

**MARYSVILLE CITY COUNCIL WORK SESSION**

**February 22, 2005**

**7:00 p.m.**

**City Hall**

**CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE**

Mayor Kendall called the February 22, 2005 Work Session of the Marysville City Council to order at 7:00 p.m. He then led those present in the Pledge of Allegiance. There was no invocation.

**ROLL CALL**

Chief Administrative Officer Mary Swenson called the roll. The following staff and council members were noted as being present.

**Mayor:** Dennis Kendall

**Council:** Jon Nehring, Lee Phillips, Jeff Seibert, John Soriano, Lisa Vares, Jeff Vaughan and Donna Wright.

**Staff:** Mary Swenson, Chief Administrative Officer; Grant Weed, City Attorney; Sandy Langdon, Finance Director; Gloria Hirashima, Community Development Director; Paul Roberts, Public Works Director; and Laurie Hugdahl, Recording Secretary.

**COMMITTEE REPORTS**

Mayor Kendall solicited committee reports.

Councilmember Jeff Seibert reported on the **Finance Committee** meeting on February 15. Topics discussed at the meeting included:

- Lakewood annexation issues – There will be a significant cost to City the first year of the annexation due to the need to hire additional officers and related equipment. There will also be a decrease in utility revenues for that area.
- New phone system on-line March 4. Prefixes will change to 363-XXXX. There will be a 24-month payback on the equipment.
- IT staffing going very well.
- Business license fee discussion.

Councilmember Donna Wright commented that **Public Health Week** would be April 4-11. They will be bringing a resolution to Council regarding that. Fitness and physical health will be promoted this year. Marysville has been challenged by the City of Mill Creek to see which city (staff/council – to be determined) walks the most.

Councilmember Lisa Vares reported on the February 11 **Public Works Committee** meeting.

- They received an update on the waterfront park by Jeff Massie who informed them that the soil is fairly contaminated in the area. This will require special disposal at a cost of approximately \$300,000. There is a possibility that the Brownfield grant may be available to fund this. Councilmember Jon Nehring asked if there was a backup plan in case the Brownfield grant does not come through. Public Works Director Paul Roberts explained that they have identified a number of funding sources and are looking at all of them. They are trying to determine the least expensive, but effective way of dealing with the contaminated soil. There was discussion of some possible ways of handling this.
- There was a request from Arlington Alternative School requesting water and sewer. The City may decide to grant this, but is considering requiring the installation of a grease trap as a condition.
- There was a meter automation study update – water and wastewater telemetry analysis.
- Solid waste automation is going well. There has been an increase in residential recycling since conversion to the single-stream containers. Councilmember Seibert added that the multifamily single-stream recycling might become mandatory this year, which could save \$52,000/year after the first year. They hope to add commercial next year.

#### **PRESENTATIONS**

None.

#### **DISCUSSION ITEMS**

None.

#### **OTHER ITEMS SCHEDULED FOR FEBRUARY 28, 2005 MEETING**

##### **A. Approval of Minutes.**

- 1. February 14, 2005 City Council Meeting.**
- 2. February 22, 2005 City Council Work Session.**

#### **CONSENT**

##### **A. Approval of February 16, 2005 Claims.**

There were no comments or questions regarding this item.

**B. Approval of February 23, 2005 Claims.**

There were no comments or questions regarding this item.

**C. Approval of February 18, 2005 Payroll.**

There were no comments or questions regarding this item.

**D. Approval of Liquor License Renewals for Big K-Mart #7253 (9623 State Avenue), 7-Eleven #2306-18861E (114 State Avenue), First Stop Food Mart (70 State Avenue, Ste. B), and Del's Produce & Produce & Grocery (10310 State Avenue).**

There were no comments or questions regarding this item.

**E. Approval of New Liquor License for Marysville Deli & Video (922 State Avenue) and Tres Hermanos II (11605 State Avenue, Ste. 100).**

There were no comments or questions regarding this item.

**REVIEW BIDS**

None.

**PUBLIC HEARINGS****A. Houvener Annexation; PA 04022.**

Councilmember Jeff Seibert referred to the map associated with this annexation. Gloria Hirashima explained that the annexation is contiguous to the City even though it does not appear that way on the map.

**B. Kalberg Annexation; PA 04006**

Ms. Hirashima noted that this is one parcel, 2.5 acres. The boundary had been increased, but is now being reduced.

**C. Marshall Elementary School Annexation; PA 0202009**

There were no comments or questions regarding this item.

**D. Marysville School District Annexation; PA 0103016**

There were no comments or questions regarding this item.

**E. Thoemke Annexation; PA 04016**

Ms. Hirashima commented that this is next to Marshall Elementary. The Marshall Elementary Annexation will need to pass in order for this to be contiguous. All of the above annexations have gone through the Planning Commission and are being recommended for approval.

Councilmember Seibert noted that development has begun in Snohomish County for some of these. Annexation prior to the sale of new homes would be beneficial to the city. Councilmember Seibert asked if there was something that could be changed to avoid this scenario in the future, to allow the City to receive more of the development dollars. Ms. Hirashima replied that Council has discussed this before, but it could be reviewed again.

**CURRENT BUSINESS****A. General Fund; Fund Balance Reserve Policy.**

Sandy Langdon presented two options based on conversations with the Finance Committee. Option A is as directed by Council last week. Option B is the same except the last paragraph allows for a transition period for establishing the full amount of the reserve. Councilmember Seibert explained why this was being recommended. There was discussion about the difference between the Contingency Reserve and the General Fund Balance Reserve. The Contingency Reserve is provided for by WAC, could only be used for certain disaster-related things, and would require a majority vote to be accessed. The General Fund Balance Reserve would be more flexible, but would require a super majority to be accessed. Both options will be brought back at the meeting.

**NEW BUSINESS****A. Proposed Speed Revision Ordinance; State Avenue, Ebey Slough Bridge to Grove Street.**

Paul Roberts explained that they are recommending approval of a 5 mph increase. This has been reviewed by the Police Department and Public Works. There was discussion about various sections of State Avenue and SR528 as well. Paul Roberts indicated he would come back with information regarding the status of speed studies in the other areas and the costs associated with changing the speed limits.

**B. Snohomish County PUD #1 Underground Distribution Easement for the Stillaguamish Water Filtration Plant Project.**

This would provide the power necessary to run the plant. Mr. Roberts commented that this is a very good price.

**C. Business License Fees.**

Finance Director Sandy Langdon reviewed the proposed revenue generated by a change in business license fees. The last increase was in 2000. There was discussion about establishing a base fee with a range based on the number of employees. The recommendation is to increase the original application cost from \$40 to \$50 and the annual renewal fee from \$30 to \$40. Councilmember Seibert requested a breakdown of the types of businesses associated with each category.

**LEGAL**

None.

**ORDINANCES AND RESOLUTIONS**

**A. An Ordinance of the City of Marysville Establishing Maximum Speed Limits on State Avenue between the Ebey Slough Bridge No. 529/25 and Grove Street and Amending Ordinance 2501 Codified as Marysville Municipal Code 11.04.033.**

Discussed above.

**B. An Ordinance of the City of Marysville Amending Ordinance 2555 Codified as Chapter 15.12 of the Marysville Municipal Code Relating to Development Fees.**

Gloria Hirashima explained that this is a correcting ordinance to allow for engineering review and construction inspection to include duplex and condominium projects.

**C. An Ordinance of the City of Marysville Establishing General Fund Reserve Policies.**

Discussed above.

**D. A Resolution of the City of Marysville Stating its Intention to Annex and Zone a Certain Unincorporated Area, Known as the Houvener Annexation,**

**into the City, and Transmitting the Matter to the Snohomish County Boundary Review Board for Approval.**

Discussed above.

- E. A Resolution of the City of Marysville Stating its Intention to Annex and Zone a Certain Unincorporated Area, Known as the Kalberg Annexation, into the City, and Transmitting the Matter to the Snohomish County Boundary Review Board for Approval.**

Discussed above.

- F. A Resolution of the City of Marysville Stating its Intention to Annex and Zone a Certain Unincorporated Area, Known as the Marshall Elementary School Annexation, into the City, and Transmitting the Matter to the Snohomish County Boundary Review Board for Approval.**

Discussed above.

- G. A Resolution of the City of Marysville Stating its Intention to Annex and Zone a Certain Unincorporated Area, Known as the Marysville School District Annexation, into the City, and Transmitting the Matter to the Snohomish County Boundary Review Board for Approval.**

Discussed above.

- H. A Resolution of the City of Marysville Stating its Intention to Annex and Zone a Certain Unincorporated Area, Known as the Thoemke Annexation, into the City, and Transmitting the Matter to the Snohomish County Boundary Review Board for Approval.**

Discussed above.

#### **INFORMATION ITEMS**

##### **Mayor's Business**

Mayor Kendall reported that he had recently received a flyer for the Chamber's Business Before Hours meeting at 7 a.m. this Friday. He asked if any councilmembers were interested in attending. Councilmembers Donna Wright, Jon Nehring, Lee Phillips and Jeff Vaughan all indicated interest.

**Staff Business**

**Gloria Hirashima** informed Council that they had mailed notices to all households in Marysville advertising the upcoming public hearings and neighborhood open houses about the Comprehensive Plan / Development Regulations / Critical Areas Ordinance updates. City Attorney Grant Weed commended the City's handling of making the public aware of what they are doing.

**Sandy Langdon** had no comments.

**Grant Weed** indicated he would need an Executive Session to discuss four Pending Litigation and two Potential Litigation matters. The total time required was expected to be twenty minutes or less.

**Mary Swenson** requested available dates for attending a council retreat this spring. It was determined that the retreat will be held on May 6-7.

She then noted that Lakewood is now officially in Marysville. They are studying the economic development position in light of new needs related to the Lakewood Annexation. She noted that they had discovered that businesses that come in for meetings want to meet with the directors, not a go-between. She commended Gloria Hirashima for handling much of this. The Mayor has also done a great job contacting businesses. She stressed that there is a need for increased staffing in Community Development to facilitate the anticipated increased development in Lakewood. There will also be additional needs with streets and police. Because of all of these reasons, they have decided to hold off on hiring the economic development position. Councilmember Seibert requested an update on pending projects. Ms. Swenson replied that they cannot disclose much information at this time, but things are looking promising. Donna Wright asked about the EDC. Mayor Kendall discussed this matter. He noted that they are in need of more representation in the north end other than biotech and aerospace. He will be meeting with Deborah Knudson to discuss this. They are hoping to increase communication.

**Paul Roberts** told Councilmember Seibert that they are still researching the emergency light system at the police station. Councilmember Seibert replied that even improved signage at the police station would help. Mr. Roberts indicated he would be getting back with more information regarding options. He also informed Donna Wright that he would also be bringing back information regarding water on State Avenue.

**Call on Councilmembers**

**Lisa Vares** asked for an update on how businesses on State Avenue are faring now that the construction is complete. Some of the councilmembers commented they had heard that business is bouncing back very well.

**Jeff Vaughan** had no comments.

**Jeff Seibert** had no comments.

**Donna Wright** had no comments.

**John Soriano** announced dates for Cities and Towns: March 17 – Arlington, Cascade Land Conservancy; May 19 – Lake Stevens, Freedom Foundation; June 17 – City of Snohomish; Aaron Reardon.

**Lee Phillips** asked about updating the economic development section of the website. Mayor Kendall stated that it would occur soon after Doug Buell returns from vacation. Mr. Phillips then asked about the status of the Economic Development Committee. Mary Swenson stated that she would be meeting with the chair people in the next few weeks to set the schedule.

**Jon Nehring** asked about the status of the golf course annual passes. Mary Swenson reported that they have sold 18 seniors and 14 regulars. Tee-times have been full with this beautiful weather. Mr. Nehring then asked about an Olympics meeting. Mayor Kendall explained that he has been appointed to the steering committee for 2010 Olympics. The Mayor had been unable to attend the last meeting, but there had been a presentation by a member of the Salt Lake City committee who discussed ways to take advantage of the Olympics. The Olympics generally draw from 200 miles, but in this case, it is anticipated that most people will fly into SeaTac and drive up to Canada, which will increase the impacted area.

**Jeff Seibert** noted the possibility of hiring an intern to help take care of the website and perform other assistance to the finance department. He brought up his desire again to move to a paperless agenda. He noted that the waterfront park can be seen from the freeway and looks great. He was pleased to report that the Lakewood annexation had made the Channel 5 news on Sunday.

**Mayor Kendall** added that there would be an open house in Lakewood at the high school on March 16 from 6 – 8 p.m. He invited the Council to attend.

**Mary Swenson** noted that they are redoing business cards with the new logo and the new phone numbers. She asked to be informed if Councilmembers had any other phone number changes.

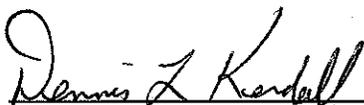
**ADJOURNMENT**

Mayor Kendall recessed the meeting into Executive Session at 8:28 p.m. Executive Session was expected to resume at 8:30 p.m. and to last approximately 20 minutes.

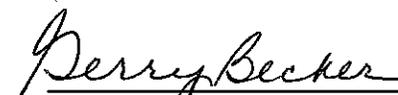
**EXECUTIVE SESSION**

Council met in Executive Session at 8:30 p.m.; discussed four pending litigation issues and two potential litigations; reconvened into Regular Session at 9:00 p.m.; took no further action, and adjourned.

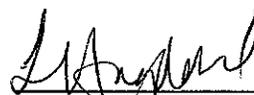
Approved this 28<sup>th</sup> day of February, 2005.



Mayor  
Dennis Kendall



City Clerk  
Gerry Becker



Recording Secretary  
Laurie Huggahl