

**Marysville City Council Work Session**

**July 6, 2010**

**7:00 p.m.**

**City Hall**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Committee Reports**

**Presentations**

**Discussion Items**

**Approval of Minutes** (*Written Comment Only Accepted from Audience.*)

1. Approval of June 14, 2010 City Council Meeting Minutes.
2. Approval of June 21, 2010 City Council Work Session Minutes.

**Consent**

3. Approval of June 23, 2010 Claims in the Amount of \$4,352,491.47; Paid by Check Number's 63748 through 63930 with Check Number's 43163 and 45567 Voided.
4. Approval of June 30, 2010 Claims.
5. Approval of July 2, 2010 Payroll.

**Review Bids**

**Public Hearings**

**New Business**

6. Acceptance of the 47<sup>th</sup> Avenue NE Improvements Project, Starting the 45-Day Lien Filing Period for Project Closeout.
7. Acceptance of the AMR Water Meter Installation Project, Starting the 45-Day Lien Filing Period for Project Closeout.
8. Extension Number 2 to the Contract with the City of Marysville Agreement with Waste Management-Northwest for Curbside-Collected Recyclables and Curbside-Collected Yard Waste, Multi-Family and Commercial Collection, Processing, Marketing and Disposal Services.

***Work Sessions are for City Council study and orientation – Public Input will be received at the July 12, 2010 City Council meeting.***

**Marysville City Council Work Session**

**July 6, 2010**

**7:00 p.m.**

**City Hall**

9. The Hotel/Motel committee recommends the City Council authorize the Mayor to allocate \$57,576.67 from Hotel/Motel tax revenues as follows: \$2,240.00 to Marysville Historical Society; \$190.00 to Snohomish County Master Gardener Foundation; \$1,100.00 to City of Marysville (Advertisement Snohomish County Visitors Guide); \$4,000.00 to Kiwanis; \$17,846.67 to Marysville Parks and Recreation; \$4,000.00 to Snohomish County Tourism Bureau; \$20,000.00 to City of Marysville (Visitor Tourism Support); \$1,000.00 to Cedarcrest Golf Course; \$7,200.00 to Greater Marysville Tulalip Chamber of Commerce.
10. Adopt the Water Quality Specialist, Cross Connection Control Specialist, and Water Quality/Wastewater Treatment Lead Job Descriptions and Placement on the Teamsters salary grid
11. **Recovery Contract** (Signal) for Powell-Smokey Point, LLC and Kim-Alston, LLC. In the Amount of \$214,839.24.

**Legal**

**Mayor's Business**

**Staff Business**

**Call on Councilmembers**

**Executive Session**

- A. Litigation
- B. Personnel
- C. Real Estate

**Adjourn**

**Special Accommodations:** The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact Tracy Jeffries, Assistant Administrative Services Director, at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

<b>Call to Order/Pledge of Allegiance/Roll Call</b>	7:00 p.m.
<b>Presentations</b>	
Swearing in of the following Police and Custody Officers: Jeremy Mooring, Police Officer; Bryant Gerfin, Custody Officer; Michael Barnett, Custody Officer; Aaron Stewart, Custody Officer; Michael Burtis, Custody Officer	Sworn In
<b>Approval of Minutes</b>	
Approval of May 17, 2010 City Council Work Session Minutes.	Approved
Approval of May 24, 2010 City Council Meeting Minutes.	Approved
<b>Consent Agenda</b>	
Approval of May 26, 2010 Claims in the Amount of \$674,040.02; Paid by Check No.'s 63183 through 63341 with Check No. 62184 Voided.	Approved
Approval of June 2, 2010 Claims in the Amount of \$4,939,080.89; Paid by Check Number's 63342 through 63475 with Check Number's 45730, 62668, and 63315 Voided.	Approved
Approval of June 4, 2010 Payroll in the Amount of \$1,390,292.08; Paid by Check Number's 22742 through 22820 with Check Number's 22617 Voided and Reissued with Check Number 22821.	Approved
Approval of the Application for <i>GA Maxwell's</i> to conduct a Special Event from June 18, 2010 through June 20, 2010.	Approved
Approval of the Application for Patricia and Eric Schoonmaker, Owners of <i>Trusty Threads</i> , to Conduct a Craft Fair on June 26, 2010, July 31, 2010 and August 28, 2010.	Approved
Authorize the Mayor to Sign the Amendment No. 1 to Interlocal Agreement between Snohomish County and the City of Marysville Concerning the Coordination of Improvements to 88 <sup>th</sup> Street NE.	Approved
<b>New Business</b>	
Authorize the Mayor to send a letter to the Fire District requesting that a committee be formed to study the annexation alternate and timing with the recommended board members from the Fire Board as the members of that committee.	Approved
Authorize the Mayor to approve the First Amendment to the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities with the Marysville Fire District Agreement.	Approved
Adopt an <b>Ordinance</b> of the City of Marysville, Washington Amending MMC 18B.14.035 by Adding a New Subsection (4)(e) Relating to Traffic Impact Fee Exemption Refunds.	Approved Ord. No. 2824
Adopt an <b>Ordinance</b> of the City of Marysville Amending Section 2.50.090 of the Marysville Municipal Code Relating to City Issued Credit Cards.	Approved Ord. No. 2825
<b>Legal</b>	
Adopt a <b>Resolution</b> of the City of Marysville Declaring an Emergency to Exist Due to Urban Flooding; Authorizing Emergency Works Contracts and Purchases for the Emergency Repair and Restoration of Utilities, Buildings and Contents, Parks and Golf Course, Roads, Bridges, Right of Way and Property; and Designating Representatives for Obtaining	Approved Res. No. 2288

Emergency Assistance Funds and Preparing and Executing Necessary Legal Documents.	
<b>Mayor's Business</b>	
<b>Staff Business</b>	
<b>Call on Councilmembers</b>	
<b>Recess</b>	9:07 p.m.
<b>Executive Session</b>	9:20 p.m.
Litigation – two items pursuant to RCW 42.30.110(1)(i)	
Real Estate - two items pursuant to RCW 42.30.110(1)(b)	
<b>Adjournment</b>	9:50 p.m.

COUNCIL



MINUTES

**Council Meeting**

June 14, 2010

**Call to Order / Invocation / Pledge of Allegiance**

Mayor Kendall called the June 14, 2010 meeting of the Marysville City Council to order at 7:00 p.m. at Marysville City Hall. The invocation was given by Sam Ford from Damascus Road Church. Mayor Kendall led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Gloria Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Mayor:** Dennis Kendall

**Council:** Councilmember Jon Nehring, Councilmember Jeff Seibert, Councilmember Carmen Rasmussen, Councilmember John Soriano, Councilmember Jeff Vaughan, Councilmember Lee Phillips and Councilmember Donna Wright

**Also Present:** Chief Administrative Officer Gloria Hirashima, City Attorney Grant Weed, Finance Director Sandy Langdon, Police Chief Rick Smith, Public Works Director Kevin Nielsen, Parks Director Jim Ballew, Fire Chief Greg Corn and Assistant Administrative Services Director Tracy Jeffries.

**Committee Reports**

Councilmember Nehring reported on the **SERS Board** meeting on June 11 where the following topics were discussed:

- The 2009 Annual Report
- Approved the Frequency Reconfiguration Agreement with Sprint Nextel
- Approved the Interlocal Agreement with Next Generation Radio Switch with SERS, King, Pierce and Port of Seattle
- Approved a Budget Resolution

Councilmember Seibert reported on the June 4 **Public Works Committee** meeting where the main topic for discussion was asset management. They also discussed the Waste Management contract and reviewed a change in water operations.

## **Presentations**

Mayor Kendall swore in the following Police and Custody Officers:

- Jeremy Mooring, Police Officer
- Bryant Gerfin, Custody Officer
- Michael Barnett, Custody Officer
- Aaron Stewart, Custody Officer
- Michael Burtis, Custody Officer

## **Audience Participation - none**

### **Approval of Minutes**

1. Approval of May 17, 2010 City Council Work Session Minutes.

Councilmember Seibert referred to page 7 of 7, under the Recess section, which should read **Mayor Kendall** not *Mayor Kendall Seibert*.

Councilmember Phillips stated he would not be voting as he was not present at the May 17 meeting.

**Motion** made by Councilmember Seibert, seconded by Councilmember Rasmussen, to approve the May 17, 2010 City Council Work Session Meeting minutes as amended.

**Motion** passed (6-0) with Councilmember Phillips abstaining.

2. Approval of May 24, 2010 City Council Meeting Minutes.

Councilmember Nehring referred to page 8 of 8, under Jon Nehring's comments and noted that the minutes should indicate that he was contacted by some citizens who complained about the smell and that he also smelled it.

**Motion** made by Councilmember Wright, seconded by Councilmember Vaughan, to approve the May 24, 2010 City Council Work Session Meeting minutes as amended.

**Motion** passed (7-0).

### **Consent**

3. Approval of May 26, 2010 Claims in the Amount of \$674,040.02; Paid by Check No.'s 63183 through 63341 with Check No. 62184 Voided.
4. Approval of June 2, 2010 Claims in the Amount of \$4,939,080.89; Paid by Check Number's 63342 through 63475 with Check Number's 45730, 62668, and 63315 Voided.

5. Approval of June 4, 2010 Payroll in the Amount of \$1,390,292.08; Paid by Check Number's 22742 through 22820 with Check Number's 22617 Voided and Reissued with Check Number 22821.
6. Approval of the Application for *GA Maxwell's* to conduct a Special Event from June 18, 2010 through June 20, 2010.
7. Approval of the Application for Patricia and Eric Schoonmaker, Owners of *Trusty Threads*, to Conduct a Craft Fair on June 26, 2010, July 31, 2010 and August 28, 2010.
8. Authorize the Mayor to Sign the Amendment No. 1 to Interlocal Agreement between Snohomish County and the City of Marysville Concerning the Coordination of Improvements to 88<sup>th</sup> Street NE.

**Motion** made by Councilmember Vaughan, seconded by Councilmember Soriano, to approve Consent Agenda items 3, 4, 5, 6, 7 and 8. **Motion** passed unanimously (7-0).

### **New Business**

9. Marysville Fire District Regional Fire Authority/Annexation.

CAO Gloria Hirashima gave an overview of this situation. Staff recommended studying this further through a planning committee which would allow them to investigate the numbers further and look at the process to ensure that we understand the legal boundaries. This would also allow Council time to ask questions and have ample time for staff to get answers.

Chief Corn then asked if the planning committee is it to study annexation or to study a Regional Fire Authority. He said that they have found that there are some additional benefits to an annexation versus creation of a Regional Fire Authority.

Finance Director Langdon referred to the WAC 458.19.080 that was provided in Council's packet which indicates the taxing limits that are effective after a city annexes into a library district of a fire district. The WAC indicates that the cap is raised after an annexation. If they annex into the fire district they need to take into consideration the library, the fire district and the city's levy rates. Those three things can't exceed \$3.60 per \$1,000 assessed value. There was discussion about these rates and other issues that would need to be addressed if annexation is preferred.

CAO Hirashima suggested using the Fire Board members including the councilmembers that are on that board, but noted that they could adjust the makeup of the committee if desired by the Council.

Councilmember Rasmussen suggested an alternate name such as an evaluation committee so that we don't send out the message that we are starting the ten planning

meetings which are allowed regarding RFAs before we need to take it to a vote. She also recommended not explicitly addressing the RFA in the meetings so that we don't get close to the suggestion that we've already started planning for an RFA. She volunteered to serve as part of the committee.

Councilmember Seibert expressed confidence and respect for the fire department and explained that he had requested further study in order to justify the position that the Council takes. Chief Corn indicated that he understood and agreed that further study is a prudent thing for the Council to do.

City Attorney Grant Weed suggested that the City follow up with a letter responding to the fire district. Mayor Kendall indicated they would do that.

**Motion** made by Councilmember Seibert, seconded by Councilmember Soriano, to authorize the Mayor to send a letter to the Marysville Fire District requesting that a committee be formed to study the annexation alternative and timing.

Councilmember Nehring moved a friendly amendment that the three representatives on the Fire Board be the representatives on that committee. Councilmember Soriano seconded the motion which was approved unanimously (7-0).

**Motion** passed unanimously (7-0) to send a letter to the Fire District requesting that a committee be formed to study the annexation alternative and timing with the recommendation of the current Fire Board members as the members of that committee.

#### 10. Marysville Fire District Interlocal Agreement Amendment.

Gloria Hirashima explained that with the Central Marysville annexation the city would be financially impacted if we do not do a contract amendment as the existing language would have some unforeseen consequences. She commended Sandy and Chelsea for the work they did to sort through this complex issue. Chief Corn concurred. He explained that the Fire District was amenable to protecting the City from negative impacts, but noted that they also needed to protect their existing levy rate and future levy rates. Finance Director Langdon explained how they had come up with the formula to lessen the range of impact on the city. There were questions and answers related to the formula.

**Motion** made by Councilmember Nehring, seconded by Councilmember Seibert, to authorize the Mayor to approve the First Amendment to the Agreement for Joint Operation of Fire and Emergency Medical Protection Facilities with the Marysville Fire District Agreement. **Motion** passed unanimously (7-0).

#### 11. An **Ordinance** of the City of Marysville, Washington Amending MMC 18B.14.035 by Adding a New Subsection (4)(e) Relating to Traffic Impact Fee Exemption Refunds.



**Motion** made by Councilmember Wright, seconded by Councilmember Vaughan, to approve **Ordinance #2824**. **Motion** passed unanimously (7-0).

12. An **Ordinance** of the City of Marysville Amending Section 2.50.090 of the Marysville Municipal Code Relating to City Issued Credit Cards.

**Motion** made by Councilmember Nehring, seconded by Councilmember Soriano, to approve **Ordinance #2825**. **Motion** passed unanimously (7-0).

## **Legal**

City Attorney Grant Weed informed Council that the Mayor signed a Proclamation on June 9, 2010 declaring an Emergency/Disaster by the City of Marysville, WA.

**Motion** made by Councilmember Rasmussen, seconded by Councilmember Seibert, to approve **Resolution #2288**; A **Resolution** of the City of Marysville Declaring an Emergency to Exist Due to Urban Flooding; Authorizing Emergency Works Contracts and Purchases for the Emergency Repair and Restoration of Utilities, Buildings and Contents, Parks and Golf Course, Roads, Bridges, Right of Way and Property; and Designating Representatives for Obtaining Emergency Assistance Funds and Preparing and Executing Necessary Legal Documents. **Motion** passed unanimously (7-0).

Grant Weed clarified that the Proclamation that the Mayor signed was not attached, but it will be made part of the Resolution.

## **Mayor's Business**

Mayor Kendall:

- He attended the Relay for Life on Saturday.
- Asian 1 Restaurant is having their Grand Opening/Ribbon Cutting on Wednesday at 11:30.
- Saturday evening is the Strawberry Festival Parade.
- He asked Kevin Nielsen and Gloria Hirashima for reports on the storm events of last week.

Director Kevin Nielsen discussed last Wednesday's bizarre storm event. The combination of high intensity rains, high tide, and closed storm gates caused all the water to run downhill. The Public Works building ended up with 4 to 9 inches of water. He discussed emergency management procedures they implemented and other areas that were affected by flooding or localized heavy water conditions. He commended the people on the street who responded to this emergency.

CAO Gloria Hirashima discussed property damage, which primarily impacted the City. She commended the employees' impressive response to this emergency situation. She reviewed additional damage to the golf course, parks, Public Safety Building and library. It looks like the City will not be eligible for outside reimbursement so we will have to

come up with the deductible for flood damage, but we should be able to repair the Public Works building in a few months.

Councilmember Vaughan asked how this event might change their perspective on the breaching of the dykes. Public Works Director thought that this was a very good question. He stated that they are currently working through some questions such as that with the Tribes. He discussed factors they are considering.

### **Staff Business**

Jim Ballew:

- The facilities at Jennings Park should be open on Tuesday.
- Strawberry Festival is this weekend.
- He thanked everyone who came to the Shasta Ridge Park dedication. Staff is working on reconveyance of that park to the City.
- He announced that he is the parent of a Marysville Pilchuck High School Class of 2010 student tomorrow night.

Rick Smith:

- He was glad to be back in town.
- He discussed an assault that happened at Comeford Park. Police are putting the NITE team out there to address issues there.
- There are three vacant officer positions.
- Torch Run went well.
- He gave an update on the Shirley Sweeten homicide from last year. He commended the lead detective Cori Shackleton as well as all of the detectives, the NITE team, and Crime Analyst Don Castanares.
- They are getting ready for the Strawberry Festival this weekend.
- Police have completed all of the ICS forms for the storm.

Sandy Langdon concurred with CAO Hirashima and Director Nielsen that the City of Marysville employees pulled together quickly to work as a team during the flooding incident. She stated that there was no need for a Finance Committee meeting this week. The meeting was cancelled.

Grant Weed stated that the need for an executive session to address four items, two real estate acquisition items, and two potential litigation items, expected to last 20 to 30 minutes with no action requested.

Gloria Hirashima:

- Thanked staff for all their efforts this past week.
- She congratulated Grant Weed who made it on the Super Lawyers list again.

## **Call on Councilmembers**

Carmen Rasmussen:

- She commended the staff for handling that extraordinary event.
- The event at Shasta Ridge was very nice.

Lee Phillips:

- He was glad to hear everything went well during the emergency situation.
- He went to the Relay for Life also.

John Soriano:

- He congratulated staff on the great job they did.
- He noted that most of the Public Safety Committee would be in Vancouver next week. Chief Smith recommended rescheduling for July.

Jon Nehring:

- He echoed comments about the fantastic work done by staff.
- He was amazed at the great condition of Strawberry Fields over the weekend.
- He referred to a letter from Kim Howard regarding Comeford Park. CAO Hirashima indicated they would get a formal response to her so she knows we are working on it.
- Shasta Ridge Park is a fantastic addition to the City.

Jeff Vaughan discussed a very interesting trip he took with Kevin Nielsen and Gloria Hirashima to the Cedar Grove Composting Facility on Smith Island where they met with a chief officer and consultant to learn what they do there and what their plans are for the future.

Donna Wright:

- She thanked staff for their excellent handling of the incident and discussed her experience with it.
- Shasta Park is a great addition to the City.

Jeff Seibert echoed the positive comments about staff's response to the emergency situation.

## **Recess**

Mayor Kendall recessed the meeting at 9:07 p.m. for a short break before reconvening into Executive Session expected to last approximately 30 minutes to discuss four items, two concerning real estate and two concerning litigation with no action.

**Executive Session** - started at 9:20 p.m.

A. Litigation – two items pursuant to RCW 42.30.110(1)(i)

B. Personnel

C. Real Estate - two items pursuant to RCW 42.30.110(1)(b)

**Adjournment**

Seeing no further business Mayor Kendall adjourned the meeting at 9:50 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Mayor  
Dennis Kendall

\_\_\_\_\_  
Asst. Admin. Svcs. Director  
Tracy Jeffries

COUNCIL



MINUTES

**Work Session**

*June 21, 2010*

**Call to Order / Pledge of Allegiance**

Mayor Kendall called the June 21, 2010 work session of the Marysville City Council to order at 7:00 p.m. at Marysville City Hall and led those present in the Pledge of Allegiance.

**Roll Call**

Chief Administrative Officer Gloria Hirashima gave the roll call. The following staff and councilmembers were in attendance.

**Council:** Councilmember Jon Nehring, Councilmember Jeff Seibert, Councilmember Carmen Rasmussen, Councilmember John Soriano, Councilmember Jeff Vaughan, Councilmember Lee Phillips and Councilmember Donna Wright

**Also Present:** Chief Administrative Officer Gloria Hirashima, City Attorney Grant Weed, Finance Director Sandy Langdon, Public Works Director Kevin Nielsen, Parks Service Manager Tara Mizell, Commander Robb Lamoureux and Assistant Administrative Services Director Tracy Jeffries.

**Committee Reports**

Councilmember Nehring reported on the June 16 Snohomish County Tomorrow Steering Committee meeting where the new SCT Coordinator Cynthia Pruitt was introduced. There was discussion about the mediation process for land use disputes. The proposed 2011 Budget was presented, which is a 9% cut from the 2010 Budget. Puget Sound Regional Council is deciding on \$19.8 million of Enhancement Funds that will be doled out in January of 2011.

Councilmember Phillips reported that the Hotel/Motel Tax Grant Committee met today and reviewed 12 applications. The recommendation will be that eight of those be fully funded; one be partially funded; and three not funded at all. This will be coming to Council for approval in July.

**Discussion Items**

**Approval of Minutes**

1. Approval of June 7, 2010 City Council Work Session Minutes.

**Consent**

2. Approval of June 9, 2010 Claims in the Amount of \$1,598,297.46; Paid by Check Number's 63476 through 63604 with Check Number's 28381, 45588, 47794 and 63251 Voided.
3. Approval of June 16, 2010 Claims.
4. Approval of June 18, 2010 Payroll.

**New Business**

5. Renewal of Concessionaire Agreement with Da Vinci Dogs.

Mayor Kendall explained that this is done at Jennings Park during the summer for the Sounds of Summer concert series and the outdoor movies.

6. Aid Agreement with Snohomish County for Minor Street Projects for Municipal Services.

Public Works Director Nielsen explained that this is for the annexation area if we want to use it.

7. An **Ordinance** of the City of Marysville Authorizing that the City Perform Maintenance Work on SR 529, Ebey Slough Bridge Replacement Decorative Luminaire; and Enter into Agreement with Washington State Department of Transportation Regarding Such Maintenance; and Providing for an Effective Date.
8. A **Resolution** of the City of Marysville for the Acceptance of a Gift from Marysville Noon Rotary Subject to Conditions.

Mayor Kendall stated that this is a \$2500 contribution to the City for use of the development of two projects: the construction of the new disc golf course at Strawberry Fields and landscape improvements at the Jennings Park Master Garden site. Both are Eagle Scout projects.

9. A **Resolution** of the City Council of the City of Marysville, Washington, Setting a Date and Time for a Public Hearing on the Creation of a Local Improvement District for Making Certain Improvements within that District Pursuant to Property Owners' Petition therefore, and Providing for the Publication and Mailing to Property Owners of Notice of that Hearing.

CAO Hirashima explained that several of the petitioners have filed for an agricultural tax exemption with the County which means they could apply for an LID waiver. Staff had issues with this and is asking that the petitioners who are applying for an agricultural tax exemption sign an agreement in advance that says they will waive their option for LID exemption and participate in the LID.

## **Legal**

10. Discussion of Trespass Issue.

City Attorney Grant Weed discussed what tools the City has to deal with the trespass issue. He explained how this is handled in other cities such as Seattle, Monroe and Everett by using a progressive exclusion policy. He recommended that Marysville consider codifying something similar. CAO Hirashima added that this came up because of some of the problems they have at Comeford Park and this was identified by the police as a potential area where we could improve.

Councilmember Rasmussen commented that the City of Everett has park rangers. She expressed concern that civilian staff members would not have the type of training that police have, but might be put in a law enforcement position. City Attorney Weed agreed that this was a legitimate concern and could be addressed through further training of civilian staff or limiting the scope of who would be authorized to issue exclusionary notices to people. Tara Mizell commented that she had talked to Director Ballew about this and he envisioned that it would be limited to him, Tara Mizell and Mike Robinson. They have also talked with Everett about having a discussion with their rangers about what has worked and not worked as far as their codes. Councilmember Rasmussen said she would also like the police department's perspective on this. Ms. Mizell said their staff did have some training several years ago from the police department about this issue. Councilmember Rasmussen said she would also be interested in knowing if Everett's park rangers carry weapons. City Attorney Weed suggested talking to Monroe also who has similar policies to Everett, but does not have park rangers, to see how this has worked for them.

Councilmember Seibert shared Councilmember Rasmussen's concerns about safety. He asked how they would positively identify someone if they refused to identify themselves or gave false information. City Attorney Weed commented that in some cases it might be better to have a police officer, but one of the reasons cities have adopted this policy is that they don't have enough manpower in the police department to respond to these issues. He noted that the exclusion notice would be a civil notice and not a crime but it is important to identify people correctly because it does lead down the

path to a potential gross misdemeanor. Councilmember Seibert said he would like to see more information about how they would positively identify people. City Attorney Weed agreed that this would be an important issue.

Councilmember Seibert remarked that one of the biggest advantages park rangers have is that they carry a radio and are connected directly with the police department. City Attorney Weed agreed that the radio, uniform, car and weapon all convey a higher level of authority. Councilmember Rasmussen added that the image of authority also conveys the need to obey the authority whereas staff members would not have the same presence.

Councilmember Nehring recommended pursuing information from other cities who have worked through these issues. CAO Hirashima agreed. City Attorney Weed commented that even if after they research this and Council decides not to use this particular tool, they do have an important need to update their Park Code. CAO Hirashima says that this would essentially adopt a Code of Conduct. Councilmember Nehring noted that the school districts have a Code of Conduct that is handed out and enforced. It might be worthwhile to see how this works for them. CAO Hirashima remarked that a lot of agencies, such as schools and libraries, are probably using this type of policy informally.

### **Mayor's Business**

Mayor Kendall:

- Council had signed a letter to Everett City Council regarding concerns about Cedar Grove.
- He commented that a great Asian restaurant opened up last week.
- Strawberry Festival went very well.
- AWC Conference will be in Vancouver on Wednesday, Thursday and Friday.

### **Staff Business**

Kevin Nielsen:

- He met with Blue Water Technologies on Tuesday. They produce a filter that takes the solids out of wastewater and compresses it into a cake so it can be burned for electricity. This will coming back to the Public Works Committee after more research is done.
- Perteet was chosen as the consultant for the 35<sup>th</sup> connection.
- Public Works and Community Development are both back and operating.

Sandy Langdon had no comments.

Tara Mizell had no comments.

Robb Lamoureux gave a Strawberry Festival update. There was a big drop in the number of calls for service and two arrests were made from one fight during the parade. During the carnival there were no arrests made, no assaults, and a low number of calls.



He commented that these numbers highlight the work that the City and the Strawberry Festival crew have done to make this a family event. Mayor Kendall commended the intern that the police department had helping them.

Grant Weed stated that he had no new business for Council and no need for an executive session.

Gloria Hirashima:

- She thanked all the departments that were involved in the successful Strawberry Festival.
- She noted that the Planning Commission will be holding a hearing on mobile home park policies. Councilmember Wright recommended informing the fire department about the hearing.

### **Call on Councilmembers**

Donna Wright commented on how early people were lining the streets for the parade. She noted that she heard some complaints regarding people going on private property. She commended the cleanup crews for getting the streets cleaned up quickly.

Lee Phillips thought the parade and festival turned out well. He commented that it seems to be getting a lot bigger and people are getting out earlier.

John Soriano had no comments.

Jon Nehring:

- He thought the parade and festival were great.
- He commented that it appeared that the issues at MMS Apartment Building regarding setup and tear-down were resolved. Commander Lamoureux affirmed that that there were no noise complaints regarding the carnival.

Jeff Vaughan also enjoyed the festival and sitting in the grandstands.

Carmen Rasmussen commented that the Strawberry Festival was great. It gets bigger and better every year.

Jeff Seibert thought the parade was good. He commented that it seemed things had toned down quite a bit for the large number of people in town. He remarked that Marysville's staff and the police from other jurisdictions did a good job.

**Executive Session** - none

**Adjournment**

Seeing no further business Mayor Kendall adjourned the meeting at 7:50 p.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010.


\_\_\_\_\_  
Mayor  
Dennis Kendall

\_\_\_\_\_  
Asst. Admin. Svcs. Director  
Tracy Jeffries

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

AGENDA ITEM: Claims	AGENDA SECTION:
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:
ATTACHMENTS: Claims Listings	APPROVED BY: 
	MAYOR      CAO
BUDGET CODE:	AMOUNT:

Please see attached.

**RECOMMENDED ACTION:**

The Finance and Executive Departments recommend City Council approve the **June 23, 2010** claims in the amount of **\$4,352,491.47** paid by **Check No.'s 63748 through 63930** with Check No. 's 43163 & 45567 voided.

**COUNCIL ACTION:**

BLANKET CERTIFICATION  
**CLAIMS**  
FOR  
**PERIOD-6**

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$4,352,491.47 PAID BY CHECK NO.'S 63748 THROUGH 63930 WITH CHECK NUMBER'S 43163 & 45567 VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

*Handy King* \_\_\_\_\_ 6/23/10  
AUDITING OFFICER DATE

\_\_\_\_\_  
MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **23<sup>rd</sup> DAY OF JUNE 2010.**

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COUNCIL MEMBER

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COUNCIL MEMBER

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 06/17/2010 TO 06/23/2010**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63748	WASHINGTON STATE DEPARTMENT OF	SALES & USE TAXES 5/2010	001.231700.	462.45
	WASHINGTON STATE DEPARTMENT OF		00101130.549000.	0.16
	WASHINGTON STATE DEPARTMENT OF		00102020.549000.	4.97
	WASHINGTON STATE DEPARTMENT OF		00103010.549000.	28.92
	WASHINGTON STATE DEPARTMENT OF		00143523.531000.	93.72
	WASHINGTON STATE DEPARTMENT OF		101.231700.	48.59
	WASHINGTON STATE DEPARTMENT OF		401.231700.	64.95
	WASHINGTON STATE DEPARTMENT OF		40143410.553000.	41,664.27
	WASHINGTON STATE DEPARTMENT OF		40145040.553000.	4,723.40
	WASHINGTON STATE DEPARTMENT OF		410.231700.	2.91
	WASHINGTON STATE DEPARTMENT OF		41046060.553000.	13,018.97
	WASHINGTON STATE DEPARTMENT OF		420.231700.	69.84
	WASHINGTON STATE DEPARTMENT OF		420.231710.	9,456.18
	WASHINGTON STATE DEPARTMENT OF		42047267.553000.	512.49
	WASHINGTON STATE DEPARTMENT OF		501.231700.	143.11
	WASHINGTON STATE DEPARTMENT OF		502.231700.	1.45
	WASHINGTON STATE DEPARTMENT OF		503.231700.	10.84
63749	PACIFIC NW TITLE	PROPERTY @ 7610 47TH AVE NE	40250594.561000.	3,737,289.17
63750	3M NTT3729	OVERLAY FILM-GRAFFITI	10111864.531000.	900.02
63751	KAMAL ABOUZAKI	INTERPRETER SERVICES	00102515.549000.	150.00
63752	ADVANTAGE BUILDING SERVICES	FLOOR SERVICES-KBSCC	00105120.541000.	280.00
63753	ALBERTSONS FOOD CENTER #471	SUPPLIES-KBSCC EVENTS	00105250.531050.	55.09
63754	ALPHA COURIER, INC.	COURIER SERVICE	40142480.541000.	69.90
63755	AWWA NW SUBSECTION	MEMBERSHIP DUES-LARSON	40143410.549000.	190.00
63756	ANDES LAND SURVEYING	COURTHOUSE SURVEY	00100011.561000.	3,535.00
63757	ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	50100065.526000.	36.11
	ARAMARK UNIFORM SERVICES		50100065.526000.	49.14
63758	ASL INTERPRETER NETWORK	INTERPRETER SERVICES	00102515.549000.	160.00
63759	MICHAEL ASPEN	INSTRUCTOR SERVICES	00105120.541020.	182.00
63760	BAMBREW ESPRESSO, INC	EMPLOYEE APPRECIATION COUPONS	00100310.549010.	54.25
63761	BANK OF AMERICA	MEAL REIMBURSEMENT	00100110.549000.	47.55
	BANK OF AMERICA		40143410.549000.	10.89
63762	BARK, RONALD	UB 300690000003 5203 132ND ST	401.122110.	98.02
63763	BEACH, SUSAN	UB 361525000000 14229 26TH DR	401.122110.	26.67
63764	BELL PROPERTIES	UB 400660000002 2517 169TH PL	401.122110.	49.64
63765	BICKFORD FORD-MERCURY	BRAKE PADS & ROTORS	501.141100.	231.60
	BICKFORD FORD-MERCURY	REAR BRAKE ROTORS & PAD SET	501.141100.	231.60
	BICKFORD FORD-MERCURY	DRIVELINE BOOT KIT & GREASE	50100065.534000.	30.69
63766	BLUMENTHAL UNIFORMS & EQUIPMENT	BAIL OUT BAGS	00103222.526000.	97.72
	BLUMENTHAL UNIFORMS & EQUIPMENT	OC SPRAY	00103222.526000.	175.44
	BLUMENTHAL UNIFORMS & EQUIPMENT	VEST-MAPLES	00103222.526000.	901.33
	BLUMENTHAL UNIFORMS & EQUIPMENT	VEST-THOMAS	00103222.526000.	921.42
63767	BOB BARKER COMPANY INC	INMATE SUPPLIES	00103960.531000.	91.21
	BOB BARKER COMPANY INC		00103960.531000.	514.54
63768	BOYDEN ROBINETT & ASSOCIATES LP	UB 245724121000 5724 121ST PL	401.122110.	83.36
63769	BRIM TRACTOR COMPANY, INC.	BEARINGS	50100065.534000.	84.22
	BRIM TRACTOR COMPANY, INC.		50100065.534000.	168.44

**CITY OF MARYSVILLE  
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63770	CHRIS BROWN	REIMBRUSE BOOT EXPENSE-FLOODIN	40143410.549000.1020	36.90
63771	BUCHANAN, SCOTT & KIMBERLY	UB 521152000000 3902 174TH PL	401.122110.	22.50
63772	BUILDERS EXCHANGE	PUBLISH PROJECT ONLINE	40200034.560000.W0705	45.00
63773	CABLES PLUS	DR PERIPHERAL REPLACEMENTS	401.231700.	-27.52
	CABLES PLUS		40143410.549000.1020	347.52
63774	IRATXE CARDWELL	INTERPRETER SERVICES	00102515.549000.	100.00
63775	CARR'S ACE HARDWARE	PAINT ROLLER SLEEVES	10110564.531000.	10.82
	CARR'S ACE HARDWARE	SPRAY PAINT	41046060.531000.	30.32
	CARR'S ACE HARDWARE		41046060.531000.	40.94
	CARR'S ACE HARDWARE	PADLOCKS	501.141100.	390.57
63776	VICKI CARVER	INSTRUCTOR SERVICES	00105120.541020.	374.85
63777	CASCADE FASTENER INC	COMPRESSOR,BATTERY	50200050.531000.	250.13
63778	CASCADE NATURAL GAS	NATURAL GAS SERVICE @ STILLY	40141580.547000.	1,369.22
63779	CASE POWER AND EQUIPMENT	BUCKET TOOTH & PIN	50100065.534000.	151.83
63780	CDW GOVERNMENT INC	NETWORK SWITCH-FLOODING	40143410.549000.1020	2,054.26
63781	CELLNETIX PATHOLOGY	INMATE MEDICAL CARE	00103960.541000.	7.90
	CELLNETIX PATHOLOGY		00103960.541000.	164.20
63782	CEMEX	CLASS B ASPHALT	10110130.531000.	206.39
	CEMEX		10110361.531000.	140.34
63783	CHAMPION BOLT & SUPPLY	RETURN HITCH PIN	40142480.548000.	-2.67
	CHAMPION BOLT & SUPPLY	HITCH PIN	40142480.548000.	3.21
	CHAMPION BOLT & SUPPLY	HITCH PIN,WEDGE ANCHOR,RUST IN	40142480.548000.	52.94
63784	COLUMBIA FORD	2011 FORD F550 XL CREW CAB	50100048.564000.	36,132.48
63785	COMCAST	PRO SHOP TV CABLE	42047267.549000.	69.36
63786	COMMERCIAL FIRE PROTECTION	FIRE EXT SERVICE AND RETAG	501.141100.	50.25
63787	CONSOLIDATED ELECTRICAL DIST INC	(100) BULBS	00112572.531000.	206.39
63788	CO-OP SUPPLY	25LB BAG GRASS SEED	10110361.531000.	41.26
	CO-OP SUPPLY	(4) MONOBAR	40140180.531000.	412.64
63789	CORCORAN, CHAD & CYNTHIA	UB 761282610003 6126 77TH AVE	401.122110.	105.63
63790	CORPORATE OFFICE SUPPLY	WYPALL WIPES,CD-RW	501.141100.	112.87
63791	WA DEPT OF CORRECTIONS	INMATE MEALS	00103960.531250.	1,719.94
63792	VONNIE CRAWFORD	INSTRUCTOR SERVICES	00105250.541020.	180.00
63793	CRIMINALISTICS, INC	K9 DOOR BAIL OUT CONTROL UNIT	501.231700.	-83.44
	CRIMINALISTICS, INC		50100065.534000.	532.03
63794	CRYSTAL SPRINGS	WATER DELIVERED,RENTAL	40142480.531330.	67.40
63795	CRYSTALITE INC	HWY 9 RESERVOIR WELL HOUSE SKY	40140180.548000.	319.28
63796	BROOKE DALGAARD	REFUND CLASS FEES	00110347.376009.	55.00
63797	DATABASE SECURE RECORDS DESTRUCTIO	MONTHLY SHREDDING SERVICE	00100050.548000.	43.88
	DATABASE SECURE RECORDS DESTRUCTIO		00103010.541000.	36.70
	DATABASE SECURE RECORDS DESTRUCTIO		00103121.541000.	36.68
	DATABASE SECURE RECORDS DESTRUCTIO		00103222.541000.	36.68
	DATABASE SECURE RECORDS DESTRUCTIO		00103960.541000.	36.68
	DATABASE SECURE RECORDS DESTRUCTIO		00104190.531000.	36.68
63798	DAY WIRELESS SYSTEMS	EXPERT WITNESS TESTIMONY	00100050.549210.	267.59
63799	DEAVER ELECTRIC	ELECTRICAL WORK @ PARK BARN	00105380.531000.	141.18
	DEAVER ELECTRIC	PW ELECTRICAL WORK-FLOODING	40143410.549000.1020	238.24
63800	DICKS TOWING INC	TOWING EXPENSE- MP 10-3413	00103222.541000.	43.44

**CITY OF MARYSVILLE  
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63800	DICKS TOWING INC	TOWING EXPENSE	50100065.548000.	43.44
	DICKS TOWING INC		50100065.548000.	43.44
63801	DIVERSIFIED INTERNET SRVC GROUP INC	PRINTER TRAY FOR PATROL	50300090.541000.	150.23
63802	DOGSPORT GEAR	K9 SUIT	00103324.531000.K9003	1,460.00
63803	DRUG BUY FUND	DRUG BUY FUND	00103222.549010.	1,500.00
63804	KELLY R. DUBYNE	INSTRUCTOR SERVICES	00105120.541020.	196.00
63805	DUNLAP INDUSTRIAL	SAFETY EQUIP FEB SRL WEB LIFEL	40142480.549000.	138.78
	DUNLAP INDUSTRIAL	HIP BOOTS	40143410.526200.	204.97
	DUNLAP INDUSTRIAL	AIR IMPACT DRIVER & SOCKETS	40143410.535000.	119.93
63806	DUTTON ELECTRIC CO., INC.	INSTALL CIRCUIT FOR HVAC UNIT-	00100010.541000.	390.96
63807	ROBERT DZAWALA	REIMBURSE MEAL	40143410.549000.1020	10.02
63808	E&E LUMBER INC	VINYL BLIND	00105380.531000.	4.66
	E&E LUMBER INC	DRILL BIT,LUBRICANT	00105380.531000.	21.45
	E&E LUMBER INC	CONCRETE	10110130.531000.	6.41
	E&E LUMBER INC	WHEEL BARROW HANDLES	10110130.549000.	39.07
	E&E LUMBER INC	SCREWDRIVER,ALUM FLAT PAINT	40140080.531000.	75.74
	E&E LUMBER INC	BATTERIES,HARDWARE	40140080.531000.	95.98
	E&E LUMBER INC	RUSTEX,PIN PUNCHES,PAINT SUPPL	40140280.531000.	40.19
	E&E LUMBER INC	BATTERIES,HARDWARE	40140480.531000.	16.13
	E&E LUMBER INC	CREDIT KEYS	40140580.531000.	-16.42
	E&E LUMBER INC	SOIL, GRASS SEED	40140580.531000.	34.19
	E&E LUMBER INC	CONCRETE, KEYS	40140580.531000.	80.49
	E&E LUMBER INC	SPRAY PAINT,SPRAY GRIP	41046060.531000.	56.71
	E&E LUMBER INC	PLUNGER	42047165.531700.	12.21
	E&E LUMBER INC	LINE POST	42047165.531950.	9.22
	E&E LUMBER INC	WASH BRUSHES,LEAF RAKES,EXT PO	501.141100.	161.69
63809	WA DEPARTMENT OF ECOLOGY	HYDROGEOLOGIST	40143210.549000.	110.50
63810	ELECTRICAL ENERGY CONTRACTORS INC	WIRING @ WQ	40140180.548000.	325.80
	ELECTRICAL ENERGY CONTRACTORS INC	INSTALL FLOW METER ANALOG CON\	40140180.548000.	651.60
63811	EVERETT OFFICE FURNITURE	USED FILE CABINETS	40143410.549000.1020	982.80
63812	EVERETT STAMP WORKS	(2) IDEAL STAMPS	00100030.531000.	41.39
63813	EVERETT TIRE & AUTOMOTIVE	(3) TIRES	501.141100.	283.98
	EVERETT TIRE & AUTOMOTIVE	(4) TIRES	501.141100.	378.64
	EVERETT TIRE & AUTOMOTIVE		501.141100.	416.08
63814	CITY TREASURER EVERETT WA	WATER/FILTRATION SERVICE CHARG	40140080.533000.	110,077.93
63815	CITY OF EVERETT	ANIMAL SHELTER FEES	00104230.551000.	9,676.00
63816	KATHY FAMELOS	REFUND CLASS FEES	00110347.376009.	25.00
63817	FLINT TRADING INC	STOP BAR MATERIAL	10110564.531000.	386.33
63818	FOG-TITE INC	TYPE 1 LT COVERS	10110463.531000.	247.61
63819	JEFF FRANZEN	REIMBURSE MEAL EXPENSE-TRAININ	00103222.543000.	47.17
63820	TARRISA GARCIA	REFUND DEPOSIT FOR RENTAL	001.239100.	35.00
	TARRISA GARCIA		001.239100.	65.00
63821	GENERAL CHEMICAL CORP	ALUM SULFATE 12.125 DRY TON	40142480.531320.	3,318.28
63822	GOVERNMENT FINANCE OFFICERS ASSOC	GFOA REVIEW FEE	00101023.549000.	505.00
63823	FRED GILLINGS	REIMBURSE HOTEL/MEAL EXPENSE	00100050.543000.	117.04
63824	GIRL SCOUT TROOP #40598	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
63825	GOBLE SAMPSON ASSOCIATES INC.	LATEX TUBING	40142480.531300.	350.84

**CITY OF MARYSVILLE  
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63826	JEFF GOLDMAN	REIMBURSE HOTEL EXPENSE-TRAINI	00103222.543000.	78.59
63827	GOVCONNECTION INC	DR PERIPHERAL REPLACEMENT	40143410.549000.1020	165.07
63828	GRAYBAR ELECTRIC CO INC	CABLE	00100010.531000.	26.81
	GRAYBAR ELECTRIC CO INC	CABLE TUBE	00100010.531000.	79.54
	GRAYBAR ELECTRIC CO INC	DR PERIPHERAL SUPPLIES	40143410.549000.1020	93.34
63829	CONTRACTORS SUPPLY CORPORATION	TAMPER 10X10 19LB HEAVY DUTY	40145040.548000.	46.96
63830	HARBOR FREIGHT TOOLS	TOOLS FOR MOWERS	10110770.549000.	113.46
63831	HAWKINS, SAM	UB 890050500000 5306 77TH PL N	401.122110.	47.11
63832	HD FOWLER COMPANY	COPPER TUBING,BOLT KITS	401.141400.	335.05
	HD FOWLER COMPANY	COUPLINGS,TUBING,ELL	401.141400.	376.06
	HD FOWLER COMPANY	HARDWARE	401.141400.	385.31
	HD FOWLER COMPANY	METER SETTER	401.141400.	518.11
	HD FOWLER COMPANY	SETTERS	401.141400.	518.11
	HD FOWLER COMPANY	BUSHING,CORP STOP	40140580.531000.	101.29
	HD FOWLER COMPANY	METER BOX BASES,LID	40140580.531000.	331.48
	HD FOWLER COMPANY	(2) 16" SLEEVES	40220594.563000.W0604	582.10
	HD FOWLER COMPANY	SHOVELS	501.141100.	68.90
63833	HD SUPPLY WATERWORKS, LTD	HYDRANT,RESTRAINER PACK,STORTZ	40141080.531000.	1,933.03
	HD SUPPLY WATERWORKS, LTD	HYDRANT,ROMA GRIPS,STORTZ	40141080.531000.	2,053.11
63834	LETTIE HYLARIDES	INTERPRETER SERVICES	00102515.549000.	108.80
	LETTIE HYLARIDES		00102515.549000.	108.80
	LETTIE HYLARIDES		00102515.549000.	108.80
	LETTIE HYLARIDES		00102515.549000.	108.80
	LETTIE HYLARIDES		00102515.549000.	183.80
63835	INFILCO DEGREMONT, INC.	CLEANING SYSTEM SCREW	40142480.548000.	624.51
63836	HILARY A HUGHES	INTERPRETER SERVICES	00102515.549000.	195.00
63837	IRON MOUNTAIN QUARRY LLC	ROCK	10110130.531000.	118.71
	IRON MOUNTAIN QUARRY LLC		10110130.531000.	230.63
	IRON MOUNTAIN QUARRY LLC	ROCK FOR STOCK	10110130.531000.	416.83
	IRON MOUNTAIN QUARRY LLC	ROCK	40140480.531000.	118.71
	IRON MOUNTAIN QUARRY LLC		40140480.531000.	230.62
	IRON MOUNTAIN QUARRY LLC	ROCK FOR STOCK	40140480.531000.	416.83
	IRON MOUNTAIN QUARRY LLC	ROCK	40145040.531000.	118.71
	IRON MOUNTAIN QUARRY LLC		40145040.531000.	230.63
	IRON MOUNTAIN QUARRY LLC	ROCK FOR STOCK	40145040.531000.	416.83
63838	K-MART	2010 SUMMER PARKS PROGRAM SUPP	00105120.531080.	161.42
63839	SHERATTA KNOX	REFUND CLASS FEES	00110347.376009.	105.00
63840	MONIKA KRISTOFFERSEN	INSTRUCTOR SERVICES	00105120.531020.	98.00
63841	KUNG FU NORTHWEST INC		00105120.541020.	355.50
63842	LES SCHWAB TIRE CENTER	(8) TIRES	501.141100.	1,507.28
	LES SCHWAB TIRE CENTER	REPAIR TIRE	50100065.548000.	28.51
63843	MIKE LEWIS	REIMBURSE UHAUL RENTAL-FLOODIN	40143410.549000.1020	161.96
63844	DEPT OF LICENSING	BORRIES, GERALD (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	CAMARDO, SHANNON (RENEWAL)	001.237020.	18.00
	DEPT OF LICENSING	CARTER, JOSEPH (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	DALEY, JASON (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	DUGGINS, JOEL (ORIGINAL)	001.237020.	18.00



**CITY OF MARYSVILLE**  
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63844	DEPT OF LICENSING	GOFORTH, BLAKE (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	LAMBERT, ROBERT (RENEWAL)	001.237020.	18.00
	DEPT OF LICENSING	POWERS, ROGER (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	SCHATZ, DENNIS (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	SCHATZ, DONNA (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	SCHMIDT, GEORGE (ORIGINAL)	001.237020.	18.00
	DEPT OF LICENSING	STUART, CHRISTOPHER (RENEWAL)	001.237020.	18.00
	DEPT OF LICENSING	WELLMEN, JAMES (ORIG-DENIED)	001.237020.	18.00
63845	LOWES HIW INC	JUMPER CABLES	40140980.531000.	26.79
63846	MARYSVILLE PRINTING	BUSINESS CARDS	00103222.531000.	169.20
63847	CITY OF MARYSVILLE	WTR/SWR @ 6915 ARMAR RD	00105380.547000.	100.24
	CITY OF MARYSVILLE		00105380.547000.	133.63
	CITY OF MARYSVILLE		00105380.547000.	138.20
	CITY OF MARYSVILLE	WATER (IRR) @ 6915 ARMAR RD	00105380.547000.	159.96
	CITY OF MARYSVILLE	WATER (IRR) @ 6915 ARMAR RD	00105380.547000.	163.14
	CITY OF MARYSVILLE	WTR/SWR @ 6915 ARMAR RD	00105380.547000.	228.28
	CITY OF MARYSVILLE	WTR/SWR @ 5315 64TH ST NE	00105380.547000.	242.59
	CITY OF MARYSVILLE	WTR/SWR/GRB @ 6915 ARMAR RD	00105380.547000.	2,113.81
	CITY OF MARYSVILLE	WTR/SWR/GRB @ 6120 GROVE ST	00112572.547000.	744.43
63848	MCLOUGHLIN & EARDLEY CORP	HALOGEN TRAFFIC ADVISOR LIGHT	501.231700.	-32.59
	MCLOUGHLIN & EARDLEY CORP		50100065.534000.	411.54
63849	MCVAYS MOBILE WELDING, LLC	FABRICATION SERVICES	40140580.541000.	521.28
63850	MEMORY4LESS	MEMORY UPGRADE	503.231700.	-16.72
	MEMORY4LESS		50300090.535000.	211.12
63851	VISOCHANEA MORTON	INTERPRETER SERVICES	00102515.549000.	125.00
63852	MT BAKER CABLE LLC	DR EMERGENCY FIBER REPLACEMENT	40143410.549000.1020	3,572.94
63853	NATIONAL BARRICADE COMPANY	ROADWORK ZONE SIGNS	10110130.531000.	814.50
	NATIONAL BARRICADE COMPANY		10110130.531000.	5,017.32
	NATIONAL BARRICADE COMPANY	(300) BOLT,NUT,RIVOT	10111864.531000.	260.64
	NATIONAL BARRICADE COMPANY	(20) SIGNS	10111864.531000.	390.96
63854	NELSON PETROLEUM	GREASE	40142480.548000.	205.13
63855	NEXTEL COMMUNICATIONS	ACCT #844448815	00100020.542000.	40.99
	NEXTEL COMMUNICATIONS		00103010.542000.	162.59
	NEXTEL COMMUNICATIONS		40143410.542000.	81.98
	NEXTEL COMMUNICATIONS		50300090.542000.	162.69
63856	NORTH SOUND EMERGENCY MEDICINE	INMATE MEDICAL CARE	00103960.541000.	200.21
63857	NORTH SOUND HOSE & FITTINGS	VACTOR HOSE & SPRAYER	40140980.535000.	63.01
63858	NORTHUP GROUP	PRE-EMPLOYMENT SCREENING	00103010.541000.	340.00
63859	NORTHWEST CASCADE INC	CREDIT HONEY BUCKET	00105120.531010.	-274.79
	NORTHWEST CASCADE INC	HONEY BUCKET	00105120.531010.	445.50
	NORTHWEST CASCADE INC		00105380.545000.	110.23
63860	NORTHWESTERN AUTO REBUILD INC	REPAINT SECTIONS OF VEH #P117	50100065.548000.	942.11
	NORTHWESTERN AUTO REBUILD INC	REPAIR ACCIDENT DAMAGE VEH #P1	50100065.548000.	2,086.30
63861	OFFICE DEPOT	OFFICE SUPPLIES	00100020.531000.	5.47
	OFFICE DEPOT		00100020.531000.	23.02
	OFFICE DEPOT		00100020.531000.	23.13
	OFFICE DEPOT		00100020.531000.	23.73

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 06/17/2010 TO 06/23/2010**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63861	OFFICE DEPOT	OFFICE SUPPLIES	00100030.531000.	418.87
	OFFICE DEPOT		00100050.531000.	70.89
	OFFICE DEPOT		00102020.531000.	107.44
	OFFICE DEPOT		00103121.531000.	55.33
	OFFICE DEPOT		00103222.531000.	21.14
	OFFICE DEPOT		00103222.531000.	119.76
	OFFICE DEPOT		00103222.531000.	220.00
	OFFICE DEPOT		00103222.531000.	220.85
	OFFICE DEPOT		00105380.531000.	9.96
	OFFICE DEPOT		00105380.531000.	11.94
	OFFICE DEPOT		00105380.531000.	13.07
	OFFICE DEPOT	PACKING TAPE	40142480.531000.	34.08
	OFFICE DEPOT	OFFICE SUPPLIES	40143410.531000.	7.67
	OFFICE DEPOT		40143410.531000.	23.14
	OFFICE DEPOT		40143410.531000.	23.72
	OFFICE DEPOT		40143410.531000.	38.30
	OFFICE DEPOT		40145040.531000.	5.47
	OFFICE DEPOT		50100065.531000.	2.58
	OFFICE DEPOT		50100065.531000.	2.64
	OFFICE DEPOT		50100065.531000.	2.74
	OFFICE DEPOT		50100065.531000.	7.67
	OFFICE DEPOT		50200050.531000.	2.58
	OFFICE DEPOT		50200050.531000.	2.64
	OFFICE DEPOT		50200050.531000.	2.74
	OFFICE DEPOT		50200050.531000.	7.67
	OFFICE DEPOT		50300090.531000.	10.56
	OFFICE DEPOT		50300090.531000.	13.65
63862	OLYMPIC FORD OF MARYSVILLE	REPAIR VEH #P107	50100065.548000.	518.09
63863	PACIFIC NW BUSINESS PRODUCTS INC	TONER	50100065.531000.	94.43
63864	PACIFIC POWER PRODUCTS	JD MOWER PARTS	00105380.548000.	161.80
	PACIFIC POWER PRODUCTS		00105380.548000.	401.37
	PACIFIC POWER PRODUCTS	HYDRAULIC PARTS	42047165.548000.	169.36
63865	PACIFIC TOPSOILS INC	PLAY CHIPS	00105380.531000.	1,140.30
	PACIFIC TOPSOILS INC	CONCRETE DUMP FEES	10110361.531000.	173.00
	PACIFIC TOPSOILS INC		10110361.531000.	173.00
63866	PALMER, LON	UB 420761580007 16519 40TH AVE	401.122110.	163.41
63867	PARAMOUNT SUPPLY COMPANY	BACKFLOW TEST KIT ANNUAL CERT	40140880.531000.	52.83
63868	THE PARTS STORE	OIL FILTERS	42047165.548000.	26.81
	THE PARTS STORE	PLASTIC TIES	501.141100.	39.69
	THE PARTS STORE	PLASTIC TIES,OIL FILTER,WASHER	501.141100.	123.21
	THE PARTS STORE	BATTERIES	501.141100.	164.96
	THE PARTS STORE	STROBE LIGHT	501.141100.	176.89
	THE PARTS STORE	OIL,AIR FILTERS,SHURWASH	501.141100.	181.79
	THE PARTS STORE	TRANS FILTER KITS,AIR FILTER,T	501.141100.	290.24
	THE PARTS STORE	FUEL FILTER	50100065.534000.	20.49
	THE PARTS STORE	SPARK PLUGS	50100065.534000.	20.59
	THE PARTS STORE	TRANS FILTER KIT	50100065.534000.	21.70

**CITY OF MARYSVILLE**  
**INVOICE LIST**  
 FOR INVOICES FROM 06/17/2010 TO 06/23/2010

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63868	THE PARTS STORE	FUEL FILTER	50100065.534000.	33.47
63869	PATRICKS PRINTING INC	BUSINESS CARDS	00100030.531000.	138.14
63870	AUTUMN PAYTON	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
63871	BETRINA PERRY		001.239100.	100.00
63872	PREMIER CATHODIC PROTECTION	CATHODIC PROTECTION REPAIR	40140380.548000.	4,669.80
63873	PROTHMAN COMPANY	ADVISORY/INTERIM SERVICES	00100110.541000.	4,100.00
	PROTHMAN COMPANY	CD DIRECTOR SEARCH	00102020.541000.	6,500.00
63874	PROVIDENCE EVERETT MEDICAL CENTER	INMATE MEDICAL CARE	00103960.541000.	3,193.01
	PROVIDENCE EVERETT MEDICAL CENTER		00103960.541000.	4,201.67
63875	PUGET SOUND SECURITY PATROL INC.	SECURITY SERVICES	00100030.541000.	820.64
	PUGET SOUND SECURITY PATROL INC.		00100050.541000.	2,461.92
63876	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2024-2648-2	00100010.547000.	114.53
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2014-6303-1	00100010.547000.	2,732.96
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2011-4209-8 DEERING LIGH	00105380.547000.	15.25
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2012-2506-7 DEERING	00105380.547000.	205.85
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2020-0499-0	00112572.547000.	2,406.81
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2012-4769-9	10110463.547000.	396.47
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2027-9465-7	10111864.547000.	67.35
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2022-8858-5	10111864.547000.	86.78
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2020-1181-3	40140180.547000.	28.32
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2011-4725-3	40140180.547000.	440.37
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2015-7792-1	40140180.547000.	1,683.27
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2003-0347-7	40141580.547000.	1,151.37
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2023-0330-1	40142280.547000.	83.22
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2020-7500-8	40142480.547000.	4,860.29
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2014-2063-5	40142480.547000.	8,092.69
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2017-2118-0	40142480.547000.	18,267.15
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #2008-2454-8	40143780.547000.	1,287.50
63877	PUGET SOUND SECURITY	BOOM TRUCK KEYS	10110463.531000.	7.46
63878	VICKEY QUINTEL	INSTRUCTOR SERVICES	00105250.541020.	476.71
63879	R&R PRODUCTS INC	QUICK COUPLER	42047165.531920.	44.38
63880	HOWARD RADERMACHER	ENTERTAINER-KBSCC LUNCHEON	00105250.531050.	70.00
63881	RADIA MEDICAL IMAGING	INMATE MEDICAL CARE	00103960.541000.	31.20
	RADIA MEDICAL IMAGING		00103960.541000.	146.40
63882	RENTAL MANAGEMENT CO	UB 980371800000 3718 73RD DR N	401.122120.	90.44
63883	RENTAL MANAGEMENT CO	UB 767908000000 7908 58TH PL N	401.122110.	275.99
63884	RAY RICHES	REIMBURSE MILEAGE-FIREARMS TRA	00103222.543000.	47.40
63885	MICHELLE ROLFE	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
63886	RYAN HERCO PRODUCTS CORP	MISC PVC FITTINGS	40142480.548000.	70.04
	RYAN HERCO PRODUCTS CORP		40142480.548000.	91.79
63887	S&S WORLDWIDE INC	2010 SUMMER CAMP SUPPLIES	00105120.531050.	70.86
63888	DEBORAH SANDERS	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
	DEBORAH SANDERS	REFUND RENTAL FEES	00110347.376014.	90.00
63889	SEA-ALASKA INDUSTRIAL ELECTRIC INC	RECON PUMP VEH #P5111	40142480.548000.	1,846.20
63890	SEATTLE PUMP & EQUIPMENT CO	REPLACEMENT NOZZLE	40145040.548000.	397.72
63891	TERRY SIMON	PRO-TEM SERVICES	00100050.541000.	370.00
	TERRY SIMON		00100050.541000.	740.00

**CITY OF MARYSVILLE  
 INVOICE LIST**

FOR INVOICES FROM 06/17/2010 TO 06/23/2010

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63892	TRACY SISK	REFUND SECURITY DEPOSIT	001.239100.	200.00
63893	SISKUN POWER EQUIPMENT	REPAIR WEEDEATER HANDLE	50100065.548000.	58.75
	SISKUN POWER EQUIPMENT	REPAIR ECHO WEEDEATER	50100065.548000.	100.51
63894	SIX ROBBLEES INC	BRK SPRING KITS,BRK DRUMS & SH	50100065.534000.	320.26
63895	SNOHOMISH COUNTY CORRECTIONS	BOOKING FEES	00103960.551000.	66,607.43
63896	SNO CO PUBLIC WORKS	REPAIRS TO #H003	50100065.548000.	17,057.25
63897	SNO CO PUBLIC WORKS	SOLID WASTE DISPOSAL FEES	41046060.551000.	112,566.00
63898	S.O. CREIGHTON ENGINEERING INC	FIRE REVIEW	00102020.541000.	327.50
63899	SOCIETY FOR HUMAN RESOURCE MGMT	SHRM MEMBERSHIP DUES-GUY	00100310.549000.	160.00
	SOCIETY FOR HUMAN RESOURCE MGMT	SHRM MEMBERSHIP DUES-KELLEY	00100310.549000.	160.00
63900	SOUND PUBLISHING INC	WATER QUALITY TESTING	40140780.541000.	135.31
	SOUND PUBLISHING INC	CALL FOR BIDS AD	40200034.560000.W0705	35.92
63901	SOUND SAFETY PRODUCTS CO INC	JEANS-DAY	00105380.526000.	35.49
	SOUND SAFETY PRODUCTS CO INC	SHORTS-SZECHENYI	00105380.526000.	73.16
	SOUND SAFETY PRODUCTS CO INC	WORK CLOTHES-ROTH	00105380.526000.	334.03
	SOUND SAFETY PRODUCTS CO INC	RUBBER BOOTS-WARD	40143410.526300.	75.97
	SOUND SAFETY PRODUCTS CO INC	EAR MUFFS	40143410.549000.	37.96
	SOUND SAFETY PRODUCTS CO INC	GLOVES	501.141100.	69.73
	SOUND SAFETY PRODUCTS CO INC	GLOVES,SAFETY GLASSES,FIRST AI	501.141100.	156.06
	SOUND SAFETY PRODUCTS CO INC	GLOVES	501.141100.	162.69
	SOUND SAFETY PRODUCTS CO INC	GLOVES,HARD HAT,EAR MUFFS,FACE	501.141100.	202.17
	SOUND SAFETY PRODUCTS CO INC	VESTS,EARPLUGS	501.141100.	251.27
	SOUND SAFETY PRODUCTS CO INC	SAFETY T-SHIRTS	501.141100.	411.16
63902	SPORT SUPPLY GROUP INC	TENNIS BALLS	00105120.531050.	217.24
63903	STATE AUDITORS OFFICE	AUDIT PERIOD 09-09	00100090.551000.	11,437.68
	STATE AUDITORS OFFICE		40143523.551000.	11,437.68
63904	STELLAR INDUSTRIAL SUPPLY	EAR PLUGS,SCREW DRIVER,EAR MUF	50200050.531000.	49.81
63905	STRATEGIES 360 INC	PROFESSIONAL SERVICES	10111230.541000.	3,750.00
	STRATEGIES 360 INC		40143410.541000.	3,750.00
63906	SUN BADGE CO	RETIREMENT AWARD	00103010.549000.	102.50
63907	TAB PRODUCTS CO	LABELS	00100030.531000.	78.14
	TAB PRODUCTS CO	LABELS,BOXES	00100030.531000.	1,373.97
63908	DIANE HESS TAYLOR	PRO-TEM SERVICES	00100050.541000.	370.00
63909	TECH DEPOT	CALCULATOR	50148058.531000.	42.23
63910	RICO TESSANDORE	PRO-TEM SERVICES	00100050.541000.	740.00
	RICO TESSANDORE		00100050.541000.	1,110.00
63911	TIRE DISTRIBUTION SYSTEMS	(4) TIRES	50100065.534000.	265.15
63912	LORRIE TOWERS	REIMBURSE CONFERENCE EXPENSE	00100050.543000.	458.64
63913	MARIA TREMAINE	INTERPRETER SERVICES	00102515.549000.	104.41
63914	TRI-COUNTY CONCRETE SAWING	DRILL HOLE FOR HVAC UNIT	00100010.541000.	271.50
63915	UNITED PARCEL SERVICE	SHIPPING EXPENSE	40142480.549000.	21.02
	UNITED PARCEL SERVICE		50100065.549000.	27.97
63916	UNITED PIPE & SUPPLY INC	BOLT KIT,GASKETS,SADDLES	40140580.531000.	91.63
63917	UNITED RENTALS	BLADES	10110361.531000.	173.65
	UNITED RENTALS	TRIMMER LINE,CYCLE OIL	10110770.549000.	36.92
63918	US HEALTHWORKS MEDICAL GROUP WA, P	PRE-EMPLOYMENT SCREENING	00103010.541000.	456.00
63919	UTILITIES UNDERGROUND LOCATION CTR	EXCAVATION NOTICE	40141180.541000.	395.85

**CITY OF MARYSVILLE  
 INVOICE LIST**

**FOR INVOICES FROM 06/17/2010 TO 06/23/2010**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT #</u>	<u>ITEM AMOUNT</u>
63920	VERIZON NORTHWEST	ACCT #771271033-00001	00100020.542000.	54.22
	VERIZON NORTHWEST		00100050.542000.	54.22
	VERIZON NORTHWEST		00100110.542000.	162.66
	VERIZON NORTHWEST		00100310.542000.	54.22
	VERIZON NORTHWEST		00101023.542000.	54.22
	VERIZON NORTHWEST		00101320.542000.	108.44
	VERIZON NORTHWEST		00103010.542000.	54.22
	VERIZON NORTHWEST		00105380.542000.	54.22
	VERIZON NORTHWEST	ACCT #771271033-00002	00105515.531000.	43.01
	VERIZON NORTHWEST		40143410.531000.	345.81
	VERIZON NORTHWEST	ACCT #771271033-00001	40143410.542000.	54.22
63921	VINYL SIGNS & BANNERS	SIGNS-SHASTA PARK	00105380.531000.	477.84
63922	WAXIE SANITARY SUPPLY	CLEANING SUPPLIES	00105380.531400.	116.42
63923	ANN WEBER	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
63924	WESTERN EQUIPMENT DISTRIBUTORS	CARB & FUEL FILTER	50100065.534000.	572.32
63925	WESTERN PETERBILT INC	ENGINE OIL DIPSTICK	50100065.534000.	218.44
63926	HD SUPPLY CONSTRUCTION SUPPLY, LTD.	ORANGE FENCING	00105380.531000.	107.00
63927	WILLIAMS, GEOFF & MELLY	UB 849000375001 6311 82ND ST N	401.122110.	30.00
63928	LAUREN M. WOODMANSEE	INSTRUCTOR SERVICES	00105120.541020.	300.90
63929	NATE ZARETZKE	REIMBURSE MEAL EXPENSE-TAC TRA	00103222.543000.	47.49
63930	ZUMAR INDUSTRIES	(200) POSTS	10111864.531000.	3,325.88

**WARRANT TOTAL: 4,352,560.72**

**VOIDS**

**CHECK # 43163 INITIATOR ERROR (15.00)  
 CHECK # 45567 CHECK LOST IN MAIL (54.25)**


**REASON FOR VOIDS:**

**INITIATOR ERROR  
 WRONG VENDOR  
 CHECK LOST IN MAIL**

**4,352,491.47**

**CITY OF MARYSVILLE AGENDA BILL**  
**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

AGENDA ITEM: Project Acceptance: 47 <sup>th</sup> Ave NE Improvements Project	
PREPARED BY: Jeff Laycock, Project Engineer	DIRECTOR APPROVAL: 
DEPARTMENT: Public Works, Engineering	
ATTACHMENTS: <ul style="list-style-type: none"> <li>• Physical Completion Letter</li> <li>• Vicinity Map</li> </ul>	
BUDGET CODE: 30500030.563000 R0701	AMOUNT: N/A

**SUMMARY:**

The City was awarded \$200,000 (\$181,818 for construction and \$18,182 for design) from the Transportation Improvement Board (TIB) and \$604,350 (\$600,000 for construction, \$3,000 for education and \$1,500 for enforcement) in Safe Routes to School Funding to construct improvements on 47<sup>th</sup> Ave NE from Grove St to Armar Rd.

City Council awarded the 47<sup>th</sup> Ave NE Improvements project to Faber Brothers Construction on November 9, 2009 in the amount of \$523,145.02. The contractor physically completed the work for this project on May 19, 2010 with a total project cost of \$566,273.73, which is \$43,128.71 (8.2%) over the contract amount but within the management reserve.

The work performed under this contracted was inspected by City staff and found to be physically complete in accordance with the approved plans and specifications.

<p><b>RECOMMENDED ACTION:</b> Staff recommends that Council authorize the Mayor to accept the 47<sup>th</sup> Ave NE Improvements project, starting the 45-day lien filing period for project closeout.</p>
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**PUBLIC WORKS**  
Kevin Nielsen, *Director*

80 Columbia Avenue  
Marysville, Washington 98270  
Phone (360) 363-8100  
Fax (360) 363-8284  
marysvillewa.gov

May 25, 2010

Faber Brothers Construction  
Attn: Daniel Rojas  
131 East Grover  
Lynden, WA 98264

**Subject: R0701 – 47<sup>th</sup> Ave NE Improvements Project  
Notice of Physical Completion of Project**

Dear Mr. Rojas:

In accordance with Section 1-05.11(2) of the Special Provisions, this project was considered physically complete as of Wednesday, May 19, 2010.

This notification does not constitute completion, or final acceptance by the City per Section 1-05.11(2) of the Contract's General Special Provisions.

Recommendation for Final Acceptance will be sent to the City Council for approval at the first available council meeting following receipt of the final pay request. This date of final acceptance shall start the forty-five (45) day lien period for the release of your retainage bond upon receipt of the following.

1. Certificate of Release from the Department of Revenue
2. Certificate of Release from the Employment Security Department
3. Certificate of Release from the Department of L&I
4. Affidavits of Wages Paid (including all subcontractors)

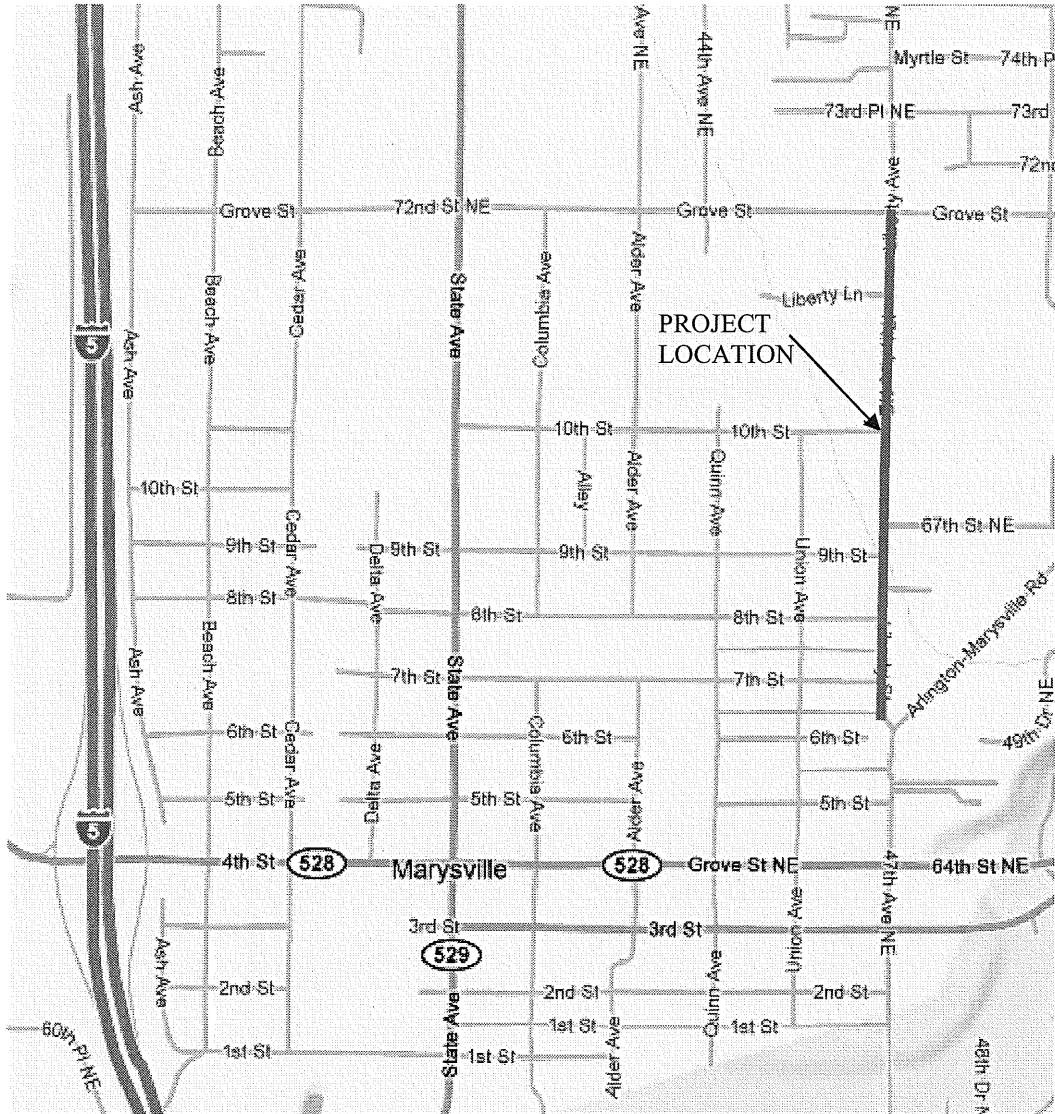
It has been a pleasure working with you on this project. I hope that Faber Brothers Construction will consider bidding on future projects with the City.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Laycock".

Jeff Laycock, PE  
Project Engineer


Vicinity Map





**CITY OF MARYSVILLE AGENDA BILL**  
**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

AGENDA ITEM: Project Acceptance: AMR Water Meter Installation	
PREPARED BY: Ryan Morrison, Engineering Technician	DIRECTOR APPROVAL: 
DEPARTMENT: Engineering	
ATTACHMENTS: <ul style="list-style-type: none"> <li>• Letter of Physical Completion</li> </ul>	
BUDGET CODE: 40220594.563000 W0607	AMOUNT: N/A

**SUMMARY:**

City Council awarded the AMR Water Meter Installation project to Reece Trucking and Excavating, Inc. on March 22, 2010 in the amount of \$34,160.67. The contractor physically completed the work for this project on May 24, 2010 with a total project cost of \$24,479.15.

The work performed under this Contract was inspected by City staff and found to be physically complete in accordance with the approved plans and specifications.

**RECOMMENDED ACTION:** Staff recommends that Council Authorize the Mayor to accept the AMR Water Meter Installation project, starting the 45-day lien filing period for project closeout.



**PUBLIC WORKS**  
Kevin Nielsen, *Director*

80 Columbia Avenue  
Marysville, Washington 98270  
Phone (360) 363-8100  
Fax (360) 363-8284  
ci.marysville.wa.us

Reece Trucking and Excavating, Inc  
Attn: Andy Reece  
PO Box 1531  
Marysville, WA 98270

Date: June 7, 2010

Subject: **W0607 – AMR Water Meter Installation,  
Notice of Physical Completion**

Dear Mr. Reece,

This letter is to inform you that as of May 24, 2010 the AMR Water Meter Installation project was considered Physically Complete by the City. All punch list items have been resolved.

Recommendation for Final Acceptance will be sent to the City Council for approval at the first available council meeting. This date of final acceptance shall start the forty-five (45) day lien period for the release of your retainage bond upon receipt of the following.

1. Certificate of Release from the Department of Revenue
2. Certificate of Release from the Employment Security Department
3. Certificate of Release from the Department of L&I

Thank you for your work on this project. Please let me know if you have any questions or concerns.

Sincerely,



A handwritten signature in cursive script that reads "Ryan Morrison".

Ryan Morrison  
Engineering Technician

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

<b>AGENDA ITEM:</b> Extension #2 to Contract Agreement with Waste Management Northwest for Curbside-Collected Recyclables, Yard Waste, Multi-Family and Commercial Collection, Processing Marketing and Disposal Services	<b>AGENDA SECTION:</b>
<b>PREPARED BY:</b> Larry Larson, PW Superintendent 	<b>DIRECTOR APPROVAL:</b> 
<b>DEPARTMENT:</b> Public Works	
<b>ATTACHMENTS:</b> <ul style="list-style-type: none"> <li>• Extension #1 Agreement with Waste Management Northwest</li> <li>• Extension #2 Agreement with Waste Management Northwest</li> </ul>	
<b>BUDGET CODE:</b>	<b>AMOUNT:</b> N/A

**SUMMARY:**

The original Contract Agreement with Waste Management Northwest for Curbside-Collected Recyclables and Curbside-Collected Yard Waste, Multi-Family and Commercial, Processing, Marketing and Disposal Services expired August 28, 2004. The Contract included an option that granted the City of Marysville two (2) three-year extensions. The City executed both three-year extension options in Extension #1, which also implemented a Single-Stream Recycling Program and updated the Franchise Agreement. Extension #1 will expire August 29, 2010.

Extension #1, Section 1 (Term of Agreement), grants the City the option of two additional (2) two-year extensions under the same terms and conditions contained in Extension #1.

After negotiations with Waste Management, it is the City's desire to grant one of the two-year extensions, extending the current Contract to August 29, 2012.

The City Attorney has reviewed Contract Extension No.2.

**RECOMMENDED ACTION:** Staff recommends that Council authorize the Mayor to sign the Extension #2 to the Contract Agreement with Waste Management Northwest for Curbside-Collected Recyclables, Yard Waste, Multi-Family and Commercial Collection, Processing Marketing and Disposal Services.

EXTENSION No. 1  
TO  
CONTRACT  
CITY OF MARYSVILLE  
AGREEMENT WITH WASTE MANAGEMENT -- NORTHWEST  
FOR  
CURBSIDE-COLLECTED RECYCLABLES  
AND  
CURBSIDE-COLLECTED YARD WASTE, MULTI-FAMILY  
AND  
COMMERCIAL COLLECTION, PROCESSING, MARKETING  
AND  
DISPOSAL SERVICES

This Extension No.1 to Contract - City of Marysville Agreement with Waste Management-Northwest for Curbside-Collected Recyclables and Curbside-collected Yard Waste, Multi-Family and Commercial Collection, Processing Marketing and Disposal Services ("Extension No. 1 Agreement") is entered into as of the 14th day of June 2004 by and between Waste Management of Washington, Inc. d/b/a Waste Management-Northwest ("CONTRACTOR") and the City of Marysville ("CITY") for continued collection of recyclables and yard waste.

**RECITALS**

WHEREAS, The CITY and CONTRACTOR entered into a *Contract - City of Marysville Agreement with Waste Management-Northwest for Curbside-collected Recyclables and Curbside-Collected Yard Waste , Multi-Family and Commercial Collection, Processing Marketing and Disposal Services*, dated August 29, 1999 (the "Original Agreement", a copy of which is attached hereto), under which the CITY granted CONTRACTOR the exclusive right to provide curbside recyclable and yard waste collection services within the CITY limits, and CONTRACTOR agreed to provide curbside recyclable and yard waste collection services; and

WHEREAS, The initial term of the Original Agreement is through August 28, 2004, with two (2) three (3) year extensions at the option of the CITY; and

WHEREAS, The Original Agreement permits modifications or amendments, by written agreement duly executed by authorized representatives of the CONTRACTOR and the CITY; and

WHEREAS, The CONTRACTOR and the CITY now desire to enter into this Extension No. 1 Agreement to amend the Original Agreement for the purpose of extending the term and addressing other issues negotiated by the parties; and

WHEREAS, The parties have negotiated mutually agreeable terms for such Extension No. 1 Agreement, and

WHEREAS, Except as specifically provided in the Extension No.1 Agreement, each and every provision of the Original Agreement remains, and is, in all respects, in full force and effect.

NOW, THEREFORE in consideration of the mutual promises, covenants and agreements contained herein, the parties agree as follows:

A. Section 1 TERM OF AGREEMENT AND IMPLEMENTATION OF SERVICE 1.1 is amended to read as follows:

a. The term of the Contract shall be for six (6) years and shall commence on August 28, 2004 and end on August 29, 2010. During said term, Contractor hereby agrees and covenants for the considerations stated herein, to provide recycling in the City of Marysville, including all work incidental thereto, in accordance with the specific terms and for the considerations set forth in the following specific documents, all of which are specifically incorporated in to this Contract and made part thereof.

b. The original contract between the parties is set to expire on August 29, 2004. This extension sets a new expiration of August 29, 2010. In addition, the City is granted at its sole option, two, two-year extensions upon the same terms and conditions contained in this extension No. 1 and the original contract. If exercised, these options could extend this contract to August 29, 2014.

B Section 2.1.12 Liquidated Damages for Certain Types of Breach of Service the second paragraph is amended to read as follows:

Failure to collect misses within twenty-four (24) hours of notification to Contractor	\$100 each not to exceed 30 complaints per truck per day, or actual City collection costs, if greater
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C. The first paragraph of Section 2.2.1 Collection Schedule shall be amended to read as follows:

Regular curbside recyclables, and yard waste collections from residential dwellings (single family through four plex) and residentially billed mobile home parks to be picked up once a week, or every other week after conversion to "single-stream" recycling services, collection to begin no earlier than 6:00 a.m. and terminate no later than 10:00 p.m., Monday through Friday, unless the City authorizes a temporary extension of hours.

All other paragraphs and provisions in 2.2.1 remain unchanged.

D. The heading of Section 2.6.1 shall be amended to read "Frequency of Collection" instead of "Weekly Collection" and Section 2.6.1 shall be amended to read as follows:

The Contractor shall provide once per week curbside collection of the materials separated for recycling listed in Section 2.6.4 on the same day as regular garbage collection to all eligible households; provided, however, that the Contractor shall switch to every-other-week service after conversion to "single-stream" recycling services. Recyclable collection days must correspond with regularly scheduled garbage collection days.

Exception: If mutually agreed upon by the City and the Contractor, recyclable collection does not have to occur on the same day as garbage collection.

E. Section 2.6.2, "Recycling Bins" shall be amended to read as follows:

The Contractor shall provide at its expense all recycling bins. The bins shall be of solid, stackable nestable 3-bin type, but upon commencement of "single-stream" recycling services, the bins shall be a 96-gallon cart for mixed recyclable collection and a 96-gallon cart for yard waste.

All bins shall be in a readily identifiable color to help the program, and will have stickers with the type of material to be held in each bin. The plastic materials used in the recycling bins shall be durable, ultraviolet light stabilized and manufactured using recycled plastic where possible. Bins must be approved by the City.

F. Sec. 2.7.4 shall be modified to add a third bullet under "Replacement of carts...." said bullet shall read as follows and other paragraphs and provisions in 2.7.4 remain unchanged:

- Replacement of carts due to "normal" wear and tear from usage shall be at Contractor's expense.

G. Contractor agrees to waive rights to any escalation granted under Sec. 3.2 of the original contract for calendar year 2004. The current rates are \$3.67 for residential mixed recyclables collection and \$5.79 for yard waste. Charges for all other containers and customer classes shall be those in effect on the date this agreement is executed.

H. The Contractor shall pay to the City an annual franchise fee of \$35,000. The first of these payments shall be due upon signing of this contract and on every January 1<sup>st</sup> thereafter. In the last year of the contract (including any extensions the City might exercise) this fee would be prorated to the date of expiration. The same price inflator set forth in paragraph 3.2 of the original contract shall also apply to this payment.

I. The Contractor will coordinate the start-up of single-stream recycling with the City's efforts to transition to automated collection of solid waste. It is the City's and Contractors mutual goal to deliver both programs concurrently. This shall include a joint effort to deliver containers, provide educational materials, develop and deliver advertising, and begin service at the same time.

J. The Contractor shall provide to the City of Marysville a monthly report that tracks tonnage of recyclable materials diverted from the waste stream. The report shall separate yard waste from mixed recyclables and provide daily tonnages of each. This report shall be submitted along with the monthly invoice given to the City. Once per calendar quarter the report shall include a measurement of total set outs compared to the number of serviced households.

K. The Contractor will coordinate the initial delivery of all recycling containers and solid waste containers to City residents. The City and the Contractor shall agree on a sharing of the costs for this service. After this initial delivery the Contractor will continue to provide all replacement containers for recyclables and those for new customers in accordance with Sec. 2.6.2 of the original agreement. The City will provide the same services for solid waste containers.

L. Except as provided herein, all other terms and conditions of that certain Agreement between the parties dated August 29, 1999 shall remain in full force and effect, unchanged.

M. Severability

Any provision or part thereof of this Contract held to be unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the

parties. The parties agree that this Contract shall be reformed to replace such stricken provisions or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

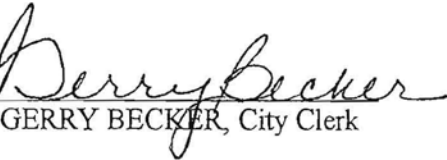
CITY OF MARYSVILLE

WASTE MANAGEMENT  
OF WASHINGTON, INC.

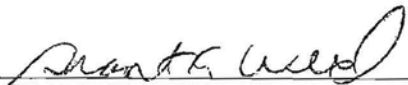
By   
DENNIS KENDALL, Mayor

By:   
Its: Sr. District Manager

ATTEST:

By   
GERRY BECKER, City Clerk

Approved as to form:

By   
GRANT K. WEED, City Attorney

EXTENSION No. 2  
TO  
CONTRACT  
CITY OF MARYSVILLE  
AGREEMENT WITH WASTE MANAGEMENT – NORTHWEST  
FOR  
CURBSIDE-COLLECTED RECYCLABLES  
AND  
CURBSIDE-COLLECTED YARD WASTE, MULTI-FAMILY  
AND  
COMMERCIAL COLLECTION, PROCESSING, MARKETING  
AND  
DISPOSAL SERVICES

This Extension No. 2 to Contract - City of Marysville Agreement with Waste Management-Northwest for Curbside-Collected Recyclables and Curbside-collected Yard Waste, Multi-Family and Commercial Collection, Processing Marketing and Disposal Services (“Extension No. 2 Agreement”) is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_ 2010 by and between Waste Management of Washington, Inc. d/b/a Waste Management-Northwest (“CONTRACTOR”) and the City of Marysville (“CITY”) for continued collection of recyclables and yard waste.

**RECITALS**

WHEREAS, The CITY and CONTRACTOR entered into a *Contract - City of Marysville Agreement with Waste Management-Northwest for Curbside-collected Recyclables and Curbside-Collected Yard Waste , Multi-Family and Commercial Collection, Processing Marketing and Disposal Services*, dated August 29, 1999 (the “Original Agreement”, a copy of which is attached hereto), under which the CITY granted CONTRACTOR the exclusive right to provide curbside recyclable and yard waste collection services within the CITY limits, and CONTRACTOR agreed to provide curbside recyclable and yard waste collection services; and

WHEREAS, The initial term of the Original Agreement expired August 28, 2004, but contained two (2) three (3) year extensions at the option of the CITY; and

WHEREAS, The Original Agreement permits modifications or amendments, by written agreement duly executed by authorized representatives of the CONTRACTOR and the CITY; and

WHEREAS, The CONTRACTOR and the CITY entered into Extension No. 1 Agreement (a copy of which is attached hereto) to amend the Original Agreement for the purpose of extending the term until August 29, 2010 and addressing other issues negotiated by the parties; and

WHEREAS, The CONTRACTOR and the CITY now desire to enter into this Extension No. 2 Agreement to amend the Original Agreement and Extension No. 1 for the purpose of extending the term until August 29, 2012.

WHEREAS, The parties have negotiated mutually agreeable terms for such Extension No. 2 Agreement, and



WHEREAS, Except as specifically provided in this Extension No.2 Agreement, each and every provision of the Original Agreement and Extension No. 1 remains, and is, in all respects, in full force and effect.

NOW, THEREFORE in consideration of the mutual promises, covenants and agreements contained herein, the parties agree as follows:

A. Section 1 TERM OF AGREEMENT AND IMPLEMENTATION OF SERVICE 1.1 is amended to read as follows:

a. The term of the Contract shall be for two (2) years and shall commence on August 29, 2010 and end on August 29, 2012. During said term, Contractor hereby agrees and covenants for the considerations stated herein, to provide recycling in the City of Marysville, including all work incidental thereto, in accordance with the specific terms and for the considerations set forth in the following specific documents, all of which are specifically incorporated in to this Contract and made part thereof.


B. Except as provided herein, all other terms and conditions of that certain Agreement between the parties dated August 29, 1999 and Extension No. 1 shall remain in full force and effect, unchanged.

C. Severability  
Any provision or part thereof of this Contract held to be unenforceable under any law shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the parties. The parties agree that this Contract shall be reformed to replace such stricken provisions or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

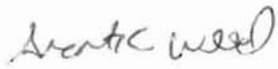
CITY OF MARYSVILLE


WASTE MANAGEMENT  
OF WASHINGTON, INC.

BY \_\_\_\_\_  
Dennis Kendall  
Mayor

BY:   
Its: AREA VICE PRESIDENT

Approved as to form:

  
\_\_\_\_\_  
Chief Administrative Officer City Attorney

  
\_\_\_\_\_  
City Public Works Director

~~Approved as to form:~~


Attest: \_\_\_\_\_  
City Finance Director  
Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney

**CITY OF MARYSVILLE AGENDA BILL  
EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

AGENDA ITEM: Hotel/Motel Tax Grant Program	
PREPARED BY: Tracy Jeffries, Asst. Admin. Services Director	DIRECTOR APPROVAL: 
DEPARTMENT: Finance	
ATTACHMENTS: Hotel/Motel Committee Meeting Minutes	
BUDGET CODE: 10500030.549000	AMOUNT: \$57,576.67

**SUMMARY:**

The members of the Hotel/Motel Committee met at City Hall on Monday, June 21, 2010. The meeting was led by Committee Chair/Councilmember Lee Phillips. They reviewed the applications and the scoring results for the twelve funding requests from the Hotel/Motel Tax Grant applicants.

In accordance with Resolution No. 1990, Hotel/Motel Tax Policy and RCW Title 67.28, the Committee recommends distribution of the Hotel/Motel funds as follows:

**Fully fund:**

- Marysville Historical Society: Photo Exhibit Expansion (\$2,240.00);
- Snohomish County Master Gardener Foundation: Eagle Scout Service Project Jennings Park-English Cottage Garden Area (\$190.00);
- City of Marysville: Advertisement in the Snohomish County Visitors Guide (\$1,100.00);
- Kiwanis: State Ave Streetscape Power Receptacles Repair & Replace (\$4,000.00);
- Marysville Parks & Recreation: SR 529 Bridge Illumination & Gateway Banner/Hanging Basket System (\$17,846.67);
- Snohomish County Tourism Bureau: Visitor Information Services Program (\$4,000);
- City of Marysville: Visitor/Tourism Support (\$20,000.00);
- Cedarcrest Golf Course: Hotel Guests Promotions (\$1,000.00)

**Partially fund:**

- Greater Marysville Tulalip Chamber of Commerce (\$7,200.00).

**Not fund:**

- Marysville Police Department: Marysville Employee Costs (\$16,000.00);
- City of Marysville, Solid Waste Department: Annual Strawberry Festival (\$5,650.00);
- City of Marysville, Streets Department: Annual Strawberry Festival (\$4,000.00)

**RECOMMENDED ACTION:** The Hotel/Motel Committee recommends the City Council authorize the Mayor to allocate \$57,576.67 from Hotel/Motel tax revenues as follows: \$2,240.00 to Marysville Historical Society; \$190.00 to Snohomish County Master Gardener Foundation; \$1,100.00 to City of Marysville (Advertisement Snohomish County Visitors Guide); \$4,000.00 to Kiwanis; \$17,846.67 to Marysville Parks & Recreation; \$4,000.00 to Snohomish County Tourism Bureau; \$20,000.00 to City of Marysville (Visitor/Tourism Support); \$1,000.00 to Cedarcrest Golf Course; \$7,200.00 to Greater Marysville Tulalip Chamber of Commerce.

**Hotel/Motel Committee Minutes**  
**June 21, 2010**  
**Marysville City Hall**

**Present:** Councilmember Lee Phillips, Andy Tift, Holiday Inn Express General Manager; Carol Kapua, representing Maryfest, Mary Kirkland, representing Downtown Merchants, Tracy Jeffries, Asst. Admin. Services Director

**Absent:** Representatives from Village Inn & Suites and City Center motel.

Chair Lee Phillips called the meeting to order at 11:12 a.m.

The committee members reviewed and submitted their scoring packets for the twelve applications that were received from the following organizations:

1. Marysville Historical Society: Photo Exhibit Expansion (\$2,240.00);
2. Snohomish County Master Gardener Foundation: Eagle Scout Service Project Jennings Park-English Cottage Garden Area (\$190.00);
3. Marysville Police Department: Marysville Employee Costs (\$16,000.00);
4. City of Marysville: Advertisement in the Snohomish County Visitors Guide (\$1,100.00);
5. Kiwanis: State Ave Streetscape Power Receptacles Repair & Replace (\$4,000.00);
6. Marysville Parks & Recreation: SR 529 Bridge Illumination & Gateway Banner/Hanging Basket System (\$17,846.67);
7. Snohomish County Tourism Bureau: Visitor Information Services Program (\$4,000);
8. City of Marysville, Solid Waste Department: Annual Strawberry Festival (\$5,650.00);
9. City of Marysville, Streets Department: Annual Strawberry Festival (\$4,000.00);
10. Greater Marysville Tulalip Chamber of Commerce, Map & Tourist Guide/Website Redesign (\$15,700.00);
11. City of Marysville: Visitor/Tourism Support (\$20,000.00);
12. Cedarcrest Golf Course: Hotel Guests Promotions (\$1,000.00)

Lee Phillips opened the meeting by ranking the applications by committee scores. Carol Kapua informed the committee that the Strawberry Festival's application was late due to the loss of most of their records as a result of the fire. She requested the committee to consider accepting the Strawberry Festival's application even though it was late. Lee Phillips stated that he didn't think procedurally they could consider it unless the application process was reopened city wide. He suggested that she could make the request to council at the council meeting.

Mary Kirkland asked how the applicants were informed that the application process was open. Tracy Jeffries informed that it is published in the Globe, is on the cities website and a letter goes out to a list. Mary asked how the list was constructed. Tracy informed that the list consists of every organization that has ever inquired or submitted an application. She said she also searched for registered non-profit organizations and added them to the list.

Tracy Jeffries stated there is approximately \$59,500.00 funds available to disburse.

The committee mentioned that this amount is less than in prior years. Lee Phillips explained that as a result of the two application processes last year all funds were allocated through the end of the year. He explained that usually there is only one application process and as a result, funds from the later part of the year were allocated in the second application process. Carol Kapua stated it is probably better to only open once per year, the committee agreed. Andy Tift said hotel occupancy is still down about 40% due to the economy but thinks it will be back up in the coming year.

Tracy explained that she tried to encourage the other two hotels to participate. She informed that she hand-delivered application packets to all committee members. She said she explained the process and offered assistance filling out the score sheets. She said she informed the two owners that she would be back to pick up the score sheets on June 17. When she returned on June 17 to the Village and City Center motel she was informed they weren't done and to return Monday. She informed the committee that she called both the Village and City Center this morning and that Charles at the Village motel said he has been busy moving and would try to participate next year and Mike at City Center said he has been out of town and would try and participate next year. Mary and Carol thanked Tracy and said she always does a great job organizing this and always with a smile.

The committee reviewed and discussed each application.

Marysville Historical Society, Photo Exhibit Expansion: Andy stated they always fill out a good application but that the project is questionable regarding if it will promote tourism. Mary and Carol agreed but Carol said it is building up for the museum and she liked the project.

Snohomish County Master Gardener Foundation, Eagle Scout Service Project Jennings Park-English Cottage Garden Area: The committee liked the project but questioned if it would promote tourism. Andy said if this project isn't approved for funding then his hotel would most likely fund it.

Marysville Police Department, Marysville Employee Costs: Andy said his problem is the same as last year and that while he realizes the statue has

**Marysville Hotel/Motel Committee**

**June 21, 2010**

**Page 2 of 4**

changed to allow this kind of request, he didn't think that this directly related to promoting tourism and considered it an operational cost. Mary and Carol agreed.

City of Marysville, Advertisement in the Snohomish County Visitors Guide: Andy stated that the Guide has a fairly wide distribution area. The committee felt that the application wasn't filled out well but that it was a good project and was in-line with the intent of this fund.

Kiwanis, State Ave Streetscape Power Receptacles Repair & Replace: Mary stated that in order to attract tourists you need to have attractive and safe streets and downtown area. The committee felt like it is a good project.

Marysville Parks & Recreation, SR 529 Bridge Illumination & Gateway Banner/Hanging Basket System: Mary stated she thinks this projects addresses tourism in a great way. Lee explained that this is related to the design phase of the new bridge and the 4<sup>th</sup> street traffic problems.

Snohomish County Tourism Bureau, Visitor Information Services Program: Andy said this is a small cost for the overall operation. The committee agreed that this promotes tourism.

City of Marysville, Solid Waste & Streets Department, Annual Strawberry Festival: Andy stated that he thinks this is an operational cost and doesn't promote tourism. Mary stated that the City should bill Maryfest and Maryfest should submit the application in the future.

Greater Marysville Tulalip Chamber of Commerce, Map & Tourist Guide/Website Redesign: Carol stated she didn't think the map was very effective. The committee liked the website project.

City of Marysville, Visitor/Tourism Support: Lee explained that the City has paid this from the general fund and as a council member he felt this should come from the hotel/motel tax grant fund. He stated that the application should come from the Chamber and believes in the future it will. Mary asked if the Chamber will be advised so they will know to submit the application in the future. Lee confirmed that they have already discussed it with the Chamber. Andy said our visitor center is visited by far more than other visitor centers in the area. Mary stated she thought this was a good idea and project.

Cedarcrest Golf Course; Hotel Guests Promotions: The committee agreed that this promotes tourism and think it should be recommended for funding.

The committee agreed to recommend to council to fully fund:

- Marysville Historical Society: Photo Exhibit Expansion (\$2,240.00);

- Snohomish County Master Gardener Foundation: Eagle Scout Service Project Jennings Park-English Cottage Garden Area (\$190.00);
- City of Marysville: Advertisement in the Snohomish County Visitors Guide (\$1,100.00);
- Kiwanis: State Ave Streetscape Power Receptacles Repair & Replace (\$4,000.00);
- Marysville Parks & Recreation: SR 529 Bridge Illumination & Gateway Banner/Hanging Basket System (\$17,846.67);
- Snohomish County Tourism Bureau: Visitor Information Services Program (\$4,000);
- City of Marysville: Visitor/Tourism Support (\$20,000.00);
- Cedarcrest Golf Course: Hotel Guests Promotions (\$1,000.00)

The committee agreed to recommend to council to partially fund in the amount of \$7,200 for the website redesign to the Greater Marysville Tulalip Chamber of Commerce.

Due to limited funding and that they don't directly promote tourism, the committee agreed to recommend to council to not fund:

- Marysville Police Department: Marysville Employee Costs (\$16,000.00);
- City of Marysville, Solid Waste Department: Annual Strawberry Festival (\$5,650.00);
- City of Marysville, Streets Department: Annual Strawberry Festival (\$4,000.00)

**Motion** made by Mary Kirkland, seconded by Carol Kapua, to recommend to City Council to award the amounts recommended as discussed in the meeting and for a total of \$57,576.67. Motion passed unanimously.

Lee informed the committee that the application grading system was going to be revamped. He also said the Mayor has expressed that he would like to review the make-up of the committee and set term limits. Mary agreed that the scoring sheet process should be looked at. Lee said that he and Tracy had sat down earlier in the year and combined some of the duplicate questions and lined up the score sheet questions better with the application.

With no further business to discuss, Lee Phillips adjourned the meeting at 12:45 p.m.

  
 Tracy Jeffries, (Asst. Admin. Services Director

**Marysville Hotel/Motel Committee**  
**June 21, 2010**  
**Page 4 of 4**

**CITY OF MARYSVILLE AGENDA BILL**  
**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

AGENDA ITEM: Water Quality Division Classification and Compensation Analysis	
PREPARED BY: Marcia Kelley, Human Resources Analyst  DEPARTMENT: Executive	DIRECTOR APPROVAL:  <i>Kristie Guy</i>
ATTACHMENTS: 1. Water Quality Classification & Compensation Analysis 2. Water Quality Specialist Job Description 3. Cross Connection Control Specialist Job Description 4. Water Quality/Wastewater Treatment Lead Job Description	
BUDGET CODE:	AMOUNT:

**SUMMARY:**

Due to increased work load and regulatory requirements related to water quality an analysis of the Water Quality division of Public Works was conducted. Existing positions within the water quality division include the Water Quality/Cross Connection Control Specialist and the Water Quality Lead. The Public Works Director proposes separating the Water Quality and Cross Connection Control Specialist functions, and reclassifying the Water Quality Lead.

To assist in the process a classification and compensation analysis was conducted by Human Resources. Based on the findings, it is recommended that the Water Quality/Cross Connection Control Specialist responsibilities be divided into two positions - a Water Quality Specialist and a Cross Connection Control Specialist. Placing both positions at range 18 on the salary grid accurately reflects the market value and preserves internal equity among the city's union positions within the Public Works Department.

Additionally, incorporating the Water Quality Lead responsibilities and the Wastewater Treatment Lead responsibilities into a Water Quality/Wastewater Treatment Lead classification would accurately reflect the knowledge, skills and abilities required to perform them. Upgrading the Water Quality responsibilities to range 25 on the salary grid and maintaining the Wastewater Treatment responsibilities at range 25 accurately reflects the market value and preserves internal equity among the city's union positions within the Public Works Department.

**RECOMMENDED ACTION:** Staff recommends that Council Authorize the Mayor to:

1. Adopt the new Water Quality Specialist job description and placement at range 18 on the Teamsters salary grid.
2. Re-title the Water Quality/Cross Connection Control Specialist to Cross Connection Control Specialist.
3. Adopt the Water Quality/Wastewater Treatment Lead job description and range 25 on the Teamsters salary grid.



**CLASSIFICATION AND COMPENSATION ANALYSIS OF  
WATER QUALITY SPECIALIST  
AND WATER QUALITY/WASTEWATER TREATMENT LEAD**

**JUNE 2010**

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**I. BACKGROUND**

Human Resource was asked to conduct a classification and compensation analysis regarding positions within the Water Quality division of Public Works due to increased work load and regulatory requirements. Existing positions within the division include the Water Quality/Cross Connection Control Specialist and the Water Quality Lead. The Water Quality/Cross Connection Control Specialist position has been vacant since February 2010 when long term employee, Les Skyta, retired. The Public Works Director proposes separating the Water Quality and Cross Connection Control Specialist functions, and reclassifying the Water Quality Lead. The project included:

1. Developing a new job description for a Water Quality Specialist and recommending placement of this position in the City's pay grid,
2. Revising the Water Quality/Cross Connection Control Specialist job description and re-titling to Cross Connection Control Specialist, and
3. Incorporating water quality lead responsibilities into the existing Wastewater Treatment Plant Lead job classification, and re-titling the classification as Water Quality/Wastewater Treatment Lead.

**II. JOB CLASSIFICATION ANALYSIS**

WATER QUALITY SPECIALIST JOB RESPONSIBILITIES

This position supports and assists the Water Quality Lead to implement the water quality sampling program and monitor the water production and treatment facilities to ensure water quality throughout the city's service area.

This is a journey level position in the water quality job series. Positions in this class perform a variety of water quality sampling and testing activities and assist with the cross connection control program. This position is responsible for operating, maintaining, and monitoring the city's water treatment plants and watersheds. Work is performed within established procedures with priorities and deadlines established according to city, state and/or federal water quality requirements. Employees in this class work independently with supervision mainly exercised over outcomes and products rather than work processes, and employees are expected to keep supervisors informed of problems.

The City of Marysville has a water treatment plant which uses a membrane filtration method which is unique to this area. The duties performed by the Water Quality Specialist require technical skills related to the operation and maintenance of this water filtration plant.

**[A proposed job description is included]**

## WATER QUALITY LEAD

This position is responsible for coordinating the material, equipment, and personnel needs to perform the tasks of a particular program within the water quality division under the direction and supervision of the division manager.

This is the highest level position in the lead worker job series. Positions in this class perform the more complex and specialized tasks requiring advanced technical skills in their field of specialty and/or perform a wider variety of responsibilities. Work is performed under limited supervision. The division manager sets the overall objectives and resources available. Incumbent assists with developing deadlines, projects, and work to be completed and has lead responsibilities over other employees within a particular program.

The City of Marysville has a water treatment plant which uses a membrane filtration method which is unique to this area. The Water Quality Lead has responsibility for overseeing the water filtration plant as well as the water quality division, water sampling programs, and cross connection program.

**[A proposed job description is included]**

### **III. COMPENSATION ANALYSIS**

The focus of the compensation analysis is to evaluate placement of these positions within the City's classification and compensation grid. The goal is to assign a compensation level that accurately reflects the responsibilities and accountabilities of the position and the skills, knowledge, and abilities required to perform the job while preserving the internal equity of the City's classification and compensation system by compensating the position fairly relative to other City job classifications. It is also appropriate to look at external market comparables (since the City's compensation philosophy is generally a market-value approach) to ensure that qualified candidates will be attracted to the position.

To measure external equity, we looked at the cities of Everett, Kent, Renton, Redmond, and Olympia. All four cities have positions that perform comparable duties. Renton and Redmond, in particular, are similar in population service area to the City of Marysville. They are also in the same geographic labor market, and they have been used as comparables in recent compensation analyses.

### **Water Quality Specialist**

#### External comparisons:

Both the City of Renton and City of Olympia have positions that perform similar duties. These duties include: maintaining and monitoring daily water levels; water sampling and analysis; chemical treatment for water quality standards; recordkeeping; monitoring and troubleshooting the telemetry system; and resolving customer complaints.

Both the City of Renton's Water Quality/Treatment Plant Operator and Olympia's Water Quality Specialist require some college-level chemistry and water technology course work; three years

experience in maintenance of water distribution and water quality systems; experience as a water treatment plant operator; or an equivalent combination. Both positions required water distribution and water treatment certifications. The 2010 monthly salary range for Renton's Water Quality/Treatment Plant Operator is \$4419 - \$5385. The 2010 monthly salary range for Olympia's Water Quality Specialist position is \$4361 - \$5298.

In addition to water quality and treatment responsibilities, Marysville's Water Quality Specialist will assist with the cross connection control program. Both the City of Redmond and the City of Everett have classifications that perform similar duties related to water quality but also require a proficiency and knowledge in cross connection control programs. Like the City of Marysville Water Quality Specialist, these positions require certifications in cross connection and backflow assembly testing. The 2010 monthly salary range for Redmond's Water Quality Technician is \$4432 - \$5538. The 2010 monthly salary range for the Everett's Water Quality Control Operator is \$4434 - \$5387.

Internal comparisons:

To gauge internal equity, we looked at the responsibilities and the knowledge, skills, and abilities required by other positions within the Water Quality Division of the Public Works Department at the City of Marysville.

The City of Marysville's has a current classification, Water Quality Assistant, which performs water quality and sampling duties. The existing Water Quality Assistant position does not perform at the same level of responsibility as the new Water Quality Specialist classification whose duties will also include operation and maintenance of the water treatment facilities; monitoring the SCADA system and responding to system alarms; and record keeping pertaining to the water quality sampling/testing program. The monthly salary range (2009 rates) for the existing Water Quality Assistant position is \$3766 - \$4782.

The new Water Quality Specialist classification will be similar in responsibilities and skill level as the existing Water Quality/Cross Connection Specialist. Both positions require the same level of certifications in water distribution, water treatment, cross connection control, and backflow assembly testing. The current monthly salary range (2009 rates) for Water Quality/Cross Connection Specialist is \$4135 to \$5251.

**Water Quality Lead**

External comparisons:

The City of Kent and the Alderwood Water and Wastewater District have positions with similar duties related to water quality and treatment which also perform in a lead capacity. Positions at both cities are characterized by supervisory, technical and skilled tasks, however they do not require as high a level of certifications nor do they have oversight for compliance, record keeping and related reporting requirements. The 2010 monthly salary range for the Alderwood Water and Wastewater District Water Quality Technician is \$4381 - \$5872. The 2010 monthly salary range for the City of Kent Field Supervisor is \$4839 - \$5892.

Internal comparisons:

To gauge internal equity, we looked at the responsibilities and the knowledge, skills, and abilities required by other lead positions within the Public Works Department at the City of Marysville. Currently water quality/water treatment duties are performed within the existing

Lead Worker II classification. There are Lead Worker II positions in other divisions including solid waste, street maintenance, utility maintenance and vector/surface water maintenance. The monthly salary range (2009 rates) for the Lead Worker II is \$4538 - \$5766.

The lead position in the water quality/water treatment program has a greater level of oversight, compliance, and reporting responsibilities than other Lead Worker II's and requires higher certifications. The lead position in the water quality/water treatment program is more comparable to the existing Wastewater Treatment Plant Lead Worker which also reports to the Water Quality Manager. Leads in this division have a high degree of technical skills and knowledge and are responsible for administering programs under limited supervision. The City of Marysville Wastewater Treatment Plant Lead 2009 monthly salary range is \$4694 - \$5960.

#### **IV. RECOMMENDATIONS**

1. Adopt the proposed job description for Water Quality Specialist, which captures the responsibilities, knowledge, skills, and abilities required to perform the duties of this position.
2. Place the Water Quality Specialist position at range 18 on the Teamster classification grid. This placement is the same as the current Water Quality/Cross Connection Specialist position and reflects the market value and preserves internal equity among the city's union positions within the Public Works Department.
3. Re-title the Water Quality/Cross Connection Control Specialist classification to Cross Connection Control Specialist. This title more accurately reflects the duties performed by this position which will now focus on the City's cross connection program and which will, as needed, assist the Water Quality Specialist with duties related to water quality. This position would remain at range 18 on the Teamster classification grid.
4. Adopt the proposed revised job description for Water Quality/Wastewater Treatment Lead which captures the responsibilities, knowledge, skills, and abilities required to perform the duties of this position.
5. Move water quality lead duties from the Lead Worker II classification to the higher compensated classification of the Water Quality/Wastewater Treatment Lead. The Water Quality/Wastewater Treatment Lead positions will remain at range 25 on the Teamster classification grid. Upgrading the water quality lead position reflects market value and preserves internal equity among the city's union positions.

**City of Marysville  
Job Description**

**Job Title:** Water Quality Specialist  
**Department/Division:** Public Works /Utility Maintenance  
**Reports To:** Water Quality Manager  
**FLSA Status** non-exempt  
**Union Status:** Teamsters  
**Approval/Revision Date:** June 2010

**POSITION SUMMARY:**

This position supports and assists the Water Quality Lead to implement the water quality sampling program and monitor the water production and treatment facilities to ensure water quality throughout the city's service area. This position may assist the Cross Connection Control Specialist position as needed.

**DISTINGUISHING CHARACTERISTICS OF THE JOB CLASS:**

This is a journey level position in the water quality job series. Positions in this class perform a variety of water quality sampling and testing activities and assist with the cross connection control program as needed. This position is responsible for operating, maintaining, and monitoring the city's water treatment plants and watersheds. Work is performed within established procedures with priorities and deadlines established according to city, state and/or federal water quality requirements. Employees in this class work independently with supervision mainly exercised over outcomes and products rather than work processes, and employees are expected to keep supervisors informed of problems.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*Other duties may be assigned as needed.*

1. Monitors, tests, and performs inspections of the city's water production and treatment facilities, distribution system, and cross connection program as required to ensure the safety and quality of the drinking water in the city's service area.
2. Performs water quality sampling and testing (for turbidity, color, raw water, iron, arsenic, lead, copper, IOC's, VOC's etc.) at source wells, reservoirs and throughout the distribution system.
3. Checks chlorine residual, pH, and temperature on a daily basis; calibrates and maintains sampling equipment as required.
4. Monitors and patrols watersheds and treatment buildings on a daily basis and implements the watershed control program.
5. Operates, maintains, and repairs treatment plant screening, filtering, and disinfection processes; calibrates and maintains associated water quality sampling equipment.
6. Monitors SCADA system on a daily basis confirming proper operations at all sites; responds to SCADA system alarms.
7. Maintains records pertaining to the water quality sampling/testing and cross connection programs per the Washington Administrative Code (WAC) and per the Washington State Department of Health (DOH) rules and regulations.
8. Maintains a variety of logs, charts, and other tracking and reporting tools.

9. Responds to complaints and inquiries from citizens pertaining to all water quality concerns.

**KNOWLEDGE, SKILLS AND ABILITIES:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Knowledge of:**

- Municipal water systems.
- City, state, and federal rules, regulations and procedures regarding water quality testing and sampling.
- City, state, and federal rules, regulations and procedures regarding testing for cross connection.
- Current functions and operations of equipment used to perform essential duties.
- Safety regulations, standards, guidelines, and practices regarding assigned equipment and duties.
- IBM compatible computers.

**Ability to:**

- Recognize potential cross connections and their hazards.
- Operate equipment assigned in the performance of essential duties.
- Operate IBM-compatible computer, Microsoft Office programs, and software applications related to assigned department/division.
- Work safely and comply with all safety regulations, standards, guidelines, and practices regarding assigned vehicles and equipment.
- Communicate effectively, orally and in writing.
- Establish and maintain effective working relationships with city staff, city officials, the public and other agencies.
- Work independently following established policies and procedures.
- Provide excellent customer service and deal effectively with customers in stressful situations.

**QUALIFICATIONS:**

*A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.*

**Experience:**

Two years of experience performing a variety of the essential duties of the position or a related position in a water utility.

**Education and Training:**

High school diploma or GED is required.

**Licenses or Certificates:**

- Must possess a Washington State Drivers' License.
- Must possess Water Distribution Manager I certification.
- Must possess Cross Connection Control Specialist certification.
- Must possess Backflow Assembly Testing certification.
- Must possess, or have the ability to possess within six months of hire date, first aid and CPR certifications.

- Must possess, or have the ability to possess within six months of hire date, flagging certification.
- Must possess, or have the ability to possess within twelve months of hire date, Water Distribution Manager II and Water Treatment Plant Operator I certifications.

**PHYSICAL DEMANDS / WORKING CONDITIONS:**

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; kneel, bend, or climb and to use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee must be able to lift up to 25 pounds on a frequent basis; lift up to 60 pounds on an occasional basis; and lift and/or move between 60 - 100 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

This position regularly works outside in various weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to vibration. The employee may be exposed to physical hazards from mechanical and electrical equipment and also will sometimes work in hazardous areas under hazardous conditions. The employee occasionally works in traffic, near moving mechanical parts and in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and the risk of electrical shock and radiation. The noise level in the work environment is usually moderate to loud.

This position works a regular schedule, however, incumbents may be called in to work at irregular times in emergency situations. Regular and reliable attendance is an essential function of this position.

*This position description generally describes the principle functions of the position and the level of knowledge and skills typically required. It does not constitute an employment agreement between the employer and employee, and it is subject to change as the needs of the employer and the requirements of the job change.*

City of Marysville  
Job Description

**Job Title:** **Water Quality/Wastewater Treatment Lead**  
**Department/Division:** Water Quality  
**Reports To:** Water Quality Manager  
**FLSA Status:** non-exempt  
**Union Status:** Teamsters  
**Approval/Revision Date:** June 2010

**POSITION SUMMARY:**

This position is responsible for coordinating the material, equipment, and personnel needs to perform the tasks of a particular program within the water quality division under the direction and supervision of the division manager.

This is the highest level position in the lead worker job series. Positions in this class perform the more complex and specialized tasks requiring advanced technical skills in their field of specialty and/or perform a wider variety of responsibilities. Work is performed under limited supervision. The division manager sets the overall objectives and resources available. Incumbent assists with developing deadlines, projects, and work to be completed and has lead responsibilities over other employees within a particular program.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*Other duties may be assigned as needed.*

Water Quality/Wastewater Treatment Lead assigned to all department/divisions perform these essential functions:

1. Assists Division Manager in estimating time, material, equipment, and personnel needed to perform assigned work and work of crew.
2. Assists Division Manager in preparing work schedules and assigning tasks to ensure completion of projects/tasks efficiently and on time.
3. Analyzes division's equipment needs, and makes recommendations to the supervisor for all new additions, replacements, alterations, repairs and operational changes.
4. Coordinates with other divisions/departments and equipment/materials suppliers to ensure completion of projects/tasks efficiently and on time.
5. Operates equipment and performs field work in back-up or support as needed.
6. Be responsible for work zone safety, including signage, trenching, confined space permitting, etc.
7. Supervises work of crew in the field to ensure that work is done properly and safely, including providing directions, instructions, and training to crew members, and reviewing their work.
8. Administers, updates, and maintains files, maps, reports and all other records related to assigned duties.



9. Performs supervisor's duties during their absence as necessary.
10. May assist supervisor in preparing annual budget related to assigned duties and crews.

**In addition to the essential duties listed above, Water Quality/Wastewater Treatment Leads also perform the following essential duties specific to the department/division assigned.**

When assigned to the WWTP and Pre-treatment program:

1. Administers the pre-treatment program under the direction of the Division Manager.
2. Administers sampling programs and oversees all laboratory tests including temperature, pH, flow, chlorine residual, dissolved oxygen, B.O.D., total suspended solids, settleable solids, fecal coliform, CBOD, VSS and QC testing.
3. Maintains the city's pre-treatment program, including monitoring industrial discharge permits and records associated with permitted users and recommending solutions to the Division Manager for industries who are out of compliance; maintaining current FOG program; and doing plan reviews and making recommendations to management.

When assigned to the WWTP and Lift Station Maintenance program:

1. Administers the preventative and emergency maintenance programs for the wastewater treatment plant and lift stations under the direction of the Division Manager.
2. Maintains the city's computer based preventative maintenance program (currently Allmax Software), and makes recommendations to management on future upgrades or changes to the system.

When assigned to the Water Quality/Water Treatment program:

1. Oversees the water quality division and the water filtration plant under the direction of the Division Manager.
2. Oversees the cross connection program and all water sampling and testing programs according to DOH rules and regulations.
3. Oversees the operation and maintenance of the treatment facilities at the Lake Goodwin Well Site and at Edward Springs.
4. Coordinates and tracks the procurement of parts, supplies, and chemicals related to the operation of the water quality/ treatment program.
5. Oversees water quality and cross connection reporting requirements as established by the Department of Health (DOH).
6. Oversees the Edward Springs watershed control program.

**KNOWLEDGE, SKILLS AND ABILITIES:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Knowledge of:**

- Principles, practices, and procedures related to the effective administration of assigned program.
- Current functions and operations of equipment used to perform essential duties.
- Traffic laws and regulations governing equipment operations.
- Safety regulations, standards, guidelines, and practices regarding assigned equipment and duties.
- Basic principles and practices of supervision, including providing directions, instructions, and training to crew members, and reviewing their work.
- IBM compatible computers.

**When assigned to the WWTP and Pre-treatment program:**

- Routine and emergency operations of wastewater treatment plant.
- Federal, state, and municipal laws and regulations governing wastewater treatment plant and pre-treatment program.

**When assigned to the WWTP and Lift Station Maintenance program:**

- Routine maintenance and emergency repairs of the wastewater treatment plant and lift stations.
- Federal, state, and municipal laws and regulations governing wastewater facilities.
- Electrical and mechanical equipment used in wastewater treatment and pumping facilities.

**When assigned to the Water Quality/Water Treatment program:**

- Routine and emergency operations of water treatment facilities.
- Federal, state, and municipal laws and regulations governing water quality, water treatment and cross connection control.

**Ability to:**

- Operate equipment and vehicles assigned in the performance of essential duties.
- Work safely and comply with all safety regulations, standards, guidelines, and practices regarding assigned operations, vehicles, and equipment.
- Operate IBM-compatible personal computer, including word processing, spreadsheet, database, and specialized software applications related to assigned department/division.
- Direct the work of crew members, including giving instructions, providing equipment and job-specific training as needed, reviewing work in-progress and as completed, and ensuring compliance with safety requirements.
- Identify, estimate, calculate, and project costs, time, equipment, supplies, and personnel needed for assigned tasks/projects.
- Effectively update and maintain records related to assignment department/division using related recordkeeping systems.
- Communicate effectively, orally and in writing.
- Establish and maintain effective working relationships with city staff, city officials, the public and other agencies.
- Provide excellent customer service to internal and external customers and deal effectively with customers in stressful situations.

**When assigned to the WWTP and Lift Station Maintenance program:**

- Interpret construction drawings and blueprints relating to wastewater facilities.

- Operate and maintain electrical and plumbing systems and equipment.

**QUALIFICATIONS:**

*A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.*

**Experience:**

Four years experience performing a variety of the essential duties of the position or a related position in applicable specialty area is required.

**Education and Training:**

High school diploma or GED is required.

**Licenses or Certificates:**

- Must possess a Washington State Driver's License.
- Must possess, or have the ability to possess within six months of hire date, first aid and CPR certifications.

When assigned to the WWTP Pre-treatment program:

- Must possess Group I Wastewater Treatment Plant Operator certification.
- Must possess, or have the ability to possess within twelve months of hire date, Group II Wastewater Treatment Plant Operator certification.

When assigned to the WWTP and Lift Station Maintenance program:

- Must possess, or have the ability to possess within six months of hire date, a Washington State Class A Commercial Drivers' License.
- Must possess Group I Wastewater Treatment Plant Operator certification.
- Must possess, or have the ability to possess within twelve months of hire date, Group II Wastewater Treatment Plant Operator certification.
- Washington State Electrician License is desirable.

When assigned to the Water Quality/Water Treatment program:

- Must possess, or have the ability to possess within twelve months of hire date, the following certifications:
  - a). Water Treatment Plant Operator, Grade II.
  - b). Water Distribution Manager III.
  - c). Cross Connection Specialist.
  - d). Backflow Assembly Testing.

**PHYSICAL DEMANDS / WORKING CONDITIONS:**

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; kneel, bend, or climb and to use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee must lift up to 25 pounds on a frequent basis; lift 25 - 50 pounds on an occasional basis; and lift and/or move between 50 - 100 pounds with

assistance. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

This position regularly works outside in various weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to vibration. The employee may be exposed to physical hazards from mechanical and electrical equipment and also will sometimes work in hazardous areas under hazardous conditions. The employee occasionally works in traffic, near moving mechanical parts and in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and the risk of electrical shock and radiation. The noise level in the work environment is usually moderate to loud.

This position works a regular schedule, however, incumbents may be called in to work at irregular times in emergency situations, and incumbents must be available for call-out and stand-by duty as needed. Regular and reliable attendance is an essential function of this position.

*This position description generally describes the principle functions of the position and the level of knowledge and skills typically required. It does not constitute an employment agreement between the employer and employee, and it is subject to change as the needs of the employer and the requirements of the job change.*

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: July 12, 2010**

<b>AGENDA ITEM:</b> Recovery Contract (Signal) for Powell-Smokey Point, LLC & Kim-Alston, LLC	<b>AGENDA SECTION:</b>	
<b>PREPARED BY:</b> Deryl Taylor, Development Services Technician	<b>AGENDA NUMBER:</b>	
<b>ATTACHMENTS:</b> <ul style="list-style-type: none"> <li>• Signal Recovery Contract</li> <li>• Exhibit A – Cost Sheet</li> <li>• Exhibit B – Vicinity Map</li> <li>• Exhibit C – Parcel Map</li> </ul>	<b>APPROVED BY:</b>	
	MAYOR	CAO
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>	

This Recovery Contract establishes a fair fee for latecomers benefiting from a traffic signal located at the intersection of 172<sup>nd</sup> St NE & 27<sup>th</sup> Ave NE.  
 The recoverable amount of this Recovery Contract is \$214,839.24.

<b>RECOMMENDED ACTION:</b> Public Works and Community Development staff recommends Council authorize the Mayor to sign the contract.
<b>COUNCIL ACTION:</b>

COVER SHEET

Return Address:

CITY OF MARYSVILLE  
1049 STATE AVENUE  
MARYSVILLE, WA 98270

(Please print or type information)

Document Title(s): (or transactions contained therein)

**Recovery Contract for Signal Project Costs**

Grantor(s): (Last name first, then first name and initials)

**Kim-Alston, LLC  
Powell-Smokey Point, LLC**

Grantee(s): (Last name first, then first name and initials)

**MARYSVILLE, CITY OF**

Legal description: (abbreviated - i.e., lot, block, plat or section, township, range, qtr./qtr.) SE 20-31-05

**Portion of the SE Quarter of Section 20, T31N, R5E, W.M.,  
Snohomish County, WA.**

Reference Number(s) of Documents assigned or released: N/A

Assessor's Property Tax Parcel/Account Number:

**310520-003-026-00**

The Auditor/Recorder will rely on the information provided on the form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

After Recording Return to:

CITY OF MARYSVILLE  
1049 STATE AVENUE  
MARYSVILLE, WA 98270

**CITY OF MARYSVILLE**  
**CONTRACT FOR RECOVERY OF SIGNAL PROJECT COSTS**  
**CONTRACT NO. \_\_\_\_\_**

THIS AGREEMENT, entered into by and between the CITY OF MARYSVILLE, a municipal corporation of the State of Washington, hereinafter referred to as "City," and

Name  
**Kim-Alston, LLC**

Address  
**16202 Beach Drive NE  
Seattle, WA 98155**

hereinafter referred to as "Owner."  
and

Name  
**Powell-Smokey Point, LLC**

Address  
**2625 Northrup Way  
Bellevue, WA 98004**

hereinafter referred to as "Developer."

**W I T N E S S E T H:**

WHEREAS, the Developer has designed, constructed and installed a **traffic signal system**, including 4 poles and appurtenances situated as follows:

**Located at the intersection of 172<sup>nd</sup> Street NE (SR 531) and 27<sup>th</sup> Avenue NE;**

And

WHEREAS, the Developer has dedicated said improvements to the City and the City has accepted ownership and maintenance responsibility for the same, subject to a one-year warranty by the Developer; and

WHEREAS, the said improvement was required by the City for the mitigation of adverse traffic and pedestrian impacts directly resulting from the subdivision and/or development of Snohomish County tax parcel 004828-000-005-05, owned by the Owner, which property abuts said street - pursuant to Ord. 1251, 2030 and 2780 codified as MMC Chapter 18.24; Ord. 2573 and 2279 codified as MMC Chapter 18B; and Ord. 2816, 2782, 2274 and 2131 codified as MMC Chapter 19.22; and

WHEREAS, the said improvement was also required by the City for the mitigation of adverse traffic and pedestrian impacts directly resulting from the subdivision and/or development of property owned by the Developer in the vicinity of Owner's property - pursuant to Ord. 1251, 2030 and 2780 codified as MMC Chapter 18.24; Ord. 2573 and 2279 codified as MMC Chapter 18B; and Ord. 2816, 2782, 2274 and 2131 codified as MMC Chapter 19.22; and

WHEREAS, pursuant to Chapter 35.72 RCW and Section 18.24.045 of the Marysville Municipal Code, the City has determined that other property abutting said intersection will also benefit from the signal project because it serves to mitigate the adverse traffic and pedestrian impacts which will result when said other properties are developed in the future; and

WHEREAS, the Owner and the Developer are entitled to reimbursement for that portion of their construction costs and expenses which should be shared on a pro-rata basis by the other abutting property owners which benefit from the project; and

WHEREAS, notice has been given by the City to all property owners within the benefit area, and a final determination with respect to imposition of liens against such properties has been made by the Marysville City Council in accordance with law; and

WHEREAS, the Owner and the Developer have agreed that reimbursement of construction costs should be shared between them on the basis of 20.39% to KIM-ALSTON LLC and 79.61% to POWELL-SMOKEY POINT LLC;

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Cost of Improvement: The Owner and Developer hereby certify that the cost of the project, including design, construction and installation of traffic signal system, and associated improvements, as required by the City, amounts to a total of **\$286,452.31**. The reasonableness of such costs has been approved

by the City Engineer. Such costs have been paid in full by the Owner and/or Developer and there are no claims or liens against the project.

2. Benefit Area: The "benefit area" for the signal project shall be defined as all real property abutting the intersection which is not owned by the Owner. All real property described in EXHIBIT A attached hereto and incorporated herein by this reference is hereby declared by the City Council to be the "benefit area," and notice of this Recovery Contract has been sent by certified mail to the owners of all such property in accordance with law.

3. Reimbursement Share: Costs of the signal project shall be allocated to all abutting properties on the basis of benefits received. The allocation formula shall be \$71,613.08 per tax parcel for a total reimbursement of \$214,839.24. The Owner's property (004828-000-005-05; and parcel #'s 310520-004-030-00, 310529-002-002-00) shall be credited with having paid their share of the costs in an amount determined by the allocation formula. The remaining property in the benefit area described in paragraph 2 above is hereby assessed a reimbursement share for its parcel in an amount determined by the allocation formula.

4. Lien: For a period of 15 years from the date of this agreement, a lien is hereby imposed against each property in the benefit area for the reimbursement share owed by said property. Upon payment of any reimbursement share in full, the City shall record a satisfaction of lien with respect to the affected property. Any liens which are not satisfied at the expiration of said 15-year term shall be deemed to automatically terminate.

5. Collection of Reimbursement Shares: If within a period of 15 years from the date of this agreement any property within the benefit area applies to the City for development rights which would directly result in traffic or pedestrian impacts on the subject street, the reimbursement share for said property shall become immediately due and payable to the City as a condition of receiving development approval.

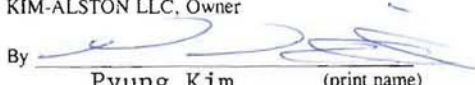
6. Disbursement to Developer: The City shall deduct an administrative fee of \$50.00 from each collection of a reimbursement share. The City shall then disburse the remaining balance of the reimbursement share, 20.39% to the Owner and 79.61% to the Developer within 30 days of receipt thereof. If the Owner or the Developer shall hereafter assign its rights herein, the City shall be provided with a signed copy of such assignment by the assigning party, authorizing the City to disburse funds to the assignee. The Owner and the Developer hereby waive any claim which they or their successors of assigns may have if the City negligently fails to collect a reimbursement share from a property owner.

Pursuant to RCW 35.72.020, Owner and Developer agree that every two years from the date the contract is executed and the Owner and Developer are entitled to reimbursement, the Owner and Developer shall provide the City with information regarding the current contract name, address, and telephone number of the person, company, or partnership that originally entered into the contract. If the Owner or Developer fails to comply with the notification requirements of this subsection within sixty days of the specified time, then the City may collect any reimbursement funds owed to the Owner or Developer under the contract. Such funds must be deposited in the capital fund of the City.

7. Public Record: This contract, upon approval by the City Council, shall be recorded in the records of the Snohomish County Auditor, and shall constitute a lien against all real property within the benefit area which did not contribute to the original cost of the signal project. It shall be binding upon all property owners in the benefit area, and the Owner and the Developer, their heirs, successors and assigns.


DATED this 24 day of June, 2010.

KIM-ALSTON LLC, Owner

By   
Pyung Kim (print name)  
~~Manager~~ Member

DATED this 24 day of June, 2010.

POWELL-SMOKEY POINT LLC, Developer

By   
Peter W. Powell (print name)  
Manager



DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

CITY OF MARYSVILLE

By \_\_\_\_\_  
MAYOR

ATTEST:

By \_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

By \_\_\_\_\_  
CITY ATTORNEY

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF SNOHOMISH )

I certify that I know or have satisfactory evidence that Pyung Kim is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Manager of KIM-ALSTON LLC to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument. *a Member*

DATED this 24 day of June, 2010.



Janice Tischmacher  
Janice Tischmacher  
(Legibly print name of notary)  
NOTARY PUBLIC in and for the State of  
Washington, residing at Birkland  
My commission expires 7.10.10

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF SNOHOMISH )

I certify that I know or have satisfactory evidence that Peter W. Powell is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Manager of POWELL-SMOKEY POINT LLC to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this 24 day of June, 2010.



Janice Tischmacher  
Janice Tischmacher  
(Legibly print name of notary)  
NOTARY PUBLIC in and for the State of  
Washington, residing at Birkland  
My commission expires 7.10.10

Exhibit A – Parcel/Cost Sheet

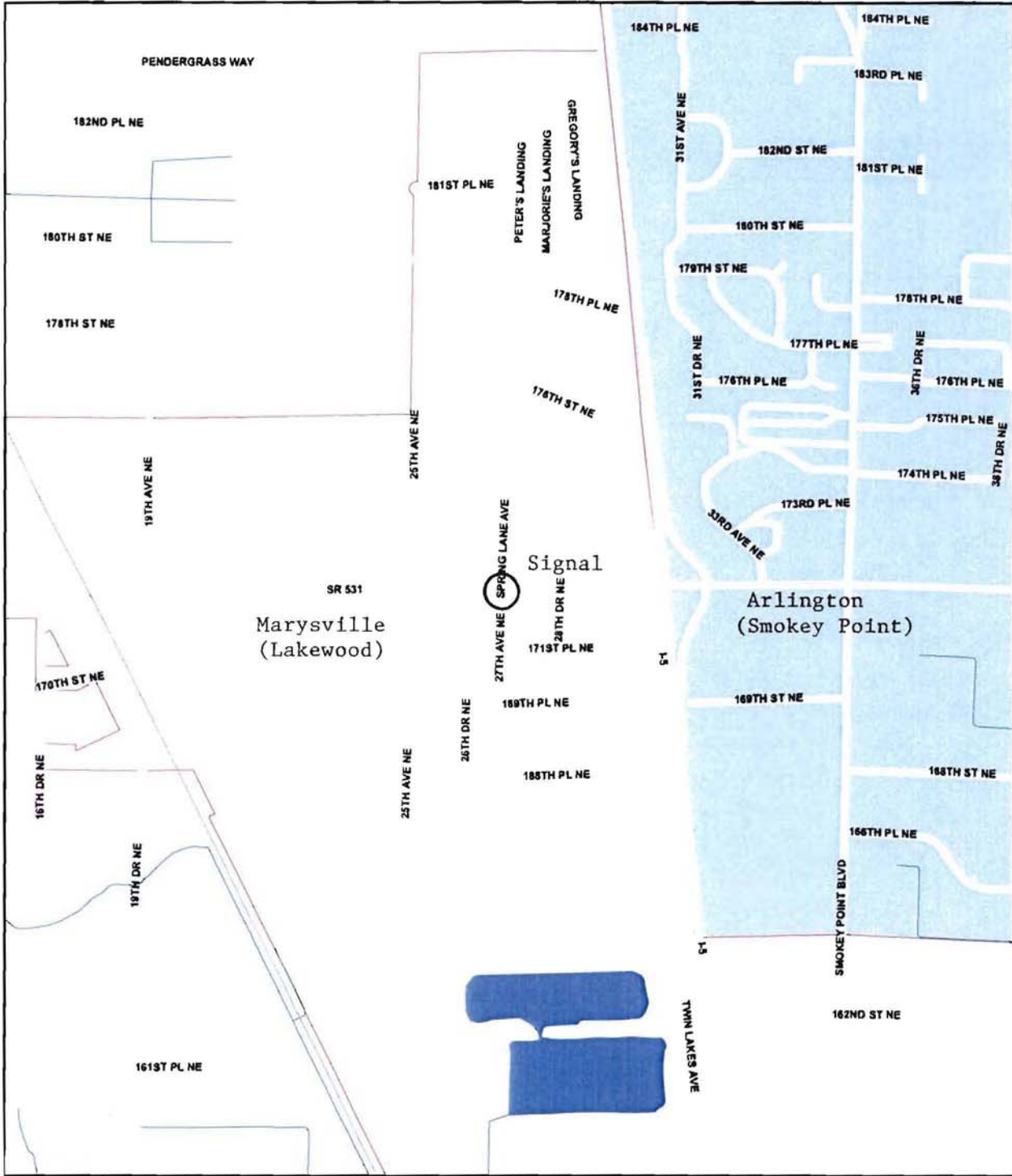
Smokey Point/Lakewood Traffic Signal Benefit Area

	Property Address	Parcel #	%	Cost	Date Paid
1	Vacant Smokey Pt Comm, LLC	310520-003-026-00	25	\$71,613.08	
2	17301 27 <sup>th</sup> Ave NE Smokey Pt Assoc, LLC	310520-004-030-00	25	\$71,613.08	Pd
3	2602 172 <sup>nd</sup> St NE Undi Dev, LLC	310529-002-002-00	25	\$71,613.08	Pd
4	17105 27 <sup>th</sup> Ave NE Kim-Alston, LLC	004828-000-005-05	25	\$71,613.07	Pd
	Total Project Cost		100	\$286,452.31	
	Recoverable Amount	\$71,613.08 x 3 =	75	\$214,839.24	

Property description - Parcel #310520-003-026-00:

Section 20 Township 31 Range 05 Quarter SW – E 165FT OF SE1/4 SW1/4 LESS EXST CO RD & LESS ADDL SLY 20.02FT TO SNO CO PER SCC NO. 85-2-03785-3 & LESS ADDL R/W TO CITY OF MAR PER WD AFN 200801230246.

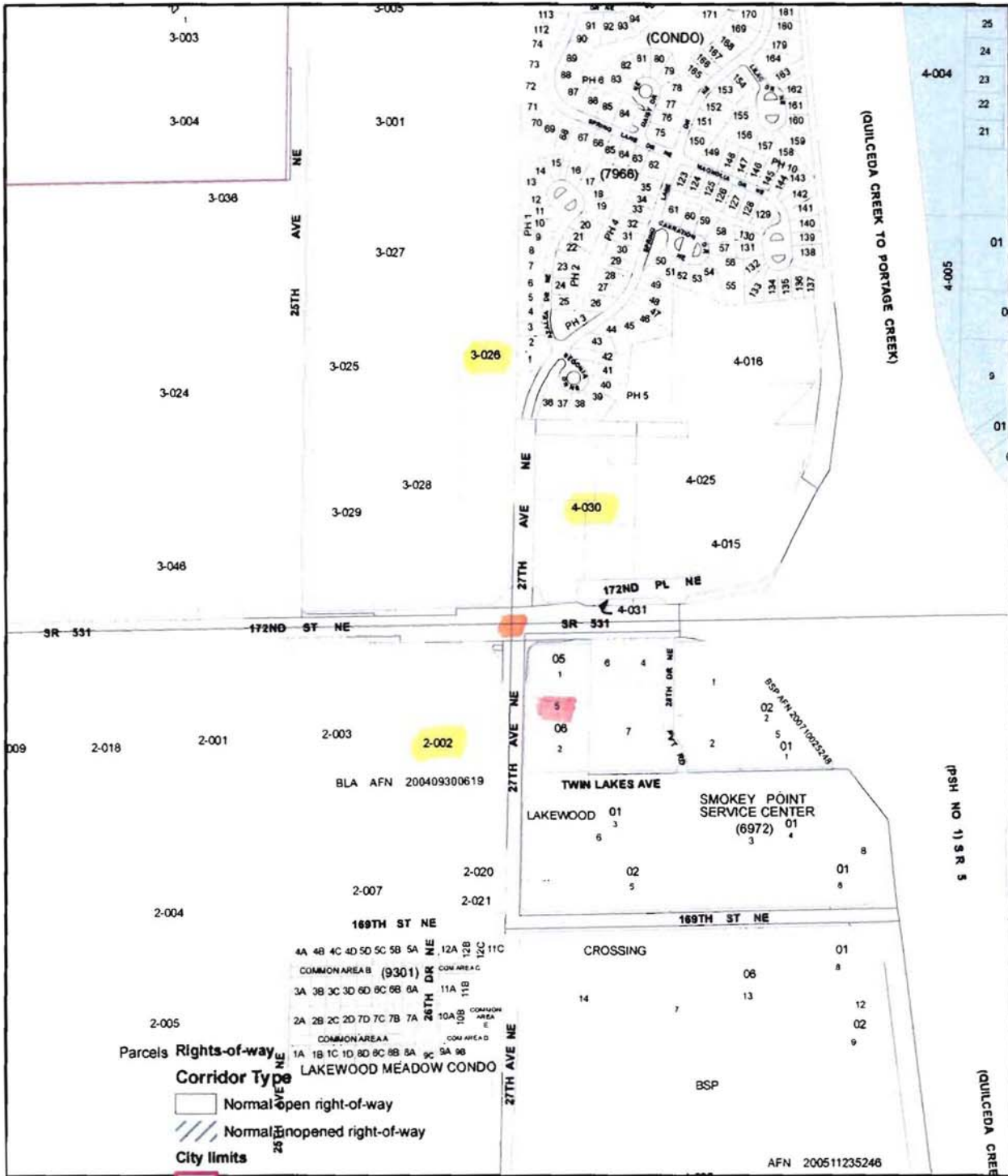
Exhibit B - Vicinity Map



- City limits
- ARLINGTON
  - EVERETT
  - LAKE STEVENS
  - MARYSVILLE

THE CITY OF MARYSVILLE DISCLAIMS ANY WARRANTY OF MERCHANTABILITY OR WARRANTY OF FITNESS OF THIS DATA FOR ANY PARTICULAR PURPOSE, EITHER EXPRESSED OR IMPLIED. NO REPRESENTATION OR WARRANTY IS MADE CONCERNING THE ACCURACY, CURRENCY, COMPLETENESS OR QUALITY OF DATA DEPICTED. ANY USER OF THIS DATA ASSUMES ALL RESPONSIBILITY FOR USE THEREOF, AND FURTHER AGREES TO HOLD THE CITY OF MARYSVILLE HARMLESS FROM AND AGAINST ANY DAMAGE, LOSS, OR LIABILITY ARISING FROM ANY USE OF THIS DATA

Exhibit C - Parcel Map



Owner/Developer's Property  
 Benefitting Property  
 Traffic Signal

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