

# TRANSPORTATION BENEFIT DISTRICT MEETING MINUTES



March 17, 2014

## **Call to Order**

Chair Vaughan called the meeting to order at 6:55 p.m.

## **Roll Call**

Finance Director Sandy Langdon gave the roll call. The following staff and board members were in attendance.

<b>Mayor:</b>	Jon Nehring
<b>Chair:</b>	Jeff Vaughan
<b>Board:</b>	Steve Muller, Kamille Norton, Jeff Seibert, Michael Stevens, Rob Toyer, and Donna Wright
<b>Absent:</b>	None
<b>Also Present:</b>	Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Parks and Recreation Director Ballew, and Recording Secretary Laurie Hugdahl.

## **Approval of Minutes**

1. Approval of the February 24, 2014 Transportation Benefit District (TBD) Meeting Minutes

**Motion** made by Board Member Wright, seconded by Board Member Muller, to approve the minutes as presented. **Motion** passed unanimously (7-0).

**Motion** made by Board Member Stevens, seconded by Board Member Toyer, to recess at 6:58 and reconvene after the Council meeting. **Motion** passed unanimously (7-0).

The meeting reconvened at 7:26 p.m.

## **New Business**

### 2. Transportation Projects Presentation

Director Nielsen distributed and reviewed a 10-year project list for a Sidewalk and Shoulder program at \$250,000 per year and a 10-year list for a Pavement Preservation Program for \$1,350,000 per year along with a corresponding map. He pointed out that the pavement preservation projects were broken down equally into north, middle, and south sections of the City. He clarified that the TBD still has the opportunity to do capital projects if so desired. This is just one way the funds could be used. He explained that pavement preservation saves the City a lot of money due to protection of the roadway and delaying the need for total reconstruction.

Board Member Toyer referred to the *Herald* article and the related contents and asked how they can get this information out to the public. CAO Hirashima said staff has decided it is very important to have the project list to go out to the public. There is some information that will go out in the *City Scene* which is scheduled for the next week or so. Marysville University next week will also address this information. Staff will be delivering some informational sheets to places where the public will have access to it like the library. Once the list goes out the City has to be committed to completing these projects at a minimum. Mayor Nehring said this list will also be provided to all the newspapers.

City Attorney Weed reminded the Board that this is a matter which will be on the ballot and as such the state Public Disclosure Commission and state law have quite strict rules concerning the use of city or board resources to campaign for or against a measure. He reminded them that it's okay on their own time or with their own resources to voice their views, but they are not allowed to use city or board resources for that purpose. The City and Board are, however, allowed to provide factual information to the public so they can make an informed decision.

Board Member Muller commented on the value this will provide to the whole community. He hopes people look at it in a positive light. He asked if potholes are currently handled adequately on an annual basis. Director Nielsen replied that they are handled adequately, usually within a 48-hour period. He acknowledged that some spots simply can't be fixed and must be handled differently. This is because the asphalt has ribboned away.

Board Member Seibert asked how the estimate for how much money would be generated was done. Finance Director Langdon explained that the annexation sales tax is .2% so staff is assuming they would collect about the same amount. The estimate was based on the average annual amount since Marysville started collecting the tax in 2010. Board Member Seibert remarked that the City generally is very conservative in its

estimates so there is a good possibility with the improving economy that the City will receive more revenue than estimated. Finance Director Langdon concurred. He asked City Attorney Weed about options for any excess funds. City Attorney Weed explained that the City can work on any project already on the adopted transportation plan. There is also a process to add other ones that aren't on the list. Board Member Seibert suggested putting the transportation plan on the website if it's not already there.

Board Member Seibert suggested that the Council also review the regulations regarding repaving requirements when cuts are done by developers in the roadway. He feels this is a major contributing factor to road degradation.

### 3. Ballot Communication Plan Discussion

CAO Hirashima explained that as they have already discussed, the communication plan includes Marysville University, the *City Scene*, website information, and facts sheets that will be distributed through the community. Community Information Office Doug Buell has been working very hard to prepare all that information.

Board Member Muller asked about the ballot statement. City Attorney Weed replied that the Resolution that the Board has already approved was forwarded to the County. The County made some minor technical suggested revisions to the ballot title which are acceptable to staff. The County Department of Elections has approved the ballot measure with those minor revisions.

Board Member Stevens asked if the Board/Council were allowed to express support of this on their personal social media pages. City Attorney Weed clarified that on their own personal time, on their own private computer, with their own private resources, any Council or Board member can state what their personal views are about any type of ballot measure.

CAO Hirashima reviewed the draft version of the *City Scene* which contains information about the TBD ballot measure and list of TBD Pavement Preservation Projects for 2015-2020. Board Member Seibert recommended including the map with the list. CAO Hirashima stated that they would be filming Marysville University, and it will be replayed on the channel.

Board Member Norton suggested including information about how this ultimately saves the City money by protecting the roads. Director Nielsen concurred. He noted that he would be including this information at Marysville University, but it should also be included here.

Board Member Seibert suggested including the point that adopting this will put the City higher on the list to receive grant money because it shows that the City is taking action on its own and taking responsibility for itself.

### 4. A Resolution of the Governing Board of the Marysville Transportation Benefit District of the City of Marysville, Washington, Providing for a Regular Quarterly

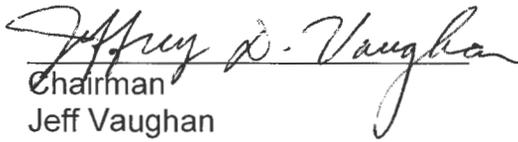
Meeting Schedule of the Governing Board and Establishing Requirements for Notice of Special Meetings Pursuant to Chapter 42.30, the State Open Public meetings Act.

**Motion** made by Board Member Wright, seconded by Board Member Stevens, to adopt Resolution No. 2014-02. **Motion** passed unanimously (7-0).

**Adjournment**

Seeing no further business Chair Vaughan adjourned the meeting at 7:55 p.m.

Approved this 5<sup>th</sup> day of May, 2014.

  
Chairman  
Jeff Vaughan

  
Secretary/Treasurer  
Sandy Langdon