

Marysville City Council Meeting

January 28, 2013

7:00 p.m.

City Hall

Call to Order

Invocation

Pledge of Allegiance

Roll Call

Committee Reports

Presentations

A. Employee Services Awards

Audience Participation

Approval of Minutes *(Written Comment Only Accepted from Audience.)*

1. Approval of the January 7, 2013, City Council Work Session Minutes.

Consent

2. Approval of the December 28, 2012, Claims in the Amount of \$346,288.79; Paid by Check Number's 81899 through 81997 with No Check Number's Voided.

3. Approval of the January 9, 2013, Claims in the Amount of \$617,647.18; Paid by Check Number's 81998 through 82026 with No Check Number's Voided.

4. Approval of the December 31, 2012, Claims in the Amount of \$1,257,135.45; Paid by Check Number's 82027 through 82106 with No Check Number's Voided.

5. Approval of the January 16, 2013, Claims in the Amount of \$946,253.65; Paid by Check Number's 82107 through 82169 with No Check Number's Voided.

Review Bids

Public Hearings

New Business

6. Fuel Tax Grant Distribution Agreement between the City of Marysville and the Transportation Improvement Board for the 88th Street NE and 55th Avenue NE Intersection Improvements Project.

Marysville City Council Meeting

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7:00 p.m.

City Hall

7. Data Sharing Contract between State of Washington Department of Licensing and Marysville Municipal Court.

8. Classification and Compensation Analysis for Construction Inspector.

9. A **Resolution** of the City of Marysville Establishing Operating Guidelines for the Cedarcrest Golf Course.

11. Requesting Approval for the Information Services Department to Purchase 47 Dell Semi-Rugged ATG Laptops to Replace the Police MDCs.

Legal

Mayor's Business

10. Parks and Recreation Advisory Board Reappointments: Andrew Delegans and Brooke Hougan.

Staff Business

Call on Councilmembers

Executive Session

A. Litigation

B. Personnel

C. Real Estate

Adjourn

Special Accommodations: The City of Marysville strives to provide accessible meetings for people with disabilities. Please contact the City Clerk's office at (360) 363-8000 or 1-800-833-6384 (Voice Relay), 1-800-833-6388 (TDD Relay) two days prior to the meeting date if any special accommodations are needed for this meeting.

Index #1

COUNCIL



DRAFT MINUTES

Regular Meeting *January 7, 2013*

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Steve Muller, Jeff Seibert, Michael Stevens, Rob Toyer, Jeff Vaughan, and Donna Wright

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Grant Weed, Public Works Director Kevin Nielsen, and Recording Secretary Laurie Hugdahl.

Committee Reports - None

Presentations - None

Discussion Items

A. Selection Process to Fill Vacant Council Seat.

Mayor Pro Tem Vaughan led a discussion about the process for filling the vacant seat in light of Carmen Rasmussen's departure. City Attorney Grant Weed reviewed the selection and voting process that was used for the last process, but noted that Council had the freedom to decide how to do the process as long as it is an open process.

- Councilmember Seibert spoke in support of the weighted vote. He solicited opinions from others about all the councilmembers asking the candidates the same questions.
- Councilmember Muller spoke against the question format, stating he prefers more of a dialogue to allow more in-depth questioning.

- Councilmember Seibert expressed concern about not all the candidates getting a fair interview if they don't stick with the question format. He also had concerns about the length of time a dialogue would take.
- Donna Wright pointed out that the meet-and-greet is one way they have addressed the dialogue issue in the past.
- Councilmember Seibert spoke in support of making a final selection decision on the night of the interviews.
- Mayor Pro Tem Vaughan expressed frustration about the "speed dating" nature of the process. He suggested having the reception and interviews followed by a period of time prior to the vote to allow some time to think and get questions answered.
- Councilmember Toyer spoke to having the interviews and then waiting until the next meeting to make the decision to give Council members time to think about it.
- Councilmember Seibert said he wouldn't mind if the Council waited to make their decision, but cautioned against making any contact with applicants outside of the meeting.
- Councilmember Wright pointed out that the number of applicants would determine how long the process would take.
- Councilmember Muller suggested having a preliminary vote to narrow down the number of candidates that come before the Council.
- Councilmember Stevens spoke in support of having more flexibility in the questions asked of each candidate.
- Councilmember Seibert spoke to the importance of this being done as part of the public process as much as possible.
- It was noted that whoever is selected would have to file for election in the fall to continue to serve out the rest of Carmen's term.
- Councilmember Wright suggested that if there are more than a certain number of candidates they could handle it one way. If there are less than a certain number of candidates they could handle it another way.

There was consensus to establish the timeline and then continue to work out the process.

There was discussion about potentially holding an executive session sometime after receiving the applications if necessary. Grant Weed suggested that any executive session should happen after the completion of all the interviews and prior to nominating any applicants.

There was consensus to close the application period at 5 p.m. on Friday, February 1. Council will decide on its final process on February 4 after seeing how many applicants there are. There was consensus to have February 25 be a potential decision date.

Discussion followed about how to make appointments to Carmen's board/commission positions. Rob Toyer expressed interest in serving on the Fire Board. No one else indicated an interest.

Motion made by Councilmember Seibert, seconded by Councilmember Muller, to nominate Rob Toyer to the Marysville Fire Board. **Motion** passed unanimously (6-0) to authorize the Mayor to appoint Councilmember Toyer to the Marysville Fire Board.

There was consensus to hold off deciding about the other committee assignments until a new councilmember is selected.

Approval of Minutes

1. Approval of the December 3, 2012, City Council Work Session Minutes.
2. Approval of the December 10, 2012, City Council Meeting Minutes.

Consent

3. Approval of the December 12, 2012, Claims in the Amount of \$1,196,187.84; Paid by Check Number's 81370 through 81512 with No Check Number's Voided.
4. Approval of the December 19, 2012, Claims in the Amount of \$822,914.91; Paid by Check Number's 81513 through 81667 with Check Number 77902 Voided.
5. Approval of the December 26, 2012, Claims in the Amount of \$247,961.08; Paid by Check Number's 81668 through 81804 with No Check Number's Voided.
6. Approval of the December 27, 2012, Claims in the Amount of \$557,924.34; Paid by Check Number's 81805 through 81892 with Check Number 81495 Voided.
7. Approval of the January 2, 2013, Claims in the Amount of \$3,629.17; Paid by Check Number's 81893 through 81898 with No Check Number's Voided
8. Approval of the December 20, 2012, Payroll in the Amount of \$993,910.91; Paid by Check Number's 26160 through 26194.
9. Approval of the January 4, 2013, Payroll in the Amount of \$1,498,098.18; Paid by Check Number's 26195 through 26236.

Review Bids

Public Hearings

New Business

10. Final Plat of Harvest Hills Phase 1.

CAO Hirashima reviewed the final plat and noted it was originally approved in the County.

11. Fourth Amendment to the Interlocal Agreement with Snohomish County for Furnishing Equipment Maintenance/Repair Service.

Director Nielsen stated that this is the annual agreement with Snohomish County to provide fleet services, but it is rarely used.

Legal

Mayor's Business

- Thanks to Mayor Pro Tem Vaughan and the Council for the discussion about the councilmember selection process.
- Thanks to Jim Ballew, Parks staff, Rotary, and other volunteers for their hard work with the Tour of Lights.
- On Friday night, the local Girl Scouts put on a candlelight vigil for victims of the Sandy Hook tragedy.
- On Saturday afternoon he attended the Change of Command ceremony at the Armed Forces Command Center, which was a very impressive ceremony.
- He gave an update on the Community Transit Board meeting on January 3 where they approved all the 2013 contracts.
- On behalf of Chief Smith he distributed the Comprehensive Emergency Plan discs.
- He asked for the names of everyone who wants to go to the National League of Cities conference in Washington DC. Councilmembers Seibert, Toyer, Stevens, and Wright expressed interest.

Staff Business

Jim Ballew:

- He wished everyone a Happy New Year.
- A farewell event will be held for Carmen Rasmussen on Thursday, February 7 at 7 p.m. at the Ken Baxter Center
- He gave an update on Healthy Communities. Staff will be having a meeting with them soon.

Kevin Nielsen:

- A 13.8' tide overtopped the dyke in some spots. Emergency repairs were done on the crown and to some of the Qwuloolt areas. He noted that 12.7' is the hundred-year elevation. The tide was supposed to be 12.3' but NOAA said there was a tidal fluctuation of 1.5 feet.
- The City will be shutting down 156th for a couple weeks to do some repairs to infiltration beds.
- He wished everyone a Happy New Year!

Sandy Langdon:

- Happy New Year to everyone.
- Tablets are being tested right now. The directors will be testing those before they are distributed to the Council.
- Staff is busy tying up year-end tasks.

Grant Weed:

- Happy New Year to everyone.
- He stated the need to have an Executive Session to discuss four items - three items involving employee performance with a possibility of action and one item concerning pending litigation for a total of 20 minutes.

Gloria Hirashima wished everyone a Happy New Year. She informed the Council that the consultant will be in town on January 24 and 25.

Call on Councilmembers

Michael Stevens:

- The Change of Command ceremony was a pleasure to attend. He enjoyed witnessing the history.
- He asked if the councilmember applications become public records. Gloria Hirashima replied that they do.
- He asked about the Economic Development Committee meeting for January. There was a decision to wait to hold it in February.
- Councilmember Stevens noted that Saturday is Marysville Hockey Night where tickets are \$5. He encouraged everyone to attend.
- He referred to an email from a citizen who stated that he and others were upset about stormwater taxes that had gone up after annexation. Councilmember Seibert explained that the structure of taxes in the County and in the City is different. Director Nielsen further explained how the billing structure had changed to make the billing fairer as a result of the City taking over the billing.

Rob Toyer had no comments.

Steve Muller had no comments.

Donna Wright:

- She has been appointed to the NLC Finance Administration and Intergovernmental Relations Steering Committee.
- She also attended the Change of Command. She appreciated the traditional ceremony.
- She referred to the Girls Scouts vigil and noted that it was held because eight of the little girls were Girl Scouts and two of the boys were from scouting families. She stated that the Sikh temple also held a vigil which she attended.

Jeff Seibert:

- On Saturday he went to Lakewood Crossing and was surprised by the amount of traffic. He was happy to have an alternate route to use on 156th. He asked if signage will be up informing drivers that the street will be closed. Director Nielsen affirmed that signage will be up, it will be noted on the website, and it has been out for a press release.

Jeff Vaughan had no comments

Mayor Nehring recessed the meeting from 8:34 p.m. until 8:40 p.m. when the Council reconvened into Executive Session to discuss four items - three personnel items and one potential litigation item for twenty minutes.

Executive Session

- A. Litigation - one item, per RCW 42.30.110(1)(i)
- B. Personnel - three items, per RCW 42.30.110(1)(g)
- C. Real Estate

Motion made by Councilmember Muller, seconded by Councilmember Wright to extend Executive Session to 9:05 p.m. Motion passed (6-0) with Councilmember Vaughan and Councilmember Seibert voting against the motion.

Motion made by Councilmember Muller, seconded by Councilmember Wright to approve the Amendment to the Chief Administrative Officer's Employment Agreement Motion passed unanimously (6-0).

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 9:05 p.m.

Approved this _____ day of _____, 2013.

Mayor
Jon Nehring

April O'Brien
Deputy City Clerk

Index #2

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 28, 2013

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **December 28, 2012** claims in the amount of **\$346,288.79** paid by **Check No.'s 81899 through 81997 with no Check No.'s voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION

CLAIMS
FOR
PERIOD-13

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$346,288.79 PAID BY CHECK NO.'S 81899 THROUGH 81997 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **28th DAY OF DECEMBER 2012.**

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/4/2013 TO 1/10/2013**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81899	AAA FIRE & SAFETY	CARBON DIOXIDE	WATER/SEWER OPERATION	54.60
81900	ADVANCED TRAFFIC	VEHICLE DETECTION COMPONENTS	TRANSPORTATION MANAGEM	6,955.56
81901	ADVANTAGE BUILDING S	JANITORIAL SERVICE	WATER FILTRATION PLANT	43.33
	ADVANTAGE BUILDING S		MAINT OF GENL PLANT	77.92
	ADVANTAGE BUILDING S		COMMUNITY CENTER	383.18
	ADVANTAGE BUILDING S		WASTE WATER TREATMENT	463.65
	ADVANTAGE BUILDING S		ADMIN FACILITIES	619.00
	ADVANTAGE BUILDING S		PUBLIC SAFETY FAC-GENL	695.75
	ADVANTAGE BUILDING S		PARK & RECREATION FAC	829.30
	ADVANTAGE BUILDING S		COURT FACILITIES	1,091.50
	ADVANTAGE BUILDING S		UTIL ADMIN	1,185.92
81902	ALBERTSONS	INMATE SUPPLIES	DETENTION & CORRECTION	164.13
81903	ALL BATTERY SALES &	AUX BATTERY PARTS FOR PD VEHIC	POLICE PATROL	8,115.46
81904	ARAMARK UNIFORM	UNIFORM SERVICE	MAINTENANCE	10.86
	ARAMARK UNIFORM		EQUIPMENT RENTAL	19.98
81905	BEST WAY COMMUNICATI	VHF HANDHELD RADIO AND CHARGER	SOLID WASTE OPERATIONS	185.93
81906	BLUE MARBLE ENV.	PROFESSIONAL SERVICES	RECYCLING OPERATION	3,125.00
	BLUE MARBLE ENV.		RECYCLING OPERATION	5,159.37
81907	BRINKS INC	ARMORED TRUCK SERVICE	COMMUNITY DEVELOPMENT-	100.99
	BRINKS INC		UTIL ADMIN	100.99
	BRINKS INC		GOLF ADMINISTRATION	173.32
	BRINKS INC		UTILITY BILLING	176.53
	BRINKS INC		POLICE ADMINISTRATION	327.56
	BRINKS INC		MUNICIPAL COURTS	327.57
81908	CARRS ACE	GALVANIZED PIPE	PUMPING PLANT	21.70
	CARRS ACE	SPACE HEATER OIL	PUMPING PLANT	54.29
81909	CASE POWER & EQUIP	WATER PUMP	EQUIPMENT RENTAL	125.88
81910	CENTRAL WELDING SUPP	ACETYLENE	SOLID WASTE OPERATIONS	73.54
81911	CENTURY INSTRUMENT	VALVE PARTS	WATER/SEWER OPERATION	-27.25
	CENTURY INSTRUMENT		PUMPING PLANT	344.16
81912	CONCRETE NORWEST	SCREENED PIT RUN COSTS	SEWER MAIN COLLECTION	2,308.32
81913	COOP SUPPLY	CATTLE PANELS, WIRE, RINGER, R	SEWER MAIN COLLECTION	412.23
	COOP SUPPLY	OIL ABSORBENT	ROADWAY MAINTENANCE	477.41
81914	CORPORATE OFFICE SPL	WYPALL WIPES	ER&R	182.34
81915	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	1,815.52
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	2,006.70
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	2,018.32
81916	CORRECTIONS, DEPT OF	WORK CREW-NOV 2012	STORM DRAINAGE	84.08
	CORRECTIONS, DEPT OF		PARK & RECREATION FAC	296.66
	CORRECTIONS, DEPT OF		ROADSIDE VEGETATION	601.86
81917	DELL	LAPTOPS-STREET DEPT	WATER RESERVOIRS	5,749.77
81918	DIAMOND B CONSTRUCT	REPAIR LEAK	NON-DEPARTMENTAL	98.83
	DIAMOND B CONSTRUCT	REPAIR FAN OPERATION-PSB	PUBLIC SAFETY FAC-GENL	274.22
	DIAMOND B CONSTRUCT	HEAT PUMP REPAIR	WASTE WATER TREATMENT	726.07
	DIAMOND B CONSTRUCT	FAN COIL INSTALL-PSB	PUBLIC SAFETY FAC-GENL	10,802.37
81919	DICKS TOWING	TOWING EXPENSE	EQUIPMENT RENTAL	43.44
	DICKS TOWING	TOWING EXPENSE-LIC#082UMC	POLICE PATROL	43.44
81920	E&E LUMBER	CLAMP	PARK & RECREATION FAC	1.94
	E&E LUMBER	SEALER, PUTTY AND KNIVES	LIBRARY-GENL	17.43
	E&E LUMBER	FAN	LIBRARY-GENL	21.71
	E&E LUMBER	DOWEL	SEWER MAIN COLLECTION	41.53
	E&E LUMBER	SIDE BOARDS FOR FLATBED	WATER DIST MAINS	67.94
	E&E LUMBER	CEMENT	SIDEWALKS MAINTENANCE	70.32
	E&E LUMBER	FOAM AND DUCT TAPE	WATER CROSS CNTL	97.62
	E&E LUMBER	ROOFING NAILS AND LUMBER	STORM DRAINAGE	156.29
	E&E LUMBER	ROLLED ROOFING	STORM DRAINAGE	520.74
81921	EAST JORDAN IRON WOR	HYDRANT AND MISC PARTS	HYDRANTS INSTALLATION	1,635.49
81922	EDGE ANALYTICAL	WATER QUALITY TESTING FEES	WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	20.00

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/4/2013 TO 1/10/2013**

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81923	ENGINEERING BUSINESS	MONTHLY BASE CHARGE-NOV 2012	UTIL ADMIN	106.43
81924	EVERETT MUNICIPAL	BAIL POSTED	GENERAL FUND	250.00
81925	EVERETT STAMP WORKS	DATE STAMP	OFFICE OPERATIONS	57.34
81926	EVERETT STEEL CO	STEEL ROUND STOCK	EQUIPMENT RENTAL	72.52
81927	EVERETT, CITY OF	ANIMAL SHELTER FEE-NOV 2012	ANIMAL CONTROL	6,665.00
81928	EYLANDER'S SALES & S	GENERATOR REPAIR PARTS	MAINTENANCE	288.98
81929	FEDEX	SHIPPING EXPENSE	UTIL ADMIN	38.36
81930	FERRELLGAS	PROPANE	SOLID WASTE OPERATIONS	41.55
	FERRELLGAS		WATER SERVICE INSTALL	41.55
	FERRELLGAS		TRAFFIC CONTROL DEVICES	41.56
	FERRELLGAS		ROADWAY MAINTENANCE	41.56
81931	FINLEY, JOSEPH	REIMBURSE MILEAGE	COMPUTER SERVICES	83.63
81932	FOOTJOY	RAIN PANTS	GOLF COURSE	97.87
81933	GEORGE, ILIA	REIMBURSE TRAINING EXPENSE	OFFICE OPERATIONS	22.90
81934	GRAINGER	ADMITTANCE DOOR SIGN	NON-DEPARTMENTAL	10.82
81935	GRANITE CONST	ASPHALT	ROADWAY MAINTENANCE	5,966.08
81936	GYURKOVICS, SANDRA	REIMBURSE MILEAGE	COMPUTER SERVICES	63.72
	GYURKOVICS, SANDRA		COMPUTER SERVICES	125.99
81937	HARBOR FREIGHT TOOLS	TOOLS	WATER DIST MAINS	105.84
81938	HARBOR MARINE MAINT.	CIRCUIT BREAKER (25)	POLICE PATROL	1,172.54
81939	HD FOWLER COMPANY	CONCRETE BOX	WATER SERVICE INSTALL	43.16
	HD FOWLER COMPANY	PVC AND PVC CAPS	WATER DIST MAINS	45.48
	HD FOWLER COMPANY	REDUCER, 90 ELL AND FORD CORP	SOURCE OF SUPPLY	64.94
	HD FOWLER COMPANY	COUPLING, VALVE AND ADAPTER	PARK & RECREATION FAC	139.21
	HD FOWLER COMPANY	FLANGE REDUCERS	WATER SERVICE INSTALL	399.65
	HD FOWLER COMPANY	UPPER STEM AND REPAIR KIT	HYDRANTS	433.34
	HD FOWLER COMPANY	VALVE, LUG AND ADAPTER	HYDRANTS INSTALLATION	783.82
81940	INTERSTATE BATTERY	BATTERIES (40) W/CORE CHARGE	POLICE PATROL	4,863.11
81941	JET PLUMBING	RESTROOM REPAIR	LIBRARY-GENL	169.69
	JET PLUMBING	HOLDING CELL DRAIN SERVICING	PUBLIC SAFETY FAC-GENL	369.62
	JET PLUMBING	HVAC REPAIR	PUBLIC SAFETY FAC-GENL	422.65
81942	JUSTICE SYSTEMS CORP	SEMI-ANNUAL PM SERVICE	PUBLIC SAFETY FAC-GENL	2,051.89
81943	KELLER SUPPLY COMPAN	TOILET AND GASKET	LIBRARY-GENL	84.82
81944	KINGSFORD, ANDREA	REIMBURSE HOLIDAY EXPENSE	COMMUNITY EVENTS	95.34
81945	KUNG FU 4 KIDS	INSTRUCTOR SERVICES	RECREATION SERVICES	178.50
81946	LABOR & INDUSTRIES	L & I 4TH QTR	MUNICIPAL COURTS	19.41
	LABOR & INDUSTRIES		MUNICIPAL COURTS	25.74
	LABOR & INDUSTRIES		COMMUNITY CENTER	178.95
	LABOR & INDUSTRIES		POLICE PATROL	214.53
81947	LAKE STEVENS SCHOOL	MITIGATION FEES	SCHOOL MIT FEES	9,064.00
81948	LANGDON, SANDY	REIMBURSE EMPLOYEE APPRECIATIO	PERSONNEL ADMINISTRATIO	47.46
	LANGDON, SANDY	REIMBURSE ANTI-FATIGUE MATS	UTILITY BILLING	104.24
81949	LASTING IMPRESSIONS	BASKETBALL CAMP SHIRTS	RECREATION SERVICES	226.26
	LASTING IMPRESSIONS	BASKETBALL LEAGUE SHIRTS	RECREATION SERVICES	4,638.31
81950	LFS, INC.	CIRCUIT BREAKER	POLICE PATROL	140.06
81951	LICENSING, DEPT OF	CHAVIS, ASHLEY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	KELLER, GEORGE (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MENNENGA, ROBERT (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	MOCK, MICHAEL (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	PIFFATH, AKIRA (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	TANIS, TOBY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	BLACKWOOD, KENNETH (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	CHANDLER, BRIAN (LT RENEWAL)	GENERAL FUND	21.00
81952	LOWES HIW INC	INSULATION	WATER DIST MAINS	13.01
	LOWES HIW INC	FOIL INSULATION	WATER DIST MAINS	30.17
	LOWES HIW INC	IMPACT WRENCH	WATER SERVICES	184.67
	LOWES HIW INC	IMPACT TOOL SET AND BATTERY PA	WATER SERVICES	328.08
81953	MARYSVILLE FORD	KEYS	EQUIPMENT RENTAL	36.36
81954	MARYSVILLE PRINTING	BUSINESS CARDS	POLICE PATROL	42.30
	MARYSVILLE PRINTING	MAP BOOKS	WATER DIST MAINS	87.42

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/4/2013 TO 1/10/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81955	MARYSVILLE SCHOOL	MITIGATION FEES	SCHOOL MIT FEES	16,406.00
81956	MARYSVILLE, CITY OF	UTILITY CHARGE-7115 GROVE STRE	MAINTENANCE	241.84
	MARYSVILLE, CITY OF	UTILITY CHARGE-7007 GROVE STRE	MAINTENANCE	1,056.38
81957	MOORE MEDICAL CORP	NITRILE GLOVE INV.97022923 SHO	POLICE PATROL	0.80
81958	MOTOR TRUCKS	REPAIR DAMAGE TO VEH # 252	EQUIPMENT RENTAL	12,410.21
81959	MOTOROLA	DASHMOUNT RADIO AND MISC PARTS	EQUIPMENT RENTAL	2,575.44
81960	MURRAY, SMITH & ASSO	PROFESSIONAL SERVICES	SOURCE OF SUPPLY	1,087.77
81961	NATIONAL BARRICADE	SNOW CLOSURE SIGNS	SNOW & ICE CONTROL	234.58
	NATIONAL BARRICADE	TRAILER RENTAL	TRAFFIC CONTROL DEVICES	276.93
81962	NICOLAS, ESTHER	REIMBURSE MILEAGE	COMPUTER SERVICES	46.86
81963	NIKE USA INC	FW METAL	GOLF COURSE	92.18
81964	NORTON, WORTH	REIMBURSE MILEAGE, PHONE AND P	COMPUTER SERVICES	149.70
	NORTON, WORTH		COMPUTER SERVICES	203.30
	NORTON, WORTH		COMPUTER SERVICES	473.46
81965	OFFICE DEPOT	OFFICE SUPPLIES	POLICE ADMINISTRATION	14.00
	OFFICE DEPOT		OFFICE OPERATIONS	58.63
	OFFICE DEPOT		UTIL ADMIN	61.23
	OFFICE DEPOT		OFFICE OPERATIONS	68.41
	OFFICE DEPOT		POLICE PATROL	78.18
	OFFICE DEPOT		CITY CLERK	78.73
	OFFICE DEPOT		POLICE PATROL	91.06
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	97.32
	OFFICE DEPOT		POLICE PATROL	113.73
	OFFICE DEPOT		POLICE PATROL	130.68
	OFFICE DEPOT		POLICE PATROL	189.42
	OFFICE DEPOT	OFFICE CHAIR	OFFICE OPERATIONS	258.46
	OFFICE DEPOT	OFFICE SUPPLIES	POLICE PATROL	264.29
	OFFICE DEPOT	OFFICE CHAIR	OFFICE OPERATIONS	336.65
81966	P & G LANDSCAPING, I	TREE REPLACEMENT (MAPLE)	ROADSIDE VEGETATION	971.97
81967	PACIFIC POWER BATTER	MAG-LIGHT	MAINT OF GENL PLANT	101.67
81968	PACIFIC WESTERN DESI	WIPER KIT	EQUIPMENT RENTAL	472.30
81969	PARTS STORE, THE	DIST CAP AND ROTOR	EQUIPMENT RENTAL	54.02
	PARTS STORE, THE	CLAMP	EQUIPMENT RENTAL	69.46
	PARTS STORE, THE	BEARINGS	MAINTENANCE	76.92
81970	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	31.07
	PETROCARD SYSTEMS		COMPUTER SERVICES	51.18
	PETROCARD SYSTEMS		STORM DRAINAGE	93.27
	PETROCARD SYSTEMS		BUILDING MAINTENANCE	147.74
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	395.74
	PETROCARD SYSTEMS		PARK & RECREATION FAC	439.62
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERT	2,484.63
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	3,484.07
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	3,978.29
	PETROCARD SYSTEMS		POLICE PATROL	7,821.12
81971	PETTY CASH- POLICE	COFFEE SUPPLIES	POLICE ADMINISTRATION	31.30
81972	PORTLAND PRECISION I	GPS REPAIR PARTS	ENGR-GENL	250.00
	PORTLAND PRECISION I	POLE CLAMP AND SURVEY VESTS	ENGR-GENL	307.92
81973	PUD	ACCT #2047-1749-0	STREET LIGHTING	0.93
	PUD	ACCT #2047-1751-6	STREET LIGHTING	1.75
	PUD		STREET LIGHTING	2.74
	PUD	ACCT #2045-8436-1	STREET LIGHTING	6.05
	PUD	ACCT #2047-1749-0	STREET LIGHTING	17.84
	PUD	ACCT #2047-1750-8	STREET LIGHTING	19.32
	PUD		STREET LIGHTING	27.96
	PUD	ACCT #2026-7070-9	STREET LIGHTING	69.27
	PUD	ACCT #2025-7611-2	STREET LIGHTING	95.83
	PUD	ACCT #2033-4458-5	STREET LIGHTING	112.31
	PUD	ACCT #2008-0070-4	STREET LIGHTING	117.77
	PUD	ACCT #2026-0420-3	STREET LIGHTING	1,418.82
	PUD	ACCT #2025-7611-2	STREET LIGHTING	1,820.92

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/4/2013 TO 1/10/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81973	PUD	ACCT #2026-0420-3	STREET LIGHTING	1,880.76
	PUD	ACCT #2028-8209-8	STREET LIGHTING	8,169.45
	PUD		STREET LIGHTING	12,777.88
81974	PUGET SOUND SECURITY	KEYS	MAINT OF GENL PLANT	33.04
81975	REDDEN MARINE SUPPLY	CIRCUIT BREAKER	POLICE PATROL	199.96
81976	RICOH USA, INC.	PRINTER/COPIER METER READS	GENERAL SERVICES - OVERH	1.44
	RICOH USA, INC.		MAINTENANCE	6.04
	RICOH USA, INC.		PROBATION	7.15
	RICOH USA, INC.		COMMUNITY CENTER	7.91
	RICOH USA, INC.		WASTE WATER TREATMENT	8.19
	RICOH USA, INC.		UTILITY BILLING	30.20
	RICOH USA, INC.		CITY CLERK	33.68
	RICOH USA, INC.		FINANCE-GENL	33.68
	RICOH USA, INC.		PARK & RECREATION FAC	36.88
	RICOH USA, INC.		MUNICIPAL COURTS	58.92
	RICOH USA, INC.		POLICE PATROL	74.28
	RICOH USA, INC.		LEGAL - PROSECUTION	99.51
	RICOH USA, INC.		ENGR-GENL	102.55
	RICOH USA, INC.		DETENTION & CORRECTION	104.37
	RICOH USA, INC.		EXECUTIVE ADMIN	108.81
	RICOH USA, INC.		PERSONNEL ADMINISTRATIO	145.58
	RICOH USA, INC.		POLICE INVESTIGATION	176.25
	RICOH USA, INC.		UTIL ADMIN	182.64
	RICOH USA, INC.		COMMUNITY DEVELOPMENT-	314.68
	RICOH USA, INC.		OFFICE OPERATIONS	814.73
81977	ROY ROBINSON	ALTERNATOR	EQUIPMENT RENTAL	377.82
81978	SIRCHIE	JAIL SUPPLIES	GENERAL FUND	-2.97
	SIRCHIE		DETENTION & CORRECTION	37.47
81979	SMOKEY POINT CONCRET	DRAIN ROCK	GMA - STREET	117.61
	SMOKEY POINT CONCRET	CONCRETE	DETENTION & CORRECTION	573.95
81980	SNO CO FINANCE	ER&R CHARGES	EQUIPMENT RENTAL	9,844.60
	SNO CO FINANCE		WATER DIST MAINS	10,266.30
81981	STATE PATROL	ACCESS USER FEES	OFFICE OPERATIONS	534.00
81982	STEVENS, MICHAEL A.	REIMBURSE MILEAGE, PARKING AND	CITY COUNCIL	63.07
81983	SWANSON CARPET SERVI	CARPET CLEANING	PUBLIC SAFETY FAC-GENL	203.00
81984	SYSTEMS INTERFACE	CONTROL PANEL MODIFICATION SUP	WATER CAPITAL PROJECTS	5,435.81
81985	TAYLORMADE	RAIN PANTS	GOLF COURSE	56.91
81986	TEREX UTILITES WEST	CRANE INSPECTION/CERTIFICATION	EQUIPMENT RENTAL	517.39
	TEREX UTILITES WEST	BUCKET LIFT INSPECTION/CERTIFI	EQUIPMENT RENTAL	654.27
81987	TYLER TECHNOLOGIES	1099 & W-2 FORMS	FINANCE-GENL	223.26
81988	ULTRA ELECTRIC LLC	RELOCATE HVAC DISCONNECT-PSB	PUBLIC SAFETY FAC-GENL	260.64
	ULTRA ELECTRIC LLC	R & R HEATER-PSB	PUBLIC SAFETY FAC-GENL	945.42
81989	UNIT PROCESS COMPANY	BUTTERFLY VALVES, ACTUATORS, B	WATER CAPITAL PROJECTS	17,986.39
81990	UNITED PARCEL SERVIC	SHIPPING EXPENSE	PUMPING PLANT	87.77
81991	UNITED PARCEL SERVIC		POLICE PATROL	56.75
	UNITED PARCEL SERVIC		POLICE PATROL	95.84
81992	VERIZON/FRONTIER	LONG DISTANCE CHARGES	CRIME PREVENTION	0.08
	VERIZON/FRONTIER		YOUTH SERVICES	0.15
	VERIZON/FRONTIER		SOLID WASTE CUSTOMER E)	0.15
	VERIZON/FRONTIER		CITY CLERK	0.22
	VERIZON/FRONTIER		RECREATION SERVICES	0.40
	VERIZON/FRONTIER		BUILDING MAINTENANCE	0.40
	VERIZON/FRONTIER		GOLF ADMINISTRATION	0.67
	VERIZON/FRONTIER		PURCHASING/CENTRAL STOF	0.91
	VERIZON/FRONTIER		FINANCE-GENL	1.00
	VERIZON/FRONTIER		COMMUNITY CENTER	1.04
	VERIZON/FRONTIER		EQUIPMENT RENTAL	1.40
	VERIZON/FRONTIER		LEGAL-GENL	1.62
	VERIZON/FRONTIER		ANIMAL CONTROL	1.66
	VERIZON/FRONTIER		PERSONNEL ADMINISTRATIO	1.95

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/4/2013 TO 1/10/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81992	VERIZON/FRONTIER	LONG DISTANCE CHARGES	WASTE WATER TREATMENT	3.66
	VERIZON/FRONTIER		GENERAL SERVICES - OVERH	3.89
	VERIZON/FRONTIER		UTILITY BILLING	5.33
	VERIZON/FRONTIER		EXECUTIVE ADMIN	5.96
	VERIZON/FRONTIER		LEGAL - PROSECUTION	6.59
	VERIZON/FRONTIER		UTIL ADMIN	7.04
	VERIZON/FRONTIER		STORM DRAINAGE	7.44
	VERIZON/FRONTIER		POLICE ADMINISTRATION	8.31
	VERIZON/FRONTIER		POLICE INVESTIGATION	9.34
	VERIZON/FRONTIER		PARK & RECREATION FAC	10.52
	VERIZON/FRONTIER		ENGR-GENL	10.79
	VERIZON/FRONTIER		DETENTION & CORRECTION	11.35
	VERIZON/FRONTIER		MUNICIPAL COURTS	13.28
	VERIZON/FRONTIER		OFFICE OPERATIONS	15.12
	VERIZON/FRONTIER		COMPUTER SERVICES	15.75
	VERIZON/FRONTIER		POLICE PATROL	20.12
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	34.32
81993	WASTE MANAGEMENT	YARDWASTE AND RECYCLE SERVICE	RECYCLING OPERATION	87,398.48
81994	WEED GRAAFSTRA	LEGAL SERVICES	GMA - STREET	80.00
	WEED GRAAFSTRA		STORM DRAINAGE	490.50
	WEED GRAAFSTRA		ROADS/STREETS CONSTRUC	531.00
	WEED GRAAFSTRA		UTIL ADMIN	1,462.00
	WEED GRAAFSTRA		UTIL ADMIN	1,551.00
	WEED GRAAFSTRA		LEGAL-GENL	2,277.00
	WEED GRAAFSTRA		LEGAL-GENL	6,845.75
	WEED GRAAFSTRA		UTIL ADMIN	6,845.75
81995	WHITE CAP CONSTRUCT	FIBER BOARD	GENERAL FUND	-1.82
	WHITE CAP CONSTRUCT		DETENTION & CORRECTION	23.03
81996	WISEMAN, JANETTE	INSTRUCTOR SERVICES	RECREATION SERVICES	48.60
81997	ZEE MEDICAL SERVICE	RESUPPLY FIRST AID KIT	MAINT OF GENL PLANT	80.19
	ZEE MEDICAL SERVICE		GENERAL SERVICES - OVERH	80.19

WARRANT TOTAL: 346,288.79

REASON FOR VOIDS:
 INITIATOR ERROR
 WRONG VENDOR
 CHECK LOST/DAMAGED IN MAIL
 UNCLAIMED PROPERTY

Index #3

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: **January 28, 2013**

AGENDA ITEM: Claims	AGENDA SECTION:
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:
ATTACHMENTS: Claims Listings	APPROVED BY:
	MAYOR CAO
BUDGET CODE:	AMOUNT:

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **January 9, 2013** claims in the amount of **\$617,647.18** paid by **Check No.'s 81998 through 82026 with no Check No.'s voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-1

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$617,647.18 PAID BY CHECK NO.'S 81998 THROUGH 82026 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **9th DAY OF JANUARY 2013.**

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/4/2013 TO 1/9/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
81998	ALDAPE, MARK & DENIS	UB 980098000662 3309 71ST AVE	WATER/SEWER OPERATION	25.00
81999	ANDERSON, LORRAINE	UB 900971000001 1222 3RD ST	WATER/SEWER OPERATION	19.65
82000	ARAMARK UNIFORM	UNIFORM SERVICE	MAINTENANCE	10.86
82001	ATTERBERRY REAL ESTA	UB 881390000001 5213 74TH PL N	WATER/SEWER OPERATION	80.20
82002	BANK OF NEW YORK	ADMIN FEE MARGO03	INTEREST & OTHER DEBT SE	300.00
	BANK OF NEW YORK	ADMIN FEE MARLTGO07A	INTEREST & OTHER DEBT SE	300.93
	BANK OF NEW YORK	ADMIN FEE MARLTGO07T	GOLF DEBT SERVICE	300.93
82003	BLACK ROCK CABLE INC	IRU MAINTENANCE	CENTRAL SERVICES	83.47
	BLACK ROCK CABLE INC	I-NET LEASE	CENTRAL SERVICES	535.94
82004	BROWN, ERNEST & DENI	UB 830316000001 6906 71ST AVE	WATER/SEWER OPERATION	24.98
82005	CATHEY, SHAY & SARA^	UB 980280500000 2805 68TH DR N	WATER/SEWER OPERATION	65.23
82006	EDDY, MIKE & AILEEN	UB 290930000000 5820 135TH PL	WATER/SEWER OPERATION	141.53
82007	EVERETT MUNICIPAL	BAIL POSTED	GENERAL FUND	250.00
82008	FASTER ASSET SOLUTIO	FLEET MANAGEMENT SOFTWARE SUPP	EQUIPMENT RENTAL	8,619.58
82009	KEENE, RAY	UB 091441200000 14412 49TH DR	WATER/SEWER OPERATION	21.09
82010	LICENSING, DEPT OF	EDMONDS, AARON (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GLASSETT, MICHAEL (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	TOSO, ARDELL (RENEWAL)	GENERAL FUND	18.00
82011	MAILFINANCE	POSTAGE MACHINE LEASE PAYMENT	CITY CLERK	22.93
	MAILFINANCE		EXECUTIVE ADMIN	22.93
	MAILFINANCE		FINANCE-GENL	22.93
	MAILFINANCE		PERSONNEL ADMINISTRATIO	22.93
	MAILFINANCE		UTILITY BILLING	22.93
	MAILFINANCE		LEGAL - PROSECUTION	22.93
	MAILFINANCE		COMMUNITY DEVELOPMENT-	22.93
	MAILFINANCE		ENGR-GENL	22.93
	MAILFINANCE		UTIL ADMIN	22.93
	MAILFINANCE		POLICE INVESTIGATION	22.93
	MAILFINANCE		POLICE PATROL	22.94
	MAILFINANCE		OFFICE OPERATIONS	22.94
	MAILFINANCE		DETENTION & CORRECTION	22.94
	MAILFINANCE		POLICE ADMINISTRATION	22.94
82012	MARTIN, ED	UB 020633000001 5304 88TH ST N	WATER/SEWER OPERATION	124.51
82013	MEGAPATH CORPORATION	INTERNET SERVICES	COMPUTER SERVICES	263.83
82014	NEXTEL	ACCT #130961290	WATER FILTRATION PLANT	60.36
	NEXTEL		SEWER LIFT STATION	60.36
82015	NORTHWEST CASCADE	HONEY BUCKET	PARK & RECREATION FAC	112.68
82016	PALMER, DAVID & KAYL	UB 331510100000 15101 44TH AVE	WATER/SEWER OPERATION	145.48
82017	PUGET SOUND CLEAN	2013 CLEAN AIR ASSESSMENT	NON-DEPARTMENTAL	26,930.00
82018	RAILROAD MANAGEMENT	PIPELINE CROSSING	UTIL ADMIN	132.87
82019	RECREATION & PARK	RISK MANAGEMENT SCHOOL-KINGSFO	RECREATION SERVICES	249.00
82020	RICOH USA, INC.	PRINTER/COPIER RENTAL	MAINTENANCE	27.68
	RICOH USA, INC.		POLICE PATROL	27.68
	RICOH USA, INC.		WASTE WATER TREATMENT	37.86
	RICOH USA, INC.		COMMUNITY CENTER	44.53
	RICOH USA, INC.		PROBATION	119.46
	RICOH USA, INC.		LEGAL - PROSECUTION	130.98
	RICOH USA, INC.		ENGR-GENL	143.48
	RICOH USA, INC.		POLICE INVESTIGATION	143.91
	RICOH USA, INC.		GENERAL SERVICES - OVERH	175.42
	RICOH USA, INC.		UTILITY BILLING	178.48
	RICOH USA, INC.		EXECUTIVE ADMIN	185.90
	RICOH USA, INC.		CITY CLERK	199.08
	RICOH USA, INC.		FINANCE-GENL	199.08
	RICOH USA, INC.		PERSONNEL ADMINISTRATIO	206.56
	RICOH USA, INC.		DETENTION & CORRECTION	260.48
	RICOH USA, INC.		MUNICIPAL COURTS	299.18
	RICOH USA, INC.		PARK & RECREATION FAC	345.35
	RICOH USA, INC.		UTIL ADMIN	467.15
	RICOH USA, INC.		COMMUNITY DEVELOPMENT-	592.98

DATE: 1/9/2013
 TIME: 10:47:16AM

**CITY OF MARYSVILLE
 INVOICE LIST
 FOR INVOICES FROM 1/4/2013 TO 1/9/2013**

PAGE: 2

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82020	RICOH USA, INC.	PRINTER/COPIER RENTAL	OFFICE OPERATIONS	790.94
82021	SONITROL	SECURITY SERVICES	PUBLIC SAFETY BLDG.	97.00
	SONITROL		PARK & RECREATION FAC	128.00
	SONITROL		COMMUNITY CENTER	138.00
	SONITROL		WATER FILTRATION PLANT	238.25
	SONITROL		WASTE WATER TREATMENT	238.41
	SONITROL		ADMIN FACILITIES	323.00
	SONITROL		UTIL ADMIN	406.00
82022	VANNOY, RICHARD L	UB 212580000000 12404 51ST AVE	WATER/SEWER OPERATION	69.93
82023	VERIZON/FRONTIER	ACCT #572477380-00001	WASTE WATER TREATMENT	18.70
	VERIZON/FRONTIER		UTIL ADMIN	18.70
82024	VERIZON/FRONTIER	ACCT #36065173190324995	TRAFFIC CONTROL DEVICES	50.71
	VERIZON/FRONTIER	ACCT #36065726090519995	TRAFFIC CONTROL DEVICES	53.08
	VERIZON/FRONTIER	ACCT #36065833580311025	POLICE PATROL	54.46
	VERIZON/FRONTIER	ACCT #36065347410509955	WASTE WATER TREATMENT	65.43
	VERIZON/FRONTIER	ACCT #25301756710602035	UTIL ADMIN	74.92
	VERIZON/FRONTIER	ACCT #25301134240809105	CENTRAL SERVICES	662.53
82025	VON RUDEN, WILLIAM &	UB 690049000000 8127 36TH AVE	WATER/SEWER OPERATION	35.34
82026	WCIA	2013 LIABILITY & PROPERTY PROG	ER&R	3,998.00
	WCIA		GOLF COURSE	25,131.00
	WCIA		GARBAGE	41,695.00
	WCIA		CITY STREETS	51,976.00
	WCIA		GENERAL FUND	191,340.00
	WCIA		WATER/SEWER OPERATION	257,025.00

WARRANT TOTAL: 617,647.18

REASON FOR VOIDS:
 INITIATOR ERROR
 WRONG VENDOR
 CHECK LOST/DAMAGED IN MAIL
 UNCLAIMED PROPERTY

Index #4

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 28, 2013

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **December 31, 2012** claims in the amount of **\$1,257,135.45** paid by **Check No.'s 82027 through 82106 with no Check No.'s voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-13

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$1,257,135.45 PAID BY CHECK NO.'S 82027 THROUGH 82106 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.



AUDITING OFFICER

1/15/12

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **31ST DAY OF DECEMBER 2012.**

COUNCIL MEMBER

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/11/2013 TO 1/17/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82027	ALBERTSONS	PW COMM MTG REFRESHMENTS	UTIL ADMIN	11.97
82028	ALBERTSONS	PW COMM/SNOW AND ICE MTG REFRE	UTIL ADMIN	10.47
	ALBERTSONS		GENERAL SERVICES - OVERT	42.00
82029	AMERICAN CLEANERS	DRY CLEANING	POLICE ADMINISTRATION	21.70
	AMERICAN CLEANERS		POLICE PATROL	49.20
	AMERICAN CLEANERS		OFFICE OPERATIONS	52.13
	AMERICAN CLEANERS		POLICE INVESTIGATION	53.27
	AMERICAN CLEANERS		DETENTION & CORRECTION	69.47
82030	ANDES LAND SURVEY	FIELD/COMPUTE TOPOGRAPHY AND M	GMA - STREET	2,870.00
82031	ATKINSON CONSTRUCTIO	PAY ESTIMATE #17	ROADS/STREETS CONSTRUC	63,929.62
82032	BANK OF AMERICA	BANK ANALYSIS FEE-DEC 2012	NON-DEPARTMENTAL	26,928.68
	BANK OF AMERICA		UTIL ADMIN	26,928.68
82033	BELMARK PROPERTY MNG	GEDDES MARINA MANAGEMENT-DEC 2	STORM DRAINAGE	1,005.00
82034	BLUE MARBLE ENV.	WASTE REDUCTION/RECYCLING PROG	RECYCLING OPERATION	6,843.54
82035	BOATLAND P & A	SEALANT	WATER FILTRATION PLANT	15.19
82036	BOYD, RAE	INMATE MEDICAL CARE	DETENTION & CORRECTION	2,445.00
82037	CLEARSPAN FABRIC	65X65 TRUSS ARCH BUILDING	WATER/SEWER OPERATION	-2,763.51
	CLEARSPAN FABRIC		STORM DRAINAGE	34,897.36
82038	CONCRETE NOR'WEST	PEA GRAVEL	MAINTENANCE	326.00
	CONCRETE NOR'WEST	SUPPLIES TO REBUILD LEVY	WASTE WATER TREATMENT	388.24
	CONCRETE NOR'WEST		WASTE WATER TREATMENT	1,123.48
	CONCRETE NOR'WEST		WASTE WATER TREATMENT	1,871.09
	CONCRETE NOR'WEST		WASTE WATER TREATMENT	1,916.39
82039	COOP SUPPLY	CUTTER	ROADWAY MAINTENANCE	32.57
82040	CORRECTIONS, DEPT OF	INMATE MEALS	DETENTION & CORRECTION	25.00
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	1,615.00
	CORRECTIONS, DEPT OF		DETENTION & CORRECTION	2,059.30
82041	CRANE AMERICA SERVIC	BRIDGE & JIB CRANE INSPECTIONS	WASTE WATER TREATMENT	503.90
	CRANE AMERICA SERVIC	TROLLEY REPAIR	WASTE WATER TREATMENT	1,203.65
82042	CRIMINAL JUSTICE	TRAINING-GEORGE	OFFICE OPERATIONS	75.00
	CRIMINAL JUSTICE	TRAINING-BARTL/PAXTON	POLICE INVESTIGATION	100.00
82043	CRYSTAL SPRINGS	WATER DELIVERED/COOLER RENTAL	WASTE WATER TREATMENT	101.29
82044	DATA QUEST	PRE EMPLOYMENT CHECKS	POLICE ADMINISTRATION	24.00
82045	DB SECURE SHRED	MONTHLY SHREDDING SERVICE	CITY CLERK	7.46
	DB SECURE SHRED		FINANCE-GENL	7.46
	DB SECURE SHRED		UTILITY BILLING	7.47
	DB SECURE SHRED		EXECUTIVE ADMIN	11.19
	DB SECURE SHRED		LEGAL - PROSECUTION	11.20
	DB SECURE SHRED		PERSONNEL ADMINISTRATIO	19.52
	DB SECURE SHRED		POLICE INVESTIGATION	57.98
	DB SECURE SHRED		POLICE PATROL	57.98
	DB SECURE SHRED		DETENTION & CORRECTION	57.98
	DB SECURE SHRED		OFFICE OPERATIONS	58.00
82046	DOPPS, MARIA C.	INTERPRETER SERVICE	COURTS	104.45
82047	DR ROOFING LLC	TEMP REPAIR-MARINA BOAT SHOP	STORM DRAINAGE	543.00
	DR ROOFING LLC	ROOFING-GEDDES MARINA	STORM DRAINAGE	33,309.52
82048	E&E LUMBER	CAULKING, SAND PAPER AND SPONG	LIBRARY-GENL	17.66
	E&E LUMBER	TOILET SEAT-MILL PROPERTY	MAINT OF GENL PLANT	43.42
	E&E LUMBER	ROOFING MATERIAL	MAINT OF GENL PLANT	61.88
	E&E LUMBER	CO SENSOR	LIBRARY-GENL	68.39

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
32048	E&E LUMBER	CO SENSOR	PUBLIC SAFETY FAC-GENL	68.39
	E&E LUMBER		ADMIN FACILITIES	68.39
	E&E LUMBER		MAINT OF GENL PLANT	68.39
	E&E LUMBER		UTIL ADMIN	68.39
	E&E LUMBER		GOLF ADMINISTRATION	68.40
	E&E LUMBER		COURT FACILITIES	68.40
	E&E LUMBER		WASTE WATER TREATMENT	68.40
	E&E LUMBER		COMMUNITY CENTER	68.40
	E&E LUMBER		PARK & RECREATION FAC	68.40
	E&E LUMBER	NAILER	BUILDING MAINTENANCE	97.73
82049	EAGLE FENCE	FENCE REPAIR	SIDEWALKS MAINTENANCE	1,297.77
82050	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL	WATER QUALITY TESTING FEES	WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	10.00
	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL	WATER QUALITY TESTING FEES	WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	20.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	170.00
	EDGE ANALYTICAL	LAB ANALYSIS	WATER QUAL TREATMENT	180.00
	EDGE ANALYTICAL	WATER QUALITY TESTING FEES	WATER QUAL TREATMENT	180.00
	EDGE ANALYTICAL		WATER QUAL TREATMENT	180.00
82051	ENVIRONMENTAL PRODUC	VACTOR PARTS	WATER/SEWER OPERATION	-128.74
	ENVIRONMENTAL PRODUC		WATER DIST MAINS	1,625.70
82052	EYER, MATTHEW	REIMBURSE TRAINING EXPENSE	STORM DRAINAGE	59.95
82053	FELDMAN & LEE P.S.	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	15,000.00
82054	FIRESHIELD INC.	FIRE SUPPRESSION INSTALLATION	CENTRAL SERVICES	1,963.00
	FIRESHIELD INC.		COMPUTER SERVICES	4,407.20
82055	GENERAL CHEMICAL	ALUMINUM SULFATE	WASTE WATER TREATMENT	4,339.97
	GENERAL CHEMICAL		WASTE WATER TREATMENT	4,416.76
82056	GOBLE SAMPSON ASSOC	LAKE GOODWIN PUMP PARTS	PUMPING PLANT	1,523.16
82057	GRAY AND OSBORNE	PROFESSIONAL SERVICES	SURFACE WATER CAPITAL PI	21,084.36
82058	GRIFFEN, CHRIS	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	165.00
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	187.50
	GRIFFEN, CHRIS		LEGAL - PUBLIC DEFENSE	187.50
82059	HARPER,GARY CONST.	PAY ESTIMATE #1	WATER CAPITAL PROJECTS	8,164.01
82060	HD FOWLER COMPANY	GASKETS, TBOLT SET AND RETAINE	WATER DIST MAINS	447.34
	HD FOWLER COMPANY	GASKETS, BOLT KITS, REDUCERS A	WATER CAPITAL PROJECTS	3,582.00
	HD FOWLER COMPANY	AERATOR PUMP	SURFACE WATER CAPITAL PI	6,129.08
82061	HD SUPPLY WATERWORKS	VALVE	WATER DIST MAINS	568.05
82062	HSBC BUSINESS SOLUTI	SUPPLY REIMBURSEMENT	PERSONNEL ADMINISTRATIO	101.49
	HSBC BUSINESS SOLUTI		POLICE ADMINISTRATION	140.90

**CITY OF MARYSVILLE
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82062	HSBC BUSINESS SOLUTI	SUPPLY REIMBURSEMENT	STORM DRAINAGE	247.77
	HSBC BUSINESS SOLUTI		DETENTION & CORRECTION	578.35
82063	HYLARIDES, LETTIE	INTERPRETER SERVICES	COURTS	100.00
82064	IRON MOUNTAIN	ROCK	SEWER MAIN COLLECTION	285.16
	IRON MOUNTAIN		SEWER MAIN COLLECTION	417.85
	IRON MOUNTAIN	3/4 MINUS	WASTE WATER TREATMENT	2,254.08
82065	JACOBSON'S GUTTER	GUTTER	STORM DRAINAGE	760.90
82066	KUPRIYANOVA, SVETLAN	INTERPRETER SERVICES	COURTS	150.00
	KUPRIYANOVA, SVETLAN		COURTS	150.00
82067	LOWES HIW INC	BOXES AND CLEANER	WATER FILTRATION PLANT	14.47
	LOWES HIW INC	NUTS AND BOLTS	PUMPING PLANT	23.72
82068	MACAULAY & ASSOCIATE	CONSULTANT CHARGES	ROADS/STREETS CONSTRUC	4,500.00
82069	MARYSVILLE AWARDS	AWARD	PERSONNEL ADMINISTRATIO	25.00
	MARYSVILLE AWARDS		PERSONNEL ADMINISTRATIO	25.00
	MARYSVILLE AWARDS		POLICE ADMINISTRATION	28.78
	MARYSVILLE AWARDS		POLICE ADMINISTRATION	91.36
	MARYSVILLE AWARDS		POLICE ADMINISTRATION	274.74
82070	MARYSVILLE SCHOOL	FACILITY USEAGE-TMS	RECREATION SERVICES	90.00
82071	MARYSVILLE, CITY OF	UTILITY CHARGES-3RD AND STATE	PARK & RECREATION FAC	20.53
	MARYSVILLE, CITY OF	UTILITY CHARGES-60 STATE AVE	MAINT OF GENL PLANT	26.03
	MARYSVILLE, CITY OF	UTILITY CHARGES-4TH & I5	PARK & RECREATION FAC	55.73
	MARYSVILLE, CITY OF	UTILITY CHARGES-1049 STATE AVE	ADMIN FACILITIES	66.46
	MARYSVILLE, CITY OF	UTILITY CHARGES-316 CEDAR AVE	PARK & RECREATION FAC	97.05
	MARYSVILLE, CITY OF	UTILITY CHARGES-514 DELTA AVE	PARK & RECREATION FAC	100.35
	MARYSVILLE, CITY OF	UTILITY CHARGES-1050 COLUMBIA	PARK & RECREATION FAC	107.32
	MARYSVILLE, CITY OF	UTILITY CHARGES-601 DELTA AVE	NON-DEPARTMENTAL	127.85
	MARYSVILLE, CITY OF	UTILITY CHARGES-61 STATE AVE	PARK & RECREATION FAC	181.36
	MARYSVILLE, CITY OF	UTILITY CHARGES-80 COLUMBIA AV	MAINT OF GENL PLANT	181.36
	MARYSVILLE, CITY OF	UTILITY CHARGES-1ST AND STATE	PARK & RECREATION FAC	203.94
	MARYSVILLE, CITY OF	UTILITY CHARGES-80 COLUMBIA AV	ROADWAY MAINTENANCE	221.64
	MARYSVILLE, CITY OF	UTILITY CHARGES-514 DELTA AVE	COMMUNITY CENTER	628.34
	MARYSVILLE, CITY OF	UTILITY CHARGES-1015 STATE AVE	COURT FACILITIES	651.52
	MARYSVILLE, CITY OF	UTILITY CHARGES-1326 1ST ST #B	STORM DRAINAGE	696.01
	MARYSVILLE, CITY OF	UTILITY CHARGES-1049 STATE AVE	ADMIN FACILITIES	731.08
	MARYSVILLE, CITY OF	UTILITY CHARGES-80 COLUMBIA AV	EQUIPMENT RENTAL	788.68
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT	1,388.14
	MARYSVILLE, CITY OF		WASTE WATER TREATMENT	1,701.21
	MARYSVILLE, CITY OF		MAINT OF GENL PLANT	2,831.70
82072	MICROFLEX INC	TAX AUDIT PROGRAM	FINANCE-GENL	10.10
82073	MURRAY, SMITH & ASSO	PROFESSIONAL SERVICES	SOURCE OF SUPPLY	2,985.40
82074	MWH AMERICAS, INC.		WATER CAPITAL PROJECTS	2,171.66
	MWH AMERICAS, INC.		WATER CAPITAL PROJECTS	12,820.81
82075	NATIONAL BARRICADE	STOP/SNOW PADDLES	SEWER MAIN COLLECTION	128.15
82076	NORTH COAST ELECTRIC	PUSH BUTTON	WATER FILTRATION PLANT	5.38
	NORTH COAST ELECTRIC	MINI LAMPS	WATER FILTRATION PLANT	53.76
	NORTH COAST ELECTRIC	FUSES	WATER FILTRATION PLANT	54.95
	NORTH COAST ELECTRIC	FUSES AND CLAMPS	WATER FILTRATION PLANT	66.11
	NORTH COAST ELECTRIC	LAMPS, FUSES, CLAMPS AND TAPE	WATER FILTRATION PLANT	298.53
	NORTH COAST ELECTRIC	CIRCUIT BREAKER	SOURCE OF SUPPLY	420.59
82077	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER FILTRATION PLANT	1,094.15

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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82077	NORTHSTAR CHEMICAL	SODIUM HYPOCHLORITE	WATER QUAL TREATMENT	1,280.94
82078	NORTHWEST CORROSION	SR9 RESERVOIR PROTECTION SYSTE	WATER RESERVOIRS	8,856.33
82079	OFFICE DEPOT	OFFICE SUPPLIES	PARK & RECREATION FAC	9.21
	OFFICE DEPOT		PROBATION	16.03
	OFFICE DEPOT		POLICE PATROL	78.09
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	102.58
	OFFICE DEPOT		PARK & RECREATION FAC	176.06
	OFFICE DEPOT		COMMUNITY DEVELOPMENT-	340.38
82080	OZONIA NORTH AMERICA	BALLASTS AND HARNESS	WASTE WATER TREATMENT	1,488.19
82081	PACIFIC NW BUSINESS	DEFECTIVE TONER REFUND	POLICE ADMINISTRATION	-123.69
	PACIFIC NW BUSINESS	TONER	PROBATION	334.32
82082	PLATT	LIGHTS	SEWER LIFT STATION	86.29
82083	PUBLIC FINANCE INC.	LID ADMINISTRATION	NON-DEPARTMENTAL	118.50
	PUBLIC FINANCE INC.		ENTERPRISE D/S	360.00
82084	RAINIER ENVIRONMENT	BIOASSAY TEST	WASTE WATER TREATMENT	600.00
82085	REECE TRUCKING	PAY ESTIMATE #1	UTILITY CONSTRUCTION	-22,214.84
	REECE TRUCKING		WATER CAPITAL PROJECTS	482,506.25
82086	REILLY, WILLIAM H &	FEES FOR ENGINEERING CHANGES	WATER CAPITAL PROJECTS	3,483.89
	REILLY, WILLIAM H &	UV SWIFT SC SYSTEM MODEL D06	WATER CAPITAL PROJECTS	129,740.07
82087	RONGERUDE, JOHN	PUBLIC DEFENDER	LEGAL - PUBLIC DEFENSE	300.00
82088	RUSDEN, JOHN	PROTEM SERVICES	MUNICIPAL COURTS	185.00
82089	SERVICE ELECTRIC COM	LUMINAIRE POLES, BASES, DAVIT	156TH STREET OVERPASS	-946.00
	SERVICE ELECTRIC COM		ROADS/STREETS CONSTRUC	11,946.00
82090	SIGNATURE FORMS & PR	WARRANT OF ARREST FORMS	PROBATION	665.03
82091	SNO CO PARKS & REC	SNOHOMISH RIVER ESTUARY SPECIA	STORM DRAINAGE	350.00
82092	SNO CO TREASURER	INMATE PRESCRIPTIONS	DETENTION & CORRECTION	1,051.80
82093	SNO CO TREASURER	INMATE HOUSING-DEC 2012	DETENTION & CORRECTION	30,220.60
82094	SOUND PUBLISHING	LEGAL ADS	COMMUNITY DEVELOPMENT-	277.39
82095	SPRINGHILL LLC	SUPPLY AND INSTALL TRUSS WALL	SEWER MAIN COLLECTION	34,575.00
82096	SRV CONSTRUCTION	PAY ESTIMATE #4	SEWER CAPITAL PROJECTS	46,309.50
	SRV CONSTRUCTION		WATER CAPITAL PROJECTS	53,069.82
	SRV CONSTRUCTION	PAY ESTIMATE #6	GMA - STREET	91,835.45
82097	STRATEGIES 360	PROFESSIONAL SERVICES	WASTE WATER TREATMENT	1,917.93
	STRATEGIES 360		GENERAL SERVICES - MAINTI	2,292.92
	STRATEGIES 360		UTIL ADMIN	3,417.92
82098	SUBURBAN PROPANE	PROPANE	PARK & RECREATION FAC	1,041.69
	SUBURBAN PROPANE		MAINTENANCE	1,100.86
82099	THORSON, RANDY	REIMBURSE PART PURCHASE	MAINTENANCE	89.82
82100	TRANSPORTATION, DEPT	PROJECT COSTS-JUNE 2012	ROADS/STREETS CONSTRUC	19,045.38
82101	ULTRA ELECTRIC LLC	GFI'S AND COVERS	MAINTENANCE	251.67
82102	ULTRABLOCK, INC.	RETAINING WALL BLOCKS	SURFACE WATER CAPITAL PI	9,980.34
82103	VERIZON/FRONTIER	PHONE CHARGES	CRIME PREVENTION	7.10
	VERIZON/FRONTIER		ANIMAL CONTROL	7.10
	VERIZON/FRONTIER		LEGAL-GENL	7.10
	VERIZON/FRONTIER		PURCHASING/CENTRAL STOF	7.10
	VERIZON/FRONTIER		CITY CLERK	14.20
	VERIZON/FRONTIER		YOUTH SERVICES	14.20
	VERIZON/FRONTIER		COMMUNITY CENTER	14.20
	VERIZON/FRONTIER		SOLID WASTE CUSTOMER E>	14.20
	VERIZON/FRONTIER		BUILDING MAINTENANCE	14.20

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32103	VERIZON/FRONTIER	PHONE CHARGES	PERSONNEL ADMINISTRATIO	21.31
	VERIZON/FRONTIER		STORM DRAINAGE	21.31
	VERIZON/FRONTIER		GOLF ADMINISTRATION	21.31
	VERIZON/FRONTIER		EQUIPMENT RENTAL	21.31
	VERIZON/FRONTIER		FINANCE-GENL	28.41
	VERIZON/FRONTIER		COMPUTER SERVICES	35.50
	VERIZON/FRONTIER		EXECUTIVE ADMIN	35.51
	VERIZON/FRONTIER		LEGAL - PROSECUTION	35.51
	VERIZON/FRONTIER		RECREATION SERVICES	35.51
	VERIZON/FRONTIER		PARK & RECREATION FAC	35.51
	VERIZON/FRONTIER		POLICE ADMINISTRATION	42.61
	VERIZON/FRONTIER		POLICE INVESTIGATION	56.82
	VERIZON/FRONTIER		ENGR-GENL	63.92
	VERIZON/FRONTIER		UTILITY BILLING	63.92
	VERIZON/FRONTIER		GENERAL SERVICES - OVERH	63.92
	VERIZON/FRONTIER		MUNICIPAL COURTS	78.12
	VERIZON/FRONTIER		OFFICE OPERATIONS	78.12
	VERIZON/FRONTIER		WASTE WATER TREATMENT	78.12
	VERIZON/FRONTIER		DETENTION & CORRECTION	106.53
	VERIZON/FRONTIER		COMMUNITY DEVELOPMENT-	134.94
	VERIZON/FRONTIER		UTIL ADMIN	142.04
	VERIZON/FRONTIER		POLICE PATROL	284.08
82104	WABO	2012 CODE UPDATES	COMMUNITY DEVELOPMENT-	600.00
	WABO		COMMUNITY DEVELOPMENT-	600.00
	WABO		COMMUNITY DEVELOPMENT-	1,050.00
82105	WEST PAYMENT CENTER	WA COURTROOM HANDBOOK ON EVIDE	PROBATION	437.66
82106	WHIDBEY ISLAND BANK	RETAINAGE ON PAY ESTIMATE #4	SEWER CAPITAL PROJECTS	2,235.01
	WHIDBEY ISLAND BANK		WATER CAPITAL PROJECTS	2,561.28
	WHIDBEY ISLAND BANK	RETAINAGE ON PAY ESTIMATE #6	GMA - STREET	4,833.45
			WARRANT TOTAL:	<u>1,257,135.45</u>

REASON FOR VOIDS:
 INITIATOR ERROR
 WRONG VENDOR
 CHECK LOST/DAMAGED IN MAIL
 UNCLAIMED PROPERTY

Index #5

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 28, 2013

AGENDA ITEM: Claims	AGENDA SECTION:	
PREPARED BY: Sandy Langdon, Finance Director	AGENDA NUMBER:	
ATTACHMENTS: Claims Listings	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Please see attached.

RECOMMENDED ACTION:

The Finance and Executive Departments recommend City Council approve the **January 16, 2013** claims in the amount of **\$946,253.65** paid by **Check No.'s 82107 through 82169 with no Check No.'s voided.**

COUNCIL ACTION:

BLANKET CERTIFICATION
CLAIMS
FOR
PERIOD-1

I, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE **CLAIMS** IN THE AMOUNT OF **\$946,253.65 PAID BY CHECK NO.'S 82107 THROUGH 82169 WITH NO CHECK NO.'S VOIDED** ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF MARYSVILLE, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND TO CERTIFY SAID CLAIMS.

AUDITING OFFICER

DATE

MAYOR

DATE

WE, THE UNDERSIGNED COUNCIL MEMBERS OF MARYSVILLE, WASHINGTON DO HEREBY APPROVE FOR PAYMENT THE ABOVE MENTIONED **CLAIMS** ON THIS **16th DAY OF JANUARY 2013.**

COUNCIL MEMBER

**CITY OF MARYSVILLE
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<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82107	AFTS	REMITTANCE PROCESSING	UTILITY BILLING	743.12
	AFTS	WEB PAYMENT SERVICES	UTILITY BILLING	844.25
	AFTS	BILL PRINTING SERVICES	UTILITY BILLING	8,026.91
82108	AGRICULTURE, DEPT OF	2013 PESTICIDE LICENSE-HARPRIN	MAINTENANCE	66.00
	AGRICULTURE, DEPT OF	2013 PESTICIDE LICENSE-PARKS M	PARK & RECREATION FAC	198.00
82109	AMERICAN PLANNING	APA MEMBERSHIP DUES-GEMMER	COMMUNITY DEVELOPMENT-	190.00
82110	ARAMARK UNIFORM	UNIFORM CLEANING	EQUIPMENT RENTAL	19.98
	ARAMARK UNIFORM		EQUIPMENT RENTAL	19.98
82111	ASCAP	2013 CONCERT MUSIC LICENSE FEE	RECREATION SERVICES	327.00
82112	ASSN OF WA CITIES	2013 AWC SERVICE FEE	NON-DEPARTMENTAL	41,509.00
82113	BLACK ROCK CABLE INC	COUNTY FIBER IRU AND FRANCHISE	COMPUTER SERVICES	3,135.83
	BLACK ROCK CABLE INC		CENTRAL SERVICES	62,716.50
82114	BUSTAD, RASMUS L	UB 600440000002 14021 22ND DR	WATER/SEWER OPERATION	29.03
82115	CALVIN N BURNSWORTH	UB 031000000000 6108 84TH PL N	WATER/SEWER OPERATION	38.02
82116	CAMPBELL, MARY	UB 220200000000 13004 47TH DR	WATER/SEWER OPERATION	95.25
82117	CAPTAIN DIZZYS EXXON	CAR WASH	POLICE PATROL	36.00
82118	CARRS ACE	SIGNAL AND LIGHTING SUPPLIES	TRANSPORTATION MANAGEM	146.48
82119	CHERYL BUCK INC.	UTILITY REFUND 6806 54TH PL NE	GENL FUND-OTHER MISC RE'	15.39
82120	CITIES & TOWNS	2013 MEMBERSHIP DUES	NON-DEPARTMENTAL	50.00
82121	CNR, INC	MAINTENANCE CONTRACT-JAN 2013	COMPUTER SERVICES	1,355.79
82122	CODE PUBLISHING	MMC ELECTRONIC UPDATE	CITY CLERK	308.24
82123	E&E LUMBER	CORD	ADMIN FACILITIES	6.83
	E&E LUMBER	CAULK AND GLUE	PUBLIC SAFETY BLDG.	19.49
82124	ENERSPECT MEDICAL	DEFIBRILLATOR	EXECUTIVE ADMIN	1,813.42
	ENERSPECT MEDICAL		EXECUTIVE ADMIN	1,838.40
82125	ENGINEERING BUSINESS	MAINTENANCE AGREEMENT	UTIL ADMIN	106.43
82126	ENVIRONMENTAL TRAIN	WATER & WASTEWATER SYSTEM TRAI	UTIL ADMIN	335.00
	ENVIRONMENTAL TRAIN	WATER TREATMENT 2 TRAINING-DAG	UTIL ADMIN	449.00
82127	GARDNER, TYLER	UB 110414750000 9309 44TH DR N	WATER/SEWER OPERATION	26.58
82128	GIANETTO, MELINDA	RENTAL DEPOSIT REFUND	GENERAL FUND	40.00
	GIANETTO, MELINDA		GENERAL FUND	60.00
82129	GOEBEL, JAYME		GENERAL FUND	100.00
82130	GRAYBAR ELECTRIC CO	WIRE MOLD AND LATCH	ADMIN FACILITIES	18.87
82131	HD FOWLER COMPANY	WATER MAIN REPAIR PARTS	WATER DIST MAINS	1,379.37
82132	HD SUPPLY WATERWORKS	VALVE	WATER DIST MAINS	568.05
82133	HEALTH, DEPT OF	WATERWORKS OPERATOR CERT RENEW	COMMUNITY DEVELOPMENT-	42.00
82134	KLINGENBERG, CHRIS	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
82135	LIBERTY MUTUAL	SURETY BOND-GILLINGS	MUNICIPAL COURTS	100.00
82136	LICENSING, DEPT OF	BAZE, GERALD (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	DAYTON, LILLIAN (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	GRUBER, MAXIMILIAN (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	JACOBSON, CLAYTON (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	NORSBY, NORLYNN (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ROGERS, JACK (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	RUSSO, ANTHONY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	RUTLEDGE, ROBERT (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SANNER, PEGGY (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SINCE, JULIE (ORIGINAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	SNYDER, MICHAEL (RENEWAL)	GENERAL FUND	18.00
	LICENSING, DEPT OF	ALLARD, MATTHEW (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	LASHUA, ARNE JOHN (LT RENEWAL)	GENERAL FUND	21.00
	LICENSING, DEPT OF	LUTTRELL, THORTON (LT RENEWAL)	GENERAL FUND	21.00
82137	LILLY TREE C/O	UB 651441060000 6309 100TH ST	WATER/SEWER OPERATION	34.93
82138	LOWES HIW INC	MISC HARDWARE	WATER FILTRATION PLANT	42.29
82139	MARYSVILLE FIRE DIST	FIRE CONTROL/EMERGENCY AID SER	FIRE-EMS	186,565.46
	MARYSVILLE FIRE DIST		FIRE-GENL	559,696.38
82140	MICROFLEX INC	2013 TAXTOOLS SALES TAX CONVER	FINANCE-GENL	300.00
82141	MOTOR TRUCKS	TRIANGLE FLARE KITS	ER&R	136.16
82142	PARTS STORE, THE	OIL FILTERS, MIRROR ASSY AND C	ER&R	314.64
82143	PEACE OF MIND	MINUTE TAKING SERVICE	CITY CLERK	158.10

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 INVOICE LIST**

FOR INVOICES FROM 1/11/2013 TO 1/16/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82144	PETROCARD SYSTEMS	FUEL CONSUMED	ENGR-GENL	30.04
	PETROCARD SYSTEMS		STORM DRAINAGE	52.95
	PETROCARD SYSTEMS		FACILITY MAINTENANCE	219.31
	PETROCARD SYSTEMS		COMMUNITY DEVELOPMENT-	413.37
	PETROCARD SYSTEMS		PARK & RECREATION FAC	522.68
	PETROCARD SYSTEMS		GENERAL SERVICES - OVERH	1,991.27
	PETROCARD SYSTEMS		SOLID WASTE OPERATIONS	4,090.12
	PETROCARD SYSTEMS		MAINT OF EQUIPMENT	4,923.02
	PETROCARD SYSTEMS		POLICE PATROL	7,299.19
82145	PUD	acct #2048-7913-4	TRAFFIC CONTROL DEVICES	54.44
	PUD	ACCT #2011-4215-5	TRANSPORTATION MANAGEM	70.58
	PUD	ACCT #2004-9984-6	PARK & RECREATION FAC	81.63
	PUD	ACCT #2004-9950-7	PARK & RECREATION FAC	81.66
	PUD	ACCT #2008-1280-8	PUMPING PLANT	438.93
	PUD	ACCT #2024-6155-4	SEWER LIFT STATION	1,392.22
82146	PUGET SOUND ENERGY	ACCT #616-190-400-5	COMMUNITY CENTER	76.44
	PUGET SOUND ENERGY	ACCT #433-744-264-6	PRO-SHOP	128.13
	PUGET SOUND ENERGY	ACCT #856-208-715-8	NON-DEPARTMENTAL	136.44
	PUGET SOUND ENERGY	ACCT #433-744-084-8 DELTA BLDG	NON-DEPARTMENTAL	171.58
	PUGET SOUND ENERGY	ACCT #922-456-500-3	MAINT OF GENL PLANT	180.89
	PUGET SOUND ENERGY	ACCT #549-775-008-2	ADMIN FACILITIES	575.17
	PUGET SOUND ENERGY	ACCT #835-819-211-3	COURT FACILITIES	587.11
	PUGET SOUND ENERGY	ACCT #435-851-700-3	MAINT OF GENL PLANT	1,072.37
	PUGET SOUND ENERGY	ACCT #753-901-800-7	PUBLIC SAFETY FAC-GENL	1,289.61
82147	RECREATION & PARK	WRPA REGISTRATION-MIZELL	RECREATION SERVICES	79.00
82148	ROFINOT, KEITH	UB 932670000000 1626 7TH ST	WATER/SEWER OPERATION	17.57
82149	ROSEMOUNT ANALYTICAL	SOLUTION AND MEMBRANE KIT	WATER/SEWER OPERATION	-46.88
	ROSEMOUNT ANALYTICAL		WATER FILTRATION PLANT	591.94
82150	SCHULTZ, ROBERT W	UB 581240000000 924 176TH PL N	WATER/SEWER OPERATION	118.56
82151	SCUCC	2013 SCUCC MEMBERSHIP	UTIL ADMIN	60.00
82152	SERBAN, TIM & CARLA	UB 760061000001 6704 57TH ST N	WATER/SEWER OPERATION	22.59
82153	SERLES, SHON	RENTAL DEPOSIT REFUND	GENERAL FUND	100.00
82154	SNO CO TREASURER	CRIME VICTIM/WITNESS FUNDS	CRIME VICTIM	1,156.10
82155	SOUND SAFETY	SWEATSHIRTS (9)	ER&R	312.28
82156	THYSSENKRUPP ELEVATO	PREVENTATIVE MAINTENANCE	ADMIN FACILITIES	198.71
	THYSSENKRUPP ELEVATO		PUBLIC SAFETY BLDG.	198.71
82157	TREVER ASCHENBRENNER	UB 100530000000 9008 48TH DR N	WATER/SEWER OPERATION	25.20
82158	UTILITIES UNDERGROUN	EXCAVATION NOTIFICATION	UTILITY LOCATING	246.13
82159	VEA, DEBORAH	RENTAL DEPOSIT REFUND	GENERAL FUND	200.00
82160	VERIZON/FRONTIER	ACCT #36065852920604075	PERSONNEL ADMINISTRATIO	53.00
	VERIZON/FRONTIER		MUNICIPAL COURTS	211.70
82161	WA STATE TREASURER	PUBLIC SAFETY & BLDG REVENUE	GENERAL FUND	656.50
	WA STATE TREASURER		GENERAL FUND	37,494.23
82162	WABO	POSTINGS	COMMUNITY DEVELOPMENT-	100.00
82163	WASHINGTON STATE UNV	2013 PESTICIDE RECERTIFICATION	PARK & RECREATION FAC	50.00
	WASHINGTON STATE UNV		PARK & RECREATION FAC	100.00
	WASHINGTON STATE UNV		PARK & RECREATION FAC	100.00
	WASHINGTON STATE UNV		PARK & RECREATION FAC	100.00
	WASHINGTON STATE UNV		UTIL ADMIN	100.00
	WASHINGTON STATE UNV		UTIL ADMIN	100.00
	WASHINGTON STATE UNV		SOLID WASTE OPERATIONS	100.00
	WASHINGTON STATE UNV		TRAINING	100.00
	WASHINGTON STATE UNV		TRAINING	100.00
	WASHINGTON STATE UNV		TRAINING	100.00
	WASHINGTON STATE UNV		TRAINING	100.00
	WASHINGTON STATE UNV		TRAINING	100.00
	WASHINGTON STATE UNV		UTIL ADMIN	100.00
82164	WEBCHECK	WEBCHECK SERVICE	UTILITY BILLING	780.00
82165	WELCH, JAMES & MILDR	RETURN OF SEIZED PROPERTY	DRUG SEIZURE	1,657.00
82166	WFOA	2013 MEMBERSHIP (3)	UTILITY BILLING	50.00

**CITY OF MARYSVILLE
 INVOICE LIST**

FOR INVOICES FROM 1/11/2013 TO 1/16/2013

<u>CHK #</u>	<u>VENDOR</u>	<u>ITEM DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ITEM AMOUNT</u>
82166	WFOA	2013 MEMBERSHIP (3)	FINANCE-GENL	100.00
82167	WHITESELL, WILLIAM E	UB 761282150002 7207 63RD PL N	WATER/SEWER OPERATION	143.99
82168	WMTA	2013 MEMBERSHIP DUES-LANGDON/G	FINANCE-GENL	80.00
82169	WWCPA	2013 WWCPA ANNUAL DUES	UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00
	WWCPA		UTIL ADMIN	15.00

WARRANT TOTAL:

946,253.65

REASON FOR VOIDS:

- INITIATOR ERROR
- WRONG VENDOR
- CHECK LOST/DAMAGED IN MAIL
- UNCLAIMED PROPERTY

Index #6

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 28, 2013

AGENDA ITEM: Fuel Tax Grant Distribution Agreement between the City and the Transportation Improvement Board for the 88 th St NE and 55 th Ave NE Intersection Improvements Project	
PREPARED BY: Jeff Laycock, Project Manager	DIRECTOR APPROVAL:
DEPARTMENT: Engineering	
ATTACHMENTS: Fuel Tax Grant Distribution Agreement including Project Funding Status Form Preliminary Plan and Vicinity Map	
BUDGET CODE: 305000030.563000	AMOUNT: N/A

SUMMARY:

The City of Marysville was awarded funding under the FY2014 Transportation Improvement Board (TIB) Urban Arterial Program for the 88th St NE and 55th Ave NE Intersection Improvements Project. The project includes the construction of a signalized intersection with left turn pockets, illumination, curb, gutter and sidewalk and roadway widening. The project funding also includes design and right-of-way acquisition.

The project is estimated to cost \$621,769. The City received \$450,000 in TIB funding for the project. The remaining amount includes \$85,885 in City funding and \$85,885 in Snohomish County funds available for improvements on 88th St NE.

The funds are administered through the TIB and require the City to enter into agreement with the TIB in order to obligate funding for the project. Attached to this agenda is a copy of the Fuel Tax Grant Distribution Agreement to be executed by the Mayor.

RECOMMENDED ACTION:

Staff recommends that Council authorize the Mayor to execute the Fuel Tax Grant Distribution Agreement with the Transportation Improvement Board thereby securing funding for the 88th St NE and 55th Ave NE Intersection Improvements Project.



City of Marysville
8-1-143(007)-1
88th Street NE
55th Avenue Intersection

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Marysville
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 88th Street NE, 55th Avenue Intersection (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Marysville, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

TIB hereby grants funds in the amount of \$450,000 for the project specified above, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT'S Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT'S submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable



amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:



- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060. If an increase is denied, the recipient shall be liable for costs incurred in excess of the grant amount. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the original ratio between TIB funds and total project costs.



12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.



15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board

Signature of Chairman/Mayor Date

Executive Director Date

Print Name

Print Name



Transportation Improvement Board Project Funding Status Form

Agency: **MARYSVILLE**

TIB Project Number: **8-1-143(007)-1**

Project Name: 88th Street NE
55th Avenue Intersection

Verify the information below and revise if necessary.

Return to:
Transportation Improvement Board
PO Box 40901
Olympia, WA 98504-0901

PROJECT SCHEDULE

	Target Dates
Construction Approval Date	5/2014
Contract Bid Award	6/2014
Contract Completion	9/2014

PROJECT FUNDING PARTNERS

List additional funding partners and amount.

Funding Partners	Amount	Revised Funding
MARYSVILLE	85,885	
WSDOT	0	
Federal Funds	0	
Snohomish County	85,885	
TOTAL LOCAL FUNDS	171,769	

Signatures are required from two different agency officials. Return the originally signed form to the TIB office.

Mayor or Public Works Director

Signature

Date

Printed or Typed Name

Title

Financial Officer

Signature

Date

Printed or Typed Name

Title

Index #7

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 1/28/13

AGENDA ITEM: Data Sharing Contract between Dept of Licensing and the Municipal Court	
PREPARED BY: Suzanne Elsner DEPARTMENT: Court	DIRECTOR APPROVAL:
ATTACHMENTS: DOL Contract	
BUDGET CODE:	AMOUNT: \$0.00

SUMMARY:

The purpose of this contract is to allow the Marysville Municipal Court access, through internet access, DOL Driver data. The use of the data will allow the court to help those who are trying to reinstate their driver's license. It will also allow the court to lift a hold on a driver's license immediately upon compliance.

RECOMMENDED ACTION:
Authorize the Mayor to sign the Data Sharing Contract between the State of Washington Department of Licensing and the Marysville Municipal Court.

**DATA SHARING CONTRACT
BETWEEN
STATE OF WASHINGTON
DEPARTMENT OF LICENSING
AND
MARYSVILLE MUNICIPAL COURT**

This Contract is made and entered into by and between the Department of Licensing, hereinafter referred to as "DOL", and the

Marysville Municipal Court
1015 State Ave
Marysville, WA 98270

Telephone: (360) 363-8054
FAX: (360) 657-2960
E-Mail: selsner@marysvillewa.gov

Hereinafter referred to as the "Contractor"

PURPOSE

The purpose of this Contract is to set out the terms and conditions under which the Department will provide to the Contractor access to the Internet Host Publishing Service (IHPS) to obtain DOL driver data. The use of the data shall be used exclusively for court proceedings and to assist the individuals in determining requirements to reinstate their Washington driving privilege. The information shall not be divulged by the Contractor to any third party, except for lists of Failure to Appear (FTA) and/or reinstatement data and status, which may be divulged to the individual named or his/her attorney. This information shall be released only to authorized entities and persons. Additionally, this information shall only be used for the purposes set out in this Contract and in accordance with federal and state law.

In Consideration of the terms and conditions contained herein, the parties agree as follows:

SPECIAL TERMS & CONDITIONS

STATEMENT OF WORK

The Contractor shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for/or incidental to the performance of work set forth in the *Statement of Work*, Attachment A, attached hereto and incorporated by reference herein.

TERMS AND CONDITIONS

All rights and obligations of the parties of this Contract shall be subject to and governed by the *Special Terms and Conditions*; the *Statement of Work*, Attachment A, the *Information Security*, Attachment B; and the *Internet Host Publishing Service (IHPS) User List Modification*, Attachment C.

PERIOD OF PERFORMANCE

Subject to its other provisions, this Contract shall commence upon execution, and end on **November 30, 2016**, unless terminated sooner or extended upon mutual agreement between DOL and the Contractor. This Contract may be extended multiple times under written mutual consent of the parties.

COMPENSATION

There are no costs associated with this contract.

RECORDS MAINTENANCE

Each party shall maintain books, records, documents and other evidence, which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so

authorized by law. All books, records, documents, and other material relevant to this Contract will be retained for six (6) years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access to and the right to examine any of these materials during this period.

Records and other documents, in any medium furnished by one party to this Contract to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS OF INSPECTION

The Contractor shall provide right of access to DOL, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance of internal policies and procedures, and/or records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Contract. The Contractor shall make available information necessary for DOL to comply with the client's right to access, amend, and receive an accounting of disclosures of their Personal Information. The Contractor agrees to accommodate DOL's request for inspection, review, or audit on one (1) working day notice and to allow on-site audits during regular business hours.

SAFEGUARDING OF PERSONAL INFORMATION

Each party shall not use or disclose Personal Information in any manner that would constitute a violation of federal law, and applicable provisions of Washington State law. The Contractor agrees to comply with all federal and state laws and regulations, as currently enacted or revised, regarding data security and electronic data interchange of all Personal Information, including but not limited to Washington State Office of Chief Information and the OCIO Security Standards.

The Contractor shall protect Personal Information collected, used, or acquired in connection with this Contract, against unauthorized use, disclosure, modification or loss. The Contractor shall ensure their directors, officers; employees, subcontractors or agents use it solely for the purposes of accomplishing the services set forth in this Contract. The Contractor agrees not to release, divulge, publish, transfer, sell or otherwise make it known to unauthorized persons without the express written consent of DOL or as otherwise required by law. The Contractor agrees to implement physical, electronic, and managerial policies, procedures, and safeguards to prevent unauthorized access, use, or disclosure. The Contractor shall make the Personal Information available to amend as directed by DOL and incorporate any amendments into all the copies maintained by the Contractor.

DOL reserves the rights to monitor, audit, or investigate the use of personal information collected, used or acquired by the other party through this Contract.

The Contractor agrees to indemnify and hold harmless DOL for any damages related to unauthorized use or disclosure by the contractor's officers, directors, employees, subcontractors or agents.

Any breach of this clause may result in termination of the Contract.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Contract shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

CONTRACT ALTERATIONS AND AMENDMENTS

This Contract may be amended by mutual agreement of both parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

MEMO OF UNDERSTANDING (MOU)

Any instructions that either Contract Manager determines to address more than day-to-day concerns, but do not modify the terms of this Contract, shall be documented by a written, numbered *Memo of Understanding*.

TERMINATION FOR CONVIENENCE

DOL may terminate this Contract upon a ten (10) calendar day prior written notification to the Contractor. If this Contract is so terminated, the Contractor shall be liable only for performance rendered or costs incurred in accordance with the terms of this Contract rendered prior to the effective date of termination.

TERMINATION FOR CAUSE

If for any cause, the Contractor does not fulfill in a timely and proper manner its obligations under this Contract, or violates any of these terms and conditions, DOL will give the other party written notice of such failure or violation. The Contractor will be given the opportunity to correct the violation or failure within fifteen (15) working days. If the failure or violation is not corrected, this Contract may be terminated immediately by written notice from DOL to the Contractor.

DISPUTES

In the event that a dispute arises under this Contract, a dispute board shall determine the final resolution in the following manner: Each party to this Contract shall appoint a member to the dispute board. The members so appointed shall jointly appoint an additional member to the dispute board. The dispute board shall evaluate the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the dispute board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

GOVERNANCE

This contract is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Contract shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Contract, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

1. Applicable state and federal statutes and rules;
2. Special Terms and Conditions;
3. Attachment A Statement of Work
4. Attachment B Information Security
5. Any other provisions of the Contract, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this Contract, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this Contract shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Contract unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Contract.

SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Contract, and to this end the provisions of this Contract are declared to be severable.

CONTRACT MANAGEMENT

The contract manager for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Contract.

The Contract Manager for the Contractor is:	The Contract Manager for DOL is:
Suzanne Elsner Marysville Municipal Court 1015 State Ave Marysville, WA 98270 Phone (360) 363-8054 FAX: (360) 657-2960 E-Mail: selsner@marysvillewa.gov	Cathie Jelvik Department of Licensing PO Box 9020 Olympia WA 98507-9020 Phone: (360) 902-0154 E-Mail: cjelvik@dol.wa.gov

ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Contract.

Marysville Municipal Court

**State of Washington
Department of Licensing**

(Signature) (Date)

Lynn Stullick (Date)
Facilities & Procurement Administrator

(Print Name)

APPROVED AS TO FORM ONLY

(Title)

(SIGNATURE) ON FILE _____ 12/06/2012
Susan Perrini, AAG (Date)
Assistant Attorney General

(Federal Identification Number)

Attachment A
STATEMENT OF WORK

DEFINITIONS

As used throughout this Contract, the following terms shall have the meanings set forth below:

1. **"Contractor"** means that Contractor, firm, provider, organization, individual or other entity accessing drive record information under this Contract.
2. **"Contract Officer"** shall mean the Facilities and Procurement Administrator for DOL Central Operations and Resources or the designee authorized in writing to act on behalf of the DOL Administrator.
3. **"Contract Manager"** means the representative identified in the text of the Contract who is delegated the authority to administer the Contract.
4. **"Court Liaison"** means the courts point of contact for daily operations of the IHPS contract.
5. **"IHPS"** means the DOL Internet Host Publishing Service (driver's data) accessed through SAW that allows the user to read and print the data and to update DOL's drive records with FTA adjudications.
6. **"Personal Information"** means information identifiable to any person, including, but not limited to, information that relates to a person's name, health, use or receipt of governmental services or other activities, addresses, social security numbers, driver license numbers, other identifying numbers or Protected Health Information, and other information that may be exempt from disclosure to the public or other unauthorized persons under either RCW 42.17.310 or other state and federal statutes.
7. **"RCW"** shall mean the Revised Code of Washington. All references in this document to RCW chapters or sections shall include any successors, amended, or replacement statutes.
8. **"SecureAccess WA (SAW)"** is a free single sign-on application gateway created by Washington State's Department of Enterprise Services and allows Internet access to multiple online government services with the use of a unique single self-generated User-ID and password.
9. **"User"** shall mean the Contractor, the Contractor employee(s) or agent(s) or entity performing on behalf of the primary Contractor and who will access the IHPS data system.

COURT LIAISON

The court liaison for the Contractor shall be the primary contact for all communications regarding:

- Operation of IHPS;
- Registration process with SAW;
- Process for modifying, adding, terminating employees from User List and/or general questions;
- Notifications of system maintenance;
- User acceptance testing for system updates

DESCRIPTION OF DATA:

This agreement governs the transfer and access to the following data:

- DOL will provide the Contractor staff, with on-line IHPS access to DOL driver databases.
- Users will update DOL's drive records with FTA adjudications. Access to IHPS will permit the users to obtain information to be used exclusively for the purpose of determining requirements to reinstate the named individual's Washington driving privilege. This information is limited to:
 - Failure to Appear Information (FTAs) (list);
 - Reinstatement data and status;
 - Middle initial search.

SCOPE OF WORK:**The Contractor Shall:**

1. Take all steps necessary to ensure the IHPS application is accessible and used only by the authorized personnel to accomplish their official job functions.
2. Contractor shall protect the data from unauthorized physical and electronic access.
3. Comply with all statutory or administrative rules regulating the confidentiality of information obtained from DOL databases, including but not limited to RCW 46.52.120 and RCW 46.52.130, RCW 46.61.513 and the federal Driver Privacy Protection Act 18 USC 2721.
4. Ensuring that users are familiar with the provisions of this contract.
5. Require users to destroy data when the information is no longer needed.

The Court Liaison shall:

1. Submit an Internet Host Publishing Service (IHPS) User List Modification, Attachment C to add, remove, and update user access as changes occur.
2. Provide users SAW Registration Instructions, once DOL has confirmed with liaison we have received and processed their IHPS User List request.

DOL Shall:

1. Make the IHPS application available for record access Sunday through Saturday, aside from preventative maintenance and database updates. Update user access as requested by Contractor Liaison.
2. Provide support if needed to access the IHPS application.

ATTACHMENT B
INFORMATION SECURITY

DOL
Information Security Requirements

Secure Protection and Handling of Data

1. Data Classification

The DOL Data that is shared under this contract is classified as:

- Category 1 – Public Information**
Public information is information that can be or currently is released to the public. It does not need protection from unauthorized disclosure, but does need integrity and availability protection controls.
- Category 2 – Sensitive Information**
Sensitive information may not be specifically protected from disclosure by law and is for official use only. Sensitive information is generally not released to the public unless specifically requested.
- Category 3 – Confidential Information**
Confidential information is information that is specifically protected from disclosure by law. It may include but is not limited to:
 - Personal information about individuals, regardless of how that information is obtained.
 - Information concerning employee personnel records.
 - Information regarding IT infrastructure and security of computer and telecommunications systems.
- Category 4 – Confidential Information Requiring Special Handling**
Confidential information requiring special handling is information that is specifically protected from disclosure by law and for which:
 - Especially strict handling requirements are dictated, such as by statutes, regulations, or agreements.
 - Serious consequences could arise from unauthorized disclosure, such as threats to health and safety, or legal sanctions.

2. Brief and clear description of the procedure or protocol for accessing the data:

Aside from preventative maintenance and database updates, the application will be available for record access Sunday through Saturday. The Contractor will guard against unauthorized access to DOL databases as follows:

- a) Only Contractor's staff needs this information in the execution of their official duties will be granted access privileges to the DOL databases specified in this Contract.
- b) Access to DOL databases will be secured using log-on ID's/User Group Codes.
- c) The Contractor's equipment capable of accessing these databases will be located in areas that are not accessible to the general public.

- d) IHPS require a UserID and password. SecureAccess requires user authorization. SecureAccess allows authorized staff access from any location with UserID and password. The applications allow the user to read and print the data and to update DOL's drive records with FTA adjudications.

3. How will the data be destroyed by data recipient/returned to data provider?

When information is no longer needed, it will be destroyed in the manner as other confidential client data.

The Contractor will be required to represent and warrant that it will comply with all applicable elements of the OCIO Security Policy and the OCIO Security Standards in its performance of any Services under this Contract. The Contractor will also be required to comply with DOL's Security Policy and must receive annual IT security awareness training either from their company, or through the DOL Annual Security Training. All Services implemented in the state of Washington on State computer systems and networks must be compliant with the security policy and standards of the OCIO.

The OCIO Security Policy is available at:

<http://ofm.wa.gov/ocio/policies/documents/141.pdf>.

The OCIO Security Standards are available at

<http://ofm.wa.gov/ocio/policies/documents/141.10.pdf>;

<http://ofm.wa.gov/ocio/policies/documents/141.10.pdf>.

4. Security Controls. Contractor shall protect the data from unauthorized physical and electronic access while it is in motion and at rest, as described below:

- a) Electronic Access: Contractor shall ensure electronic access is authorized using individual accounts, hardened passwords and require changing of passwords at least every 90 days.
- b) Encryption and Decryption: Contractor shall furnish encryption and decryption software compatible with DOL's software to ensure security and confidentiality.
- c) Apply Security Patches: Contractor shall be diligent in the timely installation of security patches for all information technology assets, hosts and networks, that process DOL data.
- d) IT Security Policies and Procedures: Contractor shall maintain and enforce information technology security policies and procedures consistent with this Contract, and provide an electronic copy to DOL upon request within three (3) business days. Contractor's information technology security policies and procedures shall include a computer incident response policy and procedure and annual security training to their employees.
- e) Protection/Intrusion Devices: All Contractors' information technology assets that store/process DOL data shall be physically secured from unauthorized access. Contractor shall employ adequate devices such as Intrusion Protection (IPS) and Intrusion Detection (IDS) devices and system log monitoring to ensure unauthorized users cannot access Contractor information technology assets in a manner that allows DOL data to be compromised.
- f) Periodic Vulnerability Scanning and Penetration Testing: Contractor shall periodically scan information technology hosts and networks that process DOL data for vulnerabilities to exploitation.
- g) Self Audits: Internal and independent audits to review Contractor's data protection and access may be conducted at a time or times determined by DOL at the Contractor's expense and DOL being the client.

Index #8

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 1/28/2013

AGENDA ITEM: Classification & Compensation Analysis for Construction Inspector	
PREPARED BY: Kristie Guy	DIRECTOR APPROVAL:
DEPARTMENT: Human Resources	
ATTACHMENTS: Classification & Compensation Analysis, Senior Construction Inspector Job Description	
BUDGET CODE:	AMOUNT:

SUMMARY:

Human Resource was asked to do a reclassification analysis regarding the Construction Inspection position in Community Development due to the increased work load and regulatory requirements. This project includes updating the job description, evaluating its current placement in the city's pay grid, and surveying comparable positions at comparable jurisdictions.

Based on the findings, the proposed job description accurately captures the responsibilities assigned to the position and the knowledge, skills and abilities required to perform them. Additionally, placing the position on the non-management, non-union classification grid at range N-8 reflects its market value and preserves internal equity among the city's non-represented, non-management positions.

RECOMMENDED ACTION:
Staff recommends that Council authorized the Mayor to: <ol style="list-style-type: none">1. Re-title the Construction Inspector to Senior Construction Inspector and adopt the proposed job description for Senior Construction Inspector, which captures the responsibilities assigned to the positions and the knowledge, skills, and abilities required to perform it.2. Place this position at range "N-8" on the non-represented, non-management classification grid; this placement reflects its market value and preserves internal equity among the city's non-represented, non-management positions.

RECLASSIFICATION ANALYSIS OF SENIOR CONSTRUCTION INSPECTOR

JANUARY 2013

I. Background

Human Resource was asked to do a reclassification analysis regarding the Construction Inspection position in Community Development due to the increased work load and regulatory requirements. This project includes updating the job description, evaluating its current placement in the city's pay grid, and surveying comparable positions at comparable jurisdictions.

II. Job responsibilities

The key focus of this position is described in the job description as follows. "This position performs a range of duties related to inspecting public works, public utilities, private development projects, and Capital Improvement Projects; including storm drainage systems, streets, right-of-way improvements, water and sanitary sewer projects, and permitted right-of-way activities under construction; assure compliance with construction codes, safety standards and contractual provisions of the projects."

Essential duties include the following:

1. Inspects project infrastructure related to development construction.
2. Oversees construction work and the inspection of capital improvement work.
3. Reviews construction site for erosion control measures, monitors site runoff and advises contractor of corrective measures needed.
4. Prepares and maintains reports and records of daily inspection activities.
5. Confers with contractors, builders, developers, and city staff; explains and interprets requirements, discrepancies and restrictions.
6. Coordinates approval of field revisions with plan review staff; resolves conflicts and recommends acceptable alternatives to achieve compliance with design standards and approved construction plans.
7. Deals courteously with the public and resolves construction and inspection issues.
8. Initiates final and maintenance bond inspections; generates a punch list of incomplete or non-compliant work.
9. Makes determination or recommendation to require correction of deficiencies, change in materials or workmanship, stop work; documents; creates punch list; advises contractor; conducts follow-up inspections and prepares related correspondence.
10. Reviews construction bills of sale and estimates in order to establish appropriate bond amounts for performance and maintenance warranties on drainage, roads and utility improvements
11. Coordinates temporary traffic plans, street closures and utility shut downs to minimize disruption and ensure safety.

Although many of the essential duties and responsibilities of the job remain the same, as the City has grown this position has taken on Capital Improvement Projects and the environment in which the incumbents operate has become more complex, the knowledge, skills, and abilities required to perform the job have changed.

JOB KNOWLEDGE, SKILLS, AND ABILITIES

The key knowledge, skills, and abilities required to perform this job are proficiency in the laws, standards, and regulations relating to construction inspection, safety and traffic control as well as the ability to interpret construction plans and take appropriate actions to ensure compliance. Work is performed under general direction from the building official; the incumbent will work

independently and apply established guidelines and alternatives to make routine judgments and decisions.

Generally, the successful employee will have an associate's degree in civil engineering, construction management, construction technology or a related field and 3 years experience in doing construction activities related to the essential duties or performing construction inspections. In addition, ability to possess a Washington State Driver's license within one month of hire and Nuclear Testing Equipment Certificate within six months of hire is required.

The revised job description is attached.

III. COMPENSATION ANALYSIS

A compensation analysis was conducted to evaluate placement of the position within the City's classification and compensation grid. The goal is to assign a compensation level that accurately reflects the responsibilities and accountabilities of the position and the skills, knowledge, and abilities required to perform the job and preserves the internal equity of the City's classification and compensation system by compensating the position fairly relative to other City job classifications. The analysis also looked at external market comparables (since the City's compensation philosophy is generally a market-value approach) to ensure that qualified candidates will be attracted to the position.

To measure external equity, a survey was conducted with the cities of Bellingham, Edmonds, Everett, Kent, Lynnwood, Olympia, Redmond, Renton and SeaTac responding. Two of the cities—Kent and Redmond—have positions that can be compared to Marysville's in terms of job responsibilities, level of accountability, and experience required to perform the job. In the remaining cities the job responsibilities are incorporated into a supervisor or manager level position.

Kent has a Senior Construction Inspector position that reports to the Construction Inspector. The essential duties, level of accountability, and qualifications closely match Marysville's position. The salary range for the City of Kent position is \$4,953 - \$6,020.

Redmond has a Construction Inspector Lead position that reports to the Engineering Supervisor. The public works position is similar to Marysville's, although it includes supervisory responsibilities that involve planning, organizing and directing the work of construction inspection staff. The salary range the City of Redmond's position is \$5,600 - \$7,121.

To gauge internal equity, the responsibilities and the knowledge, skills, and abilities required to perform other non-union, non-management jobs were reviewed. The Construction Inspector most closely matches the positions in the N-8 salary range. N-8 is the salary range includes Athletic Coordinator, Recreation Coordinator and Electrical Inspector. The Construction

Inspector position appears to closely match the work performed by this category of positions, which requires the application of professional knowledge and expertise to determine facts, analyze problems, and make decisions and recommendations with a similar level of autonomy.

IV. RECOMMENDATIONS

3. Adopt the proposed job description for Senior Construction Inspector, which captures the responsibilities assigned to the positions and the knowledge, skills, and abilities required to perform it.
4. Place this position at range "N-8" on the non-represented, non-management classification grid; this placement reflects its market value and preserves internal equity among the city's non-represented, non-management positions.

**City of Marysville
Job Description**

Job Title:	Senior Construction Inspector
Department/Division:	Community Development Department
FLSA Status	non-exempt
Union Status:	non-union
Approval/Revision Date:	January 2013

POSITION SUMMARY:

This position performs a range of duties related to inspecting public works, public utilities, private development projects, and Capital Improvement Projects; including storm drainage systems, streets, right-of-way improvements, water and sanitary sewer projects, and permitted right-of-way activities under construction; assure compliance with construction codes, safety standards and contractual provisions of the projects.

The work performed by this class follows established procedures and general directions; incumbents operate independently and apply established guidelines and alternatives to make routine judgments and decisions.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Other duties may be assigned as needed.

12. Inspects project infrastructure related to development construction, including street, sewer, water and stormwater to ensure compliance with the approved plans, applicable codes, standards, ordinances and regulations.
13. Observes construction work; ensures construction work is proceeding safely and that proper construction methods are utilized; takes and recommends actions to minimize hazards, disruptions to public services and facilities; issues verbal and written directives including stop work orders.
14. Oversees the inspection of capital improvement work to ensure appropriate quality control and compliance with plans, codes, and regulations for projects receiving capital improvement funds.
15. Reviews construction site for erosion control measures, monitors site runoff and advises contractor of corrective measures needed.
16. Prepares and maintains reports and records of daily inspection activities. Enters inspection reports in permit tracking system; notes deficiencies and corrections needed.
17. Confers with contractors, builders, developers, engineers and other city staff; explains and interprets requirements, discrepancies and restrictions; coordinates and participates in pre-construction meetings.
18. Coordinates approval of field revisions with plan review staff; works with contractors, inspectors, other city departments and affected agencies to resolve conflicts and recommend acceptable alternatives to achieve compliance with design standards and approved construction plans.
19. Responds to public inquiries related to area of assignment; provides information; deals courteously with the public; consults with other department staff to resolve construction and inspection issues.
20. Initiates final and maintenance bond inspections; generates a punch list of incomplete or non-compliant work.
21. Makes determination or recommendation to require correction of deficiencies, change in materials or workmanship, stop work; documents; creates punch list; advises contractor; conducts follow-up inspections and prepares related correspondence.
22. Reviews construction bills of sale and estimates in order to establish appropriate bond amounts for performance and maintenance warranties on drainage, roads and utility improvements. Reviews bonds and assignment of funds; monitors performance and status of outstanding warranties. Coordinates with developers and contractors on compliance and release of warranties following performance with required conditions and expiration of warranty period.
23. Performs side sewer inspections as required.

24. Coordinates temporary traffic plans, street closures and utility shut downs to minimize disruption and ensure safety.
25. Makes recommendation for modification to city Engineering Design and Development Standards (EDDS).

KNOWLEDGE, SKILLS AND ABILITIES:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of:

- Principles and practices of modern construction methods, materials, equipment, materials sampling and testing.
- Laws, standards, and regulations relating to construction inspection, safety and traffic control.
- Common civil engineering practices and procedures.
- Construction codes and standards related to public works and capital improvement projects.
- Cost estimate preparation.
- Surface water management standards
- Erosion and sediment control methods

Ability to:

- Interpret construction plans and specifications and take appropriate actions to ensure compliance with them.
- Work safely and comply with all safety regulations, standards, guidelines, and practices regarding assigned operations, vehicles, and equipment.
- Operate IBM-compatible personal computer, including word processing, and perform data entry into database and spreadsheet applications to maintain development logs and reports.
- Operate specialized software applications that support the construction inspection function.
- Establish and maintain effective working relationships with a variety of people including city staff, city officials, construction professionals and the general public.
- Explain to specialists and the general public the technical requirements and policies of public works construction projects.
- Provide excellent customer service in potentially stressful situations, including looking for ways to resolve disputes or non-compliance issues in a tactful, diplomatic manner.
- Communicate effectively, orally and in writing.
- Maintain confidentiality of business records and other information.

QUALIFICATIONS:

A combination of the experience, education, and training listed below which provides an equivalent background to perform the work of this position.

Experience:

Three years experience doing construction activities related to the essential duties or performing construction inspections.

Education and Training:

High school diploma or GED is required. Associate's degree in civil engineering, construction management, construction technology or related field is preferred.

Licenses or Certificates:

- Possession of, or ability to possess within one month of hire date, a Washington State Driver's license is required.
- Possession of, or ability to possess within six months of hire date, Nuclear Testing Equipment Certificate is required.

PHYSICAL DEMANDS / WORKING CONDITIONS:

The physical demands and characteristics of the work environment described here are representative of those occurring in the performance of the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to toxic or caustic chemicals, i.e. copier toner.

Work is performed primarily outside in a variety of weather conditions and terrain. While performing the essential functions of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus. Work requires frequent standing, walking, using tools and instruments and occasional reaching, bending, stooping, climbing, balancing, kneeling, crouching, crawling and lifting objects up to 50 pounds. Work environment has exposure to fumes, odors, gases, and air and blood borne particles and blood borne pathogens, moving equipment and occasional exposure to toxic or caustic chemicals, extreme heat, risk of electrical shock, wet/humid conditions, working in high, open places, confined and underground spaces, restricted access building sites, intermittent vibration and noise.

May occasionally require work beyond usual working hours.

This position description generally describes the principle functions of the position and the level of knowledge and skills typically required. It does not constitute an employment agreement between the employer and employee, and it is subject to change as the needs of the employer and the requirements of the job change.

Index #9

CITY OF MARYSILLE
Marysville, Washington

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF MARYSVILLE ESTABLISHING OPERATING
GUIDELINES FOR THE CEDARCREST GOLF COURSE.**

WHEREAS, the Cedarcrest Golf Course (“Cedarcrest”) provides recreational opportunities and open space to citizens and visitors within the City of Marysville, and

WHEREAS, Cedarcrest is dependent upon many factors such as patron activity, weather, and course conditions, that warrants flexibility in promoting play in order to maximize revenues to support course operations; and

WHEREAS, the City Council desires to provide the best opportunity for Cedarcrest to operate in an extremely competitive recreational market, and

WHEREAS, THE City Council hereby finds that in order to promote more golf course play, to enhance receipts and revenue, to draw attention to the Cedarcrest and to compete with other similar facilities in the region it is appropriate and desirable to adopt policies, guidelines, rules and regulations which authorize limited complementary or discounted play as more specifically described below; and

WHEREAS, it is in the public interest to establish provisions for the operations of Cedarcrest;

NOW THEREFORE, be it resolved by the City Council of the City of Marysville that pursuant to MMC Chapter 2.20 and in conjunction with the Parks and Recreation Board, the City wishes to establish general policy, guidelines, rules and regulations for the operations of the Cedarcrest Golf Course as set forth below:

1. The Mayor, and/or his/her designee, may, for the efficient operations of Cedarcrest, establish, alter, and/or discontinue procedures under the following guidelines:
 - a. Base course greens fees and rentals will be set by City Council resolution per MMC 2.20.060.
 - b. Discounted or complimentary play may be authorized for the classifications listed below. Total fee reductions and promotional play shall not exceed 10% of annual course receipts. Fee reductions and promotional play issued under this policy shall be tracked and reported annually to the City Council:
 - i. Members of PGA
 - ii. Members of the High School Leagues
 - iii. City employees assigned to work at the Cedarcrest Golf Course per MMC 2.20.065
 - c. Discounted play may be authorized in circumstances where it will promote and encourage play in order to increase overall course revenues with conditions to be determined by the Director of Parks and Recreation. This policy is intended to promote play during periods of lower seasonal or daily usage where special offers or discounted rates may increase total annual rounds and course utilization. Total

fee reductions and promotional play shall not exceed 10% of annual course receipts. Discounted play issued under this policy shall be tracked and reported annually to the City Council.

- d. The Golf-Professional will be allowed to use city facilities to promote golf lessons.

PASSED by the City Council and APPROVED by the Mayor this _____ day of _____, 2013.

CITY OF MARYSVILLE

By _____
MAYOR

Attest:

By _____
CITY CLERK

Approved as to from:

By _____
CITY ATTORNEY

Index #11

CITY OF MARYSVILLE AGENDA BILL

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: 01/28/2013

AGENDA ITEM: Police MDC (Mobile Data Computer) Replacements	
PREPARED BY: Worth Norton	DIRECTOR APPROVAL: 
DEPARTMENT: Finance / Information Services	
ATTACHMENTS: Dell Quote and Requisition	
BUDGET CODE: 00105980 535000	AMOUNT: \$95,338.28

SUMMARY:

In both the Police and Information Services' 5 Year Needs assessments, MDC replacement was identified as a top need. The current MDCs are five to seven years old and most are beyond their original estimated lifespan. Approximately half of the current fleet of MDCs are incompatible with new encryption and authentication requirements by the WSP and FBI and must be replaced prior to August 2013. And the entire fleet is not compatible with the upcoming New World software and must be replaced approximately at end of 2013.

Due to the cost of maintaining two completely different platforms in the patrol vehicles because of very different configurations and also the loss of flexibility to replace one MDC with a spare of the other, it is highly recommended that the entire fleet be refreshed at the same time. This will also reduce the total hours required for Fleet and IS to make the change.

The laptops chosen to replace the current MDCs are Dell Semi-Rugged ATG laptops. This model was chosen for its combination of durability, functionality, and value pricing. These laptops are being purchased off of the Washington State contract. We also received a significant reduction from the State contract price due to the quantity purchased.

The "newer" of the old MDCs will be handed down for other uses within the City including replacing checkout laptops. The "older" of the old MDCs will be surplus and sold.

RECOMMENDED ACTION:

Staff recommends that Council authorize the Information Services department to purchase 47 Dell Semi-Rugged ATG laptops to replace the Police MDCs.

DELL**QUOTATION**

QUOTE #: 641541214

Customer #: 32298120

Contract #: WN32ACA

Customer Agreement #: T10-MST-296/B27160

Quote Date: 1/4/13

Date: 1/9/13 1:27:53 PM

Customer Name: CITY OF MARYSVILLE

TOTAL QUOTE AMOUNT:	\$95,338.28		
Product Subtotal:	\$87,788.48		
Tax:	\$7,549.80		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

ITEM #	QUANTITY: 47	SYSTEM PRICE: \$1,867.84	GROUP TOTAL: \$87,788.48
Base Unit:	Dell Latitude E6430 ATG (225-2696)		
Processor:	3rd gen Intel Core i5-3320M Processor (2.6GHz, 3M cache, Upgradable to Intel vPro technology), Dell Latitude E (317-9439)		
Memory:	4.0GB, DDR3-1600MHz SDRAM, 2 DIMMS, Dell Latitude (319-0037)		
Keyboard:	Internal English Dual Pointing Red Backlit Keyboard, Dell Latitude E6430 ATG (332-0042)		
Keyboard:	Documentation (English/French), Dell Latitude E-Family/Mobile Precision (331-2169)		
Keyboard:	Tech Setup Guide, English, Dell Latitude E6X30 (331-5825)		
Video Card:	Intel HD Graphics 4000, Dell Latitude E6430 ATG (318-1796)		
Hard Drive:	128GB Dell Mobility Solid State Drive, Dell Latitude E6X30 (342-4258)		
Hard Drive Controller:	No Dell ControlVault, No Fingerprint Reader, No Smartcard Reader and No Contactless Smartcard Reader (331-5937)		
Floppy Disk Drive:	14.0" HD (1366x768) Outdoor Viewable Anti-Glare WLED-backlit with Touchscreen, Dell Latitude E6430ATG (320-3088)		
Operating System:	Windows 7 Ultimate, 32-bit, No Media, Latitude, English (421-8115)		
Operating System:	Windows 7 Label, Latitude, Vostro and Mobile Precision Notebooks (330-6322)		
Operating System:	Software, DDPA (Dell Data Protection Access), version 2.2, Dell Latitude E6X30 (421-8718)		
Modem:	No Modem, Dell Latitude E4 (331-5834)		
Modem:	No Modem for Latitude E-Family (313-9606)		
TBU:	US - 3 foot Flat Power Cord, Dell Latitude (330-4016)		
TBU:	65W 3-Pin, AC Adapter, Dell Latitude E4 (331-5830)		
CD-ROM or DVD-ROM Drive:	8X DVD, Dell Latitude E6X30 (318-2043)		
CD-ROM or DVD-ROM Drive:	8X DVD Bezel, Dell Latitude E63X0/E64X0/E65X0/ATG (318-0437)		
CD-ROM or DVD-ROM Drive:	Thank you for Choosing Dell (318-2231)		
Sound Card:	Noise Cancelling Digital Array Microphone, Dell Latitude E6430/ATG (318-1719)		
Speakers:	Without Carrying Handle, Latitude E6430 ATG (331-7693)		
Processor Cable:	Intel Centrino Advanced-N 6205 802.11n 2x2 Half Mini Card, Dell Latitude E4/Mobile Precision (430-4632)		
Documentation Diskette:	Intel vPro Technology Advanced Management Features, Dell Latitude E6430/S/ATG (331-5837)		
Bundled Software:	Microsoft Office Trial (410-0702)		
Feature	6-Cell (60WH) Primary Lithium Ion Battery, (2.8Ah) ExpressCharge Capable for Latitude E4		

	(312-1318)
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis 2 Year Extended (937-3354)
Service:	Basic Hardware Service: Next Business Day Onsite Service After Remote Diagnosis Initial Year (937-3324)
Service:	Dell Limited Hardware Warranty Plus Service Extended Year(s) (937-2684)
Service:	Dell Limited Hardware Warranty Plus Service Initial Year (937-2674)
Misc:	Energy Star Enabled/E-PEAT, Latitude E6X30 (331-6213)
	Intel Core i5 vPro Processor (331-1641)
	E/Port, Legacy I/O Expansion Port for Latitude E-Family/Mobile Precision (430-3098)

SALES REP:	Richard Cooper	PHONE:	1866-537-0706
Email Address:	Richard_Cooper@Dell.com	Phone Ext:	5139042

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For certain products shipped to end-users in California, a State Environmental Fee will be applied. For Asset Recovery/Recycling Services, visit www.dell.com/assetrecovery.

Index #10

CITY OF MARYSVILLE

EXECUTIVE SUMMARY FOR ACTION

CITY COUNCIL MEETING DATE: January 28, 2013

AGENDA ITEM: Reappointments to the Parks and Recreation Advisory Board	AGENDA SECTION: Mayor's Business	
PREPARED BY: April O'Brien, Deputy City Clerk	AGENDA NUMBER:	
ATTACHMENTS: Appointment Forms	APPROVED BY:	
	MAYOR	CAO
BUDGET CODE:	AMOUNT:	

Summary:

Mayor Nehring is requesting the reappointments of Andrew Delegans and Brooke Hougan to the Parks and Recreation Advisory Board, serving until February 28, 2016.

RECOMMENDED ACTION: Mayor Nehring recommends the City Council confirm the reappointments of Andrew Delegans and Brooke Hougan.
COUNCIL ACTION:

Office of the Mayor
Jon Nehring
1049 State Avenue
Marysville, WA 98020
Phone: 360-363-8000
Fax: 360-651-5033
marysvillewa.gov

APPOINTMENT

I, Jon Nehring, duly elected and acting Mayor of the City of Marysville, do hereby reappoint Andrew Delegans as a member of the **MARYSVILLE PARK AND RECREATION BOARD** of the City of Marysville, pursuant to the provisions of the Marysville Municipal Code 2.20.030; dated this 28 day of January, 2013.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the **MARYSVILLE PARK AND RECREATION BOARD** of the City of Marysville in the manner required by law.

Dated this 28 day of January, 2013

ANDREW DELEGANS

This term of appointment expires the 28 day of February, 2016.

Office of the Mayor
Jon Nehring
1049 State Avenue
Marysville, WA 98020
Phone: 360-363-8000
Fax: 360-651-5033
marysvillewa.gov

APPOINTMENT

I, Jon Nehring, duly elected and acting Mayor of the City of Marysville, do hereby reappoint Brooke Hougan as a member of the **MARYSVILLE PARK AND RECREATION BOARD** of the City of Marysville, pursuant to the provisions of the Marysville Municipal Code 2.20.030; dated this 28 day of January, 2013.

M A Y O R

I do swear and affirm I will perform the duties assigned to me as a member of the **MARYSVILLE PARK AND RECREATION BOARD** of the City of Marysville in the manner required by law.

Dated this 28 day of January, 2013

BROOKE HOUGAN

This term of appointment expires the 28 day of February, 2016.