

**CITY OF MARYSVILLE**

**EXECUTIVE SUMMARY FOR ACTION**

**CITY COUNCIL MEETING DATE: December 10, 2012**

<b>AGENDA ITEM:</b> CDBG – PY 2012 Funding Amendment and PY 2013 Funding Recommendation	<b>AGENDA SECTION:</b> New Business	
<b>PREPARED BY:</b> Chris Holland, Senior Planner	<b>APPROVED BY:</b>	
<b>ATTACHMENTS:</b> 1. Citizen Advisory Committee Membership 2. Citizen Advisory Committee Recommendation 3. Summary of Capital Project Applications 4. Summary of Public Service Applications 5. Appendix A: Citizen Participation Plan – Substantial Amendment Process 6. 2012 Annual Action Plan – DRAFT Amendment	<b>MAYOR</b>	<b>CAO</b>
<b>BUDGET CODE:</b>	<b>AMOUNT:</b>	

**DESCRIPTION:**

The Citizen Advisory Committee (CAC) for Housing and Community Development held a public meeting on October 9, 2012 allowing each applicant to present their PY 2013 Capital Project or Public Service application activities. The CAC held a public meeting on October 23, 2012 in order to evaluate each application, in accordance with the scoring criteria outlined in the Capital Project and Public Service applications, and make funding recommendations to City Council for PY 2013 (attached).

PY 2012 CDBG funding was approved by Marysville City Council with the adoption of the 2012 – 2016 Consolidated Plan which included the 2012 Annual Action Plan. The \$30,000 Marysville School District – Liberty Elementary Boiler Replacement project was determined to be ineligible under CFR 570.207(b)(2). Generally, repair, operation and maintenance expenses are ineligible. The CAC recommended reallocating the \$30,000 to the 10<sup>th</sup> Street Improvement project. However, in order to reallocate the \$30,000, a substantial amendment to the 2012 Annual Action Plan is required, in accordance with the 2012 – 2016 Consolidated Plan Appendix A: *Citizen Participation Plan* (CPP).

The CAC made a recommendation to reallocate PY 2012 funds and amend the 2012 Annual Action Plan in accordance with the CPP.

**RECOMMENDED ACTION:**

Affirm the CAC PY 2013 funding allocation and PY 2012 amendments, and direct Staff to notify PY 2013 subrecipients of the funding recommendations, prepare a PY 2013 Annual Action Plan and amend the 2012 Annual Action Plan in accordance with the CPP.

**COUNCIL ACTION:**

**CITIZEN ADVISORY COMMITTEE (CAC) FOR  
HOUSING AND COMMUNITY DEVELOPMENT**

<b>First</b>	<b>Last</b>	<b>Membership</b>
Greg	Kanehen	Faith (chair)
Daryn	Bundy	Business
Jodi	Condyles	Civic
Leighton-Joshua	Flores	Youth
Brooke	Hougan	Parks Board
Penny	Ploeger	Senior
Marvetta	Toler	Planning Commission
Rob	Toyer	Council
Donna	Wright	Council



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## CDBG - PY2013 Funding Recommendation

The Citizen Advisory Committee (CAC) for Housing and Community Development, having held public meetings, on October 9, 2012 and October 23, 2012, in review of Program Year (PY) 2013 Community Development Block Grant (CDBG) applications for both Capital Projects and Public Services, in accordance with the City of Marysville 2012 – 2016 Consolidated Plan that was approved by the U.S. Department of Housing and Urban Development (HUD), and having considered the exhibits and testimony presented, does hereby enter the following findings, conclusions and recommendation for consideration by the Marysville City Council:

### FINDINGS:

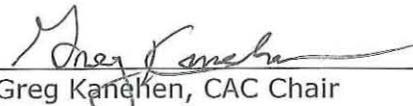
1. The CDBG program applications for PYs 2012 & 2013 were released on June 1, 2012 with a submittal deadline of June 29, 2012.
2. A total of eight (8) Capital Project and five (5) Public Service applications were received by the Community Development Department on or before the June 29, 2012 deadline.
3. Community Development Staff provided the CAC copies of the grant applications and CDBG Federal Regulations at an orientation meeting held on July 26, 2012.
4. The CAC held a public meeting on October 9, 2012 allowing each applicant to present their PY2013 Capital Project or Public Service application to the CAC.
5. The CAC held a public meeting on October 23, 2012 in order to evaluate each application in accordance with the scoring criteria outlined in the Capital Project and Public Service applications and make a funding recommendation to City Council for PY2013.
6. PY2012 CDBG funding was approved by Marysville City Council with the adoption of the 2012 – 2016 Consolidated Plan which included the 2012 Annual Action Plan.
7. One of the funded capital projects outlined in the 2012 Annual Action Plan has been determined to be ineligible, and two of the funded public services did not apply for grant funding. Therefore, at the public meeting held on October 23, 2012, the CAC made a recommendation to reallocate these funds and amend the 2012 Annual Action Plan in accordance with the 2012 – 2016 Consolidated Plan Appendix A: Citizen Participation Plan.

### CONCLUSIONS:

At the public meeting, held on October 23, 2012, the CAC recommended funding the Capital Projects and Public Services as reflected in the spreadsheet attached hereto as **Exhibit A**.

### RECOMMENDATION:

Forwarded to the Marysville City Council as a Recommendation to provide CDBG funding to the Capital Project and Public Service applicants attached hereto as **Exhibit A** this **23<sup>rd</sup> day of October, 2012**.

By:   
Greg Kanellen, CAC Chair

## EXHIBIT A

### PROGRAM YEAR (PY) 2013 CITIZENS ADVISORY COMMITTEE (CAC) SUMMARY OF FUNDING RECOMMENDATIONS

#### CAPITAL PROJECTS (65% minimum)

Organization	Activity	PY2013 CAC Recommendation
City of Marysville Public Works	10 <sup>th</sup> Street Sidewalk Improvements	\$20,000.00
City of Marysville Parks	Comeford Park Improvements	\$50,000.00
Senior Services of Snohomish County	Minor Home Repair	\$40,000.00
Quilceda Community Services	Willow Place Building Upgrades	\$12,500.00
Tree House Properties	Cedar House Renovate/Repair	\$0
Housing Hope	Beachwood Apartments Playground Improvements	\$19,900.00
<b>TOTAL</b>		<b>\$142,400.00</b>

#### PUBLIC SERVICES (15% maximum)

Organization	Activity	PY2013 CAC Recommendation
Mercy Housing NW	Senior Housing Supportive Services	\$3,700.00
Domestic Violence Services of Snohomish County	Legal Advocacy Services	\$7,500.00
Marysville Food Bank	Backpack Program	\$6,000.00
Catholic Community Services	Volunteer Chore Services	\$5,000.00
Housing Hope	Beachwood Apartments Supportive Services Homelessness	\$9,800.00
<b>TOTAL</b>		<b>\$32,000.00</b>

#### ADMINISTRATION (20% maximum)

Organization	Activity	PY2013 CAC Recommendation
City of Marysville	Administration	\$43,600.00
<b>TOTAL</b>		<b>\$43,600.00</b>

#### PY2013 TOTAL ALLOCATION

Project Type	Percent Allocation	PY 2013 CAC Recommendation
Capital Projects	65.4%	\$142,400.00
Public Services	14.6%	\$32,000.00
Administration	20.0%	\$43,600.00
<b>Total PY2013 Allocation</b>		<b>\$218,000.00</b>

**CAPITAL PROJECTS**  
**Summary of Applications and Proposals**

<b>Activity</b>	<b>PY2013 Avg. Score (max 160)</b>	<b>PY2013 CAC Rec.</b>	<b>PY2012 Allocation</b>	<b>TOTAL</b>
<b>City of Marysville Public Works 10<sup>th</sup> Street Sidewalk Improvements</b>	148	\$20,000	\$59,645	\$79,645

The project will improve both pedestrian and traffic safety along 10<sup>th</sup> Street and Cedar Avenue, promoting better access to the Boys and Girls Club and Cedar Field for citizens within the community utilizing these facilities. The project will include construction of approximately 475 ft of curb, gutter and sidewalk, including driveway entrances, to fill in missing sidewalk segments on the south side of 10<sup>th</sup> St between Cedar and Beach. The project will also include the construction of bulb-out ramps at the intersection of Cedar and 10<sup>th</sup>, promoting shorter crosswalk distances for pedestrians.

<b>City of Marysville Parks Comeford Park Improvements</b>	147	\$50,000	\$40,000	\$90,000
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A phased project to provide significant improvement throughout the park creating needed updates and safety features that will support significant programmed changes to the City's only downtown public recreation facility. The funds will be used to install an outdoor spray park; industrial/ornamental fencing system surrounding the park; removal of falling trees, stump grind and replace with new landscapes providing shade and updated urban forestry improvements for public benefits.

<b>Senior Services of Snohomish County Minor Home Repair</b>	132	\$40,000	\$38,187	\$78,187
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A project assisting low-income elderly and disabled homeowners by providing health and safety related repairs that they cannot perform on their own. This is a critical services designed to enable homeowners to remain in their homes, make tasks easier, reduce accidents and support independent living.

<b>Quilceda Community Services Willow Place Building Upgrades</b>	125	\$12,500	\$0	\$12,500
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Willow Place is a specialized recreation facility for adults and youth with developmental disabilities. The project is for needed building upgrades to make the facility more energy efficient, safe and functional. Improvement include roof replacement, chain link fence installation along the property line, wheelchair accessible exterior walkways, energy efficient furnace and hot water tank conversion and installation of three pressure flush toilets.

<b>Tree House Properties Cedar House Roof and Building Upgrades</b>	97	\$0	\$0	\$0
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Cedar House is an adult family home for women with intellectually and developmentally disabilities. The project proposes replacing a leaking roof, building a deck with ramp off the back door and building a ramp and handrail from the kitchen into the garage where the washer and dryer are located.

<b>Housing Hope Beachwood Apartments Playground</b>	129	\$19,900	\$0	\$19,900
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Beachwood Apartments serve families at risk of homelessness. The project is for the replacement of the current playground equipment serving 2-5 year olds with a new structure providing for a more creative, interactive play experience. Project also includes a new site design and layout bringing the site's two play structures in closer proximity within the same courtyard, generating better accessibility for families and creates a safer and more interactive play environment.

<b>Marysville Boys &amp; Girls Club</b>	N/A	\$0	\$12,000	\$12,000
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Marysville Boys & Girls Club did not apply for PY2013 CDBG funding. PY2012 funding will be used to replace four (4) basketball hoops and backboards with glass boards and rims on new stationary frames with height adjusters which will benefit younger children. Installation will also include demolition, repair and paint where existing hoops are removed.

**PUBLIC SERVICES**  
**Summary of Applications and Proposals**

<b>Activity</b>	<b>PY2013 Avg. Score (max 150)</b>	<b>PY2013 CAC Rec.</b>	<b>PY2012 Allocation</b>	<b>TOTAL</b>
<b>Mercy Housing NW Pilchuck Apartments Senior Housing Supportive Services</b>	121	\$3,700	\$4,000	\$7,700

Provides for on-site service coordination to low-income elderly residents at Pilchuck Apartments. The program will be staffed by a Resident Services Coordinator one day each week providing group and one-on-one assistance in the areas of health and wellness, housing stability, financial literacy and community building. The program is aimed at enabling seniors to easily access needed services and to age in place with dignity and choice.

<b>Domestic Violence Services of SnoCo Legal Advocacy Services</b>	120	\$7,500	\$7,500	\$15,000
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Provides for legal advocacy to victims of domestic violence in the areas of safety planning; education on navigating the justice system; preparation for court; assistance with procuring protection orders; gathering information for divorce/custody/parenting plans; assistance with immigration issues; and referrals to other agencies as needed.

<b>Marysville Food Bank Food for Thought Backpack Program</b>	106	\$6,000	\$3,000	\$9,000
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Provides eight (8) nutritious meals to students at risk for food insecurity on weekends during the school year.

<b>Catholic Community Services Volunteer Chore Services</b>	127	\$5,000	\$5,000	\$10,000
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Provides on-going chore-level services to elderly and functionally disabled adults at risk of losing their independence and/or safety at home. Services include assistance with housework, shopping, errands, laundry, yard work, moving, household repairs, wood provision, monitoring and communications.

<b>Housing Hope Beachwood Apartments Supportive Services</b>	112	\$9,800	\$5,000	\$14,800
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Provides affordable housing and comprehensive services to individuals and families experiencing or at risk of homelessness. Services include case management; adult education; employment training; parent education and support; life skills training; child care; and supported access to critical community services such as mental health and substance abuse treatment.

## ***Appendix A: Citizen Participation Plan***

# **City of Marysville Citizen Participation Plan**

### ***The City's Role***

Beginning in fiscal year (FY) 2012, the City of Marysville will receive an annual allocation of Community Development Block Grant (CDBG) funds through the U.S. Department of Housing and Urban Development (HUD). CDBG funds are administered through the City's Community Development Department. In accordance with federal guidelines, CDBG funds are provided to projects that meet a national objective and carry out an eligible activity. The amount available for allocation varies. The allocated CDBG funds for FY 2012 are estimated to be \$217,914.

The Citizen Advisory Committee (CAC) for Housing and Community Development serves in an advisory capacity to City staff, the Mayor, and City Council. Based on the anticipated allocation from HUD, and with support from the City's Community Development Department, the CAC evaluates and makes funding recommendations in the form of an Annual Action Plan to the City Council. In addition to making annual funding recommendations, the CAC also evaluates and provides a recommendation to City Council on the Consolidated Plan and substantial amendments, and reviews program performance reports. Prior to formation of the CAC, these functions were performed by the Planning Commission.

### ***Purpose***

The purpose of the Citizen Participation Plan (CPP) is to provide for and encourage citizens to participate in the development of the Consolidated Plan, any substantial amendments to the Consolidated Plan, and the performance and evaluation reporting. The CPP is designed especially to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed to be used and by residents of predominantly low- and moderate-income neighborhoods, as defined by the City of Marysville. The CPP encourages the participation of all citizens within the City of Marysville, including racially and ethnically diverse populations and non-English speaking persons, as well as persons with disabilities.

The CPP provides citizens with a reasonable opportunity to comment on the citizen participation plan and on substantial amendments to it. The CPP will be made generally available in a format accessible to persons with disabilities, upon request.

### ***Citizen Comments and Amendments to the CPP***

Proposed amendments to the CPP will be subject to a public comment period prior to being acted upon by the Community Development Department. Notice will be publicized in the following ways:

- Proposed CPP amendments will be advertised in the Marysville Globe 30-days prior to being acted upon
- Notice of the proposed CPP amendment will be sent electronically to the mailing list of interested agencies and persons maintained by the Community Development Department

Copies of the proposed CPP amendments, together with a copy of the full text of the existing CPP, will be available to the public on the City of Marysville’s web page and in hard copy upon request. The material will be made available in a format accessible to persons with disabilities upon request.

Staff will evaluate comments received and maintain a record of written comments and testimony. The CAC will provide a recommendation to Marysville City Council on the amendments. Such recommendation may be adopted, rejected, or remanded to the CAC for additional work. If remanded for additional work, the revised amendments will be subject to the public comment process outlined above.

### ***Development of the Consolidated Plan***

The City of Marysville wishes to ensure the participation of all interested and affected parties in development of both the five-year Consolidated Plan and the annual actions plans which implement it. Before the City of Marysville adopts a consolidated or annual plan, the Community Development Department will make available to citizens, public and nonprofit agencies, units of local government and other interested parties information that includes the amount of assistance the City expects to receive and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low- and moderate-income. This will be accomplished by:

- Advertising in the Marysville Globe
- Sending electronic notice to the mailing list of interested agencies and persons maintained by the Community Development Department
- Posting notice on the City’s web page
- Maintaining the information for public inspection at the Community Development Department
- E-mailing or mailing the information to agencies and individuals upon request

The information will be made available in a format accessible to persons with disabilities, upon request.

### ***Publication of the DRAFT Consolidated Plan***

The City of Marysville will publish the DRAFT Consolidated Plan in a manner that affords citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and to submit comments. This will be accomplished by:

- Publishing a summary of the proposed Consolidated Plan in the Marysville Globe

- Sending a summary electronically to the mailing list of interested agencies and persons maintained by the Community Development Department
- Making copies of the proposed Consolidated Plan available at:
  - Marysville Public Library
  - City Clerk's office
  - Community Development Department
  - City of Marysville's web page

The summary will describe the contents and purpose of the Consolidated Plan and will include a list of the locations where copies of the entire proposed Consolidated Plan may be examined. In addition, the City of Marysville will provide a reasonable number of free copies of the plan to citizens and groups that request it. The plan will be made available in a format accessible to persons with disabilities, upon request.

***Public Comment on the DRAFT Consolidated Plan***

The City will accept comments from citizens on the proposed Consolidated Plan for a period of not less than 30 days beginning with the date of official publication of the plan summary. The City will consider any comments or views of citizens received in writing, or orally at the public hearings, in preparing the final Consolidated Plan. A summary of these comments or views and a summary of any comments or views not accepted and the reason therefore, will be attached to the final Consolidated Plan.

***Amendments to the Consolidated Plan***

From time to time it is necessary to amend the Consolidated Plan. Amendments are characterized as either substantial or non-substantial and the City's policies for public participation differ for the two amendment categories.

"Substantial amendment" is defined as any change in the purpose, a major change in the scope of an activity or a change in the beneficiaries, and the addition of a new activity or deletion of an approved activity. In addition, any action that changes the number or identity of the probable beneficiaries of an activity by more than 25% of their originally represented number will usually be considered a substantial change.

Changes in the City's budgeted costs of program planning and administration, which are limited by Federal statute and regulation to certain defined percentages of the HUD grants, are not treated as a substantial amendment.

The City of Marysville will provide citizens with reasonable notice of and an opportunity to comment on substantial amendments. Notice of intent to enact a substantial amendment to the Consolidated Plan will be accomplished by:

- Publishing a summary of the proposed Consolidated Plan amendments in the Marysville Globe

- Sending a summary electronically to the mailing list of interested agencies and persons maintained by the Community Development Department
- Making copies of the proposed Consolidated Plan amendments available at:
  - Marysville Public Library
  - City Clerk’s office
  - Community Development Department
  - City of Marysville’s web page

The notice will describe the content and purpose of the amendment. The notice will be made available in a format accessible to persons with disabilities, upon request.

The City will accept comments on the substantial amendment for a period of not less than 30 days beginning with the date of official notice of intent. The City will consider any comments or views of citizens received in writing, or orally at the public hearings, if any, in preparing the substantial amendment of the Consolidated Plan. A summary of these comments or views and a summary of any comments or views not accepted and the reason therefore, will be attached to the substantial amendment of the Consolidated Plan. Substantial amendments will be transmitted to HUD upon adoption by City Council.

Non-substantial amendments are considered by their nature to be routine programmatic actions and do not require public notice. They will become part of the administrative record and will be available for public inspection on request at the Community Development Department. Non-substantial amendments will be transmitted to HUD at the end of the program year.

### ***Performance and Evaluation Reports***

The City is required to prepare an annual performance report for HUD and encourages citizens to review and comment on the report before it is transmitted to HUD. This report is known as the Consolidated Annual Performance and Evaluation Report (CAPER). Annually, the City will publish a notice of intent to submit its performance report by:

- Publishing a summary of the proposed CAPER in the Marysville Globe
- Sending a summary electronically to the mailing list of interested agencies and persons maintained by the Community Development Department
- Making copies of the proposed CAPER available at:
  - Marysville Public Library
  - City Clerk’s office
  - Community Development Department
  - City of Marysville’s web page

The City will receive comments on the performance report for a period of not less than 15 days prior the date the performance report is submitted to HUD. The City will consider any comments or views of

citizens received in writing, or orally at public hearings, if any, in preparing the performance report. A summary of these comments or views shall be attached to the performance report.

***Public Hearings***

The City will provide for at least two public hearings per year to obtain citizens’ views and to respond to proposals and questions, to be conducted at a minimum of two different stages of the program year. Together, the hearings will address housing and community development needs, development of proposed activities, and review of program performance. To obtain the views of citizens on housing and community development needs, including priority non-housing community development needs, at least one of these hearings will be held before the proposed consolidated plan is published for comment.

Public notice of intent to hold the hearings will be accomplished by:

- Publishing notice in the Marysville Globe a minimum of 10-days prior to the hearings
- Sending an electronic copy of the notice to the mailing list of interested agencies and persons maintained by the Community Development Department
- Posting notice on the City of Marysville web page

The notice will contain sufficient information about the subject of the hearing to permit informed comment. The hearings will be held at times and locations convenient to potential and actual beneficiaries. Normally, the hearing will be held at Marysville City Hall located at 1049 State Avenue, Marysville, WA 98270. The City will make reasonable accommodations for persons with disabilities, upon advance request. The City will also provide interpreters for hearings where a substantial number of non-English speaking residents can reasonably be expected to participate.

***CDBG Calendar***

CDBG program year runs from July 1<sup>st</sup> through June 30<sup>th</sup> each year.

**Needs Assessment and Program Planning**

September	Grant applications released (biennially)
September	Technical assistance
October	Grant applications due
October	Applicant presentations to the Citizen Advisory Committee (CAC) for Housing and Community Development
November	CAC biennial application review and funding recommendation
December	City Council program year funding recommendation
December	Applicants notified they have been recommended for program year funding
January	CAC review of DRAFT Action/Consolidated Plan

February	Public Notice/DRAFT Action Plan/Consolidated Plan released <sup>1</sup>
February – March	30-day public comment period
March	CAC review and recommendation of Action/Consolidated Plan
April	City Council adoption of the Action/Consolidated Plan (public hearing)
No later than May 15 <sup>th</sup>	Action Plan or Consolidated Plan submitted to HUD
July 1 <sup>st</sup>	Program year begins

### **Program Performance Evaluation**

June 30 <sup>th</sup>	Program year ends
July	Subrecipients annual reports due
September	Public Notice/Prior program year DRAFT CAPER released
September	15-day public comment period
September	City Council review of CAPER (public hearing)
No later than September 30 <sup>th</sup>	CAPER submitted to HUD

### ***Availability to the Public***

The Consolidated Plan as adopted, substantial amendments as adopted, the performance report, and all associated policy documents will be available to the public, including in a form accessible to persons with disabilities, upon request. The most recent Consolidated Plan and performance report will be available on the City of Marysville web page <http://marysvillewa.gov/>. These documents will also be available by contacting the Community Development Department.

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<sup>1</sup> Action Plan is released annually and the Consolidated Plan is released every five years.

## **Section 6: 2012 Action Plan – DRAFT AMENDMENT**

This section documents the 2012 Action Plan. It describes the eligible projects and activities the City proposes to undertake with available CDBG funds in the 2012 program year, as well as how the projects and activities are consistent with the 2012-2016 Consolidated Plan strategies and objectives.

The 2012 Action Plan was developed concurrently with the 2012-2016 Consolidated Plan; therefore, the citizen participation and consultation processes discussed in Section 3: Managing the Process apply to the 2012 Action Plan. Action Plans are submitted on an annual basis. This is the City's first Action Plan, so there is no evaluation of past performance.

### ***Project Selection Process***

Prior to the formation of the Citizen's Advisory Committee, the Community Development Department held a public meeting on January 10, 2012 to obtain input on the Marysville's priority community development needs and goals for 2012 – 2016 Consolidate Plan.

On January 24, 2012 the Planning Commission held a duly-advertised public hearing and received testimony from staff and the public related to the Marysville's priority community development needs and goals for 2012 – 2016 Consolidated Plan.

The Draft 2012 – 2016 CDBG Consolidated Plan was published for a 30 day public review in accordance with the CPP, by publishing a summary of the Consolidated Plan in the Marysville Globe, sending a summary electronically to the mailing list of interested agencies and persons and making copies of the plan available at the Marysville Public Library, City Clerk's Office, Community Development Department and the City's web page.

The Planning Commission held a duly-advertised public hearing on April 10, 2012 and received testimony from staff and the public related to the Draft 2012- 2016 Consolidated Plan, 2012 Action Plan, and preliminary funding recommendation. The Planning Commission recommended adoption of the above and finalized the recommendation of approval to the City Council.

In June, 2012 the City notified the community of the availability of CDBG funding for program year 2012. Notice was published that the City of Marysville would be accepting applications for funding by publishing notice in the Marysville Globe, sending notice electronically to the mailing list of interested agencies and persons and making copies of the application available at the Marysville Public Library, City Clerk's Office, Community Development Department and the City's web page.

On May 14, 2012 City Council adopted the 2012-2016 Consolidated Plan, 2012 Action Plan and preliminary funding recommendations, by Marysville City Ordinance 2896.

The City received six (6) applications for Public Services and eight (8) for Capital Projects. City staff reviewed the proposals for completeness and CDBG eligibility. City Staff determined one (1) of the applications to be ineligible for funding and one (1) to be partially ineligible.

### **Resources – 91.220(c)(1) and (c)(2)**

The City of Marysville ~~estimates it~~ will receive \$217,914 in federal funding for the 2012 program year under the CDBG program. The City anticipates that these funds will help leverage funding from other public and private resources.

CDBG funding will be allocated in 2012 to address strategies and objectives identified in the 2012-2016 Consolidated Plan. The City expects to allocate funds in the following manner, as allowed by CDBG regulations:

- Capital projects (~~6569~~): ~~\$141,644.10~~149,832.00
- Public services (~~1511~~): ~~\$32,687.10~~24,500.00
- Planning and administration (20%): ~~\$43,582.80~~43,582.00

**Comment [ch1]:** Rounded to a whole number

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~~Adjustments to these allocations may be made based on the actual amount of CDBG funds received.~~

Capital projects will include activities related to housing, public facilities, and infrastructure. Public services will include services that meet the needs of homeless and special needs populations, specifically seniors, persons with disabilities, and victims of domestic violence. Planning and administration funds will support management, oversight, and coordination of the CDBG grant program, which includes activities such as development of the Consolidated Plan and Annual Action Plans; facilitating the citizen participation process; and selection, monitoring, evaluating, and reporting for CDBG projects and activities.

### **Annual Objectives – 91.220(c)(3)**

Below is a summary of the objectives that the City proposes to address during the 2012 program year. Specific annual objectives and goals are outlined in HUD Table 3A: 2012 Summary of Specific Annual Objectives in Appendix G.

#### **Housing**

Housing Strategy 1 (AHS-1):	Enable homeowners to remain in their homes, primarily benefiting seniors, persons with disabilities, and very low-income persons
Housing Objective 1 (AHO-1):	Provide assistance for improving the safety and accessibility of housing units that benefit seniors and persons with physical or developmental disabilities
Housing Objective 2 (AHO-2):	Assist very low-, low-, and moderate-income homeowners improve the safety of their homes, with priority given to very low-income households

**Homeless**

Homeless Strategy 1 (HMS-1): Work to reduce and end homelessness

Homeless Objective 2 (HMO-2): Assist homeless persons in the transition to self-sufficiency by supporting transitional, permanent supportive, and permanent affordable housing and related services, giving priority to families

**Non-homeless Special Needs**

Special Needs Strategy 1 (SNS-1): Support an environment that allows special needs populations to safely live with dignity and independence

Special Needs Objective 1 (SNO-1): Provide support for housing and social services programs that enable special needs populations to safely live with dignity and independence

**Community Development**

Community Development Strategy 1 (CDS-1): Promote a suitable living environment, dignity, self-sufficiency, and economic advancement for low- and moderate-income persons

**Public Facilities**

Public Facilities Objective 1 (PFO-1): Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in public facilities

Public Facilities Objective 3 (PFO-3): Increase access to quality public and private facilities in low- and moderate-income areas by providing funds for rehabilitation

## Infrastructure

Infrastructure Objective 1 (INO-1): Improve the safety and livability of low- and moderate-income neighborhoods by addressing service gaps in infrastructure

## Public Services

Public Services Objective 2 (PSO-2): Support programs that provide homeless, special needs, and low-income populations with basic needs and access to essential services, such as transportation, health care, childcare, case management, and legal assistance

In pursuing these strategies and objectives for the 2012 program year, the City anticipates increasing the affordability of decent owned housing units for Marysville's low- and moderate-income residents, as well as the availability and accessibility of decent housing for people who are homeless or have special needs. The availability, accessibility, and affordability of a suitable living environment for low- and moderate-income residents should also increase due to infrastructure and public facilities improvements and support for a range of public services.

### Description of Activities – 91.220(d) and (e)

Below is a summary of the eligible projects that the City proposes to undertake during the 2012 program year to address priority needs and specific objectives identified in the Strategic Plan. The summary also includes proposed accomplishments. Proposed capital projects would be completed within the 2012 program year. Additional details are listed in HUD Table 3C: 2012 Consolidated Plan Listing of Projects, contained in Appendix G.

Project	Amount	Objective Category	Outcome Category	One-Year Goal
<b>Affordable Housing</b>				
Senior Services of Snohomish County Home Rehabilitation Program	\$38,187.00	Decent Housing	Affordability	42 Housing Units
<b>Homeless</b>				
Housing Hope Homeless Housing and Supportive Services	\$5,000.00	Decent Housing	Affordability	70 Individuals
<b>Community Development - Infrastructure</b>				
City of Marysville PW 10 <sup>th</sup> Street Sidewalk Improvement	<del>\$29,644.10</del> \$59,645.00	Suitable Living Environment	Availability/Accessibility	1,000 Individuals

**Comment [ch2]:** CAC Recommended shifting the \$30,000 allocated to the MSD Liberty Boiler Replacement (ineligible) to this project

Project	Amount	Objective Category	Outcome Category	One-Year Goal
<b>Community Development - Public Facilities</b>				
<del>Marysville School District - Liberty Boiler Replacement</del>	<del>\$30,000</del>	<del>Suitable Living Environment</del>	<del>Availability/Accessibility</del>	<del>1 Public Facility</del>
City of Marysville Parks Comeford Park Improvement	\$40,000.00	Suitable Living Environment	Availability/Accessibility	1 Public Facility
Marysville Boys & Girls Club Youth Center Improvement	\$12,000.00	Suitable Living Environment	Availability/Accessibility	1 Public Facility
<b>Community Development - Public Services</b>				
Marysville Food Bank Backpack Program	\$3,000.00	Suitable Living Environment	Availability/Accessibility	40 Individuals
DV Services of Snohomish County	\$7,500.00	Suitable Living Environment	Affordability	100 Individuals
Legal Advocacy Services				
Mercy Housing Northwest Services for Seniors and Persons with Disabilities	\$4,000.00	Suitable Living Environment	Availability/Accessibility	38 Individuals
Catholic Community Services	\$5,000.00	Suitable Living Environment	Availability/Accessibility	55 Individuals
Volunteer Chore Services				
<b>Planning and Administration</b>				
City of Marysville	\$43,582.00	N/A	N/A	N/A

Comment [ch3]: Ineligible CFR 570.207(b)(2)

Federal Register Notice dated March 7, 2006 defines the three possible **objective** categories, which describe the purpose of an activity, as:

- **Suitable Living Environment.** Generally, this applies to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- **Decent Housing.** This focuses on housing programs where the purpose of the program is to meet individual family or community needs, and not programs where housing is an element of a larger effort. (These types of programs would be reported under Suitable Living Environment.)
- **Creating Economic Opportunities.** This applies to activities related to economic development, commercial revitalization, or job creation.

The Notice defines the three possible **outcome** categories, which best reflect what the City seeks to achieve by funding an activity, as:

- **Availability/Accessibility.** This applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income residents, including persons with disabilities. Accessibility refers to both physical barriers *and* making the affordable basics of daily living available and accessible to low- and moderate-income residents where they live.

- **Affordability.** This applies to activities that provide affordability in a variety of ways to low- and moderate-income residents. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- **Sustainability: Promoting Livable or Viable Communities.** This applies to projects aimed at improving communities or neighborhoods, helping to make them more livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

### ***Geographic Distribution/Allocation Priorities – 91.220(d) and (f)***

Assistance will be primarily directed to the City's areas with a majority of low- and moderate-income residents and concentrations of racial and ethnic diversity, as identified in Section 4: Community Background.

Allocation priorities and investments for the 2012 program year were informed by the priority needs identified in the citizen and consultation processes and general research, as well as the potential for providing the greatest benefit, considering the limited amount of funding available, while meeting CDBG Program requirements.

The greatest obstacle to meeting underserved needs is expected to be the availability of adequate financial resources to keep pace with demand, particularly related to affordable housing and services for the growing senior population, persons with disabilities, victims of domestic violence, and homeless persons with mental health and chemical dependency issues.

### ***Annual Affordable Housing Goals – 91.220(g)***

Using the available CDBG funds, the City proposes assisting approximately 42 special needs households with affordable housing through activities that rehabilitate existing units. Additional details are outlined in HUD Table 3B: 2012 Annual Affordable Housing Completion Goals in Appendix G.

### ***Public Housing – 91.220(h)***

The City will continue to support HASCO's strategy as described in the Strategic Plan.

### ***Homeless and Special Needs – 91.220(i)***

Using the CDBG funds available, the City proposes to reduce and work toward ending homelessness in Marysville by providing funds to nonprofit organizations that provide transitional housing with supportive services for families. The City proposes that the total investment to these organizations will benefit 70 individuals over the program year.

To address the housing and supportive service needs of persons who are not homeless, the City proposes providing funds to nonprofit organizations that serve seniors, persons with disabilities, victims

of domestic violence, and persons with chemical dependency issues. The City proposes that the total investment to these organizations will benefit 233 individuals over the program year.

### ***Barriers to Affordable Housing – 91.220(j)***

During the 2012 program year, the City will work to reduce barriers to affordable housing by awarding CDBG funds to projects that will help develop or maintain decent and safe affordable housing for low-to-moderate income persons in our community. In addition, the City will specifically explore reducing barriers for production of low-income housing, shelters, transitional housing, housing for elderly and special needs housing.

### ***Other Actions – 91.220(k)***

The City will continue to use its citizen participation process to solicit public comments on local priorities and objectives for CDBG funds and to receive feedback on progress made towards meeting the local strategies and objectives. Concurrently, with the adoption of the Consolidated Plan, the City adopted Chapter 2.92 MMC, creating a 9-member Citizen Advisory Committee (CAC) for Housing and Community Development to enhance the level of guidance from the community, enhance coordination between public and nonprofit agencies, and support further development of the institutional structure.

The City will coordinate with the efforts of Community Transit and the Puget Sound Regional Council to ensure local housing strategies are coordinated with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

The City will pursue the Lead-based Paint Strategy and Anti-poverty Strategy as described in the Strategic Plan to evaluate and reduce the number of housing units containing lead-based paint hazards and reduce the number of poverty level families.

The City will also begin developing a Straight Deferred Payment Loan Program for future program years to provide loans for very low-income homeowners (at or below 50% of median income) to improve the health and safety of their homes.

### ***CDBG Program Specific Requirements – 91.220(l)(1)***

The City does not expect to receive program income, proceeds from Section 108 loan guarantees, surplus funds from urban renewal settlement, returned grant funds, or income from float-funded activities during the 2012 program year. The City does not expect to fund any urgent need activities. All CDBG funds are expected to be used for activities that benefit persons of low- and moderate income.