

TRANSPORTATION BENEFIT DISTRICT MEETING MINUTES



October 20, 2014

Call to Order

Board Chair Vaughan called the meeting to order at 5:30 p.m.

Roll Call

Finance Director Sandy Langdon gave the roll call. The following staff and board members were in attendance.

Mayor: Jon Nehring

Chair: Chair Vaughan

Board: Steve Muller, Kamille Norton, Jeff Seibert (arrived approx. 5:35 p.m), Rob Toyer and Donna Wright

Absent: Michael Stevens

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Project Manager Jeff Laycock, and Recording Secretary Laurie Hugdahl.

Motion made by Board Member Muller, seconded by Board Member Wright, to excuse Board Member Stevens. **Motion** passed unanimously (5-0).

Motion made by Board Member Muller, seconded by Board Member Toyer, to excuse Board Member Seibert. **Motion** passed unanimously (5-0).

Approval of the Agenda

Motion made by Board Member Wright, seconded by Board Member Norton, to approve the agenda. **Motion** passed unanimously (5-0).

Presentation

1. Transportation Benefit Project Update.

Jeff Laycock briefed the TBD on current 2014 transportation projects as outlined in the memo distributed to the Board. Staff is waiting for dry weather to finish the striping. The projects have come in about \$100,000 under budget. Staff was planning on doing 8th Street, but decided to hold off on that in order to apply for some grant funding for pedestrian/bike paths and sidewalks across the tracks which would require additional permitting from the railroad. Based on the timeframe that project wouldn't happen until next year. Instead, staff would like to add 44th Avenue to the projects for this year.

Board Member Seibert arrived at 5:35 p.m.

Board Member Toyer summarized that staff is done with the project list except for the 8th Street project as discussed. Mr. Laycock concurred and noted that they have come in under budget and under tonnage. Board Member Toyer asked what kind of feedback they have received from citizens. Mr. Laycock said that people are happy to see the work being done. Board Member Toyer asked if anyone has asked what the source of funding has been. Mr. Laycock replied that he has not been asked about that. He noted that there are signs up at the projects that say what the funding resource is. Director Nielsen noted that Public Works has received some questions about that. People had seen the signs and were wondering if the projects were what they had voted on. Staff informed them that they are.

Board Member Muller asked if we are out of the paving cycle. Mr. Laycock replied that the paving cycle is technically through the end of October, but based on what needs to be done the paving window can be extended for this project. Board Member Muller referred to oil prices and asked if they should try to move some other projects forward to get the pricing advantage. Finance Director Langdon noted that the TBD won't start receiving funds until mid-December.

Motion made by Board Member Muller, seconded by Board Member Wright, to add 44th Ave NE to the 2014 paving list. **Motion** passed unanimously (6-0).

Mr. Laycock then reviewed the proposed 2015 paving program as outlined in the packet distributed to the Board. Out of the \$1.6 million per year that is expected to be generated out of the TBD, \$1.35 million is allocated for overlay projects and \$250,000 for sidewalk/shoulder projects.

Highlighted overlay projects:

- **67th Avenue (between 88th and 108th)** - The City will be receiving a grant for about \$500,000 in federal funds. The total project cost is about \$600,000. This is a good candidate for federal funds as it is a federally classified roadway. Also, it is a roadway in need.
- **Sunnyside Blvd. (52nd Street and just east of 47th Ave)** - A shoulder improvement was done there, lines were ground out, and now it's time to tidy it up with a new surface and lines.
- **60th Drive NE (between Grove and 88th Street)** – This will address surface deterioration and some cracking.
- **100th Street (vicinity of Shoultes heading just west of 51st Avenue)** – This will tie into the State Avenue overlay from last year ended.

Highlighted shoulder improvements:

The City applied for a number of funding mechanisms such as Safe Routes to School that they won't actually hear about until next year for some projects such as 116th Street (vicinity of Marshall Elementary School) and some sidewalk improvements near Sunnyside, Grove Street, and 88th Street.

- **152nd Street (between State Avenue and the neighborhood on 43rd Avenue NE)** – This would construct a shoulder in that area.
- **Parkside Neighborhood (70th Street shoulder and shoulder connecting to Grove Street)** – This would construct a pedestrian shoulder and would tie into the entrance at Jennings Park. Director Nielsen added that this project supports a lot of events at the park.

Board Member Muller asked if frontloading some of these projects into 2014 would interfere with grant eligibility. Director Nielsen stated as long as they obligate funds in 2015 it wouldn't matter.

Board Member Norton asked if the projects on the list are prioritized at all. Mr. Laycock replied that the list shows them in a priority list, but it is flexible depending on construction factors.

Board Member Toyer asked what would happen with any extra money that might be collected. Director Nielsen noted that staff will bring it back to the Board and present a project for approval like they did this year with 44th Avenue NE.

Approval of Minutes

2. Approval of the May 27, 2014 Transportation Benefit District Meeting Minutes.

Board Member Norton noted that Board Chair Vaughan had arrived at 6:53 p.m. not 7:53 p.m.

Motion made by Board Member Wright, seconded by Board Member Muller, to approve the May 27, 2014 minutes as corrected. **Motion** passed unanimously (6-0).

Public Hearing

3. A **Resolution** of the Governing Board of the Marysville Transportation Benefit District of the City of Marysville, Washington, Establishing the 2015 Budget.

Finance Director Langdon stated that in 2015 staff is estimating revenues of just under \$1.9 million with a fund balance of \$141,000 going into the year for an estimated budget of \$2,020,000 for 2015.

The public hearing was opened at 5:58 p.m. Chair Vaughan solicited public comments. Seeing none, the hearing was closed at 5:59 p.m.

Motion made by Board Member Toyer, seconded by Board Member Seibert, to adopt Resolution 2014-06. **Motion** passed unanimously (6-0).

New Business

Board Member Seibert commended everybody involved in getting projects done that we allocated money for. It shows citizens we are working as hard as we can to use the money that they have allowed us to use.

Legal

Adjournment

Motion made by Board Member Toyer, seconded by Board Member Norton, to adjourn the meeting. **Motion** passed unanimously (6-0).

Seeing no further business Chair Vaughan adjourned the meeting at 6:01 p.m.

Approved this 8th day of December, 2014.


Board President
Jeff Vaughan


Treasurer
Sandy Langdon