Marysville City Council Work Session

March 2, 2009 **7:00 p.m.** **City Hall**

Call to Order

Pledge of Allegiance

Roll Call

Committee Reports

Presentations

Discussion Items

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Approval of February 17, 2009 City Council Work Session Minutes.

2. Approval of February 23, 2009 City Council Meeting Minutes.

Consent

3. Approval of February 11, 2009 Claims in the Amount of $388,997.91; Paid by Check No.'s 53288 through 53448 with No Check No.'s Voided.

4. Approval of February 18, 2009 Claims in the Amount of $532,985.85; Paid by Check No.'s 53449 through 53622 with No Check No.'s Voided.

5. Approval of the February 25, 2009 Claims.

6. Approval of February 20, 2009 Payroll in the Amount of $756,014.10; Paid by Check No.'s 20978 through 21027.

Review Bids

Public Hearings

New Business

7. Professional Services Agreement – Supplemental Agreement No. 3 between the City of Marysville and Murray, Smith, and Associates in the Amount of $20,844.00 for the 45 Road Water Transmission Main Project.

8. Professional Services Agreement - Supplemental Agreement No. 2 between the City of Marysville and Systems Interface, Inc. in the Amount of $9,000 dollars.

Work Sessions are for City Council study and orientation – Public Input will be received at the March 9, 2009 City Council meeting.

9. Interlocal Agreement Renewal and Sixth Amendment with the City of Marysville and the City of Lake Stevens for Jail Services between 2009 through 2012 and Amendment of Schedule "A" Other Jail Billing Fees Effective January 1, 2009.

10. An **Ordinance** of the City of Marysville, Washington Amending Portion Marysville Municipal Code Sections 2.48.030 and 2.48.040 Relating to Classified Personnel and Commissions.

11. An **Ordinance** of the City of Marysville, Washington Amending Chapter 6.27 of the Marysville Municipal Code Relating to Possession of Drug Paraphernalia; and Severability.

12. An **Ordinance** of the City of Marysville, Washington Providing for the Amendment of the City's Comprehensive Plan by the Adoption of the Marysville, Lakewood and Lake Stevens School Districts' 2008 – 2013 Capital Facilities Plans as a Subelement of the City's Comprehensive Plan and Establishing the Adoption of Said Plan and the Collections and Imposition of School Impact Fees as a Component of the City's Annual Budgeting Process; and Amending Ordinance No., 2751, as Amended, Relating to Adoption of the City Budget of the City of Marysville.

13. An **Ordinance** of the City of Marysville, Washington, Amending the City's Development Regulation Related to Addition of Design Criteria for Grading for Residential Development, and Amending Chapters 19.28 of the Marysville Municipal Code.

Legal

Mayor's Business

Staff Business

Call on Councilmembers

Adjourn

Executive Session

A. Litigation

B. Personnel

C. Real Estate

Adjourn

Marysville City Council Work Session

March 2, 2009 7:00 p.m. City Hall

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact Tracy Jeffries, Assistant Administrative Services Director, at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

Work Sessions are for City Council study and orientation – Public Input will be received at the March 9, 2009 City Council meeting.

COUNCIL MINUTES

Work Session
February 17, 2009

Call to Order / Pledge of Allegiance

Mayor Kendall called the February 17, 2009 work session of the Marysville City Council to order at 7:00 p.m. at Marysville City Hall and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and council members were in attendance.

Mayor: Dennis Kendall

Council: Councilmember Jeff Seibert, Councilmember Carmen Rasmussen, Councilmember John Soriano, Councilmember Jeff Vaughan and Councilmember Donna Wright

Absent: Councilmember Lee Phillips, Councilmember Jon Nehring

Also Present: Chief Administrative Officer Mary Swenson, Public Works Director Kevin Nielsen, Community Development Director Gloria Hirashima, Chief of Police Rick Smith, Public Works Director Kevin Nielsen, City Attorney Craig Knutson, Building Inspector John Dorcas, Assistant Administrative Services Manager Tracy Jeffries, Recording Secretary Laurie Hugdahl

Mary Swenson stated that Councilmember Phillips was ill and that Councilmember Nehring was out of town.

Motion made by Councilmember Seibert, seconded by Councilmember Rasmussen, to excuse Councilmember Nehring. **Motion** passed unanimously (5-0).

Motion made by Councilmember Soriano, seconded by Councilmember Wright, to excuse Councilmember Phillips. **Motion** passed unanimously (5-0).

Committee Reports - None

Presentations

A. Community Transit Presentation on New Park and Ride at Grove and Cedar

Joe Brown, Capital Facilities Project Manager
Todd Morrow, Chief of Strategic Communications

Mr. Morrow expressed appreciation for Mayor Kendall and the leadership he has brought to Community Transit. He reviewed the Community Transit Update PowerPoint presentation, as distributed to Council. Topics covered included the following:

- Ridership is strong and ahead of schedule to achieve 13 million boardings by 2012.
- Agency's 2009 Budget
- Service to Marysville
- Swift – First Bus Rapid Transit system in the state will be starting in south Snohomish County between Everett, Lynnwood and Aurora Village (in King County).
- Orca smart card, fare card can be used among different transit companies.
- Mountlake Terrace Park and Ride is complete and will be dedicated soon.
- Double Tall buses – more coming next year
- Curb the Congestion – project with Snohomish County to encourage transit
- Smokey Point – Plan to re-open and use the old transit center in that area. A joint-use project/expansion there is a possibility if needed in the future.
- Other transit center and park and ride projects.

Mr. Joe Brown discussed the Marysville at Cedar and Grove Park and Ride.
He reviewed the general project information and project schedule team. He commended the Marysville staff members they have had the opportunity to work with, especially the Community Development staff members Chris Holland, Ann Miller, John Cowling, and Shawn Smith. He discussed the stormwater management plan for the site. They are using LID methods including an underground gravel gallery and a rain garden. 90% of runoff will run into the underground gravel; the remaining 10% will flow into the rain garden. He also reviewed plans for landscaping, architecture, and lighting.

Jeff Vaughan asked about the potential for vandalism of the glass panels. He wondered if they had considered using something that might not show the vandalism so easily. Mr. Brown stated that they have experimented with some other materials and are still considering what they will use. Mayor Kendall added that frosted windows pose a security issue because then you cannot see inside the shelter. Councilmember Vaughan suggested some type of treatment of the glass that would discourage tagging. Chief Smith noted that there is a film available that you can put over the glass, which can be replaced less expensively than replacing the whole panel of glass. Security cameras that are planned for the Park and Ride will also help with this problem.

Kevin Nielsen asked how long they are expecting the Swift service to take from Aurora to Everett station. Mr. Morrow replied that they are expecting it to take about 40 minutes.

Discussion Items

Approval of Minutes

1. Approval of February 2, 2009 City Council Work Session Minutes.

2. Approval of February 9, 2009 City Council Meeting Minutes.

Consent

3. Approval of February 4, 2009 Claims in the Amount of $858,435.08 Paid by Check No.'s 53149 through 53287 with No Check No.'s Voided.

4. Approval of February 11, 2009 Claims.

New Business

5. Limited Public Works Project between the City of Marysville and Diamond B Constructors, Inc. in the Amount of $35,546.25 Including Washington State Sales Tax for HVAC Maintenance and Repair Services.

Kevin Nielsen reviewed this item.

6. Professional Services Agreement - Supplemental Agreement No. 1 with Otak, Inc. to the Stormwater Comprehensive Plan.

Kevin Nielsen reviewed this item.

7. Acceptance of the Fixed Network AMR System Water Meter Equipment Procurement Project, Marking Initiation of the 45-Day Lien Filing Period for Project Closeout.

Kevin Nielsen noted that this is the acceptance of last year's project. They will go out to bid again this year. Most of the bugs are worked out as far as reporting. What they will be focusing on now is eliminating routes. Calibration on some of the meters was a bit of an issue. Those were corrected by reprogramming the software attached to them.

John Soriano asked about the range of the meters. Director Nielsen replied that all of the meters send to DCUs which are laid out on a grid system. The DCUs are collectors that send and receive information.

There was discussion about how the meters will be a benefit to homeowners who are on vacation or absent especially during cold weather because leaks can be detected more easily.

8. Interlocal Agreement Renewal and Sixth Amendment with the City of Marysville and the City of Lake Stevens for Jail Services between 2009 through 2012 and Amendment of Schedule "A" Other Jail Billing Fees Effective January 1, 2009.

This item was removed from agenda.

9. Professional Services Agreement between City of Marysville and Otak, Inc. for Consultant Services in the Amount of $99,996 for the Jones Creek Flood Damage Repairs Project.

This will provide for implementation of final design flood damage repairs along Jones Creek.

Carmen Rasmussen requested a map. Director Nielsen indicated they would provide one.

10. Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan to December 31, 2009.

Gloria Hirashima stated that this item and the next simply extend the completion date. They expect that it will be completed by December 31, 2009. There will be some public meetings coming soon, followed by review by the Planning Commission.

11. Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan Planned Action EIS to December 31, 2009.

12. Interlocal Agreement between the City of Lynnwood and the City of Marysville Concerning Electrical Inspection Services and Electrical Plan Review Services.

Building Official John Dorcas reviewed this agreement which provides for a backup with the City of Lynnwood. Councilmember Seibert asked about procedures for requesting an inspection. Mr. Dorcas reviewed procedures for requesting inspections. He indicated they will be meeting with Lynnwood this week to work out the details.

13. An Ordinance of the City of Marysville, Washington, Providing for Removal of Garbage Containers from City Rights of Way and Amending Chapter 7.08 of the Marysville Municipal Code.

Kevin Nielsen reviewed the changes.

Mayor's Business

Mayor Kendall stated that he, Mary Swenson, Gloria Hirashima, Councilmember Soriano, Councilmember Wright, and Councilmember Rasmussen will be in Olympia for the AWC Legislative Conference.

Mountlake Terrace transit station ribbon-cutting will be on Friday at 11:00 a.m.

Mayor Kendall will be at Naval Station Everett on Friday for ground breaking on new training facility.

Marysville Night at the Silvertips is on February 28th.

Staff Business

John Dorcas had no comments.

Chief Smith:

- They conducted an exercise three weeks ago with DEM and several other departments within the city. This was very successful. He was very happy to see the interaction between the schools, fire, and police.
- He will be meeting with Senator Murray regarding youth education issues along with several other chief and sheriffs.
- He would like to have a presentation next week at the Council.

Kevin Nielsen:

- There was a very nice article in the paper on the 156th overcrossing.
- He reviewed the status of work on State Avenue.
- They found the bump and are looking for a solution to this.

Gloria Hirashima and other members of the staff met with Qwuloolt Trustee Team last Friday. It was a very informative meeting. Public notices have been sent out. They offered to do more work sessions with Marysville staff to make sure that the city is aware of their progress. There is some discussion about them using the city's new park site as a construction staging area. Kevin Nielsen discussed the dimensions of the levy.

Mary Swenson:

- She thanked Gloria and Kevin for the meeting with the Qwuloolt Trustee Team last week. This has been a huge amount of work. She also commended the work done by Cheryl Dungan on this project.
- RFQ is out on civic complex. There have been 42 responses so far and it is still open for a couple more weeks.
- She discussed the need for an Executive Session to discuss 2 real estate items with possible action to be taken on one item.

Craig Knutson had no comments.

Call on Councilmembers

Donna Wright discussed the positive publicity event for Marysville fire station.

John Soriano had no comments.

Jeff Vaughan asked about a city of Marysville in Australia. Mayor Kendall explained that there is a city in Australia northeast of Melbourne that is called Marysville. He reviewed correspondence they have had with them.

Carmen Rasmussen:

- There will be a movie shown on Thursday night at 6:00 p.m. at the PUD auditorium in Everett regarding the changing face of homelessness in America.
- WRPA (Washington Recreation and Parks Association) magazine this month has a great article highlighting Tara Mizell.
- She appreciated that Community Transit commended city staff.

Jeff Seibert thanked Kevin Nielsen and Public Works staff for responding to his concern about the bump.

Mayor Kendall recessed at 8:05 p.m. for a short break before reconvening into Executive Session concerning two real estate items with possible action on one item.

Executive Session

A. Litigation

B. Personnel

C. Real Estate – 1 item pursuant to RCW 42.30.110 (1)(b) with action expected and 1 item pursuant to RCW 42.30.110 (1)(c) no action.

Mayor Kendall resumed the meeting at 8:25 p.m. to address action resulting from the executive session.

Motion made by Councilmember Rasmussen, seconded by Councilmember Seibert, to authorize the Mayor to sign the Purchase and Sale Agreement as discussed in executive session. **Motion** passed unanimously (4-0) with Councilmember Wright abstaining.

Adjournment

Seeing no further business Mayor Kendall adjourned the meeting at 8:27 p.m.

Approved this _____ day of _____, 2009.

_____	_____
Mayor	Asst. Admin. Svcs. Director
Dennis Kendall	Tracy Jeffries

February 23, 2009 **7:00 p.m.** **City Hall**

Call to Order/Pledge of Allegiance/Roll Call	7:00 p.m.
Presentations	
Approval of Minutes	
Approval of February 2, 2009 City Council Work Session Minutes.	Approved
Approval of February 9, 2009 City Council Meeting Minutes	Approved
Consent Agenda	
Approval of February 4, 2009 Claims in the Amount of $858,435.08 Paid by Check No.'s 53149 through 53287 with No Check No.'s Voided.	Approved
Authorize the Mayor to Sign the Limited Public Works Project between the City of Marysville and Diamond B Constructors, Inc. in the Amount of $35,546.25 Including Washington State Sales Tax for HVAC Maintenance and Repair Services.	Approved
Authorize the Mayor to Sign the Professional Services Agreement - Supplemental Agreement No. 1 with Otak, Inc. to the Stormwater Comprehensive Plan.	Approved
Acceptance of the Fixed Network AMR System Water Meter Equipment Procurement Project, Marking Initiation of the 45-Day Lien Filing Period for Project Closeout.	Approved
Authorize the Mayor to Sign the Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan to December 31, 2009.	Approved
Authorize the Mayor to Sign the Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan Planned Action EIS to December 31, 2009.	Approved
Authorize the Mayor to Sign the Interlocal Agreement between the City of Lynnwood and the City of Marysville Concerning Electrical Inspection Services and Electrical Plan Review Services.	Approved
Review Bids	
Public Hearings	
New Business	
Authorize Mayor to sign Professional Services Agreement between City of Marysville and Otak, Inc. for Consultant Services in the Amount of $99,996 for the Jones Creek Flood Damage Repairs Project.	Approved
Adopt an Ordinance of the City of Marysville, Washington, Providing for Removal of Garbage Containers from City Rights of Way and Amending Chapter 7.08 of the Marysville Municipal Code.	Approved Ord. No. 2765
Legal	
Mayor's Business	
Staff Business	
Call on Councilmembers	
Adjournment	8:22 p.m.
Executive Session	Held
Litigation – 2 matters concerning potential and pending litigation, RCW 42.30.110 (1) (i)	
Adjournment	9:25 p.m.

COUNCIL MINUTES

Regular Meeting
February 23, 2009

Call to Order / Pledge of Allegiance

Mayor Dennis Kendall called the February 23, 2009 meeting of the Marysville City Council to order at 7:00 p.m. at Marysville City Hall. Mayor Kendall led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Mary Swenson gave the roll call. The following staff and councilmembers were in attendance.

Mayor:	Dennis Kendall
Council:	Councilmember Jon Nehring, Councilmember Lee Phillips, Councilmember Carmen Rasmussen, Councilmember Jeff Seibert, Councilmember John Soriano, Councilmember Jeff Vaughan and Councilmember Donna Wright
Also Present:	Community Development Director Gloria Hirashima, Finance Director Sandy Langdon, Chief of Police Rick Smith, Chief Administrative Officer Mary Swenson, Commander Rob Lamoureux, Parks and Recreation Director Jim Ballew, Community Information Officer Doug Buell, Public Works Director Kevin Nielsen and City Clerk Tracy Jeffries

Committee Reports

Presentations

Service Awards:

- Marla Ringen presented Tracy Glidden with her 10 year service award
- Chief Rick Smith presented Ralph Krusey with his 10 year service award
- Shaun Smith presented Deryl Taylor with his 20 year service award
- Ralph Krusey presented Deryck McLeod with his 25 year service award

Chief Rick Smith and Commander Rob Lamoureux presented the 2008 Marysville Police Statistical Overview.

Audience Participation

Approval of Minutes

1. Approval of February 2, 2009 City Council Work Session Minutes.

Motion made by Councilmember Nehring, seconded by Councilmember Wright to approve the February 2, 2009 minutes as presented. **Motion** passed unanimously (7-0).

2. Approval of February 9, 2009 City Council Meeting Minutes.

Councilmember Phillips stated he was abstaining as he wasn't present at the February 9 meeting.

Motion made by Councilmember Vaughan, seconded by Councilmember Nehring to approve the February 9, 2009 minutes as presented. **Motion** passed unanimously (6-0) with Councilmember Phillips abstaining.

Consent Agenda

Motion made by Councilmember Soriano, seconded by Councilmember Rasmussen to approve Consent Agenda items 3, 5, 6, 7, 10, 11 and 12 as follows:

3. Approval of February 4, 2009 Claims in the Amount of $858,435.08 Paid by Check No.'s 53149 through 53287 with No Check No.'s Voided.

5. Authorize the Mayor to Sign the Limited Public Works Project between the City of Marysville and Diamond B Constructors, Inc. in the Amount of $35,546.25 Including Washington State Sales Tax for HVAC Maintenance and Repair Services.

6. Authorize the Mayor to Sign the Professional Services Agreement - Supplemental Agreement No. 1 with Otak, Inc. to the Stormwater Comprehensive Plan.

7. Acceptance of the Fixed Network AMR System Water Meter Equipment Procurement Project, Marking Initiation of the 45-Day Lien Filing Period for Project Closeout.

10. Authorize the Mayor to Sign the Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan to December 31, 2009.

11. Authorize the Mayor to Sign the Professional Services Agreement – Amendment No. 1 with Makers, Inc. to Extend the Completion Date for the Downtown Infrastructure Plan Planned Action EIS to December 31, 2009.

12. Authorize the Mayor to Sign the Interlocal Agreement between the City of Lynnwood and the City of Marysville Concerning Electrical Inspection Services and Electrical Plan Review Services.

Motion passed unanimously (7-0).

New Business

9. Professional Services Agreement between City of Marysville and Otak, Inc. for Consultant Services in the Amount of $99,996 for the Jones Creek Flood Damage Repairs Project.

Motion made by Councilmember Seibert , seconded by Councilmember Soriano, to authorize to the Mayor to sign the Professional Services Agreement between City of Marysville and Otak, Inc. for Consultant Services in the Amount of $99,996 for the Jones Creek Flood Damage Repairs Project . **Motion** passed unanimously (7-0).

13. An **Ordinance** of the City of Marysville, Washington, Providing for Removal of Garbage Containers from City Rights of Way and Amending Chapter 7.08 of the Marysville Municipal Code.

Motion made by Councilmember Nehring, seconded by Councilmember Seibert, to authorize to the Mayor to sign Ordinance #2765 of the City of Marysville, Washington, Providing for Removal of Garbage Containers from City Rights of Way and Amending Chapter 7.08 of the Marysville Municipal Code. **Motion** passed unanimously (7-0).

Legal

Mayor's Business

- Mayor Kendall reminded everyone that Saturday night is the Marysville at the Silvertips Game. Mayor Pro Tem Seibert will be representing Marysville.
- There will be an open house at Fire Station #66 on Sunday from 1 to 4.
- He stated that he, Mary Swenson and Councilmembers Rasmussen, Wright and Soriano went to Olympia for the Association of Washington Cities Legislative Conference week. The economic information they received was bleak.

Staff Business

Rick Smith had no comments.

Kevin Nielson:

- There was another sewer shutdown over the weekend.
- Staff is trying out four different brands of tractors before purchasing.

Jim Ballew:

- The parks are looking good, but they have been working hard to fix them up.
- The electronic reader board will be installed in the next couple of weeks.
- MDOG did a great job with their volunteer cleanup project at Strawberry Fields for Rover.
- 8 Eagle Scouts projects will be progressing over the next several months.
- The fencing is being replaced at Ebey Waterfront Park to help keep people out of wetland mitigation areas.
- Last Friday they held another open swim night with very high attendance.
- 740 registered for soccer in the last two weeks.

Doug Buell:

- The online community movie video is getting close to being online.
- Verizon channels 23 and 25 should be online soon.

Gloria Hirashima had no comments.

Sandy Langdon:

- The City received the national award for their financial statements.
- Sales tax numbers for December were down 26%.

Grant Weed:

- The bill for recording executive session is back. He addressed the key points with the council. He said the bill is in committee at this time as HB1676.
- He addressed the need to have an Executive Session to discuss two matters – one item concerning potential litigation and one item concerning pending litigation. No action was expected. The estimated time for the Executive Session was 15 minutes.

Mary Swenson:

- They will be carefully considering the impact of the sales tax numbers on the city's budget.
- She reminded everyone that the Council retreat would be this Saturday beginning at 8:30 a.m.
- She commended Chief Smith for the presentation. She stated that the numbers he discussed were a reflection of the leadership that he has brought to the department.

Call on Councilmembers

Jeff Vaughan thanked the Chief for the great presentation tonight.

Donna Wright:

- She thanked the Chief for the presentation.

- She stated that in Olympia she picked up the federal funding that Washington State is getting. She offered to provide copies of that.
- She received an email from a National NLC committee regarding a live interactive web cast titled the *Federal Recover Package – What's in it for Cities and How to Access the Resources*. This will occur on Wednesday.
- She attended the Snohomish County Economic Summit where the economic outlook presentation was similar to what they heard in Olympia.

Carmen Rasmussen:

- She received an email from members of leadership of the Marysville Little League requesting that the Mayor, staff and city council be available to be recognized for a small ceremony in appreciation for their efforts regarding their field.
- She attended the movie *Where God Left His Shoes*. It is very good and she hopes that it will be shown again in the community to highlight the issues regarding homelessness and economic difficulties facing many people.
- She enjoyed the trip to Olympia except for the bad news regarding the economic forecast.

Lee Phillips:

- He thanked Chief for the presentation. It goes to show how great the department is. He appreciated the detailed overview of the overtime.
- He thanked Council for the last two excused absences due to his illness.
- He discussed encouraging trends in sales last month that he has observed with local stores.
- Some citizens have concerns about the sand on roads. Apparently residual sand is creating difficulty for bicyclists. Kevin Nielsen stated that they would look into that.

John Soriano:

- He thanked the Chief for the presentation and commended the results he has achieved.
- He stated he has some literature from the conference in Olympia if anyone is interested.

Jon Nehring:

- He thanked Sandy and the finance department for the award.
- He thanked the Chief for the presentation.
- He asked about the process for revising sales tax forecasts for 2009. Mary Swenson explained that their budget is a budget-in-process. They will be looking at ways they can tighten their belts.

Jeff Seibert:

- He congratulated Sandy for the award and commended the Chief for the presentation.

- He commended Kevin Nielson for testing out the equipment in the field before purchasing it.

Mary Swenson discussed a meeting they had today with Bob Drewel of Puget Sound Regional Council at the leadership meeting with the Tulalips.

Mayor recessed the meeting at 8:22 p.m. for a short break before reconvening into executive session to discuss two matters, one concerning potential litigation and one concerning pending litigation with no action expected.

Executive Session

A. Litigation – 2 matters concerning potential and pending litigation, RCW 42.30.110 (1) (i)

B. Personnel

C. Real Estate

Motion made by Councilmember Nehring, seconded by Councilmember Seibert, to extend the Executive Session. **Motion** passed unanimously (7-0).

Adjournment

Seeing no further business, Mayor Kendall adjourned the meeting at 9:25 p.m.

Approved this _____ day of _____, 2009.

_____	_____
Mayor	Asst. Admin. Svcs. Director
Dennis Kendall	Tracy Jeffries

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the **February 11, 2009** claims in the amount of **$388,997.91** paid by Check No.'s **53288 through 53448** with **no** Check No.'s voided.
COUNCIL ACTION:

BLANKET CERTIFICATION

CLAIMS

FOR

PERIOD-2

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **$388,997.91 PAID BY CHECK NO.'S 53288 THROUGH 53448 WITH NO CHECK NUMBER'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

2/23/09

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **11th DAY OF FEBRUARY 2009.**

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/5/2009 TO 2/11/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53288	ACCURINT	INVESTIGATIVE TOOLS	00103010.541000.	205.60
53289	ADIRONDACK DIRECT	HANGER/HOOK RACK-EXEC DEPT	001.231700.	-11.83
	ADIRONDACK DIRECT		00100110.549000.	150.98
53290	ADVANT-ICS, LLC	CRIME SCENE PHOTOGRAPHY CLASS	00103222.549100.	174.24
53291	ALBERTSONS FOOD CENTER #471	REFRESHMENTS-WUCC MTG	40143410.549000.	14.72
53292	ALLIED EMPLOYERS LABOR RELATIONS	MEMBERSHIP DUES-02/09	00100310.541000.	2,254.85
53293	AMERICAN CLEANERS	DRY CLEANING	00103121.526000.	197.48
	AMERICAN CLEANERS		00103222.526000.	70.53
	AMERICAN CLEANERS		00103960.526000.	4.34
	AMERICAN CLEANERS		00104190.526000.	80.29
	AMERICAN CLEANERS		00104230.526000.	10.85
53294	AMSAN SEATTLE	JANITORIAL SUPPLIES-PSB	00100010.531400.	238.39
	AMSAN SEATTLE	JANITORIAL SUPPLIES-COURTS	00101250.531400.	218.66
53295	WILLIAM ANGLE	CONSULTING SERVICES-01/09	00100110.541000.0801	9,330.00
53296	ARAMARK UNIFORM SERVICES	MAT CLEANING-MEZZANINE	40143780.549000.	16.44
	ARAMARK UNIFORM SERVICES		40143780.549000.	16.44
	ARAMARK UNIFORM SERVICES		40143780.549000.	25.77
	ARAMARK UNIFORM SERVICES		40143780.549000.	25.77
	ARAMARK UNIFORM SERVICES	MECHANICS UNIFORM	42047165.526000.	21.78
	ARAMARK UNIFORM SERVICES		42047165.526000.	23.22
	ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	50100065.526000.	61.38
53297	ARMIN ADAMS	UB 761341000000 7416 79TH DR N	401.122110.	15.79
53298	WASPC	DUES-SMITH, R	00103010.541000.	365.00
53299	KENT BAKER	INSTRUCTOR SERVICES	00105120.541020.	120.00
53300	BICKFORD FORD-MERCURY	FRONT BRAKE PAD SET	501.141100.	147.69
	BICKFORD FORD-MERCURY	DRIVERS SIDE MIRROR	50100065.534000.	144.09
53301	BLUMENTHAL UNIFORMS & EQUIPMENT	FRONT ID PATCH	00103222.526000.	41.12
53302	ARTHUR BOERSEMA	UTILITY TAX REBATE	00102520.549010.	63.01
	ARTHUR BOERSEMA		40143410.549070.	29.16
	ARTHUR BOERSEMA		40143410.549071.	102.11
53303	TONI BOERSEMA	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
53304	BOSTEC INC.	BAC SUPPLIES	00103222.531000.	195.35
53305	BUILDERS EXCHANGE	PUBLISH PROJECTS ONLINE	10110361.549200.	45.00
	BUILDERS EXCHANGE		30500030.563000.R0903	45.00
53306	GWENDOLYN R CAMPBELL	PERSONNEL POLICIES	00100310.541000.	577.50
53307	CARR'S ACE HARDWARE	(5) PICK STICKS	00105380.535000.	103.02
	CARR'S ACE HARDWARE	SUPPLIES FOR LIGHTING	10110463.531000.	103.45
	CARR'S ACE HARDWARE	6' STEP LADDER	10111864.535000.	92.21
	CARR'S ACE HARDWARE	SOD CUTTING SHOVEL	40140980.531000.	35.79
	CARR'S ACE HARDWARE	PRY BAR,BLADE KNIFE,CLIP LIGHT	40140980.531000.	46.41
	CARR'S ACE HARDWARE	SCREW DRIVERS, PAINT BRUSHES	41046060.531000.	8.41
53308	CASTLE ELECTRIC	REFUND ELECTRICAL PERMIT FEES	00107322.321000.	70.00
53309	SMOKEY POINT AREA CHAMBER OF	MEMBERSHIP MTG DEC LUNCHEON	00100110.549000.	15.00
53310	CHAMPION BOLT & SUPPLY	GROVE & ALDER SIGNAL SUPPLIES	10111864.531000.	60.16
53311	AL & PAM CHRISTENSEN	WTR/SWR CONSERVATION REBATE	40143410.549070.	50.00
53312	B. CHRYS HAY	UTILITY TAX REBATE	00102520.549010.	17.16
53313	CLYDE WEST	SWEEPER HEAD WELDMENT,GSKT	50100065.534000.	5,364.47
53314	COOK PAGING (WA)	PAGER SRVC-STREETS DEPT	10111230.542000.	3.73
	COOK PAGING (WA)		40143410.542000.	3.73
53315	CO-OP SUPPLY	HAND TOOLS-PARKS DEPT	00105380.535000.	144.23

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53316	WA DEPT OF CORRECTIONS	INMATE MEALS	00103960.531250.	1,755.07
53317	ELEANOR CRAIG	UTILITY TAX REBATE	00102520.549010.	35.49
53318	CUZ CONCRETE PRODUCTS	PUMPS,DIAPHRAM FLOATS	40140080.531000.	614.33
	CUZ CONCRETE PRODUCTS		40140180.531000.	614.32
	CUZ CONCRETE PRODUCTS	SUMP PUMP,DIAPHRAM FLOAT	40140180.531000.	614.33
53319	DAILY JOURNAL OF COMMERCE	CONCRETE CONST AD 12/31 & 1/7	10110361.549200.	511.00
	DAILY JOURNAL OF COMMERCE	CALL FOR BID AD 12/31 & 1/7	30500030.563000.R0903	283.50
53320	DATA QUEST	CREDIT CHECKS FOR NEW HIRES	00103010.541000.	16.00
53321	DATABASE SECURE RECORDS DESTRUCTIO	MONTHLY SHREDDING SERVICE	00100050.548000.	37.75
	DATABASE SECURE RECORDS DESTRUCTIO		00100050.548000.	39.00
53322	JULIE DAVIS	REIMBURSE PARKING FEES	40143410.543040.	6.00
53323	DELL MARKETING LP	TELEMETRY DOMAIN SERVER	40143410.531000.	1,827.16
53324	DISPLAY & COSTUME	TABLE COVERS,HEARTS,DECOR,BAGS	00105120.531050.	298.05
53325	E&E LUMBER INC	GRAFFITI SUPPLIES	00102020.531000.	21.45
	E&E LUMBER INC	LIGHT BULBS	00103530.531000.	11.69
	E&E LUMBER INC	WALL PLATES,LIGHT	00103530.531000.	14.81
	E&E LUMBER INC	GLOVES,DRILL BIT,SOCKET SET	00105380.526000.	53.03
	E&E LUMBER INC	DECON/RODENT CONTROL	00105380.531000.	8.67
	E&E LUMBER INC	SANDING DISCS	00105380.531000.	12.14
	E&E LUMBER INC	BULBS	00105380.531000.	17.32
	E&E LUMBER INC	ROLLER FRAMES	00105380.531000.	18.72
	E&E LUMBER INC	WALL TEXTURE,BULBS	00105380.531000.	19.25
	E&E LUMBER INC	CONNECTORS	00105380.531000.	25.82
	E&E LUMBER INC	BITS,MOP	00105380.531000.	30.89
	E&E LUMBER INC	STAIN,COVER,BRUSHES	00105380.531000.	55.90
	E&E LUMBER INC	PAINT,ROLLER COVERS,BRUSHES	00105380.531000.	176.67
	E&E LUMBER INC	HAND SPREADERS	00105380.535000.	21.68
	E&E LUMBER INC	CORDLESS DRILL,CELL PHONE HOLD	00105380.535000.	833.26
	E&E LUMBER INC	PLASTIC TUBING	40140580.531000.	3.15
	E&E LUMBER INC	WRENCHES,SOCKET SETS	40140980.531000.	100.88
	E&E LUMBER INC	CHAIN,FASTENERS	40143780.531000.	16.56
53326	EAST JORDAN IRON WORKS	GRATE REPLACEMENT	00105380.531000.	121.21
53327	WA DEPARTMENT OF ECOLOGY	STORMWATER PERMIT-2ND HALF	40145040.553100.	3,798.00
53328	JOSEPHINE M ELLIS	UTILITY TAX REBATE	00102520.549010.	93.01
53329	EMPLOYMENT SECURITY DEPARTMENT	OASI ADMIN BILLING	00100110.541000.	111.56
53330	WA ENVIRONMENTAL TRAINING CENTER	TRAINING-DAGGETT	40143410.549050.	140.00
53331	THE DAILY HERALD COMPANY	PROGRAM SPECIALIST AD-COURTS	00100050.544000.	372.56
53332	EVERETT MUNICIPAL COURT	BAIL POSTING # 0078288	001.229050.	250.00
53333	EVERETT STAMP WORKS	(500) ELECTRICAL STAMPS	00102020.531000.	489.41
53334	EVERETT TIRE & AUTOMOTIVE	GOODYEAR TIRE	50100065.534000.	163.51
53335	EXIDE	CORE REFUNDS	501.141100.	-29.85
	EXIDE	BATTERIES W/CORE CHRGS	501.141100.	306.46
53336	FOOTJOY	REEL FIT GOLF (BREWER)	420.141100.	128.10
53337	FRED MEYER	JEANS-GEIST	40143410.526200.	113.89
	FRED MEYER	JEANS-GESSNER, KRISTA	40143410.526200.	113.89
53338	CRAIG A. FULLERTON	CONSULTING SERVICES	00105380.541000.	687.50
53339	GOVERNMENT FINANCE OFFICERS ASSOC	MEMBERSHIP-GRITTON/LANGDON	00101023.549000.	245.00
53340	DON GILLETTE	UTILITY TAX REBATE	40143410.549070.	42.66
	DON GILLETTE		40143410.549071.	111.42
53341	MATTHEW GOOLSBY	REIMBURSE TRAVEL EXPENSES	00103222.543000.	224.00

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53342	GRAINGER INC	GIANT FLOAT SWITCHES	40140180.531000.	182.55
53343	GRANITE NW INC	MODIFIED B ASPHALT	40142080.531000.	199.32
	GRANITE NW INC		40145040.548000.	247.63
	GRANITE NW INC	CLASS A/B ASPHALT	40145040.548000.	484.86
53344	GRAYBAR ELECTRIC CO INC	(2) PARKING LOT LIGHTS	00105380.531000.	53.65
53345	HAGGEN, INC.	CATERING-ANTIHARRASSMENT CLAS	00100310.531200.	292.90
	HAGGEN, INC.	(10) BOX LUNCHES-PROGRESS MTG	40143410.549000.	119.24
53346	HALLIE HARRIS	UTILITY TAX REBATE	40143410.549070.	42.66
	HALLIE HARRIS		40143410.549071.	111.42
53347	ANDREA HARTLAND KINGSFORD	VALENTINES DANCE SUPPLIES	00105120.531050.	250.84
	ANDREA HARTLAND KINGSFORD		00105120.531070.	66.83
53348	DENISE HATCH-AQUILAR	REFUND CLASS FEES	00110347.376007.	61.00
53349	HD FOWLER COMPANY	PVC BALL VALVE	40140180.531000.	13.47
	HD FOWLER COMPANY	PARTS TO RAISE WATER MAIN@39TH	40140480.531000.	96.65
	HD FOWLER COMPANY	9" PVC SEWER PIPE	40145040.548000.	178.81
53350	HD SUPPLY WATERWORKS, LTD	RUBBER GATE WASHERS,VALVE	40140580.531000.	208.62
53351	MEYNA HEBERT	UTILITY TAX REBATE	00102520.549010.	70.94
53352	JOHN HENDRICKSON	REIMBURSE PHONE CHRGR PURCHAS	00103121.548000.	32.50
53353	HI LINE	SPRING ASSORTMENT	50100065.531000.	426.95
53354	WILLIAM D. HILL	UTILITY TAX REBATE	40143410.549070.	42.66
	WILLIAM D. HILL		40143410.549071.	111.42
53355	HOME DEPOT CREDIT SVCS	SINKS FOR PARKS MAINT SHOP	00105380.531000.	258.23
53356	HORIZON	(10) COOL SEASON TURFGRO	00105380.531000.	276.65
53357	CHRIS HORNUNG	REIMBURSE MEAL/MILEAGE	00100030.543000.	66.93
53358	SNOHOMISH COUNTY HUMAN SERVICES	LIQUOR BOARD/EXCISE TAXES 4THQ	00199566.551000.	879.87
	SNOHOMISH COUNTY HUMAN SERVICES		00199566.551000.	1,216.16
53359	INTERSTATE BATTERY OF SEATTLE	RECHARGEABLE BATTERIES	10111230.549000.	27.07
53360	JENSEN, JEFF & ELMA	UB 760080000003 5707 69TH AVE	401.122110.	189.15
53361	GLENNA JOHNSON	UTILITY TAX REBATE	00102520.549010.	52.01
53362	BJ KAYS	REFUND CLASS FEES	00110347.376020.	40.00
53363	KERRY & JOYCE LACKEY	UTILITY TAX REBATE	00102520.549010.	53.31
	KERRY & JOYCE LACKEY		40143410.549070.	42.53
	KERRY & JOYCE LACKEY		40143410.549071.	109.26
53364	ALVIN LANGDALE		40143410.549070.	42.66
	ALVIN LANGDALE		40143410.549071.	111.42
53365	LASTING IMPRESSIONS INC	(4) 09 YOUTH B-BALL LEAGUE T'S	00105120.531040.	47.37
53366	LAWN EQUIPMENT SUPPLY	DRIVER AND CHAIN	42047165.548000.	146.64
53367	NATIONAL LEAGUE OF CITIES	2009/2010 MEMBERSHIP DUES	00100090.549000.	1,861.00
53368	DOUG LEE	TUITION REIMBURSEMENT	00103222.549100.	2,000.00
53369	HELEN L MADSEN	UTILITY TAX REBATE	00102520.549010.	64.26
53370	MARYSVILLE PAINT & DECORATING	PAINT	00103530.531000.	46.20
53371	MARYSVILLE PRINTING	BUSINESS CARDS-HERZOG	00102020.531000.	113.82
53372	MARYSVILLE SCHOOL DISTRICT #25	MITIGATION FEES TO MSD 01/09	642.237000.	70,284.00
53373	F.J MCDANIEL	UTILITY TAX REBATE	00102520.549010.	36.03
53374	MCLOUGHLIN & EARDLEY CORP	SPOTLIGHT	501.141100.	270.55
	MCLOUGHLIN & EARDLEY CORP		501.231700.	-12.90
53375	ARTURO MORENO	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
53376	JEAN MURRIL	UTILITY TAX REBATE	00102520.549010.	71.38
53377	NELSON PETROLEUM	OIL AND TRANS FILTERS	501.141100.	3,363.00
53378	EMILY NEWMAN	UTILITY TAX REBATE	00102520.549010.	46.38

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53379	NORTH COAST ELECTRIC COMPANY	HPS LAMPS	10110463.531000.	91.57
	NORTH COAST ELECTRIC COMPANY	HPS LAMPS,JCT BOXES,CODE BOOK	10110463.531000.	443.20
53380	NORTH SOUND HOSE & FITTINGS	SPRAY NOZZLES,TANK	10111230.549000.	232.52
53381	NORTHWEST CASCADE INC	HONEY BUCKET	00105380.545000.	103.33
53382	NW WASHINGTON CHAPTER OF ICC	CONFERENCE REGISTRATION-MOORE	00102020.549000.	295.00
53383	OFFICE DEPOT	REFUND OFFICE SUPPLIES	00100020.531000.	-6.46
	OFFICE DEPOT	RECEIVED STAMP	00100020.531000.	23.75
	OFFICE DEPOT	OFFICE SUPPLIES	00101130.531000.	23.86
	OFFICE DEPOT		00101130.531000.	25.17
	OFFICE DEPOT	CANON CARTRIDGE	00101130.531000.	38.19
	OFFICE DEPOT	OFFICE SUPPLIES	00101130.531000.	76.71
	OFFICE DEPOT	RECEIVED STAMP	00102020.531000.	23.76
	OFFICE DEPOT	OFFICE SUPPLIES	00102020.531000.	30.88
	OFFICE DEPOT		00102020.531000.	35.80
	OFFICE DEPOT		00102020.549000.	40.09
	OFFICE DEPOT		00103010.531000.	377.52
	OFFICE DEPOT		00103222.531000.	6.20
	OFFICE DEPOT		00103222.531000.	185.48
	OFFICE DEPOT	FILE CABINETS	00103222.531000.	670.59
	OFFICE DEPOT	OFFICE SUPPLIES	00103960.531000.	24.00
	OFFICE DEPOT		00104190.531000.	20.00
	OFFICE DEPOT		00105380.531000.	198.21
	OFFICE DEPOT		00105515.531000.	314.15
	OFFICE DEPOT		00143523.531000.	52.73
	OFFICE DEPOT		00143523.531000.	76.71
	OFFICE DEPOT	CANON CARTRIDGE	00143523.531000.	114.99
	OFFICE DEPOT	OFFICE SUPPLIES	10111230.531000.	5.71
	OFFICE DEPOT	REFUND OFFICE SUPPLIES	40143410.531000.	-6.47
	OFFICE DEPOT	RECEIVED STAMP	40143410.531000.	23.76
	OFFICE DEPOT	FLASH DRIVE	40143410.531000.	30.37
	OFFICE DEPOT	TONER	40143410.531000.	74.04
	OFFICE DEPOT	OFFICE SUPPLIES	40143410.531000.	138.08
	OFFICE DEPOT	REFUND OFFICE SUPPLIES	50100065.531000.	-0.72
	OFFICE DEPOT	RECEIVED STAMP	50100065.531000.	3.96
	OFFICE DEPOT	REFUND OFFICE SUPPLIES	50200050.531000.	-0.72
	OFFICE DEPOT	RECEIVED STAMP	50200050.531000.	3.96
53384	OTAK	PAY ESTIMATE # 30	40145040.541000.D0720	8,934.50
	OTAK	PAY ESTIMATE # 29	40145040.541000.D0720	35,181.50
53385	PAGE & TUTTLE	SHIRTS,OUTERWEAR,CAPS	420.141100.	3,035.70
53386	RUSS PARKER	SOCKET SET	50100065.535000.	169.41
53387	THE PARTS STORE	OIL FILTERS	42047165.548000.	8.22
	THE PARTS STORE		42047165.548000.	9.03
	THE PARTS STORE		42047165.548000.	27.09
	THE PARTS STORE	WIPER BLADES	501.141100.	35.35
	THE PARTS STORE	AIR FILTERS	501.141100.	52.13
	THE PARTS STORE	OIL,AIR,FUEL FILTERS,TIES	501.141100.	122.37
	THE PARTS STORE	OIL,AIR FILTERS,ANTIFREEZE	501.141100.	214.66
	THE PARTS STORE	WASHERS,SCREWS,LOCKNUTS	50100065.534000.	27.73
	THE PARTS STORE	FITTINGS	50100065.534000.	28.72
53388	LAURIE HUGDAHL	MINUTE TAKING SERVICE	00101130.541000.	77.50

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53389	PERFORMANCE LEADERSHIP INSTITUTE IN(	RASMUSSEN, D-TRAINING	00103010.549100.	350.00
53390	PETROCARD SYSTEMS INC	FUEL CONSUMED-CD	00102020.532000.	270.24
	PETROCARD SYSTEMS INC		00102020.532000.	293.01
53391	PETTY CASH-COMM DEV	PARKING FEE,HEX KEY SET,COPIES	00102020.549000.	43.14
53392	PERCY PHILLIPS	UTILITY TAX REBATE	00102520.549010.	89.77
53393	DENISE FREEMAN	JUMPSUIT-RICHES, R	00103222.526000.	403.79
53394	HARRY PRINGLE	UTILITY TAX REBATE	40143410.549070.	42.66
	HARRY PRINGLE		40143410.549071.	111.42
53395	WA PUBLIC EMPLOYER LABOR RELATIONS	MEMBERSHIP DUES	00100310.549000.	200.00
53396	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #283-001-380-7	10110463.547000.	170.63
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #997-000-013-0	10111230.547000.	289.54
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #210-094-460-8	40140080.547000.	1,093.25
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #529-001-665-7	40140180.547000.	28.98
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #557-001-090-9	40140180.547000.	201.76
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #314-001-224-0	40140180.547000.	1,199.58
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #683-000-525-9	42047165.547000.	28.44
53397	PUD NO 1 OF SNOHOMISH COUNTY	REPLACE DAMAGED POLE@SR528	10110463.548000.	1,817.37
53398	PUGET SOUND ENERGY	ACCT #753-901-800-7	00100010.547000.	2,324.30
	PUGET SOUND ENERGY	ACCT #835-819-211-3	00101250.547000.	661.00
	PUGET SOUND ENERGY	ACCT #549-775-008-2 CITY HALL	00103530.547000.	668.89
	PUGET SOUND ENERGY	ACCT #616-190-400-5	00105250.547000.	91.67
	PUGET SOUND ENERGY	ACCT #922-456-500-3	40143780.547000.	214.80
	PUGET SOUND ENERGY	ACCT #435-851-700-3	40143780.547000.	1,725.08
	PUGET SOUND ENERGY	ACCT #433-744-264-6	42047267.547000.	138.19
53399	FAYE B QUINNELLY	UTILITY TAX REBATE	00102520.549010.	60.35
53400	R&D PARK CREEK LLC	RECOVERY CONTRACT #253	401.253000.	160.04
53401	RH2 ENGINEERING INC	PAY ESTIMATE # 21	40220594.563000.W0605	6,130.11
53402	KIM RICKER	REIMBURSE MILEAGE	00100050.543000.	60.50
53403	TAMARA ROBBINS	INSTRUCTOR SERVICES	00105120.541020.	252.00
53404	PAUL ROBERTS	CONSULTING SERVICES	00100110.541000.	6,000.00
53405	ROCKHURST UNIVERSITY CONTINUING	"HOW TO" WEB CONF-PW & CD	00102020.549000.	44.50
	ROCKHURST UNIVERSITY CONTINUING		40143410.549020.	44.50
53406	SCBOWBO REC BALL DIVISION	BASKETBALL OFFICIALS	00105120.531040.	5,301.00
53407	SNO CO CLERKS & FINANCE OFFICERS	MEMBERSHIP DUES	00101023.549000.	75.00
	SNO CO CLERKS & FINANCE OFFICERS		00101130.549000.	50.00
53408	LYLE SCHADEE	WTR/SWR CONSERVATION REBATE	40143410.549070.	50.00
53409	SILVER LINING LIMOUSINE	BUSINESS LICENSE REFUND	00100321.319000.	50.00
53410	SIX ROBBLEES INC	TRAILER WIRE PLUG	501.141100.	46.33
	SIX ROBBLEES INC	FENDER ASSY,3500LB AXLE,BOLT	50100065.534000.	380.19
53411	CHARLES & JANET SMITH	WTR/SWR CONVERSATION REBATE	40143410.549070.	50.00
53412	SMITH, NIGEL & CHRISTINA	UB 331476170000 4321 151ST ST	401.122110.	44.73
53413	SNOHOMISH COUNTY TREASURER	CRIME VICTIM WITNESS FUNDS	00102570.551000.	893.13
53414	SNOPAC	DISPATCH SERVICES	00104000.551000.	63,332.40
53415	HARRIETT SNYDER	UTILITY TAX REBATE	00102520.549010.	59.80
53416	SOUND SAFETY PRODUCTS CO INC	COVERALLS-PIKE	00105380.526000.	72.70
	SOUND SAFETY PRODUCTS CO INC	COVERALLS-SZECHENYI	00105380.526000.	72.70
	SOUND SAFETY PRODUCTS CO INC	COVERALLS, JEANS-CHRISMAN	00105380.526000.	198.09
	SOUND SAFETY PRODUCTS CO INC	JEANS-KINNEY, S	10111230.526000.	113.05
	SOUND SAFETY PRODUCTS CO INC	UNIFORM-MONTY	42047165.526000.	92.96
	SOUND SAFETY PRODUCTS CO INC	UNIFORM-RANDY	42047165.526000.	205.23

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53416	SOUND SAFETY PRODUCTS CO INC	UNIFORM-MONTY	42047165.526000.	338.61
	SOUND SAFETY PRODUCTS CO INC	UNIFORM-BRENT	42047165.526000.	418.23
	SOUND SAFETY PRODUCTS CO INC	UNIFORM-MARK	42047165.526000.	474.18
	SOUND SAFETY PRODUCTS CO INC	RAINPANTS, JACKETS	501.141100.	476.10
53417	SHERRI SOVERNS	REIMBURSE BATTERY PURCHASE	00100110.549000.	6.50
	SHERRI SOVERNS	REIMBURSE EXCEL CLASS COSTS	00100110.549000.	128.00
53418	KENNETH E ELMORE	FIREARM	001.231700.	-71.96
	KENNETH E ELMORE		00103740.531000.	918.52
53419	SPRINGBROOK NURSERY	(1) YD TOPSOIL	00105380.531000.	15.60
53420	SQUAD-FITTERS	MOTORCYCLE EQUIPMENT	104.231700.	-84.75
	SQUAD-FITTERS		10400022.549000.0913	1,081.71
53421	VIRGINIA STADLER	REFUND SECURITY DEPOSIT	001.239100.	200.00
53422	WASHINGTON STATE PATROL	FINGERPRINT ID SERVICES	001.237100.	500.50
	WASHINGTON STATE PATROL		00102020.541000.	60.00
53423	SUNSET BOULEVARD PROPERTY LLC	RECOVERY CONTRACT # 253	401.253000.	160.04
53424	TEXTRON FINANCIAL CORPORATION	GOLF CART LEASE	42047165.545000.	2,051.00
53425	JAMES THEDERS	UTILITY TAX REBATE	00102520.549010.	105.39
53426	GRACE THOMAS	REFUND CLASS FEES	00110347.376020.	40.00
53427	THYSSENKRUPP ELEVATOR CORP	PREVENTATIVE MAINTENANCE	00100010.548000.	172.83
	THYSSENKRUPP ELEVATOR CORP		00103530.548000.	172.83
53428	DEPT OF TRANSPORTATION NW REGION	PROJECT COSTS 12/08	40220594.563000.W0808	619.81
53429	DEPT OF TRANSPORTATION NW REGION	CONST ENGINEERING COSTS 12/08	30500030.563000.R0301	62.84
	DEPT OF TRANSPORTATION NW REGION		40220594.563000.W0802	12,368.04
53430	UAP DISTRIBUTION,INC	FUNGICIDE	42047165.531930.	1,183.19
53431	UNITED PARCEL SERVICE	SHIPPING EXPENSE	00100020.531000.	17.93
	UNITED PARCEL SERVICE		00103222.541000.	27.74
53432	UNITED PIPE & SUPPLY INC	1 HP PUMP	40140280.531000.	757.90
	UNITED PIPE & SUPPLY INC	6" DUCTILE PIPE	40140480.531000.	348.81
	UNITED PIPE & SUPPLY INC	45* ELL, ROMAGRIP DI ACC PACK	40140480.531000.	631.15
	UNITED PIPE & SUPPLY INC	ROMAGRIP ACC PACK,PIPE,ELL	40140480.531000.	747.36
	UNITED PIPE & SUPPLY INC	GATE VALVE,SLEEVE,MEGA LUGS	40140480.531000.	778.93
	UNITED PIPE & SUPPLY INC	ROMAGRIP DI ACC PACK,IRON PIPE	40140480.531000.	1,286.55
53433	UNITED RENTALS	(50) EDGER BLADES	00105380.531000.	324.96
	UNITED RENTALS	HANDLE FOR COMPACTOR	40140480.531000.	431.52
53434	VALLEY FREIGHTLINER INC	CAB DOOR SEAL	50100065.534000.	171.81
53435	VERIZON NORTHWEST	ACCT #107355912203	00100020.542000.	26.48
	VERIZON NORTHWEST		00100050.542000.	52.96
	VERIZON NORTHWEST		00100110.542000.	79.43
	VERIZON NORTHWEST		00100310.542000.	26.48
	VERIZON NORTHWEST		00102020.542000.	52.96
	VERIZON NORTHWEST		00103010.542000.	185.34
	VERIZON NORTHWEST		00103222.542000.	26.48
	VERIZON NORTHWEST	ACCT #POLE BLDG	00103222.542000.	158.00
	VERIZON NORTHWEST	ACCT #107355912203	00103530.542000.	105.91
	VERIZON NORTHWEST		00103960.542000.	79.43
	VERIZON NORTHWEST	ACCT #100469609401	00104000.542000.	35.00
	VERIZON NORTHWEST	ACCT #107355912203	00104000.542000.	52.96
	VERIZON NORTHWEST	ACCT #100664011800	00104000.542000.	85.50
	VERIZON NORTHWEST	ACCT #107355912203	00104190.542000.	79.43
	VERIZON NORTHWEST		00105250.542000.	79.43

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/5/2009 TO 2/11/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53435	VERIZON NORTHWEST	ACCT #107355912203	00105380.542000.	211.82
	VERIZON NORTHWEST		00112572.542000.	52.96
	VERIZON NORTHWEST		00143523.542000.	26.48
	VERIZON NORTHWEST	ACCT #109367558610	10110564.547000.	48.70
	VERIZON NORTHWEST	ACCT #107567892708	10110564.547000.	51.31
	VERIZON NORTHWEST	ACCT #107355912203	10111230.542000.	26.48
	VERIZON NORTHWEST		40142480.542000.	158.84
	VERIZON NORTHWEST		40143410.542000.	318.25
	VERIZON NORTHWEST		42047061.542000.	238.30
	VERIZON NORTHWEST		42047061.549100.	26.48
53436	VERIZON NORTHWEST	METER READING PRO SERVICES	40141280.541000.	401.58
53437	WASHINGTON STATE TREASURER	PUBLIC SAFETY/BLDG REVENUE	001.237010.	48,513.39
	WASHINGTON STATE TREASURER		001.237030.	436.50
53438	WSU	PESTICIDE TRAINING-WINELAND	10111160.549000.	169.01
53439	WEED GRAAFSTRA AND BENSON INC PS	FORFEITURES	00103121.541000.	240.00
	WEED GRAAFSTRA AND BENSON INC PS	LEGAL SERVICES	00105515.541000.	1,445.00
	WEED GRAAFSTRA AND BENSON INC PS		00105515.541000.	2,235.00
	WEED GRAAFSTRA AND BENSON INC PS		00105515.541000.	13,823.91
	WEED GRAAFSTRA AND BENSON INC PS		30500030.563000.R0701	894.00
	WEED GRAAFSTRA AND BENSON INC PS		30500030.563000.R0301	1,938.75
	WEED GRAAFSTRA AND BENSON INC PS		31000076.563000.G0701	957.50
	WEED GRAAFSTRA AND BENSON INC PS		40143410.541000.	1,225.25
	WEED GRAAFSTRA AND BENSON INC PS		40143410.541000.	13,823.91
53440	WESTERN FACILITIES SUPPLY INC	(4) GRAY DOME LIDS	00105380.531000.	431.60
53441	WESTERN GRAPHICS INC	REPLACEMENT GRAPHICS #P102	50100065.534000.	337.39
53442	WESTERN PETERBILT INC	AIR HORN VALVE ASSY	50100065.534000.	36.44
	WESTERN PETERBILT INC	RIGHT LOWER/UPPER DOOR SEATS	50100065.534000.	70.92
53443	WESTLAW	MONTHLY SUBSCRIPTION	00105515.549000.	367.00
53444	JURINA WESTPHAL	UTILITY TAX REBATE	00102520.549010.	96.46
53445	WHISTLE WORKWEAR	JEANS-KEEFE, R	10111230.526000.	123.12
53446	HD SUPPLY CONSTRUCTION SUPPLY, LTD.	SHOVEL,CAUTION TAPE	00105380.531000.	102.16
53447	WILLDAN FINANCIAL SERVICES	ARBITRAGE REBATE SVC REFUND	40143410.541000.	2,000.00
53448	DOROTHY ZERR	UTILITY TAX REBATE	00102520.549010.	44.40
	DOROTHY ZERR		40143410.549070.	42.66
	DOROTHY ZERR		40143410.549071.	111.42
			WARRANT TOTAL:	**388,997.91**

REASON FOR VOIDS:

INITIATOR ERROR
WRONG VENDOR
CHECK LOST IN MAIL

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the **February 18, 2009** claims in the amount of **$532,985.85** paid by Check No.'s **53449 through 53622** with **no** Check No.'s voided.
COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-2

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **$532,985.85 PAID BY CHECK NO.'S 53449 THROUGH 53622 WITH NO CHECK NUMBER'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

Sandy Langdon 2/23/09

AUDITING OFFICER DATE

MAYOR DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **18th DAY OF FEBRUARY 2009.**

COUNCIL MEMBER COUNCIL MEMBER

COUNCIL MEMBER COUNCIL MEMBER

COUNCIL MEMBER COUNCIL MEMBER

COUNCIL MEMBER

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/12/2009 TO 2/18/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53449	WASHINGTON STATE DEPARTMENT OF	SALES & USE TAX-JAN 2009	001.231700.	58.03
	WASHINGTON STATE DEPARTMENT OF		00101130.549000.	0.26
	WASHINGTON STATE DEPARTMENT OF		00102020.549000.	35.61
	WASHINGTON STATE DEPARTMENT OF		00103010.549000.	37.56
	WASHINGTON STATE DEPARTMENT OF		401.231700.	10.30
	WASHINGTON STATE DEPARTMENT OF		40143410.553000.	37,801.66
	WASHINGTON STATE DEPARTMENT OF		40145040.553000.	1,635.02
	WASHINGTON STATE DEPARTMENT OF		402.213700.	365.30
	WASHINGTON STATE DEPARTMENT OF		41046060.553000.	9,992.37
	WASHINGTON STATE DEPARTMENT OF		420.231710.	4,757.68
	WASHINGTON STATE DEPARTMENT OF		42047267.553000.	523.42
	WASHINGTON STATE DEPARTMENT OF		501.231700.	519.72
	WASHINGTON STATE DEPARTMENT OF		503.231700.	57.68
53450	ABC LEGAL SERVICES INC.	MESSENGER SRVC-BULK CHRG	00105515.549000.	4.00
53451	ACE ACME SEPTIC SERVICE INC	PORTABLE TOILET RENTAL	40140280.541000.	90.00
53452	ACLARA RF SYSTEMS INC	MEMORY CHIP FOR PSION HANDHELD	401.231700.	-7.29
	ACLARA RF SYSTEMS INC		40140980.548000.	93.03
53453	ADSLED, INC	LED READER BOARD	001.231700.	-861.73
	ADSLED, INC		00100076.564000.	10,999.73
53454	BLAZING TRAILS INC	REPLACE WASTE TANK/TOILET	50100065.548000.	1,425.32
53455	ALLMAX SOFTWARE, INC.	ANNUAL SUPPORT CONTRACT	401.231700.	-68.00
	ALLMAX SOFTWARE, INC.		40142480.541000.	868.00
53456	ALPHA COURIER, INC.	DELIVERY SERVICE	40142480.549000.	84.70
53457	AMSAN SEATTLE	JANITORIAL SUPPLIES-WWTP	40142480.531300.	203.82
	AMSAN SEATTLE	JANITORIAL SUPPLIES-PW ADMIN	40143410.531200.	322.41
53458	ARAMARK UNIFORM SERVICES	MAT CLEANING-WWTP	40142480.541000.	11.53
	ARAMARK UNIFORM SERVICES		40142480.541000.	11.53
	ARAMARK UNIFORM SERVICES	MECHANICS UNIFORM	42047165.526000.	23.22
	ARAMARK UNIFORM SERVICES	UNIFORM CLEANING	50100065.526000.	61.38
53459	WASPC	ELEC HOME MONITORING JAN 09	00103960.551000.	1,391.50
53460	BAG BOY	AUTOMATIC CARTS	420.141100.	500.00
53461	JAMES B BALLEW	STAFF APPRECIATION EVENT	00100310.549010.	202.40
53462	BANDWIDTH.COM INC	MONTHLY SERVICE CHARGE	50300090.542000.	100.76
53463	ANNE MARIE BAUER	REFUND DEPOSIT FOR RENTAL	001.239100.	58.00
53464	LILY MAY BAYLEY	INTERPRETER SERVICES	00102515.549000.	125.00
53465	OWEN EQUIPMENT COMPANY	SWEEPER PARTS	10110667.531000.	2,627.44
	OWEN EQUIPMENT COMPANY	SPRAY WATER PUMP ASSY	50100065.534000.	1,363.23
53466	CHRYS BERTOLOTTO	REFUND DEPOSIT FOR RENTAL	001.239100.	58.00
53467	BICKFORD FORD-MERCURY	FR/RR BRK PAD SETS,ROTORS	501.141100.	500.40
	BICKFORD FORD-MERCURY	FUEL FILTER HOUSING DRAIN KIT	50100065.534000.	45.55
	BICKFORD FORD-MERCURY	REAR AXLE SEALS/BEARINGS	50100065.534000.	67.07
53468	BIG WEST EQUIPMENT, INC	MANUAL FOR TROMMELL 511	40145040.531000.	76.28
53469	BLUMENTHAL UNIFORMS & EQUIPMENT	HOLSTERS	00103121.526000.	30.38
	BLUMENTHAL UNIFORMS & EQUIPMENT	POLO-GOOLSBY	00103222.526000.	42.85
	BLUMENTHAL UNIFORMS & EQUIPMENT	NEGOTIATORS	00103222.526000.	43.39
	BLUMENTHAL UNIFORMS & EQUIPMENT	DRUG KITS	00103222.526000.	63.91
	BLUMENTHAL UNIFORMS & EQUIPMENT	INVESTIGATOR COVERALL	00103222.526000.	66.13
	BLUMENTHAL UNIFORMS & EQUIPMENT	HOLSTER-SHOVE	00103222.526000.	73.23
	BLUMENTHAL UNIFORMS & EQUIPMENT	ACT TEAM	00103222.526000.	87.13
	BLUMENTHAL UNIFORMS & EQUIPMENT	SWAT PINS	00103222.526000.	106.11
	BLUMENTHAL UNIFORMS & EQUIPMENT	DRUG KITS	00103222.526000.	118.05
	BLUMENTHAL UNIFORMS & EQUIPMENT	UNIFORM-GROSS	00103222.526000.	127.98
	BLUMENTHAL UNIFORMS & EQUIPMENT	ACT TEAM	00103222.526000.	177.89
	BLUMENTHAL UNIFORMS & EQUIPMENT	NEGOTIATORS	00103222.526000.	223.46
	BLUMENTHAL UNIFORMS & EQUIPMENT	UNIFORM-GROSS	00103222.526000.	365.09
	BLUMENTHAL UNIFORMS & EQUIPMENT	JACKETS-SMITH,SHACKLETON	00103222.526000.	432.35
	BLUMENTHAL UNIFORMS & EQUIPMENT	GOLDHAGEN	00103960.526000.	221.26

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/12/2009 TO 2/18/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53469	BLUMENTHAL UNIFORMS & EQUIPMENT	GOLDHAGEN	00103960.526000.	281.51
	BLUMENTHAL UNIFORMS & EQUIPMENT	VEST-GOLDHAGEN	00103960.526000.	1,227.62
	BLUMENTHAL UNIFORMS & EQUIPMENT	NAME TAG-ISOM	00104190.526000.	16.22
	BLUMENTHAL UNIFORMS & EQUIPMENT		00104190.526000.	17.31
	BLUMENTHAL UNIFORMS & EQUIPMENT	GEORGE	00104190.526000.	36.78
	BLUMENTHAL UNIFORMS & EQUIPMENT		00104190.526000.	208.74
53470	LORI BOHAN	INSTRUCTOR SERVICES	00105120.541020.	56.00
53471	BRANOM INSTRUMENT CO	(2) REP VERIFICATOR TESTS	40142480.548000.	217.00
53472	BRINKS INC	ARMORED TRUCK SRVC	00100050.541000.	287.03
	BRINKS INC		00102020.541000.	143.51
	BRINKS INC		00103010.541000.	287.03
	BRINKS INC		00143523.541000.	287.03
	BRINKS INC		40143410.541000.	143.51
	BRINKS INC		42047061.541000.	134.03
53473	BARBARA BURGY	UTILITY TAX REBATE	00102520.549010.	60.84
53474	CAMPBELL'S	REPAIR JAIL SHOWERS	00100010.548000.	556.39
53475	CAPTAIN DIZZYS EXXON	ONE CAR WASH-CD	00102020.531000.	4.50
	CAPTAIN DIZZYS EXXON	ONE CAR WASH-ENG	00102020.541000.	4.50
	CAPTAIN DIZZYS EXXON	CAR WASHES-POLICE DEPT	00103222.548000.	4.50
	CAPTAIN DIZZYS EXXON		00103222.548000.	99.00
	CAPTAIN DIZZYS EXXON		00104230.548000.	18.00
53476	CARR'S ACE HARDWARE	PAINT THINNER	40140180.531000.	4.87
	CARR'S ACE HARDWARE	PAINT ROLLER HANDLES,PAN,GRID	40140180.531000.	23.16
	CARR'S ACE HARDWARE	10 GAL STORAGE BIN	40142480.531400.	4.33
	CARR'S ACE HARDWARE	STEEL CABLE	40230594.563000.S R&R	8.67
53477	CASCADE RECREATION INC	DOGIPOT JR DISPENSER	00105380.531000.	114.47
53478	CCI ANALYTICAL LABORATORIES INC	HCID TESTING	40142480.541000.	150.00
53479	CDW GOVERNMENT INC	BARRACUDA RENEWAL	50300090.531000.	974.34
53480	MARGUERITE J. CLARK	UTILITY TAX REBATE	00102520.549010.	35.23
53481	CNR, INC	MAINTENANCE CONTRACT	50300090.541000.	1,354.55
53482	COMCAST	ACCT #8498310020001355-KBSCC	00105250.547000.	47.21
53483	COMMERCIAL FIRE PROTECTION	FIRE EXT SERVICE/RECHRG	501.141100.	39.75
53484	CONCRETE NOR'WEST	5/8" CRUSHED ROCK	10110130.531000.	2,582.65
53485	CONSOLIDATED ELECTRIAL DIST INC	LIGHT BULBS	00112572.531000.	41.55
	CONSOLIDATED ELECTRIAL DIST INC		40143410.531000.	37.65
53486	CO-OP SUPPLY	PARTS FOR BACKPACK SPRAYER	40142480.535000.	33.31
	CO-OP SUPPLY	EYE BOLTS	50100065.534000.	12.11
53487	WA DEPT OF CORRECTIONS	INMATE MEALS	00103960.531250.	2,152.37
53488	WA DEPT OF CORRECTIONS	WORK CREW JAN 2009	00105380.549000.	520.79
	WA DEPT OF CORRECTIONS		40145040.549000.	172.47
53489	BETTY C. COUGHTRY	UTILITY TAX REBATE	00102520.549010.	52.16
	BETTY C. COUGHTRY		40143410.549070.	42.66
	BETTY C. COUGHTRY		40143410.549071.	111.42
53490	COVAD COMMUNICATIONS	INTERNET SERVICES	50300090.541000.	243.90
53491	CUMMINS NORTHWEST INC	BATTERY CHARGER/WIRING REPAIR	50100065.548000.	1,745.35
53492	DAN MEEKS	CURB & GUTTER	10110361.531000.	780.00
	DAN MEEKS	SIDEWALKS,RAMPS,CURB,GUTTER	10110361.531000.	7,480.00
	DAN MEEKS	REPAIR SINK HOLE @ 128TH	10111864.541000.	750.00
53493	CUZ CONCRETE PRODUCTS	SEPTIC SERVICE	00105380.541000.	162.75
53494	DATABASE SECURE RECORDS DESTRUCTIO	MONTHLY SHREDDING SERVICE	00100050.548000.	37.75
	DATABASE SECURE RECORDS DESTRUCTIO		00100310.531000.	8.50
	DATABASE SECURE RECORDS DESTRUCTIO		00101023.541000.	8.50
	DATABASE SECURE RECORDS DESTRUCTIO		00103010.541000.	18.25
	DATABASE SECURE RECORDS DESTRUCTIO		00103121.541000.	18.25
	DATABASE SECURE RECORDS DESTRUCTIO		00103222.541000.	18.25
	DATABASE SECURE RECORDS DESTRUCTIO		00103960.541000.	18.25
	DATABASE SECURE RECORDS DESTRUCTIO		00104190.531000.	18.25

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/12/2009 TO 2/18/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53494	DATABASE SECURE RECORDS DESTRUCTIO	MONTHLY SHREDDING SERVICE	00105380.531000.	8.50
53495	DAY WIRELESS SYSTEMS	WITNESS FEES	00100050.549210.	151.90
53496	DEAVER ELECTRIC	INSTALL CLOSET FAN	00100010.548000.	189.93
53497	DELL MARKETING LP	STORAGE SERVER	00105120.531000.0902	2,373.90
	DELL MARKETING LP	DATA BASE SERVER	00105120.531000.0902	3,613.68
	DELL MARKETING LP	REPLACEMENT PC'S	00105515.549000.	1,068.45
	DELL MARKETING LP	STORAGE SERVER	50300090.535000.	5,104.73
	DELL MARKETING LP	RMA CREDIT	50350390.535000.RPLC	-63.43
	DELL MARKETING LP		50350390.535000.RPLC	-63.43
	DELL MARKETING LP	MONITOR STANDS	50350390.535000.RPLC	126.71
	DELL MARKETING LP	DATA BASE SERVER	50350390.535000.RPLC	3,613.68
	DELL MARKETING LP	REPLACEMENT PC'S	50350390.535000.RPLC	9,616.08
53498	DEX MEDIA INC	YELLOW PAGE ADS	42047267.544000.	77.00
53499	DMH INDUSTRIAL ELECTRIC INC	REPAIRS TO BLOWER MOTOR	40142480.548000.	705.90
53500	CLINTON & ANN M. DOLPH	UTILITY TAX REBATE	00102520.549010.	60.64
53501	DUNLAP INDUSTRIAL	(7) COATS FOR MAINT STAFF	00105380.526000.	562.40
	DUNLAP INDUSTRIAL	SHOVELS	00105380.535000.	176.80
	DUNLAP INDUSTRIAL	(8) TRAILER STRAPS	00105380.535000.	195.48
53502	E&E LUMBER INC	TOILET CONNECTOR,VALVE,TANK	00103530.531000.	46.39
	E&E LUMBER INC	WAX RING,WRENCHES,LADDER	00103530.531000.	102.98
	E&E LUMBER INC	CHAIN OIL,GLOVES	00105380.526000.	64.55
	E&E LUMBER INC	BIT HOLDER,TRIMHEAD,SCREWS	00105380.531000.	22.67
	E&E LUMBER INC	TRAFFIC PAINT,HOSE	00105380.531000.	33.40
	E&E LUMBER INC	BITS,TOGGLE BOLTS,WALLBOARD	00105380.531000.	130.18
	E&E LUMBER INC	18V DRILL,IMPACT KIT	00105380.535000.	933.08
	E&E LUMBER INC	ANGLE,BITS,WOOD	00105380.548000.	361.67
	E&E LUMBER INC	C CLAMPS	10111864.535000.	63.73
	E&E LUMBER INC	MOP,PLASTIC PAIL	40140380.531000.	17.66
53503	WALTER ECKMAN	UTILITY TAX REBATE	00102520.549010.	16.91
53504	WA DEPARTMENT OF ECOLOGY	WASTEWATER PERMIT	40143410.553200.	14,979.60
53505	EMPLOYMENT SECURITY DEPARTMENT	EMPLOYMENT HISTORY REPORT	00103222.541000.	9.50
53506	ENGINEERED CONTROL CONTROL SYSTEMS	CLEANED & DEFRAGGED DVR/DRIVE	00100010.548000.	682.00
53507	WA ENVIRONMENTAL TRAINING CENTER	WOW WORKSHOP-FREEMAN	40143410.549050.	175.00
53508	LINNIE ERDLE	UTILITY TAX REBATE	00102520.549010.	50.80
	LINNIE ERDLE		40143410.549070.	42.66
	LINNIE ERDLE		40143410.549071.	111.42
53509	REBECCA ERVIN	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
53510	ESRI	ARC VIEW MAINTENANCE	00102020.548000.	4,466.63
	ESRI		40143410.534000.	4,466.63
	ESRI		40145040.549000.	4,466.65
53511	EVERETT CARBONIC	CARBON DIOXIDE	401.141400.	49.96
53512	EVERETT HYDRAULICS INC	REPAIR TWO MOTORS	50100065.548000.	1,013.29
	EVERETT HYDRAULICS INC	DIAGNOSE/REPAIR SANDER HYD CON	50100065.548000.	1,723.16
53513	EVERETT STAMP WORKS	DATE STAMPS	00100050.549000.	238.72
53514	EVERETT TIRE & AUTOMOTIVE	(4) TIRES	50100065.534000.	446.48
53515	CITY OF EVERETT	LAB ANALYSIS	40142480.541000.	144.00
	CITY OF EVERETT		40142480.541000.	212.40
	CITY OF EVERETT		40142480.541000.	1,062.00
53516	FARWEST INDUSTRIES, INC	CLUTCH ASSEMBLY	42047165.548000.	325.36
53517	DANIEL FRANE	UTILITY TAX REBATE	00102520.549010.	168.41
53518	ELIZABETH FRASER-CULLEN	PROTEM SERVICES	00100050.541000.	505.00
53519	GENERAL CHEMICAL CORP	ALUM SULFATE 11.686 DRY TON	40142480.531320.	4,086.29
53520	GOBLE SAMPSON ASSOCIATES INC.	TUBE CLAMP PACK	40140180.548000.	98.04
53521	GRANITE NW INC	MODIFIED B ASPHALT	10110130.531000.	1,413.01
53522	GREENSHIELDS INDUSTRIAL SUPPLY	COUPLER	40145040.548000.	57.89
53523	DIANA GULLE	REFUND CLASS FEES	00110347.376009.	17.00
53524	HAGGEN, INC.	ANTI-HARASSMENT TRAINING	00100310.531200.	292.90

CITY OF MARYSVILLE
INVOICE LIST
FOR INVOICES FROM 2/12/2009 TO 2/18/2009

CHK #	VENDOR	ITEM DESCRIPTION	ACCOUNT #	ITEM AMOUNT
53525	GORDON HALLGREN	INSTRUCTOR SERVICES	00105120.541020.	112.50
	GORDON HALLGREN		00105120.541020.	135.00
53526	HALSTROM & ASSOCIATES, INC.	2/09 LOBBYIST RETAINER FEE	40143410.541000.	2,080.00
53527	HAPPY HOPPERS SQUARE DANCE CLUB, INC	INSTRUCTOR SERVICES	00105120.541020.	675.00
53528	HASLER, INC	POSTAGE METER LEASE PAYMENT	00103222.545000.	219.60
53529	HD FOWLER COMPANY	(598) 3/4" TEE	40140980.531000.	298.46
	HD FOWLER COMPANY	(1,000) 3/4" TEE, 3/4" SCH 40	40140980.531000.	395.94
	HD FOWLER COMPANY	3" SCH 40 PLUG	40142080.531000.	15.30
	HD FOWLER COMPANY	NARROW ANGLE FLOAT SWITCH	40142280.548000.	57.32
	HD FOWLER COMPANY	COUPLING FERNCO	40145040.548000.	307.07
	HD FOWLER COMPANY	IRRIGATION DRAINAGE PIPE	42047165.531920.	207.24
53530	HD SUPPLY WATERWORKS, LTD	VALVE BOX TOP,LID,BOTTOM	40140480.531000.	471.03
53531	DEPARTMENT OF HEALTH	ANNUAL OPERATING PERMIT FEE	40143410.553100.	7,068.70
53532	HORIZON	FERTILIZER	00105380.531000.	221.33
53533	PATRICIA F. HUNTER	UTILITY TAX REBATE	00102520.549010.	86.89
53534	JOYCE HUTZELL		00102520.549010.	20.11
53535	JET PLUMBING	CLEAN BLOCKAGE @ GRID STRAINER	00101250.548000.	135.63
53536	KENWORTH NORTHWEST INC	REFUND CORE CHARGE	50100065.534000.	-173.16
	KENWORTH NORTHWEST INC	CORE CHARGE	50100065.534000.	173.16
	KENWORTH NORTHWEST INC	AIR DRYER	50100065.534000.	186.85
53537	TIM KING	MEAL REIMBURSEMENT	40140380.531000.	13.01
	TIM KING		40143410.549000.	26.47
53538	SUSAN KROEGER	REFUND DEPOSIT FOR RENTAL	001.239100.	100.00
53539	LASTING IMPRESSIONS INC	VEST,JACKET-GEORGE	00104190.526000.	106.20
	LASTING IMPRESSIONS INC	(8) CITY LOGOED PARKS COATS	00105380.526000.	186.62
	LASTING IMPRESSIONS INC	BEANIE HATS W/LOGO	501.141100.	145.82
53540	LEADS ONLINE, LLC	RENEWAL FEES	00103222.541000.	2,148.00
53541	L E I R A	MEMBERSHIP DUES	00104190.531000.	120.00
53542	LES SCHWAB TIRE CENTER	(6) TIRES	501.141100.	1,108.52
	LES SCHWAB TIRE CENTER	(2) TIRES	501.141100.	1,445.01
	LES SCHWAB TIRE CENTER	(4) TIRES	50100065.534000.	1,486.41
	LES SCHWAB TIRE CENTER	(2) TIRES	50100065.534000.	1,670.01
53543	JACKLIN LOMAN	UTILITY TAX REBATE	00102520.549010.	63.52
53544	LOWES HIW INC	CABLE CLAMPS,TURN BUCKLES	40140180.531000.	28.08
53545	JULIE A. LUNSFORD	UTILITY TAX REBATE	00102520.549010.	60.12
	JULIE A. LUNSFORD		40143410.549070.	42.66
	JULIE A. LUNSFORD		40143410.549071.	111.42
53546	MAGNUM PRINT SOLUTIONS	MICR TONER CARTRIDGE	00101023.531000.	312.39
53547	MAKERS	CIVIC CENTER SELECTION STUDY	00100110.541000.0801	5,910.00
53548	MARYSVILLE MUNICIPAL COURT	BANK CARD FEES	00100050.541000.	515.30
53549	MARYSVILLE PRINTING	ENVELOPES	00100310.531000.	374.33
	MARYSVILLE PRINTING	10 SETS FULL COLOR & COLLATED	00105380.531000.	255.19
53550	MARYSVILLE SCHOOL DISTRICT #25	MPHS FACILITY USEAGE FEES	00100110.549000.	8.75
	MARYSVILLE SCHOOL DISTRICT #25	MMS FACILITY USEAGE FEES	00105120.531091.	51.00
	MARYSVILLE SCHOOL DISTRICT #25	TMS FACILITY USEAGE FEES	00105120.531091.	70.14
	MARYSVILLE SCHOOL DISTRICT #25	MMS FACILITY USEAGE FEES	00105120.531091.	212.57
53551	CITY OF MARYSVILLE	STORMWATER @ 17906 43RD AVE NE	40141580.547000.	27.60
53552	SAMUEL MATTIX	INTERPRETER SERVICES	00102515.549000.	225.00
	SAMUEL MATTIX		00102515.549000.	225.00
53553	MCCAIN TRAFFIC SUPPLY	(28) 12" SIGNAL VISORS	30500030.563000.R0804	546.84
	MCCAIN TRAFFIC SUPPLY	170E CONTROLLER,PROM,MONITOR	30500030.563000.R0804	1,347.58
53554	BARABARA MC CLINTOCK	PUBLIC DEFENSE FEES	00102515.541000.	130.00
	BARABARA MC CLINTOCK		00102515.541000.	195.00
53555	MCEVOY OIL CO.	DIESEL FUEL DELIVERY	00100010.547000.	50.00
	MCEVOY OIL CO.		40143880.532000.	496.86
53556	MEDICAL DIAGNOSTIC SPECIALTIES	PRE-EMPLOYMENT EXAMS	40143410.541000.	410.00
53557	SHARON MOYER	UTILITY TAX REBATE	00102520.549010.	67.34

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53557	SHARON MOYER	UTILITY TAX REBATE	40143410.549070.	42.66
	SHARON MOYER		40143410.549071.	111.42
53558	NELSON PETROLEUM	GREASE	40142480.548000.	46.80
	NELSON PETROLEUM	DELO GREASE	40142480.548000.	426.56
53559	NORTH COAST ELECTRIC COMPANY	(2) 200 HPS LAMPS	10110463.531000.	21.74
53560	NORTHWEST BIOSOLIDS MANAGEMENT AS:	2009 MEMBERSHIP DUES	40143410.553200.	77.00
53561	OFFICE DEPOT	OFFICE SUPPLIES	00100020.531000.	72.07
	OFFICE DEPOT		00100060.531000.	147.46
	OFFICE DEPOT		00100110.531000.	147.10
	OFFICE DEPOT		00100310.531000.	87.00
	OFFICE DEPOT		00101023.531000.	36.65
	OFFICE DEPOT		00101130.531000.	129.00
	OFFICE DEPOT	CREDIT-TONER	00103010.531000.	-124.63
	OFFICE DEPOT	OFFICE SUPPLIES	00103010.531000.	10.00
	OFFICE DEPOT		00103222.531000.	9.14
	OFFICE DEPOT		00103222.531000.	78.00
	OFFICE DEPOT		00103222.531000.	120.00
	OFFICE DEPOT		00103960.531000.	17.70
	OFFICE DEPOT		00103960.531000.	35.26
	OFFICE DEPOT	CREDIT-BINDER	00104190.531000.	-19.31
	OFFICE DEPOT	OFFICE SUPPLIES	00104190.531000.	10.00
	OFFICE DEPOT		00105380.531000.	46.36
	OFFICE DEPOT		00105515.531000.	215.41
	OFFICE DEPOT	OFFICE CHAIR-EXEC OFFICE	00105515.549000.	328.20
	OFFICE DEPOT	OFFICE SUPPLIES	00143523.531000.	116.56
	OFFICE DEPOT		40143410.531000.	16.98
	OFFICE DEPOT		50100065.531000.	15.27
	OFFICE DEPOT		50100065.531000.	23.90
	OFFICE DEPOT		50100065.531000.	1,106.03
53562	OTAK	PAY ESTIMATE # 6	40250594.563000.D0401	37,014.76
53563	PACIFIC CABLE	WATCHDOG REFUND LESS DEPOSIT	401.245200.	175.15
53564	PACIFIC NW BUSINESS PRODUCTS INC	SCANNER	00100720.531000.	107.36
	PACIFIC NW BUSINESS PRODUCTS INC	PRINTER	50100065.531000.	649.86
53565	PACIFIC POWER PRODUCTS	SPRINGS	42047165.548000.	58.38
	PACIFIC POWER PRODUCTS	TRACTOR SHIFT REPAIR	42047165.548000.	1,330.59
53566	PACIFIC TOPSOILS INC	MEDIUM BARK	00105380.531000.	140.66
	PACIFIC TOPSOILS INC	ASPHALT DUMP	10110130.531000.	138.00
53567	THE PARTS STORE	TAIL LIGHT WIRING	501.141100.	10.43
	THE PARTS STORE	WASHER FLUID,FUEL FILTERS	501.141100.	261.46
	THE PARTS STORE	SERPENTINE BELT	50100065.534000.	43.36
53568	PATRICKS PRINTING INC	PROBATION NOTEPADS	00100030.531000.	91.14
	PATRICKS PRINTING INC	PROBATION NOTICES	00100030.531000.	111.87
	PATRICKS PRINTING INC	WARRANT RECALL NOTICES	00100050.531000.	289.23
53569	LAURIE HUGDAHL	MINUTE TAKING SERVICES	00101130.541000.	114.70
53570	LYNN PEAVEY COMPANY	PAPER BAGS	001.231700.	-6.04
	LYNN PEAVEY COMPANY		00103222.531000.	77.04
53571	RICHARD PETERSON	UTILITY TAX REBATE	00102520.549010.	76.46
53572	PETROCARD SYSTEMS INC	FUEL CONSUMED-ENG	00100020.532000.	77.17
	PETROCARD SYSTEMS INC	FUEL CONSUMED-POLICE	00103222.532000.	3,416.18
	PETROCARD SYSTEMS INC	FUEL CONSUMED-PARKS & REC	00105380.532000.	460.26
	PETROCARD SYSTEMS INC	FUEL CONSUMED-STREETS	10111230.532000.	1,020.82
	PETROCARD SYSTEMS INC	FUEL CONSUMED-OPERATION/SANA	40143880.532000.	2,706.62
	PETROCARD SYSTEMS INC		41046060.532000.	2,241.36
	PETROCARD SYSTEMS INC	FUEL CONSUMED-GOLF	42047165.532000.	54.65
	PETROCARD SYSTEMS INC	FUEL CONSUMED-FLEET	50100065.532000.	139.72
53573	UNITED STATES POSTAL SERVICE	RENEWAL NOTICE PERMIT#80	00100720.542000.	180.00
53574	PUGET SOUND SECURITY PATROL INC.	SECURITY SERVICES	00100030.541000.	717.50

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53574	PUGET SOUND SECURITY PATROL INC.	SECURITY SERVICES	00100050.541000.	2,152.50
53575	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #109-000-510-7	00101250.547000.	2,501.69
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #445-003-900-5	00103530.547000.	2,653.29
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT # 345-002-210-2	00105380.547000.	15.75
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #225-002-594-3	00105380.547000.	248.34
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT # 341-007-063-9	00105380.547000.	351.00
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #600-001-260-6	10110463.547000.	1,768.58
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #660-001-330-1	10110463.547000.	1,868.38
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #690-001-250-8	10110463.547000.	1,994.07
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #242-001-069-2	10111864.547000.	45.24
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #564-001-175-4	10111864.547000.	127.91
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #500-001-942-1	40140180.547000.	167.40
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #540-011-293-3	40140180.547000.	218.72
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #395-051-146-3	40142280.547000.	28.98
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #504-002-581-8	40142280.547000.	81.95
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #538-011-915-5	40142280.547000.	95.81
	PUD NO 1 OF SNOHOMISH COUNTY	ACCT #483-023-177-7	40142280.547000.	208.40
53576	RADIOSHACK	SPARE JAIL PHONE	50300090.531000.	23.85
53577	RAMO CONSTRUCTION	WATCHDOG REFUND LESS DEPOSIT	401.245200.	196.50
53578	WA RECREATION & PARK ASSOC	CONFERENCE REGISTRATION	00105120.549000.	289.00
53579	RH2 ENGINEERING INC	PAY ESTIMATE # 11	40200034.560000.W0705	1,522.00
	RH2 ENGINEERING INC	PAY ESTIMATE # 21	40220594.563000.W0605	2,677.49
53580	ROCKHURST UNIVERSITY CONTINUING	EMAIL&BUSINESS WRITING WEBINAR	00102020.549000.	99.50
	ROCKHURST UNIVERSITY CONTINUING		40143410.549020.	99.50
53581	CLINT R. & MAYSA M. ROWE	SETTLEMENT AGREEMENT	30500030.563000.R0701	385.00
53582	HILDA SCHULZ	UTILITY TAX REBATE	00102520.549010.	69.67
	HILDA SCHULZ		40143410.549070.	42.66
	HILDA SCHULZ		40143410.549071.	111.42
53583	SCIENTIFIC SUPPLY & EQUIPMENT INC	RETURN CYLINDER CLASS A/ADJ	40142480.531400.	-378.15
	SCIENTIFIC SUPPLY & EQUIPMENT INC	PETRI DISH,GRADUATED CYLINDER	40142480.531400.	657.27
53584	SEATTLE PUMP & EQUIPMENT CO	EXTENDA CLAW,FILL HOSE	40142080.531000.	1,202.44
53585	SIGNAL ELECTRIC	PAY ESTIMATE # 1	30500030.563000.R0804	94,807.84
53586	TODD A & SUSAN L SIMKINS	SETTLEMENT AGREEMENT	30500030.563000.R0701	100.00
53587	SIX ROBBLEES INC	MISC PARTS FOR VEH # J017	50100065.534000.	529.76
53588	SMOKEY POINT INVESTMENTS, LLC	MONETARY COMPENSATION	30500030.563000.R0301	8,000.00
53589	EVE SNIDER	INSTRUCTOR SERVICES	00105120.541020.	916.00
53590	SNO CO PUBLIC WORKS	SOLID WASTE DISPOSAL FEES JAN	41046060.551000.	104,462.00
53591	SNO CO PUBLIC WORKS	DUMP FEES	00105380.547000.	40.00
53592	SONITROL	MONITORING SERVICES FEB 09	00100010.541000.	89.00
	SONITROL		00100010.541000.	102.00
	SONITROL		00103530.541000.	120.00
	SONITROL		00103530.541000.	173.00
	SONITROL		00105250.541000.	126.00
	SONITROL		00105380.541000.	116.00
	SONITROL		40142480.541000.	102.00
	SONITROL		40142480.541000.	114.00
	SONITROL		40142480.541000.	114.00
	SONITROL		40143410.541000.	82.00
	SONITROL		40143410.541000.	117.00
	SONITROL		40143410.541000.	173.00
53593	SOUND PUBLISHING INC	ACCT # 88522147-GLOBE/ADS	00101130.544000.	107.76
53594	SOUND PUBLISHING INC	ACCT # 88502460-GLOBE/ADS	42047267.544000.	150.00
53595	SOUND SAFETY PRODUCTS CO INC	JEANS-STRAWN, D	10111230.526000.	35.30
	SOUND SAFETY PRODUCTS CO INC	JEANS-TYACKE, J	10111230.526000.	103.28
	SOUND SAFETY PRODUCTS CO INC	JEANS-OSBORN, J	10111230.526000.	105.07
	SOUND SAFETY PRODUCTS CO INC	JEANS-MILLER, C	10111230.526000.	109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-KING, TOM	10111864.526000.	103.28

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53595	SOUND SAFETY PRODUCTS CO INC	JEANS-BRISCOE, D	10111864.526000.	105.40
	SOUND SAFETY PRODUCTS CO INC	JEANS EXCHANGED-GUENZLER, J	40143410.526200.	5.32
	SOUND SAFETY PRODUCTS CO INC	JEANS-KING, TIM	40143410.526200.	44.25
	SOUND SAFETY PRODUCTS CO INC		40143410.526200.	70.05
	SOUND SAFETY PRODUCTS CO INC	JEANS-AVEY, R	40143410.526200.	92.85
	SOUND SAFETY PRODUCTS CO INC	JEANS-PALM, J	40143410.526200.	103.28
	SOUND SAFETY PRODUCTS CO INC	JEANS-ROSE, J	40143410.526200.	103.28
	SOUND SAFETY PRODUCTS CO INC	JEANS-GUENZLER, J	40143410.526200.	105.07
	SOUND SAFETY PRODUCTS CO INC	JEANS-NEWMAN, T	40143410.526200.	105.89
	SOUND SAFETY PRODUCTS CO INC	JEANS-BUELL, J	40143410.526200.	109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-OLSON, S	40143410.526200.	113.05
	SOUND SAFETY PRODUCTS CO INC	JEANS-CHILDERS, D	40143410.526200.	119.73
	SOUND SAFETY PRODUCTS CO INC	JEANS-FREEMAN, S	40143410.526300.	71.78
	SOUND SAFETY PRODUCTS CO INC	JEANS-SKYTA, L	40143410.526300.	92.85
	SOUND SAFETY PRODUCTS CO INC	JEANS-ZAHNOW, B	40143410.526300.	103.28
	SOUND SAFETY PRODUCTS CO INC	JEANS-COBB, J	40143410.526300.	105.07
	SOUND SAFETY PRODUCTS CO INC	JEANS-SCHOOLCRAFT, R	40143410.526300.	105.07
	SOUND SAFETY PRODUCTS CO INC	JEANS-BRYANT, S	40143410.526300.	105.40
	SOUND SAFETY PRODUCTS CO INC	JEANS-FILORI, J	40143410.526300.	105.40
	SOUND SAFETY PRODUCTS CO INC	JEANS-ROODZANT, D	40143410.526300.	105.89
	SOUND SAFETY PRODUCTS CO INC	JEANS-CRAIN, J	40143410.526300.	109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-STAIR, F	40143410.526300.	109.96
	SOUND SAFETY PRODUCTS CO INC	RETURN JEANS-BALLOU, T	41046060.526000.	-109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-BALLOU, T	41046060.526000.	103.28
	SOUND SAFETY PRODUCTS CO INC	JEANS-TINSLEY, E	41046060.526000.	105.89
	SOUND SAFETY PRODUCTS CO INC	JEANS-BALLOU, T	41046060.526000.	109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-DOUGLAS, D	41046060.526000.	109.96
	SOUND SAFETY PRODUCTS CO INC	JEANS-HIGBEE, D	41046060.526000.	109.96
	SOUND SAFETY PRODUCTS CO INC	NAVY & ORANGE SHIRTS	501.141100.	221.27
	SOUND SAFETY PRODUCTS CO INC	(6) ORANGE JACKETS	501.141100.	236.21
	SOUND SAFETY PRODUCTS CO INC	GLOVES,SAFETY GLASSES	501.141100.	366.85
	SOUND SAFETY PRODUCTS CO INC	JEANS-LITO	50148058.526000.	95.13
53596	SHERRI SOVERNS	REIMBURSE WATER, MTG'S	00100110.549000.	6.74
53597	SPRINGBROOK NURSERY	5 YDS MEDIUM BARK	00105380.531000.	169.47
	SPRINGBROOK NURSERY	7 YDS MEDIUM BARK	00105380.531000.	474.52
	SPRINGBROOK NURSERY	DRAIN ROCK	10110361.531000.	16.41
	SPRINGBROOK NURSERY		40145040.548000.	114.33
	SPRINGBROOK NURSERY		40145040.548000.	114.33
53598	WASHINGTON STATE PATROL	BACKGROUND CHECKS	00100310.541000.	240.00
53599	STRATEGIES 360 INC	PROFESSIONAL SERVICES	00100110.549000.E0801	15,000.00
53600	SUN MOUNTAIN SPORTS INC	3.5 SL CARRY BAGS	420.141100.	202.28
53601	T & A SUPPLY CO INC	(120) RUBBER COVER BASE	001.231700.	-5.23
	T & A SUPPLY CO INC		00100010.531000.	33.41
	T & A SUPPLY CO INC		00103530.531000.	33.42
	T & A SUPPLY CO INC		401.231700.	-2.62
	T & A SUPPLY CO INC		40143780.531000.	33.42
53602	ROBERT TAKLO	UTILITY TAX REBATE	00102520.549010.	47.48
53603	GERALD TAYLOR		00102520.549010.	53.60
	GERALD TAYLOR		40143410.549070.	42.66
	GERALD TAYLOR		40143410.549071.	111.42
53604	TAYLORMADE	BURNER DRIVER	420.141100.	143.08
53605	J. STEVEN THOMAS	PRO-TEM SERVICES	00100050.541000.	185.00
53606	MARCIE THOMPSON	UTILITY TAX REBATE	00102520.549010.	61.01
53607	TITLEIST	TITLEIST PROV1/PROV1X BALLS	420.141100.	1,980.00
53608	TORO NSN	IRR COMP SOFTWARE LEASE	42047165.531920.	199.00
53609	LORRIE TOWERS	COMMISSIONER SERVICES	00100030.541000.	642.20
	LORRIE TOWERS		00100030.541000.	700.00

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53609	LORRIE TOWERS	COMMISSIONER SERVICES	00100050.541000.	1,957.80
	LORRIE TOWERS		00100050.541000.	2,100.00
53610	DEPT OF TRANSPORTATION NW REGION	PROJECT COSTS DEC 2008	30500030.563000.T0102	54.13
	DEPT OF TRANSPORTATION NW REGION		30500030.563000.R0503	132.16
	DEPT OF TRANSPORTATION NW REGION		40143410.541000.	592.76
53611	THE GREATER MARYSVILLE TULALIP	BBH BREAKFAST MTG	00100060.549000.	115.00
	THE GREATER MARYSVILLE TULALIP		00100110.549000.	23.00
	THE GREATER MARYSVILLE TULALIP		00100720.549000.	23.00
	THE GREATER MARYSVILLE TULALIP		00101023.549000.	23.00
	THE GREATER MARYSVILLE TULALIP		00102020.549000.	23.00
	THE GREATER MARYSVILLE TULALIP		00105380.549000.	23.00
53612	UNDI FAMILY LLC	MONETARY COMPENSATION	30500030.563000.R0301	8,000.00
53613	UNITED PARCEL SERVICE	SHIPPING EXPENSE	50100065.531000.	21.19
53614	UNITED PIPE & SUPPLY INC	(2) 8" MJ DI ND 45* ELL	40140480.531000.	192.19
53615	VAN KLAVERENS	(22) PLANTS/NORWAY PARK	00105380.531000.	186.40
53616	VERIZON NORTHWEST	ACCT #404449227007	00100050.542000.	256.80
	VERIZON NORTHWEST		00100310.531000.	59.19
	VERIZON NORTHWEST	ACCT #109778831810	00104000.542000.	75.45
	VERIZON NORTHWEST	ACCT #102746380105	00104000.542000.	101.91
	VERIZON NORTHWEST	ACCT #103957234007	40142480.542000.	63.79
	VERIZON NORTHWEST	ACCT #1109792481505	40143410.542000.	74.85
53617	WAXIE SANITARY SUPPLY	LINER BAGS,TISSUE	00105380.531400.	146.17
53618	WEBCHECK	WEBCHECK CANOPY JAN 09	00143523.541000.	252.00
53619	LELAND WEDGE	UTILITY TAX REBATE	00102520.549010.	46.75
53620	WESTERN EQUIPMENT DISTRIBUTORS	RETURN SPRINKLER HEAD NOZZLES	42047165.531920.	-617.15
	WESTERN EQUIPMENT DISTRIBUTORS	SATELLITE REPAIR	42047165.531920.	217.00
	WESTERN EQUIPMENT DISTRIBUTORS	SPRINKLER HEAD NOZZLES	42047165.531920.	488.25
	WESTERN EQUIPMENT DISTRIBUTORS		42047165.531920.	627.97
53621	WASHINGTON FINANCE OFFICERS ASSOC	BUDGET AWARD APPLICATION FEE	00101023.549000.	50.00
53622	WHISTLE WORKWEAR	JEANS-WARD, K	40143410.526300.	32.00
	WHISTLE WORKWEAR		40143410.526300.	64.00
			WARRANT TOTAL:	**532,985.85**

REASON FOR VOIDS:

INITIATOR ERROR
WRONG VENDOR
CHECK LOST IN MAIL

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Payroll	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Blanket Certification	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

RECOMMENDED ACTION: The Finance and Executive Departments recommend City Council approve the February 20, 2009 payroll in the amount $756,014.10 Check No.'s 20978 through 21027.
COUNCIL ACTION:

CITY OF MARYSVILLE
EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: 45 Rd Water Transmission Main Project – Murray Smith & Associates, Consultant Contract Supplement #3	AGENDA SECTION: New Business	
PREPARED BY: David Zull, Project Manager	APPROVED BY:	
ATTACHMENTS: • Supplemental Agreement with revised Scope of Work		
	MAYOR	CAO
BUDGET CODE: 40100034.560000 W0502	AMOUNT: $ 20,844.00	

The 45 Road Water Transmission Main project is presently under review for stimulus funds. To make sure the City makes the timing requirements for these funds it is necessary to have our consultant, Murray, Smith & Associates finalize the plans and specifications ASAP. Since this project has been on hold for several years due to lack of funds for construction, our consultant needs to modify the prepared plans and specifications to bring them up to date with the latest standards.

Design Contract:

	Amount	Date
Original Contract Amount:	$ 189,483.00	April 11, 2005
Supplement #1 Supplement #2 Time Extension Supplement #3	$ 16,400.00 -0- $ 20,844.00	December, 2005
Proposed Revised Contract Amount:	**$ 226,727.00**	

RECOMMENDED ACTION: Staff recommends that Council authorize the Mayor to sign the Supplemental Agreement #3 with Murray, Smith and Associates, Inc. in the amount of $20,844.00.
COUNCIL ACTION:

SUPPLEMENTAL AGREEMENT NO. 3
TO
PROFESSIONAL SERVICES AGREEMENT
FOR
CITY OF MARYSVILLE AND
MURRAY, SMITH & ASSOCIATES

This Supplemental Agreement No. 3 is made and entered into on the ____ day of _____, 2009, between the City of Marysville, hereinafter called the "City" and Murray, Smith & Associates, hereinafter called the "Consultant."

WITNESSETH THAT:

WHEREAS, the parties hereto have previously entered into an Agreement for **45 Road Transmission Main project**, hereinafter called the "Project," said Agreement being dated April 11, 2005; and

WHEREAS, both parties desire to supplement said Agreement, by expanding the Scope of Services to provide for Construction Management Services and to amend the total amount payable for this Agreement,

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

Each and every provision of the Original Agreement for Professional Services dated April 11, 2005, shall remain in full force and effect, except as modified in the following sections:

1. Article II of the Original Agreement, "SCOPE OF SERVICES", shall be supplemented to include the Scope of Services as described in Exhibit A3, attached hereto and by this reference made part of this Supplemental Agreement No. 3.

2. Article IV of the Original Agreement, "OBLIGATIONS OF THE CITY", Paragraph 4.1 Payments, the third sentence is amended to include the additional Consultant fee of $20,844.00 and shall read as follows: "....shall total payment under this agreement exceed $226,727.00."

The Total Amount payable to the Consultant is summarized as follows:

Original Agreement	$189,483.00
Supplemental Agreement No.1	$ 16,400.00
Supplemental Agreement No.2	$ -0-
Supplemental Agreement No.3	$ 20,844.00
Grand Total	$226,727.00

3. Article III, Section 3.3 of the Original Agreement, "TIME OF PERFORMANCE", is amended to provide that all work shall be completed by May 31, 2009.

IN WITNESS WHEREOF, the parties hereto have executed this SUPPLEMENTAL AGREEMENT NO. 3 as of the day and year first above written.

CITY OF MARYSVILLE

By: _____
Mayor

MURRAY, SMITH & ASSOCIATES

By: _____
Its VICE PRESIDENT

ATTEST/AUTHENTICATED:

_____
City Clerk

APPROVED AS TO FORM:

_____
Marysville City Attorney

Scope of Work
45 Road Water Transmission Main
Additional Design Services
City of Marysville, Washington
February 13, 2009

Murray, Smith & Associates, Inc. (MSA) has developed the following scope of work and accompanying engineering fee estimate to provide additional engineering design services for the 45 Road Water Transmission Main Project, City of Marysville Project #W0502. The project was put on hold in December 2006 during the development of the 95% submittal. Additional time to complete the final design phase tasks is required since the project has been idle for the last two years. The scope of work and engineering fee estimate have been developed based on discussions with City staff and our understanding of the engineering services to complete the project.

This scope for additional tasks is formatted consistently with the original Scope of Work:

Task 3 – Permits and Agreements (Permit Extensions and Tracking)
Task 4 – Final Design (Additional Design Tasks - Project Startup/Coordination)
Task 5 – Bidding and Award

The above work tasks are more particularly described as follows:

Task 3 – Permits and Agreements (Permit Extensions and Tracking)

Under this task, additional permitting tasks were completed that were not included in the original scope of work and were not invoiced while the project was inactive. These specific additional tasks included:

- Inquires into the status of all permits.
- Coordination with Washington Department of Fish & Wildlife (WDFW) for two HPA permit extensions (December 2007 and February 2008).
- Coordination with US Army Corps of Engineers for Section 404 permit extension (December 2007 and December 2008).
- Coordination with Snohomish County for Right-of-Way Permit extension (December 2008).

Task 4 – Final Design (Additional Design Tasks - Project Startup/Coordination)

Under this task, additional design tasks will be undertaken that were not included in the original scope of the work. Since the project was put on hold between the 70% and the 95% submittals, some additional labor will be required to restart work on the project and ensure the project meets the requirements of the City's revised project manual and 2008 WSDOT standard specifications. These specific additional tasks include:

- Review 70% submittal comments and status of the design when put on hold.
- Conduct field verification of the planned alignment to ensure no new utilities or other potential conflicts exist which may impact the alignment.
- Re-establish communication with underground utilities located in the project corridor & submit 70% plans for the utilities to provide comments and feedback. These utilities include Verizon, Snohomish County PUD, Puget Sound Energy, and Qwest.
- Revise the completed 95% project manual to accommodate the City's new project manual template.
- Revise Special Provisions to reflect the 2008 WSDOT Standard Specifications (previous work was completed using 2006 specifications).

Task 5 – Bidding and Award

The fee estimate for this task has been updated to reflect the increase in our Schedule of Charges since the development of the original scope of work in 2005. The work associated with this subtask remains unchanged.

Proposed Engineering Fees

MSA proposes to complete the work program on a time and expenses basis, with the total proposed fee as an agreed "not-to-exceed" amount. The work will be billed at the firm's current standard Schedule of Charges (2009 attached).

The following table is a breakdown of estimated engineering fees to complete the work as outlined in this work plan. A more detailed breakdown of the estimate by task and labor classification is shown on the attached spreadsheet. Also shown, are the fees remaining from our original budget, as of January 2009, and the additional fees requested to complete the work, which is equal to the fee estimate less original budget.

Task	Fee Estimate To Complete Work	Fees Remaining From Original Budget	Additional Fees Estimate
Task 3 – Permits and Agreements	$2,137	$0	$2,137
Task 4 – Final Design Phase	$31,684	$13,557	$18,127
Task 5 – Bidding and Award	$3,630	$3,050	$580
Total	**$37,451**	**$16,607**	**$20,844**

As shown, for tasks 3 through 5 we have $16,607 remaining in our current contract. Taking into account the remaining amount, we have estimated a fee of $20,844 to complete the design work tasks as defined herein.

Schedule

MSA's approach to development of a schedule is to have construction documents ready to bid by the end of March 2009 and for construction to begin in spring 2009. The schedule will provide for the replacement water supply pipeline to the City in fall 2009.

45 ROAD WATER MAIN
CITY OF MARYSVILLE
PROPOSED FEE ESTIMATE

TASK	Principal $168	Engr. III $102	Engr. II $96	Senior Tech. $105	Clerical $63	Total Hours	ESTIMATED FEES Labor	Expenses	Total
Task 3 – Acquisition of Permits									
3.1 Environmental Permits and Processes									
3.2 Permits and Agreements	2	5				7	$ 846	$ 1,291	$ 2,137
3.3 Easement Acquisition									
Subtotal Task 3	***2***	***5***				***7***	***$ 846***	***$ 1,291***	***$ 2,137***
Task 4 – Final Design									
4.2 Revised Plans and Specifications (95%)	16	80		36	8	140	$ 15,132	$ 700	$ 15,832
4.3 Final Plans and Specifications	10	60		54	10	134	$ 14,100	$ 900	$ 15,000
4.4 Regulatory Review	1	4			2	7	$ 702	$ 150	$ 852
Subtotal Task 4	***27***	***144***		***90***	***20***	***281***	***$ 29,934***	***$ 1,750***	***$ 31,684***
Task 5 – Bidding and Award	2	24		4	2	32	***$ 3,330***	***$ 300***	***$ 3,630***
TOTAL - ALL TASKS	***31***	***173***	***0***	***94***	***22***	***320***	***$ 34,110***	***$ 3,341***	***$ 37,451***

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Supplemental Professional Services Agreement #2 with Systems Interface, Inc. for Telemetry Upgrade	AGENDA SECTION: New Business
PREPARED BY: Ryan Morrison, Engineering Technician	AGENDA NUMBER:
ATTACHMENTS: • Supplemental Professional Services Agreement Amendment #2 • Exhibit C – Scope of Services	APPROVED BY: ke MAYOR / CAO
BUDGET CODE: 40220594.563000 W0621	AMOUNT: $9,000.00

Description:

Supplemental Professional Services Agreement #2 with Systems Interface, Inc. will finish final work associated with researching and upgrading the City Wide Wireless Telemetry System for the wastewater system.

Due to an increase of scope to provide six additional radios to the network we were unable to complete two wastewater sites. This Supplemental PSA will provide consultant expertise to finish these upgrades.

RECOMMENDED ACTION: Staff recommends that Council authorize the Mayor to sign the Supplemental Professional Services Agreement Amendment #2 in the amount of $9,000.00 with Systems Interface, Inc.
COUNCIL ACTION:

SUPPLEMENTAL AGREEMENT NO. 2
TO
PROFESSIONAL SERVICES AGREEMENT
FOR
CITY OF MARYSVILLE

This Supplemental Agreement No. 1 is made and entered into on the ____ day of _____, _____, between the City of Marysville, hereinafter called the "City" and Systems Interface, Inc., hereinafter called the "Consultant."

WITNESSETH THAT:

WHEREAS, the parties hereto have previously entered into an Agreement for the Telemetry Upgrade Project, hereinafter called the "Project," said Agreement being dated May 15, 2007; and

WHEREAS, both parties desire to supplement said Agreement, by expanding the Scope of Services to provide for additional services and to amend the total amount payable for this Agreement,

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein or attached and incorporated, and made a part hereof, the parties hereto agree as follows:

Each and every provision of the Original Agreement for Professional Services dated May 15, 2007, shall remain in full force and effect, except as modified in the following sections:

1. Article II of the Original Agreement, "SCOPE OF WORK", shall be supplemented to include the Scope of Work as described in **Exhibit C**, to include remaining Waste Water sites, attached hereto and by this reference made part of this Supplemental Agreement No. 2.

The Total Amount payable, including management reserve, to the Consultant is summarized as follows:

Original Agreement	$400,000.00
Supplemental Agreement No.1	$350,000.00
Supplemental Agreement No.2	$ 9,000.00
Grand Total	$759,000.00

3. Article III, Section 3.3 of the Original Agreement, "TIME OF PERFORMANCE", is amended to provide that all work shall be completed by May 1, 2009.

IN WITNESS WHEREOF, the parties hereto have executed this SUPPLEMENTAL AGREEMENT NO. 2 as of the day and year first above written.

CITY OF MARYSVILLE

By:_____
Mayor

CONSULTANT: Systems Interface, Inc.

By:_____

Title: Vice President

ATTEST/AUTHENTICATED:

_____
City Clerk

APPROVED AS TO FORM:

_____
Marysville City Attorney

City of Marysville Contract for
City-Wide Wireless Network and Telemetry Upgrade
Exhibit C – Scope of Services
Waste Water Telemetry Upgrade

DESCRIPTION OF PROJECT- Year 2009 – Soper Hill and Kellogg Ridge Lift Stations

Design and implementation of a Wireless City-Wide Telemetry network for Soper Hill and Kellogg Ridge Sewage Lift Stations. Both Sewage Lift Stations will be reviewed and upgraded to the existing Telemetry Panel design standard which has been utilized throughout the Telemetry Upgrade Project in 2007 and 2008. The basic standard is that the pump stations will have 1) An Allen-Bradley PLC controller (either Micrologix 1100 or SLC depending on requirements), 2) PanelView Plus 600 Operator interface terminal for entering Lift Station parameters and 3) will have a wireless broadband interface to the Main Control Station.

These services shall be performed by Systems Interface Inc ("the Consultant") for the City of Marysville's ("the City") Telemetry Systems.

These services (Year 2009) shall include:

I. Monthly Status/Progress Reports via e-mail reports or meetings at the City. Monthly Action Item Reports. Monthly Invoices.

II. Depending on the requirements at the individual pump stations, all electrical schematics will be updated, existing telemetry panels will be modified and/or field modifications will be made to the existing telemetry panels to bring the pump stations up to the "Lift Station Standard".

Consultant will be responsible for site installation work (via shop techs, or Electrical Contractors) of the telemetry panels. Installation of poles for antenna's, trenching, outdoor conduit runs, paving, etc. will be the responsibility of the City of Marysville.

New Instrumentation or field devices or sensors or installation of same, that may be recommended as part of the site surveys was not included in the budgetary estimate for this project.

Assistance from, and co-ordination with, the City will be required to maintain operation or bypass of Sewage Lift Stations during switch over of the individual stations. Sites will not switch over to new control panels until after radios have been installed and tested.

III. The City will provide start up assistance as required for commissioning the individual Lift Stations as they are brought back on-line.

The following Sewage Lift Stations (Prioritized) will fall under this contract:

1. Soper Hill Lift Station.
   The present telemetry panel (Rugid9A) is for monitoring only. Control is provided by the relay and motor starter panel in response to the Milltronics ultrasonic level probe. Lead/Lag and start/stop signals originate at the Milltronics unit. Reference SII drawings S02C06. Our proposed scope of supply includes: Development of a complete set of electrical schematics, panel layout drawings, and bill of materials for all SII supplied equipment.
   a. Development of a complete set of electrical schematics, panel layout drawings, and bill of materials for all SII supplied equipment.
   b. Factory testing of all components at our facility in Bothell, Washington.
   a. Installation of the new panels at the site, including conduit. Rewiring of Milltronics level probe to PLC and Starter panel to transfer control of starters to PLC from Milltronics.

c. All required programming including the PLC at the Remote Telemetry Unit and the Headquarters SCADA system (Wonderware and SCADAlarm).
d. On-site startup, testing, & commissioning services as required.

2. Kellogg Ridge Lift Station.
The present telemetry panel (Rugid9A) controls pump sequencing in response to the Milltronics ultrasonic level probe. Float switches backup the Milltronics levels and create the Hi-Hi pump down and low level alarms. Lead/Lag alternation is done in the Rugid PC or disabled by switch. Local reset is required for the over-temp alarms. Seal fail relays are in the motor control panel. Reference SII drawings S02H03. Our proposed scope of supply includes:
   a. Development of a complete set of electrical schematics, panel layout drawings, and bill of materials for all SII supplied equipment.
   b. Factory testing of all components at our facility in Bothell, Washington.
   c. Installation of the new panels at the site, including conduit.
   d. All required programming including the PLC at the Remote Telemetry Unit and the Headquarters SCADA system (Wonderware and SCADAlarm).
   e. On-site startup, testing, & commissioning services as required.

TIME AND PERFORMANCE

The Consultant will coordinate with the City all site visits and will schedule all upgrade electrical work at a convenient time for both the Consultant and the City.

The Consultant shall not be held responsible for delays occasioned by factors beyond its control that could not reasonably have been foreseen at the time of the execution of the Agreement.

PAYMENT

Payment to the Consultant shall be as follows:
Invoices shall be made monthly with status report for all material purchased and services preformed. Invoices shall include sales tax. Total Payments shall be NTE $9,000.00 in 2009. Payment will be made at the Consultant's hourly billing rates shown below for all Consultants personnel working directly on the project, plus direct expenses incurred in the work. Invoices shall be the total hourly billing rates by personnel classification will be as follows:

Work Classification	Base Cost	Overhead & Profit Mult.	Total
Project Manager	$33	2.88	$95.00 / hr
Senior Programmer	$33	2.88	$95.00 / hr
Programmer / Field Technician	$29	2.93	$85.00 / hr
Fabrication Technician	$21	3.09	$65.00 / hr
Computer Aided Drafter	$21	3.09	$65.00 / hr
Administrative Assistant	$15	3.0	$45.00 / hr

Job expenses (such as mileage and meals) will be billed to the City at actual cost plus 10% to cover administration and overhead.

The City shall pay the Consultant in the amounts specified above for the services performed under this Agreement. Such payment shall constitute full and complete payment by the City under this Agreement, and shall include payment for costs, expenses, and profit.

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Lake Stevens Jail Services Agreement Renewal	AGENDA SECTION:	
PREPARED BY: Ralph Krusey, Administrative Services Commander	AGENDA NUMBER:	
ATTACHMENTS: Lake Stevens Contract Renewal	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

This agreement is a renewal to the existing agreement. The agreement is for Jail Services. The term of the agreement is from January 1, 2009 to December 31, 2012. There are no changes in the daily rate or booking fee.

City Attorney, Grant Weed, has reviewed the language contained in the contract and has approved it as to form.

RECOMMENDED ACTION: Staff recommends that council authorize the Mayor to sign the Lake Stevens agreement for jail services.
COUNCIL ACTION:

AFTER RECORDING RETURN TO:

City of Marysville
1049 State Avenue
Marysville, WA 98270

Sixth Amendment and Renewal to
Interlocal Agreement For jail services
2009 to 2012
and Amendment of Schedule "A" Other Jail Billing Fees
Effective January 1, 2009.

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR JAIL SERVICES ("Agreement") is made and entered into by and between the CITY OF MARYSVILLE ("Marysville"), and the CITY OF LAKE STEVENS ("Lake Stevens").

WHEREAS, on September 27, 1999 Marysville and Lake Stevens entered into an Interlocal Agreement for Jail Services (hereinafter known as "Agreement"); and,

WHEREAS, on December 10, 2001 Marysville and Lake Stevens entered into a First Amendment to the Agreement for the purpose of extending the term of the same and for the adoption of a revised Schedule A Booking Fee and Daily Maintenance Fee; and

WHEREAS, on April 28, 2003 Marysville and Lake Stevens entered into a Second Amendment to the agreement for Jail Services; and

WHEREAS, on December 11, 2003, Marysville and Lake Stevens entered into a Third Amendment to the agreement for Jail Services; and

WHEREAS, on May 1, 2004 Marysville and Lake Stevens entered into a Amendment of Schedule "A" of Interlocal Agreement for Jail Services – Booking Fee – Change form $32.30 to $32.00 effective May 1, 2004; and

WHEREAS, On September 30, 2005 the parties entered into the Fourth Amendment of Schedule "A" of Interlocal Agreement for Jail Services Authority of Marysville to receive, pay and be reimbursed for Snohomish County Jail Billings and to coordinate and move Lake Stevens Prisoners from and in Snohomish County Jail Effective September 1, 2005; and

WHEREAS,, On November 13, 2006 the parties entered into the Fifth Amendment of Schedule "A" of interlocal Agreement for Jail Services Changes per Bed per Day (Daily Maintenance) fee from $50 to $52 and Snohomish County Jail Billings fee from $56 to $58.45 Effective January 1, 2007; and

WHEREAS, Section 5 DURATION of said the Agreement provides that Lake Stevens shall have the option to renew the Agreement for specific periods of time; and

WHEREAS, the parties have agreed to extend and renew the term of the Agreement for an additional four year period of time from January 1, 2009 through December 31, 2012; and

WHEREAS, Marysville and Lake Stevens have agreed to renew the Interlocal agreement for jail services incorporating all of the revisions made by the amendments referenced above and maintaining Schedule "A" for the booking fee and daily maintenance fee to be effective January 1, 2009;

NOW, THEREFORE, in consideration of the mutual covenants, conditions and promises contained herein, Marysville and Lake Stevens mutually agree as follows:

1. The Interlocal Agreement for Jail Services entered into between the parties on September 27, 1999 shall be renewed for an additional four year term commencing January 1, 2009 and ending December 31, 2012.

2. The Schedule A, booking fee and daily maintenance fee which shall be effective January 1, 2009, is attached to this ILA as Schedule "A"

3. Except as provided herein, all other terms and conditions of the Interlocal Agreement for Jail Services dated September 27, 1999 and all of the written amendments set forth above shall remain in full force and effect unchanged.

IN WITNESS WHEREOF, the parties have hereunto set their hands and

seals this _____ day of _____, 2009.

CITY OF LAKE STEVENS	CITY OF MARYSVILLE
By_____	By_____
VERN LITTLE , Mayor	DENNIS KENDALL, Mayor
DATE:_____	DATE:_____
APPROVED as to form:	APPROVED as to form:
_____	_____
GRANT K. WEED, City Attorney	GRANT K. WEED, City Attorney
DATE:_____	DATE:_____

g/mv/Jail ILA/ls.aiajs sixth amend 2009 renewal and Sno County fees 011509f

SCHEDULE A
Effective January 1, 2009.

Booking fee $32.00

* Should Marysville decide to collect booking fees pursuant to RCW 70.48.390 from the funds possessed by the prisoner or defendant directly at the time of booking, the booking fee to be paid by the City of Lake Stevens for such prisoner or defendant shall be adjusted by a credit in favor of the City Lake Stevens of that sum actually paid by the prisoner or defendant.

Inmate transfer administrative fee $10.00

* In cases where Lake Stevens prisoners are relocated to another jail facility other than the Snohomish County jail, Lake Stevens agrees to reimburse Marysville for the actual rates and fees charged by such other jail facility.

Daily maintenance fee $52.00

*Lake Stevens agrees to contract for three (3) beds per day, 365 or 366 days per year at a rate of $52.00 per day per bed.

Snohomish County Jail
Lake Stevens gives Marysville the authority to receive and pay all Snohomish County Jail bills for the Lake Stevens Prisoners including those cases that are associated with the County District Court and not Marysville Municipal Court and to coordinate and move Lake Stevens Prisoners to and from Snohomish County Jail.

Other Jail Billings
Marysville will be reimbursed by Lake Stevens for all costs including Jail booking and Jail Bed and Daily Maintenance Fees and any other fee charged to Marysville by all other jail facilities for Lake Stevens Prisoners.

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: Ordinance amending Marysville Municipal Code Sections 2.48.030 and 2.48.040.	AGENDA SECTION: New Business	
PREPARED BY: Rick Smith, Chief Gloria Hirashima, Director	APPROVED BY:	
ATTACHMENTS: Staff Report regarding amendments		
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

On January 26, 2009, City Council approved revision to the Code Enforcement sections of the Marysville Municipal Code (MMC). This action prompted additional revisions that needed to be made to the MMC.

This action is an ordinance of the City of Marysville, Washington amending a portion of the Marysville Municipal Code Section 2.48.030 and 2.48.040 relating to Classified Personnel and Commissions.

See attached Staff Report for details.

RECOMMENDED ACTION: City Council to approve and Mayor to sign ordinance revisions.
COUNCIL ACTION:

MARYSVILLE POLICE DEPARTMENT

Richard L. Smith, Chief of Police

Staff Report

DATE: February 24, 2009
TO: CAO Mary Swenson
FROM: Chief Rick Smith
Director Gloria Hirashima
SUBJECT: Revision to MMC 2.48.030 and 2.48.040 Related to Commissions

The purpose for this Staff Report is to request revisions/amendments to MMC 2.48.030 (Classified personnel) and MMC 2.48.040 (Commissions). The revisions would allow "Limited Commissions" to be given to the City's Code Enforcement Officer, the Police Department's Administrative Division Manager, and Police Department Intel Analysts. These limited commissions do not provide authorization to carry firearms, nor do they authorize arrest powers as given to fully commissioned Police Officers.

Code Enforcement Officers

A recent update to the MMC regarding Code Enforcement issues was recently adopted by the Marysville City Council. The revisions provided the City's Code Enforcement Officer with options to issue civil infractions to potential violators. With that authority, the City's Code Enforcement Officer, under the direction and supervision of the Community Development Director, will need to be given a "Limited Commission" to initiate, issue and serve notice of civil infractions for violations of the MMC.

This action would allow proper enforcement of the MMC by City Code Enforcement Officers.

Administrative Division Manager and Intel Analyst

The Administrative Division Manager (ADM) for the Police Department is responsible for internal criminal and intelligence analysis. As a function of the position, the ADM is responsible for departmental and City Homeland Security issues/initiatives. This responsibility requires that the ADM attend local, state and national meetings to address potential threats to the region. The ADM and Intel Analyst positions are required to maintain a secret security clearance through the FBI in order to participate in joint meetings/operations. Information obtained from these meetings is operationally vital in maintaining the safety of our citizens.

Additionally, the ADM and Intel Analysts gather intelligence, collate information, and appropriately disseminate actionable information that is paramount to the security of the City of Marysville.

This "Limited Commission" is necessary to assist in investigations and analysis of crimes pursuant to all laws of the City and criminal laws relating to the authority of law enforcement officers.

1635 Grove Street, Marysville, Washington 98270
360-363-8300

This action would allow effective and efficient flow of necessary information to better position the Marysville Police Department, and the City of Marysville, regarding local, state and national intelligence information.

Recommended Action

We recommend that the Marysville City Council approves and authorizes the Mayor to sign the ordinance revisions to MMC 2.48.030 and 2.48.040.

1635 Grove Street, Marysville, Washington 98270
360-363-8300

DRAFT
2/3/09

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON AMENDING PORTION MARYSVILLE MUNICIPAL CODE ~~CHAPTER~~ SECTIONS 2.48.030 AND 2.48.040~~—~~ RELATING TO ~~PROVIDING FOR~~ CLASSIFIED PERSONNEL AND ~~2.48.040 PROVIDING FOR~~ COMMISSIONS~~; AND PROVIDING FOR SEVERABILITY~~.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Marysville Muncipal Code Chapter 2.48.030 is amended to read as follows:

2.48.030 Classified personnel.
All full-paid, uniformed and commissioned employees of the police department, including ~~communications officers~~, custody officers, animal control officers and parking officers, but excluding the chief of police, managers, analysts, clerical employees, mechanics and community service officers, shall be in the classified service, and under the jurisdiction of the civil service commission; provided, that this shall not apply to probationary employees. (Ord. 2124 § 2, 1997; Ord. 1606 § 2, 1988).

Section 2. Marysville Muncipal Code Chapter 2.48.040 is amended to read as follows:

2.48.040 Commissions.
The police chief is authorized to issue the following commissions of law enforcement authority:
(1) Full commissions shall be issued to all general authority police officers in the police department who are employed on a full-time, fully compensated basis.

(2) Limited commissions ~~shall~~ may be issued to animal control officers who are employed on a full-time, fully compensated basis. Said commissions shall authorize such officers to enforce animal control laws of the city and criminal laws relating to the authority of law enforcement officers (see Chapter 6.15 MMC).

(3) Limited commissions ~~shall~~ may be issued to custody officers authorizing them to enforce all criminal laws relevant to the safe and secure operation of the city jail and the control of prisoners. Said commissions shall be effective only during the hours that a custody officer is on duty for the city.

(4) Limited commissions ~~shall~~may be issued by the Chief of Police to the Police Department administrative division manager and intellegence analysts who are employed on a full-time, fully compensated basis. Said commissions shall authorize such officers to assist in the investigation and analysis of crimes pursuant to all laws of the City and criminal laws relating to the authority of law enforcment officers. Said commissions ~~prohibit~~shall not authorize officers from carrying firearms- or to effectuate ~~and effectuatint~~ any arrest for any violation. ~~Said commision inthis section~~The

commission authorized under this section shall not vest any ~~officers~~person with any police civil service or police pension rights under federal, Washington State law or under any ordinance or regulation.

(5) Limited Commission – Code Enforcement Officers.
The Chief of Police may issue limited commissions as "Code Enforcement Officers" to Department Heads or supervisors and city employees designated by the ~~Department Head or Supervisor~~ Chief Administrative Officer employed in the following departments as "Code Enforcement Officers". ~~and are authorized to~~Such limited commission shall authorize such persons to initiate, issue and serve notice of civil infractions ~~pursuant to this chapter~~ for violations of the Marysville Municipal Code~~ or regulation provisions or section that are subject to their supervison, interpretation and enforcement~~ in those areas for which their department is directly responsible.

a. The Director of Community Development relating to Marysville Muncipal Code Title 4 Enforcement Code.

Said commissions ~~prohibit officers~~shall not authorize such persons from carrying firearms and effectuatint any arrest for any violation. Said commision ~~in this section~~ shall not vest any ~~officers~~person with any police civil service or police pension rights under federal, Washington State law or under any ordinance or regulation.

~~Said "Enforcement Officers" will be required to take appropriate training regarding the commission and issuuance of civil infraction and to sign an oath.~~

~~The Chief of Police will provide the commissioned Enforcement Officer with a citation book.~~

(6~~4~~) Reserve commissions shall be issued to reserve officers as defined in MMC 2.48.070. Said commissions shall be equivalent to full commissions whenever a reserve officer is called into active service. Said commissions shall be effective only during the hours that a reserve officer is on duty for the city.

(7~~5~~) Special commissions may be issued to ~~peace~~ law enforcement officers of other jurisdictions pursuant to Chapter 10.93 RCW. (Ord. 1606 § 2, 1988).

Section 3. Severability.
If any word, phrase, sentence, provision, or portion of this ordinance is declared to be invalid or unenforceable, it shall not affect validity or enforceability of the remaining words, phrases, sentences, provisions or portions of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, ~~2008~~2009.

CITY OF MARYSVILLE

By_____
DENNIS KENDALL, MAYOR

ATTEST:

By_____
TRACY JEFFRIES, CITY CLERK

Approved as to form:

By_____
GRANT K. WEED CITY ATTORNEY

Date of Publication: _____

Effective Date (5 days after publication): _____

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON AMENDING PORTION MARYSVILLE MUNICIPAL CODE SECTIONS 2.48.030 AND 2.48.040 RELATING TO CLASSIFIED PERSONNEL AND COMMISSIONS.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Marysville Muncipal Code Chapter 2.48.030 is amended to read as follows:

2.48.030 Classified personnel.
All full-paid, uniformed and commissioned employees of the police department, including, custody officers, animal control officers and parking officers, but excluding the chief of police, managers, analysts, clerical employees, mechanics and community service officers, shall be in the classified service, and under the jurisdiction of the civil service commission; provided, that this shall not apply to probationary employees. (Ord. 2124 § 2, 1997; Ord. 1606 § 2, 1988).

Section 2. Marysville Muncipal Code Chapter 2.48.040 is amended to read as follows:

2.48.040 Commissions.
The police chief is authorized to issue the following commissions of law enforcement authority:
(1) Full commissions shall be issued to all general authority police officers in the police department who are employed on a full-time, fully compensated basis.

(2) Limited commissions may be issued to animal control officers who are employed on a full-time, fully compensated basis. Said commissions shall authorize such officers to enforce animal control laws of the city and criminal laws relating to the authority of law enforcement officers (see Chapter 6.15 MMC).

(3) Limited commissions may be issued to custody officers authorizing them to enforce all criminal laws relevant to the safe and secure operation of the city jail and the control of prisoners. Said commissions shall be effective only during the hours that a custody officer is on duty for the city.

(4) Limited commissions may be issued by the Chief of Police to the Police Department administrative division manager and intellegence analysts who are employed on a full-time, fully compensated basis. Said commissions shall authorize such persons to assist in the investigation and analysis of crimes pursuant to all laws of the City and criminal laws relating to the authority of law enforcment officers. Said commissions shall not authorize such persons from carrying firearms or to effectuate any arrest for any violation. The commission authorized under this section shall not vest any person with any police civil service or police pension rights under federal, Washington State law or under any ordinance or regulation.

(5) Limited Commission – Code Enforcment Officers.
The Chief of Police may issue limited commissions as "Code Enforcement Officers" to Department Heads or supervisors and city employees designated by the Chief Administrative Officer employed in the following departments as "Code Enforcement Officers". Such limited commission shall authorize such persons to initiate, issue and serve notice of civil infractions for violations of the Marysville Municipal Code in those areas for which their department is directly responsible.

a. The Director of Community Development relating to Marysville Muncipal Code Title 4 Enforcement Code.

Said commissions shall not authorize such persons from carrying firearms and effectuatint any arrest for any violation. Said commision shall not vest any person with any police civil service or police pension rights under federal, Washington State law or under any ordinance or regulation.

(6) Reserve commissions shall be issued to reserve officers as defined in MMC 2.48.070. Said commissions shall be equivalent to full commissions whenever a reserve officer is called into active service. Said commissions shall be effective only during the hours that a reserve officer is on duty for the city.

(7) Special commissions may be issued to law enforcement officers of other jurisdictions pursuant to Chapter 10.93 RCW. (Ord. 1606 § 2, 1988).

Section 3. Severability.
If any word, phrase, sentence, provision, or portion of this ordinance is declared to be invalid or unenforceable, it shall not affect validity or enforceability of the remaining words, phrases, sentences, provisions or portions of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2009.

CITY OF MARYSVILLE

By_____
DENNIS KENDALL, MAYOR

ATTEST:

By_____
TRACY JEFFRIES, CITY CLERK

Approved as to form:

By_____
GRANT K. WEED, CITY ATTORNEY

Date of Publication: _____

Effective Date (5 days after publication): _____

C I T Y O F M A R Y S V I L L E
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON AMENDING CHAPTER 6.27 OF THE MARYSVILLE MUNICIPAL CODE RELATING TO POSSESSION OF DRUG PARAPHERNALIA.; AND SEVERABILITY.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Chapter 6.27 of the Marysville Municipal Code is hereby amended to read as follows:

Chapter 6.27
CONTROLLED SUBSTANCES AND DRUG PARAPHERNALIA

Sections:
6.27.010 Statutes incorporated by reference.

6.27.020 Possession of Drug Paraphernalai

6.27.010 Statutes incorporated by reference.

The following statutes regarding controlled substances and drug paraphernalia are incorporated by reference:
RCW
69.41.010 Definitions of legend drugs.
69.41.030 Possession of a legend drug unlawful.
69.41.060 Search and seizure.
69.50.101 Definitions.
69.50.102 Definitions.
69.50.201 Authority to control.
69.50.202 Nomenclature.
69.50.204 Marijuana defined as a controlled substance.
69.50.40 (e) Possession of 40 grams or less of marijuana prohibited.
69.50.412 Prohibited acts and penalties regarding drug paraphernalia.
69.50.425 Minimum imprisonment.
69.50.505 Forfeiture of controlled substances and drug paraphernalia, and equipment and vehicles associated therewith.

9.47A.010 Definition.
9.47A.020 Unlawful inhalation – Exception.
9.47A.030 Possession of certain substances prohibited, when.
9.47A.040 Sale of certain substances prohibited, when.
9.47A.050 Penalty.

(Ord. 2112 § 1, 1997; Ord. 1993 § 4, 1994; Ord. 1382, 1984; Ord. 965 § 20.01, 1977).

6.27.020 Possession of drug paraphernalia.

It is unlawful for any person to use, or possess with intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal, inject, ingest, inhale or otherwise introduce into the human body a controlled substance, as defined by Chapter 69.50 RCW, as now or hereafter amended. Any person who violates this section is guilty of a misdemeanor.

Section 2. Severablity.

The provisions of this chapter are declared to be separate and severable. If any clause, sentence, paragraph, subdivision, section, subsection or portion of this chapter, or the application thereof to any person or circumstance, is held to be invalid, it shall not affect the validity of the remainder of this chapter, or the validity of its application to other persons or circumstances.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2009.

CITY OF MARYSVILLE

By_____
DENNIS KENDALL, Mayor

ATTEST:

By_____
TRACY JEFFRIES, City Clerk

Approved as to form:

By_____
GRANT K. WEED, City Attorney

Date of Publication: _____

Effective Date (5 days after publication): _____

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: PA 08051 – Marysville School District CFP PA 08052 – Lakewood School District CFP PA 08055 – Lake Stevens School District CFP	AGENDA SECTION: New Business	
PREPARED BY: Chris Holland, Senior Planner	APPROVED BY:	
ATTACHMENTS: 1. Memo to Planning Commission, dated 2/20/09 2. Planning Commission Minutes, dated 2/24/09 3. Marysville School District CFP 4. Lakewood School District CFP 5. Lake Stevens School District CFP 6. Ordinance	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

Pursuant to Section 18C.06.010 MMC, *Capital facilities plan required*, any district serving the City of Marysville shall be eligible to receive school impact fees upon adoption by Marysville City Council of a capital facilities plan (CFP) for the district as a sub-element of the Capital Facilities Element of the Marysville Comprehensive Plan. District's CFP are reviewed and adopted on a biennial basis.

The Planning Commission (PC) held a Public Hearing on February 24, 2009 to review the Marysville, Lakewood and Lake Stevens School District's 2008 – 2013 CFP's, and receive testimony from property owners, staff and other interested parties following public notice. The PC made a motion to forward the Marysville, Lakewood and Lake Stevens School Districts 2008 – 2013 CFP's, as presented, to Marysville City Council for adoption by ordinance.

RECOMMENDED ACTION: Affirm the PC's Recommendation and adopt the Marysville, Lakewood and Lake Stevens 2008 – 2013 Capital Facilities Plans by Ordinance.
COUNCIL ACTION:

COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue • Marysville, WA 98270
(360) 363-8100 • (360) 651-5099 FAX

MEMORANDUM

DATE: February 20, 2009

TO: Planning Commission

FROM: Chris Holland, Senior Planner

RE: School District Capital Facilities Plans – *PC Public Hearing*
PA 08051 – Marysville School District
PA 08052 – Lakewood School District
PA 08055 – Lake Stevens School District

CC: Gloria Hirashima, CD Director
Jim Baker, Marysville School District
Bruce Camp, Lakewood School District
Robb Stanton, Lake Stevens School District

Pursuant to Section 18C.06.010 MMC, *Capital facilities plan required*, any district serving the City of Marysville shall be eligible to receive school impact fees upon adoption by Marysville City Council of a capital facilities plan (CFP) for the district as a sub-element of the Capital Facilities Element of the Marysville Comprehensive Plan. District's CFP are reviewed and adopted on a biennial basis.

Upon receipt of a district's CFP the Community Development Department must determine:

1. That the analysis contained within the CFP is consistent with current data developed pursuant to the requirements of the GMA.
2. That any school impact fee proposed in the district's CFP has been calculated using the formula contained in Section 18C.10.010 MMC Table 1.
3. That the CFP has been adopted by the District's board of directors.

Based on a review of the district's CFP it appears each plan has been prepared pursuant to the requirements of the GMA (RCW 36.70A), the impact fees have been calculated using the formula contained in Section 18C.10.010 MMC Table 1 and the CFP's have been adopted by each district's board of directors (Marysville adopted September 8, 2008, Lakewood adopted on September 3, 2008 and Lake Stevens adopted on August 13, 2008).

The following is a breakdown of current and proposed impact fees, as outlined in the district's CFP, applying the 25% discount required pursuant to Section 18C.10.010 MMC:

Marysville School District	2006 - 2011 (current)	2008 - 2013 (proposed)	Difference
Single-family	$8,434.00	**$8,557.00**	+$123.00
Multi-family (studio or one bedroom unit)	exempt	exempt	
Multi-family (two or more bedroom unit)	$6,880.00	**$7,069.00**	+$189.00

Lakewood School District	2006 - 2011 (current)	2008 - 2013 (proposed)	Difference
Single-family	$4,148.00	**$2,859.00**	-$1,289.00
Multi-family (studio or one bedroom unit)	exempt	exempt	
Multi-family (two or more bedroom unit)	$2,328.00	**$3,181.00**	+$853.00
Lake Stevens School District	**2006 - 2011 (current)**	**2008 - 2013 (proposed)**	**Difference**
Single-family	$6,614.00	**$6,621.00**	+$7.00
Duplex/Townhouse	$2,256.00	**$4,081.00**	+$1,825.00
Multi-family (studio or one bedroom unit)	exempt	**exempt**	
Multi-family (two or more bedroom unit)	$2,256.00	**$4,081.00**	+1,825.00

Staff respectfully requests the Planning Commission recommend forwarding the Marysville, Lakewood and Lake Stevens School District's CFP's to City Council for formal adoption by ordinance.

DRAFT

MARYSVILLE PLANNING COMMISSION

February 24, 2009 **7:00 p.m.** **City Hall**

CALL TO ORDER

Chairman Muller called the February 24, 2009 Meeting of the Marysville Planning Commission to order at 7:04 p.m. noting the excused absence of Commissioner Stevens. The following staff and commissioners were present:

Chairman:	Steve Muller
Commissioners:	Jerry Andes, Steve Leifer, Becky Foster, Eric Emery, Deirdre Kvangnes
Staff:	Community Development Director Gloria Hirashima, Senior Planner Chris Holland, Associate Planner Angela Gemmer, Recording Secretary Amy Hess
Absent:	Michael Stevens

APPROVAL OF MINUTES:

February 10, 2009
Motion made by Commissioner Kvangnes, seconded by Commissioner Leifer to approve the February 10, 2009 meeting minutes as amended. Motion carries, (6-0).

PUBLIC HEARINGS:

School District Capital Facilities Plans

A. PA 08051-Marysville School District

Mr. Holland noted that tonight's hearing had been advertised accordance with MMC. He gave an overview of the memo regarding the corrections made to the Capital Facilities Plans.

Jim Baker, 7711 77th Ave NE Exec Director of Finance for the City of Marysville School District

Ms. Denise Steffan opened the floor for questions or comments from the Commission regarding Mr. Baker's previous presentation of the Capital Improvement Plan.

Chair Muller noted his concern regarding the inconsistencies of information that goes into the plan depending on what district is presenting. He wanted to know how to determine what was fair for everyone involved including the District and the consumer. Ms. Steffan responded that schools that were currently open but not at full capacity could be allowed to recoup some of the bond dollars since the school could still serve potential students. She discussed the capacity to serve new students, acknowledging the money that the tax payers did front fund the project. This is why Grove Elementary had been left in the 6 year plan, benefiting both the current situation as well as the future. Chair Muller discussed the difference in mitigation fees from district to district from the standpoint of a developer and how the marketability of future development is affected by such fees.

Commissioner Emery agreed with Commissioner Muller, referencing a recent military project that went to Lake Stevens because fees were lower. Is it better to get a little money from a lot of people or charge more and end up with no money at all?

Commissioner Leifer discussed the projected decline in number of students that had been discussed at the last meeting with the District questioning if that had changed with the current economic situation. Mr. Baker responded that there had been approximately a 1% drop as families were leaving the area due to economic hardships. A very dire economic outlook from Olympia was in the future, and Mr. Baker felt that the number presented to the Commission in the future was still accurate. He added that the numbers would flatten out for the near future, but were expected to rebound.

Commissioner Leifer questioned that as state funding dropped off whether or not the District could place more emphasis on mitigation fee collection. Mr. Baker responded that these types of funding were always kept separate. The district fully expected to bear a large portion of the state's budget deficit in an operational standpoint. Ms. Steffan added that state laws limited how the districts could use and collect dollars. Commissioner Leifer questioned what would happen if the numbers were to fall 10% rather than the projected 1%, could the current mitigation fees be justified. Mr. Baker responded that the district was required to re-visit this plan every two years and that if this were to occur, they would likely not be eligible for mitigation fees.

Commissioner Andes questioned whether it was based on a 50% or 25% discount, and who was responsible for this decision. Ms. Hirashima responded that the local

municipal code set the amount at the 25% discount fee. Public Hearings were held in the past and the 25% discount was decided upon by a local decision.

Commissioner Foster questioned whether or not the district had received any of the students transferring out of the private sector due to financial hardship. Mr. Baker stated that at this point, it was difficult to determine, but that a study was currently under way. He added that if the economic situation continued to get tougher, that the district may see a slight increase, but a relatively flat enrollment was expected.

Commissioner Kvangnes questioned the projects that had been "back burnered" for the current time. Mr. Baker responded that all possible budget savings on the short term were looked at, and facilities are where cuts were made in order to preserve salaries and staff. Was the current state of the economy affecting the progress of the High School, questioned Commissioner Kvangnes? Mr. Baker responded that as the economy continued to turn down, the district was able to save tens of thousands of dollars. The project was expected to come in under budget and ahead of schedule.

Chair Muller asked Denise why a percentage of use couldn't be used rather than the entire amount in the formula. She responded that in the end, the amount would be the same as if a per seat formula was used or a per dwelling unit cost. The student generation rate was applied and ultimately the end result would be the same. Commissioner Andes questioned why the fee was charged per dwelling unit rather than by say number of bedrooms. Denise responded that the student generation rate looked at all dwelling units in the district and created an average. She noted that it is not a precise formula.

Chair Muller opened up public testimony, seeing none, the hearing was closed.

Commissioner Comments

Chair Muller stated that the reality of the current marketplace is that of a lower amount and that charging these types of fees is discouraging development right now. He felt that we needed to be a party to the solution of the economic quandary. Commissioner Muller felt that we needed to realistically look at the current state and not just continue on blindly. Could the discount be re-evaluated, Commissioner Foster questioned? It goes far beyond the collection of Capital Fees, Mr. Muller added. Ms. Hirashima stated that as far as the discount percentage went, it was a local decision. To change this factor, it would have to be recommended to the Council that this issue be re-evaluated. The current plans brought to the commission were consistent with City Ordinance.

Chairman Muller solicited a Motion to forward this issue. **Motion** made by Commissioner Emery, seconded by Commissioner Foster to forward the Marysville

School District Capital Facilities Plan to the Marysville City Council, motion carries, (6-0).

B. PA 08052-Lakewood School District

Mr. Holland introduced Fred Owen, representing Lakewood School District.

Fred Owen, PO Box 222 North Lakewood WA 98259
Bruce Camp 419 188th NW, Arlington WA 98223

Mr. Owen recapped the Districts current standing, noting that the elementary capacity was not currently an issue. The problems were at the Middle School and High School levels. Expansion projects were on the table. He noted the change in the type of housing that they were getting students from. Recently, more students were coming out of multi-family dwellings and fewer from single family dwellings. Chair Muller questioned why the factor for elementary students was over double that of the middle and high school. Denise responded that this factor was higher is because there were more elementary aged students coming out of new development. Chair Muller felt that the student factor should be the same. It is a proportionality issue, explained Denise.

Mr. Owen noted that a few new housing developments in Lakewood had a much larger affect on that District than it might in a larger district such as Marysville. Commissioner Foster questioned whether or not Arlington had the same potential as Lakewood. Mr. Owen responded that he felt that it did.

Commissioner Kvangnes questioned how long Lakewood had been collecting fees. Mr. Owen responded that it had been at least since the early eighties. Commissioner Kvangnes also questioned if Lakewood would always remain its own district or if it might become a part of one of the neighboring districts. Mr. Owen answered that there had been discussion regarding this matter, but nothing concrete at this time.

Chair Muller opened for public testimony, seeing none, he closed the Hearing.

Motion made by Commissioner Foster, second by Commissioner Emery to forward the Lakewood School District Capital Facilities Plan to the Marysville City Council, motion carries, (6-0).

C. PA 08055-Lake Stevens School District

Mr. Holland reiterated the corrections made regarding Dwelling Units and introduced Robb Stanton.

Robb Stanton 12309 22nd St NE Lake Stevens, WA 98258-9590

Mr. Stanton had only one comment in regards to why Cavelero Mid High was not included in their plan. He stated that there was not capacity, as the alternative High School had been moved into one wing of the Mid High. If there was not projection for students at a certain level, there was no way to justify collecting fees. The Duplex Rate increase was addressed, and there was a consensus that it had occurred based on affordable housing. There was a student generation rate change as well as an increase in the number of units.

Commissioner Andes questioned why there was such a difference in single family and multi family dwelling unit fees if the number of bedrooms were the same. Student Generation studies show that more kids come out of a multi family than a single family dwelling unit. The consumer is billed based on where the most children are coming out of. Ms. Hirashima noted that this trend also was becoming more evident in utility consumption. Commissioner Leifer stated that the generation rate should cause the rate to go up, but not per unit.

Chair Muller opened up for public testimony, seeing none, the hearing was closed.

Motion made by Commissioner Kvangnes, seconded by Commissioner Foster to forward the Lake Stevens School District Capital Facilities Plan to the Marysville City Council, motion carries, (6-0).

There was discussion regarding the recent meeting with the City Council. Whether or not our school districts would benefit from the Federal Stimulus package was also discussed. Mr. Baker spoke to that saying that the special education students would most definitely benefit. A boost in the Federal area would probably be the main area that would benefit from the Stimulus Package.

Commissioner Comment

Equality in fees and adjustments to the City's Ordinance was discussed as far as the discount percentage went. Unique times in this economy call for a unique solution just as it did in the past when there were a large number of un-housed students. Why the discount was in place at all was also discussed. The arbitrary nature of whether or not a completed facility was included in the formula was spoken about. The dollar amount allocated per student was questioned, Chair Muller did not feel that it made sense that more was allocated for elementary age students when it cost more to build a high school. The City and the School District should now, more than ever, look to the Commission for guidance was a common notion running through the Commission. Adjusting the numbers, if even for a short time, was suggested.

Motion made by Commissioner Emery seconded by Commissioner Foster to forward a technical analysis of Capital Facilities Plan 18 C and reviewing the Ordinance. Motion carries, (6-0).

Accessory Building Regulations

Ms. Gemmer recapped the minor revisions to the Accessory building regulations. The reduction of set-back in an alley was allowable. Commissioner Andes was concerned with the language used regarding the right of way center line measurement. Language would be changed to minimize confusion. Language regarding inclusion of existing structures was questioned and discussed. How difficult it would be to move a building to conform was discussed. Allowance for existing structures to be remodeled allowing for the 20 foot requirement was suggested.

The mobile home 2 year old limitation was changed to 5 years per request of the Commission. Ms. Gemmer stated that, after research, even today, inventory was typically moving off the lots in about a year.

Mr. Emery expressed his discontent with Item 6 and Item 8C regarding owner-occupancy of a dwelling. The concern was the integrity of the neighborhood if this requirement was removed. Discussion of the difference between maintenance of a property occupied by a renter versus a homeowner was had. If the rules and codes were unenforceable, then why would it be implemented, Commissioner Emery wanted to know. Commissioner Emery argued that Nuisance Codes were in place to prevent neighborhoods from falling into disrepair, so why was it necessary to include these regulations as well.

Ms. Hirashima added that the intent was to promote owner-occupancy and to prevent changing the overall integrity and dynamic of the neighborhood.

Motion made by Commissioner Emery to remove the requirement in Item 6 of 19.34.030 which states that the owner must occupy one of the dwelling units. There was further discussion regarding what is currently allowable and maintaining integrity of residential neighborhoods. Commissioner Kvangnes questioned how other cities and towns are dealing with this issue. Ms. Hirashima stated that owner-occupancy was somewhat the norm. Commissioner Emery withdrew his motion if the issue was going to be tabled to allow more research.

Motion made by Commissioner Foster to table the issue of Item 6 and 8C of the Accessory Dwelling Units Regulations, seconded by Commissioner Kvangnes. Motion carries, (6-0).

ADJOURNMENT:

Motion made by Commissioner Foster, seconded by Commissioner Kvangnes, to adjourn at 9:30 p.m. Motion passed unanimously, (6-0).

NEXT MEETING:

March 10, 2009

_____

Amy Hess, Recording Secretary

MARYSVILLE SCHOOL DISTRICT NO. 25

CAPITAL FACILITIES PLAN

2008-2013

"Marysville School District … developing self-directed, lifelong learners."

Adopted: September 8, 2008

MARYSVILLE SCHOOL DISTRICT NO. 25

CAPITAL FACILITIES PLAN

2008-2013

"Marysville School District … developing self-directed, lifelong learners."

BOARD OF DIRECTORS

Darci Becker
Sherri Crenshaw
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Don Hatch, Jr.
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SUPERINTENDENT

Dr. Larry Nyland

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Appendix B.....School Impact Fee Calculations

Appendix C.....Student Generation Rates

For information regarding the Marysville School District 2008-2013 Capital Facilities Plan, contact Jim Baker, Marysville School District No. 25, 4220 80th Street N.E., Marysville, Washington 98270-3498. Telephone: (360) 653-7058.

SECTION ONE: INTRODUCTION

Purpose of the Capital Facilities Plan

The Washington State Growth Management Act (the "GMA") outlines 13 broad goals including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. School districts have adopted capital facilities plans to satisfy the requirements of RCW 36.70A.070 and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

The Marysville School District (the "District") has prepared this Capital Facilities Plan (the "CFP") to provide Snohomish County (the "County"), the City of Marysville (the "City"), and the City of Everett ("Everett") with a schedule and financing program for capital improvements over the next six years (2008-2013).

In accordance with the Growth Management Act, adopted County policy, Snohomish County Ordinance Nos. 97-095 and 99-107, and the City of Marysville Ordinance Nos. 2306 and 2213, this CFP contains the following required elements:

- Future enrollment forecasts for each grade span (elementary schools, middle level schools, and high schools).
- An inventory of existing capital facilities owned by the District, showing the locations and capacities of the facilities.
- A forecast of the future needs for capital facilities and school sites.
- The proposed capacities of expanded or new capital facilities.
- A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding.
- A calculation of impact fees to be assessed and support data substantiating said fees.

In developing this CFP, the District followed the following guidelines set forth in Appendix F of Snohomish County's General Policy Plan:

- Districts should use information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may

generate their own data if it is derived through statistically reliable methodologies. Information must not be inconsistent with Office of Financial Management (OFM) population forecasts. Student generation rates must be independently calculated by each school district.

- The CFP must comply with the GMA.

- The methodology used to calculate impact fees must comply with Chapter 82.02 RCW. The CFP must identify alternative funding sources in the event that impact fees are not available due to action by the state, county or cities within the District.

Overview of the Marysville School District

The District encompasses most of the City of Marysville, a small portion of the City of Everett, and portions of unincorporated Snohomish County. The District's boundaries also include the Tulalip Indian Reservation. The District encompasses a total of 72 square miles.

The District currently serves an approximate student population of 11,409 (October 1, 2007 FTE enrollment) with eleven elementary schools (grades K-5), four middle level schools (6-8), and one comprehensive high school (grades 9-12). In addition, the District operates several specialized schools and one alternative high school. In 1999, the District moved approximately 400 9th graders to Marysville Pilchuck High School with approximately 500 9th graders remaining at Marysville Junior High School. In 2007, the District completed the shift of 9th graders to Marysville Pilchuck High School and renamed Marysville Junior High School as Totem Middle School. During 2008, the District will complete construction of the Marysville Secondary Campus and consolidate several programs (serving grades 6-12) on one campus. More detail is included in this Plan. The District will also open Grove Elementary School in the fall of 2008. The District expects that Grove will open at less than 75% capacity, so there will be some available capacity remaining to serve future new development. The District anticipates that the second comprehensive high school will be open in 2011 if construction proceeds as expected. For the purposes of facility planning, this CFP considers grades K-5 as elementary school, grades 6-8 as middle level school, and grades 9-12 as high school.

The District continues to face challenges related to the capacity and the condition of its facilities. The opening of the new Grove Elementary School and the new Marysville Secondary Campus in 2008 and the construction of the new comprehensive high school will greatly alleviate some of these concerns. However, the District continues to face enrollment pressure due to growth. Also of concern is the condition of its facilities. All schools need technology support upgrades (electrical and network). Eight elementary schools (Cascade, Kellogg Marsh, Liberty, Marshall, Marsh, Pinewood, Shoultes, Sunnyside and Tulalip), one middle level school (Marysville Middle School), and the high school (Marysville-Pilchuck High School) need to be remodeled. In addition, support facilities need additional space.

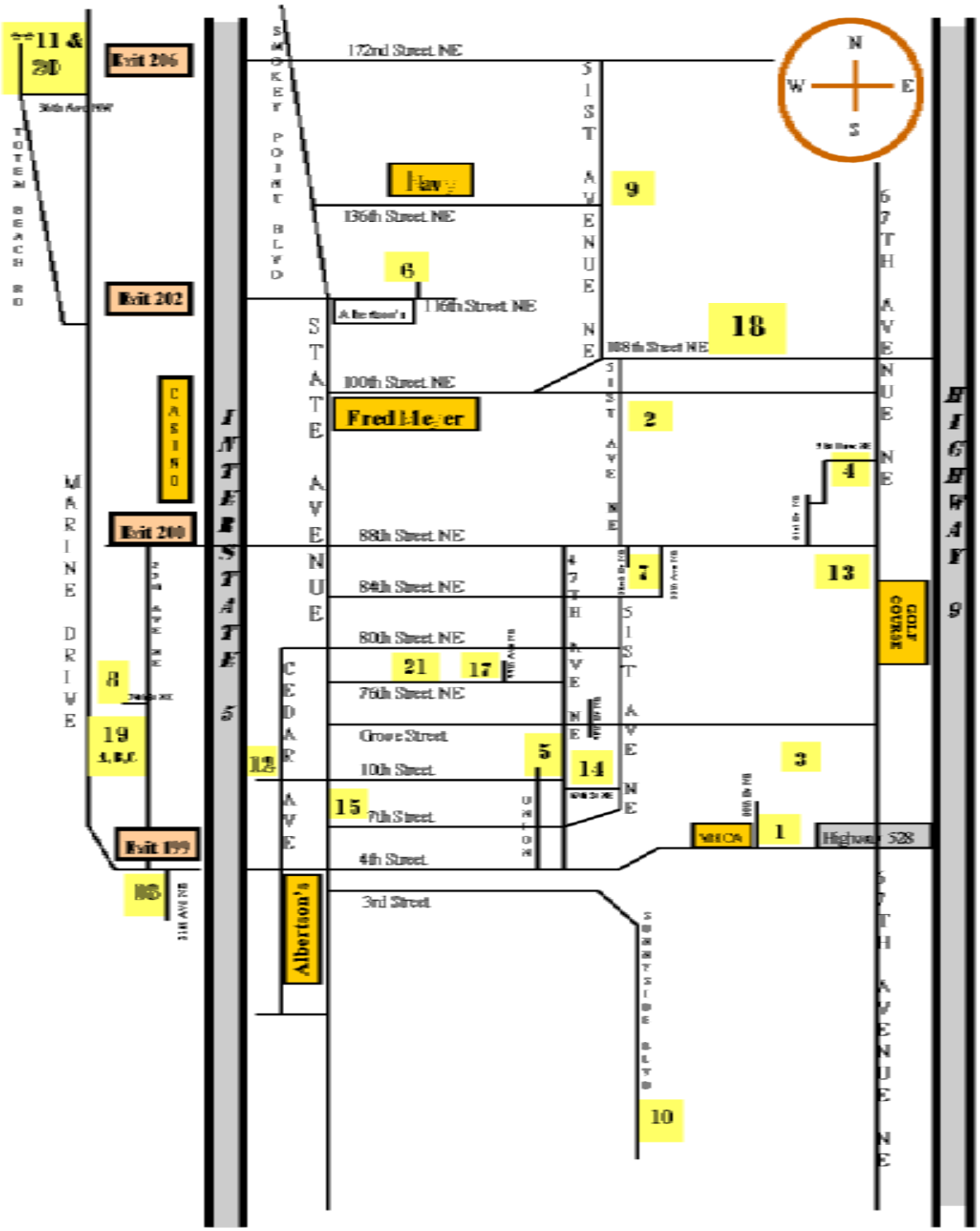
Significant Issues

The District faces significant issues, as do other districts, with regard to matters affecting the capital facilities planning process. Affordable housing (as compared to Seattle and adjacent cities) in the District tends to draw young families, which puts demands on the school facilities. In addition, the 2005 amendments to the Snohomish County Comprehensive Plan expanded the Marysville urban growth boundary to include an additional 560.4 acres zoned for residential development. Also, a significant amount of acreage already within the Marysville UGA was rezoned to accommodate more density in housing developments. The dramatic modifications to land use priorities will have a significant impact on schools. Capacity impacts are obvious. In addition, locating and purchasing suitable property and agreement on scope and amount of future bond measures are of concern.

In February of 2006, the District's voters approved a school construction bond for approximately $118 million. The bond will help pay for a second high school in the District, as well as a new elementary school. The District also will use the bond proceeds to acquire future school sites.

**To get to Tulalip Elementary and Tulalip Heritage, please use Exit 199 and follow Marine Drive for 7 miles to 34th Avenue NW. Marine Drive does not run parallel to I-5 and is shown parallel due to limited space.

Marysville School District No. 25



Revised 12/2007

Elementary Schools

1 **Allen Creek Elementary** 360-653-0660
6505 60th Drive NE
Take Exit #199. Turn east on 4th Street. Follow approx. 1.5 miles. School is on the left.

2 **Cascade Elementary** 360-653-0620
5200 100th Street NE
Take Exit #200. Turn east on 88th St. NE. Go approx. 1 mile turn left on 51st Ave. NE. Go to 100th St. NE. School is on the right.

3 **Grove Elementary (opening Fall 2008)**
6510 Grove Street
Take Exit #199. Turn east on 4th Street. Follow to State Street and turn right. Follow State approximately 1/2 mile to Grove Street. Turn left on Grove and follow approx. 1.0 miles. School is on the right.

4 **Kellogg Marsh Elementary** 360-653-0643
6325 91st Street NE
Take Exit #200 Turn east on 88th St. NE. Follow approx 1.5 miles. Turn left on 61st Dr. NE. Follow to 4-way stop. Turn right on 91st St. NE. School is straight ahead.

5 **Liberty Elementary** 360-653-0625
1919 10th Street
Take Exit #199. Turn east on 4th St. Follow to Union and turn left. Go to end of street. School is straight ahead.

6 **Marshall Elementary** 360-653-0630
4407 116th Street NE
Take Exit #202. Turn east on 116th St. NE. Follow approx. 0.5 miles. School is on the left.

7 **Pinewood Elementary** 360-653-0635
5115 84th Street NE
Take Exit #200. Turn east on 88th Street NE. Follow approximately 1 mile. Turn right on 52nd Dr. NE. School is straight ahead.

8 **Quil Ceda Elementary** 360-653-0890
2415 74th Street NE
Take Exit #200. Turn west on 88th St. NE (Quil Ceda Way). Follow to 27th Ave. NE and turn left. Follow approx. 1.5 miles to 74th St. NE and turn right. School is straight ahead.

9 **Shoultes Elementary** 360-653-0640
13525 51st Avenue NE
Take Exit #202. Turn east on 116th St. NE. Follow to State Avenue and turn left. Follow to 136th St. NE and turn right. Follow approx. 0.5 miles. School is straight ahead.

10 **Sunnyside Elementary** 360-653-0645
3707 Sunnyside Boulevard
Take Exit #199. Turn east on 4th St. Follow to State Ave. and turn right. Follow to 3rd St. and turn left. Follow approx. 2.5 miles. School is on the left.

11 **Tulalip Elementary** 360-653-0650
7730 36th Avenue NW
Take Exit #199. Turn west on 4th St. (Marine Dr.). Follow approx. 7 miles to 36th Ave. NW and turn left. School is on the right.

Revised 4.2008

Middle Schools (Grades 6-8)

12 **10th Street** 360-653-0665
~~**1010 Beach Street**~~
Moved to #19C Secondary Options Campus April 08

13 **Cedarcrest Middle School** 360-653-0850
6400 88th Street NE
Take exit #200. Turn east on 88th St. NE. Follow approx. 1.5 miles. School is on the right.

14 **Marysville Middle School** 360-653-0615
4923 67th Street NE
Take Exit #199. Turn east on 4th St. Follow approx. 1.5 miles to 47th Ave. NE and turn left. Follow around to the right at the 'Y' and follow to 67th St. NE. School is on the right.

15 **Totem Middle School** (Formerly Marysville Junior High School)
1605 7th Street 360-653-0610
Take Exit #199. Turn east on 4th St. Follow to State Ave. and turn left. Follow to 7th St. and turn right. School is on the left.

High Schools (Grades 9-12)

16 **Marysville Arts & Technology** 360-653-0664
~~**6332 31st Avenue NE**~~
Moved to #19A Secondary Options Campus Dec 2007

17 **Marysville Mountain View High School (Formerly MAHS)**
4317 76th Street NE 360-653-0628
Take Exit #199. Turn east on 4th St. Follow to State Ave. and turn left. Follow to 76th St. NE and turn right. Follow to 44th Ave. NE and turn left. School is on the left.

18 **Marysville-Pilchuck High** 360-653-0600
5611 108th Street NE
Take Exit #200. Turn east on 88th St. NE. Follow approx. 1 mile and turn left on 51st Ave. NE. Follow to 108th St. NE and turn right. School is 0.5 miles on the left.

19 **Marysville Secondary Options Campus (Open Winter 2007-08)**
7204 27th Avenue NE
Take Exit #200. Turn west on 88th St. NE (Quil Ceda Way). Follow to 27th Ave. NE and turn left. Follow approx. 1.5 miles School is on the right.

19A **Marysville Arts & Technology** 360-653-0664
19B **Tulalip Heritage (Grades 9-12)** 360-653-0690
19C **10th Street** 360-653-0665

20 **Tulalip Heritage (Grades 9-12)** 360-653-0690
~~**7707 36th Avenue NW**~~
Moved to #19B Secondary Options Campus March 08

Administrative Offices-Service Center

21 **District Office** 360-653-7058
4220 80th Street NE
Take Exit #200. Turn east on 88th St. NE. Follow to State Ave. and turn right. Follow to 80th St. NE and turn left. Follow 1/2 block. Service Center is on the right.

SECTION 2 -- EDUCATIONAL PROGRAM STANDARDS

The District acknowledges and realizes that classroom population impacts the quality of instruction provided. School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classrooms (portables).

In addition to student population, other factors such as collective bargaining agreements, government mandates, and community expectations also affect classroom space requirements. Traditional educational programs are often supplemented by programs such as special education, remediation, alcohol and drug education, computer labs, music, art, and other programs. These programs can have a significant impact on the available student capacity of school facilities.

District educational program standards may change in the future as a result of changes in the program year, special programs class sizes, grade span configurations, and use of new technology, as well as other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this CFP.

Within the context of this topic, there are at least three methodologies that can be applied to capacity forecasting. Those include a maximum class size based on contractual obligations, a maximum class size target, and a minimum service level.

The District has <u>internal targets</u>, which predicate staffing decisions. These internal targets are the District's preferred capacity levels. In comparison, class size based on a <u>maximum</u> number of students is predicated on contractual language in the contract with the Marysville Education Association. This contract specifies a maximum number of students in a classroom above which the District must fund additional classroom assistance. Finally, the <u>minimum service level</u> represents the capacity level that the District will not exceed. This is determined by an average maximum number of students in a classroom by grade (for K-8 classes) or by a course of study (for the 9-12 grade level). For example, grade 8 may have an average class size (and minimum level of service) of 32 students. Some classrooms might have less than 32 students and some classrooms might have more than 32 students; however the average of grade 8 classrooms district-wide will not exceed 32 students. At the secondary school level, some classes will exceed 34 students (band, physical education, etc.). This minimum service level is defined for core classes and is an average of all core classes for the secondary level. Table 1 compares class size methodologies.

Table 1
Class Size Methodologies

Grade Level	***District Targets***	***Maximum (Per Contract)***	***Minimum Service Level***
Kindergarten	23	24	27
Grades 1 – 3	23	24	29
Grades 4 – 5	26	27	30
Grades 6 – 8	25	30	32
Grades 9 – 12	26	30	34

Educational Program Standards Based Upon Internal Targets

Elementary Schools:

- Average class size for Kindergarten should not exceed 23 students.
- Average class size for grades 1-3 should not exceed 23 students.
- Average class size for grades 4-5 should not exceed 26 students.
- Special education for students may be provided in regular classes when inclusion is possible and in self-contained classrooms when this is the most appropriate option available.

Middle and Junior High Schools:

- Average class size for grades 6-8 should not exceed 25 students.
- It is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity is adjusted using a utilization factor of available teaching stations depending on the physical characteristics of the facility and program needs.
- Special education for students may be provided in regular classes when inclusion is possible and in self-contained classrooms when this is the most appropriate option available.
- Identified students will also be provided other programs in "resource rooms (i.e., computer labs, study rooms), and program specific classrooms (i.e., music, drama, art, home and family education).

High Schools:

- Average class size for grades 9-12 should not exceed 26 students.
- It is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity is adjusted

using a utilization factor of available teaching stations depending on the physical characteristics of the facility and program needs.

- Special education for students may be provided in regular classes when inclusion is possible and in self-contained classrooms when this is the most appropriate option available.
- Identified students will also be provided other programs in "resource rooms (i.e., computer labs, study rooms), and program specific classrooms (i.e., music, drama, art, home and family education).

SECTION THREE: CAPITAL FACILITIES INVENTORY

Under the GMA, public entities are required to inventory capital facilities used to serve existing development. The purpose of the facilities inventory is to establish a baseline for determining what facilities will be required to accommodate future demand (student enrollment) at acceptable levels of service. This section provides an inventory of capital facilities owned and operated by the District including schools, relocatable classrooms (portables), undeveloped land, and support facilities. School facility capacity was inventoried based on the space required to accommodate the District's adopted educational program standards. *See Section Two:* Educational Program Standards. A map showing locations of District facilities is provided on page 4.

Schools

See *Section One* for a description of the District's schools and programs.

School capacity was determined based on the number of teaching stations within each building and the space requirements of the District's adopted educational program and internal targets. It is this capacity calculation that is used to establish the District's baseline capacity, and to determine future capacity needs based on projected student enrollment. The school capacity inventory is summarized in Tables 2, 3, and 4.

Relocatable Classrooms (Portables)

Relocatable classrooms (portables) are used as interim classroom space to house students until funding can be secured to construct permanent classrooms. The District currently uses 115 relocatable classrooms at various school sites throughout the District to provide additional interim capacity. A typical relocatable classroom can provide capacity for a full-size class of students. Current use of relocatable classrooms throughout the District is summarized in Table 5.

Table 2
Elementary School Inventory

Elementary School	*Site Size (Acres)*	*Building Area (sq ft)*	*Teaching Stations**	*Permanent Capacity*
Allen Creek	11.0	47,594	22.0	528
Cascade	9.5	38,923	18.0	432
Grove**	6.2	54,000	25.0	550
Kellogg Marsh	12.8	47,816	19.0	456
Liberty	9.1	40,459	17.0	408
Marshall	13.7	53,063	17.0	408
Pinewood	10.5	40,073	19.0	456
Quil Ceda	10.0	47,594	19.0	456
Shoultes	9.5	40,050	16.5	396
Sunnyside	10.4	39,121	22.0	528
Tulalip	10.0	41,530	12.0	288
TOTAL	**112.7**	**490,223**	**206.5**	**4,906**

* Teaching Station Definition: A space designated as a classroom. Other stations include spaces designated for special education and pull-out programs.

** Opening in September 2008

Table 3
Middle Level School Inventory

Middle Level School	*Site Size (Acres)*	*Building Area (sq ft)*	*Teaching Stations**	*Permanent Capacity*
Cedarcrest	27.0	83,128	21.5	538
Marysville Middle	21.0	99,617	33.0	825
Marysville Secondary Campus** (6-8)	**	15,000	8.0	200
Totem	15.2	124,822	35.0	893
TOTAL	**63.2**	**321,567**	**97.5**	**2,456**

* Teaching Station Definition: A space designated as a classroom. Other stations include spaces designated for special education and pull-out programs.

** The Marysville Secondary Campus includes the following schools co-located on one campus: Arts & Technology, Tulalip Heritage, and the 10th Street School. Grades 6-12 are served at the Marysville Secondary Campus. The above chart identifies information relevant to grades 6-8.

Table 4
High School Inventory

High School	***Site Size (Acres)***	***Building Area (sq ft)***	***Teaching Stations****	***Permanent Capacity***
Marysville-Pilchuck	83.0	259,033	64.6	1,680
Marysville Secondary Campus**	39.4	70,000	19.23	500
Mountain View	2.4	18,350	11.0	286
TOTAL	**124.8**	**347,383**	**94.83**	**2,466**

* Teaching Station Definition: A space designated as a classroom. Other stations include spaces designated for special education and pull-out programs.

** The Marysville Secondary Campus includes the following schools co-located on one campus: Arts & Technology, Tulalip Heritage, and the 10th Street School. Grades 6-12 are served at the Marysville Secondary Campus. The above chart identifies information relevant to grades 9-12.

Table 5
Relocatable Classroom (Portable) Inventory

Elementary School	***Relocatables****	***Other Relocatables*****	***Interim Capacity***
Allen Creek	5	2	120
Cascade	3	3	72
Kellogg Marsh	5	2	120
Liberty	6	2	144
Marshall	2	3	48
Pinewood	3	4	72
Quil Ceda	3	2	72
Shoultes	1	7	24
Sunnyside	4	5	96
Tulalip	0	1	0
SUBTOTAL	**32**	**31**	**768**

Middle Level School	***Relocatables***	***Other Relocatables***	***Interim Capacity***
Cedarcrest	12	2	300
Marysville Middle	8	2	200
Totem	0	0	0
SUBTOTAL	**20**	**4**	**500**

High School	***Relocatables***	***Other Relocatables***	***Interim Capacity***
Marysville-Pilchuck	15	0	390
Mountain View	0	0	0
SUBTOTAL	**15**	**0**	**390**

TOTAL	**67**	**35**	**1,658**

*Used for regular classroom capacity.
*The relocatables referenced under “other relocatables” are used for special pull-out programs.

Support Facilities

In addition to schools, the District owns and operates additional facilities which provide operational support functions to the schools. An inventory of these facilities is provided in Table 6.

Table 6
Support Facility Inventory

Facility	*Building Area (Square Feet)*	*Site Size (Acres)*
Service Center		11.35
Administration	33,028	
Grounds	3,431	
Maintenance	12,361	
Engineering	7,783	
Warehouse	16,641	

Land Inventory

The District owns a number of undeveloped sites. An inventory of these sites is provided in Table 7.

Table 7
Undeveloped Site Inventory

Site	*Site Size (Acres)*
4315 71st Ave NE	7.00
132nd Street Site	20.00
152nd Street Site	35.02
New Getchell Site*	43.00
Old Getchell Site	10.00
West Marshall Site (School Farm)	18.00
Sunnyside Hills Site	13.00

*Currently being developed for the District's second high school.

Development on some of these sites is restricted due to significant wetlands, limited site sizes, high utility costs, and/or inappropriate locations.

The District does not own any sites which are developed for uses other than schools.

SECTION FOUR: STUDENT ENROLLMENT TRENDS AND PROJECTIONS

Historical:

The District has experienced an annual average growth rate of approximately 1.13% during the past 10 year period. *See Appendix A* for complete enrollment history. Table 8 breaks down the average growth per grade level:

Table 8
Historical Growth Averages by Grade Level

	10 year
Elementary School Level	2.06
Middle School Level	0.66
High School Level	2.70

Recent:

During the last four years, this growth rate has substantially declined due to a number of factors. First, the effect of a slowing United States economy and specifically in the reduced employment at the Boeing Aircraft Company and supporting companies in and around the Everett/Marysville areas. Second, the prolonged teachers' strike in Marysville during September and October 2003 resulted in an exodus of students to neighboring districts and into home school programs. The effect of these combined events coupled with other exogenous variables significantly affected this trending; however, as a sign of recovery, some enrollment gains were experienced in the years 2004 through 2007. During the past five years, an annual average growth rate of 0.5% was experienced. Table 9 breaks down the average growth per grade level for the past five years and the past year:

Table 9
Recent Growth Averages by Grade Level

	5 year	**1 year**
Elementary School Level	(0.28)	0.04
Middle School Level	(1.10)	(1.60)
High School Level	1.50	1.80

Note: parentheses in the above table indicate negative growth.

Projected Student Enrollment 2008-2013

Generally, enrollment projections using historical calculations are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions, land use, and demographic trends in the area affect the projection. Monitoring birth rates in the County and population growth for the area are essential yearly activities in the ongoing management of the CFP. In the event that enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections.

The District has developed its own methodology for forecasting future enrollments. This methodology, a modified cohort survival method, considers the cumulative effect of the economic situation, the 2003 teachers' strike, and the projected residential development within the District. The District methodology uses the cohort projections developed by the Office of the Superintendent of Public Instruction as a baseline and then applies a growth factor for each year through 2019. *See Appendix A.* The average growth factor applied for the six year period of this CFP is 0.55% of enrollment growth per year. This growth factor was determined using an analysis of historic average housing development in the District and past enrollment growth within the last six years (with the exception of the year 2003, which was the year of the District-wide teachers' strike), knowledge of active known and proposed future housing developments, and an assessment of the recent amendments to the Snohomish County Comprehensive Plan, which expanded the existing urban growth boundaries.

Using the modified cohort survival projections, a total enrollment of 11,794 (FTE) is expected in 2013. In other words, the District expects the enrollment of 385 additional students between 2007 and 2013. *See* Table 10.

OFM population-based enrollment projections were estimated for the District using OFM population forecasts for the County. Between 1990 and 2007, the District's enrollment constituted approximately 19.0% of the District's total population. Assuming that, between 2008 and 2013, the District's enrollment will continue to constitute 19.0% of the District's population, using OFM/County data, the District projects a total enrollment of 14,068 students in 2013. *See* Table 10.

Table 10
Projected Student Enrollment
2008-2013

Projection	*2007**	*2008*	*2009*	*2010*	*2011*	*2012*	*2013*	*Actual Change*	*Percent Change*
OFM/County	11,409	11,852	12,295	12,738	13,181	13,624	14,068	2,659	23.3%
District	11,409	11,431	11,453	11,502	11,607	11,715	11,794	385	3.4%

* Actual FTE enrollment (October 1, 2007).

Based upon the immediate dynamics of the District, as discussed above, the District has chosen to follow the more conservative District estimates as opposed to the OFM/County projections during this planning period. This decision will be revisited in future updates to the CFP.

2025 Enrollment Projections

Student enrollment projections beyond 2013 and to the future are highly speculative. The District projects a total enrollment of 12,793 students in 2022. This is based on the District's enrollment projections for 2007 and an estimated 0.53% average annual increase in the student population. *See Appendix A.* The total enrollment estimate was then broken down by grade span to evaluate long-term site acquisition needs for elementary, middle level, and high school facilities. *See Table 11-A below*. Again, these estimates are highly speculative and are used only for general planning purposes.

Table 11-A
Projected Student Enrollment - District
2025

Grade Span	*Projected Enrollment*
Elementary (K-5)	5,745
Middle Level School (6-8)	2,995
High School (9-12)	4,054
TOTAL (K-12)	**14,068**

Assuming that the District's enrollment will continue to constitute 19.0% of the District's population through 2025, the projected enrollment by grade span *based upon the County/OFM projections* is as follows:

Table 11-B
Projected Student Enrollment – County/OFM
2025

Grade Span	*Projected Enrollment*
Elementary (K-5)	7,434
Middle Level School (6-8)	4,025
High School (9-12)	5,669
TOTAL (K-12)	**17,128**

SECTION FIVE: CAPITAL FACILITIES PROJECTIONS FOR FUTURE NEEDS

Projected available student capacity was derived by subtracting projected student enrollment from existing school capacity (excluding relocatable classrooms) for each of the six years in the forecast period (2008-2013). Capacity needs are expressed in terms of "unhoused students" Table 12 identifies the District's current capacity needs (based upon information contained in Table 14):

Table 12
Unhoused Students – Based on October 2007 Enrollment/Capacity

Grade Span	*Unhoused Students*
Elementary Level (K-5)	593
Middle Level (6-8)	377
High School Level (9-12)	1,811

The method used to define future capacity needs assumes that:

- A new elementary school, housing 550 students, opens in 2008.
- The new Marysville Secondary School, housing 200 students in grades 7-8 and 500 students in grades 9-12, opens in 2008.
- High School No. 2 is opened in 2010, housing approximately 1,600 students, opens in 2010.
- Capacity additions at Liberty and Cascade Elementary Schools are complete by the fall of 2012.

Assuming these capacity additions, Table 13 identifies the additional permanent classroom capacity that will be needed in 2013, the end of the six year forecast period:

Table 13
Unhoused Students – 2013

Grade Span	*Unhoused Students*
Elementary Level (K-5)	(71)
Middle Level (6-8)	425
High School Level (9-12)	(287)

Projected future capacity needs, shown in Table 14, are derived by applying the projected number of students to the projected capacity. Grade reconfigurations and planned improvements by the District through 2013 are included in Table 14. It is not the District's policy to include relocatable classrooms when determining future capital facility needs; therefore interim capacity provided by relocatable classrooms is not included. (Information on relocatable classrooms and interim capacity can be found in Table 5. Information on planned construction projects can be found in the Financing Plan, Table 15.)

Table 14
Projected Student Capacity – 2008 through 2013

Elementary School -- Surplus/Deficiency

	2007*	***2008***	***2009***	***2010***	***2011***	***2012***	***2013***
Existing Capacity	4,356	4,356	4,906	4,906	4,906	4,906	5,206
Added Permanent Capacity	0	550	0	0	0	300	0
Total Capacity**	4,356	4,906	4,906	4,906	4,906	5,206	5,206
Enrollment	4,949	5,035	5,069	5,048	5,114	5,115	5,135
Surplus (Deficiency)**	(593)	(129)	(163)	(142)	(208)	91	71

*Actual October 2007 FTE enrollment
**Does not include added relocatable capacity

Middle School Level -- Surplus/Deficiency

	2007*	***2008***	***2009***	***2010***	***2011***	***2012***	***2013***
Existing Capacity	2,306	2,306	2,306	2,306	2,506	2,506	2,506
Added Permanent Capacity	0	150	0	0	0	0	0
Total Capacity**	2,306	2,456	2,456	2,456	2,456	2,456	2,456
Enrollment	2,683	2,679	2,699	2,804	2,842	2,901	2,881
Surplus (Deficiency)**	(377)	(223)	(243)	(348)	(386)	(445)	(425)

*Actual October 2007 FTE enrollment
**Does not include added relocatable capacity

High School Level -- Surplus/Deficiency

	*2007**	*2008*	*2009*	*2010*	*2011*	*2012*	*2013*
Existing Capacity	1,966	1,966	1,966	1,966	4,066	4,066	4,066
Added Permanent Capacity	0	500	0	1,600	0	0	0
Total Capacity**	1,966	2,466	2,466	4,066	4,066	4,066	4,066
Enrollment	3,777	3,716	3,684	3,650	3,652	3,699	3779
Surplus (Deficiency)**	(1,811)	(1,250)	(1,218)	416	414	367	287

*Actual October 2007 FTE enrollment
**Does not include added relocatable capacity.

District Summary -- Surplus/Deficiency

	*2007**	*2008*	*2009*	*2010*	*2011*	*2012*	*2013*
Existing Capacity	8,628	8,628	9,828	9,828	11,428	11,428	11,728
Added Permanent Capacity	0	1,200	0	1,600	0	300	0
Added Relocatables**	0	(229)	0	0	0	0	0
Total Permanent Capacity	8,628	9,828	8,628	11,428	11,428	11,728	11,728
Relocatable Capacity**	1,887	1,658	1,658	1,658	1,658	1,658	1,658
Total Capacity	10,515	10,986	10,986	13,086	13,086	13,386	13,386
Enrollment	11,409	11,430	11,452	11,502	11,608	11,715	11,795
Surplus (Deficiency)	(898)	(444)	(466)	1,584	1,478	1,671	1,591

*Actual October 2007 FTE enrollment
**Depending on capacity needs, the District may purchase portables during the six years of this Plan. However, the chart does not reflect any such increased portable capacity.

SECTION SIX: FINANCING PLAN

Planned Improvements

In 2008, the District will open a new 550 student elementary school (Grove Elementary) and the new Marysville Secondary Campus (grades 7-12). The opening of both facilities will help to alleviate capacity needs all grade levels. The new elementary school will open with some available capacity to serve students from new development. The District also plans to present for voter approval the replacement and addition of capacity at Cascade and Liberty Elementary Schools (using the Grove Elementary School prototype at each school). For these reasons, the District will continue to include the costs for the new elementary school in the impact fee formula. The District is also planning to open a new 1,200 to 1,600 student high school in the fall of 2010.

The District also plans to present for voter approval the modernization of the existing Marysville-Pilchuck High School. No capacity additions are planned as a part of that modernization.

Financing for Planned Improvements

Funding for planned improvements is typically secured from a number of sources including voter-approved bonds, State match funds, and impact fees.

General Obligation Bonds: Bonds are typically used to fund construction of new schools and other capital improvement projects, and require a 60% voter approval. The District's voters approved funding for the new high school and new elementary school in February of 2006. Future bond issues will require input from community and staff, substantial exploration of facility options, and critical decisions by the Board of Directors.

State Match Funds: State Match Funds come from the Common School Construction Fund, which is composed of revenues accruing predominantly from the sale of renewable resources (i.e., timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Board of Education can establish a moratorium on certain projects. School districts may qualify for State match funds for specific capital projects based on a prioritization system. While the District currently qualifies for State match funds, decreasing enrollment during the past three years has resulted in a significant decrease in potential matching funds. Actual growth in future years should reverse this trend.

Impact Fees: Impact fees are a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time plats are approved or building permits are issued. *See Section 7* School Impact Fees.

The Six-Year Financing Plan shown on Table 15 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2008-2013. The financing components include bonds, State match funds, and impact fees. The Financing Plan separates projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding.

Table 15
Capital Facilities Financing Plan

Improvements Adding Permanent Capacity (Costs in Millions)

Project	2007*	2008	2009	2010	2011	2012	2013	Total Cost	Bonds/ Local Funds	State Match	Impact Fees[1]
Elementary											
Elementary No. 11 (Construction)	$20.00							$20.00	$14.30	$3.70	$2.00
Elementary No. 11 Site Acquisition	$1.33							$1.33			$1.33
Cascade Addition[2]				$2.275	$4.550	$2.275		$9.10	$5.10	$3.0	$1.0
Liberty Addition				$2.275	$4.550	$2.275		$9.10	$5.10	$3.0	$1.0
Middle School											
Options School[3]	$7.455							$7.455	$2.51		$4.945
High School											
Options School[4]	$17.395							$17.395	$2.86		$14.535
High School No. 2 (Site Acquisition)	$4.00							$4.00	$3.50		$0.50
High School No. 2 (Construction)	$10.00	$35.00	$35.00	$14.00				$94.00	$78.50	$15.00	$0.50
Land Purchase (for future growth)					$6.00			$6.00	$5.00		$1.00

***total project costs include expenditures from prior years**

Total Capacity Improvements – (Costs in Millions)

	2007*	2008	2009	2010	2011	2012	2013	Total Cost	Bonds/ Local Funds	State Match	Impact Fees
Elementary	$21.33			$4.55	$9.10	$4.55		$39.53	$24.50	$9.70	$5.33
Middle Level	$7.455							$7.455	$2.51		$4.945
High School	$31.395	$35.00	$35.00	$14.00				$115.395	$84.86	$15.00	$15.535
Land Purchase					$6.00			$6.00	$5.00		$1.00
TOTALS	**$60.18**	**$35.00**	**$35.00**	**$18.55**	**$15.10**	**$4.55**		**$168.38**	**$116.87**	**$24.70**	**$26.81**

***total project costs include expenditures from prior years**

[1] Fees in this column are based on amount of fees collected to date and estimated fees on future units. Estimated fees are based on recent fee collections and a review of projected fee amounts and known or anticipated future growth.

[2] The cost estimates for Cascade and Liberty replacements are for a pro-rata (@ 35%) of the total estimated cost of construction. This corresponds to the additional capacity added to the replacement capacity for each school.

[3] Includes capacity for grades 7-8.

[4] Includes capacity for grades 9-12.

Table 15
Capital Facilities Financing Plan

Improvements Not Adding New Permanent Capacity (Costs in Millions)

Project	2008	2009	2010	2011	2012	2013	Total Cost	Bonds	State Match	Impact Fees
Elementary										
Cascade Replacement[5]			$5.9	$9.0	$2.0		$16.9	$13.0	$3.9	
Lincoln Replacement			$5.9	$9.0	$2.0		$16.9	$13.0	$3.9	
District-wide										
Repair/Remodel Projects		$4.0	$4.0				$8.0	$8.0		
Technology Improvements		$2.5	$2.5				$5.0	$5.0		
TOTALS		**$6.5**	**$18.3**	**$18.0**	**$4.0**		**$46.8**	**$39.0**	**$7.8**	

[5] The cost estimates for Cascade and Liberty replacements reflect 65% of the estimated cost of construction. This corresponds to the replacement capacity portion of the projects.

SECTION SEVEN: SCHOOL IMPACT FEES

The GMA authorizes jurisdictions to collect impact fees to supplement funding of additional public facilities needed to accommodate new development. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing capital facilities used to meet existing service demands.

School Impact Fees in Snohomish County, the City of Marysville, and the City of Everett

The Snohomish County General Policy Plan ("GPP") which implements the GMA sets certain conditions for school districts wishing to assess impact fees:

- The District must provide support data including: an explanation of the calculation methodology, description of key variables and their computation, and definitions and sources of data for all inputs into the fee calculation.

- Data must be accurate, reliable, and statistically valid.

- Data must accurately reflect projected costs in the Six-Year Financing Plan.

- Data in the proposed impact fee schedule must reflect expected student generation rates from the following residential unit types: single family; multi-family/studio or one-bedroom; and multi-family/two or more-bedroom.

Snohomish County established a school impact fee program in November 1997, and amended the program in December 1999. This program requires school districts to prepare and adopt Capital Facilities Plans meeting the specifications of the GMA. Impact fees calculated in accordance with the formula, which are based on projected school facility costs necessitated by new growth and are contained in the District's CFP, become effective following County Council adoption of the District's CFP.

The City of Marysville also adopted a school impact fee program consistent with the Growth Management Act in November 1998 and amended the program in December 1999, and in August 2000.

Methodology Used to Calculate School Impact Fees

Impact fees in Appendix B have been calculated utilizing the formula in the Snohomish County Code and the Municipal Code for the City of Marysville. The resulting figures are based on the

District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools, and purchase/install relocatable facilities (portables). As required under the GMA, credits have also been applied in the formula to account for State Match Funds to be reimbursed to the District and projected future property taxes to be paid by the dwelling unit.

The District's cost per dwelling unit is derived by multiplying the cost per student by the applicable student generation rate per dwelling unit. The student generation rate is the average number of students generated by each housing type -- in this case, single family dwellings and multi-family dwellings. Multi-family dwellings were broken out into one-bedroom and two-plus bedroom units. Pursuant to the Snohomish County and the City of Marysville School Impact Fee Ordinances, the District conducted student generation studies within the District. This was done to "localize" generation rates for purposes of calculating impact fees. Student generation rates for the District are shown on Table 16. *See also* Appendix C.

Table 16
Student Generation Rates

	Elementary	***Middle Level***	***High School***	***TOTAL***
Single Family	.323	.144	.154	.621
Multi-Family (1 Bedroom)	No Data	No Data	No Data	No Data
Multi-Family (2+ Bedrooms)	.260	.117	.112	.489

(Source: Doyle Consulting, April 2008)

Proposed Marysville School District Impact Fee Schedule for Snohomish County and the City of Everett

Using the variables and formula described, impact fees proposed for the District in Snohomish County and in the City of Everett, using the County's discount rate of 50%, are summarized in Table 17. *See also* Appendix B.

Table 17
School Impact Fees
2008

Housing Type	*Impact Fee Per Dwelling Unit*
Single Family	$5,705
Multi-Family (1 Bedroom)	N/A
Multi-Family (2+ Bedroom)	$4,713

Proposed Marysville School District Impact Fee Schedule for the City of Marysville

Using the variable and formula described, impact fees proposed for the District in the City of Marysville, assuming the City's discount of 25%, are summarized in Table 14. *See also* Appendix B.

Table 18
School Impact Fees
2008

Housing Type	*Impact Fee Per Dwelling Unit*
Single Family	$8,557
Multi-Family (1 Bedroom)	N/A
Multi-Family (2+ Bedroom)	$7,069

FACTORS FOR ESTIMATED IMPACT FEE CALCULATIONS

Student Generation Factors – Single Family

Elementary	.323
Middle	.144
Senior	.154
Total	**.621**

Student Generation Factors – Multi Family (1 Bdrm)

Elementary	.000
Middle	.000
Senior	.000
Total	**.000**

Student Generation Factors – Multi Family (2+ Bdrm)

Elementary	.260
Middle	.117
Senior	.112
Total	**.489**

Projected Student Capacity per Facility

Elementary School	550
High School	2,100

Required Site Acreage per Facility

Elementary	20.0
Senior	40.0

Facility Construction Cost/Average

Elementary	$20,000,000
High School	$94,000,000

Permanent Facility Square Footage

Elementary		490,223
Middle		321,567
Senior		347,383
Total	**92.85%**	**1,159,173**

Temporary Facility Square Footage

Elementary		30,400
Middle		19,000
Senior		14,250
Total	**5.4%**	**63,650**

Total Facility Square Footage

Elementary		469,823
Middle		346,788
Senior		300,276
Total	**94.6%**	**1,116,887**

Average Site Cost/Acre

Elementary	$65,000
Senior	$100,000

Temporary Facility Capacity

Capacity	
Cost	

State Match Credit

Current State Match Percentage	65.22%

Area Cost Allowance

Current ACA	168.79

District Average Assessed Value

Single Family Residence	$262,282

District Average Assessed Value

Multi Family (1 Bedroom)	$107,818

District Average Assessed Value

Multi Family (2+ Bedroom)	$161,031

SPI Square Footage per Student

Elementary	90
Middle	108
High	130

District Debt Service Tax Rate

Current/$1,000	$1.93

General Obligation Bond Interest Rate

Current Bond Buyer Index	4.50%

Developer Provided Sites/Facilities

Value	0
Dwelling Units	0

Note: The total costs of the school construction projects and the total capacities are shown in the fee calculations. However, new development will only be charged for the system improvements needed to serve new growth.

APPENDIX A

POPULATION AND ENROLLMENT DATA

Prepared:
01/18/08

MARYSVILLE SCHOOL DISTRICT
ENROLLMENT HISTORY
INDIVIDUAL GRADE LEVEL
1987 TO 2007

(October Headcount Enrollment excluding Running Start) *

	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
K	679	710	714	822	771	773	714	752	779	834	832	863	830	860	805	815	781	876	804	860	836
1	686	704	742	735	821	801	758	776	809	867	871	932	909	866	918	857	818	852	939	852	915
2	635	713	742	757	752	831	792	792	796	849	870	918	951	947	868	923	821	860	890	968	882
3	647	639	736	767	794	745	842	809	803	850	864	893	942	984	965	897	856	818	882	909	948
4	591	647	650	749	758	778	771	846	841	832	851	906	910	968	1005	995	849	887	856	881	908
5	606	607	674	671	746	760	811	771	861	871	848	879	916	939	992	969	956	837	919	895	878
Subtl	3,844	4,020	4,258	4,501	4,642	4,688	4,688	4,746	4,889	5,103	5,136	5,391	5,458	5,564	5,553	5,456	5,081	5,130	5,290	5,365	5,367
6	561	620	617	690	688	744	758	814	756	894	887	879	872	948	961	986	921	932	847	921	872
7	547	535	613	616	695	667	747	765	818	809	891	918	878	891	944	939	940	941	942	895	915
8	546	560	556	633	614	668	691	747	739	807	782	895	930	902	891	918	894	969	941	911	896
Subtl	1,654	1,715	1,786	1,939	1,997	2,079	2,196	2,326	2,313	2,510	2,560	2,692	2,680	2,741	2,796	2,843	2,755	2,842	2,730	2,727	2,683
9	585	586	597	587	661	641	700	719	782	777	870	883	997	1018	1137	1113	917	929	990	949	912
10	573	584	565	600	564	649	614	672	709	765	756	856	835	935	859	848	948	950	1043	956	952
11	564	568	559	549	575	560	598	566	634	682	727	752	799	789	848	805	799	818	807	877	879
12	525	494	531	531	505	539	550	594	541	610	643	689	698	722	739	751	718	763	723	929	1034
Subtl	2,247	2,232	2,252	2,267	2,305	2,389	2,462	2,551	2,666	2,834	2,996	3,180	3,329	3,464	3,583	3,517	3,382	3,460	3,563	3,711	3,777
	1987	1988	1989	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Totals	**7,745**	**7,967**	**8,296**	**8,707**	**8,944**	**9,156**	**9,346**	**9,623**	**9,868**	**10,447**	**10,692**	**11,263**	**11,467**	**11,769**	**11,932**	**11,816**	**11,218**	**11,432**	**11,583**	**11,803**	**11,827**

ANNUAL GROWTH FACTOR

4.0%	2.9%	4.1%	5.0%	2.7%	2.4%	2.1%	3.0%	2.5%	5.9%	2.3%	5.3%	1.8%	2.6%	1.4%	-1.0%	-5.1%	1.9%	1.3%	1.9%	0.2%

AVERAGE GROWTH FACTOR

4.0%	3.5%	3.7%	4.0%	3.7%	3.5%	3.3%	3.3%	3.2%	3.5%	3.4%	3.5%	3.4%	3.3%	3.2%	2.9%	2.5%	2.4%	2.4%	2.4%	2.3%

AVERAGE GROWTH FACTOR FROM 2000

													3.3%	2.0%	1.0%	-0.5%	0.0%	0.2%	0.4%	0.4%

Prepared:

18-Jan-08

MARYSVILLE SCHOOL DISTRICT

ENROLLMENT PROJECTION
INDIVIDUAL GRADE LEVEL
2008 TO 2011

(Oct, Headcount; excl. running start)

	2001	2002	2003	2004	2005	2006	2007	COHORT FACTOR	GROWTH FACTOR PER YEAR	2008	2009	2010	2011
K	805	815	781	876	804	860	836			841	823	848	860
1	918	857	818	852	939	852	915	105.7%	**101.25%**	895	900	882	908
2	868	923	821	860	890	968	882	102.3%		948	927	933	913
3	965	897	856	818	882	909	948	98.9%		883	950	929	934
4	1005	995	849	887	856	881	908	100.5%		964	899	966	945
5	992	969	956	837	919	895	878	100.5%		924	981	914	983
Subtl	5,553	5,456	5,081	5,130	5,290	5,365	5,367			5,455	5,480	5,472	5,544
6	961	986	921	932	847	921	872	98.2%		873	919	976	909
7	944	939	940	941	942	895	915	100.7%		889	890	936	994
8	891	918	894	969	941	911	896	99.0%		917	891	892	938
Subtl	2796	2843	2755	2842	2730	2727	2683			2,679	2,699	2,804	2,842
9	1137	1113	917	929	990	949	912	101.4%		920	941	914	916
10	859	848	948	950	1043	956	952	99.4%		918	926	948	920
11	848	805	799	818	807	877	879	88.4%		852	822	829	848
12	739	751	718	763	723	929	1034	115.3%		1026	995	959	968
Subtl	3,583	3,517	3,382	3,460	3,563	3,711	3,777			3,716	3,684	3,650	3,652
Totals	**11,932**	**11,816**	**11,218**	**11,432**	**11,583**	**11,803**	**11,827**			**11,851**	**11,864**	**11,926**	**12,037**
Change	**163**	**-116**	**-598**	**214**	**151**	**220**	**24**			**24**	**13**	**62**	**112**
% Change	**1.38%**	**-0.97%**	**-5.06%**	**1.91%**	**1.32%**	**1.90%**	**0.20%**			**0.20%**	**0.11%**	**0.52%**	**0.94%**

Prepared:

18-Jan-08

MARYSVILLE SCHOOL DISTRICT

ENROLLMENT PROJECTION

INDIVIDUAL GRADE LEVEL

2012 TO 2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
K	853	855	858	861	864	867	870	873	876	879	882
1	921	913	916	919	922	925	928	932	935	938	941
2	941	954	946	949	952	955	959	962	965	968	972
3	915	942	956	947	950	954	957	960	963	967	970
4	951	931	959	972	964	967	970	973	977	980	983
5	961	967	947	975	989	980	983	987	990	993	997
Subtl	5,541	5,562	5,581	5,624	5,641	5,648	5,668	5,687	5,706	5,725	5,745
6	977	956	962	942	970	984	975	978	982	985	988
7	927	996	974	980	960	988	1003	994	997	1000	1004
8	997	929	998	977	982	962	991	1005	996	999	1003
	2,901	2,881	2,934	2,898	2,912	2,934	2,968	2,977	2,975	2,985	2,995
9	963	1023	953	1025	1002	1008	987	1017	1031	1022	1026
10	922	970	1030	960	1031	1009	1015	994	1024	1038	1029
11	824	825	868	922	859	923	903	909	890	916	929
12	990	962	963	1013	1076	1003	1078	1055	1061	1039	1070
Subtl	3,699	3,779	3,814	3,919	3,969	3,944	3,984	3,974	4,006	4,015	4,054
Totals	**12,141**	**12,223**	**12,330**	**12,442**	**12,523**	**12,526**	**12,619**	**12,637**	**12,686**	**12,725**	**12,793**
Change	**103**	**82**	**107**	**112**	**81**	**4**	**93**	**18**	**49**	**39**	**68**
% Change	**0.86%**	**0.68%**	**0.88%**	**0.91%**	**0.65%**	**0.03%**	**0.74%**	**0.14%**	**0.38%**	**0.31%**	**0.53%**

APPENDIX B

SCHOOL IMPACT FEE CALCULATIONS

APPENDIX C

STUDENT GENERATION RATES (SGR)

Student Generation Rate Study
For the
Marysville School District
4/3/2008

This document describes the methodology used to calculate student generation rates (SGRs) for the Marysville School District, and provides a listing of rates to be used in the districts Capital Facilities Plan.

SGRs were calculated for two types of residential construction: Single family detached, and multi-family with 2 or more bedrooms. No 0-1 bedroom units were found to be constructed within Lakewood District boundaries for the time period studied, so no 0-1 bedroom rates are available. Condominiums, townhouses and duplexes are included in the multi-family classification, and modular homes are included in the single family classification.

Using data files from the Metroscan database, Snohomish County Planning and Development Services staff provided addresses and land use codes of all new construction between the years 2000 to 2006 within the Marysville school district boundaries. This data was "cleaned up" by eliminating any records that did not contain sufficient information (such as a missing site address) to generate a match from the student record data.

Using data files from the Marysville student records database, District staff provided student addresses and grade levels of K-12 students attending the District as of March 2008. The student addresses were cleaned up and reformatted to be consistent with the Metroscan method of storing addresses.

Data from the two sources were electronically matched to obtain the following student generation rates:

Single Family Rates: The records of 3,707 single family detached units were compared with 11,669 registered students in the District, and the following count of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	179	0.048
1	198	0.053
2	206	0.056
3	213	0.057
4	213	0.057
5	188	0.051
6	173	0.047
7	184	0.050
8	173	0.047
9	176	0.047
10	147	0.040
11	130	0.035
12	120	0.032
K-5	1197	0.323
6-8	530	0.144
9-12	573	0.154
K-12	2300	0.621

***Calculated rates for individual grades may not equal overall totals due to rounding.**

Multifamily Rates (2-plus Bedrooms): The records of 408 2-plus bedroom units were compared with 11,669 registered students in the District, and the following count of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	14	0.034
1	16	0.039
2	22	0.054
3	16	0.039
4	18	0.044
5	20	0.049
6	20	0.049
7	14	0.034
8	14	0.034
9	12	0.029
10	14	0.034
11	13	0.032
12	7	0.017
K-5	106	0.260
6-8	48	0.117
9-12	46	0.112
K-12	200	0.491

***Calculated rates for individual grades may not equal overall totals due to rounding.**

Multifamily Rates (1 or no Bedrooms): The records of 16 1 or no bedroom units were compared with 11,669 registered students in the District, and no matches were found. Based on no matches the calculated rates for all grades and grade groupings would be 0.

LAKEWOOD SCHOOL DISTRICT NO. 306

CAPITAL FACILITIES PLAN

2008-2013

APPROVED: SEPTEMBER 3, 2008

LAKEWOOD SCHOOL DISTRICT NO. 306

CAPITAL FACILITIES PLAN

2008-2013

BOARD OF DIRECTORS

KEN CHRISTIANSEN
OSCAR ESCALANTE
GREGORY JENSEN
JILL LEONARD
ELLEN PHILLIPS

SUPERINTENDENT

DR. DENNIS HADDOCK

For information regarding the Lakewood School District Capital Facilities Plan, contact Fred Owyen, Director of Operations, at 17110 16th Drive NE, P.O. Box 220, North Lakewood, WA 98259-0220. Tel: (360) 654-2136 or Fax: (360) 652-4528; or the Office of the Superintendent, Lakewood School District, 17110 16th Drive NE, P.O. Box 220, North Lakewood, WA 98259-0220. Tel: (360) 652-4500 or Fax: (360) 652-4502.

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Appendix A ..... Population and Enrollment Data

Appendix B ..... Student Generation Factor Review

Appendix C ..... School Impact Fee Calculations

INTRODUCTION

A. Purpose of the Capital Facilities Plan

The Washington State Growth Management Act (the "GMA") includes schools in the category of public facilities and services. School districts have adopted capital facilities plans to satisfy the requirements of the GMA and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

The Lakewood School District (the "District") has prepared this Capital Facilities Plan (the "CFP") to provide Snohomish County (the "County") and the cities of Arlington and Marysville with a description of facilities needed to accommodate projected student enrollment and a schedule and financing program for capital improvements over the next six years (2008-2013).

In accordance with the Growth Management Act, adopted County Policy, the Snohomish County Ordinance Nos. 97-095 and 99-107, the City of Arlington Ordinance No. 1263, and the City of Marysville Ordinance Nos. 2306 and 2213, this CFP contains the following required elements:

- Future enrollment forecasts for each grade span (elementary, middle, and high school).
- An inventory of existing capital facilities owned by the District, showing the locations and capacities of the facilities.
- A forecast of the future needs for capital facilities and school sites.
- The proposed capacities of expanded or new capital facilities.
- A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding.
- A calculation of impact fees to be assessed and supporting data substantiating said fees.

In developing this CFP, the District followed the following guidelines set forth in the Snohomish County General Policy Plan:

- Districts should use information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may generate their own data if it is derived through statistically reliable methodologies. Information must not be inconsistent with Office of Financial Management ("OFM") population forecasts. Student generation rates must be independently calculated by each school district.
- The CFP must comply with the GMA.
- The methodology used to calculate impact fees must comply with the GMA. The CFP must identify alternative funding sources in the event that

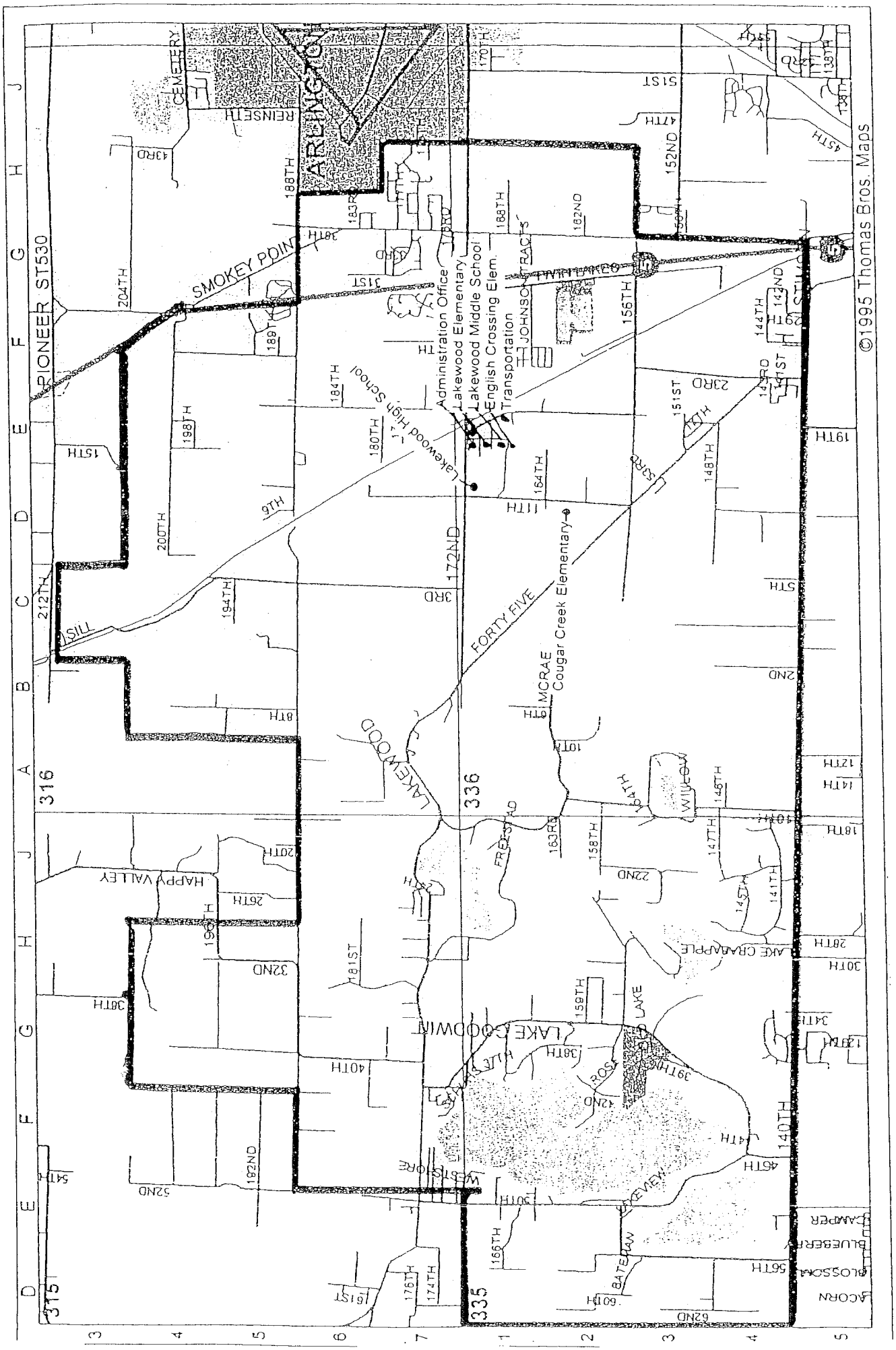
impact fees are not available due to action by the state, county or cities within the District.

- The methodology used to calculate impact fees also complies with the criteria and the formulas established by the County.

B. Overview of the Lakewood School District

The Lakewood School District is located along Interstate 5, north of Marysville, Washington, primarily serving unincorporated Snohomish County and a part of the City of Arlington and the City of Marysville. The District is bordered on the south by the Marysville School District, on the west and north by the Stanwood School District, and on the east by the Arlington School District.

The District serves a student population of 2,418 (October 1, 2007 FTE Enrollment) with three elementary schools, one middle school, and one high school.


ARLINGTON
CEMETERY
REINSETH
PIONEER ST530
SMOKEY POINT
Administration Office
Lakewood Elementary
Lakewood Middle School
English Crossing Elem.
Transportation
JOHNSON TRACT
Lakewood High School
Cougar Creek Elementary
MCRAE
FORTY FIVE
LAKEWOOD
HAPPY VALLEY
LAKE GOODWIN
LAKE CRANAPPLE
WESTSHORE
BLUEBERRY
BLOSSOM
ACORN
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SECTION 2
DISTRICT EDUCATIONAL PROGRAM STANDARDS

School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classroom facilities (portables), as well as specific and unique physical structure needs required to meet the full access needs of students with special needs.

In addition to factors which affect the amount of space required, government mandates and community expectations may affect how classroom space is used. Traditional educational programs offered by school districts are often supplemented by nontraditional, or special programs such as special education, expanded bilingual education, remediation, migrant education, alcohol and drug education, AIDS education, preschool and daycare programs, computer labs, music programs, and others. These special or nontraditional educational programs can have a significant impact on the available student capacity of school facilities, and upon planning for future needs.

Special programs offered by the District at specific school sites include, but are not limited to:

Lakewood Elementary School (Preschool through 2nd Grade)

- Bilingual Education Program
- Chapter I Remedial Services Program
- P – 2nd Grade Counseling Services
- Speech and Language Disorder Therapy Program
- Early Childhood Education and Assistance Program (ECEAP)
- Developmentally Delayed Preschool Program - Ages 3 to 5
- K-2nd Grade Special Education Resource Room Program
- Learning Assistance Program - -Remedial Services (Learning Lab)
- Occupational Therapy Program
- K-2nd Grade Autism Program
- Kindergarten Boost Program

English Crossing Elementary School (3rd through 5th Grades)

- 3rd through 5th Grade Special Education Resource Room Program
- After School Tutoring Program
- Bilingual Education Program
- 3rd – 5th Grade Counseling Services

- Speech and Language Disorder Therapy Program
- Title /Learning Assistance Program - Tutorial Services
- Occupational Therapy Program

Cougar Creek Elementary School (Kindergarten through 5th Grades)

- Bilingual Education Program
- Chapter I Remedial Services Program
- Speech and Language Disorder Therapy Program
- Learning Assistance Program – Remedial Services (Learning Lab)
- Occupational Therapy Program
- After School Tutoring Program
- K – 5th Grade Special Education Resource Room Program
- K – 5th Grade Special Education Life Skills Program
- K – 5th Grade Special Education SBD Program
- K – 5th Grade Counseling Services

Lakewood Middle School (6th through 8th Grades)

- Speech and Language Disorder Therapy Program
- 6th-8th Grade Special Education Resource and Inclusion Program
- After School Tutoring Program
- Bilingual Education Program
- Title I /Learning Assistance Program - Tutorial Services
- Occupational Therapy Program
- 6th – 8th Grade Counseling Services

Lakewood High School

- 9th-12th Grade Special Education Resource Room and Transition Program
- 6th-12th Grade Special Education Life Skills Program
- Bilingual Education Program
- Occupational Therapy Program
- Speech and Language Disorder Program
- 9th – 12th Grade Counseling Program

Variations in student capacity between schools may result from the special or nontraditional programs offered at specific schools. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Schools recently added to the District's inventory have been designed to accommodate many of these programs. However, existing schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may affect the overall classroom capacities of the buildings.

District educational program standards may change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, use of new technology, and other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

The District educational program standards which directly affect school capacity are outlined below for the elementary, middle, and high school grade levels.

Educational Program Standards For Elementary Schools

- Class size for grades K – 4th will not exceed 26 students.
- Class size for grades 5th – 8th will not exceed 28 students.
- All students will be provided library/media services in a school library.
- Special Education for students may be provided in self-contained or specialized classrooms.
- All students will be provided music instruction in a separate classroom.
- All students will have scheduled time in a computer lab, or time in which a mobile lab will be assigned to each classroom, for those buildings that have mobile computer labs. Each classroom will have access to computers and related educational technology.
- Optimum design capacity for new elementary schools is 475 students. However, actual capacity of individual schools may vary depending on the educational programs offered.
- All students will be provided physical education instruction in a gym or in a multipurpose room.

Educational Program Standards For Middle and High Schools

- Class size for middle school grades will not exceed 28 students.
- Class size for high school grades will not exceed 30 students.
- As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a work space during planning periods, it is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity should be adjusted using a utilization factor of 95% to reflect the use of classrooms for teacher planning. Special Education for students will be provided in self-contained or specialized classrooms.

- All students will have scheduled time in a computer lab, or time in which a mobile lab will be assigned to each classroom, for those buildings that have mobile computer labs. Each classroom with access to computers and related educational-technology.
- Identified students will also be provided other nontraditional educational opportunities in classrooms designated as follows:

  Counseling Offices

  Resource Rooms (i.e. computer labs, study rooms)

  Special Education Classrooms

  Program Specific Classrooms (i.e. music, drama, art, home-economics, physical education, Industrial Arts and Agricultural Sciences).
- Optimum design capacity for new middle schools is 600 students. However, actual capacity of individual schools may vary depending on the educational programs offered.
- Optimum design capacity for new high schools is 800 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Minimum Educational Service Standards

The District will evaluate student housing levels based on the District as a whole system and not on a school by school or site by site basis. This may result in portable classrooms being used as interim housing, attendance boundary changes or other program changes to balance student housing across the system as a whole, while meeting the District's paramount duties under the State Constitution. A boundary change or a significant programmatic change would be made by the District's Board of Directors following appropriate public review and comment.

The District has set minimum educational service standards based on several criteria. Exceeding these minimum standards will trigger significant changes in program delivery. If there are 26 or more students per classroom in a majority of K-4 classrooms, 28 or more students in a majority of 5-8 classrooms, or 30 or more students in a majority of 9-12 classrooms, the minimum standards have not been met. For purposes of this determination, the term "classroom" does not include special education classrooms or special program classrooms (i.e. computer labs, art rooms, chorus and band rooms, spaces used for physical education, and other special program areas). Furthermore, the term "classroom" does not apply to special programs or activities that may occur in a regular classroom.

The minimum educational service standards are not District's desired or accepted operating standard.

SECTION 3
CAPITAL FACILITIES INVENTORY

The facilities inventory serves to establish a baseline for determining the facilities necessary to accommodate future demand (student enrollment) at acceptable levels of service. This section provides an inventory of capital facilities owned and operated by the District including schools, relocatable classrooms, undeveloped land, and support facilities. Facility capacity is based on the space required to accommodate the District's adopted educational program standards. *See* Section 2. Attached as Figure 1 is a map showing locations of District facilities.

A. Schools

The District maintains three elementary schools, one middle school, and one high school. Lakewood Elementary School accommodates grades K-2, Cougar Creek Elementary School accommodates grades K-5, and English Crossing Elementary School accommodates grades 3-5. Lakewood Middle School serves grades 6-8, and Lakewood High School serves grades 9-12.

School capacity was determined based on the number of teaching stations within each building and the space requirements of the District's adopted educational program. It is this capacity calculation that is used to establish the District's baseline capacity, and to determine future capacity needs based on projected student enrollment. The school capacity inventory is summarized in Table 1.

Relocatable classrooms are not viewed by the District as a solution for housing students on a permanent basis. Therefore, these facilities were not included in the school capacity calculations provided in Table 1.

Table 1
School Capacity Inventory

Elementary School	Site Size (Acres)	Building Area (Square Feet)	Teaching Stations	Permanent Capacity	Year Built or Remodeled
English Crossing	*	41,430	18	479	1994
Cougar Creek	10**	44,217	19	500	2003
Lakewood	*	45,400	16	416	1998/1997
TOTAL	*	**131,047**	**53**	**1,395**	

Middle School	Site Size (Acres)	Building Area (Square Feet)	Teaching Stations	Permanent Capacity	Year Built or Remodeled
Lakewood Middle	*	62,835	25	602	1971, 1994, and 2002

High School	Site Size (Acres)	Building Area (Square Feet)	Teaching Stations	Permanent Capacity	Year Built or Remodeled
Lakewood High	*	79,422	24	684	1982

*Note: All facilities are located on one 89-acre campus
**The Cougar Creek site is approximately 22 acres; however, the presence of critical areas on the site does not allow full utilization.

B. Relocatable Classrooms

Relocatable classrooms are used on an interim basis to house students until funding can be secured to construct permanent classrooms. The District currently uses 29 relocatable classrooms at various school sites throughout the District to provide additional interim capacity. A typical relocatable classroom can provide capacity for a full-size class of students. Current use of relocatable classrooms throughout the District is summarized in Table 2. Table 2 includes only those relocatable classrooms used for regular capacity purposes.

Table 2
Relocatable Classroom (Portable) Inventory

Elementary School	Relocatables	Interim Capacity
English Crossing	5	135
Cougar Creek	0	0
Lakewood	7	182
SUBTOTAL	**12**	**317**

Middle School	Relocatables	Interim Capacity
Lakewood Middle	10	250
SUBTOTAL	**10**	**250**

High School	Relocatables	Interim Capacity
Lakewood High	7	175
SUBTOTAL	**7**	**175**

TOTAL	**29**	**742**

C. Support Facilities

In addition to schools, the District owns and operates additional facilities which provide operational support functions to the schools. An inventory of these facilities is provided in Table 3.

Table 3
Support Facility Inventory

Facility	Building Area (Square Feet)
Administration	1,384
Business and Operations	1,152
Storage	2,456
Bus Garage	5,216
Maintenance Shop	4,096
Stadium	14,500

D. Land Inventory

The District does not own any sites which are developed for uses other than schools and/or which are leased to other parties.

SECTION 4
STUDENT ENROLLMENT PROJECTIONS

The District's October 1, 2007 FTE enrollment was 2,418. Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projection. Monitoring birth rates in Snohomish County and population growth for the area are essential yearly activities in the ongoing management of the capital facilities plan. In the event that enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projection.

A. Six Year Enrollment Projections

Two enrollment forecasts were conducted for the District: an estimate by OSPI based upon the cohort survival method; and an estimate based upon County population as provided by OFM ("ratio method").

Based on the cohort survival methodology, a total of 2,263 FTE students are expected to be enrolled in the District by 2013, a decrease from the October 2007 enrollment levels. Notably, the cohort survival method does not anticipate new students from new development.

OFM population-based enrollment projections were estimated for the District using OFM population forecasts for the County. The County provided the District with the estimated total population in the District by year. Between 1990 and 2007, the District's average student enrollment constituted approximately 19.4% of the total population in the District. Assuming that between 2008 and 2013, the District's enrollment will constitute 19.4% of the District's total population and using OFM/County data, OFM/County methodology projects a total enrollment of 2,835 FTEs in 2013.

Table 4
Projected Student Enrollment
2008-2013

Projection	Oct. 2007*	2008	2008	2010	2011	2012	2013	Change 2006-11	Percent Change 2006-11
OFM/County	2,418	2,503	2,569	2,635	2,701	2,767	2,835	417	17.2%
OSPI**	2,418	2,431	2,401	2,350	2,311	2,276	2,263	(155)	(6.4%)

* Actual FTE, October 2007
**Based upon the cohort survival methodology; complete projections located at Appendix A.

In addition to the OFM population-based enrollment projections, the District is aware of pending development within the District's portion of the City of Marysville. This estimate is based on development applications filed with the City and does not consider additional projects that may be submitted to the City within the six years of this plan period. Given the relative uncertainty of these pending developments, the District has chosen to rely on the OFM population-based enrollment projections for purposes of planning for the District's needs during the six years of this plan period. Future updates to the Plan may revisit this issue.

B. 2025 Enrollment Projections

Student enrollment projections beyond 2013 are highly speculative. Using OFM/County data as a base, the District projects a 2025 student FTE population of 3,353. This is based on the OFM/County data for the years 1990 through 2007 and the District's average fulltime equivalent enrollment for the corresponding years (for the years 1990 to 2007, the District's actual enrollment averaged 19.4% of the OFM/County population estimates). The total enrollment estimate was broken down by grade span to evaluate long-term needs for capital facilities.

Projected enrollment by grade span for the year 2025 is provided in Table 5. Again, these estimates are highly speculative and are used only for general planning purposes.

Table 5
Projected Student Enrollment
2025

Grade Span	FTE Enrollment – October 2007	Projected Enrollment 2025*
Elementary (K-5)	1,063	1,462
Middle School (6-8)	590	811
High School (9-12)	765	1,080
TOTAL (K-12)	**2,418**	**3,353**

*Assumes that percentage per grade span will remain constant through 2025.

Note: Snohomish County Planning and Development Service provided the underlying data for the 2025 projections.

SECTION 5
CAPITAL FACILITIES NEEDS

The projected available student capacity was determined by subtracting projected FTE student enrollment from permanent school capacity (i.e. excluding portables) for each of the six years in the forecast period (2008-2013).

Capacity needs are expressed in terms of "unhoused students."

Projected future capacity needs are depicted on Table 6-A and are derived by applying the projected enrollment to the capacity existing in 2008. The method used to define future capacity needs assumes no new construction. For this reason, planned construction projects are not included at this point. This factor is added later (see Table 7).

This table shows actual space needs and the portion of those needs that are "growth related" for the years 2008-2013.

Table 6-A
Additional Capacity Needs
2004-2009

Grade Span	2007*	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	Pct. Growth Related
Elementary (K-5)								
Total	0	0	0	0	0	0	0	
Growth Related	--	--	--	--	--	--	--	0%
Middle School (6-8)								
Total	0	4	20	36	52	68	84	
Growth Related	--	4	20	36	52	68	84	100%
High School								
Total	81	122	143	164	186	272	229	
Growth Related	--	41	62	83	105	191	148	64.6%
Total**	**81**	**126**	**163**	**200**	**238**	**340**	**313**	
Total Growth Related 2008-2013	**--**	**45**	**82**	**119**	**157**	**259**	**232**	74.13%

*Actual October 2007 FTE Enrollment
**This figure includes growth-related needs from recent development activity within the District.

By the end of the six-year forecast period (2013), additional permanent classroom capacity will be needed as follows:

Table 6-B
Unhoused Students

Grade Span	Unhoused Students /Growth Related in Parentheses)
Elementary (K-5)	0 / (0)
Middle School (6-8)	84 / (84)
High School (9-12)	229 / (148)
TOTAL UNHOUSED (K-12)	313 / (232)

It is not the District's policy to include relocatable classrooms when determining future capital facility needs; therefore interim capacity provided by relocatable classrooms is not included in Table 6-B. However, Table 6-C incorporates the District's current relocatable capacity (see Table 2) for purposes of identifying available capacity.

Table 6-C
Unhoused Students – Mitigated with Relocatables

Grade Span	2013 Unhoused Students /Growth Related in Parentheses)	Relocatable Capacity	Unhoused Students*
Elementary (K-5)	0 / (0)	182	-----
Middle School (6-8)	84 / (84)	250	-----
High School (9-12)	229 / (148)	175	-----

Importantly, Table 6-C does not include relocatable adjustment that may be made to meet capacity needs. For example, the relocatable classrooms currently designated to serve elementary school needs could be used to serve high school capacity needs. Therefore, assuming no permanent capacity improvements are made, Table 6-C indicates that the District will have adequate interim capacity with the use of relocatable classrooms to house students during this planning period.

Projected permanent capacity needs are depicted in Table 7. They are derived by applying the District's projected number of students to the projected capacity. Planned improvements by the District through 2013 are included in Table 7 and more fully described in Table 8.

Table 7
Projected Student Capacity
2008-2013

Elementary School Surplus/Deficiency

	October 2007 FTE	2008	2009	2010	2011	2012	2013
Existing Capacity*	1,395	1,395	1,395	1,395	1,395	1,395	1,395
Added Capacity							
Total Capacity	1,395	1,395	1,395	1,395	1,395	1,395	1,395
Enrollment*	1,063	1,091	1,120	1,149	1,178	1,206	1,236
Surplus (Deficiency)	332	304	275	246	217	189	159

Middle School Surplus/Deficiency

	October 2007 FTE	2008	2009	2010	2011	2012	2013
Existing Capacity*	602	602	602	602	602	602	687
Added Capacity						85	
Total Capacity	602	602	602	602	602	687	687
Enrollment	590	606	622	638	654	670	686
Surplus (Deficiency)	12	(4)	(20)	(36)	(52)	17	1

High School Surplus/Deficiency

	October 2007 FTE	2008	2009	2010	2011	2012	2013
Existing Capacity	684	684	684	684	684	684	849
Added Capacity						165	
Total Capacity	684	684	684	684	684	849	849
Enrollment	765	806	827	848	870	891	913
Surplus (Deficiency)	(81)	(122)	(143)	(164)	(186)	(42)	(64)

See Appendix A for complete breakdown of enrollment projections.

See Table 6-A for a comparison of additional capacity needs due to growth versus existing deficiencies.

SECTION 6
CAPITAL FACILITIES FINANCING PLAN

A. Planned Improvements

In March 2000, the voters passed a $14,258,664 bond issue for school construction and site acquisition. A new elementary school and a middle school addition were funded by that bond measure. These projects are complete. Based upon current needs, the District anticipates that it may need to consider the following acquisitions and/or improvements within the six years of this Plan:

Projects Adding Capacity:

- Acquisition of new 10 to 15 acre Elementary School site within the District's service boundaries and dependent on growth needs;
- Acquisition of new secondary school site within the District's service boundaries and dependent on growth needs;
- An eighty-five (85) student expansion at the Lakewood Middle School;
- A one hundred sixty-five (165) student expansion at Lakewood High School; and
- Acquisition and siting of portable facilities to accommodate growth needs.

Non-Capacity Adding Projects:

- High School modernization and improvements;
- Middle School modernization and improvements;
- Lakewood Elementary School modernization;
- English Crossing Elementary School modernization;
- Bus Garage improvements;
- Replace Administration Building; and
- Replace Business Office Building.

In the event that planned construction projects do not fully address space needs for student growth and a reduction in interim student housing, the Board could consider various courses of action, including, but not limited to:

- Alternative scheduling options;
- Changes in the instructional model;
- Grade configuration changes;
- Increased class sizes; or

- Modified school calendar.

Funding for planned improvements is typically secured from a number of sources including voter approved bonds, State Match funds, and impact fees. The District would need to request voter authorization of a bond issue within the six years of this Plan to fund the above projects and/or find other capital funding sources (including the use of school impact fees). The potential funding sources are discussed below.

B. Financing for Planned Improvements

1. General Obligation Bonds

Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to approve the issuance of bonds. Bonds are then retired through collection of property taxes. In March 2000, District voters approved a $14,258,664 bond issue for school construction and site acquisition, which included funding of the recently completed elementary school. The District is considering a request for voter authorization of a bond issue within the six-years of this Plan to fund the school construction projects identified in this plan. Additional details regarding the bond issue will be included in future updates.

2. State Match Funds

State Match funds come from the Common School Construction Fund (the "Fund"). Bonds are sold on behalf of the Fund, and then retired from revenues accruing predominantly from the sale of timber from common school lands. If these sources are insufficient, the Legislature can appropriate funds or the State Board of Education can change the standards. School districts may qualify for State Match funds for specific capital projects based on a prioritization system. The District is eligible for State Match funds for new schools at the 54.94% match level.

3. Impact Fees

Impact fees are a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time plats are approved or building permits are issued.

4. Six Year Financing Plan

The Six-Year Financing Plan shown in Table 8 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2008-2013. The financing components include a bond issue, impact fees, and State Match funds. Projects and portions of projects which remedy existing deficiencies are not appropriate for impact fee funding. Thus, impact fees will not be used to finance projects or portions of projects which do not add capacity or which remedy existing deficiencies.

Table 8
Capital Facilities Plan

Improvements Adding Permanent Capacity (Costs in Millions)[1]

Project	2008	2009	2010	2011	2012	2013	Total Cost	Bonds/ Levy	State Match	Impact Fees
Elementary School										
Site Acquisition		$1.5000					$1.5000	X		
Middle School										
Lakewood Middle Addition				$1.1273	$1.1373		$2.2646	X	X	X
High School										
Lakewood High Addition				$4.2142	$4.5160		$8.7302	X	X	X
Secondary										
Site Acquisition			$4.5000				$4.5000	X		X

Improvements Not Adding Capacity (Costs in Millions)

Project	2008	2009	2010	2011	2012	2013	Total Cost	Bonds/ Levy	State Match	Impact Fees
Elementary										
Middle School										
Lakewood Middle				$3.8480	$5.7813		$9.6293	X	X	
High School										
Lakewood High				$9.1320	$8.2015		$17.3335	X	X	
Bus Garage				$0.7039	$0.7322		$1.4361	X		
Admin Area					$0.6564		$0.6564	X		
Business Office					$0.7612		$0.7612	X		

Totals (Costs in Millions)

	2008	2009	2010	2011	2012	2013	Total Cost	Bonds/ Levy	State Match	Impact Fees
TOTAL		$1.5000	$4.5000	$19.0254	$21.7859		$46.8113	X	X	X

SECTION 7
SCHOOL IMPACT FEES

The GMA authorizes jurisdictions to collect impact fees to supplement funding of additional public facilities needed to accommodate new development. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing capital facilities used to meet existing service demands.

A. School Impact Fees in Snohomish County

The Snohomish County General Policy Plan ("GPP") which implements the GMA sets certain conditions for school districts wishing to assess impact fees:

- The District must provide support data including: an explanation of the calculation methodology, a description of key variables and their computation, and definitions and sources of data for all inputs into the fee calculation.
- Such data must be accurate, reliable and statistically valid.
- Data must accurately reflect projected costs in the Six-Year Financing Plan.
- Data in the proposed impact fee schedule must reflect expected student generation rates from the following residential unit types: single family; multi-family/studio or 1-bedroom; and multi-family/2-bedroom or more.

Snohomish County established a school impact fee program in November 1997, and amended the program in December 1999. This program requires school districts to prepare and adopt Capital Facilities Plans meeting the specifications of the GMA. Impact fees calculated in accordance with the formula, which are based on projected school facility costs necessitated by new growth and are contained in the District's CFP, become effective following County Council adoption of the District's CFP.

B. Methodology and Variables Used to Calculate School Impact Fees

Impact fees have been calculated utilizing the formula in the Snohomish County Impact Fee Ordinance. The resulting figures are based on the District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools, and purchase/install relocatable facilities that add interim capacity needed to serve new development. As required under the GMA, credits have also been applied in the formula to account for State Match funds to be reimbursed to the District and projected future property taxes to be paid by the dwelling unit. The costs of projects that do not add capacity are not included in the impact fee calculations. Furthermore, because the impact fee formula calculates a "cost per dwelling unit", an identical fee is generated regardless of whether the total new capacity project costs are used in

the calculation or whether the District only uses the percentage of the total new capacity project costs allocated to the Districts growth-related needs, as demonstrated in Table 6-A. For purposes of this Plan, the District has chosen to use the full project costs in the fee formula. Furthermore, impact fees will not be used to address existing deficiencies. See Table 8 for a complete identification of funding sources.

The following projects are included in the impact fee calculation:

- A capacity addition at Lakewood Middle School; and
- A capacity addition at Lakewood High School.

Please see Table 8 and page 21 for relevant cost data related to each capacity project.

FACTORS FOR ESTIMATED IMPACT FEE CALCULATIONS

Student Generation Factors – Single Family

Elementary	.256
Middle	.109
Senior	.145
Total	**.510**

Student Generation Factors – Multi Family (1 Bdrm)

Elementary	.000
Middle	.000
Senior	.000
Total	**.000**

Student Generation Factors – Multi Family (2+ Bdrm)

Elementary	.404
Middle	.126
Senior	.109
Total	**.639**

Projected Student Capacity per Facility

Middle School (new capacity) – 85
High School (new capacity) - 165

Required Site Acreage per Facility

Facility Construction/Cost Average

Middle (Addition)	$2,264,640
High School (Addition)	$8,730,216

Permanent Facility Square Footage

Elementary		113,472
Middle		62,835
Senior		79,422
Total	**93.15%**	**255,729**

Temporary Facility Square Footage

Elementary		8,960
Middle		6,272
Senior		3,584
Total	**6.85%**	**18,816**

Total Facility Square Footage

Elementary		122,432
Middle		69,107
Senior		86,590
Total	**100.00%**	**274,545**

Average Site Cost/Acre

Temporary Facility Capacity

Capacity
Cost

State Match Credit

Current State Match Percentage	54.94%

Boeckh Index Factor

Current Boeckh Index	168.79

District Average Assessed Value

Single Family Residence	$306,421

District Average Assessed Value

Multi Family (1 Bedroom)	$107,818
Multi Family (2+ Bedroom)	$161,031

SPI Square Footage per Student

Elementary	90
Middle	108
High	130

District Debt Service Tax Rate

Current/$1,000	$1.32

General Obligation Bond Interest Rate

Current Bond Buyer Index	4.50%

Developer Provided Sites/Facilities

Value	0
Dwelling Units	0

The total costs of the school construction projects and the total capacities are shown in the fee calculations. However, new development will only be charged for the system improvements needed to serve new growth.

C. *Proposed Lakewood School District Impact Fee Schedule*

Using the variables and formula described in subsection B, impact fees proposed for the District are summarized in Table 9A and 9B. See also Appendix C.

Table 9A
School Impact Fees
Snohomish County and City of Arlington

Housing Type	Impact Fee Per Dwelling Unit
Single Family	$1,906
Multi-Family (1 Bedroom)	$0
Multi-Family (2+ Bedroom)	$2,121

Table 9B
School Impact Fees
City of Marysville

Housing Type	Impact Fee Per Dwelling Unit
Single Family	$2,859
Multi-Family (1 Bedroom)	$0
Multi-Family (2+ Bedroom)	$3,181

APPENDIX A

POPULATION AND ENROLLMENT DATA

Table A-1

HISTORICAL STUDENT ENROLLMENT 1999-2007
ACTUAL ENROLLMENTS ON OCTOBER 1st*

GRADES	1999	2000	2001	2002	2003	2004	2005	2006	2007
K	86	85	96	99	100	102	97	89	95
1st Grade	214	175	159	201	204	193	200	205	186
2nd Grade	205	207	185	174	201	189	194	204	189
3rd Grade	191	215	197	196	174	197	190	204	199
4th Grade	184	180	223	196	204	183	202	200	200
5th Grade	192	192	180	234	214	205	177	200	194
6th Grade	197	203	186	197	242	220	194	184	200
7th Grade	212	196	206	201	204	221	220	198	183
8th Grade	167	208	187	218	189	199	215	215	207
9th Grade	185	187	202	211	214	187	199	227	221
10th Grade	187	176	174	200	190	201	158	188	217
11th Grade	175	176	157	162	178	155	155	157	176
12th Grade	130	152	153	163	163	154	157	171	151
Total Enrollment	**2,325**	**2,352**	**2,305**	**2,452**	**2,477**	**2,407**	**2,358**	**2,442**	**2,418**

* FTE enrollment.

Table A-2

PROJECTED STUDENT ENROLLMENT 2007-2013
Based on OSPI Cohort Survival*

GRADES	ACTUAL FTE October 2007	ESTIMATE FTE 2008-2009	ESTIMATE FTE 2009-2010	ESTIMATE FTE 2010-2011	ESTIMATE FTE 2011-2012	ESTIMATE FTE 2012-2013	ESTIMATE FTE 2013-2014
K	95	91	90	88	86	84	83
1st Grade	186	192	185	182	178	174	170
2nd Grade	189	181	187	180	177	173	170
3rd Grade	199	189	181	187	180	177	173
4th Grade	200	205	195	186	193	185	182
5th Grade	194	201	206	196	187	194	186
3-5 Total	**1,063**	**1,059**	**1,044**	**1,019**	**1,001**	**987**	**964**
6th Grade	200	196	203	208	198	189	196
7th Grade	183	199	195	202	207	197	188
8th Grade	207	179	195	191	198	203	193
6-8 Total	**590**	**574**	**593**	**601**	**603**	**589**	**577**
9th Grade	221	209	181	197	193	200	205
10th Grade	217	203	192	166	181	177	184
11th Grade	176	203	189	179	155	169	165
12th Grade	151	183	202	188	178	154	168
9-12 Total	**765**	**798**	**764**	**730**	**707**	**700**	**722**
Total Enrollment	**2,418**	**2,431**	**2,401**	**2,350**	**2,311**	**2,276**	**2,263**

* The cohort survival method of predicting future enrollment does not consider enrollment attributable to new development in the District. Enrollment projections are most accurate for the initial years of the forecast period.

Table A-3

AVERAGE PERCENTAGE ENROLLMENT BY GRADE SPAN

(OSPI Enrollment Projections)

Enrollment by Grade Span	Oct. 2007	2008	2009	2010	2011	2012	2013
Elementary (K-5)	1,063	1,059	1,044	1,019	1,001	987	964
Middle School (6-8)	590	574	593	601	603	589	577
High School (9-12)	765	798	764	730	707	700	722
TOTAL	**2,418**	**2,431**	**2,401**	**2,350**	**2,311**	**2,276**	**2,263**

Percentage by Grade Span	Oct. 2007	2008	2009	2010	2011	2012	2013
Elementary (K-5)	44%	44%	43%	43%	43%	43%	43%
Middle School (6-8)	24%	24%	25%	26%	26%	26%	25%
High School (9-12)	32%	32%	32%	31%	31%	31%	32%
TOTAL**	100%	100%	100%	100%	100%	100%	100%

Average Percentage by Grade Span	
Elementary (K-5)	43.3%
Middle School (6-8)	25.1%
High School (9-12)	31.6%
TOTAL	100%

Table A-4

AVERAGE PERCENTAGE ENROLLMENT BY GRADE SPAN
(COUNTY/OFM Enrollment Projections)***

Enrollment by Grade Span	Oct. 2007	Avg. %age	2008	2009	2010	2011	2012	2013
Elementary (K-5	1,063	43.6%	1,091	1,120	1,149	1,178	1,206	1,236
Middle School (6-8)	590	24.2%	606	622	638	654	670	686
High School (9-12)	765	32.2%	806	827	848	870	891	913
TOTAL**	2,418	100%	2,503	2,569	2,635	2,701	2,767	2,835

*Actual October 2007 Enrollment.
** Totals may vary due to rounding.
***Using average percentage by grade span.

APPENDIX B

STUDENT GENERATION FACTOR REVIEW

DOYLE
CONSULTING

ENABLING SCHOOL DISTRICTS TO MANAGE AND USE STUDENT ASSESSMENT DATA

Student Generation Rate Study
For the
Lakewood School District
4/7/2008

This document describes the methodology used to calculate student generation rates (SGRs) for the Lakewood School District, and provides a listing of rates to be used in the districts Capital Facilities Plan.

SGRs were calculated for two types of residential construction: Single family detached, and multi-family with 2 or more bedrooms. No 0-1 bedroom units were found to be constructed within Lakewood District boundaries for the time period studied, so no 0-1 bedroom rates are available. Condominiums, townhouses and duplexes are included in the multi-family classification, and modular homes are included in the single family classification.

Using data files from the Metroscan database, Snohomish County Planning and Development Services staff provided addresses and land use codes of all new construction between the years 2000 to 2006 within the Lakewood school district boundaries. This data was "cleaned up" by eliminating any records that did not contain sufficient information (such as a missing site address) to generate a match from the student record data.

Using data files from the Lakewood student records database, District staff provided student addresses and grade levels of K-12 students attending the District as of March 2008. The student addresses were cleaned up and reformatted to be consistent with the Metroscan method of storing addresses.

Data from the two sources were electronically matched to obtain the following student generation rates:

210 Polk Street, Suite 10 • Port Townsend, WA 98368 • (360) 680-9014 • www.doyleconsult.com

Single Family Rates: The records of 539 single family detached units were compared with 2,474 registered students in the District, and the following count of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	29	0.054
1	18	0.033
2	17	0.032
3	26	0.048
4	27	0.050
5	21	0.039
6	19	0.035
7	21	0.039
8	19	0.035
9	31	0.058
10	16	0.030
11	20	0.037
12	11	0.020
K-5	138	0.256
6-8	159	0.109
9-12	78	0.145
K-12	275	0.510

Multifamily Rates (2-plus Bedrooms): The records of 366 2-plus bedroom units were compared with 2,474 registered students in the District, and the following count of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	30	0.082
1	27	0.074
2	23	0.063
3	23	0.063
4	22	0.060
5	23	0.063
6	19	0.052
7	13	0.036
8	14	0.038
9	11	0.030
10	9	0.025
11	12	0.033
12	8	0.022
K-5	148	0.404
6-8	46	0.126
9-12	40	0.109
K-12	234	0.639

***Calculated rates for individual grades may not equal overall totals due to rounding.**

APPENDIX C

SCHOOL IMPACT FEE CALCULATIONS

SCHOOL IMPACT FEE CALCULATIONS									
Snohomish County/Cities of Arlington and Marysville									
DISTRICT	Lakewood School District								
YEAR	2008								
School Site Acquisition Cost:									
((AcresxCost per Acre)/Facility Capacity)xStudent Generation Factor									
				Student	Student	Student			
	Facility	Cost/	Facility	Factor	Factor	Factor	Cost/	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	MFR (1)	MFR (2+)	SFR	MFR (1)	MFR (2+)
Elementary	0.00	$ -	500	0.256	0.000	0.404	$0	$0	$0
Middle			85	0.109	0.000	0.126	$0	$0	$0
High			165	0.145	0.000	0.109	$0	$0	$0
							$0	$0	$0
School Construction Cost:									
((Facility Cost/Facility Capacity)xStudent Generation Factor)x(permanent/Total Sq Ft)									
				Student	Student	Student			
	%Perm/	Facility	Facility	Factor	Factor	Factor	Cost/	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	MFR (1)	MFR (2+)	SFR	MFR (1)	MFR (2+)
Elementary	93.15%	$ -	500	0.256	0.000	0.404	$0	$0	$0
Middle	93.15%	$ 2,264,640	85	0.109	0.000	0.126	$2,705	$0	$3,127
High	93.15%	$ 8,730,216	165	0.145	0.000	0.109	$7,146	$0	$5,372
						TOTAL	$9,852	$0	$8,499
Temporary Facility Cost:									
((Facility Cost/Facility Capacity)xStudent Generation Factor)x(Temporary/Total Square Feet)									
				Student	Student	Student	Cost/	Cost/	Cost/
	%Temp/	Facility	Facility	Factor	Factor	Factor	SFR	MFR (1)	MFR (2+)
	Total Sq.Ft.	Cost	Size	SFR	MFR (1)	MFR (2+)			
Elementary	6.85%	$ -	26	0.256	0.000	0.404	$0	$0	$0
Middle	6.85%	$ -	29	0.109	0.000	0.126	$0	$0	$0
High	6.85%	$ -	30	0.145	0.000	0.109	$0	$0	$0
					TOTAL		$0	$0	$0
State Matching Credit:									
Boeckh Index X SPI Square Footage X District Match % X Student Factor									
				Student	Student	Student			
	Boeckh	SPI	District	Factor	Factor	Factor	Cost/	Cost/	Cost/
	Index	Footage	Match %	SFR	MFR (1)	MFR (2+)	SFR	MFR (1)	MFR (2+)
Elementary	$ 168.79	90	0.00%	0.256	0.000	0.404	$0	$0	$0
Middle	$ 168.79	108	54.94%	0.109	0.000	0.126	$1,092	$0	$1,262
Sr. High	$ 168.79	130	54.94%	0.145	0.000	0.109	$1,748	$0	$1,314
					TOTAL		$2,840	$0	$2,576
Tax Payment Credit:							SFR	MFR (1)	MFR (2+)
Average Assessed Value							$306,421	$107,818	$161,031
Capital Bond Interest Rate							4.50%	4.50%	4.50%
Net Present Value of Average Dwelling							$2,424,623	$853,133	$1,274,193
Years Amortized							10	10	10
Property Tax Levy Rate							$1.32	$1.32	$1.32
	Present Value of Revenue Stream						$3,201	$1,126	$1,682
	Fee Summary:			Single	Multi-	Multi-			
				Family	Family (1)	Family (2+)			
	Site Acquistion Costs			$0	$0	$0			
	Permanent Facility Cost			$9,852	$0	$8,499			
	Temporary Facility Cost			$0	$0	$0			
	State Match Credit			($2,840)	$0	($2,576)			
	Tax Payment Credit			($3,201)	($1,126)	($1,682)			
	FEE (AS CALCULATED)			$3,811	$0	$4,241			
	FEE (AS DISCOUNTED)			$1,906	$0	$2,121			
	FEE (CITY OF MARYSVILLE)			$2,859		$3,181			

LAKE STEVENS SCHOOL DISTRICT NO. 4

CAPITAL FACILITIES PLAN

2008-2013

August 2008

Prepared by:
Lake Stevens School District No. 4

CAPITAL FACILITIES PLAN
LAKE STEVENS SCHOOL DISTRICT NO. 4

BOARD OF DIRECTORS

Mari Taylor, President
Rod Mace, Vice President
John Boerger
David Iseminger
Janice Thompson

SUPERINTENDENT

Dr. David C. Burgess

For information on the Lake Stevens School District Capital Facilities Plan contact Robb Stanton at the Lake Stevens School District, 12309 – 22nd Street NE, Lake Stevens, WA, 98258. Phone: (425) 335-1506.

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SECTION 1: INTRODUCTION

Purpose of the Capital Facilities Plan

The Washington Growth Management Act (GMA) outlines thirteen broad goals including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The public school districts serving Snohomish County residents have developed capital facilities plans to satisfy the requirements of RCW 36.70A.070 and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

This Capital Facilities Plan (CFP) is intended to provide the Lake Stevens School District (District), Snohomish County, the City of Lake Stevens, the City of Marysville and other jurisdictions a description of facilities needed to accommodate projected student enrollment at acceptable levels of service over the next twelve years, with more detailed schedule and financing program for capital improvements over the next six years (2008-2013).

The CFP for the District was first prepared in 1994 in accordance with the specifications set in Snohomish County Code. When Snohomish County adopted its GMA Comprehensive Plan in 1995, it addressed future school capital facilities plans in Appendix F of the General Policy Plan. This part of the plan establishes the criteria for all future updates of the District CFP, which is to occur every two years. This CFP updates the GMA-based Capital Facilities Plan last adopted by the District in 2006.

In accordance with GMA mandates, and Snohomish County Chapter 30.66C, this CFP contains the following required elements:

- Future enrollment forecasts for each grade span (elementary, middle, mid-high and high).
- An inventory of existing capital facilities owned by the District, showing the locations and student capacities of the facilities.
- A forecast of the future needs for capital facilities and school sites; distinguishing between existing and projected deficiencies.
- The proposed capacities of expanded or new capital facilities.
- A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects that add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.
- A calculation of impact fees to be assessed and support data substantiating said fees.

In developing this CFP, the guidelines of Appendix F of the General Policy Plan were used as follows:

- Information was obtained from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may generate their own data if it is derived through

statistically reliable methodologies. Information is to be consistent with the State Office of Financial Management (OFM) population forecasts and those of Snohomish County.

- Chapter 30.66C requires that student generation rates be independently calculated by each school district. Rates were updated for this CFP.
- The CFP complies with RCW 36.70A (the Growth Management Act) and, where impact fees are to be assessed, RCW 82.02.
- The calculation methodology for impact fees meets the conditions and test of RCW 82.02. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources in the event that impact fees are not available due to action by the state, county or the cities within their district boundaries.

Adoption of this CFP by reference by the County and City constitutes approval of the methodology used herein by the Council(s).

Unless otherwise noted, all enrollment and student capacity data in this CFP is expressed in terms of FTE (Full Time Equivalent)[1].

Overview of the Lake Stevens School District

The Lake Stevens School District is located six miles east of downtown Everett, and encompasses all of the City of Lake Stevens as well as portions of unincorporated Snohomish County and a small portion of the City of Marysville. The District is located south of the Marysville School District and north of the Snohomish School District.

The District currently serves a student population of 7,582 (October 1, 2007 headcount) with six elementary schools, two middle schools, one mid-high school, one high school, two alternative schools (Prove High School and HomeLink). Elementary schools provide educational programs for students in kindergarten through grade five. Middle schools serve grades six and seven, the mid-high serves grades eight and nine and the high schools serve grades ten through twelve. HomeLink provides programs for students from kindergarten through grade twelve.

Significant Issues Related to Facility Planning in the Lake Stevens School District

The most significant issues facing the Lake Stevens School District in terms of providing classroom capacity to accommodate existing and projected demands are:

- rapid growth of enrollment during the past fourteen years (second highest in Snohomish County since 2000) along with the shifting demographics of the student population;
- aging school facilities
- the need for additional property with land costs continuing to escalate dramatically and lack of suitable sites to accommodate a school facility;
- the need for additional infrastructure such as on-campus fire hydrants, electrical services, telephone, data, fire alarms etc. that are driving the costs of portables up significantly;

[1] Full Time Equivalents (FTE) include half the students attending kindergarten and all students enrolled in grades 1 – 12.

- gymnasium and athletic fields that are not adequate to handle the student population; and
- limited local resources to hire maintenance and grounds personnel.

These issued are addressed in greater detail in this Capital Facilities Plan.

SECTION 2: DEFINITIONS

Note: Definitions of terms proceeded by an asterisk (*) are provided in Chapter 30.9SCC. They are included here, in some cases with further clarification to aid in the understanding of this CFP. Any such clarifications provided herein in no way affect the legal definitions and meanings assigned to them in Chapter 30.9SCC.

*Appendix F means Appendix F of the Snohomish County Growth Management Act (GMA) Comprehensive Plan, also referred to as the General Policy Plan (GPP).

*Area Cost Allowance (Boeckh Index) means the current OSPI construction allowance for construction costs for each school type.

*Average Assessed Value means the average assessed value by dwelling unit type of all residential units constructed within the District.

*Boeckh Index means the number generated by the E.H. Boeckh Company and used by OSPI as a guideline for determining the area cost allowance for new school construction.

*Board means the Board of Directors of the Lake Stevens School District ("School Board").

*Capital Facilities means school facilities identified in the District's capital facilities plan and are "system improvements" as defined by the GMA as opposed to localized "project improvements."

*Capital Facilities Plan (CFP) means the District's facilities plan adopted by its school board consisting of those elements required by Chapter 30.66C and meeting the requirements of the GMA and Appendix F of the General Policy Plan. The definition refers to this document.

*City means City of Lake Stevens and/or City of Marysville.

*Council means the Snohomish County Council and/or the Lake Stevens or Marysville City Council.

*County means Snohomish County.

*DCTED means the Washington State Department of Community, Trade and Economic Development.

*Developer means the proponent of a development activity, such as any person or entity that owns or holds purchase options or other development control over property for which development activity is proposed.

*Development means all subdivisions, short subdivisions, conditional use or special use permits, binding site plan approvals, rezones accompanied by an official site plan, or building permits (including building permits for multi-family and duplex residential structures, and all similar

uses) and other applications requiring land use permits or approval by Snohomish County, the City of Lake Stevens and/or City of Marysville.

*Development Activity means any residential construction or expansion of a building, structure or use of land or any other change of building, structure or land that creates additional demand and need for school facilities, but excluding building permits for attached or detached accessory apartments, and remodeling or renovation permits which do not result in additional dwelling units. Also excluded from this definition is "Housing for Older Persons" as defined by 46 U.S.C. § 3607, when guaranteed by a restrictive covenant, and new single-family detached units constructed on legal lots created prior to May 1, 1991.

*Development Approval means any written authorization from the County and/or City, which authorizes the commencement of a development activity.

*Director means the Director of the Snohomish County Department of Planning and Development Services (PDS), or the Director's designee.

District means Lake Stevens School District No. 4 whose geographic boundaries are within Snohomish County.

*District Property Tax Levy Rate means the District's current capital property tax rate per thousand dollars of assessed value.

*Dwelling Unit Type means (1) single-family residences, (2) multi-family one-bedroom apartment or condominium units and (3) multi-family multiple-bedroom apartment or condominium units.

*Encumbered means school impact fees identified by the District to be committed as part of the funding for capital facilities for which the publicly funded share has been assured, development approvals have been sought or construction contracts have been let.

*Estimated Facility Construction Cost means the planned costs of new schools or the actual construction costs of schools of the same grade span recently constructed by the District, including on-site and off-site improvement costs. If the District does not have this cost information available, construction costs of school facilities of the same or similar grade span within another District are acceptable.

FTE (Full Time Equivalent) is a means of measuring student enrollment based on the number of hours per day in attendance at the District's schools. A student is considered one FTE if he/she is enrolled for the equivalent of a full schedule each full day. Kindergarten students attend half-day programs and therefore are counted as 0.5 FTE. For purposes of this Capital Facilities Plan, all other students are counted as full FTE. (This is in line with OSPI's Capital Facilities Section, FTE measurements and projections.)

GFA (per student) means the Gross Floor Area per student.

*Grade Span means a category into which the District groups its grades of students (e.g., elementary, middle or junior high, and high school).

*Growth Management Act (GMA) means the Growth Management Act, Chapter 17, Laws of the State of Washington of 1990, 1st Ex. Sess., as now in existence or as hereafter amended.

*Interest Rate means the current interest rate as stated in the Bond Buyer Twenty-Bond General Obligation Bond Index.

*Land Cost Per Acre means the estimated average land acquisition cost per acre (in current dollars) based on recent site acquisition costs, comparisons of comparable site acquisition costs in other districts, or the average assessed value per acre of properties comparable to school sites located within the District.

*Multi-Family Dwelling Unit means any residential dwelling unit that is not a single-family unit as defined by ordinance Chapter 30.66C.[2]

*OFM means Washington State Office of Financial Management.

*OSPI means Washington State Office of the Superintendent of Public Instruction.

*Permanent Facilities means school facilities of the District with a fixed foundation.

*R.C.W. means the Revised Code of Washington (a state law).

*Relocatable Facilities (also referred to as Portables) means factory-built structures, transportable in one or more sections, that are designed to be used as an education spaces and are needed to prevent the overbuilding of school facilities, to meet the needs of service areas within the District, or to cover the gap between the time that families move into new residential developments and the date that construction is completed on permanent school facilities.

*Relocatable Facilities Cost means the total cost, based on actual costs incurred by the District, for purchasing and installing portable classrooms.

*Relocatable Facilities Student Capacity means the rated capacity for a typical portable classroom used for a specified grade span.

*School Impact Fee means a payment of money imposed upon development as a condition of development approval to pay for school facilities needed to serve the new growth and development. The school impact fee does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling impact fees, or the cost of reviewing independent fee calculations.

SEPA means the State Environmental Policy Act.

*Single-Family Dwelling Unit means any detached residential dwelling unit designed for occupancy by a single-family or household.

[2] For purposes of calculating Student Generation Rates, assisted living or senior citizen housing is not included in this definition.

*Standard of Service means the standard adopted by the District which identifies the program year, the class size by grade span and taking into account the requirements of students with special needs, the number of classrooms, the types of facilities the District believes will best serve its student population and other factors as identified in the District's capital facilities plan. The District's standard of service shall not be adjusted for any portion of the classrooms housed in relocatable facilities that are used as transitional facilities or from any specialized facilities housed in relocatable facilities.

*State Match Percentage means the proportion of funds that are provided to the District for specific capital projects from the State's Common School Construction Fund. These funds are disbursed based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the maximum percentage of the total project eligible to be paid by the State.

*Student Factor [Student Generation Rate (SGR)] means the number of students of each grade span (elementary, middle/junior high, high school) that the District determines are typically generated by different dwelling unit types within the District. Each District will use a survey or statistically valid methodology to derive the specific student generation rate, provided that the survey or methodology is approved by the Snohomish County Council as part of the adopted capital facilities plan for each District.

*Subdivision means all small and large lot subdivisions as defined in Title 19 of the Snohomish County Code, and all short subdivisions as defined in Title 20, which are within the definition of "development" above.

*Teaching Station means a facility space (classroom) specifically dedicated to implementing the District's educational program and capable of accommodating at any one time, at least a full class of up to 30 students. In addition to traditional classrooms, these spaces can include computer labs, auditoriums, gymnasiums, music rooms and other special education and resource rooms.

*Unhoused Students means District enrolled students who are housed in portable or temporary classroom space, or in permanent classrooms in which the maximum class size is exceeded.

*WAC means the Washington Administrative Code.

SECTION 3: DISTRICT EDUCATIONAL PROGRAM STANDARDS

School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards that typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classroom facilities (portables).

In addition, government mandates and community expectations may affect how classroom space is used. Traditional educational programs offered by school districts are often supplemented by nontraditional or special programs such as special education, English as a second language, remediation, migrant education, alcohol and drug education, AIDS education, preschool and daycare programs, computer labs, music programs, etc. These special or nontraditional educational programs can have a significant impact on the available student capacity of school facilities

Examples of special programs offered by the Lake Stevens School District at specific school sites include:

- Bilingual Program
- Title 1
- Title 2
- Community Education
- Conflict Resolution
- Drug Resistance Education
- ECEAP
- Highly Capable
- HomeLink
- Independent Ed
- Language Assistance Program (LAP)
- Mentor Program
- Middle School Alternative
- Multi-Age Instruction
- PROVE Alternative High School
- Running Start
- Senior Project (volunteer time as part of course work)
- Vocational Education

Variations in student capacity between schools are often a result of what special or nontraditional programs are offered at specific schools. These special programs require classroom space, which can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate most of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program requirements will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, and use of new technology, as well as other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

The District's minimum educational program requirements, which directly affect school capacity, are outlined on page 3-3 for the elementary, middle and high school grade levels.

Educational Program Standards for Elementary Grades

- Average class size for grades K-3 should not exceed 20 students.
- Average class size for grades 4-5 should not exceed 24 students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is 12 students.
- All students will be provided music instruction in a separate classroom.
- Students may have a scheduled time in a computer lab.
- Optimum design capacity for new elementary schools is 500 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Educational Program Standards for Middle, Mid-High and High Schools

- Class size for middle school grades should not exceed 27 students. The District assumes a practical capacity for high school and middle school classrooms of 30 students.
- Class size for grades 9-12 should not exceed 30 students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is 12 students.
- As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during planning periods, it is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity is adjusted using a utilization factor of 83% at the high school level and 80% at the middle and mid-high levels.
- Some Special Education services for students will be provided in a self-contained classroom.
- Identified students will also be provided other nontraditional educational opportunities in classrooms designated as follows:
  - Resource Rooms (i.e. computer labs, study rooms).
  - Special Education Classrooms.

- Program Specific Classrooms, for example: (i.e. music, drama, art, home-economics, physical education)
  - Music
  - Drama
  - Art
  - Physical Education
  - Family and Consumer Sciences
  - Career and Technical Education

- Optimum design capacity for new middle schools is 750 students. However, actual capacity of individual schools may vary depending on the educational programs offered.
- Optimum design capacity for new high schools is 1500 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Minimum Educational Service Standards

The Lake Stevens School District will evaluate student housing levels based on the District as a whole system and not on a school by school or site by site basis. This may result in portable classrooms being used as interim housing, attendance boundary changes or other program changes to balance student housing across the system as a whole.

The Lake Stevens School District has set minimum educational service standards based on several criteria. Exceeding these minimum standards will trigger significant changes in program delivery. If there are 25 or more students per classroom in a majority of K-5 classrooms, 28 or more students in a majority of 6-8 classrooms, or 31 or more students in a majority of 9-12 classrooms, the minimum standards have not been met.

Although they may meet the number criteria above, double shifting with reduced hours of "Year Round Education" programs adopted for housing reasons would also not meet the minimums.

It should be noted that the minimum educational standard is just that, a minimum, and not the desired or accepted operating standard.

SECTION 4: CAPITAL FACILITIES INVENTORY

Capital Facilities

Under GMA, public entities are required to inventory capital facilities used to serve the existing populations. Capital facilities are defined as any structure, improvement, piece of equipment, or other major asset, including land that has a useful life of at least ten years. The purpose of the facilities inventory is to establish a baseline for determining what facilities will be required to accommodate future demand (student enrollment) at acceptable or established levels of service. This section provides an inventory of capital facilities owned and operated by the Lake Stevens School District including schools, portables, developed school sites, undeveloped land and support facilities. School facility capacity was inventoried based on the space required to accommodate the District's adopted educational program standards (see Section 3). A map showing locations of District school facilities is provided as Figure 1.

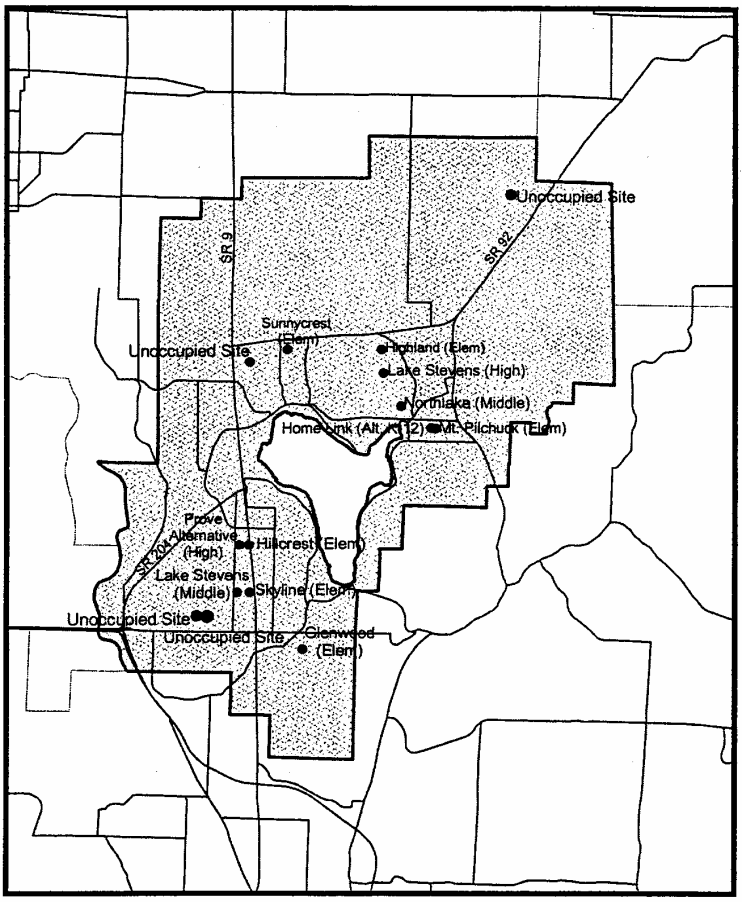

Figure 1 – Map of District Facilities

Schools

The Lake Stevens School District includes: six elementary schools grades K-5, two middle schools grades 6-7, one mid-high school grades 8-9, one high school grades 10-12, one alternative high school (Prove) serving grades 9-12, and an alternative K-12 school (HomeLink).

The State (OSPI) calculates school capacity by dividing gross square footage of a building by a standard square footage per student. This method is used by the State as a simple and uniform approach for determining school capacity for purposes of allocating available State Match Funds to school districts for school construction. However, this method is not considered an accurate reflection of the capacity required to accommodate the adopted educational program of each individual district. For this reason, school capacity was determined based on the number of teaching stations within each building and the space requirements of the District's adopted education program. These capacity calculations were used to establish the District's baseline capacity and determine future capacity needs based on projected student enrollment. The school capacity inventory is summarized in Table 1.

Table 1 – School Capacity Inventory

School Name	Site Size (acres)	Bldg. Area (Sq. Ft.)	Teaching Stations Handicap	Teaching Stations Regular	Perm. Student Capacity*	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility
Elementary Schools								
Glenwood Elementary	9	42,737	2	21	513	609	1992	No
Hillcrest Elementary	15	47,966		23	549	693	1977	No
Highland Elementary	8.7	49,727		21	512	608	1999	No
Mt. Pilchuck Elementary	22	49,068	4	19	501	525	2007	No
Skyline Elementary	15	42,737	3	20	513	609	1992	No
Sunnycrest Elementary	15	45,517		23	549	717	1970	No
Total	84.7	277,752	9	127	3,137	3,761		
Middle Schools								
Lake Stevens Middle School	25	86,374	4	27	684	900	1996	No
North Lake Middle School	15	90,323		39	751	967	2001	No
Total	40	176,697	4	66	1,435	1,867		
Mid-High								
Cavelero Mid-High School	37	224,694	3	62	1,418	1,418	2007	Yes
Total	37	224,694	3	62	1,418	1,418		
High Schools								
Lake Stevens High School	38	204,844	8	61	1,526	2,096	1995	Yes
Prove High School						180		
Total	38	204,844	8	61	1,526	2,276		

Source: Lake Stevens School District
* Note: Student Capacity figure is exclusive of portables and adjustments for special programs.

Relocatable classrooms (portables) are not viewed by the District as a solution for housing students on a permanent basis. Therefore, these facilities were not included in the permanent school capacity calculations provided in Table l.

Leased Facilities

The District does not lease any permanent classroom space. It currently leases twenty-four portables (double classrooms) located at Mt. Pilchuck Elementary School and Hillcrest Elementary. The units are being leased for up to two (2) years. Students are being housed in these units to facilitate entire school renovations currently in progress. It is anticipated that the modernization of Mt. Pilchuck Elementary and Hillcrest Elementary will be completed in summer 2008 and students will again be housed in permanent classrooms at these locations in

September 2008. Twelve of the portables will be used to house Sunnycrest Elementary students during the modernization of that facility. Up to 12 leased portables will be returned this summer.

Relocatable Classroom Facilities (Portables)

Portables are used as interim classroom space to house students until funding can be secured to construct permanent classroom facilities. Portables are not viewed by the District as a solution for housing students on a permanent basis. The Lake Stevens School District currently uses 67 portables at various school sites throughout the District to provide interim capacity. A typical portables classroom can provide capacity for a full-size class of students. Current use of portables throughout the District is summarized in Table 2.

Table 2 – Portables

School Name	Portable Classrooms	Capacity in Portables
ELEMENTARY		
Glenwood	4	96
Hillcrest	6	144
Highland	4	96
Mt. Pilchuck	1	24
Skyline	4	96
Sunnycrest	7	168
Total	26	624
MIDDLE		
Lake Stevens Middle	8	216
North Lake Middle	8	216
Total	16	432
MID-HIGH		
Cavelero Mid-High	0	0
Total	0	0
HIGH		
Lake Stevens High School	19	570
Prove	6	180
Total	25	750
HomeLink Alternative School	8	192
District Total	67	1,998

In addition to the portables listed above, the District purchased a portable in 2005 to house the Technology Support Group, a District-wide support group. The portable is located at North Lake Middle School, across from the District Administration Office. It will not add space for interim student housing.

The District will continue to purchase or move existing portables, as needed, to cover the gap between the time that families move into new residential developments and the time the District is able to complete construction on permanent school facilities.

Some of the District's existing portables are beyond their serviceable age and are no longer able to be moved. Upon completion of additional school facilities, the probability exists these units will be demolished.

Support Facilities

In addition to schools, the Lake Stevens School District owns and operates additional facilities that provide operational support functions to the schools. An inventory of these facilities is provided in Table 3.

Table 3 – Support Facilities

Facility	Site Acres	Building Area (sq.ft.)
Education Service Center	1.4	13,700
Grounds	1.0	3,000
Maintenance	1.0	6,391
Transportation	6.0	17,550
Total	9.4	40,641

Land Inventory

The Lake Stevens School District owns six undeveloped sites described below:

Ten acres located in the northeast area of the District (Lochsloy area), west of Highway 92. This site will eventually be used for an elementary school (beyond the year 2013). It is presently used as an auxiliary sports field.

An approximately 35-acre site northwest of the intersection of Highway 9 and Soper Hill Road, bordered by Lake Drive on the east planned for use as a middle school site.

A parcel of approximately 23 acres located at 20th Street SE and 83rd Street. This property was donated to the School District for an educational facility. The property is encumbered by wetlands and easements, leaving less than 10 available acres (not considered sufficient for an elementary school site).

A 5.4 acre parcel located at 20th Street SE and 83rd Street that has been used as an access to the new mid-high site.

A 20 ft. x 200 ft. parcel located on 20th Street SE has been declared surplus by the Lake Stevens School Board as it has no purpose for the District.

A 2.42 acre site (Bond Field), located in an area north of Highway #92, is used as a small softball field. It is not of sufficient size to support a school.

SECTION 5: STUDENT ENROLLMENT TRENDS AND PROJECTIONS

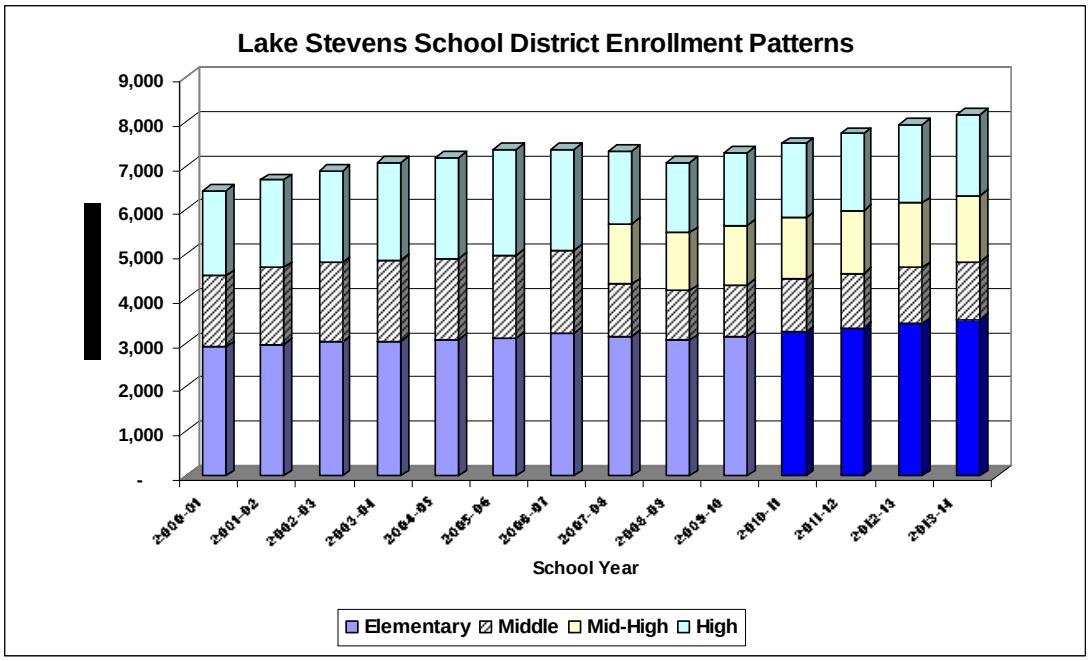

Figure 2 – Lake Stevens School District Enrollment

Historic Trends and Projections

Student enrollment records dating back to 1973 were available from Snohomish County and OSPI. Student enrollment in the Lake Stevens School District remained relatively constant between 1973 and 1985 (15%) and then grew significantly from 1985 through 2005 (approximately 120%). Between October 1991 and October 2000, student enrollment increased by 2553 students, the 4th highest in the County. Between October 2000 and October 2006, student enrollment increased by 905 students, or 25.5% of the total student growth experienced in Snohomish County and 2nd highest in Snohomish County. The October 1, 2007 enrollment was 7,582 (7333 FTE) students, declining slightly over 2006.

Actual enrollment by year is shown in Figure 2. Average annual growth between 1974 and 2005 was 4.18%, more than double the countywide average of 1.75% per year. Between 1994 and 2005 average annual growth was 4.47% compared to a countywide average of 1.71%. Since 1992, the Lake Stevens School District has been, and is projected to continue to be, one of the fastest growing districts in Snohomish County based on the OFM-based population forecast.

Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projections. Monitoring birth rates in Snohomish County and population growth for the area are essential yearly activities in the ongoing management of the capital facilities plan. In the event that enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections.

Table 4 – Comparison of Enrollment Projections 2008 – 2013

Projection	2007*	2008	2009	2010	2011	2012	2013	Actual Change 2008-2013	Percent Change 2008-2013
OSPI	7,333	7,379	7,411	7,464	7,519	7,536	7,588	255	3.5%
Ratio	7,333	7,081	7,297	7,514	7,731	7,947	8,165	832	11.3%

Source: Lake Stevens School District, OSPI
* Actual FTE student enrollment (October 1, 2007)

Two enrollment forecasts were conducted for the Lake Stevens School District. The first is an estimate by the Superintendent of Public Instruction (OSPI). OSPI estimates future enrollment using a modified cohort survival method. This method estimates how many students in one year will attend the next grade in the following year. The methodology is explained in Appendix D.

The second method is an estimate based upon Snohomish County population estimates as provided by the State Office of Financial Management (OFM). Section 11 of ESHB 2929 (The Growth Management Act) requires that planning for public facilities be based on the 20-year population projections developed by the OFM. OFM population-based enrollment projections have been estimated using the revised Draft Population Forecast by the School District prepared by the Snohomish County Department of Planning and Development Services, and OFM population forecasts for Snohomish County.

The ratio method traces the ratio of student enrollment to total population and assumes what this ratio will be in future years. On average, for the period 2000– 2007, 21.57% of the population in the Lake Stevens School District was students.

Combining the OSPI enrollment projections with the 2007 OFM population relationship, the average student population ratio through 2013 is 19.39%. The District finds that this is a reasonable assumption and therefore assumes that the OSPI and OFM ratio methods are comparable. See *Appendix C – Enrollment Data, Table C-1* for historical trends in enrollment/population ratios.

OSPI estimates that enrollment will total 7,588 student FTEs in 2013. This is a 3.5% increase over 2007. The Ratio Method estimates that enrollment will total 8,164 student FTEs in 2013, which is an 11.3% increase over 2007.

The Ratio Method has been used to determine facility needs inasmuch as it the most closely relates to the District's internal long-range projections.

Table 5 – Projected Enrollment by Grade Span 2008-2013

Grade Span	2007*	2008	2009	2010	2011	2012	2013
Elementary School	3,166	3,057	3,150	3,244	3,337	3,431	3,525
Middle School	1,172	1,132	1,166	1,201	1,236	1,270	1,305
Mid-High School	1,348	1,302	1,341	1,381	1,421	1,461	1,501
High School	1,647	1,590	1,639	1,688	1,736	1,785	1,834
Total	7,333	7,081	7,297	7,514	7,731	7,947	8,165

Source: OSPI data: Report dates 01/08
* Actual FTE Student Enrollment (October 1, 2007)

2025 Enrollment Projections

Although student enrollment projections beyond 2013 are highly speculative, they are useful for developing long-range comprehensive facilities plans. These long-range enrollment projections may also be used in determining future site acquisition needs.

The District projects a 2025 student FTE enrollment of 10,763 based on the "ratio" method. (OSPI does not forecast enrollments beyond 2013) The forecast is based on the County's OFM-based population forecast and applies the student-to-population ratio of 19.39% estimated for 2013. Assuming the County forecasts are correct, student enrollment will continue to increase through 2025 and the 19.39% ratio is considered reasonable and has been used to estimate the 2025 student population. The 2025 estimate represents a 31.9% increase over existing 2007 enrollment levels. The total enrollment estimate was broken down by grade span to evaluate long-term site acquisition needs for elementary, middle and high school facilities. Enrollment by grade span was determined based on recent and projected enrollment trends at the elementary, middle, mid-high and high school levels. Projected enrollment by grade span for the year 2025 is provided in Table 6.

Table 6 – Projected 2025 Enrollment (Ratio Method - OFM)

Grade Span	Projected FTE Student Enrollment 2025
Elementary (K-5)	4,647
Middle (6-7)	1,720
Mid-High (8-9)	1,979
High (10-12)	2,417
District Total (K-12)	10,763

Should projected enrollment materialize as described in Table 6, it is estimated that the District would require an additional 63 classrooms at the elementary level, 11 classrooms at the middle school level, 22 classrooms at the mid-high level and 30 classrooms at the high school level. These additional classrooms could take the form of relocatable classrooms (portables), additional classrooms at existing schools or new campuses. In addition, it is possible that the District would require additional support facilities, like a maintenance building, technology center or additional bus service facilities, to serve the projected enrollment.

Again, these estimates are highly speculative and are used only for general planning purposes. Analysis of future facility and capacity needs is provided in Section 6 of this Capital Facilities Plan.

SECTION 6: CAPITAL FACILITIES PLAN

Existing Deficiencies

Current enrollment at each grade level is identified in Appendix C-3. The District is currently over capacity at the elementary level by 29 students, under capacity at the middle school level by 263 students, under capacity at the mid-high level by 70 students and over capacity at the high school by 121 students.

The District expects that .705 students will be generated from each new single family home in the District and that .300 student will be generated from each new two-plus bedroom multi-family unit. These numbers are based upon the District's student generation rates.

The District's enrollment projections, in Table 5, have been applied to the existing capacity and the District will be over capacity at the elementary level by 388 students, over capacity at the mid-high level by 83 students and over capacity at the high school by 308 students if no capacity improvements are made by the year 2013.

The District's six-year capital improvement plan (Table 9) includes capacity projects to address existing and future needs.

Facility Needs (2008-2013)

Projected available student capacity was derived by subtracting projected FTE student enrollment from existing permanent school capacity (excluding portables) for each of the six years in the forecast period (2008-2013).

Capacity needs are expressed in terms of "un-housed students." Un-housed students are defined as students expected to be housed in portable classrooms or classrooms where class size exceeds State standards or contractually negotiated agreements within the local school district.

The method used to define future capacity needs assumes no new construction. For this reason planned construction projects are not included at this point. This factor is added later (see Table 9).

Projected future capacity needs are depicted on Table 7. This table shows actual space needs and the portion of those needs that are "growth related." RCW 82.02 and SCC 30.66C mandate that new developments cannot be assessed impact fees to correct existing deficiencies. Thus, any capacity deficiencies existing in the District in 2007 must be deducted from the total projected deficiencies before impact fees are assessed.

Table 7 - Projected Additional Capacity Needs 2008- 2013)

Grade Span	2007	2008	2009	2010	2011	2012	2013	2008-2013
Elementary (K-5)								
Total	29	0	13	107	200	294	388	
Growth Related	0	0	0	78	171	265	359	92.53%
Middle School (6-7)								
Total	0	0	0	0	0	0	0	
Growth Related		0	0	0	0	0	0	0.00%
Mid-High (8-9)								
Total	0	0	0	0	3	43	83	
Growth Related		0	0	0	3	43	83	100.00%
High School 10-12)								
Total	121	64	113	162	210	259	308	
Growth Related		0	0	41	89	138	187	60.71%

Forecast of Future Facility Needs through 2025

Additional elementary, middle, mid-high and high school classroom space will need to be constructed between 2013 and 2025 to meet the projected student population increase. The District will have to purchase additional school sites to facilitate growth during this time frame.
By the end of the six-year forecast period (2013), additional permanent student capacity will be needed as follows:

Table 8 – 2013 Additional Capacity Needed

Grade Level	2007 Capacity	2013 Capacity	2013 Additional Capacity Needed	2025 Additional Capacity Needed
Elementary	3,257	3,137	388	1,510
Middle School	1,483	1,435	0	285
Mid-High	1,350	1,350	151	629
High School	1,614	1,526	308	891
Total	7,704	7,448	847	3,315

These figures do not reflect any planned improvements by the District through 2013. Planned improvements are discussed in the sections that follow.

Planned Improvements (2008 – 2013)

The following is a brief outline of those projects likely needed to accommodate un-housed students in the Lake Stevens School District through the Year 2013 based on ratio enrollment projections. The District placed a successful bond issue before the voters in February 2005 for $65,500,000. This amount represented the District (local) portion of projects totaling approximately $102,520,000. Mitigation fees were included in the local portion of entitled projects.

Elementary Schools: Based upon current enrollment estimates, elementary student population will increase to the level of requiring a new elementary school. However, the construction of a new elementary school by 2013 would require placing a bond issue before the electorate.

Renovation of Mt. Pilchuck and Hillcrest Elementary Schools is currently in progress. Sunnycrest Elementary School is scheduled for renovation beginning in 2008.

Middle Schools: With the moving of the 8th grade to the new Cavelero Mid-High School, there is sufficient student capacity through 2013 at the middle school level.

Mid-High School: Cavelero Mid-High, opened in 2007, houses grades 8 & 9. Additional classroom space will be needed by 2013 based on the ratio forecasting method.

High Schools: Effective September 2007, the high school houses grades 10-12. There are currently unhoused students at this level. Additional classroom space will be needed by 2013.

Interim Classroom Facilities (Portables): Additional portables will be purchased in future years, as needed. However, it remains a District goal to house all students in permanent facilities.

Site Acquisition and Improvements: Additional elementary school sites will be needed. The District did acquire sites for an elementary school and a high school in 2001. Because these past purchases were accounted for in the District's 2000 CFP, the District can continue to assign the acquisition costs ($1.23 million) to the impact fee formula.

Support Facilities

The District does not project the need for additional support facilities during period of the six-year finance plan.

Capital Facilities Six-Year Finance Plan

The Six Year Finance Plan shown on Table 9 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2008-2013. The financing components include bond issue(s), school mitigation and impact fees.

The financing plan separates projects and portions of projects that add capacity from those that do not, since the latter are generally not appropriate for impact fee funding. The financing plan and impact fee calculation formula also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth related needs.

General Obligation Bonds: Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to pass a bond. Bonds are then retired through collection of property taxes. The Lake Stevens School District passed a capital improvements bond for $15 million in 1994, another for $9 million in 1999. All funds from these bonds have been utilized. A capital improvements bond for $65,500,000 was approved by the electorate in February 2005. These funds were used to construct the Cavelero Mid-High School and are being used for the modernization for Mt. Pilchuck, Sunnycrest and Hillcrest Elementary schools as well as partially funding additional projects identified in Table 9.

In the event action by state, county and local jurisdictions determined that impact fees were not available in the future to fund growth-related projects, it would be necessary for the District to

seek additional funds through voter approved general obligation bonds coupled with available state match.

The total costs of the projects outlined represent current bids where construction is currently in or soon will be in progress, information obtained through OSPI and architect estimates from a neighboring school district preparing for a bond issue.

Table 9 – Capital Facilities Plan 2008 – 2013

	Estimated Project Cost by Year - in $millions						Total	Local	State
	2008	2009	2010	2011	2012	2013	Cost	Cost*	Match
Improvements Adding Student Capacity							(All amounts in $ millions)		
Elementary									
Site Acquisition						1.05	1.05	1.05	
Elementary School						20.65	20.65	12.39	8.26
Middle									
Mid-High									
High School									
Classroom Addition						5.01	5.01	3.01	2.00
Improvements Not Adding Student Capacity							Cost	Local	Match
Elementary									
Mt. Pilchuck Modernization	7.51	1.00					8.51	0.25	4.75
Hillcrest Modernization	7.81	1.50					9.31	4.34	5.86
Sunnycrest Modernization	0.46	8.47	3.27				12.20	6.77	5.43
Middle									
Mid-High									
High School									
500 building		0.24					0.24		0.24
District-wide Improvements									
District Athletic Facility		5.31					5.31	5.31	
Totals	15.78	16.52	3.27			26.71	Total	Local	Match
Elementary (including land acquisition)	15.78	10.97	3.27			21.70	51.72	24.80	24.30
Middle									
Mid-High									
High School		0.24				5.01	5.25	3.01	2.24
District Wide		5.31					5.31	5.31	
Annual Total	15.78	16.52	3.27			26.71	62.28	35.74	26.54

* Local Cost includes amounts currently available to the District, future uncollected impact fees and bonds and levies not yet approved.

State Match Funds: State Match Funds come from the Common School Construction Fund. Bonds are sold on behalf of the fund then retired from revenues accruing predominately from the sale of renewable resources (i.e. timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Board of Education can establish a moratorium on certain projects.

School districts may qualify for State matching funds for a specific capital project. To qualify, a project must first meet State-established criteria of need. This is determined by a formula that specifies the amount of square footage the State will help finance to house the enrollment projected for the district. If a project qualifies, it can become part of a State prioritization system. This system prioritizes allocation of available funding resources to school districts based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percent of the total project cost to be paid by the State for eligible projects. The State contribution for eligible projects can range from less than half to more than 70% of the project's cost.[3]

State Match Funds can only be applied to major school construction projects. Site acquisition and minor improvements are not eligible to receive matching funds from the State. Because availability of State Match Funds has not been able to keep pace with the rapid enrollment growth occurring in many of Washington's school districts, matching funds from the State may not be received by a school district until after a school has been constructed. In such cases, the District must "front fund" a project. That is, the District must finance the complete project with local funds (the future State's share coming from funds allocated to future District projects). When the State share is finally disbursed (without accounting for escalation) the future District project is partially reimbursed.

Because of the method of computing State Match, the District has historically received approximately 40 percent of the actual cost of school construction in state matching funds.

School Impact Fees Development impact fees have been adopted by a number of jurisdictions as a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time building permits or certificates of occupancy are issued.

Impact fees have been calculated utilizing the formula in Table 1 of Snohomish County Ordinance, Chapter 30.66C. The resulting figures are based on the District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools and purchase, install or relocate temporary facilities (portables). Credits have also been applied in the formula to account for State Match Funds to be reimbursed to the District and projected future property taxes to be paid by the owner of a dwelling unit. The costs of projects that do not add capacity or which address existing deficiencies have been eliminated from the variables used in the calculations.

By ordinance, new developments cannot be assessed impact fees to correct existing deficiencies. Thus, existing capacity deficiencies must be deducted from the total projected deficiencies in the calculation of impact fees.

[3] Paying for Growth's Impacts – A Guide to Impact Fees, State of Washington Department of Community Development Growth Management Division, January 1992, Pg. 30.

The financing plan separates projects and portions of projects that add capacity from those that do not, since the latter are generally not appropriate for impact fee funding. The financing plan and impact fee calculation also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs. From this process, the District can develop a plan that can be translated into a bond issue package for submittal to District voters, if deemed appropriate.

Table 10 presents an estimate of the capacity impacts of the proposed capital construction projects.

Table 10 – Projected Capacity Surplus (Deficit) After Programmed Improvements

	Elementary	Middle	Mid-High	High School
2008				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,057	1,172	1,302	1,590
Surplus (Deficit) After Improvement	80	263	116	(64)
2009				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,150	1,166	1,341	1,639
Surplus (Deficit) After Improvement	(13)	269	77	(113)
2010				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,244	1,201	1,381	1,688
Surplus (Deficit) After Improvement	(107)	234	37	(162)
2011				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,337	1,236	1,421	1,736
Surplus (Deficit) After Improvement*	(200)	199	(3)	(210)
2012				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,137	1,435	1,418	1,526
Projected Enrollment	3,431	1,270	1,461	1,785
Surplus (Deficit) After Improvement*	(294)	165	(43)	(259)
2013				
Existing Capacity	3,137	1,435	1,418	1,526
Programmed Improvement Capacity	500	0	0	208
Capacity After Improvement	3,637	1,435	1,418	1,734
Projected Enrollment	3,525	1,305	1,501	1,834
Surplus (Deficit) After Improvement	112	130	(83)	(100)

Calculation Criteria:

1. Site Acquisition Cost Element

Site Size: The site size given the optimum acreage for each school type based on studies of existing school sites OSPI standards. Generally, districts will require 11-15 acres for an elementary school; 25-30 acres for a middle school or junior high school; and 40 acres or more for a high school. Actual school sites may vary in size depending on the size of parcels available for sale and other site development constraints, such as wetlands. It also varies based on the need for athletic fields adjacent to the school along with other specific planning factors.

This space for site size on the Variable Table contains a number only when the particular district plans to acquire additional land during the six-year planning period, 2008-2013. As noted previously, the District may elect to acquire an additional school site between 2008 and 2013. The District did acquire sites for an elementary school and a high school in 2001. Because these past purchases were accounted for in the District's 2000 CFP, the District can continue to assign the acquisition costs ($1.23 million) to the impact fee formula.

Average Land Cost Per Acre: The cost per acre is based on estimates of land costs within the District, based either on recent land purchases or by its knowledge of prevailing costs in the particular real estate market. Prices per acre will vary throughout the County and will be heavily influenced by the urban vs. rural setting of the specific district and the location of the planned school site. The Lake Stevens School District estimates its vacant land costs to be $70,000 per acre. Until a site is actually located for acquisition, the actual purchase price is unknown. Developed sites, which sometimes must be acquired adjacent to existing school sites, can cost as much as $700,000 per acre.

Facility Design Capacity (Student FTE): Facility design capacities reflect the District's optimum number of students each school type is designed to accommodate. These figures are based on actual design studies of optimum floor area for new school facilities. The Lake Stevens School District designs new elementary schools to accommodate 500 students, new middle schools 750 students and new high schools 1,500 students.

Student Factor: The student factor (or student generation rate) is the average number of students generated by each housing type – in this case: single-family detached dwellings and multiple-family dwellings. Multiple-family dwellings, which may be rental or owner-occupied units within structures containing two or more dwelling units, were broken out into one-bedroom and two-plus bedroom units.

Pursuant to a requirement of Chapter 30.66C, each school district was required to conduct student generation studies within their jurisdictions. This was done to "localize" generation rates for purposes of calculating impact fees. A description of this methodology is contained in Appendix D.

The student generation rates for the Lake Stevens School District are shown on Table 11.

Table 11 – Student Generation Rates

	Elementary	Middle	Mid-High	High
Single Family	0.355	0.107	0.123	0.119
Multiple Family, 1 Bedroom	0.000	0.000	0.000	0.000
Multiple Family, 2+ Bedroom	0.214	0.033	0.029	0.025

2. School Construction Cost Variables

Additional Building Capacity: These figures are the actual capacity additions to the Lake Stevens School District that will occur as a result of improvements listed on Table 9 (Capital Facilities Plan).

Current Facility Square Footage: These numbers are taken from Tables 1-3. They are used in combination with the "Existing Portables Square Footage" to apportion the impact fee amounts between permanent and temporary capacity figures in accordance with Chapter 30.66C.

Estimated Facility Construction Cost: The estimated facility construction cost is based on planned costs or on actual costs of recently constructed schools. The facility cost is the total cost for construction projects as defined on Table 9, including only capacity related improvements and adjusted to the "growth related" factor. Projects or portions of projects that address existing deficiencies (which are those students who are un-housed as of October 2007) are not included in the calculation of facility cost for impact fee calculation.

Facility construction costs also include the off-site development costs. Costs vary with each site and may include such items as sewer line extensions, water lines, off-site road and frontage improvements. Off-site development costs are not covered by State Match Funds. Off-site development costs vary, and can represent 10% or more of the total building construction cost.

3. Relocatable Facilities Cost Element

Impact fees may be collected to allow acquisition of portables to help relieve capacity deficiencies on a temporary basis. The cost allocated to new development must be growth related and must be in proportion to the current permanent versus temporary space allocations by the district.

Existing Units: This is the total number of existing portables in use by the district as reported on Table 2.

New Facilities Required Through 2013 This is the estimated number of portables to be acquired.

Cost Per Unit: This is the average cost to purchase and set up a portable. It includes site preparation, but does not include furnishing of the unit.

Relocatable Facilities Cost: This is simply the total number of needed units multiplied by the cost per unit. The number is then adjusted to the "growth-related" factor.

For districts, such as Lake Stevens, that do not credit any portable capacity to the permanent capacity total (see Table 1), this number is not directly applicable to the fee calculation and is for information only. The impact fee allows a general fee calculation for portables; however the

amount is adjusted to the proportion of total square footage in portables to the total square footage of permanent and portable space in the district.

Where districts do allow a certain amount of portable space to be credited to permanent capacity, that amount would be adjusted by the "growth-related" factor, because it is considered to be permanent space.

4. Fee Credit Variables

BOECKH Index: This number is generated by the E.H. Boeckh Company and is used by OSPI as a guideline for determining the area cost allowance for new school construction. The index is an average of a seven-city building cost index for commercial and factory buildings in Washington State, and is adjusted every two months for inflation. The current BOECKH Index is $168.79 (July 2008).

State Match Percentage: The State match percentage is the proportion of funds that are provided to the school districts, for specific capital projects, from the State's Common School Construction Fund. These funds are disbursed based on a formula which calculates the District's assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percentage of the total project to be paid by the State.

If a project were eligible for State matching funds, the Lake Stevens School District would receive basic project reimbursement of approximately 30% - 40% of the total project cost. (This is based on past history.)

5. Tax Credit Variables

Under Title 30.66C, a credit is granted to new development to account for taxes that will be paid to the school district over the next ten years. The credit is calculated using a "present value" formula.

Interest Rate (20-year GO Bond): This is the interest rate of return on a 20-year General Obligation Bond and is derived from the bond buyer index. The current assumed interest rate is 4.50%.

Levy Rate (in mils): The capital construction levy rate is determined by dividing the District's average capital property tax rate by one thousand. The current levy rate for the Lake Stevens School District is 1.61572980.

Average Assessed Value: This figure is based on the District's average assessed value for each type of dwelling unit (single-family and multiple-family). The averaged assessed values are based on estimates made by the County's Planning and Development Services Department utilizing information from the Assessor's files. The current average assessed value is $284,498 for single-family detached residential dwellings; $107,818 for one-bedroom multi-family units, and $161,031 for two or more bedroom multi-family units.

6. Adjustments

Growth Related Capacity Percentage: This is explained in preceding sections.

Discount: In accordance with Chapter 30.66C, all fees calculated using the above factors are to be reduced by 50%.

Proposed Lake Stevens School District Impact Fee Schedule

Using the variables and formula described, impact fees proposed for the Lake Stevens School District are summarized in Table 12 (refer to Appendix A for worksheets).

Without the County Discount and the Elective District Discount, the fee amounts would have been as follows:

Table 12 - Calculated Impact Fees

Housing Type	Impact Fee Per Unit	2006-2011
Single Family Detached	$8,828	$8,818
One Bedroom Apartment	$0	$0
Two + Bedroom Apartment	$5,441	$3,008
Duplex/Townhouse	$5,441	$3,008

Table 13 – Calculated Impact Fees (50% Discount)

Housing Type	Impact Fee Per Unit	2006-2011
Single Family Detached	$4,414	$4,409
One Bedroom Apartment	$0	$0
Two + Bedroom Apartment	$2,720	$1,504
Duplex/Townhouse	$2,720	$1,504

Table 14 – Calculated Impact Fees (25% Discount)

Housing Type	Impact Fee Per Unit	2006-2011
Single Family Detached	$6,621	$6,614
One Bedroom Apartment	$0	$0
Two + Bedroom Apartment	$4,081	$2,256
Duplex/Townhouse	$4,081	$2,256

Appendix A
Impact Fee Calculation

IMPACT FEE WORKSHEET
LAKE STEVNS SCHOOL DISTRICT

SINGLE-FAMILY RESIDENTIAL

SITE ACQUISITION COST

acres needed	15	x	Growth related	$ 70,000	/	capacity (# students)	500	x	student factor	0.355	=	$746	(elementary)
acres needed	0	x	cost per	0	/	capacity (# students)	0	x	student factor	0.107	=	$0	(middle)
acres needed	0	x	Acre	$ 9,390	/	capacity (# students)	0	x	student factor	0.123	=	$0	(mid-high)
acres needed	0	x		0	/	capacity (# students)	0	x	student factor	0.119	=	$0	(high school)
TOTAL SITE ACQUISITION COST											=	$746	

Prior property purchase

SCHOOL CONSTRUCTION COST

total const. cost	$20,650,000	/		capacity (# students)	500	x	student factor	0.355	=	$14,662	(elementary)
total const. cost	$0	/		capacity (# students)	0	x	student factor	0.107	=	$0	(middle)
total const. cost	$0	/		capacity (# students)	0	x	student factor	0.123	=	$0	(mid-high)
total const. cost	$0	/		capacity (# students)	0	x	student factor	0.119		$0	(high school)
							Subtotal			$14,662	
Total Square Feet of Permanent Space (District)			883,987	/ Total Square Feet of School Facilities (000)	940,984				=	93.9%	
TOTAL FACILITY CONSTRUCTION COST									=	$ 13,773	

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	$ 75,000	/	25	facility size	x student factor	0.355		=	$1,065	(elementary)
Portable Cost	$ -	/	27	facility size	x student factor	0.107		=	$0	(middle)
Portable Cost	$ 75,000	/	27	facility size	x student factor	0.123		=	$342	(mid-high)
Portable Cost	$ 75,000	/	30	facility size	x student factor	0.119		=	$298	(high school)
							Subtotal		$1,704	
Total Square Feet of Portable Space (District)			56,997	/ Total Square Feet of School Facilities (000)	940,984			=	6.06%	
TOTAL RELOCATABLE COST ELEMENT								=	$103	

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	$ 168.79	x OSPI Allowance	90	x	State Match %	40.00%	x	student factor	0.355	=	$2,157	(elementary)
BOECKH Index	$ 168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0.107	=	$0	(mid-high)
BOECKH Index	$ 168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0.123	=	$0	(mid-high)
BOECKH Index	$ 168.79	x OSPI Allowance	130	x	State Match %	0.00%	x	student factor	0.119	=	$0	(high school)
TOTAL STATE MATCH CREDIT										=	$2,157	

TAX PAYMENT CREDIT

[((1+ interest rate 4.50%) ^ 10 years to pay off bond) - 1] / [interest rate 4.50% x

(1 + interest rate 4.50%)^ 10 years to pay off bond] x 0.00161573 capital levy rate x

assessed value $284,498 tax payment credit = $ 3,637

IMPACT FEE CALCULATION

SITE ACQUISITION COST		$746
FACILITY CONSTRUCTION COST		$13,773
RELOCATABLE FACILITIES COST (PORTABLES)		$103
(LESS STATE MATCH CREDIT)		($2,157)
(LESS TAX PAYMENT CREDIT)		($3,637)
(LESS COUNTY DISCOUNT)	50%	($4,414)
(LESS DISTRICT DISCOUNT)	25%	($2,207)

	Non-Discounted	50% Discount	25% Discount
FINAL IMPACT FEE PER UNIT	**$8,828**	**$4,414**	**$6,621**

IMPACT FEE WORKSHEET
LAKE STEVNS SCHOOL DISTRICT

MULTIPLE FAMILY RESIDENTIAL -- 1 BDRM OR LESS

SITE ACQUISITION COST

acres needed	15	x	Growth related	$ 70,000	/	capacity (# students)	500	x	student factor	0	=	$0	(elementary)
acres needed	0	x	cost per	$	/	capacity (# students)	0	x	student factor	0	=	$0	(middle)
acres needed	0	x	Acre	$ -	/	capacity (# students)	0	x	student factor	0	=	$0	(mid-high)
acres needed	0	x		$ 9,390	/	capacity (# students)	0	x	student factor	0	=	$0	(high school)

TOTAL SITE ACQUISITION COST **Prior property purchase** = $0

SCHOOL CONSTRUCTION COST

total const. cost	$20,650,000	/	capacity (# students)	500	x	student factor	0	=	$0	(elementary)
total const. cost	$0	/	capacity (# students)	0	x	student factor	0	=	$0	(middle)
total const. cost	$0	/	capacity (# students)	0	x	student factor	0	=	$0	(mid-high)
total const. cost	$0	/	capacity (# students)	0	x	student factor	0	=	$0	(high school)
						Subtotal			$0	

Total Square Feet of Permanent Space (District) 883,987 / Total Square Feet of School Facilities (000) 940,984 = 93.9%

TOTAL FACILITY CONSTRUCTION COST = $ -

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	$ 75,000	/	25	facility size	x student factor	0	=	$0	(elementary)
Portable Cost	$ -	/	27	facility size	x student factor	0	=	$0	(middle)
Portable Cost	$ 75,000	/	27	facility size	x student factor	0	=	$0	(mid-high)
Portable Cost	$ 75,000	/	30	facility size	x student factor	0	=	$0	(high school)
					Subtotal			$0	

Total Square Feet of Portable Space (District) 56,997 / Total Square Feet of School Facilities (000) 940,984 = 6.06%

TOTAL RELOCATABLE COST ELEMENT = $0

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	$ 168.79	x OSPI Allowance	90	x	State Match %	40.00%	x	student factor	0	=	$0	(elementary)
BOECKH Index	$ 168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0	=	$0	(middle)
BOECKH Index	$ 168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0	=	$0	(mid-high)
BOECKH Index	$ 168.79	x OSPI Allowance	130	x	State Match %	0.00%	x	student factor	0	=	$0	(high school)

TOTAL STATE MATCH CREDIT = $0

TAX PAYMENT CREDIT

[((1+ interest rate 4.50%) ^ 10 years to pay off bond) - 1] / [interest rate 4.50% x

(1 + interest rate 4.50%)^ 10 years to pay off bond] x 0.00161573 capital levy rate x

assessed value $107,818 tax payment credit = $1,378

IMPACT FEE CALCULATION

SITE ACQUISITION COST		$0
FACILITY CONSTRUCTION COST		$0
RELOCATABLE FACILITIES COST (PORTABLES)		$0
(LESS STATE MATCH CREDIT)		$0
(LESS TAX PAYMENT CREDIT)		$0
(LESS COUNTY DISCOUNT)	50%	$0
(LESS DISTRICT DISCOUNT)	25%	$0

	Non-Discounted	50% Discount	25% Discount
FINAL IMPACT FEE PER UNIT	**$0**	**$0**	**$0**

IMPACT FEE WORKSHEET
LAKE STEVNS SCHOOL DISTRICT

MULTIPLE FAMILY RESIDENTIAL -- 2 BDRM OR MORE

SITE ACQUISITION COST

acres needed	15	x	Growth related	$ 70,000	/	capacity (# students)	500	x	student factor	0.214	=	$449	(elementary)
acres needed	0	x	cost per	$ -	/	capacity (# students)	0	x	student factor	0.033		$0	(middle)
acres needed	0	x	Acre	$ -	/	capacity (# students)	0	x	student factor	0.029	=	$0	(mid-high)
acres needed	0	x		$ 9,390	/	capacity (# students)	0	x	student factor	0.025	=	$0	(high school)

TOTAL SITE ACQUISITION COST **Prior property purchase** = $449

SCHOOL CONSTRUCTION COST

total const. cost	$20,650,000	/	capacity (# students)	500	x	student factor	0.214	=	$8,838	(elementary)
total const. cost	$0	/	capacity (# students)	0	x	student factor	0.033	=	$ -	(middle)
total const. cost	$0	/	capacity (# students)	0	x	student factor	0.029	=	$0	(mid-high)
total const. Cost	$0	/	capacity (# students)	0	x	student factor	0.025	=	0	(high school)
									$8,838	

Total Square Feet of Permanent Space (District) 883,987 / Total Square Feet of School Facilities (000) 940,984 = 93.9%

TOTAL FACILITY CONSTRUCTION COST = $ 8,303

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	$ 75,000	/	25	facility size	x student factor	0.214	=	$642	(elementary)
Portable Cost	$ -	/	27	facility size	x student factor	0.033	=	$0	(middle)
Portable Cost	$ 75,000	/	27	facility size	x student factor	0.029	=	$81	(mid-high)
Portable Cost	$ 75,000	/	30	facility size	x student factor	0.025	=	$63	(high school)
						Subtotal		$785	

Total Square Feet of Portable Space (District) 56,997 / Total Square Feet of School Facilities (000) 940,984 = 6.06%

TOTAL RELOCATABLE COST ELEMENT = $48

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	$	168.79	x OSPI Allowance	90	x	State Match %	40.00%	x	student factor	0.214	=	$1,300	(elementary)
	$	168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0.033	=	$0	(middle)
BOECKH Index	$	168.79	x OSPI Allowance	117	x	State Match %	0.00%	x	student factor	0.029	=	$0	(mid-high)
BOECKH Index	$	168.79	x OSPI Allowance	130	x	State Match %	0.00%	x	student factor	0.025	=	$0	(high school)
TOTAL STATE MATCH CREDIT											=	$1,300	

TAX PAYMENT CREDIT

[((1+ interest rate 4.50%) ^ 10 years to pay off bond) - 1] / [interest rate 4.50% x

(1 + interest rate 4.50%)^ 10 years to pay off bond] x 0.00161573 capital levy rate x

assessed value $161,031 tax payment credit = $2,059

IMPACT FEE CALCULATION

SITE ACQUISITION COST		$449
FACILITY CONSTRUCTION COST		$8,303
RELOCATABLE FACILITIES COST (PORTABLES)		$48
(LESS STATE MATCH CREDIT)		($1,300)
(LESS TAX PAYMENT CREDIT)		($2,059)
(LESS COUNTY DISCOUNT)	50%	($2,720)
(LESS DISTRICT DISCOUNT)	25%	($1,360)

	Non-Discounted	50% Discount	25% Discount
FINAL IMPACT FEE PER UNIT	**$5,441**	**$2,720**	**$4,081**

Appendix B
OSPI Enrollment Forecasting Methodology

OSPI PROJECTION OF ENROLLMENT DATA
Cohort-Survival or Grade-Succession Technique

Development of a long-range school-building program requires a careful forecast of school enrollment indicating the projected number of children who will attend school each year.

The following procedures are suggested for determining enrollment projections:

1. Enter in the lower left corner of the rectangle for each year the number of pupils actually enrolled in each grade on October 1, as reported on the October Report of School District Enrollment, Form M-70, column A. (For years prior to October 1, 1965, enter pupils actually enrolled as reported in the county superintendent's annual report, Form A-1.)
2. In order to arrive at enrollment projections for kindergarten and/or grade one pupils, determine the percent that the number of such pupils each year was of the number shown for the immediately preceding year. Compute an average of the percentages, enter it in the column headed "Ave. % of Survival", and apply such average percentage in projecting kindergarten and/or grade one enrollment for the next six years.
3. For grade two and above determine the percent of survival of the enrollment in each grade for each year to the enrollment. In the next lower grade during the preceding year and place this percentage in the upper right corner of the rectangle. (For example, if there were 75 pupils in actual enrollment in grade one on October 1, 1963, and 80 pupils were in actual enrollment in grade two on October 1, 1964, the percent of survival would be 80/75, or 106.7%. If the actual enrollment on October 1, 1965 in grade three had further increased to 100 pupils, the percent of survival to grade three would be 100/80 or 125%.)

   Compute an average of survival percentages for each year for each grade and enter it in the column, "Ave. % of Survival".

   In order to determine six-year enrollment projections for grade two and above, multiply the enrollment in the next lower grade during the preceding year by 7 the average percent of survival. For example, if, on October 1 of the last year of record, there were 100 students in grade one and the average percent of survival to grade two was 105, then 105% of 100 would result in a projection of 105 students in grade two on October 1 of the succeeding year.
4. If, after calculating the "Projected Enrollment", there are known factors which will further influence the projections, a statement should be prepared showing the nature of those factors, involved and their anticipated effect upon any portion of the calculated projection.

*<u>Kindergarten students are projected based on a regression line.</u>

Appendix C
Enrollment Data

Table C-1
LAKE STEVENS SCHOOL DISTRICT
STUDENT ENROLLMENT, BY GRADE SPAN 1999-2013

(Based on actual student enrollment on October 1 of each year)

School Type	Grade Level	School Year 1999	2000	2001	2002	2003	2004	2005	2006
Elementary	K	500	472	458	533	470	534	545	555
	1	520	517	507	520	555	536	555	592
	2	551	522	567	514	540	568	555	578
	3	551	540	534	586	533	557	591	573
	4	531	556	569	552	607	544	589	615
	5	559	548	559	585	576	618	552	602
Middle	6	532	564	580	582	599	610	654	579
	7	490	545	617	594	610	603	602	675
	8	507	494	539	611	609	611	612	605
Sr. High	9	558	564	525	646	748	714	717	714
	10	472	538	552	543	586	657	652	676
	11	414	437	502	502	460	504	584	579
	12	365	391	412	381	419	397	429	496
Grades K-5 Headcount		3,212	3,155	3194	3,290	3,281	3,357	3,387	3,515
Grades K-5 FTE (2)		*2,962*	*2,919*	*2965*	*3,024*	*3,046*	*3,090*	*3,115*	*3,238*
Grades 6-8 Headcount		1,529	1,603	1736	1,787	1818	1,824	1,868	1,859
Grades 9-12 Headcount		1,809	1,930	1991	2,072	2,213	2,272	2,382	2,465
		6,550	6,688	6921	7,149	7,312	7,453	7,637	7,839
		6,300	*6,452*	*6692*	*6,883*	*7,077*	*7,186*	*7,365*	*7,562*

Source: Lake Stevens School District, OSPI

TABLE C-2
LAKE STEVENS SCHOOL DISTRICT
PROJECTED STUDENT ENROLLMENT 2008-2013
(OSPI Estimate)

School Type	Grade Level	School Year: 2007	SPR	2008	2009	2010	2011	2012	2013
Elementary	K	498		522	523	523	524	525	526
	1	563		528	553	554	554	555	556
	2	575		580	544	570	571	571	572
	3	586		592	598	560	587	588	588
	4	577		602	609	615	576	603	604
	5	616		586	612	619	625	585	613
Middle	6	576		639	608	635	642	648	607
	7	596		584	648	617	644	651	658
Mid-High	8	646		601	589	654	623	650	657
	9	702		755	702	688	764	728	760
High	10	623		637	686	637	625	694	661
	11	564		534	546	588	546	535	594
	12	460		480	454	465	500	465	455
Grades K-5 Headcount		3,415	45%	3,410	3,439	3,441	3.437	3,427	3,459
Grades K-5 FTE		*3,166*	*0%*	*3,149*	*2,625*	*3,180*	*3,175*	*3,165*	*3,196*
Grades 6-7 Headcount		1,172	15%	1,223	1,256	1,252	1,286	1,299	1,265
Grades 8-9 Headcount		1,348	18%	1,356	1,291	1,342	1,387	1,378	1,417
Grades 8-12 Headcount		1,647	22%	1,651	1,686	1,690	1,671	1,694	1,710
	Grades K-12 Headcount	7582	100%	7,640	7,672	7,725	7,781	7,798	7,851
	Grades K-12 FTE (2)	7,333		7,379	7,411	7,464	7,519	7,536	7,588

Source: Lake Stevens School District, OSPI

Notes:
(1) Actual student enrollment as of October 1, 2007.
(2) Assumes half-day attendance for kindergarten students.
SPR = Student Population Ratio

Table C-3
LAKE STEVENS SCHOOL DISTRICT
PROJECTED STUDENT ENROLLMENT 2008-2013
(Ratio Method)

School Type	Grade Level	School Year: 2007	SPR	2008	2009	2010	2011	2012	2013
Elementary	K	498		481	496	510	525	540	554
	1	563		544	560	577	594	610	627
	2	575		575	572	589	606	623	640
	3	586		566	583	600	618	625	652
	4	577		557	574	591	608	625	642
	5	616		595	613	631	649	668	686
Middle	6	576		556	573	590	607	624	641
	7	596		576	593	611	628	646	664
Mid-High	8	646		624	643	662	681	700	719
	9	702		678	699	719	740	761	782
Sr. High	10	623		602	620	638	657	675	694
	11	564		545	561	578	595	611	628
	12	460		444	458	471	485	499	512
Grades K-5 Headcount		3,415	45%	3,298	3,398	3,499	3,600	3,701	3,802
Grades K-5 FTE (2)		*3,166*		*3,057*	*3,150*	*3,244*	*3,337*	*3,431*	*3,525*
Grades 6-7 Headcount		1,172	15%	1,132	1,166	1,201	1,236	1,270	1,305
Grades 8-9 Headcount		1,348	18%	1,302	1,341	1,381	1,421	1,461	1,501
Grades 8-12 Headcount		1,647	22%	1,590	1,639	1,688	1,736	1,785	1,834
	Grades K-12 Headcount	7,582	100%	7,321	7,545	7,769	7,994	8,217	8,441
	Grades K-12 FTE (2)	7,333		7,081	7,297	7,514	7,731	7,947	8,164

Source: Lake Stevens School District, OSPI

Historical Ratio							
	2000	2001	2002	2004	2005	2006	2007
Population	29,896	30,682	31,468	33,040	33,828	34,616	35,401
FTE Student Enrollment	6,452	6,692	6,883	7,186	7,365	7,326	7,333
Student/Population Ratio	21.58%	21.81%	21.87%	21.75%	21.77%	21.16%	20.71%

Projected Enrollment Total							
Office of Public Instruction (OSPI)							
	2007*	2008	2009	2011	2012	2013	2025
Population	35,401	36,518	37,635	39,869	40,986	42,104	
FTE Student Enrollment	7,333	7,379	7,411	7,519	7,536	7,588	N/A
Student/Population Ratio	20.71%	20.21%	20.29%	18.86%	18.39%	18.02%	

Projected Enrollment Total							
(Ratio Method)							
	2007	2008	2009	2011	2012	2013	2025
Population	35,401	36,518	37,635	39,869	40,986	42,104	
FTE Student Enrollment	7,333	7,081	7,297	7,731	7,947	8,164	10,763

Assumed Enrollment

	2000-2007 Actual	2008-2013 Assumed	OSPI '08-'13	DISTRICT 2025
FTE Student to Population Ratio	(See Above)			
Average	21.57%	19.39%	19.39%	N.A.
Grade Span (Avg. Distribution)				
Elementary (K-5)	45.00%		45.00%	45.00%
Middle School (6-7)	15.00%		15.00%	15.00%
Mid-High School (8-9)	18.00%		18.00%	18.00%
High School (10-12)	22.00%		22.00%	22.00%
Total	100.00%		100.00%	100.00%

Resulting Ratio

Resulting Distribution

Assumed Distribution

Appendix D
Student Generation Rate Methodology

Student Generation Rate Study
For the
Lake Stevens School District

4/4/2008

This document describes the methodology used to calculate student generation rates (SGRs) for the Lake Stevens School District, and provides a listing of rates to be used in the districts Capital Facilities Plan. This document and the methodology used are based on the methodology developed by the Everett School District and documented in the District's SGR study dated 7/20/00.

SGRs were calculated for two types of residential construction: Single family detached, and multi-family with 2 or more bedrooms. No 0-1 bedroom units were found to be constructed within Lake Stevens District boundaries for the time period studied, so no 0-1 bedroom rates are available. Condominiums, townhouses and duplexes are included in the multi-family classification, and modular homes are included in the single family classification.

Using data files from the Metroscan database, Snohomish County Planning and Development Services staff provided addresses and land use codes of all new construction between the years 2000 to 2006 within the Lake Stevens school district boundaries. This data was "cleaned up" by eliminating any records that did not contain sufficient information (such as a missing site address) to generate a match from the student record data.

Using data files from the Lake Stevens student records database, District staff provided student addresses and grade levels of K-12 students attending the District as of March 2008. The student addresses were cleaned up and reformatted to be consistent with the Metroscan method of storing addresses.

Data from the two sources were electronically matched to obtain the following student generation rates:

Single Family Rates: The records of 2,403 single family units were compared with 7,467 registered students in the District, and the following counts of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	126	0.052
1	150	0.062
2	152	0.063
3	140	0.058
4	150	0.062
5	136	0.057
6	130	0.054
7	128	0.053
8	147	0.061
9	149	0.062
10	104	0.043
11	103	0.043
12	79	0.033
K-5	854	0.355
6-7	258	0.107
8-9	296	0.123
10-12	286	0.119
K-12	1694	0.705

Multifamily Rates (two-plus bedrooms): The records of 243 two-plus bedroom units were compared with 7,467 registered students in the District, and the following counts of matches and calculated rates were found*:

GRADE(S)	COUNT OF MATCHES	CALCULATED RATE
K	10	0.041
1	10	0.041
2	8	0.033
3	5	0.021
4	11	0.045
5	8	0.033
6	5	0.021
7	3	0.012
8	2	0.008
9	5	0.021
10	3	0.012
11	0	0.000
12	3	0.012
K-5	52	0.214
6-7	8	0.033
8-9	7	0.029
10-12	6	0.025
K-12	73	0.300

***Calculated rates for individual grades may not equal overall totals due to rounding.**

Appendix E
Board Resolution No. 11-08

Lake Stevens School District No. 4
Educational Service Center
(425) 335-1500 • FAX (425) 335-1549
12309 22nd Street N.E. • Lake Stevens, Washington 98258-9500

RESOLUTION NO. 11-08
2008-2013 CAPITAL FACILITIES PLAN

WHEREAS, the Lake Stevens School District is required by RCW 36.70 (the Growth Management Act) and the Snohomish County General Policy Plan to adopt a Capital Facilities Plan; and

WHEREAS, development of the Capital Facilities Plan was carried out by the District in accordance with accepted methodologies and requirements of the Growth Management Act; and

WHEREAS, impact fee calculations are consistent with methodologies meeting the conditions and tests of RCW 82.02 and Snohomish County Code; and

WHEREAS, the District finds that the methodologies accurately assess necessary additional capacity which address only growth-related needs; and

WHEREAS, a draft of the plan was submitted to Snohomish County for review with changes having been made in accordance with County comments; and

WHEREAS, the District finds that the plan meets the basic requirements of RCW 36.70A and RCW 82.02; and

WHEREAS, a review of the plan was carried out pursuant to RCW 43.21C (the State Environmental Policy Act). A Determination of Non Significance has been issued.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Lake Stevens School District hereby adopts the Capital Facilities Plan for the years 2008-2013, pursuant to the requirements of RCW 36.70A and the Snohomish County General Policy Plan. The Snohomish County Council, the City of Lake Stevens, and the City of Marysville are hereby requested to adopt the plan as an element of their general policy plans and companion ordinances.

ADOPTED, by the Board of Directors of the Lake Stevens School District No. 4, Snohomish County, state of Washington, at a regular meeting thereof held this 13th day of August 2008.

LAKE STEVENS SCHOOL DISTRICT NO. 4
BOARD OF DIRECTORS

President

ATTEST:

Superintendent

Appendix F
Snohomish County General Policy Plan, Appendix F

APPENDIX F

REVIEW CRITERIA FOR SCHOOL DISTRICT CAPITAL FACILITY PLANS

Required Plan Contents

1. Future Enrollment Forecasts by Grade Span, including:
   - a 6-year forecast (or more) to support the financing program;
   - *See Tables 4 and 5; Appendix C
   - a description of the forecasting methodology and justification for its consistency with OFM population forecasts used in the county's comprehensive plan.
     *Explanation on 5-2
2. Inventory of Existing Facilities, including:
   - the location and capacity of existing schools;
   - *See Figure 1 for location; See table 1 for schools, their capacities and grade spans served
   - a description of educational standards and a clearly defined minimum level of service such as classroom size, school size, use of portables, etc.;
   - *See Section 3 for educational standards; minimum educational service standards are identified on page 3-3;
   - the location and description of all district-owned or leased sites (if any) and properties;
   - *See Figure 1 for map of school facilities; See table 1 for schools with further description located on page 4-1; land inventory is located on page 4-3.
   - a description of support facilities, such as administrative centers, transportation and maintenance yards and facilities, etc.;
   - *See page 4-3 for a description of support facilities; also, table3.
   - and information on portables, including numbers, locations, remaining useful life (as appropriate to educational standards), etc.
   - Relocatable classroom facilities (portables) are identified on page 4-2; see Table 2 for locations and capacities.
   -
3. Forecast of Future Facility Needs, including:
   - identification of new schools and/or school additions needed to address existing deficiencies and to meet demands of projected growth over the next 6 years; and
   - *See pages 6-2 and 6-3 for schools and school additions;
   - the number of additional portable classrooms needed.
     See pages 6-3 and pages 4-2 and 4-3.
4. Forecast of Future Site Needs, including:
   - the number, size, and general location of needed new school sites.
     *See page 6-3
5. Financing Program (6-year minimum Planning Horizon)
   - estimated cost of specific construction and site acquisition and development projects proposed to address growth-related needs;
   - *See Table 9; see also pages 6-2, 6-8 and 6-9

- projected schedule for completion of these projects; and
- *See Table 9

- proposed sources of funding, including impact fees (if proposed), local bond issues (both approved and proposed), and state matching funds.

*See Table 9

6. Impact Fee Support Data (where applicable), including:

- an explanation of the calculation methodology, including description of key variables and their computation;
- *See pages 6- 8, 6-9, 6-10; see also appendices A-1 through A-3.
- definitions and sources of data for all inputs into the fee calculation, indicating that it:

a) is accurate and reliable and that any sample data is statistically valid;
*See appendices B, C and D; see also pages 5-1, 5-2, 5-3, 6-8, 6-9 and 6-10.

b) accurately reflects projected costs in the 6-year financing program;
*See pages 6-2 & 6-3.

c) and a proposed fee schedule that reflects expected student generation rates from, at minimum, the following residential unit types: single-family, multi-family/studio or 1-bedroom, and multi-family/2-bedroom or more.
*See Tables 12, 13 and 14.

Plan Performance Criteria

1. School facility plans must meet the basic requirements set down in RCW 36.70A (the Growth Management Act). Districts proposing to use impact fees as a part of their financing program must also meet the requirements of RCW 82.02.

2. Where proposed, impact fees must utilize a calculation methodology that meets the conditions and tests of RCW 82.02.

3. Enrollment forecasts should utilize established methods and should produce results which are not inconsistent with the OFM population forecasts used in the county comprehensive plan. Each plan should also demonstrate that it is consistent with the 20-year forecast in the land use element of the county's comprehensive plan.

4. The financing plan should separate projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects which address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.

*Table 9 delineates improvements adding student capacity from those that don't. The inclusion of the student generation factor within the formula addresses specifically that growth which is forthcoming from any new housing unit.

5. Plans should use best-available information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. District-generated data may be used if it is derived through statistically reliable methodologies.

6. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources in the event that impact fees are not available due to action by the state, county or the cities within their district boundaries.

*See page 6-3 (amended page) relating to General Obligation Bonds.

7. Repealed effective January 2, 2000.

Plan Review Procedures

1. District capital facility plan updates should be submitted to the County Planning and Development Services Department for review prior to formal adoption by the school district.

2. Each school district planning to expand its school capacity must submit to the county an updated capital facilities plan at least every 2 years. Proposed increases in impact fees must be submitted as part of an update to the capital facilities plan, and will be considered no more frequently than once a year.

3. Each school district will be responsible for conducting any required SEPA reviews on its capital facilities plan prior to its adoption, in accordance with state statutes and regulations.

4. School district capital facility plans and plan updates must be submitted no later than 60 calendar days prior to their desired effective date. (For example, if a district requires its updated plan to take effect on January 1, 2007 in order to meet the minimum updating requirement of item 2. above, it must formally submit that plan no later than October 30, 2006.)

5. District plans and plan updates must include a resolution or motion from the district school board adopting the plan before it will become effective.

Appendix G
Determination of Non-Significance and Environmental Checklist

DETERMINATION OF NON-SIGNIFICANCE

Lake Stevens School District No. 4
Capital Facilities Plan

DESCRIPTION OF PROPOSAL: The proposed action is the adoption of the Lake Stevens School District No. 4 Capital Facilities Plan, 2008-2013. This Capital Facilities Plan has been developed in accordance with requirements of the State Growth Management Act and is a non-project proposal. It documents how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards, and uses six-year and 17-year enrollment projections to quantify capital facility needs for years 2008-2025.

PROPONENT: Lake Stevens School District No. 4

LOCATION OF PROPOSAL: Lake Stevens School District No. 4
Snohomish County, Washington

LEAD AGENCY: Lake Stevens School District No. 4

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of an environmental checklist and other information on file with the lead agency. This information is available to the public on request.

This DNS is issued under WAC 197-11-340-(2). The lead agency will not act on this proposal for 15 days from the date below. Comments must be submitted to the Responsible Official, Lake Stevens School District, 12309-22nd St. N. E., Lake Stevens, Washington 98258-9500 by June 13, 2008.

RESPONSIBLE OFFICIAL: Robb Stanton **PHONE:** 425 335-1506

POSITION/TITLE: Director of Facilities & Operations

ADDRESS: Lake Stevens School District No. 4
12309-22nd St. N. E.
Lake Stevens, WA 98258-9500

DATE: May 29, 2008 **SIGNATURE:** Robb Stanton

PUBLISH: The Herald May 29, 2008 & June 5, 2008

There is no agency appeal.

DETERMINATION OF NON-SIGNIFICANCE

Lake Stevens School District No. 4
Capital Facilities Plan

DESCRIPTION OF PROPOSAL: The proposed action is the adoption of the Lake Stevens School District No. 4 Capital Facilities Plan, 2008-2013. This Capital Facilities Plan has been developed in accordance with requirements of the State Growth Management Act and is a non-project proposal. It documents how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards, and uses six-year and 17-year enrollment projections to quantify capital facility needs for years 2008-2025.

PROPONENT: Lake Stevens School District No. 4

LOCATION OF PROPOSAL: Lake Stevens School District No. 4
Snohomish County, Washington

LEAD AGENCY: Lake Stevens School District No. 4

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of an environmental checklist and other information on file with the lead agency. This information is available to the public on request.

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RESPONSIBLE OFFICIAL: Robb Stanton **PHONE:** 425 335-1506

POSITION/TITLE: Director of Facilities & Operations

ADDRESS: Lake Stevens School District No. 4
12309-22nd St. N. E.
Lake Stevens, WA 98258-9500

DATE: May 29, 2008 **SIGNATURE:** Robb Stanton

PUBLISH: Lake Stevens Journal June 4, 2008

There is no agency appeal.

LAKE STEVENS SCHOOL DISTRICT NO. 4

ENVIRONMENTAL CHECKLIST FORM

Applicant: Lake Stevens School District No. 4
12309 – 22nd Street
Lake Stevens, WA 98023
Phone: (425) 335-1506

Project: Lake Stevens School District No. 4
Capital Facilities Plan, 2008-2013

LAKE STEVENS SCHOOL DISTRICT NO. 4
Environmental Checklist Form

A. BACKGROUND

1. Name of proposed project, if applicable:

Adoption of the Capital Facilities Plan, 2008-2013, for the Lake Stevens School District No. 4

2. Name of applicant

Lake Stevens School District No. 4

3. Address and phone number of applicant and contact person:

Owner:

Lake Stevens School District No. 4
12309 – 22nd Street
Lake Stevens WA 98023
Phone: (425) 335-1506
Robb Stanton, Director of Facilities & Operations

4. Date checklist prepared: April 5, 2008

5. Agency requesting checklist:

Lake Stevens School District No. 4 - Lead agency for SEPA review.

6. Proposed timing or schedule (including phasing, if applicable):

The Capital Facilities Plan, 2008-2013 is prepared in accordance with the State Growth Management Act and is a non-project document. It provides an inventory of district owned facilities, school facilities scheduled for construction within the next six years, current student enrollment, six-year and twenty-year projected student enrollment, and analyzes the implications of the data on facility needs.

The district is using phased review. Project-specific environmental review will be undertaken when identified and future individual projects are initiated.

7. **Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.**

   The Capital Facilities Plan identifies school construction projects to accommodate unhoused students in the Lake Stevens School District (the District) through the year 2013. The Capital Facilities Plan will be updated at least bi-annually. Changes in actual enrollment and in enrollment projections will be used to recalculate facility needs. As noted above, project-specific environmental review will be undertaken at the time of construction on the identified projects and future projects.

8. **List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.**

- Snohomish County Draft General Policy Plan
- Snohomish County Draft General Policy Plan Environmental Impact Statement
- City of Marysville Comprehensive Plan
-

9. **Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.**

   Following adoption of the Capital Facilities Plan, it is anticipated that it will be incorporated into the comprehensive plans for the County of Snohomish, the City of Lake Stevens and the City of Marysville.

10. **List any government approvals or permits that will be needed for your proposal, if known.**

    None.

11. **Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.**

    This is a non-project action proposed by the Lake Stevens School District. The proposal involves the adoption of the Lake Stevens School District's 2008-2013 Capital Facilities Plan. The Capital Facilities Plan has been developed in accordance with requirements of the State Growth Management Act. It documents how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards. In addition, it uses six-year, eight-year and nineteen-year enrollment projections to quantify capital facility needs for years 2008-2025.

    The Lake Stevens School District currently serves 7,582 students (October 1, 2007 headcount). Students are dispersed throughout six elementary schools, two middle schools, one mid-high school, one comprehensive high school, one alternative high school, one K-12

alternative program (Home-Link), and 70 portable classrooms. District staff members number approximately 850. This includes 467 f.t.e. certificated staff and 453 classified employees.

12. **Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.**

    The Capital Facilities Plan outlines the capital facility needs within the boundaries of the Lake Stevens School District. The Lake Stevens School District is located six miles east of downtown Everett and encompasses all of the City of Lake Stevens as well as portions of the City of Marysville and unincorporated Snohomish County. The District is located south of the Marysville School District and north of the Snohomish School District.

    The adoption of the plan will not directly result in any individual projects. Future projects will undergo individual SEPA review at time of construction. Therefore, the questions in Section B are not applicable at this time but will be at the time individual projects are initiated.

TO BE COMPLETED BY APPLICANT

B. **ENVIRONMENTAL ELEMENTS**

1. **EARTH**

A. **General description of the site (underline one): Flat, rolling, hill, steep slopes, mountainous, other.**

The Lake Stevens School District is comprised of a variety of topographic features and landforms. Specific topographic and landform characteristics of the sites of proposed individual projects included in the Capital Facilities Plan would be described during project-level environmental review.

b. **What is the steepest slope on the site (approximate percent slope)?**

Specific slope characteristics at the sites of the proposed individual projects included in the Capital Facilities Plan will be identified during project-level environmental review.

c. **What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.**

Specific soil types and their characteristics at the sites of the proposed individual projects included in the CFP will be identified during project-level environmental review.

d. **Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.**

Unstable soils may exist within the Lake Stevens School District. Specific soils types and properties will be analyzed on the sites of proposed individual projects included in the Capital Facilities Plan at the time of project-level environmental review.

e. **Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.**

Individual projects included in the CFP will be subject to local jurisdictional project approval and environmental review at the time of application. Proposed grading activities as well as quantity, type, source and purpose of such activities will be addressed at that time. Adoption of the Capital Facilities Plan will not cause any significant adverse unavoidable impact. It is not anticipated that any project described in the CFP will cause any significant adverse unavoidable impact.

f. **Could erosion occur as a result of clearing, construction or use? If so, generally describe.**

It is not anticipated that any project described in the Capital Facilities Plan will cause any significant adverse unavoidable impact. Potential erosion impacts will be addressed on a site-specific basis during project-level environmental review.

g. **About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?**

Renovations and new school facilities proposed in the Capital Facilities Plan will result in the increase of impervious surfaces. The amount of impervious surface constructed will vary by individual project. Each individual project will be subject to project-level environmental review as well as a local project review process. Adoption of the Capital Facilities Plan will not cause any significant adverse unavoidable impact.

h. **Proposed measures to reduce or control erosion, or other impacts to the earth, if any:**

Erosion control and reduction measures will be determined during project-level environmental review and the requirements of the permitting jurisdiction.

2. **AIR**

a. **What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.**

Various air emissions may result from projects identified in the Capital Facilities Plan. Most of the emissions would be temporary, construction related. The air quality impacts of specific projects will be evaluated during project-level environmental review.

b. **Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.**

Any off-site sources of emissions or odor(s) that may affect individual projects identified within the Capital Facilities Plan will be addressed during project-level environmental review. Adoption of the CFP is not anticipated to cause any significant adverse unavoidable impact.

c. **Proposed measures to reduce or control emissions or other impacts to air, if any:**

Individual projects identified in the Capital Facilities Plan will be subject to site-specific environmental review and subject to individual jurisdiction project review. The District will be required to comply with all applicable clean air regulations and permit requirements. Proposed air quality measures specific to individual projects will be identified during project-level environmental review. Adoption of the Capital Facilities Plan will not cause any significant adverse unavoidable impact.

3. **WATER**

a. **Surface Water**

1) **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

The Lake Stevens School District is characterized by a variety of surface water bodies. The individual water bodies that are in close proximity to proposed projects included in the Capital Facilities Plan will be identified during project-level environmental review. When necessary, detailed studies of surface water regimes and flow patterns will be conducted and the findings of the studies incorporated into the site designs of the individual projects. Adoption of the Capital Facilities Plan will not cause any significant adverse unavoidable impact.

2) **Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

Projects proposed within the Capital Facilities Plan may require work within 200 feet of the surface waters located in the Lake Stevens School District. All applicable project-specific approval requirements will be satisfied.

3) **Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

Specific information relating to quantities and placement of fill or dredge material resulting from proposed projects within the Capital Facilities Plan will be provided during project-specific environmental review. All applicable local regulations regarding quantity and placement of dredge and fill material will be satisfied for each individual project. All projects will be subject to local project review processes.

4) **Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.**

Any surface water withdrawals or diversions made in connection with the proposed projects outlined in the Capital Facilities Plan will be addressed during project-specific environmental review. Adoption of the CFP will not cause any significant adverse unavoidable impact.

5) **Does the proposal lie within a 100-year flood plain? If so, note location on the site plan.**

If any of the projects proposed in the Capital Facilities Plan are located in a floodplain area, they will be required to meet all applicable regulations addressing flood hazard areas through project-specific environmental review. Adoption of the CFP will not cause any significant adverse unavoidable impact.

6) **Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.**

Waste material disposal methods required for specific projects identified within the Capital Facilities Plan will be addressed during project-level environmental review. Adoption of the CFP will not cause any significant adverse unavoidable impact.

b. **Ground**

1) **Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.**

Individual projects identified within the Capital Facilities Plan may withdraw or discharge to groundwater resources. Any potential impacts on groundwater resources will be identified during project-specific environmental review. Each project is subject

to the permitting jurisdiction's regulations regarding groundwater resources and will be complaint with such regulations.

2) **Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage, industrial, containing the following chemicals; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.**

Discharge of waste material associated with any proposed individual projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review.

c. **Water Runoff (including storm water)**

1) **Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.**

Individual projects included in the Capital Facilities Plan may have various affects on storm water runoff quantities and rates. Any such affects will be identified during project-specific environmental review. All proposed projects will be subject to storm water regulations and will be complaint as such.

2. **Could waste materials enter ground or surface waters? If so, generally describe.**

The impacts of specific projects identified in the Capital Facilities Plan on potential ground or surface water discharges will be addressed during project-specific environmental review. Each project will be subject to all applicable regulations regarding discharges to ground or surface water.

d. **Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:**

Proposed measures to reduce or control surface runoff attributable to the individual projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review.

4. **PLANTS**

a. **Check or underline types of vegetation found on the site:**

___ deciduous tree: alder, maple, aspen, other
___ evergreen tree: fir, cedar, pine, other
___ shrubs
___ grass
___ pasture
___ crop or grain
___ wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other
___ water plants: water lily, eelgrass, milfoil, other
___ other types of vegetation: domestic vegetation

A variety of plant communities exist within the Lake Stevens School District. Vegetation types located at specific project sites included in the Capital Facilities Plan will be identified during project-specific environmental review. Any wet soil plants will be determined and mitigated at the project-specific level.

b. **What kind and amount of vegetation will be removed or altered?**

Some projects identified in the Capital Facilities Plan may require removal or alteration of vegetation. Specific impacts to vegetation on the sites of individual projects will be identified during project-specific environmental analysis

.**c. List threatened or endangered species known to be on or near the site, if any:**

Any specific impacts to threatened or endangered species by any of the proposed projects in the Capital Facilities Plan will be identified during project-specific environmental analysis. Proposed projects will be compliant with all local regulations regarding threatened and endangered species.

d. **Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:**

Proposed landscaping and other measures to preserve or enhance vegetation on sites identified within the Capital Facilities Plan will be identified during project-specific environmental review. All projects will be subject to local jurisdiction project review and the landscaping requirements implied therein.

5. **ANIMALS**

a. **Underline any birds and animals which have been observed on or near the site or are known to be on or near the site:**

Birds: hawk, heron, eagle, songbirds, other
Mammals: deer, bear, elk, beaver, other
Fish: bass, salmon, trout, herring, shellfish, other

A wide variety of wildlife exists within the Lake Stevens School District boundaries. A complete inventory of animals observed on the proposed sites identified in the Capital Facilities Plan will be conducted during project-level environmental review.

b. **List any threatened or endangered species known to be on or near the site.**

The specific impacts to threatened or endangered species by any of the proposed projects in the Capital Facilities Plan will be identified during project-level environmental review. The proposed projects will be compliant with all regulations regarding threatened and endangered species.

c. **Is the site part of a migration route? If so, explain.**

Impacts on migration routes by any proposed project identified in the Capital Facilities Plan will be identified during project-level environmental review.

d. **Proposed measures to preserve or enhance wildlife, if any:**

Measures to preserve or enhance wildlife will be identified and determined during project-level environmental analysis.

6. **ENERGY AND NATURAL RESOURCES**

a. **What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.**

The State Board of Education requires a life cycle cost analysis be conducted for all heating, lighting and insulation systems prior to permitting of specific school projects. The identification of project energy needs will be done during project-specific environmental review.

b. **Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.**

Any impact of proposed projects identified in the Capital Facilities Plan on the use of solar energy by adjacent properties will be identified during project-specific environmental review.

c. **What kinds of energy conservation features are included in the plans of this proposal? List of other proposed measures to reduce or control energy impacts, if any:**

Projects included in the Capital Facilities Plan will be required to complete a life cycle cost analysis. Other conservation measures will be identified during project-specific environmental review.

7. **ENVIRONMENTAL HEALTH**

a. **Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, which could occur as a result of this proposal? If so, describe.**

1) **Describe special emergency services that might be required.**

Special emergency services will be identified during project-specific environmental review.

2) **Proposed measures to reduce or control environmental health hazards, if any:**

Safety procedures and programs are part of the District's emergency programs for both existing and proposed school facilities. Projects identified in the Capital Facilities Plan will comply with all applicable codes, regulations and rules. Individual projects will be subject to environmental review and the local project approval process.

b. **Noise**

1) **What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, aircraft, other?**

Various noise sources exist within the Lake Stevens School District boundaries. The specific noise sources that may affect individual projects identified in the Capital Facilities Plan will be identified during project-specific environmental review.

2) **What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.**

Short-term noise impacts associated with construction will exist for future projects identified in the Capital Facilities Plan. Long-term noise impacts associated with

individual projects identified in the Plan will be identified through project-specific environmental review.

3) **Proposed measures to reduce or control noise impacts, if any:**

Mitigation measures to reduce or control project-generated noise impacts will be analyzed during project-specific environmental review. All projects will be subject to all applicable regulations regarding noise and will be compliant as such.

8. **LAND AND SHORELINE USE**

a. **What is the current use of the site and adjacent properties?**

There are various land uses throughout Lake Stevens School District. Specific land use designations that apply to individual sites identified in the Capital Facilities Plan will be identified during project-specific environmental review.

b. **Has the site been used for agriculture? If so, describe.**

Existing school sites have not recently been used for agriculture. A historical review will be conducted for proposed sites in conjunction with project-specific environmental review.

c. **Describe any structures on the site.**

A brief description of existing school facilities is included in the Capital Facilities Plan. Proposed structures, located on the proposed sites, will be described in detail during the project-specific environmental review.

d. **Will any structures be demolished? If so, what?**

The remodeling and renovation of school structures may involve demolition of existing structures. Any potential demolition will be reviewed for hazardous material removal. Any demolition of structures will be identified during project-specific environmental review.

e. **What is the current zoning classification of the site?**

Projects in the Lake Stevens School District are and will be located in various zoning classifications under applicable local zoning codes. Current zoning classifications, at the time of project application, will be identified during project-specific environmental review.

f. **What is the current comprehensive plan designation of the site?**

Projects included in the Capital Facilities Plan are located within various comprehensive plan designations. Then-current comprehensive plan designations will be identified at the time of project-specific environmental review.

g. **If applicable, what is the current shoreline master program designation of the site?**

Shoreline master program designations of the proposed project sites identified in the Capital Facilities Plan will be identified during project-specific environmental review.

h. **Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.**

Any environmentally sensitive areas located on District project sites will be identified during the project-specific environmental review.

i. **Approximately how many people would reside or work in the completed project?**

The Lake Stevens School District currently serves 7,582 students (October 1, 2007 headcount) in five elementary schools, two middle schools, one mid-high school and one comprehensive high school. The District currently employs a staff of 850. This includes 440 certificated and 288 classified full-time equivalent staff members.

j. **Approximately how many people would the completed project displace?**

Any displacement of people caused by projects identified in the Capital Facilities Plan will be identified during project-specific environmental review.

k. **Proposed measures to avoid or reduce displacement impacts, if any:**

Projects included in the Capital Facilities Plan will be subject to project-specific environmental review and local approval, when appropriate. Proposed mitigating measures will be identified at that time.

l. **Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:**

The compatibility of the specific projects included in the Capital Facilities Plan with existing uses and plans will be assessed as part of the comprehensive planning process and during project-specific environmental review, when appropriate.

9. **HOUSING**

a. **Approximately how many units would be provided, if any?**

N/A

b. **Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.**

The impacts of projects identified in the Capital Facilities Plan on existing housing units will be identified at the time of project-specific environmental analysis.

c. **Proposed measures to reduce or control housing impacts, if any:**

Measures to reduce or control any housing impacts caused by the projects included in the Capital Facilities Plan will be addressed during project-specific environmental review.

10. **AESTHETICS**

a. **What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?**

The design elements of the projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review.

b. **What views in the immediate vicinity would be altered or obstructed?**

The aesthetic impacts of the projects identified in the Capital Facilities Plan will be identified during project-specific environmental review.

c. **Proposed measures to reduce or control aesthetic impacts, if any:**

Appropriate measures to reduce or control the aesthetic impacts of the projects identified in the Capital Facilities Plan will be identified on a project-specific basis. Jurisdictional design requirements will be satisfied during project review.

11. **LIGHT AND GLARE**

a. **What type of light or glare will the proposal produce? What time of day would it mainly occur?**

Light or glare impacts of projects identified in the Capital Facilities Plan will be identified during project-specific environmental review.

b. **Could light or glare from the finished project be a safety hazard or interfere with views?**

Light or glare impacts of projects identified in the Capital Facilities Plan will be identified during project-specific environmental review, when appropriate.

c. **What existing off-site sources of light or glare may affect your proposal?**

Off-site sources (such as land use generators and traffic) of light or glare that may affect projects identified in the Capital Facilities Plan will be identified during project-specific environmental review, when appropriate.

d. **Proposed measures to reduce or control light and glare impacts, if any:**

Proposed measures to reduce or control light and glare impacts will be identified during project-specific environmental review.

12. **RECREATION**

a. **What designated and informal recreational opportunities are in the immediate vicinity?**

There are numerous formal and informal recreational facilities within the Lake Stevens School District boundaries. These include facilities both on and in the vicinity of District facilities. Recreational opportunities exist after school hours at the various schools in the District.

b. **Would the proposed project displace any existing recreational uses? If so, describe.**

The recreational impacts of the projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review. The projects proposed in the CFP, once completed, may enhance recreational opportunities and uses that exist on school sites.

c. **Proposed measures to reduce or control impacts on recreation, including opportunities to be provided by the project or applicant, if any:**

Recreational impacts of the projects identified in the Capital Facilities Plan will be subject to mitigation during project-specific environmental review. School sites provide opportunities for public use throughout the District's boundaries.

13. **HISTORIC AND CULTURAL PRESERVATION**

a. **Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe.**

Existence of historic and cultural resources on or next to the proposed sites identified in the Capital Facilities Plan will be identified in more detail during project-specific environmental review.

b. **Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site?**

An inventory of historical sites at or near the sites of the projects included in the Capital Facilities Plan has been or will be developed during project-specific environmental review.

c. **Proposed measures to reduce or control impacts, if any:**

If any landmarks or evidence of historic, archaeological, scientific, or cultural importance is discovered during project-specific review, the State Historic Preservation Officer will be contacted.

14. **TRANSPORTATION**

a. **Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.**

The impact on public streets and highways of individual projects identified in the Capital Facilities Plan will be identified during project-specific environmental review.

b. **Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?**

The relationship between specific projects identified in the Capital Facilities Plan and public transit will be identified during project-specific environmental review. The District does provide school bus service to its facilities, and the need for service will be evaluated during project-specific environmental review.

c. **How many parking spaces would the completed project have? How many would the project eliminate?**

An inventory of parking spaces located at the sites of the projects identified in the Capital Facilities Plan, and the impacts of specific projects on parking availability, will be conducted during project-specific environmental review.

d. **Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).**

The need for new streets, roads or improvements to existing streets and roads will be addressed during project-specific environmental review.

e. **Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.**

Use of water, rail or air transportation will be addressed during project-specific environmental review, when appropriate.

f. **How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.**

The traffic impacts of the projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review.

g. **Proposed measures to reduce or control transportation impacts, if any:**

Mitigation of traffic impacts associated with the projects identified in the Capital Facilities Plan will be addressed during project-specific environmental review. Identified mitigation will be consistent with the permitting jurisdiction requirements for transportation and concurrency.

15. **PUBLIC SERVICES**

a. **Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe:**

The District does not anticipate that the projects identified in the Capital Facilities Plan will substantially increase the need for public services. Actual needs will be evaluated at project-specific environmental review.

b. **Proposed measures to reduce or control direct impacts on public services, if any.**

New school facilities will be built with automatic security systems, fire alarms, smoke alarms, heat sensors and sprinkler systems. Other measures to reduce or control impacts to public services will be identified at the project-specific level of environmental review.

16. **UTILITIES**

a. **Underline utilities currently available at the site:** electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other

The types of utilities available at specific project sites identified in the Capital Facilities Plan will be addressed during project-specific environmental review.

b. **Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity that might be needed.**

Utility revisions and construction will be identified during project-specific environmental review, when appropriate.

C. **SIGNATURE**

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: _____

Lake Stevens School District No. 4

Date submitted: May 1, 2008

D. **SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS**
(Do not use this sheet for project actions.)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. **How would the proposal be likely to increase discharge to water, emissions to air, production, storage, or release of toxic or hazardous substances; or production of noise?**

   The adoption of the Capital Facilities Plan, 2008-2013, will not result in an increase in discharges to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise. The construction of a new school or the alteration of existing school sites proposed in the plan could increase impervious surfaces, resulting in an increase in storm water runoff. Activities and traffic resulting from school construction and school operations could produce air emissions and noise.

   Proposed measures to avoid or reduce such increases are:

   The implementation of storm water runoff controls and the use of site buffering to minimize noise impacts could be utilized as appropriate. Site-specific measures will be proposed at time of construction as project impacts are identified.

2. **How would the proposal be likely to affect plants, animals, fish or marine life?**

   As specific projects identified in the plan are constructed, additional impervious surfaces are likely to result. These are not anticipated to have any significant adverse effect on plants, animals, fish or marine life.

   Proposed measures to project or conserve plants, animals, fish or marine life are:

   Specific measures to protect or conserve plants, animals, fish or marine life will be proposed at the time of construction as specific project impacts are identified.

3. **How would the proposal be likely to deplete energy or natural resources?**

   The construction and operation of specific projects identified in the Capital Facilities Plan will require the use of energy and natural resources.

Proposed measures to protect or conserve energy and natural resources are:

At time of construction, individual buildings will be designed to meet applicable energy standards.

4. **How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, flood plains or prime farmlands?**

   Some undeveloped sites currently owned by the district contain wetlands that could be impacted by development.

   Proposed measures to protect such resources or to avoid or reduce impacts are:

   As specific projects are undertaken, environmentally sensitive areas will be protected through the SEPA review process. The district will avoid, protect, or attempt to mitigate damage to environmentally sensitive areas.

5. **How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?**

   Specific projects identified in the Capital Facilities Plan are intended to be compatible with comprehensive plans, current zoning classifications, and land use designations of district-owned properties. Future development of Lake Stevens School District properties is not anticipated to affect shoreline use.

   Proposed measures to avoid or reduce shoreline and land use impacts are:

   It is not anticipated that future development of Lake Stevens School District properties will affect shoreline use.

6. **How would the proposal be likely to increase demands on transportation or public services and utilities?**

   The construction of future school facilities identified in the plan would likely create additional demands on transportation, public services, and utilities.

   Proposed measures to reduce or respond to such demand(s) are:

   Specific measures to address increased demands will be identified as specific projects are proposed for construction.

7. **Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.**

   Neither the Capital Facilities Plan nor any future construction projects identified in the plan will conflict with local, state, or federal laws or requirements for the protection of the environment.

   Prior to initiating any future school construction projects, the district will provide a site/project DNS for the specific construction activity.

Appendix H
Education Program Standards – Verification

Education Program Standards Verification

School	# Classrooms	Grade Span	# Classrooms Exceeding Class Size Guidelines
Glenwood Elementary	27	K-5	0
Highland Elementary	25	K-5	0
Hillcrest Elementary	23	K-5	0
Mt. Pilchuck Elementary	23	K-5	2
Skyline Elementary	27	K-5	1
Sunnycrest Elementary	30	K-5	0
Lake Stevens Middle	40	6-7	2
North Lake Middle	47	6-7	2
Cavelero Mid-High	60	8-9	2
Lake Stevens High School	69	10-12	0
Prove	1	10-12	0
Total	372		9

(Note: Information provided by the Lake Stevens School District. Reflects June 1, 2008 class sizes.)

The District meets its minimum educational service standards with over 97% of its classes having enrollment at or below its established guidelines. (Refer to Minimum Educational Standards, page 3-3.)

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON PROVIDING FOR THE AMENDMENT OF THE CITY'S COMPREHENSIVE PLAN BY THE ADOPTION OF THE MARYSVILLE, LAKEWOOD AND LAKE STEVENS SCHOOL DISTRICTS' 2008 – 2013 CAPITAL FACILITIES PLANS AS A SUBELEMENT OF THE CITY'S COMPREHENSIVE PLAN AND ESTABLISHING THE ADOPTION OF SAID PLAN AND THE COLLECTION AND IMPOSITION OF SCHOOL IMPACT FEES AS A COMPONENT OF THE CITY'S ANNUAL BUDGETING PROCESS; AND AMENDING ORDINANCE NO. 2751, AS AMENDED, RELATING TO ADOPTION OF THE CITY BUDGET OF THE CITY OF MARYSVILLE.

WHEREAS, THE State of Washington enacted the Growth Management Act ("GMA") in 1990 amending Chapter 82.02 RCW to authorize the collection of school impact fees on new development under specified conditions, including the adoption by the City of a GMA Comprehensive Plan as defined in RCW 36.70A; and

WHEREAS, the Marysville City Council adopted a GMA Comprehensive Plan on April 1, 1996 that included a policy commitment to consider the adoption of a GMA-based school impact fee program (Policy 10.S.6); and

WHEREAS, on February 26, 2007 the Marysville City Council approved Ordinance No. 2689, adopting an update to the Comprehensive Plan that adopted the Marysville, Lakewood and Lake Stevens School Districts' 2006 – 2011 Capital Facilities Plans as a Subelement to the City Comprehensive Plan; and

WHEREAS, City staff has reviewed the respective capital facility plans developed by the Marysville, Lakewood, and Lake Stevens School Districts and adopted by their Board of Directors in accordance with the requirements of RCW 36.70A and RCW 82.02.050, et seq. and has determined that the plans meet the requirements of said statutes and the Marysville Municipal Code Title 18C; and

WHEREAS, the City of Marysville has adopted Title 18C MMC relating to School Impact Fees and Mitigation which is designed to meet the conditions for impact fee programs in RCW 82.02.050, et seq.; and

WHEREAS, the Marysville Planning Commission held public hearings on the 2008 – 2013 Capital Facilities Plans of each School District on January 20, 2009; and

WHEREAS, the Marysville, Lakewood and Lake Stevens School Districts have prepared an environmental checklist and issued a SEPA Threshold Determination of Non-significance relating to their respective capital facilities plans; and

WHEREAS, the Marysville, Lakewood and Lake Stevens School Districts Board of Directors have each adopted their respective Capital Facilities Plan; and

WHEREAS, the Marysville City Council has considered the recommendation of staff and the Planning Commission; and

WHEREAS, the City Council has considered the School Districts' plans in the context of the adopted comprehensive plan, and the 2009 annual budget. Adoption of the Districts' Capital Facilities Plans and this ordinance are hereby incorporated as an amendment to the 2009 City budget as set forth in Ordinance No. 2751, as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1: Adoption. The Marysville School District Capital Facilities Plan 2008 – 2013, the Lakewood School District Capital Facilities Plan 2008 – 2013, and the Lake Stevens School District Capital Facilities Plan 2008 – 2013 are hereby incorporated by this reference and are hereby adopted as a subelement to the capital facilities element of the City of Marysville Comprehensive Plan. The Plans hereby adopted replace the school district capital facility plans previously adopted by Marysville City Council in Ordinances 2689, 2605 & 2569.

Section 2: Schedule of fees. The Department of Community Development is hereby directed to develop a schedule of school impact fees based upon the school districts' capital facilities plans hereby adopted and as adjusted by the provisions of Chapter 18C.10 MMC.

Section 3: Budget Amendment. Ordinance No. 2751, as amended, relating to the 2009 budget is hereby amended by adding a new section which shall read as follows:

> It is anticipated that during calendar years 2009 through 2011 the Marysville City Council will adopt certain capital facilities plans as a subelement of the City's Comprehensive Plan. The City Council finds that the adoption of said plans has an effect on the City budget and, in the case of School Districts, the budget of such districts for which the City is authorized to impose and collect fees intended to mitigate the impacts of new development. The City Council further finds that the administration and implementation of capital facilities plans does require City manpower and resources and as such, the adoption of said plans should be considered as part of the annual budget process for said years.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this _____ day of

_____, 2009.

CITY OF MARYSVILLE

By: _____
DENNIS KENDALL, MAYOR

Attest:

By: _____
TRACY JEFFRIES, CITY CLERK

Approved as to form:

By: _____
GRANT K. WEED, CITY ATTORNEY

Date of Publication: _____

Effective Date: _____

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: March 9, 2009

AGENDA ITEM: PA 08053 – Grading Code Amendments	AGENDA SECTION: New Business	
PREPARED BY: Angela Gemmer, Associate Planner AG	APPROVED BY:	
ATTACHMENTS: 1. Proposed code amendment 2. PC Minutes, dated 10/14/08, 1/13/09, and 2/10/09 3. Ordinance	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

DESCRIPTION:

The Planning Commission (PC) held a Public Hearing on February 10, 2009 to review proposed amendments to Section 19.28.030 MMC, *Minimum Standards*, related to grading design criteria for residential developments. The proposed amendment would implement design criteria in order to promote continuity between properties and to protect adjacent properties from the adverse aesthetic and spatial impacts that may result from extensive grading.

The PC received testimony from property owners, staff and other interested parties at the public hearing, following public notice. The PC made a motion to forward the proposed amendment, as presented, to Marysville City Council for adoption by ordinance.

RECOMMENDED ACTION: Affirm the PC's Recommendation and adopt the changes to Section 19.28.030 MMC, *Minimum Standards*, by Ordinance.
COUNCIL ACTION:

19.28.030 Minimum standards.

(1) Siltation and Erosion Control. Siltation and erosion control shall occur and be performed in accordance with Chapter 14.15 MMC.

(2) Grading. The following are the minimum standards for grading unless otherwise modified by an approved grading plan:

(a) Grading shall not contribute to or create landslides, accelerated soil creep, or settlement of soils.

(b) Natural land and water features, vegetation, drainage and other natural features of the site shall be reasonably preserved.

(c) Grading shall not create or contribute to flooding, erosion, increased turbidity, or siltation of a watercourse.

(d) Groundcover and tree disturbance shall be minimized.

(e) Grading operations shall be conducted so as to expose the smallest practical area to erosion for the least possible time.

(f) Grading shall not divert existing watercourses.

(g) The duff layer and native topsoils shall be retained in an undisturbed state to the maximum extent practicable in areas not intended for building pads, access ways or other impervious surfaces.

(3) Cuts and Fills. The following are the minimum standards for cutting and filling slopes; provided, that these provisions may be waived by the city engineer for grading operations of a minor nature:

(a) Cut slopes shall be no steeper than is safe for the intended use. Cut slopes greater than five feet in height shall be no steeper than two horizontal to one vertical (2:1), except where approved retaining walls are to be installed.

(b) Filling should only occur where the ground surface has been prepared by removal of vegetation and other unsuitable materials or preparation of steps where natural slopes are steeper than five to one (5:1). Fill slopes should not be constructed on natural slopes greater than two to one (2:1).

(c) Fill slopes shall be no steeper than is safe for the intended use. Fill slopes greater than five feet in height shall be no steeper than two horizontal to one vertical (2:1), except where approved retaining wall are engineered and installed.

(d) Steeper cuts/fills may be permitted if supported by an approved soils/geological report, **provided, that for residential development, the proposed steeper cuts/fills must comply with the design standards outlined in section 19.28.030(4).**

(e) Cut and fill slopes shall not encroach upon adjoining property without written approval of the adjacent owner.

(f) Cut and fill slopes shall be provided with subsurface and surface drainage provisions to approved discharge locations as necessary to retain the slope.

(g) The faces of slopes shall be prepared and maintained to control erosion. Check dams, riprap, plantings, terraces, diversion ditches, sedimentation ponds, straw bales, or other methods shall be employed where necessary to control erosion and provide safety. The erosion control measures shall be initiated or installed as soon as possible and shall be maintained by the owner.

(h) Fill materials used as a structural fill shall be compacted in accordance with the requirements applicable to the future use.

(4) Design Criteria. The following are the minimum design standards for cutting and filling slopes for residential development, provided that these provisions may be waived by the city engineer for grading operations of a minor nature:

(a) The aesthetic and spatial impact of altered grades on adjacent properties both public and private shall be considered in site design.

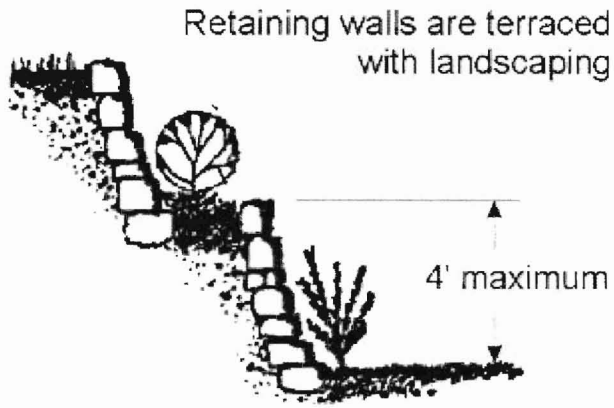
(b) Sites shall be developed to promote continuity and to minimize abrupt grade changes between sites.

(c) Grading shall be the minimum necessary to make installation and function of infrastructure feasible and economic for future service extensions to adjacent properties.

(d) The developer shall consider the natural topography and the proposed layout of the subdivision when siting roads in order to anticipate grading needs and minimize extensive grading in order to build.

(e) If retaining walls taller than four feet are used, as measured from the average grade, and are visible from the street or adjacent property, they shall be terraced so that no individual segment is taller than four feet; provided, that where adjacent properties are not adversely affected or the retaining wall is minor in nature, the community development director may reduce or waive these standards. Terraced walls shall be separated by a landscaping bed at least two feet in width. Alternative landscaping treatments will be considered, provided they reduce the bulk and scale of the retaining wall and enhance the streetscape or transition between properties.

Figure 1. Tall retaining walls must be terraced with landscaping as depicted below.



(5) Sensitive Areas. No land-disturbing activity shall be permitted in a regulated sensitive area, except as otherwise allowed by applicable laws and permits.

(6) Clean Up. Persons and/or firms engaged in clearing, grading, and filling, or drainage activities shall be responsible for the maintenance of work areas free of debris or other material that may cause damage to or siltation of existing or new facilities or have the potential of creating a safety hazard.

(7) Dust Suppression. Dust from clearing, grading and other construction activities shall be minimized at all times. Impervious surfaces on or near the construction area shall be swept, vacuumed, or otherwise maintained to suppress dust entrainment. Any dust suppressants used shall be approved by the director. Petrochemical dust suppressants are prohibited. (Ord. 2694 § 8, 2007; Ord. 2246 § 2, 1999; Ord. 2131, 1997).

MARYSVILLE PLANNING COMMISSION

October 14, 2008 **7:00 p.m.** **City Hall**

CALL TO ORDER

Chairman Muller called the October 14, 2008 Meeting of the Marysville Planning Commission to order at 7:04 p.m. The following staff and commissioners were present:

Chairman:	Steve Muller
Commissioners:	Jerry Andes, Steve Leifer, Deirdre Kvangnes, Michael Stevens
Staff:	Community Development Director Gloria Hirashima, Associate Planner Libby Grage, Associate Planner Angela Gemmer, Recording Secretary Laurie Hugdahl
Absent:	Becky Foster (Excused)

Steve Muller noted that Toni Matthews' term had expired and she would not be renewing her position. Gloria Hirashima stated that new Planning Commissioner Eric Emery was appointed at last night's Council meeting.

APPROVAL OF MINUTES

None

AUDIENCE PARTICIPATION

Ellen Hiatt Watson, 7006 179th Place NW, Stanwood, spoke on behalf of 7 Lakes Community, an organization within the 7 Lakes area. The group is interested in land use issues. She thanked the City for taking on issues such as FCCs and rural clusters. Ms. Watson discussed her motivation for starting the citizen group in order to help citizens feel like they make a difference. She encouraged the City to make participation easier. She offered to be available to help spread the word to residents who want to be informed via her website.

Community Development Director Hirashima encouraged Ms. Watson to also attend a Council meeting for audience participation. Ms. Watson indicated that she would do that.

CURRENT BUSINESS

1. Wireless Communication Facilities

Staff is recommending that some revisions be made to the wireless code. Associate Planner Libby Grage summarized the proposed changes as discussed in her memo to the Planning Commission dated October 9, 2008 regarding Wireless Communication Facilities - Recommended Changes.

Chair Muller referred to the October 7, 2008 *HeraldNet* article in their packet: *Edmonds neighbors pitch fit over new metal pole.* He asked if Marysville might need to reconsider this issue. Gloria Hirashima discussed how they are reviewing this issue.

Gloria Hirashima referred to section 19.43.060 *Siting Hierarchy* on page 4 of 12 of the Draft Proposed Revisions. Associate Planner Grage reviewed the priority ranking for antenna or antenna support structures in that section.

Chair Muller asked how the City stays on top of the technological advances in this industry. Associate Planner Grage indicated that it is difficult. She stated that they do have a provision in the code to allow for a technical review for a third party if needed. Gloria Hirashima added that also rely on the companies' expertise.

Commissioner Steve Leifer asked why people would prefer a wood pole as opposed to a metal pole. There was discussion about how the metal poles contain the wires inside them so they are not visible on the outside and about the difference in diameter and appearance between wood and metal poles.

Director Hirashima stated that this would be set up for a public hearing.

2. East Sunnyside/Whiskey Ridge design guidelines

Community Development Director Gloria Hirashima stated that they had an open house in the Whiskey Ridge area last month with very few people in attendance. She reviewed the proposed changes to the Whiskey Ridge Design Standards and Guidelines and distributed the proposed street diagram for 44th Street.

Commissioner Jerry Andes asked about the orientation of the shopping centers in this area. Director Hirashima discussed orientation and topographical issues.

Commissioner Michael Stevens stated that the City of Mukilteo requires a Developer Agreement with the city in order to deal with some more challenging issues. Director Hirashima stated it was her understanding that those Developer Agreements often occur with rezones, but she indicated she would look into this further.

Commissioner Steve Leifer discussed dangers with landscaping in the medians down the center of roads. Landscaping close to the intersection in those medians can cause difficulties in seeing pedestrians. He recommended having low-growing shrubbery or ground cover in the last 60 feet or so. Director Hirashima concurred.

Commissioner Jerry Andes asked who was responsible for maintaining those areas. Director Hirashima stated that the Parks Department and Streets Department share the responsibility.

There will be a public hearing at the next Planning Commission meeting on October 28.

NEW BUSINESS

1. Development Code Revisions

Revise code to add grading design standards to Chapter 19.28 - Clearing, Grading, Filling and Erosion Control.

Associate Planner Angela Gemmer discussed the Development Code Revisions as outlined in her memo to the Planning Commission dated September 17, 2008. The revisions are a result of what they have seen on some county-initiated plats, on both public and private properties.

Chair Muller asked how this would affect pad site developments on the hillside. Director Hirashima said they will need to consider minimizing those grade changes. The emphasis is on the impact to adjacent properties.

Commissioner Stevens asked if this refers to any landscaping standards or recommendations for grade shifts between sites. Ms. Gemmer said this was not considered. Chair Muller pointed out that there are already landscaping requirements to address that. Commissioner Stevens wondered if they should have a maximum grade level. Ms. Gemmer stated that there are already slopes standards, but this refers more to the visual effect of the slope.

Commissioner Stevens commented on challenges when a residential zone abuts a commercial zone. He suggested requirements for terracing walls and greenery in lieu of large retaining walls.

Director Hirashima summarized the areas for staff to look at:

- Separating commercial from residential treatment
- Transition areas between commercial and residential

Commissioner Leifer referred to low-impact design methods. He discussed difficulties when one person does the traditional method next to someone who has a more innovative approach. There needs to be flexibility to allow for more innovative approaches. Director Hirashima stated that they are dealing with this issue right now with some large developments coming into the City. There is a feeling that there needs to be ongoing restrictions on the tenants regarding grading.

Commissioner Leifer stated that the soil of some sites may not be conducive to low-impact designs. Director Hirashima commented that whatever is approved needs to be viable for every part of the development. Commissioner Leifer discussed the need to be flexible with the grading requirements. Director Hirashima concurred.

COMMENTS FROM COMMISSIONERS

Commissioner Leifer asked if there was any rule to disallow an interested party from doing frontage improvements to an entire strip of road, even frontage that he does not own, and then recovering the cost of the frontage that he did not own. Director Hirashima replied that there is some ability to do this and get mitigation credit if it is in your affected area. If it is not in your affected area, it might not be allowed. She cautioned against trying to circumvent Public Works bid laws. There was discussion about a specific situation Commissioner Leifer was facing.

CITY COUNCIL ACTION

ADJOURNMENT:

Motion made by Commissioner Kvangnes, seconded by Commissioner Andes, to adjourn at 8:12 p.m. Motion passed unanimously, (5-0).

NEXT MEETING:

October 28, 2008

Laurie Hugdahl

Laurie Hugdahl, Recording Secretary

CITY OF Marysville WASHINGTON

MARYSVILLE PLANNING COMMISSION

January 13, 2009 **7:00 p.m.** **City Hall**

CALL TO ORDER

Chairman Muller called the January 13, 2009 Meeting of the Marysville Planning Commission to order at 7:03 p.m. noting the excused absence of Becky Foster. The following staff and commissioners were present:

Chairman:	Steve Muller
Commissioners:	Deirdre Kvangnes, Jerry Andes, Steve Leifer, Eric Emery, Michael Stevens
Staff:	Community Development Director Gloria Hirashima, Associate Planner Angela Gemmer, Recording Secretary Amy Hess
Absent:	Becky Foster

APPROVAL OF MINUTES:

December 9, 2008
Motion made by Commissioner Kvangnes, seconded by Commissioner Emery to approve the December 9, 2008 meeting minutes as amended. Motion carries, (6-0).

AUDIENCE PARTICIPATION:

None

CURRENT BUSINESS:

Grading Code Amendments

An overview of the Grading Code Standards was given by Angela Gemmer, including the issues that had been brought up previously by the Commission. The primary changes were in Section 19 which included retaining wall standards and landscaping standards. Chairman Muller questioned specific sites that would be affected by these standards, which were currently mainly functional, not aesthetic. He wanted to know what triggered these standards to be implemented. Ms.

ORIGINAL

Hirashima explained that there would always be situations where the full standard could not be achieved but could be very closely met. Chair Muller wanted to know why these standards were being revised. Ms. Gemmer responded that it was in part because of suggestions made by the Commission and in part because it seemed to be a good idea to soften large, brash retaining walls. Chair Muller was concerned that these amendments may affect a citizen installing a retaining wall in their own back yard. Commissioner Stevens thought there should be wording to restrict the standards in situations where commercial property abuts residential properties. Ms. Hirashima gave an example of this type of situation in the Wal-Mart development area.

Commissioner Leifer added that since many commercial developments are configured to allow for proper drainage, they end up higher than many residential developments. He was concerned about a traditional development next to a development that is attempting a more environmentally friendly approach keeping drainage and runoff on-site and that these two types of developments would not be compatible side by side. Mr. Leifer felt that these restrictions should be imposed on a case by case basis. He questioned whether or not these requirements would count as part of the landscaping requirements. Ms. Hirashima stated that it could satisfy the landscape strip requirements.

Commissioner Stevens thought that a "Directors Approval" does not always work as it could be too subjective. He felt that the statements were quite general in Item A, and less so in Item E. Chair Muller thought the wall height restrictions should be consistent across the board.

Commissioner Leifer was concerned with the cost associated with forcing this on commercial developments. Chair Muller stated that it was not meant to pertain to commercial, only residential developments. Ms. Hirashima stated that it could be for commercial or residential, depending on what the Commission saw appropriate. The wording was a concern for specific situations such as a sloped site where the majority of the wall is under the 4 foot requirement and a small portion might be over. The concern was that the language may be too restricting. Chairman Muller also felt that a requirement for landscaping along the wall was unnecessary since a landscaping requirement already existed.

Commercial development restrictions and requirements were discussed in relation to the Grading Codes. The consensus seemed to be not to apply these standards to commercial developments. There was more discussion regarding a specific problem site in Everett that Commissioner Stevens did not want to see replicated here in Marysville.

It was decided that when this topic came back for hearing, language would be included to allow for exceptions and modifications. Ms. Hirashima stated that they would bring back additional language to remedy the Commission's concerns.

Residential Accessory Structures Code Revisions

Ms. Hirashima gave a brief background as to how many of these issues come to be revised and the specific situation that brought this particular revision to the commission. Chair Muller wanted to know how the range of total lot coverage was decided upon.

Ms. Gemmer gave an overview of the proposed changes to the Accessory Structures Code. Ms. Hirashima stated that she did not feel that the language in our existing code for subordinate use was adequate.

Commissioner Andes questioned a situation where there was an existing small residence and the owner wanted to build a new larger home and how the code would affect that type of situation. Ms. Hirashima stated that language would be changed to allow for this type of situation to occur.

Chair Muller was concerned with the height limitations, which Ms. Gemmer addressed. The concern was whether a structure could be built to house an RV. Commissioner Leifer thought there should be a 20 foot height maximum on a single story house or 80% of the total residence, or whichever is greater. Commissioner Leifer wanted to know if there was a structure size that could be built without a permit. Ms. Gemmer stated that a building less than 400 square feet did not need a permit.

There was more discussion regarding the 20 foot height limitation. The concern was if someone wanted a dwelling unit over a garage, the 20 foot limitation would not allow for this. Chair Muller questioned restrictions for residential dwellings versus non residential dwellings. Commissioner Leifer questioned section 7 B. Ms. Gemmer responded that this should have been removed.

The consensus was that for an accessory *structure*, the height limitation would be 20 feet and an accessory *dwelling* would fall under the residential code limitation which is a 30 foot height restriction.

Commissioner Leifer questioned Item 8C regarding if the applicant leaves or sells the property, the permit would expire. The intent was unclear, but Ms. Hirashima tried to explain the rationale behind it. She thought that the intent was to prevent neighborhoods from becoming primarily rental neighborhoods and preserving pride of ownership. More discussion was had regarding how this could be enforced, if at all, and, if not, why it was included.

Commissioner Leifer commented on Note 15 which addressed orientation of a unit. Ms. Hirashima stated that it had been a provision resulting from units that necessitated ADA units. Retail and office space were intended as first floor use in a

commercial zone and this was note was to prevent residential space from becoming the dominant first floor use.

These items were to be set for hearing on February 2nd, 2009.

ADJOURNMENT:

Motion made by Commissioner Emery, seconded by Commissioner Stevens, to adjourn at 9:05 p.m. Motion passed unanimously, (6-0).

NEXT MEETING:

January 27, 2009

Amy Hess

Amy Hess, Recording Secretary

MARYSVILLE PLANNING COMMISSION

February 10, 2009 **7:00 p.m.** **City Hall**

CALL TO ORDER

Chairman Muller called the February 10, 2009 Meeting of the Marysville Planning Commission to order at 7:03 p.m. The following staff and commissioners were present:

Chairman:	Steve Muller
Commissioners:	Jerry Andes, Steve Leifer, Becky Foster, Eric Emery, Michael Stevens, Deirdre Kvangnes
Staff:	Planning Manager-Land Use Cheryl Dungan, Community Development Director Gloria Hirashima, Associate Planner Libby Grage, Associate Planner Angela Gemmer, Recording Secretary Amy Hess
Absent:	None

APPROVAL OF MINUTES:

January 27, 2009
Motion made by Commissioner Stevens, seconded by Commissioner Emery to approve the January 27, 2009 meeting minutes as amended. Motion carries, (7-0).

PUBLIC HEARINGS:

Slope Ordinance

Angela Gemmer discussed the recommendations made by the Commission and the corrections made based on these recommendations. Provisions were added to avoid and amend the concerns of the Commission.

Audience Participation

Helen Gerads 6605 83rd Ave NE, Marysville WA 98270

Ms. Gerads had concerns about minimum standards in regards to cut and fill. She felt the set back should be a minimum of 5 feet from the property line instead of allowing cut and fill directly up to the property line. She felt that changing this standard could eliminate the need for Item 3 E.

Provisions under number 3 were also a concern of Ms. Gerads. She did not want cuts and fills to be increased by allowance of City Engineers. Stability of a 4 foot retaining wall was a concern, as was erosion control, runoff, and public safety. She felt a limit of 30" height on a wall with landscaping was more appropriate than the 4 foot maximum.

Staff Comment

Director Hirashima gave some background on the origins of this Code Revision for Ms. Gerads. Grading was a big cause for concern for City Staff and the Public in an area recently acquired by the City from the County. In these particular areas, County Codes were being met. City Staff then reviewed the City Codes and its provisions to try to remedy and prevent these types of situations. The adjoining property owners were the concern of the City as well as Ms. Gerads.

Ms. Gemmer responded to Ms. Gerads and explained that it was exactly Ms. Gerads type of situation that provoked this Code Revision. Ms. Gemmer reiterated that standards were put in place to protect existing property owners from new development.

Public Hearing was closed by Chari Muller, opened for discussion amongst Commissioners. Commissioner Leifer referenced a previous meeting where extensive discussion was had regarding the slope standards including the monetary costs of having these standards forced upon developers. He discussed the existing codes and standards in place to ensure that drainage, soil retention etc would be maintained. He felt this Ordinance was much stricter than what is currently in place.

Commissioner Stevens agreed with Commissioner Leifer's summarization. He questioned Ms. Gerads reference to the Fire Code. She stated that the Fire Code would not allow for 6 foot fences. Ms. Gerads thought that allowing a fence on top of a retaining wall would exceed the 6 foot limit. Chair Muller added that consistency was a main goal of the Ordinance, especially in new plat developments, and the 4 foot height requirement was consistent with the engineering code. Ms. Hirashima explained that much of the landscaping in residential areas does not trigger a building permit therefore; these standards are directed more towards new plat development.

Motion made by Commissioner Kvangnes, seconded by Commissioner Stevens, to forward Minimum Standards for Slopes on to City Council. Motion carries, (7-0).

Accessory Structures Regulations

Ms. Gemmer gave an overview of the changes made to the Accessory Structure Regulations. The request to change "applicant" to "owner" was made as was the provision for the 30' limit. Language was changed and footnote number 7 was removed since it no longer was relevant.

Audience Participation

Helen Gerads 6605 83rd Ave NE Marysville WA 98270

The matrix was referenced by Ms. Gerads regarding mobile homes being permitted. Ms. Gemmer responded that the definition of a mobile home was included in the MMC. The difference between a mobile home and a manufactured home was explained. Ms. Gerads questioned whether or not the "pre-fab" houses would be allowed.

Commissioner Leifer commented on section 18 and the 2 year age limit placed on manufactured homes. He felt that this could become very problematic, and that this standard should be re-evaluated.

Ms. Gerads questioned the detached single-family use allowed under section 22 and whether duplexes were allowed under these provisions. Ms. Hirashima clarified the zoning restrictions and allowances for Ms. Gerads.

The maximum height requirements of detached accessory structure were discussed. Mr. Muller explained how this standard was decided upon with input from Ms. Hirashima. Mr. Emery explained that standards were already provided for the dwelling unit therefore, these standards did not need to be discussed again in the accessory structure standards.

Staff Comment

Commissioner Andes questioned the downtown area with existing garages on alleys and the set back requirements. Ms. Hirashima explained that if the unit was existing, a variance could be applied for to allow for this. Chair Muller felt that we should support this type of development to promoted downtown development. Commissioner Emery suggested waiving this requirement for existing garages on an alley but also allowing for lots that did not currently have garages to develop in the future. Ms. Hirashima suggested adding a provision that would be specific to alleys. Leifer and Muller felt that this type of provision would be beneficial.

Discussion of setbacks and dedications was had. Ms. Hirashima stated they would take this to the City Engineer and bring this issue back.

The Owner/Occupant issue was discussed. Could this be waived in the downtown area? The ultimate goal was to bring more people to the downtown corridor and promote walkability.

Motion made by Chair Muller, seconded by Foster, to continue the Accessory Structure Standards hearing to the next meeting, keeping the public hearing open until that point. Motion carries, (7-0).

NEW BUSINESS:

None

CURRENT BUSINESS:

Wireless Communication Facility Revisions

Libby Grage discussed provisions that had come out of the Stake Holders Meeting that had taken place since the last workshop. Ms. Hirashima explained that in the majority of situations, the pole is replaced based on structural necessity. Ms. Grage continued to brief the Commission on the suggested Revisions. Ms. Hirashima added that she had met with PUD management staff, and that PUD had thanked the City for involving them in the revision process. This item was set for public hearing.

Sewer Connection Regulations (septic provisions)

Planning Manager Dungan discussed the revisions to Utility Connection Code, dividing it into two sections; sewer connections and water connections. She overviewed the recommended changes for each section. Commissioner Andes questioned the “economically feasible” standard. He wanted to know who determined what was economically feasible. Ms. Dungan responded that ultimately, the Public Works Director would have the final say. Ms. Hirashimas concern was that language could lead one to think that a variance could always be applied for.

Commissioner Andes explained a concern referring to small areas that may not be in the City currently, which are sub dividable, and should not be forced to wait until sewer is constructed to develop said property. Ms. Hirashima explained that the county code is currently stricter than the City and once these areas are annexed, this could become a problem.

Commissioner Leifer wanted to offer his view point on this subject. He used past zoning strategies as an example, and how these strategies had caused

infrastructure problems, and now mixed use is the desire. He thought that sewer requirements could be detrimental in a similar way in the future as on-site micro systems technology improves. He added that the economics of a site should be decided by the property owner. A footage/lot correlation would alleviate many issues, Commissioner Leifer asserted. Developers should have the option to install on-site treatment facilities, regardless of number of proposed lots. He thought that we should at least *allow* for this type of treatment. Mr. Leifer felt that forcing this type of infrastructure was not a good idea. Commissioner Emery added that if someone down the road from him could install an on-site system and did not have to rip up his road, he would be in favor of the on-site system.

Commissioner Leifer wanted to know if Ms. Hirashima would be open to looking at the cost of an on-site system versus connecting to a sewer system to determine whether or not a person would have an option of waste water treatment. Ms. Hirashima responded that it would be left to the discretion of the Public Works Director. She added that sewering is viewed as an enterprise and the City is tasked with running this enterprise and making it profitable.

Ms. Dungan explained that there were provisions in the code allowing for exceptions and variances in particular situations. Cost of Development was discussed. Commissioner Leifer thought that subtle costs are a hard cost that many times people don't notice. Commissioner Emery thought that exceptions should be allowed for since it always seems that the utilities always end up with more than they can handle and infrastructure has to be dug up and expanded.

The water service revisions were discussed by Ms. Dungan. She explained that exceptions were allowed for. Commissioner Leifer thought that the two lot restrictions should be put in place for the water as well as the sewer. This issue was set for hearing.

ADJOURNMENT:

Motion made by Commissioner Emery, seconded by Commissioner Stevens, to adjourn at 9:02 p.m. Motion passed unanimously, (7-0).

NEXT MEETING:

February 24, 2009

_____

Amy Hess, Recording Secretary

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MARYSVILLE, WASHINGTON, AMENDING THE CITY'S DEVELOPMENT REGULATIONS RELATED TO ADDITION OF DESIGN CRITERIA FOR GRADING FOR RESIDENTIAL DEVELOPMENT, AND AMENDING CHAPTER 19.28 OF THE MARYSVILLE MUNICIPAL CODE.

WHEREAS, the State Growth Management Act, Chapter 36.70A, RCW mandates that cities periodically review and amend development regulations which include but are not limited to zoning ordinances and official controls; and

WHEREAS, RCW 36.70A.106 requires the processing of amendments to the City's development regulations in the same manner as the original adoption of the City's comprehensive plan and development regulations; and

WHEREAS, the State Growth Management Act requires notice and broad public participation when adopting or amending the City's comprehensive plan and development regulations; and

WHEREAS, the City, in reviewing and amending its zoning code and development regulations has complied with the notice, public participation and processing requirements established by the Growth Management Act, as more fully described below; and

WHEREAS, the City Council of the City of Marysville finds that from time to time it is necessary and appropriate to review and revise provisions of the City's Zoning Code (Title 19 MMC); and

WHEREAS, this Zoning Code amendment is consistent with the following required findings of MMC 19.56.030:

(1) The amendment is consistent with the purposes of the comprehensive plan;
(2) The amendment is consistent with the purpose of Title 19 MMC;
(3) There have been significant changes in the circumstances to warrant a change;
(4) The benefit or cost to the public health, safety and welfare is sufficient to warrant the action; and

WHEREAS, the Planning Commission discussed the above-referenced amendment during public meetings September 23, 2008, January 13, 2009 and February 10, 2009; and

WHEREAS, after providing notice to the public as required by law, on February 10, 2009, the Marysville Planning Commission held a Public Hearing on proposed changes to the City's Zoning Code; and

WHEREAS, at a public meeting on February 23, 2009, the Marysville City Council reviewed and considered the amendment to the Zoning Code proposed by the Marysville Planning Commission; and

WHEREAS, the City of Marysville has submitted the proposed development regulation revisions to the Washington State Department of Community, Trade, and Economic Development as required by RCW 36.70A.106; and

WHEREAS, the City has complied with the requirements of the State Environmental Policy Act, Ch.43.21C RCW, (SEPA) by adopting a determination of non-significance for the adoption of the proposed revisions to the City's development regulations;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Chapter 19.28 MMC is hereby amended by amending MMC 19.28.030 to read as follows:

19.28.030 Minimum standards.

(1) Siltation and Erosion Control. Siltation and erosion control shall occur and be performed in accordance with Chapter 14.15 MMC.

(2) Grading. The following are the minimum standards for grading unless otherwise modified by an approved grading plan:

(a) Grading shall not contribute to or create landslides, accelerated soil creep, or settlement of soils.

(b) Natural land and water features, vegetation, drainage and other natural features of the site shall be reasonably preserved.

(c) Grading shall not create or contribute to flooding, erosion, increased turbidity, or siltation of a watercourse.

(d) Groundcover and tree disturbance shall be minimized.

(e) Grading operations shall be conducted so as to expose the smallest practical area to erosion for the least possible time.

(f) Grading shall not divert existing watercourses.

(g) The duff layer and native topsoils shall be retained in an undisturbed state to the maximum extent practicable in areas not intended for building pads, access ways or other impervious surfaces.

(3) Cuts and Fills. The following are the minimum standards for cutting and filling slopes; provided, that these provisions may be waived by the city engineer for grading operations of a minor nature:

(a) Cut slopes shall be no steeper than is safe for the intended use. Cut slopes greater than five feet in height shall be no steeper than two horizontal to one vertical (2:1), except where approved retaining walls are to be installed.

(b) Filling should only occur where the ground surface has been prepared by removal of vegetation and other unsuitable materials or preparation of steps where natural slopes are steeper than five to one (5:1). Fill slopes should not be constructed on natural slopes greater than two to one (2:1).

(c) Fill slopes shall be no steeper than is safe for the intended use. Fill slopes greater than five feet in height shall be no steeper than two horizontal to one vertical (2:1), except where approved retaining wall are engineered and installed.

(d) Steeper cuts/fills may be permitted if supported by an approved soils/geological report, **provided, that for residential development, the proposed steeper cuts/fills must comply with the design standards outlined in section 19.28.030(4).**

(e) Cut and fill slopes shall not encroach upon adjoining property without written approval of the adjacent owner.

(f) Cut and fill slopes shall be provided with subsurface and surface drainage provisions to approved discharge locations as necessary to retain the slope.

(g) The faces of slopes shall be prepared and maintained to control erosion. Check dams, riprap, plantings, terraces, diversion ditches, sedimentation ponds, straw bales, or other methods shall be employed where necessary to control erosion and provide safety. The erosion control measures shall be initiated or installed as soon as possible and shall be maintained by the owner.

(h) Fill materials used as a structural fill shall be compacted in accordance with the requirements applicable to the future use.

(4) Design Criteria. The following are the minimum design standards for cutting and filling slopes for residential development, provided that these provisions may be waived by the city engineer for grading operations of a minor nature:

(a) The aesthetic and spatial impact of altered grades on adjacent properties both public and private shall be considered in site design.

(b) Sites shall be developed to promote continuity and to minimize abrupt grade changes between sites.

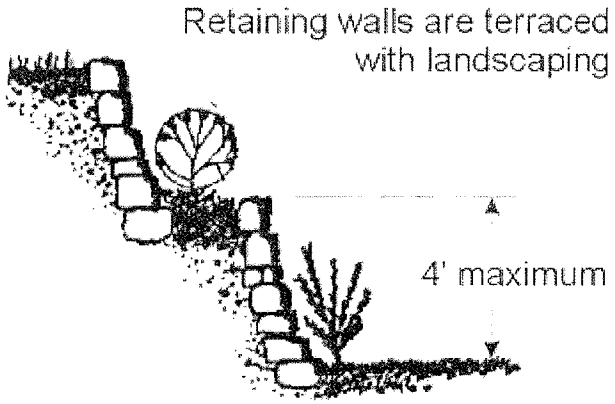
(c) Grading shall be the minimum necessary to make installation and function of infrastructure feasible and economic for future service extensions to adjacent properties.

(d) The developer shall consider the natural topography and the proposed layout of the subdivision when siting roads in order to anticipate grading needs and minimize extensive grading in order to build.

(e) If retaining walls taller than four feet are used, as measured from the average grade, and are visible from the street or adjacent property, they shall be terraced so that no individual segment is taller than four feet; provided, that where adjacent properties are not adversely affected or the retaining wall is minor in nature, the community development director may

reduce or waive these standards. Terraced walls shall be separated by a landscaping bed at least two feet in width. Alternative landscaping treatments will be considered, provided they reduce the bulk and scale of the retaining wall and enhance the streetscape or transition between properties.

Figure 1. Tall retaining walls must be terraced with landscaping as depicted below.



(5) Sensitive Areas. No land-disturbing activity shall be permitted in a regulated sensitive area, except as otherwise allowed by applicable laws and permits.

(6) Clean Up. Persons and/or firms engaged in clearing, grading, and filling, or drainage activities shall be responsible for the maintenance of work areas free of debris or other material that may cause damage to or siltation of existing or new facilities or have the potential of creating a safety hazard.

(7) Dust Suppression. Dust from clearing, grading and other construction activities shall be minimized at all times. Impervious surfaces on or near the construction area shall be swept, vacuumed, or otherwise maintained to suppress dust entrainment. Any dust suppressants used shall be approved by the director. Petrochemical dust suppressants are prohibited. (Ord. 2694 § 8, 2007; Ord. 2246 § 2, 1999; Ord. 2131, 1997).

Section 2. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2009.

CITY OF MARYSVILLE

By: _____
DENNIS L KENDALL, MAYOR

Attest:

By: _____
TRACY JEFFRIES, CITY CLERK

Approved as to form:

By: _____
GRANT K. WEED, CITY ATTORNEY

Date of Publication:

Effective Date:
(5 days after publication)