vacancies in the board of trustees may be filled for the unexpired term. Library trustees shall receive no salary or other compensation as trustees; reimbursement of actual expenses shall not exceed the amount which has been budgeted. Prior to any actual expenses being reimbursed to any trustee, the chairman of the board shall first approve such expenses. (Ord. 2551 § 1, 2004; Ord. 2136 § 1, 1997; Ord. 790 § 1, 1973).~~

~~2.08.020 — Removal from board.~~

~~A trustee may be removed from the board only by a vote of the city council. (Ord. 790 § 2, 1973).~~

~~2.08.030 — Duties.~~

~~The trustees, immediately after their appointment, shall meet and organize by the election of such officers as they deem necessary. They shall:~~

~~(1) From time to time adopt such bylaws, rules, and regulations for their own guidance and for the government of the library as they deem necessary subject to the approval of the city council;~~

~~(2) Have the supervision, care and custody of all property of the library subject to the approval of the city council;~~

~~(3) Accept such gifts of money or property for the library;~~

~~(4) Propose lease or propose purchase of land for library buildings;~~

~~(5) Propose lease, propose purchase, or propose erection of an appropriate building for library purposes, and propose acquisition of such other property as may be needed therefor;~~

~~(6) Do all other acts necessary for the orderly and efficient management and control of the library. (Ord. 2136 § 2, 1997; Ord. 939, 1977; Ord. 790 § 3, 1973).~~

~~2.08.060 — Defacing property prohibited.~~

~~Whoever intentionally injures, defaces, or destroys any property belonging to, or deposited in, the public library, or reading room, is guilty of a misdemeanor. (Ord. 790 § 6, 1973).~~

~~2.08.070 — Retention of property.~~

~~Whoever willfully retains any book, newspaper, magazine, pamphlet, manuscript, or other property belonging in or to the library, or reading room, for 30 days after notice in writing to return the same, given after the expiration of the time that by the rules of the library board of trustees such articles or other property may be kept, is guilty of a misdemeanor. (Ord. 790 § 7, 1973).~~

~~2.08.080 — Penalty for violation of MMC 2.08.060 and 2.08.070.~~

~~Any person found guilty of violating the provisions of MMC 2.08.060 or 2.08.070, or any part thereof, may be punished by a fine not to exceed \$100.00, or may be imprisoned in the city jail for any period not exceeding 30 days, or by both such fine and imprisonment. (Ord. 790 § 8, 1973).~~

Index #11

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 2/8/2016

AGENDA ITEM: AN ORDINANCE OF THE CITY OF MARYSVILLE, WA, AUTHORIZING THE CITY OF MARYSVILLE TO CONTINUE TO IMPOSE A SALES AND USE TAX AS AUTHORIZED BY RCW 82.14.415 AS A CREDIT AGAINST STATE SALES AND USE TAX; CERTIFYING THE COSTS TO PROVIDE MUNICIPAL SERVICES TO THE CENTRAL MARYSVILLE ANNEXATION AREA; AND SETTING A NEW THRESHOLD AMOUNT FOR FISCAL YEAR 2016 RELATING TO ANNEXATIONS.	
PREPARED BY: Sandy Langdon, Finance Dir. DEPARTMENT: Finance	DIRECTOR APPROVAL:
ATTACHMENTS: Proposed Ordinance	
BUDGET CODE:	AMOUNT:

SUMMARY:

The attached ordinance authorizes the continuance of the current 0.2% state sales and use tax credit as provided by RCW 82.14.415

RCW 82.14.515 allows the City to impose a 0.2% credit against state sales and use tax for annexation populations of at least 20,000 to assist with funding the costs of a newly annexed area, Central Marysville, for a period of ten years. This credit is funded from the State's portion of sales and use tax (6.5%) and is calculated on the entire City sales and use tax gross receipts

In order to continue receiving the credit the City needs to provide the Department of Revenue a new threshold amount for the next fiscal year, and notice of any applicable tax rate changes. The City estimates the projected cost to be at least \$15,804,257 to provide municipal services to the annexation area which exceeds the projected general revenue to be \$11.894.067 that the City would otherwise receive from the Central Marysville Annexation Area on an annual basis and which results in an estimated revenue shortfall of \$3.910.190. The estimated 0.2% of 2016 retail sales is \$2,100,825.

RECOMMENDED ACTION: Staff recommends Council adopt the ordinance to continue to impose sales and use tax as authorized by RCW 82.14.415 as a credit against state sales and use tax; certifying the costs to provide municipal services to the central Marysville annexation area; and setting a new threshold amount for the fiscal year 2016 relating to annexations.
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CITY OF MARYSVILLE
Marysville WA, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, AUTHORIZING THE CITY OF MARYSVILLE TO CONTINUE TO IMPOSE A SALES AND USE TAX AS AUTHORIZED BY RCW 82.14.415 AS A CREDIT AGAINST STATE SALES AND USE TAX; CERTIFYING THE COSTS TO PROVIDE MUNICIPAL SERVICES TO THE CENTRAL MARYSVILLE ANNEXATION AREA; AND SETTING A NEW THRESHOLD AMOUNT FOR FISCAL YEAR 2016 RELATING TO ANNEXATIONS.

WHEREAS, state law authorizes the reallocation of the sales tax already collected by the state to be remitted to the City to assist with funding the costs of certain newly annexed areas; and

WHEREAS, the City Council of the City of Marysville, Washington, adopted its Ordinance No. 2792, annexing the Central Marysville Annexation Area with a population of at least 20,000 people, effective December 30, 2009 (“Central Marysville Annexation Area”); and

WHEREAS, pursuant to RCW 82.14.415, the City is authorized, under the circumstances of this annexation, to impose a sales and use tax as authorized with that tax being a credit against the state tax; and

WHEREAS, with the passage of Ordinance No. 2799 in November 2009, the City imposed such a sales and use tax under RCW 82.14.415 for the Central Marysville Annexation Area; and

WHEREAS, the City Council finds and determines that the projected cost of at least \$15,804,257 to provide municipal services to the annexation area exceeds the projected general revenue estimated to be \$11,894,067 that the City would otherwise receive from the Central Marysville Annexation Area on an annual basis and which results in an estimated revenue shortfall of \$3,910,190; and

WHEREAS, due to said revenue shortfall, the City Council finds that it is appropriate to continue said sales and use tax for the Central Marysville Annexation Area under the authority of RCW 82.14.415.

NOW THEREFORE, the City Council of the City of Marysville, Washington, does ordain as follows:

Section 1. Continuation of sales and use tax under authority of RCW 82.14.415 and Ordinance No. 2799. The continuation of the sales and use tax for the Central Marysville Annexation Area as previously authorized and imposed pursuant to RCW 82.14.415 and Ordinance No. 2799 at a tax rate of 0.2% is hereby authorized and renewed for 2014.

Section 2. Certification of costs to provide municipal services to Central Marysville Annexation Area. In accordance with RCW 82.14.415(9), it is hereby certified that the costs to provide municipal services to the Central Marysville Annexation Area fiscal year 2016 is \$15,804,257.

Section 3. Threshold amount. The threshold amount for the Central Marysville Annexation Area for fiscal year 2016 for imposing the sales and use tax credit under RCW 82.14.415 is \$3,910,190.

Section 4. Effective Date. This Ordinance shall be effective (5) five days following adoption and publication.

PASSED by the City Council and APPROVED by the Mayor this ____ day of February, 2016.

JON NEHRING, Mayor

ATTEST:

APRIL O'BRIEN, Deputy City Clerk

APPROVED AS TO FORM:

Jon Walker, City Attorney

Index #12

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 2/8/2016

AGENDA ITEM: Adopting state laws regarding animal cruelty and animal protection	
PREPARED BY: Jon Walker	DIRECTOR APPROVAL:
DEPARTMENT: Legal	
ATTACHMENTS:	
BUDGET CODE:	AMOUNT:
SUMMARY:	

The municipal code currently adopts several individual sections of the RCW's regarding animal cruelty. Since the code was last amended, other laws have been adopted by the legislature which would enhance and update the city's ability to address the treatment of animals. The proposed code change adopts the entire animal cruelty chapter by reference. In this way, any future changes made to chapter 16.52 RCW would be automatically adopted by reference and the city would not have to adopt change to individual sections or the addition of new sections to the RCW's. The proposed code change also adopts additional RCW's related to the treatment of animals.

RECOMMENDED ACTION:

Staff recommends the Council consider approval of the proposed ordinance adopting various animal cruelty and animal protection statutes by reference.

CITY OF MARYSVILLE

ORDINANCE No. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON AMENDING SECTION 10.04.380 OF THE MUNICIPAL CODE, AND ADOPTING STATE STATUTES REGARDING ANIMAL CRUELTY AND ANIMAL PROTECTION BY REFERENCE.

WHEREAS, the municipal code currently adopts by reference several individual sections of the Revised Code of Washington regarding animal cruelty and animal protection; and

WHEREAS, new sections have been adopted by the legislature since the municipal code was last amended; and

WHEREAS, the municipal code has not adopted several state statutes that could be enforced by the city to protect animals; and

WHEREAS, adopting additional statutes would enhance the city's authority to protect animals and hold accountable individuals who abuse animals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MARYSVILLE AS FOLLOWS:

Section 1. Amendment of Municipal Code.

Section 10.04.380 of the municipal code is amended as set forth in Exhibit "A."

Section 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance .

Section 3. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this ___ day of _____ 2016.

CITY OF MARYSVILLE

By _____
JON NEHRING, MAYOR

Attest:

By _____
APRIL O'BRIEN, DEPUTY CITY CLERK

Approved as to from:

By _____
JON WALKER, CITY ATTORNEY

Date of publication: _____
Effective Date (one year after publication): _____

EXHIBIT A

10.04.380 Cruelty to animals and mistreatment -- statutes adopted by reference.

The following statutes, as now enacted or hereinafter amended, are adopted by reference as if fully set forth herein, including penalties; except that conduct constituting a felony, as determined by the prosecutor, is excluded regarding cruelty to animals are incorporated by reference:

Chapter 16.52 RCW -- "Prevention of Cruelty to Animals"

Chapter 9.08 RCW -- "Animals, Crimes Relating to"

RCW 46.61.660 -- "Carrying Animals on Outside of Vehicle"

RCW 9.91.170 -- "Interfering with dog guide or service animal"

RCW 9.91.175 -- "Interfering with search and rescue dog"

~~16.52.011 Definitions~~

~~16.52.015 Enforcement Powers~~

~~16.52.080 Transporting or Confining Animals in an Unsafe Manner~~

~~16.52.085 Removal of Neglected Animals for Feeding and Restoration to Health Examination Notice Return
Non Liability~~

~~16.52.090 Docking Horses Misdemeanor~~

~~16.52.095 Cutting Ears Misdemeanor~~

~~16.52.100 Confinement Without Food and Water~~

~~16.52.110 Old or Diseased Animals at Large~~

~~16.52.117 Animal Fighting Owners, Trainers, Spectators Exceptions~~

~~16.52.180 Limitations on Application of Chapter~~

~~16.52.185 Exclusions from Chapter~~

~~16.52.190 Poisoning Animals~~

~~16.52.193 Poisoning Animals Strychnine Sales~~

~~16.52.195 Poisoning Animals Penalty~~

~~16.52.200 Sentences Forfeiture of Animals Liability for Costs Civil Penalty~~

~~16.52.207 Cruelty to Animals in the Second Degree~~

~~16.52.210 Destruction of Animal by Law Enforcement Officer Immunity from Liability~~

~~16.52.300 Dogs or Cats Used as Bait Penalties~~

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CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: February 8, 2015

AGENDA ITEM: Reappointment to the Parks, Culture, and Recreation Advisory Board	AGENDA SECTION: Mayor's Business	
PREPARED BY: April O'Brien, Deputy City Clerk	AGENDA NUMBER:	
ATTACHMENTS: Appointment Form	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Summary:

Mayor Nehring is requesting the reappointment of Brooke Hougan to the Parks, Culture and Recreation Advisory Board, serving until February 28, 2019.

RECOMMENDED ACTION:

Mayor Nehring recommends the City Council confirm the reappointment of Brooke Hougan.

COUNCIL ACTION:

Office of the Mayor
Jon Nehring
1049 State Avenue
Marysville, WA 98270
Phone: 360-363-8000
Fax: 360-651-5033
marysvillewa.gov

APPOINTMENT

I, Jon Nehring, duly elected and acting Mayor of the City of Marysville, do hereby reappoint Brooke Hougan as a member of the **MARYSVILLE PARKS, CULTURE, AND RECREATION BOARD** of the City of Marysville, pursuant to the provisions of the Marysville Municipal Code 2.20.030; dated this 8 day of February, 2016.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the **MARYSVILLE PARKS, CULTURE AND RECREATION BOARD** of the City of Marysville in the manner required by law.

Dated this 8 day of February, 2016

BROOKE HOUGAN

This term of appointment expires the 28 day of February, 2019.