



HOME BUSINESS INFORMATION

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

The City of Marysville gives citizens the opportunity to operate a business in their own homes, while preserving the residential character of its neighborhoods.

A potential home business must meet these requirements:

1. The residence must be used as a home and **secondarily as a business.**
2. The total area devoted to all home occupation **must be the lesser of 25 percent of the floor area of the dwelling unit or 600 square feet.**
3. **A maximum of one person** outside of the family can be employed on the premises.
4. The home **shall look like a residence**, not like a business.
5. Signs used in connection with the home occupation **must not exceed three square feet**, and must be mounted to the house or a fence (may not extend above the fence or obstruct visibility for motorists), or be monument signs (at least 10 feet from the property line and no taller than 5 feet).
6. Mechanical equipment for business use **must not exceed a maximum of 5hp rating.**
7. All merchandise, equipment, and materials **are to be kept inside: external displays are prohibited.**
8. **Sales shall be limited to** merchandise which is produced on the premises and/or mail order, internet and telephone sales with off-site delivery.
9. Sales or services conducted on the premises **must not generate more than 10 round trips per day by customers.**
10. **Services to patrons shall be arranged by appointment** or provided off-site;
11. **Not more than one business vehicle, relating to the business** being conducted within the dwelling, shall be parked on the premises or on adjoining streets. Such vehicle shall not exceed a manufacturer's gross vehicle weight of 16,000 pounds, 20 feet in length, or eight feet in width.

If you meet these requirements, your next steps are:

1. Make sure your residence is within City limits and not located in unincorporated Snohomish County.
2. Apply for a City general business license. The cost is \$50 per year plus a \$15 State fee. To receive an application, please stop by the Community Development Department at 80 Columbia Avenue; call 360.363.8100; or visit the City's website www.marysvillewa.gov.
3. Complete a home occupation application, which instructs you to also submit a site plan of the building (to scale) with the home occupation area clearly indicated. The home occupation fee is a one-time fee of \$50. To receive an application, please stop by the Community Development Department at 80 Columbia Avenue; call 360.363.8100; or visit the City's website www.marysvillewa.gov.