

Marysville City Council Meeting

October 27, 2014

7:00 p.m.

City Hall

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Approval of the Agenda

Committee Reports

Presentations

- A. Officer Swearing-in
- B. Employee Services Awards
- C. Volunteer of the Month

Audience Participation

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

- 1. Approval of the September 22, 2014 City Council Minutes.
- 2. Approval of the October 6, 2014 City Council Work Session Minutes.

Consent

- 3. Consider Approving the October 8, 2014 in the Amount of \$1,274,362.60; Paid by Check Number's 95209 through 95350 with No Checks Voided.
- 4. Consider Approving the October 15,2014 Claims in the Amount of \$1,363,453.66; Paid by Check No.'s 95351 through 95503 with Check Numbers 72249,72862,73336,73410,73421,73761,73992,74485, 74489,74491,74779,74987,75768,75862,77417,77487,77500,77636,77980,78052, 78513,78519,78924,79653,80344,80356,80524,80897,81110,82005,82114,82157, 82496,82506,83233,83311,83883,84021,84050,84580,84699,84870,84883 voided

Review Bids

Marysville City Council Meeting

October 27, 2014

7:00 p.m.

City Hall

5. Consider Awarding the Contract for a Hybrid Automated Meter Infrastructure System to HD Supply Waterworks, Ltd. and Authorize the Mayor to Execute the Contract in the Amount of \$425,228.48 Including Washington State Sales Tax.

Public Hearings

6. A Public Hearing to Consider Upholding Ordinance No. 2969, Continuing the 6-Month Moratorium on the Filing, Receipt and Processing of Applications for all Permits and Development Plan Approvals, for Master Planned Senior Communities allowing the Planning Commission to Review Proposed Amendments and Make a Formal Recommendation to Council Related to Marysville Municipal Code Chapter 22C.220.

New Business

7. Consider the Hotel/Motel Committee Recommendations to Award Funding.

8. Consider the Emergency Sewer Pump Purchase in the Amount of \$95,924.93 from HGACBuy.

9. Consider the Court Management Classification & Compensation Analysis and Reclassification of the Assistant Court Administrator to M2 Pay Classification.

10. Consider a **Resolution** Urging the Governor and the Legislature of the State of Washington to Preserve the Streamlined Sales Tax Mitigation Distribution to Impacted Local Jurisdictions In The 2015-2017 Biennial Budget.

Discussion

11. Fire Study

Legal

Mayor's Business

Staff Business

Call on Councilmembers

Executive Session

A. Litigation

B. Personnel

C. Real Estate

Marysville City Council Meeting**October 27, 2014****7:00 p.m.****City Hall****Adjourn**

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

Index #1

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Approval of the Agenda	Approved
Presentations	
Sergeant Oath of Office - Adam Vermeulen	Sworn In
Officer Oath of Office - Bryant Gerfin	Sworn In
Employee Services Awards: <ul style="list-style-type: none"> • Dean Briscoe, Traffic Control Systems Tech – Engineering – 20 Years • Miles DeRushe, Custody Officer – 25 year • Jeff Goldman, Police Commander – 25 Years • Doug Lee, Police Officer – 25 Years • Russ Irvin, Custody Irvin – 25 years 	Presented
Volunteer of the Month – August 2014 - Jennifer Ward and Elizabeth Woche	Presented
Pride of Marysville Neighborhood Improvement Awards: <ul style="list-style-type: none"> • <i>Best Home/Pride of the Neighborhood</i> – 1702 – 2nd Street – Steve and Peggy Richard • <i>Best Business</i> – Hilton Pharmacy - Mary Kirkland • <i>Best Block/Neighborhood</i> – Historic Downtown 3rd Street • <i>James Comeford Award</i> (Mayor's Choice – Walgreen's) – Alan Powell, Manager 	Presented
Fire Study	Presented
Committee Reports	None
Approval of Minutes	
Approval of the September 2, 2014 City Council Work Session Minutes.	Approved
Consent Agenda	
Approval of the August 27, 2014 Claims in the Amount of \$580,989.14; Paid by Check Number's 94338 through 94500 with No Checks Voided.	Approved
Approval of the September 3, 2014 Claims in the Amount of \$615,669.57; Paid by Check Number's 94501 through 94619 with No Checks Voided.	Approved
Approval of the September 10, 2014 Claims in the amount of \$1,122,576.68; Paid by Check Number's 94620 through 94758 with Check Number 92246 Voided.	Approved
Approval of the September 05, 2014 payroll in the amount \$1,525,210.06; Paid by Check Number's 28124 through 28181.	Approved
Review Bids	
Public Hearings	
New Business	
Consider Acceptance of the JAG Grant Awarded by the Justice Department for Police Department Expenditures.	Approved
Consider a Resolution of the City of Marysville Acceptance of a Gift Subject to Conditions	Approved Res. No. 2365
Legal	
Mayor's Business	

Staff Business	
Call on Councilmembers	
Adjournment	
Executive Session	9:30
Litigation – two items	9:35
Reconvenement	9:45 p.m.
Authorize the City staff and the City Attorney’s Office to acquire the properties located at 1304 1 st Street, Maryville, WA 98270 (Snohomish County tax parcel numbers 300533-002-025-00 and 300533-002-029-00) and 1408 1 st Street, Marysville, WA 98270 (005511-009-005-00, 005511-009-003-00 and 005511-009-004-00), or either of them, under threat of exercise of the City’s powers of eminent domain and to take such action as may be necessary to conclude the transactions, and to direct the Clerk to make a minute entry of this motion and City Council action.	
Real Estate – one item	
Adjournment	9:45 p.m.

COUNCIL*DRAFT*
MINUTES

Regular Meeting
September 22, 2014

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. Mayor Nehring led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Community Information Officer Doug Buell, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Toyer, seconded by Councilmember Muller, to approve the agenda. **Motion** passed unanimously (7-0).

Committee Reports

Presentations

A. Sergeant Oath of Office

Adam Vermeulen was introduced and sworn into the office of Sergeant.

B. Officer Oath of Office

Bryant Gerfin was introduced and sworn into the office of Police Officer.

C. Employee Services Awards

The following employees were recognized for their service to the City:

- Dean Briscoe, Traffic Control Systems Tech – Engineering – 20 Years
- Miles DeRushe, Custody Officer – 25 year

The following employees were not present, but earned awards:

- Jeff Goldman, Police Commander – 25 Years
- Doug Lee, Police Officer – 25 Years
- Russ Irvin, Custody Irvin – 25 years

D. Volunteer of the Month

Jennifer Ward and Elizabeth Woche from Save-A-Mutt were recognized as volunteers of the month for August 2014 for their outstanding volunteer contributions through the popular Scrub-a-Mutt fundraising dog wash at Strawberry Fields Park, partnering with various pet adoption agencies, and their newest mission to save and find homes for puppies in out-of-state shelters at risk of being put down.

E. Pride of Marysville Neighborhood Improvement Awards

The following groups/individuals were recognized for their contribution to Marysville's neighborhoods:

- *Best Home/Pride of the Neighborhood* – 1702 – 2nd Street – Steve and Peggy Richard
- *Best Business* – Hilton Pharmacy - Mary Kirkland
- *Best Block/Neighborhood* – Historic Downtown 3rd Street
- *James Comeford Award* (Mayor's Choice – Walgreen's) – Alan Powell, Manager

F. Fire Study

Finance Director Sandy Langdon reminded the Council that the City contracted with FCS Group to do a study regarding Fire and EMS organizational alternatives. Peter Moy and Bob Merritt from the FCS Group gave a PowerPoint presentation of the results of the study as contained in the packet distributed to the Council. The presentation included background on the Marysville Fire District, city costs, stakeholder views, organizational alternatives, Regional Fire Authority with District 12 recommendation, changes to the current Agreement, and the Regional Fire Authority process.

Discussion:

Councilmember Wright noted that the third bullet on page 18 says it provides for a governing board that can be *more representative of the population served*. She asked if there is a population somewhere that feels they are underserved. Mr. Moy commented that since the annexation 50% of the representation represents 25% of the population.

Councilmember Seibert asked if there would be a way to disband the fire authority if desired at some point in the future. Mr. Merritt replied that it all depends on the Plan. It would require a rewrite of the Plan.

Councilmember Muller asked about an estimated cost of the transition. Mr. Moy stated the basic costs would be putting together the plan and election costs.

Mayor Nehring thanked the gentlemen for their work and the presentation. The consultants thanked everyone for their cooperation and time.

Audience Participation

Vonna Posey, 7719 Soper Hill Rd, Marysville, WA 98270, spoke regarding compulsory garbage service. She believes there has been an oversight in the municipal code regarding compulsory garbage service. She feels the code encourages irresponsibility and mismanagement of natural resources by increasing additional waste to our landfills. They penalize longtime city residents or newly annexed residents like herself who have practiced being green and reducing their carbon footprint for many years. She stated she doesn't want or need the services. She suggested making a provision that allows for exemption for responsible citizens who formally request to be relieved from the compulsory garbage pickup fee due to their proven history and providing other options such as encouraging increased use of the recycling bins by offering a credit for those who use them, encouraging increased use of the recycle bins for yard waste management and food composting, and providing 10 or 20 gallon bins for monthly refuse at a minimal charge of \$5 month as long as the residents continue to provide and present the recycle bins for monthly collection. She urged the City to consider her requests and help her find a solution that is mutually beneficial.

Councilmember Seibert asked if she utilizes the recycle bins provided by Waste Management. Ms. Posey said she currently does not use it, but was told that using the recycling bins was free. Councilmember Seibert explained that because of the City's contract with Waste Management it cannot provide a credit for recycling services, but those are provided at no extra charge as part of the mandatory garbage service.

Director Nielsen commented that the once-a-month service is just under \$12/month. Ms. Posey stated that the City's web page says for a 36-gallon container the cost is \$23.86/month. Finance Director Langdon thought that was for two months, but indicated she would check into it.

Approval of Minutes (Written Comment Only Accepted from Audience.)

1. Approval of the September 2, 2014 City Council Work Session Minutes.

Councilmember Stevens stating he would be abstaining from the vote because he was absent on September 2.

DRAFT

Motion made by Councilmember Norton, seconded by Councilmember Muller, to approve the September 2, 2014 City Council Work Session Minutes. **Motion** passed unanimously (6-0) with Councilmember Stevens abstaining.

Consent

2. Approval of the August 27, 2014 Claims in the Amount of \$580,989.14; Paid by Check Number's 94338 through 94500 with No Checks Voided.
3. Approval of the September 3, 2014 Claims in the Amount of \$615,669.57; Paid by Check Number's 94501 through 94619 with No Checks Voided.
4. Approval of the September 10, 2014 Claims in the amount of \$1,122,576.68; Paid by Check Number's 94620 through 94758 with Check Number 92246 Voided.
5. Approval of the September 05, 2014 payroll in the amount \$1,525,210.06; Paid by Check Number's 28124 through 28181.

Motion made by Councilmember Stevens, seconded by Councilmember Wright, to approve Consent Agenda items 2, 3, 4, and 5. **Motion** passed unanimously (7-0).

Review Bids

Public Hearings

New Business

6. Consider Acceptance of the JAG Grant Awarded by the Justice Department for Police Department Expenditures.

Chief Smith stated this is an annual grant the City receives. It is for non-budgeted supplies and small equipment.

Motion made by Councilmember Wright, seconded by Councilmember Seibert, to accept the funds from the JAG Grant Awarded by the Justice Department for Police Department Expenditures. **Motion** passed unanimously (7-0).

7. Consider a Resolution of the City of Marysville Acceptance of a Gift Subject to Conditions.

Director Ballew explained that Mary Jane Miller recently made two \$1,000 donations to the Parks Department to be used internally. This resolution recognizes those two gifts.

Motion made by Councilmember Muller, seconded by Councilmember Toyer, to adopt Resolution No. 2365. **Motion** passed unanimously (7-0).

Legal**Mayor's Business**

Mayor Nehring:

- He thanked Council and Gloria and everyone involved in the Business Appreciation event on September 10.
- He thanked the Fire Department for putting on the 9/11 Memorial event. This was a great recognition event.
- He thanked Parks, Public Works, Police, Fire, and the Armed Forces Reserve Center for putting on the Touch-a-Truck event on Saturday. He thanked Councilmember Muller for driving the Rotary train.
- Carrs Hardware had their 90-year anniversary celebration on September 13. He recognized their presence in the community for 90 years.
- He attended the Snohomish County Hall of Fame event last week with Councilmember Norton and Director Ballew.
- Marysville Days of Caring was held at Pinewood Elementary on Thursday. Thanks to everyone who took part in that.
- Thanks to the local LDS church for planting over 8,000 daffodil and tulip bulbs around the community.
- Thanks to Doug and everybody involved in the Diversity Council's multicultural event last weekend.

Staff Business

Chief Smith:

- He agreed that Touch-a-Truck was a cool event.
- He mentioned that the food was outstanding at the Business Appreciation Event.
- Public Safety meeting on Wednesday.
- Thanks to Mayor Nehring and Councilmembers Norton and Muller for being at the Awards ceremony. This was a great event.

Sandy Langdon:

- She referred to the prices for garbage pickup and clarified that it is 23.94 for a monthly pickup but the charge is bi-monthly.
- Staff is looking at reviewing the budget with Council on October 20 which is the regularly scheduled TBD meeting day. TBD is scheduled to start at 5:30, and Staff is proposing combining the two meetings. Councilmember Stevens noted that he won't be available until after 7 on October 20. There was consensus to schedule the budget meeting for 5:30 on October 20 with dinner to be provided.

Kevin Nielsen:

- 1st Street should open tomorrow so traffic downtown should clear up.
- Grove Street will be paved soon.
- Public Works Committee will meet October 3.

Jim Ballew

- The City is nearing completion of Bayview Trail and putting all the ramps in. They hope to be done within a week. A ribbon cutting will be happening soon.
- It's been a very busy and successful month with a lot of partnerships. Having the Army involved in Touch-a-Truck was a wonderful opportunity and has dovetailed into some partnerships for MaryFest's winter parade.
- Park Board will be meeting this month in the remodeled Rotary Ranch.

Chief Corn:

- He referred to the recognition tonight for the years of service for employees. He commented that the Fire Department does a similar thing at the board meeting and recently recognized 36 individuals for 455 years of experience.

Grant Weed stated the need for a short Executive Session to discuss two matters concerning pending litigation and one matter concerning acquisition of real property for 12 minutes with possible action following.

Gloria Hirashima said she received a message from Caldie Rogers with the Chamber who wanted to schedule a Chamber meeting with the Economic Development Committee. She asked the Council if they would prefer having the Chamber meet with just the Economic Development Committee or with the whole Council. There was consensus to meet with the full Council on October 6 as part of the regularly scheduled workshop at 7:00.

Call on Councilmembers

Kamille Norton had no comments.

Steve Muller:

- Touch-a-Truck was awesome. It was well-received by everybody. He commended the Parks Department for the event and for the golf tournament he attended.
- The Police awards ceremony was a great event. He commended the Police Department for their teamwork.

Rob Toyer also commended the Police Department for the awards ceremony.

Michael Stevens:

- He noted that there were more nominations this year for the Neighborhood Improvement Awards than they have in years past. This is to be expected as the program becomes more established.
- He asked about the recommended next steps regarding the RFA.
 - CAO Hirashima explained that staff has requested that FCS provide the City with a potential estimate for services to assist the City in preparing a Plan and Agreement. The City would need to look at a formal negotiating committee to work with Fire District 12. She asked if the Council wants to

- discuss the report further as a Council or a committee before they embark on that step.
- Councilmember Stevens recommended using the committee they had previously formed to study the process and discuss the next steps with staff and FCS.
 - Councilmember Vaughan asked what the committee would be doing.
 - Councilmember Stevens said they would be discussing with staff and the FCS Group what their recommendation is for potential next steps and then bringing it forward to the full Council.
 - Councilmember Vaughan asked if the assumption is that the Council would be moving forward with the RFA.
 - Councilmember Stevens said it was not.
 - Councilmember Toyer said he thought the Committee would just go through the report in more detail and discuss it with no specific agenda.
 - Councilmember Seibert concurred with Councilmember Toyer and noted that any recommendations would come back to the Council.
 - Councilmember Wright said she would like more input from the Finance Department regarding financial impacts. Councilmember Toyer concurred.
 - Councilmember Vaughan asked the subcommittee if they felt they had a good enough idea of where the other council members are at regarding this matter. He has a lot of questions he would still like to discuss. He thought that there needs to be a larger discussion before breaking into a smaller committee.
 - CAO Hirashima suggested they could bring it back to the October 6/13 cycle for more discussion.
 - Councilmember Muller recommended the Council meeting as a whole regarding whether or not to go forward with the RFA. If they decide to go forward they could break it down into smaller group assignments.
 - Councilmember Seibert commented that items like this normally go to a committee meeting first to break down the details.
 - Councilmember Vaughan spoke to the importance of the Council having an opportunity to comment on this.
 - Councilmember Muller requested a timeline from staff in order to meet dates for the next election. Finance Director explained that for the February meeting, a Resolution would need to be adopted by both entities by the last week in December.
 - There was consensus to bring it to the full Council to at the October 6 work session.

Jeff Seibert announced that his daughter had a baby last Thursday.

Donna Wright reported that Hickock Park was opened 25 years ago today.

Jeff Vaughan had no comments.

Council recessed at 9:28 p.m. for five minutes before reconvening into Executive Session at 9:33 p.m. for 12 minutes.

*DRAFT***Executive Session**

- A. Litigation – two items regarding pending litigation, RCW 42.30.110 (1)(i).
- B. Personnel
- C. Real Estate – one item regarding acquisition of real property, RCW 42.30.110(1)(b).

Reconvenement

Executive Session ended and public meeting reconvened at 9:45 p.m.

Motion made by Councilmember Wright, seconded by Councilmember Muller, to authorize the City staff and the City Attorney's Office to acquire the properties located at 1304 1st Street, Maryville, WA 98270 (Snohomish County tax parcel numbers 300533-002-025-00 and 300533-002-029-00) and 1408 1st Street, Marysville, WA 98270 (005511-009-005-00, 005511-009-003-00 and 005511-009-004-00), or either of them, under threat of exercise of the City's powers of eminent domain and to take such action as may be necessary to conclude the transactions, and to direct the Clerk to make a minute entry of this motion and City Council action. Motion passed unanimously (7-0).

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:45 p.m.

Approved this _____ day of _____, 2014.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #2

COUNCIL



DRAFT
MINUTES

Regular Meeting

October 6, 2014

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: Steve Muller

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, Police Chief Rick Smith, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Planning Manager Chris Holland, Asst. Fire Chief Martin McFalls, Human Resources Director Kristie Guy, and Recording Secretary Laurie Hugdahl.

Motion made by Councilmember Norton, seconded by Councilmember Stevens, to excuse Councilmember Muller from the meeting. **Motion** passed unanimously (6-0).

Approval of the Agenda

Motion made by Councilmember Stevens, seconded by Councilmember Toyer, to approve the agenda as presented. **Motion** passed unanimously (6-0).

Committee Reports

None.

Presentations

Discussion Items

A. Fire Study

Finance Director Langdon responded to Councilmember Wright's question from an earlier meeting regarding financial information. She distributed a handout comparing property tax (general and EMS) and fire contract amounts over the last 10 years.

Since there had been a question about it earlier, CAO Hirashima clarified that Councilmembers Toyer, Stevens, and Seibert had been the subcommittee meeting members last time.

Councilmember Vaughan referred to the study and asked what staff's expectations were from the group that did the study in terms of a product. CAO Hirashima commented that the budget was not very high so they did not expect a voluminous study, but they did expect them to look at the four scenarios. The consultants did a good job looking at the existing contract and its deficiencies and identifying the reasons why the City shouldn't go forward with the annexation. Not a lot of analysis was done working with a city department because in the consultants' experience that just doesn't occur so they didn't feel that was going to be a viable alternative. Their recommendation ended up being moving forward with an RFA (Regional Fire Authority).

Councilmember Vaughan noted that when he met with the consultant he was told at the beginning of the meeting that the RFA was the best alternative and there really wasn't another viable option. Finance Director Langdon remarked that Bob Merritt, one of the subconsultants, creates RFAs, but the other consultant had assured staff that all options would be reviewed on an equal basis.

Councilmember Wright asked about the option of doing nothing with some modifications. Mayor Nehring stated that it is an option. Finance Director Langdon added that the consultants had recommended that the formula and the contract be revised if the City were to go that route.

Councilmember Norton asked what the things are in the current agreement that could be changed. CAO Hirashima stated it would need to be radically changed because that contract has not served the City or the fire district very well.

Councilmember Seibert asked about the reason for the deficit the fire district had been accruing over the past few years. Finance Director Langdon attributed it mostly to the formula used regarding property taxes. She noted that the annexations also impacted revenue.

Councilmember Seibert asked if the consultant's assessment of the city department used accurate numbers. Finance Director Langdon said it could be correct, but there are many policy issues that could alter it.

Councilmember Vaughan wondered if the City would be better off operationally with an RFA versus the current situation. He asked if anyone has considered the benefits of any

DRAFT

alternative related to scenarios like disaster response. Councilmember Toyer commented that the Fire Board has not discussed that specifically. Councilmember Vaughan acknowledged that there are financial reasons the City might want to go with an RFA, but he wants to make sure the operational side is not negatively affected. He noted that some of the frustration the City has had related to working with the fire district has had to do with things like communication.

Councilmember Seibert noted that during major events in the past there have been some issues with the City and the fire district duplicating efforts because of communication issues. He also commented on issues related to the transfer of the radio systems. He commented that the fire and police department have different needs regarding the radio issue.

Councilmember Norton asked how much it would cost to switch over to an RFA. CAO Hirashima stated that would be part of the RFA negotiation and agreement. She estimated about \$100,000 for the consultant and the election and then negotiation for the rest of the assets.

Mayor Nehring noted that staff would like some direction from the Council as to how they would like to proceed with this. CAO Hirashima asked if any of the Fire Board representatives had any insight as to expectation of timing. Councilmember Stevens commented that the Fire Board had mainly discussed the progress of the City's annexation study. He affirmed that the benefits from the district's perspective were the ability to run a single EMS levy and implications for the tax structure which would give the district more control over how funds are coming in. There are also future benefits to the district moving forward as far as regionalization and the ability to consolidate administrative services. He stated that merging with other neighboring districts is not currently on the table at the district level. The district is eagerly waiting for the City's decision.

Asst. Chief Martin McFalls echoed that the fire district wants to see this move forward. They are hopeful that it would take place by January 1, 2016 which would require it to be on the ballot by April.

Councilmember Toyer said he would like to see this issue go to a committee.

Councilmember Vaughan commented he was not ready to make a decision as he's not sold on any one option yet. He agrees that things need to be handled better and differently, but he's not sure an RFA is the way to go.

Councilmember Seibert concurred with Councilmember Vaughan. He suggested that they could start the distribution of assets process without having final direction since that would need to occur with any of the scenarios.

Mayor Nehring suggested that staff could get together with the district to discuss the study and thoughts about what their recommendations would be. CAO Hirashima stated she has already discussed with the Fire Chief their preferred alternative which is the

DRAFT

RFA. Staff concurs with that recommendation and feels that an RFA could resolve a lot of the issues.

Councilmember Wright spoke to the importance of public education on this topic since it will have to go to a vote of the people. She also commented that they would need the support of the firefighters union since they are a very important part of this.

Councilmember Vaughan felt this would move more quickly if the full Council were to address it rather than taking it to a committee. It would also keep the process more open to the public.

There was consensus to add this to the regular meeting agenda on the 27th.

CAO Hirashima stated that staff could also go through the current contract to look at the formula again and potentially make some revisions for the next budget year. In the event that the RFA failed it would be good to have that revised.

Councilmember Stevens suggested contacting other entities who have gone through this process to see how it has gone for them. Finance Director Langdon stated they could do that as well as provide copies of other jurisdictions' RFA agreements for reference.

Approval of Minutes

1. Approval of the September 8, 2014 City Council Minutes.

Consent

2. Approval of the September 19, 2014 Payroll in the Amount of \$1,029,608.43; Paid by Check Number's 28182 through 28826.
3. Approval of the September 17, 2014 Claims in the Amount of \$1,051,141.65; Paid by Check Number's 94759 through 94884 with Check Number 93503 Voided.
4. Approval of the September 24, 2014 claims in the Amount of \$1,125,935.38; paid by Check Number's 94885 through 95083 with No Check Numbers voided.

Review Bids

5. Consider Awarding the 2014 Shoulder Improvement Program to Northend Excavating, Inc. in the Amount of \$91,733.00 Including Washington State Sales Tax and Approve a Management Reserve of \$7,500.00 for a Total Allocation of \$99,233.00.

Public Works Director Nielsen commented that staff is trying to get all the shoulders completed while the weather is nice.

Public Hearings**New Business**

6. Consider the Amendments with the State of Washington Department of Commerce Public Works Trust Fund Loan Agreements to Change the Repayment Dates from July 1 to June 1.

Public Works Director Nielsen commented that this is just a housekeeping matter.

7. Consider the Professional Services Agreement Supplement No. 3 in the Amount of \$47,301.00 with Murray, Smith and Associates, Inc.

Public Works Director Nielsen reviewed this item which would include an upstairs in the treatment facility and would add a BFD.

8. Consider the Cooperative Services Agreement between United States Department of Agriculture in the Amount of \$15,000.00.

Public Works Director Nielsen stated this is for rodent control throughout the City.

9. Consider the Annual Support Agreement and License Agreement for Munis Software in the Amount of \$63,213.91.

Finance Director Langdon explained this is for annual renewal for financial software support and upgrades.

10. Consider the PUD Distribution Easement with PUD to Allow Installation of a Guy Wire.

Public Works Director Nielsen stated that a pole needs to be moved for the 116th to 136th Street Project, and the PUD needs an easement. Councilmember Seibert asked for specific location. Public Works Director Nielsen stated he would provide a better map.

11. Consider a **Resolution** of the City of Marysville Adopting Revised Personnel Rules of the City of Marysville and Repealing Resolution Number 2260 and Subsequent Resolutions Amending Resolution 2260.

Human Resources Director Kristie Guy reviewed some of the current revisions to the Personnel Rules. Feedback from staff and the unions has been incorporated.

Councilmember Seibert referred to the orientation period mentioned and asked if this is a sort of probation period. Ms. Guy affirmed that it is 6 months for new employees and 4 months for someone who has been promoted.

Councilmember Seibert asked how the sponsorship for the service clubs has been working out. CAO Hirashima commented that there are not many employees that utilize this. Councilmember Seibert said it seems like a good idea, but he has some concern that there could be a perception that the City is encouraging the success of certain service clubs over others that don't get members that are sponsored.

12. Consider an **Ordinance** Creating a New Chapter 6.23 of the Marysville Municipal Code (MMC) Related to Chronic Nuisance Properties and Amending MMC Section 22G.060.090 Related to Hearing Examiner Duties; Providing for Severability; and Effective Date.

Planning Manager Holland noted that there are several properties which are chronic nuisance properties and there is not currently a code in place to deal with these. Other jurisdictions have codes in place to deal with these sorts of properties. He reviewed details contained in the ordinance.

Chief Smith explained that this is a proactive approach to chronic nuisance issues in the City. This would address situations where there are numerous search warrants at individual properties. Lt. Akau reviewed statistics about some of these properties. Mayor Nehring commented that the highest volume of calls the Executive department gets is related to this issue. This is an issue throughout the state, not just in Marysville. Law abiding citizens are extremely tired of this type of activity.

Councilmember Toyer asked what the penalty is. City Attorney Weed explained that violation of the civil infraction is punishable by a \$1000 fine, but if the individual enters into a compliance agreement and breaches it, it sets the stage for the City to take the owner to court and get an order requiring any number of things up to and including vacation of the premises for a period of one year, eviction of all residents, and basically decommissioning the use of the residence as a place for criminal acts to occur. This ordinance is structured to deal with the worst of the worst properties with difficult, persistent problems.

Councilmember Vaughan asked about the animal control portion of this code. Lt. Akau explained that this would help in certain situations, but it is not intended to be used just for barking dog situations. Chief Smith noted it is the totality of complaints at a residence that will be considered. CAO Hirashima added that there has to be a determination by the Community Development Director or the Police Chief that this is a chronic nuisance issue. Councilmember Vaughan questioned how this might be carried out with different people in the positions of Community Development Director or Police Chief in the future. He wanted to confirm that if people feel they are not being dealt with fairly there is an avenue for that to be looked at. City Attorney Weed affirmed that there is an appeal process in the ordinance for the individual to get an independent hearing before the City's Land Use Hearing Examiner. Adopting this ordinance would also amend the Hearing Examiner duties to include hearing appeals of chronic

nuisance determinations. Councilmember Vaughan added that even before it gets to that point the Council would likely get emails from folks in the City who are concerned about issues. As councilmembers they have the opportunity to try to address that.

Councilmember Vaughan then asked if this ordinance would provide help to landlords who have tenants who are a problem. City Attorney Weed stated that it would provide motivation to landlords to use tools that are already in place in state law.

Councilmember Seibert spoke in support of the ordinance.

13. Consider an **Ordinance** Amending Marysville Municipal Code Chapter 6.37 Regarding Pedestrian Interference – Coercive Solicitation by Adding New Sections MMC 7.37.045 and MMC 6.37.047, Regulating Time, Place and Manner for Solicitation on Public Right of Way, Providing for Severability and Establishing an Effective Date.

Mayor Nehring reviewed the need for this item based on aggressive panhandling issues that have resurfaced in the City. It will give the police a tool to use to address the issue.

CAO Hirashima stated that the streets listed are based on concerns that these are high accident locations.

Councilmember Wright asked how this would apply to the firefighters. City Attorney Weed explained it would apply to them as well. Councilmember Vaughan noted that the fact that they are firefighters doesn't make the traffic situation any safer.

15. Consider the Professional Services Agreement with MAKERS ARCHITECTURE to provide consultant services in the amount of \$42,710.00 in order to prepare a Master Plan for the Lakewood Neighborhood as part of the 2015 Marysville Comprehensive Plan Update.

CAO Hirashima explained this is a Professional Services Agreement with Makers Architecture to do a subarea plan for the Lakewood area.

17. Consider the Pay Classification of N11 for the Risk/Emergency Management Officer.

CAO Hirashima discussed the need for this position which would increase the emphasis on the Emergency Management planning.

Legal**Mayor's Business**

14. Community and Housing Development Citizen Advisory Committee
Appointments: Peter Condyles, Brooke Hougan, Steve Lebo, Rob Toyer, and Donna Wright.
16. Consider the Mayor's Recommendations for 2014-2015 Alternate Hotel/Motel Committee Member.

Mayor Nehring:

- He reviewed the \$4 billion budget gap the state is facing and possible implications for the City as discussed at the AWC Board meeting.
- The school district had a ribbon cutting for their new Transportation Center on Saturday. He and Councilmember Muller attended. He noted that this is an amazing state-of-the-art facility; 75% of it was paid for with state funds.
- Thanks to those who came to the SCT annual meeting last week.
- On Friday at 10 a.m. there will be a ribbon cutting at the new coffee house.
- The Bayview Trail ribbon cutting will be at 2 on Friday.

Director Nielsen gave an update on Ms. Posey's garbage/recycling issue. Staff is proposing establishment of a new rate of \$9.15 for people who just want to recycle without having garbage service. Alternatively someone can pay \$11.97 for recycling plus once-a-month pickup of a 37-gallon container. He stressed that the City of Marysville is extremely supportive of recycling and stressed that nobody is going to jail. City Attorney Weed commented that cities have legal authority to require mandatory garbage pickup.

Councilmember Seibert expressed concern that this might encourage other issues in the city. Director Nielsen concurred. Mayor Nehring noted that this would allow the City to be consistent with newly annexed areas.

Councilmember Stevens asked if there is a way to restate the bills to clarify that the cost of recycling is included in their bill, and that it is not free. He also expressed concern about not having mandatory garbage service, but suggested this might be a good idea in newly annexed areas for a certain amount of transition time. CAO Hirashima noted that there is already a 7-year transition period before the mandatory garbage requirement applies.

There was not support from the Council to bring this item back. Director Nielsen reiterated that Marysville is supportive of recycling.

Staff Business

Kevin Nielsen commented that staff is very busy paving while the weather is nice.

Kristie Guy had no comments.

Worth Norton had no comments.

Chris Holland announced there is a public hearing scheduled for October 27 for the Master Planned Communities.

Sandy Langdon had no comments.

Grant Weed:

- He will be attending the fall WSAMA (Washington State Association of Municipal Attorneys) conference this week.
- He stated the need for a 10-minute executive session to discuss a personnel issue.

Gloria Hirashima:

- She will be meeting with the Sno-Isle library tomorrow to discuss the potential transfer of the library facility from the City to Sno-Isle.
- City employees are doing a United Way raffle for a collection of camping, boating, crabbing, and fishing items. All proceeds go to United Way. Tickets are \$5.

Call on Councilmembers

Councilmember Wright had no comments.

Councilmember Norton commented on how nice and smooth Grove Street is now.

Councilmember Seibert expressed frustration about all the delays related to the trains.

Councilmember Toyer had no comments.

Councilmember Stevens had no comments.

Councilmember Vaughan had no comments.

Council recessed at 8:55 into Executive Session which began at 9:08 to discuss one personnel item for ten minutes with no action expected.

Executive Session

A. Litigation

DRAFT

B. Personnel – one item, RCW 42.30.110(1)(g)

C. Real Estate

Motion made by Councilmember Vaughan, seconded by Councilmember Seibert, to extend executive session five minutes to 9:23 p.m. **Motion** passed unanimously (6-0).

Executive Session ended and public meeting reconvened at 9:23 p.m.

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:25 p.m.

Approved this _____ day of _____, 2014.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 27, 2014

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **October 8, 2014** claims in the amount of **\$1,274,362.60** paid by **Check No.'s 95209 through 95350 with no Check No. voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-10

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,274,362.60 PAID BY CHECK NO.'S 95209 THROUGH 95350 WITH NO CHECK NO. VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **27th DAY OF OCTOBER 2014.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 10/2/2014 TO 10/8/2014**

<u>HK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5209	ADVANTAGE BUILDING S	JANITORIAL SERVICE	WATER FILTRATION PLANT	43.33
	ADVANTAGE BUILDING S		COMMUNITY CENTER	50.00
	ADVANTAGE BUILDING S		COMMUNITY CENTER	383.17
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT F	463.65
	ADVANTAGE BUILDING S		ADMIN FACILITIES	619.00
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	647.79
	ADVANTAGE BUILDING S		UTIL ADMIN	750.70
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	829.31
	ADVANTAGE BUILDING S		PUBLIC SAFETY BLDG.	1,085.75
	ADVANTAGE BUILDING S		COURT FACILITIES	1,091.50
5210	ALPINE PRODUCTS INC	THERMO PLASTIC	TRAFFIC CONTROL DEVICES	1,980.29
5211	AMSAN SEATTLE	JANITORIAL SUPPLIES	ADMIN FACILITIES	274.74
	AMSAN SEATTLE		WASTE WATER TREATMENT F	309.15
	AMSAN SEATTLE		MAINT OF GENL PLANT	320.13
	AMSAN SEATTLE		COURT FACILITIES	375.21
	AMSAN SEATTLE		UTIL ADMIN	419.49
	AMSAN SEATTLE		PUBLIC SAFETY BLDG.	493.08
5212	ARAMARK UNIFORM	UNIFORM SERVICE	MAINTENANCE	11.13
	ARAMARK UNIFORM		EQUIPMENT RENTAL	26.01
5213	ARLINGTON POWER	TRIMMER REPAIR	WATER RESERVOIRS	13.33
	ARLINGTON POWER		ROADSIDE VEGETATION	13.33
	ARLINGTON POWER		WATER RESERVOIRS	17.13
	ARLINGTON POWER		ROADSIDE VEGETATION	17.14
	ARLINGTON POWER		WATER RESERVOIRS	35.09
	ARLINGTON POWER		ROADSIDE VEGETATION	35.09
	ARLINGTON POWER	BLOWER REPAIR	ROADSIDE VEGETATION	42.98
	ARLINGTON POWER	TRIMMER REPAIR	ROADSIDE VEGETATION	60.69
	ARLINGTON POWER		WATER RESERVOIRS	60.70
	ARLINGTON POWER	STIHL COMBO TRIMMER REPAIR	ROADSIDE VEGETATION	122.25
	ARLINGTON POWER		WATER RESERVOIRS	122.26
	ARLINGTON POWER		WATER RESERVOIRS	175.59
	ARLINGTON POWER		ROADSIDE VEGETATION	175.59
	ARLINGTON POWER	VALVE KIT, NOZZLES, ORINGS AND	WASTE WATER TREATMENT F	230.85
5214	ASSN OF WA CITIES	REGISTRATION-SCOTT, BOB	EQUIPMENT RENTAL	125.00
5215	ATLAS FENCE COMPANY	FENCE INSTALLATION	GMA-PARKS	4,887.00
5216	AUSTRIA, RANDY & CI	UB 848313710000 8313 71ST ST N	WATER/SEWER OPERATION	1,500.00
5217	BANK OF NEW YORK	ADMIN FEE MARLD7114	INTEREST & OTHER DEBT SE	56.71
	BANK OF NEW YORK	ADMIN FEE MARWAT14	ENTERPRISE D/S	300.00
5218	BARRETT, SUZANNE	INSTRUCTOR SERVICES	RECREATION SERVICES	14.40
	BARRETT, SUZANNE		RECREATION SERVICES	45.00
5219	BEACH STREET TOPSOIL	TOPSOIL	WATER SERVICE INSTALL	84.55
5220	BELL, QUINCY	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
5221	BERGER/ABAM ENGR	PROFESSIONAL SERVICES	GMA - STREET	4,327.08
5222	BICKFORD FORD	CORE REFUND	EQUIPMENT RENTAL	-326.40
	BICKFORD FORD	HEADLIGHT SWITCH KNOB	EQUIPMENT RENTAL	13.06
	BICKFORD FORD	REAR DIFF ARM ASSEMBLY	EQUIPMENT RENTAL	137.33
	BICKFORD FORD	BRAKE ROTORS, BRAKE PADS AND A	ER&R	287.43
	BICKFORD FORD	FAN MOTOR AND RELAY	EQUIPMENT RENTAL	401.46
	BICKFORD FORD	BRAKE ROTORS AND BRAKE PADS	ER&R	443.77
	BICKFORD FORD	POWER STEERING ASSEMBLY W/CORE	EQUIPMENT RENTAL	755.10
5223	BLUMENTHAL UNIFORMS	LT BOARDS	POLICE PATROL	66.19
	BLUMENTHAL UNIFORMS	UNIFORM-RUSCH	POLICE PATROL	105.29
	BLUMENTHAL UNIFORMS	UNIFORM-WAGGONER	POLICE PATROL	132.44
5224	BOYLES, JARED & CASS	UB 986725290000 6725 29TH PL N	WATER/SEWER OPERATION	43.84
5225	BRESSLER, WAYNE G	UB 849000495005 6515 79TH PL N	WATER/SEWER OPERATION	93.61
5226	BRINKS INC	ARMORED TRUCK SERVICE	ENGR-GENL	110.38
	BRINKS INC		UTIL ADMIN	110.38
	BRINKS INC		GOLF ADMINISTRATION	190.08
	BRINKS INC		UTILITY BILLING	193.63
	BRINKS INC		MUNICIPAL COURTS	360.14
	BRINKS INC		POLICE ADMINISTRATION	360.15

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 10/2/2014 TO 10/8/2014**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5227	BRONSON, PETER	STRAW BALES	GMA-PARKS	371.41
5228	CARBAJAL, ANA & RICA	UB 800407400000 6518 57TH DR N	WATER/SEWER OPERATION	19.19
5229	CARLSEN, MELISSA	UB 762110000001 6403 67TH PL N	WATER/SEWER OPERATION	34.90
5230	CARRS ACE	AIR SYSTEM PLUMBING PARTS	EQUIPMENT RENTAL	18.53
	CARRS ACE	CHAIN AND SHANK	MAINT OF GENL PLANT	38.53
	CARRS ACE	BAGS AND HOSE CLAMPS	WASTE WATER TREATMENT F	44.18
	CARRS ACE	DRIVER, BUNGEEES AND BAGS	WASTE WATER TREATMENT F	76.05
	CARRS ACE	FITTINGS	WATER DIST MAINS	79.72
	CARRS ACE		WATER DIST MAINS	94.53
	CARRS ACE		WATER DIST MAINS	166.46
	CARRS ACE	PADLOCKS	ER&R	429.67
5231	CEMEX	ASPHALT	ROADWAY MAINTENANCE	220.84
5232	CHAMPION BOLT	HARDWARE	WASTE WATER TREATMENT F	81.65
	CHAMPION BOLT		MAINTENANCE	100.60
5233	CNR INC	SOFTWARE MAINTENANCE	COMPUTER SERVICES	2,784.50
5234	COMPLETE OFFICE LLC	CHAIRS (16)	POLICE ADMINISTRATION	2,623.78
5235	COOP SUPPLY	BALL VALVES	WATER DIST MAINS	26.03
	COOP SUPPLY	LAWN MIX	SEWER MAIN COLLECTION	130.30
5236	CRIMINAL JUSTICE	TRAINING-XIONG	POLICE TRAINING-FIREARMS	200.00
5237	DAILY JOURNAL OF COM	LEGAL AD	SIDEWALKS CONSTRUCTION	368.60
5238	DB SECURE SHRED	MONTHLY SHREDDING SERVICE	CITY CLERK	7.46
	DB SECURE SHRED		FINANCE-GENL	7.46
	DB SECURE SHRED		UTILITY BILLING	7.47
5239	DELL	PC'S	MUNICIPAL COURTS	967.09
	DELL		IS REPLACEMENT ACCOUNTS	967.10
5240	DEPALMA, ARLINE	INSTRUCTOR SERVICES	COMMUNITY CENTER	319.20
5241	DICKS TOWING	TOWING EXPENSE-MP14-7813	POLICE PATROL	43.44
	DICKS TOWING	TOWING EXPENSE-MP14-7816	POLICE PATROL	43.44
5242	DUNCAN, TODD	UB 090950000000 5209 91ST PL N	WATER/SEWER OPERATION	31.47
5243	DUNLAP INDUSTRIAL	HOG RINGS	FACILITY MAINTENANCE	5.70
	DUNLAP INDUSTRIAL	WORK LIGHT AND BLADES	MAINT OF GENL PLANT	156.96
	DUNLAP INDUSTRIAL	BATTERIES AND SAWZALL KIT	STORM DRAINAGE	264.70
	DUNLAP INDUSTRIAL		SEWER MAIN COLLECTION	264.70
5244	E&E LUMBER	TRAP	PARK & RECREATION FAC	9.35
	E&E LUMBER	POST AND CONCRETE	PARK & RECREATION FAC	14.78
	E&E LUMBER	LIGHT BULBS	PARK & RECREATION FAC	31.21
	E&E LUMBER	HOSE AND NOZZLE	MAINTENANCE	53.14
	E&E LUMBER	CONCRETE	PARK & RECREATION FAC	61.47
	E&E LUMBER	PIPE, CAPS AND ELBOWS	PUMPING PLANT	86.84
	E&E LUMBER	LIGHT BULBS	ADMIN FACILITIES	103.87
	E&E LUMBER	LUMBER AND HARDWARE	CAPITAL OUTLAY	251.05
5245	EAGLE FENCE	HAND RAIL REPAIR	GENERAL SERVICES - OVERH	971.97
	EAGLE FENCE	FENCE REPAIRS	STORM DRAINAGE	2,704.14
5246	EDGE ANALYTICAL	PILOT STUDY LAB ANALYSIS	WASTE WATER TREATMENT F	477.00
	EDGE ANALYTICAL		WASTE WATER TREATMENT F	477.00
	EDGE ANALYTICAL		WASTE WATER TREATMENT F	552.00
5247	EFFICIENCY	ANNUAL MAINTENANCE AGREEMENT	COMPUTER SERVICES	2,354.45
5248	ELECTRONIC SYSTEMS	POLE MOUNTING KITS	SEWER LIFT STATION	208.22
5249	ELROD, KEITH	UB 901500000006 1802 2ND ST	WATER/SEWER OPERATION	8.62
5250	EMERALD HILLS	COFFEE SUPPLIES	BAXTER CENTER APPRE	166.50
5251	EVERETT TIRE & AUTO	TIRES (8)	ER&R	866.22
5252	FEDEX	SHIPPING EXPENSE	POLICE PATROL	139.07
5253	FINLEY, JOSEPH	MILEAGE REIMBURSEMENT	COMPUTER SERVICES	115.30
5254	FLICK, SARA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
5255	FRONTIER COMMUNICATI	PHONE CHARGES	POLICE ADMINISTRATION	45.33
	FRONTIER COMMUNICATI		ADMIN FACILITIES	45.33
	FRONTIER COMMUNICATI		COMMUNICATION CENTER	45.33
	FRONTIER COMMUNICATI		LIBRARY-GENL	45.33
	FRONTIER COMMUNICATI		UTILITY BILLING	45.33
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERH	45.33
	FRONTIER COMMUNICATI	ACCT #36065833580311025	POLICE PATROL	49.44

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/2/2014 TO 10/8/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5255	FRONTIER COMMUNICATI	ACCT# 36065770750721145	POLICE PATROL	49.59
	FRONTIER COMMUNICATI	PHONE CHARGES	COMMUNITY DEVELOPMENT-	90.66
	FRONTIER COMMUNICATI		POLICE PATROL	90.66
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	90.66
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	90.66
	FRONTIER COMMUNICATI		COMMUNITY CENTER	90.66
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	90.66
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	90.66
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	181.31
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	226.61
	FRONTIER COMMUNICATI		UTIL ADMIN	308.47
5256	GALVAN, GUSTAVO & MA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
5257	GLOBALSTAR INC.	PHONE CHARGES	OFFICE OPERATIONS	62.09
5258	GOVCONNECTION INC	LAPTOP	IS REPLACEMENT ACCOUNTS	956.56
5259	GRAINGER	FLOW METER	EQUIPMENT RENTAL	222.64
5260	GREENSHIELDS	FUEL HOSE ASSEMBLY	EQUIPMENT RENTAL	23.87
	GREENSHIELDS	FITTINGS	ER&R	246.34
5261	GROSS PROPERTY MGT	UB 051011010004 8813 57TH DR N	WATER/SEWER OPERATION	278.18
5262	GROUP HEALTH	DOT PHYSICALS	PARK & RECREATION FAC	95.00
	GROUP HEALTH		FACILITY MAINTENANCE	95.00
	GROUP HEALTH		GENERAL SERVICES - OVERH	190.00
	GROUP HEALTH		UTIL ADMIN	1,167.00
5263	HACH COMPANY	CHLORINE POCKET COLORIMETER	WATER DIST MAINS	466.87
5264	HAGGARD, REBA P	UB 620730000000 4002 107TH PL	WATER/SEWER OPERATION	152.15
5265	HD FOWLER COMPANY	COUPLING	SEWER MAIN COLLECTION	22.20
	HD FOWLER COMPANY	MARKING PAINT	ER&R	30.63
	HD FOWLER COMPANY	SPIGOTS	MAINTENANCE	41.71
	HD FOWLER COMPANY	ELLS	WATER/SEWER OPERATION	158.28
	HD FOWLER COMPANY	CORP STOPS	WATER/SEWER OPERATION	446.77
	HD FOWLER COMPANY	SETTERS	WATER/SEWER OPERATION	567.48
	HD FOWLER COMPANY	COUPLING AND BALL CORPS	WATER/SEWER OPERATION	647.32
5266	HERITAGE BANK	REFUND BUSINESS LICENSE FEES	GENL FUND BUS LIC & PERMI	50.00
5267	HERTZ EQUIPMENT RENT	EXCAVATOR RENTAL	SOURCE OF SUPPLY	4,280.34
5268	HLOSHYK, SARA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
5269	INTERSTATE BATTERY	BATTERY	EQUIPMENT RENTAL	86.92
5270	IRON MOUNTAIN	3/4 CHIP	GMA-PARKS	756.51
5271	JUSTICE SYSTEMS CORP	INSTALLATION OF DIGITAL CAMERA	DETENTION & CORRECTION	9,699.44
5272	KEHLER, LIZ	REIMBURSE FRAME PURCHASE	UTIL ADMIN	16.31
5273	KELLER SUPPLY COMPAN	HOT WATER TANK AND FLUSH VALVE	WASTE WATER TREATMENT F	218.06
5274	KENOYER, BRIAN & EMI	UB 041950000000 6504 95TH ST N	WATER/SEWER OPERATION	149.84
5275	KJR ROOFING LLC	RELEASE OF RETAINAGE	WATER/SEWER OPERATION	5,900.00
5276	LAKE STEVENS SCHOOL	MITIGATION FEES	SCHOOL MIT FEES	9,384.00
5277	LES SCHWAB TIRE CTR	DRIVE AXLE TIRES (6)	ER&R	1,386.67
5278	LICENSING, DEPT OF	PAQUEO, REX (RENEWAL)	GENERAL FUND	18.00
5279	LINKS TURF SUPPLY	LINER	MAINTENANCE	108.60
5280	LOWES HIW INC	WINDOW CREDIT	CAPITAL OUTLAY	-610.86
	LOWES HIW INC	RETURN COUPLING	PUMPING PLANT	-8.78
	LOWES HIW INC	HARDWARE	WASTE WATER TREATMENT F	12.35
	LOWES HIW INC	PIPE AND ELBOW	PUMPING PLANT	15.45
	LOWES HIW INC	BRICK EDGERS	SEWER MAIN COLLECTION	15.68
	LOWES HIW INC	PIPE PLUMBING	PUMPING PLANT	24.28
	LOWES HIW INC	OIL AND BALL VALVES	WATER DIST MAINS	60.98
	LOWES HIW INC	CLEANING SUPPLIES	ROADWAY MAINTENANCE	165.11
	LOWES HIW INC	BLOCKS, STRING AND REBAR	PUMPING PLANT	336.09
	LOWES HIW INC	WINDOW	CAPITAL OUTLAY	610.86
5281	MACK, EUGENE A	UB 760119000000 5619 72ND DR N	WATER/SEWER OPERATION	54.08
5282	MARYSVILLE FIRE DIST	FIRE CONTROL/EMERGENCY AID SER	FIRE-EMS	192,327.12
	MARYSVILLE FIRE DIST		FIRE-GENL	576,361.81
5283	MARYSVILLE PRINTING	BUSINESS CARDS	POLICE PATROL	42.30
	MARYSVILLE PRINTING	PURCHASE ORDER BOOKS	WATER QUAL TREATMENT	206.69
	MARYSVILLE PRINTING		SEWER PRETREATMENT	206.69

DATE: 10/8/2014
TIME: 11:05:25AM

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 10/2/2014 TO 10/8/2014

PAGE: 4

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5284	MARYSVILLE SCHOOL	MITIGATION FEES	SCHOOL MIT FEES	9,395.00
5285	MATERIALS TESTING & MATERIALS TESTING &	SERVICES PERFORMED	GMA - STREET	549.00
5286	MEGAPATH CORPORATION	INTERNET SERVICES	ROADWAY MAINTENANCE	2,567.75
5287	MESSERLY, CONNIE	REIMBURSE WELLNESS RETREAT LUN	COMPUTER SERVICES	263.83
5288	MESSIAH FELLOWSHIP	RENTAL DEPOSIT REFUND	PERSONNEL ADMINISTRATIO	78.75
5289	MODULAR SPACE	MODULAR BUILDING RENTAL	GENERAL FUND	100.00
	MODULAR SPACE	TRAILER RENTAL	WATER QUAL TREATMENT	92.47
	MODULAR SPACE	MODULAR BUILDING RENTAL	STORM DRAINAGE	92.47
	MODULAR SPACE	TRAILER RENTAL	STORM DRAINAGE	92.48
	MODULAR SPACE		WASTE WATER TREATMENT F	92.48
	MODULAR SPACE		WASTE WATER TREATMENT F	92.48
	MODULAR SPACE		WATER QUAL TREATMENT	92.48
5290	MOODYS INVESTORS SVC	LID 71 BOND ISSUE COSTS	DS/EXPEN/FINANCE	16,000.00
5291	MOTOR TRUCKS	ANTIFREEZE	ER&R	241.61
5292	MURRAY, SMITH & ASSO	SERVICES PERFORMED	WATER CAPITAL PROJECTS	63,734.34
5293	MURRAY, SUSAN	UB 051012017001 9005 58TH DR N	WATER/SEWER OPERATION	20.50
5294	NELSON PETROLEUM	FUEL CONSUMED	MAINTENANCE	2,388.39
5295	NEOPOST USA	SURE SEAL SOLUTION	MUNICIPAL COURTS	42.29
5296	NEXTEL	ACCT #843707243	EQUIPMENT RENTAL	37.99
	NEXTEL	ACCT #130961290	WATER FILTRATION PLANT	60.36
	NEXTEL		SOURCE OF SUPPLY	60.36
5297	NICLAI, CHERYL	REIMBURSE ROOM RENTAL COSTS	UTIL ADMIN	125.00
5298	NIKE USA INC	DRIVER	GOLF COURSE	139.48
5299	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER FILTRATION PLANT	876.25
	NORTHSTAR CHEMICAL		WATER QUAL TREATMENT	1,355.70
5300	NORTHWESTERN AUTO	REPAIR DAMAGE TO PATROL CAR	EQUIPMENT RENTAL	6,191.64
5301	OFFICE DEPOT	CLOCK CREDIT	UTIL ADMIN	-32.24
	OFFICE DEPOT	OFFICE SUPPLIES	WATER FILTRATION PLANT	16.26
	OFFICE DEPOT		CRIME PREVENTION	27.54
	OFFICE DEPOT		ENGR-GENL	36.75
	OFFICE DEPOT		UTIL ADMIN	36.75
	OFFICE DEPOT		POLICE INVESTIGATION	56.84
	OFFICE DEPOT		COMPUTER SERVICES	64.74
	OFFICE DEPOT		CRIME PREVENTION	68.36
	OFFICE DEPOT		CITY CLERK	69.55
	OFFICE DEPOT		POLICE INVESTIGATION	96.30
	OFFICE DEPOT		CRIME PREVENTION	110.74
	OFFICE DEPOT		CRIME PREVENTION	161.43
	OFFICE DEPOT		CRIME PREVENTION	194.96
	OFFICE DEPOT		CRIME PREVENTION	223.22
	OFFICE DEPOT		FINANCE-GENL	233.22
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	266.11
	OFFICE DEPOT		WATER FILTRATION PLANT	857.66
5302	OZONIA NORTH AMERICA	COUPLINGS AND LAMPS	WASTE WATER TREATMENT F	1,491.04
5303	PACIFIC POWER PROD	SPACERS	MAINTENANCE	28.44
	PACIFIC POWER PROD	CRANKSHAFT	MAINTENANCE	74.58
	PACIFIC POWER PROD	AERIFIER REBUILD PARTS	MAINTENANCE	3,521.96
5304	PARTS STORE, THE	IGNITION COIL	EQUIPMENT RENTAL	37.22
	PARTS STORE, THE		EQUIPMENT RENTAL	66.00
	PARTS STORE, THE	LOWER BALL JOINTS	EQUIPMENT RENTAL	115.20
	PARTS STORE, THE	FILTERS, TAIL LIGHTS, OIL AND	ER&R	188.32
	PARTS STORE, THE	BRAKE ROTORS AND BRAKE PADS	EQUIPMENT RENTAL	212.86
5305	PELZER GOLF SUPPLIES	PUTTER	GOLF COURSE	145.00
5306	PETRICK, EUGENE E	SLEEVES	PARK & RECREATION FAC	117.28
5307	PILCHUCK RENTALS	RINGS	SEWER MAIN COLLECTION	23.46
	PILCHUCK RENTALS		STORM DRAINAGE	23.46
	PILCHUCK RENTALS	TILLER RENTAL	PARK & RECREATION FAC	130.32
5308	PITMAN, MICHAEL	UB 530270000000 3723 177TH PL	WATER/SEWER OPERATION	70.62
5309	PLANET UNDERGROUND	LOCATOR CERT SEMINAR-BUELL	UTIL ADMIN	645.00
	PLANET UNDERGROUND	LOCATOR CERT SEMINAR-WATSON	UTIL ADMIN	645.00
5310	PLATT ELECTRIC	WELL PARTS	PUMPING PLANT	247.10

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/2/2014 TO 10/8/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
05310	PLATT ELECTRIC	CONDUIT	WATER CAPITAL PROJECTS	323.19
05311	POLICE & SHERIFFS PR	SECURE ID CARDS	GENERAL FUND	-1.93
	POLICE & SHERIFFS PR		POLICE PATROL	24.42
05312	POTELCO INC	RELEASE OF RETAINAGE	WATER/SEWER OPERATION	5,351.38
05313	PROVIDENT ELECTRIC	REFUND ELEC PERMIT FEES	COMMUNITY DEVELOPMENT	250.00
05314	PUD	ACCT #2054-2741-2	PARK & RECREATION FAC	6.91
	PUD	ACCT #2052-8364-1	STREET LIGHTING	7.08
	PUD	ACCT #2050-2647-6	STREET LIGHTING	14.62
	PUD	ACCT #2045-8436-1	STREET LIGHTING	14.86
	PUD		STREET LIGHTING	19.69
	PUD	ACCT #2050-2647-6	STREET LIGHTING	22.86
	PUD	ACCT #2021-7786-1	PUMPING PLANT	30.50
	PUD	ACCT #2049-3331-1	PUMPING PLANT	32.03
	PUD	ACCT #2026-7070-9	STREET LIGHTING	55.20
	PUD	ACCT #2025-7611-2	STREET LIGHTING	99.77
	PUD	ACCT #2023-6819-7	PUMPING PLANT	168.99
	PUD	ACCT #2033-4458-5	STREET LIGHTING	172.49
	PUD	ACCT #2001-6459-8	SOURCE OF SUPPLY	456.45
	PUD	ACCT #2026-0420-3	STREET LIGHTING	1,387.66
	PUD	ACCT #2025-7611-2	STREET LIGHTING	1,895.70
	PUD	ACCT #2026-0420-3	STREET LIGHTING	2,081.49
	PUD	ACCT #2010-9896-9	PUMPING PLANT	3,653.99
	PUD	ACCT #2028-8209-8	STREET LIGHTING	8,436.51
	PUD		STREET LIGHTING	13,195.57
05315	PUGET SOUND SECURITY	KEYS	WASTE WATER TREATMENT F	32.69
05316	RASAR, DAVID	REIMBURSE MILEAGE	STORM DRAINAGE	56.45
05317	REECE, MOLLY	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
05318	RICOH USA, INC.	COPIER CHARGES	COMMUNITY CENTER	22.68
	RICOH USA, INC.		MAINTENANCE	27.68
	RICOH USA, INC.		WASTE WATER TREATMENT F	39.44
	RICOH USA, INC.		GENERAL SERVICES - OVERH	87.53
	RICOH USA, INC.		POLICE PATROL	93.32
	RICOH USA, INC.		PROBATION	107.52
	RICOH USA, INC.		LEGAL - PROSECUTION	130.98
	RICOH USA, INC.		POLICE INVESTIGATION	143.91
	RICOH USA, INC.		ENGR-GENL	148.48
	RICOH USA, INC.		UTILITY BILLING	178.48
	RICOH USA, INC.		EXECUTIVE ADMIN	185.90
	RICOH USA, INC.		CITY CLERK	199.08
	RICOH USA, INC.		FINANCE-GENL	199.08
	RICOH USA, INC.		PERSONNEL ADMINISTRATIO	206.56
	RICOH USA, INC.		DETENTION & CORRECTION	260.48
	RICOH USA, INC.		MUNICIPAL COURTS	299.18
	RICOH USA, INC.		PARK & RECREATION FAC	308.02
	RICOH USA, INC.		UTIL ADMIN	379.25
	RICOH USA, INC.		COMMUNITY DEVELOPMENT-	592.98
	RICOH USA, INC.		OFFICE OPERATIONS	847.69
05319	ROBERTSON, GAIL	RENTAL FEE/DEPOSIT REFUND	PARKS-RECREATION	50.00
	ROBERTSON, GAIL		GENERAL FUND	100.00
05320	ROSEMOUNT ANALYTICAL	MEMBRANE KITS	WATER/SEWER OPERATION	-45.72
	ROSEMOUNT ANALYTICAL	SOLUTION	WATER/SEWER OPERATION	-24.47
	ROSEMOUNT ANALYTICAL		WATER QUAL TREATMENT	309.04
	ROSEMOUNT ANALYTICAL	MEMBRANE KITS	WATER QUAL TREATMENT	577.36
05321	ROY ROBINSON	SWITCH	EQUIPMENT RENTAL	24.88
	ROY ROBINSON	CYLINDER	EQUIPMENT RENTAL	201.07
05322	RUCHTY, CHERIE	UB 760088000000 6705 57TH ST N	WATER/SEWER OPERATION	104.82
05323	RYAN HERCO PRODUCTS	PVC BUSHING AND FITTING	WATER FILTRATION PLANT	28.26
05324	SAN DIEGO POLICE EQU	AMMUNITION	POLICE TRAINING-FIREARMS	1,995.30
	SAN DIEGO POLICE EQU		POLICE TRAINING-FIREARMS	3,849.49
05325	SCIENTIFIC SUPPLY	FORCEPS	WASTE WATER TREATMENT F	34.73
	SCIENTIFIC SUPPLY	BASKET	WASTE WATER TREATMENT F	225.78

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/2/2014 TO 10/8/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5325	SCIENTIFIC SUPPLY	FILTER PAPERS, PETRI DISHES AN	WASTE WATER TREATMENT F	611.39
5326	SEAHURST ELECTRIC	RELEASE OF RETAINAGE	CITY STREETS	5,999.00
5327	SENTINEL OFFENDER SE	ELEC HOME MONITORING	DETENTION & CORRECTION	1,169.40
5328	SILLS, TIM	UB 038525810000 8525 81ST DR N	WATER/SEWER OPERATION	211.80
5329	SNO CO TREASURER	INMATE HOUSING-AUG 2014	DETENTION & CORRECTION	4,632.59
5330	SOUND SAFETY	EARPLUGS	ER&R	118.99
	SOUND SAFETY	SHIRTS	ER&R	349.86
	SOUND SAFETY	SWEATSHIRTS	ER&R	495.82
5331	SPRINGBROOK NURSERY	TOPSOIL	PARK & RECREATION FAC	300.48
5332	STAPLES	OFFICE SUPPLIES	FINANCE-GENL	36.10
	STAPLES		CITY CLERK	72.20
	STAPLES		CITY COUNCIL	144.40
	STAPLES		FINANCE-GENL	229.07
	STAPLES		UTILITY BILLING	428.74
5333	SUMMIT LAW GROUP	GENERAL LABOR BILLING	PERSONNEL ADMINISTRATIO	2,467.69
5334	SUN MOUNTAIN	TRUMBLE	GOLF COURSE	7.09
5335	TAB PRODUCTS CO	LABELS	MUNICIPAL COURTS	72.83
5336	TAING, CHHOY	UB 040553007001 6323 94TH ST N	WATER/SEWER OPERATION	125.17
5337	TAURUS POWER	FILTER FEED PUMP REPAIRS	WASTE WATER TREATMENT F	1,758.04
5338	TAYLORMADE	SHOES	GOLF COURSE	67.34
5339	TITLEIST	GOLF BAG	GOLF COURSE	140.00
	TITLEIST	GOLF BALLS	GOLF COURSE	261.19
	TITLEIST	WEDGES	GOLF COURSE	271.43
	TITLEIST	HATS	GOLF COURSE	299.20
	TITLEIST	GOLF BALLS	GOLF COURSE	335.37
	TITLEIST		GOLF COURSE	457.28
	TITLEIST		GOLF COURSE	604.11
	TITLEIST		GOLF COURSE	1,068.11
5340	TRANSPORTATION, DEPT	BIA PROJECT COSTS	GMA - STREET	847.37
5341	TULALIP TRIBES OF WA	REFUND CLASS FEES-FRYBERG, DAR	PARKS-RECREATION	80.00
	TULALIP TRIBES OF WA	REFUND CLASS FEES-ROOT, MYLES	PARKS-RECREATION	80.00
5342	TYLER TECHNOLOGIES	ESS IMPLEMENTATION	NON-DEPARTMENTAL	1,275.00
5343	UNITED PARCEL SERVIC	SHIPPING EXPENSE	PUMPING PLANT	13.23
5344	VERIZON	WIRELESS CHARGES, EQUIPMENT AN	TECHNOLOGY REPLACEMEN	-566.97
	VERIZON		PURCHASING/CENTRAL STOF	22.79
	VERIZON		ANIMAL CONTROL	25.03
	VERIZON		LEGAL-GENL	40.01
	VERIZON		UTILITY BILLING	45.58
	VERIZON		GOLF ADMINISTRATION	45.58
	VERIZON		FACILITY MAINTENANCE	45.58
	VERIZON		CRIME PREVENTION	47.82
	VERIZON		MUNICIPAL COURTS	54.28
	VERIZON		FINANCE-GENL	54.28
	VERIZON		PERSONNEL ADMINISTRATIO	54.28
	VERIZON		YOUTH SERVICES	75.09
	VERIZON		WATER SUPPLY MAINS	80.02
	VERIZON		EQUIPMENT RENTAL	99.86
	VERIZON		OFFICE OPERATIONS	100.12
	VERIZON		LEGAL - PROSECUTION	108.56
	VERIZON		EXECUTIVE ADMIN	117.64
	VERIZON		ENGR-GENL	122.65
	VERIZON		PARK & RECREATION FAC	122.65
	VERIZON		RECREATION SERVICES	168.23
	VERIZON		DETENTION & CORRECTION	175.21
	VERIZON		SOLID WASTE OPERATIONS	182.32
	VERIZON		POLICE INVESTIGATION	204.13
	VERIZON		COMMUNITY DEVELOPMENT-	222.35
	VERIZON		STORM DRAINAGE	299.40
	VERIZON		COMPUTER SERVICES	321.56
	VERIZON		GENERAL SERVICES - OVERF	336.28
	VERIZON		POLICE ADMINISTRATION	428.68

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/2/2014 TO 10/8/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5344	VERIZON	WIRELESS CHARGES, EQUIPMENT AN	WASTE WATER TREATMENT F	585.27
	VERIZON		TECHNOLOGY REPLACEMEN	1,000.11
	VERIZON		UTIL ADMIN	1,019.07
	VERIZON		POLICE PATROL	2,985.75
	VERIZON		WATER CAPITAL PROJECTS	5,708.78
5345	VOGT, ANDREA	UB 848319710000 8319 71ST ST N	WATER/SEWER OPERATION	7.40
5346	WAGNER, AMY	UB 630200000001 9925 48TH DR N	WATER/SEWER OPERATION	46.64
5347	WASTE MANAGEMENT	YARDWASTE/RECYCLE SERVICE	RECYCLING OPERATION	106,464.23
	WASTE MANAGEMENT		RECYCLING OPERATION	106,624.97
5348	WCIA	NO SHOW TRAINING COSTS	DETENTION & CORRECTION	50.00
5349	WHEELERS AUTOMOTIVE	STORM WATER REBATE	UTIL ADMIN	225.00
5350	WSSUA	UMPIRES	RECREATION SERVICES	123.00

WARRANT TOTAL:

1,274,362.60

REASON FOR VOIDS:

- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL
- UNCLAIMED PROPERTY

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 27, 2014

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **October 15, 2014** claims in the amount of **\$1,363,453.66** paid by **Check No.'s 95351 through 95503 with Check No.'s 72249, 72862, 73336, 73410, 73421, 73761, 73992, 74485, 74489, 74491, 74779, 74987, 75768, 75862, 77417, 77487, 77500, 77636, 77980, 78052, 78513, 78519, 78924, 79653, 80344, 80356, 80524, 80897, 81110, 82005, 82114, 82157, 82496, 82506, 83233, 83311, 83883, 84021, 84050, 84580, 84699, 84870, 84883 voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION

**CLAIMS
FOR
PERIOD-10**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,363,453.66 PAID BY CHECK NO.'S 95351 THROUGH 95503 WITH CHECK NO.'S 72249, 72862, 73336, 73410, 73421, 73761, 73992, 74485, 74489, 74491, 74779, 74987, 75768, 75862, 77417, 77487, 77500, 77636, 77980, 78052, 78513, 78519, 78924, 79653, 80344, 80356, 80524, 80897, 81110, 82005, 82114, 82157, 82496, 82506, 83233, 83311, 83883, 84021, 84050, 84580, 84699, 84870, 84883 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **27th DAY OF OCTOBER 2014.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>HK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
351	ABELL, NANCY	REIMBURSE SHIPPING/MEETING/TR	EXECUTIVE ADMIN	617.03
352	AFTS	REMITTANCE PROCESSING	UTILITY BILLING	882.59
	AFTS	BILL PRINTING SERVICES	UTILITY BILLING	8,084.73
353	ALDER-LIN ELECTRIC	REFUND ELECTRICAL PERMIT FEES	COMMUNITY DEVELOPMENT	50.00
354	ALFYS PIZZA	COURT MANAGERS MTG DINNER	MUNICIPAL COURTS	26.05
355	AMSAN SEATTLE	JANITORIAL SUPPLIES	SOLID WASTE OPERATIONS	112.99
356	ANDERSON, PATRICIA	UB 846431860000 6431 86TH AVE	WATER/SEWER OPERATION	208.77
357	AOC FINANCIAL SERVIC	CONFERENCE REGISTRATION-MORRIS	MUNICIPAL COURTS	40.00
358	APPLIED CONCEPTS INC	RADAR	POLICE ADMINISTRATION	5,090.63
359	BARTOS, DAVID	UB 757238530000 7238 53RD ST N	WATER/SEWER OPERATION	208.34
360	BICKFORD FORD	BRAKE VALVE ASSEMBLY	EQUIPMENT RENTAL	213.77
361	BLUMENTHAL UNIFORMS	UNIFORM-WALL	OFFICE OPERATIONS	132.47
362	BRANFORD, ROBERT N	UB 851450000000 5623 83RD PL N	WATER/SEWER OPERATION	109.44
363	BREWER, MARTY	USED GOLF BALLS	GOLF COURSE	230.00
364	BUELL, JOHN	REIMBURSE MEAL	WATER DIST MAINS	14.00
365	CAPITAL ONE COMMERC	TV AND APPRECIATION SUPPLIES	UTIL ADMIN	13.98
	CAPITAL ONE COMMERC		EXECUTIVE ADMIN	147.50
	CAPITAL ONE COMMERC		PERSONNEL ADMINISTRATIO	151.93
	CAPITAL ONE COMMERC		ENGR-GENL	588.77
366	CARDWELL, IRATXE	INTERPRETER SERVICES	COURTS	100.00
	CARDWELL, IRATXE		COURTS	100.00
367	CARRS ACE	PADLOCKS (6)	PARK & RECREATION FAC	74.87
	CARRS ACE	PADLOCKS (12)	PARK & RECREATION FAC	149.74
	CARRS ACE	TRASH PICKERS	ROADWAY MAINTENANCE	151.96
368	CARVER, VICKI	INSTRUCTOR SERVICES	RECREATION SERVICES	204.00
	CARVER, VICKI		RECREATION SERVICES	226.80
369	CHAMPION BOLT	ROD END THREAD	EQUIPMENT RENTAL	83.94
370	CHILD ADVOCACY CTR	CHILD INTERVIEW SPECIALIST-3RD	POLICE INVESTIGATION	2,818.10
371	CITIES & TOWNS	SCC DINNER (1)	CITY COUNCIL	35.00
	CITIES & TOWNS	SCC DINNER (2)	EXECUTIVE ADMIN	35.00
	CITIES & TOWNS		CITY COUNCIL	35.00
372	COMPISE, MICHAEL	RENTAL FEES/DEPOSIT REFUND	PARKS-RENTS & ROYALTIES	155.00
	COMPISE, MICHAEL		GENERAL FUND	200.00
373	CONCRETE NOR'WEST	SAND	PARK & RECREATION FAC	474.17
	CONCRETE NOR'WEST		MAINTENANCE	1,608.69
374	CONSOLIDATED TECH	IGN MONTHLY CHARGE	OFFICE OPERATIONS	195.00
375	COOP SUPPLY	GATE AND HARDWARE	PARK & RECREATION FAC	131.18
376	CRIE, CANDEN	REFUND CLASS FEES	PARKS-RECREATION	39.00
377	CUMMINS NORTHWEST	BATTERY CHARGER	EQUIPMENT RENTAL	1,050.31
378	DAVIS DOOR	ROLL UP DOOR REMOVAL	CAPITAL OUTLAY	547.34
379	DAVIS, MICHELLE	REFUND CLASS FEES	PARKS-RECREATION	40.00
380	DB SECURE SHRED	MONTHLY SHREDDING SERVICE	LEGAL - PROSECUTION	11.19
	DB SECURE SHRED		EXECUTIVE ADMIN	11.20
	DB SECURE SHRED		PROBATION	16.79
	DB SECURE SHRED		POLICE INVESTIGATION	46.79
	DB SECURE SHRED		POLICE PATROL	46.79
	DB SECURE SHRED		DETENTION & CORRECTION	46.79
	DB SECURE SHRED		MUNICIPAL COURTS	50.38
	DB SECURE SHRED		OFFICE OPERATIONS	81.18
381	DELL	DESKTOP REPLACEMENTS	WATER CROSS CNTL	326.58
	DELL		WATER CROSS CNTL	2,512.76
382	DICKS TOWING	TOWING EXPENSE	EQUIPMENT RENTAL	43.44
	DICKS TOWING	TOWING EXPENSE-MP14-7893	POLICE PATROL	268.79
383	DUE, JACOB	UB 094753148000 4753 148TH ST	WATER/SEWER OPERATION	32.04
384	E&E LUMBER	SMOOTHER AND PUTTY	PUBLIC SAFETY BLDG.	2.79
	E&E LUMBER	CABLE TIES	PARK & RECREATION FAC	3.53
	E&E LUMBER	BRUSH, ROLLER AND PAINT TRAY	PUBLIC SAFETY BLDG.	14.42
	E&E LUMBER	HEX KEY	FACILITY MAINTENANCE	16.70
	E&E LUMBER	PRUNERS	PARK & RECREATION FAC	22.11
	E&E LUMBER	GRASS SEED	PUMPING PLANT	23.97
	E&E LUMBER	DRAINAGE SUPPLIES	MAINTENANCE	28.97

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5384	E&E LUMBER	SHEETROCK AND CAULKING	CAPITAL OUTLAY	31.96
	E&E LUMBER	TAPE, LEVEL AND KNIFE	TRANSPORTATION MANAGEM	38.09
	E&E LUMBER	HARDWARE	PUBLIC SAFETY BLDG.	40.63
	E&E LUMBER	BLADES	PARK & RECREATION FAC	45.63
	E&E LUMBER	WOOD SCREWS	CAPITAL OUTLAY	49.97
	E&E LUMBER	LUMBER, TAPE AND PLASTIC	CAPITAL OUTLAY	290.33
	E&E LUMBER	PLYWOOD, LUMBER, INSULATION AN	CAPITAL OUTLAY	424.37
	E&E LUMBER	LUMBER	CAPITAL OUTLAY	437.91
	E&E LUMBER		CAPITAL OUTLAY	469.88
	E&E LUMBER	WELL SUPPLIES	PUMPING PLANT	644.35
	E&E LUMBER	STEEL SIDING	CAPITAL OUTLAY	815.54
	E&E LUMBER	FRAMING SUPPLIES	CAPITAL OUTLAY	2,619.71
5385	ECONOMIC ALLIANCE	LUNCHEON REGISTRATION-STEVENS	CITY COUNCIL	25.00
	ECONOMIC ALLIANCE	ECONOMIC ALLIANCE SNO CO ANNUA	NON-DEPARTMENTAL	15,000.00
5386	EMERGENCY MANAGEMENT	EMERGENCY SERVICES-3RD AND 4TH	NON-DEPARTMENTAL	34,915.50
5387	ERICKSON, MATTHEW	REIMBURSE ASE TESTING FEES	EQUIPMENT RENTAL	69.00
5388	EVERETT STAMP WORKS	BUILDING DEPT REPLACEMENT STAM	COMMUNITY DEVELOPMENT-	1,914.34
5389	EVERETT, CITY TREAS	WATER/FILTRATION SERVICE CHARG	SOURCE OF SUPPLY	220,251.25
5390	EVERGREEN SECURITY	ANNUAL FIRE TESTING	COURT FACILITIES	128.17
5391	FARRINGTON, LINDA	UB 050820000000 9226 60TH DR N	WATER/SEWER OPERATION	16.95
5392	FCS GROUP	FIRE ALTERNATIVES ANALYSIS	NON-DEPARTMENTAL	7,017.40
5393	FELDMAN & LEE P.S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	20,000.00
5394	FLOWERS BY ADRIAN	AWARDS CEREMONY FLOWER ARRANGE	POLICE ADMINISTRATION	176.90
5395	FORKNER, CHERYL	UB 400990850001 2600 169TH ST	GARBAGE	49.22
	FORKNER, CHERYL		WATER/SEWER OPERATION	82.16
5396	FOX, NATE & REBEKAH	UB 047616000000 7616 88TH PL N	WATER/SEWER OPERATION	63.44
	FOX, NATE & REBEKAH		WATER/SEWER OPERATION	195.61
5397	FREEDOM SYSTEMS, INC	CAMERA AND INSTALLATION	PARK & RECREATION FAC	75.00
	FREEDOM SYSTEMS, INC		PARK & RECREATION FAC	675.00
	FREEDOM SYSTEMS, INC		PARK & RECREATION FAC	956.70
	FREEDOM SYSTEMS, INC		PARK & RECREATION FAC	2,278.92
5398	FRONTIER COMMUNICATI	PHONE CHARGES	CRIME PREVENTION	7.23
	FRONTIER COMMUNICATI		ANIMAL CONTROL	7.23
	FRONTIER COMMUNICATI		COMMUNITY CENTER	7.23
	FRONTIER COMMUNICATI		LEGAL-GENL	7.23
	FRONTIER COMMUNICATI		SOLID WASTE CUSTOMER EX	7.23
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	7.23
	FRONTIER COMMUNICATI		CITY CLERK	14.45
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	14.45
	FRONTIER COMMUNICATI		YOUTH SERVICES	21.68
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATIOI	21.68
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	28.90
	FRONTIER COMMUNICATI		COMPUTER SERVICES	36.12
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	36.13
	FRONTIER COMMUNICATI		FINANCE-GENL	36.13
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	36.13
	FRONTIER COMMUNICATI		RECREATION SERVICES	36.13
	FRONTIER COMMUNICATI		STORM DRAINAGE	36.13
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	36.13
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	43.35
	FRONTIER COMMUNICATI	ACCT #36065347410509955	WASTE WATER TREATMENT F	48.30
	FRONTIER COMMUNICATI	PHONE CHARGES	ENGR-GENL	57.80
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	57.80
	FRONTIER COMMUNICATI		UTILITY BILLING	57.80
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERF	57.80
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	65.03
	FRONTIER COMMUNICATI	ACCT #36065852920604075	PERSONNEL ADMINISTRATIOI	66.07
	FRONTIER COMMUNICATI	PHONE CHARGES	MUNICIPAL COURTS	79.48
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	79.48
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	86.71
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	108.38

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
05398	FRONTIER COMMUNICATI	PHONE CHARGES	UTIL ADMIN	144.51
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	151.73
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	164.91
	FRONTIER COMMUNICATI	ACCT #36065852920604075	POLICE PATROL	317.93
05399	FRONTIER COMMUNICATI	PHONE CHARGES	CRIME PREVENTION	0.04
	FRONTIER COMMUNICATI	LONG DISTANCE CHARGES	SOLID WASTE CUSTOMER EX	0.04
	FRONTIER COMMUNICATI		YOUTH SERVICES	0.11
	FRONTIER COMMUNICATI		GENERAL SERVICES - OVERH	0.41
	FRONTIER COMMUNICATI		PURCHASING/CENTRAL STOF	0.68
	FRONTIER COMMUNICATI		PERSONNEL ADMINISTRATIOI	0.71
	FRONTIER COMMUNICATI		FACILITY MAINTENANCE	0.96
	FRONTIER COMMUNICATI		RECREATION SERVICES	1.03
	FRONTIER COMMUNICATI		ANIMAL CONTROL	1.25
	FRONTIER COMMUNICATI		CITY CLERK	1.42
	FRONTIER COMMUNICATI		STORM DRAINAGE	1.83
	FRONTIER COMMUNICATI		EQUIPMENT RENTAL	2.10
	FRONTIER COMMUNICATI		GOLF ADMINISTRATION	2.35
	FRONTIER COMMUNICATI		LEGAL-GENL	2.36
	FRONTIER COMMUNICATI		COMMUNITY CENTER	3.66
	FRONTIER COMMUNICATI		FINANCE-GENL	4.31
	FRONTIER COMMUNICATI		WASTE WATER TREATMENT F	5.61
	FRONTIER COMMUNICATI		LEGAL - PROSECUTION	6.53
	FRONTIER COMMUNICATI		PARK & RECREATION FAC	7.28
	FRONTIER COMMUNICATI		ENGR-GENL	8.81
	FRONTIER COMMUNICATI		UTIL ADMIN	9.25
	FRONTIER COMMUNICATI		POLICE ADMINISTRATION	9.38
	FRONTIER COMMUNICATI		EXECUTIVE ADMIN	9.55
	FRONTIER COMMUNICATI		COMPUTER SERVICES	9.86
	FRONTIER COMMUNICATI		POLICE PATROL	10.77
	FRONTIER COMMUNICATI		UTILITY BILLING	11.40
	FRONTIER COMMUNICATI		OFFICE OPERATIONS	11.45
	FRONTIER COMMUNICATI		POLICE INVESTIGATION	14.12
	FRONTIER COMMUNICATI		DETENTION & CORRECTION	15.29
	FRONTIER COMMUNICATI		MUNICIPAL COURTS	16.15
	FRONTIER COMMUNICATI		COMMUNITY DEVELOPMENT-	35.06
05400	FTRS, LLC	SERVICES RENDERED	PARK & RECREATION FAC	66.82
	FTRS, LLC		MAINTENANCE	158.14
	FTRS, LLC		SOLID WASTE OPERATIONS	326.47
	FTRS, LLC		UTIL ADMIN	416.39
	FTRS, LLC		GENERAL SERVICES - OVERH	644.28
05401	GARCIA, TINA & MICHA	UB 651131191600 9716 83RD AVE	WATER/SEWER OPERATION	78.93
05402	GILLINGS, FRED	REIMBURSE CONFERENCE REGISTRAT	MUNICIPAL COURTS	185.00
05403	GIRARD, MELISSA	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
05404	GLIDDEN, KEVIN	UB 790560000000 6504 57TH PL N	WATER/SEWER OPERATION	287.13
05405	GOVCONNECTION INC	PERIPHERAL REPLACEMENT	COMPUTER SERVICES	15.31
05406	GRAY AND OSBORNE	PROFESSIONAL SERVICES	SURFACE WATER CAPITAL PF	1,541.68
05407	GREEN, KRESHA & DWAY	UB 651449280002 10226 59TH DR	WATER/SEWER OPERATION	18.10
05408	GREGORY, DAWN	INSTRUCTOR SERVICES	RECREATION SERVICES	180.00
05409	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	112.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	225.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	262.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	262.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	277.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	300.00
05410	GUDE, & CLINT & JEN	UB 420750138002 16413 40TH DR	WATER/SEWER OPERATION	202.58
05411	HB JAEGER COMPANY	EDWARD SPRINGS PARTS	SOURCE OF SUPPLY	998.82
05412	HD FOWLER COMPANY	GASKETS AND ORINGS	HYDRANTS	139.16
	HD FOWLER COMPANY	BACKFLOW ASSEMBLY AND HARDWARE	WATER SERVICES	354.93

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5413	HERNANDEZ, GRACE	REFUND CLASS FEES	PARKS-RECREATION	70.00
5414	HOME DEPOT	FLOOD LIGHT	PARK & RECREATION FAC	151.23
5415	HYLARIDES, LETTIE	INTERPRETER SERVICES	COURTS	28.92
	HYLARIDES, LETTIE		COURTS	112.50
	HYLARIDES, LETTIE		COURTS	172.50
5416	JENSEN, JACQULYN	UB 160160000000 12909 46TH DR	WATER/SEWER OPERATION	20.80
5417	JENSEN, JACQULYN	UB 212700000001 4901 122ND PL	WATER/SEWER OPERATION	300.00
5418	JOHNSON, MARK	UB 620940000000 10716 38TH AVE	WATER/SEWER OPERATION	26.29
5419	KASTNING, LISA	REFUND CLASS FEES	PARKS-RECREATION	40.00
5420	KEEFE, RYAN M	REIMBURSE MEALS-TRAINING	UTIL ADMIN	72.24
5421	KING, THOMAS	REIMBURSE KIWANIS CLUB DUES	NON-DEPARTMENTAL	120.00
5422	KOVALEV, GENNADIY	UB 847739870000 7739 87TH AVE	WATER/SEWER OPERATION	231.43
5423	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	89.10
5424	KUPRIYANOVA, SVETLAN	INTERPRETER SERVICES	COURTS	150.00
5425	LANGUAGE EXCHANGE		COURTS	1,012.00
5426	LEONARD, REMY	PRO-TEM SERVICES	MUNICIPAL COURTS	185.00
5427	LICENSING, DEPT OF	BELTRAN, RAMON (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BROWN, DOUGLAS (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	DAVIS, MICHAEL (RENEWAL)	GENERAL FUND	18.00
5428	LOWES HIW INC	PLUMBING SUPPLIES	PUBLIC SAFETY BLDG.	46.52
5429	MALLORY SAFETY	SAFETY BELTS	WATER RESERVOIRS	952.10
	MALLORY SAFETY		WATER RESERVOIRS	976.26
5430	MARYSVILLE AWARDS	NAMEBADGE-WRIGHT	CITY COUNCIL	10.86
	MARYSVILLE AWARDS	ROSETTE RIBBONS	EXECUTIVE ADMIN	15.64
5431	MARYSVILLE, CITY OF	UTILITY SERVICE-17906 43RD AVE	WATER FILTRATION PLANT	55.12
	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST	PARK & RECREATION FAC	559.89
	MARYSVILLE, CITY OF	UTILITY SERVICE-15524 SMOKEY P	NON-DEPARTMENTAL	614.54
	MARYSVILLE, CITY OF	UTILITY SERVICE-6302 152ND ST	PARK & RECREATION FAC	3,358.20
5432	MESSERLY, CONNIE	REIMBURSE MILEAGE	PERSONNEL ADMINISTRATIOI	20.82
5433	METAL FINISHING INC	POWDER COAT BOLLARDS	PARK & RECREATION FAC	165.00
5434	MICHAL, JAMES L	UB 980098000802 3710 91ST ST N	GARBAGE	80.23
5435	MICROFLEX INC	SALES TAX AUDIT PROGRAM-SEPT 2	FINANCE-GENL	28.00
5436	MOLNICK, SUZANNE	UB 690075000004 8525 36TH AVE	GARBAGE	118.88
5437	MONGER, MICHAEL	REFUND CLASS FEES	PARKS-RECREATION	70.00
5438	MORRISON, ALLISON		PARKS-RECREATION	40.00
5439	MORRISON, RYAN	REIMBURSE WELLNESS GIFT CARD P	PERSONNEL ADMINISTRATIOI	100.00
5440	MTM RECOGNITION CORP	PRINTED COFFEE MUGS	CRIME PREVENTION	475.86
5441	NAGARA	2014 E-RECORDS FORUM TRAINING-	CITY CLERK	139.00
5442	NATIONAL BARRICADE	SIGN STAND	ENGR-GENL	243.81
5443	NPELRA	2015 MEMBERSHIP DUES-GUY, K	PERSONNEL ADMINISTRATIOI	200.00
5444	OFFICE DEPOT	OFFICE SUPPLIES	YOUTH SERVICES	85.14
	OFFICE DEPOT		YOUTH SERVICES	188.54
	OFFICE DEPOT		DETENTION & CORRECTION	381.79
5445	OWEN EQUIPMENT	INMATE SUPPLIES	EQUIPMENT RENTAL	812.93
5446	PACIFIC POWER PROD	HYDRAULIC CYLINDER	MAINTENANCE	100.87
	PACIFIC POWER PROD	PARTITION AND WASHERS	MAINTENANCE	111.06
	PACIFIC POWER PROD	LINK	MAINTENANCE	154.93
	PACIFIC POWER PROD	LINK AND BEARING	MAINTENANCE	512.61
	PACIFIC POWER PROD	TINE AND SUPPLIES	MAINTENANCE	512.61
5447	PARTS STORE, THE	CORE REFUND	EQUIPMENT RENTAL	-7.07
	PARTS STORE, THE	HEATER CORE	EQUIPMENT RENTAL	27.14
	PARTS STORE, THE	SERPENTINE BELT	EQUIPMENT RENTAL	44.91
	PARTS STORE, THE	BATTERY	MAINTENANCE	107.50
	PARTS STORE, THE	BRAKE SHOES. BRAKE DRUMS, CYLI	EQUIPMENT RENTAL	143.71
	PARTS STORE, THE	PLIER SETS AND BATTERY	MAINTENANCE	150.67
	PARTS STORE, THE	LOCKING GAS CAPS	PARK & RECREATION FAC	152.58
	PARTS STORE, THE	STARTER	MAINTENANCE	200.13
	PARTS STORE, THE	ALTERNATOR AND BATTERY	MAINTENANCE	220.89
5448	PAYMENTUS	TRANSACTION FEES-SEPT 2014	UTILITY BILLING	13,615.97
5449	PEACE OF MIND	MINUTE TAKING SERVICE	COMMUNITY DEVELOPMENT-	161.20
	PEACE OF MIND		CITY CLERK	198.40
5450	PERFECTLY KNOTTY	INSTRUCTOR SERVICES	RECREATION SERVICES	36.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
5450	PERFECTLY KNOTTY	INSTRUCTOR SERVICES	RECREATION SERVICES	60.00
5451	PHELPS TIRE CO INC.	AXLE TIRES (2)	ER&R	1,835.56
5452	PIGSKIN UNIFORMS	JUMPSUITS-GERFIN AND XIONG	POLICE PATROL	1,074.15
5453	PILCHUCK AUDUBON	INSTRUCTOR SERVICES	RECREATION SERVICES	102.00
5454	PLATT ELECTRIC	DESK LIGHTS	ADMIN FACILITIES	32.34
	PLATT ELECTRIC	GOGGLES AND BULBS	MAINT OF GENL PLANT	118.14
5455	PUBLIC FINANCE	LID 71 ADMINISTRATION	INTEREST & OTHER DEBT SE	975.00
5456	PUD	ACCT #2011-4209-8	PARK & RECREATION FAC	15.56
	PUD	ACCT #2042-5946-9	TRAFFIC CONTROL DEVICES	30.98
	PUD	ACCT #2042-6034-3	TRAFFIC CONTROL DEVICES	30.98
	PUD	ACCT #2042-6262-0	TRAFFIC CONTROL DEVICES	30.98
	PUD	ACCT #2054-8182-3	MAINTENANCE	30.98
	PUD	ACCT #2000-6146-3	PARK & RECREATION FAC	44.87
	PUD	ACCT #2013-8099-5	PUMPING PLANT	45.22
	PUD	ACCT #2005-0161-7	TRANSPORTATION MANAGEM	45.86
	PUD	ACCT #2200-2050-7	STREET LIGHTING	45.89
	PUD	ACCT #2048-2969-1	STREET LIGHTING	75.81
	PUD	ACCT #2035-0002-0	STREET LIGHTING	82.31
	PUD	ACCT #2022-9424-5	SEWER LIFT STATION	89.10
	PUD	ACCT #2006-6043-9	STREET LIGHTING	106.05
	PUD	ACCT #2039-9634-3	STREET LIGHTING	124.31
	PUD	ACCT #2032-9121-6	GENERAL SERVICES - OVERH	197.54
	PUD	ACCT #2019-0963-7	SEWER LIFT STATION	236.06
	PUD	ACCT #2200-2051-1	STREET LIGHTING	362.13
	PUD	ACCT #2013-4666-5	SEWER LIFT STATION	390.09
	PUD	ACCT #2000-2187-1	COURT FACILITIES	2,110.27
	PUD	ACCT #2016-1747-9	ADMIN FACILITIES	2,338.73
5457	PUGET SOUND ENERGY	ACCT #220002768939	PUBLIC SAFETY BLDG.	10.83
	PUGET SOUND ENERGY	ACCT #200007781657	PRO-SHOP	38.12
	PUGET SOUND ENERGY	ACCT #200007052364	MAINT OF GENL PLANT	40.21
	PUGET SOUND ENERGY	ACCT #200024981520	COMMUNITY CENTER	53.80
	PUGET SOUND ENERGY	ACCT #200023493808	ADMIN FACILITIES	67.53
	PUGET SOUND ENERGY	ACCT #200004804056	COURT FACILITIES	76.96
	PUGET SOUND ENERGY	ACCT #200013812314	MAINT OF GENL PLANT	89.56
	PUGET SOUND ENERGY	ACCT #200010703029	PUBLIC SAFETY BLDG.	199.77
5458	PUGET SOUND SECURITY	RE-KEY IGNITION	EQUIPMENT RENTAL	162.90
5459	PUGET SOUND SECURITY	SECURITY SERVICES	PROBATION	753.38
	PUGET SOUND SECURITY		MUNICIPAL COURTS	2,260.12
5460	RAILROAD MANAGEMENT	WATER PIPELINE CROSSING	UTIL ADMIN	160.78
5461	RE/MAX ELITE	UB 935240000000 1706 9TH ST	WATER/SEWER OPERATION	157.71
5462	REVENUE, DEPT OF	3RD QTR LEASEHOLD TAX 2014	PRO-SHOP	0.02
	REVENUE, DEPT OF		PARK & RECREATION FAC	558.53
	REVENUE, DEPT OF		WATER/SEWER OPERATION	863.09
	REVENUE, DEPT OF		WATER SERVICES	1,112.08
	REVENUE, DEPT OF		GENERAL FUND	1,139.82
	REVENUE, DEPT OF		GOLF COURSE	1,787.70
5463	REVENUE, DEPT OF	2014 UNCLAIMED PROPERTY	GENERAL FUND	2.75
	REVENUE, DEPT OF		GARBAGE	12.72
	REVENUE, DEPT OF		POLICE-SECURITY	14.00
	REVENUE, DEPT OF		GENERAL FUND	18.00
	REVENUE, DEPT OF		WATER/SEWER OPERATION	28.27
	REVENUE, DEPT OF		PARKS-RECREATION	35.00
	REVENUE, DEPT OF		PARKS-RECREATION	75.00
	REVENUE, DEPT OF		PARKS-RECREATION	109.00
	REVENUE, DEPT OF		WATER/SEWER OPERATION	114.72
	REVENUE, DEPT OF		COURTS	217.14
	REVENUE, DEPT OF		WATER/SEWER OPERATION	219.72
	REVENUE, DEPT OF		GENERAL FUND	300.00
	REVENUE, DEPT OF		WATER/SEWER OPERATION	885.75
5464	RICOH USA, INC.	PRINTER/COPIER CHARGES	PROBATION	6.43
	RICOH USA, INC.		COMMUNITY CENTER	11.03

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
05464	RICOH USA, INC.	PRINTER/COPIER CHARGES	WASTE WATER TREATMENT F	12.84
	RICOH USA, INC.		GENERAL SERVICES - OVERH	14.58
	RICOH USA, INC.		MAINTENANCE	15.52
	RICOH USA, INC.		UTILITY BILLING	20.33
	RICOH USA, INC.		CITY CLERK	22.68
	RICOH USA, INC.		FINANCE-GENL	22.68
	RICOH USA, INC.		PARK & RECREATION FAC	54.02
	RICOH USA, INC.		MUNICIPAL COURTS	74.51
	RICOH USA, INC.		ENGR-GENL	75.43
	RICOH USA, INC.		POLICE PATROL	84.76
	RICOH USA, INC.		LEGAL - PROSECUTION	104.75
	RICOH USA, INC.		EXECUTIVE ADMIN	111.02
	RICOH USA, INC.		PERSONNEL ADMINISTRATIO	117.30
	RICOH USA, INC.		UTIL ADMIN	140.82
	RICOH USA, INC.		POLICE INVESTIGATION	152.29
	RICOH USA, INC.		DETENTION & CORRECTION	160.06
	RICOH USA, INC.		COMMUNITY DEVELOPMENT-	203.31
	RICOH USA, INC.	PRINTER POWER STABILIZING DEVI	DETENTION & CORRECTION	357.29
	RICOH USA, INC.		POLICE PATROL	357.29
	RICOH USA, INC.		OFFICE OPERATIONS	400.73
	RICOH USA, INC.		OFFICE OPERATIONS	400.73
	RICOH USA, INC.		OFFICE OPERATIONS	724.71
05465	ROY ROBINSON	PRINTER/COPIER CHARGES	EQUIPMENT RENTAL	222.58
05466	RUNGE, JOHN	WATER PUMP, THERMOSTAT, HOUSIN	WATER/SEWER OPERATION	24.88
05467	RUSDEN, JOHN	UB 470250000006 14619 55TH AVE	MUNICIPAL COURTS	185.00
	RUSDEN, JOHN	PRO-TEM SERVICES	MUNICIPAL COURTS	925.00
05468	SANDBLASTERS INC	SANDBLASTING BOLLARDS	GMA-PARKS	103.17
05469	SEATTLE TIMES, THE	EMPLOYMENT AD	GENERAL SERVICES - OVERH	1,031.63
05470	SHERWIN WILLIAMS	PAINT	ADMIN FACILITIES	156.36
05471	SHORT, JAMES S	UB 088807470000 4734 88TH PL N	WATER/SEWER OPERATION	85.14
05472	SIMON, TERRY	PRO-TEM SERVICES	MUNICIPAL COURTS	740.00
05473	SKAGIT PLUMBING	DRAIN REPAIR	PUBLIC SAFETY BLDG.	108.60
05474	SMOKEY PT MINI STORA	UB 420750000000 3810 168TH ST	WATER/SEWER OPERATION	577.90
05475	SNO CO PUBLIC WORKS	MARYSVILLE AID AGREEMENT/67TH	WATER CAPITAL PROJECTS	8,789.62
	SNO CO PUBLIC WORKS		TRAFFIC CONTROL DEVICES	23,608.70
05476	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	937.73
05477	SNOPAC	ACCESS ASSESSMENT QRTL	COMMUNICATION CENTER	3,427.89
	SNOPAC	DISPATCH SERVICES	COMMUNICATION CENTER	75,427.60
05478	SONITROL	SECURITY MONITORING	PARK & RECREATION FAC	132.00
	SONITROL		UTIL ADMIN	133.00
	SONITROL		COMMUNITY CENTER	142.00
	SONITROL		PUBLIC SAFETY BLDG.	160.00
	SONITROL	PW SHOP SERVICE ORDER	CAPITAL OUTLAY	206.34
	SONITROL	SECURITY MONITORING	MAINT OF GENL PLANT	286.00
	SONITROL		ADMIN FACILITIES	333.00
	SONITROL		WASTE WATER TREATMENT F	491.01
05479	SOUTHERN COMPUTER	IPAD CASE	TECHNOLOGY REPLACEMEN	25.74
05480	STAPLES	OFFICE SUPPLIES	MUNICIPAL COURTS	165.82
	STAPLES		EXECUTIVE ADMIN	182.15
	STAPLES		PROBATION	269.38
	STAPLES		LEGAL - PROSECUTION	308.02
	STAPLES		MUNICIPAL COURTS	808.16
05481	STATE PATROL	BACKGROUND CHECKS	PERSONNEL ADMINISTRATIO	120.00
05482	STRATEGIES 360	PROFESSIONAL SERVICES	GENERAL SERVICES - OVERH	1,050.00
	STRATEGIES 360		WASTE WATER TREATMENT F	1,050.00
	STRATEGIES 360		UTIL ADMIN	1,400.00
05483	SUMMIT LAW GROUP	GRIEVANCE ARBITRATION	PERSONNEL ADMINISTRATIO	81.00
05484	SWICK-LAFAVE, JULIE	REIMBURSE INMATE SUPPLY PURCHA	DETENTION & CORRECTION	26.06
05485	TAB PRODUCTS CO	FILE FOLDERS	MUNICIPAL COURTS	2,245.59
05486	TACOMA SCREW PRODUCT	HARDWARE	EQUIPMENT RENTAL	97.12
05487	TAYLOR, CLHOE	REFUND CLASS FEES	PARKS-RECREATION	40.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
95488	TRIMAXX CONSTRUCTION	PAY ESTIMATE #3	SURFACE WATER CAPITAL PF725,797.73	
95489	UNDERWOOD, CAROL	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
95490	VANDENBOSCH, TAEGAN	REFUND CLASS FEES	PARKS-RECREATION	40.00
95491	VERIZON	AMR LINES	METER READING	256.66
95492	VINYL SIGNS & BANNER	PRIDE OF MARYSVILLE NEIGHBORHO	EXECUTIVE ADMIN	2,956.69
95493	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	GENERAL FUND	364.50
	WA STATE TREASURER		GENERAL FUND	54,591.55
95494	WASHINGTON STATE UNV	RECERTIFICATION-DAY	SOLID WASTE OPERATIONS	120.00
	WASHINGTON STATE UNV	RECERTIFICATION-PALITZ	TRAINING	120.00
	WASHINGTON STATE UNV	RECERTIFICATION-PIKE	TRAINING	120.00
	WASHINGTON STATE UNV	RECERTIFICATION-POTTER	TRAINING	120.00
	WASHINGTON STATE UNV	RECERTIFICATION-TYACKE	TRAINING	120.00
	WASHINGTON STATE UNV	RECERTIFICATION-MILLER	UTIL ADMIN	150.00
95495	WASTE MANAGEMENT	RECYCLE PILOT	RECYCLING OPERATION	2,110.03
95496	WCIA	LEADING WITH CONFIDENCE SERIES	EXECUTIVE ADMIN	1,320.00
95497	WEBCHECK	WEBCHECK SERVICES	UTILITY BILLING	847.08
95498	WEED GRAAFSTRA	LEGAL SERVICE	ROADS/STREETS CONSTRUC	277.50
	WEED GRAAFSTRA		GMA - STREET	321.50
	WEED GRAAFSTRA		UTIL ADMIN	523.50
	WEED GRAAFSTRA		STORM DRAINAGE	526.00
	WEED GRAAFSTRA		GMA - STREET	3,753.13
	WEED GRAAFSTRA		UTIL ADMIN	5,664.83
	WEED GRAAFSTRA		LEGAL-GENL	10,421.44
	WEED GRAAFSTRA		UTIL ADMIN	10,421.44
	WEED GRAAFSTRA		LEGAL-GENL	13,369.00
95499	WENZEL, BETTY	UB 760322000000 5913 74TH AVE	WATER/SEWER OPERATION	286.74
95500	WOGG, CHESTER	USED GOLF BALLS	GOLF COURSE	90.00
95501	WOMER & ASSOCIATES	PROFESSIONAL SERVICES	COMMUNITY DEVELOPMENT-	1,000.00
95502	WRIGHT, DONNA	REIMBURSE MILEAGE/PARKING/AIRL	CITY COUNCIL	48.41
	WRIGHT, DONNA		CITY COUNCIL	298.20
95503	ZEHM, WAYNE	REFUND CLASS FEES	PARKS-RECREATION	39.00

WARRANT TOTAL:

1,365,428.02

REASON FOR VOIDS:

- UNCLAIMED PROPERTY
- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL

CHECK # 72249	UNCLAIMED PROPERTY	(59.00)
CHECK # 72862	UNCLAIMED PROPERTY	(200.00)
CHECK # 73336	UNCLAIMED PROPERTY	(17.21)
CHECK # 73410	UNCLAIMED PROPERTY	(12.77)
CHECK # 73421	UNCLAIMED PROPERTY	(26.66)
CHECK # 73761	UNCLAIMED PROPERTY	(75.00)
CHECK # 73992	UNCLAIMED PROPERTY	(13.30)
CHECK # 74485	UNCLAIMED PROPERTY	(15.28)
CHECK # 74489	UNCLAIMED PROPERTY	(11.65)
CHECK # 74491	UNCLAIMED PROPERTY	(13.85)
CHECK # 74779	UNCLAIMED PROPERTY	(100.00)
CHECK # 74987	UNCLAIMED PROPERTY	(32.00)
CHECK # 75768	UNCLAIMED PROPERTY	(17.77)
CHECK # 75862	UNCLAIMED PROPERTY	(35.00)
CHECK # 77417	UNCLAIMED PROPERTY	(26.65)

CONTINUED ON PAGE 8

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 10/9/2014 TO 10/15/2014

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
		REASON FOR VOIDS:		
		INITIATOR ERROR	CHECK # 77487	UNCLAIMED PROPERTY (2.75)
		WRONG VENDOR	CHECK # 77500	UNCLAIMED PROPERTY (20.00)
		CHECK LOST/DAMAGED IN MAIL	CHECK # 77636	UNCLAIMED PROPERTY (15.50)
		UNCLAIMED PROPERTY	CHECK # 77980	UNCLAIMED PROPERTY (50.00)
			CHECK # 78052	UNCLAIMED PROPERTY (26.50)
			CHECK # 78513	UNCLAIMED PROPERTY (23.65)
			CHECK # 78519	UNCLAIMED PROPERTY (32.54)
			CHECK # 78924	UNCLAIMED PROPERTY (22.17)
			CHECK # 79653	UNCLAIMED PROPERTY (40.00)
			CHECK # 80344	UNCLAIMED PROPERTY (86.55)
			CHECK # 80356	UNCLAIMED PROPERTY (26.40)
			CHECK # 80524	UNCLAIMED PROPERTY (24.31)
			CHECK # 80897	UNCLAIMED PROPERTY (10.00)
			CHECK # 81110	UNCLAIMED PROPERTY (20.80)
			CHECK # 82005	UNCLAIMED PROPERTY (65.23)
			CHECK # 82114	UNCLAIMED PROPERTY (29.03)
			CHECK # 82157	UNCLAIMED PROPERTY (25.20)
			CHECK # 82496	UNCLAIMED PROPERTY (14.23)
			CHECK # 82506	UNCLAIMED PROPERTY (13.72)
			CHECK # 83233	UNCLAIMED PROPERTY (88.05)
			CHECK # 83311	UNCLAIMED PROPERTY (27.81)
			CHECK # 83883	UNCLAIMED PROPERTY (192.61)
			CHECK # 84021	UNCLAIMED PROPERTY (88.00)
			CHECK # 84050	UNCLAIMED PROPERTY (5.88)
			CHECK # 84580	UNCLAIMED PROPERTY (52.09)
			CHECK # 84699	UNCLAIMED PROPERTY (7.65)
			CHECK # 84870	UNCLAIMED PROPERTY (37.92)
			CHECK # 84883	UNCLAIMED PROPERTY (269.63)
				<u><u>1,363,453.66</u></u>

Index #5

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 10/27/2014

AGENDA ITEM: Purchase of hybrid automated meter infrastructure (AMI) system	
PREPARED BY: Karen Latimer, Operations Manager DEPARTMENT: Public Works	DIRECTOR APPROVAL:
ATTACHMENTS: 1. Certified Proposal Tabulation 2. Purchase Contract	
BUDGET CODE: 40220594.563000 W1402	AMOUNT: \$425,228.48

SUMMARY:

In December 31, 2013 the city assumed ownership of a portion of the PUD water system in the Sunnyside annexation area and began providing water service to about 2,000 water customers. Existing water meters purchased as part of the water system do not meet current City standards and need to be upgraded. The meter bodies can remain in place, but the meter registers need to be replaced to read in gallons rather than cubic feet and be equipped with AMI equipment.

RCW 39.04.270 gives municipalities separate acquisition authority for electronic data processing and telecommunications equipment. A municipality may acquire electronic data processing or telecommunication equipment, software, or services through competitive negotiation rather than through competitive bidding. Because the AMI equipment and system is comprised of software and data processing and telecommunications equipment the City of Marysville has elected to use the competitive negotiation process to procure a hybrid AMI system.

Selection criteria were established for procurement of the hybrid AMI system.

1. Qualifications of the vendor. (20 pts maximum)
2. Past experience of the vendor. (20 pts maximum)
3. Initial project cost and recurring licensing cost. (20 pts maximum)
4. Local customer support for equipment, route management software, and interface with current utility billing/CIS system. (20 pts maximum)
5. Ability to create user defined custom reports. (20 pts maximum)

An invitation to submit proposals was published in the Marysville Globe and Daily Journal of Commerce on May 20th and 27th with proposals due on June 3rd at 4:00 pm. A selection committee evaluated the proposals and identified the qualified bidder whose proposal is most advantageous to the city considering pricing and other identified evaluation factors. The selected vendor received the highest average score for the five criteria listed above. In addition, the selected vendor was the only vendor that submitted a proposal that fully met the technical specifications described in the request for proposals document.

RECOMMENDED ACTION: Staff recommends City Council award the contract for a Hybrid Automated Meter Infrastructure System to HD Supply Waterworks, Ltd. and authorize the Mayor to execute the contract in the amount of \$425,228.48 including State of Washington sales tax.



**Hybrid Automated Meter Infrastructure System
Certified Proposal Rating Tabulation**

RATING CRITERIA			Badger Meter		General Pacific, Inc. (Badger Meter)		Ferguson Waterworks (Sensus FlexNet)		HD Supply Waterworks (NeptuneTechnology Group)	
Item	Description	Maximum Score	Rater Scores	Average Score	Rater Scores	Average Score	Rater Scores	Average Score	Rater Scores	Average Score
1	Qualifications of the Vendor	20 points	Received a letter stating the vendor would be submitting for Badger Meter.		9 11 12 15 9	11	10 13 10 15 8	11	15 17 14 20 15	16
2	Past experience of the Vendor	20 points		12 12 14 15 12	13	14 15 19 17 14	16	17 16 11 17 18	16	
3	Initial project cost and recurring licensing cost	20 points		12 10 16 10 14	12	10 14 8 10 14	11	14 18 13 18 16	16	
4	Local customer support for equipment, route management software, and interface with current utility billing/CIS system	20 points		12 8 9 10 10	10	14 15 19 17 12	15	17 20 12 17 20	17	
5	Ability to create user defined custom reports	20 points		10 12 15 15 8	12	5 12 2 10 8	7	12 14 18 18 16	16	
TOTAL MAXIMUM POINTS		100	Total Score	0	Total Score	58	Total Score	61	Total Score	81

Certified by Karen Latimer, Operations Manager

PROPOSED EQUIPMENT				Badger Meter		General Pacific, Inc. (Badger Meter)		Ferguson Waterworks (Sensus FlexNet)		HD Supply Waterworks (NeptuneTechnology Group)	
Item	Description	Quantity	Units	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	AMI Software	1	EA			\$4,000.00	\$4,000.00	\$1,875.00	\$1,875.00	\$4,000.00	\$4,000.00
2	Mobile Data Collector	1	EA				\$0.00	\$15,000.00	\$15,000.00	\$7,500.00	\$7,500.00
3	Handheld Unit/Software	1	EA			\$3,960.50	\$3,960.50	\$2,812.50	\$2,812.50	\$2,250.00	\$2,250.00
4	Communication/Charging Equipment	1	EA				\$0.00	\$312.50	\$312.50	\$375.00	\$375.00
5	Receiver	1	EA				\$0.00			\$1,950.00	\$1,950.00
6	Data Logging Activation Light	1	EA				\$0.00			\$110.00	\$110.00
7	Water Meter	2000	EA				\$0.00	\$67.00	\$134,000.00		
8	Meter Register ⁽¹⁾	2000	EA			\$65.00	\$130,000.00				\$0.00
9	Meter Transmission Unit	2000	EA			\$129.00	\$258,000.00	\$118.00	\$236,000.00		\$0.00
10	Integrated Meter Register/Transmission Unit	2000	EA				\$0.00			\$165.00	\$330,000.00
11	External Antennas	2000	EA				\$0.00			\$19.95	\$39,900.00
12	Installation and Training	1	EA			\$1,500.00	\$1,500.00	\$3,600.00	\$3,600.00	\$1,500.00	\$1,500.00
13	Additional User Software Licenses	10	EA				\$0.00			\$325.00	\$3,250.00
	Washington State Sales Tax 8.8%						\$34,976.52		\$34,636.80		\$34,393.48
					\$0.00		\$432,437.02		\$428,236.80		\$425,228.48

(1) - General Pacific, Inc. did not include meter registers in their proposal. Their submittal indicated a meter register could be purchased directly from Neptune Technology Group for about \$65-\$95 each.

CONTRACT FOR PURCHASE OF HYBRID AUTOMATED METER INFRASTRUCTURE (AMI) SYSTEM

THIS AGREEMENT is made this _____ day of _____, 2014 between the CITY OF MARYSVILLE, a municipal corporation ("City"), and HD SUPPLY WATERWORKS, LTD, a limited partnership ("Vendor").

Whereas, On December 31, 2013 the city assumed ownership of a portion of the PUD water system in the Sunnyside annexation area and began providing water service to approximately 2,000 water customers, and

Whereas, existing water meters purchased as part of the water system do not meet current City standards and need to be upgraded, and

Whereas, the meter bodies can remain in place, but the meter registers need to be replaced to read in gallons rather than cubic feet and be equipped with AMI equipment adaptable to walk-by, mobile or full fixed network methods of collecting and communicating meter reading data, and

Whereas, RCW 39.04.270 provides municipalities acquisition authority for electronic data processing and telecommunications equipment, and provides that a municipality may acquire electronic data processing or telecommunication equipment, software, or services through competitive negotiation rather than through competitive bidding, and

Whereas, the AMI equipment and system is comprised of software and data processing and telecommunications equipment, and it is in the best interests of the city to use the competitive negotiation process to procure a hybrid AMI system, and

Whereas, on May 20, 2014, and May 27, 2014, the city published a Request for Proposals to supply the required equipment, software and training, and

Whereas, HD Supply Waterworks submitted its proposal dated May 27, 2014, and

Whereas, the city received and evaluated proposals from four vendors, using a scoring system weighted for various factors, including qualifications of the vendor, past experience of

the vendor, local customer support for equipment, route management software, and interface with current utility billing/CIS system, and Initial project cost and recurring licensing cost, and

Whereas, based on its evaluation process, the city finds the proposal of HD Supply Waterworks to be the proposal most advantageous to the city with price and other factors considered, as authorized by RCW 39.34.270, now, therefore,

In consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

1) The Vendor shall provide a hybrid AMI system for the City's Public Works Department as specifically described in Section II of the Request for Proposals Document, in accordance with and as described in the attached Request for Proposals Document Sections III, IV and Appendix A listed below, and shall provide additions to the procurement order as provided under this Contract and every part thereof.

The following Request for Proposals Documents are attached to this Contract and are hereby incorporated herein by this reference:

- A. Request for Proposals Advertisement
- B. Request for Proposals Document
- C. Technical Specifications (Section III and Appendix A)
- D. Proposal Submittal – Submitted by the Vendor as to those items and/or alternatives accepted by the City (Confirmed copy dated June 3, 2014)

2) **PURCHASE COST.** This Contract is based on unit rate purchase as bid in the Proposal Submittal. The total purchase price for the hybrid AMI system will not exceed four hundred twenty-five thousand two hundred twenty-eight dollars and forty-eight cents (\$425,228.48) including Washington State sales tax. The total cost includes all costs associated with procurement of a hybrid AMI system, including, but not limited to, labor, materials, equipment, overhead, profit, administrative and regulatory costs, transportation, installation of hardware and software but excluding installation of the R900i meter registers and external antennas, which shall be performed by city personnel, configuration and training unless otherwise agreed in writing.

3) **CITY AGREEMENT.** The City contracts with Vendor to provide a hybrid AMI system as described in the Request for Proposals Document and to furnish, install and configure the hybrid AMI system according to Owner requirements and the terms and conditions herein contained, and contracts to pay the total cost for the hybrid AMI system at the purchase cost rate at the time and in the manner and upon the conditions provided for in this Contract.

4) **VENDOR AGREEMENT.** The Vendor hereby agrees to fully perform the work to supply, install (excluding R900i meter registers and external antennas), and configure the items according to the terms and conditions of this Contract.

5) **VENDOR RESPONSIBILITIES.** The Vendor shall provide and bear the expense of all equipment, work and labor that may be required for the installation, configuration and training of the hybrid AMI system provided for in this Contract, unless otherwise provided in the specifications and shall guarantee in accordance with the Contract documents. The Vendor shall be responsible for the installation, configuration and training of the hybrid AMI system in accordance with all applicable laws and regulations, including, but not limited to, all applicable environmental statutes and regulations.

6) **GENERAL PROVISIONS.**

A. Time frame for Completion.

- a. The R900i meter registers and external antennas must be delivered to and accepted by the City of Marysville no later than December 31, 2014.
- b. The remaining order of hybrid AMI system equipment, hardware and software must be delivered and accepted by the City of Marysville no later than January 31, 2015.
- c. The complete order of hybrid AMI system equipment (excluding R900i meter registers and external antennas), hardware and software must be installed and configured no later than January 31, 2015.
- d. The complete hybrid AMI system must be fully operational by mobile drive-by technology no later than February 28, 2015.

7) **SPECIAL PROVISIONS**

- A. Licenses and Permits. The Vendor must have a current City of Marysville Business License before Notice to Proceed can be issued. The Vendor also represents that he is a licensed, bonded and insured Vendor to the extent required by the State of Washington.
- B. Standards. Fabrication, assembly, delivery, installation and configuration shall be performed in accordance with accepted industry practice in a safe manner, and shall meet all requirements of applicable codes.
- C. Change Orders. Any change orders shall be made in the form of a written request, submitted by the Vendor to the City for review. The City will then make a written determination to approve or reject said change order prior to any action by the Vendor.

8) **NON-DISCRIMINATION AND COMPLIANCE WITH EQUAL OPPORTUNITY LAWS.** The Vendor agrees to comply with equal opportunity employment laws and not to discriminate against clients, employees, or applicants for employment or for services because of race, creed, color, religion, national origin, marital status, sex, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for

training; and rendition of services. The Vendor further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Vendor understands and agrees that if it violates this nondiscrimination provision, this Contract may be terminated by the City and the Vendor may be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

9) **ATTORNEY FEES.** Should either the City or the Vendor commence any legal action relating to the provisions of this Contract, or the enforcement thereof, the prevailing party shall be awarded judgment for all costs of litigation including, but not limited to, costs, expert witnesses and reasonable attorney fees.

10) **INSURANCE**

The Vendor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the City and the performance of the work hereunder by the Vendor, their agents, representatives, employees or subcontractors.

No Limitation

Vendor's maintenance of insurance as required by the Contract shall not be construed to limit the liability of the Vendor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

Minimum Scope of Insurance

Vendor shall obtain insurance of the types described below:

Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover products liability and liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. There shall be no endorsement or modification of the Commercial General Liability Insurance for liability arising from explosion, collapse or underground property damage. The City shall be named as an insured under the Vendor's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01, ISO Additional Insured-Vendors Endorsement CG 20 15, and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

Worker's Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

Minimum Amounts of Insurance

Contractor shall maintain the following insurance limits:

Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate, \$2,000,000 products-completed operations aggregate, and \$2,000,000 products liability aggregate limit.

Other Insurance Provision

The Vendor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Vendor's insurance and shall not contribute with it.

The Contractor is responsible for all materials and equipment used and installed in the scope of this project until the project is complete and accepted by the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

Verification of Coverage

Vendor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before goods, materials or supplies will be accepted by the City and before commencement of the work.

Subcontractors

The Vendor shall have sole responsibility for determining the insurance coverage and limits required, if any, to be obtained by subcontractors, which determination shall be made in accordance with reasonable and prudent business practices.

Notice of Cancellation

The Vendor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation, within two business days of their receipt of such notice.

Failure to Maintain Insurance

Failure on the part of the Vendor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Vendor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Vendor from the City.

11) **INDEMNIFICATION.** The Vendor shall defend, indemnify and save the City and its elected officials, officers and employees harmless from any and all claim and risk and all losses, damages, demands, suits, judgments, and attorney fees or other expenses of any kind on account of injury to or death of any and all persons, on or account of all property damage of any kind, or loss of use resulting therefrom, or breach or infringement of any property right, to any party arising out of, or in any manner connected with, the performance of this contract, or caused in whole or in part by reason of the presence of the Vendor or its employees or agents, upon or in proximity to the property of the City during performance of the assembly and delivery of the items before acceptance by the City, except only for those losses resulting from and to the extent of the negligence of the City or

third parties not acting under the control of Vendor with regard to activities within the Vendor's scope of work.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Vendor and the City, its officers, officials, employees, and volunteers, the Vendor's liability hereunder shall be only to the extent of the Vendor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Vendor's waiver of immunity under Industrial Insurance, Title 51, RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Contract.

12) **WARRANTY.** Notwithstanding anything contained herein to the contrary, the manufacturer's warranty only shall apply to all materials purchased by the City hereunder. The City acknowledges that Vendor is a distributor of materials only, and therefore offers no additional warranties. Vendor specifically disclaims all other warranties, whether express or implied, including the implied warranties of merchantability and fitness for a particular purpose. In no event shall Vendor be liable for any indirect, incidental, special, exemplary or consequential damages of any kind.

13) **APPLICABLE LAW AND VENUE.** This Contract shall be governed by, and construed in accordance with, the applicable laws of the State of Washington. Any legal proceedings to determine the rights and obligations of the parties hereunder shall be brought and heard in Snohomish County Superior Court.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

CITY OF MARYSVILLE

By _____
Jon Nehring, Mayor

Attest:

By _____
April O'Brien, Deputy City Clerk

Approved as to form:

By _____
Grant K. Weed, City Attorney

HD SUPPLY WATERWORKS, LTD.

By _____
Ed Allred

Its _____
Vice President, West Region

1297 East Fawn Point Ct

Draper, Utah 84020

813-334-8831

Index #6

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 27, 2014

AGENDA ITEM: Chapter 22C.220 MMC <i>Master Planned Senior Communities</i> 6-Month Moratorium Adopted by Ordinance No. 2969	AGENDA SECTION: Public Hearing	
PREPARED BY: Chris Holland, Planning Manager	APPROVED BY:	
ATTACHMENT: 1. Ordinance 2969 2. Affidavit of Public Hearing Publication 3. Affidavit of Public Hearing Postings		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

Ordinance No. 2969 was adopted by Council on September 8, 2014 establishing a 6-month moratorium on the filing, receipt and processing of applications for all permits and development plan approvals, for Master Planned Senior Communities pursuant to Marysville Municipal Code (MMC) Chapter 22C.220. Section 4 of Ordinance No. 2969 established a public hearing to be held before Council on October 27, 2014. Attached is the Affidavit of Public Hearing Publication and Postings for the October 27, 2014 public hearing.

The Planning Commission is reviewing proposed amendments to the MMC Chapter 22C.220 *Master Planned Senior Communities*. The following is the Planning Commission's work schedule:

- September 9, 2014 Planning Commission Workshop (completed)
- November 12, 2014 Planning Commission Public Hearing
- November 25, 2014 Planning Commission Public Hearing Continuance (if necessary)
- December 8, 2014 Council review of Planning Commission Recommendation

It is anticipated that the Planning Commission will have a recommendation regarding any amendments to MMC Chapter 22C.220 *Master Planned Senior Communities*, prior to the expiration of the 6-month moratorium, which would expire on March 8, 2014.

RECOMMENDED ACTION:

Uphold Ordinance No. 2969 continuing the 6-month moratorium on the filing, receipt and processing of applications for all permits and development plan approvals, for Master Planned Senior Communities, allowing the Planning Commission to review proposed amendments and make a formal recommendation to Council related to Marysville Municipal Code Chapter 22C.220.

COUNCIL ACTION:

CITY OF MARYSVILLE

ORDINANCE NO. 2969

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, ESTABLISHING A MORATORIUM ON THE FILING, RECEIPT AND PROCESSING OF APPLICATIONS FOR ALL PERMITS AND DEVELOPMENT PLAN APPROVALS, FOR MASTER PLANNED SENIOR COMMUNITIES PURSUANT TO MMC CHAPTER 22C.220; PROVIDING FOR SEVERABILITY, SETTING A PUBLIC HEARING , DECLARING AN EMERGENCY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Marysville has adopted zoning and development regulations for planned senior communities pursuant to MMC Chapter 22C.220; and

WHEREAS, the City Council finds that additional time is necessary to carefully consider and review the subject regulations for consistency with the intended purposes for which such regulations were originally adopted; and

WHEREAS, RCW 35.63.200 and RCW 36.70A.390 authorize the Council to enact moratoria on land use matters to preserve the status quo while new plans or development standards and regulations are considered and prepared; and

WHEREAS, absent the adoption of a moratorium, applications for development and permits may be submitted pursuant to MMC 22C.220 to the detriment of the City, which may result in undesirable effects such as loss of key commercial corridors and employment capacity to residential uses; and,

WHEREAS, since passage of the original ordinance in 2011, the provisions of MMC 22C.220 have not been utilized in a development proposal and City staff has received inquiries concerning proposals not wholly consistent with the original intent of the ordinance to facilitate a full service continuum of care approach which was envisioned in the provisions; and,

WHEREAS, the City Council finds that protection of the public health, safety, and welfare supports the adoption of a moratorium on all development applications pursuant to MMC 22C.220; and,

WHEREAS, the City Council also desires to insure adequate time to conduct research on appropriate regulations and adequate time to receive public input on proposed revisions to MMC 22C.220; and,

ORDINANCE

W/M-14-001/ord.moratorium.permits.development

1

WHEREAS, the City desires to preserve the status quo for the protection of health, safety and welfare of the City residents, as it relates to development projects under MMC 22C.220 until these matters are more fully considered;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The above "Whereas" paragraphs are hereby adopted by reference as the City Council's Findings of Fact, as if fully set forth herein.

Section 2. Moratorium Established. A moratorium is hereby established upon the filing, receipt and processing of all permit applications or development plan applications pursuant to MMC 22C.220 within the City of Marysville.

No such new permit or development plan application shall be filed, accepted or processed during the effective period of this moratorium; provided, however, that this moratorium shall not affect vested rights, if any, applicable to any such previously submitted and fully completed applications.

Section 3. Declaration of Emergency. The City Council hereby declares that an emergency exists necessitating that this ordinance take effect immediately upon passage by a majority vote plus one of the whole membership of the Council, and that the same is not subject to a referendum (RCW 35A.12.130). Without an immediate moratorium on the City's acceptance of development applications pursuant to MMC 22C.220, said developments could locate and develop in a manner incompatible with the codes eventually adopted by the City. Therefore, the moratorium must be imposed as an emergency measure to protect the public health, safety, and welfare.

Section 4. Public Hearing to be Held. A public hearing before the City Council on the issue of the moratorium shall be held no later than sixty (60) days after the effective date herein and is hereby set for October 27, 2014.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such a decision or pre-emption shall not affect the validity or constitutionality of the remaining portions of this Ordinance or its application to any other persons or circumstances.

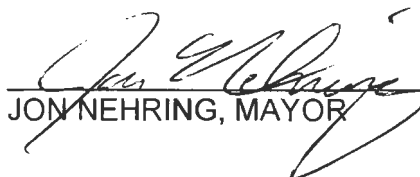
Section 6. Ordinance to be Transmitted to Department. Pursuant to RCW 36.70A.106, a copy of this interim ordinance shall be transmitted to the Washington State Department of Commerce.

Section 7. Publication. This ordinance shall be published by an approved summary consisting of the title.


Section 8. Effective Date. This ordinance shall take effect and be in full force and effect immediately upon passage as long as it is approved by a majority plus one of the entire membership of the City Council, as required by RCW 35A.12.130; provided however, that unless extended by act of the City Council, this ordinance shall automatically expire six (6) months following its adoption.

Passed by the City Council of the City of Marysville, Washington, on this 8th day of September, 2014.

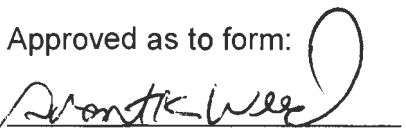
CITY OF MARYSVILLE

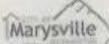

JON NEHRING, MAYOR

Attest:


~~Sandy Langdon, City Clerk~~
April O'Brien, Deputy

Approved as to form:


Grant K. Weed, City Attorney



NOTICE OF PUBLIC HEARING

Notice is hereby given that an open record public hearing will be held before Marysville City Council regarding Ordinance No. 2969, adopted on September 8, 2014, which established a six month moratorium on the filing, receipt and processing of applications for all permits and development plan approvals, for Master Planned Senior Communities pursuant to Marysville Municipal Code Chapter 22C.220.

File Number: PA14021

Date of Hearing: Monday, October 27, 2014 7:00PM

Location: City Hall - Council Meeting Room 2nd Floor

For Information:

Chris Holland, Planning Manager
1049 State Avenue, Marysville, WA 98270; 360.363.8207
cholland@marysvillwa.gov

Any person may appear at the hearing and be heard in support of, or in opposition of the proposed action. Additional information may be obtained at the City of Marysville Community Development Department located at 80 Columbia Avenue, Marysville, Washington 98270.

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the ADA Coordinator at (360) 363-8084 or 1-800-833-6399 (TDD Only) or 1-800-833-6384 (Voice Relay) two days prior to the meeting date if any special accommodations are needed.

THIS NOTICE IS NOT TO BE REMOVED, CONCEALED OR MUTILATED BEFORE DATE OF HEARING

Published: Marysville Globe:
October 11, 2014
#1158324

AFFIDAVIT OF PUBLICATION

State of Washington,)
County of Snohomish,) SS

C. Paul Brown, Being first duly sworn on oath deposes and says that she is the secretary of **THE MARYSVILLE GLOBE**, a weekly newspaper. That said newspaper is a legal newspaper which has been approved by order of the Superior Court in Snohomish County June 18th, 1962 in compliance with Chapter 213 of Washington Laws of 1941, and it is now has been for more than six months prior to the date of the publication hereinafter referred to, published in the English language continually as a weekly newspaper in Marysville, Snohomish County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication of said newspaper. That the annexed is a true copy of a NOTICE OF PUBLIC HEARING - File # PA14-021

as it was published in regular issues (and not in supplement form) of said newspaper once each week for a period of one consecutive week(s), commencing on the 11 day of OCTOBER 20 14, and ending on the 11 day of OCTOBER 20 14, both dates inclusive and that such newspaper was regularly distributed to its subscribers during all of said period. That the full amount of the fee charged for the foregoing publication is the sum of \$ 55.23, which amount has been paid in full.

C P B
Subscribed and sworn to before me, this 14th day of October, 20 14,
Nancy B Anderson

Notary Public in and for the State of Washington
Residing at Bainbridge Island. SKOGIT City WA

MARYSVILLE GLOBE
PO Box 145
Marysville, Washington 98270-0145
(360) 659-1300





Community Development Department

AFFIDAVIT OF POSTING

Before the Marysville City Council
 Date of Hearing Monday, Oct 27, 2014
 Purpose of Hearing Ord. 2969 / Moratorium for
Master Planned Senior Communities

Please be advised that on this day, the undersigned, representing the City of Marysville, did post in a minimum of three (3) separate places as provided by City Ordinances and State Laws the following Notice of Public Hearing:

File Number: PA 14-021

Reviewed by: [Signature]

<u>Place Posted</u>	<u>Date Posted</u>	<u>Signature</u>
1. Property: # of signs - <u>0</u>	<u>—</u>	<u>—</u>
2. City Hall	<u>10.10.14</u>	<u>[Signature]</u>
3. Channel 21 (email to Doug Buell)	<u>10.10.14</u>	<u>[Signature]</u>
4. Library	<u>10.10.14</u>	<u>[Signature]</u>
5. MIRS	<u>10.10.14</u>	<u>[Signature]</u>
6. Publication in Marysville Globe Email to pbrown@soundpublishing.com & NAnderson@marysvilleglobe.com	<u>10.10.14</u> <i>emailed - 10.08.14</i>	<u>[Signature]</u>
7. Mailings (300') # <u>0</u> , Date <u>Citywide</u> By <u>—</u>		
8. Lakewood P.O. (per Planner) <u>Msvl. P.O.</u>	<u>10.10.14</u> <u>10.10.14</u>	<u>[Signature]</u>

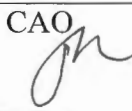
♦ 80 COLUMBIA AVE, MARYSVILLE WA 98270 – (360) 363-8100 – FAX (360)651-5099 ♦

Index #7

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: October 27, 2014

AGENDA ITEM: Hotel Motel Committee Recommendation	AGENDA SECTION: New Business	
PREPARED BY: Leah Tocco, Executive Assistant/Analyst	AGENDA NUMBER:	
ATTACHMENTS: 1. Hotel/Motel Committee Scoring Criteria 2. Hotel/Motel Committee Final Ranking	APPROVED BY:	
	MAYOR	CAO 
BUDGET CODE:	AMOUNT:	

The Hotel/Motel Committee convened on October 8, 2014 to review grant applications. The committee interviewed grant applicants and then scored all proposals. Funding available through 2015 is \$100,000. The committee recommended award of \$96,069 to the grant applicants.

The Committee recommends the following funding for projects:

Maryfest – 2015 Strawberry Festival	\$25,000
Marysville Dog Owners Group – 2015 Poochpalooza	\$2,492
Snohomish County Tourism Bureau – Visitor Information Center	\$4,500
City of Marysville Parks Department – Special Event Promotion	\$10,000
City of Marysville Police Department – Special Event Services	\$20,000
City of Marysville – Visitors Guide	\$6,398
Marysville Historical Society – A/V Equipment	\$14,000
Red Curtain Foundation for the Arts – Inaugural Season	\$2,321
City of Marysville Streets and Sanitation Department – Special Event Service	\$11,358

RECOMMENDED ACTION: Approve Hotel/Motel Committee Recommendation to award funding.
--

COUNCIL ACTION:

2014 Hotel/Motel Tax Grant Application Rating Sheet

Please complete a scoring sheet for each of the Hotel/Motel Tax Grant applications. Use the rating scale of 0-10 or 0-5 as indicated for each category. "0" is the lowest score available. There is a total of 75 points possible per rating sheet.

Organization Name:	Evaluator's Name:
---------------------------	--------------------------

Category	Definition	Points Available	Points Allocated
Project Eligibility	Applicant clearly defines the tourism project. The proposal indicates how it will increase tourism, which could include attracting and welcoming tourists; strategies to expand tourism; marketing of special events and festivals designed to attract tourists.	10	
Project Management	Applicant demonstrates the ability to successfully implement and manage the project in a timely manner, within budget, and consistent with the funding requirements	10	
Project Duration	Applicant shows a set timeline for the project demonstrating it will be no more than one year in duration.	10	
Needs Assessment	Applicant objectively establishes the acuteness of the community need that the proposed project seeks to address.	10	
Budget	Project estimates and costs are reasonable and well supported or justified relative to the number of persons to be served and the services to be provided. Budget forms are accurate and thorough.	10	
Project Partnerships	Applicant included letters of support for the project or cooperative letters of commitment that demonstrate collaboration with other organizations in the community.	10	
Tourism	Applicant shows a viable estimate for how many tourists the event is estimated to generate. For strategic or marketing related grant requests (non-event based) the applicant demonstrates how the project will drive tourism through ongoing efforts.	10	
Project Scalability	Project is scalable and can be funded in part and still be viable.	5	

Proof of Non-Profit Status	Did the applicant provide evidence of their non-profit status (i.e. copy of the certificate signed by the Secretary of State for the State of Washington and/or a copy of the Federal Internal Revenue Service letter confirming 501(c)(3) status). Was a tax identification number provided on the application? NOTE: City of Marysville projects do not require proof of non-profit status.	Yes or No	
----------------------------	---	-----------	--

City of Marysville 2014 Application Rating Sheet

2014 Hotel Motel Grant Request Score Sheet

	A	C	D	E	K	L	M	N
1	Name of Organization	Project Name	Date Received	Proof of Non-Profit Status	Average Score	Request Amount for Grant	Balance of Project Cost	Committee Recommended Funding
2	Maryfest, Inc	Strawberry Festival	9/5/2014	yes	68.25	\$45,000.00	\$98,650.00	\$25,000.00
3	Marysville Dog Owners Group (M-DOG)	Poochpalooza	9/5/2014	yes	66.8	\$2,492.00	\$623.00	\$2,492.00
4	Snohomish County Tourism Bureau	Snohomish County Tourism Bureau's Visitor Information Center Program	9/4/2014	yes	65.8	\$4,500.00	\$112,998.00	\$4,500.00
5	City of Marysville	Special Event Promotion Kiosks and Event Banners	9/5/2014	City of Marysville	63.8	\$20,365.00	\$10,200.00	\$10,000.00
6	City of Marysville	Annual Special Event Services	9/5/2014	City of Marysville	61.4	\$20,000.00	\$15,000.00	\$20,000.00
7	City of Marysville	Visitors Guide	9/5/2014	City of Marysville	60.8	\$6,398.00	\$1,600.00	\$6,398.00
9	Marysville Historical Society	Marysville Historical Society A/V Equipment	9/5/2014	yes	58.2	\$14,000.00	\$30,000.00	\$14,000.00
10	Red Curtain Foundation for the Arts	Inagural Season	9/5/2014	yes	56.8	\$2,321.00	\$4,655.00	\$2,321.00

2014 Hotel Motel Grant Request Score Sheet

	A	C	D	E	K	L	M	N
11	City of Marysville	Strawberry Festival Support Services	9/4/2014	City of Marysville	55.8	\$11,358.17		\$11,358.00
12	Marysville Historical Society	Marysville Historical Society Map Framing	9/5/2014	yes	54.2	\$4,267.00	\$1,423.00	\$0.00
13	City of Marysville	5 to 7 minute tourism video	9/5/2014	City of Marysville	51	\$5,400.00	\$1,350.00	\$0.00
15	Marysville Historical Society	Marysville Historical Society Display Cases for Mueseum	9/5/2014	yes	44.8	\$7,984.00	\$2,661.00	\$0.00
16	Greater Marysville Tulalip Chamber of Commerce	Marysville Tulalip Visitor Information Center	9/5/2014	yes	40.4	\$40,000.00	\$40,000.00	\$0.00
17	Total					\$184,085.17		\$96,069.00

Index #8

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 10/27/14

AGENDA ITEM: Emergency Sewer Pump Purchase	
PREPARED BY: Kari Chennault, Water Resources Manager	DIRECTOR APPROVAL: <i>QMB For KA -</i>
DEPARTMENT: Public Works	
ATTACHMENTS: Quote for purchase	
BUDGET CODE: 40142280.548000	AMOUNT: \$95,924.93
SUMMARY:	

The City's 51st Avenue Sewer Lift Station pumps an average of 1.5 million gallons per day and is the City's largest lift station. The Lift Station has 3 critical pumps that are on a rotation. The site is currently equipped with an emergency generator powered by diesel to be used in emergency situations. In situations where power is interrupted and the generator is not triggered to respond, the Lift Station does not function and within around 15 minutes a sewerage overflow would occur into adjacent Quilceda Creek. The purchase of this emergency pump would allow for the Lift Station to be pumped and function in emergency situations such as PUD power loss, transfer switch failures, phase monitor relay failures, or other unforeseen circumstances that prevent the permanent lift station pumps from operating normally, and would prevent untreated sewage overflow to Quilceda Creek in these situations.

The attached pump was quote through the Helping Governments Across the County Buy (HGACBuy) Program which establishes competitively bid prices for goods and services. The City of Marysville participates in this Program by way of an Interlocal Contract.

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to approve the purchase of the pump in the amount of \$95,924.93.

Index #9

CITY OF MARYSVILLE AGENDA BILL
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE:

AGENDA ITEM: Assistant Court Administrator and Court Administrator Classification and Compensation Analysis	
PREPARED BY: Kristie Guy, HR Director	DIRECTOR APPROVAL:
DEPARTMENT: Executive	<i>Kristie Guy</i>
ATTACHMENTS: 1. Assistant Court Administrator and Court Administrator Classification & Compensation Analysis 2. Assistant Court Administrator Job Description 3. Court Administrator Job Description	
BUDGET CODE:	AMOUNT:

SUMMARY:

Human Resource was asked to do a classification and compensation analysis for the Assistant Court Administrator and Court Administrator positions. This project included revising the job descriptions, evaluating placement in the city's pay grid, and surveying comparable positions at comparable jurisdictions.

Based on the findings, it is recommended that the revised Assistant Court Administrator job description be adopted and the position be placed at range M2 on the Management salary grid. It is also recommended that the revised Court Administrator job description be adopted.

Based on the findings, the proposed job descriptions accurately captures the responsibilities assigned to the Assistant Court Administrator and Court Administrator and the knowledge, skills and abilities required to perform them.

Additionally, placing the Assistant Court Administrator on the management classification grid at range M-2 and leaving the Court Administrator at M-8 reflects the reassignment of job responsibilities, the market value and preserves internal equity among the Management positions.

RECOMMENDED ACTION: Staff recommends that Council Authorize the Mayor to:

1. Adopt the new Assistant Court Administrator job description and placement at range M2 on the management salary grid.
2. Adopt the new Court Administrator job description.

**MUNICIPAL COURT
ASSISTANT COURT ADMINISTRATOR & COURT ADMINISTRATOR
CLASSIFICATION AND COMPENSATION ANALYSES**

October 2014

BACKGROUND

In July 2013, I was asked by the Court Administrator to create a job description and new title for the Business Officer Supervisor assigned to the Municipal Court that more accurately reflected the duties of an employee of the court. Specifically, the project included updating the job description to reflect only responsibilities applicable to the court, and reviewing appropriate placement of this position in the city's pay grid. The result of this analysis created a new Assistant Court Administrator job description which closely matched the work performed by the Business Office Supervisor, in assisting in the planning, coordinating and managing of the daily operations of a specific division. The Assistant Court Administrator was placed at range M-1 on the Management grid which reflected external market value and preserved internal equity.

Additionally, in 2006, the City engaged a consultant to conduct a salary review of all non-represented and management positions within the city. As a result of this analysis, the Court Administrator was reclassified from the M4 salary range to the M8 salary range. The analysis did not recommend reclassification of the Business Officer Supervisor which remained the only position in the M1 the salary range.

In June 2014, a request for a reclassification was initiated by Presiding Judge Lorrie Towers for the Assistant Court Administrator to be moved into the M-2 management pay grid and the Court Administrator be reclassified to the level of a Director. Per the City's reclassification policy, positions may be considered for reclassification to a different job class when the job duties or responsibilities have significantly changed. Reclassification analysis generally examine: (1) change in duties resulting from additions, expansions, or reductions of responsibilities; (2) change in qualifications or training required for the position; and (3) the division's present and future organizational structure and service delivery needs.

Assistant Court Administrator

The incumbent, Kim Ricker, has served in the position of Assistant Court Administer (formerly Business Officer Supervisor) since May of 2007. The key focus of this position remains the same as determined in the analysis conducted in 2013 when the position was placed at range M1 of the management grid. Judge Towers strongly believes that the M2 pay grid is more commensurate with the duties required for the position of Assistant Court Administrator.

Relative to this assessment, I looked at the responsibilities and the knowledge, skills, and abilities required for the management jobs within the M2 range. The Community Center Manager is the only position in the M2 salary range and has three characteristics that make it significantly different from the Assistant Court Administrator position - a higher level of responsibility, accountability, and autonomy. The Community Center Manager independently manages all day-to-day functions of the center and is responsible for all programming/activities of the center; full supervisory responsibilities for regular staff, contracted instructors and volunteers; and budget administration for the Ken Baxter Community Center. The manager plans, promotes, organizes and coordinates a comprehensive program of services and activities for a diverse population including senior citizens as well as inter-generational and cultural groups. The position promotes and markets the center's programs and rental use of facility,

including preparing news releases, public service announcements, program handouts, promotional materials, etc. The manager is a publicly visible position that cultivates collaborative relationships with community, civic, user groups, schools, businesses and the news media in support of programming at the center and its use as a rental facility.

A key distinction of the Assistant Court Administrator is that this position *assists* in the planning, coordinating and managing of the daily operations of the court operations. The position serves as a technical resource for and assists office staff in day-to-day, non-judicial functions of the Municipal Court. Assists the Court Administrator and Judges in the formulation and implementation of court rules, policies and court forms, oversees processing of time sheets for approval. There is a direct reporting relationship within the court structure where the Community Center Manager is the subject matter expert for the Community Center.

On August 27, 2014, Judge Lorrie Towers, CAO Gloria Hirashima, and HR Director Kristie Guy met to discuss the findings of the Municipal Court Classification and Compensation Analyses dated August 2014.

Additional information provided by Judge Towers shifted responsibilities from the Court Administrator to the Assistant Court Administrator. This shift has allowed the Court Administrator to provide increased support to the justices and oversee projects that impact the Municipal Court.

Some of the responsibilities shifted to the Assistant Court Administrator include:

1. Supervising and evaluating the performance of assigned staff including developing performance standards and conducting performance evaluations; recommending disciplinary action; participating in the hiring process for new employees.
2. Ensuring financial accountability for the Municipal Court; oversee the collections and account functions.
3. Making independent decisions to resolve operational or interpersonal conflicts with the public or employees.
4. Providing direction and answer the most difficult or complex operations questions regarding legal procedures or interpretations.

JOB KNOWLEDGE, SKILLS AND ABILITIES

The knowledge, skills, and abilities required to perform the Community Center Manager, as reflected in the education and experience requirements, is slightly higher than for the Assistant Court Administrator. The Community Center Manager position requires a Bachelor's degree in a relevant field of study and two years experience supervising recreational programs for a variety of age groups, and supervises one part time employee. The Assistant Court Administrator requires coursework or training in business administration, public administration, legal administration or a related field and two years of progressively responsible experience in a court setting. Additionally, the Assistant Court Administrator requires being knowledgeable of the laws, rules, codes, and procedures governing the operation of the court, case processing and courtroom procedures, and currently supervises seven full-time employees.

COMPENSATION ANALYSIS

The purpose of the compensation analysis is to recommend placement of the position within the city's classification and compensation grid. The goal is to assign a compensation level that accurately reflects the responsibilities and accountabilities of the position and the skills, knowledge, and abilities required to perform the job and to preserve the internal equity of the city's classification and compensation system by compensating the position fairly relative to other job classifications. This is not a new position, so external market comparables are not as heavily relied upon since using market data for these positions in isolation from the rest of the city's positions might unfairly impact internal equity.

CONCLUSIONS AND RECOMMENDATIONS

To satisfy criteria for reclassification, a mix of new tasks assigned to a job need to be a significantly different in the level of responsibility, complexity, and/or accountability than the current classification. Additionally, the new tasks added would require additional knowledge, skills, and abilities or job experience, training time, or type of training.

Regarding internal placement of the Assistant Court Administrator, there has been sufficient change in the level of responsibility, complexity, and accountability of the tasks assigned to this position to warrant placement in the M-2 salary range.

COURT ADMINISTRATOR

In June 2014, Presiding Judge Towers recommended that the Court Administrator be reclassified to the level of a Department Director. She stated that "the court is often equated to that of a city with elected officials responsible for operations and department oversight delegated to directors." To review the structure of comparable entities I polled nine other cities including: Bothell, Edmonds, Everett, Issaquah, Kirkland, Lakewood, Lynwood, Olympia and Renton. Only two of the nine cities have a structure that includes a Director position or a position that functions as a Director. The City of Renton has a Court Administrative Director; however, the next position lower is a Lead Judicial Specialist comparable to Marysville's previous Municipal Court Lead position. The City of Lynnwood is the only City that has a Court Administrator position that serves as a department head and an Operations Supervisor position comparable to the Assistant Court Administrator.

JOB CLASSIFICATION ANALYSIS

The areas of responsibility as stated in the recommendation are consistent with the current Court Administrator job description and the duties outlined in the reclassification recommendation. The Court Administrator's role includes administering all non-judicial functions of the Marysville Municipal Court. These areas include overseeing staff, courthouse security and facilities, establishing and administering operational policies and procedures, preparing and justifying the budget. These responsibilities and qualifications are also consistent with Court Administrator positions of comparable cities. The responsibility of planning, implementing and managing the daily operations of the court has shifted to the Assistant Court Administrator as indicated in the analysis above. This includes responsibility for supervision, training, evaluation and development of court staff. Although this shift has allowed the Court Administrator to provide increased support to the justices and oversee projects that impact the Municipal Court level of responsibility, complexity, or accountability have not changed significantly.

A key distinction between the Court Administrator and the Departments Directors is the scope of responsibility and accountability. The Department Directors oversee significantly larger budgets, larger operations including number of employees, diversity of operations and divisions, and a higher level of accountability and authority. The Human Resources Director position differs in that this position is responsible and accountable for overseeing functions that impact the entire employee population including recruitment, benefits, compensation, negotiations, employee relations, etc. The Department Directors are ultimately accountable for their operations whereas in the Municipal Court the Presiding Judge is charged with the ultimate responsible of the court.

JOB KNOWLEDGE, SKILLS AND ABILITIES

Relative to this assessment and the internal placement among the city's other positions, the Court Administrator is currently placed in the M8 range of the management salary grid as well as the IS Manager, PW Operations Manger, Financial Planning Manager, and the Financial Operations Manager. These positions are comparable in terms of job responsibilities, level of accountability, and experience required to perform the job. All of the positions are responsible for the following: supervising staff; developing, recommending and administering the division's budget; developing and implementing systems, policies and procedures; and act as a liaison to other city personnel, citizens and agencies. All of the positions require a four year degree and four to five years of progressively responsible experience. Also, some of the positions in the M8 range require job specific certifications such as the Operations Manager which requires possession of six different certifications.

A comparison was also conducted of the positions in higher pay ranges than the Court Administrator. The one filled position in the M9 range, the Engineering Services Manager – Land Development has a higher level of responsibility and accountability and requires a higher level of technical proficiency. The Engineering Services Manger requires advanced level land use planning and engineering skills as well as management, supervisory, and administrative skills. This position represents the city at public meetings before the planning commission, hearing examiner, and/or the city council and public meetings on land development issues and applications; participates in technical review committees; and represents the city on inter-agency committees dealing with land development issues. The position must explain complex issues and applicable legal requirements, policies, and procedures to property owners, citizens, city departments, and other agencies.

The only filled position in the M10 range, the PW Superintendent requires a Bachelors Degree, five years of increasingly responsible experience, two years of supervisory experience, and high level certifications in both water and wastewater disciplines. Two key factors that distinguish the PW Superintendent from the Court Administrator are: 1) the Superintendent is responsible for multiple divisions within public works including: water resources, solid waste/streets, and utility maintenance and operations; and 2) the Superintendent is responsible for administering a significantly larger budget.

The only position in the M11 range is Police Lieutenant and in the M12 range is Police Commander. The Police Department structure, much like Public Works, is not an equitable comparable with the Municipal Court. The Police Department has a significantly larger budget and is a 24/7 operation that includes records, police and custody operations. Key characteristics of the Police Lieutenant and Police Commander that differ significantly from the Court Administrator include scope of responsibility, accountability and authority.

COMPENSATION ANALYSIS

The focus of the compensation analysis is to evaluate placement of the position within the city's classification and compensation grids. The goal is to assign a compensation level that accurately reflects the responsibilities and accountabilities of the position and the skills, knowledge, and abilities required to perform the job and to preserve the internal equity of the city's classification and compensation system by compensating the position fairly relative to other job classifications.

The Court Administrator, a manager position, is currently assigned to the M8 salary range - \$6,831 - \$8,927 per month. All the positions in the M8 range are division managers within larger departments like the Assistant City Engineer (Public Works) or manage a specific function within a larger department such as the IS Manager (Finance Dept.) and the Planning Manager (Community Development).

The only position in the M9 salary range - Engineering Services – Land Development, \$7,172 - \$9,373, manages the operations of the Engineering Services – Land Development Division and requires a high level of technical proficiency in civil engineering and land use administration as well as management, supervisory and administrative skills. Of the one position filled in the M10 range, \$7,531 - \$9,842, the Public Works Superintendent is responsible for establishing and administering functions related to multiple divisions within the Public Works Department requiring a high level of proficiency in the water and wastewater disciplines.

This is not a new position so external market comparables are not as heavily relied upon since using market data for these positions in isolation from the rest of the city's positions could affect the internal relationships among the city's job classifications. Since the City's compensation philosophy is generally a market-value approach an external review was conducted of the following cities was conducted: Bothell, Edmonds, Everett, Issaquah, Kirkland, Lakewood, Lynnwood, Olympia and Redmond. Marysville's Court Administrator salary ranked the 7th highest out of 9 cities. Renton has a higher salary range however they do not have a position comparable to our Assistant Court Administrator. Lynnwood has a higher salary as well with a structure similar to Marysville. A chart showing the external comparables for the Court Administrator is attached.

CONCLUSIONS AND RECOMMENDATIONS

To satisfy criteria for reclassification, a mix of new tasks assigned to a job need to be a significantly different in the level of responsibility, complexity, and/or accountability than the current classification. Additionally, the new tasks added would require significant additional knowledge, skills, and abilities or job experience, training time, or type of training.

Regarding internal placement of the Court Administrator, there has not been a significant change in the level of responsibility, complexity, or accountability of the tasks assigned to this position to warrant placement in a different job classification or creation of a new one.

**City of Marysville
Job Description**

Job Title:	Assistant Court Administrator
Department/Division:	Municipal Court
Reports To:	Municipal Court Judge
FLSA Status	exempt
Union Status:	non-union
Approval/Revision Date:	October 2014

SUMMARY

Under the direction of the Court Administrator, plans, implements and manages the daily operations of the court including responsibility for supervision, training, evaluation, and development of court staff. Oversees collections, accounting functions, court procedures, development of and updates to desk manuals.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Other duties may be assigned as needed.

1. Supervises and evaluates the performance of assigned staff including developing performance standards and conducting performance evaluations; recommends disciplinary action; participates in the hiring process for new employees.
2. Ensures financial accountability for the Municipal Court; oversees the collections and accounting functions.
3. Coordinates the scheduling of jurors and jury trials.
4. Makes independent decisions to resolve operational or interpersonal conflicts with the public or employees.
5. Develops procedures, trains and reviews the work of staff in the operation of the JIS computer program; keeps current on all changes in JIS and updates other staff.
6. Acts as liaison for the Municipal Court when dealing with other city departments, local, county and state government officials, private organizations and the general public concerning municipal court non-judicial operations; provides direction, and answers more difficult or complex operations questions regarding legal procedures or interpretations.
7. Ensures work is completed in compliance with all applicable laws, procedures and policies.
8. Assists in the budget process; gathers and researches budget information; assists in monitoring and maintaining budget control information; orders supplies and equipment; receives invoices and processes payments .
9. Assists court administrator and judges in the formulation and implementation of court rules, policies and court forms; recommends procedural changes required by changes in law or court policy.
10. Oversees processing of time sheets for approval; oversees maintenance of vacation, sick leave, and comp time records for monthly payroll.

11. Assumes the duties of Court Administrator as required.

12. Performs special projects and related work as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- State laws governing the operation of municipal courts.
- Functions, policies, procedures, and operations of the municipal court.
- Office practices and procedures including record keeping systems and retention requirements for municipal courts.
- Principles and practices of effective supervision.
- IBM compatible computers.

Ability to:

- Read, interpret and apply laws, rules, codes, and procedures governing case processing and/or courtroom procedures.
- Plan, organize and supervise the work of subordinate employees, including training, assigning, and evaluating their work, and providing job performance feedback.
- Establish and maintain effective working relationships with subordinates, other city officials, and the general public.
- Operate IBM-compatible personal computer, including word processing, spreadsheet, database, and specialized software applications including JABS and JIS.
- Perform research, gather data, analyze options, and make recommendations to court administrator and judges based on sound reasoning and analysis.
- Communicate effectively, orally and in writing.
- Establish and maintain effective working relationships with city staff, city officials, the public, legal professionals, and other agencies.
- Maintain confidentiality of court records and other information.
- Ability to understand, interpret, and efficiently carry out verbal and written instructions; ability to compose correspondence, policies, procedures and reports.
- Prioritize work for self and subordinates to maximum efficiency.
- Provide excellent customer service, in sometimes stressful situations, to internal and external customers.

QUALIFICATIONS

A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.

Experience:

- At least 2 years of progressively responsible experience in court setting; supervisory experience is preferred.

Education and Training:

- High School Diploma or GED is required.
- Coursework or training in business administration, public administration, legal administration or a related field.

PHYSICAL DEMANDS / WORKING CONDITIONS:

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must frequently lift up to 10 pounds; and occasionally lift and/or move 10 to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

This position works in an office, and the noise level in the work environment is usually low to moderate. While performing the duties of this job, the employee is occasionally exposed to toxic or caustic chemicals, i.e. copier toner.

Work is performed mainly during City office hours but may be required to work evening(s) when municipal court is in session.

Regular and reliable attendance is an essential function of this position.

<p>This job description does not constitute an employment agreement between the employer and employee, and is subject to change as the needs of the employer and requirements of the job change.</p>
--

**City of Marysville
Job Description**

Job Title:	Court Administrator
Department/Division:	Municipal Court
Reports To:	Municipal Court Judge
FLSA Status:	exempt
Union Status:	non-union
Approval/Revision Date:	October 2014

SUMMARY

This position plans, prioritizes, and administers the non-judicial activities and operations of the municipal court. Responsibilities include oversight of court operations, prepare and control the court's budget, implement policy and procedures, case-flow management, and supervision of personnel performing judicial court functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Other duties may be assigned as needed.

1. Administers the non-judicial operations of the municipal court and assures that activities are in compliance with all laws, policies, regulations, and goals.
2. Oversees the supervision, training, and evaluation of all non-judicial court staff including reviewing work assignments, performance evaluations, counseling employees, recommending disciplinary action, administering labor agreements, and responding to grievances. Conducts staff meetings and safety training.
3. Plans, prioritizes and directs procedural and administrative functions for the court.
4. Develops and recommends court rules, goals, policy statements, operating plans, methods and procedure improvements, or changes required by law.
5. Prepares and monitors the court's budget. Prepares resource requests, approves requisitions and the purchase of supplies and equipment. Arranges appropriate maintenance services for the repair of facilities and equipment.
6. Provides for ongoing liaison with other city departments, local, county and state government officials, private organizations and general public concerning municipal court non-judicial operations.
7. Directs, monitors and reviews the timely collection and disbursement of all fines and court fees in conformance with state statutes.
8. Oversees the efficiency of case-flow, jury summoning and utilization, and equipment needs of the court.
9. Prepares management reports and conducts research as needed; oversees the preparation and maintenance of records and reports related to municipal court activities.

KNOWLEDGE SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Principles and practices of municipal court administration.
- State and municipal laws governing operation of municipal courts.
- Functions, policies, procedures, and operations of the municipal court.
- Principles and practices of management and supervision.
- Principles and practices of municipal budgeting, purchasing, and contract requirements.
- Recordkeeping systems and retention requirements for municipal court activities.
- IBM compatible computers.

Ability to:

- Apply advanced knowledge of non-judicial court operations and administration.
- Lead and direct the operations, services, and activities of non-judicial court operations.
- Read, interpret and administer laws, rules and regulations governing court operations; research and evaluate new methods and techniques or changes required by law.
- Plan, prioritize, supervise and evaluate the work of subordinate employees including training, assigning and evaluating their work, and providing job performance feedback.
- Prepare and administer municipal budgets.
- Understand and administer policies and procedures, contracts, professional service agreements, and collective bargaining agreements.
- Effectively manage stressful or emergency situations.
- Establish and maintain effective working relationships with city staff, city officials, the public, legal professionals, and other agencies.
- Critically analyze problems, identify potential solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Communicate effectively, orally and in writing, including the ability to listen effectively and to explain complex issues and applicable legal requirements, policies, and procedures to internal and external customers.
- Operate IBM-compatible personal computer, including word processing, spreadsheet, database, and specialized software applications including JABS and JIS.

QUALIFICATIONS

A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.

Education:

- High School diploma or GED is required.
- Bachelor's degree in business administration, public administration, legal administration or related field.

Experience:

- Five years increasingly responsible experience in a professional management position within the justice system.
- Two years of supervisory experience is required.

Certificates and licenses:

- Must possess a Washington State Driver's License.
- Certification from Court Management Program (CMP), offered through the National Association for Court Management, desirable.

PHYSICAL DEMANDS/WORKING CONDITIONS

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must frequently lift up to 10 pounds; occasionally lift and/or move 10 to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

This position is usually assigned to an office, and the noise level in the work environment is usually low to moderate. While performing the duties of this job, the employee is occasionally exposed to toxic or caustic chemicals, i.e. copier toner.

Work is performed mainly during City office hours; however, some travel will be required.

Regular and reliable attendance is an essential function of this position.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change as the needs of the employer and requirements of the job change.

Index #10

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 10/27/2014

AGENDA ITEM: A Resolution of the City Council of the City of Marysville, Washington Urging the Governor and the Legislature of the State of Washington to Preserve the Streamlined Sales Tax Mitigation Distribution to Impacted Local Jurisdictions in the 2015-2017 Biennial Budget	
PREPARED BY: Sandy Langdon, Finance Director/City Clerk	DIRECTOR APPROVAL:
DEPARTMENT: Finance	
ATTACHMENTS: Resolution	
BUDGET CODE:	AMOUNT:
SUMMARY:	

Over the last few State budget sessions the Streamlined Sales Tax Mitigation (SST) program has been an item of proposed cuts and/or elimination. SST was put in place in 2007 to reduce the impact on entities when the local sales tax sourcing was changed from an origin-based system to a destination-based system.

Over 120 cities, counties, transit agencies and public facility districts were negatively impacted and have since relied on the SST to provide essential services. The City of Marysville receives approximately \$190,000 annually from the SST program, to assist with city services such as public safety.

In the past several months SST recipients have combined efforts consisting of letters, conference calls, and even a scheduled meeting with the Governor by Mayors and Directors to encourage the Governor and legislature to maintain the SST program.

<p>RECOMMENDED ACTION: City staff recommends the City Council authorize the Mayor to sign a Resolution of the City Council of the City of Marysville, Washington Urging The Governor and the Legislature of the State of Washington to Preserve the Streamlined Sales Tax Mitigation Distribution to Impacted Local Jurisdictions in the 2015-2017 Biennial Budget.</p>
--

DRAFT
CITY OF MARYSVILLE
Marysville, Washington

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
WASHINGTON URGING THE GOVERNOR AND THE LEGISLATURE OF
THE STATE OF WASHINGTON TO PRESERVE THE STREAMLINED
SALES TAX MITIGATION DISTRIBUTION TO IMPACTED LOCAL
JURISDICTIONS IN THE 2015-2017 BIENNIAL BUDGET.

WHEREAS, the State of Washington entered into the Streamlined Sales Tax (SST) compact in 2007 changing the sourcing of local sales tax revenues from an origin-based system to a destination-based system; and

WHEREAS, the Washington State Department of Revenue conducted a study indicating that more than 120 cities, counties, transit agencies and public facility districts would be negatively impacted by implementation of Streamlined Sales Tax destination-based sales tax sourcing; and

WHEREAS, in recognition of the negative fiscal impact of SST destination-based sourcing on many local jurisdictions throughout Washington, the State implemented a “full-mitigation” program; and

WHEREAS, the SST sales tax mitigation program has effectively preserved and maintained local government services throughout the Washington State, including in Marysville; and

WHEREAS, sales tax collection in the City of Marysville has not returned to its pre-recession peak in 2007; and

WHEREAS, the demands for city services, particularly public safety services, required to preserve and protect the retail business market in Marysville that generated more than \$80 million for the Washington State General Fund, are greater than ever; and

WHEREAS, the City of Marysville sales tax revenues have been significantly impacted by SST destination-based sales tax implementation, and the city continues to rely upon the ongoing commitment of the State to maintain SST mitigation payments to provide essential city services to citizens, visitors and businesses;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Marysville, Washington, that the City Council urges the Governor of the State of Washington to retain SST mitigation payments to local jurisdictions in his proposed 2015-2017 Operating Budget, and further urges the Legislature of the State of Washington to adopt said SST mitigation payments.

PASSED by City Council and APPROVED by the Mayor this _____ day of October,
2014

CITY OF MARYSVILLE

By _____
JON NEHRING, Mayor

ATTEST:

By _____
APRIL O'BRIEN, Deputy City Clerk

Approved as to form:

By _____
GRANT K. WEED, City Attorney