

COUNCIL



MINUTES

Work Session

May 2, 2011

Call to Order / Pledge of Allegiance

Mayor Nehring called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance.

Roll Call

Chief Administrative Officer Hirashima gave the roll call. The following staff and councilmembers were in attendance.

Mayor: Jon Nehring

Council: Lee Phillips, Carmen Rasmussen, Jeff Seibert, John Soriano, Michael Stevens, Jeff Vaughan, and Donna Wright

Absent: None

Also Present: Chief Administrative Officer Gloria Hirashima, Finance Director Sandy Langdon, City Attorney Grant Weed, Public Works Director Kevin Nielsen, Parks and Recreation Director Jim Ballew, Police Chief Rick Smith, Administrative Division Manager Bob Dolhanyk, and Recording Secretary Laurie Hugdahl.

Committee Reports - None

Councilmember Soriano reported on the April 27, Public Safety Committee meeting where the following topics were discussed:

- Administrative Division Manager Bob Dolhanyk went over the Comprehensive Emergency Management Plan
- Commander Lamoureux discussed current status on staffing and informed them that Brody, the drug dog, is nearing the end of his service life. They are working on getting another dog free of charge from Beryl, Alaska.
- Commander Krusey went over a proposal to change the jail from a 30-day to a 90-day detention facility.
- Discussed some of the current projects that the police department is taking on

Councilmember Soriano reported that the LEOFF 1 Board reviewed and approved one claim.

Mayor Nehring requested a motion to waive the normal rules for study sessions in order to take action on item 12 due to the timing of this event.

Motion made by Councilmember Phillips, seconded by Councilmember Seibert, to waive the normal study session rules and allow for action on item 12 at that point in the agenda. Motion passed unanimously (7-0).

Presentations

Approval of Minutes

1. Approval of April 25, 2011 City Council Meeting Minutes.

Consent

2. Approval of April 20, 2011 Claims in the Amount of \$383,375.08; Paid by Check Number's 69662 through 69800.
3. Approval of April 27, 2011 Claims in the Amount of \$277,253.12; Paid by Check Number's 69801 through 69930.
4. Approval of April 20, 2011 Payroll in the Amount of \$793,483.37; Paid by Check Number's 24144 through 24178.

Review Bids

5. Award Bid for the WWTP Backup Generator Project to Intermountain Electric in the Amount of \$323,857.15, Including Washington State Sales Tax and Approve a Management Reserve of \$11,142.85 for a Total Allocation of \$335,000.00.

Director Nielsen explained that this generator will provide power during emergencies so they can continue to operate their wastewater treatment plant.

Public Hearings

New Business

6. Professional Services Agreement with J.K. Eastbury Salvage Metals and Auto Wrecking (J.K. Eastbury) for Scrap Metal Disposal/Recycling Services Not to Exceed \$10,000 Per Year.

Director Nielsen explained that this relates to scrap metal disposal/recycling. Most of the service is used for abandoned trailers on city properties and other such scrap metal.

7. Interlocal Agreement with the Snohomish Regional Drug and Gang Task Force in the Amount of \$14,188.00.

Chief Smith commented that this is just a renewal with a minor increase of a couple hundred dollars.

8. One-Time 36 Month Plat Extension in Accordance with Section 20.12.120 MMC, for the 19 Lot Subdivision, Known as Emberly.

CAO Hirashima reviewed this item. The applicant received preliminary approval from Snohomish County is asking for a 36-month plat extension.

9. Installation and Use of Electronic Permit and Project Database Software System between CRW Systems, Inc., and City of Marysville.

CAO Hirashima stated that they have been looking at this type of software for a few years. The current system no longer meets the city's needs. She explained how this will benefit the city and will save time.

Councilmember Seibert asked if this would allow permit holders to view the status of their inspections. CAO Hirashima affirmed that it would. They would also be able to request or schedule inspections online. There are additional options that can be purchased in the future. The City of Everett and the City of Mill Creek are on this system.

10. Acceptance of the Public Safety Lighting Retrofit Project, Starting the 45-Day Lien Filing Period for Project Closeout.

Director Nielsen stated that the project is complete. Mayor Nehring commented that this is grant money and it will end up saving the City about \$12,000-\$13,000 annually in electricity.

11. Local Agency Agreement with WSDOT for the ITS Signal Controller and Communications Upgrade Project.

Director Nielsen stated that this is grant money that John Tatum applied for to develop signals to an ITS (Intelligent Traffic System). He commended John Tatum for his work in getting this grant.

12. Application for Total Health Events to Conduct a Special Event on Sunday, May 8, 2011, Including the Street Closure of Southbound Columbia Avenue, South of 1st Street, and the Full Closure of SR529, South of 1st Street with a Detour of Both Southbound and Northbound Traffic, as Requested by the Applicant (Action will be taken at the May 2, 2011 Work Session).

There was discussion about the route and times of the charity half-marathon.

Motion made by Councilmember Wright, seconded by Councilmember Vaughan, to approve the Application for Total Health Events to Conduct a Special Event on Sunday, May 8, 2011. Motion passed unanimously (7-0).

13. Comprehensive Emergency Management Plan (CEMP) Revision Adoption.

Administrative Division Manager Bob Dolhanyk gave a brief presentation regarding the Comprehensive Emergency Management Plan revisions.

Councilmember Seibert asked if this would be submitted for approval by FEMA. Mr. Dolhanyk explained that they submit it to the County and the State. Chief Smith added that they have worked with the County DEM already and they are well within the guidelines for the National Incident Management System and other requirements. He is extremely comfortable and confident with what they have put together.

Councilmember Rasmussen commended them on the great job they did. She noted that it was very informative and readable.

Councilmember Soriano concurred. He appreciated that it broke down the roles of government as well.

Mayor Nehring thanked Mr. Dolhanyk for his hard work on this.

14. An Ordinance of the City of Marysville Amending Portions of Ordinances No.1589 and No. 2514 Codified in Marysville Municipal Code Chapter 2.45 Entitled "Jail Facilities" Providing for New Provisions Relating to Custodial Care Standards for the Marysville Jail/Detention Facility; and Providing for Severability.

Commander Krusey discussed the proposal to move into a longer-stay facility to save the City money and increase revenues. They are looking at converting from a 30-day holding facility to a 90-day detention facility. Chief Smith added that last year they revised policies and procedures to enable them to do this. He commended Commander Krusey for his tremendous efforts on this issue. Commander Krusey added that this will not take any additional staffing and there is plenty of space.

Councilmember Rasmussen asked if they anticipate an additional access to programming in the future. Commander Krusey stated that they do not have staffing for a work release program, but they do plan to have a trustee program within the facility. They are also looking at developing a community service program, a day jail, a weekend jail and an educational program for people that are released. All of these things help in reducing the backlog of commitments. They also help with revenues. Councilmember Rasmussen said she would be interested in looking at providing educational programs at some point in the future. Chief Smith stated that this would require that they bring in people from the outside. When they look at alternative to sentencing programs they might be able to look at expanding that to the actual jail facility itself.

Councilmember Soriano asked how much this would save in transport costs. Commander Krusey explained how this currently is figured.

Commander Krusey thanked City Attorney Grant Weed's office for helping out with this. Mayor Nehring thanked staff for putting this together.

15. An Ordinance of the City of Marysville Amending the 2011 Budget and Providing for the Increase of Certain Expenditure Items as Budgeted for in Ordinance No. 2839 as Amended.

Finance Director Langdon reviewed this item.

16. An Ordinance of the City of Marysville Amending Section 3.64.020 (2) Telephone Business to Include Cellular Telephone Service, Amending Section 3.64.020 (3) Correcting a Scrivener's Error and Adding Additional Language Concerning Cellular Telephones and Adding A New Section 3.64.020 (4) Defining Cellular Telephone Service.

Finance Director Langdon explained that this is just a cleanup of the Ordinance. It also clarifies information regarding the telephone ordinance and utility tax.

Councilmember Seibert asked Director Langdon if this would change anything for the person who has a cell phone. Director Langdon replied that it does not change anything; it just makes it a little clearer and in the format that the state recommends.

17. Strawberry Festival Master Permit Renewal with Maryfest.

Parks and Recreation Director Ballew stated that this is a four-year Master Permit Renewal for Maryfest. They have updated the agreement in terms of insurance coverage. Otherwise the agreement is very similar.

Councilmember Rasmussen suggested that all of the personal information regarding the board members and officers be redacted since they had specifically requested that it not be made public. Director Ballew noted that they could remove all of page 6 in the formal agreement.

Mayor's Business

Mayor Nehring:

- Saturday was a busy day around town.
- The Shred-a-thon event was very successful.
- He thanked Marysville First Assembly for their event.
- The Earth Day event was very popular.
- He thanked Roberta, April, June and Doug Buell for the City's Relay for Life Rummage Sale. They earned about \$1,000 for the relay team.

- He thanked Director Ballew and the Parks department, Director Nielsen and the Public Works department, and council members for their assistance throughout the day.
- He noted that he received a letter regarding a transportation issue from Les Hoge. Director Nielsen indicated that he would respond.
- 911 Driving School ribbon-cutting today.

Staff Business

Jim Ballew:

- There was a lot of activity over the weekend.
- This weekend will be the fishing derby and pancake breakfast.

Sandy Langdon:

- Marysville Fire local 3219 had their permit for the Fill-a-Boot event approved for May 13 and 14.

Kevin Nielsen:

- He thanked everyone for their support on Earth Day.
- They have had DOH inspections of drinking water sources and facilities last week. They were really impressed with our staff.
- Public Works will be bidding for 156th this week.

Chief Smith thanked Bob Dolhanyk and Ralph Krusey for the work that they have done. He commended Kevin Nielsen and Jim Ballew for their input. These are two initiatives they have been looking at for over a year.

Grant Weed attended the WSAMA conference last week and received information about many important topics. He gave a quick overview of some of what he learned and some of the bills with relevance to the City. AWC will hold a webinar on May 17 to do a final summary of the important bills that passed and failed. He stated the need for an Executive Session to discuss three items – two concerning potential litigation and one concerning real estate, expected to last 20 minutes with no action.

Gloria Hirashima:

- Thanks to Bob Dolhanyk, Chief Smith and Commander Krusey for all their work on the 90-day jail and the Emergency Management Plan.
- 88th Street Master Plan will be coming to a Planning Commission public hearing on May 10.
- The City's new website will be going live on May 11.

Call on Councilmembers

Michael Stevens stated that he will be unable to attend the Library Board meeting next Thursday.

Carmen Rasmussen commented that the Earth Day event was great. Other agencies were highly complementary of the City of Marysville's staff in terms of level of expertise and professionalism. There were a lot of people in attendance.

Jeff Vaughan had no comments.

Lee Phillips attended the rummage sale over the weekend. He noted that the Shred-a-thon was already crowded at 8:30 a.m. on Saturday. He is glad they can offer that event to the public since it is so popular. Mayor Nehring thanked Home Street Bank for their help putting together that event.

Donna Wright:

- Thanks to Bob Dolhanyk on the CEMP and to Commander Krusey for the jail ordinance.
- She asked to have someone look into whether or not there is still a kenneller's license requirement in Marysville.
- She will be out of town next Monday and requested an excused absence.

John Soriano commended Commander Krusey and Bob Dolhanyk on their work.

Jeff Seibert commended Commander Krusey and Bob Dolhanyk on their work. He thanked all the volunteers and staff who showed up to help over the weekend at the various events.

Carmen Rasmussen added that the 4th Annual Cinco de Mayo celebration would be held on Friday from 5:30 to 7:30 at Totem Middle School.

Mayor Nehring recessed the meeting at 8:10 p.m. for five minutes before reconvening into Executive Session to discuss three items – two concerning potential litigation and one concerning real estate, expected to last 20 minutes with no action.

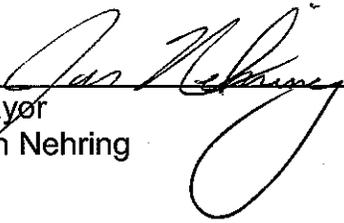
Executive Session

- A. Litigation – 2 pending litigation items pursuant to RCW 42.30.110 (1)(i)
- B. Personnel
- C. Real Estate – 1 item pursuant to RCW 42.30.110 (1)(c)

Adjournment

Seeing no further business Mayor Nehring adjourned the meeting at 8:35 p.m.

Approved this 23RD day of May, 2011.



Mayor
Jon Nehring



April O'Brien
Deputy City Clerk